



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
August 27, 2019
6:00 p.m.

AGENDA

1. Meeting called to Order
 - A. Pledge of Allegiance
2. Approval of Agenda
3. Approval of the August 13 Work Session and Council Meeting Minutes
4. Approval of Accounts Payable
5. Communications: Wastewater Minutes, White Lake Senior Center, Zoning Board of Appeals
6. Public Comment *
7. Messages from the Mayor, Council, and City Manager
8. Unfinished Business
9. New Business
10. Public Comment *
11. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* PUBLIC COMMENT: Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes.

CITY OF WHITEHALL
CITY COUNCIL WORK SESSION MINUTES
August 13, 2019
5:00 p.m.

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Norm Kittleson, and Steve Salter

ABSENT: None

ALSO PRESENT: Rodger Sweeting, Brenda Bourdon, Scott Huebler, and Roger Squiers

Mayor Hillebrand called the meeting to order at 5:00 p.m. in the Garden Room.

Informational Items:

Speed Limits: Chief Squiers explained the state laws regarding setting speed limits.

Discussion Items

Marihuana – S. Huebler commented that council needs to discuss items enough so staff is given direction prior to creating ordinances. He recapped the questions that needed discussing based on the postponed marihuana ordinances: zoning districts and limits on establishments. Discussion included removing provisioning centers from Lakefront and Restricted Commercial. City Attorney Sweeting commented that if they were leaning towards caps that they should go with more than two. Huebler recommended that they be selected by a lottery rather than any criteria. Dennis commented that it's better to start small. Kittleson commented that he is not in favor of limiting locations and could go with a cap of three. Connell is not in support of opting in. Overall discussion led to capping provisional centers to three each (medical and recreational), but prohibiting them in Lakefront or Restricted Commercial zoned districts.

Sidewalk Snowplowing – City Manager Huebler commented that plowing the sidewalks will take additional resources so either more money is taken in or something is given up. Salter asked about outsourcing and Huebler reinforced that it would still cost more and before bidding it out, we would need to know if that is truly the direction council wants to go. Kittleson commented that in all the communities where he has lived, big and small, it has always been the residents' responsibility to clear the sidewalks. Brown asked if we could seek millage support and focus on sidewalks leading to the schools. Hillebrand commented that repairing the sidewalks should be a priority. Connell commented on enforcement of the ordinance. A suggestion was made to include a survey in the next newsletter regarding whether residents would be willing to pay more with an increased millage to have sidewalks cleared.

Other: None

Public Comment:

George Kreke spoke about a tree that had fallen over his sidewalk.

Gary Ridder spoke in opposition of marihuana.

Amir Haririan commented that the market should dictate the number of marihuana establishments.

Tom Conrad questioned why council would want to bring marihuana into the community.

Greg Maki spoke about his medicinal marihuana facility.

Meeting Adjourned at 6:04 p.m.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

DRAFT

CITY OF WHITEHALL
COUNCIL MEETING MINUTES
August 13, 2019

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Norm Kittleson, and Steve Salter

ABSENT: None

ALSO PRESENT: Rodger Sweeting, Brenda Bourdon, Scott Huebler, and Roger Squiers

Mayor Hillebrand called the meeting to order at 6:05 p.m. in the Council Chambers.

APPROVAL OF THE AGENDA

Motion by Dennis, seconded by Kittleson, CARRIED, to approve the agenda. All yeses.

APPROVAL OF COUNCIL MINUTES

Motion by Kittleson, seconded by DeMumbrum, CARRIED, to approve the July 23rd council meeting minutes. All yeses

APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by Dennis, CARRIED, to approve the account payables in the amount of \$930,746.12 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, Dennis, DeMumbrum, Kittleson, Salter, and Hillebrand;
No – Brown; Absent – None

COMMUNICATIONS

None

PUBLIC COMMENT

Leslie Salter encouraged council to visit the Park Place provisioning center in Muskegon.

Ricardo Millet spoke in favor of allowing the sale of Marihuana in the city because of its medicinal value.

Frank Hollister requested updates on ADA improvements in the downtown, encouraged the city to go beyond what's required, and announced the free audit provided by the Disability Network of West Michigan.

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Council members provided comments.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. WLFA Street Closure Request

Motion by Kittleson, seconded by DeMumbrum, CARRIED, to approve the street closure request for the WLFA Open House on Friday, September 27th from 2 pm – 10 pm. All yeases.

B. Fetch Fest Request

Motion by Salter, seconded by Kittleson, CARRIED, to approve the use of the North Mears Parking lot, the sale of alcohol and use of the electrical box for Fetch Fest on Saturday, October 12th and setup on Friday, October 11th. Yes – 6, No – 1, Brown, 0 - absent

Roll Call Vote: Yes – Kittleson, Connell, Salter, Brown, Dennis, DeMumbrum, and Hillebrand;
No – None; Absent – None

C. Resolution 19-27 Playhouse Liquor Sales

Motion by Salter, seconded by Dennis, CARRIED, to grant permission to the Montague-Whitehall Rotary Club to sell beer and wine at the Playhouse on Saturday, November 2, 2019.

Roll Call Vote: Yes – Salter, Dennis, Connell, DeMumbrum, Kittleson, and Hillebrand;
No – Brown; Absent – None

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Hillebrand adjourned the Council Meeting at 6:54 pm.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
August 27, 2019

August 2019 Prepaids

| <u>VENDOR NAME</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> | <u>Check No.</u> |
|-------------------------------|--------------------------------------|---------------|-----------------------------------|
| City of Whitehall-Common Cash | Payroll | \$55,248.24 | Transfer |
| IRS | Payroll | \$16,933.27 | EFT |
| Alerus Financial | Payroll | \$5,245.90 | 7187 |
| MISDU | Payroll | \$90.34 | 7188 |
| | <u>Total Prepaids:</u> | \$77,517.75 | |
| | <i>TOTAL ACCOUNTS PAYABLE</i> | | <u><u>\$597,135.48</u></u> |

User: ALYSSA
DB: Whitehall

EXP CHECK RUN DATES 08/23/2019 - 08/23/2019

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING OF AUGUST 27, 2019

| Vendor Code | Vendor Name | Description | Amount |
|-----------------------------------|------------------------|---|----------|
| MISC | ADAMS OFFICE FURNITURE | | |
| | 008325 | DRIVE STOOLS W/ FOOT RING - QTY 2 | 150.00 |
| TOTAL FOR: ADAMS OFFICE FURNITURE | | | 150.00 |
| AFLAC | AFLAC | | |
| | 940552 | PREMIUM - AUG-2019 | 969.81 |
| TOTAL FOR: AFLAC | | | 969.81 |
| SMITHA | AIDAN SMITH | | |
| | STATEMENT | REIMBURSEMENTS - MISC SUPPLIES ESCANABA | 28.99 |
| TOTAL FOR: AIDAN SMITH | | | 28.99 |
| AIREM | AIRE-MASTER | | |
| | 11174 | DEODORIZER SERVICE | 87.00 |
| TOTAL FOR: AIRE-MASTER | | | 87.00 |
| SEAV | ALYSSA SEAVER | | |
| | FLEX | FLEX - AUG-2019 | 204.18 |
| TOTAL FOR: ALYSSA SEAVER | | | 204.18 |
| HOLMES | ANDREA HOLMES | | |
| | STATEMENT | ASST DIRECTOR - SUMMER SHORTS | 400.00 |
| TOTAL FOR: ANDREA HOLMES | | | 400.00 |
| MAT | ANDREA LEIGH MATHEWS | | |
| | STATEMENT | ACTRESS - SUMMER SHORTS | 400.00 |
| TOTAL FOR: ANDREA LEIGH MATHEWS | | | 400.00 |
| ASPHA | ASPHALT PAVING INC | | |
| | S120-19 | STREET SWEEPING - 7/27 & 8/5 | 1,137.50 |
| TOTAL FOR: ASPHALT PAVING INC | | | 1,137.50 |
| BEAM | BETH BEAMAN | | |
| | STATEMENT | REIMBURSEMENT - MISC SUPPLIES | 295.87 |
| TOTAL FOR: BETH BEAMAN | | | 295.87 |
| BLPR | BLUE LAKE PUBLIC RADIO | | |
| | 2323-1 | RADIO MARKETING | 340.00 |
| TOTAL FOR: BLUE LAKE PUBLIC RADIO | | | 340.00 |
| MAHON | BRANDON L MAHONEY | | |
| | FLEX | FLEX - AUG-2019 | 251.05 |
| TOTAL FOR: BRANDON L MAHONEY | | | 251.05 |
| BOU | BRENDA BOURDON | | |
| | FLEX | FLEX - AUG-2019 | 20.10 |
| TOTAL FOR: BRENDA BOURDON | | | 20.10 |
| ARMST | BRIAN ARMSTRONG | | |
| | FLEX | FLEX - AUG-2019 | 138.59 |
| TOTAL FOR: BRIAN ARMSTRONG | | | 138.59 |

| Vendor Code | Vendor Name | Description | Amount |
|---|--------------------------------|---|----------|
| MISC | CAROLINE ARANA | | |
| | STATEMENT | REIMBURSEMENT - MISC SUPPLY ESCANABA | 33.58 |
| TOTAL FOR: CAROLINE ARANA | | | 33.58 |
| CHART | CHARTER COMMUNICATIONS | | |
| | 0038420080519 | INTERNET | 79.18 |
| TOTAL FOR: CHARTER COMMUNICATIONS | | | 79.18 |
| MAHOC | CHRIS MAHONEY | | |
| | FLEX | FLEX - AUG-2019 | 120.00 |
| TOTAL FOR: CHRIS MAHONEY | | | 120.00 |
| BEAMA | CLAIRE BEAMAN | | |
| | STATEMENT | REIMBURSEMENTS - MISC SUPPLIES | 112.46 |
| TOTAL FOR: CLAIRE BEAMAN | | | 112.46 |
| CONSU | CONSUMER'S ENERGY | | |
| | STATEMENT | UTILITIES | 1,673.59 |
| TOTAL FOR: CONSUMER'S ENERGY | | | 1,673.59 |
| UBMISC | CRESWELL KYLE | | |
| | 08/21/2019 | UB refund for account: 004-00938-00 | 36.52 |
| TOTAL FOR: CRESWELL KYLE | | | 36.52 |
| SALA | DAKOTAH SALAZAR | | |
| | STATEMENT | STAGE CREW - ESCANABA | 100.00 |
| TOTAL FOR: DAKOTAH SALAZAR | | | 100.00 |
| UBMISC | DALBKE THOMAS | | |
| | 08/21/2019 | UB refund for account: 008-02560-00 | 10.44 |
| TOTAL FOR: DALBKE THOMAS | | | 10.44 |
| DERBY | DERBY DESIGN | | |
| | 20190819 | WEBSITE HOSTING 9.1.19-9.1.20 | 119.40 |
| TOTAL FOR: DERBY DESIGN | | | 119.40 |
| VAN | DIANE VAN WESEP | | |
| | STATEMENT | ACTRESS - SUMMER SHORTS | 400.00 |
| TOTAL FOR: DIANE VAN WESEP | | | 400.00 |
| EDW | EDWARDS JANITORIAL SERVICE LLC | | |
| | WHPW2019-08-CH | OFFICE CLEANING - CITY HALL & DPW | 587.71 |
| TOTAL FOR: EDWARDS JANITORIAL SERVICE LLC | | | 587.71 |
| CARPR | ELIZABETH ROBIN CARPENTER | | |
| | STATEMENT | STAGE CREW - MIRACLE, DOLLS HOUSE, SUMMER SHO | 150.00 |
| TOTAL FOR: ELIZABETH ROBIN CARPENTER | | | 150.00 |
| ETNA | ETNA SUPPLY INC | | |
| | S103187052.001- | METER & SENSUS CABLE | 2,685.00 |
| TOTAL FOR: ETNA SUPPLY INC | | | 2,685.00 |

| Vendor Code | Vendor Name | Description | Amount |
|------------------------------------|-------------------------|---|----------|
| FRONT | FRONTIER | | |
| | STATEMENT | TELEPHONE | 110.74 |
| TOTAL FOR: FRONTIER | | | 110.74 |
| CERCHI | GABRIEL G CERCHIORI | | |
| | STATEMENT | ACTOR - ESCANABA | 400.00 |
| TOTAL FOR: GABRIEL G CERCHIORI | | | 400.00 |
| GORDO | GORDON FOOD SERVICE | | |
| | 828420037 | TOWELS, TISSUES AND CAN LINERS | 89.97 |
| TOTAL FOR: GORDON FOOD SERVICE | | | 89.97 |
| UBMISC | HALGREN JUNE | | |
| | 08/21/2019 | UB refund for account: 006-02150-00 | 21.86 |
| TOTAL FOR: HALGREN JUNE | | | 21.86 |
| UBMISC | HAMS HEATHER | | |
| | 08/21/2019 | UB refund for account: 008-02660-00 | 18.66 |
| TOTAL FOR: HAMS HEATHER | | | 18.66 |
| J&J | J&J FARM SALES | | |
| | 72776 | TIRE - QTY 2 | 74.24 |
| TOTAL FOR: J&J FARM SALES | | | 74.24 |
| ZWEM | JACK D ZWEMER | | |
| | STATEMENT | INTERN - SUMMER SEASON 2019 | 1,200.00 |
| TOTAL FOR: JACK D ZWEMER | | | 1,200.00 |
| BEAMANJ | JACOB BEAMAN | | |
| | STATEMENT | STAGE CREW - SUMMER SHORTS | 50.00 |
| TOTAL FOR: JACOB BEAMAN | | | 50.00 |
| LACHA | JENNIFER LYNN CHAPELLE | | |
| | STATEMENT | SCENIC DESIGNER - SUMMER SHORTS | 500.00 |
| TOTAL FOR: JENNIFER LYNN CHAPELLE | | | 500.00 |
| JOHNS | JOHNSON OUTDOOR DIGITAL | | |
| | 4775 | CRANE TRUCK RENTAL | 680.00 |
| TOTAL FOR: JOHNSON OUTDOOR DIGITAL | | | 680.00 |
| STERN | JUSTIN STERNBURGH | | |
| | STATEMENT | DIRECTOR - SUMMER SHORTS | 700.00 |
| TOTAL FOR: JUSTIN STERNBURGH | | | 700.00 |
| SMITHK | KAREN SNIDER SMITH | | |
| | STATEMENT | PROP MISTRESS & SET DRESSING HEAD - SUMMER SH | 400.00 |
| | STATEMENT | REIMBURSEMENTS - MISC SUPPLIES ESCANABA & SUM | 96.08 |
| TOTAL FOR: KAREN SNIDER SMITH | | | 496.08 |
| TRUSTY | KATIE TRUSTY | | |
| | STATEMENT | STAGE CREW - SUMMER SHORTS | 50.00 |
| TOTAL FOR: KATIE TRUSTY | | | 50.00 |

| Vendor Code | Vendor Name | Description | Amount |
|--|-----------------------------|--|------------|
| KENNE | KENNEDY INDUSTRIES INC | | |
| | 612620 | FIELD SERVICE - LS# 3 | 540.00 |
| TOTAL FOR: KENNEDY INDUSTRIES INC | | | 540.00 |
| KENT EQUIP | KENT EQUIPMENT, INC. | | |
| | E03128-E03129 | KUBOTA FLEX MOWER & TERRAINING, 21' BOOM W/6 | 116,308.47 |
| TOTAL FOR: KENT EQUIPMENT, INC. | | | 116,308.47 |
| UBMISC | LAPHAM DONNA/RICHARD | | |
| | 08/21/2019 | UB refund for account: 002-00425-00 | 50.00 |
| TOTAL FOR: LAPHAM DONNA/RICHARD | | | 50.00 |
| AUDO | LAURIE H AUDIO | | |
| | FLEX | FLEX - AUG-2019 | 184.34 |
| TOTAL FOR: LAURIE H AUDIO | | | 184.34 |
| UBMISC | LICHNER KAREN K | | |
| | 08/21/2019 | UB refund for account: 010-03080-00 | 16.30 |
| TOTAL FOR: LICHNER KAREN K | | | 16.30 |
| STARKL | LORRELL STARK | | |
| | STATEMENT | ACTRESS - SUMMER SHORTS | 400.00 |
| TOTAL FOR: LORRELL STARK | | | 400.00 |
| MUCTR | MUSKEGON CENTRAL DISPATCH | | |
| | 1900011853 | SEPT 2019 CENTRAL DISPATCH FEES | 3,465.00 |
| TOTAL FOR: MUSKEGON CENTRAL DISPATCH | | | 3,465.00 |
| MUTRE | MUSKEGON COUNTY TREASURER'S | | |
| | WWUB123500 | WASTE WATER/SEWER BONDS | 59,655.94 |
| TOTAL FOR: MUSKEGON COUNTY TREASURER'S | | | 59,655.94 |
| NEWL | NEW LIFE CARTRIDGES INC | | |
| | 31888 | TONER - POLICE DEPT | 47.99 |
| TOTAL FOR: NEW LIFE CARTRIDGES INC | | | 47.99 |
| OFFIC | OFFICE MACHINES CO., INC | | |
| | INV31577 | COPIER | 35.00 |
| TOTAL FOR: OFFICE MACHINES CO., INC | | | 35.00 |
| PROM | PROFESSIONAL MED TEAM INC | | |
| | 1921062 | BLOOD DRAW | 75.00 |
| TOTAL FOR: PROFESSIONAL MED TEAM INC | | | 75.00 |
| REP | REPUBLIC SERVICES #240 | | |
| | 0240-007600019 | WASTE REMOVAL | 969.70 |
| TOTAL FOR: REPUBLIC SERVICES #240 | | | 969.70 |
| SQUI | ROGER SQUIERS | | |
| | FLEX | FLEX - AUG-2019 | 8.14 |
| TOTAL FOR: ROGER SQUIERS | | | 8.14 |

| Vendor Code | Vendor Name | Description | Amount |
|-------------------------------------|--------------------------|---|------------------|
| SAMS | SAM'S CLUB/GECF | | |
| | STATEMENT | CONCESSIONS | 97.98 |
| | STATEMENT | CONCESSIONS - PLAYHOUSE | 237.94 |
| TOTAL FOR: SAM'S CLUB/GECF | | | <u>335.92</u> |
| STEVEN | SAMUEL STEVENS | | |
| | STATEMENT | INTERN - SUMMER SEASON 2019 | 700.00 |
| TOTAL FOR: SAMUEL STEVENS | | | <u>700.00</u> |
| STERNS | SARAH STERNBURGH | | |
| | STATEMENT | ACTRESS - SUMMER SHORTS | 400.00 |
| TOTAL FOR: SARAH STERNBURGH | | | <u>400.00</u> |
| SBAM | SBAM PLAN | | |
| | SEPT-2019 | PREMIUM - SEPT-2019 | 19,691.99 |
| TOTAL FOR: SBAM PLAN | | | <u>19,691.99</u> |
| UBMISC | SCHULTZ ALESHA | | |
| | 08/21/2019 | UB refund for account: 003-00815-00 | 16.30 |
| TOTAL FOR: SCHULTZ ALESHA | | | <u>16.30</u> |
| HUEBL | SCOTT HUEBLER | | |
| | FLEX | FLEX - AUG-2019 | 5.87 |
| TOTAL FOR: SCOTT HUEBLER | | | <u>5.87</u> |
| MURP | SCOTT R MURPHY | | |
| | STATEMENT | ACTOR - SUMMER SHORTS | 400.00 |
| TOTAL FOR: SCOTT R MURPHY | | | <u>400.00</u> |
| CAMPOS | SERVANDO CAMPOS | | |
| | STATEMENT | SOUND DESIGNER & OPERATOR - SUMMER SHORTS | 300.00 |
| TOTAL FOR: SERVANDO CAMPOS | | | <u>300.00</u> |
| EYLER | SUSAN EYLER | | |
| | STATEMENT | COSTUMER - SUMMER SHORTS | 400.00 |
| TOTAL FOR: SUSAN EYLER | | | <u>400.00</u> |
| WWKR | SYNERGY MEDIA INC | | |
| | 13503-1-13503-2 | RADIO MARKETING - FOX, CALIFORNIA, HOUNDS, WL | 590.00 |
| TOTAL FOR: SYNERGY MEDIA INC | | | <u>590.00</u> |
| MISC | TAMMY JO SCALF | | |
| | STATEMENT | REFUND TENT DEPOSIT - PERMIT #35 | 50.00 |
| TOTAL FOR: TAMMY JO SCALF | | | <u>50.00</u> |
| KLONO | THOMAS ANTHONY KLONOWSKI | | |
| | STATEMENT | ACTOR - SUMMER SHORTS | 400.00 |
| TOTAL FOR: THOMAS ANTHONY KLONOWSKI | | | <u>400.00</u> |
| HIEM | TIMOTHY HIEMSTRA | | |
| | STATEMENT | LIGHT BOARD OPERATOR - WLYT & MIRACLE | 500.00 |
| TOTAL FOR: TIMOTHY HIEMSTRA | | | <u>500.00</u> |

| Vendor Code | Vendor Name | Description | Amount |
|-----------------------------------|------------------------|---|------------|
| USBANK | US BANK | | |
| | 1454726 | BOND PAYMENT & INTEREST | 295,827.50 |
| TOTAL FOR: US BANK | | | 295,827.50 |
| MISC | WHITE LAKE FLOORING | | |
| | STATEMENT | VINYL REMNANT 12X14 - ESCANABA | 80.00 |
| TOTAL FOR: WHITE LAKE FLOORING | | | 80.00 |
| WHIVE | WHITEHALL VENTURES INC | | |
| | AUG-2019 | LEASE - AUG-2019 | 145.00 |
| TOTAL FOR: WHITEHALL VENTURES INC | | | 145.00 |
| MAN | WILLIAM MANN | | |
| | STATEMENT | ACTOR - SUMMER SHORTS | 400.00 |
| TOTAL FOR: WILLIAM MANN | | | 400.00 |
| WINDEM | WINDEMULLER | | |
| | 197671 | ELECTRICAL SERVICES/WP RECEPTACLE POWER AT TH | 1,650.00 |
| TOTAL FOR: WINDEMULLER | | | 1,650.00 |
| WORKBOX | WORKBOX STAFFING | | |
| | 172452-172734 | TEMPORARY SERVICES - CLEMENT | 1,046.75 |
| TOTAL FOR: WORKBOX STAFFING | | | 1,046.75 |
| TOTAL - ALL VENDORS | | | 519,617.73 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 08/23/2019 - 08/23/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF AUGUST 27, 2019

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|--|--------------------------------|---|--------------|----------------------|-----------|
| Fund 101 GENERAL OPERATING FUND | | | | | |
| Dept 000 648 | | | | | |
| 101-000-259.004 | DUE TO FLEX FUND | ALYSSA SEAVER | 08/31/19 | FLEX | 204.18 |
| 101-000-259.004 | DUE TO FLEX FUND | BRANDON I MAHONEY | 08/31/19 | FLEX | 251.05 |
| 101-000-259.004 | DUE TO FLEX FUND | BRENDA BOURDON | 08/31/19 | FLEX | 20.10 |
| 101-000-259.004 | DUE TO FLEX FUND | BRIAN ARMSTRONG | 08/31/19 | FLEX | 138.59 |
| 101-000-259.004 | DUE TO FLEX FUND | CHRIS MAHONEY | 08/31/19 | FLEX | 120.00 |
| 101-000-259.004 | DUE TO FLEX FUND | LAURIE H AUDIO | 08/31/19 | FLEX | 184.34 |
| 101-000-259.004 | DUE TO FLEX FUND | ROGER SQUIERS | 08/31/19 | FLEX | 8.14 |
| 101-000-259.004 | DUE TO FLEX FUND | SCOTT HUEBLER | 08/31/19 | FLEX | 5.87 |
| 101-000-259.005 | DUE TO ALFAC | AFLAC | 08/12/19 | 940552 | 969.81 |
| 101-000-451.000 | BUSINESS LICENSES/PERMITS/FEES | TAMMY JO SCALF | 07/31/19 | STATEMENT | 50.00 |
| | | Total For Dept 000 648 | | | 1,952.08 |
| Dept 172 ADMINISTRATION | | | | | |
| 101-172-818.000 | CONTRACTUAL SERVICES | DERBY DESIGN | 08/19/19 | 20190819 | 119.40 |
| | | Total For Dept 172 ADMINISTRATION | | | 119.40 |
| Dept 265 CITY HALL BLDG & GROUNDS | | | | | |
| 101-265-757.000 | OPERATING SUPPLIES | GORDON FOOD SERVICE | 08/21/19 | 828420037 | 34.49 |
| 101-265-818.700 | CONTRACTUAL SERVICES-CITY HALL | EDWARDS JANITORIAL SERVI | 08/08/19 | WHDPW2019-08-CH2019- | 350.53 |
| | | Total For Dept 265 CITY HALL BLDG & GROUNDS | | | 385.02 |
| Dept 276 CEMETERY | | | | | |
| 101-276-818.700 | CONTRACTUAL SERVICES-TEMPORARY | WORKBOX STAFFING | 08/11/19 | 172452-172734 | 523.38 |
| | | Total For Dept 276 CEMETERY | | | 523.38 |
| Dept 301 POLICE | | | | | |
| 101-301-727.000 | OFFICE SUPPLIES | NEW LIFE CARTRIDGES INC | 08/12/19 | 31888 | 47.99 |
| 101-301-850.000 | TELEPHONE | MUSKOGON CENTRAL DISPATC | 08/15/19 | 1900011853 | 3,465.00 |
| 101-301-962.300 | MEDICAL | PROFESSIONAL MED TEAM IN | 08/14/19 | 1921062 | 75.00 |
| | | Total For Dept 301 POLICE | | | 3,587.99 |
| Dept 525 SANITATION | | | | | |
| 101-525-818.000 | CONTRACTUAL SERVICES | REPUBLIC SERVICES #240 | 07/31/19 | 0240-007600019 | 60.00 |
| | | Total For Dept 525 SANITATION | | | 60.00 |
| Dept 751 PARKS DEPARTMENT | | | | | |
| 101-751-775.000 | REPAIRS & MAINT SUPPLIES | J&J FARM SALES | 08/21/19 | 72776 | 74.24 |
| 101-751-818.700 | CONTRACTUAL SERVICES-TEMPORARY | WORKBOX STAFFING | 08/11/19 | 172452-172734 | 523.37 |
| | | Total For Dept 751 PARKS DEPARTMENT | | | 597.61 |
| Dept 851 FRINGE BENEFITS | | | | | |
| 101-851-719.600 | FRINGE-HEALTH INS | SBAM PLAN | 08/15/19 | SEPT-2019 | 18,257.89 |
| 101-851-719.601 | FRINGE BENEFITS-RETIREE HEALTH | SBAM PLAN | 08/15/19 | SEPT-2019 | 1,434.10 |
| | | Total For Dept 851 FRINGE BENEFITS | | | 19,691.99 |
| Fund 202 MAJOR STREET FUND | | | | | |
| Dept 463 ROUTINE MAINT | | | | | |
| 202-463-818.000 | CONTRACTUAL SERVICES | ASPHALT PAVING INC | 08/06/19 | S120-19 | 1,137.50 |
| | | Total For Fund 101 GENERAL OPERATING FUND | | | 26,917.47 |
| | | Total For Dept 463 ROUTINE MAINT | | | 1,137.50 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 08/23/2019 - 08/23/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF AUGUST 27, 2019

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|---|--|---|--------------|----------------|------------|
| Fund 202 MAJOR STREET FUND | | | | | |
| Dept 491 TRUNKLINE DRAINS | | | | | |
| 202-491-757.000 | OPERATING SUPPLIES | WINDEMULLER | 08/21/19 | 197671 | 1,650.00 |
| | | Total For Dept 491 TRUNKLINE DRAINS | | | 1,650.00 |
| Fund 245 TAX INCREMENT FINANCE AUTHORITY #3 | | | | | |
| Dept 000 648 | | | | | |
| 245-000-818.400 | CONTRACTUAL SERVICES-DOWNTOWN R WHITEHALL VENTURES INC | | 08/31/19 | AUG-2019 | 145.00 |
| | | Total For Dept 000 648 | | | 145.00 |
| Dept 300 DOWNTOWN STREETScape | | | | | |
| 245-300-818.000 | CONTRACTUAL SERVICES | REPUBLIC SERVICES #240 | 07/31/19 | 0240-007600019 | 627.33 |
| | | Total For Dept 300 DOWNTOWN STREETScape | | | 627.33 |
| Fund 580 PLAYHOUSE | | | | | |
| Dept 000 648 | | | | | |
| 580-000-300.000 | BONDS PAYABLE | US BANK | 08/12/19 | 1454726 | 271,000.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | ANDREA HOLMES | 08/21/19 | STATEMENT | 400.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | ANDREA LEIGH MATHENS | 08/21/19 | STATEMENT | 400.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | DAKOTAH SALAZAR | 08/21/19 | STATEMENT | 100.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | DIANE VAN WESEP | 08/21/19 | STATEMENT | 400.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | ELIZABETH ROBIN CARPENTE | 08/21/19 | STATEMENT | 150.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | GABRIEL G CERCHIORI | 08/21/19 | STATEMENT | 400.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | JACK D ZWEMER | 08/21/19 | STATEMENT | 1,200.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | JACOB BEAMAN | 08/21/19 | STATEMENT | 50.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | JENNIFER LYNN CHAPELLE | 08/21/19 | STATEMENT | 500.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | JUSTIN STERNBURGH | 08/21/19 | STATEMENT | 700.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | KAREN SNIDER SMITH | 08/21/19 | STATEMENT | 400.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | KATIE TRUSTY | 08/21/19 | STATEMENT | 50.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | LORRELL STARK | 08/21/19 | STATEMENT | 400.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | SAMUEL STEVENS | 08/21/19 | STATEMENT | 700.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | SARAH STERNBURGH | 08/21/19 | STATEMENT | 400.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | SCOTT R MURPHY | 08/21/19 | STATEMENT | 400.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | SERVANDO CAMPOS | 08/21/19 | STATEMENT | 300.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | SUSAN EYLER | 08/21/19 | STATEMENT | 400.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | THOMAS ANTHONY KLONOWSKI | 08/21/19 | STATEMENT | 400.00 |
| 580-000-708.100 | SUMMER PLAYHOUSE WORKERS | TIMOTHY HIEMSTRA | 08/21/19 | STATEMENT | 500.00 |
| 580-000-757.000 | OPERATING SUPPLIES-CLEANING | WILLIAM MANN | 08/21/19 | STATEMENT | 400.00 |
| 580-000-757.000 | OPERATING SUPPLIES | BETH BEAMAN | 07/31/19 | STATEMENT | 15.86 |
| 580-000-757.100 | OPERATING - S.S. SET SUPPLIES | GORDON FOOD SERVICE | 08/21/19 | 828420037 | 55.48 |
| 580-000-757.100 | OPERATING - S.S. SET SUPPLIES-M | AIDAN SMITH | 08/21/19 | STATEMENT | 28.99 |
| 580-000-757.100 | OPERATING - S.S. SET SUPPLIES | BETH BEAMAN | 07/31/19 | STATEMENT | 33.43 |
| 580-000-757.100 | OPERATING - S.S. SET SUPPLIES-S | CAROLINE ARANA | 08/14/19 | STATEMENT | 10.79 |
| 580-000-757.100 | OPERATING - S.S. SET SUPPLIES-E | CLAIRE BEAMAN | 07/31/19 | STATEMENT | 112.46 |
| 580-000-757.200 | OPERATING-S.S. COSTUMING | WHITE LAKE FLOORING | 08/31/19 | STATEMENT | 80.00 |
| 580-000-757.200 | OPERATING-S.S. COSTUMING | BETH BEAMAN | 07/31/19 | STATEMENT | 8.00 |
| 580-000-757.300 | OPERATING- S.S. PROPS-HOUNDS | CAROLINE ARANA | 08/14/19 | STATEMENT | 22.79 |
| 580-000-757.300 | OPERATING- S.S. PROPS-SUMMER SH | BETH BEAMAN | 07/31/19 | STATEMENT | 238.58 |
| | | KAREN SNIDER SMITH | 08/21/19 | STATEMENT | 96.08 |

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| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|---|---------------------------------|--|--------------|----------------------|------------|
| Fund 580 PLAYHOUSE | | | | | |
| Dept 000 648 | | | | | |
| 580-000-757.500 | OPERATING SUPPLIES-S.S. SNACKS | SAM'S CLUB/GEFCF | 08/21/19 | STATEMENT | 97.98 |
| 580-000-757.500 | OPERATING SUPPLIES-S.S. SNACKS | SAM'S CLUB/GEFCF | 08/15/19 | STATEMENT | 237.94 |
| 580-000-805.000 | MARKETING | BLUE LAKE PUBLIC RADIO | 07/31/19 | 2323-1 | 340.00 |
| 580-000-805.000 | MARKETING | SYNERGY MEDIA INC | 07/31/19 | 13503-1-13503-2-1350 | 590.00 |
| 580-000-818.000 | CONTRACTUAL SERVICES-CRANE TRUC | JOHNSON OUTDOOR DIGITAL | 08/21/19 | 4775 | 680.00 |
| 580-000-818.000 | CONTRACTUAL SERVICES- | REPUBLIC SERVICES #240 | 07/31/19 | 0240-007600019 | 86.37 |
| 580-000-850.000 | TELEPHONE | CHARTER COMMUNICATIONS | 08/05/19 | 0038420080519 | 4.19 |
| 580-000-920.000 | PUBLIC UTILITIES | CONSUMER'S ENERGY | 07/31/19 | STATEMENT | 1,673.59 |
| 580-000-976.000 | DRIVE STOOLS - QTY 2 | ADAMS OFFICE FURNITURE | 08/12/19 | 008325 | 150.00 |
| 580-000-995.000 | INTEREST | US BANK | 08/12/19 | 1454726 | 24,827.50 |
| | | Total For Dept 000 648 | | | 309,040.03 |
| Fund 590 SEWER FUND | | | | | |
| Dept 564 SEWER PUMPING | | | | | |
| 590-564-818.000 | CONTRACTUAL SERVICES | KENNEDY INDUSTRIES INC | 08/21/19 | 612620 | 540.00 |
| | | Total For Fund 580 PLAYHOUSE | | | 309,040.03 |
| Dept 566 WASTEWATER SYSTEM-GALLONAGE | | | | | |
| 590-566-951.000 | WASTEWATER SYSTEM-GALLONAGE | MUSKEGON COUNTY TREASURE | 08/21/19 | WWUB123500 | 38,243.58 |
| 590-566-951.100 | WASTEWATER SYS-GALLONAGE - BOND | MUSKEGON COUNTY TREASURE | 08/21/19 | WWUB123500 | 21,412.36 |
| | | Total For Dept 566 WASTEWATER SYSTEM-GALLONAGE | | | 59,655.94 |
| Fund 591 WATER FUND | | | | | |
| Dept 000 648 | | | | | |
| 591-000-215.000 | Water | CRESWELL KYLE | 08/21/19 | 08/21/2019 | 36.52 |
| 591-000-215.000 | Water | DALBKE THOMAS | 08/21/19 | 08/21/2019 | 10.44 |
| 591-000-215.000 | Water | HALGREN JUNE | 08/21/19 | 08/21/2019 | 21.86 |
| 591-000-215.000 | Water | HAMS HEATHER | 08/21/19 | 08/21/2019 | 18.66 |
| 591-000-215.000 | Water | LAPHAM DONNA/RICHARD | 08/21/19 | 08/21/2019 | 50.00 |
| 591-000-215.000 | Water | LICHNER KAREN K | 08/21/19 | 08/21/2019 | 16.30 |
| 591-000-215.000 | Water | SCHULTZ ALESHA | 08/21/19 | 08/21/2019 | 16.30 |
| | | Total For Dept 590 SEWER FUND | | | 60,195.94 |
| Dept 550 WATER CONSTRUCTION | | | | | |
| 591-550-757.000 | OPERATING SUPPLIES | ETNA SUPPLY INC | 08/12/19 | S103187052.001-S1031 | 175.00 |
| 591-550-976.000 | CAPITAL OUTLAY-METERS | ETNA SUPPLY INC | 08/12/19 | S103187052.001-S1031 | 2,510.00 |
| | | Total For Dept 550 WATER CONSTRUCTION | | | 2,685.00 |
| Fund 594 MARINA FUND | | | | | |
| Dept 000 648 | | | | | |
| 594-000-818.000 | CONTRACTUAL SERVICES | AIRE-MASTER | 08/13/19 | 11174 | 87.00 |
| 594-000-850.000 | TELEPHONE | CHARTER COMMUNICATIONS | 08/05/19 | 0038420080519 | 74.99 |
| 594-000-850.000 | TELEPHONE | FRONTIER | 08/10/19 | STATEMENT | 49.56 |
| | | Total For Dept 000 648 | | | 211.55 |

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|--------------------------------|---------------------------------|--------------------------|--------------|------------------------------------|------------|
| Fund 594 MARINA FUND | | | | | |
| Total For Fund 594 MARINA FUND | | | | | |
| Fund 661 MOTOR POOL FUND | | | | | 211.55 |
| Dept 000 648 | | | | | |
| 661-000-818.000 | CONTRACTUAL SERVICES | REPUBLIC SERVICES #240 | 07/31/19 | 0240-007600019 | 196.00 |
| 661-000-818.700 | CONTRACTUAL SERVICES-DPW CLEANI | EDWARDS JANITORIAL SERVI | 08/08/19 | WHDPW2019-08-CH2019- | 237.18 |
| 661-000-850.000 | TELEPHONE | FRONTIER | 08/10/19 | STATEMENT | 61.18 |
| 661-000-933.000 | EQUIPMENT MAINTENANCE | OFFICE MACHINES CO., INC | 08/19/19 | INV31577 | 35.00 |
| 661-000-976.000 | KUBOTA MOWER | KENT EQUIPMENT, INC. | 08/21/19 | E03128-E03129 | 116,308.47 |
| | | | | Total For Dept 000 648 | 116,837.83 |
| | | | | Total For Fund 661 MOTOR POOL FUND | 116,837.83 |

**Muskegon Municipal Wastewater Management Committee
Meeting Minutes
June 20, 2019
Muskegon Charter Township**

Voting Members Present

Jerry Sanders - Muskegon Township
Jerry Bartoszek - Norton Shores
Steve Biesiada, Fruitport Township
Sam Janson - City of North Muskegon
Kate Cunningham, City of Roosevelt Park
Kim Arter, Laketon Township
Gordon Lydens, Whitehall Township

Jeff Auch, City of Montague
Scott Huebler - City of Whitehall
Marcia Jeske - Fruitland Township
Leo Evans, City of Muskegon
Doug Kadzban, City of Muskegon Hts.
Tony Barnes, Dalton Township

Others Present

David Johnson, Muskegon County
Mike Ortega, MWMC Attorney
Trip Johnson, Windward Pointe/Pure Muskegon

Mark Eisenbarth, Muskegon County
Tammy Stephenson, Dalton Township
Stephen MacDonald, ftch

Chair Scott Huebler called the meeting to order at 1:30 p.m.

1. **Approval of Minutes of the March 21, 2019 Meeting**
Motion by Jerry Bartoszek, seconded by Gordon Lydens to approve the May 16, 2019 meeting minutes as presented. Motion Carried.

2. **Directors Report – David Johnson, Wastewater Director**
Director Johnson briefly provided highlights of his May, 2019 Monthly Report. He began with a recap of the Financial Report and Farm Report. Work has commenced on D & E rapid infiltration basins. The Fleet Maintenance Building Expansion is complete and the parking lot is estimated to be complete hopefully by November. The Flume Bar Screen is back up and running due to the replacement of the compactor auger by a shaftless screw auger which appears to be adequately handling the grease. The Mosquito Creek Trail is open. Average daily wastewater flow is still up due to the high groundwater levels.

3. **Communications**

4. **Unfinished Business**

5. **New Business**
 - a. **Rate Reduction for Temporary Environmental Clean-up – Former Sappi Site**

County Administrator Mark Eisenbarth provided a summary of the project: Sappi sold in 2009

and the property was purchased by Windward Pointe. Michigan Department of the Environment Great Lakes and Energy (EGLE) formerly MDEQ has awarded a \$5M grant to the County for the contamination and PFAS removal on the site. The contamination left by Sappi needs to be remediated prior to any development begins. The discharge needs to come to the Wastewater and we are asking that the debt portion of the rate be waived for approximately 1 ½ years. This request is similar to the Bear Creek environmental clean-up project.

Attorney Ortega provided the background from Sappi in 2004 and the 2015 debt relief granted to the Bear Creek project. He added that the Operations and Maintenance will still be applicable and cannot be adjusted. There can be no contractual entitlement with Winward and the County. The City of Muskegon has agreed to waive sewer collection charges for the groundwater treatment at the Windward Pointe site.

Board Member Barnes questioned how much it is going to cost or does it equate to. Administrator Eisenbarth responded that it will not cost you anymore. This is a short-term project which we are projecting to be about 1 ½ years. As soon as building begins on the property we start collecting.

Attorney Ortega added this is an environmental benefit and without it the possible loss of the Winward Pointe project.

Board Member Barnes asked why Sappi isn't contributing. Trip Johnson provided the history of the sale with a provision that there be no environmental testing.

Board Member Bartoszek questioned if the decontamination will be done in the projected time frame. Administrator Eisenbarth responded that if it goes longer it could be brought back before this board. Steve McDonald, fctch added the site needs to get cleaned up so it doesn't impact future improvements and construction. They have worked with the State to facilitate construction; this is a concerted effort.

Board Member Arter suggested that the motion include a timeline and a requirement that it come back before this board if it goes beyond.

Board Member Sanders questioned how the users will view this.

Trip Johnson spoke that the Pure Muskegon group have two options: 1) donate the property to the City for a park or 2) develop it.

Board Member Bartoszek questioned the level of PFAS. Steve MacDonald responded it was 1,000 parts per trillion in the hot spots. Trip Johnson added that it is centralized and is not on the entire property.

Board Member Lydens questioned what happens if we don't approve. Chairman Huebler responded it would go before the Board of Public Works. Administrator Eisenbarth added that environmental funds are limited and it is a direct benefit to the community by reducing the contaminated groundwater from the site into Muskegon Lake.

Motion by Board Member Bartoszek, second by Board Member Kadzban to recommend to the Board of Public Works the approval of the Environmental remediation of the groundwater contamination for the construction of Winward Pointe by relieving the debt portion for up to two years.

**Yeas: Auch, Evans, Kadzban, Janson, Bartoszek, Cunningham, Huebler, Barnes, Jeske,
Arter, Sanders, Lydens**

Nays: Biesiada

Motion Carries

6. Community Updates/Information/Public Comment

7. Adjournment

Chairman Huebler adjourned the meeting at 2:12 p.m.

Respectfully submitted,

Marcia Jeske, Secretary

DRAFT

White Lake Senior Center
8741 Ferry Street
Montague, MI 49437
231-894-9493

August 12, 2019

City of Whitehall
405 E. Colby Street
Whitehall, MI 49461

Dear City Council Members:

Last month we received an undated form letter "To Whom it May Concern" informing us that you would no longer be donating to our Senior Center. We usually receive a check from your City in July or August so receiving this letter was very upsetting.

In 1978 a partnership was formed that included the City of Whitehall, the City of Montague and several others organizations that "contributed financially to the opening of the senior citizen center". As far as I can tell the City of Whitehall has been a partner in our organization ever since.

Annually \$2,400 has been donated to the White Lake Senior Center from your City, that amounts to 38% of our municipal budgeted amount. Whitehall currently has 45 paid members and several members who do not pay membership, but use the Center. Only the City of Montague has more members and they donate the building in addition to paying out of pocket on average \$5,200 yearly in expenses. With Whitehall withdrawing their donation it is our fear that the other municipalities will follow. That would be absolutely devastating to us financially. It is true that we get a donation from the Muskegon County Senior Millage, but that is only \$4,000, which was set up to cover the tag days that the state took away from us, as well as, provide trips within Muskegon County. In loosing your \$2,400 we are unsure where we will be able to recover that funding.

I am asking you to reconsider your decision to not donate to the White Lake Senior Center. We provide a much needed place in the White Lake community. As many as 50 people a day use the Senior Center for coffee circle, card games, exercise, wood carving, blood pressure tests, flu clinic, tax preparing, a resource center and a place of fellowship.

Sincerely,



Christi Marsh
Executive Director

Yearly Contributions to the White Lake Senior Center

| | # of members | 2017 | 2018 | 2019 |
|---------------------------|--------------------|---------|--------------------|----------------------|
| Anonymous Donor | # of members (227, | \$1,000 | <i>Passed Away</i> | <i>September</i> |
| Blue Lake Twp. | 5 | \$500 | \$500 | |
| City of Montague | 60 | \$3,798 | \$6,737 | Building Rent |
| City of Whitehall | 45 | \$2,400 | \$2,400 | No longer supporting |
| Claybanks Township | 7 | \$250 | \$250 | \$250 |
| Fruitland Twp. | 35 | \$1,000 | \$1,000 | \$1,000 |
| Grant Twp. | 9 | \$250 | \$250 | \$250 |
| Montague Twp. | 34 | \$500 | \$500 | \$500 |
| White River Twp. | 18 | \$1,000 | \$1,000 | <i>September</i> |
| Whitehall Twp. | 14 | \$300 | | \$300 |

**Whitehall Zoning Board of Appeals
Meeting Minutes
August 14, 2019**

Present

D. Bedau, B. Clauss, J. Cole, T. Conrad, T. DeMumbrum, E. Dennis

Absent

D. Sandel

Call To Order

Chair Conrad called the meeting to order at 6:02 p.m.

Agenda

Motion by Clauss, second by DeMumbrum, to approve the agenda as submitted. All ayes.

Minutes

Motion by Bedau, second by Dennis, to approve the November 20, 2018 meeting minutes as presented. All ayes.

Public Hearing

Conrad opened the public hearing at 6:03 p.m. to receive comments on a use variance request by Jesse Bien to operate a boat rental business from a temporary structure at 206 Lake Street.

Bien is leasing slips from Armstrong's Marina for boat rentals. The trailer is used to store life jackets and other equipment. He has no long term plans to operate from a permanent building.

There being no other comment, Conrad closed the hearing at 6:08 p.m.

Communications

Unfinished Business

New Business

Motion by Clauss, second by Bedeau, FAILED, to override the determination of the Zoning Administrator that the building in question is a prohibited temporary structure; ruling that it is a trailer that does not need a variance and that the applicant should thus be refunded his \$300 application fee. Yes – Clauss, Bedeau, Cole. No – Dennis, DeMumbrum, Conrad.

Motion by DeMumbrum, WITHDRAWN, to allow use of the temporary building until Labor Day.

Clauss and Bedeau are of the opinion that this is a trailer, no different than a boat trailer which we allow by right in the Lakefront Recreation Zoning District.

DeMumbrum sees this as a temporary building, boats are not structures.

Dennis agrees. The business has other options to a temporary building.

Conrad noted that if this Board feels this ordinance needs to be changed, then we should ask the Planning Commission to look into it.

Adjournment

There being no further business, motion by DeMumbrum, seconded by Bedau, to adjourn at 6:39 p.m. All ayes.

DRAFT