



## CITY OF WHITEHALL

CITY COUNCIL MEETING  
405 E. COLBY STREET, WHITEHALL, MI  
REMOTE VIA ZOOM  
September 22, 2020  
6:00 p.m.

### AGENDA

1. Meeting called to Order
2. Approval of Agenda
3. Approval of the September 8 Work Session and Council Meeting Minutes
4. Approval of Accounts Payable
5. Communications: AMAR Update, Central Dispatch Minutes, ZBA Minutes
6. Messages from the Mayor, Council, and City Manager
7. Public Comment \*
8. New Business
  - A. Resolution 20-27 Re-Engage Whitehall's Economy
  - B. Ordinance 20-21 Minor in Possession
9. Public Comment \*
10. Adjournment

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL  
CITY COUNCIL MEETING MINUTES  
SEPTEMBER 8, 2020  
REMOTE VIA ZOOM

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, and Rodger Sweeting

Mayor Hillebrand called the meeting to order at 6:00 p.m. via remote conference

#### APPROVAL OF THE AGENDA

Motion by Dennis, seconded by DeMumbrum, CARRIED, to approve the agenda. All yeses

#### APPROVAL OF COUNCIL MINUTES

Motion by DeMumbrum, seconded by Dennis, CARRIED, to approve the August 25 Council Meeting Minutes with the amendment of the corrected vote on Legal Services. All yeses

#### APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by DeMumbrum, CARRIED, to approve the account payables in the amount of \$220,960.87 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, DeMumbrum, Dennis, Mullally, Salter, and Hillebrand;  
No – Brown; Absent – None

#### COMMUNICATIONS

Planning Commission Minutes, Wastewater Minutes

Motion by Dennis, seconded by Connell, CARRIED, to approve the communications and place on file. All yeses

#### MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Council members provided comments.

#### PUBLIC COMMENT

None

#### UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution 20-26 City Fees

Motion by Salter, seconded by Mullally, CARRIED to approve the proposed notary fee of \$10.00 for purposes of notarizing pistol permits.

Roll Call Vote: Yes – Salter, Mullally, DeMumbrum, Dennis, Connell, Brown, and Hillebrand;  
No – None; Absent – None

PUBLIC COMMENT

Bill Claus provided comment regarding the ZBA meeting.

ADJOURNMENT

Mayor Hillebrand adjourned the Council Meeting at 6:19 pm.

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Debra Hillebrand, Mayor

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Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
September 22, 2020

**September 2020 Prepaids**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$46,722.19	Transfer
IRS	Payroll	\$14,520.74	EFT
Alerus Financial	Payroll	\$5,321.36	7361
MISDU	Payroll	\$90.34	7362
FOP-CD Hammond #99	Payroll	\$69.39	7363
Teamsters Local 214	Payroll	\$355.00	7364
<b><u>Total Prepaids:</u></b>		\$67,079.02	

**TOTAL ACCOUNTS PAYABLE**

\$140,261.70

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL  
EXP CHECK RUN DATES 09/18/2020 - 09/18/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF SEPTEMBER 22, 2020

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	434759	PREMIUM - SEPT-2020	646.54
TOTAL FOR: AFLAC			646.54
AIREM	AIRE-MASTER		
	13832	DEODORIZER SERVICE - MARINA BATHROOMS	87.00
TOTAL FOR: AIRE-MASTER			87.00
MISC	ALDI		
	STATEMENT	REFRESHMENTS/ELECTION	36.45
TOTAL FOR: ALDI			36.45
SEAV	ALYSSA SEAVER		
	FLEX	FLEX - AUG-2020	337.96
TOTAL FOR: ALYSSA SEAVER			337.96
MISC	AMAZON.COM		
	113-9767704-447	ARCHIVAL/MINUTE PAPER, HAND SANI DISPENSER, F	147.91
TOTAL FOR: AMAZON.COM			147.91
MISC	BERNI O'S PIZZA		
	STATEMENT	MEAL/ELECTION	45.56
TOTAL FOR: BERNI O'S PIZZA			45.56
BOU	BRENDA BOURDON		
	FLEX	FLEX - AUG-2020	8.59
TOTAL FOR: BRENDA BOURDON			8.59
ARMST	BRIAN ARMSTRONG		
	FLEX	FLEX - AUG-2020	405.15
TOTAL FOR: BRIAN ARMSTRONG			405.15
MISC	BRICKS R US		
	CITOWCITOW6	BRICK/GOODRICH GAZEBO WALKWAY	34.00
TOTAL FOR: BRICKS R US			34.00
SCHILLER	BROOK SCHILLER		
	FLEX	FLEX - AUG-2020	257.07
TOTAL FOR: BROOK SCHILLER			257.07
CHART	CHARTER COMMUNICATIONS		
	0031219090120	INTERNET	499.95
TOTAL FOR: CHARTER COMMUNICATIONS			499.95
CONCE	CONCEPTS GRAPHIC DESIGN		
	9703	FROM OUR HOUSE/LOGO	225.00
TOTAL FOR: CONCEPTS GRAPHIC DESIGN			225.00
CONCORD	CONCORD THEATRICALS CORP		
	398435	ROYALTIES	330.00
TOTAL FOR: CONCORD THEATRICALS CORP			330.00

Vendor Code	Vendor Name	Description	Amount
CONSU	CONSUMER'S ENERGY		
	STATEMENT	UTILITIES	5,832.86
TOTAL FOR: CONSUMER'S ENERGY			5,832.86
DAN	DAN FROST DBA DAN'S AUTOMOTIVE		
	8245	REPAIR - 2005 DODGE - #12-09	323.15
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			323.15
EJ	EJ USA INC		
	1436547	LEAD SERVICE REPLACEMENT PARTS	286.93
TOTAL FOR: EJ USA INC			286.93
ETNA	ETNA SUPPLY INC		
	S103630001.001	WATER METERS	2,160.00
TOTAL FOR: ETNA SUPPLY INC			2,160.00
MISC	FACEBOOK		
	STATEMENT	MARKETING	463.86
TOTAL FOR: FACEBOOK			463.86
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	99.66
TOTAL FOR: FRONTIER			99.66
GALLS	GALL'S, LLC		
	016287738	UNIFORMS	287.02
TOTAL FOR: GALL'S, LLC			287.02
MISC	GOODWILL		
	STATEMENT	COSTUMING	21.15
TOTAL FOR: GOODWILL			21.15
GORDO	GORDON FOOD SERVICE		
	828441368	BATH TISSUE, TOWELS, CUPS	88.63
TOTAL FOR: GORDON FOOD SERVICE			88.63
HARTIC	HART INTERCIVIC, INC.		
	080783	TABULATOR - ELECTIONS	2,772.50
TOTAL FOR: HART INTERCIVIC, INC.			2,772.50
HAVIL	HAVILAND		
	366614-367012	QTY 16 - 15 GAL DRUM CHLORINE	959.40
TOTAL FOR: HAVILAND			959.40
JJ'S ELEC	JJ'S ELECTRIC LLC		
	AUG-2020	ELECTRICAL PERMITS - AUG-2020	1,328.00
TOTAL FOR: JJ'S ELECTRIC LLC			1,328.00
VANDER	JOSHUA VANDERPUTTE		
	STATEMENT	WORK WEAR - VANDERPUTTE	23.31
TOTAL FOR: JOSHUA VANDERPUTTE			23.31

Vendor Code	Vendor Name	Description	Amount
MISC	KELLY RAULGH		
	STATEMENT	TRANSIENT MARINA SLIP/REFUND - PARTIAL STAY	183.60
TOTAL FOR: KELLY RAULGH			183.60
AUDO	LAURIE H AUDO		
	FLEX	FLEX - AUG-2020	131.15
TOTAL FOR: LAURIE H AUDO			131.15
LIFELOC	LIFELOC TECHNOLOGIES INC		
	STATEMENT	SUPPLIES/ALCOHOL TESTING - POLICE DEPT	270.00
TOTAL FOR: LIFELOC TECHNOLOGIES INC			270.00
MENAR	MENARDS-MUSKEGON		
	60463	SOAP DISPENSER/BUILDING REPAIR	19.98
TOTAL FOR: MENARDS-MUSKEGON			19.98
MLIVE	MLIVE MEDIA GROUP		
	1000010979	ANNOUNCEMENTS/PUBLIC NOTICE	31.10
TOTAL FOR: MLIVE MEDIA GROUP			31.10
MOTOR	MOTOROLA		
	7312019	VHF 14CM ANTENNA 150-161MHZ	68.88
TOTAL FOR: MOTOROLA			68.88
MULTI	MULTIFORCE SYSTEMS CORP		
	919599	GAS PUMP/ANNUAL SUPPORT	1,925.00
TOTAL FOR: MULTIFORCE SYSTEMS CORP			1,925.00
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2000000398	CENTRAL DISPATCH FEES - OCT-2020	3,568.92
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			3,568.92
MUTRE	MUSKEGON COUNTY TREASURER'S		
	0000180687	DOG TAGS - AUG-2020	259.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			259.00
ED	OGBORN ENTERPRISES, INC.		
	AUGUST-2020	OFFICE CLEANING - CITY HALL & DPW	587.71
TOTAL FOR: OGBORN ENTERPRISES, INC.			587.71
MISC	OLD NAVY		
	STATEMENT	COSTUMING	10.60
TOTAL FOR: OLD NAVY			10.60
PARS	PARSONS SMALL ENGINE SERVICE		
	STATEMENT	ZERO TURN MOWER REPAIRS	290.93
TOTAL FOR: PARSONS SMALL ENGINE SERVICE			290.93
YOUNG	PAUL YOUNG		
	FLEX	FLEX - AUG-2020	182.52
TOTAL FOR: PAUL YOUNG			182.52

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PETSCH	PETSCH CHIROPRACTIC		
	FACADE-2020	FACADE GRANT - 2020	1,497.90
TOTAL FOR: PETSCH CHIROPRACTIC			1,497.90
REP	REPUBLIC SERVICES #240		
	0240-008070043	WASTE REMOVAL - DPW, CITY HALL, PLAYHOUSE	306.00
TOTAL FOR: REPUBLIC SERVICES #240			306.00
MISC	RING LLC		
	87EC205-0006	VIDEO DOORBELL	30.00
TOTAL FOR: RING LLC			30.00
TUFT	ROBERT E TUFTS JR		
	AUG-2020	BUILDING PERMITS - AUG-2020	8,038.72
TOTAL FOR: ROBERT E TUFTS JR			8,038.72
SBAM	SBAM PLAN		
	OCT-2020	MEDICAL - OCT-2020	20,658.22
TOTAL FOR: SBAM PLAN			20,658.22
SCHEI	SCHEID PLUMBING HEATING & COOL		
	I-10211-1	INSTALL WATER LINE - 1646 SOUTHGATE, 319 S LI	4,145.00
TOTAL FOR: SCHEID PLUMBING HEATING & COOL			4,145.00
HUEBL	SCOTT HUEBLER		
	FLEX	FLEX - AUG-2020	52.58
TOTAL FOR: SCOTT HUEBLER			52.58
MISC	SEAWAY APPLIANCE		
	STATEMENT	REFRIGERATOR/CITY HALL	585.35
TOTAL FOR: SEAWAY APPLIANCE			585.35
SHO	SHORELINE INSPECTION SERVICE LLC		
	AUG-2020	PLUMBING & MECHANICAL PERMITS - AUG-2020	4,201.36
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			4,201.36
SHRED	SHRED-IT, C/O STERICYCLE, INC.		
	8180456923	DOCUMENT SHREDDING	997.65
TOTAL FOR: SHRED-IT, C/O STERICYCLE, INC.			997.65
STAPL	STAPLES CREDIT PLAN		
	STATEMENT	OFFICE SUPPLIES	296.56
TOTAL FOR: STAPLES CREDIT PLAN			296.56
TED	TED'S TREE SERVICE		
	1384	TREE/STUMP - MAIN ST	745.00
TOTAL FOR: TED'S TREE SERVICE			745.00
THFIX	THUNDERTIX		
	STATEMENT	TICKET AGENT FEES	18.40
TOTAL FOR: THUNDERTIX			18.40



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MISC	TORRID		
	STATEMENT	COSTUMING	0.00
TOTAL FOR: TORRID			0.00
USPOS	UNITED STATES	POSTMASTER	
	STATEMENT	POSTAL CHARGE/MAIL LARGE ENVELOPE	4.80
	STATEMENT	POSTAGE - EXTRA OUNCE, FOREVERS, POSTCARD	1,560.00
TOTAL FOR: UNITED STATES POSTMASTER			1,564.80
VERIZ	VERIZON WIRELESS		
	9861732962	ON CALL PAGER	6.96
TOTAL FOR: VERIZON WIRELESS			6.96
WALMART	WALMART		
	STATEMENT	SHOP WITH A HERO/GRANT PASS THRU	3,000.00
TOTAL FOR: WALMART			3,000.00
WHIVE	WHITEHALL VENTURES INC		
	SEPT-2020	LEASE - SEPT-2020	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WOLVE	WOLVERINE POWER SYSTEMS INC		
	0195917-IN	GENERATOR MAINTENANCE - WT# 5 & LS# 4	473.50
TOTAL FOR: WOLVERINE POWER SYSTEMS INC			473.50
WORKBOX	WORKBOX STAFFING		
	13736	TEMPORARY SERVICES - CLEMENT & NESBIT	1,171.52
TOTAL FOR: WORKBOX STAFFING			1,171.52
MISC	ZOOM		
	INV40237651	VIRTUAL SOFTWARE/MEETINGS	11.12
TOTAL FOR: ZOOM			11.12
TOTAL - ALL VENDORS			73,182.68

