



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
REMOTE VIA ZOOM
June 23, 2020
6:00 p.m.

AGENDA

1. Meeting called to Order
2. Approval of Agenda
3. Special Presentation: White Lake Library Update
4. Approval of the June 9 Council Meeting Minutes
5. Approval of Accounts Payable
6. Communications: Central Dispatch Minutes, Chief Squiers Memo
7. Messages from the Mayor, Council, and City Manager
8. Public Comment *
9. New Business
 - A. Resolution 20-24 Election Tabulator Funding
10. Closed Session to Discuss Pending Litigation
11. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL
COUNCIL MEETING MINUTES
June 09, 2020
REMOTE VIA ZOOM

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Brenda Bourdon, Rodger Sweeting, Scott Huebler, and Roger Squiers

Mayor Hillebrand called the meeting to order at 6:01 p.m. via remote conference

APPROVAL OF THE AGENDA

Motion by Mullally, seconded by DeMumbrum, CARRIED, to approve the agenda. All yeses

APPROVAL OF COUNCIL MINUTES

Motion by DeMumbrum, seconded by Mullally, CARRIED, to approve the May 26 Council Meeting Minutes. All yeses

APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by DeMumbrum, CARRIED, to approve the account payables in the amount of \$65,156.32 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, DeMumbrum, Mullally, Salter, Dennis, and Hillebrand;
No – Brown; Absent – None

COMMUNICATIONS

Planning Commission Minutes

Motion by Dennis, seconded by Mullally, CARRIED, to approve the communication and place on file. All yeses

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Council member DeMumbrum provided an update on the Library.

NEW BUSINESS

A. Playhouse Street Closure Request

Motion by Mullally, seconded by Salter, CARRIED, to approve the Slocum Street closure request from the Playhouse for the youth theatre production on July 27 through August 1.
All yeses

B. Resolution 20-20 Playhouse Grant

Motion by Dennis, seconded by DeMumbrum, CARRIED, to authorize a grant application to the Michigan Council for Arts and Cultural Affairs for \$4,000 for youth professional groups with an in-kind match.

Roll Call Vote: Yes – Dennis, DeMumbrum, Mullally, Salter, Brown, Connell, and Hillebrand;
No – None; Absent – None

C. Resolution 20-21 Re-engage Whitehall's Economy

Motion by Salter, seconded by DeMumbrum, to approve the use of city property as requested by Fetch for an LCC-204a license and further authorizes staff to approve other requests for use of city property for drinking, dining, and retail sales without specific Council approval.

Discussion included a request to not allow seating on Colby Street and to have each request go through council.

Motion by Salter, seconded by Mullally, CARRIED, to amend the resolution to remove seating on Colby Street for Fetch and allow staff to approve future requests for use of city property to streamline process.

Roll Call Vote: Yes – Salter, Mullally, Brown, Connell, Dennis, DeMumbrum, and Hillebrand;
No – None; Absent – None

D. Resolution 20-22 Lot Split Request

Motion by Connell, seconded by Salter, CARRIED, to approve the lot split as presented for the White Lake Fire Authority at 1300 Delaney Drive.

Roll Call Vote: Yes – Connell, Salter, Brown, Dennis, DeMumbrum, Mullally, and Hillebrand;
No – None; Absent – None

E. Resolution 20-23 City Fees

Motion by Mullally, seconded by Dennis, CARRIED, to approve the updated fee list to include \$10 Mayoral Marriage Ceremony and increased marina pumpout fees as presented.

Roll Call Vote: Yes – Mullally, Dennis, DeMumbrum, Salter, Brown, Connell, and Hillebrand;
No – None; Absent – None

PUBLIC COMMENT

Craig Moreford requested Council consider a refund for the seasonal marina slip he was unable to use.

Jen Hain thanked council for approving the outdoor seating request and announced opening on June 19th.

