



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
April 23, 2019
6:00 p.m.

AGENDA

1. Meeting called to Order
 - A. Pledge of Allegiance
2. Approval of Agenda
3. Approval of the April 9 Work Session and Council Meeting Minutes
4. Approval of Accounts Payable
5. Communications: BLT Minutes, Central Dispatch Minutes, ProMed Pamphlet
6. Public Comment *
7. Messages from the Mayor, Council, and City Manager
8. Unfinished Business
9. New Business
 - A. Tag Day Request
 - B. Budget Schedule
10. Public Comment *
11. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* PUBLIC COMMENT: Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes.

**CITY OF WHITEHALL
CITY COUNCIL WORK SESSION MINUTES**

April 9, 2019

5:00 p.m.

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Norm Kittleson, and Steve Salter

ABSENT: Scott Huebler

ALSO PRESENT: Rodger Sweeting, Brenda Bourdon, Laurie Audo, and Roger Squiers

Mayor Hillebrand called the meeting to order at 5:00 p.m. in the Garden Room.

Presentation

Diane Fleser from Disability Network of West Michigan provided information on what services they can provide as well as opportunities that the City could take advantage of to help improve ADA accessibility in the downtown. Council was in favor of having an assessment done by DNWM of the downtown businesses.

Discussion Items

Splash Pad (staff)

Mayor Hillebrand summarized Scott's information report stating that we received a \$50K grant from Arconic for the splash pad in addition to the \$10K from the Community Foundation. Bourdon reported that community interest was high in the beginning, but not many have attended recent meetings. Kittleson reported on the committee's efforts and Salter encouraged Council to reach out to their contacts.

Informational Items

None

Other

Salter asked about any updates on the Mears Ave home and Chief responded that a couple residents that were causing trouble have been moved outside of our community and the calls have decreased. Brown requested contact clarification for issues on parking violations and pot holes.

Public Comment

Rodney Olson suggested taking the Splash Pad to a vote on a future election and Peggy Clauss sought clarification on Council's intention of installing the splash pad if funding from outside sources was not obtained. Mayor Hillebrand confirmed that the splash pad would be installed with funds obtained from the fundraising efforts of the committee and the grant money.

Meeting Adjourned at 5:49 p.m.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
COUNCIL MEETING MINUTES
April 9, 2019

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Norm Kittleson, and Steve Salter

ABSENT: Jackie Jacobs and Scott Huebler

ALSO PRESENT: Rodger Sweeting, Brenda Bourdon, Laurie Audo, Roger Squiers, Brian Armstrong, Beth Beaman, Alyssa Seaver, Tom Bisson, Dave Silk, and Derek Sova

Mayor Hillebrand called the meeting to order at 6:00 p.m. in the Council Chambers.

APPROVAL OF THE AMENDED AGENDA

Motion by Dennis, seconded by DeMumbrum, CARRIED, to approve the amended agenda. All yeses.

PRESENTATION

Tom Schmiedeknecht, ProMed, provided an update on ambulance service and fielded questions from Council.

APPROVAL OF COUNCIL MINUTES

Motion by Kittleson, seconded by Connell, CARRIED, to approve the March 26th council meeting minutes. All yeses

APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by Kittleson, CARRIED, to approve the account payables in the amount of \$116,654.17 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, Kittleson, Salter, Brown, DeMumbrum, Dennis, and Hillebrand; No – None; Absent – None

COMMUNICATIONS

Planning Commission Annual Report, Planning Commission Minutes, Splash Pad Committee Notes, Whitehall Business Group Minutes

Motion by Salter, seconded by DeMumbrum, CARRIED, to approve the communications and place them on file. All yeses

PUBLIC COMMENT

None

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Dennis would like City staff to request a quote from Disability Network on ADA accessibility in our downtown.

Kittleson encouraged the City to apply pressure on the Solid Waste Authority to find solutions for recycling.

A. Longevity Awards. Mayor Hillebrand presented longevity awards to the following: Beth Beaman (5), Tom Bisson (5), Brenda Bourdon (5), Alyssa Seaver (5); Dave Silk (15); and Derek Sova (20). Travis Bolles (15) was not in attendance.

- B. Appointments. Motion by Salter, seconded by DeMumbrum, CARRIED, to approve the Mayor's board appointments: Richard Connell to the Solid Waste Authority and Scott Brown to the Marina Advisory. All yeses

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Hillebrand adjourned the Council Meeting at 6:26 pm.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
April 23, 2019

April 2019 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$41,947.18	Transfer
IRS	Payroll	\$12,826.99	EFT
Teamsters Local 214	Payroll	\$349.00	7104
Alerus Financial	Payroll	\$5,069.67	7105
FOP-CD Hammond #99	Payroll	\$69.39	7106
MISDU	Payroll	\$90.34	7107
Chen's Chinese & Thai	Budget Meeting	\$56.32	20553
<u>Total Prepaids:</u>		\$60,408.89	

TOTAL ACCOUNTS PAYABLE

\$737,451.65

User: ALYSSA

EXP CHECK RUN DATES 04/18/2019 - 04/18/2019

DB: Whitehall

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING OF APRIL 23, 2019

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	273393	PREMIUM - APR-2019	646.54
TOTAL FOR: AFLAC			646.54
SEAV	ALYSSA SEAVER		
	FLEX	FLEX - APR-2019	39.22
	STATEMENT	MILEAGE - TREASURER/ASSESSOR MEETING	16.94
TOTAL FOR: ALYSSA SEAVER			56.16
MISC	AMANDA PETEFISH-SCHRAG		
	STATEMENT	ROYALTIES - THE COATROOM	45.00
TOTAL FOR: AMANDA PETEFISH-SCHRAG			45.00
ARCHI	ARCHITECTURAL HARDWARE CO		
	49037	DOOR REPAIR - FIRE STATION	263.00
TOTAL FOR: ARCHITECTURAL HARDWARE CO			263.00
MAHON	BRANDON L MAHONEY		
	FLEX	FLEX - APR-2019	40.76
TOTAL FOR: BRANDON L MAHONEY			40.76
BOU	BRENDA BOURDON		
	FLEX	FLEX - APR-2019	126.60
TOTAL FOR: BRENDA BOURDON			126.60
ARMST	BRIAN ARMSTRONG		
	FLEX	FLEX - APR-2019	48.18
TOTAL FOR: BRIAN ARMSTRONG			48.18
SCHILLER	BROOK SCHILLER		
	FLEX	FLEX - APR-2019	40.00
TOTAL FOR: BROOK SCHILLER			40.00
MAHOC	CHRIS MAHONEY		
	FLEX	FLEX - APR-2019	120.00
TOTAL FOR: CHRIS MAHONEY			120.00
CITY	CITY OF WHITEHALL		
	STATEMENT	WATER BILLS/JAN-MAR - 2019	167.04
TOTAL FOR: CITY OF WHITEHALL			167.04
CONSU	CONSUMER'S ENERGY		
	STATEMENT	UTILITIES	8,414.59
TOTAL FOR: CONSUMER'S ENERGY			8,414.59
DAN	DAN FROST DBA DAN'S AUTOMOTIVE		
	6443-6470-6590	CRUISER - MAINTENANCE & #12-05 - REPAIR	371.69
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			371.69
EARLE	EARLE PRESS		
	226318	CITATION PRINTER PAPER	80.06
TOTAL FOR: EARLE PRESS			80.06

Vendor Code	Vendor Name	Description	Amount
ETNA	ETNA SUPPLY INC		
	S102999797.001	PARTS - FIRE HYDRANT	267.78
TOTAL FOR: ETNA SUPPLY INC			267.78
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	92.47
TOTAL FOR: FRONTIER			92.47
MISC	GOOBERS BAKERY		
	STATEMENT	EMPLOYEE MEETING	17.00
TOTAL FOR: GOOBERS BAKERY			17.00
HAVIL	HAVILAND		
	312478	CHLORINE/15 GAL DRUM - QTY 8	959.40
TOTAL FOR: HAVILAND			959.40
DOHEN	JACK DOHENY SUPPLIES INC		
	M09843	SEWER VACUUM TRUCK/VACTOR 2100	388,539.62
TOTAL FOR: JACK DOHENY SUPPLIES INC			388,539.62
AUDO	LAURIE H AUDIO		
	FLEX	FLEX - APR-2019	156.07
TOTAL FOR: LAURIE H AUDIO			156.07
LIFELOC	LIFELOC TECHNOLOGIES INC		
	STATEMENT	MOUTHPIECES - QTY 250	35.00
TOTAL FOR: LIFELOC TECHNOLOGIES INC			35.00
MIPOL	MI ASSOC OF CHIEFS OF POLICE		
	300003972	MEMBERSHIP	115.00
TOTAL FOR: MI ASSOC OF CHIEFS OF POLICE			115.00
MICHSTPOL	MICHIGAN STATE POLICE-CASHIERS OFF		
	551-535643	SOR FEES	60.00
TOTAL FOR: MICHIGAN STATE POLICE-CASHIERS OFF			60.00
MUCTR	MUSKEGON CENTRAL DISPATCH		
	I-2019-031; -01	VIRTUAL SERVER & SUPPORT	1,054.60
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			1,054.60
MUTRE	MUSKEGON COUNTY TREASURER'S		
	171943	HAULED WASTE	31.67
	172250-172017	ASSESSMENT ADMIN SVCS & DOG TAGS - MAR-2019	8,310.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			8,341.67
OFFIC	OFFICE MACHINES CO., INC		
	INV28191	COPIER MAINTENACE	35.00
TOTAL FOR: OFFICE MACHINES CO., INC			35.00
YOUNG	PAUL YOUNG		
	FLEX	FLEX - APR-2019	1,499.94
TOTAL FOR: PAUL YOUNG			1,499.94

Vendor Code	Vendor Name	Description	Amount
PSI	PRINTING SYSTEMS INC		
	205570	ELECTION ENVELOPES, FORMS & SUPPLIES	110.58
TOTAL FOR: PRINTING SYSTEMS INC			110.58
REP	REPUBLIC SERVICES #240		
	0240-007450457	WASTE REMOVAL	247.25
TOTAL FOR: REPUBLIC SERVICES #240			247.25
SQUI	ROGER SQUIERS		
	FLEX	FLEX - APR-2019	64.56
TOTAL FOR: ROGER SQUIERS			64.56
SBAM	SBAM PLAN		
	MAY-2019	PREMIUM - MAY-2019	20,498.65
TOTAL FOR: SBAM PLAN			20,498.65
STAPL	STAPLES CREDIT PLAN		
	STATEMENT	CITY LABELS	79.24
TOTAL FOR: STAPLES CREDIT PLAN			79.24
UNI	UNITED GROUP PROGRAMS, INC.		
	20101	WRAP PLAN - APRIL-2019	4,372.41
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			4,372.41
VERIZ	VERIZON WIRELESS		
	9827123205	ON CALL PAGER	5.96
TOTAL FOR: VERIZON WIRELESS			5.96
WALMART	WALMART		
	STATEMENT	BOARD OF REVIEW & OFFICE SUPPLY	32.18
TOTAL FOR: WALMART			32.18
WMACP	WEST MICHIGAN ASSOC OF CHIEFS		
	STATEMENT	MEMBERSHIP	25.00
TOTAL FOR: WEST MICHIGAN ASSOC OF CHIEFS			25.00
WHIVE	WHITEHALL VENTURES INC		
	APR-2019	LEASE - APR-2019	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WINBE	WINBERG CONSTRUCTION		
	17-037-015	PAY AP #15 - PLAYHOUSE RENOVATION	239,868.76
TOTAL FOR: WINBERG CONSTRUCTION			239,868.76
TOTAL - ALL VENDORS			677,042.76

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 04/18/2019 - 04/18/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF APRIL 23, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-231.012	DUE TO OTHER SOURCES	MICHIGAN STATE POLICE-CA	04/03/19	551-535643	60.00
101-000-259.004	DUE TO FLEX FUND	BRIAN ARMSTRONG	04/30/19	FLEX	48.18
101-000-259.004	DUE TO FLEX FUND	LAURIE H AUDIO	04/30/19	FLEX	156.07
101-000-259.004	DUE TO FLEX FUND	BRENDA BOURDON	04/30/19	FLEX	126.60
101-000-259.004	DUE TO FLEX FUND	CHRIS MAHONEY	04/30/19	FLEX	120.00
101-000-259.004	DUE TO FLEX FUND	BRANDON L MAHONEY	04/30/19	FLEX	40.76
101-000-259.004	DUE TO FLEX FUND	BROOK SCHILLER	04/30/19	FLEX	40.00
101-000-259.004	DUE TO FLEX FUND	ALYSSA SEEVER	04/30/19	FLEX	39.22
101-000-259.004	DUE TO FLEX FUND	ROGER SQUIERS	04/30/19	FLEX	64.56
101-000-259.004	DUE TO FLEX FUND	PAUL YOUNG	04/30/19	FLEX	1,499.94
101-000-259.005	DUE TO ALFAC	AFLAC	04/12/19	273393	646.54
101-000-259.007	DUE TO COUNTRY-DOG TAGS	MUSKEGON COUNTY TREASURE	03/31/19	172250-172017	310.00
		Total For Dept 000 648			3,151.87
Dept 172 ADMINISTRATION					
101-172-850.000	TELEPHONE	MUSKEGON CENTRAL DISPATC	03/08/19	I-2019-031; -016	1,054.60
101-172-904.000	PRINTING	STAPLES CREDIT PLAN	02/28/19	STATEMENT	79.24
		Total For Dept 172 ADMINISTRATION			1,133.84
Dept 195 ELECTIONS					
101-195-727.000	OFFICE SUPPLIES	PRINTING SYSTEMS INC	10/26/19	205570	110.58
		Total For Dept 195 ELECTIONS			110.58
Dept 209 ASSESSOR					
101-209-818.000	CONTRACTUAL SERVICES	MUSKEGON COUNTY TREASURE	03/31/19	172250-172017	8,000.00
		Total For Dept 209 ASSESSOR			8,000.00
Dept 247 BOARD OF REVIEW					
101-247-962.000	BOARD OF REVIEW SUPPLIES	WALMART	03/12/19	STATEMENT	19.78
		Total For Dept 247 BOARD OF REVIEW			19.78
Dept 253 TREASURER					
101-253-957.000	CONFERENCES & WORKSHOPS	ALYSSA SEEVER	04/15/19	STATEMENT	16.94
		Total For Dept 253 TREASURER			16.94
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	TELEPHONE CORDS	WALMART	03/12/19	STATEMENT	12.40
101-265-818.000	CONTRACTUAL SERVICES	ARCHITECTURAL HARDWARE C	04/11/19	49037	263.00
101-265-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	03/31/19	STATEMENT	111.36
101-265-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	04/01/19	STATEMENT	1,198.34
		Total For Dept 265 CITY HALL BLDG & GROUNDS			1,585.10
Dept 301 POLICE					
101-301-757.000	OPERATING SUPPLIES	EARLE PRESS	04/04/19	226318	80.06
101-301-757.000	MOUTH PIECES	LIFELOC TECHNOLOGIES INC	02/26/19	STATEMENT	35.00
101-301-920.000	UTILITIES-EMERGENCY SIRENS	CONSUMER'S ENERGY	04/01/19	STATEMENT	19.19
101-301-933.000	CRUISER MAINTENANCE	DAN FROST DBA DAN'S AUTO	03/09/19	6443-6470-6590	148.29
101-301-958.000	MEMBERSHIPS & DUES	MI ASSOC OF CHIEFS OF PO	02/27/19	300003972	115.00
101-301-958.000	MEMBERSHIPS & DUES	WEST MICHIGAN ASSOC OF C	04/16/19	STATEMENT	25.00
		Total For Dept 301 POLICE			422.54

