



## CITY OF WHITEHALL

CITY COUNCIL MEETING  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
November 26, 2019  
6:00 p.m.

### AGENDA

1. Meeting called to Order
  - A. Pledge of Allegiance
2. Approval of Agenda
3. Approval of the November 12 Council Meeting Minutes
4. Approval of Accounts Payable
5. Communications: Central Dispatch Meeting Minutes, Wastewater & Public Works Newsletter
6. Public Comment \*
7. Messages from the Mayor, Council, and City Manager
8. Unfinished Business
9. New Business
  - A. Traffic Control Order 238
  - B. Resolution 19-44 EGLE
10. Public Comment \*
11. Adjournment

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* PUBLIC COMMENT: Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes.

CITY OF WHITEHALL  
COUNCIL MEETING MINUTES  
November 12, 2019

**PRESENT:** Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

**ABSENT:** None

**ALSO PRESENT:** Student Representatives Alexis Brown and Carly Hubbard, City Attorney Sweeting, City Clerk Bourdon, City Manager Huebler, Chief Squiers

Clerk Bourdon called the meeting to order at 6:00 p.m. in the Council Chambers and led the Pledge of Allegiance.

#### OATH OF OFFICE

The City Clerk administered the oath of office to the newly elected council members: Scott Brown, Dick Connell, Ellie Dennis, Sean Mullally and Steve Salter.

#### ELECTION AND OATH OF MAYOR

The City Clerk explained the nominations for Mayor would be received and an alphabetical roll call vote would be taken with members stating their preference for Mayor.

Motion by Dennis, seconded by DeMumbrum, to nominate Debi Hillebrand for Mayor.

Motion by Brown to nominate Steve Salter for Mayor, no support.

Motion by Dennis, seconded by DeMumbrum, to close nominations for Mayor. All yeses.

Roll Call Vote for Hillebrand for Mayor: Yes – Connell, Dennis, Hillebrand, Mullally; No – Brown, Salter

The Clerk administered the Oath of Office of Mayor to Debi Hillebrand.

The Mayor called for nominations for Mayor Pro Tem.

Motion by Brown, seconded by Mullally, to nominate Steve Salter for Mayor Pro Tem.

Motion by Connell, seconded by DeMumbrum, to nominate Ellie Dennis for Mayor Pro Tem.

Roll Call Vote for Steve Salter or Ellie Dennis for Mayor Pro Tem:

Steve Salter votes: Brown, Mullally, Salter

Ellie Dennis votes: Connell, DeMumbrum, Dennis, Hillebrand

The Clerk administered the Oath of Office of Mayor Pro Tem to Ellie Dennis.

#### APPROVAL OF THE AGENDA

Motion by Dennis, seconded by DeMumbrum, CARRIED, to approve the agenda. All yeses.

#### SPECIAL PRESENTATION

Doug Vredevelde, of Vredevelde Haefner, reviewed the 2019 Fiscal Year audit noting that a clean or unmodified opinion was issued. Doug also provided highlights of several financial statements and fielded questions from Council.

Motion by Connell, seconded by DeMumbrum, CARRIED, to accept the 2019 Fiscal Year audit as presented. All yeses.

#### APPROVAL OF BUDGET WORK SESSION AND COUNCIL MINUTES

Motion by Dennis, seconded by Connell, CARRIED, to approve the May 21 budget work session minutes and October 22 council meeting minutes. Yes – Connell, Dennis, DeMumbrum, Hillebrand, Salter; No – Brown; Abstain – Mullally

#### APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by Dennis, CARRIED, to approve the account payables in the amount of \$380,350.04 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, Dennis, DeMumbrum, Mullally, Salter, and Hillebrand;  
No – Brown; Absent – None

#### COMMUNICATIONS

MML “You Won, Now What?” Training, Planning Commission Minutes, Prein&Newhof Note

Motion by DeMumbrum, seconded by Dennis, CARRIED, to approve the communications and place them on file. All yeses

#### PUBLIC COMMENT

George Beckwith commented on leaves and receiving money from the County for the Playhouse. A student from Montague High School introduced herself for assignment credit.

#### MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Received comments from Council.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

##### A. Resolution 19-40 Banking Transactions

Motion by Dennis, seconded by Connell, CARRIED, to authorize the use of Level One Bank as an additional financial depository.

Roll Call Vote: Yes – Dennis, Connell, Brown, Salter, DeMumbrum, Mullally, and Hillebrand;  
No – None; Absent – None

##### B. Ordinance 19-41 Meeting Schedule

Motion by Connell, seconded by Brown, CARRIED, to approve the Council Meeting Schedule as presented.

Roll Call Vote: Yes – Connell, Brown, Salter, Mullally, DeMumbrum, Dennis, and Hillebrand;  
No – None; Absent – None

C. Ordinance 19-42 Delinquent Utility Bill

Motion by Dennis, seconded by DeMumbrum, CARRIED, to authorize the City Finance Officer/Treasurer to assess 619 E Hanson in the amount of \$151.90 on the 2019 Winter Tax Roll for delinquent water and sewer bills.

Roll Call Vote: Yes – Dennis, DeMumbrum, Mullally, Salter, Brown, Connell, and Hillebrand;  
No – None; Absent – None

D. Resolution 19-43 Dump Box

Motion by DeMumbrum, seconded by Connell, CARRIED, to award the Dump Box bid to Truck & Trailer Specialties for the low qualified bid of \$11,080.00.

Roll Call Vote: Yes – DeMumbrum, Connell, Brown, Salter, Mullally, Dennis, and Hillebrand;  
No – None; Absent – None

PUBLIC COMMENT

Norm Kittleson provided some parting words to the newly elected and re-elected council.

ADJOURNMENT

With no further business the Mayor adjourned the meeting at 6:54 pm.

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Debra Hillebrand, Mayor

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Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
November 26, 2019

**November 2019 Prepaids**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$45,643.15	Transfer
IRS	Payroll	\$13,995.65	EFT
Alerus Financial	Payroll	\$5,260.41	7236
MISDU	Payroll	\$90.34	7237
Alerus Financial	Payroll	\$663.88	7238

**Total Prepaids:** \$65,653.43

**TOTAL ACCOUNTS PAYABLE**

**\$206,016.37**

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC 244454	PREMIUM - NOV-2019	646.54
TOTAL FOR: AFLAC			646.54
SEAV	ALYSSA SEAVER FLEX STATEMENT	FLEX - NOV-2019 REIMBURSEMENT - CHRISTMAS DECOR	188.04 16.11
TOTAL FOR: ALYSSA SEAVER			204.15
AXON	AXON ENTERPRISE, INC. SI-1569191	BATTERY PACKS, CARTRIDGES, UCP	1,024.00
TOTAL FOR: AXON ENTERPRISE, INC.			1,024.00
BEAM	BETH BEAMAN STATEMENT	REIMBURSEMENT - PLAYHOUSE SHOP LIGHTS	118.64
TOTAL FOR: BETH BEAMAN			118.64
MAHON	BRANDON L MAHONEY FLEX	FLEX - NOV-2019	218.41
TOTAL FOR: BRANDON L MAHONEY			218.41
BOU	BRENDA BOURDON FLEX OPTICAL	FLEX - NOV-2019 OPTICAL - BRENDA	69.80 168.20
TOTAL FOR: BRENDA BOURDON			238.00
ARMST	BRIAN ARMSTRONG FLEX	FLEX - NOV-2019	525.45
TOTAL FOR: BRIAN ARMSTRONG			525.45
SCHILLER	BROOK SCHILLER FLEX	FLEX - NOV-2019	75.00
TOTAL FOR: BROOK SCHILLER			75.00
CHART	CHARTER COMMUNICATIONS 38420110519	INTERNET	74.99
TOTAL FOR: CHARTER COMMUNICATIONS			74.99
MAHOC	CHRIS MAHONEY FLEX	FLEX - NOV-2019	180.00
TOTAL FOR: CHRIS MAHONEY			180.00
BOND	DONALD BOND STATEMETN	BOOTS - BOND	201.39
TOTAL FOR: DONALD BOND			201.39
FOTO	FOTOHUIS PHOTOGRAHY 071003	WLYT - T-SHIRT PRINTING	180.00
TOTAL FOR: FOTOHUIS PHOTOGRAHY			180.00
FRONT	FRONTIER STATEMENT	TELEPHONE	150.27
TOTAL FOR: FRONTIER			150.27

Vendor Code	Vendor Name	Description	Amount
GALLS	GALL'S, LLC		
	STATEMENTS	STOP SIGN PADDLE, SHIRT, BELT, PANTS, VEST	279.00
TOTAL FOR: GALL'S, LLC			279.00
JURCICH	HANNAH JURCICH		
	CONTRACT	WLYT VELVETEEN - CHOREOGRAPHER	300.00
TOTAL FOR: HANNAH JURCICH			300.00
HARSC	JACY HARSCH		
	CONTRACT	LIGHTING TECH - RAINBOW FISH	150.00
TOTAL FOR: JACY HARSCH			150.00
DAVIS	JULIE DAVIS		
	FLEX	FLEX - NOV-2019	90.00
TOTAL FOR: JULIE DAVIS			90.00
KENNE	KENNEDY INDUSTRIES INC		
	614657	PUMP STATION #4 - FIELD SERVICE	4,415.00
TOTAL FOR: KENNEDY INDUSTRIES INC			4,415.00
HAR	KIMBERLY HARSCH		
	CONTRACT	SOUND ENGINEER - PETER YARROW & RAINBOW FISH	350.00
TOTAL FOR: KIMBERLY HARSCH			350.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	262489875,26248	COPIER - QUARTERLY MAINT, DIGITAL SUPPORT	150.31
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			150.31
AUDO	LAURIE H AUDIO		
	FLEX	FLEX - NOV-2019	101.47
TOTAL FOR: LAURIE H AUDIO			101.47
WLBEA	LUDINGTON DAILY NEWS		
	0264186	WL BEACON - SUBSCRIPTION RENEWAL	49.79
TOTAL FOR: LUDINGTON DAILY NEWS			49.79
MEEKH	MEEKHOF TIRE OF MUSKEGON INC		
	749067-81, 7490	SERVICE CALLS - TRUCK 12-15 & 12-19	480.00
	749871-81	TRUCK 12-19 - SERVICE CALL, TIRES	1,345.52
TOTAL FOR: MEEKHOF TIRE OF MUSKEGON INC			1,825.52
MIDEQ	MI DEPT ENVIRONMENTAL QUALITY		
	761-10462873	ANNUAL FEE - PUBLIC WATER SUPPLY	1,339.40
TOTAL FOR: MI DEPT ENVIRONMENTAL QUALITY			1,339.40
MME	MICHIGAN MUNICIPAL EXECUTIVES		
	MEMBERSHIP	MME MEMBERSHIP - HUEBLER	140.00
TOTAL FOR: MICHIGAN MUNICIPAL EXECUTIVES			140.00
MML	MICHIGAN MUNICIPAL LEAGUE		
	20303	CDL CONSORTIUM MEMBER FEE - 7 DRIVERS	525.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			525.00

