



## CITY OF WHITEHALL

CITY COUNCIL WORK SESSION  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
March 10, 2020  
5:00 p.m.

### AGENDA

1. Meeting Called to Order
2. Discussion Items
  - Lake Street Parking
3. Informational Items
4. Public Comment \*
5. Meeting Adjourned

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council  
Work Session Information Report  
March 2020**

Lake Street Parking

**Should parking on the east side of Lake Street from Main Street to White Lake Drive be prohibited?**

Staff has reviewed the parking ban but does not find nor recall the details as to when and why this went into effect. We have not found any Traffic Control Order that prohibited the parking. The information shared with Council Member DeMumbrum was for a different location. We believe, that unlike the west side, there is for the most part adequate room between the street edge and right of way to allow for parking. Chief Squiers would caution that parking must still be none in a manner that does not violate any other ordinances or laws. If acceptable to Council, staff will remove the signs and allow parking.



CITY COUNCIL MEETING  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
March 10, 2020  
6:00 p.m.

**AGENDA**

1. Meeting called to Order
  - A. Pledge of Allegiance
2. Approval of Agenda
3. Approval of the February 24 Ordinance Work Session Minutes, February 25 Council Meeting Minutes and March 2 Ordinance Work Session Minutes
4. Approval of Accounts Payable
5. Communications
6. Public Comment \*
7. Messages from the Mayor, Council, and City Manager
8. Unfinished Business
9. New Business
  - A. Tag Day Request – American Legion
  - B. Resolution 20-12 City Hall Upgrades
10. Public Comment \*
11. Adjournment

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**City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048**

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CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
March 10, 2020

**February 2020 Prepays**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$43,618.02	Transfer
IRS	Payroll	\$13,457.72	EFT
Alerus Financial	Payroll	\$5,260.41	7272
MISDU	Payroll	\$90.34	7273
FOP-CD Hammond #99	Payroll	\$69.39	7274
Alerus Financial	Payroll	\$331.94	7275
Teamsters Local 214	Payroll	\$341.00	7276
City of Whitehall-Common Cash	Payroll	\$46,872.03	Transfer
IRS	Payroll	\$14,907.49	EFT
Alerus Financial	Payroll	\$5,260.41	7278
MISDU	Payroll	\$90.34	7279
Alerus Financial	Payroll	\$331.94	7280

**Total Prepays:**

\$130,631.03

***TOTAL ACCOUNTS PAYABLE***

\$465,023.70

Vendor Code	Vendor Name	Description	Amount
MISC	MI DEPT OF LARA		
	STATEMENT	SPECIAL LIQUOR LICENSE	125.00
TOTAL FOR:	MI DEPT OF LARA		125.00
ARMST	BRIAN ARMSTRONG		
	OPTICAL	OPTICAL - BROOKE	95.48
TOTAL FOR:	BRIAN ARMSTRONG		95.48
CHART	CHARTER COMMUNICATIONS		
	56489022520	INTERNET/PHONE	279.98
TOTAL FOR:	CHARTER COMMUNICATIONS		279.98
MISC	CONCORD THEATRICALS		
	10460160	SCRIPTS	99.30
TOTAL FOR:	CONCORD THEATRICALS		99.30
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	5,487.50
	STATEMENT	PUBLIC UTILITIES	13,301.85
	STATEMENT	PUBLIC UTILITIES	6,149.25
TOTAL FOR:	CONSUMER'S ENERGY		24,938.60
DPS	DRAMATISTS PLAY SERVICE INC		
	STATEMENT	SCRIPTS & ROYALTIES	395.64
TOTAL FOR:	DRAMATISTS PLAY SERVICE INC		395.64
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	3,251.69
TOTAL FOR:	DTE ENERGY		3,251.69
MDEQ	EGLE		
	761-10505151	WATER SAMPLE TESTING	154.00
TOTAL FOR:	EGLE		154.00
ETNA	ETNA SUPPLY INC		
	S103424764.001	REPAIR CLAMP	350.00
TOTAL FOR:	ETNA SUPPLY INC		350.00
FRONT	FRONTIER		
	STATEMETN	TELEPHONE	108.52
TOTAL FOR:	FRONTIER		108.52
GORDO	GORDON FOOD SERVICE		
	STATEMENT	CUPS, PAPER TOWEL, TP	147.45
TOTAL FOR:	GORDON FOOD SERVICE		147.45
HAVIL	HAVILAND		
	345922 & CM3462	QTY 16 - 15 GAL CHLORINE - LESS DEPOSIT	919.40
TOTAL FOR:	HAVILAND		919.40
HUNTS	HUNT'S DO-IT CENTER		
	STATEMENT	OPERATING SUPPLIES & PARTS	116.12
TOTAL FOR:	HUNT'S DO-IT CENTER		116.12

Vendor Code	Vendor Name	Description	Amount
ICMA	ICMA RETIREMENT CORPORATION		
	257840	REGIONAL CONFERENCE - HUEBLER	325.00
TOTAL FOR: ICMA RETIREMENT CORPORATION			325.00
MISC	JEFF SAWIN		
	357827736462	REIMBURSEMENT - INSTALL WATER LINE/816 BENSTO	1,000.00
TOTAL FOR: JEFF SAWIN			1,000.00
JJ'S ELEC	JJ'S ELECTRIC LLC		
	FEB-2020	ELECTRICAL PERMITS - FEB-2020	1,094.40
TOTAL FOR: JJ'S ELECTRIC LLC			1,094.40
KENNE	KENNEDY INDUSTRIES INC		
	616485	FIELD SERVICE - PUMP STATION #3	667.50
TOTAL FOR: KENNEDY INDUSTRIES INC			667.50
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	STATEMENT	DIGITAL SUPPORT SERVICE & MAINTENANCE AGREEME	163.34
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			163.34
MISC	LAKESHORE GARDEN MASTERS		
	INVOICE	SUPPLIES & PLANTS HOWMET PARK	54.30
TOTAL FOR: LAKESHORE GARDEN MASTERS			54.30
LITTL	LITTLE CAESARS		
	166645	DEFIBULATOR TRAINING - PIZZA	66.17
TOTAL FOR: LITTLE CAESARS			66.17
MISC	MACP WINTER CONFERENCE		
	VARIOUS	PARKING & MEALS @ CONFERENCE	72.90
TOTAL FOR: MACP WINTER CONFERENCE			72.90
MAMC	MI ASSOC OF MUNICIPAL CLERKS		
	12519148425	MAMC CONFERENCE REGISTRATION- BOURDON	350.00
TOTAL FOR: MI ASSOC OF MUNICIPAL CLERKS			350.00
MISC	MI ASSOCIATION OF CPE		
	STATEMENT	TRAINING - AUDIO	536.00
TOTAL FOR: MI ASSOCIATION OF CPE			536.00
MISC	MLWP		
	WORKSHOP	LUNCH & LEARN - NATURAL SHORELINE LANDSCAPE	10.00
TOTAL FOR: MLWP			10.00
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS	201.52
TOTAL FOR: MODEL COVERALL SERVICE INC			201.52
MRWA	MRWA		
	R7834-5	WATER CLASS - THRONE & VANDERPUTTE	620.00
TOTAL FOR: MRWA			620.00

Vendor Code	Vendor Name	Description	Amount
MAISD	MUSKEGON AREA	INTERMEDIATE SCHOOLS	
	12123	POSTERS - FRUITCAKES, IRISH CHRISTMAS, WINTER	123.20
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			123.20
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2000000201	VIRTUAL SERVER & SUPPORT	527.37
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			527.37
MUTRE	MUSKEGON COUNTY TREASURER'S		
	177570	DOG TAGS	90.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			90.00
NEWL	NEW LIFE CARTRIDGES INC		
	33129	TONER - DPW	80.99
TOTAL FOR: NEW LIFE CARTRIDGES INC			80.99
OCEAN	OCEANA GLASS & PAINT CO INC		
	39698	2 GAL PAINT - WELL HOUSES	96.88
TOTAL FOR: OCEANA GLASS & PAINT CO INC			96.88
ED	OGBORN ENTERPRISES, INC.		
	DPW2020-03,CH20	CLEANING SERVICE DPW & CH	587.71
TOTAL FOR: OGBORN ENTERPRISES, INC.			587.71
PLAY	PLAYSCRIPTS INC		
	2212106	OUTSIDERS - SCRIPTS & ROYALTIES	1,301.22
TOTAL FOR: PLAYSCRIPTS INC			1,301.22
TUFT	ROBERT E TUFTS JR		
	FEB-2020	BUILDING PERMITS - FEB-2020	1,900.00
TOTAL FOR: ROBERT E TUFTS JR			1,900.00
SWEET	RODGER I. SWEETING, ATTORNEY LLP		
	19942	ATTORNEY FEES	3,072.00
TOTAL FOR: RODGER I. SWEETING, ATTORNEY LLP			3,072.00
HUEBL	SCOTT HUEBLER		
	FEB-2020	CAR ALLOWANCE	300.00
TOTAL FOR: SCOTT HUEBLER			300.00
FRET	SHEILA FRETTEY		
	FEB252020	MAYORS & MANAGERS DINNER CATERING	208.00
TOTAL FOR: SHEILA FRETTEY			208.00
SHO	SHORELINE INSPECTION SERVICE LLC		
	FEB-2020	MECHANICAL PERMITS - FEB-2020	1,454.32
	FEB-2020	PLUMBING PERMITS - FEB-2020	598.20
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			2,052.52
SIRCH	SIRCHIE FINGER PRINT LABORATOR		
	0433133-IN	METH TESTING KITS/EVIDENCE BAGS	93.50
TOTAL FOR: SIRCHIE FINGER PRINT LABORATOR			93.50

Vendor Code	Vendor Name	Description	Amount
SOUTH	SOUTHSHORE DEVELOPMENT CORP		
	381	381 WORK PLAN - PAYMENT #1	274,000.00
TOTAL FOR: SOUTHSHORE DEVELOPMENT CORP			274,000.00
STAND	STANDARD SUPPLY & LUMBER		
	3070113I, 30703	LUMBER - BARRICADES TRAFFIC CONTROL	120.40
TOTAL FOR: STANDARD SUPPLY & LUMBER			120.40
STAPL	STAPLES CREDIT PLAN		
	STATEMENT	OFFICE SUPPLY	136.77
TOTAL FOR: STAPLES CREDIT PLAN			136.77
THTIX	THUNDERTIX		
	STATEMENT	SUBSCRIPTION - GROWING BUSINESS 300	210.76
TOTAL FOR: THUNDERTIX			210.76
TROPW	TROPHY CENTER OF WEST MICHIGAN		
	10462	NAME PLATES	30.00
TOTAL FOR: TROPHY CENTER OF WEST MICHIGAN			30.00
TRUCK	TRUCK & TRAILER SPECIALTIES		
	DJO002328	2019 FORD F-250 WX DUMP BOX	11,080.00
TOTAL FOR: TRUCK & TRAILER SPECIALTIES			11,080.00
TWIN	TWIN CITIES AUTO PARTS		
	STATEMENT	CRUISER MAINTENANCE, CHECK LIGHT 12-18 & BRAK	799.76
TOTAL FOR: TWIN CITIES AUTO PARTS			799.76
USPOS	UNITED STATES POSTMASTER		
	STATEMENT	3 ROLLS FOREVER & 3 ROLLS EXTRA OUNCE - STAMP	210.00
TOTAL FOR: UNITED STATES POSTMASTER			210.00
WALMART	WALMART		
	233557881812108	DEFIBULATOR TRAINING - SNACKS	19.49
	707776415851514	USB THUMB DRIVES - 2-32GB	28.58
TOTAL FOR: WALMART			48.07
W MI	WEST MICHIGAN LOCK & DOOR		
	026742	KEYS - 5 FOR CITY HALL	14.75
TOTAL FOR: WEST MICHIGAN LOCK & DOOR			14.75
WMIT	WESTERN MICHIGAN INTER'L		
	R1020005327:01	12-18 REPAIR - TRANSMISSION LIGHT FILTER/BRAK	1,011.58
TOTAL FOR: WESTERN MICHIGAN INTER'L			1,011.58
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	OPERATING SUPPLIES & TOOLS	138.88
TOTAL FOR: WHITE LAKE AUTOMOTIVE			138.88
WLNUR	WHITE LAKE NURSERY		
	314426	LP GAS	16.00
TOTAL FOR: WHITE LAKE NURSERY			16.00



User: BROOK

EXP CHECK RUN DATES 03/06/2020 - 03/06/2020

DB: Whitehall

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING OF MARCH 10, 2020

Vendor Code	Vendor Name		
	Invoice	Description	Amount
TOTAL - ALL VENDORS			334,392.67

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MARCH 10, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 101 GENERAL OPERATING FUND</b>					
Dept 000 648					
101-000-082.000	DUE FROM OTHER SOURCES	MI DEPT OF LARA	02/27/20	STATEMENT	125.00
101-000-258.004	DUE TO LAKESHORE GARDEN MASTERS	LAKESHORE GARDEN MASTERS	03/03/20	INVOICE	54.30
101-000-259.004	DUE TO FLEX FUND	LITTLE CAESARS	02/20/20	166645	66.17
101-000-259.004	DUE TO FLEX FUND	WALMART	02/20/20	23355788181210879907	19.49
101-000-259.007	DUE TO COUNTY-DOG TAGS	MUSKOGON COUNTY TREASURER	02/29/20	177570	90.00
		Total For Dept 000 648			354.96
<b>Dept 101 CITY COUNCIL</b>					
101-101-728.000	POSTAGE & COPYING	UNITED STATES POSTMASTER	03/02/20	STATEMENT	5.50
101-101-957.000	CONFERENCES & WORKSHOPS	MLWP	02/26/20	WORKSHOP	10.00
101-101-957.000	CONFERENCES & WORKSHOPS	SHELLA FRETTEY	02/25/20	FEB252020	208.00
101-101-962.000	OTHER EXPENSES	TROPHY CENTER OF WEST MI	02/06/20	10462	30.00
		Total For Dept 101 CITY COUNCIL			253.50
<b>Dept 111 CITY CLERK</b>					
101-111-957.000	CONFERENCES & WORKSHOPS	MI ASSOC OF MUNICIPAL CL	02/13/20	12519148425	350.00
		Total For Dept 111 CITY CLERK			350.00
<b>Dept 136 DISTRICT COURT</b>					
101-136-826.000	ATTORNEY FEES	RODGER I. SWEETING, ATTO	03/01/20	19942	2,592.00
		Total For Dept 136 DISTRICT COURT			2,592.00
<b>Dept 172 ADMINISTRATION</b>					
101-172-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	02/29/20	STATEMENT	16.79
101-172-728.000	POSTAGE & COPYING	UNITED STATES POSTMASTER	03/02/20	STATEMENT	64.85
101-172-818.000	CONTRACTUAL SERVICES	MUSKOGON CENTRAL DISPAIC	03/05/20	200000201	527.37
101-172-850.000	TELEPHONE	FRONTIER	02/20/20	STATEMETN	34.94
101-172-935.000	COPIER MAINTENANCE	KONICA MINOLTA BUSINESS	02/16/20	STATEMENT	163.34
101-172-957.000	CONFERENCES & WORKSHOPS	ICMA RETIREMENT CORPORAT	02/24/20	257840	325.00
101-172-957.000	CONFERENCES & WORKSHOPS	MI ASSOCIATION OF CPE	02/27/20	STATEMENT	536.00
		Total For Dept 172 ADMINISTRATION			1,668.29
<b>Dept 195 ELECTIONS</b>					
101-195-728.000	POSTAGE & COPYING	UNITED STATES POSTMASTER	03/02/20	STATEMENT	68.60
		Total For Dept 195 ELECTIONS			68.60
<b>Dept 203 ATTORNEY</b>					
101-203-826.000	ATTORNEY FEES	RODGER I. SWEETING, ATTO	03/01/20	19942	480.00
		Total For Dept 203 ATTORNEY			480.00
<b>Dept 247 BOARD OF REVIEW</b>					
101-247-962.000	OTHER EXPENSES	UNITED STATES POSTMASTER	03/02/20	STATEMENT	1.65
		Total For Dept 247 BOARD OF REVIEW			1.65
<b>Dept 253 TREASURER</b>					
101-253-727.000	OFFICE SUPPLIES	UNITED STATES POSTMASTER	03/02/20	STATEMENT	11.70
		Total For Dept 253 TREASURER			11.70
<b>Dept 265 CITY HALL BLDG &amp; GROUNDS</b>					
101-265-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	02/26/20	STATEMENT	129.70
101-265-757.000	OPERATING SUPPLIES	WEST MICHIGAN LOCK & DOO	02/26/20	026742	14.75
101-265-818.700	CONTRACTUAL SERVICES-CLEANERS	OGBORN ENTERPRISES, INC.	02/29/20	DPW2020-03, CH2020-03	350.53

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MARCH 10, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/26/20	STATEMENT	1,159.01
101-265-920.000	PUBLIC UTILITIES	DTE ENERGY	02/22/20	STATEMENT	696.69
			Total For Dept 265 CITY HALL BLDG & GROUNDS		2,350.68
Dept 276 CEMETERY					
101-276-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/26/20	STATEMENT	73.26
101-276-920.000	PUBLIC UTILITIES	DTE ENERGY	02/22/20	STATEMENT	41.27
			Total For Dept 276 CEMETERY		114.53
Dept 301 POLICE					
101-301-727.000	OFFICE SUPPLIES	UNITED STATES POSTMASTER	03/02/20	STATEMENT	38.45
101-301-727.000	OFFICE SUPPLIES	WALMART	02/26/20	70777641585151442816	28.58
101-301-757.000	OPERATING SUPPLIES	SIRCHIE FINGER PRINT LAB	01/31/20	0433133-IN	93.50
101-301-850.000	TELEPHONE	FRONTIER	02/20/20	STATEMETN	34.94
101-301-920.000	UTILITIES-EMERGENCY SIRENS	CONSUMER'S ENERGY	02/28/20	STATEMENT	19.14
101-301-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PARTS	03/01/20	STATEMENT	81.55
101-301-933.000	EQUIPMENT MAINTENANCE	WHITE LAKE AUTOMOTIVE	03/01/20	STATEMENT	48.12
101-301-960.000	EDUCATION & TRAINING	MACP WINTER CONFERENCE	02/06/20	VARIOUS	72.90
			Total For Dept 301 POLICE		417.18
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/29/20	STATEMENT	5,487.50
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/26/20	STATEMENT	40.24
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/28/20	STATEMENT	6,026.98
			Total For Dept 448 STREET LIGHTING		11,554.72
Dept 751 PARKS DEPARTMENT					
101-751-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	03/01/20	STATEMENT	6.73
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/26/20	STATEMENT	369.26
			Total For Dept 751 PARKS DEPARTMENT		375.99
Dept 777 119 S BALDWIN ST					
101-777-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/26/20	STATEMENT	100.19
101-777-920.000	PUBLIC UTILITIES	DTE ENERGY	02/22/20	STATEMENT	74.71
			Total For Dept 777 119 S BALDWIN ST		174.90
Dept 851 FRINGE BENEFITS					
101-851-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE I	02/05/20	STATEMENT	178.64
101-851-719.500	FRINGE-ADMIN CAR ALLOW	SCOTT HUEBLER	03/01/20	FEB-2020	300.00
101-851-719.650	FRINGE-OPTICAL	BRIAN ARMSTRONG	03/02/20	OPTICAL	95.48
			Total For Dept 851 FRINGE BENEFITS		574.12
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	OPERATING SUPPLIES	UNITED STATES POSTMASTER	03/02/20	STATEMENT	21,342.82
			Total For Dept 463 ROUTINE MAINT		1.25
Dept 474 TRAFFIC SERVICES					
202-474-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	03/01/20	STATEMENT	25.78
202-474-757.000	OPERATING SUPPLIES	STANDARD SUPPLY & LUMBER	02/29/20	30701131, 30703121	60.20

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MARCH 10, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 202 MAJOR STREET FUND Dept 474 TRAFFIC SERVICES					
Dept 491 TRUNKLINE DRAINS 202-491-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/26/20	STATEMENT	85.98
				Total For Dept 474 TRAFFIC SERVICES	85.98
Fund 203 LOCAL STREET FUND Dept 474 TRAFFIC SERVICES 203-474-757.000 203-474-757.000	OPERATING SUPPLIES OPERATING SUPPLIES	HUNT'S DO-IT CENTER STANDARD SUPPLY & LUMBER	03/01/20 02/29/20	STATEMENT 30701131I, 3070312I	25.79 60.20
				Total For Dept 474 TRAFFIC SERVICES	85.99
				Total For Fund 202 MAJOR STREET FUND	126.60
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY Dept 000 648 243-000-830.000	DUE CARE REIMBURSEMENT	SOUTHSHORE DEVELOPMENT C	03/01/20	381	274,000.00
				Total For Dept 000 648	274,000.00
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3 Dept 300 DOWNTOWN STREETScape 245-300-921.000 245-300-921.000	ELECTRICAL-PEDESTRIAN LIGHTS ELECTRICAL-PEDESTRIAN LIGHTS	CONSUMER'S ENERGY CONSUMER'S ENERGY	02/26/20 02/28/20	STATEMENT STATEMENT	281.79 103.13
				Total For Dept 300 DOWNTOWN STREETScape	384.92
				Total For Fund 243 BROWNFIELD REDEVELOPMENT AUT	274,000.00
Fund 248 LOCAL DEVELOPMENT FINANCE AUTHORITY Dept 000 648 248-000-818.100	C/S-INDUSTRIAL PARK MARKETING	CONSUMER'S ENERGY	02/26/20	STATEMENT	53.03
				Total For Dept 000 648	53.03
Fund 249 BUILDING INSPECTION DEPARTMENT Dept 000 648 249-000-818.000 249-000-818.000 249-000-818.000 249-000-818.000	CONTRACTUAL SERVICES CONTRACTUAL SERVICES CONTRACTUAL SERVICES CONTRACTUAL SERVICES	JJ'S ELECTRIC LLC ROBERT E TUFTS JR SHORELINE INSPECTION SER SHORELINE INSPECTION SER	03/01/20 03/01/20 03/01/20 03/01/20	FEB-2020 FEB-2020 FEB-2020 FEB-2020	1,094.40 1,900.00 1,454.32 598.20
				Total For Dept 000 648	5,046.92
				Total For Fund 248 LOCAL DEVELOPMENT FINANCE AU	5,046.92
Fund 580 PLAYHOUSE Dept 000 648 580-000-123.000 580-000-123.000 580-000-727.000	PREPAID EXPENSES - ROYALTIES PREPAID EXPENSES - ROYALTIES OFFICE SUPPLIES	DRAMATISTS PLAY SERVICE PLAYSCRIPTS INC STAPLES CREDIT PLAN	02/05/20 01/27/20 02/29/20	STATEMENT 2212106 STATEMENT	300.00 1,200.00 33.29

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MARCH 10, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-727.000	OFFICE SUPPLIES	UNITED STATES POSTMASTER	03/02/20	STATEMENT	2.75
580-000-757.000	OPERATING SUPPLIES	CONCORD THEATRICALS	02/24/20	10460160	99.30
580-000-757.000	OPERATING SUPPLIES	DRAMATISTS PLAY SERVICE	02/05/20	STATEMENT	95.64
580-000-757.000	OPERATING SUPPLIES	PLAYSCRIPTS INC	01/27/20	2212106	101.22
580-000-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	03/01/20	STATEMENT	17.96
580-000-805.000	MARKETING	MUSKOGON AREA INTERMEDIA	02/19/20	12123	123.20
580-000-850.000	TELEPHONE	CHARTER COMMUNICATIONS	02/25/20	56489022520	279.98
580-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/26/20	STATEMENT	705.79
580-000-920.000	PUBLIC UTILITIES	DTE ENERGY	02/22/20	STATEMENT	1,020.53
580-000-965.000	TICKET AGENT FEES	THUNDERTIX	02/23/20	STATEMENT	210.76
		Total For Dept 000 648			4,190.42
Fund 590 SEWER FUND					
Dept 564 SEWER PUMPING					
590-564-818.000	CONTRACTUAL SERVICES	KENNEDY INDUSTRIES INC	02/19/20	616485	667.50
590-564-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/26/20	STATEMENT	1,514.44
590-564-920.000	PUBLIC UTILITIES	DTE ENERGY	02/22/20	STATEMENT	40.74
		Total For Dept 564 SEWER PUMPING			2,222.68
Dept 568 SEWER T & D					
590-568-775.000	REPAIRS & MAINT SUPPLIES	ETNA SUPPLY INC	02/19/20	S103424764.001	350.00
		Total For Dept 568 SEWER T & D			350.00
Fund 591 WATER FUND					
Dept 540 WATER ADMINISTRATION					
591-540-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	02/29/20	STATEMENT	28.71
591-540-957.000	CONFERENCES & WORKSHOPS	MRWA	02/21/20	R7834-5	620.00
		Total For Dept 540 WATER ADMINISTRATION			648.71
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-727.000	OFFICE SUPPLIES	UNITED STATES POSTMASTER	03/02/20	STATEMENT	3.05
		Total For Dept 542 WATER CUSTOMER ACCOUNTS			3.05
Dept 546 WATER SOURCE PLANT					
591-546-757.000	OPERATING SUPPLIES	HAVILAND	02/26/20	345922 & CM346216	919.40
591-546-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	03/01/20	STATEMENT	16.62
591-546-775.000	REPAIRS & MAINT SUPPLIES	OCEANA GLASS & PAINT CO	02/28/20	39698	96.88
591-546-801.000	PROFESSIONAL SERVICES	EGL	02/20/20	761-10505151	154.00
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/26/20	STATEMENT	6,939.20
591-546-920.000	PUBLIC UTILITIES	DTE ENERGY	02/22/20	STATEMENT	37.37
591-546-920.000	PUBLIC UTILITIES	FRONTIER	02/20/20	STATEMENT	38.64
		Total For Dept 546 WATER SOURCE PLANT			8,202.11
Dept 548 WATER T & D					
591-548-757.000	OPERATING SUPPLIES	WHITE LAKE AUTOMOTIVE	03/01/20	STATEMENT	55.18
591-548-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	03/01/20	STATEMENT	9.16
591-548-818.100	CONTRACTUAL SERVICES-LATERAL PE	JEFF SAWIN	12/23/19	357827736462	1,000.00

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MARCH 10, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 548 WATER T & D					
Total For Dept 548 WATER T & D					1,064.34
Fund 594 MARINA FUND					
Dept 000 648					
594-000-727.000	OFFICE SUPPLIES	UNITED STATES POSTMASTER	03/02/20	STATEMENT	4.95
594-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/26/20	STATEMENT	1,483.05
Total For Dept 000 648					1,488.00
Total For Fund 594 MARINA FUND					1,488.00
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-727.000	OFFICE SUPPLIES	NEW LIFE CARTRIDGES INC	02/26/20	33129	80.99
661-000-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	02/29/20	STATEMENT	57.98
661-000-727.000	OFFICE SUPPLIES	UNITED STATES POSTMASTER	03/02/20	STATEMENT	7.25
661-000-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	02/26/20	STATEMENT	17.75
661-000-757.000	OPERATING SUPPLIES	WHITE LAKE AUTOMOTIVE	03/01/20	STATEMENT	35.58
661-000-757.000	OPERATING SUPPLIES	WHITE LAKE NURSERY	02/21/20	314426	16.00
661-000-781.000	REPAIR PARTS AND SUPPLIES	HUNT'S DO-IT CENTER	03/01/20	STATEMENT	14.08
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE I	02/05/20	STATEMENT	22.88
661-000-818.700	CONTRACTUAL SERVICES-CLEANERS	OGBORN ENTERPRISES, INC.	02/29/20	DPW2020-03, CH2020-03	237.18
661-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	02/26/20	STATEMENT	543.22
661-000-920.000	PUBLIC UTILITIES	DTE ENERGY	02/22/20	STATEMENT	1,340.38
661-000-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PARTS	03/01/20	STATEMENT	718.21
661-000-933.000	EQUIPMENT MAINTENANCE	WESTERN MICHIGAN INTER'L	02/21/20	R1020005327:01	1,011.58
661-000-976.000	EQUIPMENT	TRUCK & TRAILER SPECIALT	02/17/20	DJ0002328	11,080.00
Total For Dept 000 648					15,183.08
Total For Fund 661 MOTOR POOL FUND					15,183.08

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MARCH 10, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund Totals:</b>					
	Fund 101	GENERAL OPERATING FUND			21,342.82
	Fund 202	MAJOR STREET FUND			126.60
	Fund 203	LOCAL STREET FUND			85.99
	Fund 243	BROWNFIELD REDEVELOPME			274,000.00
	Fund 245	TAX INCREMENT FINANCE			384.92
	Fund 248	LOCAL DEVELOPMENT FINA			53.03
	Fund 249	BUILDING INSPECTION DE			5,046.92
	Fund 580	PLAYHOUSE			4,190.42
	Fund 590	SEWER FUND			2,572.68
	Fund 591	WATER FUND			9,918.21
	Fund 594	MARINA FUND			1,488.00
	Fund 661	MOTOR POOL FUND			15,183.08
<b>Total For All Funds:</b>					<b>334,392.67</b>

CITY OF WHITEHALL  
CITY COUNCIL SPECIAL ORDINANCE REVIEW  
WORK SESSION MINUTES  
February 24, 2020  
5:30 p.m.

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Brenda Bourdon, Scott Huebler, Roger Squiers, and Rodger Sweeting

Mayor Hillebrand called the meeting to order at 5:30 p.m. in the Garden Room.

DISCUSSION ITEMS

A. Ordinance Review – City Manager Huebler reviewed edits to the ordinances starting with Title 1 through Title V, page 15.

Discussion surrounded expanding the definition of local businesses under section 32.25, Competitive Bidding procedures. Consensus was to increase percentage from 5% to 10% and include Whitehall Township, Fruitland Township Montague Township, White River Township, and City of Montague as local business units.

PUBLIC COMMENT:

Public comment was received by Jerry Rowe, Ray Gundy, and Jodi Arens.

MEETING ADJOURNED AT 6:55 P.M.

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Debra Hillebrand, Mayor

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Brenda Bourdon, City Clerk



CITY OF WHITEHALL  
COUNCIL MEETING MINUTES  
February 25, 2020

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Student Representatives Alexis Brown and Carly Hubbard, Brenda Bourdon, Rodger Sweeting, Scott Huebler, and Roger Squiers

Mayor Hillebrand called the meeting to order at 6:00 p.m. in the Council Chambers.

#### APPROVAL OF THE AGENDA

Motion by Dennis, seconded by Mullally, CARRIED, to approve the agenda. All yeses

#### APPROVAL OF WORK SESSION AND COUNCIL MINUTES

Motion by Mullally, seconded by DeMumbrum, CARRIED, to approve the February 11<sup>th</sup> work session and council meeting minutes. All yeses

#### APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by Dennis, CARRIED, to approve the account payables in the amount of \$246,820.09 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, Dennis, Salter, Brown, DeMumbrum, Mullally and Hillebrand;  
No – None; Absent – None

#### COMMUNICATIONS

Central Dispatch Minutes, Whitehall Mid-Year Budget Year Report

Motion by Dennis, seconded by Mullally, CARRIED, to approve the communication and place on file. All yeses

#### PUBLIC COMMENT

Received comment from Tammy Bradford and Morris Hunt.

#### MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Council members and student representatives provided comments.

## UNFINISHED BUSINESS

### A. Lake Street Parking – FAILED due to lack of motion and support

TCO 239 would prohibit parking on the west side of Lake St from Main to Mill Pond Park.

## NEW BUSINESS

### A. Tag Day Request

Motion by Salter, seconded by DeMumbrum, CARRIED, to approve Child Abuse Council's request for a Tag Day on Saturday, April 11<sup>th</sup>. All yeses

### B. Resolution 20-08 Country Club Decertification

Motion by Dennis, seconded by Brown, CARRIED, to approve the decertification of Country Club Road between West Collier Drive and Lake Street, a distance of 174.8 feet.

Roll Call Vote: Yes – Dennis, Brown, Salter, Mullally, DeMumbrum, Connell, and Hillebrand;  
No – None; Absent – None

### C. Resolution 20-09 Budget Amendment

Motion by Salter, seconded by Dennis, CARRIED, to approve the budget amendments as presented.

Council Member Brown moved that the amendments get moved to a work session for further explanation, FAILED due to lack of support. Connell reported he received explanations for his questions ahead of time from the Treasurer.

Roll Call Vote: Yes – Salter, Dennis, DeMumbrum, Mullally, Connell, and Hillebrand;  
No – Brown; Absent – None

### D. Resolution 20-10 Playhouse Liquor Sales

Motion by Mullally, seconded by Salter, CARRIED, to grant permission for alcohol sales distributed by the Friends of Playhouse for the following events:

March 21 – Aoife Scott  
March 28 – The Insiders  
April 11 – Dixon's Violin  
April 19 – Shane Hennessy  
April 24 – Organissimo

Roll Call Vote: Yes – Mullally, Salter, Dennis, DeMumbrum, Connell, and Hillebrand;  
No – Brown; Absent – None

**E. Resolution 20-11 City Fees**

Motion by Dennis, seconded by Salter, CARRIED, to adopt the amended rental inspection fees as presented.

Rental Inspection (per unit for units 1-5)	\$70
Rental Inspection (per unit for units 6 or more)	\$30
Complaint Inspection, Violation Follow-up, and Failure to Show	\$70

Roll Call Vote: Yes – Dennis, Salter, Brown, Connell, DeMumbrum, and Hillebrand;  
No – Mullally; Absent – None

**PUBLIC COMMENT**

Received comment from Tammy Bradford and Mike Bradford.

**ADJOURNMENT**

Mayor Hillebrand adjourned the Council Meeting at 6:57 pm.

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Debra Hillebrand, Mayor

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Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
CITY COUNCIL SPECIAL ORDINANCE REVIEW  
WORK SESSION MINUTES  
March 2, 2020  
5:30 p.m.

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Brenda Bourdon, Scott Huebler, Roger Squiers, and Rodger Sweeting

Mayor Hillebrand called the meeting to order at 5:30 p.m. in the Garden Room.

DISCUSSION ITEMS

A. Ordinance Review – City Manager Huebler reviewed edits to the ordinances starting with Title V page 16.

A few council members requested to bring the topic of allowing chickens in the City to a work session. Noise was also a topic of discussion.

Session ended in section 9, General Regulations pg. 14.

Next meeting will be Monday, March 16 at 5:30 pm.

PUBLIC COMMENT:

Public comment was received by Jerry Rowe.

MEETING ADJOURNED AT 6:53 P.M.

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Debra Hillebrand, Mayor

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Brenda Bourdon, City Clerk

## Agenda Report - Tag Day Requests

Tag Days for community nonprofit organizations require City Council approval subject to coordination with the Police Department. Tag days are limited to one per weekend, two per month, and ten per year. They may not be held on Sundays or national holidays.

American Legion has requested a tag day for Friday, May 22, 2020.

April 11	Child Abuse Council
<b>May 22</b>	<b>American Legion</b>
September 19	Knights of Columbus

### RECOMMENDATION

Approve the tag day as requested.



## AMERICAN LEGION

Algot Johnson Post #69  
803 E. Colby  
Whitehall, MI 49461

February 27, 2020

City of Whitehall  
405 E. Colby  
Whitehall, MI 49461

Dear Members of the City Council,

This letter is being written to request permission from you to hold our Annual Poppy Day sale in Whitehall on Friday, May 22, 2020. We are requesting to use the intersections at *Colby & Mears* and *Mears & Main* during the hours of 8:00AM thru 3:00PM. We understand a fee is required to utilize city safety equipment and will forward the required fee once the approval has been accepted.

Thank you for your consideration in this important matter.

Sincerely yours,

Lori Lux  
Auxiliary President  
Algot Johnson Unit #69  
Phone: 750-9540

CITY OF WHITEHALL  
RESOLUTION 20-12  
City Hall Upgrades

WHEREAS, the exterior walls of the four eastern most offices at city hall, built in 1957, have deteriorated in terms of insulation, heating, ventilation, and air conditioning along with exterior mold buildup and the likelihood that water has infiltrated underneath into at least one of the offices.

WHEREAS, previous attempts to solicit repairs resulted in the receipt of one unqualified bid.

WHEREAS, the project was again advertised along with direct contact with five contractors with the following bid received:

Winberg Construction Company (Montague)	\$23,211
-----------------------------------------	----------

WHEREAS, the City budgeted \$15,000 for wall and window replacement.

WHEREAS, the Winberg bid expanded on the advertised scope by including operable windows, painting, and electric baseboard heaters.

WHEREAS, the General Fund has an amended budgeted Fund Balance of \$796,890 as compared with a recommended Fund Balance of \$761,760.

WHEREAS, staff has reviewed the bid and recommends awarding the bid to Winberg.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby award the City Hall Upgrades Contract to Winberg Construction for the bid amount of \$23,211 and further to authorize the transfer of \$10,000 from Fund Balance to City Hall Capital Improvements

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held March 10, 2020 at 6:00 p.m. (\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Debra Hillebrand, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk