



CITY COUNCIL MEETING  
405 E. COLBY STREET, WHITEHALL, MI  
REMOTE VIA ZOOM  
June 09, 2020  
6:00 p.m.

AGENDA

1. Meeting called to Order
2. Approval of Agenda
3. Approval of the May 26 Council Meeting Minutes
4. Approval of Accounts Payable
5. Communications: Planning Commission Minutes
6. Messages from the Mayor, Council, and City Manager
7. New Business
  - A. Playhouse Street Closure Request
  - B. Resolution 20-20 Playhouse Grant
  - C. Resolution 20-21 Re-Engage Whitehall's Economy
  - D. Resolution 20-22 Lot Split Request
  - E. Resolution 20-23 City Fees
8. Public Comment \*
9. Adjournment

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL  
COUNCIL MEETING MINUTES  
May 26, 2020  
REMOTE VIA ZOOM

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Brenda Bourdon, Rodger Sweeting, Scott Huebler, Laurie Audo, and Roger Squiers

Mayor Hillebrand called the meeting to order at 6:05 p.m. via remote conference

APPROVAL OF THE AGENDA

Motion by Dennis, seconded by DeMumbrum, CARRIED, to approve the agenda. All yeses

PUBLIC HEARING FOR FISCAL YEAR BUDGET/MILLAGE 2020-2021

Mayor Hillebrand opened the public hearing for the fiscal year 2020/2021 budget at 6:06 p.m. With no comments from the public, the hearing was closed at 6:07 p.m.

APPROVAL OF COUNCIL MINUTES

Motion by Dennis, seconded by Brown, CARRIED, to approve the May 12 Council Meeting Minutes, May 18 & 20 Budget Work Session Minutes. All yeses

APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by Mullally, CARRIED, to approve the account payables in the amount of \$193,278.56 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, Mullally, Salter, Brown, DeMumbrum, Dennis, and Hillebrand;  
No – None; Absent – None

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Council members asked questions of the City Manager.

NEW BUSINESS

A. Resolution 20-18 Millage

Motion by Dennis, seconded by Connell, CARRIED, to approve the millage necessary to provide the required revenue from property taxes for municipal purposes FY 2020/21.

General operating	12.77 Mills
Streets	3.0 Mills
Total	15.77 Mills

Roll Call Vote: Yes – Dennis, Connell, Brown, DeMumbrum, Mullally, Salter, and Hillebrand;  
No – None; Absent – None

B. Resolution 20-19 Budget Adoption

Motion by DeMumbrum, seconded by Mullally, CARRIED, to adopt the FY 2020/21 budget and the FY 2019/2020 budget amendments as presented.

Roll Call Vote: Yes – DeMumbrum, Mullally, Salter, Dennis, Connell, and Hillebrand;  
No – Brown; Absent – None

PUBLIC COMMENT

Lillian Morningstar asked questions regarding Howmet.

ADJOURNMENT

Mayor Hillebrand adjourned the Council Meeting at 6:31 pm.

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Debra Hillebrand, Mayor

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Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
June 9, 2020

**June 2020 Prepays**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll		Transfer
IRS	Payroll	\$15,301.17	EFT
Alerus Financial	Payroll	\$5,291.21	7316
MISDU	Payroll	\$90.34	7317
FOP-CD Hammond #99	Payroll	\$69.39	7318
Teamsters Local 214	Payroll	\$341.00	7319
	<b><u>Total Prepays:</u></b>	\$21,093.11	

**TOTAL ACCOUNTS PAYABLE**

\$65,156.32

Vendor Code	Vendor Name	Description	Amount
AIREM	AIRE-MASTER		
	13113	MARINA - DEODORIZER SERVICE	87.00
TOTAL FOR: AIRE-MASTER			87.00
ASPHA	ASPHALT PAVING INC		
	44518	4.4 TONS - HOT PATCH	305.80
TOTAL FOR: ASPHALT PAVING INC			305.80
BEAM	BETH BEAMAN		
	LNNNKQPM864	REIMBURSEMENT - MCACA GRANT FEE	25.00
TOTAL FOR: BETH BEAMAN			25.00
BORG	BORGMAN TREE SERVICE		
	3122	BRUSH CHIPPING	4,950.00
TOTAL FOR: BORGMAN TREE SERVICE			4,950.00
ARMST	BRIAN ARMSTRONG		
	STATEMENT	REIMBURSEMENT - SIGN FRAMES	47.67
TOTAL FOR: BRIAN ARMSTRONG			47.67
CHART	CHARTER COMMUNICATIONS		
	0056489052520	PHONE/INTERNET	309.98
TOTAL FOR: CHARTER COMMUNICATIONS			309.98
CONCORD	CONCORD THEATRICALS CORP		
	397013 & 397012	ROYALTIES - CHICKS & 2 ACROSS	465.00
TOTAL FOR: CONCORD THEATRICALS CORP			465.00
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	5,959.15
	STATEMENTS	PUBLIC UTILITIES	5,038.95
TOTAL FOR: CONSUMER'S ENERGY			10,998.10
SILK	DAVID SILK		
	STATEMENT	REIMBURSEMENT - WORK WEAR	298.39
TOTAL FOR: DAVID SILK			298.39
MISC	DON & PENNY JOHNSON		
	EASEMENT	EASEMENT FOR STREET IMPROVEMENT	100.00
TOTAL FOR: DON & PENNY JOHNSON			100.00
DOUBE	DOUBLE L ENTERPRISES INC		
	33282	SPRING 2020 - LEAF COLLECTION & DISPOSAL	12,450.00
TOTAL FOR: DOUBLE L ENTERPRISES INC			12,450.00
DPS	DRAMATISTS PLAY SERVICE INC		
	639877, 640622	ROYALTIES - HAPPY & A BETROTHAL	210.00
TOTAL FOR: DRAMATISTS PLAY SERVICE INC			210.00
DTE	DTE ENERGY		
	STATEMENTS	PUBLIC UTILITIES	610.91
TOTAL FOR: DTE ENERGY			610.91

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL  
EXP CHECK RUN DATES 06/05/2020 - 06/05/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF JUNE 9, 2020

Vendor Code	Vendor Name	Description	Amount
ETNA	ETNA SUPPLY INC		
	S103532104.001	QTY 10 - COUPLINGS	295.00
TOTAL FOR: ETNA SUPPLY INC			295.00
FRONT	FRONTIER		
	STATEMENTS	TELEPHONE	108.41
TOTAL FOR: FRONTIER			108.41
GALLS	GALL'S, LLC		
	015597958	3 - UNDERVEST SHIRTS	160.00
TOTAL FOR: GALL'S, LLC			160.00
HAVIL	HAVILAND		
	354977/354793/3	QTY 16 - 15 GAL DRUM CHLORINE	919.40
TOTAL FOR: HAVILAND			919.40
HOME	HOME SERVICES OF WHITE LAKE		
	2467	UPS / MARINA SUPPLIES	250.48
TOTAL FOR: HOME SERVICES OF WHITE LAKE			250.48
HUNTS	HUNT'S DO-IT CENTER		
	STATEMENT	PARTS & SUPPLIES	356.19
TOTAL FOR: HUNT'S DO-IT CENTER			356.19
JJ'S ELEC	JJ'S ELECTRIC LLC		
	MAY - 2020	ELECTRICAL PERMITS MAY - 2020	740.48
TOTAL FOR: JJ'S ELECTRIC LLC			740.48
KENNE	KENNEDY INDUSTRIES INC		
	618170	SERVICE - PUMP STATION #3	535.50
TOTAL FOR: KENNEDY INDUSTRIES INC			535.50
LIPKA	LIPKA INC		
	15537	SEASONAL FREEZER RENTAL / 150 BAGS ICE	337.50
TOTAL FOR: LIPKA INC			337.50
WLBEA	LUDINGTON DAILY NEWS		
	99196718	PUBLISHING	116.00
TOTAL FOR: LUDINGTON DAILY NEWS			116.00
MISC	MARY MCCANN		
	EASEMENT	EASEMENT FOR STREET IMPROVEMENT	100.00
TOTAL FOR: MARY MCCANN			100.00
MENAR	MENARDS-MUSKEGON		
	54140	SPRINKLER / COLLIER - REPAIR SUPPLY	205.92
TOTAL FOR: MENARDS-MUSKEGON			205.92
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS	151.14
TOTAL FOR: MODEL COVERALL SERVICE INC			151.14

Vendor Code	Vendor Name	Description	Amount
MUTRE	MUSKEGON COUNTY TREASURER'S		
	178987	DOG TAGS	541.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			541.00
OCEAN	OCEANA GLASS & PAINT CO INC		
	39782	PAINT & BRUSHES - MARINA	83.99
TOTAL FOR: OCEANA GLASS & PAINT CO INC			83.99
TUFT	ROBERT E TUFTS JR		
	MAY - 2020	BUILDING PERMITS - MAY-2020	2,044.40
TOTAL FOR: ROBERT E TUFTS JR			2,044.40
SWEET	RODGER I. SWEETING, ATTORNEY LLP		
	20043	ATTORNEY FEES	1,248.00
TOTAL FOR: RODGER I. SWEETING, ATTORNEY LLP			1,248.00
HUEBL	SCOTT HUEBLER		
	MAY - 2020	CAR ALLOWANCE	300.00
TOTAL FOR: SCOTT HUEBLER			300.00
SHO	SHORELINE INSPECTION SERVICE LLC		
	MAY - 2020	MECHANICAL & PLUMBING PERMITS - MAY-2020	940.88
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			940.88
STAND	STANDARD SUPPLY & LUMBER		
	265543	LUMBER - MARINA DOCKS	43.32
TOTAL FOR: STANDARD SUPPLY & LUMBER			43.32
STAPL	STAPLES CREDIT PLAN		
	STATEMENT	OFFICE SUPPLY	154.35
TOTAL FOR: STAPLES CREDIT PLAN			154.35
MDEQ	STATE OF MICHIGAN		
	STATEMENT	CERTIFICATION - YOUNG	95.00
TOTAL FOR: STATE OF MICHIGAN			95.00
TRACE	TRACE ANALYTICAL LABS		
	50997	WATER TESTING	221.00
TOTAL FOR: TRACE ANALYTICAL LABS			221.00
TWIN	TWIN CITIES AUTO PARTS		
	STATEMENT	CRUISER - REPAIR & TIRE INSTALL	226.44
TOTAL FOR: TWIN CITIES AUTO PARTS			226.44
USABL	USA BLUE BOOK		
	237390	OPERATING SUPPLIES	728.80
TOTAL FOR: USA BLUE BOOK			728.80
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT		214.00
TOTAL FOR: WHITE LAKE AUTOMOTIVE			214.00

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL  
EXP CHECK RUN DATES 06/05/2020 - 06/05/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
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CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF JUNE 9, 2020

Vendor Code	Vendor Name	Description	Amount
WLFIR	WHITE LAKE FIRE AUTHORITY		
	MAY - 2020	MECHANICAL PERMITS/FIRE SUPPRESSION - MAY-202	562.90
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			562.90
WLNUR	WHITE LAKE NURSERY		
	STATEMENT		210.68
TOTAL FOR: WHITE LAKE NURSERY			210.68
WORKBOX	WORKBOX STAFFING		
	11787 / 11878	TEMPORARY SERVICES - CLEMENT	1,314.58
TOTAL FOR: WORKBOX STAFFING			1,314.58
TOTAL - ALL VENDORS			44,063.21



CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF JUNE 9, 2020  
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-083.000	DUE FROM WHI LAKE FIRE AUTHORIT	RODGER I. SWEETING, ATTO	05/29/20	20043	160.00
101-000-259.007	DUE TO COUNTY-DOG TAGS	MUSKEGON COUNTY TREASURE	05/31/20	178987	541.00
		Total For Dept 000 648			701.00
Dept 111 CITY CLERK					
101-111-905.000	PUBLISHING	LUDINGTON DAILY NEWS	05/31/20	99196718	116.00
		Total For Dept 111 CITY CLERK			116.00
Dept 136 DISTRICT COURT					
101-136-826.000	ATTORNEY FEES	RODGER I. SWEETING, ATTO	05/29/20	20043	320.00
		Total For Dept 136 DISTRICT COURT			320.00
Dept 172 ADMINISTRATION					
101-172-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	05/25/20	STATEMENT	29.64
101-172-850.000	TELEPHONE	FRONTIER	05/20/20	STATEMENTS	34.96
101-172-935.000	COPIER MAINTENANCE	STAPLES CREDIT PLAN	05/25/20	STATEMENT	9.98
		Total For Dept 172 ADMINISTRATION			74.58
Dept 203 ATTORNEY					
101-203-826.000	ATTORNEY FEES	RODGER I. SWEETING, ATTO	05/29/20	20043	768.00
		Total For Dept 203 ATTORNEY			768.00
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/25/20	STATEMENTS	836.44
101-265-920.000	PUBLIC UTILITIES	DTE ENERGY	05/21/20	STATEMENTS	249.99
		Total For Dept 265 CITY HALL BLDG & GROUNDS			1,086.43
Dept 276 CEMETERY					
101-276-757.000	OPERATING SUPPLIES	STAPLES CREDIT PLAN	05/25/20	STATEMENT	16.55
101-276-757.000	OPERATING SUPPLIES	USA BLUE BOOK	05/14/20	237390	101.96
101-276-757.000	OPERATING SUPPLIES	WHITE LAKE AUTOMOTIVE	05/30/20	STATEMENT	11.40
101-276-757.000	OPERATING SUPPLIES	WHITE LAKE NURSERY	05/30/20	STATEMENT	16.48
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	05/31/20	11787 / 11878	657.29
101-276-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/25/20	STATEMENTS	77.97
101-276-920.000	PUBLIC UTILITIES	DTE ENERGY	05/21/20	STATEMENTS	41.81
101-276-932.000	CEMETERY MAINTENANCE	MENARDS-MUSKEGON	06/02/20	54140	55.58
		Total For Dept 276 CEMETERY			979.04
Dept 301 POLICE					
101-301-759.000	UNIFORMS, LAUNDRY, CLEANING	GALL'S, LLC	05/04/20	015597958	160.00
101-301-850.000	TELEPHONE	FRONTIER	05/20/20	STATEMENTS	34.95
101-301-920.000	UTILITIES-EMERGENCY SIRENS	CONSUMER'S ENERGY	05/31/20	STATEMENT	18.85
101-301-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PARTS	05/29/20	STATEMENT	226.44
		Total For Dept 301 POLICE			440.24
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/25/20	STATEMENTS	23.70
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/31/20	STATEMENT	5,837.04
		Total For Dept 448 STREET LIGHTING			5,860.74
Dept 526 LEAF DISPOSAL					
101-526-818.000	CONTRACTUAL SERVICES	DOUBLE L ENTERPRISES INC	05/19/20	33282	12,450.00

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF JUNE 9, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 526 LEAF DISPOSAL					
101-526-818.100	CONTRACTUAL SERVICES-BRUSH	BORGMAN TREE SERVICE	05/08/20	3122	4,950.00
			Total For Dept 526 LEAF DISPOSAL		17,400.00
Dept 751 PARKS DEPARTMENT					
101-751-757.000	OPERATING SUPPLIES	BRIAN ARMSTRONG	06/02/20	STATEMENT	47.67
101-751-757.000	OPERATING SUPPLIES	USA BLUE BOOK	05/14/20	237390	101.96
101-751-757.000	OPERATING SUPPLIES	WHITE LAKE AUTOMOTIVE	05/30/20	STATEMENT	11.39
101-751-757.000	OPERATING SUPPLIES	WHITE LAKE NURSERY	05/30/20	STATEMENT	16.47
101-751-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	05/25/20	STATEMENT	25.61
101-751-775.000	REPAIRS & MAINT SUPPLIES	MENARDS-MUSKEGON	06/02/20	54140	131.64
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	05/31/20	11787 / 11878	657.29
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/25/20	STATEMENTS	178.49
			Total For Dept 751 PARKS DEPARTMENT		1,170.52
Dept 777 119 S BALDWIN ST					
101-777-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/25/20	STATEMENTS	56.92
101-777-920.000	PUBLIC UTILITIES	DTE ENERGY	05/21/20	STATEMENTS	40.74
			Total For Dept 777 119 S BALDWIN ST		97.66
Dept 851 FRINGE BENEFITS					
101-851-719.450	FRINGE-UNIFORMS	DAVID SILK	05/22/20	STATEMENT	298.39
101-851-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE I	05/31/20	STATEMENT	133.98
101-851-719.500	FRINGE-ADMIN CAR ALLOW	SCOTT HUEBLER	06/01/20	MAY - 2020	300.00
			Total For Dept 851 FRINGE BENEFITS		732.37
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	05/21/20	44518	76.45
202-463-757.000	OPERATING SUPPLIES	WHITE LAKE NURSERY	05/30/20	STATEMENT	50.00
			Total For Dept 463 ROUTINE MAINT		126.45
Dept 491 TRUNKLINE DRAINS					
202-491-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	05/25/20	STATEMENT	6.75
202-491-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/25/20	STATEMENTS	38.40
			Total For Dept 491 TRUNKLINE DRAINS		45.15
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	05/21/20	44518	229.35
203-463-757.000	OPERATING SUPPLIES	WHITE LAKE NURSERY	05/30/20	STATEMENT	50.00
			Total For Dept 463 ROUTINE MAINT		279.35
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 300 DOWNTOWN STREETScape					
245-300-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/31/20	STATEMENT	103.26
245-300-921.000	ELECTRICAL-PEDESTRIAN LIGHTS	CONSUMER'S ENERGY	05/25/20	STATEMENTS	195.19

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF JUNE 9, 2020  
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3 Dept 300 DOWNTOWN STREETSCAPE					
	Total For Dept 300 DOWNTOWN STREETSCAPE				298.45
Fund 248 LOCAL DEVELOPMENT FINANCE AUTHORITY Dept 000 648 248-000-818.100	C/S-INDUSTRIAL PARK MARKETING	CONSUMER'S ENERGY	05/25/20	STATEMENTS	52.33
	Total For Dept 000 648				52.33
Fund 249 BUILDING INSPECTION DEPARTMENT Dept 000 648					
	Total For Fund 248 LOCAL DEVELOPMENT FINANCE AU				52.33
249-000-818.000	CONTRACTUAL SERVICES	JJ'S ELECTRIC LLC	06/01/20	MAY - 2020	740.48
249-000-818.000	CONTRACTUAL SERVICES	ROBERT E TUFTS JR	06/01/20	MAY - 2020	2,044.40
249-000-818.000	CONTRACTUAL SERVICES	SHORELINE INSPECTION SER	06/01/20	MAY - 2020	940.88
249-000-818.000	CONTRACTUAL SERVICES	WHITE LAKE FIRE AUTHORIT	06/01/20	MAY - 2020	562.90
	Total For Dept 000 648				4,288.66
Fund 402 CAPITAL PROJECT FUND Dept 000 648					
	Total For Fund 249 BUILDING INSPECTION DEPARTME				4,288.66
402-000-962.000	OTHER EXPENSES	DON & PENNY JOHNSON	05/08/20	EASEMENT	100.00
402-000-962.000	OTHER EXPENSES	MARY MCCANN	05/05/20	EASEMENT	100.00
	Total For Dept 000 648				200.00
Fund 580 PLAYHOUSE Dept 000 648					
	Total For Fund 402 CAPITAL PROJECT FUND				200.00
580-000-123.000	PREPAID EXPENSES	CONCORD THEATRICALS CORP	05/12/20	397013 & 397012	465.00
580-000-123.000	PREPAID EXPENSES	DRAMATISTS PLAY SERVICE	05/11/20	639877, 640622	210.00
580-000-850.000	TELEPHONE	CHARTER COMMUNICATIONS	05/25/20	0056489052520	309.98
580-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/25/20	STATEMENTS	545.20
580-000-962.000	OTHER EXPENSES	BETH BEAMAN	06/01/20	LNNNKQPM864	25.00
	Total For Dept 000 648				1,555.18
Fund 590 SEWER FUND Dept 564 SEWER PUMPING					
	Total For Fund 580 PLAYHOUSE				1,555.18
590-564-775.000	REPAIRS & MAINT SUPPLIES	KENNEDY INDUSTRIES INC	05/20/20	618170	535.50
590-564-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/25/20	STATEMENTS	775.04
	Total For Dept 564 SEWER PUMPING				1,310.54
Fund 591 WATER FUND Dept 540 WATER ADMINISTRATION					
	Total For Fund 590 SEWER FUND				1,310.54
591-540-957.000	CONFERENCES & WORKSHOPS	STATE OF MICHIGAN	06/01/20	STATEMENT	95.00
	Total For Dept 540 WATER ADMINISTRATION				95.00

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF JUNE 9, 2020  
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 546 WATER SOURCE PLANT					
591-546-757.000	OPERATING SUPPLIES	HAVLIAND	05/22/20	354977/354793/354471	919.40
591-546-775.000	REPAIRS & MAINT SUPPLIES	USA BLUE BOOK	05/14/20	237390	114.47
591-546-801.000	PROFESSIONAL SERVICES	HOME SERVICES OF WHITE L	05/30/20	2467	45.48
591-546-801.000	PROFESSIONAL SERVICES	TRACE ANALYTICAL LABS	05/31/20	50997	221.00
591-546-818.100	CONTRACTUAL SERVICES	USA BLUE BOOK	05/14/20	237390	47.96
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/25/20	STATEMENTS	1,665.39
591-546-920.000	PUBLIC UTILITIES	DTE ENERGY	05/21/20	STATEMENTS	91.81
591-546-920.000	PUBLIC UTILITIES	FRONTIER	05/20/20	STATEMENTS	38.50
		Total For Dept 546 WATER SOURCE PLANT			3,144.01
Dept 548 WATER T & D					
591-548-757.000	OPERATING SUPPLIES	USA BLUE BOOK	05/14/20	237390	158.40
591-548-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	05/25/20	STATEMENT	3.58
591-548-775.000	REPAIRS & MAINT SUPPLIES	MENARDS-MUSKEGON	06/02/20	54140	18.70
		Total For Dept 548 WATER T & D			180.68
Dept 550 WATER CONSTRUCTION					
591-550-757.000	OPERATING SUPPLIES	ETNA SUPPLY INC	05/27/20	S103532104.001	295.00
		Total For Dept 550 WATER CONSTRUCTION			295.00
Fund 594 MARINA FUND					
Dept 000 648					
594-000-757.000	OPERATING SUPPLIES	HOME SERVICES OF WHITE L	05/30/20	2467	205.00
594-000-757.000	OPERATING SUPPLIES	STAPLES CREDIT PLAN	05/25/20	STATEMENT	3.83
594-000-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	05/25/20	STATEMENT	220.91
594-000-775.000	REPAIRS & MAINT SUPPLIES	OCEANA GLASS & PAINT CO	05/30/20	39782	83.99
594-000-775.000	REPAIRS & MAINT SUPPLIES	STANDARD SUPPLY & LUMBER	05/19/20	265543	43.32
594-000-818.000	CONTRACTUAL SERVICES	AIRE-MASTER	05/29/20	13113	87.00
594-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/25/20	STATEMENTS	325.25
594-000-955.000	COST OF SALES	LIPKA INC	05/29/20	15537	337.50
		Total For Dept 000 648			1,306.80
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	05/25/20	STATEMENT	94.35
661-000-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	05/25/20	STATEMENT	99.34
661-000-757.000	OPERATING SUPPLIES	USA BLUE BOOK	05/14/20	237390	204.05
661-000-757.000	OPERATING SUPPLIES	WHITE LAKE NURSERY	05/30/20	STATEMENT	77.73
661-000-781.000	REPAIR PARTS AND SUPPLIES	WHITE LAKE AUTOMOTIVE	05/30/20	STATEMENT	191.21
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE I	05/31/20	STATEMENT	17.16
661-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	05/25/20	STATEMENTS	268.63
661-000-920.000	PUBLIC UTILITIES	DTE ENERGY	05/21/20	STATEMENTS	186.56
		Total For Dept 000 648			1,139.03
		Total For Fund 661 MOTOR POOL FUND			1,139.03

OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF JUNE 9, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
	Fund 101	GENERAL OPERATING FUND			29,746.58
	Fund 202	MAJOR STREET FUND			171.60
	Fund 203	LOCAL STREET FUND			279.35
	Fund 245	TAX INCREMENT FINANCE			298.45
	Fund 248	LOCAL DEVELOPMENT FINA			52.33
	Fund 249	BUILDING INSPECTION DE			4,288.66
	Fund 402	CAPITAL PROJECT FUND			200.00
	Fund 580	PLAYHOUSE			1,555.18
	Fund 590	SEWER FUND			1,310.54
	Fund 591	WATER FUND			3,714.69
	Fund 594	MARINA FUND			1,306.80
	Fund 661	MOTOR POOL FUND			1,139.03
Total For All Funds:					44,063.21

**Whitehall Planning Commission  
Meeting Minutes  
June 4, 2020**

**Present**

D. Bedau, J. Guzman-Celedon, D. Hillebrand, V. Irby, C. Mahoney, S. Salter, M. Shepherd

**Absent**

B. Armstrong, D. Bowyer

**Also Present**

Zoning Administrator Huebler

**Call to Order**

Vice Chair Mahoney called the meeting to order at 6:02 p.m.

**Agenda**

Motion by Salter, second by Hillebrand, CARRIED, to approve the amended agenda. All yeses.

**Election of Officers**

Motion by Hillebrand, second by Salter, to nominate Dave Bedau as Chair. Receiving no other nominations, a unanimous vote was cast for Bedau as Chair.

Motion by Salter, second by Hillebrand, to nominate Chris Mahoney as Vice Chair. Receiving no other nominations, a unanimous vote was cast for Mahoney as Vice Chair.

**Public Hearing**

Vice Chair Mahoney opened the public hearing at 6:06 p.m. to receive comments regarding the special use application submitted by the White Lake Fire Authority to build a fire station in the Limited Industrial Park Zoning District.

Wade VandenBosch, Westshore Engineering, provided a brief description of the project.

There being no further comment, Vice Chair Mahoney closed the hearing at 6:07 p.m.

Chair Bedau joined the meeting at this time.

**Minutes**

Motion by Salter, second by Guzman-Celedon, CARRIED, to approve the December 3 and 16, 2019 minutes as submitted. All yeses.

### Communications

The Annual Planning Commission Report and a notification from Fruitland Township regarding their plans to update their Master Plan were placed on file.

### Public Comment

### Unfinished Business

#### New Business

**A. Capital Improvement Program**

Motion by Mahoney, second by Shepherd, CARRIED, to adopt the 2020 Capital Improvement Program with the removal of the event center. 6 yes, 1 no (Salter).

Salter voted no in support of the event center.

**B. White Lake Fire Authority Special Use Permit**

Motion by Mahoney, second by Hillebrand, CARRIED, to approve the special use permit as submitted. Roll Call Vote - 7 yes, 2 absent.

**C. White Lake Fire Authority Site Plan**

Motion by Mahoney, second by Hillebrand, CARRIED, to approve the site plan as submitted. Roll Call Vote - 6 yes, 1 no (Salter), 2 absent.

Salter voted no questioning the costs associated with the design.

### Adjournment

There being no further business, motion by Hillebrand, second by Irby, CARRIED, to adjourn at 6:30 p.m. All yeses.



**THE PLAYHOUSE**  
*at White Lake*

405 E Colby, Whitehall 49461

June 3, 2020

Request for City Council Approval:

The Playhouse is planning to rehearse and perform our White Lake Youth Theatre show on the North Terrace at the Playhouse. We are requesting that Slocum Street be closed for the following dates: July 27 beginning at noon through August 1 until 10pm. While the rest of our summer shows will be filmed and streamed to audiences at home, this show will be performed for a live audience who can bring their own chairs and social distance on the street.

If weather is poor, we will cancel the performance one hour before curtain (7:30pm).

Most sincerely,

Beth Beaman  
Managing Director





s Ave

S Mears Ave

S Mears Ave

S Mears Ave

W Slocum St

W Slocum St

W Slocum St

304 South Mears Avenue

The Playhouse  
at White Lake

Google

st

1st St

CITY OF WHITEHALL  
RESOLUTION 20-20  
Playhouse Grant

- WHEREAS, the Managing Director of the Playhouse at White Lake is seeking the New Leaders grant from the Michigan Council for Arts and Cultural Affairs for \$4,000.
- WHEREAS, the grant is in support of arts and culture related projects or collaborations led by a young person (ages 14-30 year old) who is associated or connected to an established youth/teen council or young professionals group.
- WHEREAS, Cindy Beth Davis Dykema will leading the youth program and her salary qualifies for the in-kind match.

NOW, THEREFORE, BE IT RESOLVED

that the Whitehall City Council hereby authorizes a grant application to the Michigan Council for Arts and Cultural Affairs as outlined above.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, June 9, 2020, at 6:00 p.m. (\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Debra Hillebrand, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
RESOLUTION 20-21  
Re-Engage Whitehall's Economy

WHEREAS, through a series of Executive Orders issued by Governor Whitmer, the State of Michigan had previously closed restaurants, food courts, cafes, coffee houses, bars, taverns, brew pubs, breweries, microbreweries, distilleries, wineries, tasting rooms, special licenses, clubs, and like places to onsite dining as a preventative measure to the worldwide Novel Coronavirus pandemic.

WHEREAS, under Executive Order 2020-110, the above mentioned businesses may return to indoor and outdoor seating beginning at 12:01 a.m. on June 8 subject to limiting their indoor seating to 50% of normal capacity and maintaining the six foot social distancing as recommended by the Center for Disease Control.

WHEREAS, the Michigan Liquor Control Commission (LCC) allows for the outdoor consumption of alcohol and as a response to re-engaging the economy now provides for expanded outdoor seating providing approval is obtained from the local governmental unit for any use of public property.

WHEREAS, Fetch Brewing has submitted the enclosed application requesting an expanded area to their currently approved outdoor seating.

WHEREAS following a meeting with local bars and restaurants, we anticipate receiving similar requests for outdoor use of city property.

NOW, THEREFORE, BE IT RESOLVED

that the Whitehall City Council hereby approves the use of city property as requested by Fetch for an LCC-204a license and further authorizes staff to approve other requests for use of city property for drinking, dining, and retail sales without specific Council approval.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, June 9, 2020, at 6:00 p.m. (\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Debra Hillebrand, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

Whitehall City Council,

May 27, 2020

Fetch Brewing Company, LLC, is seeking City of Whitehall approval to extend the footprint of our current outdoor seating to accommodate social distancing during COVID-19.

In response to the impact COVID-19 has had on the bar/brewery industry, Michigan Liquor Control Commission (MLCC) announced on May 19, 2020, a streamlined application process for "outdoor service expansions or new requests for the 2020 summer season, and additional bar permits." [https://www.michigan.gov/lara/0,4601,7-154-89334\\_10570\\_67570-529626--,00.html](https://www.michigan.gov/lara/0,4601,7-154-89334_10570_67570-529626--,00.html)

In anticipation of the slow re-opening of Fetch Brewing, we are looking at our best options to maximize the reduced capacity requirement. Currently, the brewery's seating capacity is 74. When we open at 50% capacity, our interior space will only be allowed 37 patrons. Fetch will also have to eliminate bar seating and space tables 6-ft apart so we are compliant with the social distancing guidelines. Clearly, the close quarters inside Fetch does not allow for many tables once the 6-foot distancing is considered.

Therefore, we would like to take advantage of the "2020 Limited Permanent Outdoor Service Area Permission Application (LCC-204a)" (attached) to increase our outdoor patron space so that we may have additional seating outside over a larger footprint to accommodate social distancing.

The requirements mandated by the MLCC for this permit are as follows:

- The outdoor service area must comply with reduced occupancy and social distancing requirements under any current Executive Order, local county health department orders, and any local ordinances related to the Coronavirus (Covid-19) pandemic.
- If the outdoor area will be located on municipal property, such as a city sidewalk, the licensee must submit written approval from the local government unit authorizing the use of the municipal property.
- The limited permanent outdoor service permission will be valid from June 1, 2020 to no later than October 31, 2020.
- The outdoor service area must be no more than 25 feet from the licensed premises.
- The outdoor service area must not be separated from the license premises by a public street or road.
- The outdoor service area must not exceed 20,000 square feet in total space.
- The outdoor service area is not located on a balcony or rooftop.

[https://www.michigan.gov/lara/0,4601,7-154-89334\\_10570\\_16941-529133--,00.html](https://www.michigan.gov/lara/0,4601,7-154-89334_10570_16941-529133--,00.html)

The diagram and pictures propose full utilization of the sidewalk East of Fetch Brewing Company and the stamped portion of the sidewalk located at the front door of Fetch Brewing. The layout would include fence portions from our original outdoor seating as well as outdoor string lights to designate the areas where open alcohol is allowed. Seating would be along the building and along the sidewalk edge so the middle portions of the sidewalks remain

unobstructed to regular foot traffic/non-patron traffic. Regular foot traffic would be walking through the designated area, but at no disturbance to their destination. Additionally, all openings will far exceed ADA requirements and no ADA ramped areas will be obstructed.

We appreciate your review of this request during these crazy times. Many cities are taking advantage of these expanded outdoor spaces to allow small businesses like ours the opportunity to recover losses we have accrued during the mandatory shutdown.

We hope that we have proven ourselves for our ability to keep our outdoor space as a point of pride in the community, and we don't intend to lower the bar. But if there are any questions regarding execution, please reach out.

Sincerely,

Handwritten signatures of Dan and Jen Hain. The signature on the left is 'Dan' and the signature on the right is 'Jen Hain'.

Dan & Jen Hain

Jen Hain  
231-215-7168  
jen@fetchbrewing.com

Dan Hain  
231-638-7545  
dan@fetchbrewing.com



## 2020 Limited Permanent Outdoor Service Area Permission Application

### Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): Fetch Brewing Company, LLC		
Address: 100 W Colby St		
City: Whitehall	Zip Code: 49461	
Contact Name: Jennifer Hain	Phone: 231-215-7168	Email: jen@fetchbrewing.com

**An outdoor service area approved by the Commission is part of the licensed premises and the licensee must comply with all requirements of the Michigan Liquor Control Code and administrative rules in relation to the approved outdoor service area.**

### Part 2 - 2020 Limited Permanent Outdoor Service Area Information

During the ongoing Coronavirus (Covid-19) pandemic, an on-premises retailer licensee or manufacturer licensee with an On-Premises Tasting Room Permit or Off-Premises Tasting Room license may apply for a limited permanent outdoor service area that meets the following conditions:

- The outdoor service area cannot be utilized until places of public accommodation are allowed to reopen for service of alcohol to customers for consumption on the premises under a future Executive Order.
- The outdoor service area must comply with reduced occupancy and social distancing requirements under Executive Orders, local county health department orders, and local ordinances related to the Coronavirus (Covid-19) pandemic.
- If the outdoor area will be located on municipal property, such as a city sidewalk, the licensee must submit written approval from the local governmental unit authorizing the use of the municipal property.
- The limited permanent outdoor service permission will be valid throughout the spring, summer, and fall season, expiring on October 31, 2020.
- The outdoor service area must be in the same local governmental unit as the licensed premises.
- The outdoor service area must be no more than 25 feet from the licensed premises.
- The outdoor service area must not be separated from the license premises by a public street or road.
- The outdoor service area must not exceed 20,000 square feet in total space.
- The outdoor service area is not located on a balcony or rooftop.

For an outdoor service area that does not meet the criteria above or if you wish to enlarge an existing outdoor service area, please use the [Outdoor Service Permanent Permission Application \(LCC-204\)](#) for a regular permanent outdoor service area.

### Part 3 - Outdoor Service Area Measurements - Measurements Must Be Exact

1. Is the proposed outdoor service area directly adjacent to the licensed premises?  Yes  No

If **No**, how many feet is the proposed outdoor service area from the licensed premises? *The distance cannot be more than 25 feet from the licensed premises.*

If **No** and you hold a Class C or B-Hotel license, an Additional Bar will be required for use in the outdoor service area. If you do not have an available Additional Bar to be used in the outdoor service area, you must apply for one separately using the [New Additional Bar Application \(LCC-115\)](#) and pay the appropriate permit fees.  
*(A-Hotel, Tavern, Club, On-Premises Tasting Room Permit, and Off-Premises Tasting Room licenses do not require an Additional Bar.)*

2. What are the dimensions of the proposed outdoor service area? *The area cannot exceed 20,000 square feet in total space.*

Width:   X Length:   =  =  Square Footage:

*If the proposed outdoor service area is irregularly shaped, indicate its dimensions at its widest points. The diagram must include detailed measurements of the entire perimeter of the proposed outdoor service area.*

#### Part 4 - Diagram of Outdoor Service Area

Attach a scaled diagram showing the measurements of the area proposed for outdoor service. On the diagram, clearly show the current licensed establishment, the area proposed for the outdoor service area, and any intervening property. Measurements must be exact and not be estimated. Show the entrance and exit points of the area on the diagram, as well as the type and height of barrier(s).

Failure to provide accurate measurements of your area will delay your application. It is the licensee's responsibility to provide accurate dimensions of the outdoor service area to ensure timely processing of this request.

#### Part 5 - Control of the Outdoor Service Area

1. Describe the type and height of the barrier that will be used to clearly delineate the outdoor service area and how the outdoor service area will be well-defined and clearly marked (requirements by the local unit of government should be followed):

Outdoor metal fencing (previously used for outdoor seating) at each end of the sidewalks, with clear signage at each entrance/exit indicating no alcohol beyond that point. Along the west edge of the sidewalk, outdoor lights will be strung between 3 and 4 feet high from shepherd hooks in existing planters, to trees, to affixed garbage bins, along the entire

- **Submit supporting documentation to show that the licensee owns or has control of the area proposed for outdoor service. (e.g. lease agreement, deed, etc.).**

- OR -

- **If the outdoor area will be located on municipal property, such as a city sidewalk, submit written approval from the local governmental unit authorizing the use of the municipal property.**

2. Explain how the proposed outdoor service area will be secured and monitored to prevent sales of alcohol to minors and visibly intoxicated persons **AND** how alcohol will be prevented from being removed from the proposed outdoor service area by customers: Alcohol sales will be made inside at the bar w/TIPS certified staff. Staff will continue to not sell to minors or visibly intoxicated persons. Signage will be located at the exits of the outdoor service area and staff will monitor patrons while providing table service outdoors.

#### Part 6 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this permit by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using its license for the sale of alcoholic liquor on the licensed premises. An outdoor service area approved by the Commission is part of the licensed premises and the licensee must comply with all requirements of the Michigan Liquor Control Code and administrative rules in relation to the approved outdoor service area.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

**By checking this box, I attest that the proposed 2020 limited permanent outdoor service area will comply with the following requirements:**

- **The outdoor service area cannot be utilized until places of public accommodation are allowed to reopen for service of alcohol to customers for consumption on the premises under a future Executive Order.**
- **The outdoor service area will comply with reduced occupancy and social distancing requirements under Executive Orders, local county health department orders, and local ordinances related to the Coronavirus (Covid-19) pandemic.**
- **If the outdoor area will be located on municipal property, such as a city sidewalk, I have submitted written approval from the local governmental unit authorizing the use of the municipal property with this application.**
- **The outdoor service permission will be valid only during the spring, summer, and fall seasons, expiring on October 31, 2020.**
- **The outdoor service area is in the same local governmental unit as the licensed premises.**
- **The outdoor service area is no more than 25 feet from the licensed premises.**
- **The outdoor service area is not separated from the license premises by a public street or road.**
- **The outdoor service area does not exceed 20,000 square feet in total space.**
- **The outdoor service area is not located on a balcony or rooftop.**
- **If approved, the licensee must post the Commission's approval order next to its license on the licensed premises.**

Jennifer Hain, Owner  
Name of Licensee & Title

  
Signature of Licensee

5-27-20  
Date

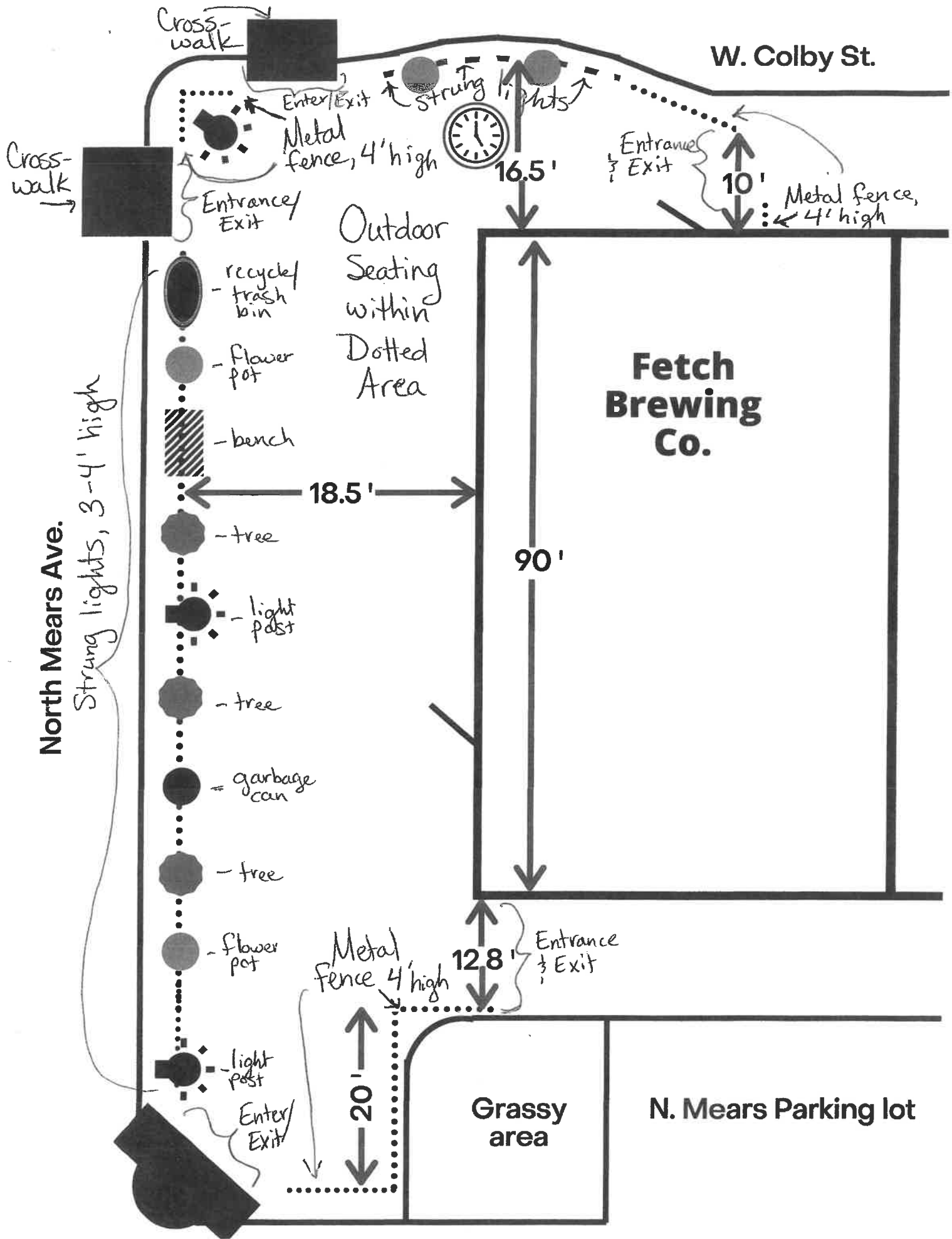
Please return this completed form along with corresponding documents to:

**Michigan Liquor Control Commission**

Mailing address: P.O. Box 30005, Lansing, MI 48909

Email: MLCCRecords@michigan.gov

Fax to: 517-763-0059



W. Colby St.

Cross-walk

Cross-walk

Enter/Exit  
Metal fence, 4' high

String lights

Entrance  
Exit

10'

Metal fence, 4' high

Entrance/Exit

Outdoor Seating within Dotted Area

Fetch Brewing Co.

18.5'

90'

North Mears Ave.

String lights, 3-4' high

- recycle trash bin

- flower pot

- bench

- tree

- light post

- tree

- garbage can

- tree

- flower pot

- light post

Metal fence 4' high

12.8'

Entrance  
Exit

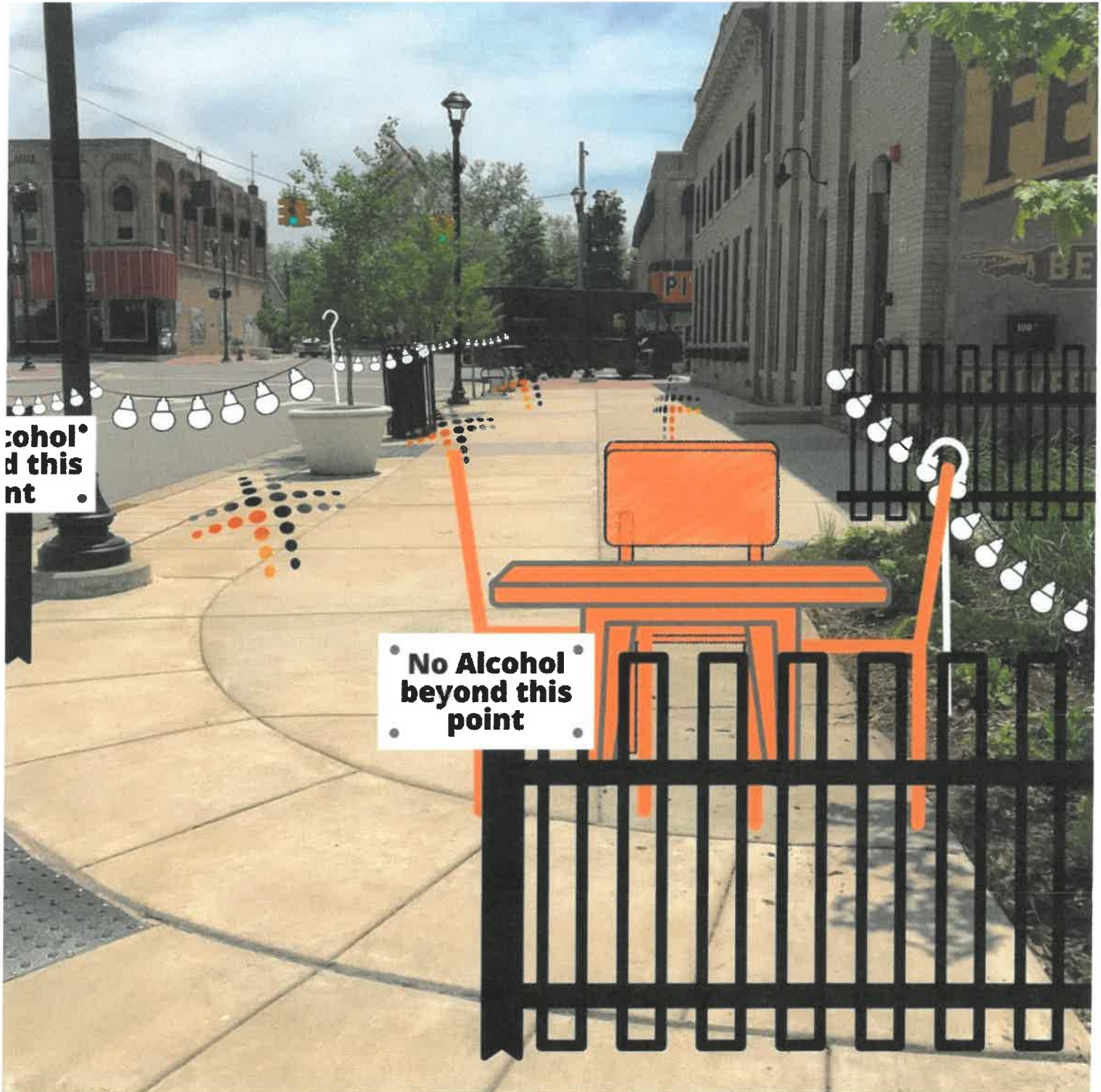
Enter/Exit

20'

Grassy area

N. Mears Parking lot





cohol  
d this  
nt

No Alcohol  
beyond this  
point



No Alcohol  
Beyond this  
Point



ONLY



PITKIN Rexo

No Alcohol Beyond this Point.

No Alcohol Beyond this Point.

No Alcohol Beyond this Point.







No Alcohol  
Beyond this  
Point

OPEN

CITY OF WHITEHALL  
RESOLUTION 20-22  
Lot Split Request

WHEREAS, the White Lake Fire Authority has submitted a lot split request for 1300 Delaney Drive reconfiguring two lots that currently run north and south to two that will run east and west.

WHEREAS, City Ordinance 153.60 requires approval by the City Council and that the Council may refer the request to the Planning Commission for review and recommendation.

WHEREAS, the standard operating procedure has been to initiate the review process with the Planning Commission.

WHEREAS, the Planning Commission approved the site plan but did not specifically review the lot split since that request was submitted the day after their meeting.

WHEREAS, the Local Development Finance Authority approved selling the southern parcel, recognizing that there would be the need for a lot split.

WHEREAS, the Zoning Administrator has determined that the resulting lots will meet minimum requirements for lot size, lot widths, and yard setbacks; are adequately served by public utilities; and would be consistent with the intent and purpose of the zoning ordinances and Comprehensive Master Plan.

NOW, THEREFORE, LET IT BE RESOLVED

That the City Council does hereby approve of the lot split as requested.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the Whitehall City Council at a regular meeting held on Tuesday, June 9, 2020 at 6:00 p.m.

(\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Debra Hillebrand, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

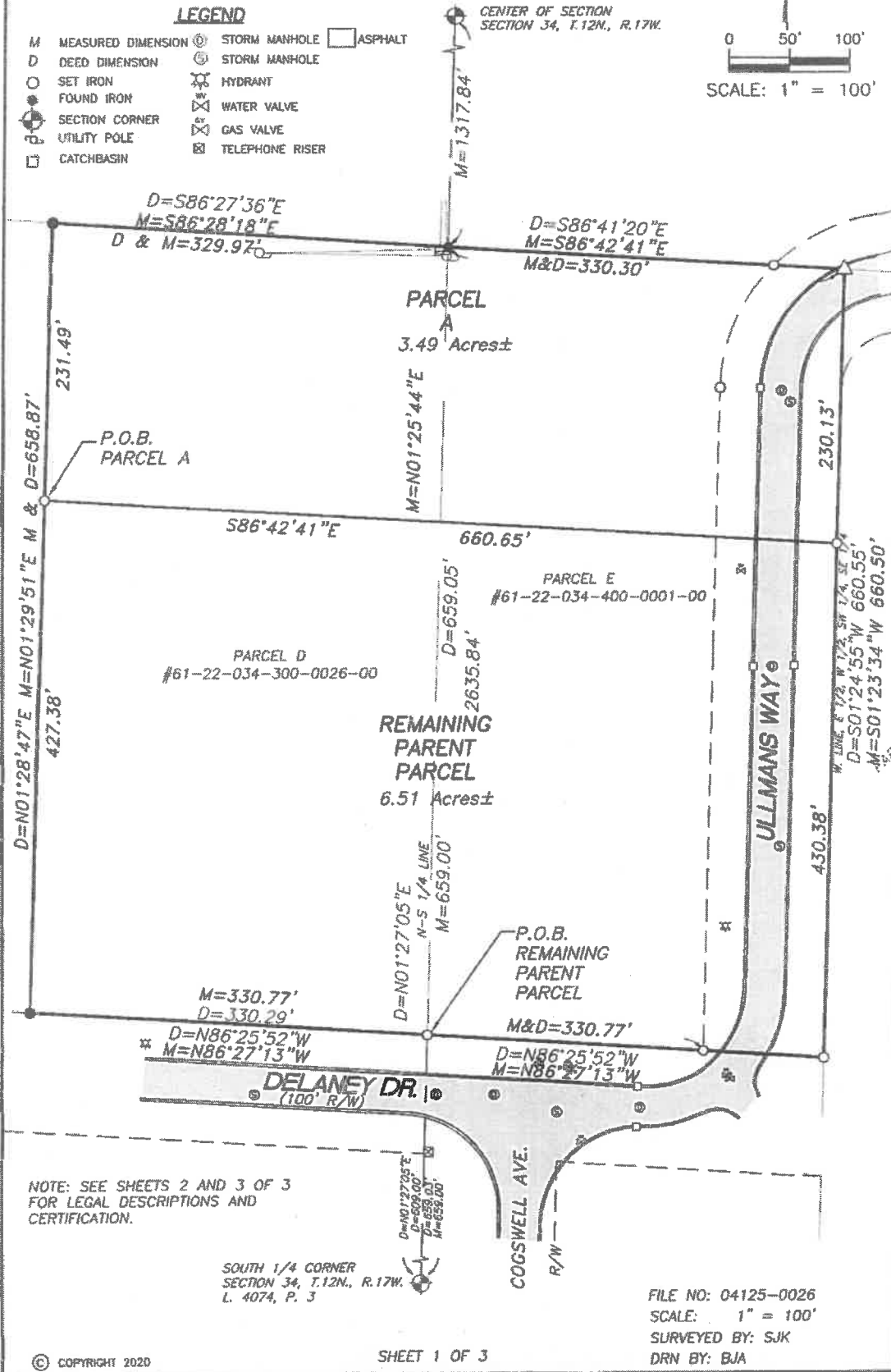
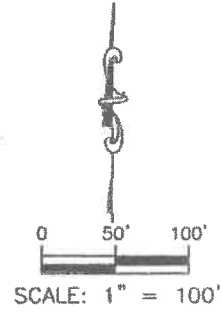


# WESTSHORE ENGINEERING & SURVEYING ENVIRONMENTAL CERTIFICATE OF SURVEY

FOR: WHITE LAKE FIRE AUTHORITY

### LEGEND

- |   |                    |   |                 |   |         |
|---|--------------------|---|-----------------|---|---------|
| M | MEASURED DIMENSION | ⊙ | STORM MANHOLE   | ▭ | ASPHALT |
| D | DEED DIMENSION     | ⊙ | STORM MANHOLE   |   |         |
| ○ | SET IRON           | ⊗ | HYDRANT         |   |         |
| ⊙ | FOUND IRON         | ⊗ | WATER VALVE     |   |         |
| ⊙ | SECTION CORNER     | ⊗ | GAS VALVE       |   |         |
| ⊙ | UTILITY POLE       | ⊗ | TELEPHONE RISER |   |         |
| ⊙ | CATCHBASIN         |   |                 |   |         |





**WESTSHORE**  
ENGINEERING & SURVEYING  
ENVIRONMENTAL

**CERTIFICATE OF SURVEY**

FOR: WHITE LAKE FIRE AUTHORITY

PARENT PARCEL DESCRIPTION (LIBER 1510 PAGE 947)

PARCEL E: THAT PART OF THE SOUTHEAST 1/4 OF SECTION 34, T.12N., R.17W., WHITEHALL, MUSKEGON COUNTY, MICHIGAN; COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 34; THENCE N01°27'05"E 659.03 FEET ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 34 TO THE PLACE OF BEGINNING; THENCE CONTINUING ALONG SAID NORTH-SOUTH 1/4 LINE N01°27'05"E 659.05 FEET; THENCE S86°41'20"E 330.30 FEET; THENCE S01°24'55"W 660.55 FEET ALONG THE WEST LINE OF THE EAST 1/2, WEST 1/2, SOUTHWEST 1/4, SOUTHEAST 1/4 OF SAID SECTION 34 TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF DELANEY DRIVE (100 FEET WIDE); THENCE N86°25'52"W 330.77 FEET ALONG SAID RIGHT-OF-WAY LINE TO THE PLACE OF BEGINNING.

PARCEL IS SUBJECT TO THE RIGHT-OF-WAY OF ULLMANS WAY ALONG THE ENTIRE EAST SIDE AND ANY OTHER RESTRICTIONS, EASEMENTS AND RIGHT-OF-WAY OF RECORD, IF ANY EXIST.

CONTAINS 5.00 ACRES.

FURNISHED DESCRIPTION: C/L ULLMANS WAY:

THE CENTERLINE OF ULLMANS WAY IN THE SOUTHEAST 1/4 OF SECTION 34, T.12N., R.17W., CITY OF WHITEHALL, MUSKEGON COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTH 1/4 OF SAID SECTION 34; THENCE N01°27'05"E 609.00 FEET ALONG THE NORTH-SOUTH 1/4 LINE TO THE CENTERLINE OF DELANEY DRIVE (100' WIDE); THENCE S86°25'52"E 280.77 FEET ALONG SAID CENTERLINE TO THE POINT OF BEGINNING; THENCE N01°24'55"E 606.99 FEET; THENCE NORTHEASTERLY 142.17 FEET ON A 100.00 FOOT RADIUS (57°17'45" DEG OF CURVE) CURVE TO THE RIGHT, DELTA=81°27'27", THE LONG CHORD BEARING N42°08'39"E 130.50 FEET; THENCE NORTHEASTERLY 142.17 FEET ON A 100.00 FOOT RADIUS (57°17'45" DEG OF CURVE) CURVE TO THE LEFT, DELTA=81°27'27", THE LONG CHORD BEARING N42°08'39"E 130.50 FEET; THENCE N01°24'55"E 445.26 FEET TO THE POINT OF ENDING OF SAID CENTERLINE.

DESCRIPTION: (FROM MUSKEGON COUNTY GIS)

PARCEL D: CITY OF WHITEHALL. COMMENCING AT SOUTH 1/4 CORNER, THENCE N01°27'05"E 659.03 FEET TO THE POINT OF BEGINNING, THENCE N86°25'52"W 330.29 FEET, THENCE N01°28'47"E 658.87 FEET, THENCE S86°27'26"E 329.97 FEET, THENCE S01°27'05"W 659.05 FEET TO THE POINT OF BEGINNING. SECTION 34, T12N, R17W,

AS A PROFESSIONAL LAND SURVEYOR OF THE STATE OF MICHIGAN, I DO HEREBY CERTIFY TO THE WHITE LAKE FIRE AUTHORITY THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF, I HAVE SURVEYED THE PROPERTY AS DESCRIBED AND SHOWN HEREIN AND THAT THERE EXISTS NO VISIBLE ENCROACHMENTS ON SAID PROPERTY UNLESS NOTED AND THAT THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH PUBLIC ACT 132 OF 1970, AS AMENDED. THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH A DESCRIPTION FURNISHED BY OTHERS AND SHOULD BE COMPARED TO THE ABSTRACT OF TITLE OR TITLE POLICY FOR ACCURACY, EASEMENTS, OR EXCEPTIONS. THIS SURVEY DOES NOT EXTEND TO ANY UNNAMED PERSON WITHOUT AN EXPRESSED RECERTIFICATION BY THE SURVEYOR.

THE RELATIVE POSITIONAL PRECISION OF EACH CORNER SHOWN ON THIS SURVEY IS WITHIN THE LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL SURVEYING.

BEARINGS SHOWN ARE REFERENCED TO THE MICHIGAN STATE PLANE COORDINATE SYSTEM. MCS83, (2011) SOUTH ZONE.

  
TIMOTHY W. DEMUNBRUM      DATE:

P.S. NO. 54454  
2534 BLACK CREEK ROAD  
MUSKEGON, MI. 49444  
PHONE : (231)777-3447  
FAX : (231)773-3453

JUNE 5, 2020



FILE NO: 04125-0026





**WESTSHORE**  
ENGINEERING & SURVEYING  
ENVIRONMENTAL

**CERTIFICATE OF SURVEY**

FOR: WHITE LAKE FIRE AUTHORITY

REMAINING PARENT PARCEL

THAT PART OF THE SOUTH HALF OF SECTION 34, T.12N., R.17W., CITY OF WHITEHALL, MUSKEGON COUNTY, MICHIGAN:  
 COMMENCE AT THE SOUTH QUARTER CORNER OF SECTION 34;  
 THENCE NORTH 01 DEGREE 25 MINUTES 44 SECONDS EAST A DISTANCE OF 600.00 FEET (D=N01°27'05"E 659.03') ALONG THE NORTH-SOUTH QUARTER LINE OF SAID SECTION 34 TO THE POINT OF BEGINNING  
 THENCE NORTH 86 DEGREES 27 MINUTES 13 SECONDS WEST, A DISTANCE OF 330.77 FEET (D=N86°25'52"W 330.29');  
 THENCE NORTH 01 DEGREE 29 MINUTES 51 SECONDS EAST, A DISTANCE OF 427.38 FEET (D=N01°28'47"E);  
 THENCE SOUTH 86 DEGREES 42 MINUTES 41 SECONDS EAST, A DISTANCE OF 660.65 FEET TO A POINT ON THE WEST LINE OF THE EAST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION;  
 THENCE SOUTH 01 DEGREE 23 MINUTES 34 SECONDS WEST, A DISTANCE OF 430.38 FEET (D=S01°24'55"W);  
 THENCE NORTH 86 DEGREES 27 MINUTES 13 SECONDS WEST, A DISTANCE OF 330.77 FEET (D=N86°25'52"W 330.77') TO THE POINT OF BEGINNING.  
 SAID PARCEL CONTAINS 6.51 ACRES, MORE OR LESS.  
 PARCEL IS SUBJECT TO THE RIGHT-OF-WAY OF ULLMANS WAY ALONG THE ENTIRE EAST SIDE AND ANY OTHER RESTRICTIONS, EASEMENTS AND RIGHT-OF-WAY OF RECORD, IF ANY EXIST.

C/L ULLMANS WAY:

THE CENTERLINE OF ULLMANS WAY IN THE SOUTHWEST 1/4 OF SECTION 34, T.12N., R.17W., CITY OF WHITEHALL, MUSKEGON COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTH 1/4 OF SAID SECTION 34; THENCE N01°27'05"E 609.00 FEET ALONG THE NORTH-SOUTH 1/4 LINE TO THE CENTERLINE OF DELANEY DRIVE (100' WIDE); THENCE S86°25'52"E 280.77 FEET ALONG SAID CENTERLINE TO THE POINT OF BEGINNING; THENCE N01°24'55"E 606.99 FEET; THENCE NORTHEASTERLY 142.17 FEET ON A 100.00 FOOT RADIUS (57°17'45" DEG OF CURVE) CURVE TO THE RIGHT, DELTA=81°27'27", THE LONG CHORD BEARING N42°08'39"E 130.50 FEET; THENCE NORTHEASTERLY 142.17 FEET ON A 100.00 FOOT RADIUS (57°17'45" DEG OF CURVE) CURVE TO THE LEFT, DELTA=81°27'27", THE LONG CHORD BEARING N42°08'39"E 130.50 FEET; THENCE N01°24'55"E 445.26 FEET TO THE POINT OF ENDING OF SAID CENTERLINE.

PARCEL A

THAT PART OF THE SOUTH HALF OF SECTION 34, T.12N., R.17W., CITY OF WHITEHALL, MUSKEGON COUNTY, MICHIGAN:  
 COMMENCE AT THE SOUTH 1/4 CORNER OF SECTION 34;  
 THENCE NORTH 01 DEGREE 25 MINUTES 44 SECONDS EAST A DISTANCE OF 600.00 FEET (D=N01°27'05"E 659.03') ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 34;  
 THENCE NORTH 86 DEGREES 27 MINUTES 13 SECONDS WEST, A DISTANCE OF 330.77 FEET (D=N86°25'52"W 330.29');  
 THENCE NORTH 01 DEGREE 29 MINUTES 51 SECONDS EAST, A DISTANCE OF 427.38 FEET (D=N01°28'47"E) TO THE POINT OF BEGINNING;  
 THENCE NORTH 01 DEGREE 29 MINUTES 51 SECONDS EAST, A DISTANCE OF 231.49 FEET;  
 THENCE SOUTH 86 DEGREES 28 MINUTES 18 SECONDS EAST (D=S86°27'36"E), A DISTANCE OF 329.97 FEET TO A POINT ON SAID NORTH/SOUTH QUARTER LINE;  
 THENCE SOUTH 86 DEGREES 42 MINUTES 41 SECONDS EAST (D=S86°41'20"E), A DISTANCE OF 330.30 FEET TO A POINT ON THE WEST LINE OF THE EAST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION;  
 THENCE SOUTH 01 DEGREE 23 MINUTES 34 SECONDS WEST ALONG SAID WEST LINE OF THE EAST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION, A DISTANCE OF 230.13 FEET;  
 THENCE NORTH 86 DEGREES 42 MINUTES 41 SECONDS WEST, A DISTANCE OF 660.65 FEET TO THE POINT OF BEGINNING.  
 SAID PARCEL CONTAINS 3.49 ACRES, MORE OR LESS.  
 PARCEL IS SUBJECT TO THE RIGHT-OF-WAY OF ULLMANS WAY ALONG THE ENTIRE EAST SIDE AND ANY OTHER RESTRICTIONS, EASEMENTS AND RIGHT-OF-WAY OF RECORD, IF ANY EXIST.

C/L ULLMANS WAY:

THE CENTERLINE OF ULLMANS WAY IN THE SOUTHWEST 1/4 OF SECTION 34, T.12N., R.17W., CITY OF WHITEHALL, MUSKEGON COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTH 1/4 OF SAID SECTION 34; THENCE N01°27'05"E 609.00 FEET ALONG THE NORTH-SOUTH 1/4 LINE TO THE CENTERLINE OF DELANEY DRIVE (100' WIDE); THENCE S86°25'52"E 280.77 FEET ALONG SAID CENTERLINE TO THE POINT OF BEGINNING; THENCE N01°24'55"E 606.99 FEET; THENCE NORTHEASTERLY 142.17 FEET ON A 100.00 FOOT RADIUS (57°17'45" DEG OF CURVE) CURVE TO THE RIGHT, DELTA=81°27'27", THE LONG CHORD BEARING N42°08'39"E 130.50 FEET; THENCE NORTHEASTERLY 142.17 FEET ON A 100.00 FOOT RADIUS (57°17'45" DEG OF CURVE) CURVE TO THE LEFT, DELTA=81°27'27", THE LONG CHORD BEARING N42°08'39"E 130.50 FEET; THENCE N01°24'55"E 445.26 FEET TO THE POINT OF ENDING OF SAID CENTERLINE.

FILE NO: 04125-0026

CITY OF WHITEHALL  
RESOLUTION 20-23  
City Fees

- WHEREAS, the City Council establishes fees from time to time for various services, products, and penalties.
- WHEREAS, according to MCL 551.7 (3) the Mayor may perform marriage ceremonies.
- WHEREAS, if a mayor of a city solemnizes a marriage, the mayor shall charge and collect a fee to be determined by the council of that city, which shall be paid to the city and deposited in the general fund.
- WHEREAS, other city fees range from \$10 to \$100; the City is recommending a \$10.00 fee.
- WHEREAS, the marina currently charges pump out fees of \$10 for seasonal boaters and \$15.00 for non-seasonal boaters.
- WHEREAS, Marina staff recommends increasing the pump out fees to \$15 for seasonal boaters and \$20 for non-seasonal boaters.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council hereby adopts the Fee Schedule attached to and considered a part of this resolution and that such fees become effective June 10, 2020.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the Whitehall City Council at a regular meeting held Tuesday, June 9, 2020 at 6:00 p.m. (\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Debra Hillebrand, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

## CITY OF WHITEHALL FEE SCHEDULE

Effective June 10, 2020

<b>ADMINISTRATION</b>	<b>Current</b>	<b>Proposed</b>
Garage Sale Permit	\$1	
<b>Mayoral Marriage Ceremony</b>		<b>\$10</b>
Assessment Cards, per page	\$1	
Solicitation Permit, per day, week, year	\$25*	
Food Vendor Permit, annual	\$250	
Returned Check, Stop Check Reprint	\$40	
Code of Ordinances Book	\$55	
Taxi Cab License	\$100	
Subdivision Application (plus recording costs)	\$450	
Rental Registration (per building)	\$35	
Failure to Timely Register	\$100	
Rental Inspection (per unit for units 1-5)	\$70	
Rental Inspection (per unit for units 6 or more)	\$30	
Complaint Inspection, Violation Follow-up, and Failure to Show	\$70	
Appeals	\$150	

\*per person, per day

<b>CEMETERY</b>	<b>Current</b>	<b>Proposed</b>
Foundations, per square inch	\$0.30	
Casket Storage	\$65	
Cremations	\$250	
Concrete Cremation Vault	\$300	
Infant/Child	\$250	
Full Burial	\$500	
Weekday Burials at or after 3:00 (Overtime)	\$100	

Saturdays, additional fee	\$200	
Grave Spaces and Perpetual Care Resident	\$450	
Non-Resident	\$850	
Disinterment	2x Interment	

<b>PARK FACILITY RESERVATION (1)</b>	<b>Current</b>	<b>Proposed</b>
Field or Court, up to 4 hours	\$10	
Non-Resident	\$25	
Field or Court, full day	\$20	
Non-Resident	\$50	
Field or Court, seasonal (M-F)	\$200	
Non-Resident	\$400	
Gazebo or Pavilion, up to 4 hours	\$25	
Non-Resident	\$130	
Gazebo or Pavilion, full day Resident	\$50	
Non-Resident	\$200	

(1) Fees are not applicable to the Whitehall District Schools, White Lake Chamber of Commerce, White Lake Lil Vikes, White Lake Youth Sports, White Lake Little League, or other Council recognized non-profit events.

\*Non-Resident includes organized clubs

<b>MARINA</b>	<b>Current</b>	<b>Proposed</b>
<b>Dock Rental – Seasonal</b>		
30' & under	\$1,800	
45'	\$2,350	
<b>Dock Rental – Transient per day</b>		
30' & under	\$44	
45'	\$67	
60'	\$82	
<b>Pump Out – Seasonal</b>	\$10	<b>\$15</b>
<b>Pump Out – Non-seasonal</b>	\$15	<b>\$20</b>

<b>PLANNING</b>	<b>Current</b>	<b>Proposed</b>
Zoning Map	\$5	
Sign, Fence, Accessory Bldg, Res Additions	\$30	
Zoning Ordinance Book	\$30	
Appeals	\$300	
Variance Request	\$300	
Commercial & Industrial Site Plan Review	\$200	
Residential Site Plan Review	\$100	
Special Use Permit	\$300	
Planned Unit Development Application	\$300	
Zone Change Application	\$300	

<b>POLICE</b>	<b>Current</b>	<b>Proposed</b>
Photograph Duplication	Cost	
Accident/Incident Report	\$10	
Court Ordered Preliminary Breath Test	\$5	
Finger Printing	\$10	
Vehicle Impound Release	\$20	
Video Tape (Electronic) Duplication	\$30	
Court Ordered Vehicle Impound	\$200	