



CITY OF WHITEHALL

CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
February 25, 2020
6:00 p.m.

AGENDA

1. Meeting called to Order
 - A. Pledge of Allegiance
2. Approval of Agenda
3. Approval of the February 11 Work Session and Council Meeting Minutes
4. Approval of Accounts Payable
5. Communications: Central Dispatch Minutes, Whitehall Mid-Year Budget Report
6. Public Comment *
7. Messages from the Mayor, Council, and City Manager
8. Unfinished Business
 - A. Lake Street Parking
9. New Business
 - A. Tag Day Request – Child Abuse Council
 - B. Resolution 20-08 Country Club Decertification
 - C. Resolution 20-09 Budget Amendment
 - D. Resolution 20-10 Playhouse Liquor Sales
 - E. Resolution 20-11 City Fees
10. Public Comment *
11. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

*** PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL
CITY COUNCIL WORK SESSION MINUTES
February 11, 2020
5:00 p.m.

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Sean Mullally, and Steve Salter

ABSENT: Debi Hillebrand

ALSO PRESENT: Brenda Bourdon, Scott Huebler, Roger Squiers, and Rodger Sweeting

Mayor Pro Tem Dennis called the meeting to order at 5:00 p.m. in the Garden Room.

DISCUSSION ITEMS

- A. Lake Street Parking – City Manager Huebler and Chief Squiers shared safety concerns of increased parking on west side of Lake Street which prompted the TCO to ban it. Discussion surrounded alternatives and hardship/inconvenience to residents.
- B. MATs – Huebler explained that MATs did not spend all the money provided by the municipalities due to funds obtained from a grant. Consensus was to allow them to keep the money we budgeted to continue service to July 1. Future funding will be discussed when MATs service is more defined.

PUBLIC COMMENT:

Multiple residents spoke in opposition to the parking TCO on Lake Street. An additional comment was received about parking on Mears Ave.

MEETING ADJOURNED AT 5:55 P.M.

Ellie Dennis, Mayor Pro Tem

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
COUNCIL MEETING MINUTES
February 11, 2020

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Sean Mullally, and Steve Salter

ABSENT: Debi Hillebrand

ALSO PRESENT: Student Representatives Alexis Brown and Carly Hubbard, Brenda Bourdon, Rodger Sweeting, Scott Huebler, and Roger Squiers

Mayor Pro Tem Dennis called the meeting to order at 6:00 p.m. in the Council Chambers.

APPROVAL OF THE AGENDA

Motion by Mullally, seconded by DeMumbrum, CARRIED, to approve the agenda. All yeses

APPROVAL OF COUNCIL MINUTES

Motion by DeMumbrum, seconded by Mullally, CARRIED, to approve the January 28th council meeting minutes. All yeses

APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by Salter, CARRIED, to approve the account payables in the amount of \$121,662.25 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, Salter, Brown, DeMumbrum, Mullally and Dennis;
No – None; Absent – Hillebrand

COMMUNICATIONS

WLFA Annual Report

Motion by Connell, seconded by Brown, CARRIED, to approve the communication and place on file. All yeses

PUBLIC COMMENT

None.

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

City Clerk requested to reschedule the ordinance review special work session because the current meeting falls on a holiday. The ordinance review work session was rescheduled to Monday, February 24th at 5:30 pm.

Council members and student representatives provided comments.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Tag Day Request – Knights of Columbus

Motion by Salter, seconded by Brown, CARRIED, to approve the tag day request from the Knights of Columbus for Saturday, September 19, 2020. All yeses.

PUBLIC COMMENT

Additional comment was received in opposition of the parking TCO on Lake Street.

ADJOURNMENT

Mayor Pro Tem Dennis adjourned the Council Meeting at 6:19 pm.

Ellie Dennis, Mayor Pro Tem

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
February 25, 2020

February 2020 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$43,618.02	Transfer
IRS	Payroll	\$13,457.72	EFT
Alerus Financial	Payroll	\$5,260.41	7272
MISDU	Payroll	\$90.34	7273
FOP-CD Hammond #99	Payroll	\$69.39	7274
Alerus Financial	Payroll	\$331.94	7275
Teamsters Local 214	Payroll	\$341.00	7276
	<u>Total Prepaids:</u>	\$63,168.82	

TOTAL ACCOUNTS PAYABLE

\$246,820.09

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	513248	PREMIUM - FEB-2020	646.54
TOTAL FOR: AFLAC			646.54
ASPHA	ASPHALT PAVING INC		
	44371	15.7 TONS - COLD PATCH	1,727.00
TOTAL FOR: ASPHALT PAVING INC			1,727.00
BED	BEN BEDFORD		
	CONTRACT	MUSICIAN - PERFORMANCE MARCH 21, 2020	450.00
TOTAL FOR: BEN BEDFORD			450.00
MISC	BEST BUY		
	STATEMENT	PORTABLE HARD DRIVE	116.59
TOTAL FOR: BEST BUY			116.59
BOU	BRENDA BOURDON		
	FLEX	FLEX	11.60
TOTAL FOR: BRENDA BOURDON			11.60
ARMST	BRIAN ARMSTRONG		
	FLEX	FLEX	31.97
TOTAL FOR: BRIAN ARMSTRONG			31.97
SCHILLER	BROOK SCHILLER		
	FLEX	FLEX	102.94
TOTAL FOR: BROOK SCHILLER			102.94
CHART	CHARTER COMMUNICATIONS		
	STATEMENTS	INTERNET	189.97
TOTAL FOR: CHARTER COMMUNICATIONS			189.97
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	1,575.66
TOTAL FOR: CONSUMER'S ENERGY			1,575.66
DIXON	DIXON ENGINEERING, INC.		
	1903599	DUE FROM INSURANCE CLAIM - WATER TOWER	6,419.55
TOTAL FOR: DIXON ENGINEERING, INC.			6,419.55
BOND	DONALD BOND		
	STATEMENT	REIMBURSEMENT - FUEL NEW TRUCK @ P/U	25.00
TOTAL FOR: DONALD BOND			25.00
FRIENDS	FRIENDS OF THE PLAYHOUSE		
	STATEMENTS	ROCKY HORROR & GREATEST SHOWMAN	1,589.00
TOTAL FOR: FRIENDS OF THE PLAYHOUSE			1,589.00
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	98.67
TOTAL FOR: FRONTIER			98.67

Vendor Code	Vendor Name	Description	Amount
GRLF	GREAT LAKES FORD		
	FOCS324276	MAINTENANCE SERVICE - TRUCK 12-02	53.06
TOTAL FOR: GREAT LAKES FORD			53.06
H2O	H2O TOWERS LLC		
	1903599	DUE FROM INSURANCE CLAIM - WATER TOWER	4,000.00
TOTAL FOR: H2O TOWERS LLC			4,000.00
KANSLIFE	KANSAS CITY LIFE INSURANCE COMPANY		
	STATEMENT	PREMIUM - DENTAL	3,810.67
TOTAL FOR: KANSAS CITY LIFE INSURANCE COMPANY			3,810.67
MACP	MI ASSOC OF CHIEFS OF POLICE		
	300004994	MEMBERSHIP	115.00
TOTAL FOR: MI ASSOC OF CHIEFS OF POLICE			115.00
MITRA	MI DEPT OF TRANSPORTATION		
	591-10501425	TRAFFIC SIGNAL ENERGY - 3RD QTR 2019	52.98
TOTAL FOR: MI DEPT OF TRANSPORTATION			52.98
MICHSTPOL	MICHIGAN STATE POLICE-CASHIERS OFF		
	551-557115	SOR FEES	120.00
TOTAL FOR: MICHIGAN STATE POLICE-CASHIERS OFF			120.00
MISSION	MISSION COMMUNICATIONS, LLC		
	1037575	ANNUAL SERVICE	984.32
TOTAL FOR: MISSION COMMUNICATIONS, LLC			984.32
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS - JAN-2020	201.52
TOTAL FOR: MODEL COVERALL SERVICE INC			201.52
MOORE	MOORE & BRUGGINK, INC.		
	1903599	DUE FROM INSURANCE CLAIM - WATER TOWER	2,000.00
TOTAL FOR: MOORE & BRUGGINK, INC.			2,000.00
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2000000176	CENTRAL DISPATCH FEES	3,465.00
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			3,465.00
MUCRD	MUSKEGON COUNTY ROAD COMMISSIO		
	6128	SALT, SAND & BRINE	3,884.16
TOTAL FOR: MUSKEGON COUNTY ROAD COMMISSIO			3,884.16
MUTRE	MUSKEGON COUNTY TREASURER'S		
	WWUB123500	WASTE WATER & BONDS	77,617.78
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			77,617.78
ED	OGBORN ENTERPRISES, INC.		
	DPW2020-02,CH20	CLEANING SERVICE - DPW/CH	587.71
TOTAL FOR: OGBORN ENTERPRISES, INC.			587.71

Vendor Code	Vendor Name	Invoice	Description	Amount
YOUNG	PAUL YOUNG	OPTICAL	OPTICAL - LEAH	158.34
TOTAL FOR: PAUL YOUNG				158.34
PREIN	PREIN & NEWHOF, PC	53997 & 53993	N. MEARS LOT & W COLLIER DRAINAGE	19,146.30
TOTAL FOR: PREIN & NEWHOF, PC				19,146.30
PROM	PROFESSIONAL MED TEAM INC	202479	BLOOD DRAW	75.00
TOTAL FOR: PROFESSIONAL MED TEAM INC				75.00
REP	REPUBLIC SERVICES #240	0240-007826790	WASTE REMOVAL - CITY HALL, DPW, PLAYHOUSE	306.00
TOTAL FOR: REPUBLIC SERVICES #240				306.00
SBAM	SBAM PLAN	MARCH-2020	PREMIUM - MARCH-2020	20,636.09
TOTAL FOR: SBAM PLAN				20,636.09
HUEBL	SCOTT HUEBLER	FLEX	FLEX	354.02
		JAN-2020	CAR ALLOWANCE - JAN-2020	300.00
TOTAL FOR: SCOTT HUEBLER				654.02
UBMISC	SUN STATION 2	02/20/2020	UB refund for account: 002-00410-00	22.59
TOTAL FOR: SUN STATION 2				22.59
SWCOMP	SWIFTCOMPLY US OPCO, INC	STATEMENT	TECH SUPPORT - BACKFLOW PREVENTION	304.00
TOTAL FOR: SWIFTCOMPLY US OPCO, INC				304.00
KREE	THE KREELERS	STATEMENT	PERFORMANCE	2,000.00
TOTAL FOR: THE KREELERS				2,000.00
STANI	THE STANDARD INSURANCE	MARCH-2020	LIFE & DISABILITY INSURANCE - MARCH-2020	1,095.05
TOTAL FOR: THE STANDARD INSURANCE				1,095.05
UNI	UNITED GROUP PROGRAMS, INC.	MARCH-2020	WRAP - MARCH-2020	4,472.44
TOTAL FOR: UNITED GROUP PROGRAMS, INC.				4,472.44
USPOS	UNITED STATES POSTMASTER	STATEMENT	POST CARD STAMPS - QTY 100 - ELECTIONS	35.00
TOTAL FOR: UNITED STATES POSTMASTER				35.00
USBANK	US BANK	1553403	GENERAL OBLIGATION LIMITED TAX BOND SERIES 20	21,778.75
TOTAL FOR: US BANK				21,778.75

Vendor Code	Vendor Name	Invoice	Description	Amount
VANCE	VANCE OUTDOORS INC	3691210-IN	AMMO	875.25
TOTAL FOR: VANCE OUTDOORS INC				875.25
WMCJT	WEST MICHIGAN CRIMINAL JUSTICE	4082	MCOLES - FALL 2019	281.77
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE				281.77
WESTMI	WEST MICHIGAN INTERNATIONAL	R102005323	SERVICE - TRUCK 12-15	158.98
TOTAL FOR: WEST MICHIGAN INTERNATIONAL				158.98
WLFIR	WHITE LAKE FIRE AUTHORITY	PAYOUT	COMEDY NIGHT W/DAVID DYER	1,630.00
TOTAL FOR: WHITE LAKE FIRE AUTHORITY				1,630.00
WHIVE	WHITEHALL VENTURES INC	FEB-2020	LEASE - FEB-2020	145.00
TOTAL FOR: WHITEHALL VENTURES INC				145.00
TOTAL - ALL VENDORS				183,651.27

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 02/21/2020 - 02/21/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF FEBRUARY 25, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-231.012	DUE TO OTHER SOURCES	DIXON ENGINEERING, INC.	02/12/20	1903599	6,419.55
101-000-231.012	DUE TO OTHER SOURCES	H2O TOWERS LLC	02/12/20	1903599	4,000.00
101-000-231.012	DUE TO OTHER SOURCES	MICHIGAN STATE POLICE-CA	02/10/20	551-557115	120.00
101-000-231.012	DUE TO OTHER SOURCES	MOORE & BRUGGINK, INC.	02/12/20	1903599	2,000.00
101-000-259.004	DUE TO FLEX FUND	BRENDA BOURDON	02/15/20	FLEX	11.60
101-000-259.004	DUE TO FLEX FUND	BRIAN ARMSTRONG	02/15/20	FLEX	31.97
101-000-259.004	DUE TO FLEX FUND	BROOK SCHILLER	02/15/20	FLEX	102.94
101-000-259.004	DUE TO FLEX FUND	SCOTT HUEBLER	02/15/20	FLEX	354.02
101-000-259.005	DUE TO ALFAC	AFLAC	02/12/20	513248	646.54
		Total For Dept 000 648			13,686.62
Dept 195 ELECTIONS					
101-195-727.000	OFFICE SUPPLIES	UNITED STATES POSTMASTER	02/20/20	STATEMENT	35.00
		Total For Dept 195 ELECTIONS			35.00
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-818.700	CONTRACTUAL SERVICES-CLEANERS	OGBORN ENTERPRISES, INC.	02/04/20	DPW2020-02.CH2020-02	350.53
		Total For Dept 265 CITY HALL BLDG & GROUNDS			350.53
Dept 301 POLICE					
101-301-741.000	AMMUNITION	VANCE OUTDOORS INC	02/06/20	3691210-IN	875.25
101-301-757.000	OPERATING SUPPLIES	BEST BUY	01/06/20	STATEMENT	116.59
101-301-850.000	TELEPHONE	MUSKOGON CENTRAL DISPAIC	02/18/20	2000000176	3,465.00
101-301-920.000	UTILITIES-EMERGENCY SIRENS	CONSUMER'S ENERGY	01/28/20	STATEMENT	19.45
101-301-958.000	MEMBERSHIPS & DUES	MI ASSOC OF CHIEFS OF PO	01/29/20	300004994	115.00
101-301-960.100	EDUCATION & TRAINING-302 FUNDS	WEST MICHIGAN CRIMINAL J	10/28/19	4082	281.77
101-301-962.300	MEDICAL	PROFESSIONAL MED TEAM IN	02/05/20	202479	75.00
		Total For Dept 301 POLICE			4,948.06
Dept 525 SANITATION					
101-525-818.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	01/31/20	0240-007826790	60.00
		Total For Dept 525 SANITATION			60.00
Dept 751 PARKS DEPARTMENT					
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/28/20	STATEMENT	155.62
		Total For Dept 751 PARKS DEPARTMENT			155.62
Dept 851 FRINGE BENEFITS					
101-851-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE I	01/31/20	STATEMENT	178.64
101-851-719.500	FRINGE-ADMIN CAR ALLOW	SCOTT HUEBLER	02/01/20	JAN-2020	300.00
101-851-719.600	FRINGE-HEALTH INS	SRAM PLAN	02/14/20	MARCH-2020	19,030.76
101-851-719.601	FRINGE BENEFITS-RETIREE HEALTH	SBAM PLAN	02/14/20	MARCH-2020	1,605.33
101-851-719.603	FRINGE-HEALTH INS WRAP	UNITED GROUP PROGRAMS, I	02/20/20	MARCH-2020	4,472.44
101-851-719.605	DENTAL INSURANCE	KANSAS CITY LIFE INSURAN	02/01/20	STATEMENT	3,810.67
101-851-719.650	FRINGE-OPTICAL	PAUL YOUNG	01/30/20	OPTICAL	158.34
101-851-719.680	FRINGE-LIFE INS	THE STANDARD INSURANCE	02/13/20	MARCH-2020	211.35
101-851-719.690	FRINGE-DISABILITY INS	THE STANDARD INSURANCE	02/13/20	MARCH-2020	883.70
		Total For Dept 851 FRINGE BENEFITS			30,651.23
Fund 202 MAJOR STREET FUND					
		Total For Fund 101 GENERAL OPERATING FUND			49,887.06

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Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES					
202-474-920.000	PUBLIC UTILITIES	MI DEPT OF TRANSPORTATIO	01/24/20	591-10501425	52.98
			Total For Dept	474 TRAFFIC SERVICES	52.98
Dept 478 WINTER MAINT					
202-478-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	01/31/20	44371	1,727.00
202-478-757.000	OPERATING SUPPLIES	MUSKEGON COUNTY ROAD COM	02/17/20	6128	3,884.16
			Total For Dept	478 WINTER MAINT	5,611.16
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 000 648					
245-000-818.400	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	02/15/20	FEB-2020	145.00
245-000-820.300	ENGINEERING-PHASE III	PREIN & NEWHOF, PC	01/31/20	53997 & 53993	7,609.80
			Total For Dept	000 648	7,754.80
Fund 402 CAPITAL PROJECT FUND					
Dept 000 648					
402-000-820.000	ENGINEERING FEES	PREIN & NEWHOF, PC	01/31/20	53997 & 53993	11,536.50
			Total For Dept	000 648	11,536.50
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-818.000	CONTRACTUAL SERVICES-	REPUBLIC SERVICES #240	01/31/20	0240-007826790	50.00
580-000-818.400	CONTRACTUAL SERVICES-MUSIC	BEN BEDFORD	01/27/20	CONTRACT	450.00
580-000-818.400	PERFORMANCE	THE KREELERS	02/21/20	STATEMENT	2,000.00
580-000-818.500	CONTRACTUAL SERVICES-TCKT PASS	FRIENDS OF THE PLAYHOUSE	02/02/20	STATEMENTS	1,589.00
580-000-818.500	CONTRACTUAL SERVICES-TCKT PASS	WHITE LAKE FIRE AUTHORIT	02/14/20	PAYOUT	1,630.00
580-000-995.000	INTEREST	US BANK	02/13/20	1553403	21,778.75
			Total For Dept	000 648	27,497.75
Fund 590 SEWER FUND					
Dept 562 SEWER CUSTOMER ACCOUNTS					
590-562-850.000	TELEPHONE		02/05/20	STATEMENTS	57.49
			Total For Dept	580 PLAYHOUSE	27,497.75
Dept 564 SEWER PUMPING					
590-564-818.000	CONTRACTUAL SERVICES		02/13/20	1037575	984.32
590-564-920.000	PUBLIC UTILITIES	FRONTIER	02/01/20	STATEMENT	38.64
			Total For Dept	564 SEWER PUMPING	1,022.96
Dept 566 WASTEWATER SYSTEM-GALLONAGE					
590-566-951.000	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURE	02/15/20	WWUB123500	50,366.49
590-566-951.100	WASTEWATER SYS-GALLONAGE - BOND	MUSKEGON COUNTY TREASURE	02/15/20	WWUB123500	27,251.29
			Total For Dept	566 WASTEWATER SYSTEM-GALLONAGE	77,617.78

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Fund 590 SEWER FUND					
Fund 591 WATER FUND				Total For Fund 590 SEWER FUND	78,698.23
Dept 000 648	Water	SUN STATION 2	02/20/20	02/20/2020	22.59
591-000-215.000			Total For Dept 000 648		22.59
Dept 542 WATER CUSTOMER ACCOUNTS	TELEPHONE	CHARTER COMMUNICATIONS	02/05/20	STATEMENTS	57.49
591-542-850.000			Total For Dept 542 WATER CUSTOMER ACCOUNTS		57.49
Dept 546 WATER SOURCE PLANT	CONTRACTUAL SERVICES	SWIFTCOMPLY US OPCO, INC	02/14/20	STATEMENT	304.00
591-546-818.100			Total For Dept 546 WATER SOURCE PLANT		304.00
Fund 594 MARINA FUND				Total For Fund 591 WATER FUND	384.08
Dept 000 648	TELEPHONE	CHARTER COMMUNICATIONS	02/05/20	STATEMENTS	74.99
594-000-850.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/28/20	STATEMENT	1,400.59
594-000-920.000			Total For Dept 000 648		1,475.58
Fund 661 MOTOR POOL FUND				Total For Fund 594 MARINA FUND	1,475.58
Dept 000 648	GASOLINE & MOTOR OIL	DONALD BOND	02/18/20	STATEMENT	25.00
661-000-751.000	REPAIR PARTS AND SUPPLIES	GREAT LAKES FORD	02/19/20	FOCS324276	53.06
661-000-781.000	REPAIR PARTS AND SUPPLIES	WEST MICHIGAN INTERNATIO	02/18/20	R102005323	158.98
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE I	01/31/20	STATEMENT	22.88
661-000-818.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	01/31/20	0240-007826790	196.00
661-000-818.700	CONTRACTUAL SERVICES-CLEANERS	OGBORN ENTERPRISES, INC.	02/04/20	DPW2020-02,CH2020-02	237.18
661-000-850.000	TELEPHONE	FRONTIER	02/01/20	STATEMENT	60.03
			Total For Dept 000 648		753.13
			Total For Fund 661 MOTOR POOL FUND		753.13

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	Fund Totals:				
	Fund 101 GENERAL OPERATING FUND				49,887.06
	Fund 202 MAJOR STREET FUND				5,664.14
	Fund 245 TAX INCREMENT FINANCE				7,754.80
	Fund 402 CAPITAL PROJECT FUND				11,536.50
	Fund 580 PLAYHOUSE				27,497.75
	Fund 590 SEWER FUND				78,698.23
	Fund 591 WATER FUND				384.08
	Fund 594 MARINA FUND				1,475.58
	Fund 661 MOTOR POOL FUND				753.13
	Total For All Funds:				183,651.27

Muskegon Central Dispatch 9-1-1
BOARD OF DIRECTORS
MEETING MINUTES
January 15, 2020

The January 15, 2020 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held at Muskegon Central Dispatch was called to order at 1:30 p.m. by Chairman Chandler.

Members present: Anthony Chandler, Dir. Admin Services/Asst to City Admin, City of Norton Shores
Sam Janson, City Manager, City of North Muskegon
Scott Huebler, City Manager, City of Whitehall
Jared Olson, City Manager, City of Roosevelt Park
Jennifer Hernandez, Township Supervisor, Muskegon Charter Township
Brian Michelli, Public Safety Director, Fruitport Charter Township
Jeff Auch, City Manager, City of Montague
Mark Eisenbarth, Administrator, County of Muskegon
Troy Bell, City Manager, City of Muskegon Heights
Jeff Lewis, Director of Public Safety, City of Muskegon

Absent: Chris McIntire, Lieutenant, Michigan State Police

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1
Nick Martin, Operations Manager, Muskegon Central Dispatch 9-1-1
Rebecca Injerd, Administrative Assistant, Muskegon Central Dispatch 9-1-1
Bill Rensberger, Information Systems Mgr, Muskegon Central Dispatch 9-1-1

Others present: Richard Warner, Emergency Manager, Muskegon County
Ed Viverette, Chief of Police, City of North Muskegon

APPROVAL OF THE AGENDA

Moved by Mr. Eisenberth, seconded by Mr. Auch to approve the January 15, 2020 agenda and add the additional action request item. Motion carried.

MINUTES OF THE DECEMBER 18, 2019 MEETING

Moved by Mr. Lewis, seconded by Mr. Olson to approve the December 18, 2019 meeting minutes. Motion carried.

REPORTS

DECEMBER 2019 MONTHLY FINANCIALS

Moved by Mr. Huebler, seconded by Ms. Hernandez to approve the December 2019 monthly financials. Motion carried.

DIRECTOR'S REPORT

As submitted. Director Wolford offered an update of telecommunicator hiring process. He also noted the upcoming communications training that five employees will attend, on site, mid-February.

800 MHz PROJECT

Director Wolford discussed current status of project and is involved with working through zoning requirements and getting template set for radios.

Lengthy discussion regarding Tribal assessment and fees. Director Wolford to inquire.

COMPUTER PROJECT (DESKTOP / LAPTOP)

As presented.

Moved by Mr. Janson, seconded by Mr. Huebler to approve the amount not to exceed \$335,046 (\$128,100.30 for FY2020) for the purchase of all administration desktops and laptops including Microsoft Office 2019 software. Motion carried.

SOFTWARE PROJECT (CAD / RMS / JMS)

Director Wolford updated the group stating there would be an upcoming meeting with a consultant.

OLD BUSINESS

RADIO SYSTEM CONSULTANT

Director Wolford recommended that a radio system consultant would be unnecessary but would bring on time and materials, if needed.

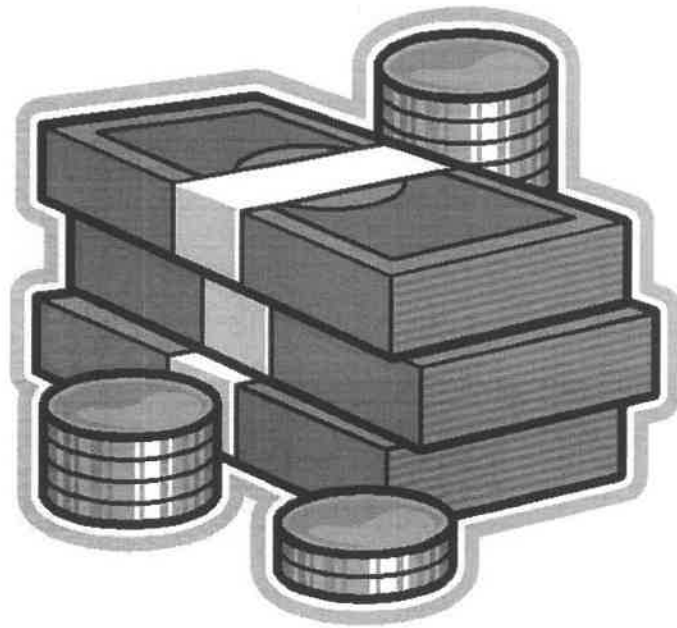
INVESTMENT POLICY / BANKING DIVERSIFICATION

Director Wolford looked into the situation and planned on utilizing Muskegon Township's policy as MCD has in years past.

SURCHARGE / PROJECT BUDGET TRACKING

Ms. Hernandez asked about MCD auditing surcharge records due to ongoing Kent County v. Sprint. Director Wolford explained that we do audit surcharge records and plan to continue.

**CITY OF WHITEHALL, MICHIGAN
MID-YEAR BUDGET REPORT
FISCAL YEAR 2019 - 2020**



User: LAURIE
DB: WHITEHALL

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	AVAILABLE
		AMENDED BUDGET	12/31/2019 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)
Fund 101 - GENERAL OPERATING FUND				
Fund 101 - GENERAL OPERATING FUND:				
TOTAL REVENUES		2,371,605.00	1,646,136.10	725,468.90
TOTAL EXPENDITURES		2,577,151.00	1,213,071.63	1,364,079.37
NET OF REVENUES & EXPENDITURES		(205,546.00)	433,064.47	(638,610.47)
Fund 202 - MAJOR STREET FUND				
Fund 202 - MAJOR STREET FUND:				
TOTAL REVENUES		317,340.00	122,611.25	194,728.75
TOTAL EXPENDITURES		278,030.00	82,227.86	195,802.14
NET OF REVENUES & EXPENDITURES		39,310.00	40,383.39	(1,073.39)
Fund 203 - LOCAL STREET FUND				
Fund 203 - LOCAL STREET FUND:				
TOTAL REVENUES		109,450.00	37,998.50	71,451.50
TOTAL EXPENDITURES		246,050.00	64,452.89	181,597.11
NET OF REVENUES & EXPENDITURES		(136,600.00)	(26,454.39)	(110,145.61)
Fund 214 - MARIHUANA				
Fund 214 - MARIHUANA:				
TOTAL REVENUES		4,800.00	4,800.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		4,800.00	4,800.00	0.00
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY				
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY:				
TOTAL REVENUES		249,590.00	146,786.39	102,803.61
TOTAL EXPENDITURES		338,820.00	15,206.46	323,613.54
NET OF REVENUES & EXPENDITURES		(89,230.00)	131,579.93	(220,809.93)
Fund 245 - TAX INCREMENT FINANCE AUTHORITY #3				
Fund 245 - TAX INCREMENT FINANCE AUTHORITY #3:				
TOTAL REVENUES		1,173,005.00	1,100,863.41	72,141.59
TOTAL EXPENDITURES		1,692,195.00	89,866.94	1,602,328.06
NET OF REVENUES & EXPENDITURES		(519,190.00)	1,010,996.47	(1,530,186.47)
Fund 248 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
Fund 248 - LOCAL DEVELOPMENT FINANCE AUTHORITY:				
TOTAL REVENUES		333,840.00	309,289.46	24,550.54
TOTAL EXPENDITURES		420,335.00	209,868.94	210,466.06
NET OF REVENUES & EXPENDITURES		(86,495.00)	99,420.52	(185,915.52)
Fund 249 - BUILDING INSPECTION DEPARTMENT				
Fund 249 - BUILDING INSPECTION DEPARTMENT:				
TOTAL REVENUES		76,900.00	62,226.60	14,673.40
TOTAL EXPENDITURES		69,190.00	46,767.53	22,422.47
NET OF REVENUES & EXPENDITURES		7,710.00	15,459.07	(7,749.07)
Fund 390 - BRA DEBT SERVICE FUND				
Fund 390 - BRA DEBT SERVICE FUND:				
TOTAL REVENUES		70,660.00	0.00	70,660.00
TOTAL EXPENDITURES		70,660.00	0.00	70,660.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00
Fund 402 - CAPITAL PROJECT FUND				
Fund 402 - CAPITAL PROJECT FUND:				
TOTAL REVENUES		431,090.00	1,481.77	429,608.23
TOTAL EXPENDITURES		688,400.00	9,194.02	679,205.98
NET OF REVENUES & EXPENDITURES		(257,310.00)	(7,712.25)	(249,597.75)
Fund 580 - PLAYHOUSE				
Fund 580 - PLAYHOUSE:				
TOTAL REVENUES		603,210.00	564,719.31	38,490.69
TOTAL EXPENDITURES		414,333.00	203,803.64	210,529.36
NET OF REVENUES & EXPENDITURES		188,877.00	360,915.67	(172,038.67)
Fund 590 - SEWER FUND				
Fund 590 - SEWER FUND:				
TOTAL REVENUES		1,173,830.00	324,243.80	849,586.20
TOTAL EXPENDITURES		1,285,590.00	456,384.02	829,205.98
NET OF REVENUES & EXPENDITURES		(111,760.00)	(132,140.22)	20,380.22
Fund 591 - WATER FUND				
Fund 591 - WATER FUND:				

User: LAURIE

PERIOD ENDING 12/31/2019

DB: WHITEHALL

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	AVAILABLE
		AMENDED BUDGET	12/31/2019 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)
Fund 591 - WATER FUND				
	TOTAL REVENUES	705,100.00	241,218.44	463,881.56
	TOTAL EXPENDITURES	938,425.00	319,055.30	619,369.70
	NET OF REVENUES & EXPENDITURES	(233,325.00)	(77,836.86)	(155,488.14)
Fund 594 - MARINA FUND				
Fund 594 - MARINA FUND:				
	TOTAL REVENUES	186,250.00	137,148.70	49,101.30
	TOTAL EXPENDITURES	216,145.00	90,601.84	125,543.16
	NET OF REVENUES & EXPENDITURES	(29,895.00)	46,546.86	(76,441.86)
Fund 661 - MOTOR POOL FUND				
Fund 661 - MOTOR POOL FUND:				
	TOTAL REVENUES	260,325.00	143,376.68	116,948.32
	TOTAL EXPENDITURES	481,860.00	193,690.26	288,169.74
	NET OF REVENUES & EXPENDITURES	(221,535.00)	(50,313.58)	(171,221.42)
Fund 711 - CEMETERY TRUST FUND				
Fund 711 - CEMETERY TRUST FUND:				
	TOTAL REVENUES	0.00	10,873.66	(10,873.66)
	TOTAL EXPENDITURES	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	10,873.66	(10,873.66)

Whitehall City Council
Agenda Report – Lake Street Parking

To address a growing concern about vehicle and pedestrian safety along Lake Street south of Main Street due to the increased number of vehicles parking on the west side of the street, Chief Squiers submitted a traffic control order to prohibit parking on the west side. This section of road was not designed for on street parking. A lot of public opposition was expressed during the January 28 regular and February 11 work session meetings. Two council members expressed non-support during the work session. There has been a lot of social media opposition and even contact made with WZZM 13 News.

Given all of this, staff is recommending that Traffic Control Order 239 not be approved. We are still of the opinion that an unsafe condition has developed. The Police Department will continue to monitor the situation and have the ability to issue warnings and tickets to motorist that violate other local ordinances – parking on a street in a manner that impedes traffic, parking on a public sidewalk, and parking in the opposite direction of traffic flow.

As Council postponed action pending discussion at the work session, TCO 239 is listed under unfinished business. This also keeps in line with Roberts Rules and public transparency.

RECOMMENDATION

Allow TCO 239 to fail due to a lack of motion and support.

CITY OF WHITEHALL

ORDER TO PLACE SIGNS REGULATING TRAFFIC WITHIN THE CITY OF WHITEHALL

ORDER NO. 239 EFFECTIVE DATE: 2/1/2020

Pursuant to the Uniform Traffic Code adopted April 23, 2002 as amended, we have jointly caused to be investigated traffic conditions on City Street,

West side of Lake St between Main St and Millpond Park

in the City of Whitehall, in Muskegon County, State of Michigan, and in the interest of public safety and convenience, hereby direct by the office of the Chief of Police that there be erected and maintained

No Parking

in conformance with the Michigan Manual of Uniform Traffic Control Devices which give notice of the following determination:

Lake St is heavily traveled and travel lanes are 12 feet wide with no curbing and minimal shoulder. The bike/pedestrian path runs along Lake Street on the west side just a few feet west of the curb. Vehicles parked on the edge of roadway in the area impinge on the flow of traffic on the street and create a traffic and pedestrian hazard in the area.

It is directed this order be filed in the office of the City Clerk of the City of Whitehall, and a copy thereof, in the office of the Chief of Police of said City.

CITY MANAGER

CHIEF OF POLICE

Date of Council Action _____

CITY CLERK

Agenda Report - Tag Day Requests

Tag Days for community nonprofit organizations require City Council approval subject to coordination with the Police Department. Tag days are limited to one per weekend, two per month, and ten per year. They may not be held on Sundays or national holidays.

Child Abuse Council has requested a tag day for Saturday, April 11, 2020.

April 11
September 19

Child Abuse Council
Knights of Columbus

RECOMMENDATION

Approve the tag day as requested.

CHILD
ABUSE COUNCIL

EVERY STEP OF THE WAY.

February 12, 2020

Dear Council Members,

The Child Abuse Council of Muskegon County would like permission to do a "Tag Day" corner solicitation on Saturday, April 11, 2020. We would be soliciting during the hours of 9:00am to 1:00pm. We would like to be stationed at the corners of Mears and Colby and Mears and Main. We would be passing out information cards on Knowing the Warning Signs of Child Abuse. All monies raised would go to our general fund to improve our programs.

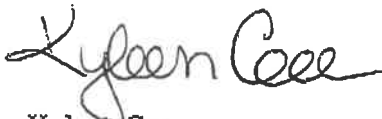
Thank you for considering this request. If needed, a member of our staff can come to a meeting to inform your Council on the programs and services we provide.

A copy of our 501 (c)(3) determination and certificate of liability insurance is attached.

I can be reached at 231-722-0282 or kyleengee@childabusecouncil.org

Thank you for your time and consideration.

Sincerely,



Kyleen Gee
Executive Director
Child Abuse Council of Muskegon County



CITY OF WHITEHALL
RESOLUTION 20-08
Country Club Decertification

WHEREAS, the State of Michigan provides funding for local streets under Public Act 51 of 1951 based upon the number of miles in each community.

WHEREAS, the funding is based upon an annual certification of an Act 51 map.

WHEREAS, changes to the Act 51 map must be done by Council resolution.

WHEREAS, the Country Club Road right of way between West Collier Drive and Lake Street is not being utilized as an open public street.

WHEREAS, staff is recommending that Council decertify the above noted portion of Country Club Road.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council hereby approves the decertification of Country Club Road between West Collier Drive and Lake Street, a distance of 174.8 feet.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, February 25, 2020, at 6:00 p.m.
(___ yes, ___ no, ___ absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk



Muskegon County
Property Viewer Map

Act 51 Map Certification

Country Club Road



Scale: 1 to 1,128

Notice: Muskegon County and Muskegon County GIS makes no warranty, expressed or implied, regarding the accuracy, completeness, or usefulness of the information presented. Muskegon County assumes no responsibility for errors that arise from the use of this information.

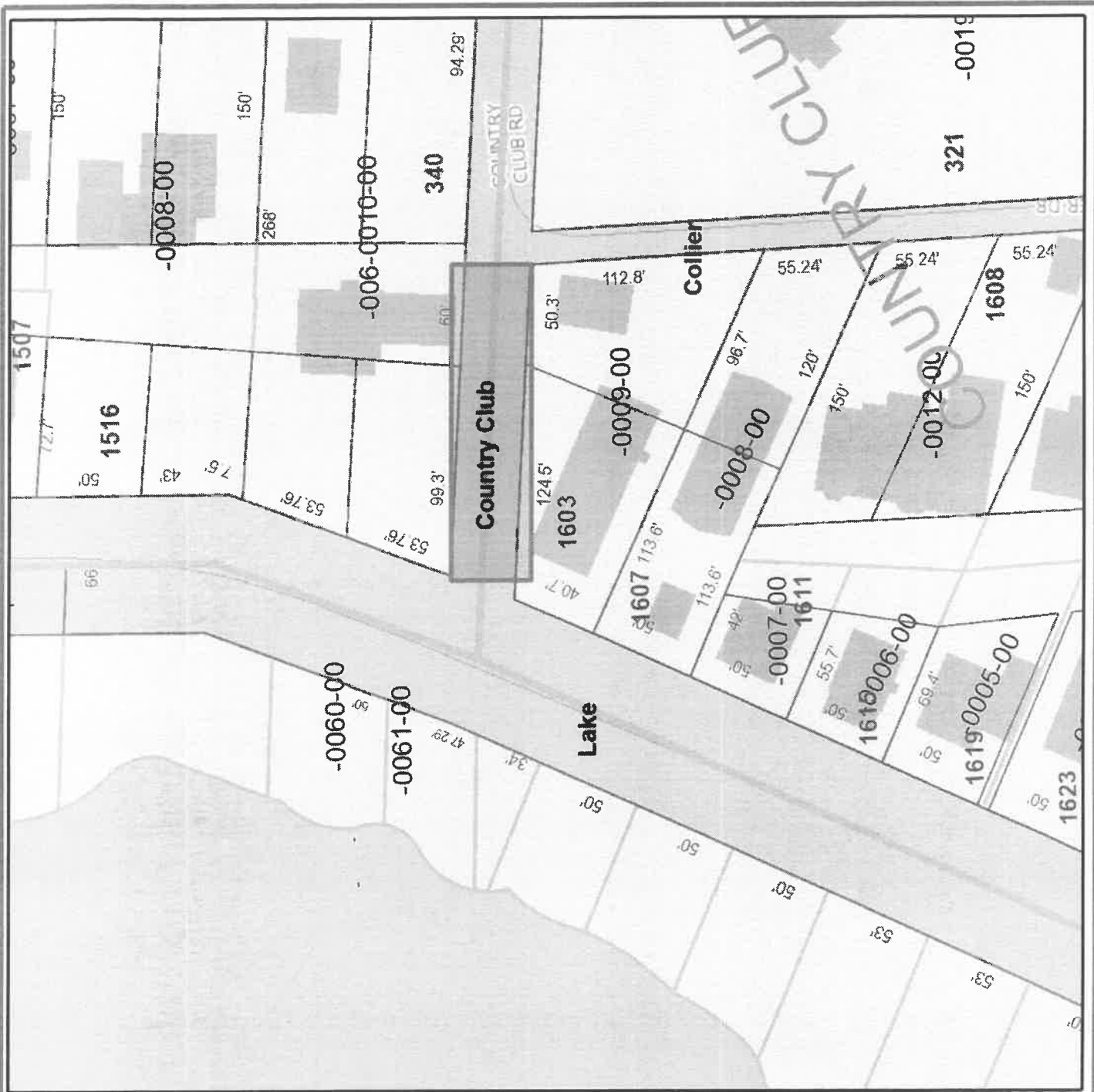
MUSKEGON COUNTY



Map by Muskegon County GIS
141 E. Apple Ave, Muskegon, MI 49445
P: 231-724-4458 F: 231-724-1129
www.muskegoncountygis.org

Printed from the Muskegon County
GIS Property Viewer

Map Printed 2/19/2020



CITY OF WHITEHALL
RESOLUTION 20-09
BUDGET AMENDMENT #4

WHEREAS, the Whitehall City Council previously approved a budget for Fiscal Year 2019/20.

WHEREAS, the following budget adjustments are required to be compliant with State law and generally accepted accounting principles

General Fund Revenues

+\$9,450	Sale of Fixed Assets (police vehicle, Franklin Street lot)
+\$6375	Other (Consumers Energy rebate, bench reimbursement, little libraries reimbursement, rental registrations, dog tags)
+\$3,820	Transfer from the Playhouse to cover scene shop expenses

General Fund Expenses

+\$6,000	Cemetery Fund Equipment Rental
+\$2,900	Sidewalks (repairs on South Livingston)
+\$3,000	Parks Wages
+\$10,000	Parks Equipment Rental
+\$1,200	Parks Other (bench)
+\$400	Parks Capital (tennis courts, plaques)
+\$2,400	Other Community Promotion (senior center)

Major Street Fund Revenues

+\$8,715	Trunkline Maintenance
+\$450	Other (sign reimbursement)

Major Street Expenses

+\$7,500	Routine Maintenance Wages
+\$400	Routine Maintenance Wages Part Time
+\$2,600	Routine Maintenance Operating Supplies
+\$5,000	Routine Maintenance Equipment Rental (Lake Street rip rap)
+\$12,925	Trunkline Drain

Medical Marijuana (new)

+\$4,800	Application Fees
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Brownfield Expenses

+\$1,500	Engineering
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Tax Increment Finance Authority Revenues

+\$500	Sale of Fixed Assets (deposit on 115 West Hanson)
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Tax Increment Finance Authority Expenses

+\$9,100	Contractual Services (bubblers at the marina)
+\$500	Contractual Services (pedestrian lights downtown)

Sewer Fund Expenses

+\$5,870	Pumping Wages
+\$17,500	Pumping Contractual Services (Lift Station Repairs)
+\$4,000	Pumping Equipment Rental (Lift Station Repairs)

Water Fund Expenses

+\$6,205	Meters (industrial)
+\$6,795	Meters (residential)
+\$3,000	Source Plant Operating Supplies (chlorine)
+\$500	Source Plant Professional Services (generator)
+\$8,275	Source Plant Professional Services (communication issues)
+\$3,000	Source Plant Contractual Services (tower power washing)
+\$8,000	Transmission Contractual Services (lateral replacements)

Marina Revenues

-\$15,000	Gas Sales
-\$15,000	Diesel Sales
+\$66,000	Other (insurance claim)

Marina Expenses

+\$3,000	Wages
+\$7,500	Wages Part-time
+\$1,875	Fringe Benefits
+\$380	Fringe Wages
+\$66,000	Repairs (docks)
-\$18,000	Cost of Sales – Fuel
+\$600	State Commissions

Motor Pool Revenues

+\$20,600	Sale of Fixed Assets
+\$10,000	Equipment Rental - General Fund
+\$4,000	Equipment Rental Sewer Fund

Playhouse Revenues

+\$24,205	Ticket Sales - Summer
+\$3,350	Youth Theatre
+\$1,020	Advertising
+\$2,000	Concessions
-\$7,705	Concessions – Alcohol
+\$4,900	Sponsorship
+\$3,000	Interest Earnings
+\$8,265	Grants
-\$127,775	Capital Campaign – Direct Payments
+\$100,000	Capital Campaign - Community Fund
+\$1,000	Merchandise
+\$100	Other Income

Playhouse Expenses

+\$14,515	Wages Part-time
-\$15,995	Summer Workers
-\$1,500	Set Supplies
-\$450	Costuming
+\$150	Props
+\$3,335	Youth Theatre
+\$700	Snacks
+\$325	Repairs (shelving)
+\$3,000	Marketing
+\$1,000	Contractual Services
+\$100	Attorney
+\$300	Cost of Merchandise
-\$750	Rights and Royalties
-\$2,550	Ticket Agent Fees
+\$16,000	Equipment (final construction costs)

NOW, THEREFORE, LET IT BE RESOLVED

That the City Council hereby approves the budget amendment as described above.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held February 25, 2020 at 6:00 p.m. (___yes, ___no, ___absent)

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ANNUAL BUDGET
101 GENERAL FUND SUMMARY

CODE	CLASSIFICATION	ACTUAL 2010/2011	ACTUAL 2011/2012	ACTUAL 2012/2013	ACTUAL 2013/2014	ACTUAL 2014/2015	ACTUAL 2015/2016	ACTUAL 2016/2017	ACTUAL 2017/2018	ACTUAL 2018/2019	AMENDED BUDGET 2019/2020
REVENUES											
	PROPERTY TAXES	\$1,147,356	\$1,130,267	\$1,139,148	\$1,081,325	\$1,350,372	\$1,360,951	\$1,365,402	\$1,384,369	\$1,416,769	\$1,473,120
	LOCAL COMMUNITY STABILIZATION							\$15,873	\$24,392	\$0	\$0
	PERMITS/ FEES	\$52,197	\$40,645	\$44,389	\$46,193	\$48,971	\$51,934	\$53,293	\$53,228	\$56,152	\$52,000
	POLICE TRAINING/PROGRAMS	\$20,125	\$10,885	\$3,483	\$7,811	\$8,244	\$15,271	\$14,244	\$19,440	\$20,238	\$24,500
	STATE SHARED REVENUE	\$260,141	\$245,184	\$254,185	\$260,701	\$265,638	\$265,628	\$277,431	\$285,040	\$295,137	\$306,625
	GRANT		\$0	\$1,851	\$2,654	\$5,398	\$0	\$0	\$1,200	\$900	\$900
	FINES	\$8,771	\$8,710	\$7,167	\$9,119	\$8,876	\$7,788	\$13,343	\$12,026	\$11,383	\$10,800
	SERVICES	\$41,548	\$44,440	\$42,664	\$46,888	\$56,460	\$57,205	\$34,697	\$33,533	\$32,038	\$36,890
	INTEREST	\$18,912	\$13,457	\$11,986	\$12,901	\$21,699	\$13,883	\$16,400	\$15,768	\$18,831	\$14,000
	CONTRIBUTIONS-TIF/ALDFA	\$314,941	\$319,866	\$220,416	\$272,896	\$450,278	\$387,059	\$141,834	\$350,560	\$350,580	\$350,580
	LEASE-FIRE/AMB	\$21,935	\$21,935	\$21,935	\$21,935	\$20,945	\$20,370	\$12,545	\$12,545	\$12,545	\$12,545
	SALE OF FIXED ASSETS										\$9,450
	TRANSFER		\$0	\$10,085	\$-	\$5,000	\$0	\$0	\$0	\$0	\$3,820
	OTHER	\$23,506	\$2,564	\$11,170	\$7,203	\$18,486	\$49,819	\$36,302	\$34,795	\$10,477	\$76,375
	TOTAL REVENUES	\$1,909,432	\$1,837,953	\$1,768,479	\$1,769,626	\$2,260,367	\$2,229,908	\$1,981,364	\$2,226,916	\$2,225,050	\$2,371,605
EXPENDITURES											
101	CITY COUNCIL	\$16,426	\$16,495	\$21,540	\$17,128	\$23,237	\$24,837	\$27,624	\$28,068	\$27,926	\$31,555
111	CITY CLERK	\$34,460	\$35,695	\$45,734	\$41,957	\$47,443	\$47,071	\$54,262	\$61,917	\$67,942	\$78,215
136	DISTRICT COURT	\$10,266	\$14,324	\$19,117	\$19,361	\$15,979	\$13,540	\$22,050	\$21,763	\$21,918	\$24,000
172	ADMINISTRATION	\$165,485	\$170,000	\$159,120	\$155,806	\$146,846	\$134,313	\$143,832	\$124,076	\$226,654	\$240,696
195	ELECTION DEPARTMENT	\$6,663	\$7,646	\$9,271	\$8,415	\$12,272	\$12,466	\$13,585	\$19,850	\$24,118	\$25,550
203	ATTORNEY FEES	\$9,897	\$8,410	\$9,128	\$13,359	\$8,222	\$13,243	\$23,887	\$15,781	\$18,918	\$23,000
209	ASSESSOR	\$28,824	\$28,896	\$29,946	\$29,322	\$29,000	\$29,000	\$29,000	\$29,000	\$31,250	\$32,480
247	BOARD OF REVIEW	\$4,320	\$4,297	\$4,297	\$4,402	\$3,417	\$1,393	\$2,327	\$2,115	\$1,888	\$3,380
253	TREASURER	\$59,667	\$62,871	\$62,891	\$63,741	\$60,605	\$32,980	\$38,204	\$59,689	\$66,120	\$75,495
265	CITY HALL AND GROUNDS	\$40,799	\$37,804	\$41,535	\$46,246	\$99,607	\$56,901	\$72,551	\$85,500	\$44,342	\$66,620
276	CEMETERY	\$93,997	\$97,794	\$91,655	\$69,058	\$67,322	\$74,156	\$59,891	\$88,072	\$102,844	\$119,820
301	POLICE	\$879,160	\$891,336	\$937,216	\$925,599	\$874,685	\$938,232	\$886,226	\$966,358	\$1,057,179	\$1,125,950

336	FIRE	\$11,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
400	PLANNING	\$25,414	\$22,893	\$22,841	\$33,378	\$31,348	\$23,074	\$24,377	\$27,007	\$27,902	\$44,860
442	SIDEWALKS	\$5,913	\$602	\$1,462	\$2,272	\$5,679	\$9,842	\$2,498	\$5,460	\$1,842	\$4,400
446	STREETS AND HIGHWAYS	\$9,036	\$4,772	\$7,068	\$2,121	\$757	\$4,076	\$629	\$10,818	\$6,930	\$2,350
448	STREETLIGHTING	\$91,247	\$86,224	\$32,925	\$37,577	\$64,755	\$66,041	\$55,934	\$66,441	\$76,838	\$74,000
525	SANITATION	\$6,302	\$6,002	\$6,835	\$5,902	\$15,150	\$17,999	\$18,328	\$8,245	\$7,895	\$11,315
526	LEAF DISPOSAL	\$58,022	\$62,877	\$61,910	\$61,724	\$61,560	\$64,317	\$61,376	\$62,269	\$65,968	\$67,040
621	POLLUTION CONTROL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
751	PARKS AND RECREATION	\$143,096	\$139,908	\$135,234	\$111,050	\$97,730	\$121,270	\$113,254	\$104,049	\$181,701	\$231,430
752	PATHWAY MAINTENANCE	\$7,006	\$5,320	\$6,592	\$4,400	\$6,139	\$6,326	\$8,028	\$8,792	\$6,809	\$10,305
777	119 BALDWIN ST	\$1,948	\$1,338	\$976	\$1,115	\$465	\$1,386	\$2,376	\$8,850	\$2,520	\$3,820
896	OTHER EXPENSES	\$6,548	\$7,377	\$17,955	\$3,900	\$28,194	\$6,804	\$50,882	\$7,072	\$8,205	\$8,000
966	TRANSFER TO OTHER FUND	\$212,082	\$137,126	\$103,212	\$87,183	\$412,186	\$379,060	\$303,716	\$295,558	\$300,859	\$272,870
TOTAL EXPENDITURES		\$1,927,928	\$1,850,007	\$1,825,460	\$1,745,016	\$2,112,598	\$2,078,327	\$2,014,837	\$2,106,750	\$2,378,568	\$2,577,151
NET INCOME		(\$18,496)	(\$12,054)	(\$59,981)	\$24,610	\$147,769	\$151,581	(\$33,473)	\$120,166	(\$153,518)	(\$205,546)
FUND BALANCE-JULY 1		\$835,832	\$817,336	\$805,282	\$745,301	\$769,911	\$917,680	\$1,069,261	\$1,035,788	\$1,155,954	\$1,002,436
FUND BALANCE-JUNE 30		\$817,336	\$805,282	\$745,301	\$769,911	\$917,680	\$1,069,261	\$1,035,788	\$1,155,954	\$1,002,436	\$796,890
2010/2011		\$674,775									
2011/2012		\$647,502									
2012/2013		\$639,961									
2013/2014		\$610,756									
2014/2015		\$652,853									
2015/2016		\$623,421									
2016/2017		\$616,392	Not including the dedicated millage for streets.								
2017/2018		\$647,488	Not including the dedicated millage for streets.								
2018/2019		\$769,395	Not including the dedicated millage for streets.								
2019/2020		\$761,760	Not including the dedicated millage for streets.								

CITY OF WHITEHALL
ANNUAL BUDGET
202 MAJOR STREET FUND SUMMARY

CODE	CLASSIFICATION	ACTUAL 2010/2011	ACTUAL 2011/2012	ACTUAL 2012/2013	ACTUAL 2013/2014	ACTUAL 2014/2015	ACTUAL 2015/2016	ACTUAL 2016/2017	ACTUAL 2017/2018	ACTUAL 2018/2019	AMENDED BUDGET 2019/2020
	REVENUES										
	STATE SHARED REVENUE	\$181,377	\$189,110	\$184,038	\$191,857	\$194,603	\$203,276	\$233,719	\$282,085	\$306,455	\$302,675
	TRUNKLINE MAINTENANCE	\$2,571	\$2,706	\$10,404	\$3,202	\$494	\$768	\$10,568	\$11,092	\$18,036	\$13,715
	INTEREST	\$118	\$117	\$143	\$86	\$78	\$214	\$383	\$1,004	\$2,057	\$500
	OTHER	\$121		\$297					\$1,655		\$450
	TRANSFERS	\$38,010									
	TOTAL REVENUES	\$222,197	\$191,933	\$194,882	\$195,145	\$195,175	\$204,258	\$244,670	\$295,836	\$326,548	\$317,340
	EXPENDITURES										
463	ROUTINE MAINTENANCE	\$75,729	\$69,027	\$59,259	\$ 56,905	\$ 52,597	\$60,374	\$54,637	\$56,386	\$52,216	\$77,525
474	TRAFFIC SERVICES	\$7,963	\$3,955	\$3,915	\$ 5,845	\$ 6,151	\$13,184	\$6,095	\$9,531	\$11,083	\$16,905
478	WINTER MAINTENANCE	\$60,368	\$26,589	\$50,026	\$74,909	\$ 58,101	\$38,208	\$47,958	\$72,006	\$47,037	\$78,800
482	ADMINISTRATION	\$41,802	\$41,299	\$38,430	\$42,695	\$ 35,848	\$32,875	\$35,458	\$49,582	\$51,098	\$54,800
	TRUNKLINE MAINTENANCE	\$2,571	\$2,706	\$10,404	\$ 4,240	\$ 430	\$650	\$9,545	\$10,024	\$13,752	\$5,000
966	TRANSFERS OUT	\$22,595	\$23,798	\$22,780	\$ 21,731	\$ 22,822	\$14,025	\$ 0	\$ 0	\$337,000	\$45,000
	TOTAL EXPENDITURES	\$211,028	\$167,374	\$184,814	\$ 206,325	\$175,949	\$159,316	\$153,693	\$197,529	\$512,186	\$278,030
	NET INCOME	\$11,169	\$24,559	\$10,068	(\$11,180)	\$19,226	\$44,942	\$90,977	\$98,307	(\$185,638)	\$39,310
	FUND BALANCE-JULY 1	\$84,867	\$96,036	\$120,595	\$ 130,663	\$119,483	\$138,709	\$183,651	\$274,628	\$372,935	\$187,297
	FUND BALANCE-JUNE 30	\$96,036	\$120,595	\$130,663	\$119,483	\$138,709	\$183,651	\$274,628	\$372,935	\$187,297	\$226,607
	TARGET FUND BALANCE										
	2010/2011	\$73,859									
	2011/2012	\$58,581									
	2012/2013	\$64,685									
	2013/2014	\$72,214									
	2014/2015	\$61,582									
	2015/2016	\$55,761									
	2016/2017	\$53,793									
	2017/2018	\$69,135									
	2018/2019	\$67,869									
	2019/2020	\$73,686									
								Building fund balance for Main Street reconstruction			
								Building fund balance for Mears Ave FY 22/23 (\$100,000) and Warner St FY (\$100,000)			

CITY OF WHITEHALL
ANNUAL BUDGET
214 MARIJUANA FUND SUMMARY

CODE CLASSIFICATION	BUDGET 2019/2020
TOTAL REVENUES	\$4,800
TOTAL EXPENDITURES	\$0
NET INCOME	\$4,800
FUND BALANCE-JULY 1	\$0
FUND BALANCE-JUNE 30	\$4,800

CITY OF WHITEHALL
ANNUAL BUDGET
243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND SUMMARY

CLASSIFICATION	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	BUDGET 2019/2020
REVENUE										
INTEREST	\$141	\$88	\$79	\$30	\$21	\$19	\$19	\$199	\$717	
PROPERTY TAXES	\$22,565	\$17,123	\$17,123	\$17,123	\$18,423	\$18,588	\$18,321	\$80,488	\$115,854	\$249,590
TOTAL REVENUES	\$22,706	\$17,211	\$17,202	\$17,153	\$18,444	\$18,588	\$18,340	\$80,687	\$116,571	\$249,590
TOTAL EXPENDITURES	\$13,764	\$7,067	\$12,600	\$13,096	\$25,189	\$32,144	\$31,764	\$28,764	\$32,473	\$338,820
NET INCOME	\$8,942	\$10,144	\$4,602	\$4,057	(\$6,745)	(\$13,556)	(\$13,424)	\$51,923	\$84,098	(\$89,230)
FUND BALANCE-JULY 1	\$8,869	\$17,811	\$27,955	\$32,557	\$36,614	\$29,869	\$16,313	\$2,889	\$54,812	\$138,910
FUND BALANCE-JUNE 30	\$17,811	\$27,955	\$32,557	\$36,614	\$29,869	\$16,313	\$2,889	\$54,812	\$138,910	\$49,680

Target Fund Balance \$20,000

CITY OF WHITEHALL
ANNUAL BUDGET
245 TAX INCREMENT FINANCE AUTHORITY DISTRICT FUND SUMMARY

CLASSIFICATION	ACTUAL										AMENDED	
	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	BUDGET	BUDGET
REVENUE												
PROPERTY TAXES	\$985,632	\$931,700	\$944,380	\$982,513	\$1,139,694	\$1,224,963	\$429,918	\$406,299	\$311,982	\$303,505		
LOCAL COMMUNITY STABILIZATION							\$602,152	\$606,445	\$784,946	\$869,000		
INTEREST	\$1,756	\$814	\$346	\$826	\$813	\$2,004	\$2,031	\$2,838	\$6,258			
TRANSFER FROM WATER and TANNERY							\$13,796					
OTHER			\$51	\$0	\$0	\$20,000		\$22,101		\$500		
GRANTS	\$110,442	\$75,000	\$182,525		\$0							
TOTAL REVENUES	\$1,097,830	\$1,007,514	\$1,127,302	\$983,339	\$1,140,507	\$1,246,967	\$1,047,897	\$1,037,683	\$1,103,186	\$1,173,005		
TOTAL EXPENDITURES	\$1,246,396	\$1,029,402	\$1,177,695	\$782,077	\$831,998	\$888,402	\$1,738,116	\$909,890	\$633,026	\$1,692,195		
NET INCOME	(\$148,566)	(\$21,888)	(\$50,393)	\$201,262	\$308,509	\$358,565	(\$690,219)	\$127,793	\$470,160	(\$519,190)		
FUND BALANCE-JULY 1	\$368,607	\$220,041	\$198,153	\$147,760	\$349,022	\$657,531	\$1,016,096	\$325,877	\$453,670	\$923,830		
FUND BALANCE-JUNE 30	\$220,041	\$198,153	\$147,760	\$349,022	\$657,531	\$1,016,096	\$325,877	\$453,670	\$923,830	\$404,640		

Target Fund Balance \$72,000

CITY OF WHITEHALL
ANNUAL BUDGET
580 PLAYHOUSE FUND SUMMARY

CODE	CLASSIFICATION	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	BUDGET 2019/2020
REVENUES											
Operating											
	TICKET SALES	\$64,184	\$81,164	\$66,971	\$64,941	\$71,971	\$96,695	\$79,013	\$53,820	\$32,032	\$128,555
	SERVICES	\$13,777	\$13,577	\$26,906	\$11,610	\$10,792	\$18,048	\$22,005	\$3,913	\$5,034	\$24,965
	SPONSORSHIPS	\$14,650	\$14,100	\$15,350	\$25,575	\$33,850	\$30,467	\$38,480	\$47,165	\$46,333	\$49,100
	GRANT			\$10,033	\$0	\$7,975	\$11,180	\$29,766	\$26,470	\$34,211	\$23,265
	TRANSFERS					\$40,500	\$25,934	\$0	\$0	\$0	\$0
	OTHER			\$11,992	\$6,146	\$5,230	\$8	\$10,912	\$1,685	\$3,571	\$5,100
	DONATIONS	\$36,524	\$42,930	\$29,927	\$36,334	\$30,789	\$51,400	\$17,459	\$10,482	\$9,027	\$10,000
	INTEREST	\$154	\$109	\$100	\$58	\$35	\$158	\$258	\$897	\$614	
	Total Operating Rev	\$129,289	\$151,880	\$161,279	\$144,664	\$201,142	\$233,890	\$197,893	\$144,432	\$130,822	\$240,985
	Operating Expense	\$138,319	\$149,117	146852	\$145,895	\$181,959	\$198,230	\$187,672	\$162,150	\$180,154	\$285,228
	Net Operating (Loss)	(\$9,030)	\$2,763	\$14,427	(\$1,231)	\$19,183	\$35,660	\$10,221	(\$17,718)	(\$49,332)	(\$44,243)
	Loss on Sale of Fixed Assets									(\$50,373)	
	Depreciation			\$7,030	\$8,895	\$9,811	\$10,495	\$10,495	14,570	\$80,558	\$82,495
		(\$9,030)	\$2,763	\$7,397	(\$10,126)	\$9,372	\$25,165	(\$274)	(\$32,288)	(\$180,263)	(\$126,738)
Capital											
	Pledges						\$883,775		\$883,775	\$1,512,338	\$358,225
	Bond									\$1,896,000	
	Interest									\$22,394	4000
	Total Capital Revenue						\$883,775		\$883,775	\$3,430,732	\$362,225
	CONSTRUCTION						\$828,168		\$828,168	\$2,904,388	
	INTEREST/BOND FEES									\$80,546	\$46,610
	PRINCIPAL										\$271,000
	TOTAL EXPENDITURES						\$828,168		\$828,168	\$2,984,934	\$317,610

NET Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,607	\$445,798	\$44,615
Net Total Restated	(\$9,030)	\$2,763	\$7,397	(\$10,126)	\$9,372 (\$9,091)	\$25,165	(\$274)	\$23,319	\$265,535	(\$82,123)
Net Position										
Capital Assets			\$286,450	295434	\$285,622	\$301,060	\$290,565	\$1,104,163	\$1,981,620	1,899,125
Debt Service Operating			\$25,564	6454	\$16,547	\$26,274	\$36,495	\$55,607 \$18,777	\$501,405 (\$30,555)	546,020 (74,798)
	\$304,617	\$312,014	\$301,888	\$302,169	\$327,334	\$327,060	\$1,178,547	\$2,452,470	2,370,347	

CITY OF WHITEHALL
ANNUAL BUDGET
590 SEWER FUND SUMMARY

CODE	CLASSIFICATION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET
		2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020			
	REVENUES													
	GRANT													
	METERED SALES	\$771,061	\$742,661	\$825,982	\$895,578	\$ 114,075	\$319,215	\$246,998	\$117,474	\$0	\$0	\$0	\$0	\$0
	PENALTIES	\$4,098	\$3,631	\$4,078	\$5,060	\$7,150	\$972,261	\$1,065,304	\$1,086,706	\$1,147,155	\$1,164,975	\$1,164,975	\$1,164,975	\$1,164,975
	CONTRACT	\$2,000	\$4,000	\$2,000	\$1,000	\$5,100	\$4,480	\$3,711	\$5,151	\$4,962	\$5,355	\$4,962	\$5,355	\$5,355
	TRANSFERS						\$55,250	\$54,250	\$53,250	\$55,150	\$1,000	\$55,150	\$55,150	\$1,000
	OTHER INCOME					\$147,865	\$220,814	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	INTEREST	\$2,895	\$1,865	\$24,036	\$2,700	\$451	\$825	\$20	\$714	\$4,677	\$2,500	\$4,677	\$4,677	\$2,500
	TOTAL REVENUES	\$780,054	\$752,157	\$857,718	\$905,086	\$1,220,847	\$1,573,851	\$1,371,361	\$1,265,016	\$1,212,658	\$1,173,830	\$1,212,658	\$1,173,830	\$1,173,830
	EXPENDITURES													
	ADMINISTRATION	\$226,990	\$220,531	\$216,032	\$223,814	\$322,700	\$570,545	\$503,978	\$399,746	\$263,898	\$271,430	\$263,898	\$263,898	\$271,430
	CUSTOMER ACCOUNTS	\$21,395	\$22,022	\$23,092	\$20,037	\$26,106	\$35,044	\$42,779	\$36,012	\$28,852	\$45,495	\$28,852	\$28,852	\$45,495
	SEWER PUMPING	\$57,199	\$54,059	\$51,855	\$57,268	\$77,133	\$62,407	\$53,636	\$63,348	\$73,560	\$104,025	\$63,348	\$63,348	\$104,025
	WASTEWATER SYSTEM	\$448,210	\$617,849	\$616,376	\$642,666	\$619,625	\$686,057	\$649,034	\$669,384	\$790,654	\$791,250	\$669,384	\$669,384	\$791,250
	TRANSPORTATION & DISTRIBUTION	\$56,778	\$53,763	\$163,058	\$52,809	\$44,560	\$80,626	\$68,840	\$59,707	\$54,852	\$73,390	\$59,707	\$54,852	\$73,390
	CAPITAL OUTLAY & DEBT	\$55,000	\$55,000	\$60,000	\$374,654	\$70,000	\$56,342	\$328,345	\$28,627	\$265,015	\$0	\$28,627	\$265,015	\$0
	TOTAL CASH REQUIREMENTS	\$865,572	\$923,224	\$1,130,413	\$1,371,248	\$1,160,124	\$1,491,021	\$1,646,612	\$1,256,824	\$1,476,831	\$1,285,590	\$1,256,824	\$1,476,831	\$1,285,590

Increase (decrease) in Cash (\$85,518) (\$171,067) (\$272,695) (\$466,162) \$60,723 \$82,830 (275,251) 8,192 (264,173) (\$111,760)

Rate History

- 1/1/20 increase 5%
- 1/1/19 increase 5%
- 1/1/18 increase 5%
- 1/1/17 increase 3%
- 1/1/16 increase 6%
- 1/1/15 Increase 5.2%

CITY OF WHITEHALL
ANNUAL BUDGET
594 MARINA FUND SUMMARY

CLASSIFICATION	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	BUDGET 2019/2020
REVENUE										
SLIP RENTALS	\$16,696	\$19,231	\$40,538	\$34,000	\$44,706.00	\$60,767.00	\$57,389.00	\$65,425.00	\$56,017.00	\$57,050.00
SALES/SERVICE	\$62,169	\$80,114	\$79,701	\$60,800	\$91,285.00	\$95,071.00	\$84,915.00	\$86,418.00	\$81,311.00	\$63,200.00
INTEREST	\$191	\$72	\$2	-	\$2.00	\$5.00	\$6.00	\$23.00	\$65.00	\$0.00
TRANSFER	\$220,883	\$157,659	\$25,865	\$25,865	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER	\$121	\$21	\$55,850	\$54,700	\$7,185.00	\$5,843.00	\$8,169.00	\$0.00	\$98,187.00	\$66,000.00
TOTAL REVENUES	\$300,060	\$257,097	\$201,956	\$175,365	\$143,178.00	\$161,686.00	\$150,479.00	\$151,866.00	\$235,580.00	\$186,250.00
CAPITAL OUTLAY & DEBT										
TOTAL EXPENDITURES	\$220,883	\$157,659	\$253,598	\$226,140	\$198,281.00	\$224,319.00	\$183,132.00	\$176,179.00	\$270,312.00	\$216,145.00
TOTAL CASH REQUIREMENTS	\$362,150	\$350,575	\$253,598	\$226,140	\$198,281.00	\$224,319.00	\$183,132.00	\$176,179.00	\$270,312.00	\$216,145.00
Increase (Decrease) of Cash Reserves	(\$62,090)	(\$93,478)	(\$51,642)	(\$50,775)	(\$55,103.00)	(\$62,633.00)	(\$32,653.00)	(\$24,313.00)	(\$34,732.00)	(\$29,895.00)

Season:
Memorial Day to Labor Day

**CITY OF WHITEHALL
ANNUAL BUDGET
661 MOTOR POOL FUND SUMMARY**

CODE CLASSIFICATION	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	BUDGET 2019/2020
REVENUE										
EQUIPMENT RENTAL	\$203,230	\$142,534	168,446	\$169,105	\$163,385	\$155,354	\$160,039	\$178,079	\$179,527	\$189,825
BUILDING RENTAL	\$47,000	\$47,000	47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000
INTEREST	\$1,181	\$779	796	\$487	\$344	\$820	\$1,272	\$1,695	\$3,360	\$2,400
TRANSFER	\$115,947				\$50,000	0				
SALE OF FIXED ASSETS						\$36,303		\$13,811	\$30,000	\$20,600
OTHER	\$8,319	\$2,282	10,188	\$6,110	\$29,209	\$5,670	\$14,369	\$1,695	\$4,434	500
TOTAL REVENUES	\$375,677	\$192,595	226,430	\$222,702	\$289,938	\$245,147	\$222,680	\$242,280	\$264,321	\$260,325
CAPITAL OUTLAY & DEBT										
TOTAL EXPENDITURES	\$134,947	\$24,478	12,835	\$976	\$158,578	\$10,225	\$25,702	\$193,629	\$445,126	\$245,995
	\$266,273	\$242,406	224,518	\$223,542	\$246,325	\$189,908	\$179,467	\$195,720	\$259,222	\$235,865
TOTAL CASH REQUIREMENTS	\$401,220	\$266,884	\$237,353	\$224,518	\$404,903	\$200,133	\$205,169	\$389,349	\$704,348	\$481,860
Increase (decrease) in Cash	(\$25,543)	(\$74,289)	(\$10,923)	(\$1,816)	(\$114,965)	\$45,014	\$17,511	(\$147,069)	(\$440,027)	(\$221,535)

CITY OF WHITEHALL
RESOLUTION 20-10
Playhouse Liquor Sales

- WHEREAS, The City of Whitehall owns and operates the Howmet Playhouse.
- WHEREAS, it may be desirable to sell and/or distribute alcoholic beverages for some of the events.
- WHEREAS, City Ordinance §130.01(B)(37) prohibits a person from having open receptacles or containers containing alcoholic beverages or intoxicating liquors in public places unless the City Council grants permission to organizations to sell and/or distribute alcoholic beverages.
- WHEREAS, it is the intent of the City to allow non-profit organizations with the appropriately approved liquor license and proof of adequate insurance to sell and /or distribute alcohol for events at the Playhouse under the direct approval and supervision of the Playhouse Manager, City Manager, and Police Chief.

NOW, THEREFORE, BE IT RESOLVED

That the Whitehall City Council hereby grants permission for alcohol to be sold and/or distributed by Friends of the Playhouse for the following events:

March 21 – Aoife Scott
March 28 – The Insiders
April 11 – Dixon’s Violin
April 19 – Shane Hennessy
April 24 - Organissimo

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, February 25, 2020 at 6:00 p.m. (___ yes; ___ no, ___ absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

February 18, 2020

Liquor License Request:

The Friends of the Playhouse voted to approve a request for liquor licenses for the following dates/events at The Playhouse at White Lake:

Aoife Scott in March 21

The Insiders in March 28

Dixon's Violin April 11

Shane Hennessy on April 19

Organissimo on April 24

The motion was made by Beth Pierson, seconded by Cathy Russell. Eleven members voted; all voted Yes.

Submitted by: Beth Pierson

CITY OF WHITEHALL
RESOLUTION 20-11
City Fees

- WHEREAS, the City Council establishes fees from time to time for various services, products, and penalties.
- WHEREAS, the City Council has enacted a Rental Property Inspection Ordinance which requires the payment of an inspection fee as well as penalties for non-compliance with the adopted International Property Maintenance Code.
- WHEREAS, City staff reviewed fees of a number of other cities with rental inspection programs and recommended adoption of fees at \$50 per inspection, \$35 per complaint inspection and no show, and \$150 per appeal.
- WHEREAS, prior to adoption of the fee schedule, the City Council awarded a contract to Muskegon Charter Township for inspection services with two options having different fees.
- WHEREAS, the adopted fee schedule complies with Option 1 that included administrative services, however, the City adopted Option 2 without administrative services and with fees higher than those adopted.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council hereby adopts the Fees Schedule attached to and considered a part of this resolution and that such fees become effective February 26, 2020.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held Tuesday, February 25, 2020 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL FEE SCHEDULE

Effective February 26, 2020

ADMINISTRATION	Current	Proposed
Garage Sale Permit	\$1	
Assessment Cards, per page	\$1	
Solicitation Permit, per day, week, year	\$25*	
Food Vendor Permit, annual	\$250	
Returned Check, Stop Check Reprint	\$40	
Code of Ordinances Book	\$55	
Taxi Cab License	\$100	
Subdivision Application (plus recording costs)	\$450	
Rental Registration (per building)	\$35	
Failure to Timely Register	\$100	
Rental Inspection (per unit for units 1-5)		\$70
Rental Inspection (per unit for units 6 or more)		\$30
Complaint Inspection, Violation Follow-up, and Failure to Show		\$70
Appeals		\$150

*per person, per day

CEMETERY	Current	Proposed
Foundations, per square inch	\$0.30	
Casket Storage	\$65	
Cremations	\$250	
Concrete Cremation Vault	\$300	
Infant/Child	\$250	
Full Burial	\$500	
Weekday Burials at or after 3:00 (Overtime)	\$100	
Saturdays, additional fee	\$200	

Grave Spaces and Perpetual Care Resident	\$450	
Non-Resident	\$850	
Disinterment	2x Interment	

PARK FACILITY RESERVATION (1)	Current	Proposed
Field or Court, up to 4 hours	\$10	
Non-Resident	\$25	
Field or Court, full day	\$20	
Non-Resident	\$50	
Field or Court, seasonal (M-F)	\$200	
Non-Resident	\$400	
Gazebo or Pavilion, up to 4 hours	\$25	
Non-Resident	\$130	
Gazebo or Pavilion, full day Resident	\$50	
Non-Resident	\$200	

(1) Fees are not applicable to the Whitehall District Schools, White Lake Chamber of Commerce, White Lake Lil Vikes, White Lake Youth Sports, White Lake Little League, or other Council recognized non-profit events.

*Non-Resident includes organized clubs

PLANNING	Current	Proposed
Zoning Map	\$5	
Sign, Fence, Accessory Bldg, Res Additions	\$30	
Zoning Ordinance Book	\$30	
Appeals	\$300	
Variance Request	\$300	
Commercial & Industrial Site Plan Review	\$200	
Residential Site Plan Review	\$100	
Special Use Permit	\$300	
Planned Unit Development Application	\$300	
Zone Change Application	\$300	

POLICE	Current	Proposed
Photograph Duplication	Cost	
Accident/Incident Report	\$10	
Court Ordered Preliminary Breath Test	\$5	
Finger Printing	\$10	
Vehicle Impound Release	\$20	
Video Tape (Electronic) Duplication	\$30	
Court Ordered Vehicle Impound	\$200	