ADJOURNMENT

Mayor Hillebrand adjourned the Council Meeting at 6:50 pm.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
June 23, 2020

June 2020 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$3,297.87	Transfer
IRS	Payroll	\$605.40	EFT
City of Whitehall-Common Cash	Payroll	\$48,845.26	Transfer
IRS	Payroll	\$15,074.18	EFT
Alerus Financial	Payroll	\$5,291.21	7323
MISDU	Payroll	\$90.34	7324
Alerus Financial	Payroll	\$679.76	7325
	<u>Total Prepaids:</u>	\$73,884.02	

TOTAL ACCOUNTS PAYABLE

\$200,685.59

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	INVOICE		
	JUNE-2020	PREMIUM - JUNE-2020	646.54
TOTAL FOR: AFLAC			646.54
AIREM	AIRE-MASTER		
	13167	DEODORIZER SVC & CLEANING	87.00
TOTAL FOR: AIRE-MASTER			87.00
MISC	ALEXIS BROWN		
	2019-2020	SCHOLARSHIP AWARD	500.00
TOTAL FOR: ALEXIS BROWN			500.00
SEAV	ALYSSA SEAVER		
	FLEX	FLEX - JUNE-2020	276.60
	FLEX	FLEX - JUNE-2020	65.00
TOTAL FOR: ALYSSA SEAVER			341.60
MISC	AMAZON.COM		
	113-6142656-300	ELECTRIC LETTER OPENER - ELECTIONS	25.78
TOTAL FOR: AMAZON.COM			25.78
AQUAT	AQUATIC DOCTORS LAKE MGT INC		
	17998	MARINA TREATMENT	890.00
TOTAL FOR: AQUATIC DOCTORS LAKE MGT INC			890.00
ASPHA	ASPHALT PAVING INC		
	44555	4.01 TONS ASPHALT	278.70
TOTAL FOR: ASPHALT PAVING INC			278.70
BARRY	BARRY'S GREENHOUSE		
	STATEMENT	FLOWERS - DOWNTOWN PLANTERS	297.72
TOTAL FOR: BARRY'S GREENHOUSE			297.72
BEAV	BEAVER RESEARCH COMPANY		
	0313237-IN	ARENA DISINFECTANT	332.39
TOTAL FOR: BEAVER RESEARCH COMPANY			332.39
MISC	BERLIN ASSOCIATES LIMITED		
	STATEMENT	ROYALTIES - VIOLET	225.00
TOTAL FOR: BERLIN ASSOCIATES LIMITED			225.00
MAHON	BRANDON L MAHONEY		
	FLEX	FLEX - JUNE-2020	195.52
	FLEX	FLEX - JUNE-2020	36.75
TOTAL FOR: BRANDON L MAHONEY			232.27
BOU	BRENDA BOURDON		
	FLEX	FLEX - JUNE-2020	151.85
TOTAL FOR: BRENDA BOURDON			151.85
ARMST	BRIAN ARMSTRONG		
	FLEX	FLEX - JUNE-2020	40.00
TOTAL FOR: BRIAN ARMSTRONG			40.00

Vendor Code	Vendor Name	Description	Amount
SCHILLER	BROOK SCHILLER		
	FLEX	FLEX - JUNE-2020	111.05
TOTAL FOR: BROOK SCHILLER			111.05
CHART	CHARTER COMMUNICATIONS		
	0031219060120	INTERNET	189.97
TOTAL FOR: CHARTER COMMUNICATIONS			189.97
MAHOC	CHRIS MAHONEY		
	FLEX	FLEX - JUNE-2020	60.00
TOTAL FOR: CHRIS MAHONEY			60.00
CITY	CITY OF WHITEHALL		
	PETTY CASH	PETTY CASH	13.71
TOTAL FOR: CITY OF WHITEHALL			13.71
CONSU	CONSUMER'S ENERGY		
	STATEMENT	UTILITIES	10,259.99
TOTAL FOR: CONSUMER'S ENERGY			10,259.99
BOND	DONALD BOND		
	STATEMENT	WORKWEAR - BOND	79.24
TOTAL FOR: DONALD BOND			79.24
DORN	DORNBOS SIGN INC		
	INV49744	STATE LAW YIELD SIGN - QTY 2	96.38
TOTAL FOR: DORNBOS SIGN INC			96.38
FFARM	FAMILY FARM AND HOME		
	000003	YARD RAKE - TRACTOR ATTACHMENT	549.99
TOTAL FOR: FAMILY FARM AND HOME			549.99
FRIENDS	FRIENDS OF THE PLAYHOUSE		
	STATEMENT	REIMBURSE LARA LIQ LICENSE	125.00
TOTAL FOR: FRIENDS OF THE PLAYHOUSE			125.00
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	150.35
TOTAL FOR: FRONTIER			150.35
GORDO	GORDON FOOD SERVICE		
	828435186	TOILET PAPER, PAPER TOWEL, SANITIZER, ETC	271.64
TOTAL FOR: GORDON FOOD SERVICE			271.64
KANSLIFE	KANSAS CITY LIFE INSURANCE COMPANY		
	JUL-2020	DENTAL - JULY-2020	1,905.20
TOTAL FOR: KANSAS CITY LIFE INSURANCE COMPANY			1,905.20
AUDO	LAURIE H AUDIO		
	FLEX	FLEX - JUNE-2020	419.98
TOTAL FOR: LAURIE H AUDIO			419.98

Vendor Code	Vendor Name	Description	Amount
MAMC	MI ASSOC OF MUNICIPAL CLERKS	STATEMENT MEMBERSHIP - 2020	60.00
TOTAL FOR: MI ASSOC OF MUNICIPAL CLERKS			60.00
MISC	MI DEPT OF LARA	STATEMENT SPECIAL LIQUOR LICENSE	(125.00)
TOTAL FOR: MI DEPT OF LARA			(125.00)
MMRMA	MI MUNICIPAL RISK MGNT AUTH	R0001060-M00010 POLICIES R0001060 & M0001060 - 2020/2021 PREM	40,389.00
TOTAL FOR: MI MUNICIPAL RISK MGNT AUTH			40,389.00
MICPA	MICHIGAN ASSOC OF CPAS	STATEMENT TRAINING - ACCOUNTING & AUDITING	394.00
TOTAL FOR: MICHIGAN ASSOC OF CPAS			394.00
MLIVE	MLIVE MEDIA GROUP	1000010979 ANNOUNCEMENTS/PUBLIC NOTICE	31.10
TOTAL FOR: MLIVE MEDIA GROUP			31.10
MUCTR	MUSKEGON CENTRAL DISPATCH	2000000234-212- VIRTUAL SERVER, DESKTOP SOFTWARE, ETC - APRIL	4,519.74
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			4,519.74
MUTRE	MUSKEGON COUNTY TREASURER'S	0000179391-1790 HAULED WASTE, MARCH & APRIL - DOG TAGS	405.01
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			405.01
NEWL	NEW LIFE CARTRIDGES INC	33599 TONER - BRENDA'S PRINTER	294.96
TOTAL FOR: NEW LIFE CARTRIDGES INC			294.96
THRONE	NOLAN THRONE	STATEMENT WORKWEAR & BOOTS - THRONE	196.62
TOTAL FOR: NOLAN THRONE			196.62
ED	OGBORN ENTERPRISES, INC.	CH2020-06; WDPW OFFICE CLEANING - DPW & CITY HALL	587.71
TOTAL FOR: OGBORN ENTERPRISES, INC.			587.71
YOUNG	PAUL YOUNG	FLEX STATEMENT FLEX - JUNE-2020 WORKWEAR/YOUNG	40.00 82.17
TOTAL FOR: PAUL YOUNG			122.17
PSI	PRINTING SYSTEMS INC	214181 AV BALLOT OUTER ENVELOPES X1000 & AV BALLOT R	396.75
TOTAL FOR: PRINTING SYSTEMS INC			396.75
REP	REPUBLIC SERVICES #240	0240-007961201 WASTE REMOVAL - DPW, CITY HALL & PLAYHOUSE	306.00
TOTAL FOR: REPUBLIC SERVICES #240			306.00

Vendor Code	Vendor Name	Description	Amount
SAMS	SAM'S CLUB/GECF		
	STATEMENT	SNACKS & DRINKS - MARINA, RAGS, ETC - CITY HA	95.33
TOTAL FOR: SAM'S CLUB/GECF			95.33
SBAM	SBAM PLAN		
	JUL-2020	HEALTH INSURANCE - JULY-2020	14,052.52
TOTAL FOR: SBAM PLAN			14,052.52
HUEBL	SCOTT HUEBLER		
	FLEX	FLEX - JUNE-2020	31.90
TOTAL FOR: SCOTT HUEBLER			31.90
BIS	THOMAS BISSON		
	STATEMENT	WORKWEAR - BISSON	150.00
TOTAL FOR: THOMAS BISSON			150.00
TRICO	TRI-COUNTY FEED SERVICE INC		
	14725	LANDSCAPE RAKE	53.95
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			53.95
USPOS	UNITED STATES POSTMASTER		
	STATEMENT	FOREVER STAMPS - QTY 500, EXTRA OUNCE STAMPS	350.00
TOTAL FOR: UNITED STATES POSTMASTER			350.00
VERIZ	VERIZON WIRELESS		
	STATEMENT	ON CALL PHONE	40.79
TOTAL FOR: VERIZON WIRELESS			40.79
WHIVE	WHITEHALL VENTURES INC		
	STATEMENT	LEASE - JUNE-2020	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WINDEM	WINDEMULLER		
	203642	ELECTRICAL SERVICE REPAIR FEEDERS - EAST DOCK	44,920.00
TOTAL FOR: WINDEMULLER			44,920.00
WORKBOX	WORKBOX STAFFING		
	12075-11975	TEMPORARY SERVICES - CLEMENT	1,051.67
TOTAL FOR: WORKBOX STAFFING			1,051.67
WORKP	WORKPLACE HEALTH MUSKEGON		
	223174	DOT SCREEN - VANDERPUTTE	51.00
TOTAL FOR: WORKPLACE HEALTH MUSKEGON			51.00
TOTAL - ALL VENDORS			126,801.57

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 06/19/2020 - 06/19/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JUNE 23, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648	REIMBURSE LARA LIQ LICENSE	FRIENDS OF THE PLAYHOUSE	06/17/20	STATEMENT	125.00
101-000-082.000	REFUND/LIQUOR LICENSE - PLAYHOU	MI DEPT OF LARA	05/29/20	STATEMENT	(125.00)
101-000-082.000	DENTAL - JULY-2020	KANSAS CITY LIFE INSURAN	06/11/20	JUL-2020	1,905.20
101-000-123.000	POLICY R0001060 - PREMIUM 2020/	MI MUNICIPAL RISK MGNT A	05/12/20	R0001060-M0001060	40,389.00
101-000-123.000	HEALTH INS & RETIREE HEALTH INS	SBAM PLAN	06/08/20	JUL-2020	14,052.52
101-000-259.004	FLEX - SEAVER	ALYSSA SEAVER	06/30/20	FLEX	276.60
101-000-259.004	FLEX - SEAVER	ALYSSA SEAVER	06/30/20	FLEX	65.00
101-000-259.004	FLEX - MAHONEY, B	BRANDON L MAHONEY	06/30/20	FLEX	195.52
101-000-259.004	FLEX - MAHONEY, B	BRANDON L MAHONEY	06/30/20	FLEX	36.75
101-000-259.004	FLEX - BOURDON	BRENDA BOURDON	06/30/20	FLEX	151.85
101-000-259.004	FLEX - ARMSTRONG	BRIAN ARMSTRONG	06/30/20	FLEX	40.00
101-000-259.004	FLEX - SCHILLER	BROOK SCHILLER	06/30/20	FLEX	111.05
101-000-259.004	FLEX - MAHONEY, C	CHRIS MAHONEY	06/30/20	FLEX	60.00
101-000-259.004	FLEX - AUDIO	LAURIE H AUDIO	06/30/20	FLEX	419.98
101-000-259.004	FLEX - YOUNG	PAUL YOUNG	06/30/20	FLEX	40.00
101-000-259.004	FLEX - HUEBLER	SCOTT HUEBLER	06/30/20	FLEX	31.90
101-000-259.005	DUE TO ALFAC	AFLAC	06/21/20	JUNE-2020	646.54
101-000-259.007	DOG TAGS - MARCH-2020	MUSKEGON COUNTY TREASURE	06/15/20	0000179391-179026-17	358.00
		Total For Dept 000 648			58,779.91
Dept 111 CITY CLERK					
101-111-728.000	POSTAGE & COPYING	UNITED STATES POSTMASTER	06/17/20	STATEMENT	155.60
101-111-905.000	PUBLISHING	MLIVE MEDIA GROUP	05/31/20	1000010979	31.10
101-111-958.000	MEMBERSHIPS & DUES	MI ASSOC OF MUNICIPAL CL	06/17/20	STATEMENT	60.00
		Total For Dept 111 CITY CLERK			246.70
Dept 172 ADMINISTRATION					
101-172-727.000	BRENDA'S PRINTER	NEW LIFE CARTRIDGES INC	06/10/20	33599	294.96
101-172-728.000	POSTAGE & COPYING	CITY OF WHITEHALL	06/19/20	PETTY CASH	6.30
101-172-818.000	VIRTUAL SERVER, DESKTOP SOFTWARE	MUSKEGON CENTRAL DISPATC	04/08/20	200000234-212-294	527.37
101-172-850.000	VIRTUAL SERVER, DESKTOP SOFTWARE	MUSKEGON CENTRAL DISPATC	04/08/20	200000234-212-294	527.37
101-172-957.000	TRAINING - ACCOUNTING & AUDITIN	MICHIGAN ASSOC OF CPAS	05/13/20	STATEMENT	349.00
101-172-960.000	EDUCATION & TRAINING	MICHIGAN ASSOC OF CPAS	05/13/20	STATEMENT	45.00
		Total For Dept 172 ADMINISTRATION			1,750.00
Dept 195 ELECTIONS					
101-195-727.000	ELECTRIC LETTER OPENER	AMAZON.COM	05/17/20	113-6142656-3005830	25.78
101-195-727.000	AV BALLOT OUTER ENVELOPES X1000	PRINTING SYSTEMS INC	06/06/20	214181	396.75
101-195-728.000	POSTAGE & COPYING	UNITED STATES POSTMASTER	06/17/20	STATEMENT	194.40
		Total For Dept 195 ELECTIONS			616.93
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	OPERATING SUPPLIES	CITY OF WHITEHALL	06/19/20	PETTY CASH	7.41
101-265-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	06/04/20	828435186	10.99
101-265-757.000	OPERATING SUPPLIES	SAM'S CLUB/GEFC	06/08/20	STATEMENT	22.36
101-265-818.700	CITY HALL OFFICE CLEANING	OGBORN ENTERPRISES, INC.	06/01/20	CH2020-06; WDPW-2020	350.53
		Total For Dept 265 CITY HALL BLDG & GROUNDS			391.29
Dept 276 CEMETERY					
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	06/14/20	12075-11975	525.84
		Total For Dept 276 CEMETERY			525.84

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 301 POLICE	CENTRAL DISPATCH FEES - APRIL	MUSKEGON CENTRAL DISPATCH	04/08/20	200000234-212-294	3,465.00
101-301-850.000			Total For Dept 301 POLICE		3,465.00
Dept 448 STREET LIGHTING	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/31/20	STATEMENT	5,308.69
101-448-920.000			Total For Dept 448 STREET LIGHTING		5,308.69
Dept 525 SANITATION	WASTE REMOVAL - CITY HALL	REPUBLIC SERVICES #240	05/31/20	0240-007961201	60.00
101-525-818.000			Total For Dept 525 SANITATION		60.00
Dept 751 PARKS DEPARTMENT	ARENA DISINFECTANT	BEAVER RESEARCH COMPANY	06/04/20	0313237-IN	332.39
101-751-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	06/04/20	828435186	238.67
101-751-757.000	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	06/14/20	12075-11975	525.83
101-751-818.700			Total For Dept 751 PARKS DEPARTMENT		1,096.89
Dept 851 FRINGE BENEFITS	WORKWEAR - BOND	DONALD BOND	06/16/20	STATEMENT	79.24
101-851-719.450	BOOTS - THRONE	NOLAN THRONE	06/14/20	STATEMENT	196.62
101-851-719.450	FRINGE-WORKWEAR-YOUNG	PAUL YOUNG	06/16/20	STATEMENT	82.17
101-851-719.450	WORKWEAR - BISSON	THOMAS BISSON	06/15/20	STATEMENT	150.00
101-851-719.685	DOT SCREEN - VANDERPUTTE	WORKPLACE HEALTH MUSKEGO	06/08/20	223174	51.00
			Total For Dept 851 FRINGE BENEFITS		559.03
Dept 896 OTHER EXPENSES	SCHOLARSHIP AWARD	ALEXIS BROWN	06/12/20	2019-2020	500.00
101-896-962.000			Total For Dept 896 OTHER EXPENSES		500.00
Fund 202 MAJOR STREET FUND	ASPHALT	ASPHALT PAVING INC	05/27/20	44555	139.35
Dept 463 ROUTINE MAINT	OPERATING SUPPLIES	DORNBOS SIGN INC	06/09/20	INV49744	139.35
202-463-757.000			Total For Dept 463 ROUTINE MAINT		96.38
Dept 474 TRAFFIC SERVICES	ASPHALT	ASPHALT PAVING INC	05/27/20	44555	96.38
202-474-757.000			Total For Dept 474 TRAFFIC SERVICES		96.38
Fund 203 LOCAL STREET FUND	ASPHALT	ASPHALT PAVING INC	05/27/20	44555	235.73
Dept 463 ROUTINE MAINT	OPERATING SUPPLIES	DORNBOS SIGN INC	06/09/20	INV49744	139.35
203-463-757.000			Total For Dept 463 ROUTINE MAINT		139.35
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	06/30/20	STATEMENT	145.00
Dept 000 648	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	06/30/20	STATEMENT	145.00
245-000-818.400			Total For Fund 202 MAJOR STREET FUND		73,300.28
			Total For Fund 101 GENERAL OPERATING FUND		73,300.28

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 000 648					
Dept 300 DOWNTOWN STREETSCAPE					
245-300-757.000	FLOWERS - DOWNTOWN PLANTERS	BARRY'S GREENHOUSE	06/02/20	STATEMENT	297.72
			Total For Dept 300 DOWNTOWN STREETSCAPE		297.72
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-123.000	ROYALTIES - VIOLET	BERLIN ASSOCIATES LIMITE	06/17/20	STATEMENT	225.00
580-000-818.000	WASTE REMOVAL - PLAYHOUSE	REPUBLIC SERVICES #240	05/31/20	0240-007961201	50.00
			Total For Dept 000 648		275.00
Fund 590 SEWER FUND					
Dept 562 SEWER CUSTOMER ACCOUNTS					
590-562-850.000	TELEPHONE	CHARTER COMMUNICATIONS	06/01/20	0031219060120	275.00
			Total For Fund 580 PLAYHOUSE		275.00
Dept 564 SEWER PUMPING					
590-564-818.000	HAULED WASTE	MUSKEGON COUNTY TREASURE	06/15/20	0000179391-179026-17	47.01
590-564-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/31/20	STATEMENT	658.28
590-564-920.000	PUBLIC UTILITIES	FRONTIER	06/01/20	STATEMENT	38.50
			Total For Dept 564 SEWER PUMPING		743.79
Dept 568 SEWER T & D					
590-568-850.000	TELEPHONE	VERIZON WIRELESS	05/28/20	STATEMENT	20.39
			Total For Dept 568 SEWER T & D		20.39
Fund 591 WATER FUND					
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	TELEPHONE	CHARTER COMMUNICATIONS	06/01/20	0031219060120	821.67
			Total For Fund 590 SEWER FUND		821.67
Dept 546 WATER SOURCE PLANT					
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/31/20	STATEMENT	57.49
			Total For Dept 542 WATER CUSTOMER ACCOUNTS		57.49
Dept 548 WATER T & D					
591-548-757.000	LANDSCAPE RAKE	TRI-COUNTY FEED SERVICE	06/16/20	14725	53.95
591-548-850.000	TELEPHONE	VERIZON WIRELESS	05/28/20	STATEMENT	20.40
			Total For Dept 548 WATER T & D		74.35
Fund 594 MARINA FUND					
Dept 000 648					
594-000-757.000	OPERATING SUPPLIES	SAM'S CLUB/GEFC	06/08/20	STATEMENT	72.97
594-000-775.000	ELECTRICAL SERVICE REPAIR FEBDE	WINDEMULLER	04/22/20	203642	44,920.00
			Total For Fund 591 WATER FUND		4,424.86

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 06/19/2020 - 06/19/2020
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 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JUNE 23, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 594 MARINA FUND					
Dept 000 648					
594-000-818.000	DEODORIZER SVC & CLEANING	AIRE-MASTER	06/09/20	13167	87.00
594-000-818.000	MARINA TREATMENT	AQUATIC DOCTORS LAKE MGT	06/08/20	17998	890.00
594-000-850.000	TELEPHONE	CHARTER COMMUNICATIONS	06/01/20	0031219060120	74.99
594-000-850.000	TELEPHONE	FRONTIER	06/01/20	STATEMENT	51.71
		Total For Dept 000 648			46,096.67
		Total For Fund 594 MARINA FUND			46,096.67
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	06/04/20	828435186	21.98
661-000-818.000	WASTE REMOVAL - DPW	REPUBLIC SERVICES #240	05/31/20	0240-007961201	196.00
661-000-818.700	DPW OFFICE CLEANING	OGBORN ENTERPRISES, INC.	06/01/20	CH2020-06; WDPW-2020	237.18
661-000-850.000	TELEPHONE	FRONTIER	06/01/20	STATEMENT	60.14
661-000-976.000	YARD RAKE - TRACTOR ATTACHMENT	FAMILY FARM AND HOME	06/16/20	000003	549.99
		Total For Dept 000 648			1,065.29
		Total For Fund 661 MOTOR POOL FUND			1,065.29

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 06/19/2020 - 06/19/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JUNE 23, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101	GENERAL OPERATING FUND			73,300.28
	Fund 202	MAJOR STREET FUND			235.73
	Fund 203	LOCAL STREET FUND			139.35
	Fund 245	TAX INCREMENT FINANCE			442.72
	Fund 580	PLAYHOUSE			275.00
	Fund 590	SEWER FUND			821.67
	Fund 591	WATER FUND			4,424.86
	Fund 594	MARINA FUND			46,096.67
	Fund 661	MOTOR POOL FUND			1,065.29
	Total For All Funds:				126,801.57

Muskegon Central Dispatch 9-1-1
BOARD OF DIRECTORS
MEETING MINUTES
May 13, 2020

The May 13, 2020 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held via WebEx was called to order at 1:33 p.m. by Chairman Chandler.

Members present: Anthony Chandler, Dir. Admin Services/Asst to City Admin, City of Norton Shores
Scott Huebler, City Manager, City of Whitehall
Jared Olson, City Manager, City of Roosevelt Park
Jennifer Hodges, Township Supervisor, Muskegon Charter Township
Mark Eisenbarth, Administrator, County of Muskegon
Sam Janson, City Manager, City of North Muskegon
Brian Michelli, Public Safety Director, Fruitport Township
Troy Bell, City Manager, City of Muskegon Heights
Chris McIntire, Lieutenant, Michigan State Police
Jeff Lewis, Director of Public Safety, City of Muskegon

Absent: Jeff Auch, City Manager, City of Montague

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1
Nick Martin, Operations Manager, Muskegon Central Dispatch 9-1-1
Bill Rensberger, Information Systems Mgr, Muskegon Central Dispatch 9-1-1
Rebecca Injerd, Administrative Assistant, Muskegon Central Dispatch 9-1-1

Others present: Roger Squires, Chief of Police, City of Whitehall
Ed Viverette, Chief of Police, City of North Muskegon
Dave Glotzbach, Fire Chief, Muskegon Charter Township
Mike Poulin, Sheriff, Muskegon County Sheriff's Department
Jeff Salowicz, Partner, Construction Simplified
John Whitten, Owner / Architect, Spark 43
Rich Warner, Emergency Manager, Muskegon County

APPROVAL OF THE AGENDA

Moved by Mr. Huebler, seconded by Ms. Hodges to approve the May 13, 2020 agenda.
Motion carried.

MINUTES OF THE APRIL 29, 2020 MEETING

Moved by Mr. McIntire, seconded by Mr. Olson to approve the April 29, 2020 meeting minutes. Motion carried.

REPORTS

APRIL 2020 MONTHLY FINANCIALS

Moved by Mr. Huebler, seconded by Mr. Michelli to approve the April 2020 monthly financials. Motion carried.

DIRECTOR'S REPORT

As submitted. Operations Manager Martin has successfully taken our five new employees through PST-1 training. They are starting to work with CTOs this week. Surcharge revenues on track, some agencies have reported issues due to Covid.

800 MHz PROJECT

Two of four towers construction underway, MCD and Stebbins. Working through paging with Fire Departments and control frequencies have been approved. Mr. Bell asked about tribal monitoring outcome. Director Wolford stated that the subject had been dropped and no follow up was given him.

MCT COMMITTEE

Ordering process, waiting on legal and documentation. No further update.

SOFTWARE PROJECT (CAD / RMS / JMS)

On hold due to projects with higher priority and Covid-19 restrictions.

OLD BUSINESS

BANDWIDTH UPGRADE

April 30th upgrade rolled out as planned. DNS issues were experienced and resolved. VPN issues outstanding with vendor. Notify IT with any issues.

NEW BUSINESS

SPARK 43 PHASE II FEES

Moved by Mr. Bell, seconded by Mr. Huebler to approve the Coordinating Committee recommendation to pay Spark 43 the sum of \$141,431.91 which will complete Phase II of the MCD building construction project as presented. Motion carried.

COMMENT

ADMINISTRATIVE

Director Wolford announced that the Muskegon County Board of Commissioners passed the MCD surcharge renewal yesterday with an 8-1 vote, thanking those involved with the process.

PUBLIC

Sheriff Poulin commended Telecommunicator Chesebro on receiving the Michigan Sheriff's Association Life Saving Award for a recent lifesaving event. Sheriff Poulin also advised that he had received a refund from Central Square.

NEXT MEETING

The next meeting will be held on Wednesday, June 10, 2020 at 1:30 at Montague City Hall.

ADJOURNMENT

The meeting adjourned at 1:50 p.m.

Respectfully submitted,

Rebecca Injerd, Administrative Assistant

Date

Anthony Chandler, Chairman

Date



MEMORANDUM

City of Whitehall

TO: Honorable Mayor Hillenbrand and Council
FROM: Roger D Squiers
DATE: June 11, 2020
REF: 403 Mears & 1002 Colby

SUMMARY OF 403 MEARS & 1002 COLBY

At the request of Council I researched the records of calls to the certain addresses from June of 2017 through June of 2019. As fortune might have it the subject of 403 Mears was discussed in January of 19 and I reported to Council in April of 19 during the regular work session and therefore is covers 18 months before the Council discussion and 18 months after. I would also note that it was around January of 2019 that the ownership of Lake Land Inn changed hands.

In 2019 I reported that there had been 81 calls involving 403 S Mears and the people that lived there. 66 of the calls occurred at the address and 15 involved residents at locations away from the home. I believe at that time I only went back 12 months. I reported that I had personally visited the home and discussed the call volume with the manager and that in response some residents were moved to other homes.

Looking at the data from my most recent research I found that for the period of June 17 through January of 19 that we took a total of 98 calls associated with 403 Mears. Between January of 19 and June of 20 there have been 63. That indicates that our call volume had been reduced significantly since the discussion with the manager. A new manager was appointed a while back but there hasn't been any notable changes in the call there.

Regarding 1002 Colby St, there were just 22 calls there in the 18 months prior to January of 2019. Since then, there have been 47 calls. I don't have the same ability to associate cases that occurred away from the address as I did with Mears. Officers have been directed to focus enforcement efforts there and there have been several arrests made on the property for warrants and drug possession. Officers have

been doing an excellent job of pursuing enforcement there and I believe it has had an impact. I spoke with the manager but am not assured of the effectiveness of that discussion.

All said though, we have a responsibility to ensure "equal protection under the law" and I do not believe that it would be appropriate to limit our response to calls at either address. I would argue that the idea also applies to creating any ordinance that penalizes a person or business because of the type or volume of calls.

The officers and I will continue to do our best to serve the public and reduce the nuisances that would take away from our community.

Roger D Squiers

CITY OF WHITEHALL
RESOLUTION 20-24
Elections Tabulator Funding

WHEREAS, the State has made funding available for the purchase of additional tabulators for absentee voting with a 50% reimbursement rate.

WHEREAS, the funding comes as a result of the push for voting by mail due to the recent pandemic restrictions.

WHEREAS, for the election in May, the State mailed absentee applications to all registered voters where elections were being held which increased absentee voting by at least 30% in several jurisdictions. The State is again doing this for the August election.

WHEREAS, because the City's absentee list has already doubled in size and in order to accommodate the increase of future absentee voting, we will need to purchase an additional tabulator at a cost of \$5,545 to create an absentee counting board.

NOW, THEREFORE, BE IT RESOLVED

that the Whitehall City Council hereby authorizes the submission of the 50% funding application for an election tabulator and a budget amendment of \$2,772.50 from the General Fund Fund Balance to cover the cost.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, June 23, 2020, at 6:00 p.m.

(__ yes, __ no, ___ absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk