



## **CITY OF WHITEHALL**

**CITY COUNCIL MEETING  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
November 12, 2019  
6:00 p.m.**

### **AGENDA**

1. Meeting called to Order - Pledge of Allegiance
2. Organization of Council
  - A. Oaths of Office – Scott Brown, Richard Connell, Ellie Dennis, Sean Mullally, and Steve Salter
  - B. Election and Oath of Office of Mayor (Mayor takes over meeting)
  - C. Election and Oath of Office of Mayor Pro Tem
3. Approval of Agenda
4. Special Presentation – Annual Audit Presentation
5. Approval of the May 21 Budget Work Session Minutes and the October 22 Council Meeting Minutes
6. Approval of Accounts Payable
7. Communications: MML – “You Won, Now What?” Training, Planning Commission Minutes, Prein&Newhof Note
8. Public Comment \*
9. Messages from the Mayor, Council, and City Manager
10. Unfinished Business
11. New Business
  - A. Resolution 19-40 Banking Transactions
  - B. Resolution 19-41 Meeting Schedule
  - C. Resolution 19-42 Delinquent Water/Sewer Bills
  - D. Resolution 19-43 Dump Box
12. Public Comment \*
13. Adjournment

---

**City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048**

\* PUBLIC COMMENT: Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes.

**CITY OF WHITEHALL**  
**CITY COUNCIL BUDGET WORK SESSION MINUTES**  
**May 21, 2019**  
**5:00 p.m.**

**PRESENT:** Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Norm Kittleson, and Steve Salter

**ABSENT:** Scott Brown

**ALSO PRESENT:** City Manager Huebler, City Clerk Bourdon, Treasurer Audo, DPW Director Armstrong, Chief Squiers

Mayor Hillebrand called the meeting to order at 5:00 p.m. in the Garden Room.

***Discussion Items***

**Fiscal Year Budget 2019/2020**

City Manager Huebler provided highlights of the proposed budget for fiscal year 2019/2020.

Highlights for the following were provided:

**General Fund**

One training session per councilmember; virtual server, city hall windows, four seasonal workers, PD garage door repairs, 3-year cruiser lease, sidewalk repairs, adopt an intersection, tree plantings, White Lake Solid Waste Authority; leaf disposal, brush pickup. Discussion also included the sale of the double lot on Franklin Street; Disability Network—\$5K will be allocated in TIFA for Disability Network Services; and a tricycle park.

**Major Streets**

tree maintenance, asphalt patching, and road work. Discussion included whether the city should assume responsibility of clearing all the sidewalks during the winter.

**TIFA**

MATS funding, Chamber contract, façade grants, event center & parking lots, seasonal workers, Christmas decorations.

**LDFA**

Muskegon Area First, Playhouse capital campaign, pass through, White Lake Senior Center.

**Capital Projects**

West Collier reconstruction and storm sewer, Benston resurfacing from Mears to Division, Baldwin resurfacing from Colby to Spring, Mohawk reconstruction.

**Rental Inspection Fund**

422 rental units per 2010 census; 132 register at \$35; Inspect 1/3 or 140 units every three years; \$70 per inspection; contractual inspections retain 75% of fee; \$10,000 admin costs.

**Playhouse Fund**

Other ticket revenues; alcohol sales; contractual music; contractual cleaning; depreciation.

**Water & Sewer Funds**

New meters; expenses for County treatment; rate increases (5% sewer, 10% water).

**Motor Pool**

Road shoulder mower; sewer truck lease payment (2 of 5); truck for parks & cemetery; gang mower; front plow.

**Public Comment**

None

**Meeting Adjourned at 7:50 p.m.**

---

Debra Hillebrand, Mayor

---

Brenda Bourdon, City Clerk

DRAFT

CITY OF WHITEHALL  
COUNCIL MEETING MINUTES  
October 22, 2019

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Norm Kittleson, and Steve Salter

ABSENT: None

ALSO PRESENT: City Attorney Sweeting, City Clerk Bourdon, City Manager Huebler, Chief Squiers

Mayor Hillebrand called the meeting to order at 6:00 p.m. in the Council Chambers.

APPROVAL OF THE AGENDA

Motion by Dennis, seconded by DeMumbrum, CARRIED, to approve the agenda. All yeses.

APPROVAL OF WORK SESSION, COUNCIL MINUTES AND CLOSED SESSION MINUTES

Motion by Kittleson, seconded by Dennis, CARRIED, to approve the October 8 work session, council meeting minutes and closed session minutes. All yeses

APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Salter, seconded by Connell, CARRIED, to approve the account payables in the amount of \$137,427.84 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Salter, Connell, Dennis, Kittleson, Brown, DeMumbrum, and Hillebrand; No – None; Absent – None

COMMUNICATIONS

BLT Minutes, Central Dispatch, Wastewater Minutes, Zoning Ordinance Review Committee Minutes

Motion by Dennis, seconded by Kittleson, CARRIED, to approve the communications and place them on file. All yeses

PUBLIC COMMENT

Fourteen members from the public spoke in opposition of the Marihuana Ordinances. An attorney presented a letter to Council and asked for an amended agenda to discuss its content. One resident was opposed to a single waste hauler.

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

City Manager Huebler provided an update on Warner Street closure; Lake St. lift station emergency purchase for repairs and recommended canceling the Nov. 12 work session.

Motion by Dennis, seconded by Salter, CARRIED, to cancel the November 12 work session. All yeses

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. Resolution 19-37 Marihuana Facilities  
Failed due to lack of Motion.

B. Ordinance 19-03 Recreational Marihuana Facilities

Motion by Kittleson, seconded by Salter, FAILED, to approve recreational marihuana facilities as presented.

Roll Call Vote: Yes – Kittleson, Salter, Brown; No – Connell, Dennis, DeMumbrum, and Hillebrand; Absent – None

C. Ordinance 19-04 Medical Marihuana Facilities

Motion by Salter, seconded by Kittleson, CARRIED, to approve medical marihuana facilities as presented.

Roll Call Vote: Yes – Salter, Kittleson, Dennis, and Brown; No – DeMumbrum, Connell, and Hillebrand; Absent – None

D. Resolution 19-38 Marihuana Facility Fees

Motion by Salter, seconded by DeMumbrum, CARRIED, to authorize to amend the Resolution as presented to include only the fees applicable to Medical Marihuana, the nonrefundable \$1,200 application fee.

Roll Call Vote: Yes – Salter, DeMumbrum, Kittleson, Brown, Connell, Dennis, and Hillebrand; No – None; Absent – None

E. Resolution 19-39 Playhouse Rental

Motion by Dennis, seconded by Kittleson, CARRIED, to authorize the payment of \$2,500 to Matt Williams on the evening of November 2 to be fully refunded by the Montague-Whitehall Rotary Club.

Roll Call Vote: Yes – Dennis, Kittleson, Salter, Brown, Connell, DeMumbrum, and Hillebrand; No – None; Absent – None.

PUBLIC COMMENT

Six students from Montague High School introduced themselves for assignment credit.

Motion by Salter, seconded by Brown, FAILED, to amend the agenda to discuss the letter handed out previously in the meeting.

Roll Call Vote: Yes – Salter, Brown, Dennis; No – Connell, DeMumbrum, Kittleson and Hillebrand; Absent – None.

ADJOURNMENT

With no further business the Mayor adjourned the meeting at 7:05 pm.

---

Debra Hillebrand, Mayor

---

Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
November 12, 2019

**October & November 2019 Prepaids**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$44,961.86	Transfer
IRS	Payroll	\$13,996.53	EFT
Alerus Financial	Payroll	\$5,260.41	7221
MISDU	Payroll	\$90.34	7222
Alerus Financial	Payroll	\$663.88	7223
A&M Records	Playhouse Performance-Matt Williams	\$2,500.00	21382
West Marine	Kasco Marine De-Icers	\$9,081.82	21383
City of Whitehall-Common Cash	Payroll	\$45,088.00	Transfer
IRS	Payroll	\$14,131.79	EFT
Alerus Financial	Payroll	\$5,260.41	7226
MISDU	Payroll	\$90.34	7227
FOP-CD Hammond #99	Payroll	\$69.39	7228
Teamsters Local 214	Payroll	\$341.00	7229

**Total Prepaids:** \$141,535.77

**TOTAL ACCOUNTS PAYABLE**

**\$380,350.04**

Vendor Code	Vendor Name	Description	Amount
SEAV	ALYSSA SEAVER		
	OPTICAL	OPTICAL - LAUREN	30.00
TOTAL FOR: ALYSSA SEAVER			30.00
MISC	AMAZON.COM		
	STATEMENT	TABLE CLOTHS & PICTURE FRAMES	395.28
TOTAL FOR: AMAZON.COM			395.28
HELLE	AMBER L HELLEWELL		
	STATEMENT	SET DESIGNER - WLYT/VELVETEEN RABBIT	500.00
TOTAL FOR: AMBER L HELLEWELL			500.00
HOLMES	ANDREA HOLMES		
	STATEMENT	CONCESSIONS CASHIER - THE NIGHT ON THE TOWN	100.00
TOTAL FOR: ANDREA HOLMES			100.00
ASPHA	ASPHALT PAVING INC		
	44107	ASPHALT - 7.97 TONS	553.92
	44166	COLD PATCH - 13.83 TONS	1,521.30
	44197	ASPHALT - 4.06 TONS	282.17
TOTAL FOR: ASPHALT PAVING INC			2,357.39
BATT	BATTERIES PLUS - 386		
	P20399786-P2017 BATTERIES		140.80
TOTAL FOR: BATTERIES PLUS - 386			140.80
BEAM	BETH BEAMAN		
	STATEMENT	REIMBURSEMENTS - BROOM, HEADWEAR & VARIOUS SU	95.46
TOTAL FOR: BETH BEAMAN			95.46
BOU	BRENDA BOURDON		
	OPTICAL	OPTICAL - MICHAEL	250.00
TOTAL FOR: BRENDA BOURDON			250.00
BS&A	BS&A SOFTWARE		
	126687	ANNUAL SERVICE/SUPPORT	3,264.00
TOTAL FOR: BS&A SOFTWARE			3,264.00
CDW	CDW GOVERNMENT INC		
	VMH2457	PRINTER - DPW	255.55
TOTAL FOR: CDW GOVERNMENT INC			255.55
CHART	CHARTER COMMUNICATIONS		
	0056489102519	INTERNET	279.98
	STATEMENT	INTERNET	114.98
TOTAL FOR: CHARTER COMMUNICATIONS			394.96
MISC	CHEESECAKE FACTORY		
	STATEMENT	MEAL - CONFERENCE	25.00
TOTAL FOR: CHEESECAKE FACTORY			25.00

Vendor Code	Vendor Name	Description	Amount
HALLC	CHRIS HALL		
	OCT-2016	BUILDING PERMITS - OCT-2019	2,346.37
TOTAL FOR: CHRIS HALL			2,346.37
COFES	COFESSCO FIRE PROTECTION		
	417322	FIRE EXTINGUISHER - MAINTENANCE & INSPECTIONS	1,050.45
TOTAL FOR: COFESSCO FIRE PROTECTION			1,050.45
MISC	COMFORT INN & SUITES		
	STATEMENT	LODGING/PETER YARROW PERFORMANCE	281.00
TOTAL FOR: COMFORT INN & SUITES			281.00
CONSU	CONSUMER'S ENERGY		
	STATEMENT	UTILITIES	5,929.67
	STATEMENT	UTILITIES	18.56
	STATEMENT	UTILITIES	280.14
	STATEMENT	UTILITIES	1,359.44
	STATEMENT	UTILITIES	8,069.24
TOTAL FOR: CONSUMER'S ENERGY			15,657.05
CORR	CORRPRO COMPANIES, INC		
	578687	TOWER #5 & 6 - INSPECTION/MAINTENANCE	2,680.00
TOTAL FOR: CORRPRO COMPANIES, INC			2,680.00
DAVI	CYNTHIA DAVIS-DYKEMA		
	STATEMENT	DIRECTOR - WLYT/VELVETEEN RABBIT	1,200.00
TOTAL FOR: CYNTHIA DAVIS-DYKEMA			1,200.00
DAN	DAN FROST DBA DAN'S AUTOMOTIVE		
	7222	CRUISER MAINTENANCE #302	49.43
	7284	TIRE REPAIR - LAWN MOWER	10.00
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			59.43
MISC	DHARMA TRADING CO		
	2256013	DYE & SCARVES - WLYT	182.94
TOTAL FOR: DHARMA TRADING CO			182.94
DTE	DTE ENERGY		
	STATEMENT	UTILITIES	551.98
TOTAL FOR: DTE ENERGY			551.98
EDW	EDWARDS JANITORIAL SERVICE LLC		
	WHDPW/CH-2019-1	OFFICE CLEANING - DPW & CITY HALL	611.71
TOTAL FOR: EDWARDS JANITORIAL SERVICE LLC			611.71
MDEQ	EGLE-CASHIERS OFFICE-WRD		
	HNT-KVGO-96H7H	APPLICATION/PROJECTS	200.00
TOTAL FOR: EGLE-CASHIERS OFFICE-WRD			200.00
ENLOW	ENLOW ENVIRO, LLC		
	1133	DEGREASER/GOLDEN BLEND - QTY 2/5 GAL PAIL	405.60
TOTAL FOR: ENLOW ENVIRO, LLC			405.60



Vendor Code	Vendor Name	Description	Amount
ETNA	ETNA SUPPLY INC		
	S103234465.002	METER	2,450.00
	S103290565.001	60' PIPE/CEMETERY & REPAIR CLAMP/WATER	597.86
TOTAL FOR: ETNA SUPPLY INC			3,047.86
MISC	FACEBOOK		
	STATEMENT	MARKETING - AN EVENING WITH PETER YARROW	48.38
TOTAL FOR: FACEBOOK			48.38
MISC	FRED PRYOR SEMINARS		
	STATEMENT	TRAINING - AUDDO	149.00
TOTAL FOR: FRED PRYOR SEMINARS			149.00
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	110.65
TOTAL FOR: FRONTIER			110.65
GORDO	GORDON FOOD SERVICE		
	828423756	TOWELS, BATH TISSUE, CAN LINERS	114.95
TOTAL FOR: GORDON FOOD SERVICE			114.95
GRLF	GREAT LAKES FORD		
	FOCS317286	MAINTENANCE - 2019 FORD TRUCK F-250	53.06
TOTAL FOR: GREAT LAKES FORD			53.06
HAVIL	HAVILAND		
	335152	CHLORINE - 15 GAL DRUM/QTY 16	979.40
TOTAL FOR: HAVILAND			979.40
HOME	HOME SERVICES OF WHITE LAKE		
	1797	UPS CHARGES	14.54
TOTAL FOR: HOME SERVICES OF WHITE LAKE			14.54
HUNTS	HUNT'S DO-IT CENTER		
	STATEMENT	PARTS/SUPPLIES	117.87
TOTAL FOR: HUNT'S DO-IT CENTER			117.87
IACP	IACP		
	STATEMENT	CONFERENCE & MEMBERSHIP - SQUIERS	560.00
TOTAL FOR: IACP			560.00
ICMA2	ICMA MEMBERSHIP RENEWALS		
	189517	MEMBERSHIP	909.59
TOTAL FOR: ICMA MEMBERSHIP RENEWALS			909.59
MISC	ITR TOLLS		
	STATEMENT	TOLL FEE/CONFERENCE	8.40
TOTAL FOR: ITR TOLLS			8.40
JJ'S ELEC	JJ'S ELECTRIC LLC		
	OCT-2019	ELECTRICAL PERMITS - OCT-2019	1,405.60
TOTAL FOR: JJ'S ELECTRIC LLC			1,405.60