Vendor Code	Vendor Name	Description	Amount
	Invoice		
MAISD	MUSKEGON AREA 11879	INTERMEDIATE SCHOOLS PRINTING - POSTERS	40.75
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			40.75
MUCTR	MUSKEGON CENTRAL DISPATCH STATEMENT	ANNUAL FEES, VIRTUAL SERVER, DISPATCH	8,108.76
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			8,108.76
MUTRE	MUSKEGON COUNTY TREASURER'S 175972, 175677 WWUB123500	HAULED WASTE, DOG TAGS WASTE WATER & BONDS	564.44 79,752.60
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			80,317.04
MISC	MUSKEGON MUSEUM OF ART 1-2760	VIDEO PRODUCTION - PLAYHOUSE MARKETING	40.00
TOTAL FOR: MUSKEGON MUSEUM OF ART			40.00
YOUNG	PAUL YOUNG 3677206	REIMBURSEMENT - BOOTS & WORK WEAR - YOUNG	217.83
TOTAL FOR: PAUL YOUNG			217.83
QUILL	QUILL CORPORATION 2489619	OFFICE SUPPLY	47.28
TOTAL FOR: QUILL CORPORATION			47.28
REP	REPUBLIC SERVICES #240 0240-007712215	WASTE REMOVAL - CITY HALL, DPW, PLAYHOUSE	306.00
TOTAL FOR: REPUBLIC SERVICES #240			306.00
SBAM	SBAM PLAN STATEMENT	PREMIUM - DEC-2019	19,691.99
TOTAL FOR: SBAM PLAN			19,691.99
HUEBL	SCOTT HUEBLER FLEX	FLEX - NOV-2019	189.98
TOTAL FOR: SCOTT HUEBLER			189.98
STANI	THE STANDARD INSURANCE 00 756075 0001	LIFE & DISABILITY - DEC-2019	1,045.89
TOTAL FOR: THE STANDARD INSURANCE			1,045.89
TRICO	TRI-COUNTY FEED SERVICE INC 13727	STRAW BALES - SLEDDING HILL	71.40
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			71.40
TRUCK	TRUCK & TRAILER SPECIALTIES DS0005253	TRUCK 12-16 SPREADER CHAIN	817.24
TOTAL FOR: TRUCK & TRAILER SPECIALTIES			817.24
UNI	UNITED GROUP PROGRAMS, INC. DEC-2019	WRAP - DEC-2019	4,372.41
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			4,372.41



INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL  
EXP CHECK RUN DATES 11/22/2019 - 11/22/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF NOVEMBER 26, 2019

Vendor Code	Vendor Name	Description	Amount
USBANK	US BANK		
	5527688	GENERAL OBLIGATION LIMITED TAX BONDS SERIES 2	500.00
TOTAL FOR: US BANK			500.00
USABL	USA BLUE BOOK		
	062791	PUMP	1,093.18
TOTAL FOR: USA BLUE BOOK			1,093.18
WALMART	WALMART		
	STATEMENT	SHOP WITH A HERO GRANT PASS THRU	2,500.00
TOTAL FOR: WALMART			2,500.00
WLCHA	WHITE LAKE CHAMBER OF COMMERCE		
	4745	2019 ANNUAL DINNER - SALTER, HILLEBRAND, DENN	228.00
TOTAL FOR: WHITE LAKE CHAMBER OF COMMERCE			228.00
WLSEN	WHITE LAKE SENIOR CENTER		
	08-27-19	ANNUAL CONTRIBUTION	2,400.00
TOTAL FOR: WHITE LAKE SENIOR CENTER			2,400.00
WHIVE	WHITEHALL VENTURES INC		
	NOV-2019	LEASE - NOV-2019	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WINDEM	WINDEMULLER		
	200127	WELL 6 & 7 - REPAIR COMMUNICATIONS	1,900.00
TOTAL FOR: WINDEMULLER			1,900.00
WOLVE	WOLVERINE POWER SYSTEMS INC		
	179183-IN, 1791	LIFT STATION 2 & 4 - SERVICE CALL	540.66
TOTAL FOR: WOLVERINE POWER SYSTEMS INC			540.66
WORKBOX	WORKBOX STAFFING		
	176450, 176172	TEMPORARY SERVICES - CLEMENT, WHITE	1,977.20
TOTAL FOR: WORKBOX STAFFING			1,977.20
WZZM13	WZZM		
	1766893-6, 1765	MARKETING - PLAYHOUSE	260.00
TOTAL FOR: WZZM			260.00
TOTAL - ALL VENDORS			140,362.94

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 26, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-231.012	DUE TO OTHER SOURCES	WALMART	11/18/19	STATEMENT	2,500.00
101-000-259.004	DUE TO FLEX FUND	ALYSSA SEAVER	11/15/19	FLEX	188.04
101-000-259.004	DUE TO FLEX FUND	BRANDON L MAHONEY	11/15/19	FLEX	218.41
101-000-259.004	DUE TO FLEX FUND	BRENDA BOURDON	11/15/19	FLEX	69.80
101-000-259.004	DUE TO FLEX FUND	BRIAN ARMSTRONG	11/15/19	FLEX	525.45
101-000-259.004	DUE TO FLEX FUND	BROOK SCHILLER	11/15/19	FLEX	75.00
101-000-259.004	DUE TO FLEX FUND	CHRIS MAHONEY	11/15/19	FLEX	180.00
101-000-259.004	DUE TO FLEX FUND	JULIE DAVIS	11/15/19	FLEX	90.00
101-000-259.004	DUE TO FLEX FUND	LAURIE H AUDO	11/15/19	FLEX	101.47
101-000-259.004	DUE TO FLEX FUND	SCOTT HUEBLER	11/15/19	FLEX	189.98
101-000-259.005	DUE TO ALFAC	AFLAC	11/12/19	244454	646.54
101-000-259.007	DUE TO COUNTY-DOG TAGS	MUSKEGON COUNTY TREASURE	11/15/19	175972, 175677	553.00
		Total For Dept 000 648			5,337.69
Dept 101 CITY COUNCIL					
101-101-957.000	CONFERENCES & WORKSHOPS	WHITE LAKE CHAMBER OF CO	10/02/19	4745	228.00
		Total For Dept 101 CITY COUNCIL			228.00
Dept 172 ADMINISTRATION					
101-172-727.000	OFFICE SUPPLIES	QUILL CORPORATION	11/07/19	2489619	12.99
101-172-818.000	CONTRACTUAL SERVICES	MUSKEGON CENTRAL DISPATC	11/01/19	STATEMENT	527.37
101-172-850.000	TELEPHONE	MUSKEGON CENTRAL DISPATC	11/01/19	STATEMENT	2,646.37
101-172-935.000	COPIER MAINTENANCE	KONICA MINOLTA BUSINESS	11/16/19	262489875,262489876	150.31
101-172-958.000	MEMBERSHIPS & DUES	LUDINGTON DAILY NEWS	11/01/19	0264186	49.79
101-172-958.000	MEMBERSHIPS & DUES	MICHIGAN MUNICIPAL EXECU	11/01/19	MEMBERSHIP	140.00
		Total For Dept 172 ADMINISTRATION			3,526.83
Dept 195 ELECTIONS					
101-195-727.000	OFFICE SUPPLIES	QUILL CORPORATION	11/07/19	2489619	20.50
		Total For Dept 195 ELECTIONS			20.50
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	OPERATING SUPPLIES	ALYSSA SEAVER	11/12/19	STATEMENT	16.11
		Total For Dept 265 CITY HALL BLDG & GROUNDS			16.11
Dept 276 CEMETERY					
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	11/10/19	176450, 176172	988.60
		Total For Dept 276 CEMETERY			988.60
Dept 301 POLICE					
101-301-727.000	OFFICE SUPPLIES	AXON ENTERPRISE, INC.	10/31/19	SI-1569191	1,024.00
101-301-727.000	OFFICE SUPPLIES	QUILL CORPORATION	11/07/19	2489619	13.79
101-301-759.000	UNIFORMS, LAUNDRY, CLEANING	GALL'S, LLC	10/23/19	STATEMENTS	279.00
101-301-850.000	TELEPHONE	MUSKEGON CENTRAL DISPATC	11/01/19	STATEMENT	3,465.00
		Total For Dept 301 POLICE			4,781.79
Dept 525 SANITATION					
101-525-818.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	10/31/19	0240-007712215	60.00
		Total For Dept 525 SANITATION			60.00
Dept 751 PARKS DEPARTMENT					
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	11/10/19	176450, 176172	988.60

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 11/22/2019 - 11/22/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 26, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 101 GENERAL OPERATING FUND</b>					
<b>Dept 751 PARKS DEPARTMENT</b>					
Total For Dept 751 PARKS DEPARTMENT					
Dept 851 FRINGE BENEFITS					988.60
101-851-719.450	FRINGE-UNIFORMS	DONALD BOND	11/10/19	STATEMETN	201.39
101-851-719.450	FRINGE-UNIFORMS	PAUL YOUNG	11/18/19	3677206	217.83
101-851-719.600	FRINGE-HEALTH INS	SBAM PLAN	11/01/19	STATEMENT	18,257.89
101-851-719.601	FRINGE BENEFITS-RETIREE HEALTH	SBAM PLAN	11/01/19	STATEMENT	1,434.10
101-851-719.603	FRINGE-HEALTH INS WRAP	UNITED GROUP PROGRAMS, I	11/15/19	DEC-2019	4,372.41
101-851-719.650	FRINGE-OPTICAL	BRENDA BOURDON	11/11/19	OPTICAL	168.20
101-851-719.680	FRINGE-LIFE INS	THE STANDARD INSURANCE	11/14/19	00 756075 0001	209.34
101-851-719.690	FRINGE-DISABILITY INS	THE STANDARD INSURANCE	11/14/19	00 756075 0001	836.55
Total For Dept 851 FRINGE BENEFITS					
Dept 896 OTHER EXPENSES					25,697.71
101-896-880.000	COMMUNITY PROMOTION	WHITE LAKE SENIOR CENTER	08/27/19	08-27-19	2,400.00
Total For Dept 896 OTHER EXPENSES					
Total For Fund 101 GENERAL OPERATING FUND					
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					44,045.83
Dept 000 648					145.00
245-000-818.400	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	11/15/19	NOV-2019	145.00
Total For Dept 000 648					
Dept 300 DOWNTOWN STREETSCAPE					145.00
245-300-757.000	OPERATING SUPPLIES	TRI-COUNTY FEED SERVICE	11/06/19	13727	71.40
Total For Dept 300 DOWNTOWN STREETSCAPE					
Total For Fund 245 TAX INCREMENT FINANCE AUTHORITY					
Fund 580 PLAYHOUSE					216.40
Dept 000 648					118.64
580-000-757.000	OPERATING SUPPLIES	BETH BEAMAN	11/04/19	STATEMENT	180.00
580-000-757.410	YOUTH THEATRE SEPT - JUNE	FOTOHUIS PHOTOGRAHY	10/17/19	071003	300.00
580-000-757.410	YOUTH THEATRE SEPT - JUNE	HANNAH JURCICH	10/07/19	CONTRACT	20.25
580-000-757.410	YOUTH THEATRE SEPT - JUNE	MUSKEGON AREA INTERMEDIA	11/12/19	11879	20.50
580-000-805.000	MARKETING	MUSKEGON AREA INTERMEDIA	11/12/19	11879	40.00
580-000-805.000	MARKETING	MUSKEGON MUSEUM OF ART	11/19/19	1-2760	260.00
580-000-805.000	MARKETING	WZZM	10/31/19	1766893-6, 1765688-6	50.00
580-000-818.000	CONTRACTUAL SERVICES-	REPUBLIC SERVICES #240	10/31/19	0240-007712215	150.00
580-000-818.300	CONTRACTUAL SER-LIGHTING	JACY HARSCH	09/17/19	CONTRACT	350.00
580-000-818.600	C/S- SOUND TECHNICIANS-PY	KIMBERLY HARSCH	09/17/19	CONTRACT	500.00
580-000-995.000	INTEREST	US BANK	10/25/19	5527688	1,989.39
Total For Dept 000 648					
Total For Fund 580 PLAYHOUSE					
Fund 590 SEWER FUND					1,989.39
Dept 564 SEWER PUMPING					4,415.00
590-564-775.000	REPAIRS & MAINT SUPPLIES	KENNEDY INDUSTRIES INC	11/17/19	614657	11.44
590-564-818.000	CONTRACTUAL SERVICES	MUSKEGON COUNTY TREASURE	11/15/19	175972, 175677	540.66
590-564-818.000	CONTRACTUAL SERVICES	WOLVERINE POWER SYSTEMS	11/13/19	179183-IN, 179182-IN	

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 590 SEWER FUND					
Dept 564 SEWER PUMPING					
590-564-920.000	PUBLIC UTILITIES	FRONTIER	11/01/19	STATEMENT	40.38
			Total For Dept 564 SEWER PUMPING		5,007.48
Dept 566 WASTEWATER SYSTEM-GALLONAGE					
590-566-951.000	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURE	11/15/19	WWUB123500	51,751.78
590-566-951.100	WASTEWATER SYS-GALLONAGE - BOND	MUSKEGON COUNTY TREASURE	11/15/19	WWUB123500	28,000.82
			Total For Dept 566 WASTEWATER SYSTEM-GALLONAGE		79,752.60
			Total For Fund 590 SEWER FUND		84,760.08
Fund 591 WATER FUND					
Dept 540 WATER ADMINISTRATION					
591-540-958.000	MEMBERSHIPS & DUES	MI DEPT ENVIRONMENTAL QU	10/30/19	761-10462873	1,339.40
			Total For Dept 540 WATER ADMINISTRATION		1,339.40
Dept 546 WATER SOURCE PLANT					
591-546-818.100	CONTRACTUAL SERVICES	WINDEMULLER	11/14/19	200127	1,900.00
			Total For Dept 546 WATER SOURCE PLANT		1,900.00
			Total For Fund 591 WATER FUND		3,239.40
Fund 594 MARINA FUND					
Dept 000 648					
594-000-850.000	TELEPHONE	CHARTER COMMUNICATIONS	11/05/19	38420110519	74.99
594-000-850.000	TELEPHONE	FRONTIER	11/01/19	STATEMENT	49.09
			Total For Dept 000 648		124.08
			Total For Fund 594 MARINA FUND		124.08
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-781.000	REPAIR PARTS AND SUPPLIES	TRUCK & TRAILER SPECIALT	11/11/19	DS00005253	817.24
661-000-818.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	10/31/19	0240-007712215	196.00
661-000-850.000	TELEPHONE	FRONTIER	11/01/19	STATEMENT	60.80
661-000-850.000	TELEPHONE	MUSKEGON CENTRAL DISPATC	11/01/19	STATEMENT	1,470.02
661-000-933.000	EQUIPMENT MAINTENANCE	MEEKHOF TIRE OF MUSKEGON	11/15/19	749871-81	1,345.52
661-000-933.000	EQUIPMENT MAINTENANCE	MEEKHOF TIRE OF MUSKEGON	11/12/19	749067-81, 749062-81	480.00
661-000-962.000	OTHER EXPENSES	MICHIGAN MUNICIPAL LEAGU	11/06/19	20303	525.00
661-000-976.000	EQUIPMENT	USA BLUE BOOK	11/08/19	062791	1,093.18
			Total For Dept 000 648		5,987.76
			Total For Fund 661 MOTOR POOL FUND		5,987.76

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 11/22/2019 - 11/22/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 26, 2019

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
				Fund Totals:	
				Fund 101 GENERAL OPERATING FUND	44,045.83
				Fund 245 TAX INCREMENT FINANCE	216.40
				Fund 580 PLAYHOUSE	1,989.39
				Fund 590 SEWER FUND	84,760.08
				Fund 591 WATER FUND	3,239.40
				Fund 594 MARINA FUND	124.08
				Fund 661 MOTOR POOL FUND	5,987.76
				Total For All Funds:	140,362.94

Muskegon Central Dispatch 9-1-1  
BOARD OF DIRECTORS  
MEETING MINUTES  
October 9, 2019

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The October 9, 2019 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held at North Muskegon City Hall was called to order at 1:32 p.m. by Chairman Chandler.

Members present: Anthony Chandler, Dir. Admin Services/Asst to City Admin, City of Norton Shores  
Sam Janson, City Manager, City of North Muskegon  
Scott Huebler, City Manager, City of Whitehall  
Susie Hughes, Board Chair, County of Muskegon  
Frank Peterson, City Manager, City of Muskegon  
Jared Olson, City Manager, City of Roosevelt Park  
Jennifer Hodges, Township Supervisor, Muskegon Charter Township

Absent: Heidi Tice, Supervisor, Fruitport Charter Township  
Chris McIntire, Lieutenant, Michigan State Police  
Jeff Auch, City Manager, City of Montague  
Troy Bell, City Manager, City of Muskegon Heights

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1  
Nick Martin, Operations Manager, Muskegon Central Dispatch 9-1-1  
Bill Rensberger, IS Manager, Muskegon Central Dispatch 9-1-1  
Rebecca Injerd, Administrative Assistant, Muskegon Central Dispatch 9-1-1

Others present: Ed Viverette, City of North Muskegon, Chief of Police  
Jeff Salowitz, Partner, Construction Simplified

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### **APPROVAL OF THE AGENDA**

Moved by Mr. Peterson, seconded by Ms. Hodges to approve the October 9, 2019 agenda. Motion carried.

### **MINUTES OF THE SEPTEMBER 11, 2019 MEETING**

Moved by Mr. Huebler, seconded by Mr. Olson to approve the September 11, 2019 meeting minutes. Motion carried.

### **REPORTS**

#### **DIRECTOR'S REPORT**

As submitted. Director Wolford updated the group on the status of MDOT cameras going online in the center.

#### **MCT COMMITTEE**

Sgt. Thielbar will be taking over the chairman position for retiring Chief Wypa. The committee discussed quotes and options being explored.

#### 800 MHZ IMPLEMENTATION COMMITTEE

The committee scheduled user training. The committee is working with Motorola on a form letter for municipality agreements. Mr. Chandler asked if Motorola has contacted all government entities for sites. Director Wolford confirmed.

#### OLD BUSINESS

##### BUILDING RENOVATION

The Board was updated on recent discussions with the City. Jeff Salowitz of Construction Simplified updated the group and felt another full feasibility report wasn't necessary. He felt the money and time would be better spent getting drawings and moving forward. Ms. Hughes recommended consulting the drain commissioner very soon. Mr. Janson advised Construction Simplified was already vetted through the City and County recently. Ms. Hernandez advised RFP may be beneficial. Mr. Peterson and Ms. Hernandez agreed that reaching out for a couple of bids, even if not formal, would be beneficial for comparison purposes.

#### NEW BUSINESS

None.

#### COMMENT

##### ADMINISTRATIVE

Interim Director Grabinski's last day was officially September 30<sup>th</sup>.

##### PUBLIC

None.

#### NEXT MEETING

The next meeting will be held on Wednesday, November 13, 2019 at 1:30 p.m. at Norton Shores City Hall in the large conference room.

#### ADJOURNMENT

The meeting adjourned at 2:00 p.m.







### ADDRESSING AN ODOR PROBLEM

In May, we assisted a fellow WWTP in receiving 600,000 gallons of bio solids which they could not handle due to the heavy spring rains. Typically we put land-applicable bio solids directly in a sludge drying bed rather than having them offloaded into a treatment cell. This practice usually works well for us, but in the case of these bio solids, we had odor issues. We tried pumping the water off the top of the bio solids to expedite drying and eliminate the odor. However, complaints from our neighbors continued until a WW employee suggested covering the bio solids with straw (a technique used at EGLE). Although straw was in short supply in MI, we were able to obtain some from one of our Alfalfa cutters and once placed over the offending bio solids in August, we had no more odor complaints.



Beaver Creek Farms applying straw to the offending bio solids.

### 2019 GROWING SEASON

We have been watching crops gradually dry down and come closer to maturity. The farm has the harvest equipment ready to go. Harvesting has begun, but some of our fields are too saturated from all the rainfall and we are forced to wait for dryer weather to continue the harvesting of the fields.

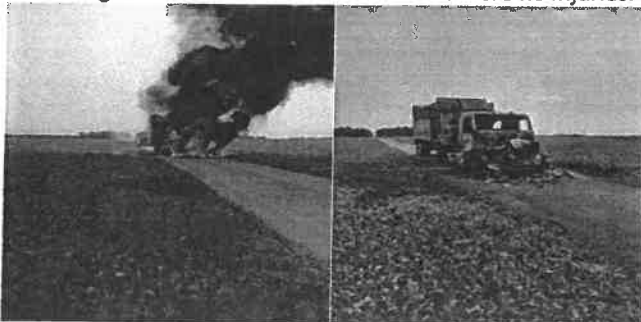
### INTERNATIONAL EVENT HELD AT WASTEWATER

The Canadian and U.S. flags were flying in tandem in June at the Wastewater as Muskegon Michigan Area Rocketry hosted the CANAM Cup, a rocketry competition with contestants from both nations. The three-day event (June 7-9) drew not only Canadians from Ontario but also Americans from far beyond the borders of Michigan such as Alabama, California, Illinois, Maryland, Ohio, Utah, and Virginia.



### FIRE

Firefighters from Ravenna and Moorland Townships were on site on July 8 to attend to a burning Alfalfa truck. There were no damages other than the truck and there were no injuries.



### SOLAR SITE UPDATE

Consumers Energy submitted their plan to have 6000 MW of solar power in their energy portfolio. Regulators ruled that they could directly own/operate only 3000 of the proposed 6000 MW, with the remaining 3000 MW being acquired through Power Purchase Agreements. The regulators have further ruled that for the 3000 MW of solar power plants that Consumers is allowed to own/operate directly, they may not just build them whenever and wherever they want, that they have to take a less direct route using a formal RFP process. Early next month they'll be giving tours of our site to five companies who could construct a 150 MW solar farm on it. Since Consumers desires to put in a solar farm on the site that they're leasing from us, they have to respond to their own RFP and submit to themselves a proposal utilizing the Wastewater site for a 150 MW solar farm. The price tag will be high as the cost of putting in a 150 MW solar farm is around \$200M.

### CHLORINE BUILDING IS NO MORE

The old chlorine building was demolished this past summer by Anderson Acres.



### LAB RENNOVATION

Phase 1 of the Lab Renovation began on the first of the month, starting with the removal of cabinets and countertops followed by the demolition of the plumbing, flooring, etc. The materials being removed definitely show signs of age and make us think that maybe we should have done this a few years earlier. If everything stays on schedule, Phase 1 is scheduled to be completed by December 31.



### A SPECIAL VISIT

Back on August 16, the Wastewater our original director, Dr. Yervant A. Demirjian dropped in for a special visit. He came to the treatment plant with his wife, daughter, and two grandchildren anxious to show his grandchildren the place where he had invested so much of his life. He was also curious to see the changes that had occurred since he had vacated the director's chair. At 84 years of age, he's still full of enthusiasm and vigor. He had no shortage of stories to tell us about the way things used to be, with all the challenges of starting up an innovative, experimental wastewater treatment plant that has successfully recovered the wonderful resource of water for 46 years. Our current director, David Johnson and County Administrator Mark Eisenbarth, himself a former Wastewater director, were here to meet our founder.



#### THREE GENERATIONS OF WW DIRECTORS

Previous Mark Eisenbarth  
Founding Dr. Yervant A. Demirjian  
Current David (DJ) Johnson  
(FROM LEFT TO RIGHT)

### NEW ARRIVALS

Kipp Randall Costigan, born July 6 to Wastewater Farm Manager Ted Costigan and wife Mary. Kipp enters the family as the third of three boys.



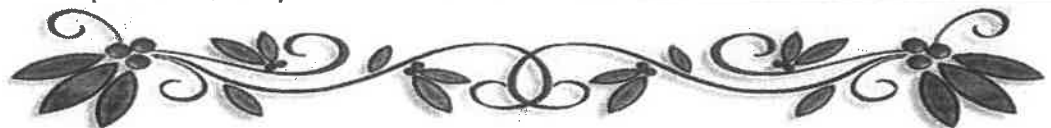
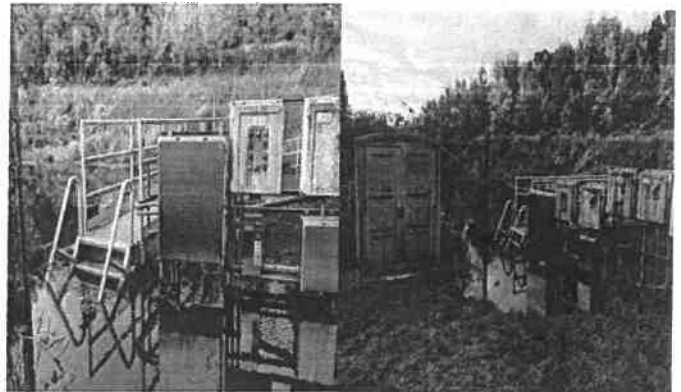
Miss Carly Rose Andersen, born September 9 to Wastewater Pre-treatment Inspector Britney Andersen and husband Chad. Carly came into the world at 5lbs 9 oz and 18 inches long. The new family is doing well.

### SUPER SEPTEMBER SELFIE CONTEST

A Super September Selfie Contest was held at the Wastewater. The contest recognized entries for "safe acts" at the Wastewater and entered employee participants in a drawing for a \$100 gift card. The winner was Mark Johnston one of the Wastewater's laboratory technicians - Congratulations Mark! Great job to all the employees for being safe on the job and thank you to all those who participated in the Super September Selfie Contest!



### HIGH WATER LEVELS NEAR OUTFALL



CITY OF WHITEHALL

ORDER TO PLACE SIGNS REGULATING TRAFFIC WITHIN THE CITY OF WHITEHALL

ORDER NO. 238 EFFECTIVE DATE: December 1, 2019

Pursuant to the Uniform Traffic Code adopted April 23, 2002 as amended, we have jointly caused to be investigated traffic conditions on City Street,

Market St at Livingston St

in the City of Whitehall, in Muskegon County, State of Michigan, and in the interest of public safety and convenience, hereby direct by the office of the Chief of Police that there be erected and maintained

A "STOP" sign for east bound traffic on Market St at Livingston St.

in conformance with the Michigan Manual of Uniform Traffic Control Devices which give notice of the following determination:

A school crossing guard is currently used to create a traffic break to allow pedestrians, specifically students, to cross Market St at Livingston St on the west side of the intersection. There are few students that cross and some are escorted by adults. The hiring and retention of crossing guards has become increasingly difficult and creates an ongoing expense. The "STOP" sign will create the necessary break in traffic to allow safe crossing of pedestrians and students.

It is directed this order be filed in the office of the City Clerk of the City of Whitehall, and a copy thereof, in the office of the Chief of Police of said City.

\_\_\_\_\_  
CITY MANAGER

\_\_\_\_\_  
CHIEF OF POLICE

Date of Council Action \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

CITY OF WHITEHALL  
RESOLUTION 19-44  
WATER SERVICE REPLACEMENTS

WHEREAS, the Michigan Department of Environment, Great Lakes, and Energy has mandated that all municipal water systems replace service lines from the main to 18 inches within the structure.

WHEREAS, the City Council approved a water rate increase to fund compliance.

WHEREAS, the City solicited sealed proposals from licensed contractors for replacement of the service lines and received the following

Scheid Plumbing, Heating, and Cooling (Whitehall)	
3/4" Water Service	\$20.00 per foot
1" Water Service	\$21.00 per foot
Double L Enterprises (Montague)	
3/4" Water Service	\$22.00 per foot
1" Water Service	\$22.33 per foot

WHEREAS, Public Works Director Brian Armstrong has reviewed the bids and recommends awarding the bid to Scheid.

WHEREAS, Staff is recommending that local residents that have recently repaired their service lines in compliance with the new regulation be reimbursed the difference between the low bid and their actual cost.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby award the Water Service Line Contract to Scheid Plumbing, Heating, and Cooling for the low bid prices of \$20 and \$21 per foot and authorize staff to provide reimbursements to residents that have recently replaced their water lines as noted above.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held November 26, 2019 at 6:00 p.m. ( yes,  no,  absent).

\_\_\_\_\_  
Debra Hillebrand, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk