



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
REMOTE VIA ZOOM
November 24, 2020
6:00 p.m.

AGENDA

1. Meeting called to Order
2. Approval of Agenda
3. Consent Agenda
 - A. Approval of the November 10 Work Session and Council Meeting Minutes
 - B. Approval of Accounts Payable
 - C. Communications: Central Dispatch Minutes, Health Care (OPEB) Report, Wastewater Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. New Business
 - A. Fetch Request
 - B. Resolution 20-34 Designated Assessor
 - C. Resolution 20-35 Council Meeting Schedule
 - D. Resolution 20-36 Budget Amendment #3
 - E. Ordinance 20-03 Prohibition of Marihuana Establishments
 - F. Ordinance 20-04 Rental Property
 - G. TCO 240 Misco Drive Crossing Arms
7. Public Comment *
8. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

*** PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, come to the podium, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL
CITY COUNCIL WORK SESSION MINUTES
VIA ZOOM
November 10, 2020
5:00 p.m.

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, Laurie Audo, and Will Meier

Mayor Hillebrand called the meeting to order at 5:06 p.m. via Zoom.

DISCUSSION ITEMS

Designated Assessor – City Manager Huebler provided background on the Muskegon County Interlocal Agreement for the County Designated Assessor with additional explanations provided by Attorney Meier. The agreement will be brought as an action item to the next council meeting.

Meeting Organization – Using a consent agenda for council meetings was discussed with an explanation from Attorney Meier on how items could be pulled from the consent agenda for discussion or questions. Salter was concerned that transparency would be an issue if questions were not asked. It was confirmed that transparency would be maintained because questions are always allowed and everything is provided in the packet including the bills which is accessible on the City's website. Dennis encouraged others to ask questions in advance to prepare for the meeting and another suggested that by asking ahead, a more thorough answer could be provided at the Council meeting.

Air BNB Operations – Huebler explained that Air BNBs are gaining popularity and due to a resident's noise complaint questioned whether Council would like them to be regulated. Consensus was to allow the County to enforce the accommodation tax collection (as Huebler explained) and potentially regulate allowable locations by a zoning ordinance.

Mobile Food Vendors – With the North Mears Parking lot improvements came much opposition to food trucks from local restaurant owners. Consensus from Council was that it brings more variety and options to the community and that most do not have any issues with them. Connell was opposed to food trucks using city property and Hillebrand would like more guidelines. The topic will be added to a future work session agenda.

PUBLIC COMMENT:

Amy Martell requested that the removal of Big Johns be stricken from the Master Plan and agrees that guidelines need to be implemented for Food Trucks.

City of Whitehall Work Session Minutes
November 10, 2020
Page Two

Aaron Smith and Greg Maki updated Council on their remodeling progress for their Medical Marihuana Facility and requested that Adult Use be considered.

Scott Brown requested to have the City Manager and Attorney's evaluation process added to a work session.

MEETING ADJOURNED AT 5:59 P.M.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
VIA ZOOM
NOVEMBER 10, 2020

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, Laurie Audo, and Will Meier

Mayor Hillebrand called the meeting to order at 6:00 p.m. via Zoom

APPROVAL OF THE AGENDA

Motion by Dennis, seconded by DeMumbrum, CARRIED, to approve the agenda. All yeses

SPECIAL PRESENTATION

Doug Vredeveld, of Vredeveld Haefner, reviewed the 2020 Fiscal Year audit noting that a clean or unmodified opinion was issued. Doug also provided highlights of several financial statements and fielded questions from Council.

APPROVAL OF COUNCIL MINUTES

Motion by Mullally, seconded by Dennis, CARRIED, to approve the September 22 Council Meeting Minutes. All yeses

APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Connell, seconded by DeMumbrum, CARRIED, to approve the account payables in the amount of \$119,680.14 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Connell, DeMumbrum, Dennis, Mullally, Salter, and Hillebrand;
No – Brown; Absent – None

COMMUNICATIONS

Certificate of Appreciation, Marina Advisory Committee Minutes, Muskegon Innovation Hub Annual Report, Special TIFA Meeting Minutes, White Lake Senior Center Newsletter

Motion by Dennis, seconded by DeMumbrum, CARRIED, to approve the communications and place on file. All yeses

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Council members provided comments.

PUBLIC COMMENT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Resolution 20-30 Tannery Bay Phase II Engineering

Motion by Dennis, seconded by Connell, CARRIED to approve the Prien&Newhof Tannery Bay Phase II Engineering Proposal as presented for an amount not to exceed \$46,900 and approve the budget amendment to the TIFA fund by adding \$46,900 in contractual services and reducing the fund balance likewise.

Roll Call Vote: Yes – Dennis, Connell, Brown, Salter, Mullally, DeMumbrum, and Hillebrand;
No – None; Absent – None

B. Resolution 20-31 Marina Settling Investigation

Motion by Salter, seconded by Brown, CARRIED to approve the Prein&Newhof Municipal Marina Settling Investigation Proposal as presented for an amount not to exceed \$10,000 and approve a budget amendment to the TIFA fund by adding \$10,000 in contractual services and reducing the fund balance likewise.

Roll Call Vote: Yes – Salter, Brown, Connell, Dennis, DeMumbrum, Mullally, and Hillebrand;
No – None; Absent – None

C. Resolution 20-32 Marina Rates

Motion by Mullally, seconded by Salter, CARRIED to adopt the Commission Transient Rate F and Seasonal Rate 7 for 2021 as presented.

Transient Rate F and the Seasonal Rate 7 for 2021:

	<u>2021</u>
Transient 30'	\$44
Transient 45'	\$67
Seasonal 30'	\$1,830
Seasonal 45'	\$2,745

Roll Call Vote: Yes – Mullally, Salter, Brown, Connell, Dennis, DeMumbrum, and Hillebrand;
No – None; Absent – None

D. Resolution 20-33 MERS Benefit Plan

Motion by Connell, seconded by Dennis, CARRIED to adopt the Hybrid Benefit Plan Agreement Addendum as presented.

Roll Call Vote: Yes – Connell, Dennis, DeMumbrum, Mullally, Salter, Brown, and Hillebrand;
No – None; Absent – None

E. Ordinance 20-02 Amended Minor in Possession

Motion by DeMumbrum, seconded by Brown, CARRIED to adopt ordinance amendment to Chapter 130 entitled "Disorderly Conduct," by adding section (A) under 130.03 FURNISHING OR USING OF INTOXICATING LIQUOR BY PERSONS UNDER 21 YEARS OF AGE.

Roll Call Vote: Yes – DeMumbrum, Brown, Connell, Dennis, Mullally, Salter, and Hillebrand;
No – None; Absent – None

PUBLIC COMMENT

Lillian Morningstar provided comment.

ADJOURNMENT

Mayor Hillebrand adjourned the Council Meeting at 6:41 pm.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
November 24, 2020

November 2020 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$41,733.08	Transfer
IRS	Payroll	\$14,360.84	EFT
Alerus Financial	Payroll	\$5,337.05	EFT
MISDU	Payroll	\$90.34	7390
Alerus Financial	Payroll	\$340.88	EFT
<u>Total Prepaids:</u>		\$61,862.19	

TOTAL ACCOUNTS PAYABLE

\$138,298.55

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	264691	PREMIUM - NOV-20	646.54
TOTAL FOR: AFLAC			646.54
SEAV	ALYSSA SEAVER		
	STATEMENT	MILEAGE REIMBURSEMENT - ELECTION	19.55
TOTAL FOR: ALYSSA SEAVER			19.55
MISC	AMAZON.COM		
	STATEMENT	HILIGHTERS/MASKS/NOTARY STAMP/THERMOMETERS	95.34
TOTAL FOR: AMAZON.COM			95.34
AMPLA	AMERICAN PLANNING ASSOCIATION		
	290535/290534	ASSOCIATION DUES - HUEBLER	109.00
TOTAL FOR: AMERICAN PLANNING ASSOCIATION			109.00
MAHON	BRANDON L MAHONEY		
	FLEX	FLEX - NOV-2020	21.99
TOTAL FOR: BRANDON L MAHONEY			21.99
SCHILLER	BROOK SCHILLER		
	FLEX	FLEX - NOV-2020	132.54
TOTAL FOR: BROOK SCHILLER			132.54
CHART	CHARTER COMMUNICATIONS		
	STATEMENTS	INTERNET - DPW/MARINA	189.97
TOTAL FOR: CHARTER COMMUNICATIONS			189.97
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	5,980.42
TOTAL FOR: CONSUMER'S ENERGY			5,980.42
ETNA	ETNA SUPPLY INC		
	STATEMENTS	2" METER & TRANSCEIVER / NEW SERVICES PARTS	4,819.27
TOTAL FOR: ETNA SUPPLY INC			4,819.27
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	149.30
TOTAL FOR: FRONTIER			149.30
MISC	GODADDY.COM		
	1758261968	CITYOFWHITEHALL.ORG - DOMAIN RENEWAL	63.51
TOTAL FOR: GODADDY.COM			63.51
GORDO	GORDON FOOD SERVICE		
	828443852	BOTTLED WATER - ELECTION	5.99
TOTAL FOR: GORDON FOOD SERVICE			5.99
GRUVIA	GRUVIA PRODUCTIONS LLC		
	DEPOSIT REFUND	ORGANISSIMO/VERVE PIPE/BRITISH INVASION	525.00
TOTAL FOR: GRUVIA PRODUCTIONS LLC			525.00

Vendor Code	Vendor Name	Description	Amount
J&H OIL	J&H OIL COMPANY		
	9352385	5000 GAL UNLEADED / 2000 GAL DIESEL	9,221.73
TOTAL FOR: J&H OIL COMPANY			9,221.73
J&K	J&K COMMUNICATIONS INC		
	105739	RADIO SYSTEM UPGRADE - WELLS	16,718.00
TOTAL FOR: J&K COMMUNICATIONS INC			16,718.00
KANSLIFE	KANSAS CITY LIFE INSURANCE COMPANY		
	DEC-2020	DENTAL - DEC-2020	1,905.20
TOTAL FOR: KANSAS CITY LIFE INSURANCE COMPANY			1,905.20
WLBEA	LUDINGTON DAILY NEWS		
	99196718	PUBLISHING - ORDINANCE AMENDMENT NOTICE	87.00
TOTAL FOR: LUDINGTON DAILY NEWS			87.00
MENAR	MENARDS-MUSKEGON		
	63765	CHRISTMAS LIGHTS	812.12
TOTAL FOR: MENARDS-MUSKEGON			812.12
MDEQ	MI DEPT EGLE		
	761-10590482	ANNUAL FEE - COMMUNITY PUBLIC WATER SUPPLY	1,300.05
TOTAL FOR: MI DEPT EGLE			1,300.05
MICPA	MICHIGAN ASSOC OF CPAS		
	STATEMENT	ACCOUNTING & AUDITING CONFERENCE - AUDIO	180.00
TOTAL FOR: MICHIGAN ASSOC OF CPAS			180.00
MISSD	MISS DIG SYSTEM INC		
	20210714	2021 ANNUAL FEES	1,566.62
TOTAL FOR: MISS DIG SYSTEM INC			1,566.62
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2000000454	VIRTUAL SERVER & DIGITAL SUPPORT	527.37
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			527.37
MUTRE	MUSKEGON COUNTY TREASURER'S		
	181885 & 181499	DOG TAGS & OTHER WASTE	336.22
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			336.22
ED	OGBORN ENTERPRISES, INC.		
	WCH 2020-11	OFFICE CLEANING - CITY HALL/PD	350.53
TOTAL FOR: OGBORN ENTERPRISES, INC.			350.53
PARS	PARSONS SMALL ENGINE SERVICE		
	STATEMENT	HURRICANE BLOWER REPAIR 96-34	125.00
TOTAL FOR: PARSONS SMALL ENGINE SERVICE			125.00
YOUNG	PAUL YOUNG		
	L0036363064	CDL RENEWAL FEE	25.00
TOTAL FOR: PAUL YOUNG			25.00

Vendor Code	Vendor Name	Description	Amount
PEKAD	PEKADILL'S		
	40083	BOXED LUNCHES - BLT MEETING	174.11
TOTAL FOR: PEKADILL'S			174.11
REP	REPUBLIC SERVICES #240		
	0240-008144135	WASTE REMOVAL - DPW, CITY HALL, PLAYHOUSE	306.00
TOTAL FOR: REPUBLIC SERVICES #240			306.00
SQUI	ROGER SQUIERS		
	FLEX	FLEX - NOV-2020	36.24
TOTAL FOR: ROGER SQUIERS			36.24
SBAM	SBAM PLAN		
	189008	PREMIUM - DEC-2020	20,658.22
TOTAL FOR: SBAM PLAN			20,658.22
MISC	SPECTRUM PRINTERS		
	64970	ELECTION TEST DECK	110.65
TOTAL FOR: SPECTRUM PRINTERS			110.65
MISC	STUART SHOUGH SEMINARS		
	STATEMENT	ACCOUNTING & AUDITING WEBINAR - AUDIO	169.00
TOTAL FOR: STUART SHOUGH SEMINARS			169.00
SWANK	SWANK MOTION PICTURES, INC.		
	1754830	FILM ROYALTIES - THE SANTA CLAUSE	395.00
TOTAL FOR: SWANK MOTION PICTURES, INC.			395.00
THTIX	THUNDERTIX		
	STATEMETN	MAINT SUBSCRIPTION - GROWING BUSINESS	10.00
TOTAL FOR: THUNDERTIX			10.00
TRICO	TRI-COUNTY FEED SERVICE INC		
	15561	20# GRASS SEED	50.00
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			50.00
USPOS	UNITED STATES POSTMASTER		
	STATEMENT	POSTAGE - RETURN PACKAGES	25.60
TOTAL FOR: UNITED STATES POSTMASTER			25.60
USBANK	US BANK		
	5909205	BOND PAYMENT - ADMIN FEES	500.00
TOTAL FOR: US BANK			500.00
VRE	VREDEVELD HAEFNER LLC		
	4948	AUDIT - FY19/20	3,150.00
TOTAL FOR: VREDEVELD HAEFNER LLC			3,150.00
WALMART	WALMART		
	102201800438485	BEVERAGES - BLT MEETING	10.08
TOTAL FOR: WALMART			10.08

Vendor Code	Vendor Name	Description	Amount
	Invoice		
WEESB	WEESIES BROTHERS FARMS INC		
	32931	TREE	201.28
TOTAL FOR: WEESIES BROTHERS FARMS INC			201.28
WLSEN	WHITE LAKE SENIOR CENTER		
	115	ANNUAL CONTRIBUTION	2,400.00
TOTAL FOR: WHITE LAKE SENIOR CENTER			2,400.00
WHIVE	WHITEHALL VENTURES INC		
	NOVEMBER-2020	LEASE - NOV-2020	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WINDEM	WINDEMULLER		
	207883	WELLS RADIO COMMUNICATIONS	1,000.00
TOTAL FOR: WINDEMULLER			1,000.00
WORKBOX	WORKBOX STAFFING		
	15044 & 15223	TEMPORARY SERVICES - CELEMENT	1,170.80
TOTAL FOR: WORKBOX STAFFING			1,170.80
MISC	ZOOM		
	INV45569495	MONTHLY FEE - ONLINE MEETING PLATFORM	11.12
TOTAL FOR: ZOOM			11.12
TOTAL - ALL VENDORS			76,436.36

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 11/20/2020 - 11/20/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF NOVEMBER 24, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-259.004	DUE TO FLEX FUND	BRANDON L MAHONEY	11/15/20	FLEX	21.99
101-000-259.004	DUE TO FLEX FUND	BROOK SCHILLER	11/15/20	FLEX	132.54
101-000-259.004	DUE TO FLEX FUND	ROGER SQUIERS	11/15/20	FLEX	36.24
101-000-259.005	DUE TO ALFAC	AFLAC	11/12/20	264691	646.54
101-000-259.007	DUE TO COUNTY-DOG TAGS	MUSKEGON COUNTY TREASURER	11/15/20	181885 & 181499	320.00
		Total For Dept 000 648			1,157.31
Dept 101 CITY COUNCIL					
101-101-962.000	OTHER EXPENSES	ZOOM	10/07/20	INV45569495	11.12
		Total For Dept 101 CITY COUNCIL			11.12
Dept 111 CITY CLERK					
101-111-905.000	PUBLISHING	LUDINGTON DAILY NEWS	10/31/20	99196718	87.00
		Total For Dept 111 CITY CLERK			87.00
Dept 172 ADMINISTRATION					
101-172-727.000	OFFICE SUPPLIES	AMAZON.COM	10/07/20	STATEMENT	17.59
101-172-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/20	4948	3,150.00
101-172-818.000	CONTRACTUAL SERVICES	GODADDY.COM	10/04/20	1758261968	63.51
101-172-818.000	CONTRACTUAL SERVICES	MUSKEGON CENTRAL DISPATCH	11/01/20	2000000454	527.37
101-172-957.000	CONFERENCES & WORKSHOPS	MICHIGAN ASSOC OF CPAS	10/08/20	STATEMENT	180.00
101-172-957.000	CONFERENCES & WORKSHOPS	STUART SHOUGH SEMINARS	10/08/20	STATEMENT	169.00
		Total For Dept 172 ADMINISTRATION			4,107.47
Dept 195 ELECTIONS					
101-195-818.000	CONTRACTUAL SERVICES	SPECTRUM PRINTERS	10/30/20	64970	110.65
101-195-962.000	OTHER EXPENSES	ALYSSA SEAVER	11/10/20	STATEMENT	19.55
101-195-962.000	OTHER EXPENSES	GORDON FOOD SERVICE	11/03/20	828443852	5.99
		Total For Dept 195 ELECTIONS			136.19
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-818.700	CONTRACTUAL SERVICES-CLEANERS	OGBORN ENTERPRISES, INC.	11/11/20	WCH 2020-11	350.53
		Total For Dept 265 CITY HALL BLDG & GROUNDS			350.53
Dept 276 CEMETERY					
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	11/01/20	15044 & 15223	585.40
		Total For Dept 276 CEMETERY			585.40
Dept 301 POLICE					
101-301-727.000	OFFICE SUPPLIES	UNITED STATES POSTMASTER	10/30/20	STATEMENT	25.60
101-301-757.000	OPERATING SUPPLIES	AMAZON.COM	10/07/20	STATEMENT	68.16
101-301-920.000	UTILITIES-EMERGENCY SIRENS	CONSUMER'S ENERGY	10/31/20	STATEMENT	19.03
		Total For Dept 301 POLICE			112.79
Dept 400 PLANNING DEPARTMENT					
101-400-958.000	MEMBERSHIPS & DUES	AMERICAN PLANNING ASSOCI	10/01/20	290535/290534	109.00
		Total For Dept 400 PLANNING DEPARTMENT			109.00
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/31/20	STATEMENT	5,857.52
		Total For Dept 448 STREET LIGHTING			5,857.52

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 11/20/2020 - 11/20/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF NOVEMBER 24, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 525 SANITATION	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	10/31/20	0240-008144135	60.00
101-525-818.000			Total For Dept 525 SANITATION		60.00
Dept 751 PARKS DEPARTMENT	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	11/01/20	15044 & 15223	585.40
101-751-818.700			Total For Dept 751 PARKS DEPARTMENT		585.40
Dept 851 FRINGE BENEFITS	CDL RENEWAL FEE	PAUL YOUNG	11/18/20	L0036363064	25.00
101-851-719.450	FRINGE-HEALTH INS	SBAM PLAN	11/06/20	189008	19,052.89
101-851-719.600	FRINGE BENEFITS-RETIREE HEALTH	SBAM PLAN	11/06/20	189008	1,605.33
101-851-719.601	DENTAL INSURANCE	KANSAS CITY LIFE INSURAN	11/11/20	DEC-2020	1,905.20
101-851-719.605			Total For Dept 851 FRINGE BENEFITS		22,588.42
Dept 896 OTHER EXPENSES	COMMUNITY PROMOTION	WHITE LAKE SENIOR CENTER	11/10/20	115	2,400.00
101-896-880.000			Total For Dept 896 OTHER EXPENSES		2,400.00
Fund 202 MAJOR STREET FUND	CONTRACTUAL SERVICES	MISS DIG SYSTEM INC	11/16/20	20210714	125.33
Dept 463 ROUTINE MAINT			Total For Dept 463 ROUTINE MAINT		125.33
202-463-818.000			Total For Fund 101 GENERAL OPERATING FUND		38,148.15
Fund 203 LOCAL STREET FUND	CONTRACTUAL SERVICES	MISS DIG SYSTEM INC	11/16/20	20210714	125.33
Dept 463 ROUTINE MAINT			Total For Dept 463 ROUTINE MAINT		125.33
203-463-818.000			Total For Fund 202 MAJOR STREET FUND		125.33
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	11/15/20	NOVEMBER-2020	145.00
Dept 000 648	OTHER EXPENSES	PEKADILL'S	10/08/20	40083	82.02
245-000-818.400	OTHER EXPENSES	WALMART	10/08/20	102201800043848545143	10.08
245-000-962.000			Total For Dept 000 648		237.10
245-000-962.000			Total For Fund 203 LOCAL STREET FUND		145.00
Dept 300 DOWNTOWN STREETScape	OPERATING SUPPLIES	WEESIES BROTHERS FARMS I	10/30/20	32931	201.28
245-300-757.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	10/31/20	STATEMENT	103.87
245-300-920.000	CAPITAL IMPROVEMENTS	MENARDS-MUSKEGON	11/05/20	63765	812.12
245-300-974.000			Total For Dept 300 DOWNTOWN STREETScape		1,117.27
Fund 248 LOCAL DEVELOPMENT FINANCE AUTHORITY			Total For Fund 245 TAX INCREMENT FINANCE AUTHOR		1,354.37
Dept 000 648	OTHER EXPENSES	PEKADILL'S	10/08/20	40083	92.09
248-000-962.000					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 11/20/2020 - 11/20/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF NOVEMBER 24, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 248 LOCAL DEVELOPMENT FINANCE AUTHORITY					
Dept 000 648					
Total For Dept 000 648 92.09					
Total For Fund 248 LOCAL DEVELOPMENT FINANCE AU 92.09					
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-669.000	RENTAL INCOME	GRUVIA PRODUCTIONS LLC	02/05/20	DEPOSIT REFUND	525.00
580-000-818.000	CONTRACTUAL SERVICES--	REPUBLIC SERVICES #240	10/31/20	0240-008144135	50.00
580-000-818.200	C/S-MOVIE SERIES	SWANK MOTION PICTURES, I	10/29/20	1754830	395.00
580-000-965.000	TICKET AGENT FEES	THUNDERITX	10/23/20	STATEMETN	10.00
580-000-995.000	INTEREST	US BANK	10/23/20	5909205	500.00
Total For Dept 000 648 1,480.00					
Total For Fund 580 PLAYHOUSE 1,480.00					
Fund 590 SEWER FUND					
Dept 562 SEWER CUSTOMER ACCOUNTS					
590-562-850.000	TELEPHONE	CHARTER COMMUNICATIONS	11/11/20	STATEMENTS	57.49
Total For Dept 562 SEWER CUSTOMER ACCOUNTS 57.49					
Dept 564 SEWER PUMPING					
590-564-818.000	CONTRACTUAL SERVICES	MUSKOGON COUNTY TREASURE	11/15/20	181885 & 181499	16.22
590-564-920.000	PUBLIC UTILITIES	FRONTIER	11/01/20	STATEMENT	39.14
Total For Dept 564 SEWER PUMPING 55.36					
Dept 568 SEWER T & D					
590-568-801.000	PROFESSIONAL SERVICES	MISS DIG SYSTEM INC	11/16/20	20210714	657.98
Total For Dept 568 SEWER T & D 657.98					
Fund 591 WATER FUND					
Dept 540 WATER ADMINISTRATION					
591-540-958.000	MEMBERSHIPS & DUES	MI DEPT EGLE	10/30/20	761-10590482	1,300.05
Total For Dept 540 WATER ADMINISTRATION 1,300.05					
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	TELEPHONE	CHARTER COMMUNICATIONS	11/11/20	STATEMENTS	57.49
Total For Dept 542 WATER CUSTOMER ACCOUNTS 57.49					
Dept 546 WATER SOURCE PLANT					
591-546-801.000	PROFESSIONAL SERVICES	J&K COMMUNICATIONS INC	11/03/20	105739	16,718.00
591-546-801.000	PROFESSIONAL SERVICES	WINDEMULLER	11/09/20	207883	1,000.00
Total For Dept 546 WATER SOURCE PLANT 17,718.00					
Dept 548 WATER T & D					
591-548-775.000	REPAIRS & MAINT SUPPLIES	TRI-COUNTY FEED SERVICE	11/17/20	15561	50.00
591-548-818.000	CONTRACTUAL SERVICES	MISS DIG SYSTEM INC	11/16/20	20210714	657.98
Total For Dept 548 WATER T & D 707.98					
Dept 550 WATER CONSTRUCTION					
591-550-757.000	OPERATING SUPPLIES	ETNA SUPPLY INC	11/16/20	STATEMENTS	3,089.27
591-550-976.000	CAPITAL OUTLAY-METERS	ETNA SUPPLY INC	11/16/20	STATEMENTS	1,730.00

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 11/20/2020 - 11/20/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF NOVEMBER 24, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 550 WATER CONSTRUCTION					
			Total For Dept 550 WATER CONSTRUCTION		4,819.27
Fund 594 MARINA FUND					
Dept 000 648					
594-000-850.000	TELEPHONE	CHARTER COMMUNICATIONS	11/11/20	STATEMENTS	74.99
594-000-850.000	TELEPHONE	FRONTIER	11/01/20	STATEMENT	49.38
			Total For Dept 000 648		124.37
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-111.000	INVENTORY-GASOLINE	J&H OIL COMPANY	11/06/20	9352385	6,424.65
661-000-112.000	INVENTORY-DIESEL	J&H OIL COMPANY	11/06/20	9352385	2,797.08
661-000-757.000	OPERATING SUPPLIES	AMAZON.COM	10/07/20	STATEMENT	9.59
661-000-818.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	10/31/20	0240-008144135	196.00
661-000-850.000	TELEPHONE	FRONTIER	11/01/20	STATEMENT	60.78
661-000-933.000	EQUIPMENT MAINTENANCE	PARSONS SMALL ENGINE SER	11/09/20	STATEMENT	125.00
			Total For Dept 000 648		9,613.10
			Total For Fund 594 MARINA FUND		124.37
			Total For Fund 661 MOTOR POOL FUND		9,613.10

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 11/20/2020 - 11/20/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF NOVEMBER 24, 2020

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101	GENERAL OPERATING FUND			38,148.15
	Fund 202	MAJOR STREET FUND			125.33
	Fund 203	LOCAL STREET FUND			125.33
	Fund 245	TAX INCREMENT FINANCE			1,354.37
	Fund 248	LOCAL DEVELOPMENT FINA			92.09
	Fund 580	PLAYHOUSE			1,480.00
	Fund 590	SEWER FUND			770.83
	Fund 591	WATER FUND			24,602.79
	Fund 594	MARINA FUND			124.37
	Fund 661	MOTOR POOL FUND			9,613.10
	Total For All Funds:				76,436.36

Muskegon Central Dispatch 9-1-1
BOARD OF DIRECTORS
MEETING MINUTES
October 14, 2020

The October 14, 2020 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held via WebEx was called to order at 1:33 p.m. by Chairman Chandler.

Members present: Anthony Chandler, Dir. Admin Services/Asst to City Admin, City of Norton Shores
Jared Olson, City Manager, City of Roosevelt Park
Brian Michelli, Fire Chief, Fruitport Township
Mark Eisenbarth, Administrator, County of Muskegon
Jennifer Hodges, Supervisor, Muskegon Charter Township
Chris McIntire, Lieutenant, Michigan State Police
Sam Janson, City Manager, City of North Muskegon
Scott Huebler, City Manager, City of Whitehall

Absent: Frank Peterson, City Manager, City of Muskegon
Jeff Auch, City Manager, City of Montague
Troy Bell, City Manager, City of Muskegon Heights

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1
Nick Martin, Operations Manager, Muskegon Central Dispatch 9-1-1
Bill Rensberger, Information Systems Mgr, Muskegon Central Dispatch 9-1-1
Drew Roesler, Operations Coordinator, Muskegon Central Dispatch 9-1-1
Rebecca Injerd, Administrative Assistant, Muskegon Central Dispatch 9-1-1

Others present: Rich Warner, Emergency Manager, Muskegon County
Dave Glotzbach, Fire Chief, Muskegon Charter Township
Ed Viverette, Chief of Police, City of North Muskegon

APPROVAL OF THE AGENDA

Moved by Mr. Eisenbarth, seconded by Mr. McIntire to approve the October 14, 2020 agenda. Motion carried.

MINUTES OF THE SEPTEMBER 9, 2020 MEETING

Moved by Mr. Janson, seconded by Mr. Olson to approve the September 9, 2020 meeting minutes. Motion carried.

REPORTS

DIRECTOR'S REPORT

As submitted. Meeting with Mr. Peterson and Mr. Schrier of Parmenter O'Toole finalizing the lease agreement for building, post remodel. Union negotiations under way next week.

MCD is hosting NENA Supervisor Training at GVSU Hub. Recent meeting with MATS regarding future radio plans and options as we migrate to the new system.

800 MHz PROJECT

Montague tower fully constructed. Fiber, however, has been reworked due to boring issues under Dowling. Finalizing radio counts and working with agency heads to do site visits for prep work this winter.

MCT COMMITTEE

Finalizing issues with MCT imaging. Delay due to CAD / GPS and Net Motion issues. Roll out expected soon.

SOFTWARE COMMITTEE

Upcoming Central Square meeting on October 28th at the GVSU Hub to demonstrate E-crash and E-Ticket.

OLD BUSINESS

BUILDING PROJECT

Working on audio / visual. Server room update with Bill Rensberger, finalizing proposal for action with this board soon.

NEW BUSINESS

ECW PHONE SYSTEM EQUIPMENT MOVE

Moved by Mr. Janson, seconded by Mr. Eisenbarth, to approve the relocation of the ECW phone system equipment to the new server room at a cost not to exceed \$6,952.05. Motion carried.

QI / TRAINING SPECIALIST

Mr. Eisenbarth asked what efficiencies would be utilized. Director Wolford highlighted efficiencies based on industry and regional standards.

Moved by Ms. Hodges, seconded by Mr. McIntire, to approve the job description and wage scale for the newly developed Quality Improvement / Training Specialist position as presented. Motion carried.

The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) Health Care (OPEB) Report

Enter Local Government Name	City of Whitehall
Enter State/County/Municipality	MI/2070
Unit Type	City
Fiscal Year (four-digit year only, e.g., 2019)	2020
Contact Name (Chief Administrative Officer)	Laurie H. Audo
Local Retirement Report	LocalRetirementReport@whitehallmi.gov
Questions: For questions, please email	LocalRetirementReport@whitehallmi.gov. Return this original Excel file. Do not submit a scanned image or PDF.

OPEB System Name (not division)	1 Blue Care Network
OPEB System Name (not division)	2
OPEB System Name (not division)	3
OPEB System Name (not division)	4
OPEB System Name (not division)	5

Line	Description	System 1	System 2	System 3	System 4	System 5
1	Is this unit a primary government (county, township, city, village)?	YES	YES	YES	YES	YES
2	Provide the name of your retirement health care system	Blue Care Network				
3	Financial Information	Calculated				
4	Enter retirement health care system's assets (system financial net position ending)	539,866				
5	Enter retirement health care system's liabilities (total OPEB liability)	0.0%				
6	Funded ratio	44,397				
7	Actuarially determined contribution (ADC)	2,374,759				
7a	Do the financial statements include an ADC calculated in compliance with numbered letter 2018-3?	1.9%				
8	Governmental Fund Revenues					
9	All actuarially determined ADC/Governmental fund revenues					
10	Memberships					
11	Indicate number of active members	12				
12	Indicate number of inactive members					
13	Indicate number of retirees and beneficiaries	2				
14	Provide the amount of premiums paid on behalf of the retirees					
15	Investment Performance					
16	Enter actual rate of return - prior 1-year period					
17	Enter actual rate of return - prior 5-year period					
18	Enter actual rate of return - prior 10-year period					
19	Actuarial Assumptions					
20	Assumed Rate of Investment Return	3.50%				
21	Enter discount rate	3.50%				
22	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any					
23	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any					
24	Is each division within the system closed to new employees?	Yes				
25	Health care inflation assumption for the next year	8.25%				
26	Health care inflation assumption - Long-Term Trend Rate	4.50%				
27	Uniform Assumptions					
28	Enter retirement health care system's actuarial value of assets using uniform assumptions					
29	Enter retirement health care system's actuarial accrued liabilities using uniform assumptions	539,866				
30	Funded ratio using uniform assumptions	0.0%				
31	Actuarially Determined Contribution (ADC) using uniform assumptions	44,397				
32	All systems established ADC/Governmental fund revenues	1.0%				
33	Summary Report					
34	Did the local government pay the retiree insurance premiums for the year?	YES				
35	Did the local government pay the normal cost for employees hired after June 30, 2018?	N/A				
36	Does this system trigger "underfunded status" as defined by PA 201 of 2017?	NO	NO	NO	NO	NO

Requirements for your information that follows are requirements of PA 202 of 2017
Local governments must post the current year report on their website or in a public place.
The local government must electronically submit the form to its governing body.
Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.
Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) & Public Act 530 of 2016 Pension Report

Enter Local Government Name	City of Whitehall
Enter Six-Digit Municode	612070
Unit Type	City
Fiscal Year End Month	June
Fiscal Year (four-digit year only, e.g. 2019)	2020
Contact Name (Chief Administrative Officer)	Laurie H. Audo
Title (if not CAO)	Finance Officer/Treasurer
CAO (or designee) Email Address	lhaudo@cityofwhitehall.org
Contact Telephone Number	231-894-4048

Instructions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/LocalRetirementReporting.

Questions: For questions, please email LocalRetirementReporting@michigan.gov. Return this original Excel file. Do not submit a scanned image or PDF.

Line	Descriptive Information	System 1	System 2	System 3	System 4	System 5
1	Is this unit a primary government (County, Township, City, Village)?	YES	YES	YES	YES	YES
2	Provide the name of your retirement pension system	Municipal Employees Retirement System of				
3	Financial Information					
4	Enter retirement pension system's assets (system fiduciary net position ending)	4,999,368				
5	Enter retirement pension system's liabilities (total pension liability ending)	6,057,642				
6	Funded ratio	74.6%				
7	Actuarially Determined Contribution (ADC)	349,032				
8	Governmental Fund Revenues	2,374,739				
9	All systems combined ADC/Governmental Fund Revenues	14.7%				
10	Membership					
11	Indicate number of active members	20				
12	Indicate number of inactive members	3				
13	Indicate number of retirees and beneficiaries	24				
14	Investment Performance					
15	Enter actual rate of return - prior 1-year period	14.02%				
16	Enter actual rate of return - prior 5-year period	6.39%				
17	Enter actual rate of return - prior 10-year period	7.97%				
18	Actuarial Assumptions					
19	Actuarial assumed rate of investment return	7.35%				
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Level Percent				
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any	19				
22	Is each division within the system closed to new employees?	Yes				
23	Uniform Assumptions					
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	5,035,917				
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions	7,385,823				
26	Funded ratio using uniform assumptions	68.2%				
27	Actuarially Determined Contribution (ADC) using uniform assumptions	320,472				
28	All systems combined ADC/Governmental fund revenues	13.5%				
29	Pension Trigger Summary					
30	Does this system trigger "underfunded status" as defined by PA 202 of 2017?	NO	NO	NO	NO	NO

Requirements (for your information, the following are requirements of P.A. 202 of 2017)
Local governments must post the current year report on their website or in a public place.
The local government must electronically submit the form to its governing body.
Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.
Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

Muskegon Municipal Wastewater Management Committee
Meeting Minutes
August 27, 2020
Virtual

Members Present

Jennifer Hodges- Muskegon Township
Jim Murphy - Norton Shores
Leo Evans, City of Muskegon
Sam Janson - City of North Muskegon
Tony Barnes, Dalton Township
Doug Kadzban, City of Muskegon Heights
John Holter, Egelston Township

Jeff Auch, City of Montague
Scott Huebler - City of Whitehall
Marcia Jeske - Fruitland Township
Linda Aerts, Cedar Creek Township
Kim Arter, Laketon Township
Ben VanHoeven, City of Roosevelt Pk

Others Present

David Johnson and Matt Farrar, Muskegon County; Jim Edmonson, MAF; Attorneys Mike Ortega, Ron Ryan and Mike Homier; City Manager Mark Meyers

Chairman Scott Huebler called the virtual meeting to order at 1:32 p.m.

1. Approval of the January 16, 2020 Meeting Minutes

Motion by John Holter, seconded by Tony Barnes to approve the January 16, 2020 meeting minutes as presented. Motion Carried.

2. Directors Report – David Johnson, Wastewater Director

Director Johnson summarized the July monthly report:

- Financial Report – For the first nine months of the 2020 fiscal year, expenses are at \$11,165,526 and revenues are at \$16,484,969
- Farm Report – The summer has been hot and dry requiring a lot of watering thus reducing lagoon levels. A rig truck caught fire and resulted in a total loss.
- Infrastructure
 1. The Swanson Road project has been completed.
 2. The Southeast Regional Force Main project is ongoing with soil borings being performed allowing data to be collected for the design of the pipeline.
- Special Reports
 1. Wastewater is participating with GVSU in a COVID-19 sewer epidemiology study. The goal is to see if testing sewage for COVID-19 can predict outbreaks earlier than by clinical human testing.
 2. A broken air/vac valve led to a sewage spill in Montague. It was estimated that 8,500 gallons of sewage went into the lake but lake samples collected were soon at safe levels.
 3. There were concerns raised that not one chick survived in the colony of ring-billed gulls. A visit from Dr. Gordon Atkins, a researcher from Andrews University theorized that it was most likely due to human disruption.

- Statistical comparisons in lagoon levels near the end of July were the same as last year at this time.

3. Muskegon Area First Report

President Edmonson summarized his written report and noted that the Farm Incubator Construction at MCC continues and interest has been shown by food processors that may lease the building from time to time. The new Restart Grant Program from MEDC has selected 90 recipients to receive the award; Business Retention, Expansion and Attraction is now up to 12 projects; We've received \$91M in new investments and the Strategic Plan is nearly complete. MAF is currently working with five new prospects.

Member Barnes questioned the status of a UAW member appointment to the MAF Board. Mr. Edmonson responded that the board has discussed the addition of a UAW member in an Ex-Officio capacity and they are waiting on names among the unions to move forward.

Member Hodges questioned the Township Board rep seat and replacement. Mr. Edmonson responded that Township representatives appointed after the November election will need to select the representative willing to serve on the MAF Board. Chairman Huebler confirmed that the rep to the board does need to be appointed by the Township Committee members.

4. Communications

5. Unfinished Business

Director Johnson noted that Polkton Township is willing to join and accept the Master Contract with one exception – they didn't want to commit to all flow coming to the MCWW with the exception of Brightmark Energy. They want what is best for their citizens whether to connect to Coopersville or us.

Attorney Ortega noted that a meeting was held with the County's Attorney and Polkton Township's Attorney. The project appears to be alive. The development agreement between the Township and the Brightmark entity remains unsigned. There are a few issues and he will be reengaging with them.

Director Johnson added that the ownership of the pipeline will be ours when it is complete. Brightmark will pay the costs to construct but we will own and maintain it.

Member Barnes asked if there has been any consideration of a Muskegon/Ottawa County Area First. President Edmondson responded listing their current engagements and noted a name change coming - Greater Muskegon Economic Development.

Director Johnson noted the benefits of MAF and continued that Swanson Pickle continues to be interested in joining and Ravenna is willing to sign the Master Contract on behalf of Swanson Pickle.

6. New Business

a. 2021 Wastewater Budget

Director Johnson prepared a slide presentation which was implemented by Whitehall City Clerk Brenda Bourdon, our Zoom hostess.

He continued that the FY 2021 Wastewater Budget projects \$13.9 M in O&M Expenses; \$14.7M in Expected Revenues; \$14.8M in Capital Improvements with no rate increase. Capital Expenditures are expected at approximately \$14.8M which does include projects from 2020.

The J Station Force Main is expected \$1.4M spending with an additional \$0.5M in FY 2022. The J Station force main break had two small holes which was reminiscent of the W Station force main break in that they both were installed in 1972 and were 16" cast iron pipes. The W Station Force Main \$2.5M in 2021 and \$0.9M in 2022.

Director Johnson explained that a new instrument for the Wastewater Lab to achieve lower measured detection limits is included in capital expenditures in the amount of \$135,000.

Chairman Huebler questioned the amount of capital improvements and requested the slide presentation be sent to the committee members.

Attorney Ortega noted that discussions are ongoing with the County about how these numbers should be viewed per the MOU. There appears to be a surplus again this year. We are also discussing Strategic Planning and there is no rate increase this year.

Committee Member Barnes moved, supported by Committee Member Holter to approve the 2021 Wastewater Budget. MOTION CARRIED

7. Community Updates/Information/Public Comment

Director Johnson opened discussion about Polkton Township and their signage of the Master Contract. He noted that it will require a 2/3 majority vote to approve when this topic comes before this group. Attorney Ortega added needed accomplishments before bringing it before this committee.

Chairman Huebler suggested that with new incoming members after the November Election, a Wastewater Introductory Course may be helpful. Attorney Ortega offered his availability and assistance.

8. ADJOURNMENT

Chairman Huebler adjourned the meeting at 2:29 p.m.

Respectfully submitted,

Marcia Jeske, Secretary

November 9, 2020

RE: Fetch Brewing Company Outdoor Seating

On September 1, 2020, Michigan Liquor Control Commission (MLCC) extended the Temporary Service Area Permission for outdoor/additional seating from October 31, 2020 to November 30, 2020.

Additionally, MLCC has offered a "2020 Limited Permanent Outdoor Service Area Permission Conversion Application." This application converts the limited accommodations that licensed facilities had approved for COVID-19 into a permanent approval for that outdoor service area, overriding previously approved outdoor service areas. Please note this application specifically states that the currently approved footprint of the licensed establishment cannot be changed.

For Fetch specifically this would make the set-up that we currently have (the "COVID-19" set-up in 2020) into the set-up that could remain going forward. Additionally, this would allow Fetch to put an outdoor seating into place during winter months.

Dan and Jen Hain currently do not have any ideas or plans for wintertime outdoor seating, as there are many variables to consider. We understand the need for the adjacent sidewalk to continue to be used as a thru-walk to the public, we know that we don't have the ability to secure the east side of a structure to the public sidewalk, nor any other structure that requires staking. We also understand the requirements surrounding potential fire suppression, etc.

However, we would like the opportunity to be available to us if we can come up with a reasonable solution to outdoor service in the winter.

We hope we have proved to the City and residents that our execution of outdoor seating is tastefully done and we will continue with that in mind. We understand that our set-up is not only a reflection of our business, but also a reflection of the City as well. We would pass any structures or set-up past City authority prior to implementing to be sure we are all on the same page.

We are seeking City approval for the year-round ability to offer sidewalk seating of the current footprint at Fetch Brewing in order to be in compliance with the MLCC application for 2020 Limited Permanent Outdoor Service Area Permission Conversion Application.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Dan & Jen Hain", written in a cursive style.

Dan & Jen Hain

Fetch Brewing Company, LLC
100 W Colby St
Whitehall, MI 49461

CITY OF WHITEHALL
RESOLUTION 20-34
Designated Assessor

- WHEREAS, Michigan Public Act 660 of 2018 requires the appointment of a designated assessor for each county in the event of a default by a local assessing district's assessor as determined by the State Tax Commission and that such appointment be made no later than December 31, 2020.
- WHEREAS, Muskegon County is recommending that Equalization Director Donna VanderVries be appointed as the designated assessor for Muskegon County by way of an inter-local agreement.
- WHEREAS, the inter-local agreement shall become binding on all assessing districts upon its approval by the County Board of Canvassers, Donna VanderVries, a majority of the assessing districts, and the State Tax Commission.
- WHEREAS, the designated assessor shall only serve as the assessor of record for an assessing district when required to by the State Tax Commission or upon direct action of the governing board of the assessing district.
- WHEREAS, the City Manager has reviewed the Agreement and recommends that the Council approve it as written while the City Attorney has reviewed the Agreement and approves it as to content.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby adopt the Inter-local Agreement for County Designated Assessor, attached to and considered a part of this Resolution, and authorizes City Manager Huebler to sign the Agreement on behalf of the City.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held on Tuesday, November, 24, 2020 at 6:00 p.m. (___ yes, ___ no, _____ absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

**MUSKEGON COUNTY INTERLOCAL AGREEMENT
FOR COUNTY DESIGNATED ASSESSOR**

This Interlocal Agreement, by and between the COUNTY OF MUSKEGON, a political subdivision of the State of Michigan (hereinafter referred to as the “County”), Donna B. VanderVries (hereinafter referred to as the “Designated Assessor”) and BLUE LAKE TOWNSHIP, CASNOVIA TOWNSHIP, CEDAR CREEK TOWNSHIP, DALTON TOWNSHIP, EGELSTON TOWNSHIP, FRUITLAND TOWNSHIP, FRUITPORT TOWNSHIP, HOLTON TOWNSHIP, LAKETON TOWNSHIP, MONTAGUE TOWNSHIP, MOORLAND TOWNSHIP, MUSKEGON TOWNSHIP, RAVENNA TOWNSHIP, SULLIVAN TOWNSHIP, WHITE RIVER TOWNSHIP, WHITEHALL TOWNSHIP, CITY OF MONTAGUE, CITY OF MUSKEGON, CITY OF MUSKEGON HEIGHTS, CITY OF NORTH MUSKEGON, CITY OF NORTON SHORES, CITY OF ROOSEVELT PARK, and CITY OF WHITEHALL, each a political subdivision of the State of Michigan (each hereinafter referred to as an “Assessing District,” and collectively referred to as the “Assessing Districts”), is entered into pursuant to the Urban Cooperation Act of 1967, Public Act 7 of 1967 (Ex. Sess.) as amended, MCL 124.501 *et seq.*, and the General Property Tax Act, Public Act 206 of 1893 as amended by Public Act 660 of 2018, MCL 211.10g, for the purpose of designating an individual to serve as the County’s Designated Assessor.

WHEREAS, pursuant to MCL 211.10g(4) every County shall have a Designated Assessor on file with the State Tax Commission as of December 31, 2020: and

WHEREAS, the County Designated Assessor is designated by an Interlocal Agreement executed between the County Board of Commissioners, a majority of the Assessing Districts in the County and the individual put forth as the Designated Assessor; and

WHEREAS, the individual designated as the County’s Designated Assessor must be approved by the State Tax Commission.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1a. Designation of County Designated Assessor. The County and a majority of the Assessing Districts in the County designate Donna B. VanderVries, who is an individual qualified and certified by the State Tax Commission as a Master Assessing Officer (Certificate # R-7510), to be the Designated Assessor for Muskegon County.

1b. Assessing Districts covered by this interlocal agreement are as follows. BLUE LAKE TOWNSHIP, CASNOVIA TOWNSHIP, CEDAR CREEK TOWNSHIP, DALTON TOWNSHIP, EGELSTON TOWNSHIP, FRUITLAND TOWNSHIP, FRUITPORT TOWNSHIP, HOLTON TOWNSHIP, LAKETON TOWNSHIP, MONTAGUE TOWNSHIP, MOORLAND TOWNSHIP, MUSKEGON TOWNSHIP, RAVENNA TOWNSHIP,

SULLIVAN TOWNSHIP, WHITE RIVER TOWNSHIP, WHITEHALL TOWNSHIP, CITY OF MONTAGUE, CITY OF MUSKEGON, CITY OF MUSKEGON HEIGHTS, CITY OF NORTH MUSKEGON, CITY OF NORTON SHORES, CITY OF ROOSEVELT PARK and CITY OF WHITEHALL

1c. SEV totals by class (including special act values) for Muskegon County as of 2020 are as follows.

Agricultural	<u>186,492,100</u>	Developmental	<u>0</u>
Commercial	<u>722,557,100</u>	Total Real Property	<u>5,725,146,100</u>
Industrial	<u>227,683,300</u>	Personal Property	<u>349,733,500</u>
Residential	<u>4,588,413,600</u>	Total Real and Personal Property	<u>6,074,879,600</u>
Timber-Cutover	<u>0</u>		

1d. Total number of parcels by classification (including special act parcels) as of 2020 by unit are as follows.

	Agricultural	Commercial	Industrial
Blue Lake Township	0	10	0
Casnovia Township	374	35	16
Cedar Creek Township	70	22	0
Dalton Township	30	179	27
Egelston Township	12	160	82
Fruitland Township	40	40	0
Fruitport Township	54	378	27
Holton Township	156	63	1
Laketon Township	2	48	0
Montague Township	117	46	13
Moorland Township	150	16	14
Muskegon Township	18	441	82
Ravenna Township	340	77	13
Sullivan Township	70	23	1
White River Township	137	16	8
Whitehall Township	6	83	5
City of Montague	8	87	21
City of Muskegon	18	1,084	211
City of Muskegon Heights	0	388	137
City of North Muskegon	0	95	4
City of Norton Shores	4	620	167
City of Roosevelt Park	0	102	13
City of Whitehall	3	152	27

	Residential	Timber-Cutover	Developmental
Blue Lake Township	1,588	0	0
Casnovia Township	1,052	0	0
Cedar Creek Township	1,857	0	0
Dalton Township	5,238	0	0
Egelston Township	3,708	0	0
Fruitland Township	3,440	0	0
Fruitport Township	5,767	0	0
Holton Township	1,194	0	0
Laketon Township	3,607	0	0
Montague Township	903	0	0
Moorland Township	661	0	0
Muskegon Township	6,713	0	0
Ravenna Township	1,119	0	0
Sullivan Township	1,189	0	0
White River Township	1,196	0	0
Whitehall Township	750	0	0
City of Montague	1,378	0	0
City of Muskegon	12,544	0	0
City of Muskegon Heights	4,051	0	0
City of North Muskegon	1,599	0	0
City of Norton Shores	9,522	0	0
City of Roosevelt Park	1,292	0	0
City of Whitehall	1,254	0	0

	Total Real Property	Personal Property	Total Real & Personal
Blue Lake Township	1,598	56	1,654
Casnovia Township	1,477	96	1,573
Cedar Creek Township	1,949	42	1,991
Dalton Township	5,474	210	5,684
Egelston Township	3,962	206	4,168
Fruitland Township	3,520	95	3,615
Fruitport Township	6,226	527	6,753
Holton Township	1,414	80	1,494
Laketon Township	3,657	74	3,731
Montague Township	1,078	67	1,145
Moorland Township	841	47	888
Muskegon Township	7,254	589	7,843
Ravenna Township	1,549	123	1,672
Sullivan Township	1,283	52	1,335
White River Township	1,357	30	1,387

Whitehall Township	844	125	969
City of Montague	1,494	124	1,618
City of Muskegon	13,857	1178	15,035
City of Muskegon Heights	4,576	316	4,892
City of North Muskegon	1,698	203	1,901
City of Norton Shores	10,313	1002	11,315
City of Roosevelt Park	1,407	234	1,641
City of Whitehall	1,436	250	1,686

1e. List of any unique, complex, or high value properties within the County. Sun Chemical has a chemical plant that is one of only two in the United States. Howmet Aerospace is a large facility that specializes in airplanes. L3 Harris is global aerospace and defense technology innovator. Michigan's Adventure is the largest amusement park/water park in Michigan. No other properties throughout the County are considered unique, complex, or high value.

1f. Terms of agreement. If approved by the State Tax Commission, the County Designated Assessor shall serve for a minimum of five (5) years from the date of the approved designation. The designation shall not be revoked, and no new designation shall be made earlier than five (5) years following the date of the approved designation, except as provided in MCL 211.10g(4)(e).

1g. Agreement Effective Date. The effective date of this agreement shall commence on December 31st, 2020 or at such time the State Tax Commission approves the designation of the Designated Assessor, whichever comes last.

1h. Place of Performance of Duties. The duties performed by the Designated Assessor shall be carried out at the principal office of the Designated Assessor located at Muskegon County Equalization 173 E. Apple Avenue Muskegon Michigan 49442. Office hours at an Assessing District's Township or City Hall will be negotiated at such a time an Assessing District chooses to or is ordered to have the Designated Assessor act as their assessor of record.

QUALIFICATIONS OF DESIGNATED ASSESSOR

2a. Current assessor certification level and number. Donna B. VanderVries is currently certified as a Michigan Master Assessing Officer (MMAO). Certification number is R-7510.

2b. Current employment status of the Designated Assessor. Donna B. VanderVries is currently the Muskegon County Equalization Director and acts as the assessor of record for the Cities of Muskegon, Norton Shores, Whitehall and Roosevelt Park, and the Townships of Egelston, Fruitport, Whitehall, White River, Sullivan, Montague, Moorland and Dalton.

2c. Prior local unit assessing experience. Donna worked at the City of Grand Rapids assessor's office as an appraiser III, commercial/industrial appraiser and a personal property auditor. Donna was also a contractor in the City of Zeeland power plant appeal.

2d. Conflict of interest disclosures. There are no known conflicts of interest between the Designated Assessor and Muskegon County or any Assessing Districts within the County.

SCOPE OF SERVICES PROVIDED BY DESIGNATED ASSESSOR

3a. Preparation of assessment rolls. The Designated Assessor shall annually meet the guidelines of the State Tax Commissions document "Supervising Preparation of the Assessment Roll" for any Assessing District under contract with the Designated Assessor.

3b. Plan to correct deficiencies found in an AMAR audit. The Designated Assessor shall file a Corrective Action Plan with the State Tax Commission within 30 days of assuming jurisdiction of an Assessing District who was found to have deficiencies on their latest AMAR audit. With the exception of a complete reappraisal, all identified AMAR deficiencies will be corrected within one year of assumption of the Assessing District, unless otherwise agreed upon by the Designated Assessor, Assessing District and the State Tax Commission.

3c. Attendance at Boards of Review Meetings. After assuming jurisdiction of an Assessing District, the Designated Assessor or her designee shall be present at all Boards of Review for the Assessing District.

3d. Duties and responsibilities related to property tax appeals. The Assessing District shall retain ultimate control of all litigation and settlement negotiations and the Designated Assessor shall operate under the direction of the Assessing District in any litigation regarding a tax appeal, including appeals to the Small Claims Division.

Any appeal to the Tax Tribunal may result in the Assessing District obtaining competent legal counsel at its expense. The Assessing District may choose to retain the Designated Assessor to prepare necessary appraisals and/or consultation or may employ another firm to prepare a supportable and defensible report for an additional fee.

Unless legal counsel is utilized on a case-by-case basis, the Designated Assessor shall defend all appeals to the Small Claims Division of the Michigan Tax Tribunal. This shall include, but not be limited to, filing necessary petitions, preparing and submitting such material, statistics and other information as is necessary to properly defend any such appeal, and appearing at all hearings and meetings as are required for the purpose of defending said appeal. All the foregoing regarding appeals to the Small Claims Division is deemed to be included as part of the services compensated pursuant to the terms and provisions of this Agreement.

In all other potential appeals to the Michigan Tax Tribunal or State Tax Commission, the Designated Assessor shall provide as part of the services included under the terms and provisions of this Agreement such time and effort as is necessary to properly provide documents, analysis and advice as may be required in the determination of the Designated Assessor or the Assessing District to forestall the formal filing of an appeal or to settle a disputed case up to the date of the filing of a petition appealing a decision of the Assessing District or any of its agencies or boards to the Michigan Tax Tribunal or State Tax Commission. After the filing of said petition, the Designated Assessor shall be available to the Assessing District for such further assistance as is required by the Assessing District in the defense of such appeal. The Designated Assessor shall be available as an expert witness on behalf of the Assessing District in any proceedings. Mileage expenses for travel required for appearance at Tax Tribunal hearings or State Tax Commission hearings shall be reimbursed at the rate per mile recognized by the Internal Revenue Service's allowance for business use of an automobile and the time spent will be reimbursed at the hourly rate as identified in section 5a of this agreement.

3e. Reporting requirement and responsibility to meet with local unit officials. On or before December 31st of each year, at the Assessing District's request, the Designated Assessor shall prepare written recommendations and conclusions regarding the current state of the Assessing District's assessment rolls, by class, together with specific recommendations concerning actions which, in the opinion of the Designated Assessor, should be taken in order to achieve maximum equity in the assessment rolls and compliance with all State Tax Commission rules, regulations and guidelines.

3f. Any and all obligations of local unit assessing staff members. If an Assessing District employs any assessing staff other than the Assessor of Record, those staff members shall remain employees of the Assessing District. Those staff members will continue to conduct their duties as they understand them under the supervision of the Designated Assessor. If changes in duties are identified as necessary by the Designated Assessor, those changes will be discussed with the employee and Assessing District prior to implementation. No existing staff member will be terminated by the Designated Assessor without prior approval of the Assessing District.

3g. Responsibilities of Designated Assessor while not acting as an assessor of record for an assessing district under this agreement. The Designated Assessor will have no official duties of record until such time she is appointed the assessor of record of an Assessing District. Upon request of the Assessing District, the Designated Assessor will meet with the Assessing District to discuss potential solutions of any deficiencies identified by an AMAR audit to avoid any formal action by the State Tax Commission.

3h. Requirement to remain certified and in good-standing. The Designated Assessor shall, at all times, maintain her Michigan Master Assessing Officer Certification (MMAO) and remain in good standing with the State Tax Commission.

3i. Non-exclusivity of assessing services. Nothing in this Agreement prevents or limits the Designated Assessor from serving as the Designated Assessor, Assessor of Record or Equalization Director for this or any other County in Michigan.

DUTIES AND RESPONSIBILITIES FOR LOCAL ASSESSING DISTRICTS
CONTRACTING WITH THE DESIGNATED ASSESSOR

4a. Access to required documents and information. While under contract with the Designated Assessor, the Assessing District shall provide reasonable access to all assessing records, documents, databases, and information. This shall include remote access to the Assessing District's computer and network system if available.

4b. Policies and procedures of Assessing District. While under contract with the Designated Assessor, the Assessing District shall make the Designated Assessor aware of any applicable local policies and procedures including technology, equipment, facilities, personnel, etc. that may apply to her as a contractor.

4c. Independent Contractor. The Designated Assessor and her employees at all times shall be considered as an independent contractor, and not as the Assessing Districts' employees. As an independent contractor, the Designated Assessor's payment under this Agreement shall not be subject to any withholding for tax, social security, or other purposes; nor shall the Designated Assessor or her employees be entitled to sick leave, pension benefits, vacation, medical benefits, life insurance, or unemployment compensation or the like from the Assessing Districts.

COST AND COMPENSATION FOR DESIGNATED ASSESSOR

5a. Payment terms and Fee Structure. All assessing maintenance contracts will be based on a per parcel basis with the following fee schedule.

Agricultural Real -	\$16.00 per parcel
Commercial Real -	\$18.00 per parcel
Industrial Real -	\$18.00 per parcel
Residential Real -	\$16.00 per parcel
Other Real -	\$16.00 per parcel
Personal Property -	\$15.00 per parcel
Special Act Parcels -	\$20.00 per parcel

The above stated fees shall include an annual on-site review of at least 20% of the total ad-valorem real property count.

All re-appraisal contracts will be based on a per parcel basis with the following fee schedule.

Agricultural Real -	\$65.00 per parcel
Commercial Real -	\$65.00 per parcel
Industrial Real -	\$65.00 per parcel

Residential Real -	\$65.00 per parcel
Other Real -	\$65.00 per parcel

Hourly fee schedule of personnel are as follows.

MMAO Assessor -	\$150.00 per hour
MAAO Assessor -	\$80.00 per hour
MCAO Assessor -	\$60.00 per hour
Support Staff -	\$45.00 per hour

Office hours if required by the Assessing District will be billed at \$50.00 per hour.

The above stated fees are all subject to an annual rate of inflation equivalent to the Consumer Price Index as published by the State Tax Commission.

5b. Payment responsibility. All fees associated with serving as the Designated Assessor shall be paid directly by the Assessing District under contract within 30 days of invoicing.

5c. Retainer fee. For as long as Donna B. VanderVries is the Equalization Director for Muskegon County, no retainer fee will be charged. In the event Donna B. VanderVries is not the Equalization Director for Muskegon County, the retainer fee for this agreement will be \$200.00 per Assessing District.

5d. Payment in the event of death or disability of the Designated Assessor. In the event of the disability of the Designated Assessor all payments for only work completed shall be made to the Designated Assessor.

In the event of the death of the Designated Assessor all payments for only work completed shall be made to Muskegon County.

5e. Cost reimbursement for when the Designated Assessor is acting as assessor of record. Any cost incurred by the Designated Assessor outside of what is covered under the maintenance or reappraisal contract while acting as the assessor of record shall be reimbursed by the Assessing District within 30 days of invoicing.

5f. Identification of certain costs. The following items will be considered additional cost items and will be billed at their actual cost of supplies and materials plus the hourly fee of the personnel who completed the work as stated in section 5a of this Agreement.

- Setting up Tax database for tax collection
- Printing and or mailing of tax bills
- Printing and or mailing of assessment change notices
- Appraisal work for an entire MTT tribunal
- Expert witness testimony for an entire MTT tribunal
- GIS maintenance if needed

Unless otherwise agreed upon, the Designated Assessor will be responsible for the cost of employing additional assessing staff to bring the assessing unit into AMAR compliance.

Miscellaneous

6a. Petition to State Tax Commission. Upon the execution and filing of this Interlocal Agreement, the County shall petition the State Tax Commission to approve the individual named in Section 1a of this Interlocal Agreement to serve as the Designated Assessor for Muskegon County. The individual shall serve as the Designated Assessor upon approval of the State Tax Commission. If the State Tax Commission rejects the County's petition, then the parties agree to enter into additional Interlocal Agreement(s) under MCL 211.10g(4)(a) until a suitable Designated Assessor has been presented.

6b. Nondiscrimination. The Parties shall adhere to all Federal, State, and local laws, ordinances and regulations prohibiting discrimination in the performance of this Interlocal Agreement. The Parties shall not discriminate against a person to be served or an employee or applicant for employment because of race, color, religion, national origin, age, sex, disability that is unrelated to an individual's ability to perform the duties of a particular job or position, height, weight, or marital status. Breach of this section shall be regarded as a material breach of this Interlocal Agreement.

CERTIFICATION

COUNTY OF MUSKEGON

Susie Hughes, Chairperson
County Board of Commissioners

Date

BLUE LAKE TOWNSHIP

Melonie Arbogast Supervisor

Date

CASNOVIA TOWNSHIP

Kelli Ashbaugh Supervisor

Date

CEDAR CREEK TOWNSHIP

Linda Aerts Supervisor

Date

DALTON TOWNSHIP

Tony Barnes Supervisor

Date

EGELSTON TOWNSHIP

John Holter Supervisor

Date

FRUITLAND TOWNSHIP

Marcia Jeske Supervisor

Date

FRUITPORT TOWNSHIP

Heidi Tice Supervisor

Date

HOLTON TOWNSHIP

Alan Jager Supervisor

Date

LAKETON TOWNSHIP

Kim Arter Supervisor

Date

MONTAGUE TOWNSHIP

Jeff King Supervisor

Date

MOORLAND TOWNSHIP

Daniel Nutt Supervisor

Date

MUSKEGON TOWNSHIP

Jennifer Hodges Supervisor

Date

RAVENNA TOWNSHIP

Elmer Hoyle Supervisor

Date

SULLIVAN TOWNSHIP

Tony Mabrito Supervisor

Date

WHITE RIVER TOWNSHIP

Michael Cockerill Supervisor

Date

WHITEHALL TOWNSHIP

Charles Schmitigal Supervisor

Date

CITY OF MUSKEGON

Frank Peterson City Manager

Date

CITY OF MUSKEGON HEIGHTS

Troy Bell City Manager

Date

CITY OF NORTH MUSKEGON

Sam Janson City Manager

Date

CITY OF NORTON SHORES

Mark Meyers City Administrator

Date

CITY OF ROOSEVELT PARK

Jared Olson City Manager

Date

CITY OF WHITEHALL

Scott Huebler City Manager

Date

DESIGNATED ASSESSOR

Donna B. VanderVries

Date

CITY OF WHITEHALL
RESOLUTION 20-35
COUNCIL MEETING SCHEDULE

WHEREAS, the Charter for the City of Whitehall states the Council shall at its first meeting held following each regular city election...shall, by resolution, set the times for holding regular meetings of the Council.

WHEREAS, the Charter requires that regular council meetings be held at least twice a month.

WHEREAS, the Whitehall City Council meets on the second and fourth Tuesday of each month providing no conflicts exist with other official meetings or events commencing at 6:00 p.m.

WHEREAS, the Whitehall City Council meets on the second Tuesday of each month at 5 pm for work sessions.

NOW, THEREFORE, LET IT BE RESOLVED

That the attached meeting schedule be adopted and considered a part of this resolution, setting the meeting time for 6:00 p.m. and the meeting dates for the second and fourth Tuesday of each month except for the second December meeting as noted.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, November 24, 2020 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk



2020/2021
Work Session and Council Meeting Schedule
At 405 E. Colby Street, Whitehall, MI

2nd Tuesday of the Month

Work Session @ 5 pm, Garden Room
followed by Council Meeting at 6 pm,
Council Chambers

December 8, 2020

January 12, 2021
February 9, 2021
March 9, 2021
April 13, 2021
May 11, 2021
June 8, 2021
July 13, 2021
August 10, 2021
September 14, 2021
October 12, 2021
November 9, 2021

4th Tuesday of the Month

Council Meeting @ 6 pm,
Council Chambers

December 22, 2020

January 26, 2021
February 23, 2021
March 23, 2021
April 27, 2021
May 25, 2021
June 22, 2021
July 27, 2021
August 24, 2021
September 28, 2021
October 26, 2021
November 23, 2021

CITY OF WHITEHALL
RESOLUTION 20-36
BUDGET AMENDMENT #3

WHEREAS, the Whitehall City Council previously approved a budget for Fiscal Year 2020/21.

WHEREAS, the following budget adjustments are required to be compliant with State law and generally accepted accounting principles

General Fund Revenues

+\$2,450	Sale of Fixed Assets (police vehicle)
+\$1,050	Community stabilization-loss of personal property taxes
+\$12,000	Hazard Pay Grant-Police
+\$5,000	Election COVID Grant

General Fund Expenses

+\$225	Election Office Supplies
+\$1,375	Election Postage
+\$3,400	Election Other(Tabulator, Scanner, Sanitizer)
+\$1,000	Police Supv Salaries
+\$7,000	Police Full time Salaries
+\$4,000	Police Part Time Salaries
+\$23,400	City Hall Capital Improvements (Windows)
+\$1,200	City Hall Equipment (Tables)
+\$10,000	Cemetery Equipment Rental
+\$5,000	Parks Utilities
+\$10,000	Parks Equipment Rental
+\$2,000	Pathway Salaries
+\$2,400	Pathway Equipment Rental

Major Street Expenses

+\$12,000	Routine Maintenance Contractual Services (Tree Maint)
-----------	---

NOW, THEREFORE, LET IT BE RESOLVED

That the City Council hereby approves the budget amendment as described above.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held November 24, 2020 at 6:00 p.m. (___yes, ___no, ___absent)

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ANNUAL BUDGET
101 GENERAL FUND SUMMARY

CODE	CLASSIFICATION	ACTUAL 2011/2012	ACTUAL 2012/2013	ACTUAL 2013/2014	ACTUAL 2014/2015	ACTUAL 2015/2016	ACTUAL 2016/2017	ACTUAL 2017/2018	ACTUAL 2018/2019	ACTUAL 2019/2020	AMENDED BUDGET 2020/2021
REVENUES											
	PROPERTY TAXES	\$1,130,267	\$1,139,148	\$ 1,081,325	\$1,350,372	\$1,360,951	\$1,365,402	\$1,384,369	\$1,416,769	\$1,493,155	\$1,557,690
	LOCAL COMMUNITY STABILIZATION						\$15,873	\$24,392	\$0	\$0	\$1,050
	PERMITS/ FEES	\$40,645	\$ 44,389	\$ 46,193	\$48,971	\$51,934	\$53,293	\$53,228	\$56,152	\$57,186	\$55,000
	POLICE TRAINING/PROGRAM:	\$10,885	\$ 3,483	\$ 7,811	\$8,244	\$15,271	\$14,244	\$19,440	\$20,238	\$24,155	\$24,500
	STATE SHARED REVENUE	\$245,184	\$ 254,185	\$ 260,701	\$265,638	\$265,628	\$277,431	\$285,040	\$295,137	\$286,772	\$250,925
	GRANT	\$0	\$ 1,851	\$ 2,654	\$5,398	\$0	\$0	\$1,200	\$900	\$16,324	\$17,000
	FINES	\$8,710	\$ 7,167	\$ 9,119	\$8,876	\$7,788	\$13,343	\$12,026	\$11,383	\$8,733	\$11,100
	SERVICES	\$44,440	\$ 42,664	\$ 46,888	\$56,460	\$57,205	\$34,697	\$33,533	\$32,038	\$30,478	\$37,530
	INTEREST	\$13,457	\$ 11,986	\$ 12,901	\$21,699	\$13,883	\$16,400	\$15,768	\$18,831	\$15,605	\$14,000
	CONTRIBUTIONS-TIFA/LDFA	\$319,866	\$ 220,416	\$ 272,896	\$450,278	\$387,059	\$141,834	\$350,580	\$350,580	\$350,580	\$385,425
	LEASE-FIRE/AMB	\$21,935	\$ 21,935	\$ 21,935	\$20,945	\$20,370	\$12,545	\$12,545	\$12,545	\$12,545	\$12,545
	SALE OF FIXED ASSETS									\$9,454	\$2,450
	TRANSFER	\$0	\$ 10,085	\$ -	\$5,000	\$0	\$0	\$0	\$0	\$2,518	\$4,105
	OTHER	\$2,564	\$ 11,170	\$ 7,203	\$18,486	\$49,819	\$36,302	\$34,795	\$10,477	\$79,205	\$0
	TOTAL REVENUES	\$1,837,953	\$1,768,479	\$ 1,769,626	\$2,260,367	\$2,229,908	\$1,981,364	\$2,226,916	\$2,225,050	\$2,386,710	\$2,373,320
EXPENDITURES											
101	CITY COUNCIL	\$16,495	\$21,540	\$17,128	\$23,237	\$24,837	\$27,624	\$28,068	\$27,926	\$29,357	\$28,625
111	CITY CLERK	\$35,695	\$45,734	\$41,957	\$47,443	\$47,071	\$54,262	\$61,917	\$67,942	\$73,995	\$80,150
136	DISTRICT COURT	\$14,324	\$19,117	\$19,361	\$15,979	\$13,540	\$22,050	\$21,763	\$21,918	\$19,883	\$22,000
172	ADMINISTRATION	\$170,000	\$159,120	\$155,806	\$146,846	\$134,313	\$143,832	\$124,076	\$226,654	\$240,678	\$223,060
195	ELECTION DEPARTMENT	\$7,646	\$9,271	\$8,415	\$12,272	\$12,466	\$13,585	\$19,850	\$24,118	\$27,091	\$34,670
203	ATTORNEY FEES	\$8,410	\$9,128	\$13,359	\$8,222	\$13,243	\$23,887	\$15,781	\$18,918	\$14,749	\$17,500
209	ASSESSOR	\$28,896	\$29,946	\$29,322	\$29,000	\$29,000	\$29,000	\$29,000	\$31,250	\$32,480	\$33,130
247	BOARD OF REVIEW	\$4,297	\$4,297	\$4,402	\$3,417	\$1,393	\$2,327	\$2,115	\$1,888	\$2,090	\$2,525
253	TREASURER	\$62,871	\$62,891	\$63,741	\$60,605	\$32,980	\$38,204	\$59,689	\$66,120	\$78,300	\$81,385
265	CITY HALL AND GROUNDS	\$37,804	\$41,535	\$46,246	\$99,607	\$56,901	\$72,551	\$85,500	\$44,342	\$42,767	\$77,240
276	CEMETERY	\$97,794	\$91,655	\$69,058	\$67,322	\$74,156	\$59,891	\$88,072	\$102,844	\$111,735	\$125,405
301	POLICE	\$891,336	\$937,216	\$925,599	\$874,685	\$938,232	\$886,226	\$966,358	\$1,057,179	\$1,067,276	\$1,090,652

BUDGET REPORT CITY OF WHITEHALL
 Fund: 101 GENERAL OPERATING FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET
ESTIMATED REVENUES						
Dept 000 - 648						
Transfers-In						
101-000-699.243	TRANSFER FROM BRA	2,012.00	3,351.00	5,580.00	8,615.00	8,615.00
101-000-699.580	TRANSFER FROM PLAYHOUSE			2,518.17	4,105.00	4,105.00
	TOTAL TRANSFERS-IN	2,012.00	3,351.00	8,098.17	12,720.00	12,720.00
Revenue						
101-000-402.000	CURRENT REAL PROPERTY TAXES	1,145,766.66	1,183,733.28	1,232,200.18	1,288,330.00	1,288,330.00
101-000-410.000	PERSONAL PROPERTY TAXES	199,147.87	193,487.60	201,658.19	211,590.00	211,590.00
101-000-411.000	LAND BANK TAXES	361.13	659.22	757.57	770.00	770.00
101-000-441.000	LOCAL COMMUNITY STABILIZATION	24,391.81				1,050.00
101-000-447.000	ADMIN FEE-PROPERTY TAXES	39,093.32	38,889.20	58,538.75	57,000.00	57,000.00
101-000-451.000	BUSINESS LICENSES/PERMITS/FEES	5,418.00	6,504.00	6,707.00	5,000.00	5,000.00
101-000-451.100	FRANCHISE FEE-CABLE TV	47,810.34	49,648.48	50,478.75	50,000.00	50,000.00
101-000-528.000	OTHER FEDERAL GRANTS			15,424.00		12,000.00
101-000-565.000	SCHOOL OFFICER	12,000.00	12,000.00	18,000.00	18,000.00	18,000.00
101-000-569.000	REV REC'D FOR PD TRAINING	1,611.72	1,548.81	1,451.52	1,500.00	1,500.00
101-000-570.000	REIM-PD GRANT	4,621.03	2,191.82	3,672.22	4,000.00	4,000.00
101-000-571.000	REV REC'D FOR PD PROGRAMS	1,207.49	4,496.81	1,031.63	1,000.00	1,000.00
101-000-572.000	GRANT-STATE	1,200.00	900.00	900.00		5,000.00
101-000-575.000	STATE SHARED REV	281,813.00	292,000.00	283,187.00	247,325.00	247,325.00
101-000-575.100	STATE SHARED REV-LIQUOR	3,227.40	3,137.20	3,584.90	3,600.00	3,600.00
101-000-600.000	GAZEBO PATHWAY	200.00				
101-000-645.000	SALE OF PRINTED MATERIAL	591.30	753.36	545.00	500.00	500.00
101-000-646.000	FOUNDATIONS-CEMETERY	2,292.00	1,520.00	1,302.20	1,600.00	1,600.00
101-000-647.000	GRAVE OPENINGS	9,050.00	9,450.00	7,000.00	10,000.00	10,000.00
101-000-655.000	FORFEITURES	1,047.00				
101-000-660.000	FINES-DISTRICT COURT	11,366.00	10,612.74	7,793.29	10,000.00	10,000.00

BUDGET REPORT FOR CITY OF WHITEHALL
 Fund: 101 General Operating Fund

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET
ESTIMATED REVENUES						
Dept 000 - 648						
Revenue						
101-000-661.000	PARKING FINES	650.00	560.00	630.00	700.00	700.00
101-000-662.000	ORDINANCE/CIVIL VIOLATIONS	10.00	210.00	310.00	400.00	400.00
101-000-665.000	INTEREST EARNINGS-INVESTMENTS	4,824.21	7,203.40	4,251.71	6,000.00	6,000.00
101-000-665.100	INTEREST EARNINGS-TAXES	10,943.24	11,627.08	11,353.52	8,000.00	8,000.00
101-000-668.100	LEASE INCOME-FIRE AUTHORITY	12,545.04	12,545.04	12,545.04	12,545.00	12,545.00
101-000-673.000	SALE OF FIXED ASSETS	24,076.00		9,453.75		2,450.00
101-000-676.000	COPIER INCOME	695.98	893.93	845.71		
101-000-677.000	CONTRIBUTION-COMPUTER	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
101-000-677.100	CONTRIBUTION-TIFA	233,720.00	233,720.00	233,720.00	275,300.00	275,300.00
101-000-677.300	CONTRIBUTION-LDFA DISTRICT	116,860.00	116,860.00	116,860.00	110,125.00	110,125.00
101-000-686.000	OTHER INCOME	9,472.21	10,477.04	79,205.03		
101-000-699.248	TRANSFER FROM LDFA	3,742.00	3,263.00	3,065.00	3,095.00	3,095.00
101-000-699.249	TRANSFER FROM TIFA	10,150.00	7,807.00	7,140.00	8,720.00	8,720.00
TOTAL REVENUE		2,224,904.75	2,221,699.01	2,378,611.96	2,340,100.00	2,360,600.00
Totals for dept 000 - 648		2,226,916.75	2,225,050.01	2,386,710.13	2,352,820.00	2,373,320.00
TOTAL ESTIMATED REVENUES		2,226,916.75	2,225,050.01	2,386,710.13	2,352,820.00	2,373,320.00
BEGINNING FUND BALANCE						
		1,035,788.37	1,155,953.98	1,002,435.79	972,796.65	972,796.65
ENDING FUND BALANCE		3,262,705.12	3,381,003.99	3,389,145.92	3,325,616.65	3,346,116.65

BUDGET REPORT CITY OF WHITEHALL
 Fund: 101 General Operating Fund

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET
APPROPRIATIONS						
Dept 195 - ELECTIONS						
Expenditure						
101-195-702.000	SALARIES-ADMIN	8,745.16	9,491.26	10,943.77	10,200.00	10,200.00
101-195-702.110	SALARIES-ELECTION WORKERS	786.50	2,798.00	2,087.00	3,000.00	3,000.00
101-195-719.000	FRINGE BENEFITS	6,433.15	7,828.90	9,018.49	8,815.00	8,815.00
101-195-719.100	FRINGE BENEFITS-WAGES	2,120.42	2,257.66	2,197.31	3,400.00	3,400.00
101-195-727.000	OFFICE SUPPLIES	549.33	282.88	1,619.04	1,500.00	1,725.00
101-195-728.000	POSTAGE & COPYING	72.05	239.02	400.00	900.00	2,275.00
101-195-818.000	CONTRACTUAL SERVICES	95.18	900.74	150.00	1,000.00	1,000.00
101-195-962.000	OTHER EXPENSES	1,047.95	319.29	675.51	855.00	4,255.00
TOTAL EXPENDITURE		19,849.74	24,117.75	27,091.12	29,670.00	34,670.00
Totals for dept 195 - ELECTIONS		19,849.74	24,117.75	27,091.12	29,670.00	34,670.00

BUDGET REPORT CITY OF WHITEHALL
 Fund: 101 General Operating Fund

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET
APPROPRIATIONS						
Dept 265 - CITY HALL BLDG & GROUNDS						
Expenditure						
101-265-706.000	SALARIES & WAGES	9,278.16	3,345.93	5,273.17	5,130.00	5,130.00
101-265-708.000	SALARIES & WAGES-PART TIME	706.68	454.70	537.26	800.00	800.00
101-265-719.000	FRINGE BENEFITS	5,904.30	1,773.46	2,529.10	4,500.00	4,500.00
101-265-719.100	FRINGE BENEFITS-WAGES	1,605.29	669.96	1,005.82	1,710.00	1,710.00
101-265-757.000	OPERATING SUPPLIES	1,327.46	1,335.48	1,357.77	1,300.00	1,300.00
101-265-775.000	REPAIRS & MAINT SUPPLIES	4,183.33	143.80	793.87	500.00	500.00
101-265-815.000	INSURANCE	4,414.96	3,517.00	3,966.00	5,700.00	5,700.00
101-265-818.000	CONTRACTUAL SERVICES	705.40	263.00	60.00	1,000.00	1,000.00
101-265-818.700	CONTRACTUAL SERVICES-CLEANERS	5,508.30	4,601.18	4,266.36	4,500.00	4,500.00
101-265-920.000	PUBLIC UTILITIES	21,798.53	19,972.88	17,648.69	22,000.00	22,000.00
101-265-931.000	BUILDING MAINTENANCE	3,936.00	2,122.46	1,743.27	2,500.00	2,500.00
101-265-943.000	EQUIPMENT RENTAL	5,630.21	2,550.36	3,585.23	3,000.00	3,000.00
101-265-974.000	CAPITAL IMPROVEMENTS	20,501.39	3,591.68			23,400.00
101-265-976.000	EQUIPMENT					1,200.00
TOTAL EXPENDITURE		85,500.01	44,341.89	42,766.54	52,640.00	77,240.00
Totals for dept 265 - CITY HALL BLDG & GROUNDS		85,500.01	44,341.89	42,766.54	52,640.00	77,240.00

BUDGET REPORT CITY OF WHITEHALL
 Fund: 101 General Operating Fund

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET
APPROPRIATIONS						
Dept 276 - CEMETERY						
Expenditure						
101-276-702.000	SALARIES-ADMIN	9,888.21	10,747.07	12,426.91	11,550.00	11,550.00
101-276-706.000	SALARIES & WAGES	15,762.30	15,493.66	20,264.87	17,150.00	17,150.00
101-276-708.000	SALARIES & WAGES-PART TIME	3,429.85	4,370.51	7,346.15	7,200.00	7,200.00
101-276-719.000	FRINGE BENEFITS	19,409.42	18,208.46	21,291.08	22,185.00	22,185.00
101-276-719.100	FRINGE BENEFITS-WAGES	6,438.29	5,797.05	6,173.04	9,570.00	9,570.00
101-276-751.000	GASOLINE & MOTOR OIL	1,998.35	2,394.43	1,451.58	2,200.00	2,200.00
101-276-757.000	OPERATING SUPPLIES	601.24	264.60	579.49	320.00	320.00
101-276-815.000	INSURANCE	727.60	690.00	726.00	1,030.00	1,030.00
101-276-818.000	CONTRACTUAL SERVICES	1,617.50	2,615.00	10,430.62	5,400.00	5,400.00
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	9,725.91	12,590.97	2,291.08	14,000.00	14,000.00
101-276-920.000	PUBLIC UTILITIES	4,715.73	5,311.88	85.00	4,700.00	4,700.00
101-276-931.000	BUILDING MAINTENANCE	1,794.00	50.40	85.00	500.00	500.00
101-276-932.000	CEMETERY MAINTENANCE	838.79	605.81	1,386.51	1,200.00	1,200.00
101-276-933.000	EQUIPMENT MAINTENANCE	553.54	609.84	1,299.26	900.00	900.00
101-276-943.000	EQUIPMENT RENTAL	10,571.22	13,995.72	25,982.98	15,000.00	25,000.00
101-276-976.000	EQUIPMENT		9,098.44		2,500.00	2,500.00
TOTAL EXPENDITURE		88,071.95	102,843.84	111,734.57	115,405.00	125,405.00
Totals for dept 276 - CEMETERY		88,071.95	102,843.84	111,734.57	115,405.00	125,405.00

BUDGET REPORT CITY OF WHITEHALL
Fund: 101 General Operating Fund

User: LAU
DB: WHITEHALL

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET
APPROPRIATIONS						
Dept 301 - POLICE						
Expenditure						
101-301-702.000	SALARIES-ADMIN					
101-301-705.000	SALARIES-SUPERVISION	65,150.80	67,070.20	72,405.80	65,250.00	1,000.00
101-301-706.000	SALARIES & WAGES-FULL TIME	348,778.05	360,851.63	373,529.55	356,250.00	65,250.00
101-301-708.000	SALARIES & WAGES-PART TIME	43,386.30	36,162.57	32,973.60	30,000.00	363,250.00
101-301-710.000	OVERTIME	33,293.49	35,290.87	36,382.31	20,000.00	34,000.00
101-301-712.000	WAGES REIMBURSED	4,815.26	6,352.88	2,095.28		20,000.00
101-301-719.000	FRINGE BENEFITS	249,950.78	298,145.42	312,805.08	335,840.00	335,840.00
101-301-719.100	FRINGE BENEFITS-WAGES	99,403.90	103,527.17	104,510.86	140,500.00	140,500.00
101-301-727.000	OFFICE SUPPLIES	1,303.89	877.91	2,836.34	1,800.00	1,800.00
101-301-741.000	AMMUNITION	1,041.12	1,899.35	1,955.25	2,750.00	2,750.00
101-301-751.000	GASOLINE & MOTOR OIL	16,324.26	15,968.28	13,364.50	12,000.00	12,000.00
101-301-757.000	OPERATING SUPPLIES	1,130.83	842.17	1,905.07	1,200.00	1,200.00
101-301-759.000	UNIFORMS, LAUNDRY, CLEANING	5,754.25	5,190.43	6,304.52	6,000.00	6,000.00
101-301-815.000	INSURANCE	25,618.75	20,430.00	18,169.00	31,625.00	31,625.00
101-301-850.000	TELEPHONE	46,175.71	43,208.40	42,001.69	44,000.00	44,000.00
101-301-851.000	RADIO MAINTENANCE	605.39	678.89		500.00	500.00
101-301-873.000	TRAVEL & MEALS		50.00			
101-301-920.000	UTILITIES-EMERGENCY SIRENS	149.96	223.84	1,426.80		
101-301-933.000	EQUIPMENT MAINTENANCE	8,086.80	10,034.85	13,691.80	14,000.00	14,000.00
101-301-955.000	FORFEITURES	715.92				
101-301-958.000	MEMBERSHIPS & DUES	60.00	455.00	390.00	200.00	200.00
101-301-960.000	EDUCATION & TRAINING	683.06	1,110.79	2,273.91	1,500.00	1,500.00
101-301-960.100	EDUCATION & TRAINING-302 FUNDS	813.21	841.10	281.77	1,400.00	1,400.00
101-301-962.000	OTHER EXPENSES	140.00	90.00	316.26	100.00	100.00

BUDGET REPORT FOR CITY OF WHITEHALL
Fund: 101 GENERAL OPERATING FUND

User: LAU
DB: WHITE.

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET
APPROPRIATIONS						
Dept 301 - POLICE						
Expenditure						
101-301-962.300	MEDICAL	1,425.00	876.00	1,253.00	1,000.00	1,000.00
101-301-976.000	EQUIPMENT	5,303.87	6,948.78	3,959.45	1,025.00	1,025.00
101-301-981.000	VEHICLES		33,805.00	4,084.96		
101-301-982.000	LEASE	6,247.15	6,247.15	18,359.15	11,712.00	11,712.00
TOTAL EXPENDITURE		966,357.75	1,057,178.68	1,067,275.95	1,078,652.00	1,090,652.00
Totals for dept 301 - POLICE		966,357.75	1,057,178.68	1,067,275.95	1,078,652.00	1,090,652.00

BUDGET REPORT FOR CITY OF WHITEHALL
 Fund: 101 G. LOCAL OPERATING FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET
APPROPRIATIONS						
Dept 751 - PARKS DEPARTMENT						
Expenditure						
101-751-706.000	SALARIES & WAGES	19,728.75	29,030.98	26,803.36	25,650.00	25,650.00
101-751-708.000	SALARIES & WAGES-PART TIME	6,839.85	5,074.88	6,939.10	7,200.00	7,200.00
101-751-719.000	FRINGE BENEFITS	14,464.21	16,910.25	14,396.11	22,505.00	22,505.00
101-751-719.100	FRINGE BENEFITS-WAGES	4,677.19	6,190.34	4,760.73	8,550.00	8,550.00
101-751-751.000	GASOLINE & MOTOR OIL	1,998.35	2,583.46	3,130.61	2,600.00	2,600.00
101-751-757.000	OPERATING SUPPLIES	2,731.21	1,946.11	2,050.33	2,000.00	2,000.00
101-751-775.000	REPAIRS & MAINT SUPPLIES	1,793.07	19,001.10	1,501.15	5,000.00	5,000.00
101-751-815.000	INSURANCE	844.87	776.00	827.00	1,185.00	1,185.00
101-751-818.000	CONTRACTUAL SERVICES	7,747.38	6,160.00	2,806.50	9,200.00	9,200.00
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	9,725.90	12,591.05	9,616.41	13,000.00	13,000.00
101-751-920.000	PUBLIC UTILITIES	16,401.47	17,259.17	19,890.82	18,000.00	23,000.00
101-751-931.000	BUILDING MAINTENANCE		1,570.84	158.76	500.00	500.00
101-751-933.000	EQUIPMENT MAINTENANCE	72.00	834.78	1,585.09	1,500.00	1,500.00
101-751-943.000	EQUIPMENT RENTAL	13,068.52	27,560.49	29,168.77	25,000.00	35,000.00
101-751-962.000	OTHER EXPENSES	3,869.34	2,459.07	1,194.37	1,200.00	1,200.00
101-751-974.000	CAPITAL IMPROVEMENTS		20,151.80	73,150.00		
101-751-974.100	GAZEBO LANDSCAPE AND SIDEWALK	87.00				
101-751-976.000	EQUIPMENT		11,601.08		2,500.00	2,500.00
TOTAL EXPENDITURE						
		104,049.11	181,701.40	197,979.11	145,590.00	160,590.00
Totals for dept 751 - PARKS DEPARTMENT						
		104,049.11	181,701.40	197,979.11	145,590.00	160,590.00

BUDGET REPORT FOR CITY OF WHITEHALL
 Fund: 101 General Operating Fund

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET
APPROPRIATIONS						
Dept 752 - PATHWAY						
Expenditure						
101-752-706.000	SALARIES & WAGES	2,649.51	2,339.72	2,746.85	2,565.00	4,565.00
101-752-708.000	SALARIES & WAGES-PART TIME	241.78	18.50	180.80	600.00	600.00
101-752-719.000	FRINGE BENEFITS	1,912.34	1,397.79	1,518.38	2,250.00	2,250.00
101-752-719.100	FRINGE BENEFITS-WAGES	690.09	531.21	437.42	855.00	855.00
101-752-757.000	OPERATING SUPPLIES	103.91		109.35	200.00	200.00
101-752-775.000	REPAIRS & MAINT SUPPLIES				200.00	200.00
101-752-818.000	CONTRACTUAL SERVICES	485.00	550.00	1,062.50	1,660.00	1,660.00
101-752-920.000	PUBLIC UTILITIES	797.28	417.00	273.44	500.00	500.00
101-752-943.000	EQUIPMENT RENTAL	1,911.92	1,554.70	2,311.12	1,600.00	4,000.00
TOTAL EXPENDITURE		8,791.83	6,808.92	8,639.86	10,430.00	14,830.00
Totals for dept 752 - PATHWAY		8,791.83	6,808.92	8,639.86	10,430.00	14,830.00
TOTAL APPROPRIATIONS		1,272,620.39	1,416,992.48	1,455,487.15	1,432,387.00	1,503,387.00
NET OF REVENUES/APPROPRIATIONS - FUND 101		(1,272,620.39)	(1,416,992.48)	(1,455,487.15)	(1,432,387.00)	(1,503,387.00)
BEGINNING FUND BALANCE		1,035,788.37	1,155,953.98	1,002,435.79	972,796.65	972,796.65
ENDING FUND BALANCE		(236,832.02)	(261,038.50)	(453,051.36)	(459,590.35)	(530,590.35)

BUDGET REPORT FOR CITY OF WHITEHALL
 Fund: 203 LOCAL STREET FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET
APPROPRIATIONS						
Dept 463 - ROUTINE MAINT						
203-463-706.000	SALARIES & WAGES	10,577.58	17,527.08	16,609.35	23,565.00	23,565.00
203-463-708.000	SALARIES & WAGES-PART TIME	13.74		9.58		
203-463-719.000	FRINGE BENEFITS	7,227.27	10,045.61	8,850.26	10,000.00	10,000.00
203-463-719.100	FRINGE BENEFITS-WAGES	2,469.72	3,690.35	2,872.49	3,700.00	3,700.00
203-463-757.000	OPERATING SUPPLIES	943.41	5,397.63	4,303.76	10,000.00	10,000.00
203-463-818.000	CONTRACTUAL SERVICES	4,133.57	12,935.68	12,151.00	18,300.00	30,300.00
203-463-943.000	EQUIPMENT RENTAL	9,177.51	16,315.87	20,737.28	16,000.00	16,000.00
Totals for dept 463 - ROUTINE MAINT		34,542.80	65,912.22	65,533.72	81,565.00	93,565.00
TOTAL APPROPRIATIONS		34,542.80	65,912.22	65,533.72	81,565.00	93,565.00
NET OF REVENUES/APPROPRIATIONS - FUND 203		(34,542.80)	(65,912.22)	(65,533.72)	(81,565.00)	(93,565.00)
BEGINNING FUND BALANCE		165,934.91	206,188.58	257,543.98	229,687.56	229,687.56
ENDING FUND BALANCE		131,392.11	140,276.36	192,010.26	148,122.56	136,122.56

**CITY OF WHITEHALL
ORDINANCE NO. 20-03
PROHIBITION OF MARIHUANA ESTABLISHMENTS**

AN ORDINANCE TO REPEAL Chapter 118 entitled "PROHIBITION OF MARIHAUNA ESTABLISHMENTS", by amending the following Sections to the Code of Ordinances of the City of Whitehall, Michigan.

THE CITY OF WHITEHALL ORDAINS: That Chapter 118 is repealed in its entirety.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

Adopted: November 24, 2020
Published: December 6, 2020
Effective: December 16, 2020

CERTIFICATE

The foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Whitehall at a regular meeting held on November 24, 2020. Public notice was given and the meeting was conducted in full compliance with the Open Meetings Act, (PA267, 1976). Minutes of the meeting will be made available as required by the Act, and the ordinance was duly recorded, posted and authenticated by the Mayor and City Clerk as required by the Charter of said City.

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ORDINANCE 20-04

AN ORDINANCE TO AMEND TITLE XI BUSINESS REGULATIONS ENTITLED "RENTAL PROPERTY"

THE CITY OF WHITEHALL ORDAINS:

That Title XI Business Regulations be amended to read as follows:

§116.02 Scope

This Article shall apply to any dwelling or part thereof, or any other structure or part thereof, which is occupied by persons other than the owner and the owner's immediate family for thirty (30) or more consecutive days, pursuant to any oral or written rental or lease agreement, or other valuable compensation for the purpose of residing therein or thereon. Rental units shall include, but not be limited to single family dwellings, multiple family dwellings or any structure, building or property used for residential dwelling purposes.

This Article shall not apply to hospitals; nursing homes; convalescent homes; foster homes; temporary group shelters provided by legal nonprofit agencies which are inspected, certified, and licensed by the State of Michigan; hotels and motels licensed and inspected by the State of Michigan; ~~apartment complexes under the jurisdiction of a state or federal agency;~~ or short term rental units defined as a unit with an intended duration of less than thirty consecutive days ~~that is inspected by a state or nationally recognized association.~~

§116.03 Registration

(H) A registration, and thus the right to rent property, may be denied or revoked by the City for nonpayment of city utility bills, nonpayment of property taxes, or zoning violations.

§119.06 Adoption of the International Property Maintenance Code

At least one (1) copy of the IPMC is on file in the office of the Clerk of the City of Whitehall, being respectively marked and designated as "The 2015 International Property Maintenance Code", as amended, incorporated standards and codes. The IPMC is hereby adopted as the Property Maintenance Code of the City of Whitehall, State of Michigan, save and except those portions such as are hereinafter deleted or amended for the control of buildings and structures. This herein provided; and each and all of the regulations, revisions, penalties, conditions and terms of said International Property Maintenance Code are hereby referred to, adopted and made a part hereby, as though fully set out in this Ordinance.

§119.11 Penalties

Any person who shall violate any of the provisions of the Code hereby adopted; or shall fail to comply therewith; or shall violate or fail to comply with any

order made thereunder; or shall build or maintain said premises in violation of any details, statements, specifications, or plans submitted or approved thereunder; or shall operate not in accordance with the provisions of any certificate, permit, or approval issued thereunder, and from which no appeal has been taken; or who shall fail to comply with such an order as affirmed or modified by the inspector or by a court of competent jurisdiction within the time fixed herein shall severally for each and every violation and noncompliance, respectively, be guilty of a ~~civil infraction misdemeanor~~ punishable by a fine of not more than Five Hundred Dollars (\$500) ~~or by imprisonment by not more than Ninety (90) days or by such fines and imprisonment.~~ The imposition of a penalty for any such violation shall not excuse the violation nor shall the violation be permitted to continue. All such persons shall be required to correct or remedy such violations or defects within a reasonable time, and when not otherwise specified, the application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions. Each day that a violation continues after service of notice of violation shall be deemed a separate offense.

Severability

Should any part of this ordinance be held invalid by a Court of Competent Jurisdiction, the remaining parts shall be severable and shall continue in full force and effect.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

Adopted: November 24, 2020
Publish: December 6, 2020
Effective: December 16, 2020

CERTIFICATE

The foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Whitehall at a regular meeting held on xxx, 2020. Public notice was given and the meeting was conducted in full compliance with the Open Meetings Act, (PA267, 1976). Minutes of the meeting will be made available as required by the Act, and the ordinance was duly recorded, posted and authenticated by the Mayor and City Clerk as required by the Charter of said City.

Brenda Bourdon, City Clerk

CITY OF WHITEHALL

ORDER TO PLACE SIGNS REGULATING TRAFFIC WITHIN THE CITY OF WHITEHALL

ORDER NO. 240 EFFECTIVE DATE: 12/1/2020

Pursuant to the Uniform Traffic Code adopted April 23, 2002 as amended, we have jointly caused to be investigated traffic conditions on City Street,

Misco Drive between Mears Avenue and Lakeview Street

in the City of Whitehall, in Muskegon County, State of Michigan, and in the interest of public safety and convenience, hereby direct by the office of the Chief of Police that there be erected and maintained

A TWO-PHASE TRAFFIC SIGNAL LIGHT FOR PEDESTRIANS AND A TWO-PHASE TRAFFIC SIGNAL WITH SYNCHRONIZED STOP BAR CROSSARMS FOR INDUSTRIAL VEHICLES.

in conformance with the Michigan Manual of Uniform Traffic Control Devices which give notice of the following determination:

Industrial products and transporting vehicles cross the roadway of Misco Drive on a regular and daily basis between facilities of a single corporation as well as pedestrian traffic of industrial employees that cross through the same area. For the safety of industrial vehicle traffic an automated stop bar cross arms should be place on Misco Drive approximately 270' west of Mears Avenue and on Misco Drive approximately 400' west of Lakeview St in synchronization with a two-phase traffic signal light to be located on Misco Drive 506' west of Mears Avenue and approximately 420' east of Lakeview Street. Said signal device shall be cycled intermittently by a remote activation device by the industrial vehicle. The two-phase traffic light may be operated independently of the crossing arms for pedestrian cross traffic and activated by a pole mounted activation switch.

It is directed this order be filed in the office of the City Clerk of the City of Whitehall, and a copy thereof, in the office of the Chief of Police of said City.

CITY MANAGER

CHIEF OF POLICE

Date of Council Action _____

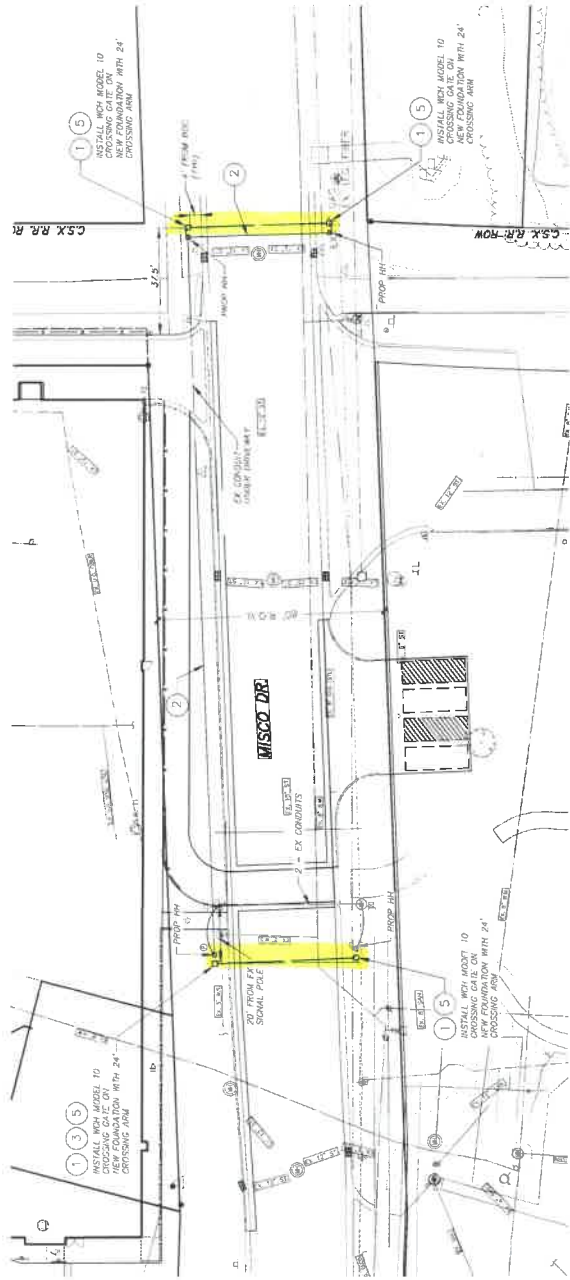
CITY CLERK

CONSTRUCTION NOTES:

1. INSTALL HIGH MOUNT 10 CROSSING GATE ON NEW FOUNDATION WITH 24" CROSSING ARM. 1200 DC SYSTEM WITH CONTROL UNITS INCLUDING 3" 4" LED LIGHTS ON GATES. 2.4 BRG FEET TO FEED DATA LINK MODULE 15' ALUMINUM POLE WITH RPT PUMP MOUNTED TO STANDARD FOUNDATION SHOWN ON REPT. SHEET.
2. INSTALL 1" 2" SCHEDULE 40 PVC CONDUIT WITH 2 #2 COPPER GROUND.
3. INSTALL GATE CONTROL BOX WITH BREAKERS, TERMINAL STRIPS, KEY SWITCH AND MICRO PROCESSOR PLASMER ASSEMBLY. 1 REMOTE CONTROL RECEIVER PROGRAMMED TO MATCH THE TRANSMITTER CHANNEL FOR THE CROSSING (2.4 GHz OR 900 MHz).
4. MANUFACTURER SHALL PROVIDE 6 HANDHELD TRANSMITTERS ALL ENDED TO THE SAME CHANNEL TO ACTIVATE/DEACTIVATE CROSSING GATES.
5. INSTALL 48" x 48" "CAUTION - HURDLE CROSSING" SIGN AND 24" x 24" "STOP" ON RPT SIGNAL SIGN ON ALUMINUM MAST POLE.

LIST OF MATERIAL

ITEM	QUANTITIES
Hand Pole	4 Ea
Consult. DB. 1, 2' High	375 Ft.
Control Box	1 Ea
Remote Control	5 Ea
Control Data Mechanism	4 Ea
Synthesizer	4 Ea
Transmitter Hoops	- Ea
Trans. (Poles)	8 Ea
Pole Foundations	4 Ea



SITE PLAN
SHEET 1 OF 2



Prein & Newhof
Engineers - Surveyors - Environmental Laboratory

NO.	REVISIONS	BY	DATE	FROM	TO
				PMH	
			NOV. 4, '20	REV. 1	SAT
			NOV. 4, '20	REV. 2	NOV. 4, '20



