



CITY OF WHITEHALL

**CITY COUNCIL WORK SESSION
405 E. COLBY STREET, WHITEHALL, MI
GARDEN ROOM
April 9, 2019
5:00 p.m.**

AGENDA

1. Meeting Called to Order
2. Presentation: Disability Network West Michigan, Diane Fleser, Executive Director
3. Discussion Items
 - Splash Pad
4. Informational Items
5. Public Comment *
6. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* PUBLIC COMMENT: Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes.

City Of Whitehall Work Session

Context & Background:

The City of Whitehall inquired with Disability Network West Michigan what the City can do to promote ADA compliance within local businesses:

“Our City Manager would like the focus to be on what we can do as a municipality to make the businesses compliant. Is there funding available to help them?”

The City is Promoting a Façade program where they can award businesses up to \$5,000 to improve the exterior appearance of the building. They will also consider structural repairs and ADA Compliance in their determination.

Information:

- Local officials do not have the authority to enforce the ADA on behalf of the federal government.
- The enforcement of state codes is the responsibility of state or local officials – usually through plan reviews and building inspections. The ADA relies on the traditional method of civil rights enforcement through litigation in federal courts.
- In an effort both to facilitate compliance with all applicable laws and to mitigate the tension between federal and state enforcement processes, the ADA authorizes the Department of Justice, upon request of state or local officials, to certify that state or local accessibility laws meet or exceed the requirements of the ADA. Certification bridges the gap between the federal and state enforcement processes.
- There are federal tax incentives for modifications to improve accessibility.
 - **Tax Credit:** The tax credit, established under Section 44 of the Internal Revenue Code, was created in 1990 specifically to help small businesses cover ADA-related “eligible access expenditures.” A business that for the previous tax year had either revenues of \$1,000,000 or less or 30 or fewer full-time workers may take advantage of this credit. The credit can be used to cover a variety of expenditures.
 - **Tax Deduction:** The tax deduction, established under Section 190 of the Internal Revenue Code, is now a maximum of \$15,000 per year—a reduction from the \$35,000 that was available through December 31, 1990. A business (including active ownership of an apartment building) of any size may use this deduction for the removal of architectural or transportation barriers. The renovations under Section 190 must comply with applicable accessibility standards.

Recommendations & Opportunities:

1. Collaborate with DNWM to provide services to the City. This can be completed through a City Proposal with DNWM. Examples of services can include:
 - The provision of technical assistance during the Design Team process to achieve compliance with the Michigan Construction Code and the ADA along with the incorporation of Universal Design concepts into sites and buildings, as invited by City staff.
 - The provision of technical assistance on individual projects for City staff, architects, builders & developers, and business owners. Projects will be selected with City staff focusing primarily on:
 - those that are of significant size and scope and
 - those that present particular design challenges and opportunities.
 - Follow up on the implementation of recommended solutions to assess whether accessibility and Universal Design components are being incorporated as planned.
 - Technical review and recommendations on City planning documents.
 - Trainings for City staff and other stakeholders on the accessibility requirements of current codes and Universal Design concepts. (Topics will be decided upon by City staff in consultation with DNWM.)
2. DNWM can provide an accessibility audit of downtown Whitehall and present findings to DDA. Findings would include curb cuts, accessible parking, sidewalks, intersections and entrances to maximize movement for people with disabilities.
3. Organize an Accessibility Charette
 - Opportunity to maximize accessibility that includes community members, advocates, & developers. Ideally people with varying disabilities would be part of the process.
 - Goal is to recommend acceptable solutions to a design and provides a visual document for consideration.
4. Prioritize Accessibility in your façade program and give preference to business looking to alter their entrances to make them accessible, i.e., when scoring the grant applications give greater weight to businesses promoting accessibility.
5. Implement a process for reviewing plans for alterations that looks at accessibility and adherence to the 2010 ADA Standards. DNWM can be included in this process for site reviews, plan reviews and staff training.

6. Promote the federal tax incentives for businesses to remove barriers or provide greater accessibility.
7. Offer local property tax breaks for businesses that make accessibility improvements.
8. Get your local building code certified by the US Access Board.
 - Phone (voice): (202) 272-0080
 - info@access-board.gov

**Whitehall City Council
Work Session Information Report
April 2019**

Splash Pad (staff)

The City Council agreed to support a splash pad in Goodrich Park as long as no public funds are used for construction, estimated at \$130,000. Future operational and maintenance costs estimated at less than \$10,000 per year would be covered by the City. Committee members Kittleson, Salter, and Spencer asked staff to seek out citizens willing to serve on a fundraising committee. The City received responses from a dozen interested citizens. The first fund raising meeting in February was attended by four citizens. The March meeting was cancelled due to a lack of available members. This month, only one citizen showed up who was more interested in making a donation than serving on the committee.

Staff was able to secure a \$10,000 grant from the Community Foundation of Muskegon County. Staff is also very confident a \$50,000 grant from Arconic will be awarded. A private go-fund-me has raised \$225.

If this is truly going to be a community project, a strong push back has to be made on the committee to actively and quickly fundraise and not just throw ideas out on the table.