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	04/01/19	STATEMENT	6,139.04
			Total For Dept 448 STREET LIGHTING		6,139.04
Dept 525 SANITATION					
101-525-818.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	03/31/19	0240-007450457	115.00
			Total For Dept 525 SANITATION		115.00
Dept 751 PARKS DEPARTMENT					
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	04/01/19	STATEMENT	40.79
			Total For Dept 751 PARKS DEPARTMENT		40.79
Dept 851 FRINGE BENEFITS					
101-851-719.600	FRINGE-HEALTH INS	SBAM PLAN	04/12/19	MAY-2019	18,255.39
101-851-719.601	FRINGE BENEFITS-RETIREE HEALTH	SBAM PLAN	04/12/19	MAY-2019	2,243.26
101-851-719.603	FRINGE-HEALTH INS WRAP	UNITED GROUP PROGRAMS, I	03/21/19	20101	4,372.41
101-851-719.685	FRINGE-MISCELLANEOUS	GOOBERS BAKERY	03/12/19	STATEMENT	17.00
			Total For Dept 851 FRINGE BENEFITS		24,888.06
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 000 648					
245-000-818.400	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	04/30/19	APR-2019	145.00
			Total For Dept 000 648		145.00
Dept 300 DOWNTOWN STREETScape					
245-300-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	03/31/19	STATEMENT	13.92
245-300-921.000	ELECTRICAL-PEDESTRIAN LIGHTS	CONSUMER'S ENERGY	04/01/19	STATEMENT	101.08
			Total For Dept 300 DOWNTOWN STREETScape		115.00
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	04/01/19	STATEMENT	514.24
580-000-962.100	RIGHTS & ROYALTIES	AMANDA PETEFISH-SCHRAG	04/04/19	STATEMENT	45.00
580-000-975.000	BUILDING REHAB AND ADDITION	WINBERG CONSTRUCTION	04/15/19	17-037-015	233,368.76
580-000-975.200	BUILDING- CONSTRUCTION MANAGEME	WINBERG CONSTRUCTION	04/15/19	17-037-015	6,500.00
			Total For Dept 000 648		240,428.00
Fund 590 SEWER FUND					
Dept 564 SEWER PUMPING					
590-564-818.000	CONTRACTUAL SERVICES	MUSKOGON COUNTY TREASURE	04/15/19	171943	31.67
590-564-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	04/01/19	STATEMENT	34.85
590-564-920.000	PUBLIC UTILITIES	FRONTIER	04/01/19	STATEMENT	35.94
			Total For Dept 564 SEWER PUMPING		102.46
Dept 568 SEWER T & D					
590-568-850.000	TELEPHONE	VERIZON WIRELESS	03/28/19	9827123205	2.98
			Total For Dept 568 SEWER T & D		2.98

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 590 SEWER FUND					
Fund 591 WATER FUND			Total For Fund 590 SEWER FUND		105.44
Dept 546 WATER SOURCE PLANT					
591-546-757.000	OPERATING SUPPLIES	HAVILAND	04/05/19	312478	959.40
			Total For Dept 546 WATER SOURCE PLANT		959.40
Dept 548 WATER T & D					
591-548-775.000	REPAIRS & MAINT SUPPLIES	ETNA SUPPLY INC	04/12/19	S102999797.001	267.78
591-548-850.000	TELEPHONE	VERIZON WIRELESS	03/28/19	9827123205	2.98
			Total For Dept 548 WATER T & D		270.76
			Total For Fund 591 WATER FUND		1,230.16
Fund 594 MARINA FUND					
Dept 000 648			04/01/19	STATEMENT	367.06
594-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY		Total For Dept 000 648	367.06
			Total For Fund 594 MARINA FUND		367.06
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-781.000	#12-05 REPAIRS	DAN FROST DBA DAN'S AUTO	03/09/19	6443-6470-6590	223.40
661-000-818.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	03/31/19	0240-007450457	132.25
661-000-850.000	TELEPHONE	FRONTIER	04/01/19	STATEMENT	56.53
661-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	03/31/19	STATEMENT	41.76
661-000-933.000	EQUIPMENT MAINTENANCE	OFFICE MACHINES CO., INC	04/16/19	INV28191	35.00
661-000-976.000	SEWER VACUUM TRUCK/VACTOR 2100	JACK DOHENY SUPPLIES INC	04/01/19	M09843	388,539.62
			Total For Dept 000 648		389,028.56
			Total For Fund 661 MOTOR POOL FUND		389,028.56

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
				Fund Totals:	
				Fund 101 GENERAL OPERATING FUND	45,623.54
				Fund 245 TAX INCREMENT FINANCE	260.00
				Fund 580 PLAYHOUSE	240,428.00
				Fund 590 SEWER FUND	105.44
				Fund 591 WATER FUND	1,230.16
				Fund 594 MARINA FUND	367.06
				Fund 661 MOTOR POOL FUND	389,028.56
				Total For All Funds:	677,042.76

**CITY OF WHITEHALL
BROWNFIELD, LDFA, TIFA
April 11, 2019**

PRESENT

D. Copley, M. Guinon, D. Hain, D. Hillebrand, J. McDowell, D. Nordlund, P. Voss

ABSENT

S. Cook, G. Langlois, K. Mahoney, M. McDermott

ALSO PRESENT

Treasurer L. Audo, Director/Secretary S. Huebler

Chair Copley called the meeting to order at 12:04 p.m.

APPROVAL OF AGENDA

Motion by Voss, seconded by Hillebrand, CARRIED, to approve the agenda as submitted. All ayes.

APPROVAL OF MINUTES

Motion by Guinon, seconded by Nordlund, CARRIED, to approve the January 2019 minutes as submitted. All ayes.

COMMUNICATIONS

Hillebrand presented Voss with a plaque recognizing his thirty consecutive years of service to the LDFA and TIFA Boards.

Huebler discussed the "sunset" budgets for LDFA and TIFA as both are set to expire in 2024. The industrial park is fully developed with no major expenses anticipated for LDFA. With a finite source of revenue, TIFA will have to decide which tasks are the most important left to accomplish.

UNFINISHED BUSINESS

NEW BUSINESS

A. 115 West Hanson

Steven Crooks, owner of WaterDog Outfitters, would like to purchase the vacant TIFA owned lot located at 115 West Hanson. The sites location adjacent to the bike path would be ideal for his bicycle rentals and being across the street from Goodrich Park would be a boost to his kayak and paddleboard business. He has 15,000 to 20,000 customers come through his business on an annual basis.

The Board discussed marketing and the value of the site concluding that Crooks should come back to TIFA with a cash offer, calling for a special meeting if necessary.

B. FY 2019/20 Budget

Huebler noted that the BRA budget basically covers administrative costs and up to \$300,000 in reimbursable due care costs for Eastbrook Homes. LDFA, like BRA, is mostly administrative along with \$100,000 for the Playhouse capital campaign. The TIFA budget is highlighted with \$500,000 budgeted for the events center and gateway wall at Subway.

Motion by Guinon, seconded by Voss, to adopt Resolution 1 recommending budget approval by the City Council for BRA and LDFA as submitted; and approval of the TIFA budget amended to include the North Mears parking lots and elimination of the gateway wall. Roll call vote – all ayes.

PUBLIC COMMENT

Council Member Salter stated that people will come to Whitehall for event centers and splash pads, not for new parking lots.

ADJOURNMENT

There being no further business, Chair Copley adjourn the meeting at 1:47 p.m.

Muskegon Central Dispatch 9-1-1
BOARD OF DIRECTORS
MEETING MINUTES
February 1, 2019

The February 1, 2019 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held at Muskegon Heights City Hall was called to order at 1:35 p.m. by Chairman Chandler.

Members present: Anthony Chandler, Dir, Admin Services/Asst to City Admin, City of Norton Shores
Jennifer Hernandez, Township Supervisor, Muskegon Charter Township
Scott Huebler, City Manager, City of Whitehall
Heidi Tice, Supervisor, Fruitport Charter Township
Mark Eisenbarth, County Administrator, County of Muskegon
Ed Viverette, Chief of Police, City of North Muskegon
Chris McIntire, Lieutenant, Michigan State Police
Jeff Lewis, Director of Public Safety, City of Muskegon
Jared Olson, City Manager, City of Roosevelt Park
Jeff Auch, City Manager, City of Montague

Absent: Jake Eckholm, City Manager, City of Muskegon Heights

Staff present: Shawn Grabinski, Executive Director, Muskegon Central Dispatch 9-1-1
Nick Martin, Operations Manager, Muskegon Central Dispatch 9-1-1
Rebecca Injerd, Administrative Assistant, Muskegon Central Dispatch 9-1-1

Others present: Susie Hughes, Board Chair, Muskegon County Commissioners

APPROVAL OF THE AGENDA

Moved by Mr. Olson, seconded by Mr. Eisenbarth to approve the February 1, 2019 agenda.
Motion carried.

MINUTES OF THE JANUARY 16, 2019 MEETING

Moved by Ms. Tice, seconded by Ms. Hernandez to approve the January 16, 2019 meeting minutes. Motion carried.

REPORTS

DIRECTOR'S REPORT

As submitted.

OLD BUSINESS

FUNDING OPTIONS (SURCHARGE)

Surcharge Ballot Language –

Moved by Mr. Auch, seconded by Mr. Lewis to approve the 9-1-1 surcharge proposal language and for the Director to submit a written request of support by the Board of Directors to the County Board of Commissioners for their approval for the May 2019 election. Motion carried.

NEW BUSINESS

SURCHARGE CONTINUATION

Brief discussion regarding this contingency and timing. Director Grabinski explained that the current surcharge continuation may be unnecessary with a successful May surcharge campaign.

Moved by Ms. Tice, seconded by Mr. Eisenbarth to approve the continuation of the local surcharge rate of \$0.42 and for the Director to submit the written request to the Muskegon County Board of Commissioners to consider approving the continuation of local phone surcharge rate of \$.042 contingent on the May election results.

COMMENT

ADMINISTRATIVE

None.

PUBLIC

None.

NEXT MEETING

The next scheduled meeting is 1:30 p.m. on Wednesday, March 13, 2019 at Roosevelt Park City Hall.

ADJOURNMENT

The meeting adjourned at 1:41 p.m.

Respectfully submitted,

Rebecca Injerd, Administrative Assistant

Date

Anthony Chandler, Chairman

Date

PRO MED

A SERVICE OF  MERCY HEALTH

Thank you for giving me the opportunity to give the 2018 ambulance report to the Council. We are happy to be serving the residents & visitors to Whitehall.

I mentioned our ambulance membership program and have enclosed a supply of brochures. The information can be found on our website as well www.promed.org. It is a great program to give additional peace-of-mind to those interested.

Tom Schmitt

Will you need an ambulance this year?



Will your insurance pay all of the bill or are you going to have out-of-pocket costs?

\$39 can protect your family

Pro-Med Ambulance is a nationally accredited not-for-profit community service, providing Advanced Life Support Paramedic service to Muskegon County.

Our team members are some of the best health care professionals in western Michigan. And, they are proud to work for you, their neighbors.

PRO-MED
AMBULANCE

Medicare and insurance co-pays and deductibles continue to rise. Protect your family by joining Pro-Med Plus and give yourself the peace of mind knowing you will receive the best treatment available with no additional out-of-pocket costs.

Professional Med Team, Inc.

965 Fork Street • Muskegon, MI 49442

(231) 720-1804 • Fax: (231) 720-1805 • www.promed.org

Agenda Report - Tag Day Request

Tag Days for community nonprofit organizations require City Council approval subject to coordination with the Police Department. Tag days are limited to one per weekend, two per month, and ten per year. They may not be held on Sundays or national holidays.

American Legion Aux has requested a tag day for Friday, May 17, 2019 from 7 am to 3 pm.

May 17

American Legion Aux

June 1

Child Abuse Council

September 21

Knights of Columbus

RECOMMENDATION

Approve the tag day as requested.

April 12, 19

I'm writing this letter to
ask for permission to sell poppys
on the Street corners of Mears & Colby
Colby st & Mears & Main the date
will be May 17, 19 From 7am to 3pm

Thank-you.

Maei Jackson

American Legion Aux

803 Colby St

Whitchell, Mi 49461

Whitehall City Council Agenda Report FY 2019/20 Budget Schedule

The City Charter requires submittal of the budget to Council at its meeting nearest the first Monday of May and that a public hearing be held before the budget is adopted. The budget must be adopted no later than the first Monday of June with a required public hearing which includes the property tax millage rate proposed to be levied to support the proposed budget prior to Council adoption.

RECOMMENDATION

Schedule May 21 at 5:00 p.m. as a budget work session and May 28 as the required public hearing on the Fiscal Year 2019/20 Budget.