



CITY OF WHITEHALL

CITY COUNCIL WORK SESSION
405 E. COLBY STREET, WHITEHALL, MI
GARDEN ROOM
July 9, 2019
5:00 p.m.

AGENDA

1. Meeting Called to Order
2. Discussion Items
 - A. Splash Pad
3. Informational Items
 - A. Redevelopment Ready Communities Documents
 - i. Public Participation Plan
 - ii. Boards & Commissions
4. Public Comment *
5. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* PUBLIC COMMENT: Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes.

Whitehall City Council
Work Session Information Report
 June 2019

Splash Pad (Kittleson, Salter)

Funding from the Community Foundation (\$10,000) will be held until the end of August. Staff brought Resolution 19-19 to Council for approval of the project and budget subject to receiving a \$50,000 grant from Arconic. With the Foundation deadline approaching, Council approval would give staff the authority to move quickly on acquisition once all of the funds were secured. Due to a number of questions raised by Council members, the project was referred to a work session.

Vortex provided a quote of \$104,200 for parts, labor, and shipping. They noted additional costs to be covered by the City. A project budget was developed and attached to Resolution 19-19 bringing the total cost to \$127,150. This was rounded up to \$130,000 for the grant applications.

Doug Boardwell reviewed the detailed plans and believes the \$50,000 quote for installation is high. He has agreed to donate the labor for the installation. Council Member Salter solicited Doug for this donation, received a discount on the concrete from Consumers, and has recently secured an electrician willing to donate his labor. To round out the budget, staff suggested that the City donate sewer and water connections as an in kind match. All of this results in the following budget:

Vortex 40' x 45' Splashpad with 24 jets and freight	\$54,200
Installation donated by Boardwell Mechanical	-
Concrete (Morden estimate with Consumers discount)	\$ 8,650
Water & Sewer Connections (City In-kind)	-
Electrical donated by Single Phase Electric	-
5% Contingencies	<u>\$ 6,300</u>
	\$69,150

Community Foundation	\$10,000
Private Donation	\$10,000
Arconic Grant	<u>\$50,000</u>
	\$70,000

Some of the comments & questions I received include...

1. Confusion over the budget and what was quoted by Vortex
2. The Council has not seen the entire proposal and needs time consider it along with asking questions to better understand it as a whole
3. Why is any money or in-kind donation from the City included when Council took the position that no city money would be used for construction
4. Who approved the design and when
5. Does donated labor for installation void any warranties
6. Why are we only considering Vortex
7. Is staff comfortable moving forward
8. Should there be a bid process
9. How much will it cost to operate

Staff asked for a proposal from Raindeck matching the size and number of jets quoted by Vortex. The base quote was for \$207,349. A second quote of \$253,990 for a slightly larger pad was submitted as well. Both have a number of above ground features. They have been asked to submit a third proposal staying within our \$130,000 budget.

Based upon a formula used by Vortex, annual sewer and water costs will run between \$7,110 and \$9,720.



Public Participation Plan

City of Whitehall

405 E. Colby Street

Whitehall, MI 49461

TABLE OF CONTENTS

Table of Contents	2
Introduction	3
Participation Goals and Objectives	3
State Regulations	4
Open Meetings Act (PA 267 of 1976)	4
Planning Enabling Act (PA 33 of 2008).....	4
Key Stakeholders	5
Public Involvement Opportunities	5
Communication Strategies	7
Basic announcement methods (table).....	7
Surveys.....	7
Steering Committees	7
One-on-one Interviews.....	7
Walking Tours	8
Website/Social Networking	8
Outreach Strategies	8
Master Plan Update.....	8
Zoning Ordinance Update.....	8
Downtown Development Plan.....	8
Parks & Recreation Plan.....	8
Communicating Results	9
Evaluation	9
Closing	9
Appendix	9
Community Event Satisfaction Survey	10
Internal Public Participation Evaluation	11

INTRODUCTION

In preparing a Master Plan, it is essential to work with residents to identify the issues, challenges and needs that are unique to the community. As part of the planning process, the following is the public participation plan which outlines how elected officials, City staff, and boards & commissions engage the public throughout the planning process.

PARTICIPATION GOALS AND OBJECTIVES

The City shall conduct proactive and inclusionary public participation techniques during all phases of the comprehensive master planning process.

The City shall foster a cycle of seeking public input and public review of results.

The City shall conduct all aspects of resident participation in an open manner, with freedom of access to the participation process for all interested persons.

The City shall engage a diverse set of community stakeholders in planning, land use, and development decisions.

The City shall encourage the involvement of residents most affected by the proposed planning, land use, or development project.

The City shall seek to identify and involve a broad and representative cross-section of the community's residents.

The City shall make reasonable efforts to ensure continuity of involvement of residents and community groups throughout all stages of the planning and review process.

The City shall utilize effective and equitable avenues for distributing information and receiving comments.

The City shall support and encourage effective participation. Information shall be made available in a timely manner, so as to enable residents to be involved in important decisions at various stages of the review and approval process.

The City shall record the results of public engagement to the extent feasible and provide summaries back to the public.

STATE REGULATIONS

State of Michigan legislation details the minimum requirements for public participation. The City of Whitehall abides by this legislation and strives to be proactive in soliciting public input for all projects. Below are the laws regarding public input set by the state.

Open Meetings Act (PA 267 of 1976)

The Michigan Open Meetings Act was created to require certain meetings of certain public bodies to be open to the public, to require notice and keeping of minutes of the meetings.

The following captures important highlights from the act. In accordance with PA 267 of 1976, the City of Whitehall will hold meetings in City Hall at 405 E. Colby Street, Whitehall, Michigan, which is accessible to the public. The public will be notified within 10 days of the first meeting of a public body in each calendar or fiscal year; the body will publicly post a list stating the dates, times, and places of all its regular meetings at City Hall. If there is a change in schedule, within three days of the meeting in which the change is made, the public body will post a notice stating the new dates, times, and place of regular meetings. For special and irregular meetings, public bodies will post a notice indicating the date, time, and place at least 18 hours before the meetings. A regular meeting of a public body which is recessed for more than 35 hours can only be reconvened if a notice is posted 18 hours in advance. Public bodies will hold emergency sessions without a written notice or time constraints if the public health, safety or welfare is severely threatened and if two-thirds of the body's members vote to hold the emergency meeting. Any resident can request that public bodies put them on a mailing list so that they are notified in advance of all meetings by contacting the following:

City of Whitehall
Attn: City Clerk
405 E. Colby Street
Whitehall, MI 49461

Planning Enabling Act (PA 33 of 2008)

The Michigan Planning Enabling Act determines the rules and regulations local governments must follow when preparing the Master Plan.

The following captures important highlights from this act. In accordance with PA 33 of 2008, the following parties will be notified via first class mail, personal delivery or electronic mail by the planning commission of the intent to plan and request the recipient's cooperation and comment:

Muskegon County

West Michigan Shoreline Regional Development Commission (WMSRDC)

Each public utility company, and public transportation agency owning or operating a public utility, or public transportation system within the City of Whitehall

Muskegon County Road Commission

Michigan Department of Transportation

After the draft master plan has been submitted to the legislative body for review and approval for distribution, the draft plan will be submitted to the previously listed entities for review. Before approving a proposed master plan, a planning commission will hold not less than one public hearing on the proposed master plan. The hearing will be held after the expiration of the deadline for comment as outlined in the act. The planning commission will give notice of the time and place of the public hearing not less than 15 days before the hearing by publication in a newspaper of general circulation within the City of Whitehall.

The planning commission will also submit notice of the public hearing by first class mail, personal delivery or electronic mail to the previously listed entities for review. After the adoption of the master plan, a planning commission may publish and distribute copies of the master plan or of any report, and employ other means of publicity and education.

KEY STAKEHOLDERS

Below is a list of groups that are able to assist in and enhance the public participation process. During each public event the list will be reviewed in order to make sure that the appropriate people and groups are involved.

Local residents	City Council
Downtown Business Group	City Boards and Commissions
Large employers	White Lake Chamber of Commerce
Neighboring municipalities	Commercial business owners
Public employees	Real estate professionals
Religious groups	Senior groups
Social organizations	Students and student groups

The City of Whitehall is fortunate to be full of active residents that strive to make their community better. However, the City is always trying to get more residents involved. The City will use various methods of communication to attempt to reach a variety of audiences.

PUBLIC INVOLVEMENT OPPORTUNITIES

The City provides Whitehall residents and stakeholders with numerous opportunities to be involved in the planning, review, and approval process for planning and zoning applications, planning documents, and development projects.

City Council

The City of Whitehall uses the council-manager form of government. The City Council, consisting of seven (7) members elected on a non-partisan basis, appoints a City Manager to handle the day-to-day management and operations of the City. The Mayor, selected by the City Council, acts as the official head of government and presides at all City Council meetings. The Mayor Pro-Tem, also selected by the City Council, assumes mayoral duties in the absence of the mayor. The Council enacts ordinances, resolutions, and orders; adopts the annual budget; approves the financing of all City operations; and authorizes contracts on behalf of the City.

Boards and Commissions

The City encourages participation in local government planning and policy decisions. Therefore, all residents are invited to apply for appointments to City Boards and Commissions. Through these opportunities, civic minded residents become involved in their local government; these groups may provide recommendations to the City Council on a variety of topics and issues. The members of the Boards and Commissions help to analyze options and influence important decisions on behalf of the community. As a result, the City benefits from the vast knowledge, experience and expertise of its residents. Board and

Commission Member positions are all voluntary and are appointed by the Mayor, with the concurrence of City Council. Once appointed, the time commitment for each Board and Commission varies, some meet on a regular schedule, others on an as needed basis. Preparation for some meetings may require additional time obligations. Once committed, attendance at all regularly scheduled meetings is critical.

Planning Commission creates a Master Plan for the physical development of the City; reviews rezoning requests, site plans, subdivisions, special land uses and other land use applications.

Zoning Board of Appeals interprets and grants variances from provisions of the Zoning Code; conducts hearings and resolves disputes regarding interpretations of the zoning ordinance.

Visit www.cityofwhitehall.org for a complete list of boards and commissions in Whitehall and their responsibilities.

COMMUNICATION STRATEGIES

The following basic strategies will be used by the City of Whitehall as part of public outreach and communication:

Newspaper announcements	Website Postings
Facebook Postings	Fliers
Council Meeting announcements	Postcard mailings
Attachments to water bill	Quarterly newsletter
Public meetings	

The following methods may be used to gather the community's input on specific development proposals or the community vision for the Master Plan and other planning and zoning documents. The City may use these various activities to provide additional opportunities for residents, public interest groups, or other stakeholders to directly participate in the development review process or the creation/amendment of plans and strategies.

The City shall communicate the results of the public participation methods in a consistent and transparent manner through the appropriate avenues of communication listed previously. More than one method of communication may be used in order to reach a broader audience and the affected persons. Those responsible for organizing the specific community engagement activity may also coordinate the communication of public participation outcomes. The results of any of the methods of engagement and outreach will be included in the report or plan generated based on the information collected during these meetings, and support the development review process.

Surveys

The City may employ surveys to identify key resident concerns. The surveys may be distributed through various methods of delivery to ensure the broadest reach, based on the nature of the target group (e.g., mail, e-mail, website access, copies available at City facilities). The responsible party will compile the survey results following the closing of the survey. The survey results may be posted online, published in the City's newsletter, and communicated to the City Council, residents, survey participants, investors, developers, and other stakeholders.

Steering Committees

The City may organize steering committees consisting of residents, business owners, board and commission members, and other stakeholders. Members may be selected based on their expertise, interest, and background as they relate to the focus of the individual steering committee. This structure will allow for focused discussions related to a specific topic. The results of the meetings and discussions of the steering committees will be incorporated into the plan generated based on the information collected during these meetings.

One-on-One Interviews

The City may hold interviews with various stakeholders to get specific information on a topic. In general, the information collected during interviews will be kept confidential unless requested otherwise. The information may be compiled and analyzed together with other information collected from stakeholders on a specific topic.

Walking Tours

Tours offer an opportunity for City staff, residents, and other stakeholders to identify and discuss specific development areas or topics. City staff or consultants will facilitate tours, depending on the nature of the development or planning project. The facilitator(s) may take notes during the tour and share them with the participants and the community. The results of these events will be included in any report or plan generated based on the community feedback collected during these tours.

Website/Social Networking

The City may use various digital tools of communication, as needed and appropriate. Webpages may be created for specific development or planning projects as appropriate. The City currently uses online tools of community engagement and shall continue to explore the use of new tools. For projects of great importance to the community, the City may employ social networking (e.g., Facebook, Website) to share notices about upcoming development related meetings or Master Plan updates.

OUTREACH STRATEGIES

There are many situations in which the City will solicit public input for a plan or project. Public participation increases the likelihood of a plans success by engaging stakeholders and fostering a sense of ownership. Broad engagement in the planning process also helps to prevent delays caused by unforeseen issues. Engagement efforts will vary depending upon the type, intensity, and location of a project or plan.

Master Plan Update

The Master Plan is the visioning document for the City which future developments and policy are created from. Therefore, it is the most important planning process to get the broadest engagement and most public input. A variety of communication tools will be used with an effort to gain attention and involvement from the widest sample of residents, representative of the entire City of Whitehall. At least two workshops or visioning forums will be held. Notice will be given to all residents when the planning process begins and when a draft plan has been created. A public forum will be held to review the draft document.

Zoning Ordinance Update

The Zoning Ordinance is the regulating document which helps forward the vision of the City as well as promote the public health, safety and general welfare. Since the document establishes comprehensive zoning regulations and provides for the administration, enforcement and amendment of those regulations, it is important that the public is informed of and can give input about updates. Zoning regulation is based off of the master plan and therefore doesn't need as extensive of an input process., informing and educating the public about updates or revisions of the ordinance is important.

Downtown Development Plan

The Downtown Development Plan is the guiding document for the vision and success of the downtown. Downtown development planning is integral to the success of a city and its economic development. Public input and engagement in this process is important. Education on topics, such as Tax Increment Financing, make this process easier as well as visioning techniques that can help the public understand various planning concepts. Public visioning sessions, websites, interactive mapping, and steering committees can all be useful in creating the downtown development plan.

Parks and Recreation Plan

Similar to the Master Plan process, multiple modes of communication will be used to gain public participation: workshops, focus groups, surveys, websites, and/or alternative methods are useful in recreation planning.

COMMUNICATING RESULTS

Communicating back to the public the information gathered during the public involvement process will result in another layer of transparency and a greater understanding from the public that we value public input and are actively seeking to involve the residents in the community. Municipalities have many venues of communication: newspaper, newsletters, the City website, and social media. The appropriate venue to communicate, who is responsible for this communication, and how soon after the public participation event are all dependent on the situation. There is no one way of communicating. The following is a list of ways the City will strive to communicate public feedback.

Public meetings

City Council, Planning Commission, and all other municipal board and commission meetings minutes shall be posted on the City's website.

Surveys

Surveys created by City staff will be compiled by a designated staff person, and the City shall have results posted after the survey completion. The results, or a link to the results, may be posted online and on social media and published in the City newsletter.

Open houses / Community workshops

A City official will be responsible for taking notes during public open houses or community workshops and getting names, addresses, and emails of all in attendance. In addition, the results of these events shall be sent to participants via email, and the meeting summary shall be publicized at other public meetings such as City Council and Planning Commission.

EVALUATION

The City will review this Public Participation Plan periodically in order to monitor the effectiveness of the procedures outlined in this document. All public participation efforts will be recorded by City staff and reviewed on a routine basis. Following evaluation of the outputs and outcomes of the Public Participation Plan, the City may revise these methods to incorporate new and innovative ways to involve the public in the planning decision-making process.

CLOSING

Public participation, when properly executed, builds community consensus and strengthens sense of place. Creating a culture of collaborative visioning enriches democracy by allowing residents to voice their ideas, not just their complaints. This plan is to be used and reviewed as a daily guide to best incorporate the public into decisions that affect their community.



**CITY OF WHITEHALL
COMMUNITY EVENT SATISFACTION SURVEY**

Name of Event:

Date:

How did you hear about this event?

- City Website
- Facebook
- Newsletter
- White Lake Beacon
- Other: _____

Was this event held at a convenient location?

- Yes **Comment:**
- No

Was it held at a convenient time? If not, what is a convenient time? _____

- Yes
- No

Are you glad you came to this event?

- Yes
- No

Would you improve this event in any way? If yes, how?

- No
- Yes:



**CITY OF WHITEHALL
INTERNAL PUBLIC PARTICIPATION EVALUATION**

Name of Event:

Date:

Type of Public Participation:

How was the event advertised?

How many people attended the event?

Was there a group that was under-represented?

Who facilitated the event?

Are there ways this could be improved for future events?



City of Whitehall Boards and Commissions Application

Applications remain active for one year from the date of submittal. Resumes are encouraged and may be attached to your **completed** application.

Name of Boards or Commissions for which you are applying:

Name:

Home Address:

Work Address:

Home Phone:

Work Phone:

Cell Phone:

Email:

Please note your preferred method(s) to be contacted: Home Phone Work Phone Cell Phone Email

Residency is required for most boards and commissions.

I am a resident. If so, for how many years? _____

Describe any experiences that led to your desire to serve the community.

Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional, volunteer, or other nonprofit organizations that are specifically applicable to the boards or commissions you are interested in serving.

Employment: List your most recent employment experiences.

Dates of Employment	Company Name/Location	Position	Job Description

Education: List your highest educational experiences.

Educational Institution/School	Certificate/Degree Received	Area(s) of Study

Supplemental Information: Please review the attached Boards and Commissions Descriptions to see which one would be the right fit for you.

Some boards and commissions are a mix of residents with certain qualifications and others are citizens representing the general public.

Important Public Records Information: All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 231-894-4048 if you have any questions or concerns about the disclosure of specific information.

Truth and Accuracy: I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Applicant's Signature

Date

Return completed forms to:

Brenda Bourdon, City Clerk
City of Whitehall
405 E. Colby Street, Whitehall, MI 49461
231-894-4048
cityclerk@cityofwhitehall.org

CITY BOARDS and COMMITTEES

AUTHORITY

- Brownfield
- LDFA
- TIFA

APPEAL

- Board of Review
- Construction
- Zoning

ADVISORY

- Downtown
- Friends of the Playhouse
- Marina
- Phase IV

COMMISSION

- Election
- Officer Compensation
- Planning

MEMBERSHIP

- Community Library
- Fire Authority
- Muskegon Area First
- Solid Waste Authority

The City also participates as a member of Friends of the Playhouse, White Lake Chamber of Commerce, and Whitehall Business Group.



- **Board of Review (3-year term)**
 - Provides rulings on property assessment appeals
 - Meets in March, July & December
- **Brownfield Redevelopment Authority (4-year term)**
 - Promotes the revitalization of environmentally distressed properties through tax increment financing
 - Meets quarterly
- **Construction Board of Appeals (2-year term)**
 - Provides decisions on appeals to building code regulations
 - Meets as needed
- **Election Commission (2-year term)**
 - Appoint election inspectors and conduct voting equipment accuracy tests
 - Meets prior to each election (max. of three a year)
- **Local Development Finance Authority (4-year term)**
 - Promotes the attraction and expansion of manufacturing businesses within the city owned industrial park
 - Meets quarterly
- **Local Officers Compensation Commission (5-year term)**
 - Establish the salaries of elected officials
 - Meets every two years
- **Marina Advisory (2-year term)**
 - Provides recommendations on marina operations
 - Meets a min. of twice a year (spring and fall)
- **Muskegon Area First (no term limit)**
 - Reviews county wide economic development
 - Meets monthly

- **Planning Commission (3-year term)**
 - Promotes and protects the public health, safety, peace, morals, comfort, convenience, and general welfare of the city through implementation and enforcement of the comprehensive plan and zoning regulations
 - Meets monthly
- **Tax Increment Finance Authority (4-year term)**
 - Promotes economic development through tax increment financing with an emphasis on the downtown
 - Meets quarterly
- **West Michigan Shoreline Regional Development Commission Transportation Policy Committee and Users Group (no term limits)**
 - Provides policy on a wide range of transportation issues with a focus on long range transportation planning
 - Meets monthly
- **White Lake Fire Authority (no term limits)**
 - Establish policy for fire and rescue services
 - Meets bimonthly
- **White Lake Library Authority (4-year term)**
 - Establish policy for library services
 - Meets monthly
- **White Lake Solid Waste Authority (no term limit)**
 - Establish policy for recycling and waste disposal
 - Meets six times a year
- **Zoning Board of Appeals (3-year term)**
 - Provides review of administrative rulings and decisions regarding zoning variances
 - Meets as needed



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
July 9, 2019
6:00 p.m.

AGENDA

1. Meeting called to Order
 - A. Pledge of Allegiance
2. Approval of Agenda
3. Approval of the June 25 Council Meeting Minutes
4. Approval of Accounts Payable
5. Communications
6. Public Comment *
7. Messages from the Mayor, Council, and City Manager
8. Unfinished Business
9. New Business
 - A. Resolution 19-20 Community Fund Request
 - B. Resolution 19-21 Utility Rates
 - C. Resolution 19-22 Parks & Cemetery Truck
 - D. Resolution 19-23 Gang Mower
 - E. Resolution 19-24 Road Shoulder Mower
10. Public Comment *
11. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* PUBLIC COMMENT: Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes.

CITY OF WHITEHALL
COUNCIL MEETING MINUTES
June 25, 2019

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Norm Kittleson, and Steve Salter

ABSENT: None

ALSO PRESENT: City Attorney Sweeting, City Clerk Bourdon, City Manager Huebler

Mayor Hillebrand called the meeting to order at 6:00 p.m. in the Council Chambers.

APPROVAL OF THE AMENDED AGENDA

Motion by Kittleson, seconded by Dennis, CARRIED, to approve the amended agenda. Yes – 6; No – 1, Salter.

APPROVAL OF WORK SESSION AND COUNCIL MINUTES

Motion by Dennis, seconded by Kittleson, CARRIED, to approve the June 11 work session and council meeting minutes. All yeses

APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by DeMumbrum, CARRIED, to approve the account payables in the amount of \$412,132.51 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, DeMumbrum, Kittleson, Salter, Brown, Dennis, and Hillebrand; No – None; Absent – None

COMMUNICATIONS

Central Dispatch Minutes, Marina Advisory Minutes, Muskegon Wastewater Minutes, Playhouse Open House Invite

Motion by Dennis, seconded by DeMumbrum, CARRIED, to approve the communications and place them on file. All yeses

PUBLIC COMMENT

None

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Several council members provided comments.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Resolution 19-17 RRC Intent to Proceed

Motion by Connell, seconded by Dennis, CARRIED, to authorize the implementation of recommendations made by MEDC and that are necessary to receive Redevelopment Ready Communities Certification from MEDC.

Roll Call Vote: Yes – Connell, Dennis, DeMumbrum, Kittleson, Salter, Brown, and Hillebrand; No – None; Absent – None

B. Resolution 19-18 Budget Amendment #3

Motion by Kittleson, seconded by DeMumbrum, CARRIED, to approve the budget amendments as presented.

Roll Call Vote: Yes – Kittleson, DeMumbrum, Connell, Dennis, Salter, Brown, and Hillebrand; No – None; Absent – None

C. Tag Day Request

Motion by Kittleson, seconded by Connell, CARRIED, to approve the tag day request for the Whitehall Band Boosters for Saturday, July 27, 2019 from 8 am to 1 pm. All yeses.

PUBLIC COMMENT

None

ADJOURNMENT

With no further business the Mayor adjourned the meeting at 6:25 pm.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
July 9, 2019

July 2019 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$48,245.92	Transfer
IRS	Payroll	\$14,911.58	EFT
Alerus Financial	Payroll	\$5,116.01	7154
MISDU	Payroll	\$90.34	7155
FOP-CD Hammond #99	Payroll	\$69.39	7156
Teamsters Local 214	Payroll	\$282.00	7157
	<u>Total Prepaids:</u>	\$68,715.24	

TOTAL ACCOUNTS PAYABLE

\$210,240.12

Vendor Code	Vendor Name	Description	Amount
ACTO	ACTORS' EQUITY ASSOCIATION		
	STATEMENT	ACTORS EQUITY - HARRYMAN & FRANCIS	83.36
TOTAL FOR: ACTORS' EQUITY ASSOCIATION			83.36
AIREM	AIRE-MASTER		
	10746	MARINA - DEODORIZER SERVICE	87.00
TOTAL FOR: AIRE-MASTER			87.00
ASPHA	ASPHALT PAVING INC		
	43551	8.17 TONS ASPHALT	567.82
TOTAL FOR: ASPHALT PAVING INC			567.82
BEAM	BETH BEAMAN		
	STATEMENT	REIMBURSEMENT - HANGERS PLAYHOUSE	51.73
TOTAL FOR: BETH BEAMAN			51.73
BLPR	BLUE LAKE PUBLIC RADIO		
	2323 & 2324	RADIO MARKETING - PLAYHOUSE	500.00
TOTAL FOR: BLUE LAKE PUBLIC RADIO			500.00
MAHON	BRANDON L MAHONEY		
	STATEMENT	EXPENSE REIMBURSEMENT - BOOTS	34.84
TOTAL FOR: BRANDON L MAHONEY			34.84
BOU	BRENDA BOURDON		
	STATEMENT	MILEAGE - CLERK MEETINGS/CONFERENCE	842.11
TOTAL FOR: BRENDA BOURDON			842.11
ARMST	BRIAN ARMSTRONG		
	OPTICAL	OPTICAL - BROOKE	37.00
TOTAL FOR: BRIAN ARMSTRONG			37.00
CMU	CENTRAL MICHIGAN UNIVERSITY		
	SUMMER-2019	SUMMER THEATRE/CMU - 2019	1,165.00
TOTAL FOR: CENTRAL MICHIGAN UNIVERSITY			1,165.00
MAHOC	CHRIS MAHONEY		
	STATEMENT	EXPENSE REIMBURSEMENT - BOOTS	17.91
TOTAL FOR: CHRIS MAHONEY			17.91
CITY	CITY OF WHITEHALL		
	PETTY CASH	PETTY CASH	11.10
TOTAL FOR: CITY OF WHITEHALL			11.10
CONSU	CONSUMER'S ENERGY		
	9315607871	ELECTRIC SERVICE FOR THOMPSON STREET	650.00
	STATEMENT	PUBLIC UTILITIES	64.23
TOTAL FOR: CONSUMER'S ENERGY			714.23
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	319.49
TOTAL FOR: DTE ENERGY			319.49

Vendor Code	Vendor Name	Description	Amount
ACTO	EQUITY LEAGUE	PENSION & HEALTH TRUS	
	STATEMENT	ACTORS EQUITY - HARRYMAN & FRANCIS	1,300.80
TOTAL FOR: EQUITY LEAGUE PENSION & HEALTH TRUS			1,300.80
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	8.23
	STATEMENT	TELEPHONE	67.78
TOTAL FOR: FRONTIER			76.01
GORDO	GORDON FOOD SERVICE		
	STATEMENT	COFFEE FILTERS, CUPS, NAPKINS, CONCESSION POP	218.96
TOTAL FOR: GORDON FOOD SERVICE			218.96
HOME	HOME SERVICES OF WHITE LAKE		
	806	UPS CHARGES / MARINA SUPPLIES	34.24
TOTAL FOR: HOME SERVICES OF WHITE LAKE			34.24
HUNTS	HUNT'S DO-IT CENTER		
	STATEMENT	PARTS, SUPPLIES, TOOLS	579.25
TOTAL FOR: HUNT'S DO-IT CENTER			579.25
KINGJ	JOHN R KING		
	CONTRACT	OPEN HOUSE PERFORMANCE - OAT BRAN BOYS	600.00
TOTAL FOR: JOHN R KING			600.00
KEND	KENDALL ELECTRIC INC		
	S108107890.001	POWER CORD - THOMPSON ST	235.10
TOTAL FOR: KENDALL ELECTRIC INC			235.10
KERK	KERKSTRA PORTABLE RESTROOM SERV		
	141062,141063,1	PORTABLE RESTROOM UNITS - 3	280.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			280.00
NUMM	KEVIN NUMMERDOR		
	STATEMENT	EXPENSE REIMBURSEMENT - BOOTS	162.28
TOTAL FOR: KEVIN NUMMERDOR			162.28
MISC	LAKE MICHIGAN EMERGENCY SPECIALISTS		
	LME.15288190835	BLOOD TEST - STIFFLER	161.00
TOTAL FOR: LAKE MICHIGAN EMERGENCY SPECIALISTS			161.00
MISC	MCK ENTERPRISES, LLC		
	10727	30YD DUMPSTER - SET& REMOVE	400.00
TOTAL FOR: MCK ENTERPRISES, LLC			400.00
MMLUNEM	MICHIGAN MUNICIPAL LEAGUE		
	0801-057	UNEMPLOYMENT - APR-JUNE - 2019	10.67
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			10.67
MODEL	MODEL COVERALL SERVICE INC		
	JUNE-2019	UNIFORMS - JUNE-2019	201.52
TOTAL FOR: MODEL COVERALL SERVICE INC			201.52

Vendor Code	Vendor Name	Description	Amount
MOWHI	MONTAGUE-WHITEHALL ROTARY CLUB		
	STATEMENT	4TH OF JULY FIREWORKS CONTRIBUTION	2,500.00
TOTAL FOR: MONTAGUE-WHITEHALL ROTARY CLUB			2,500.00
MRWA	MRWA		
	DUES	ANNUAL MEMBERSHIP DUES	710.00
TOTAL FOR: MRWA			710.00
MULTI	MULTIFORCE SYSTEMS CORP		
	918425	ANNUAL SUPPORT	1,875.00
TOTAL FOR: MULTIFORCE SYSTEMS CORP			1,875.00
MUSTWP	MUSKEGON CHARTER TOWNSHIP		
	1900011648	CENTRAL DISPATCH - JULY-2019	3,465.00
TOTAL FOR: MUSKEGON CHARTER TOWNSHIP			3,465.00
MUTRE	MUSKEGON COUNTY TREASURER'S		
	WWUB123500	WASTE WATER & BONDS	71,296.89
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			71,296.89
PREIN	PREIN & NEWHOF, PC		
	50195	ENGINEERING FEES - MAIN ST	23,519.93
TOTAL FOR: PREIN & NEWHOF, PC			23,519.93
PROM	PROFESSIONAL MED TEAM INC		
	1919342	BLOOD DRAW	75.00
TOTAL FOR: PROFESSIONAL MED TEAM INC			75.00
HUEBL	SCOTT HUEBLER		
	JUNE-2019	CAR ALLOWANCE - JUNE-2019	300.00
TOTAL FOR: SCOTT HUEBLER			300.00
BEREA	THE BEREAN GROUP, LLC		
	JUNE-2019	STAFF & OPERATIONAL STUDY/PLAYHOUSE	2,735.00
TOTAL FOR: THE BEREAN GROUP, LLC			2,735.00
TWIN	TWIN CITIES AUTO PARTS		
	113987	CRUISER MAINTENANCE	30.60
TOTAL FOR: TWIN CITIES AUTO PARTS			30.60
ULINE	ULINE, INC		
	109649513	PT & SANITARY DISPENSERS, TRASH CANS, LINERS,	2,545.58
TOTAL FOR: ULINE, INC			2,545.58
USTRE	UNITED STATES TREASURY		
	STATEMENT	EIN 38-6004748, FORM 720-V, JUNE-2019	44.10
TOTAL FOR: UNITED STATES TREASURY			44.10
USPOSTAL	US POSTAL SERVICE		
	E87304624	ENVELOPES	5,853.45
TOTAL FOR: US POSTAL SERVICE			5,853.45

Vendor Code	Vendor Name	Description	Amount
MISC	WEST MICHIGAN SYMPHONY		
	STATE, EMT	CONSULTANT FEE - CULTURE CLUB GROUP	200.00
TOTAL FOR: WEST MICHIGAN SYMPHONY			200.00
WINDEM	WINDEMULLER		
	196659 & 196616	WELLS 5&6 REPAIR / MARINA ELECTRICAL	16,930.00
TOTAL FOR: WINDEMULLER			16,930.00
WORKBOX	WORKBOX STAFFING		
	170737 & 17451	TEMPORARY SERVICES - CLEMENT	726.91
TOTAL FOR: WORKBOX STAFFING			726.91
WORKP	WORKPLACE HEALTH MUSKEGON		
	204765	TESTING - VANDERPUTTE	26.00
TOTAL FOR: WORKPLACE HEALTH MUSKEGON			26.00
TOTAL - ALL VENDORS			141,524.88

User: ALYSSA
 DB: Whitehall
 POST DATES 06/01/2019 - 07/03/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 9, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648	OTHER INCOME	CITY OF WHITEHALL	06/29/19	PETTY CASH	1.22
101-000-686.000			Total For Dept 000 648		1.22
Dept 111 CITY CLERK					
101-111-873.000	TRAVEL & MEALS	BRENDA BOURDON	06/21/19	STATEMENT	252.79
101-111-957.000	CONFERENCES & WORKSHOPS	BRENDA BOURDON	06/21/19	STATEMENT	589.32
			Total For Dept 111 CITY CLERK		842.11
Dept 172 ADMINISTRATION					
101-172-728.000	POSTAGE & COPYING	US POSTAL SERVICE	07/02/19	E87304624	1,946.82
101-172-850.000	TELEPHONE	FRONTIER	06/20/19	STATEMENT	33.89
101-172-873.000	TRAVEL & MEALS	CITY OF WHITEHALL	06/29/19	PETTY CASH	6.35
			Total For Dept 172 ADMINISTRATION		1,987.06
Dept 253 TREASURER					
101-253-727.000	OFFICE SUPPLIES	CITY OF WHITEHALL	06/29/19	PETTY CASH	0.65
101-253-727.000	OFFICE SUPPLIES	US POSTAL SERVICE	07/02/19	E87304624	1,302.21
			Total For Dept 253 TREASURER		1,302.86
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-920.000	PUBLIC UTILITIES	DTE ENERGY	06/19/19	STATEMENT	57.23
			Total For Dept 265 CITY HALL BLDG & GROUNDS		57.23
Dept 276 CEMETERY					
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	06/30/19	170737 & 17451	363.45
101-276-920.000	PUBLIC UTILITIES	DTE ENERGY	06/19/19	STATEMENT	37.09
101-276-932.000	CEMETERY MAINTENANCE	HUNT'S DO-IT CENTER	06/25/19	STATEMENT	7.19
			Total For Dept 276 CEMETERY		407.73
Dept 301 POLICE					
101-301-719.000	FRINGE BENEFITS	BRANDON L MAHONEY	06/29/19	STATEMENT	34.84
101-301-719.000	FRINGE BENEFITS	KEVIN NUMMERDOR	06/30/19	STATEMENT	162.28
101-301-759.000	UNIFORMS, LAUNDRY, CLEANING	CHRIS MAHONEY	06/26/19	STATEMENT	17.91
101-301-850.000	TELEPHONE	FRONTIER	06/20/19	STATEMENT	33.89
101-301-850.000	DISPATCH	MUSKOGON CHARTER TOWNSHI	06/18/19	1900011648	3,465.00
101-301-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PARTS	06/28/19	113987	30.60
101-301-962.300	MEDICAL	LAKE MICHIGAN EMERGENCY	01/28/19	LME.152881908351	161.00
101-301-962.300	MEDICAL	PROFESSIONAL MED TEAM IN	06/24/19	1919342	75.00
			Total For Dept 301 POLICE		3,980.52
Dept 751 PARKS DEPARTMENT					
101-751-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	06/25/19	STATEMENT	73.20
101-751-775.000	REPAIRS & MAINT SUPPLIES	ASPHALT PAVING INC	06/24/19	43551	71.76
101-751-818.000	PORTABLE RESTROOM - COVELL	KERKSTRA PORTABLE RESTRO	06/17/19	141062,141063,141064	170.00
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	06/30/19	170737 & 17451	363.46
			Total For Dept 751 PARKS DEPARTMENT		678.42
Dept 752 PATHWAY					
101-752-818.000	HANDICAP UNIT - BIKE TRAIL	KERKSTRA PORTABLE RESTRO	06/17/19	141062,141063,141064	110.00
			Total For Dept 752 PATHWAY		110.00
Dept 777 119 S BALDWIN ST					

CITY OF WHITEHALL ACCOUNT'S PAYABLE
 COUNCIL MEETING OF JULY 9, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 777 119 S BALDWIN ST					
101-777-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/26/19	STATEMENT	64.23
101-777-920.000	PUBLIC UTILITIES	DTE ENERGY	06/19/19	STATEMENT	35.86
		Total For Dept 777 119 S BALDWIN ST			100.09
Dept 851 FRINGE BENEFITS					
101-851-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE I	06/30/19	JUNE-2019	178.64
101-851-719.500	FRINGE-ADMIN CAR ALLOW	SCOTT HUEBLER	06/30/19	JUNE-2019	300.00
101-851-719.603	FRINGE-HEALTH INS WRAP	UNITED STATES TREASURY	06/30/19	STATEMENT	44.10
101-851-719.650	FRINGE-OPTICAL	BRIAN ARMSTRONG	06/25/19	OPTICAL	37.00
101-851-719.685	FRINGE-MISCELLANEOUS	WORKPLACE HEALTH MUSKEGO	06/24/19	204765	26.00
101-851-719.800	FRINGE-UNEMPLOYMENT EXPENSE	MICHIGAN MUNICIPAL LEAGU	06/30/19	0801-057	10.67
		Total For Dept 851 FRINGE BENEFITS			596.41
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	06/24/19	43551	140.39
		Total For Dept 463 ROUTINE MAINT			140.39
Dept 491 TRUNKLINE DRAINS					
202-491-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	06/25/19	STATEMENT	10.79
202-491-757.000	OPERATING SUPPLIES	KENDALL ELECTRIC INC	06/27/19	S108107890.001	235.10
202-491-757.000	OPERATING SUPPLIES	CONSUMER'S ENERGY	06/27/19	9315607871	650.00
		Total For Dept 491 TRUNKLINE DRAINS			895.89
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	06/24/19	43551	355.67
		Total For Dept 463 ROUTINE MAINT			355.67
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 000 648					
245-000-962.000	FIREWORKS CONTRIBUTION	MONTAGUE-WHITEHALL ROTAR	06/09/19	STATEMENT	2,500.00
		Total For Dept 000 648			2,500.00
Dept 300 DOWNTOWN STREETScape					
245-300-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	06/25/19	STATEMENT	33.17
		Total For Dept 300 DOWNTOWN STREETScape			33.17
Fund 402 CAPITAL PROJECT FUND					
Dept 000 648					
402-000-820.000	ENGINEERING FEES	PREIN & NEWHOF, PC	06/14/19	50195	23,519.93
		Total For Dept 000 648			23,519.93
		Total For Fund 402 CAPITAL PROJECT FUND			23,519.93
		Total For Fund 245 TAX INCREMENT FINANCE AUTHORITY			2,533.17

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-082.000	DUE FROM OTHER SOURCES	GORDON FOOD SERVICE	06/25/19	STATEMENT	129.80
580-000-719.000	FRINGE BENEFITS	ACTORS' EQUITY ASSOCIATI	06/25/19	STATEMENT	83.36
580-000-719.000	FRINGE BENEFITS	EQUITY LEAGUE PENSION &	06/25/19	STATEMENT	1,300.80
580-000-757.000	OPERATING SUPPLIES	BETH BEAMAN	06/21/19	STATEMENT	51.73
580-000-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	06/25/19	STATEMENT	17.99
580-000-757.500	OPERATING SUPPLIES-S.S. SNACKS	GORDON FOOD SERVICE	06/25/19	STATEMENT	81.17
580-000-805.000	MARKETING	BLUE LAKE PUBLIC RADIO	06/27/19	2323 &2324	500.00
580-000-818.100	C/S- FREY FOUNDATION GRANT	THE BEREAN GROUP, LLC	06/30/19	JUNE-2019	2,735.00
580-000-818.400	CONTRACTUAL SERVICES-MUSIC	JOHN R KING	06/19/19	CONTRACT	600.00
580-000-818.650	C/S- CMU	CENTRAL MICHIGAN UNIVERS	07/03/19	SUMMER-2019	1,165.00
580-000-920.000	PUBLIC UTILITIES	DTE ENERGY	06/19/19	STATEMENT	40.60
580-000-962.000	OTHER EXPENSES	WEST MICHIGAN SYMPHONY	06/20/19	STATE,EMT	200.00
580-000-975.000	BUILDING REHAB AND ADDITION	ULINE, INC	06/17/19	109649513	2,545.58
		Total For Dept 000 648			9,451.03
Fund 590 SEWER FUND					
Dept 562 SEWER CUSTOMER ACCOUNTS					
590-562-727.000	OFFICE SUPPLIES	US POSTAL SERVICE	07/02/19	E87304624	1,302.21
		Total For Dept 562 SEWER CUSTOMER ACCOUNTS			1,302.21
Dept 564 SEWER PUMPING					
590-564-920.000	PUBLIC UTILITIES	DTE ENERGY	06/19/19	STATEMENT	36.08
		Total For Dept 564 SEWER PUMPING			36.08
Dept 566 WASTEWATER SYSTEM-GALLONAGE					
590-566-951.000	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURE	06/18/19	WWUB123500	45,706.24
590-566-951.100	WASTEWATER SYS-GALLONAGE - BOND	MUSKEGON COUNTY TREASURE	06/18/19	WWUB123500	25,590.65
		Total For Dept 566 WASTEWATER SYSTEM-GALLONAGE			71,296.89
Fund 591 WATER FUND					
Dept 540 WATER ADMINISTRATION					
591-540-958.000	MEMBERSHIPS & DUES	MRWA	06/13/19	DUES	710.00
		Total For Dept 540 WATER ADMINISTRATION			710.00
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-727.000	OFFICE SUPPLIES	US POSTAL SERVICE	07/02/19	E87304624	1,302.21
		Total For Dept 542 WATER CUSTOMER ACCOUNTS			1,302.21
Dept 546 WATER SOURCE PLANT					
591-546-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	06/25/19	STATEMENT	19.79
591-546-801.000	PROFESSIONAL SERVICES	HOME SERVICES OF WHITE L	06/28/19	806	14.24
591-546-818.100	CONTRACTUAL SERVICES	WINDEMULLER	06/28/19	196659 & 196616	1,930.00
591-546-920.000	PUBLIC UTILITIES	DTE ENERGY	06/19/19	STATEMENT	32.81
591-546-920.000	PUBLIC UTILITIES	FRONTIER	06/16/19	STATEMENT	8.23
		Total For Dept 546 WATER SOURCE PLANT			2,005.07
		Total For Fund 591 WATER FUND			4,017.28

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 9, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 594 MARINA FUND					
Dept 000 648					
594-000-757.000	OPERATING SUPPLIES	HOME SERVICES OF WHITE L	06/28/19	806	20.00
594-000-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	06/25/19	STATEMENT	139.31
594-000-775.000	REPAIRS & MAINT SUPPLIES	WINDEMULLER	06/28/19	196659 & 196616	15,000.00
594-000-818.000	CONTRACTUAL SERVICES	AIRE-MASTER	06/18/19	10746	87.00
		Total For Dept 000 648			15,246.31
		Total For Fund 594 MARINA FUND			15,246.31
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-751.000	GASOLINE & MOTOR OIL	MULTIFORCE SYSTEMS CORP	06/19/19	918425	1,875.00
661-000-757.000	OPERATING SUPPLIES	CITY OF WHITEHALL	06/29/19	PETTY CASH	2.88
661-000-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	06/25/19	STATEMENT	7.99
661-000-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	06/25/19	STATEMENT	73.78
661-000-781.000	REPAIR PARTS AND SUPPLIES	HUNT'S DO-IT CENTER	06/25/19	STATEMENT	65.05
661-000-818.000	CONTRACTUAL SERVICES	MCK ENTERPRISES, LLC	06/26/19	10727	400.00
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE I	06/30/19	JUNE-2019	22.88
661-000-920.000	PUBLIC UTILITIES	DTE ENERGY	06/19/19	STATEMENT	79.82
661-000-931.000	BUILDING MAINTENANCE	HUNT'S DO-IT CENTER	06/25/19	STATEMENT	138.98
		Total For Dept 000 648			2,666.38
		Total For Fund 661 MOTOR POOL FUND			2,666.38

CITY OF WHITEHALL
RESOLUTION 19-20
Community Fund Request

- WHEREAS, the City of Whitehall owns The Playhouse at White Lake.
- WHEREAS, the Blomdahl Howmet Playhouse Fund is an endowment fund at the Community Foundation for Muskegon County.
- WHEREAS, we may request available income from the fund for a specific project.
- WHEREAS, we would like to request \$4,446 from the fund to purchase equipment needed for the point of sale system at the Playhouse.
- WHERE AS, the equipment includes two computer terminals, turntable plates, cash drawers and iPhones.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council authorizes the request of \$4,446 from the Bloomdahl Fund at the Community Foundation for the purchase of the point of sale equipment.

Moved by _____seconded by_____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held on July 9, 2019 at 6:00 p.m. (___ yes,___no, ___absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 19-21
Utility Rates

WHEREAS, the City operates municipal sewer and water systems.

WHEREAS, the current sewer rate is \$4.94 per 1,000 gallons and the water rate is \$2.02.

WHEREAS, staff is recommending a 5% increase in the sewer rate to minimize a five year draw down on fund reserves totaling \$536,000 including a decrease in cash of \$83.535 in the current fiscal year.

WHEREAS, staff is recommending a 10% increase in the water rate to minimize a five year draw down on fund reserves totaling \$594,000 including a decrease in cash of \$186,395 in the current year.

WHEREAS, the current fiscal year budget was adopted anticipating the approval of both rates.

WHEREAS, the average residential household using 21,000 gallons of water per quarter will see a combined annual utility cost increase of \$37.80.

NOW, THEREFORE, BE IT RESOLVED

That the Whitehall City Council hereby sets the sewer rate at \$5.19 per 1,000 gallons; the water rate at \$2.22 per 1,000 gallons; and the non-metered sewer only quarterly charge at \$108.93 effective January 1, 2020.

Moved by _____, seconded by _____, and thereafter adopted by the City Council for the City of Whitehall, at a regular meeting held Tuesday, July 9, 2019, at 6:00 pm (___yes, ___no, ___absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 19-22
Parks & Cemetery Truck

WHEREAS, Public Works Director Brian Armstrong has determined the need to purchase a new F-250 truck to replace the current 1993 Chevy truck.

WHEREAS, City Ordinance §32.26 allows for the purchase of items and supplies through state purchasing programs.

Great Lakes Ford (Muskegon) \$23,672.25

WHEREAS, Public Works Crew Leader Don Bond has reviewed the specifications and recommends accepting the quote for cab and chassis only from Great Lakes Ford.

WHEREAS, the City budgeted \$36,000 for the purchase of the new truck (\$23,672.25) and attachments (\$12,327.75)

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby award the purchase of a 2019 Ford F-250 Reg Cab Pickup Truck from Great Lakes Ford for the quoted price of \$23,672.25.

Moved by _____ seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held July 9, 2019 at 6:00 p.m. (yes, no, absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

1922

Great Lakes Ford Lincoln

2469 Apple Avenue
Muskegon, MI 49442

(231) 777-2750

www.greatlakesfordofmuskegon.net

cash only

BUYER		CO-BUYER		Deal #:	52530
CITY OF WHITEHALL				Deal Type:	Retail
405 E COLBY ST				Deal Date:	07/01/2019
WHITEHALL, MI 494611101				Print Time:	02:52pm
Home #:	(231) 894-9460	Home #:		Salesperson: MATTHEW WKAHLO	
Work #:	(231) 894-4048	Work #:			
VEHICLE					
New	<input checked="" type="checkbox"/>	Stock #:		Description:	VIN:
Used	<input type="checkbox"/>			2019 FORD F-250 2WD REG CAB	
Demo	<input type="checkbox"/>				Mileage:
TRADE					
AFTERMARKETS					
NOT INCLUDING DUMP	\$	0.01		MSRP:	\$ 34,650.00
				Discounts & Rebates:	\$ 11,212.76
				Sale Price:	\$ 23,437.24
				Total Financed Aftermarkets:	\$ 0.01
				Total Trade Allowance:	\$ 0.00
				Trade Difference:	\$ 23,437.25
				Documentary Fee:	\$ 220.00
				State & Local Taxes:	\$ 0.00
				Total License and Fees:	\$ 15.00
				Total Cash Price:	\$ 23,672.25
Total Aftermarkets:	\$	0.01		Total Trade Payoff:	\$ 0.00
				Delivered Price:	\$ 23,672.25



Great Lakes Ford of Muskegon
 2469 Apple Avenue, Muskegon, Michigan, 494424498
 Office: 231-777-2750

2019 F-250, SD Regular Cab
 4x2 SD Regular Cab 8' box 142" WB SRW XL(F2A)
 Price Level: 950

Major Equipment

(Based on selected options, shown at right)

- 6.2L V-8 SOHC w/SMPI 385hp
- TorqShift-G 6 speed automatic w/O D
- * Rear locking differential driver selectable
- * Brake assistance
- * LT 245/75R17 E BSW AS S-rated tires
- * Firm suspension
- * Air conditioning
- * AM/FM stereo with seek-scan
- * Dual manual mirrors
- * 17 x 7.5 steel wheels
- * Driver and front passenger seat mounted side airbags
- * Tachometer
- * Reclining front split-bench seats
- * Class V hitch
- * Rear axle capacity: 6200 lbs.
- * Rear spring rating: 6340 lbs.
- * Frame Yield Strength 50000 psi
- * Axle to end of frame: 47.6"

- Exterior: Race Red
- Interior: Medium Earth Gray
- * 4-wheel ABS
- * Traction control
- * Battery with run down protection
- * Advance Trac w/Roll Stability Control
- * Tinted glass
- * Daytime running
- * Variable intermittent wipers
- * Dual front airbags w/passenger cancel
- * SecurILock immobilizer
- * Message Center
- * Steering-wheel mounted audio controls
- * Front axle capacity: 5250 lbs.
- * Front spring rating: 3950 lbs.
- * Frame section modulus: 10.7 cu.in.
- * Cab to axle: 56.1"

Fuel Economy



City
N/A

Hwy
N/A

Selected Options

STANDARD VEHICLE PRICE	MSRP
STANDARD VEHICLE PRICE	\$33,150.00
Order Code 600A	N/C
Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	Included
Transmission: TorqShift-G 6-Spd Auto w/SelectShift	Included
GVWR: 9,950 lb Payload Package	Included
Tires: LT245/75R17E BSW AS (4)	Included
Wheels: 17" Argent Painted Steel	Included
HD Vinyl 40/20/40 Split Bench Seat	Included
142" Wheelbase	STD
Monotone Paint Application	STD
Radio: AM/FM Stereo	Included
50-State Emissions System	STD
Electronic-Locking w/3.73 Axle Ratio	\$390.00
Pickup Box Delete	-\$625.00
Rear Bumper Delete	Included
Spare Wheel, Tire, Carrier & Jack Delete	Included
Exterior Backup Alarm (Pre-Installed)	\$140.00
Race Red	N/C
Medium Earth Gray	N/C
SUBTOTAL	\$33,055.00
Destination Charge	\$1,595.00
TOTAL	\$34,650.00

This doesn't include the dump body. I have multiple contacts for that, if you would like me to reach out?

CITY OF WHITEHALL
RESOLUTION 19-23
Gang Mower

WHEREAS, Public Works Director Brian Armstrong has determined the need to purchase a Gang Mower.

WHEREAS, City Ordinance §32.26 allows for the purchase of items and supplies through state purchasing programs.

Kent Equipment (Sparta)	\$14,778.00
-------------------------	-------------

WHEREAS, Public Works Crew Leader Don Bond has reviewed the specifications and recommends accepting the quote for the gang mower from Kent Equipment.

WHEREAS, the City budgeted \$14,800 for the purchase of the gang mower.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby award the purchase of a gang mower from Kent Equipment for the quoted price of \$14,778.00

Moved by _____ seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held July 9, 2019 at 6:00 p.m. (yes, no, absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk



CONTRACT PRICING WORKSHEET



Submission # 1697
Date Prep: 6/12/2019

This Worksheet is prepared by LAND PRIDE and given to Sourcewell Member Organization. Quote MUST accompany Purchase Order and MUST be issued to the selling DEALER.

Buying Agency: City of Whitehall
Contractor: Land Pride c/o Kent Equipment
Contact Person: Don
Contact Person: Troy L. Olson - National Accts Mgr.
Phone: 231-286-5155
Phone: 1-888-987-7433 Ext. 1220
NJPA Member No.: Will Need Upon Ordering
Fax:
Email: bond@cityofwhitehall.org
Email: trov.olson@landpride.com

Product Code: AFM4211 Description: Land Pride All-Flex Mower (LP2021)

A. Product Item Base Unit Price Per Contractor's Sourcewell Contract (Contract # 062117-LPI): \$17,495.00

B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable (Note: Published Options are options which were submitted and priced in Contractor's bid.)

Table with 4 columns: Description, Cost, Description, Cost. Includes items like '31 - PTO Assy Clutch Main Drive' and '55 - Hyd. Wing Unlock'. Subtotal B: \$ 1,609.00

C. Unpublished Options - Itemize below - Attach additional sheet if necessary (Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Table with 4 columns: Description, Cost, Description, Cost. Subtotal C: \$ -

D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)

Quantity Ordered: 1 X Subtotal of A+B+C: 19,104 = Subtotal D: \$ 19,104.00

E. Other Charges, Trade Ins, Allowances, Discounts, Etc.

Table with 4 columns: Description, Cost, Description, Cost. Includes Freight (GP): ONLY, Set-up, Delivery. Subtotal E: \$ 450.00. Discount Percentage: 25.00%. Discount Total: \$ 4,776.00

Estimated Delivery Date: July F. Total Purchase Price (D+E): \$ 14,778.00

CITY OF WHITEHALL
RESOLUTION 19-24
Road Shoulder Mower

WHEREAS, Public Works Director Brian Armstrong has determined the need to purchase a Road Shoulder Mower.

WHEREAS, City Ordinance §32.26 allows for the purchase of items and supplies through state purchasing programs.

Kent Power Equipment (Sparta) \$101,530.47

WHEREAS, Public Works Crew Leader Don Bond has reviewed the specifications and recommends accepting the quote for the road shoulder mower from Kent Power Equipment.

WHEREAS, the City budgeted \$103,000 for the purchase of the road shoulder mower.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby award the purchase of a gang mower from Kent Power Equipment for the quoted price of \$101,530.47

Moved by _____ seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held July 9, 2019 at 6:00 p.m. (yes, no, absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

KB21

#73285

TERRAINKING™
Engineering Practical Solutions™
A Member of Alamo Group



AVAILABLE ON:
SOURCEWELL
CONTRACT
#052417 - AGI

SPECIFICATIONS

- 21 FT BOOM WITH ELECTRONIC JOYSTICK CONTROL
- 60 IN ROTARY HEAD WITH SWIVEL
- FACTORY MOUNTING
- KUBOTA M5-111HDC12
- CAB/4WD
- 105.6 HP ENGINE
- 89 PTO HP
- 12X12 TRANSMISSION

CUSTOMER
PACKAGE PRICING
\$101,530.47