Given issues some of the public had with the private go-fund-me, Council should state their support for any fundraising efforts approved by the Committee and coordinated with staff rather than have to go before Council to have each "official" fundraising activity "authorized".



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
April 9, 2019
6:00 p.m.

AMENDED AGENDA

1. Meeting called to Order
 - A. Pledge of Allegiance
2. Approval of Agenda
3. Presentation: Tom Schmiedeknecht, ProMed
4. Approval of the March 26 Council Meeting Minutes
5. Approval of Accounts Payable
6. Communications: Planning Commission Annual Report, Planning Commission Minutes, Splash Pad Committee Notes, Whitehall Business Group Minutes
7. Public Comment *
8. Messages from the Mayor, Council, and City Manager
 - A. Longevity Awards: 5 years: Beth Beaman, Tom Bisson, Brenda Bourdon, Alyssa Seaver; 15 years: Travis Bolles, Dave Silk; 20 years: Derek Sova
 - B. Appointments**
9. Unfinished Business
10. New Business
11. Public Comment *
12. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

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CITY OF WHITEHALL
COUNCIL MEETING MINUTES
March 26, 2019

PRESENT: Scott Brown, Dick Connell, Ellie Dennis, Debi Hillebrand, Norm Kittleson, and Steve Salter

ABSENT: Virginia DeMumbrum, Student Representative Jackie Jacobs

ALSO PRESENT: Student Representative Alison Hiner, City Attorney Sweeting, City Manager Huebler, City Clerk Bourdon, Detective Lt. Mahoney

Mayor Hillebrand called the meeting to order at 6:00 p.m. in the Council Chambers.

Motion by Dennis, seconded by Connell, CARRIED, to excuse Virginia DeMumbrum from tonight's meeting. All yeses

APPROVAL OF THE AGENDA

Motion by Kittleson, seconded by Dennis, CARRIED, to approve the agenda. All yeses.

APPROVAL OF WORK SESSION AND COUNCIL MINUTES

Motion by Kittleson, seconded by Dennis, CARRIED, to approve the March 12 work session and council meeting minutes. All yeses

APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by Dennis, CARRIED, to approve the account payables in the amount of \$506,494.77 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, Dennis, Kittleson, Salter, Brown, and Hillebrand; No – None; Absent – DeMumbrum

COMMUNICATIONS

Drain Commissioner Annual Report, MSHDA Letter for Whitehall II Apartments, Wastewater Minutes, Wastewater Monthly Report

Motion by Dennis, seconded by Brown, CARRIED, to approve the communications and place them on file. All yeses

PUBLIC COMMENT

Peggy Clauss inquired about the GoFundMe established by Kevin Spencer for the Splash Pad.

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Huebler highlighted the new sewer truck.

Salter provided an update from the County meeting he attended.

Brown requested to discuss budgeting for sidewalk snow removal at a future work session.

Connell commented on the Facebook post for leaf and brush pickup and noted that there is a lot of debris on the sidewalks.

Dennis reported that the energy suppliers that were soliciting in Whitehall said we have friendly residents. She also requested that reminders go out for junk vehicles.

Hiner reported on the girls' basketball teams' success.

Kittleson commented that the new sewer vacuum truck is a nice addition and he likes the new name for the Playhouse – The Playhouse at White Lake.

Salter requested to have a Facebook post for residents to clean their sidewalks and storm drains.

Hillebrand thanked the DPW for taking care of the benches at the Slocum switchback.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Feet on the Street Request

Motion by Dennis, seconded by Kittleson, CARRIED, to approve the Feet on the Street road closure request of Colby Street from Division to Lake Street on Sunday June 9, 2019 from 2 pm – 6 pm. All yeases

B. Taste of White Lake Request

Motion by Connell, seconded by Brown, CARRIED, to approve the Taste of White Lake alcohol sales request for the event held at Goodrich Park on June 7th from 4 pm – 11 pm. All yeases

C. Resolution 19-08 Main Street Reconstruction

Motion by Kittleson, seconded by Dennis, CARRIED, to award the Main Street project to Kamminga & Roodvoets for the low qualified bid of \$691,994.93 and approve the necessary budget amendments as presented.

Roll Call Vote: Yes – Kittleson, Dennis, Connell, Brown, Salter, and Hillebrand; No – None; Absent – DeMumbrum

D. Resolution 19-09 Liquor License Approval

Motion by Salter, seconded by Brown, CARRIED, to approve the liquor license application for Beverage Solution Technologies, LLC located at 215 E Colby Street.

Roll Call Vote: Yes – Salter, Brown, Connell, Dennis, Kittleson, and Hillebrand; No – None; Absent – DeMumbrum

PUBLIC COMMENT

Five students from Montague introduced themselves fulfilling an extra credit assignment for their Government and Econ classes.

Joan Scott requested that signs be considered instead of removing the permeable concrete on Lake Street.