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 101 GENERAL OPERATING FUND</b>					
Dept 000 648					
101-000-231.012	SHOP WITH A HERO/GRANT PASS THR	WALMART	09/09/20	STATEMENT	3,000.00
101-000-259.004	FLEX - SEAVER	ALYSSA SEAVER	08/31/20	FLEX	337.96
101-000-259.004	FLEX - BOURDON	BRENDA BOURDON	08/31/20	FLEX	8.59
101-000-259.004	FLEX - ARMSTRONG	BRIAN ARMSTRONG	08/31/20	FLEX	405.15
101-000-259.004	FLEX - SCHILLER	BROOK SCHILLER	08/31/20	FLEX	257.07
101-000-259.004	FLEX - AUDIO	LAURIE H AUDIO	08/31/20	FLEX	131.15
101-000-259.004	FLEX - YOUNG	PAUL YOUNG	08/31/20	FLEX	182.52
101-000-259.004	FLEX - HUEBLER	SCOTT HUEBLER	08/31/20	FLEX	52.58
101-000-259.005	DUE TO ALEAC	AFLAC	09/12/20	FLEX	646.54
101-000-259.007	DUE TO COUNTY-DOG TAGS - AUG-20	MUSKEGON COUNTY TREASURER	09/15/20	434759 0000180687	259.00
Total For Dept 000 648					5,280.56
<b>Dept 101 CITY COUNCIL</b>					
101-101-728.000	ARCHIVAL/MINUTE PAPER	AMAZON.COM	08/26/20	113-9767704-4473003	53.94
101-101-962.000	ZOOM/VIRTUAL SOFTWARE	FACEBOOK	07/31/20	STATEMENT	11.12
101-101-962.000	VIRTUAL SOFTWARE/MEETINGS	ZOOM	09/07/20	INV40237651	11.12
Total For Dept 101 CITY COUNCIL					76.18
<b>Dept 111 CITY CLERK</b>					
101-111-905.000	PUBLISHING	MLIVE MEDIA GROUP	08/31/20	1000010979	31.10
Total For Dept 111 CITY CLERK					31.10
<b>Dept 172 ADMINISTRATION</b>					
101-172-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	08/28/20	STATEMENT	96.01
101-172-935.000	COPIER MAINTENANCE	STAPLES CREDIT PLAN	08/28/20	STATEMENT	89.97
Total For Dept 172 ADMINISTRATION					185.98
<b>Dept 195 ELECTIONS</b>					
101-195-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	08/28/20	STATEMENT	37.97
101-195-728.000	POSTAGE - EXTRA OUNCE - QTY 100	UNITED STATES POSTMASTER	09/17/20	STATEMENT	1,560.00
101-195-962.000	REFRESHMENTS/ELECTION	ALDI	08/03/20	STATEMENT	36.45
101-195-962.000	HAND SANI DISPENSER	AMAZON.COM	08/26/20	113-9767704-4473003	58.00
101-195-962.000	MEAL/ELECTION	BERNI O'S PIZZA	08/04/20	STATEMENT	45.56
101-195-962.000	TABULATOR - ELECTIONS	HART INTERCIVIC, INC.	08/31/20	080783	2,772.50
Total For Dept 195 ELECTIONS					4,510.48
<b>Dept 253 TREASURER</b>					
101-253-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	08/28/20	STATEMENT	23.97
Total For Dept 253 TREASURER					23.97
<b>Dept 265 CITY HALL BLDG &amp; GROUNDS</b>					
101-265-757.000	BATH TISSUE, TOWELS	GORDON FOOD SERVICE	09/15/20	828441368	83.47
101-265-818.000	DOCUMENT SHREDDING	SHRED-IT, C/O STERICYCLE	09/11/20	8180456923	997.65
101-265-818.700	CONTRACTUAL SERVICES-CLEANERS	OGBORN ENTERPRISES, INC.	09/01/20	AUGUST-2020	350.53
101-265-931.000	REFRIGERATOR/CITY HALL	SEAWAY APPLIANCE	07/30/20	STATEMENT	585.35
Total For Dept 265 CITY HALL, BLDG & GROUNDS					2,017.00
<b>Dept 276 CEMETERY</b>					
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	09/13/20	13736	585.76
Total For Dept 276 CEMETERY					585.76
<b>Dept 301 POLICE</b>					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 301 POLICE					
101-301-727.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	08/28/20	STATEMENT	48.64
101-301-727.000	POSTAL CHARGE	UNITED STATES POSTMASTER	08/27/20	STATEMENT	4.80
101-301-727.000	SUPPLIES/ALCOHOL TESTING	LIFELOC TECHNOLOGIES INC	08/10/20	STATEMENT	270.00
101-301-757.000	VIDEO DOORBELL	RING LLC	08/28/20	87EC205-0006	30.00
101-301-759.000	UNIFORMS	GALL'S, LLC	08/18/20	016287738	287.02
101-301-850.000	TELEPHONE	MUSKOGON CENTRAL DISPATC	09/15/20	2000000398	3,568.92
101-301-851.000	RADIO MAINTENANCE	MOTOROLA	09/15/20	7312019	68.88
101-301-920.000	UTILITIES-EMERGENCY SIRENS	CONSUMER'S ENERGY	09/15/20	STATEMENT	18.47
		Total For Dept 301 POLICE			4,296.73
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	09/15/20	STATEMENT	5,712.11
		Total For Dept 448 STREET LIGHTING			5,712.11
Dept 525 SANITATION					
101-525-818.000	WASTE REMOVAL - CITY HALL	REPUBLIC SERVICES #240	08/31/20	0240-008070043	60.00
		Total For Dept 525 SANITATION			60.00
Dept 751 PARKS DEPARTMENT					
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	09/13/20	13736	585.76
101-751-933.000	ZERO TURN MOWER REPAIRS	PARSONS SMALL ENGINE SER	09/02/20	STATEMENT	290.93
101-751-962.000	BRICK/GOODRICH GAZEBO WALKWAY	BRICKS R US	08/17/20	CIOWCITOW6	34.00
		Total For Dept 751 PARKS DEPARTMENT			910.69
Dept 851 FRINGE BENEFITS					
101-851-719.450	FRINGE-UNIFORMS	JOSHUA VANDERPUTTE	09/13/20	STATEMENT	23.31
101-851-719.600	FRINGE-HEALTH INS	SBAM PLAN	09/09/20	OCT-2020	19,052.89
101-851-719.601	FRINGE BENEFITS-RETIREE HEALTH	SBAM PLAN	09/09/20	OCT-2020	1,605.33
		Total For Dept 851 FRINGE BENEFITS			20,681.53
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-818.000	TREE/STUMP - MAIN ST	TED'S TREE SERVICE	09/09/20	1384	745.00
		Total For Dept 463 ROUTINE MAINT			745.00
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 000 648					
245-000-818.400	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	09/30/20	SEPT-2020	145.00
245-000-818.700	PETSCH CHIRO - FACADE GRANT-202	PETSCH CHIROPRACTIC	09/17/20	FACADE-2020	1,497.90
		Total For Dept 000 648			1,642.90
Dept 300 DOWNTOWN STREETSCAPE					
245-300-757.000	FLAGPOLE MOUNTING RINGS	AMAZON.COM	08/26/20	113-9767704-4473003	35.97
245-300-921.000	ELECTRICAL-PEDESTRIAN LIGHTS	CONSUMER'S ENERGY	09/15/20	STATEMENT	102.28
		Total For Dept 300 DOWNTOWN STREETSCAPE			138.25
		Total For Fund 245 TAX INCREMENT FINANCE AUTHOR			1,781.15
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-818.000	TREE/STUMP - MAIN ST	TED'S TREE SERVICE	09/09/20	1384	745.00
		Total For Dept 463 ROUTINE MAINT			745.00
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 000 648					
245-000-818.400	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	09/30/20	SEPT-2020	145.00
245-000-818.700	PETSCH CHIRO - FACADE GRANT-202	PETSCH CHIROPRACTIC	09/17/20	FACADE-2020	1,497.90
		Total For Dept 000 648			1,642.90
Dept 300 DOWNTOWN STREETSCAPE					
245-300-757.000	FLAGPOLE MOUNTING RINGS	AMAZON.COM	08/26/20	113-9767704-4473003	35.97
245-300-921.000	ELECTRICAL-PEDESTRIAN LIGHTS	CONSUMER'S ENERGY	09/15/20	STATEMENT	102.28
		Total For Dept 300 DOWNTOWN STREETSCAPE			138.25
		Total For Fund 245 TAX INCREMENT FINANCE AUTHOR			1,781.15

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 249 BUILDING INSPECTION DEPARTMENT</b>					
Dept 000 648					
249-000-818.000	ELECTRICAL PERMITS - AUG-2020	JJ'S ELECTRIC LLC	08/31/20	AUG-2020	1,328.00
249-000-818.000	BUILDING PERMITS - AUG-2020	ROBERT E TUFTS JR	08/31/20	AUG-2020	8,038.72
249-000-818.000	PLUMBING PERMITS-AUG-2020	SHORELINE INSPECTION SER	08/31/20	AUG-2020	4,201.36
			Total For Dept 000 648		13,568.08
<b>Fund 580 PLAYHOUSE</b>					
Dept 000 648					
580-000-757.200	OPERATING-S.S. COSTUMING	GOODWILL	08/04/20	STATEMENT	21.15
580-000-757.200	OPERATING-S.S. COSTUMING	OLD NAVY	08/04/20	STATEMENT	10.60
580-000-757.200	OPERATING-S.S. COSTUMING	TORRID	08/05/20	STATEMENT	0.00
580-000-805.000	FROM OUR HOUSE/LOGO	CONCEPTS GRAPHIC DESIGN	09/16/20	9703	225.00
580-000-805.000	MARKETING	FACEBOOK	07/31/20	STATEMENT	452.74
580-000-818.000	WASTE REMOVAL - PLAYHOUSE	REPUBLIC SERVICES #240	08/31/20	0240-008070043	50.00
580-000-818.000	BACKFLOW TEST - PLAYHOUSE	SCHIED PLUMBING HEATING	07/01/20	I-10211-1	125.00
580-000-850.000	TELEPHONE	CHARTER COMMUNICATIONS	09/01/20	0031219090120	309.98
580-000-862.100	RIGHTS & ROYALTIES	CONCORD THEATRICALS CORP	09/07/20	398435	330.00
580-000-965.000	TICKET AGENT FEES	THUNDERTEX	08/23/20	STATEMENT	18.40
			Total For Dept 000 648		1,542.87
<b>Fund 590 SEWER FUND</b>					
Dept 562 SEWER CUSTOMER ACCOUNTS					
590-562-850.000	TELEPHONE	CHARTER COMMUNICATIONS	09/01/20	0031219090120	57.49
			Total For Dept 562 SEWER CUSTOMER ACCOUNTS		57.49
Dept 564 SEWER PUMPING					
590-564-775.000	GENERATOR MAIN - LIFT STATION #	WOLVERINE POWER SYSTEMS	09/02/20	0195917-IN	238.10
590-564-920.000	PUBLIC UTILITIES	FRONTIER	09/01/20	STATEMENT	39.06
			Total For Dept 564 SEWER PUMPING		277.16
Dept 568 SEWER T & D					
590-568-850.000	TELEPHONE	VERIZON WIRELESS	08/28/20	9861732962	3.48
			Total For Dept 568 SEWER T & D		3.48
			Total For Fund 590 SEWER FUND		338.13
<b>Fund 591 WATER FUND</b>					
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	TELEPHONE	CHARTER COMMUNICATIONS	09/01/20	0031219090120	57.49
			Total For Dept 542 WATER CUSTOMER ACCOUNTS		57.49
Dept 546 WATER SOURCE PLANT					
591-546-757.000	15 GAL DRUM CHLORINE - QTY 16	HAVILAND	08/26/20	366614-367012	959.40
591-546-801.000	GENERATOR MAIN - WATERTOWER #5	WOLVERINE POWER SYSTEMS	09/02/20	0195917-IN	235.40
			Total For Dept 546 WATER SOURCE PLANT		1,194.80
Dept 548 WATER T & D					
591-548-818.100	CONTRACTUAL SERVICES-LATERAL PE	EJ USA INC	09/01/20	1436547	286.93
591-548-818.100	LATERAL PER STATE -1646 SOUTHGA	SCHIED PLUMBING HEATING	07/01/20	I-10211-1	4,020.00

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 09/18/2020 - 09/18/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 22, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 548 WATER T & D					
591-548-850.000	TELEPHONE	VERIZON WIRELESS	08/28/20	9861732962	3.48
			Total For Dept 548 WATER T & D		4,310.41
Dept 550 WATER CONSTRUCTION					
591-550-976.000	CAPITAL OUTLAY-METERS	ETNA SUPPLY INC	08/14/20	S103630001.001	2,160.00
			Total For Dept 550 WATER CONSTRUCTION		2,160.00
			Total For Fund 591 WATER FUND		7,722.70
Fund 594 MARINA FUND					
Dept 000 648					
594-000-644.000	RENTAL OF SLIPS-TRANSIENT	KELLY RAULGH	09/08/20	STATEMENT	183.60
594-000-818.000	DEODORIZER SERVICE - MARINA BAT	AIRE-MASTER	09/02/20	13832	87.00
594-000-850.000	TELEPHONE	CHARTER COMMUNICATIONS	09/01/20	0031219090120	74.99
			Total For Dept 000 648		345.59
			Total For Fund 594 MARINA FUND		345.59
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-751.000	GAS PUMP/ANNUAL SUPPORT	MULTIFORCE SYSTEMS CORP	09/15/20	919599	1,925.00
661-000-757.000	CUPS	GORDON FOOD SERVICE	09/15/20	828441368	5.16
661-000-818.000	WASTE REMOVAL - MOTOR POOL	REPUBLIC SERVICES #240	08/31/20	0240-008070043	196.00
661-000-818.700	CONTRACTUAL SERVICES-CLEANERS	OGBORN ENTERPRISES, INC.	09/01/20	AUGUST-2020	237.18
661-000-850.000	TELEPHONE	FRONTIER	09/01/20	STATEMENT	60.60
661-000-931.000	SCAP DISPENSER	MENARDS-MUSKOGON	09/08/20	60463	19.98
661-000-933.000	EQUIPMENT MAINTENANCE	DAN FROST DBA DAN'S AUTO	09/01/20	8245	323.15
			Total For Dept 000 648		2,767.07
			Total For Fund 661 MOTOR POOL FUND		2,767.07



# MUSKEGON COUNTY

M I C H I G A N

## BOARD OF COMMISSIONERS

Rillastine R. Wilkins  
District 1

Marcia Hovey-Wright  
District 2

Susie Hughes  
Chair, District 3

Robert Scolnik  
District 4

Zach Lahring  
District 5

Charles Nash  
District 6

Gary Foster  
Vice Chair, District 7

I. John Snider II  
District 8

Kenneth Mahoney  
District 9

September 9, 2020

Re: AMAR Update for County Assessing Units

Dear City Manager,

As you know the County was just audited by the State of Michigan in an audit of minimum assessing requirements (AMAR) on September 3, 2020. All 13 of the County's assessing units were audited. We received perfect scores on each of them. We will be receiving certificates from the state for this.

The auditor was very complimentary and told us we did an excellent job.

I would like to commend both our staff and you at the local level for providing the necessary resources to make this amazing assessing accomplishment possible.

Sincerely,



Donna VanderVries  
Muskegon County Equalization Director  
231-724-6726

Muskegon Central Dispatch 9-1-1  
BOARD OF DIRECTORS  
MEETING MINUTES  
August 12, 2020

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The August 12, 2020 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held via WebEx was called to order at 1:31 p.m. by Chairman Chandler.

Members present: Anthony Chandler, Dir. Admin Services/Asst to City Admin, City of Norton Shores  
Roger Squires, Chief of Police, City of Whitehall  
Jared Olson, City Manager, City of Roosevelt Park  
Dave Glotzbach, Fire Chief, Muskegon Charter Township  
Jeff Auch, City Manager, City of Montague  
Sam Janson, City Manager, City of North Muskegon  
Heidi Tice, Supervisor, Fruitport Township  
Chris McIntire, Lieutenant, Michigan State Police  
Troy Bell, City Manager, City of Muskegon Heights

Absent: Frank Peterson, City Manager, City of Muskegon  
Mark Eisenbarth, Administrator, County of Muskegon

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1  
Nick Martin, Operations Manager, Muskegon Central Dispatch 9-1-1  
Bill Rensberger, Information Systems Mgr, Muskegon Central Dispatch 9-1-1  
Rebecca Injerd, Administrative Assistant, Muskegon Central Dispatch 9-1-1

Others present: Rich Warner, Emergency Manager, Muskegon County

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### **APPROVAL OF THE AGENDA**

Moved by Mr. Olson, seconded by Mr. McIntire to approve the August 12, 2020 agenda.  
Motion carried.

### **MINUTES OF THE JULY 12, 2020 MEETING**

Moved by Mr. Auch, seconded by Mr. Olson to approve the July 12, 2020 meeting minutes.  
Motion carried.

### **REPORTS**

#### **JULY 2020 MONTHLY FINANCIALS**

Moved by Mr. McIntire, seconded by Ms. Tice to approve the July 2020 Monthly Financials.  
Motion carried.



#### DIRECTOR'S REPORT

As submitted. Director Wolford shared congratulations with the group on the selection of Dispatcher Gardineer as new shift supervisor. MCD911 is also currently working with the City on updating the building lease. Director Wolford met with site superintendent on the immediate building plans which should begin in the next couple of weeks.

#### 800 MHz PROJECT

All finalized leases expected in September.

#### MCT COMMITTEE

MCT's have been received, staff is currently working on imaging. Installs will be underway as soon as possible.

#### **OLD BUSINESS**

##### STEBBINS PARCEL PURCHASE

Closing on Stebbins parcel completed July 23rd.

#### **NEW BUSINESS**

##### BUILDING PROJECT FUNDS OUTLAY

Moved by Mr. Squires, seconded by Mr. Auch, to approve the recommendation making \$600,000 available from surcharge funds to support the initial building project costs until bond funding becomes available in November 2020. Motion carried.

##### BUILDING PROJECT KICKOFF

Director Wolford invited the group to a BBQ construction kickoff at MCD / Central Fire on Monday, August 17 at 11:30 am, requesting RSVP's from those interested.

##### FY2021 BUDGET

Director Wolford explained the staffing tool used and its recommendations for appropriate personnel levels for the agency. Mr. Squires asked about the overtime budget. Ms. Tice inquired as to why personnel levels would rise but medical insurance numbers would not rise accordingly. Director Wolford explained that, in his opinion, amounts budgeted for medical appeared inflated in the past.

Moved by Ms. Tice, seconded by Mr. McIntire to approve the FY2021 budget as presented. Motion carried.



**Whitehall Zoning Board of Appeals  
Meeting Minutes  
September 3, 202019**

**Present**

D. Bedau, B. Clauss, J. Cole, E. Dennis

**Absent**

T. Conrad, T. DeMumbrum, D. Sandel

**Call To Order**

In the absence of Chair Conrad and Vice Chair DeMumbrum, Member Bedau called the meeting to order at 6:00 p.m.

**Agenda**

Motion by Clauss, second by Cole, to approve the agenda as submitted. All yes.

**Minutes**

Motion by Clauss, second by Dennis, to approve the August 2019 meeting minutes as presented. All yes.

**Public Hearing**

Bedau opened the public hearing at 6:02 p.m. to receive comments regarding a rear yard setback variance request submitted by Big Johns Pizza.

Clauss clarified the size of the deck. Bedau noted that the Planning Commission approved the deck, with a five foot setback subject to verification by the Zoning Administrator. Steve Salter opposes the variance because the building is non-conforming and it could affect any future use or sale of the adjacent city owned property.

There being no other comment, Bedau closed the hearing at 6:10 p.m.

**Communications**

**Unfinished Business**

**New Business**

Motion by Clauss, second by Cole, FAILED, to approve Resolution 20-01 granting a rear yard setback variance allowing the construction of a deck on the property line. Yes - Clauss, Cole. No – Bedau, Dennis.

Dennis does not believe that the request meets any of the five standards. They can build a smaller deck and operate their business without the variance. There is no compelling reason to grant the variance.

Clauss supports the variance as meeting all five criteria noting that it is necessary due to the unique narrowness of the property and CoVid regulations hindering businesses.

Bedau noted that the City has granted Big Johns permission to use the adjacent property for outdoor seating in response to CoVid restrictions.

**Public Comment**

Amy Martel is very disappointed with the decision.

**Adjournment**

There being no further business, motion by Clauss, second by Dennis, to adjourn at 6:25 p.m.  
All yes.

CITY OF WHITEHALL  
RESOLUTION 20-27  
Re-Engage Whitehall's Economy

- WHEREAS, Governor Whitmer's Executive Order 2020-110 allowed the re-opening of restaurants, food courts, cafes, coffee houses, bars, taverns, brew pubs, breweries, microbreweries, distilleries, wineries, tasting rooms, special licenses, clubs, and like places but limited indoor seating to 50% of capacity.
- WHEREAS, the Michigan Liquor Control Commission developed Limited Permanent Outdoor Service Area licenses allowing for the outdoor consumption of alcohol as a response to re-engaging the economy.
- WHEREAS, use of adjacent public property for a Limited Permanent Outdoor Service Area license requires local approval.
- WHEREAS, Under Resolution 2020-21, the Whitehall City Council approved use of City property by Fetch Brewing and authorized staff to approve other such requests.
- WHEREAS, staff has approved use of adjacent City property for Pub 111 and Big John's Pizza.
- WHEREAS the Liquor Control Commission has extended the October 31 expiration date for Limited Permanent Outdoor Service Area license to November 30.

NOW, THEREFORE, BE IT RESOLVED

that the Whitehall City Council hereby approves extending the use of adjacent City property for Limited Permanent Outdoor Service Area licenses through November 30.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted/rejected by the City Council of the City of Whitehall, at a regular meeting held Tuesday, September 22, 2020, at 6:00 p.m. (\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Debra Hillebrand, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

**CITY OF WHITEHALL  
ORDINANCE NO. 20-01  
FURNISHING, PURCHASING OR CONSUMPTION OF INTOXICATING LIQUOR  
BY PERSONS UNDER 21 YEARS OF AGE**

AN ORDINANCE TO AMEND Chapter 130 entitled "DISORDERLY CONDUCT", by amending the following Sections to the Code of Ordinances of the City of Whitehall, Michigan.

THE CITY OF WHITEHALL ORDAINS:

THE CITY OF WHITEHALL ORDAINS: That Section 130.03 be amended to:

Section 130.03. FURNISHING, PURCHASING OR CONSUMPTION OF INTOXICATING LIQUOR BY PERSONS UNDER 21 YEARS OF AGE.

(A) Subject to subsection (c), any person under the age of 21 years shall not purchase or attempt to purchase, consume or attempt to consume, possess or attempt to possess alcoholic liquor or have any bodily alcoholic content. ~~A minor who violates this section is guilty of a misdemeanor and subject to the penalties provided in this Code.~~

(1) For a first violation, the minor shall be responsible for a civil infraction with a fine of not more than \$100.00

(2) If a violation of this subsection occurs after 1 prior judgment, the minor is guilty of a misdemeanor with a fine of not more than \$200.00.

(3) If a violation of this subsection occurs after 2 or more prior judgments, the minor is guilty of a misdemeanor with a fine of not more than \$500.00.

(B) ~~A peace officer may arrest a person based in whole or in part upon the results of a preliminary chemical breath analysis. The results of preliminary chemical breath analysis or other acceptable blood alcohol test are admissible in a criminal prosecution to determine whether the minor has consumed or possessed alcoholic liquor or had any bodily alcohol content.~~

A peace officer who has reasonable cause to believe a minor has consumed alcoholic liquor or has any bodily alcohol content may request that individual to submit to a preliminary chemical breath analysis. If a minor does not consent to a preliminary chemical breath analysis, the analysis must not be administered without a court order, but a peace officer may seek to obtain a court order. The results of a preliminary chemical breath analysis or other acceptable blood alcohol test are admissible in a state civil infraction proceeding or criminal prosecution to determine if the minor has consumed or possessed alcoholic liquor or had any bodily alcohol content.

(C) Subsection (a) shall not be construed to prohibit a person under 21 years of age from possessing and/or consuming alcoholic beverages if any of the following circumstances exist:

(1) The alcoholic beverages are possessed during regular working hours and in the course of the person's employment if such employment is by a person properly licensed by the State of Michigan, by the Liquor Control Commission or by an agent of the Liquor Control Commission, and if the alcoholic beverage is not possessed for such person's personal consumption.

(2) The person is participating in an undercover decoy operation and the person has purchased or received alcoholic beverages exclusively at the direction of a state, county or local police agency as part of an undercover operation.

(3) The person is consuming sacramental wine in connection with religious services at a church, synagogue or temple.

(4) The alcoholic beverage is either an over-the-counter or prescribed commercially prepared product which is intended for use as a medicine to treat colds, coughs, allergies or influenza, and is being possessed or used for that purpose.

(D) As used in this section, "any bodily alcohol content" means either of the following:

(1) An alcohol content of 0.02 grams or more per 100 milliliters of blood, per 210 liters of breath, or per 67 milliliters of urine.

(2) Any presence of alcohol within a person's body resulting from the consumption of alcoholic liquor, other than consumption of alcoholic liquor as part of a generally recognized religious service or ceremony.

(c) This ordinance shall become effective October 14, 2020.

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Debra Hillebrand, Mayor

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Brenda Bourdon, City Clerk

Adopted: September 22, 2020

Published: October 4, 2020

Effective: October 14, 2020

## **CERTIFICATE**

The foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Whitehall at a regular meeting held on September 22, 2020. Public notice was given and the meeting was conducted in full compliance with the Open Meetings Act, (PA267, 1976). Minutes of the meeting will be made available as required by the Act, and the ordinance was duly recorded, posted and authenticated by the Mayor and City Clerk as required by the Charter of said City.

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Brenda Bourdon, City Clerk