Vendor Code	Vendor Name	Description	Amount
VANDER	JOSHUA VANDERPUTTE		
	STATEMENT	MEAL/REIMBURSEMENT - WATER TESTING	11.97
TOTAL FOR: JOSHUA VANDERPUTTE			11.97
MISC	KAMM ELECTRIC MOTORS		
	STATEMENT	BLOWER MOTOR - LS #4	165.00
TOTAL FOR: KAMM ELECTRIC MOTORS			165.00
KEND	KENDALL ELECTRIC INC		
	S108499143.001	FUSE - QTY 3	206.31
TOTAL FOR: KENDALL ELECTRIC INC			206.31
KERK	KERKSTRA PORTABLE RESTROOM SERV		
	148086-148087-1	PORTABLE RESTROOMS	210.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			210.00
KIEL	KIEL'S MUSIC		
	STATEMENT	DOLLY - GRAND PIANO	150.00
TOTAL FOR: KIEL'S MUSIC			150.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	261880860	COPIER - DIGITAL SUPPORT SERVICE	12.00
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			12.00
LOWE	LOWE'S		
	STATEMENT	LEAF BLOWER/PLAYHOUSE CLEANING	228.00
TOTAL FOR: LOWE'S			228.00
WLBEA	LUDINGTON DAILY NEWS		
	99196718	PUBLISHING	1,725.59
	STATEMENT	ANNUAL BEACON SUBSCRIPTION	49.79
TOTAL FOR: LUDINGTON DAILY NEWS			1,775.38
MISC	MCDONALD'S		
	STATEMENT	MEAL - CONFERENCE	14.68
TOTAL FOR: MCDONALD'S			14.68
MENAR	MENARDS-MUSKEGON		
	40507	CHRISTMAS LIGHTS - DOWNTOWN	602.18
TOTAL FOR: MENARDS-MUSKEGON			602.18
MACP	MI ASSOC OF CHIEFS OF POLICE		
	STATEMENT	TRAINING - B MAHONEY	165.00
TOTAL FOR: MI ASSOC OF CHIEFS OF POLICE			165.00
MISC	MI DEPT OF LARA		
	STATEMENT	FRIENDS OF THE PLAYHOUSE - LIQUOR LICENESE 10	25.00
TOTAL FOR: MI DEPT OF LARA			25.00
MICPA	MICHIGAN ASSOC OF CPAS		
	STATEMENT	CONTINUE EDUCATION/CPA - WEBINARS	582.00
TOTAL FOR: MICHIGAN ASSOC OF CPAS			582.00

Vendor Code	Vendor Name	Description	Amount
PIZZA	MICHIGAN PIZZA HUT INC		
	STATEMENT	TIFA/LDFA MEETING	60.98
TOTAL FOR: MICHIGAN PIZZA HUT INC			60.98
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS - OCT-2019	251.90
TOTAL FOR: MODEL COVERALL SERVICE INC			251.90
MOWHI	MONTAGUE-WHITEHALL ROTARY CLUB		
	STATEMENT	THE NIGHT ON THE TOWN/FUNDRAISER	3,318.00
TOTAL FOR: MONTAGUE-WHITEHALL ROTARY CLUB			3,318.00
MUCTR	MUSKEGON CENTRAL DISPATCH		
	1900000017	NOV 2019 CENTRAL DISPATCH FEES	3,465.00
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			3,465.00
MUCRD	MUSKEGON COUNTY ROAD COMMISSIO		
	6064	SIGN POST - QTY 12	293.90
TOTAL FOR: MUSKEGON COUNTY ROAD COMMISSIO			293.90
MUTRE	MUSKEGON COUNTY TREASURER'S		
	WW-175301-17508	WASTE WATER & SEWER BONDS, ASSESS ADMIN FEES,	80,521.41
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			80,521.41
LOX	NOEL LOXEN		
	STATEMENT	ADSM - WLYT/VELVETEEN RABBIT	100.00
TOTAL FOR: NOEL LOXEN			100.00
THRONE	NOLAN THRONE		
	STATEMENT	MEAL/REIMBURSEMENT - WATER TESTING	11.97
TOTAL FOR: NOLAN THRONE			11.97
OFFIC	OFFICE MACHINES CO., INC		
	INV33318	COPIER - MOTOR POOL	35.00
TOTAL FOR: OFFICE MACHINES CO., INC			35.00
MISC	OLLIE'S BARGAIN OUTLET		
	STATEMENT	SUPPLIES/DISHES - GREEN ROOM	62.12
TOTAL FOR: OLLIE'S BARGAIN OUTLET			62.12
MISC	PARTY CITY		
	STATEMENT	BUTTERFLY WINGS/COSTUME - WLYT/RAINBOW FISH	23.84
TOTAL FOR: PARTY CITY			23.84
PEKAD	PEKADILL'S		
	STATEMENT	EMPLOYEE MEETING	216.14
TOTAL FOR: PEKADILL'S			216.14
PREIN	PREIN & NEWHOF, PC		
	52070	ENGINEERING FEES - W COLLIER & CARLTON	952.50
TOTAL FOR: PREIN & NEWHOF, PC			952.50

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL  
EXP CHECK RUN DATES 11/08/2019 - 11/08/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF NOVEMBER 12, 2019

Vendor Code	Vendor Name	Description	Amount
PY	PY PRODUCTIONS INC.		
	STATEMENT	PERFORMANCE - AN EVENING WITH PETER YARROW	1,396.50
TOTAL FOR: PY PRODUCTIONS INC.			1,396.50
QUILL	QUILL CORPORATION		
	2241843	CASH RECEIPT BOOKLETS - QTY 10	187.90
TOTAL FOR: QUILL CORPORATION			187.90
MISC	RADISSON		
	STATEMENT	LODGING - MMTA CONFERENCE	408.75
TOTAL FOR: RADISSON			408.75
SWEET	RODGER I. SWEETING, ATTORNEY LLP		
	19750	ATTORNEY FEES	6,672.00
TOTAL FOR: RODGER I. SWEETING, ATTORNEY LLP			6,672.00
MISC	SAF-GARD SAFETY SHOE COMPANY		
	IN-1715051	BOOTS - BISSON	145.00
TOTAL FOR: SAF-GARD SAFETY SHOE COMPANY			145.00
SAMS	SAM'S CLUB/GECF		
	STATEMENT	SUPPLIES, CONCESSIONS	350.39
	STATEMENT	FOOD/ELECTION & SUPPLIES	142.98
TOTAL FOR: SAM'S CLUB/GECF			493.37
MISC	SAVOR MCCORMICK PLACE		
	STATEMENT	MEAL - CONFERENCE	16.75
TOTAL FOR: SAVOR MCCORMICK PLACE			16.75
HUEBL	SCOTT HUEBLER		
	OCT-2019	CAR ALLOWANCE - OCT-2019	300.00
TOTAL FOR: SCOTT HUEBLER			300.00
SHO	SHORELINE INSPECTION SERVICE LLC		
	OCT-2019	MECHANICAL & PLUMBING PERMITS - OCT-2019	2,662.25
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			2,662.25
MISC	SNAPPY		
	157892	SNAP-PAKS/POPPERS - QTY 5	336.70
TOTAL FOR: SNAPPY			336.70
MISC	SOUTHERN CUT BBQ		
	STATEMENT	MEAL - CONFERENCE	34.99
TOTAL FOR: SOUTHERN CUT BBQ			34.99
STAND	STANDARD SUPPLY & LUMBER		
	3065729I	SUPPLIES - REPAIR CEMETERY WASHOUT	14.40
TOTAL FOR: STANDARD SUPPLY & LUMBER			14.40
STAPL	STAPLES CREDIT PLAN		
	STATEMENT	OFFICE SUPPLIES	122.13
TOTAL FOR: STAPLES CREDIT PLAN			122.13

Vendor Code	Vendor Name	Description	Amount
MI	STATE OF MICHIGAN		
	2020	PERMIT FEES FOR 2020	200.00
TOTAL FOR: STATE OF MICHIGAN			200.00
STANI	THE STANDARD INSURANCE		
	00 756075 0001	LIFE & DISABILITY - NOV-2019	1,045.89
	NOV-2019	DENTAL - NOV-2019	2,045.40
TOTAL FOR: THE STANDARD INSURANCE			3,091.29
THTIX	THUNDERTIX		
	STATEMENT	SUBSCRIPTION - GROWING BUSINESS	157.81
TOTAL FOR: THUNDERTIX			157.81
TRICO	TRI-COUNTY FEED SERVICE INC		
	13686	EROSION MATS	99.95
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			99.95
TROPW	TROPHY CENTER OF WEST MICHIGAN		
	10368	NAME PLATES - COUNCIL & PLANNING	45.00
TOTAL FOR: TROPHY CENTER OF WEST MICHIGAN			45.00
TRUCK	TRUCK & TRAILER SPECIALTIES		
	DRO005620	TRUCK REPAIRS - #12-19	245.14
TOTAL FOR: TRUCK & TRAILER SPECIALTIES			245.14
TWIN	TWIN CITIES AUTO PARTS		
	STATEMENT	CRUISE & VEHICLE MAINTENANCE/REPAIRS	873.06
TOTAL FOR: TWIN CITIES AUTO PARTS			873.06
UNI	UNITED GROUP PROGRAMS, INC.		
	NOV-2019	WRAP - NOV-2019	4,372.41
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			4,372.41
USPOS	UNITED STATES POSTMASTER		
	STATEMENT	STAMPS - 5 ROLLS	275.00
TOTAL FOR: UNITED STATES POSTMASTER			275.00
USABL	USA BLUE BOOK		
	042985	MISS DIG FLAGS	108.28
	052053	HIP BOOTS/STEEL TOE - DAVE SILK	140.69
	056386	GENERATOR REPLACEMENT/STATE BOUGHT ORG FOR TR	1,049.00
TOTAL FOR: USA BLUE BOOK			1,297.97
VERIZ	VERIZON WIRELESS		
	9841081708	ON CALL PAGER	15.30
TOTAL FOR: VERIZON WIRELESS			15.30
VORT	VORTEX USA		
	42346	SPLASH PAD-GOODRICH PARK/PROJECT 29983-35236	54,200.00
TOTAL FOR: VORTEX USA			54,200.00

Vendor Code	Vendor Name	Description	Amount
VRE	VREDEVELD HAEFNER LLC		
	4589	AUDIT	8,500.00
TOTAL FOR: VREDEVELD HAEFNER LLC			8,500.00
WALMART	WALMART		
	STATEMENT	SHOP SUPPLIES & CONCESSIONS/PLAYHOUSE HOSPITA	79.31
TOTAL FOR: WALMART			79.31
MISC	WEBSTAIRANT STORE		
	45384199	POPCORN CUPS X1000	86.95
TOTAL FOR: WEBSTAIRANT STORE			86.95
WESCO	WESCO INC		
	STATEMENT	FUEL/CRUISERS	158.49
TOTAL FOR: WESCO INC			158.49
WMBUR	WEST MICHIGAN BURIAL VAULT CO		
	011853	FOUNDATIONS	200.00
TOTAL FOR: WEST MICHIGAN BURIAL VAULT CO			200.00
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	PARTS/SUPPLIES	181.17
TOTAL FOR: WHITE LAKE AUTOMOTIVE			181.17
WLEXC	WHITE LAKE EXCAVATING		
	61723-61726-617	LIMESTONE - 38.93 TONS	2,530.45
	61757	BLACK DIRT - 5.79 TONS	68.44
TOTAL FOR: WHITE LAKE EXCAVATING			2,598.89
WLFIR	WHITE LAKE FIRE AUTHORITY		
	OCT-2019	MECHANICAL PERMITS/FIRE SUPP - OCT-2019	221.43
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			221.43
WLNUR	WHITE LAKE NURSERY		
	STATEMENT	PARTS/SUPPLIES	128.37
TOTAL FOR: WHITE LAKE NURSERY			128.37
WINDEM	WINDEMULLER		
	199566-199421	ELECTRICAL SVCS - WELLS & FEEDERS/EAST DOCK	12,550.00
TOTAL FOR: WINDEMULLER			12,550.00
WOLVE	WOLVERINE POWER SYSTEMS INC		
	0177487-IN	REPAIRS/MAINTENANCE/GENERATOR - LS #2 & WT #5	720.00
TOTAL FOR: WOLVERINE POWER SYSTEMS INC			720.00
WORKBOX	WORKBOX STAFFING		
	175326-175614	TEMPORARY SERVICES - CLEMENT	1,104.91
	175899	TEMPORARY SERVICES - CLEMENT	581.53
TOTAL FOR: WORKBOX STAFFING			1,686.44
WORKP	WORKPLACE HEALTH MUSKEGON		
	211832	DOT SCREEN - SILK	25.00
TOTAL FOR: WORKPLACE HEALTH MUSKEGON			25.00

11/08/2019 08:02 AM  
User: ALYSSA  
DB: Whitehall

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL  
EXP CHECK RUN DATES 11/08/2019 - 11/08/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF NOVEMBER 12, 2019

Page: 9/9

Vendor Code	Vendor Name	Description	Amount
	Invoice		
TOTAL - ALL VENDORS			238,814.27

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 11/08/2019 - 11/08/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 12, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 101 GENERAL OPERATING FUND</b>					
Dept 000 648	FRIENDS-LIQ LIC 10.26.19	MI DEPT OF LARA	10/26/19	STATEMENT	25.00
101-000-082.000	FRIENDS REIMBURSE/WINE	WALMART	10/26/19	STATEMENT	37.96
101-000-082.000	DUE FROM OTHER SOURCES	SAM'S CLUB/GEFC	10/25/19	STATEMENT	33.96
101-000-259.004	EMPLOYEE MEETING	PEKADILL'S	10/25/19	STATEMENT	216.14
	Total For Dept 000 648				313.06
Dept 101 CITY COUNCIL	PICTURE FRAMES/CERTIFICATES X2	AMAZON.COM	10/18/19	STATEMENT	26.99
101-101-962.000	OTHER EXPENSES	TROPHY CENTER OF WEST MI	11/01/19	10368	30.00
	Total For Dept 101 CITY COUNCIL				56.99
Dept 111 CITY CLERK	PRINTER INK & NOTARY SEALS	STAPLES CREDIT PLAN	10/28/19	STATEMENT	30.04
101-111-727.000	PUBLISHING	LUDDINGTON DAILY NEWS	10/31/19	99196718	1,725.59
101-111-905.000					
	Total For Dept 111 CITY CLERK				1,755.63
Dept 136 DISTRICT COURT	ATTORNEY FEES/CERTIFIED MAIL	RODGER I. SWEETING, ATTO	11/01/19	19750	4,672.50
101-136-826.000					
	Total For Dept 136 DISTRICT COURT				4,672.50
Dept 172 ADMINISTRATION	CREDIT	STAPLES CREDIT PLAN	10/28/19	STATEMENT	15.10
101-172-727.000	OFFICE SUPPLIES	UNITED STATES POSTMASTER	11/01/19	STATEMENT	28.53
101-172-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/19	4589	3,930.00
101-172-818.000	CONTRACTUAL SERVICES	KONICA MINOLTA BUSINESS	10/16/19	261880860	12.00
101-172-850.000	TELEPHONE	FRONTIER	10/20/19	STATEMENT	35.32
101-172-904.000	PRINTING	QUILL CORPORATION	10/29/19	2241843	187.90
101-172-934.000	EQUIPMENT MAINTENANCE	BS&A SOFTWARE	11/01/19	126687	1,722.00
101-172-957.000	CONFERENCES & WORKSHOPS	FRED PRYOR SEMINARS	11/01/19	STATEMENT	149.00
101-172-957.000	WEBINAR-RISK MGMT & ASSESSMENT	MICHIGAN ASSOC OF CPAS	11/06/19	STATEMENT	582.00
101-172-957.000	LODGING - MWTA CONFERENCE	RADISSON	10/13/19	STATEMENT	408.75
101-172-958.000	MEMBERSHIPS & DUES	ICMA MEMBERSHIP RENEWALS	10/31/19	189517	909.59
101-172-958.000	ANNUAL BEACON SUBSCRIPTION	LUDDINGTON DAILY NEWS	11/01/19	STATEMENT	49.79
	Total For Dept 172 ADMINISTRATION				8,029.98
Dept 195 ELECTIONS	POSTAGE & COPYING	UNITED STATES POSTMASTER	11/01/19	STATEMENT	102.00
101-195-728.000	OTHER EXPENSES	SAM'S CLUB/GEFC	11/01/19	STATEMENT	89.61
101-195-962.000					
	Total For Dept 195 ELECTIONS				191.61
Dept 203 ATTORNEY	ATTORNEY FEES	RODGER I. SWEETING, ATTO	11/01/19	19750	1,999.50
101-203-826.000					
	Total For Dept 203 ATTORNEY				1,999.50
Dept 209 ASSESSOR	CONTRACTUAL SERVICES	MUSKEGON COUNTY TREASURE	10/15/19	WW-175301-175081	8,160.00
101-209-818.000					
	Total For Dept 209 ASSESSOR				8,160.00
Dept 265 CITY HALL BLDG & GROUNDS	OPERATING SUPPLIES	GORDON FOOD SERVICE	10/23/19	828423756	87.96
101-265-757.000	OPERATING SUPPLIES	SAM'S CLUB/GEFC	11/01/19	STATEMENT	53.37
101-265-757.000	FIRE EXTINGUISHER - MAINT & INS	COFESSCO FIRE PROTECTION	10/29/19	417322	100.48
101-265-775.000					



INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 11/08/2019 - 11/08/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 12, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 101 GENERAL OPERATING FUND</b>					
<b>Dept 265 CITY HALL BLDG &amp; GROUNDS</b>					
101-265-818.700	OFFICE CLEANING - CITY HALL	EDWARDS JANITORIAL SERVI	11/05/19	WHDPW/CH-2019-11	374.53
101-265-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/29/19	STATEMENT	807.82
101-265-920.000	PUBLIC UTILITIES	DTE ENERGY	10/24/19	STATEMENT	139.94
Total For Dept 265 CITY HALL BLDG & GROUNDS					1,564.10
<b>Dept 276 CEMETERY</b>					
101-276-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	10/26/19	STATEMENT	6.74
101-276-757.000	BLACK DIRT - 5.79 TONS	WHITE LAKE EXCAVATING	10/31/19	61757	68.44
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	10/20/19	175326-175614	552.46
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	11/03/19	175899	290.77
101-276-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/27/19	STATEMENT	77.50
101-276-920.000	PUBLIC UTILITIES	DTE ENERGY	10/24/19	STATEMENT	33.94
101-276-932.000	60' PIPE/CEMETERY	ETNA SUPPLY INC	10/28/19	S103290565.001	487.86
101-276-932.000	CEMETERY MAINTENANCE	HUNT'S DO-IT CENTER	10/26/19	STATEMENT	35.14
101-276-932.000	CEMETERY MAINTENANCE	STANDARD SUPPLY & LUMBER	10/29/19	30657291	14.40
101-276-932.000	CEMETERY MAINTENANCE	WHITE LAKE AUTOMOTIVE	10/31/19	STATEMENT	23.34
101-276-932.000	FOUNDATIONS	WEST MICHIGAN BURIAL VAV	10/31/19	011853	200.00
101-276-932.000	CEMETERY MAINTENANCE	TRI-COUNTY FEED SERVICE	11/05/19	13686	99.95
101-276-933.000	EQUIPMENT MAINTENANCE	DAN FROST DBA DAN'S AUTO	10/22/19	7284	5.00
101-276-933.000	EQUIPMENT MAINTENANCE	WHITE LAKE NURSERY	10/31/19	STATEMENT	61.19
Total For Dept 276 CEMETERY					1,956.73
<b>Dept 301 POLICE</b>					
101-301-727.000	OFFICE SUPPLIES	UNITED STATES POSTMASTER	11/01/19	STATEMENT	89.47
101-301-751.000	GASOLINE & MOTOR OIL	WESCO INC	10/30/19	STATEMENT	158.49
101-301-757.000	3.6V STICK - QTY 2	BATTERIES PLUS - 386	10/30/19	P20399786-P20177736-	53.85
101-301-850.000	TELEPHONE	FRONTIER	10/20/19	STATEMENT	35.32
101-301-850.000	TELEPHONE	MUSKOGON CENTRAL DISPATC	10/17/19	1900000017	3,465.00
101-301-920.000	UTILITIES-EMERGENCY SIRENS	CONSUMER'S ENERGY	10/31/19	STATEMENT	18.56
101-301-933.000	CRUISER OIL CHANGE	DAN FROST DBA DAN'S AUTO	10/02/19	7222	49.43
101-301-933.000	CRUISER MAINTENANCE	TWIN CITIES AUTO PARTS	10/31/19	STATEMENT	650.83
101-301-958.000	MEMBERSHIPS & DUES - SQUIERS	IACP	10/30/19	STATEMENT	190.00
101-301-960.000	MEAL/CONFERENCE	CHEESECAKE FACTORY	10/30/19	STATEMENT	25.00
101-301-960.000	CONFERENCE - SQUIERS	IACP	10/30/19	STATEMENT	370.00
101-301-960.000	TOLL FEE/CONFERENCE	ITR TOLLS	10/30/19	STATEMENT	8.40
101-301-960.000	MEAL/CONFERENCE	MCDONALD'S	10/30/19	STATEMENT	14.68
101-301-960.000	FUNKHOUSER TRAINING/B MAHONEY	MI ASSOC OF CHIEFS OF PO	10/30/19	STATEMENT	165.00
101-301-960.000	MEAL/CONFERENCE	SAVOR MCCORMICK PLACE	10/30/19	STATEMENT	16.75
101-301-960.000	MEAL - CONFERENCE	SOUTHERN CUT BBQ	10/30/19	STATEMENT	34.99
Total For Dept 301 POLICE					5,345.77
<b>Dept 400 PLANNING DEPARTMENT</b>					
101-400-962.000	OTHER EXPENSES	TROPHY CENTER OF WEST MI	11/01/19	10368	15.00
Total For Dept 400 PLANNING DEPARTMENT					15.00
<b>Dept 448 STREET LIGHTING</b>					
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/31/19	STATEMENT	5,828.10
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/27/19	STATEMENT	32.30
Total For Dept 448 STREET LIGHTING					5,860.40



INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 11/08/2019 - 11/08/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 12, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 202 MAJOR STREET FUND					
Dept 482 ADMINISTRATION					
202-482-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/19	4589	770.00
			Total For Dept 482 ADMINISTRATION		770.00
Dept 491 TRUNKLINE DRAINS					
202-491-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/27/19	STATEMENT	38.86
			Total For Dept 491 TRUNKLINE DRAINS		38.86
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-719.000	FRINGE BENEFITS	WORKPLACE HEALTH MUSKEGO	10/14/19	211832	12.50
203-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	10/31/19	44197	211.63
203-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	10/14/19	44107	138.48
			Total For Dept 463 ROUTINE MAINT		362.61
Dept 474 TRAFFIC SERVICES					
203-474-757.000	OPERATING SUPPLIES	MUSKEGON COUNTY ROAD COM	10/18/19	6064	146.95
			Total For Dept 474 TRAFFIC SERVICES		146.95
Dept 478 WINTER MAINT					
203-478-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	10/28/19	44166	760.65
			Total For Dept 478 WINTER MAINT		760.65
Dept 482 ADMINISTRATION					
203-482-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/19	4589	770.00
			Total For Dept 482 ADMINISTRATION		770.00
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 000 648					
245-000-962.000	TIFA/EMPLOYEE MEETING	MICHIGAN PIZZA HUT INC	10/10/19	STATEMENT	30.49
			Total For Dept 000 648		30.49
Dept 300 DOWNTOWN STREETScape					
245-300-921.000	ELECTRICAL-PEDESTRIAN LIGHTS	CONSUMER'S ENERGY	10/31/19	STATEMENT	101.57
245-300-921.000	ELECTRICAL-PEDESTRIAN LIGHTS	CONSUMER'S ENERGY	10/27/19	STATEMENT	253.18
245-300-974.000	CHRISTMAS LIGHTS - DOWNTOWN	MENARDS-MUSKEGON	10/31/19	40507	602.18
			Total For Dept 300 DOWNTOWN STREETScape		956.93
Fund 248 LOCAL DEVELOPMENT FINANCE AUTHORITY					
Dept 000 648					
248-000-818.100	C/S-INDUSTRIAL PARK MARKETING	CONSUMER'S ENERGY	10/27/19	STATEMENT	49.80
248-000-962.000	LDEFA/EMPLOYEE MEETING	MICHIGAN PIZZA HUT INC	10/10/19	STATEMENT	30.49
			Total For Dept 000 648		80.29
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 648					
			Total For Fund 245 TAX INCREMENT FINANCE AUTHOR		987.42
			Total For Fund 248 LOCAL DEVELOPMENT FINANCE AU		80.29

BOTH OPEN AND PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 12, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 249 BUILDING INSPECTION DEPARTMENT</b>					
Dept 000 648					
249-000-818.000	BUILDING PERMITS - OCT-2019	CHRIS HALL	10/31/19	OCT-2016	2,346.37
249-000-818.000	ELECTRICAL PERMITS - OCT-2019	JJ'S ELECTRIC LLC	10/31/19	OCT-2019	1,405.60
249-000-818.000	MECHANICAL PERMITS - OCT-2019	SHORELINE INSPECTION SER	10/31/19	OCT-2019	2,662.25
249-000-818.000	MECHANICAL/FIRE SUPP PERMITS -	WHITE LAKE FIRE AUTHORIT	10/31/19	OCT-2019	221.43
249-000-962.000	OTHER EXPENSES	BS&A SOFTWARE	11/01/19	126687	844.00
		Total For Dept 000 648			7,479.65
<b>Fund 402 CAPITAL PROJECT FUND</b>					
Dept 000 648					
402-000-820.000	ENGINEERING FEES	PREIN & NEWHOF, PC	10/08/19	52070	952.50
		Total For Dept 000 648			952.50
<b>Fund 580 PLAYHOUSE</b>					
Dept 000 648					
580-000-757.000	OPERATING SUPPLIES	BETH BEAMAN	11/01/19	STATEMENT	35.94
580-000-757.000	DISHES - GREEN ROOM	OLLIE'S BARGAIN OUTLET	10/26/19	STATEMENT	62.12
580-000-757.000	OPERATING SUPPLIES	SAM'S CLUB/GEFC	10/25/19	STATEMENT	121.68
580-000-757.050	LODGING/PETER YARROW PERFORMANC	COMFORT INN & SUITES	10/26/19	STATEMENT	281.00
580-000-757.410	YOUTH THEATRE SEPT - JUNE	BETH BEAMAN	11/01/19	STATEMENT	59.52
580-000-757.410	YOUTH THEATRE-VELVETEEN RABBIT	CYNTHIA DAVIS-DYKEMA	10/23/19	STATEMENT	1,200.00
580-000-757.410	YOUTH THEATRE-VELVETEEN RABBIT	AMBER L HELLEWELL	10/21/19	STATEMENT	500.00
580-000-757.410	YOUTH THEATRE-WLYT/VELVETEEN RA	NOEL LOXEN	11/06/19	STATEMENT	100.00
580-000-757.410	YOUTH THEATRE SEPT - JUNE-SUPPL	DHARMA TRADING CO	10/23/19	STATEMENT	182.94
580-000-757.410	YOUTH THEATRE/BUTTERFLY WINGS-R	PARTY CITY	10/28/19	STATEMENT	23.84
580-000-757.500	OPERATING SUPPLIES-SNAP-PAKS/PO	SNAPPY	10/22/19	STATEMENT	336.70
580-000-757.500	OPERATING SUPPLIES-CONCESSIONS/	WALMART	10/26/19	STATEMENT	41.35
580-000-757.500	OPERATING SUPPLIES-POPCORN CUPS	WEBSTRAUNT STORE	10/22/19	45384199	86.95
580-000-757.500	OPERATING SUPPLIES-S.S. SNACKS	SAM'S CLUB/GEFC	10/25/19	STATEMENT	194.75
580-000-805.000	MARKETING-PETER YARROW	FACEBOOK	11/06/19	STATEMENT	48.38
580-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/19	4589	220.00
580-000-818.400	DOLLY - GRAND PIANO	KIEL'S MUSIC	10/29/19	STATEMENT	150.00
580-000-818.400	CONTRACTUAL SERVICES-MUSIC/PETE	PY PRODUCTIONS INC.	10/31/19	STATEMENT	1,396.50
580-000-818.500	CONTRACTUAL SERVICES-ROTARY	MONTAGUE-WHITEHALL ROTAR	11/02/19	STATEMENT	3,318.00
580-000-818.750	C/S-HOUSE MANAGERS	ANDREA HOLMES	11/02/19	STATEMENT	100.00
580-000-850.000	TELEPHONE	CHARTER COMMUNICATIONS	10/25/19	0056489102519	279.98
580-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/29/19	STATEMENT	514.14
580-000-920.000	PUBLIC UTILITIES	DTE ENERGY	10/24/19	STATEMENT	210.25
580-000-965.000	TICKET AGENT FEES	THUNDERTIX	10/23/19	STATEMENT	157.81
580-000-976.000	TABLE CLOTHS X20	AMAZON.COM	10/18/19	STATEMENT	368.29
580-000-976.000	LEAF BLOWER/PLAYHOUSE CLEANING	LOWE'S	10/25/19	STATEMENT	228.00
		Total For Dept 000 648			10,218.14
<b>Fund 590 SEWER FUND</b>					
Dept 560 SEWER ADMINISTRATION					
590-560-727.000	OFFICE SUPPLIES	CDW GOVERNMENT INC	11/01/19	VMH2457	85.18
590-560-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/19	4589	1,935.00
		Total For Fund 580 PLAYHOUSE			10,218.14

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 11/08/2019 - 11/08/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 12, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 590 SEWER FUND</b>					
<b>Dept 560 SEWER ADMINISTRATION</b>					
Dept 562 SEWER CUSTOMER ACCOUNTS			Total For Dept 560 SEWER ADMINISTRATION		2,020.18
590-562-727.000	PAPER		10/28/19	STATEMENT	10.31
590-562-727.000	OFFICE SUPPLIES		11/01/19	STATEMENT	27.50
590-562-818.000	CONTRACTUAL SERVICES		11/01/19	126687	349.00
590-562-850.000	TELEPHONE		11/01/19	STATEMENT	57.49
<b>Dept 564 SEWER PUMPING</b>					
590-564-757.000	DEGREASER	ENLOW ENVIRO, LLC	10/28/19	1133	405.60
590-564-775.000	REPAIRS & MAINT SUPPLIES	KAMM ELECTRIC MOTORS	10/15/19	STATEMENT	165.00
590-564-775.000	REPAIRS & MAINT SUPPLIES	USA BLUE BOOK	11/01/19	056386	524.50
590-564-818.000	CONTRACTUAL SERVICES	MUSKEGON COUNTY TREASURE	10/15/19	WW-175301-175081	23.45
590-564-818.000	CONTRACTUAL SERVICES	WOLVERINE POWER SYSTEMS	10/16/19	0177487-IN	490.00
590-564-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/29/19	STATEMENT	37.48
590-564-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/27/19	STATEMENT	1,245.07
<b>Dept 566 WASTEWATER SYSTEM-GALLONAGE</b>					
590-566-951.000	WASTEWATER SYSTEM-GALLONAGE		Total For Dept 564 SEWER PUMPING		2,891.10
590-566-951.100	WASTEWATER SYS-GALLONAGE - BOND	MUSKEGON COUNTY TREASURE	10/15/19	WW-175301-175081	46,373.63
		MUSKEGON COUNTY TREASURE	10/15/19	WW-175301-175081	25,964.33
<b>Dept 568 SEWER T &amp; D</b>					
590-568-719.000	FRINGE BENEFITS	USA BLUE BOOK	10/29/19	052053	70.35
590-568-757.000	OPERATING SUPPLIES	USA BLUE BOOK	11/01/19	042985	45.45
590-568-775.000	REPAIRS & MAINT SUPPLIES	WHITE LAKE AUTOMOTIVE	10/31/19	STATEMENT	17.79
590-568-850.000	TELEPHONE	VERIZON WIRELESS	10/28/19	9841081708	7.65
<b>Fund 591 WATER FUND</b>					
<b>Dept 540 WATER ADMINISTRATION</b>					
591-540-727.000	OFFICE SUPPLIES	CDW GOVERNMENT INC	11/01/19	VMH2457	85.18
591-540-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/19	4589	435.00
591-540-957.000	MEAL/REIMBURSEMENT	NOLAN THRONE	11/06/19	STATEMENT	11.97
591-540-957.000	MEAL/REIMBURSEMENT	JOSHUA VANDERPUTTE	11/06/19	STATEMENT	11.97
<b>Dept 542 WATER CUSTOMER ACCOUNTS</b>					
591-542-727.000	CREDIT		Total For Dept 540 WATER ADMINISTRATION		544.12
591-542-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	10/28/19	STATEMENT	10.31
591-542-818.000	CONTRACTUAL SERVICES	UNITED STATES POSTMASTER	11/01/19	STATEMENT	27.50
591-542-850.000	TELEPHONE	ES&A SOFTWARE	11/01/19	126687	349.00
		CHARTER COMMUNICATIONS	11/01/19	STATEMENT	57.49
<b>Dept 546 WATER SOURCE PLANT</b>					
591-546-757.000	CHLORINE	HAVILAND	10/30/19	335152	979.40
591-546-775.000	12V	BATTERIES PLUS - 386	10/30/19	P20399786-P20177736-	86.95
591-546-775.000	FUSE - QTY 3	KENDALL ELECTRIC INC	10/21/19	S108499143.001	206.31