ADJOURNMENT

With no further business the Mayor adjourned the meeting at 6:36 pm.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
April 9, 2019

March & April 2019 Prepays

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$44,265.59	Transfer
IRS	Payroll	\$13,560.54	EFT
Alerus Financial	Payroll	\$5,069.67	7095
MISDU	Payroll	\$90.34	7096
Alerus Financial	Payroll	\$917.60	7097
	<u>Total Prepays:</u>	\$63,903.74	

TOTAL ACCOUNTS PAYABLE

\$116,654.17

Vendor Code	Vendor Name	Description	Amount
SEAV	ALYSSA SEAVER		
	STATEMENT	MILEAGE - TREASURER'S MEETING	19.72
TOTAL FOR: ALYSSA SEAVER			<u>19.72</u>
ARCHI	ARCHITECTURAL HARDWARE CO		
	49009 & 49003	LOCK REPAIR CITY HALL & KEY DUPLICATION	352.00
TOTAL FOR: ARCHITECTURAL HARDWARE CO			<u>352.00</u>
ARMST	BRIAN ARMSTRONG		
	OPTICAL	OPTICAL - LISA ARMSTRONG	206.94
TOTAL FOR: BRIAN ARMSTRONG			<u>206.94</u>
MISC	CAMRYN ROGERS		
	REFUND	REFUND - CHECK RE-ISSUE FEE	40.00
TOTAL FOR: CAMRYN ROGERS			<u>40.00</u>
CHART	CHARTER COMMUNICATIONS		
	0031219032219	INTERNET - DPW	114.98
TOTAL FOR: CHARTER COMMUNICATIONS			<u>114.98</u>
HALLC	CHRIS HALL		
	MAR-2019	INSPECTIONS - MAR-2019	1,362.20
TOTAL FOR: CHRIS HALL			<u>1,362.20</u>
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	8,700.30
TOTAL FOR: CONSUMER'S ENERGY			<u>8,700.30</u>
DAN	DAN FROST DBA	DAN'S AUTOMOTIVE	
	6466	REPAIRS/ALIGNMENT TRUCK 12-09	644.50
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			<u>644.50</u>
BOND	DONALD BOND		
	OPTICAL	OPTICAL - DON BOND	215.02
TOTAL FOR: DONALD BOND			<u>215.02</u>
DORN	DORNBOS SIGN INC		
	INV42979	SIGN - 2HR PARKING	29.70
TOTAL FOR: DORNBOS SIGN INC			<u>29.70</u>
DTE	DTE ENERGY		
	STATEMENTS	PUBLIC UTILITIES	3,360.66
TOTAL FOR: DTE ENERGY			<u>3,360.66</u>
EDW	EDWARDS JANITORIAL SERVICE LLC		
	DPW2019-04,CH20	OFFICE CLEANING - DPW/CITY HALL	587.71
TOTAL FOR: EDWARDS JANITORIAL SERVICE LLC			<u>587.71</u>
ETNA	ETNA SUPPLY INC		
	S103011881.001	ROMAC SS-1 REPAIR CLAMPS	450.00
TOTAL FOR: ETNA SUPPLY INC			<u>450.00</u>

Vendor Code	Vendor Name	Description	Amount
FRONT	FRONTIER	TELEPHONE	129.55
	STATEMENTS		
TOTAL FOR:	FRONTIER		129.55
GORDO	GORDON FOOD SERVICE		
	828410551, 8284	PAPER TOWEL & TP	78.98
TOTAL FOR:	GORDON FOOD SERVICE		78.98
HOME	HOME SERVICES OF WHITE LAKE		
	112	UPS CHARGES	14.24
TOTAL FOR:	HOME SERVICES OF WHITE LAKE		14.24
HUNTS	HUNT'S DO-IT CENTER		
	STATEMENT	OPERATING SUPPLIES	64.61
TOTAL FOR:	HUNT'S DO-IT CENTER		64.61
JJ'S ELEC	JJ'S ELECTRIC LLC		
	MAR - 2019	INSPECTIONS - MAR-2019	175.70
TOTAL FOR:	JJ'S ELECTRIC LLC		175.70
KENNE	KENNEDY INDUSTRIES INC		
	609859	FIELD SERVICE - PUMP #2 & #4	5,795.00
TOTAL FOR:	KENNEDY INDUSTRIES INC		5,795.00
WLBEA	LUDINGTON DAILY NEWS		
	99196718	PUBLISHING	112.48
TOTAL FOR:	LUDINGTON DAILY NEWS		112.48
MAMC	MI ASSOC OF MUNICIPAL CLERKS		
	STATEMENT	MAMC CONFERENCE REGISTRATION	350.00
TOTAL FOR:	MI ASSOC OF MUNICIPAL CLERKS		350.00
MDEQ	MI DEPT OF ENVIRONMENTAL QUALITY		
	761-10417595	WATER SAMPLES	384.00
TOTAL FOR:	MI DEPT OF ENVIRONMENTAL QUALITY		384.00
MMLUNEM	MICHIGAN MUNICIPAL LEAGUE		
	0801-057	UNEMPLOYMENT - JAN-MAR - 2019	125.52
TOTAL FOR:	MICHIGAN MUNICIPAL LEAGUE		125.52
MICHSTPOL	MICHIGAN STATE POLICE-CASHIERS OFF		
	551-533589	SOR FEES	60.00
TOTAL FOR:	MICHIGAN STATE POLICE-CASHIERS OFF		60.00
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENTS	UNIFORMS	202.52
TOTAL FOR:	MODEL COVERALL SERVICE INC		202.52
MOWHI	MONTAGUE-WHITEHALL ROTARY CLUB		
	111 & 92	4TH QTR DUES - BEAMAN & HUEBLER	320.00
TOTAL FOR:	MONTAGUE-WHITEHALL ROTARY CLUB		320.00

Vendor Code	Vendor Name	Description	Amount
MUSTWP	MUSKEGON CHARTER TOWNSHIP		
	WHI003	DISPATCH FEES	3,465.00
TOTAL FOR: MUSKEGON CHARTER TOWNSHIP			3,465.00
MISC	MUSKEGON COUNTY DEPT OF PUBLIC WKS		
	2170491	SESC PERMIT APPLICATION	225.00
TOTAL FOR: MUSKEGON COUNTY DEPT OF PUBLIC WKS			225.00
OFFIC	OFFICE MACHINES CO., INC		
	INV27641	COPIER MAINTENANCE	35.00
TOTAL FOR: OFFICE MACHINES CO., INC			35.00
PLAY	PLAYSCRIPTS INC		
	STATEMENT	ROYALTIES - SUMMER SHORTS	105.00
TOTAL FOR: PLAYSCRIPTS INC			105.00
RESE	RESENDES DESIGN GROUP		
	14925	PROFESSIONAL SERVICES - PLAYHOUSE CONSTRUCTIO	12,345.96
TOTAL FOR: RESENDES DESIGN GROUP			12,345.96
SWEET	RODGER I. SWEETING, ATTORNEY LLP		
	19349	ATTORNEY FEES	4,371.00
TOTAL FOR: RODGER I. SWEETING, ATTORNEY LLP			4,371.00
HUEBL	SCOTT HUEBLER		
	MAR-2019	CAR ALLOWANCE - MAR-2019	300.00
TOTAL FOR: SCOTT HUEBLER			300.00
SHO	SHORELINE INSPECTION SERVICE LLC		
	MAR - 2019	INSPECTIONS - MAR-2019	1,150.56
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			1,150.56
MISC	SIGNATURE HARDWARE		
	SHW201149133	PLAYHOUSE - CAPITAL DOOR RESTORATION	775.29
TOTAL FOR: SIGNATURE HARDWARE			775.29
STAND	STANDARD SUPPLY & LUMBER		
	3053479I	LUMBER - SVENSSON PARK	110.10
TOTAL FOR: STANDARD SUPPLY & LUMBER			110.10
STAPL	STAPLES CREDIT PLAN		
	STATEMENT	OFFICE SUPPLY	213.36
TOTAL FOR: STAPLES CREDIT PLAN			213.36
BEREA	THE BEREAN GROUP, LLC		
	MAR-2019	STAFF & OPERATIONAL STUDY/PLAYHOUSE	1,115.00
TOTAL FOR: THE BEREAN GROUP, LLC			1,115.00
STANI	THE STANDARD INSURANCE		
	APR-2019	DENTAL - APR-2019	2,111.14
TOTAL FOR: THE STANDARD INSURANCE			2,111.14

Vendor Code	Vendor Name	Description	Amount
	Invoice		
TWIN	TWIN CITIES AUTO PARTS		
	STATEMENT	BRAKES/TIE ROD REPAIR - IMPALA/CRUISER	769.62
TOTAL FOR: TWIN CITIES AUTO PARTS			769.62
VANCE	VANCE OUTDOORS INC		
	3590030-IN	AMMUNITION	831.00
TOTAL FOR: VANCE OUTDOORS INC			831.00
WMCJT	WEST MICHIGAN CRIMINAL JUSTICE		
	3797	TASER TRAINING - C MAHONEY/SQUIRES	200.00
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE			200.00
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	SUPPLIES/TOOLS	401.22
TOTAL FOR: WHITE LAKE AUTOMOTIVE			401.22
WLFIR	WHITE LAKE FIRE AUTHORITY		
	MAR - 2019	FIRE SUPPRESSION PERMITS - MAR-2019	307.85
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			307.85
WLNUR	WHITE LAKE NURSERY		
	291186	CHAIN	22.00
TOTAL FOR: WHITE LAKE NURSERY			22.00
TOTAL - ALL VENDORS			52,750.43

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 04/05/2019 - 04/10/2019
 BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF APRIL 9, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101	GENERAL OPERATING FUND				
Dept 000	648				
101-000-231.012	DUE TO OTHER SOURCES	MICHIGAN STATE POLICE-CA	03/03/19	551-533589	60.00
101-000-686.000	REFUND - CHECK RE-ISSUE FEE	CAMRYN ROGERS	03/29/19	REFUND	40.00
		Total For Dept 000	648		100.00
Dept 111	CITY CLERK				
101-111-905.000	PUBLISHING	LUDINGTON DAILY NEWS	03/31/19	99196718	112.48
101-111-957.000	CONFERENCES & WORKSHOPS	MI ASSOC OF MUNICIPAL CL	03/25/19	STATEMENT	350.00
		Total For Dept 111	CITY CLERK		462.48
Dept 136	DISTRICT COURT				
101-136-826.000	ATTORNEY FEES	RODGER I. SWEETING, ATTO	04/01/19	19349	2,433.50
		Total For Dept 136	DISTRICT COURT		2,433.50
Dept 172	ADMINISTRATION				
101-172-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	03/31/19	STATEMENT	173.45
101-172-850.000	TELEPHONE	FRONTIER	03/20/19	STATEMENTS	32.24
101-172-958.000	MEMBERSHIPS & DUES	MONTAGUE-WHITEHALL ROTAR	04/02/19	111 & 92	160.00
		Total For Dept 172	ADMINISTRATION		365.69
Dept 203	ATTORNEY				
101-203-826.000	ATTORNEY FEES	RODGER I. SWEETING, ATTO	04/01/19	19349	1,937.50
Dept 253	TREASURER				
101-253-957.000	CONFERENCES & WORKSHOPS	ALYSSA SEAVER	03/26/19	STATEMENT	19.72
Dept 265	CITY HALL BLDG & GROUNDS				
101-265-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	03/14/19	828410551, 828409476	78.98
101-265-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	03/26/19	STATEMENT	13.48
101-265-818.700	CONTRACTUAL SERVICES-CLEANERS	EDWARDS JANITORIAL SERVI	04/01/19	DPW2019-04, CH2019-04	350.53
101-265-920.000	PUBLIC UTILITIES	DTE ENERGY	03/21/19	STATEMENTS	993.51
101-265-931.000	BUILDING MAINTENANCE	ARCHITECTURAL HARDWARE C	03/25/19	49009 & 49003	334.00
		Total For Dept 265	CITY HALL BLDG & GROUNDS		1,770.50
Dept 276	CEMETERY				
101-276-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	03/26/19	STATEMENT	69.20
101-276-920.000	PUBLIC UTILITIES	DTE ENERGY	03/21/19	STATEMENTS	37.51
		Total For Dept 276	CEMETERY		106.71
Dept 301	POLICE				
101-301-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	03/31/19	STATEMENT	39.91
101-301-741.000	AMMUNITION	VANCE OUTDOORS INC	03/21/19	3590030-IN	831.00
101-301-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	03/26/19	STATEMENT	2.05
101-301-850.000	TELEPHONE	FRONTIER	03/20/19	STATEMENTS	32.24
101-301-850.000	DISPATCH	MUSKOGON CHARTER TOWNSHI	03/18/19	WHI003	3,465.00
101-301-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PARTS	03/29/19	STATEMENT	769.62
101-301-933.000	EQUIPMENT MAINTENANCE	WHITE LAKE AUTOMOTIVE	03/30/19	STATEMENT	15.29
101-301-960.100	EDUCATION & TRAINING-302 FUNDS	WEST MICHIGAN CRIMINAL J	03/26/19	3797	200.00
		Total For Dept 301	POLICE		5,355.11

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 COUNCIL MEETING OF APRIL 9, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 751 PARKS DEPARTMENT					
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	03/26/19	STATEMENT	169.57
101-751-974.000	CAPITAL IMPROVEMENTS	STANDARD SUPPLY & LUMBER	03/31/19	30534791	110.10
		Total For Dept 751 PARKS DEPARTMENT			279.67
Dept 777 119 S BALDWIN ST					
101-777-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	03/26/19	STATEMENT	118.39
101-777-920.000	PUBLIC UTILITIES	DTE ENERGY	03/21/19	STATEMENTS	95.10
		Total For Dept 777 119 S BALDWIN ST			213.49
Dept 851 FRINGE BENEFITS					
101-851-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE I	03/05/19	STATEMENTS	179.64
101-851-719.500	FRINGE-ADMIN CAR ALLOW	SCOTT HUEBLER	03/31/19	MAR-2019	300.00
101-851-719.605	DENTAL INSURANCE	THE STANDARD INSURANCE	03/15/19	APR-2019	2,111.14
101-851-719.650	FRINGE-OPTICAL	BRIAN ARMSTRONG	03/27/19	OPTICAL	206.94
101-851-719.650	FRINGE-OPTICAL	DONALD BOND	03/28/19	OPTICAL	215.02
101-851-719.800	FRINGE-UNEMPLOYMENT EXPENSE	MICHIGAN MUNICIPAL LEAGU	03/31/19	0801-057	125.52
		Total For Dept 851 FRINGE BENEFITS			3,138.26
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 300 DOWNTOWN STREETScape					
245-300-757.000	OPERATING SUPPLIES	DORNBOS SIGN INC	03/22/19	INV42979	29.70
245-300-921.000	ELECTRICAL-PEDESTRIAN LIGHTS	CONSUMER'S ENERGY	03/26/19	STATEMENT	229.36
		Total For Dept 300 DOWNTOWN STREETScape			259.06
Fund 248 LOCAL DEVELOPMENT FINANCE AUTHORITY					
Dept 000 648					
248-000-818.100	C/S-INDUSTRIAL PARK MARKETING	CONSUMER'S ENERGY	03/26/19	STATEMENT	52.67
		Total For Dept 000 648			52.67
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 648					
249-000-818.000	CONTRACTUAL SERVICES	CHRIS HALL	03/01/19	MAR-2019	1,362.20
249-000-818.000	CONTRACTUAL SERVICES	JJ'S ELECTRIC LLC	04/01/19	MAR - 2019	175.70
249-000-818.000	CONTRACTUAL SERVICES	SHORELINE INSPECTION SER	04/01/19	MAR - 2019	1,150.56
249-000-818.000	CONTRACTUAL SERVICES	WHITE LAKE FIRE AUTHORIT	04/01/19	MAR - 2019	307.85
		Total For Dept 000 648			2,996.31
Fund 402 CAPITAL PROJECT FUND					
Dept 000 648					
402-000-820.000	ENGINEERING FEES	MUSKEGON COUNTY DEPT OF	04/04/19	2170491	225.00
		Total For Dept 000 648			225.00
		Total For Fund 402 CAPITAL PROJECT FUND			225.00

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 04/05/2019 - 04/10/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF APRIL 9, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-818.100	C/S- FREY FOUNDATION GRANT	THE BERGAN GROUP, LLC	03/31/19	MAR-2019	1,115.00
580-000-920.000	PUBLIC UTILITIES	DTE ENERGY	03/21/19	STATEMENTS	1,309.11
580-000-958.000	MEMBERSHIPS & DUES	MONTAGUE-WHITEHALL ROTAR	04/02/19	111 & 92	160.00
580-000-962.100	RIGHTS & ROYALTIES	PLAYSCRIPTS INC	03/19/19	STATEMENT	105.00
580-000-975.000	BUILDING REHAB AND ADDITION	SIGNATURE HARDWARE	03/26/19	SHW201149133	775.29
580-000-975.200	BUILDING- CONSTRUCTION MANAGEMEM	RESENDES DESIGN GROUP	02/28/19	14925	12,345.96
		Total For Dept 000 648			15,810.36
		Total For Fund 580 PLAYHOUSE			15,810.36
Fund 590 SEWER FUND					
Dept 562 SEWER CUSTOMER ACCOUNTS					
590-562-850.000	TELEPHONE	CHARTER COMMUNICATIONS	03/22/19	0031219032219	57.49
		Total For Dept 562 SEWER CUSTOMER ACCOUNTS			57.49
Dept 564 SEWER PUMPING					
590-564-818.000	CONTRACTUAL SERVICES	KENNEDY INDUSTRIES INC	03/28/19	609859	5,795.00
590-564-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	03/26/19	STATEMENT	1,355.22
590-564-920.000	PUBLIC UTILITIES	DTE ENERGY	03/21/19	STATEMENTS	36.03
590-564-920.000	PUBLIC UTILITIES	FRONTIER	03/20/19	STATEMENTS	28.98
		Total For Dept 564 SEWER PUMPING			7,215.23
		Total For Fund 590 SEWER FUND			7,272.72
Fund 591 WATER FUND					
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	TELEPHONE	CHARTER COMMUNICATIONS	03/22/19	0031219032219	57.49
Dept 546 WATER SOURCE PLANT					
591-546-801.000	PROFESSIONAL SERVICES	HOME SERVICES OF WHITE L	03/25/19	112	14.24
591-546-801.000	PROFESSIONAL SERVICES	MI DEPT OF ENVIRONMENTAL	03/18/19	761-10417595	384.00
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	03/26/19	STATEMENT	6,073.87
591-546-920.000	PUBLIC UTILITIES	DTE ENERGY	03/21/19	STATEMENTS	32.81
591-546-920.000	PUBLIC UTILITIES	FRONTIER	03/20/19	STATEMENTS	36.09
		Total For Dept 546 WATER SOURCE PLANT			6,541.01
Dept 548 WATER T & D					
591-548-775.000	REPAIRS & MAINT SUPPLIES	ETNA SUPPLY INC	04/04/19	S103011881.001	450.00
591-548-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	03/26/19	STATEMENT	28.79
		Total For Dept 548 WATER T & D			478.79
		Total For Fund 591 WATER FUND			7,077.29
Fund 594 MARINA FUND					
Dept 000 648					
594-000-818.000	CONTRACTUAL SERVICES	ARCHITECTURAL HARDWARE C	03/25/19	49009 & 49003	18.00
594-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	03/26/19	STATEMENT	24.54
		Total For Dept 000 648			42.54
		Total For Fund 594 MARINA FUND			42.54

BOTH OPEN AND PAID
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 COUNCIL MEETING OF APRIL 9, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	03/26/19	STATEMENT	20.29
661-000-757.000	OPERATING SUPPLIES	WHITE LAKE AUTOMOTIVE	03/30/19	STATEMENT	34.38
661-000-777.000	SMALL TOOLS	WHITE LAKE AUTOMOTIVE	03/30/19	STATEMENT	75.97
661-000-781.000	REPAIR PARTS AND SUPPLIES	DAN FROST DBA DAN'S AUTO	03/15/19	6466	644.50
661-000-781.000	REPAIR PARTS AND SUPPLIES	WHITE LAKE AUTOMOTIVE	03/30/19	STATEMENT	275.58
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE I	03/05/19	STATEMENTS	22.88
661-000-818.000	CONTRACTUAL SERVICES	WHITE LAKE NURSERY	03/08/19	291186	22.00
661-000-818.700	CONTRACTUAL SERVICES-CLEANERS	EDWARDS JANITORIAL SERVI	04/01/19	DPW2019-04, CH2019-04	237.18
661-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	03/26/19	STATEMENT	607.48
661-000-920.000	PUBLIC UTILITIES	DTE ENERGY	03/21/19	STATEMENTS	856.59
661-000-933.000	EQUIPMENT MAINTENANCE	OFFICE MACHINES CO., INC	03/26/19	INV27641	35.00
			Total For Dept 000 648		2,831.85
			Total For Fund 661 MOTOR POOL FUND		2,831.85

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101	GENERAL OPERATING FUND			16,182.63
	Fund 245	TAX INCREMENT FINANCE			259.06
	Fund 248	LOCAL DEVELOPMENT FINA			52.67
	Fund 249	BUILDING INSPECTION DE			2,996.31
	Fund 402	CAPITAL PROJECT FUND			225.00
	Fund 580	PLAYHOUSE			15,810.36
	Fund 590	SEWER FUND			7,272.72
	Fund 591	WATER FUND			7,077.29
	Fund 594	MARINA FUND			42.54
	Fund 661	MOTOR POOL FUND			2,831.85
	Total For All Funds:				52,750.43

WHITEHALL PLANNING COMMISSION



2018

Annual Report

PURPOSE

The Planning Commission is empowered to review and approve site plans and special use permits along with considering proposals for changes to the zoning ordinance; preliminary plans and reports for the physical development of the City; the removal, relocation, widening, narrowing, vacating, abandoning, change of use, or extension of any public right of ways, grounds, open spaces, buildings, utilities, or other public facilities; the character, extent, and layout for the redevelopment or rehabilitation of blighted areas; subdivision plats; all planning reports and plans prior to publication; capital improvements; budget requirements; and the selection of consultants.

MEMBERSHIP

The Planning Commission is comprised of nine members appointed by the Mayor subject to confirmation by the City Council. Dave Bedau was again elected as Chair with Chris Mahoney elected as the Vice-chair. Brian Armstrong, Jose Guadalupe Guzman-Celedon, Debi Hillebrand, Vernetta Irby, Pam Parent, Steve Salter, and Rebecca VanAntwerp served as Commissioners. Dan Bowyer was appointed upon the resignation of Parent. VanAntwerp also resigned at year's end. City Manager Scott Huebler served as the Zoning Administrator.

"Quality is more important than quantity. One home run is much better than two doubles." Steve Jobs

ACTIVITY

With only five meetings last year, the Commission was all about quality over quantity. They approved one business expansion site plan, two residential lot splits, one special use permit for a used car dealership, and one minor change to the sign ordinance. There was an attempt to regulate the parking of boats, campers, and recreational vehicles which was dropped after strong public opposition. Construction at Tannery Bay continues but the big project for the year was the \$100M expansion at Arconic. This project required extensive site plan approval, setback variances, street vacations, utility upgrades, road improvements, land acquisitions, a tax abatement, and financial incentives from the State of Michigan. Despite this lengthy, complicated laundry list, all approvals were secured in record time to sway the corporate decision to Whitehall over two other out of state locations.

**Whitehall Planning Commission
Meeting Minutes
April 2, 2019**

Present

B. Armstrong, D. Bedau, D. Bowyer, T. Cabala, D. Hillebrand, V. Irby, C. Mahoney, S. Salter

Also Present

Zoning Administrator S. Huebler, City Attorney R. Sweeting

Absent

J. Guzman

Call to Order

Chair Bedau called the meeting to order at 6:00 p.m.

Agenda

Motion by Salter, seconded by Hillebrand, CARRIED, to approve the agenda as submitted. All ayes.

Minutes

Motion by Cabala, seconded by Armstrong, CARRIED, to approve the February 5, 2019 minutes as submitted. All ayes.

Communications

The 2018 Annual Report was provided.

Public Comment

Unfinished Business

A. Recreational Marijuana

The Commission reviewed the draft ordinances presented by City Attorney Sweeting with the following recommendations. Growers and safety compliance centers will be allowed in all three industrial zoning districts but not within 500 feet of any school property line. There will be no limit set on the number of licenses for any marijuana related facilities. Safety compliance centers will be allowed to accept products that have not originated within the city limits. Provisioning centers and retail establishments will be allowed in the central and general business districts by right and in the lakefront and restricted commercial districts by special use permit. Medical marijuana facilities will be allowed under similar regulations as recreational facilities. Overlay districts will not be used. Each zoning district will have the appropriate sections added.

New Business

A. Resolution 19-02 Adult Foster Care Home

Motion by Mahoney, seconded by Bowyer, CARRIED, to approve Resolution 19-02 allowing an adult foster care home at 1302 Warner Street as requested. All ayes.

B. Pole Barn Addition – 1627 Mears Avenue

Motion by Mahoney, seconded by Armstrong, CARRIED, to approve the site plan providing the front of the pole barn addition is aesthetically comparable to the front of the existing house and that a paved apron be provided at the street's edge. All ayes.

There was discussion about the pole barn, at three times the size of the house, being incidental and subordinate to the house as required by zoning regulations while recognizing that the ordinances also allow up to 30% of the rear yard to be covered with accessory structures.

Adjournment

Motion by Irby, seconded by Armstrong, CARRIED, to adjourn at 7:20 p.m. All ayes.

DRAFT

CITY OF WHITEHALL
SPLASH PAD COMMITTEE
Meeting Notes - April 3, 2019

PRESENT

S. Huebler, N. Kittleson, R. Gundy

A grant for \$50,000 has been submitted to the Arconic Foundation. They are asking for naming rights. If granted, this will bring our funding up to \$60,000. Public participation in the fundraising has been disappointing. Council is not likely to support covering the \$70,000 difference. Gundy is more interested in making a donation than serving on this committee.

Whitehall Business Group
Meeting Minutes
Wednesday, March 13, 2019

Attendees: Greg Hillebrand (Lewis House B&B), Vicky Marshal (PNC), Cathy Russel (White Swan Inn), Kara Smith (Pub 111), Jen Hain (Fetch), Kathy Burress (Chamber), Ryan Briegel (Pitkins), Amy Van Loon (Chamber), Louise St Amour (Coldwell Banker), Steve Salter (Council), Scott Huebler (City Manager).

1) Chamber of Commerce Update (Kathy)

- Business Expo 2019. Booths have been filled. Pancake breakfast with the Rotary.
- Trash Bash 2019 will be April 28. 1 pm - 4 pm. WaterDog kayak incentive kindly provided again. Double L to provide dumpster again, located in Covell Park parking lot. Live White Lake hats might be available. Greg will organize and try and increase target on shoreline with more boats and waders.
- Legislative Lunch with Arconic in April on a Monday. To be scheduled.
- Kathy is getting her 15 minutes of fame on Radio Monday to highlight events in our area. Good job Kathy,,,you sound great!
- Restaurants, or lack of them, is perhaps the top pressing issue in the Downtown area. Amy is spearheading forming a Committee with the goal of actively recruiting a restauranteur to expand here. What can we do to incentivize?
- The old Plumbs White Lake Center has an interested developer.
- The old Shopco Building is also showing interest so maybe both the old Plumbs and Shopco might see some new tenants in the near future.
- Café 31 is now open at the old Doug Born building. Check out their page on Facebook.
- Monthly Workshops on Thursday mornings at the White Lake Library. Please register or pay at the door.
 - March 21: 3Rs
 - April: Speed networking
 - May: Marketing
- Chamber presence at Midwest Shows. Exhibited in Chicago in January, Columbus in February, and Milwaukee in March.
- We discussed bringing more Food Trucks to Whitehall.
- Flowers have been ordered for the streets. Spoons and Tunes was cancelled this year. Sip and Savor may be a possibility.

2) City News Relevant to Downtown Businesses (Scott)

- a. Playhouse. In the home stretch!

- b. Splash Pad. Ryan suggested taking a close look at Ludington's splash pad effort for fund raising. Arconic Foundation may be able to help. White Lake Community Foundation has donated \$10K.
- c. The Lake Street and Main Street intersection is being redone because of traction issues with the permeable pavement.
- d. International Property Maintenance Code has been adopted.
- e. Art Council of White Lake summer solstice event was approved for beer and wine tasting on June 21.

3) Beautification

- a. Holiday decorations. Christmas Décor is back on board to do our holiday street decorations. Greg had a conversation with Bill, the owner of Christmas Décor, to sort out the issues and all is good. We had 20 poles lit with garland last year. This winter, the plan is to add 13 more to decorate all 33 poles on Colby and North Mears.
- b. Phase IV.

4) Other

- a. Ryan's Church (ECC) is doing work camp again for home repair the week of June 17-21. Looking for one more house to help with repairs.
- b. Pub Pedal will be on July 27.
- c. Summersault Festival. Taste of White Lake and After Taste down at the Goodrich Park on June 7-8-9. Watermelon Roll. Beer Tent and Food. Feet on the Street. Cathy will write a letter to get the street shut down. Taste will have a People's Choice Award. There are already 42 vendors targeted for invitation. More kid food choices.
- d. Blues Event this weekend on March 17.
- e. π day at Fetch on 3-14 at 3.1415926535897932384626433832795028841971693993751058209749445923078164062862089986 PM
Pot Day on 4-20.
- f. Staged Cycle Racing. May 17-19.
- g. Running Races: Aug 3 for the 5K. Run Amuck on Father's Day. ACWL Saturday before Pumpkin Roll. RAGNER on Sept 27.

5) Next meeting date: May 8, 2019



CITY OF WHITEHALL

At the Whitehall City Council meeting on

Tuesday, April 9, 2019

at 6:00 p.m.

The following employees will be recognized for their
“Length of Service Award”

2019 Milestones

Beth Beaman	Playhouse Managing Director	5 years
Tom Bisson	Dept of Public Works	5 years
Brenda Bourdon	Clerk	5 years
Alyssa Seaver	Deputy Treasurer/Clerk	5 years
Travis Bolles	Police Officer	15 years
Dave Silk	Dept of Public Works	15 years
Derek Sova	Police Officer	20 years