



## CITY OF WHITEHALL

CITY COUNCIL WORK SESSION  
405 E. COLBY STREET, WHITEHALL, MI  
GARDEN ROOM  
September 10, 2019  
5:00 p.m.

### AGENDA

1. Meeting Called to Order
2. Discussion Items
  - A. Marijuana Facilities
  - B. Solid Waste Authority – Recycling and Pride Days
  - C. Single Waste Hauler
  - D. Playhouse/Scene Shop
  - E. Council Vacancies
  - F. Tricycle Park
3. Informational Items
4. Public Comment \*
5. Meeting Adjourned

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* PUBLIC COMMENT: Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes.

**Whitehall City Council  
Work Session Information Report  
October 2019**

Marijuana Facilities

The latest drafts of the medical and recreational marijuana ordinance are included for your review. They have been amended to limit the number of provisioning centers to three of each type and to prohibit them in the Lakefront Recreation and Restricted Commercial Districts. Staff is recommending a \$600 nonrefundable application fee for recreational marijuana facilities and \$1,200 for medical. An approved license will cost \$5,000 as allowed by State law.

If I understand it correctly, the State will only grant Class A Grower and Microbusiness licenses to Michigan residents. Retailer, Processor, Class B and C Grower, and Transporter licenses will only go to persons holding a valid medical marijuana license. Safety compliance facility licenses can go to anyone. The State may choose to offer any type of license to anyone one year after granting the initial licenses to minimize the illegal trafficking, meet market demands, or to assure reasonable access to marijuana in rural areas.

Solid Waste Authority Recycling & Pride Days (Connell)

***Are there better options to recycling and Pride Days?***

The Authority had to increase rates in order to cover additional hauling charges for recycling. Pride Day used to be billed to each community based upon actual use. It is now rolled into the annual operational subsidy. The City used to offer "Dial a Dump". A resident could pay for a city dump truck to be parked at their home. The City would then haul the trash to the White Lake Landfill. This was replaced with curbside junk pickup. On a given weekend, anything and everything could be hauled to the curb and picked up by private trash haulers. This became very expensive and we found a lot of imported trash showing up on our streets.

Single Waste Hauler (Connell)

***Should the City franchise a single waste hauler for residential pickup?***

Roosevelt Park contracts a single waste hauler for residential service at a cost of \$144.24 a year per household. The contract includes curbside recycling and yard

waste pickup for an additional \$19,338 paid by the City. Based upon our 1,260 households, a similar contract would cost Whitehall \$201,000 per year. We currently spend \$75,000 on leaf pickup, brush pickup, and the Solid Waste Authority. Subtracting this from the overall cost leaves \$126,000. Divided this balance among the 1,260 households would cost each resident \$100 per year. The City has the legal authority to add this to the quarterly utility bills. Or the entire \$201,000 can be billed to the residents at \$40 per quarter.

#### Playhouse Scene Shop (Brown)

##### ***Should the Playhouse cover the costs of the Scene Shop?***

The Playhouse does not pay for use of 119 Baldwin Street. Formerly used by White Lake Ambulance Authority and currently known as the Scene Shop. It costs an average of \$3,200 a year for maintenance and utilities. How much in-kind cost from the City is going to the Playhouse? We have not tracked this, but DPW costs are billed to the Playhouse Fund.

#### Council Vacancies (Kittleson)

##### ***Should the City codify how vacancies on Council are filled?***

At the recommendation of Mayor Hillebrand, Council has filled the last two vacancies by soliciting interest from the next highest vote getters in the most recent council election. Codification will establish clear procedures but will not allow for flexibility.

#### Tricycle Park (DeMumbrum)

##### ***Should the City convert the Slocum park tennis courts into a tricycle park?***

The tennis courts have deteriorated beyond repair and are slated for removal this fiscal year.



**CITY COUNCIL MEETING  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
September 10, 2019  
6:00 p.m.**

**AGENDA**

1. Meeting called to Order
  - A. Pledge of Allegiance
2. Approval of Agenda
3. Approval of the August 27 Council Meeting Minutes
4. Approval of Accounts Payable
5. Communications: Planning Minutes
6. Public Comment \*
7. Messages from the Mayor, Council, and City Manager
8. Unfinished Business
9. New Business
  - A. Resolution 19-28 Budget Amendment #1
  - B. Resolution 19-29 Main Street Reconstruction
10. Public Comment \*
11. Adjournment

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CITY OF WHITEHALL  
COUNCIL MEETING MINUTES  
August 27, 2019

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Norm Kittleson, and Steve Salter

ABSENT: None

ALSO PRESENT: City Attorney Sweeting, City Clerk Bourdon, City Manager Huebler, Chief Squiers

Mayor Hillebrand called the meeting to order at 6:00 p.m. in the Council Chambers.

#### APPROVAL OF THE AGENDA

Motion by Kittleson, seconded by Dennis to approve the agenda. Motion by DeMumbrum, seconded by Dennis, CARRIED, to amend the agenda to pull the request for funding from White Lake Senior Center from Communications to New Business. All yeses; CARRIED to approve the amended agenda. All yeses.

#### APPROVAL OF WORK SESSION AND COUNCIL MINUTES

Motion by Dennis, seconded by Kittleson, CARRIED, to approve the August 13 work session and council meeting minutes with a correction (remove the Roll Call vote from Fetch Fest Request). All yeses

#### APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by Dennis, CARRIED, to approve the account payables in the amount of \$597,135.48 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, Dennis, DeMumbrum, Kittleson, Salter, Brown, and Hillebrand; No – None; Absent – None

#### COMMUNICATIONS

Wastewater Minutes, Zoning Board of Appeals

Motion by Dennis, seconded by DeMumbrum, CARRIED, to approve the communications and place them on file. All yeses

#### PUBLIC COMMENT

Andrew Fink encouraged council to reconsider funding for the White Lake Senior Center.

#### MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Several council members provided comments.

#### UNFINISHED BUSINESS

None

NEW BUSINESS

A. White Lake Senior Center

Motion by Kittleson, seconded by Dennis, CARRIED, to approve reinstating funding for the White Lake Senior Center in the amount of \$2,400.

Roll Call Vote: Yes – Kittleson, Dennis, DeMumbrum, Salter, Brown, Connell, and Hillebrand; No – None; Absent – None

PUBLIC COMMENT

Edd Whalen thanked the city for installing the three free little libraries that he and his wife, Lynn, donated.

Leslie Salter thanked those that visited the Provisioning Center.

Lillian Morningstar commented on tall grass and a pipe.

ADJOURNMENT

With no further business the Mayor adjourned the meeting at 6:32 pm.

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Debra Hillebrand, Mayor

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Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
September 10, 2019

**September 2019 Prepaids**

| <u>VENDOR NAME</u>            | <u>DESCRIPTION</u> | <u>AMOUNT</u> | <u>Check No.</u> |
|-------------------------------|--------------------|---------------|------------------|
| City of Whitehall-Common Cash | Payroll            | \$51,951.99   | Transfer         |
| IRS                           | Payroll            | \$15,957.15   | EFT              |
| Alerus Financial              | Payroll            | \$5,245.90    | 7194             |
| MISDU                         | Payroll            | \$90.34       | 7195             |
| Alerus Financial              | Payroll            | \$995.82      | 7196             |
| <b><u>Total Prepaids:</u></b> |                    | \$74,241.20   |                  |

**TOTAL ACCOUNTS PAYABLE**

**\$239,529.95**

| Vendor Code                       | Vendor Name            | Description                         | Amount    |
|-----------------------------------|------------------------|-------------------------------------|-----------|
| MISC                              | ADAMS OFFICE           | FURNITURE                           |           |
|                                   | 008331                 | TABLE & CABINET                     | 181.00    |
| TOTAL FOR: ADAMS OFFICE FURNITURE |                        |                                     | 181.00    |
| SMITHA                            | AIDAN SMITH            |                                     |           |
|                                   | STATEMENT              | REIMBURSEMENT - SUMMER SHORTS       | 6.25      |
| TOTAL FOR: AIDAN SMITH            |                        |                                     | 6.25      |
| AIREM                             | AIRE-MASTER            |                                     |           |
|                                   | 11285                  | DEODORIZER SERIVCE                  | 87.00     |
| TOTAL FOR: AIRE-MASTER            |                        |                                     | 87.00     |
| SEAV                              | ALYSSA SEAVER          |                                     |           |
|                                   | STATEMENT              | MILEAGE - TREASURER'S MTG           | 12.30     |
| TOTAL FOR: ALYSSA SEAVER          |                        |                                     | 12.30     |
| ASPHA                             | ASPHALT PAVING INC     |                                     |           |
|                                   | 43868                  | ASPHALT - 4.19 TONS                 | 291.21    |
| TOTAL FOR: ASPHALT PAVING INC     |                        |                                     | 291.21    |
| BEAM                              | BETH BEAMAN            |                                     |           |
|                                   | STATEMENT              | REIMBURSEMENT - CURTAINS/GREEN ROOM | 366.72    |
| TOTAL FOR: BETH BEAMAN            |                        |                                     | 366.72    |
| BLPR                              | BLUE LAKE PUBLIC RADIO |                                     |           |
|                                   | 2324-1;2323-2          | RADIO MARKETING                     | 660.00    |
| TOTAL FOR: BLUE LAKE PUBLIC RADIO |                        |                                     | 660.00    |
| BORG                              | BORGMAN TREE SERVICE   |                                     |           |
|                                   | 2710                   | TREE REMOVAL                        | 1,117.50  |
| TOTAL FOR: BORGMAN TREE SERVICE   |                        |                                     | 1,117.50  |
| CDW                               | CDW GOVERNMENT INC     |                                     |           |
|                                   | TML1850                | COMPUTERS & MONITORS X 2 - DPW      | 1,550.70  |
| TOTAL FOR: CDW GOVERNMENT INC     |                        |                                     | 1,550.70  |
| CHART                             | CHARTER COMMUNICATIONS |                                     |           |
|                                   | 0056489082519          | INTERNET                            | 284.17    |
| TOTAL FOR: CHARTER COMMUNICATIONS |                        |                                     | 284.17    |
| HALLC                             | CHRIS HALL             |                                     |           |
|                                   | AUG-2019               | BUILDING INSPECTIONS - AUG-2019     | 8,523.02  |
|                                   | STATEMENT              | ANNUAL TRAINING/MILEAGE EXPENSES    | 350.00    |
| TOTAL FOR: CHRIS HALL             |                        |                                     | 8,873.02  |
| CONSU                             | CONSUMER'S ENERGY      |                                     |           |
|                                   | STATEMENT              | UTILITIES                           | 9,617.05  |
|                                   | STATEMENT              | UTILITIES                           | 571.17    |
|                                   | STATEMENT              | UTILITIES                           | 84.80     |
| TOTAL FOR: CONSUMER'S ENERGY      |                        |                                     | 10,273.02 |



INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 09/05/2019 - 09/06/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 10, 2019

| Vendor Code                                   | Vendor Name                        | Description                                   | Amount    |
|---|------------------------------------|---|-----------|
| DTE   | DTE ENERGY                         |   |           |
|   | STATEMENT                          | UTILITIES                                     | 281.43    |
| TOTAL FOR: DTE ENERGY                         |                                    |   | 281.43    |
| EJ  | EJ USA INC                         |   |           |
|   | 110190065048                       | HYDRANT PARTS/REPAIRS                         | 198.60    |
| TOTAL FOR: EJ USA INC                         |                                    |   | 198.60    |
| EPS   | ENGINEERED PROTECTION SYSTEMS INC. |   |           |
|   | A1161999                           | FIRE TESTING/MONITORING                       | 225.00    |
| TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC. |                                    |   | 225.00    |
| FRONT   | FRONTIER                           |   |           |
|   | STATEMENT                          | TELEPHONE                                     | 108.96    |
| TOTAL FOR: FRONTIER                           |                                    |   | 108.96    |
| GORDO   | GORDON FOOD SERVICE                |   |           |
|   | 828420918                          | SUPPLIES - BLEACH, HAND SANITIZER, BEET GRANU | 102.93    |
| TOTAL FOR: GORDON FOOD SERVICE                |                                    |   | 102.93    |
| GRE   | GREAT LAKES ACCESS, INC            |   |           |
|   | 00051787                           | LIFT RENTAL                                   | 4,900.00  |
| TOTAL FOR: GREAT LAKES ACCESS, INC            |                                    |   | 4,900.00  |
| HAVIL   | HAVILAND                           |   |           |
|   | 329401                             | CHLORINE - 15 GAL DRUM - QTY 16               | 899.40    |
| TOTAL FOR: HAVILAND                           |                                    |   | 899.40    |
| HOME  | HOME SERVICES OF WHITE LAKE        |   |           |
|   | 1258                               | SUPPLIES - HAND SOAP, UPS CHARGES, C-FOLD TOW | 134.03    |
| TOTAL FOR: HOME SERVICES OF WHITE LAKE        |                                    |   | 134.03    |
| HUNTS   | HUNT'S DO-IT CENTER                |   |           |
|   | STATEMENT                          | PARTS/SUPPLIES                                | 315.96    |
| TOTAL FOR: HUNT'S DO-IT CENTER                |                                    |   | 315.96    |
| J&K   | J&K COMMUNICATIONS INC             |   |           |
|   | 97024                              | SERVICE PUMP BUILDING/COMMUNICATIONS          | 9,274.15  |
| TOTAL FOR: J&K COMMUNICATIONS INC             |                                    |   | 9,274.15  |
| JJ'S ELEC                                     | JJ'S ELECTRIC LLC                  |   |           |
|   | AUG-2019                           | ELECTRICAL INSPECTIONS - AUG-2019             | 819.70    |
|   | STATEMENT                          | ANNUAL TRAINING/MILEAGE EXPENSES              | 350.00    |
| TOTAL FOR: JJ'S ELECTRIC LLC                  |                                    |   | 1,169.70  |
| KAMM  | KAMMINGA & ROODVOETS, INC.         |   |           |
|   | 2140483-2170491                    | DOWNTOWN REDEVELOPMENT - COLBY ST/STREETSCAPE | 19,438.79 |
| TOTAL FOR: KAMMINGA & ROODVOETS, INC.         |                                    |   | 19,438.79 |
| KERK  | KERKSTRA PORTABLE RESTROOM SERV    |   |           |
|   | 144766-144768                      | PORTABLE RESTROOMS                            | 280.00    |
| TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV    |                                    |   | 280.00    |

| Vendor Code                                  | Vendor Name                       | Description                                   | Amount    |
|--|-----------------------------------|---|-----------|
| KELLEY                                       | KILLIAN KELLEY                    |   |           |
|  | STATEMENT                         | LIGHT BOARD OPERATOR - RONNY COX              | 100.00    |
| TOTAL FOR: KILLIAN KELLEY                    |                                   |   | 100.00    |
| KONICA                                       | KONICA MINOLTA BUSINESS SOLUTIONS |   |           |
|  | 260620310                         | COPIER & DIGITAL SUPPORT SVC                  | 102.62    |
| TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS |                                   |   | 102.62    |
| MERLE  | MERLE BOES INC                    |   |           |
|  | 8569860                           | MARINA FUEL W/ADDITIVE - 3500G                | 10,733.40 |
| TOTAL FOR: MERLE BOES INC                    |                                   |   | 10,733.40 |
| MDEQ   | MI DEPT OF ENVIRONMENTAL QUALITY  |   |           |
|  | 761-10429217                      | WATER TESTING                                 | 559.00    |
| TOTAL FOR: MI DEPT OF ENVIRONMENTAL QUALITY  |                                   |   | 559.00    |
| MMRMA  | MI MUNICIPAL RISK MGNT AUTH       |   |           |
|  | M0001060-R00010                   | LIABILITY INSURANCE 7.1.2019-7.1.2020         | 19,465.00 |
| TOTAL FOR: MI MUNICIPAL RISK MGNT AUTH       |                                   |   | 19,465.00 |
| MMTA   | MI MUNICIPAL TREASURERS ASSOC     |   |           |
|  | 1104-1105                         | FALL CONFERENCE - AUDDO & SEAVER              | 678.00    |
| TOTAL FOR: MI MUNICIPAL TREASURERS ASSOC     |                                   |   | 678.00    |
| MIPAV  | MICHIGAN PAVEMENT MARKINGS LLC    |   |           |
|  | WHITE-1901                        | PAVEMENT MARKINGS - MEARS, LAKE, WARNER & ALI | 4,405.46  |
| TOTAL FOR: MICHIGAN PAVEMENT MARKINGS LLC    |                                   |   | 4,405.46  |
| MODEL  | MODEL COVERALL SERVICE INC        |   |           |
|  | AUG-2019                          | UNIFORMS - AUG-2019                           | 201.52    |
| TOTAL FOR: MODEL COVERALL SERVICE INC        |                                   |   | 201.52    |
| MUCTR  | MUSKEGON CENTRAL DISPATCH         |   |           |
|  | I-2019-060                        | VIRTUAL SERVER/DESKTOP SOFTWARE               | 527.30    |
| TOTAL FOR: MUSKEGON CENTRAL DISPATCH         |                                   |   | 527.30    |
| MUTRE  | MUSKEGON COUNTY TREASURER'S       |   |           |
|  | 174431-171822                     | DOG TAGS - JUL-2019 & MARC ROUTE 115 CONTRIBU | 20,058.00 |
| TOTAL FOR: MUSKEGON COUNTY TREASURER'S       |                                   |   | 20,058.00 |
| NEWL   | NEW LIFE CARTRIDGES INC           |   |           |
|  | 31909                             | TONER - CITY HALL                             | 81.99     |
| TOTAL FOR: NEW LIFE CARTRIDGES INC           |                                   |   | 81.99     |
| PREIN  | PREIN & NEWHOF, PC                |   |           |
|  | 2170491                           | ENGINEERING FEES - MAIN, LAKE & MEARS - 2019  | 26,200.00 |
| TOTAL FOR: PREIN & NEWHOF, PC                |                                   |   | 26,200.00 |
| PROM   | PROFESSIONAL MED TEAM INC         |   |           |
|  | 1925212                           | BLOOD DRAW                                    | 75.00     |
|  | 1926630                           | BLOOD DRAW                                    | 75.00     |
| TOTAL FOR: PROFESSIONAL MED TEAM INC         |                                   |   | 150.00    |

| Vendor Code                                 | Vendor Name                      | Description                                   | Amount   |
|---|----------------------------------|---|----------|
| QUILL                                       | QUILL CORPORATION                |   |          |
|   | 9354779                          | TONER, RULED PADS, BATTERIES                  | 385.94   |
| TOTAL FOR: QUILL CORPORATION                |                                  |   | 385.94   |
| SWEET                                       | RODGER I. SWEETING, ATTORNEY LLP |   |          |
|   | 19671                            | ATTORNEY FEES                                 | 2,935.00 |
| TOTAL FOR: RODGER I. SWEETING, ATTORNEY LLP |                                  |   | 2,935.00 |
| HUEBL                                       | SCOTT HUEBLER                    |   |          |
|   | AUG-2019                         | CAR ALLOWANCE - AUG-2019                      | 300.00   |
| TOTAL FOR: SCOTT HUEBLER                    |                                  |   | 300.00   |
| SHO   | SHORELINE INSPECTION SERVICE LLC |   |          |
|   | AUG-2019                         | MECHANICAL & PLUMBING INSPECTIONS - AUG-2019  | 3,468.50 |
| TOTAL FOR: SHORELINE INSPECTION SERVICE LLC |                                  |   | 3,468.50 |
| STAPL                                       | STAPLES CREDIT PLAN              |   |          |
|   | STATEMENT                        | OFFICE SUPPLIES - POSTITS, NOTEPADS, STAPLERS | 236.44   |
| TOTAL FOR: STAPLES CREDIT PLAN              |                                  |   | 236.44   |
| EYLER                                       | SUSAN EYLER                      |   |          |
|   | STATEMENT                        | COSTUMER                                      | 408.42   |
| TOTAL FOR: SUSAN EYLER                      |                                  |   | 408.42   |
| BEREA                                       | THE BEREAN GROUP, LLC            |   |          |
|   | STATEMENT                        | STAFF & OPERATIONAL STUDY/PLAYHOUSE           | 370.00   |
| TOTAL FOR: THE BEREAN GROUP, LLC            |                                  |   | 370.00   |
| STANI                                       | THE STANDARD INSURANCE           |   |          |
|   | 00 756075 0001                   | LIFE & DISABILITY - SEPT-2019                 | 1,045.89 |
|   | 160-757398-0000                  | DENTAL - SEPT-2019                            | 2,045.40 |
| TOTAL FOR: THE STANDARD INSURANCE           |                                  |   | 3,091.29 |
| TRICO                                       | TRI-COUNTY FEED SERVICE INC      |   |          |
|   | 13140-13183-132                  | GRASS SEED, PLUG                              | 141.50   |
| TOTAL FOR: TRI-COUNTY FEED SERVICE INC      |                                  |   | 141.50   |
| TWINC                                       | TWIN CITY SERVICE INC            |   |          |
|   | STATEMENT                        | CRUISER MAINTENANCE/SERVICE                   | 193.80   |
| TOTAL FOR: TWIN CITY SERVICE INC            |                                  |   | 193.80   |
| UNI   | UNITED GROUP PROGRAMS, INC.      |   |          |
|   | 20101                            | WRAP - SEPT-2019                              | 4,372.41 |
| TOTAL FOR: UNITED GROUP PROGRAMS, INC.      |                                  |   | 4,372.41 |
| USABL                                       | USA BLUE BOOK                    |   |          |
|   | 980593-977934                    | COLORIMETER & CHLORINE SUPPLIES               | 1,325.37 |
| TOTAL FOR: USA BLUE BOOK                    |                                  |   | 1,325.37 |
| WMBUR                                       | WEST MICHIGAN BURIAL VAULT CO    |   |          |
|   | 011761                           | FOUNDATION/GOVERNMENT MARKER                  | 149.00   |
| TOTAL FOR: WEST MICHIGAN BURIAL VAULT CO    |                                  |   | 149.00   |

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EXP CHECK RUN DATES 09/05/2019 - 09/06/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN  
CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF SEPTEMBER 10, 2019

| Vendor Code                          | Vendor Name               | Description                              | Amount     |
|--------------------------------------|---------------------------|--|------------|
| WSSER                                | WEST SHORE SERVICES INC   |  |            |
|                                      | 26696                     | SERVICE CALL/MAINTENANCE - CHOPPER MOTOR | 1,200.00   |
| TOTAL FOR: WEST SHORE SERVICES INC   |                           |  | 1,200.00   |
| WLFIR                                | WHITE LAKE FIRE AUTHORITY |  |            |
|                                      | AUG-2019                  | FIRE SUPPRESSION INSPECTIONS - AUG-2019  | 943.89     |
| TOTAL FOR: WHITE LAKE FIRE AUTHORITY |                           |  | 943.89     |
| WHIPR                                | WHITEHALL PRODUCTS        |  |            |
|                                      | 603447                    | MEMORIAL PLAQUE                          | 50.00      |
| TOTAL FOR: WHITEHALL PRODUCTS        |                           |  | 50.00      |
| WORKBOX                              | WORKBOX STAFFING          |  |            |
|                                      | 173022-173306             | TEMPORARY SERVICES - CLEMENT             | 1,163.06   |
| TOTAL FOR: WORKBOX STAFFING          |                           |  | 1,163.06   |
| WZZM13                               | WZZM                      |  |            |
|                                      | 1766893-3-17656           | MARKETING - SOCIAL POSTS                 | 260.00     |
| TOTAL FOR: WZZM                      |                           |  | 260.00     |
| TOTAL - ALL VENDORS                  |                           |  | 165,288.75 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 09/05/2019 - 09/06/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 10, 2019

| GL Number                              | Invoice Line Desc               | Vendor                                      | Invoice Date | Invoice           | Amount    |
|--|---------------------------------|---|--------------|-------------------|-----------|
| <b>Fund 101 GENERAL OPERATING FUND</b> |                                 |   |              |                   |           |
| Dept 000 648                           | DUE FROM OTHER FUNDS            | MI MUNICIPAL RISK MGMT A                    | 08/08/19     | M0001060-R0001060 | 19,465.00 |
| 101-000-080.000                        | DUE TO COUNTY-DOG TAGS-JUL-2019 | MUSKEGON COUNTY TREASURE                    | 07/15/19     | 174431-171822     | 308.00    |
| 101-000-259.007                        |                                 |   |              |                   |           |
|  |                                 | Total For Dept 000 648                      |              |                   | 19,773.00 |
| Dept 111 CITY CLERK                    | OFFICE SUPPLIES                 | ADAMS OFFICE FURNITURE                      | 08/26/19     | 008331            | 181.00    |
| 101-111-727.000                        | OFFICE SUPPLIES                 | STAPLES CREDIT PLAN                         | 08/28/19     | STATEMENT         | 86.04     |
|  |                                 | Total For Dept 111 CITY CLERK               |              |                   | 267.04    |
| Dept 136 DISTRICT COURT                | ATTORNEY FEES                   | RODGER I. SWEETING, ATTO                    | 09/01/19     | 19671             | 1,209.00  |
| 101-136-826.000                        |                                 | Total For Dept 136 DISTRICT COURT           |              |                   | 1,209.00  |
| Dept 172 ADMINISTRATION                | OFFICE SUPPLIES                 | NEW LIFE CARTRIDGES INC                     | 08/16/19     | 31909             | 81.99     |
| 101-172-727.000                        | OFFICE SUPPLIES                 | QUILL CORPORATION                           | 08/20/19     | 9354779           | 14.25     |
| 101-172-727.000                        | OFFICE SUPPLIES                 | STAPLES CREDIT PLAN                         | 08/28/19     | STATEMENT         | 27.16     |
| 101-172-850.000                        | TELEPHONE                       | FRONTIER                                    | 08/20/19     | STATEMENT         | 35.13     |
| 101-172-850.000                        | TELEPHONE                       | MUSKEGON CENTRAL DISPATC                    | 08/08/19     | I-2019-060        | 527.30    |
| 101-172-935.000                        | COPIER MAINTENANCE              | KONICA MINOLTA BUSINESS                     | 08/16/19     | 260620310         | 102.62    |
| 101-172-935.000                        | COPIER MAINTENANCE              | STAPLES CREDIT PLAN                         | 08/28/19     | STATEMENT         | 69.98     |
| 101-172-957.000                        | CONFERENCES & WORKSHOPS         | MI MUNICIPAL TREASURERS                     | 08/27/19     | 1104-1105         | 339.00    |
|  |                                 | Total For Dept 172 ADMINISTRATION           |              |                   | 1,197.43  |
| Dept 203 ATTORNEY                      | ATTORNEY FEES                   | RODGER I. SWEETING, ATTO                    | 09/01/19     | 19671             | 1,726.00  |
| 101-203-826.000                        |                                 | Total For Dept 203 ATTORNEY                 |              |                   | 1,726.00  |
| Dept 253 TREASURER                     | CONFERENCES & WORKSHOPS         | ALYSSA SEAVER                               | 08/27/19     | STATEMENT         | 12.30     |
| 101-253-957.000                        | CONFERENCES & WORKSHOPS         | MI MUNICIPAL TREASURERS                     | 08/27/19     | 1104-1105         | 339.00    |
|  |                                 | Total For Dept 253 TREASURER                |              |                   | 351.30    |
| Dept 265 CITY HALL BLDG & GROUNDS      | OPERATING SUPPLIES              | GORDON FOOD SERVICE                         | 09/04/19     | 828420918         | 19.99     |
| 101-265-757.000                        | OPERATING SUPPLIES              | HUNT'S DO-IT CENTER                         | 08/26/19     | STATEMENT         | 22.44     |
| 101-265-757.000                        | OPERATING SUPPLIES              | QUILL CORPORATION                           | 08/20/19     | 9354779           | 12.35     |
| 101-265-757.000                        | PUBLIC UTILITIES                | DTE ENERGY                                  | 08/23/19     | STATEMENT         | 52.35     |
|  |                                 | Total For Dept 265 CITY HALL BLDG & GROUNDS |              |                   | 107.13    |
| Dept 276 CEMETERY                      | CONTRACTUAL SERVICES-TEMPORARY  | WORKBOX STAFFING                            | 08/25/19     | 173022-173306     | 581.53    |
| 101-276-818.700                        | PUBLIC UTILITIES                | CONSUMER'S ENERGY                           | 08/27/19     | STATEMENT         | 79.06     |
| 101-276-920.000                        | PUBLIC UTILITIES                | DTE ENERGY                                  | 08/23/19     | STATEMENT         | 38.30     |
| 101-276-920.000                        | CEMETERY MAINTENANCE            | TRI-COUNTY FEED SERVICE                     | 08/06/19     | 13140-13183-13242 | 32.18     |
| 101-276-932.000                        | CEMETERY MAINTENANCE            | WEST MICHIGAN BURIAL VAV                    | 08/31/19     | 011761            | 149.00    |
| 101-276-932.000                        |                                 | Total For Dept 276 CEMETERY                 |              |                   | 880.07    |
| Dept 301 POLICE                        | OFFICE SUPPLIES                 | HOME SERVICES OF WHITE I                    | 08/30/19     | 1258              | 17.79     |
| 101-301-727.000                        | OFFICE SUPPLIES                 | QUILL CORPORATION                           | 08/20/19     | 9354779           | 359.34    |
| 101-301-727.000                        | OFFICE SUPPLIES                 | STAPLES CREDIT PLAN                         | 08/28/19     | STATEMENT         | 27.99     |

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| GL Number                                 | Invoice Line Desc              | Vendor                              | Invoice Date | Invoice           | Amount    |
|---|--------------------------------|-------------------------------------|--------------|-------------------|-----------|
| Fund 101 GENERAL OPERATING FUND           |                                |                                     |              |                   |           |
| Dept 301 POLICE                           |                                |                                     |              |                   |           |
| 101-301-757.000                           | OPERATING SUPPLIES             | GORDON FOOD SERVICE                 | 09/04/19     | 828420918         | 19.99     |
| 101-301-850.000                           | TELEPHONE                      | FRONTIER                            | 08/20/19     | STATEMENT         | 35.12     |
| 101-301-920.000                           | UTILITIES-EMERGENCY SIRENS     | WEST SHORE SERVICES INC             | 08/27/19     | 26696             | 1,200.00  |
| 101-301-933.000                           | EQUIPMENT MAINTENANCE          | TWIN CITY SERVICE INC               | 08/30/19     | STATEMENT         | 193.80    |
| 101-301-962.300                           | MEDICAL                        | PROFESSIONAL MED TEAM IN            | 08/30/19     | 1926630           | 75.00     |
| 101-301-962.300                           | MEDICAL                        | PROFESSIONAL MED TEAM IN            | 08/20/19     | 1925212           | 75.00     |
|   |                                | Total For Dept 301 POLICE           |              |                   | 2,004.03  |
| Dept 448 STREET LIGHTING                  |                                |                                     |              |                   |           |
| 101-448-920.000                           | PUBLIC UTILITIES               | CONSUMER'S ENERGY                   | 08/27/19     | STATEMENT         | 25.95     |
|   |                                | Total For Dept 448 STREET LIGHTING  |              |                   | 25.95     |
| Dept 751 PARKS DEPARTMENT                 |                                |                                     |              |                   |           |
| 101-751-757.000                           | OPERATING SUPPLIES             | GORDON FOOD SERVICE                 | 09/04/19     | 828420918         | 34.49     |
| 101-751-775.000                           | REPAIRS & MAINT SUPPLIES       | TRI-COUNTY FEED SERVICE             | 08/06/19     | 13140-13183-13242 | 74.68     |
| 101-751-818.000                           | CONTRACTUAL SERVICES           | KERKSTRA PORTABLE RESTRO            | 08/12/19     | 144766-144768     | 170.00    |
| 101-751-818.700                           | CONTRACTUAL SERVICES-TEMPORARY | WORKBOX STAFFING                    | 08/25/19     | 173022-173306     | 581.53    |
| 101-751-920.000                           | PUBLIC UTILITIES               | CONSUMER'S ENERGY                   | 08/27/19     | STATEMENT         | 213.15    |
| 101-751-974.000                           | CAPITAL IMPROVEMENTS           | WHITEHALL PRODUCTS                  | 08/20/19     | 603447            | 50.00     |
|   |                                | Total For Dept 751 PARKS DEPARTMENT |              |                   | 1,123.85  |
| Dept 752 PATHWAY                          |                                |                                     |              |                   |           |
| 101-752-818.000                           | CONTRACTUAL SERVICES           | KERKSTRA PORTABLE RESTRO            | 08/12/19     | 144766-144768     | 110.00    |
|   |                                | Total For Dept 752 PATHWAY          |              |                   | 110.00    |
| Dept 777 119 S BALDWIN ST                 |                                |                                     |              |                   |           |
| 101-777-920.000                           | PUBLIC UTILITIES               | CONSUMER'S ENERGY                   | 08/25/19     | STATEMENT         | 84.80     |
| 101-777-920.000                           | PUBLIC UTILITIES               | DTE ENERGY                          | 08/23/19     | STATEMENT         | 36.48     |
|   |                                | Total For Dept 777 119 S BALDWIN ST |              |                   | 121.28    |
| Dept 851 FRINGE BENEFITS                  |                                |                                     |              |                   |           |
| 101-851-719.450                           | FRINGE-UNIFORMS                | MODEL COVERALL SERVICE I            | 08/31/19     | AUG-2019          | 178.64    |
| 101-851-719.500                           | FRINGE-ADMIN CAR ALLOW         | SCOTT HUEBLER                       | 08/31/19     | AUG-2019          | 300.00    |
| 101-851-719.603                           | FRINGE-HEALTH INS WRAP         | UNITED GROUP PROGRAMS, I            | 09/01/19     | 20101             | 4,372.41  |
| 101-851-719.605                           | DENTAL INSURANCE               | THE STANDARD INSURANCE              | 08/15/19     | 160-757398-00001  | 2,045.40  |
| 101-851-719.680                           | FRINGE-LIFE INS                | THE STANDARD INSURANCE              | 08/15/19     | 00 756075 0001    | 209.34    |
| 101-851-719.690                           | FRINGE-DISABILITY INS          | THE STANDARD INSURANCE              | 08/15/19     | 00 756075 0001    | 836.55    |
|   |                                | Total For Dept 851 FRINGE BENEFITS  |              |                   | 7,942.34  |
| Fund 202 MAJOR STREET FUND                |                                |                                     |              |                   |           |
| Dept 463 ROUTINE MAINT                    |                                |                                     |              |                   |           |
| 202-463-757.000                           | OPERATING SUPPLIES             | ASPHALT PAVING INC                  | 08/26/19     | 43868             | 145.61    |
| 202-463-757.000                           | OPERATING SUPPLIES             | TRI-COUNTY FEED SERVICE             | 08/06/19     | 13140-13183-13242 | 12.37     |
| 202-463-818.000                           | CONTRACTUAL SERVICES           | BORGMAN TREE SERVICE                | 08/20/19     | 2710              | 630.00    |
|   |                                | Total For Dept 463 ROUTINE MAINT    |              |                   | 787.98    |
| Dept 474 TRAFFIC SERVICES                 |                                |                                     |              |                   |           |
| 202-474-818.000                           | CONTRACTUAL SERVICES           | MICHIGAN PAVEMENT MARKIN            | 08/02/19     | WHITE-1901        | 4,405.46  |
|   |                                | Total For Dept 474 TRAFFIC SERVICES |              |                   | 4,405.46  |
| Fund 101 GENERAL OPERATING FUND           |                                |                                     |              |                   |           |
| Total For Fund 101 GENERAL OPERATING FUND |                                |                                     |              |                   | 36,838.42 |

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|--|---------------------------------|--------------------------|---|-------------------|-----------|
| Fund 202 MAJOR STREET FUND                   |                                 |                          |   |                   |           |
| Dept 491 TRUNKLINE DRAINS                    |                                 |                          |   |                   |           |
| 202-491-920.000                              | PUBLIC UTILITIES                | CONSUMER'S ENERGY        | 08/27/19                                | STATEMENT         | 36.99     |
|  |                                 |                          | Total For Dept 491 TRUNKLINE DRAINS     |                   | 36.99     |
| Fund 203 LOCAL STREET FUND                   |                                 |                          |   |                   |           |
| Dept 463 ROUTINE MAINT                       |                                 |                          |   |                   |           |
| 203-463-757.000                              | OPERATING SUPPLIES              | ASPHALT PAVING INC       | 08/26/19                                | 43868             | 145.60    |
| 203-463-757.000                              | OPERATING SUPPLIES              | TRI-COUNTY FEED SERVICE  | 08/06/19                                | 13140-13183-13242 | 12.37     |
| 203-463-818.000                              | CONTRACTUAL SERVICES            | BORGMAN TREE SERVICE     | 08/20/19                                | 2710              | 487.50    |
|  |                                 |                          | Total For Dept 463 ROUTINE MAINT        |                   | 645.47    |
| Fund 245 TAX INCREMENT FINANCE AUTHORITY #3  |                                 |                          |   |                   |           |
| Dept 000 648                                 |                                 |                          |   |                   |           |
| 245-000-818.000                              | MARC ROUTE 115 CONTRIBUTION     | MUSKOGON COUNTY TREASURE | 07/15/19                                | 174431-171822     | 19,750.00 |
| 245-000-818.750                              | CONTRACTUAL SERVICES- PHASE III | KAMMINGA & ROODVOETS, IN | 09/04/19                                | 2140483-2170491   | 2,500.00  |
|  |                                 |                          | Total For Dept 000 648                  |                   | 22,250.00 |
| Dept 300 DOWNTOWN STREETScape                |                                 |                          |   |                   |           |
| 245-300-757.000                              | OPERATING SUPPLIES              | HUNT'S DO-IT CENTER      | 08/26/19                                | STATEMENT         | 8.19      |
| 245-300-921.000                              | ELECTRICAL-PEDESTRIAN LIGHTS    | CONSUMER'S ENERGY        | 08/27/19                                | STATEMENT         | 200.84    |
|  |                                 |                          | Total For Dept 300 DOWNTOWN STREETScape |                   | 209.03    |
| Fund 248 LOCAL DEVELOPMENT FINANCE AUTHORITY |                                 |                          |   |                   |           |
| Dept 000 648                                 |                                 |                          |   |                   |           |
| 248-000-818.100                              | PUBLIC UTILITIES                | CONSUMER'S ENERGY        | 08/27/19                                | STATEMENT         | 52.17     |
|  |                                 |                          | Total For Dept 000 648                  |                   | 52.17     |
| Fund 249 BUILDING INSPECTION DEPARTMENT      |                                 |                          |   |                   |           |
| Dept 000 648                                 |                                 |                          |   |                   |           |
| 249-000-818.000                              | ANNUAL TRAINING/MILEAGE         | CHRIS HALL               | 09/04/19                                | STATEMENT         | 350.00    |
| 249-000-818.000                              | BUILDING INSPECTIONS            | CHRIS HALL               | 08/31/19                                | AUG-2019          | 8,523.02  |
| 249-000-818.000                              | ELECTRICAL INSPECTIONS          | JJ'S ELECTRIC LLC        | 08/31/19                                | AUG-2019          | 819.70    |
| 249-000-818.000                              | ANNUAL TRAINING/MILEAGE         | JJ'S ELECTRIC LLC        | 08/31/19                                | STATEMENT         | 350.00    |
| 249-000-818.000                              | MECHANICAL INSPECTIONS          | SHORELINE INSPECTION SER | 08/31/19                                | AUG-2019          | 3,468.50  |
| 249-000-818.000                              | FIRE SUPP INSPECTIONS           | WHITE LAKE FIRE AUTHORIT | 08/31/19                                | AUG-2019          | 943.89    |
|  |                                 |                          | Total For Dept 000 648                  |                   | 14,455.11 |
| Fund 402 CAPITAL PROJECT FUND                |                                 |                          |   |                   |           |
| Dept 000 648                                 |                                 |                          |   |                   |           |
| 402-000-818.000                              | CONTRACTUAL SERVICES-MAIN, LAKE | KAMMINGA & ROODVOETS, IN | 09/04/19                                | 2140483-2170491   | 16,938.79 |
| 402-000-820.000                              | ENGINEERING FEES                | PREIN & NEWHOF, PC       | 09/04/19                                | 2170491           | 26,200.00 |
|  |                                 |                          | Total For Dept 000 648                  |                   | 43,138.79 |

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|---|--------------------------------|--------------------------|--------------|---------------------|-----------|
| <b>Fund 402 CAPITAL PROJECT FUND</b>    |                                |                          |              |                     |           |
| Total For Fund 402 CAPITAL PROJECT FUND |                                |                          |              |                     | 43,138.79 |
| <b>Fund 580 PLAYHOUSE</b>               |                                |                          |              |                     |           |
| Dept 000 648                            |                                |                          |              |                     |           |
| 580-000-727.000                         | OFFICE SUPPLIES                | STAPLES CREDIT PLAN      | 08/28/19     | STATEMENT           | 6.99      |
| 580-000-757.100                         | OPERATING - S.S. SET SUPPLIES  | AIDAN SMITH              | 08/20/19     | STATEMENT           | 6.25      |
| 580-000-757.100                         | OPERATING - S.S. SET SUPPLIES  | HUNT'S DO-IT CENTER      | 08/26/19     | STATEMENT           | 153.29    |
| 580-000-757.200                         | OPERATING-S.S. COSTUMING-DOLLS | SUSAN FYLER              | 08/04/19     | STATEMENT           | 408.42    |
| 580-000-805.000                         | MARKETING                      | BLUE LAKE PUBLIC RADIO   | 08/15/19     | 2324-1;2323-2       | 660.00    |
| 580-000-805.000                         | MARKETING                      | WZZM                     | 07/31/19     | 1766893-3-1765688-3 | 260.00    |
| 580-000-818.000                         | CONTRACTUAL SERVICES-          | ENGINEERED PROTECTION SY | 09/01/19     | ALL161999           | 225.00    |
| 580-000-818.100                         | C/S- FREY FOUNDATION GRANT     | THE BEREAN GROUP, LLC    | 08/25/19     | STATEMENT           | 370.00    |
| 580-000-818.300                         | CONTRACTUAL SER-LIGHTING       | KILLIAN KELLEY           | 09/04/19     | STATEMENT           | 100.00    |
| 580-000-850.000                         | TELEPHONE                      | CHARTER COMMUNICATIONS   | 08/25/19     | 0056489082519       | 284.17    |
| 580-000-920.000                         | PUBLIC UTILITIES               | DTE ENERGY               | 08/23/19     | STATEMENT           | 47.72     |
| 580-000-976.000                         | EQUIPMENT                      | BETH BEAMAN              | 08/31/19     | STATEMENT           | 366.72    |
| 580-000-976.000                         | EQUIPMENT                      | GREAT LAKES ACCESS, INC  | 08/30/19     | 00051787            | 4,900.00  |
| Total For Dept 000 648                  |                                |                          |              |                     | 7,788.56  |
| <b>Fund 590 SEWER FUND</b>              |                                |                          |              |                     |           |
| Total For Fund 580 PLAYHOUSE            |                                |                          |              |                     | 7,788.56  |
| Dept 560 SEWER ADMINISTRATION           |                                |                          |              |                     |           |
| 590-560-727.000                         | OFFICE SUPPLIES                | CDW GOVERNMENT INC       | 08/15/19     | TML1850             | 516.90    |
| Total For Dept 560 SEWER ADMINISTRATION |                                |                          |              |                     | 516.90    |
| Dept 564 SEWER PUMPING                  |                                |                          |              |                     |           |
| 590-564-775.000                         | REPAIRS & MAINT SUPPLIES       | HUNT'S DO-IT CENTER      | 08/26/19     | STATEMENT           | 1.82      |
| 590-564-920.000                         | PUBLIC UTILITIES               | CONSUMER'S ENERGY        | 08/27/19     | STATEMENT           | 1,175.95  |
| 590-564-920.000                         | PUBLIC UTILITIES               | DTE ENERGY               | 08/23/19     | STATEMENT           | 36.08     |
| Total For Dept 564 SEWER PUMPING        |                                |                          |              |                     | 1,213.85  |
| Total For Fund 590 SEWER FUND           |                                |                          |              |                     | 1,730.75  |
| <b>Fund 591 WATER FUND</b>              |                                |                          |              |                     |           |
| Dept 540 WATER ADMINISTRATION           |                                |                          |              |                     |           |
| 591-540-727.000                         | OFFICE SUPPLIES                | CDW GOVERNMENT INC       | 08/15/19     | TML1850             | 516.90    |
| Total For Dept 540 WATER ADMINISTRATION |                                |                          |              |                     | 516.90    |
| Dept 546 WATER SOURCE PLANT             |                                |                          |              |                     |           |
| 591-546-757.000                         | OPERATING SUPPLIES             | HAVILAND                 | 08/29/19     | 329401              | 899.40    |
| 591-546-757.000                         | OPERATING SUPPLIES             | USA BLUE BOOK            | 08/14/19     | 980593-977934       | 467.43    |
| 591-546-801.000                         | PROFESSIONAL SERVICES          | HOME SERVICES OF WHITE L | 08/30/19     | 1258                | 14.24     |
| 591-546-801.000                         | PROFESSIONAL SERVICES          | J&K COMMUNICATIONS INC   | 08/28/19     | 97024               | 9,274.15  |
| 591-546-801.000                         | PROFESSIONAL SERVICES          | MI DEPT OF ENVIRONMENTAL | 08/15/19     | 761-10429217        | 559.00    |
| 591-546-920.000                         | PUBLIC UTILITIES               | CONSUMER'S ENERGY        | 08/27/19     | STATEMENT           | 8,077.25  |
| 591-546-920.000                         | PUBLIC UTILITIES               | DTE ENERGY               | 08/23/19     | STATEMENT           | 32.81     |
| 591-546-920.000                         | PUBLIC UTILITIES               | FRONTIER                 | 08/20/19     | STATEMENT           | 38.71     |
| Total For Dept 546 WATER SOURCE PLANT   |                                |                          |              |                     | 19,362.99 |
| Dept 548 WATER T & D                    |                                |                          |              |                     |           |
| 591-548-757.000                         | OPERATING SUPPLIES             | HUNT'S DO-IT CENTER      | 08/26/19     | STATEMENT           | 84.90     |
| 591-548-775.000                         | REPAIRS & MAINT SUPPLIES       | EJ USA INC               | 08/14/19     | 110190065048        | 198.60    |
| 591-548-775.000                         | REPAIRS & MAINT SUPPLIES       | TRI-COUNTY FEED SERVICE  | 08/06/19     | 13140-13183-13242   | 9.90      |



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|--------------------------|--------------------------|--------------------------|------------------------------------|---------------|-----------|
| Fund 591 WATER FUND      | REPAIRS & MAINT SUPPLIES | USA BLUE BOOK            | 08/14/19                           | 980593-977934 | 857.94    |
| Dept 548 WATER T & D     |                          |                          | Total For Dept 548 WATER T & D     |               | 1,151.34  |
| 591-548-775.000          |                          |                          | Total For Fund 591 WATER FUND      |               | 21,031.23 |
| Fund 594 MARINA FUND     | OFFICE SUPPLIES          | STAPLES CREDIT PLAN      | 08/28/19                           | STATEMENT     | 11.29     |
| Dept 000 648             | OPERATING SUPPLIES       | HOME SERVICES OF WHITE L | 08/30/19                           | 1258          | 102.00    |
| 594-000-727.000          | REPAIRS & MAINT SUPPLIES | HUNT'S DO-IT CENTER      | 08/26/19                           | STATEMENT     | 13.93     |
| 594-000-757.000          | CONTRACTUAL SERVICES     | AIRE-MASTER              | 08/27/19                           | 11285         | 87.00     |
| 594-000-818.000          | UNLEADED - 3500G         | MERLE BOES INC           | 08/26/19                           | 8569860       | 10,733.40 |
| 594-000-955.100          |                          |                          | Total For Dept 000 648             |               | 10,947.62 |
| Fund 661 MOTOR POOL FUND |                          |                          | Total For Fund 594 MARINA FUND     |               | 10,947.62 |
| Dept 000 648             | OFFICE SUPPLIES          | CDW GOVERNMENT INC       | 08/15/19                           | TML1850       | 516.90    |
| 661-000-727.000          | OFFICE SUPPLIES          | STAPLES CREDIT PLAN      | 08/28/19                           | STATEMENT     | 6.99      |
| 661-000-727.000          | OPERATING SUPPLIES       | GORDON FOOD SERVICE      | 09/04/19                           | 828420918     | 28.46     |
| 661-000-757.000          | OPERATING SUPPLIES       | HUNT'S DO-IT CENTER      | 08/26/19                           | STATEMENT     | 31.39     |
| 661-000-818.000          | CONTRACTUAL SERVICES     | MODEL COVERALL SERVICE I | 08/31/19                           | AUG-2019      | 22.88     |
| 661-000-818.000          | PUBLIC UTILITIES         | CONSUMER'S ENERGY        | 08/27/19                           | STATEMENT     | 326.86    |
| 661-000-920.000          | PUBLIC UTILITIES         | DTE ENERGY               | 08/23/19                           | STATEMENT     | 37.69     |
|                          |                          |                          | Total For Dept 000 648             |               | 971.17    |
|                          |                          |                          | Total For Fund 661 MOTOR POOL FUND |               | 971.17    |

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|           | Fund Totals:      |                        |              |         |           |
|           | Fund 101          | GENERAL OPERATING FUND |              |         | 36,838.42 |
|           | Fund 202          | MAJOR STREET FUND      |              |         | 5,230.43  |
|           | Fund 203          | LOCAL STREET FUND      |              |         | 645.47    |
|           | Fund 245          | TAX INCREMENT FINANCE  |              |         | 22,459.03 |
|           | Fund 248          | LOCAL DEVELOPMENT FINA |              |         | 52.17     |
|           | Fund 249          | BUILDING INSPECTION DE |              |         | 14,455.11 |
|           | Fund 402          | CAPITAL PROJECT FUND   |              |         | 43,138.79 |
|           | Fund 580          | PLAYHOUSE              |              |         | 7,788.56  |
|           | Fund 590          | SEWER FUND             |              |         | 1,730.75  |
|           | Fund 591          | WATER FUND             |              |         | 21,031.23 |
|           | Fund 594          | MARINA FUND            |              |         | 10,947.62 |
|           | Fund 661          | MOTOR POOL FUND        |              |         | 971.17    |

Total For All Funds:

165,288.75

**Whitehall Planning Commission  
Meeting Minutes  
September 3, 2019**

**Present**

B. Armstrong, D. Bedau, D. Bowyer, T. Cabala, J. Guzman-Celedon, V. Irby, C. Mahoney, S. Salter

**Absent**

D. Hillebrand

**Also Present**

Zoning Administrator Huebler

**Call to Order**

Chair Bedau called the meeting to order at 6:00 p.m.

**Agenda**

Motion by Salter, second by Armstrong, CARRIED, to approve the agenda as submitted. All ayes.

**Minutes**

Motion by Cabala, second by Armstrong, CARRIED, to approve the July 2019 minutes as submitted. All ayes.

**Communications**

Huebler informed the Commission that the City Council has amended the marijuana ordinances to limit the number of facilities to three each and prohibit sales in the Lakefront Recreation and Restricted Commercial districts.

**Public Comment**

Bruce Near, Kara Ann Cruises, spoke in favor of temporary buildings.

**Unfinished Business**

**New Business**

**A. Temporary Buildings**

The Commission agreed to review the prohibition on temporary buildings, as requested by the Zoning Board of Appeals, as part of the overall zoning ordinance review.

**B. Ordinance Review Committee**

Motion by Irby, second by Salter, CARRIED, to appoint Armstrong, Bedau, Sue Dillivan, Hillebrand, Mahoney, and Brad VanBergen to the Ordinance Review Committee and to authorize Bedau to appoint one other member at his discretion. All ayes.

Cabala suggested finding a twenty-something person to appoint; hiring a consultant, the review be connected with the master plan; and the Commission be allowed to review each section as they are completed.

**Adjournment**

There being no further business, motion by Armstrong, second by Irby, CARRIED, to adjourn at 6:22 p.m. All ayes.

CITY OF WHITEHALL  
RESOLUTION 19-28  
BUDGET AMENDMENT #1

WHEREAS, the Whitehall City Council has approved a budget for Fiscal Year 2019/20.

WHEREAS, the following budget amendments are required to comply with State law and generally accepted accounting principles.

- (1) The General Fund Parks Department needs to increase Capital Improvements \$18,550 for the resurfacing of the Funnel Field tennis courts that did not get completed in FY18/19 reducing the budgeted Fund Balance to \$755,905 with a target of \$761,760.
- (2) The Major Street Fund needs to increase Routine Maintenance Contractual Services by \$7,000 to cover additional tree removals reducing the budgeted Fund Balance to \$165,070 with a target of \$73,686.
- (3) The Local Street Fund needs to increase Routine Maintenance Contractual Services \$6,000 to cover additional tree removals reducing the budgeted Fund Balance to \$89,368 with a target of \$76,318.
- (4) The Tax Increment Finance Authority received an unanticipated additional \$242,000 in Local Community Stabilization funding from the State which will increase that line item and the budgeted Fund Balance to \$392,538 with a target of \$72,000.
- (5) The Local Development Finance Authority received an unanticipated additional \$100,000 in Local Community Stabilization funding from the State which will increase that line item and then be transferred to the Playhouse Bond Reserves with no change in the budgeted LDFA Fund Balance.
- (6) The Water Fund Water Source Plant Professional Services needs to be increased by \$9,275 to cover emergency repairs.
- (7) Due to wage scale adjustments for the City Clerk and Assistant Finance Officer/Treasurer the following General, Sewer, and Water Funds need to be amended; City Council \$810, City Clerk \$3,440, Administration \$3,095, Elections \$820, Treasurer \$4,255, Cemetery \$955, Sewer Administration \$855, and Water Administration \$855.

NOW, THEREFORE, LET IT BE RESOLVED

That the City Council hereby approves the budget amendments as described above.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held September 10, 2019 at 6:00 p.m. (\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Debra Hillebrand, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
RESOLUTION 19-29  
Main Street Reconstruction

- WHEREAS, the City Council awarded an engineering services contract to city engineers Prein & Newhof in December 2017 for the reconstruction of Main Street.
- WHEREAS, the project timeline was expanded from seven weeks to ten following final engineering designs; asphalt replacement on Lake Street was added to the scope of the project as were repairs to drainage and erosion on Livingston Street and repairs to the Zellar Street dip.
- WHEREAS, the City Council approved the expanded scope with a construction bid awarded to K&R on March 26, 2019.
- WHEREAS, the expanded project scope led to additional engineering services.
- WHEREAS, the additional engineering fees of \$26,200 will be booked as an accounts payable in the FY18/19 Capital Projects Fund.
- WHEREAS, the City Manager and Public Works Director have reviewed the attached Professional Services Agreement Amendment and recommend that the Council approve it as submitted.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby approve the Prein & Newhof Main Street Reconstruction Professional Services Agreement Amendment for \$26,200.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held September 10, 2019 at 6:00 pm.

(\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Debra Hillebrand, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

## Memorandum

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Date: September 4, 2019

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To: Brian Armstrong

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Company: City of Whitehall

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From: Dan Sorek

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Project #: 2170491

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Re: Main Street, Lake Street, Zellar Road, Livingston

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This memo is intended to display the additional costs that P&N incurred for the added design and construction engineering work for the following locations that were added to the Main Street Project.

A large rain event in the late summer of 2018 washed out recent improvements to the drainage at the north end of Livingston and also some erosion at the bottom of the north end of the hill between Elizabeth and Franklin. We investigated both sites and proposed solutions. Ultimately, the work at the end of Livingston proceeded as a change order to the Main Street project. Our cost to investigate these areas, develop solutions and oversee the work was \$6,600.

The City also requested to remove and replace the pervious concrete intersections at Lake Street and Muskegon Avenue and at Lake Street and the old Railroad Trestle. The City also requested to correct the settlement on Zellar Road just north of White Lake Drive as part of the project. Our cost to design solutions and oversee the work in these areas was \$5,500.

Our original proposal for Main Street included construction engineering for 7 weeks. Once design was complete, including the additional work listed above, we determined that 10 weeks was a more appropriate construction timeframe. Shorter construction timeframes drive construction costs up due to the required overtime. As a result, our construction engineering effort increased. The work on Zellar and Lake accounts for about one of those weeks. The other 2 additional weeks of construction observation and administration was \$14,100.

We are requesting an amendment to our original services contract of \$26,200 or \$115,200 total (16% of construction).

## **Professional Services Agreement Amendment**

**Amendment Number :** 01

**Project Name:** 2019 Street and Utility Improvements: Main Street, Lake Street to Mears Avenue

**P&N Representative:** Dan Sorek, PE

**Client:** City of Whitehall

**Client Representative:** Brian Armstrong

**AGREEMENT:** The Agreement Amendment modifies the original agreement for professional services dated: December 14, 2017 for a total of \$89,000.

**Client hereby requests and authorizes a change in services in accordance with the following:**

### **SCOPE OF SERVICES MODIFICATION:**

1. Research solutions, design and oversee drainage and erosion improvements at Livingston
2. Lake Street intersection replacements (2) and Zellar Road dip fix
3. Additional construction engineering beyond original scope

### **SCHEDULE OF SERVICES MODIFICATION:**

No revision in project schedule.

### **BUDGET MODIFICATION:**

1. Livingston Drainage and Erosion Improvements = \$6,600
2. Lake Street intersections and Zellar Road dip fix = \$7,700
3. Additional construction engineering beyond original scope = \$11,900

Total of Changes = \$26,200

New Total of \$115,200

### **METHOD OF COMPENSATION:**

- Lump Sum for Defined Scope of Services**
- Hourly Billing Rates plus Reimbursable Expenses**
- Other:**

### **ADDITIONAL PROVISIONS (IF ANY):**

None