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 11/08/2019 - 11/08/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 12, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 591 WATER FUND</b>					
<b>Dept 546 WATER SOURCE PLANT</b>					
591-546-775.000	REPAIRS & MAINT SUPPLIES	USA BLUE BOOK	11/01/19	056386	524.50
591-546-801.000	PROFESSIONAL SERVICES	HOME SERVICES OF WHITE L	10/29/19	1797	14.54
591-546-818.100	TOWER #5 & 6 - INSPECTION/MAINT	CORRPRO COMPANIES, INC	10/31/19	578687	2,680.00
591-546-818.100	CONTRACTUAL SERVICES	WINDMULLER	10/28/19	199566-199421	700.00
591-546-818.100	CONTRACTUAL SERVICES	WOLVERINE POWER SYSTEMS	10/16/19	0177487-IN	230.00
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/27/19	STATEMENT	5,830.40
591-546-920.000	PUBLIC UTILITIES	FRONTIER	10/20/19	STATEMENT	40.01
<b>Total For Dept 546 WATER SOURCE PLANT</b>					<b>11,292.11</b>
<b>Dept 548 WATER T &amp; D</b>					
591-548-719.000	FRINGE BENEFITS	USA BLUE BOOK	10/29/19	052053	70.34
591-548-757.000	OPERATING SUPPLIES	USA BLUE BOOK	11/01/19	042985	62.83
591-548-775.000	REPAIRS & MAINT SUPPLIES	ASPHALT PAVING INC	10/31/19	44197	70.54
591-548-775.000	ROMAC REPAIR CLAMP/WATER	ETNA SUPPLY INC	10/28/19	S103290565.001	110.00
591-548-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	10/26/19	STATEMENT	22.47
591-548-850.000	TELEPHONE	VERIZON WIRELESS	10/28/19	9841081708	7.65
<b>Total For Dept 548 WATER T &amp; D</b>					<b>343.83</b>
<b>Dept 550 WATER CONSTRUCTION</b>					
591-550-976.000	CAPITAL OUTLAY-METERS	ETNA SUPPLY INC	11/04/19	S103234465.002	2,450.00
<b>Total For Dept 550 WATER CONSTRUCTION</b>					<b>2,450.00</b>
<b>Fund 594 MARINA FUND</b>					
<b>Dept 000 648</b>					
594-000-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	10/26/19	STATEMENT	3.59
594-000-775.000	REPAIRS & MAINT SUPPLIES	WINDMULLER	10/28/19	199566-199421	11,850.00
594-000-775.000	REPAIRS & MAINT SUPPLIES	WHITE LAKE AUTOMOTIVE	10/31/19	STATEMENT	46.68
594-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/19	4589	220.00
594-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/29/19	STATEMENT	252.13
594-000-962.000	PERMIT FEES FOR 2020	STATE OF MICHIGAN	11/01/19	2020	200.00
<b>Total For Dept 000 648</b>					<b>12,572.40</b>
<b>Fund 661 MOTOR POOL FUND</b>					
<b>Dept 000 648</b>					
661-000-727.000	OFFICE SUPPLIES	CDW GOVERNMENT INC	11/01/19	VMH2457	85.19
661-000-727.000	CREDIT	STAPLES CREDIT PLAN	10/28/19	STATEMENT	56.37
661-000-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	10/23/19	828423756	26.99
661-000-777.000	SMALL TOOLS	HUNT'S DO-IT CENTER	10/26/19	STATEMENT	25.18
661-000-781.000	REPAIR PARTS AND SUPPLIES	GREAT LAKES FORD	08/28/19	FOCS317286	53.06
661-000-781.000	REPAIR PARTS AND SUPPLIES	HUNT'S DO-IT CENTER	10/26/19	STATEMENT	3.85
661-000-781.000	REPAIR PARTS AND SUPPLIES	TRUCK & TRAILER SPECIALT	10/24/19	DROO05620	245.14
661-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/19	4589	220.00
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE I	10/31/19	STATEMENT	28.70
661-000-818.700	OFFICE CLEANING - DPW	EDWARDS JANITORIAL SERVI	11/05/19	WHDPW/CH-2019-11	237.18
661-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/27/19	STATEMENT	297.96
661-000-920.000	PUBLIC UTILITIES	DTE ENERGY	10/24/19	STATEMENT	136.32
661-000-931.000	FIRE EXTINGUISHER - MAINT & INS	COFESCO FIRE PROTECTION	10/29/19	417322	949.97
661-000-933.000	EQUIPMENT MAINTENANCE	OFFICE MACHINES CO., INC	10/18/19	INV33318	35.00
<b>Total For Fund 594 MARINA FUND</b>					<b>12,572.40</b>

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 11/08/2019 - 11/08/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 12, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-933.000	2015 INTERNATIONAL MAINTENANCE	TWIN CITIES AUTO PARTS	10/31/19	STATEMENT	222.23
661-000-933.000	EQUIPMENT MAINTENANCE	WHITE LAKE NURSERY	10/31/19	STATEMENT	6.00
		Total For Dept 000 648			2,629.14
		Total For Fund 661 MOTOR POOL FUND			2,629.14

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 11/08/2019 - 11/08/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 12, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101	GENERAL OPERATING FUND			104,070.53
	Fund 202	MAJOR STREET FUND			4,874.85
	Fund 203	LOCAL STREET FUND			2,040.21
	Fund 245	TAX INCREMENT FINANCE			987.42
	Fund 248	LOCAL DEVELOPMENT FINA			80.29
	Fund 249	BUILDING INSPECTION DE			7,479.65
	Fund 402	CAPITAL PROJECT FUND			952.50
	Fund 580	PLAYHOUSE			10,218.14
	Fund 590	SEWER FUND			77,834.78
	Fund 591	WATER FUND			15,074.36
	Fund 594	MARINA FUND			12,572.40
	Fund 661	MOTOR POOL FUND			2,629.14
	Total For All Funds:				238,814.27



Dear Mr. Scott K. Huebler:

Many communities will soon be holding local elections and welcoming new officials to their team. To help these new officials get off to the best start, the League is offering a specialized training entitled "You Won! Now What?"

The course covers core topics that will help educate first-time elected officials, as well as seasoned officials, on basic functions such as:

- Overview of basic local government
- Roles and responsibilities of local elected officials
- Open Meetings Act (OMA)
- Freedom of Information Act (FOIA)
- Government finance
- Panel discussion with seasoned elected officials
- League services

The course will be held in a variety of locations across the state:

- Nov. 19 – Sterling Heights
- Dec. 3 – Grayling
- Dec. 11 – Lansing
- Jan. 14 – Walker
- Jan. 23 – Ann Arbor

Please share this information with any newly elected officials in your community. To register, please visit [www.mml.org](http://www.mml.org) or complete the registration form on the back of the enclosed flier.

We hope to see your newly elected officials at an upcoming training!

Sincerely,



Kelly Warren  
Director, Membership & Affiliate Engagement

We love where you live.



# You Won! Now What?

Newly Elected Officials Training



This newly elected officials training consists of core topics that will help educate first-time elected officials, as well as seasoned officials, on the basic functions they will need to know in their roles as public leaders. Topics include: introduction to League services; an overview of basic local government; roles and responsibilities of elected officials; Open Meetings Act (OMA); Freedom of Information Act (FOIA); lobbying 101; and a panel discussion with seasoned elected officials.

**NOV**  
19, 2019

Sterling  
Heights, MI

**DEC**  
3, 2019

Grayling, MI

**DEC**  
11, 2019

Lansing, MI

**JAN**  
14, 2020

Walker, MI

**JAN**  
23, 2020

Ann Arbor, MI

#### COST PER PERSON

League Member, \$100

League Nonmember

Government, \$165

#### ABOUT THE SPEAKERS

League Staff & Experienced  
Elected Officials

#### AGENDA

Check-in & light dinner 5:30 pm

Begin 6:00 pm

Adjourn 9:15 pm

#### EDUCATION CREDITS

APPROVED FOR THIS  
PROGRAM

3 EOA

**Whitehall Planning Commission  
Meeting Minutes  
November 5, 2019**

**Present**

B. Armstrong, D. Bedau, D. Bowyer, T. Cabala, J. Guzman-Celedon, D. Hillebrand, V. Irby, C. Mahoney, S. Salter

**Absent**

**Also Present**

Zoning Administrator Huebler

**Call to Order**

Chair Bedau called the meeting to order at 6:00 p.m.

**Agenda**

Motion by Mahoney, second by Salter, CARRIED, to approve the amended agenda. All ayes.

**Public Hearing**

Chair Bedau opened the hearing for comments regarding a special use permit at 706 Colby that would allow for a drive-up ATM. David Contant explained that 5/3 Bank has closed its local office but wants to maintain a presence in the area with a drive-up ATM. The site plan and design will be as submitted. There should be no additional traffic issues. Chair Bedau closed the hearing at 6:08 p.m.

**Minutes**

Motion by Cabala, second by Hillebrand, CARRIED, to approve the September 2019 minutes as submitted. All ayes.

**Communications**

**Public Comment**

**Unfinished Business**

**New Business**

**A. 706 Colby Street Special Use Permit**

Motion by Mahoney, seconded by Irby, CARRIED, to approve the special use permit and site plan for an ATM at 706 Colby Street, as submitted. All ayes.

**B. 1101 Mears Avenue Site Plan Review**

Motion by Mahoney, second by Salter, CARRIED, to approve the site plan at 1101 Mears Avenue as submitted for the construction of a scout house. All ayes.

**Adjournment**

There being no further business, motion by Armstrong, second by Salter, CARRIED, to adjourn at 6:25 p.m. All ayes.

DRAFT

Dear City Council Members  
and Staff,

Thank you for the recent  
recognition of our 50 years  
in business. You have a  
great community and we  
really enjoy working with  
staff and residents and we  
appreciate the opportunity  
to be a part the community.

Thank you,  
All of us at Previewschool

CITY OF WHITEHALL  
RESOLUTION 19-40  
BANKING AND FINANCIAL TRANSACTIONS

WHEREAS, the Whitehall City Council authorizes which banking and financial institutions will be depositories of city funds.

WHEREAS, the Council previously named Comerica Bank, Community Shores Bank, Fifth Third Bank, Flagstar Bank, Harbor Light Credit Union, Huntington Bank, Muskegon Governmental Credit Union, PNC Bank, Shelby State Bank, Chemical Bank, West Michigan Community Bank, and Michigan CLASS (Cooperative Liquid Assets Securities System) as depositories.

WHEREAS, PNC Bank will continue to serve as the City's primary bank.

WHEREAS, in an effort to continue to diversify our portfolio and maximize the Federal Deposit Insurance Corporation insurance coverage while maintaining the highest level of security for our public funds as possible, Finance Officer/Treasurer Audo is recommending that we add Level One Bank to the list of depositories.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council hereby authorizes the use of Level Bank One as an additional financial depository.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held November 12, 2019 at 6:00 p.m. (\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
RESOLUTION 19-41  
COUNCIL MEETING SCHEDULE

WHEREAS, the Charter for the City of Whitehall states the Council shall at its first meeting held following each regular city election...shall, by resolution, set the times for holding regular meetings of the Council.

WHEREAS, the Charter requires that regular council meetings be held at least twice a month.

WHEREAS, the Whitehall City Council meets on the second and fourth Tuesday of each month providing no conflicts exist with other official meetings or events commencing at 6:00 p.m.

WHEREAS, the Whitehall City Council meets on the second Tuesday of each month at 5 pm for work sessions.

WHEREAS, December 24 would be a regular meeting date and is a holiday; staff recommends setting the second meeting in December on the 17<sup>th</sup>.

NOW, THEREFORE, LET IT BE RESOLVED

That the attached meeting schedule be adopted and considered a part of this resolution, setting the meeting time for 6:00 p.m. and the meeting dates for the second and fourth Tuesday of each month except for the second December meeting as noted.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, November 12, 2019 at 6:00 p.m. (\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk



**2019/2020  
Work Session and Council Meeting Schedule  
At 405 E. Colby Street, Whitehall, MI**

2 <sup>nd</sup> Tuesday of the Month	4 <sup>th</sup> Tuesday of the Month
<p align="center">Work Session @ 5 pm, Garden Room followed by Council Meeting at 6 pm, Council Chambers</p>	<p align="center">Council Meeting @ 6 pm, Council Chambers</p>
<p align="center"><u>December 10, 2019</u> January 14, 2020 February 11, 2020 March 10, 2020 April 14, 2020 May 12, 2020 June 9, 2020 July 14, 2020 August 11, 2020 September 8, 2020 October 13, 2020 November 10, 2020</p>	<p align="center"><u>December 17, 2019*</u> January 28, 2020 February 25, 2020 March 24, 2020 April 28, 2020 May 26, 2020 June 23, 2020 July 28, 2020 August 25, 2020 September 22, 2020 October 27, 2020 November 24, 2020</p>

\*Not the 4<sup>th</sup> Tuesday



CITY OF WHITEHALL  
RESOLUTION 19-42  
DELINQUENT UTILITY BILL

WHEREAS, Michigan Public Act 94 of 1933 and City of Whitehall Ordinance §54.07 provide for the collection of delinquent water and sewer bills by placing them as a lien upon the property.

WHEREAS, Finance Officer/Treasurer Audo hereby submits the following account number, name, parcel address, and delinquent amount to be submitted to the assessor for inclusion on the next tax roll.

004-01040-00      Kevin Standfuss      619 E Hanson      \$151.90

NOW, THEREFORE, LET IT BE RESOLVED

that the City Finance Officer/Treasurer be directed to assess the above cited parcel on the 2019 Winter Tax Roll for delinquent water and sewer bills.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, November 12, 2019, 6:00 p.m. (\_\_\_\_\_yes, \_\_\_\_\_no, \_\_\_\_\_absent).

\_\_\_\_\_  
, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
RESOLUTION 19-43  
DUMP BOX

WHEREAS, the City Council previously authorized the acquisition of a nine foot steel dump box installed on a 2019 Ford F250 2-Wheel Drive.

WHEREAS, the City solicited bids for the dump box with installation.

WHEREAS, the following bids were received:

Arista Truck Systems (Grand Rapids)	\$8,475.00
Truck & Trailer Specialties (Dutton)	\$11,080.00
Hoekstra (Grand Rapids)	\$11,598.00

WHEREAS, Public Works Director Armstrong has reviewed the bids, determined Arista Truck Systems did not meet the specifications, and recommends awarding the bid to Truck & Trailer Specialties.

WHEREAS, the City budgeted \$36,000 for the truck and dump box.

WHEREAS, the previously approved and purchased truck for \$23,672.25 along with this bid totals \$34,752.25.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby award the purchase and installation of the dump box from Truck & Trailer Specialties for the low, qualified bid of \$11,080.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held November 12, 2019 at 6:00 p.m.  
(\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk