



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
REMOTE VIA ZOOM
May 26, 2020
6:00 p.m.

AGENDA

1. Meeting called to Order
2. Approval of Agenda
3. Public Hearing for Fiscal Year 2020/2021
4. Approval of the May 12 Council Meeting Minutes, May 18 & 20 Budget Work Session Minutes
5. Approval of Accounts Payable
6. Communications: BLT Minutes, Central Dispatch Minutes, WLFA Monthly Update,
7. Messages from the Mayor, Council, and City Manager
8. New Business
 - A. Resolution 2-18 Millage
 - B. Resolution 20-19 Budget Adoption
9. Public Comment *
10. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL
COUNCIL MEETING MINUTES
May 12, 2020
REMOTE VIA ZOOM

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Brenda Bourdon, Rodger Sweeting, Scott Huebler, and Roger Squiers

Mayor Hillebrand called the meeting to order at 6:00 p.m. via remote conference

APPROVAL OF THE AGENDA

Motion by Mullally, seconded by Dennis, CARRIED, to approve the agenda. All yeses

APPROVAL OF COUNCIL MINUTES

Motion by DeMumbrum, seconded by Brown, CARRIED, to approve the April 28 Council Meeting Minutes. All yeses

APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by Mullally, CARRIED, to approve the account payables in the amount of \$410,838.35 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, Mullally, Salter, Brown, DeMumbrum, Dennis, and Hillebrand;
No – None; Absent – None

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Council members provided comments.

NEW BUSINESS

A. 2020/2021 Budget Schedule

Motion by Mullally, seconded by Salter, CARRIED to schedule City Council Budget Work Sessions on May 18 and May 20, 2020 at 5 pm and schedule a public hearing on May 26, 2020 at 6 pm. All yeses

B. Resolution 20-14 Earned Time Off

Motion by Salter, seconded by DeMumbrum, CARRIED, to amend for this year only, Section 3.04 of the Personnel Manual by removing the ETO cap and adding the option of unlimited carry over from FY2019/20 to FY2020/21.

Roll Call Vote: Yes – Salter, DeMumbrum, Dennis, Connell, Mullally, Brown, and Hillebrand;
No – None; Absent – None

C. Resolution 20-15 Playhouse Grant

Motion by Connell, seconded by Dennis, CARRIED, to authorize a \$30,000 grant application that requires a 50% local match from ticket sales, sponsorships, advertising, and donations to the Michigan Council for Arts and Cultural Affairs.

Roll Call Vote: Yes – Connell, Dennis, DeMumbrum, Mullally, Salter, and Hillebrand;
No – Brown; Absent – None

D. Resolution 20-16 Leaf Removal Bids

Motion by Salter, seconded by Connell, CARRIED, to award a three-year leaf removal contract to Lakeshore Leaf Vac for the low qualified bid of \$153,000.

Roll Call Vote: Yes – Salter, Connell, DeMumbrum, Dennis, Mullally, Brown, and Hillebrand;
No – None; Absent – None

E. Resolution 20-17 Storm Drain Easement

Motion by Dennis, seconded by Mullally, CARRIED, to approve the permanent easement agreements as presented for the Johnsons and McCanns and authorizes Mayor Hillebrand and Clerk Bourdon to sign the documents.

Roll Call Vote: Yes – Dennis, Mullally, Salter, Brown, Connell, DeMumbrum, and Hillebrand;
No – None; Absent – None

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Hillebrand adjourned the Council Meeting at 6:33 pm.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
CITY COUNCIL BUDGET WORK SESSION MINUTES
May 18, 2020
5:00 p.m.

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: City Manager Huebler, City Clerk Bourdon, Treasurer Audo

Mayor Hillebrand called the meeting to order at 5:00 p.m. via Zoom

Discussion Items

Budget Fundamentals

Treasurer Audo provided an overview of governmental budget fundamentals with a PowerPoint presentation (attached).

Fiscal Year Budget 2020/2021

City Manager Huebler provided highlights of the proposed budget for fiscal year 2020/2021 with a PowerPoint presentation (attached).

Huebler shared line items that would be eliminated due to lack of revenue sharing. The following were eliminated from the general fund budget that were requested: conferences (except for reimbursed Police Department training and required Treasurer training), operating supplies & capital items, cemetery driveway improvements, siren repairs, Norman Park improvements, reduced police overtime and PT Wages, Solid Waste subsidy, funding for Senior Center.

Other highlights included future road improvement projects, increases in water and sewer rates, increases due to splash pad, elimination of event center and MATs funding, challenges at the Marina due to high water, and the need to revisit the Playhouse budget due to COVID-19 pandemic.

Public Comment

Lillian Morningstar encouraged council not to eliminate the funding for the Senior Center.

Meeting Adjourned at 6:07 p.m.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

Budget Fundamentals

- **Accounts Payable** – review and confirmation of expenditures previously approved with the budget adoption, not rubber stamping.
 - First half lists bills alphabetically
 - Second half lists bills by department
- Wage & Benefit Distribution
- Major Grants & Donations – last 20 years has exceeded \$8.4M
- Debt Capacity = \$14.6M
 - Current Balance = \$2.3M

- **Budget** – legislative authority for the expenditure of specific and general purchases of services and products within established limits
 - Revenue and expenditure forecasts are developed using the best information available at the time of adoption. Amendments are typical and prudent, not a sign of poor fiscal management. "Amend before you spend"
 - State law prohibits the adoption of deficit budgets. Fund reserves may be used to balance any revenue shortfall
 - Fund Budget vs. Line item
 - Accrual vs Cash

- **Fund Types**
 - General
 - Special Revenue
 - Major Streets, Local Streets, Marijuana, Brownfield, TIFA, LDFA, Inspections
 - Debt
 - Capital Projects
 - Proprietary/Enterprise
 - Playhouse, Sewer, Water, Motor Pool
 - Fiduciary
 - Cemetery Trust

- **Charter Chapter VII – Budget Procedure**
 - Fiscal Year is July 1 to June 30
 - On or before the second Monday of March budget requests are submitted by department heads
 - At its meeting nearest the first Monday of May budget recommendations are submitted to Council
 - A public hearing is required prior to budget adoption
 - No later than the first Monday of June Council adopts the budget
 - Quarterly financial reports and independent audits are required

CITY OF WHITEHALL FISCAL YEAR 2020 - 2021 BUDGET OVERVIEW

- ### MAJOR STREETS
- \$242,000 in Expenditures
 - Operating Income of \$52,000
 - \$291,000 Fund Balance
 - Target Fund Balance of \$85,000
 - Build up Fund Balance for Street Improvements
 - Revenue Sharing Down \$69,000
- ### LOCAL STREETS
- \$216,000 in Expenditures
 - Net Operating Loss of \$115,000
 - \$72,000 Fund Balance
 - Target Fund Balance of \$76,000
 - Revenue Sharing Down \$25,000

- ### GENERAL FUND
- \$2.4M in Expenditures
 - Operating Loss of \$45,000
 - \$776,000 Fund Balance
 - Target Fund Balance of \$738,000
 - Revenue Sharing ??
 - Eliminated Conferences (\$11,900), Operating Supplies & Capital (\$4,400), Cemetery Driveway Improvements (\$10,000), New Police Cruiser (\$15,000 lease), Siren Repairs (\$500), Norman Park Improvements (\$100,000)
 - Reallocated Administrative Wages & Benefits (\$24,500)
 - Reduced Police Overtime and PT Wages (\$15,000), Solid Waste Subsidy (\$2,000)
 - Did not include funding for Senior Center (\$2,400)
 - 2.5% Union Wage Increases, 2.5% Detroit CPI One Time Wage Payment for Non-union in December

- ### MARIJUANA FUND
- \$13,000 in Expenditures
 - Operating Income of \$2,000
 - \$12,000 Fund Balance
 - No Established Target Fund Balance
 - First Year Fund
 - CoVid19 Pandemic has stalled the opening of all three locally licensed facilities

- ### GENERAL FUND (continued)
- General Maintenance Complaints
 - Additional FT DPW Maintenance Worker - \$56,000
 - 55% of time dedicated to downtown and sidewalks
 - MERS Unfunded Liability - \$91,000 Additional Payment
 - Funnel Field Basketball Courts
 - \$12,000 to repair, \$21,000 to replace
 - Bush Creek Bridge at Baldwin Street
 - \$5,000 to \$282,000
 - Colby Street Sidewalk in front of Admiral Gas Station

- ### BROWNFIELD
- \$330,000 in Expenditures
 - Operating Income of \$15,000
 - \$65,000 Fund Balance
 - Target Fund Balance of \$20,000
 - \$300,000 in Due Care Reimbursement

TIFA

- \$1.9M in Expenditures
- Operating Loss of \$608,000.
- \$739,000 Fund Balance
 - Target Fund Balance of \$72,000.
- Capital Expenditures - West Colby Street Sidewalk (\$20,000), Hanson Street Sewer/Chamber Parking Lot (\$60,000), Façade Grants (\$20,000), Mears Parking Lot (\$651,000)
 - The Event Center has been eliminated;
- Utilities Increased \$19,000 for Splash Pad and Event Center
- \$2,500 for 4th of July Fireworks not likely to be spent
- Increased Administrative Wages & Benefits (\$24,210)
- Pass Through Increased by \$100,000
- MATS Funding Eliminated (\$20,000)

CAPITAL PROJECTS

- \$818,000 in Expenditures
- Operating Loss of \$52,000.
- \$119,000 Fund Balance
 - No Established Target Fund Balance.
- Past Eight Years - \$4.2M
- Future Projects
 - 2021 - Lakeview, Lewis, Wilshtre (\$818,000)
 - 2022 - Mears Avenue (\$650,000)
 - \$375,000 MDOT Grant
 - 2022 - Warner Street (\$300,000)
 - \$250,000 Federal Grant

LDFA

- \$345,000 in Expenditures.
- Operating Loss of \$20,000.
- \$63,000 Fund Balance
 - Target Fund Balance of \$69,000.
- Playhouse Renovations (\$150,000)
- Eliminated MAF Funding (\$5,000)

PLAYHOUSE

- \$760,000 in Expenditures
 - Debt Payments (\$422,000)
 - Depreciation (\$80,000)
- Operating Loss of \$138,000
- No Established Target Fund Balance
- CoVid19 Pandemic has resulted in a significant closure and dramatic reduction of available events

INSPECTIONS

- \$88,000 in Expenditures
- Operating Loss of \$8,000
- \$120,000 Fund Balance
 - Target Fund Balance of \$15,000.
- Inspectors receive 80% of fees.

SEWER

- \$1.5M in Expenditures
 - County Wastewater Treatment (\$926,000)
 - Depreciation (\$91,000)
- Operating Loss of \$204,000
- No Established Target Fund Balance.
- 5% rate increase, commencing January 1

WATER

- \$972,000 in Expenditures
 - Depreciation (\$175,000)
- Operating Loss of \$249,000
- No Established Target Fund Balance

- 5% Rate Increase in both Sewer and Water
 - Increase of \$2.60 Per Month for the Average Customer

MARINA

- \$157,000 in Expenditures
 - Depreciation (\$44,000)
- Operating Loss of \$13,000
- No Established Target Fund Balance

- CoVid19 Pandemic has resulted in a delayed opening
- High water has prevented electrical repairs to the west dock and may cause further operational challenges

MOTOR POOL

- \$357,000 in Expenditures
 - Depreciation (\$106,000)
- Operating Loss of \$118,000
- No Established Target Fund Balance

CITY OF WHITEHALL
CITY COUNCIL BUDGET WORK SESSION MINUTES
May 20, 2020
5:00 p.m.

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: City Manager Huebler, City Clerk Bourdon, Treasurer Audo, DPW Director Armstrong, Playhouse Manager Beaman

Mayor Hillebrand called the meeting to order at 5:00 p.m. via Zoom

Fund Accounts Overview

City Manager Huebler addressed questions on the individual funds with the following discussion points:

General Fund: Clarification was provided on why our Police Department fund is higher than other communities. Huebler explained that we have a Detective and a School Resource Officer which other communities do not have. Funding to the Senior Center was removed because funds are available from the Senior Millage; however, council members requested to keep the funding in case the Senior Center is not able to obtain funding from the Senior Millage. A request was also made to include a sidewalk edger to improve sidewalk cleanup.

Major Streets: Clarification was provided by Armstrong on ditching which will be completed this year to work on drainage issues; one area is on Warner.

Brownfield: Huebler provided an explanation on the due care reimbursement.

TIFA: The event center was pulled by the TIFA board, but the parking lot improvements on North Mears will still be completed.

LDFA: A number of prospects have shown interest in lots in the Industrial Park.

Capital Projects – Street Improvements: Collier in 2020; Lewis/Lakeview and Wilshire in 2021.

Playhouse: With the pandemic, the Playhouse Manager has been extremely busy finding alternatives to stay connected to the community and will be presenting virtual shows.

Water/Sewer: Water and sewer rates will increase 5% each effective January 1, 2021.

Marina: High water levels have made electrical repairs impossible so some boaters have had their slips moved. The marina plans to open May 29th.

Public Comment

Jerry Rowe provided comments on the Marina and lack of management at a group home.

Lillian Morningstar thanked council for agreeing to provide funds for the Senior Center.

Meeting Adjourned at 6:40 p.m.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
May 26, 2020

May 2020 Prepays

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$44,899.78	Transfer
IRS	Payroll	\$13,813.77	EFT
Alerus Financial	Payroll	\$5,291.21	7312
MISDU	Payroll	\$90.34	7313
Alerus Financial	Payroll	\$633.86	7314
<u>Total Prepays:</u>		\$64,728.96	

TOTAL ACCOUNTS PAYABLE

\$193,278.56

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	745814	PREMIUM - MAY-2020	646.54
TOTAL FOR: AFLAC			646.54
SEAV	ALYSSA SEAVER		
	MAY-2020	FLEX - MAY-2020	170.31
TOTAL FOR: ALYSSA SEAVER			170.31
AQUAT	AQUATIC DOCTORS LAKE MGT INC		
	17735	MARINA TREATMENT	890.00
TOTAL FOR: AQUATIC DOCTORS LAKE MGT INC			890.00
MAHON	BRANDON L MAHONEY		
	MAY-2020	FLEX - MAY-2020	242.51
TOTAL FOR: BRANDON L MAHONEY			242.51
BOU	BRENDA BOURDON		
	MAY-2020	FLEX - MAY-2020	55.74
TOTAL FOR: BRENDA BOURDON			55.74
ARMST	BRIAN ARMSTRONG		
	MAY-2020	FLEX - MAY-2020	93.06
	OPTICAL	OPTICAL - BRIAN	35.00
TOTAL FOR: BRIAN ARMSTRONG			128.06
SCHILLER	BROOK SCHILLER		
	MAY-2020	FLEX - MAY-2020	182.80
TOTAL FOR: BROOK SCHILLER			182.80
CHART	CHARTER COMMUNICATIONS		
	0031219050120	INTERNET	189.97
TOTAL FOR: CHARTER COMMUNICATIONS			189.97
CONCE	CONCEPTS GRAPHIC DESIGN		
	9697	SUMMER BROCHURE	112.50
TOTAL FOR: CONCEPTS GRAPHIC DESIGN			112.50
CONCORD	CONCORD THEATRICALS CORP		
	917421	ROYALTIES - CHICKS	165.00
TOTAL FOR: CONCORD THEATRICALS CORP			165.00
DAN	DAN FROST DBA DAN'S AUTOMOTIVE		
	7794-7666-7678	DPW TRUCK & CRUISER MAINTENANCE	749.04
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			749.04
BOND	DONALD BOND		
	MAY-2020	FLEX - MAY-2020	113.89
TOTAL FOR: DONALD BOND			113.89
DPS	DRAMATISTS PLAY SERVICE INC		
	STATEMENT	ROYALTIES - HAPPY	105.00
TOTAL FOR: DRAMATISTS PLAY SERVICE INC			105.00

Vendor Code	Vendor Name	Description	Amount
ETNA	ETNA SUPPLY INC		
	S103498891.001	WATER SUPPLIES - EXT RING, METER PIT COVER, P	3,875.70
TOTAL FOR: ETNA SUPPLY INC			3,875.70
FRIENDS	FRIENDS OF THE PLAYHOUSE		
	STATEMENT	TICKET PASS THRU - BOHEMIAN RHAPSODY	750.00
	STATEMENT	TICKET PASS THRU - THE GREATEST SHOWMAN	105.00
TOTAL FOR: FRIENDS OF THE PLAYHOUSE			855.00
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	145.94
TOTAL FOR: FRONTIER			145.94
GORDO	GORDON FOOD SERVICE		
	828434235-82843	SUPPLIES - TRASH LINERS, TOILET PAPER, TOWELS	361.15
	828434424	SUPPLIES	60.84
TOTAL FOR: GORDON FOOD SERVICE			421.99
J&J	J&J FARM SALES		
	78403-78368	ASPHALT CUTTING BLADES, MOWER PARTS/SERVICE	896.55
TOTAL FOR: J&J FARM SALES			896.55
KANSLIFE	KANSAS CITY LIFE INSURANCE COMPANY		
	25617	DENTAL - JUNE-2020	1,905.20
TOTAL FOR: KANSAS CITY LIFE INSURANCE COMPANY			1,905.20
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	266113494	COPIER - DIGITAL SUPPORT SERVICE & MAINTENANC	175.14
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			175.14
AUDO	LAURIE H AUDO		
	MAY-2020	FLEX - MAY-2020	89.39
	STATEMENT	EXPENSE REIMBURSEMENT - OFFICE SUPPLIES	14.45
TOTAL FOR: LAURIE H AUDO			103.84
MISC	MANDY KNIFFEL		
	STATEMENT	REFUND - VERVE PIPE TICKETS	80.00
TOTAL FOR: MANDY KNIFFEL			80.00
MODEL	MODEL COVERALL SERVICE INC		
	0888482-0887211	UNIFORMS - MAY-2020	151.14
TOTAL FOR: MODEL COVERALL SERVICE INC			151.14
MAISD	MUSKEGON AREA INTERMEDIATE SCHOOLS		
	12229	POSTERS - IRISH, WINTER/SPRING, SPRING	105.40
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			105.40
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2000000263	VIRTUAL SERVER & DESKTOP SOFTWARE	527.37
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			527.37

Vendor Code	Vendor Name	Description	Amount
MUTRE	MUSKEGON COUNTY TREASURER'S STATEMENT	WASTEWATER & BONDS	70,448.65
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			70,448.65
OCEAN	OCEANA GLASS & PAINT CO INC 39767	PLEXI GLASS - DPW, CITY HALL & MARINA	900.10
TOTAL FOR: OCEANA GLASS & PAINT CO INC			900.10
PARS	PARSONS SMALL ENGINE SERVICE STATEMENT	MOWER - PARTS/SERVICE QTY 3	803.03
TOTAL FOR: PARSONS SMALL ENGINE SERVICE			803.03
YOUNG	PAUL YOUNG MAY-2020	FLEX - MAY-2020	177.14
TOTAL FOR: PAUL YOUNG			177.14
PREIN	PREIN & NEWHOF, PC 55103-55101	ENGINEERING FEES - N MEARS & W COLLIER	12,853.60
TOTAL FOR: PREIN & NEWHOF, PC			12,853.60
PSI	PRINTING SYSTEMS INC 212652	ELECTION SUPPLIES - QVF MASTER CARDS, VOTER I	116.68
TOTAL FOR: PRINTING SYSTEMS INC			116.68
REP	REPUBLIC SERVICES #240 0240-007934195	WASTE REMOVAL - DPW, CITY HALL & PLAYHOUSE	306.00
TOTAL FOR: REPUBLIC SERVICES #240			306.00
SQUI	ROGER SQUIERS MAY-2020	FLEX - MAY-2020	90.46
TOTAL FOR: ROGER SQUIERS			90.46
SAMS	SAM'S CLUB/GECF STATEMENT	MEMBERSHIP	100.00
TOTAL FOR: SAM'S CLUB/GECF			100.00
SBAM	SBAM PLAN JUNE-2020	HEALTH INSURANCE - JUNE-2020	20,880.29
TOTAL FOR: SBAM PLAN			20,880.29
SCHEI	SCHEID PLUMBING HEATING & COOL I-8102-1	INSTALL WATER LINE - 519 ALICE ST	1,831.65
TOTAL FOR: SCHEID PLUMBING HEATING & COOL			1,831.65
HUEBL	SCOTT HUEBLER MAY-2020	FLEX - MAY-2020	15.00
TOTAL FOR: SCOTT HUEBLER			15.00
STAND	STANDARD SUPPLY & LUMBER 259563	TREATED LUMBER - MARINA DOCKS	91.20
TOTAL FOR: STANDARD SUPPLY & LUMBER			91.20

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL
EXP CHECK RUN DATES 05/22/2020 - 05/22/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF MAY 26, 2020

Vendor Code	Vendor Name	Description	Amount
STANI	THE STANDARD INSURANCE		
	JUNE-2020	LIFE & DISABILITY INSURANCE - JUNE-2020	1,094.17
TOTAL FOR: THE STANDARD INSURANCE			1,094.17
UNI	UNITED GROUP PROGRAMS, INC.		
	JUNE-2020	WRAP - JUNE-2020	4,472.44
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			4,472.44
VENDI	VENDINI INC		
	56689	VENUE MAP UPDATE	95.00
TOTAL FOR: VENDINI INC			95.00
VERIZ	VERIZON WIRELESS		
	9853522424	ON CALL PAGER	12.05
TOTAL FOR: VERIZON WIRELESS			12.05
WHIVE	WHITEHALL VENTURES INC		
	MAY-2020	LEASE - MAY-2020	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WORKBOX	WORKBOX STAFFING		
	11600-11692	TEMPORARY SERVICES - CLEMENT	1,122.51
TOTAL FOR: WORKBOX STAFFING			1,122.51
TOTAL - ALL VENDORS			128,549.60

User: ALYSSA
 DB: Whitehall

BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF MAY 26, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-259.004	FLEX - SEAVER	ALYSSA SEAVER	05/31/20	MAY-2020	170.31
101-000-259.004	FLEX - MAHONEY	BRANDON L MAHONEY	05/31/20	MAY-2020	242.51
101-000-259.004	FLEX - BOURDON	BRENDA BOURDON	05/31/20	MAY-2020	55.74
101-000-259.004	FLEX - ARMSTRONG	BRIAN ARMSTRONG	05/31/20	MAY-2020	93.06
101-000-259.004	FLEX - SCHILLER	BROOK SCHILLER	05/31/20	MAY-2020	182.80
101-000-259.004	FLEX - BOND	DONALD BOND	05/31/20	MAY-2020	113.89
101-000-259.004	FLEX - AUDIO	LAURIE H AUDIO	05/31/20	MAY-2020	89.39
101-000-259.004	FLEX - YOUNG	PAUL YOUNG	05/31/20	MAY-2020	177.14
101-000-259.004	FLEX - SQUIERS	ROGER SQUIERS	05/31/20	MAY-2020	90.46
101-000-259.004	FLEX - HUEBLER	SCOTT HUEBLER	05/31/20	MAY-2020	15.00
101-000-259.005	DUE TO ALFAC	AFLAC	05/12/20	745814	646.54
Total For Dept 000 648					1,876.84
Dept 172 ADMINISTRATION					
101-172-850.000	TELEPHONE	MUSKOGON CENTRAL DISPATC	05/05/20	2000000263	527.37
101-172-934.000	EQUIPMENT MAINTENANCE	KONICA MINOLTA BUSINESS	05/16/20	266113494	175.14
101-172-958.000	MEMBERSHIPS & DUES	SAM'S CLUB/GECF	05/08/20	STATEMENT	100.00
Total For Dept 172 ADMINISTRATION					802.51
Dept 195 ELECTIONS					
101-195-727.000	ELECTION SUPPLIES	PRINTING SYSTEMS INC	03/18/20	212652	116.68
Total For Dept 195 ELECTIONS					116.68
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	TRASH LINERS, TOILET PAPER	GORDON FOOD SERVICE	05/15/20	828434235-828434234	79.96
101-265-757.000	OPERATING SUPPLIES	LAURIE H AUDIO	05/18/20	STATEMENT	14.45
101-265-775.000	PLEXI GLASS - CITY HALL	OCEANA GLASS & PAINT CO	05/14/20	39767	347.35
Total For Dept 265 CITY HALL BLDG & GROUNDS					441.76
Dept 276 CEMETERY					
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	05/10/20	11600-11692	561.26
101-276-933.000	MOWER PARTS/SERVICE	J&J FARM SALES	05/18/20	78403-78368	383.32
101-276-933.000	MOWER - PARTS/SERVICE	PARSONS SMALL ENGINE SER	05/11/20	STATEMENT	401.52
Total For Dept 276 CEMETERY					1,346.10
Dept 301 POLICE					
101-301-933.000	OIL CHANGE - CRUISER	DAN FROST DBA DAN'S AUTO	05/13/20	7794-7666-7678	688.71
Total For Dept 301 POLICE					688.71
Dept 525 SANITATION					
101-525-818.000	WASTE REMOVAL - CITY HALL	REPUBLIC SERVICES #240	04/30/20	0240-007934195	60.00
Total For Dept 525 SANITATION					60.00
Dept 751 PARKS DEPARTMENT					
101-751-757.000	TOWELS, CLEANER, TOILET PAPER	GORDON FOOD SERVICE	05/15/20	828434235-828434234	238.71
101-751-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	05/19/20	828434424	60.84
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	05/10/20	11600-11692	561.25
101-751-933.000	MOWER PARTS/SERVICE	J&J FARM SALES	05/18/20	78403-78368	383.33
101-751-933.000	MOWER - PARTS/SERVICE	PARSONS SMALL ENGINE SER	05/11/20	STATEMENT	401.51
Total For Dept 751 PARKS DEPARTMENT					1,645.64
Dept 851 FRINGE BENEFITS					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
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 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF MAY 26, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 851 FRINGE BENEFITS					
101-851-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE I	05/04/20	0888482-0887211	133.98
101-851-719.600	FRINGE-HEALTH INS	SBAM PLAN	05/14/20	JUNE-2020	19,274.96
101-851-719.601	FRINGE BENEFITS-RETIREE HEALTH	SBAM PLAN	05/14/20	JUNE-2020	1,605.33
101-851-719.603	FRINGE-HEALTH INS WRAP	UNITED GROUP PROGRAMS, I	05/20/20	JUNE-2020	4,472.44
101-851-719.605	DENTAL INSURANCE	KANSAS CITY LIFE INSURAN	05/01/20	25617	1,905.20
101-851-719.650	FRINGE-OPTICAL	BRIAN ARMSTRONG	05/01/20	OPTICAL	35.00
101-851-719.680	FRINGE-LIFE INS	THE STANDARD INSURANCE	05/15/20	JUNE-2020	210.47
101-851-719.690	FRINGE-DISABILITY INS	THE STANDARD INSURANCE	05/15/20	JUNE-2020	883.70
		Total For Dept 851 FRINGE BENEFITS			28,521.08
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 000 648					
245-000-818.400	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	05/31/20	MAY-2020	145.00
245-000-820.300	ENGINEERING	PREIN & NEWHOF, PC	05/04/20	55103-55101	11,168.60
		Total For Dept 000 648			11,313.60
Dept 300 DOWNTOWN STREETSCAPE					
245-300-757.000	TRASH LINERS	GORDON FOOD SERVICE	05/15/20	828434235-828434234	30.49
		Total For Dept 300 DOWNTOWN STREETSCAPE			30.49
Fund 402 CAPITAL PROJECT FUND					
Dept 000 648					
402-000-820.000	ENGINEERING FEES	PREIN & NEWHOF, PC	05/04/20	55103-55101	1,685.00
		Total For Dept 000 648			1,685.00
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-123.000	ROYALTIES - CHICKS	CONCORD THEATRICALS CORP	05/14/20	917421	165.00
580-000-123.000	ROYALTIES - HAPPY	DRAMATISTS PLAY SERVICE	05/12/20	STATEMENT	105.00
580-000-645.300	TICKETS-VERVE PIPE - REFUND	MANDY KNIFEEL	05/07/20	STATEMENT	80.00
580-000-805.000	SUMMER BROCHURE	CONCEPTS GRAPHIC DESIGN	05/21/20	9697	112.50
580-000-805.000	MARKETING	MUSKEGON AREA INTERMEDIA	05/08/20	12229	105.40
580-000-818.000	WASTE REMOVAL - PLAYHOUSE	REPUBLIC SERVICES #240	04/30/20	0240-007934195	50.00
580-000-818.500	TICKET PASS THRU-BOHEMIAN RHAPS	FRIENDS OF THE PLAYHOUSE	05/20/20	STATEMENT	750.00
580-000-818.500	TICKET PASS THRU-GREATEST SHOWM	FRIENDS OF THE PLAYHOUSE	05/20/20	STATEMENT	105.00
580-000-965.000	VENUE MAP UPDATE	VENDINI INC	05/15/20	56689	95.00
		Total For Dept 000 648			1,567.90
Fund 590 SEWER FUND					
Dept 562 SEWER CUSTOMER ACCOUNTS					
590-562-850.000	TELEPHONE	CHARTER COMMUNICATIONS	05/01/20	0031219050120	57.49
		Total For Dept 562 SEWER CUSTOMER ACCOUNTS			57.49

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Fund 590 SEWER FUND					
Dept 564 SEWER PUMPING					
590-564-920.000	PUBLIC UTILITIES	FRONTIER	05/01/20	STATEMENT	38.50
			Total For Dept 564 SEWER PUMPING		38.50
Dept 566 WASTEWATER SYSTEM-GALLONAGE					
590-566-951.000	WASTEWATER SYSTEM-GALLONAGE	MUSKOGON COUNTY TREASURE	05/15/20	STATEMENT	45,714.41
590-566-951.100	WASTEWATER SYS-GALLONAGE - BOND	MUSKOGON COUNTY TREASURE	05/15/20	STATEMENT	24,734.24
			Total For Dept 566 WASTEWATER SYSTEM-GALLONAGE		70,448.65
Dept 568 SEWER T & D					
590-568-775.000	ASPHALT CUTTING BLADES	J&J FARM SALES	05/18/20	78403-78368	64.95
590-568-850.000	TELEPHONE	VERIZON WIRELESS	04/28/20	9853522424	6.03
			Total For Dept 568 SEWER T & D		70.98
Fund 591 WATER FUND					
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	TELEPHONE	CHARTER COMMUNICATIONS	05/01/20	0031219050120	57.49
			Total For Dept 542 WATER CUSTOMER ACCOUNTS		57.49
Dept 548 WATER T & D					
591-548-775.000	ASPHALT CUTTING BLADES	J&J FARM SALES	05/18/20	78403-78368	64.95
591-548-818.100	LATERAL PER STATE - 519 ALICE S	SCHEID PLUMBING HEATING	05/04/20	I-8102-1	1,831.65
591-548-850.000	TELEPHONE	VERIZON WIRELESS	04/28/20	9853522424	6.02
			Total For Dept 548 WATER T & D		1,902.62
Dept 550 WATER CONSTRUCTION					
591-550-757.000	EXT RING, METER PIT COVER, PART	ETNA SUPPLY INC	05/06/20	S103498891.001	3,875.70
			Total For Dept 550 WATER CONSTRUCTION		3,875.70
Fund 594 MARINA FUND					
Dept 000 648					
594-000-775.000	PLEXI GLASS - MARINA	OCEANA GLASS & PAINT CO	05/14/20	39767	234.25
594-000-775.000	TREATED LUMBER - MARINA DOCKS	STANDARD SUPPLY & LUMBER	05/15/20	259563	91.20
594-000-818.000	MARINA TREATMENT	AQUATIC DOCTORS LAKE MGT	05/11/20	17735	890.00
594-000-850.000	TELEPHONE	CHARTER COMMUNICATIONS	05/01/20	0031219050120	74.99
594-000-850.000	TELEPHONE	FRONTIER	05/01/20	STATEMENT	47.75
			Total For Dept 000 648		1,338.19
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-757.000	TRASH LINERS	GORDON FOOD SERVICE	05/15/20	828434235-828434234	11.99
661-000-781.000	OIL CHANGE - TRUCK# 12-01	DAN FROST DBA DAN'S AUTO	05/13/20	7794-7666-7678	60.33
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE I	05/04/20	0888482-0887211	17.16
661-000-818.000	WASTE REMOVAL - DPW	REPUBLIC SERVICES #240	04/30/20	0240-007934195	196.00
661-000-850.000	TELEPHONE	FRONTIER	05/01/20	STATEMENT	59.69
661-000-931.000	PLEXI GLASS - DPW	OCEANA GLASS & PAINT CO	05/14/20	39767	318.50
			Total For Dept 000 648		663.67

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund 661 MOTOR POOL FUND

Total For Fund 661 MOTOR POOL FUND

663.67

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	Fund Totals:				
	Fund 101	GENERAL OPERATING FUND			35,499.32
	Fund 245	TAX INCREMENT FINANCE			11,344.09
	Fund 402	CAPITAL PROJECT FUND			1,685.00
	Fund 580	PLAYHOUSE			1,567.90
	Fund 590	SEWER FUND			70,615.62
	Fund 591	WATER FUND			5,835.81
	Fund 594	MARINA FUND			1,338.19
	Fund 661	MOTOR POOL FUND			663.67
	Total For All Funds:				128,549.60

**CITY OF WHITEHALL
BROWNFIELD, LDFA, TIFA
May 14, 2020**

PRESENT

D. Copley, M. Guinon, D. Hain, D. Hillebrand, G. Langlois, K. Mahoney, J. McDowell, T. Moore, D. Nordlund, P. Voss

ABSENT

M. McDermott

ALSO PRESENT

Treasurer L. Audo, Director/Secretary S. Huebler

Chair Copley called the meeting to order at 12:00 p.m. via Zoom.

APPROVAL OF AGENDA

Motion by Guinon, second by Hillebrand, CARRIED, to approve an amended agenda by adding item 5C – Event center. All voted yes.

APPROVAL OF MINUTES

Motion by Hillebrand, second by Voss, CARRIED, to approve the January 9 and 23, 2020 minutes as submitted. All voted yes.

COMMUNICATIONS

UNFINISHED BUSINESS

A. Land Sale – WaterDog Outfitters

Motion by McDowell, second by Moore, CARRIED, to require closing on the property within 60 days and to deny any extensions to construction and operation. All voted yes.

Huebler – The purchase agreement for 115 West Hanson requires construction within six months of closing, that the business be operational within 18 months of closing, but left the closing date open pending completion of environmental reviews. The reviews were completed last November. WaterDog Owner Steven Crooks would like an additional six months to commence construction and six months to be operational.

The Board concurred that the sale price is well below market and that he has been given more than enough time to get the financing and plans together. The Board instructed the Director to market the property for \$100,000 should the transaction with WaterDog fail.

B. Land Sale – White Lake Fire Authority

Motion by Moore, second by Langlois, CARRIED, to approve Resolution 20-01 selling 4.27 acres of property as requested for a price equal to any costs incurred

by the LDFA related to the sale but no less than \$1. Roll call vote – ten yes, 0 no, 1 absent (McDermott)

C. Event Center

Motion by Langlois, second by Voss, CARRIED, to remove the Event Center from the North Mears parking Lot Project while retaining the fire pit, holiday tree, and benches. All voted yes.

Board members expressed concern about building a gathering place when gathering is prohibited due to the Covid19 Pandemic, its location, increased criminal activity, already having adequate pavilions and restrooms, costs associated with maintaining what we already have in the downtown, and creating connections between the downtown and waterfront instead of spending money on the event center.

NEW BUSINESS

A. Land Sale – Freedom Boat Club

Motion by Voss, second by Mahoney, CARRIED, to approve Resolution 20-02 selling two acres of property to Freedom Boat Club for \$7,500 per acre. Roll call vote – eight yes, 0 no, three absent (McDermott, McDowell, Moore).

The Board agreed the offer of \$2,000 per acre is well below market value for what would basically be a pole building used for storage with little to no job creation.

B. Land Sale – Company X

Motion by Guinon, second by Voss, CARRIED, to approve Resolution 20-03 selling 19 acres of property to Company X for \$19. Roll call vote – eight yes, 0 no, three absent (McDermott, McDowell, Moore).

Huebler explained that the City, Michigan Economic Development Corporation, and Consumers Energy have been working on incentives to encourage this light manufacturing company to locate in Whitehall. We are competing with out of state locations. Due to confidentiality agreements, the company's name must remain confidential at this point. Chair Copley and Mayor Hillebrand are aware of the who the company is and support the sale. If successful, the company will invest \$10M and create 108 new full time jobs within three years.

C. FY 20/21 Budget

Motion by Guinon, second by Langlois, CARRIED, to approve Resolution 20-04 adopting the Fiscal Year 2020/2021 Budget. Roll call vote – eight yes, 0 no, three absent (McDermott, McDowell, Moore).

Huebler provided an over view of all three budgets.

PUBLIC COMMENT

ADJOURNMENT

There being no further business, motion by Langlois, second by Guinon, CARRIED, to adjourn the meeting at 1:30 p.m.

Muskegon Central Dispatch 9-1-1
BOARD OF DIRECTORS
MEETING MINUTES
April 29, 2020

The April 29, 2020 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held via WebEx was called to order at 1:34 p.m. by Chairman Chandler.

Members present: Anthony Chandler, Dir. Admin Services/Asst to City Admin, City of Norton Shores
Jeff Auch, City Manager, City of Montague
Roger Squires, Chief of Police, City of Whitehall
Jared Olson, City Manager, City of Roosevelt Park
Jennifer Hodges, Township Supervisor, Muskegon Charter Township
Mark Eisenbarth, Administrator, County of Muskegon
Ed Viverette, Chief of Police, City of North Muskegon
Brian Michelli, Public Safety Director, Fruitport Township
Lori Doody, Finance Director, City of Muskegon Heights
Chris McIntire, Lieutenant, Michigan State Police
Frank Peterson, City Manager, City of Muskegon

Absent:

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1
Nick Martin, Operations Manager, Muskegon Central Dispatch 9-1-1
Bill Rensberger, Information Systems Mgr, Muskegon Central Dispatch 9-1-1
Rebecca Injerd, Administrative Assistant, Muskegon Central Dispatch 9-1-1

Others present: Jeff Lewis, Director of Public Safety, City of Muskegon
Jeff Salowicz, Partner, Construction Simplified
John Whitten, Owner / Architect, Spark 43

APPROVAL OF THE AGENDA

Moved by Mr. Eisenbarth, seconded by Ms. Hodges to approve the April 29, 2020 agenda.
Motion carried.

MINUTES OF THE MARCH 11, 2020 MEETING

Moved by Mr. Olson, seconded by Mr. Eisenbarth to approve the March 11, 2020 meeting minutes. Motion carried.

REPORTS

MARCH 2020 MONTHLY FINANCIALS

Moved by Mr. Eisenbarth, seconded by Mr. Peterson to approve the March 2020 monthly financials. Motion carried.

DIRECTOR'S REPORT

As submitted. Director Wolford made special note of Telecommunicator Chesebro receiving a Lifesaving Award with the Michigan Sheriffs' Association. Five new telecommunicators starting Monday, May 4th with a new training program.

800 MHz PROJECT

Three of four towers underway soon. Dispatch is working with the City of Montague and the Montague Zoning Board of Appeals to move ahead on Wilcox Tower issues.

COMPUTER PROJECT (DESKTOP / LAPTOP / MCT)

Working through legal on contract process.

SOFTWARE PROJECT (CAD / RMS / JMS)

On hold due to projects with higher priority and Covid-19 restrictions.

OLD BUSINESS

ADMIN DESKTOP / LAPTOP REPLACEMENT

Rolling out on case by case necessity due to Covid-19. Project should proceed fully after State of Michigan lifts restrictions.

EVERSTREAM INSTALL

Upgrade planned for tomorrow, April 30th; planned outages. Agencies notified.

NEW BUSINESS

SURCHARGE CONTINUATION MOTION TO MUSKEGON COUNTY BOC

As discussed at previous meeting regarding pro forma. Mr. Eisenbarth advised communication has been good and does not anticipate issues by the Commission.

Moved by Mr. Squires, seconded by Ms. Hodges to approve the submission of the attached motion to the Muskegon County Board of Commissioners and allow the Executive Director to complete the required SNC paperwork. Motion carried.

CONSTRUCTION MANAGER PRE-CONSTRUCTION FEE

Mr. Salowitz and Mr. Whitten presented pros and cons of RFP submissions. Design documents forthcoming first week in May. On track for schedule with groundbreaking in June.

Moved by Ms. Doody, seconded by Mr. Peterson to approve the construction manager pre-construction costs totaling \$16,400 through Lakewood Construction. Motion carried.

COMMENT

ADMINISTRATIVE

Director Wolford thanked Mr. Salowitz and Mr. Whitten for their presentation. Director Wolford also thanked staff for flexibility during Covid-19 pandemic.

PUBLIC

None.

NEXT MEETING

The next meeting will be held on Wednesday, May 13, 2020 at 1:30 via WebEx.

ADJOURNMENT

The meeting adjourned at 1:50 p.m.

Respectfully submitted,

Rebecca Injerd, Administrative Assistant

Date

Anthony Chandler, Chairman

Date

To: The White Lake Fire Authority Board

From: Captain Pete McCarthy

Re: April 2020 Board Monthly Update

The month of April was filled with parades for our community to help celebrate special days while people are following the Stay at Home order. We have continued work on the new fire station and streamlining some processes around the station. All while responding to all alarms safely and efficiently.

Station Update:

We are in the final stages of blue print approval and are working with local lenders to secure financing. Contracts are complete and ready for approval. The land purchase has been finalized and is ready for approval as well.

Call Response:

The White Lake Fire Authority responded to 74 alarms for the month of April. This was a decrease of 33 alarms ran in April 2019.

I am happy to report that for the month of April that there were no work-related injuries or fatalities.

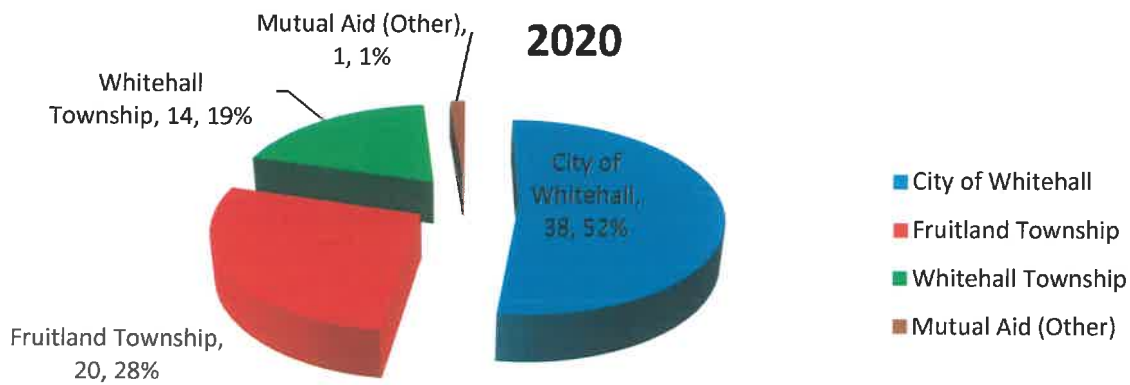
White Lake Fire Inspections:

For the month of April; the White Lake Fire Authority has been very limited in its inspections division due to COVID 19.

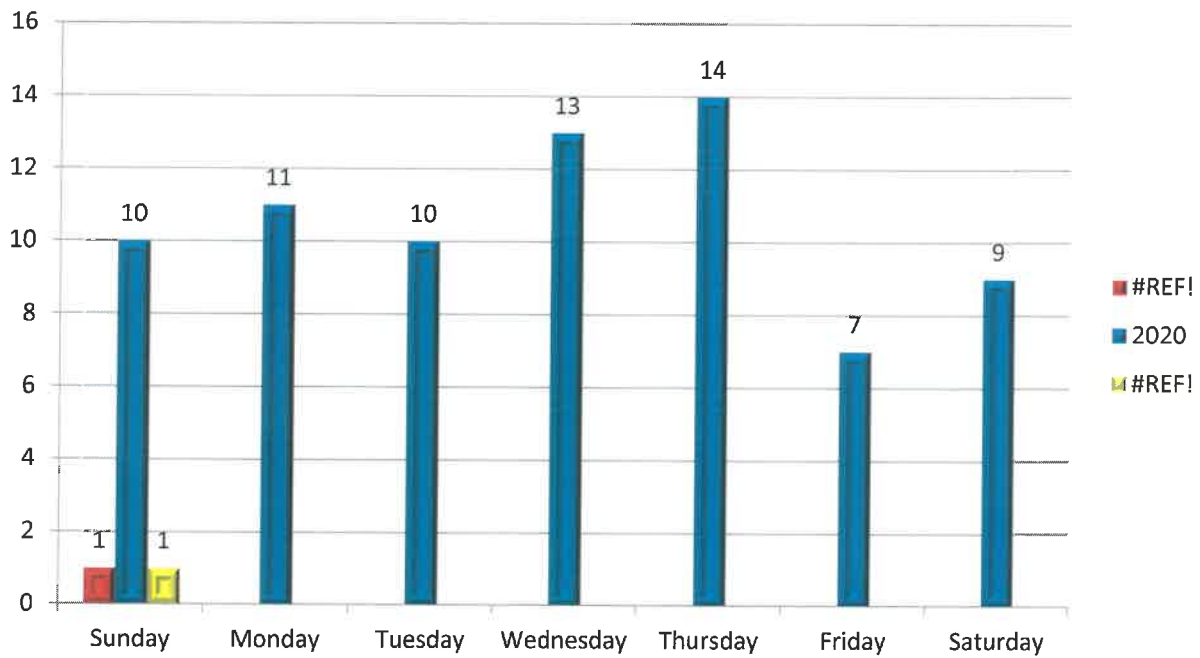
The White Lake Fire Authority inspection department is providing continuous site inspections, pre-planning information and plan reviews to complete the following important projects for the Community.

1. Tannery Bay Project- **Project on-going.**
2. Arconic Plant #1 Expansion/Reconstruction- **Site visits, Plans reviewed, project on-going.**
3. Arconic Plant#3 Reconstruction- **Water line installation/separation of Fire pump.**
4. Arconic Plant #4 Expansion- **Project on-going.**
5. Arconic Plant #5 Expansion- **Plans reviewed.**
6. Viking Tool- **Expansion performed, working with Whitehall Twp and Viking tool regarding installation of a hydrant to meet the code when they install the new sidewalk.**
7. Fusion Fluid Equipment LLC- **Project on-going.**
8. Driftwood Condos- **Working with Fruitland Twp and Architect to determine the project moving forward. A consensus was reached as to how to get the building safe enough to allow the residents back in, but is stalled due to lack of contractors because of the quarantine.**

Response By District (April)- 2020

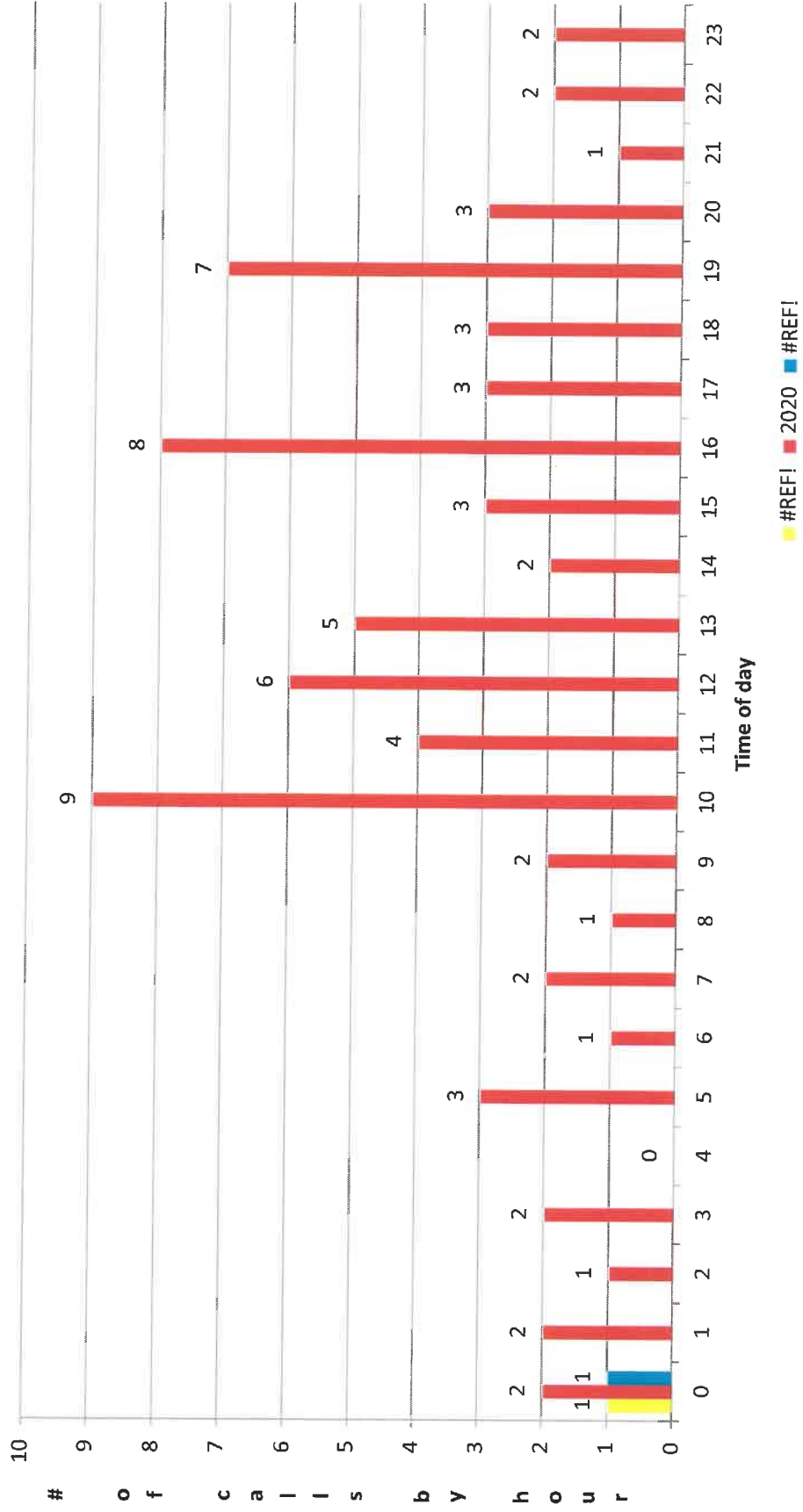


Responses by day of the week-



This graph represents the number of response by day of the week, per year for the month of March.

Responses by time of day



This graph represents the number of calls by time of the day, per year for the month of December.

CITY OF WHITEHALL
RESOLUTION 20-18
Millage

WHEREAS, City Charter §7.5 requires adoption of an annual millage rate no later than the first Monday in June for the ensuing fiscal year to meet the expenditure needs of the annual budget.

WHEREAS, the City Council held a public hearing on May 26 for the proposed FY2020/21 millage rate.

NOW, THEREFORE, BE IT RESOLVED

That the Whitehall City Council hereby levies the following millage necessary to provide the required revenue from property taxes for municipal purposes FY 2020/21.

General Operating	12.77 Mills
Streets	3.00 Mills
Total	15.77 Mills

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall

City Council at a regular meeting held Tuesday, May 26, 2020 at 6:00 p.m.

(___ yes; ___ no; ___ absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 20-19
Budget Adoption

- WHEREAS, City Charter §7.5 requires adoption of an annual budget no later than the first Monday in June for the ensuing fiscal year.
- WHEREAS, the City Council held a work session on May 18 and May 20 to review the proposed Fiscal Year 2020/21 budget as submitted by city staff.
- WHEREAS, the following were the only changes: add \$2,400 for the Senior Center to general fund, other expenses-community promotion; add \$840 for the full-year restroom rental to TIFA contractual services downtown; add \$1,500 for an edger to motor pool equipment.
- WHEREAS, the City Council held a public hearing on May 26.
- WHEREAS, actual revenues and expenditures for the current Fiscal Year 2019/20 Budget require Council approved amending.

NOW, THEREFORE, BE IT RESOLVED

That the Whitehall City Council hereby adopts the FY 2020/21 Budget and the FY 2019/20 Budget amendments both attached to and considered a part of this Resolution.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, May 26, 2020 at 6:00 p.m.
(___yes; ___no; ___absent)

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

**CITY OF WHITEHALL
FISCAL YEAR 2020 TO 2021 BUDGET**

	Revenues	Expenses	FB Draw Down
General Fund	\$2,352,820	\$2,399,997	\$47,177
Major Streets	\$293,470	\$241,510	
Local Streets	\$100,715	\$216,190	\$115,475
Brownfield	\$344,620	\$329,680	
TIFA	\$1,252,840	\$1,861,715	\$608,875
LDFA	\$324,530	\$344,840	\$20,310
Inspections	\$80,000	\$87,700	\$7,700
Marijuana	\$15,000	\$13,400	
Capital Projects	\$765,490	\$817,900	\$52,410
Playhouse	\$703,260	\$841,090	\$137,830
Sewer	\$1,279,875	\$1,484,185	\$204,310
Water	\$723,500	\$972,080	\$248,580
Marina	\$144,400	\$157,465	\$13,065
Motor Pool	\$239,200	\$385,685	\$119,485

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
408332	04/01/2020	BA	YEAR END BUDGET AMENDMENTS	LAURIE		
POSTED BY LAURIE						
101-000-402.000	CURRENT REAL PROPERTY TAXES					1,000.00
101-000-447.000	ADMIN FEE-PROPERTY TAXES			19,130.00		
101-000-646.000	FOUNDATIONS-CEMETERY					1,000.00
101-000-647.000	GRAVE OPENINGS					4,000.00
101-000-665.000	INTEREST EARNINGS-INVESTMENTS			2,000.00		
101-000-665.100	INTEREST EARNINGS-TAXES					1,800.00
101-000-699.249	TRANSFER FROM TIFA					445.00
101-000-699.243	TRANSFER FROM BRA					660.00
101-101-719.000	FRINGE BENEFITS					1,325.00
101-111-702.000	SALARIES-ADMIN					2,460.00
101-136-826.000	ATTORNEY FEES					2,000.00
101-195-702.000	SALARIES-ADMIN					500.00
101-195-719.000	FRINGE BENEFITS					3,050.00
101-203-826.000	ATTORNEY FEES			2,000.00		
101-253-719.000	FRINGE BENEFITS					1,375.00
101-276-943.000	EQUIPMENT RENTAL					4,000.00
101-301-712.000	WAGES REIMBURSED			2,900.00		
101-301-757.000	OPERATING SUPPLIES					500.00
101-301-815.000	INSURANCE			5,255.00		
101-301-851.000	RADIO MAINTENANCE			500.00		
101-301-981.000	VEHICLES			12,110.00		
101-301-982.000	LEASE					12,110.00
101-400-702.000	SALARIES-ADMIN					1,000.00
202-000-574.000	STATE SHARED REVENUE			23,835.00		
202-000-576.000	REIMBURSEMENTS-TRUNKLINE MAINT			2,285.00		
202-478-706.000	SALARIES & WAGES			7,400.00		
202-478-719.000	FRINGE BENEFITS			11,700.00		
202-478-719.100	FRINGE BENEFITS-WAGES			4,000.00		
202-478-757.000	OPERATING SUPPLIES			3,000.00		
202-478-943.000	EQUIPMENT RENTAL			7,500.00		
202-491-706.000	SALARIES & WAGES					4,000.00
202-491-719.000	FRINGE BENEFITS					4,100.00
202-491-719.100	FRINGE BENEFITS-WAGES					2,500.00
202-491-920.000	PUBLIC UTILITIES					400.00
202-491-943.000	EQUIPMENT RENTAL					3,000.00
202-496-706.000	SALARIES & WAGES			200.00		
202-496-719.000	FRINGE BENEFITS			100.00		
202-496-757.000	OPERATING SUPPLIES			1,000.00		
202-496-818.000	CONTRACTUAL SERVICES			1,175.00		
202-496-943.000	EQUIPMENT RENTAL			150.00		
202-497-706.000	SALARIES & WAGES			150.00		
202-497-719.000	FRINGE BENEFITS			100.00		
202-497-943.000	EQUIPMENT RENTAL			125.00		
203-000-574.000	STATE SHARED REVENUE			8,385.00		
203-451-818.000	CONTRACTUAL SERVICES			22,000.00		
203-463-719.000	FRINGE BENEFITS			12,620.00		
202-463-719.100	FRINGE BENEFITS-WAGES			4,130.00		
203-463-943.000	EQUIPMENT RENTAL					2,000.00
203-478-706.000	SALARIES & WAGES			6,400.00		
203-478-719.000	FRINGE BENEFITS			8,500.00		
203-478-719.100	FRINGE BENEFITS-WAGES			1,300.00		
203-478-757.000	OPERATING SUPPLIES			10,000.00		
203-478-943.000	EQUIPMENT RENTAL			13,000.00		
214-000-451.000	LICENSES/PERMITS/FEES			15,000.00		
214-000-702.000	SALARIES-ADMIN					3,620.00
214-000-719.000	FRINGE BENEFITS					1,150.00
214-000-728.000	POSTAGE & COPYING					100.00
214-000-826.000	ATTORNEY FEES					4,230.00
214-000-905.000	PUBLISHING					500.00
243-000-406.000	TAX REVENUE					26,480.00
243-000-665.000	INTEREST EARNINGS-INVESTMENTS			700.00		
243-000-702.000	SALARIES-ADMIN					500.00
243-000-830.000	DUE CARE REIMBURSEMENT			26,000.00		
243-000-962.100	ADMIN- GENERAL			660.00		
245-000-406.000	TAX REVENUE					17,995.00
245-000-665.000	INTEREST EARNINGS-INVESTMENTS			5,000.00		
245-000-818.000	CONTRACTUAL SERVICES			5,000.00		
245-000-818.700	CONTRACTUAL SERVICES-FACADE IMP			15,000.00		
245-000-818.750	CONTRACTUAL SERVICES- PHASE III			950,000.00		
245-000-920.000	PUBLIC UTILITIES			10,000.00		
245-000-999.101	TRANSFER GENERAL-ADMIN FEE			445.00		
245-300-719.000	FRINGE BENEFITS			8,000.00		
245-300-719.100	FRINGE BENEFITS-WAGES			3,200.00		
248-000-818.000	CONTRACTUAL SERVICES			4,700.00		
249-000-702.000	SALARIES-ADMIN					800.00
249-000-719.000	FRINGE BENEFITS					600.00

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402-000-699.591	TRANSFER FROM WATER FUND				122,040.00	
402-000-699.245	TRANSFERS FROM TIFA				36,600.00	
402-000-818.000	CONTRACTUAL SERVICES					247,600.00
580-000-645.000	TICKET SALES-SUMMER SEASON					9,000.00
580-000-645.500	WHITE LAKE DRAMATIC CLUB EVENTS				1,555.00	
580-000-648.100	CONCESSIONS-ALCOHOL					2,100.00
580-000-650.000	SPONSORSHIP				500.00	
580-000-680.000	DONATIONS					5,000.00
580-000-680.510	CAPITAL CAMPAIGN-DIRECT PAYMENTS				19,775.00	
580-000-680.520	CAPITAL CAMPAIGN- COMMUNITY FUND PAYMENT				70,000.00	
580-000-685.000	MARKETING-TOWL				2,050.00	
580-000-685.100	FUND RAISER-FRIENDS					5,000.00
580-000-705.000	SALARIES					8,200.00
580-000-757.001	OPERATING SUPPLIES-LIGHTING					500.00
580-000-757.050	HOSPITALITY				1,650.00	
580-000-757.600	WHITE LAKE DRAMATIC CLUB SUPPLIES					100.00
580-000-775.000	REPAIRS & MAINT SUPPLIES					675.00
580-000-805.000	MARKETING					600.00
580-000-815.000	INSURANCE				1,825.00	
580-000-818.100	C/S- FREY FOUNDATION GRANT				500.00	
580-000-818.300	CONTRACTUAL SER-LIGHTING				1,000.00	
580-000-818.400	CONTRACTUAL SERVICES-MUSIC				5,800.00	
580-000-818.500	CONTRACTUAL SERVICES-TCKT PASS THRU-RENT					1,982.00
580-000-818.750	C/S-HOUSE MANAGERS				900.00	
580-000-818.800	CONTRACTUAL SERVICES-CLEANING				5,000.00	
580-000-958.000	MEMBERSHIPS & DUES					350.00
580-000-959.000	DEPRECIATION				1,935.00	
580-000-976.000	EQUIPMENT					3,500.00
580-000-995.000	INTEREST					500.00
590-000-627.000	CONTRACT WORK				5,000.00	
590-560-815.000	INSURANCE				1,240.00	
590-560-959.000	DEPRECIATION					5,300.00
590-560-969.000	AMORTIZATION				12,335.00	
590-562-702.000	SALARIES-ADMIN					1,000.00
590-562-818.000	CONTRACTUAL SERVICES				995.00	
590-562-999.591	TRANSFER TO WATER FUND					6,500.00
590-564-719.000	FRINGE BENEFITS				8,265.00	
590-564-757.000	OPERATING SUPPLIES					400.00
590-566-951.000	WASTEWATER SYSTEM-GALLONAGE					56,500.00
590-566-951.100	WASTEWATER SYS-GALLONAGE - BONDS					47,250.00
590-568-706.000	SALARIES & WAGES					7,155.00
590-568-719.000	FRINGE BENEFITS				5,265.00	
590-568-719.100	FRINGE BENEFITS-WAGES				845.00	
590-568-801.000	PROFESSIONAL SERVICES				4,000.00	
590-568-943.000	EQUIPMENT RENTAL					17,000.00
591-000-644.000	METERED SALES					22,100.00
591-000-645.000	DEBT					2,900.00
591-000-655.000	FINES					4,500.00
591-000-661.000	PENALTIES				400.00	
591-000-665.000	INTEREST EARNINGS-INVESTMENTS				16,500.00	
591-000-699.590	TRANSFERS FROM SEWER FUND				6,500.00	
591-540-815.000	INSURANCE				2,175.00	
591-540-959.000	DEPRECIATION					4,790.00
591-542-702.000	SALARIES-ADMIN					1,000.00
591-542-818.000	CONTRACTUAL SERVICES				995.00	
591-546-719.000	FRINGE BENEFITS				7,530.00	
591-548-706.000	SALARIES & WAGES					16,900.00
591-548-719.000	FRINGE BENEFITS				13,100.00	
591-548-719.100	FRINGE BENEFITS-WAGES				3,700.00	
591-548-818.100	CONTRACTUAL SERVICES-LATERAL PER STATE					2,000.00
591-548-943.000	EQUIPMENT RENTAL					10,000.00
594-000-815.000	INSURANCE				4,805.00	
594-000-850.000	TELEPHONE					700.00
594-000-920.000	PUBLIC UTILITIES					2,000.00
661-000-682.000	EQUIPMENT RENTAL-LOCAL STREETS					8,500.00
661-000-683.000	EQUIPMENT RENTAL-WATER				5,000.00	
661-000-685.000	EQUIPMENT RENTAL-SEWER				18,000.00	
661-000-719.000	FRINGE BENEFITS				8,025.00	
661-000-815.000	INSURANCE				6,665.00	
661-000-959.000	DEPRECIATION					35,500.00
					<u>1,639,125.00</u>	<u>646,302.00</u>
408333	04/01/2020	BA	YEAR END	LAURIE		
POSTED BY LAURIE						
202-000-576.000	REIMBURSEMENTS-TRUNKLINE MAINT				2,500.00	
202-491-757.000	OPERATING SUPPLIES					2,500.00
203-463-719.100	FRINGE BENEFITS-WAGES				4,130.00	

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					6,630.00	2,500.00
408334 POSTED BY LAURIE 202-463-719.100	04/01/2020 FRINGE BENEFITS-WAGES	BA	YEAR END	LAURIE		4,130.00
					0.00	4,130.00
408335 POSTED BY LAURIE 245-100-999.402	04/02/2020 TRANSFER TO CAPITAL IMPROVEMENTS	BA	YEAR END	LAURIE		36,600.00
					0.00	36,600.00
408336 POSTED BY LAURIE 580-000-645.000 580-000-645.300	04/02/2020 TICKET SALES-SUMMER SEASON TICKETS-OTHER EVENTS	BA	YEAR END	LAURIE	9,000.00	9,000.00
					9,000.00	9,000.00
408337 POSTED BY LAURIE 101-000-451.000 101-000-451.100 101-000-575.000 101-000-575.100	04/02/2020 BUSINESS LICENSES/PERMITS/FEES FRANCHISE FEE-CABLE TV STATE SHARED REV STATE SHARED REV-LIQUOR	BA	YEAR END	LAURIE	1,000.00 2,000.00 400.00	510.00
					3,400.00	510.00
408341 POSTED BY LAURIE 580-000-991.000	04/03/2020 PRINCIPAL	BA	YEAR END	LAURIE		271,000.00
					0.00	271,000.00
408343 POSTED BY LAURIE 101-136-826.000 101-203-826.000 101-276-708.000 101-276-719.000 101-276-818.700 101-301-719.000 101-301-933.000 101-525-999.000 101-751-818.700 580-000-669.000 580-000-680.100 590-000-644.000 590-564-719.000 590-566-951.000 590-566-951.100	04/13/2020 ATTORNEY FEES ATTORNEY FEES SALARIES & WAGES-PART TIME FRINGE BENEFITS CONTRACTUAL SERVICES-TEMPORARY FRINGE BENEFITS EQUIPMENT MAINTENANCE CONTRIBUTION - W.L.S.W.A CONTRACTUAL SERVICES-TEMPORARY RENTAL INCOME RESTRICTED DONATIONS METERED SALES FRINGE BENEFITS WASTEWATER SYSTEM-GALLONAGE WASTEWATER SYS-GALLONAGE - BONDS	BA	FINAL	LAURIE	1,000.00 3,000.00 1,000.00 3,010.00 4,535.00 59,000.00 6,540.00 50,000.00 44,525.00 10,000.00 7,000.00	4,000.00 610.00 4,650.00 2,000.00
					189,610.00	11,260.00
408351 POSTED BY LAURIE 101-000-575.000	04/24/2020 STATE SHARED REV	BA	STATE SHARED REVENUE ADJ	LAURIE		49,430.00
					0.00	49,430.00
408352 POSTED BY LAURIE 101-101-957.000 101-111-957.000 101-276-706.000	04/24/2020 CONFERENCES & WORKSHOPS CONFERENCES & WORKSHOPS SALARIES & WAGES	BA	BUDGET	LAURIE	3,300.00 675.00	4,000.00
					3,975.00	4,000.00
408353 POSTED BY LAURIE 202-000-574.000 203-000-574.000	04/25/2020 STATE SHARED REVENUE STATE SHARED REVENUE	BA	NEW ACT51 PROJECTIONS	LAURIE		36,505.00 17,425.00
					0.00	53,930.00

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408354 POSTED BY LAURIE	04/26/2020	BA	DEFER PORION OF DONATION	LAURIE		
580-000-680.100	RESTRICTED DONATIONS					41,800.00
					0.00	41,800.00
			Total:		1,851,740.00	1,130,462.00