



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
REMOTE VIA ZOOM
January 26, 2021
6:00 p.m.

AGENDA

1. Meeting called to Order
2. Approval of Agenda
3. Consent Agenda
 - A. Approval of the January 12 Work Session and Council Meeting Minutes
 - B. Approval of Accounts Payable
 - C. Communications: Central Dispatch Minutes, Central Dispatch Financial Statements, Greater Muskegon Economic Development Annual Report, Montague's Climate Emergency Resolution, Police Department Report, Whitehall Township Water Consumption Report, Whitehall's 2nd Qtr Financial Report
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. New Business
 - A. Resolution 21-04 Board of Review
 - B. Resolution 21-05 Community Fund Request
 - C. Resolution 21-06 Union Contract
7. Public Comment *
8. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

*** PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL
CITY COUNCIL WORK SESSION MINUTES
VIA ZOOM
January 12, 2021
5:00 p.m.

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, Laurie Audo, and Will Meier

Mayor Hillebrand called the meeting to order at 5:00 p.m. via Zoom.

DISCUSSION ITEMS

Mobile Food Vendors – Hillebrand commented that after doing research, she felt it was not a good idea to add restrictions to mobile vendors; what we have is sufficient. Brown felt the permit fee was sufficient, but all should pay it, even the ones that are part of events. Dennis felt that vendors should be allowed to plug into City outlets to minimize noise from generators. All others were in favor of keeping the current mobile vendor permit as is.

Misco Drive – Discussion related to the maintenance payment of the crossing arm on Misco Drive and the possibility of vacating the street. No one was in favor of vacating the street. Most were in favor of requesting Howmet to pay for the maintenance of the crossing arm.

Ordinance Enforcement – Discussion surrounded sidewalk shoveling and ordinance enforcement. Brown is in favor of stricter ordinance enforcement. Huebler explained that the police provide warnings to seek compliance rather than enforcement. Salter asked if the council was prepared for over 100 tickets or more to be written for sidewalk clearing; he was not. Discussion surrounded the city clearing sidewalks and Huebler reminded Council that they chose not to budget for that this year and if they wanted it, it would require additional staff/resources and a budget amendment.

It was suggested to discuss sidewalk maintenance in general at a future work session.

PUBLIC COMMENT:

Peggy Clauss asked why the sidewalk was removed on the south side of Slocum in front of the CSB during reconstruction and not reinstalled.

MEETING ADJOURNED AT 5:56 P.M.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
VIA ZOOM
January 12, 2021

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, Laurie Audo, and Will Meier

Mayor Hillebrand called the meeting to order at 6:00 p.m. via Zoom

APPROVAL OF THE AGENDA

Motion by Salter, seconded by Dennis, CARRIED, to approve the agenda. All yeses

APPROVAL OF THE CONSENT AGENDA

- A. December 22, 2020 Council Meeting Minutes
- B. Accounts Payable - \$178,541.70
- C. Communications: DOJ Certification Letter

Motion by DeMumbrum, seconded by Connell, CARRIED, to approve the Consent Agenda.
Roll Call: Yes – DeMumbrum, Connell, Dennis, Mullally, Salter, Hillebrand;
No – Brown; Absent - None

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Council members expressed appreciation of the "Snow Makers." Hillebrand announced receiving the \$10K donation from Rotary for the fire pit as part of the S. Mears parking lot improvements.

PUBLIC COMMENT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. Resolution 21-01 Poverty Exemption

Motion by Connell, seconded by Mullally, CARRIED, to adopt the 2021 Poverty Exemption Policies and Guidelines as presented.

Roll Call Vote: Yes – Connell, Mullally, DeMumbrum, Salter, Brown, Dennis, and Hillebrand;
No – None; Absent – None

B. Resolution 21-02 Residents Right to Protest

Motion by Salter, seconded by Brown, CARRIED, to provide the right of resident and non-resident taxpayers to file protests to the Board of Review in writing, without the necessity of personal appearance by the taxpayer or the taxpayer's representative, provided such written protest is received on or before the second Tuesday in March of the tax year at issue.

Roll Call Vote: Yes – Salter, Brown, Connell, Dennis, DeMumbrum, Mullally, and Hillebrand;
No – None; Absent – None

C. Resolution 21-03 Marina Rates

Motion by Salter, seconded by DeMumbrum, CARRIED, to adopt a pro-rated seasonal fee of \$220 per week for 30' slips, \$340 per week for 45' slips, and that this fee be multiplied by the number of weeks remaining in the season.

Roll Call Vote: Yes – Salter, DeMumbrum, Brown, Dennis, Mullally, and Hillebrand;
No – Connell; Absent – None

PUBLIC COMMENT

None

Huebler informed Council that the ordinance review work session falls on a holiday (January 18, 2021) and needed to be rescheduled.

Motion by Dennis, seconded by DeMumbrum, CARRIED, to reschedule the ordinance review work session to 5 pm on Tuesday, January 26. All yeses.

ADJOURNMENT

Mayor Hillebrand adjourned the Council Meeting at 6:28 pm.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
January 26, 2021

January 2021 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$43,522.68	Transfer
IRS	Payroll	\$16,134.48	EFT
Alerus Financial	Payroll	\$5,337.05	EFT
MISDU	Payroll	\$90.34	7407
Alerus Financial	Payroll	\$340.88	EFT
<u>Total Prepaids:</u>		\$65,425.43	

TOTAL ACCOUNTS PAYABLE

\$173,526.66

Vendor Code	Vendor Name	Description	Amount
BOU	BRENDA BOURDON		
	FLEX	FLEX - JAN-2021	50.91
TOTAL FOR: BRENDA BOURDON			<u>50.91</u>
MAHOC	CHRIS MAHONEY		
	FLEX	FLEX - JAN-2021	1,372.63
TOTAL FOR: CHRIS MAHONEY			<u>1,372.63</u>
CITY	CITY OF WHITEHALL		
	STATEMETENTS	PUBLIC UTILITIES - WATER	162.24
TOTAL FOR: CITY OF WHITEHALL			<u>162.24</u>
DORN	DORNBOS SIGN INC		
	INV53212	SIGNS - SVENSSON PARK LAUNCH	83.38
TOTAL FOR: DORNBOS SIGN INC			<u>83.38</u>
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	161.12
TOTAL FOR: FRONTIER			<u>161.12</u>
JJ'S ELEC	JJ'S ELECTRIC LLC		
	DEC-2020	ELECTRICAL PERMITS - DEC-2020	1,404.00
TOTAL FOR: JJ'S ELECTRIC LLC			<u>1,404.00</u>
KANSLIFE	KANSAS CITY LIFE INSURANCE COMPANY		
	FEB-2021	DENTAL - FEB-2021	1,905.20
TOTAL FOR: KANSAS CITY LIFE INSURANCE COMPANY			<u>1,905.20</u>
AUDO	LAURIE H AUDIO		
	FLEX	FLEX - JAN-2021	323.18
TOTAL FOR: LAURIE H AUDIO			<u>323.18</u>
WLBEA	LUDINGTON DAILY NEWS		
	99196718	PUBLISHING	378.31
TOTAL FOR: LUDINGTON DAILY NEWS			<u>378.31</u>
MITRA	MI DEPT OF TRANSPORTATION		
	MDOT00342	ENGINEERING - BUS US31 HALL TO FRANKLIN	36,330.51
TOTAL FOR: MI DEPT OF TRANSPORTATION			<u>36,330.51</u>
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2100000542/549/	PHONE FEES/VIRTUAL SERVER	5,026.37
	2100000559	CENTRAL DISPATCH FEES - FEB-2021	3,568.92
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			<u>8,595.29</u>
MUCRD	MUSKEGON COUNTY ROAD COMMISSIO		
	6256	BULK SALT & SAND - BRINE	3,718.92
TOTAL FOR: MUSKEGON COUNTY ROAD COMMISSIO			<u>3,718.92</u>
MUTRE	MUSKEGON COUNTY TREASURER'S		
	182947/182937/1	AUG ELECTION/DOG TAGS/ASSESSMENT SVC	8,796.94
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			<u>8,796.94</u>

Vendor Code	Vendor Name	Description	Amount
THRONE	NOLAN THRONE		
	STATEMENT	REIMBURSEMENT - WORK WEAR	141.78
TOTAL FOR: NOLAN THRONE			<u>141.78</u>
PARM	PARMENTER LAW		
	256015/256016/2	ATTORNEY FEES	3,492.00
TOTAL FOR: PARMENTER LAW			<u>3,492.00</u>
RAYME	RAYMER COMPANY		
	22267	WELL & PUMP INSPECTION & TESTING	1,250.00
TOTAL FOR: RAYMER COMPANY			<u>1,250.00</u>
REP	REPUBLIC SERVICES #240		
	0240-008218316	WASTE REMOVAL - DPW, CITY HALL, PLAYHOUSE	364.80
TOTAL FOR: REPUBLIC SERVICES #240			<u>364.80</u>
TUFT	ROBERT E TUFTS JR		
	DEC-2020	DEC-2020 BUILDING PERMITS	2,002.76
TOTAL FOR: ROBERT E TUFTS JR			<u>2,002.76</u>
SQUI	ROGER SQUIERS		
	FLEX	FLEX - JAN-2021	164.57
TOTAL FOR: ROGER SQUIERS			<u>164.57</u>
SAMS	SAM'S CLUB/GECF		
	STATEMENT	SANITIZING WIPES - DPW	41.28
TOTAL FOR: SAM'S CLUB/GECF			<u>41.28</u>
SCHEI	SCHEID PLUMBING HEATING & COOL		
	I-STATEMENTS	INSTALL WATER LINE - 204 COUNTRY CLUB/701 ALI	7,415.00
TOTAL FOR: SCHEID PLUMBING HEATING & COOL			<u>7,415.00</u>
HUEBL	SCOTT HUEBLER		
	FLEX	FLEX - JAN-2021	15.00
TOTAL FOR: SCOTT HUEBLER			<u>15.00</u>
SHO	SHORELINE INSPECTION SERVICE LLC		
	DEC-2020	MECHANICAL & PLUMBING PERMITS - DEC-2020	1,401.20
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			<u>1,401.20</u>
T&W	T & W ELECTRONICS INC		
	75154	RADIO REPAIR/PARTS	53.57
TOTAL FOR: T & W ELECTRONICS INC			<u>53.57</u>
SBAM	THE SBAM PLAN		
	189008	PREMIUM - FEB-2021	21,800.44
TOTAL FOR: THE SBAM PLAN			<u>21,800.44</u>
UNI	UNITED GROUP PROGRAMS, INC.		
	FEB-2021	WRAP - FEB-2021	4,472.44
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			<u>4,472.44</u>

01/22/2021 10:13 AM
User: BROOK
DB: Whitehall

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL
EXP CHECK RUN DATES 01/22/2021 - 01/22/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF JANUARY 26, 2021

Vendor Code	Vendor Name	Description	Amount
USABL	USA BLUE BOOK		
	463874/468623	SAFETY FENCE/ CHECK VALVES/GLOVES	708.76
TOTAL FOR: USA BLUE BOOK			<u>708.76</u>
WLCHA	WHITE LAKE CHAMBER OF COMMERCE		
	5340	ANNUAL MEMBERSHIP DUES - 2021	1,350.00
TOTAL FOR: WHITE LAKE CHAMBER OF COMMERCE			<u>1,350.00</u>
WHIVE	WHITEHALL VENTURES INC		
	JAN-2021	LEASE - JAN-2021	145.00
TOTAL FOR: WHITEHALL VENTURES INC			<u>145.00</u>
TOTAL - ALL VENDORS			108,101.23

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 01/22/2021 - 01/22/2021
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-259.004	DUE TO FLEX FUND	BRENDA BOURDON	01/15/21	FLEX	50.91
101-000-259.004	DUE TO FLEX FUND	CHRIS MAHONEY	01/15/21	FLEX	1,372.63
101-000-259.004	DUE TO FLEX FUND	LAURIE H AUDIO	01/15/21	FLEX	323.18
101-000-259.004	DUE TO FLEX FUND	ROGER SQUIERS	01/15/21	FLEX	164.57
101-000-259.004	DUE TO FLEX FUND	SCOTT HUEBLER	01/15/21	FLEX	15.00
101-000-259.007	DUE TO COUNTY-DOG TAGS	MUSKEGON COUNTY TREASURE	01/15/21	182947/182937/182630	63.00
Total For Dept 000 648					
Dept 111 CITY CLERK					1,989.29
101-111-905.000	PUBLISHING	LUDINGTON DAILY NEWS	12/31/20	99196718	378.31
Total For Dept 111 CITY CLERK					
Dept 136 DISTRICT COURT					378.31
101-136-826.000	ATTORNEY FEES	PARMENTER LAW	01/07/21	256015/256016/256014	1,270.50
Total For Dept 136 DISTRICT COURT					
Dept 172 ADMINISTRATION					1,270.50
101-172-818.000	CONTRACTUAL SERVICES	MUSKEGON CENTRAL DISPAC	01/08/21	2100000542/549/543	527.37
101-172-850.000	TELEPHONE	MUSKEGON CENTRAL DISPAC	01/08/21	2100000542/549/543	1,846.53
Total For Dept 172 ADMINISTRATION					
Dept 195 ELECTIONS					2,373.90
101-195-818.000	CONTRACTUAL SERVICES	MUSKEGON COUNTY TREASURE	01/15/21	182947/182937/182630	409.94
Total For Dept 195 ELECTIONS					
Dept 203 ATTORNEY					409.94
101-203-826.000	ATTORNEY FEES	PARMENTER LAW	01/07/21	256015/256016/256014	2,056.50
Total For Dept 203 ATTORNEY					
Dept 209 ASSESSOR					2,056.50
101-209-818.000	CONTRACTUAL SERVICES	MUSKEGON COUNTY TREASURE	01/15/21	182947/182937/182630	8,324.00
Total For Dept 209 ASSESSOR					
Dept 301 POLICE					8,324.00
101-301-850.000	TELEPHONE	MUSKEGON CENTRAL DISPAC	01/08/21	2100000542/549/543	1,729.20
101-301-850.000	TELEPHONE	MUSKEGON CENTRAL DISPAC	01/20/21	2100000559	3,568.92
101-301-851.000	RADIO MAINTENANCE	T & W ELECTRONICS INC	01/08/21	75154	53.57
Total For Dept 301 POLICE					
Dept 525 SANITATION					5,351.69
101-525-818.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	12/31/20	0240-008218316	60.00
Total For Dept 525 SANITATION					
Dept 751 PARKS DEPARTMENT					60.00
101-751-775.000	REPAIRS & MAINT SUPPLIES	DORNBOS SIGN INC	01/07/21	INV53212	83.38
Total For Dept 751 PARKS DEPARTMENT					
Dept 851 FRINGE BENEFITS					83.38
101-851-719.450	FRINGE-UNIFORMS	NOLAN THRONE	01/05/21	STATEMENT	141.78
101-851-719.600	FRINGE-HEALTH INS	THE SBAM PLAN	01/06/21	189008	20,119.41
101-851-719.601	FRINGE BENEFITS-RETIREE HEALTH	THE SBAM PLAN	01/06/21	189008	1,681.03
101-851-719.603	FRINGE-HEALTH INS WRAP	UNITED GROUP PROGRAMS, I	01/20/21	FEB-2021	4,472.44

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Fund 101 GENERAL OPERATING FUND					
Dept 851 FRINGE BENEFITS	DENTAL INSURANCE	KANSAS CITY LIFE INSURAN	01/12/21	FEB-2021	1,905.20
101-851-719.605				Total For Dept 851 FRINGE BENEFITS	28,319.86
Fund 202 MAJOR STREET FUND				Total For Fund 101 GENERAL OPERATING FUND	50,617.37
Dept 463 ROUTINE MAINT	OPERATING SUPPLIES	USA BLUE BOOK	01/06/21	463874/468623	114.70
202-463-757.000				Total For Dept 463 ROUTINE MAINT	114.70
Dept 478 WINTER MAINT	OPERATING SUPPLIES	MUSKOGON COUNTY ROAD COM	01/12/21	6256	2,789.19
202-478-757.000				Total For Dept 478 WINTER MAINT	2,789.19
Fund 203 LOCAL STREET FUND				Total For Fund 202 MAJOR STREET FUND	2,903.89
Dept 463 ROUTINE MAINT	OPERATING SUPPLIES	USA BLUE BOOK	01/06/21	463874/468623	114.70
203-463-757.000				Total For Dept 463 ROUTINE MAINT	114.70
Dept 478 WINTER MAINT	OPERATING SUPPLIES	MUSKOGON COUNTY ROAD COM	01/12/21	6256	929.73
203-478-757.000				Total For Dept 478 WINTER MAINT	929.73
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3				Total For Fund 203 LOCAL STREET FUND	1,044.43
Dept 000 648	CONTRACTUAL SERVICES	WHITEHALL VENTURES INC	01/15/21	JAN-2021	145.00
245-000-818.400				Total For Dept 000 648	145.00
Dept 300 DOWNTOWN STREETScape	OPERATING SUPPLIES	USA BLUE BOOK	01/06/21	463874/468623	142.09
245-300-757.000				Total For Dept 300 DOWNTOWN STREETScape	142.09
Fund 248 LOCAL DEVELOPMENT FINANCE AUTHORITY				Total For Fund 245 TAX INCREMENT FINANCE AUTHORITY	287.09
Dept 000 648	CONTRACTUAL SERVICES	WHITE LAKE CHAMBER OF CO	01/15/21	5340	1,350.00
248-000-818.000	ATTORNEY FEES	PARMENTER LAW	01/07/21	256015/256016/256014	165.00
248-000-826.000				Total For Dept 000 648	1,515.00
Fund 249 BUILDING INSPECTION DEPARTMENT				Total For Fund 248 LOCAL DEVELOPMENT FINANCE AU	1,515.00
Dept 000 648	CONTRACTUAL SERVICES	JJ'S ELECTRIC LLC	01/01/21	DEC-2020	1,404.00
249-000-818.000	CONTRACTUAL SERVICES	ROBERT E TUFTS JR	01/01/21	DEC-2020	2,002.76
249-000-818.000	CONTRACTUAL SERVICES	SHORELINE INSPECTION SER	01/01/21	DEC-2020	1,401.20
				Total For Dept 000 648	4,807.96

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Fund 249 BUILDING INSPECTION DEPARTMENT					
Fund 580 PLAYHOUSE		Total For Fund 249 BUILDING INSPECTION DEPARTME			4,807.96
Dept 000 648					
580-000-818.000	CONTRACTUAL SERVICES-	REPUBLIC SERVICES #240	12/31/20	0240-008218316	50.00
580-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	01/10/21	STATEMENTS	162.24
		Total For Dept 000 648			212.24
		Total For Fund 580 PLAYHOUSE			212.24
Fund 590 SEWER FUND					
Dept 564 SEWER PUMPING					
590-564-920.000	PUBLIC UTILITIES	FRONTIER	01/15/21	STATEMENT	39.72
		Total For Dept 564 SEWER PUMPING			39.72
Dept 568 SEWER T & D					
590-568-757.000	OPERATING SUPPLIES	USA BLUE BOOK	01/06/21	463874/468623	43.66
		Total For Dept 568 SEWER T & D			43.66
		Total For Fund 590 SEWER FUND			83.38
Fund 591 WATER FUND					
Dept 546 WATER SOURCE PLANT					
591-546-775.000	REPAIRS & MAINT SUPPLIES	USA BLUE BOOK	01/06/21	463874/468623	249.96
591-546-801.000	PROFESSIONAL SERVICES	RAYMER COMPANY	01/13/21	22267	1,250.00
		Total For Dept 546 WATER SOURCE PLANT			1,499.96
Dept 548 WATER T & D					
591-548-757.000	OPERATING SUPPLIES	USA BLUE BOOK	01/06/21	463874/468623	43.65
591-548-818.100	CONTRACTUAL SERVICES-LATERAL PE	SCHEID PLUMBING HEATING	12/16/20	I-STATEMENTS	7,415.00
		Total For Dept 548 WATER T & D			7,458.65
Dept 550 WATER CONSTUCTION					
591-550-818.000	CONTRACTUAL SERVICES	MI DEPT OF TRANSPORTATIO	01/04/21	MDOF00342	36,330.51
		Total For Dept 550 WATER CONSTUCTION			36,330.51
Fund 594 MARINA FUND					
Dept 000 648					
594-000-920.000	PUBLIC UTILITIES	FRONTIER	01/15/21	STATEMENT	60.02
		Total For Dept 000 648			60.02
		Total For Fund 594 MARINA FUND			60.02
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-757.000	OPERATING SUPPLIES	SAM'S CLUB/GEFC	12/16/20	STATEMENT	41.28
661-000-818.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES #240	12/31/20	0240-008218316	254.80
661-000-850.000	TELEPHONE	FRONTIER	01/15/21	STATEMENT	61.38
661-000-850.000	TELEPHONE	MUSKEGON CENTRAL DISPATC	01/08/21	210000542/549/543	923.27
		Total For Dept 000 648			1,280.73

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Fund 661 MOTOR POOL FUND

Total For Fund 661 MOTOR POOL FUND

1,280.73

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
	Fund 101	GENERAL OPERATING FUND			50,617.37
	Fund 202	MAJOR STREET FUND			2,903.89
	Fund 203	LOCAL STREET FUND			1,044.43
	Fund 245	TAX INCREMENT FINANCE			287.09
	Fund 248	LOCAL DEVELOPMENT FINA			1,515.00
	Fund 249	BUILDING INSPECTION DE			4,807.96
	Fund 580	PLAYHOUSE			212.24
	Fund 590	SEWER FUND			83.38
	Fund 591	WATER FUND			45,289.12
	Fund 594	MARINA FUND			60.02
	Fund 661	MOTOR POOL FUND			1,280.73
Total For All Funds:					108,101.23

Muskegon Central Dispatch 9-1-1
BOARD OF DIRECTORS
MEETING MINUTES
December 16, 2020

The December 16, 2020 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held via WebEx was called to order at 1:31 p.m. by Chairman Chandler.

Members present: Anthony Chandler, Dir. Admin Services/Asst to City Admin, City of Norton Shores
Jared Olson, City Manager, City of Roosevelt Park
David Glotzbach, Fire Chief, Muskegon Charter Township
Sam Janson, City Manager, City of North Muskegon
Scott Huebler, City Manager, City of Whitehall
Jeff Auch, City Manager, City of Montague
Troy Bell, City Manager, City of Muskegon Heights
Mark Eisenbarth, County Administrator, County of Muskegon
Todd Dunham, Supervisor, Fruitport Charter Township
Chris McIntire, Post Commander, MSP Rockford

Absent: Frank Peterson, City Manager, City of Muskegon

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1
Bill Rensberger, Technology Director, Muskegon Central Dispatch 9-1-1
Drew Roesler, Operations Manager, Muskegon Central Dispatch 9-1-1
Rebecca Injerd, Administrative Asst, Muskegon Central Dispatch 9-1-1

Others present: Michael Stephens, Asst. Post Commander, MSP Rockford
Joshua Charney, Supervisor, Muskegon Central Dispatch 9-1-1
Ben Davis, Telecommunicator, Muskegon Central Dispatch 9-1-1

APPROVAL OF THE AGENDA

Moved by Mr. McIntire, seconded by Mr. Eisenbarth to approve the December 16, 2020 agenda. Motion carried.

MINUTES OF THE NOVEMBER 18, 2020 MEETING

Moved by Mr. Huebler, seconded by Mr. McIntire to approve the November 18, 2020 meeting minutes. Motion carried.

REPORTS

OCTOBER & NOVEMBER, 2020 MONTHLY FINANCIALS

Moved by Mr. Huebler, seconded by Mr. Eisenbarth to approve the October and November, 2020 Monthly Financials. Motion carried.

DIRECTOR'S REPORT

As submitted. Staff update. Telecommunicator Peltoniemi-Kozal promoted to QA. Deputy Director Martin is working with the regional Covid Coalition. Audit presentation expected at January Board Meeting. Covid preventative fogging at dispatch tomorrow.

800 MHz PROJECT

Brief updates regarding paging, backup center microwave and Montague power install. Mr. McIntire announced that Kent County will go live after the first of the year and their VHF will go down in March. Director Wolford stated he has plans in place to retain functionality with Kent County timeline.

MCT COMMITTEE

Technology Director Rensberger presented brief update.

SOFTWARE COMMITTEE

No update.

OLD BUSINESS

BUILDING PROJECT

Director Wolford presented group with recent construction pictures. Phase I completion estimate mid-March. Phase II completion estimate mid-June.

NEW BUSINESS

UNION NEGOTIATIONS

Brief update.

Moved by Mr. Olson, seconded by Mr. Huebler to approve the original version of the GELC Union Letter of Understanding, as recommended by the Coordinating Committee. This agreement extends both contracts through June 30, 2021, at midnight, or when a new successor agreement is ratified by the parties. Motion carried.

COMMENT

ADMINISTRATIVE

Moved by Mr. Huebler, seconded by Mr. Eisenbarth to approve the 2021 Board Meeting schedule as presented. Motion carried.

PUBLIC

None.

NEXT MEETING

The next meeting will be held on Wednesday, January 13, 2021 at 1:30 via Webex.

ADJOURNMENT

The meeting adjourned at 1:49 p.m.

Respectfully submitted,

Rebecca Injerd, Administrative Assistant

Date

Anthony Chandler, Chairman

Date

**Muskegon Central Dispatch 9-1-1
Muskegon County, Michigan**

**REPORT ON FINANCIAL STATEMENTS
(with required supplementary information)**

September 30, 2020



BRICKLEY DeLONG
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Muskegon Central Dispatch 9-1-1
Muskegon, Michigan

We have audited the accompanying financial statements of the governmental activities and the major fund of Muskegon Central Dispatch 9-1-1 as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Organization's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

BRICKLEY DELONG

Board of Directors
Muskegon Central Dispatch 9-1-1
Page 2

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Muskegon Central Dispatch 9-1-1, as of September 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedules, and pension and other post-employment benefit information on pages 3 through 7 and 32 through 37 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Brickley DeLong, P.C.

Muskegon, Michigan
January 11, 2021

As management of Muskegon Central Dispatch 9-1-1, we present to the readers of the Organization's financial statements this overview and analysis of the financial activities of Muskegon Central Dispatch 9-1-1 for the fiscal year ended September 30, 2020. We encourage you to consider the information presented in these financial statements along with the additional information that has been furnished in this letter.

FINANCIAL HIGHLIGHTS

- At the close of the fiscal year, the Organization had total assets/deferred outflows of resources of \$20,933,857 and total liabilities/deferred inflows of \$16,373,974, leaving net position of \$4,559,883.

OVERVIEW OF THE FINANCIAL STATEMENTS

This report consists of three parts - *management's discussion and analysis (this section)*, *the basic financial statements*, and *required supplementary information*. The basic financial statements include information that presents two different views of the Organization.

- The first column of the financial statements includes information on the Organization's General Fund under the modified accrual method. These financial statements focus on current resources and provide a detailed view about the Organization's sources and uses of funds.
- The "Adjustments" column of the financial statements represents adjustments necessary to convert the modified accrual statements to the government-wide financial statements under the full accrual method.
- The third column provides both long-term and short-term information about the Organization's overall financial status. The "Statement of Net Position" and the "Statement of Activities" provide information about the activities of the Organization as a whole and present a longer-term view of the Organization's finances.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

Government-wide Financial Analysis

The first table presented below is a summary of the government-wide statement of net position for the Organization. The net position may be used as an indicator of a government's financial health. As of September 30, 2020, the Organization's net position totaled \$4,559,883.

In examining the composition of net position, the reader should note that a portion of governmental activities' net position is invested in capital assets (i.e., equipment). These assets are used to provide services to the Organization's members, and they are not available to pay salaries, operational expenses or fund capital projects. Certain other net position is shown as restricted, meaning that it is subject to external restrictions on how it may be used. The unrestricted net position for governmental activities actually depicts a balance of \$3,228,370. This represents the amount of discretionary resources that can be used for general governmental operations.

Current assets and other assets increased due to an increase in the voter-approved surcharge in the prior year. Capital assets increased due to significant computer and communication equipment upgrades and improvements that were begun during the year. Deferred outflows and inflows changed due to pension and other postemployment benefits related items. See Notes I and J of the "Notes to Financial Statements" of this report for additional information. Current liabilities increased due to accrued interest on new debt. Noncurrent liabilities increased due to debt associated with the computer and communications equipment upgrades and improvements.

Net Position

	<u>2020</u>	<u>2019</u>
Current assets and other assets	\$ 5,934,688	\$ 2,730,684
Capital assets	14,039,920	880,598
Total assets	<u>19,974,608</u>	<u>3,611,282</u>
Deferred outflows of resources	959,249	646,743
Total assets and deferred outflows of resources	<u>20,933,857</u>	<u>4,258,025</u>
Current liabilities	1,084,571	289,028
Noncurrent liabilities	15,201,998	1,924,368
Total liabilities	<u>16,286,569</u>	<u>2,213,396</u>
Deferred inflows of resources	87,405	113,843
Total liabilities and deferred inflows of resources	<u>16,373,974</u>	<u>2,327,239</u>
Net position		
Net investment in capital assets	1,258,769	813,416
Restricted	72,744	58,539
Unrestricted	3,228,370	1,058,831
Total net position	<u>\$ 4,559,883</u>	<u>\$ 1,930,786</u>

Change in Net Position

	<u>2020</u>	<u>2019</u>
Revenues		
Property taxes	\$ 1,372,680	\$ 1,329,736
Member assessments	1,182,162	1,147,730
Emergency telephone surcharge	4,401,880	1,549,908
Wireless surcharge	368,168	369,711
Wireless surcharge training	34,859	37,594
Intergovernmental revenues - State	102,982	94,126
Charges for services	202,277	151,619
Investment earnings	27,890	38,797
Other	881	939
Total revenues	<u>7,693,779</u>	<u>4,720,160</u>
Expenses		
Personnel	3,131,726	2,869,621
Maintenance and operations	940,663	997,582
Interest and fees	752,000	-
Depreciation	240,293	258,687
Total expenses	<u>5,064,682</u>	<u>4,125,890</u>
Change in net position	2,629,097	594,270
Net position at beginning of year	1,930,786	1,336,516
Net position at end of year	<u>\$ 4,559,883</u>	<u>\$ 1,930,786</u>

Property tax revenues increased slightly due to an increase in taxable values. Member assessments are based on population, taxable value and calls for service. They are charged to members' police and fire agencies in Muskegon County. For the current fiscal year, member assessments increased by approximately 3 percent. Individual member contributions are annually adjusted according to updated information applied to the formula noted above. Emergency telephone surcharge revenues increased due to a voter-approved increase in the monthly surcharge.

Personnel expenses increased due to inflationary increases in wages and increased pension expense. Maintenance and operations decreased because in the prior year there were one-time costs for an election to approve the increase in the monthly surcharge.

Financial Analysis of the Government's Funds

As stated earlier in this discussion and analysis, the Organization uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Organization has only one fund, the General Fund.

The focus of the Organization's fund is to provide information on near-term inflows, outflows, and balances in spendable resources. Such information is useful in assessing the Organization's financing requirements. In particular, unassigned fund balances or the lack thereof, may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the 2020 fiscal year, the General Fund reported a fund balance of \$5,602,117, an increase of \$3,160,461. Fund balance restricted for wireless surcharge training costs was \$72,744, and fund balance assigned for capital purchases was \$4,392,193. The unassigned fund balance was \$1,100,000. Unassigned fund balance represents approximately 6 percent of General Fund expenditures and total fund balance represents approximately 32 percent of General Fund expenditures.

General Fund Budget

During the current fiscal year, the Organization made several amendments to its original budget. The most significant of those are listed below:

- The budget for property taxes was amended from \$1,288,290 to \$1,370,000 to reflect revenues that were higher than expected due to higher taxable value.
- The budget for emergency telephone surcharge was amended from \$660,000 to \$4,345,000 to reflect an increase in surcharge payments.
- The budget for intergovernmental revenues – State was amended from \$80,000 to \$59,654 to reflect expected lower personal property tax replacement revenues from the State of Michigan than initially anticipated.
- The budget for salaries and wages was amended from \$1,841,720 to \$1,720,000 as a result of high employee turnover.
- The budget for overtime wages was amended from \$75,000 to \$150,000 to reflect the high employee turnover and the need for more overtime.
- The budget for contractual services was amended from \$565,000 to \$888,742 as a result of the Organization's office renovations during the year.
- The budget for equipment repairs and maintenance was amended from \$50,000 to \$30,000 as the Organization purchased more equipment during the year, decreasing the need for maintenance on older equipment.
- The budget for building rental was amended from \$45,000 to \$79,000 to reflect an increase in monthly rental payments.
- The budget for capital outlay was amended from \$7,500 to \$760,600 to reflect equipment purchases that were not planned when the original budget was approved.

The following comments summarize the major variations from the final budget to actual revenues and expenditures.

- The emergency telephone surcharge was over budget by \$56,880 due to the growth in surcharge payments being higher than expected.
- Intergovernmental revenues – State were over budget by \$43,328 due to higher than expected personal property tax replacement revenues as a payment from the State had been misclassified when the budget was amended.
- Salaries and wages was over budget by \$76,424 due to additional new hires in the latter part of year as the Organization worked to get fully staffed.
- Contractual services was under budget by \$282,068 as the Organization had budgeted office renovations as an expenditure for tracking purposes when in actuality they were incurred on behalf of the landlord and will be reimbursed.
- Principal expense was over budget by \$93,927, as debt payments were not budgeted.
- Capital outlay was over budget by \$12,617,036 and long-term debt issued was over budget by \$12,807,896 as the Organization budgeted out-of-pocket costs for computer and communication equipment upgrades and improvements, but did not budget the portion of the project being financed by debt issuances.

Capital Assets

Muskegon Central Dispatch 9-1-1's investment in capital assets as of September 30, 2020 totaled \$880,598 (net of accumulated depreciation). This investment in capital assets includes equipment and furniture.

Capital Assets

	Governmental Activities	
	2020	2019
Capital assets, not being depreciated		
Land	\$ 1,111	\$ -
Construction in progress	13,013,562	-
Total capital assets, not being depreciated	13,014,673	-
Capital assets being depreciated		
Communications equipment	1,905,618	2,030,364
Computer equipment	4,957,322	6,097,464
Office equipment and furniture	46,022	47,283
Total capital assets, being depreciated	6,908,962	8,175,111
Less accumulated depreciation	(5,883,715)	(7,294,513)
Total capital assets, being depreciated, net	1,025,247	880,598
Total capital assets, net	\$ 14,039,920	\$ 880,598

Significant projects for computer and communication equipment upgrades and improvements were started during the year and related older assets were disposed of.

Additional information on the Organization's capital assets can be found in note E of the "Notes to Financial Statements" of this report.

Long-Term Debt

At the end of the fiscal year, the Organization had total long-term debt outstanding of \$12,970,150 consisting of a note payable, installment agreements, and compensated absences.

Additional information on the Organization's long-term debt can be found in note F of the "Notes to the Financial Statements" of this report.

In addition, the Organization also had a long-term net pension liability of \$1,792,483 and a net other postemployment benefits liability of \$439,365. Additional information on the Organization's and OPEB liabilities can be found in notes I and J of the "Notes to the Financial Statements" of this report.

General Economic Overview

The Organization's revenues are comprised primarily of property taxes, member assessments from local units of government, and emergency telephone wire-line and wireless surcharges. For fiscal year 2020-2021, the Organization has budgeted property taxes and member assessments to increase about 3 percent each. Emergency telephone wire-line and wireless surcharges are budgeted to be approximately the same.

The personnel budget for fiscal year 2020-2021 includes an increase in salaries and wages in accordance with union contracts, three additional full-time positions to improve staffing, and an expected increase in required retirement contributions. Overtime is budgeted to decrease almost 60 percent as the Organization has increased minimum staffing levels to meet increasing service demands. However, the ongoing impact from the COVID-19 pandemic may cause additional unanticipated overtime. The maintenance and operations portion of the budget is expected to be about the same as the prior year.

The capital outlay budget of \$207,500 for fiscal year 2020-2021 includes further improvements to the Organization's communication equipment.

The debt service budget for fiscal year 2020-2021 reflects a substantial increase in debt retirement and related interest payments as payments for installment loans for prior year equipment purchases begin.

There are no other significant planned changes anticipated for the operation of the Organization.

Requests for Information

This financial report is designed to provide a general overview of Muskegon Central Dispatch 9-1-1's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Executive Director's Office at Muskegon Central Dispatch 9-1-1, 770 Terrace Street, Muskegon, MI 49440-1121 or by phone at (231) 722-3524.

Muskegon Central Dispatch 9-1-1
BALANCE SHEET—STATEMENT OF NET POSITION
September 30, 2020

	Balance Sheet - Modified Accrual	Adjustments	Statement of Net Position - Full Accrual
ASSETS			
Cash and investments	\$ 4,494,376	\$ -	\$ 4,494,376
Receivables			
Accounts	1,103,162	-	1,103,162
Capital lease	608	-	608
Due from other governmental units	299,362	-	299,362
Prepaid items	37,180	-	37,180
Capital assets, net			
Nondepreciable	-	13,014,673	13,014,673
Depreciable	-	1,025,247	1,025,247
Total assets	5,934,688	14,039,920	19,974,608
DEFERRED OUTFLOWS OF RESOURCES			
Related to pension	-	536,671	536,671
Related to other postemployment benefits	-	422,578	422,578
Total deferred outflows of resources	-	959,249	959,249
Total assets and deferred outflows of resources	\$ 5,934,688	14,999,169	20,933,857
LIABILITIES			
Accounts payable	\$ 153,823	-	153,823
Accrued liabilities	141,972	752,000	893,972
Unearned revenues - prepaid member assessments	36,776	-	36,776
Noncurrent liabilities			
Due within one year			
Note payable	-	889,459	889,459
Compensated absences	-	94,499	94,499
Due in more than one year			
Note payable	-	11,891,692	11,891,692
Compensated absences	-	94,500	94,500
Net pension liability	-	1,792,483	1,792,483
Net other postemployment benefits liability	-	439,365	439,365
Total liabilities	332,571	15,953,998	16,286,569
DEFERRED INFLOWS OF RESOURCES			
Related to pension	-	47,749	47,749
Related to other postemployment benefits	-	39,656	39,656
Total deferred inflows of resources	-	87,405	87,405
FUND BALANCE			
Nonspendable - prepaid items	37,180	(37,180)	-
Restricted for wireless surcharge training costs	72,744	(72,744)	-
Assigned for capital purchases	4,392,193	(4,392,193)	-
Unassigned	1,100,000	(1,100,000)	-
Total fund balance	5,602,117	(5,602,117)	-
Total liabilities, deferred inflows of resources, and fund balance	\$ 5,934,688		
NET POSITION			
Net investment in capital assets		1,258,769	1,258,769
Restricted for wireless surcharge training costs		72,744	72,744
Unrestricted		3,228,370	3,228,370
Total net position		\$ 4,559,883	\$ 4,559,883

The accompanying notes are an integral part of this statement

Muskegon Central Dispatch 9-1-1
**STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE—STATEMENT OF ACTIVITIES**
 For the year ended September 30, 2020

	Revenues and Expenditures -		Statement of Activities - Full Accrual
	Modified Accrual	Adjustments	
REVENUES			
Property taxes	\$ 1,372,680	\$ -	\$ 1,372,680
Member assessments	1,182,162	-	1,182,162
Emergency telephone surcharge	4,401,880	-	4,401,880
Wireless surcharge	368,168	-	368,168
Wireless surcharge training	34,859	-	34,859
Intergovernmental revenues - State	102,982	-	102,982
Charges for services	202,277	-	202,277
Investment earnings	27,890	-	27,890
Other	881	-	881
Total revenues	7,693,779	-	7,693,779
EXPENDITURES/EXPENSES			
Current			
Personnel	2,907,009	224,717	3,131,726
Maintenance and operations	962,642	(21,979)	940,663
Debt service			
Principal	93,927	(93,927)	-
Interest and fees	-	752,000	752,000
Capital outlay	13,377,636	(13,377,636)	-
Depreciation	-	240,293	240,293
Total expenditures/expenses	17,341,214	(12,276,532)	5,064,682
Excess of revenues over (under) expenditures— change in net position	(9,647,435)	12,276,532	2,629,097
OTHER FINANCING SOURCES			
Long-term debt issued	12,807,896	(12,807,896)	-
Change in fund balance—net position	3,160,461	(531,364)	2,629,097
Fund balance—net position at beginning of year	2,441,656	(510,870)	1,930,786
Fund balance—net position at end of year	\$5,602,117	\$ (1,042,234)	\$4,559,883

The accompanying notes are an integral part of this statement

FY 2019 / 2020

ANNUAL REPORT



Driving economic growth along the Muskegon Lakeshore.

Greater Muskegon Economic Development has had one clear goal since 1999: to build a stronger Muskegon area economy by supporting business growth and expansion, and driving economic growth along the Lakeshore.

Whether you're looking to expand, grow, or relocate, our expert staff of mentors, counselors, and advisors are here to help...

We are a one-stop powerhouse of experience and in-depth knowledge. Whether you're looking to expand, grow, or relocate, our expert staff of mentors, counselors, and advisors are here to help navigate the sometimes complicated and technical world of programs, initiatives, incentives, and other opportunities that are available to businesses poised for growth.

We're invested in the Muskegon area. We may be biased, but we believe that our rich history of industry and manufacturing, along with our available infrastructure and proximity to transportation channels, affordable housing, skilled labor and endless year-around recreation make the Muskegon area exceptionally positioned to support prolonged business growth. More importantly, we're invested in our community and the people in it. Yes, we're in the business of business growth, but we're in that business because we know it ultimately leads to bigger opportunities and a better quality of life for the people who live here.

We know business. We know growth. And we also know that when businesses grow, our community becomes stronger with opportunity, and that benefits us all.



FY 2019 2020 ANNUAL REPORT

Our Partners



Government Contracting Assistance

Muskegon Area First's PTAC is a procurement technical assistance center that provides support to local companies in a 13-county region, including Muskegon County, interested in doing business with local, state, and federal governments.

FOR MORE INFORMATION VISIT: muskegonareafirst.com



Holistic • Supportive • Catalyst for Growth

Connecting Agriculture & Food Processing Industries

The West Michigan Food Processing Association (WMPFA), promotes synergy between the local agriculture and food processing industries. They target food processors to expand in the region, and recently enhanced their ability to support start-up and small business growth through the construction of an 8,000 sq. ft. food processing and technology incubator on the campus of Muskegon Community College.



FOR MORE INFORMATION VISIT:

www.wmffa.com

New Investments & Growth

Our 2019/2020 fiscal year brought in many new investments and expansions in the industries of advanced manufacturing, medical device manufacturing, food processing and agribusiness, and more in Muskegon County.

At A Glance



Sample Projects

HILITE INTERNATIONAL

\$25M capital investment
100 new jobs

KL OUTDOOR

\$5M capital investment
100 new jobs

FARM

\$1M capital investment in new 8,000 sq. ft. food processing incubator

SMART VISION LIGHTS

\$1.5M capital investment in 30,000 sq. ft. expansion
100 new jobs

EARTHTRONICS

\$1.5M capital investment in 42,000 sq. ft. expansion
100 new jobs



How We Assisted Local Business

Greater Muskegon Economic Development, along with partners MAF's PTAC and the West Michigan Food Processing Association, helped facilitate local economic growth by connecting clients with valuable resources and through business counseling services.



Retention Visits



Active Projects



State Awards Announced

2019 / 2020 Year in Review

GREATER MUSKEGON ECONOMIC DEVELOPMENT

\$1 = \$301 ROI

13 PROJECTS

PER PROJECT AVERAGE

\$102,615 NEW PAYROLL

41 NEW/RETAINED JOBS

\$7.3M NEW CAPITAL INVESTMENT

15% FOOD PROCESSING/AGRICULTURE

7% AUTOMOTIVE

7% PLASTICS MANUFACTURING

23% ADVANCED MANUFACTURING

15% MANUFACTURING/COFFEE SHOP

7% FURNITURE MANUFACTURING

MAF'S PTAC

\$1=\$1,121 ROI

\$392.3M GOV CONTRACT AWARDS

8,337 JOBS CREATED/RETAINED

1,567 COUNSELING HOURS

340 ACTIVE CLIENTS

18 EVENTS

Board & Staff

2019/2020 BOARD OF DIRECTORS

Michael Olthoff, Chair
Nichols

Richard Houtteman, Secretary
Consumers Energy

Gary Allore
Mercy Health

Mark Eisenbarth
County of Muskegon

Amy Heisser
Howmet

Cindy Larsen
Muskegon Lakeshore Chamber of Commerce

Mark Meyers
City of Norton Shores

Heidi Tice
Fruitport Charter Township

Jonathan Wilson
DTE Energy

Tom Zant, Vice Chair
Equity Group of Michigan

Jillian Meloche, Treasurer
Nowak Machined Products

Jim Edmonson
Greater Muskegon Economic Development

Dave Hazekamp
Hazekamp's Premier Foods

Brad Hilleary
Webb Chemical Service Corp

Randy Lindquist
Muskegon Area Intermediate School District

Stephen Olsen
Northern Machine Tool

Katie Wierengo
Spark Business Consulting

GREATER MUSKEGON ECONOMIC DEVELOPMENT STAFF

Jim Edmonson, President/CEO

Morgan Carroll, Director of Business Development

Cathy Brubaker-Clarke, Community Development Specialist

Marie Chabotte, Finance Director

MAF'S PROCUREMENT TECHNICAL ASSISTANCE (PTAC) STAFF

Pamela Poort, Director

Kelsey Rhoda, Procurement Counselor

Eleanor Wilson, Procurement Counselor

WMFPA STAFF

Mary Gerencer, Executive Director



Greater Muskegon Economic Development • 380 W. Western Ave. STE 202, Muskegon, MI 49440

PHONE 231-722-3751 • FAX 231-728-7251 • EMAIL info@developmuskegon.org • www.greatermuskegon.org



8778 Ferry Street
Montague, MI 49437

Phone (231) 893-1155
cityofmontague.org

January 14, 2020

**Re: City of Montague, Michigan
Climate Emergency Resolution**

Dear Chairman, Mayor, or Supervisor,:

The City of Montague City Council recently passed Resolution #2020-7 citing a climate emergency and asks that you consider similar action in your jurisdiction. A copy is enclosed for your consideration.

The resolution outlines our steps to lead efforts in our community to create an ecologically, socially, and economically responsible community. It calls upon residents and business, and all governments and people worldwide to declare a climate emergency and initiate a climate mobilization to reverse global warming and the ecological crisis to provide maximum protection for all people and species worldwide.

The enclosed Resolution #2020-7 declares that the City of Montague recognizes the climate emergency and that it will do the following:

- eliminate the City's greenhouse gas emissions by 2040,
- Identify and implement policies and ordinances to address climate change and ecological impacts,
- Identify opportunities and funding to implement this resolution,
- coordinate climate and environmental programs that address such factors as climate adaptation, engagement, and education, plus the development of the *Climate MAP* to guide the City's climate emergency response,
- engage its residents, visitors and businesses on the climate emergency so their input informs the creation of the *Climate MAP*, and
- calls upon the residents and business within the City, the State of Michigan, the United States Congress, the President of the United States, and all governments and people worldwide to join us and declare a climate emergency, initiate a climate mobilization to reverse global warming and the ecological crisis, and provide maximum protection for all people and species of the world.

Again, we ask you to consider a similar resolution to call upon those in your own community to lead an action to provide maximum protection for all people and species of the world.

Please feel free to call or e-mail me if I can help you in anyway to achieve our mutual goals to secure the environment for our posterity.

On behalf of the City Council for the City of Montague,

Jeff Auch, City Manager

City of Montague

(231)893-1155 ext. 1758

manager@cityofmontague.org

enclosure



RESOLUTION DECLARING A CLIMATE EMERGENCY AND RESTORATION OF A SAFE CLIMATE TO CREATE AN ECOLOGICALLY, SOCIALLY, AND ECONOMICALLY RESPONSIBLE COMMUNITY

WHEREAS, the City of Montague shall provide for the public peace, health, safety, and welfare of persons and property in the City, and seeks to lead efforts in our community to create an ecologically, socially, and economically responsible community; and

WHEREAS, in April 2016 world leaders recognized the urgent need to combat climate change by signing the Paris Agreement, agreeing to engage in efforts to limit the global temperature increase to 2.7°F (1.5°C) and no more than 3.6°F (2°C) above pre-industrial levels; and

WHEREAS, the current average global temperature has already increased by 1.8°F (1°C) which is impacting the welfare of people and communities throughout the world by increasing extreme weather events such as wildfires, floods, rising seas, droughts, and hurricanes; and

WHEREAS, the increase in, and intensity of, extreme weather events cause the loss of homes and property, jeopardize livelihoods, damage crops, impact travel and supply corridors, increase soil erosion and vegetation loss, decrease access to water, and damage public infrastructure; and

WHEREAS, the Great Lakes region is already experiencing an increase in annual temperatures, precipitation and flooding; and

WHEREAS, climate change is impacting humans as well as stressing the integrity of the ecological community by causing the extinction of species, loss of habitat, decreased water quality, and increases in detrimental organisms such as the Lyme disease bacterium; and

WHEREAS, restoring a safe and stable climate begins by tackling issues at the local level to directly benefit our local community; and

WHEREAS, the City's local actions will positively impact the quality of life for populations around the globe as well; and

WHEREAS, the ability to limit the global temperature increase to 2.7°F (1.5°C) requires immediate and focused efforts by the City to facilitate steps necessary to reach zero greenhouse gas emissions across all sectors of the economy, to safely remove and decrease all excess carbon, and to implement measures to protect people and the ecological community from climate impacts; and

WHEREAS, the scope of action necessary to stabilize the climate requires public awareness, engagement, and deliberation to develop effective, just, equitable and compelling programs and policies; and

WHEREAS, the City of Montague recognizes that we have taken initial steps to reduce our ecological footprint and minimize our climate impact, and we wish to move quickly to further our efforts to address the crisis at hand.

NOW BE IT THEREFORE RESOLVED, the City of Montague declares that a climate and ecological emergency threatens all of humanity and our natural world; and

- that the City of Montague commits to a citywide effort to eliminate the City's greenhouse gas emissions by 2040, and to implement additional projects to decrease carbon levels in the atmosphere; and

- that the City Council directs the City Manager and all City Departments, authorities, and commissions to report, within 180 days of adopting this resolution, on greenhouse gas emissions that can feasibly be reduced by 1) the beginning of the next fiscal year, 2) by the end of 2030, and 3) by the end of 2040. The City Council and City administration will utilize this information to develop a Climate Mobilization Action Plan (*Climate MAP*) and integrate objectives within fiscal year budgets; and

- that the City Council directs the City Manager and Zoning Administrator to report on opportunities within the City's Code of Ordinance and the City's Master Plan to implement policies and ordinances to address climate change and ecological impacts, including activities that prioritize decreasing the use of fossil fuel and increasing the use of land in ways that are adapted to climate change; and

- that the City Council directs the City Manager and City Departments to seek out and report back on opportunities and funding to implement this resolution, and to include reduction statements in all relevant budgets, actions, and motions; and

- that the City Council directs the City Manager to oversee the City's efforts to coordinate climate and environmental programs that address such factors as climate adaptation, engagement, and education, plus the development of the *Climate MAP* to guide the City's climate emergency response; and

- that the City will engage its residents, visitors and businesses on the climate emergency so their input informs the creation of the *Climate MAP*; and

- that the City of Montague calls upon the residents and business within the City, the State of Michigan, the United States Congress, the President of the United States, and all governments and people worldwide to join us and declare a climate emergency, initiate a climate mobilization to reverse global warming and the ecological crisis, and provide maximum protection for all people and species of the world.

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council of the City of Montague, County of Muskegon, Michigan, at a regular meeting held on December 21, 2020.

G. Peileran Mahoney
G. Peileran Mahoney
City Clerk



Police Department Report for 2020

GENERAL REPORT

I celebrated 10 years of service for the City of Whitehall as the calendar flipped to 2021. Celebrate is an appropriate word because I have thoroughly enjoyed working for and with the staff at the police department and City Hall. I am also pleased with the service we provide and the relationship we have with our citizens.

That's not to say that 2020 was not stressful but I believe that we approached the challenges well and completed our responsibilities in a reasonable fashion. I would also note that we have not lost any personnel time to COVID-19 and we are currently receiving vaccinations to hopefully prevent time loss in 2021.

2020 was also a different year for police activity. Nearly all activity was down and some quite significantly. One particular anomaly was in drug cases which nearly doubled and another was that OWI arrests in the 3rd quarter accounted for nearly half of all the year's OWI arrests. I will note some further statistics below but the only designed report I'm providing this year is in the format of the report we send to the state each year, adjusted to the calendar year. This is used by the state to rate our city. I believe that our numbers reflect well on our community and on the efforts of the officers to keep our crime in check.

STATISTICAL REPORT

Officers issued 170 citations this past year with 127 of those being for traffic. Officers also made 31 arrests for OWI, down from 43 in 2019. There were 641 traffic warnings issued. Included in the citations were 10 civil infractions for marijuana offenses, 10 for minors with alcohol and 5 for minors with tobacco or vape products. There were just 6 parking tickets but there were 3 tickets for junk vehicles, 1 for a barking dog and 2 for littering. Officers also had 62 calls for ordinance violations, many of those were officer initiated. Other pertinent data is on the attached report.

I believe that our officers do an excellent job of serving the community and they too take pride in the service they provide and the positive relationships we have built in our community. I am proud to serve with them and hope to continue to do so for some years to come.

Roger D Squiers
Chief of Police

Violent Crimes

Code	Description	Offenses	
		2020	per 1000
9001	Murder	0	0
9002	Manslaughter	0	0
11001	Criminal Sexual Conduct 1 (P/V)	0	0
11002	Criminal Sexual Conduct 3 (P/V)	1	0.3695
11003	Criminal Sexual Conduct 1 (O/A)	1	0.3695
11004	Criminal Sexual Conduct 3 (O/A)	0	0
12000	Robbery	0	0
13002	Aggravated / Felonious Assault	2	0.7391
Total - Violent		4	1.48

Property Crimes

Code	Description	Offenses	
		2020	per 1000
20000	Arson	0	0
22001	Burglary - Forced Entry	2	0.7391
22002	Burglary - Entry w/o Force	0	0
23001	Larceny - Pocketpicking	0	0
23002	Larceny - Pursesnatching	0	0
23003	Larceny - Theft from Building	5	1.8477
23004	Larceny - Theft from Coin Device	0	0
23005	Larceny - Theft from Motor Vehicle	0	0
23006	Larceny - Theft of Motor Vehicle Parts	1	0.3695
23007	Larceny - Other	11	4.065
24001	Motor Vehicle Theft	1	0.3695
30002	Retail Fraud - Theft	3	1.1086
Total - Property		23	8.50

Misdemeanor Arrests	132
Felony Arrests	28
Non-Injury Crashes	56
Injury Crashes	0

WHITEHALL TOWNSHIP – CITY OF WHITEHALL

WATER SERVICE AGREEMENT

2020 ANNUAL REPORT

AVERAGE DAILY DEMAND (ADD)*:

The ADD computed from Township water meter readings for four consecutive quarters Of 2020:

1 st Quarter	1.546 MG	0.01718 MGD/quarter	
2 nd Quarter	2.603 MG	0.02892 MGD/quarter	
3 rd Quarter	5.424 MG	0.06027 MGD/quarter	0.0327 MGD
4 th Quarter	2.194 MG	0.02438 MGD/quarter	Average Daily Demand

*The average daily demand is defined as the average of the average daily demand of four consecutive quarters of the previous calendar year. Maximum water capacity delivered to the Township is limited to 0.313 MGD. Notice is required when the ADD of four consecutive quarters exceeds 0.282 MGD.

AVERAGE DAILY DEMAND 2019

0.0279 MGD

FIVE YEAR AVERAGE DAILY DEMAND

0.0324 MGD

TOTAL NUMBER OF METERED TOWNSHIP CONNECTIONS (43)

METERED CONNECTIONS ADDED IN 2020 (3)

TOTAL NUMBER OF TOWNSHIP FIRE HYDRANTS (43)

FIRE HYDRANTS ADDED IN 2020 (3)



Date 1-14-21

Brian Armstrong, Director of Public Works

Whitehall Township Water Usage 2020

Account #	Service	Jan-Mar 2020	Apr-June 2020	July-Sept 2020	Oct-Dec 2020	Totals	
016-07021-00	True North Energy	17	21	22	20	80	
016-07021-05	True North Energy	0	66	226	0	292	
016-07022-00	True North Energy	315	277	275	219	1086	
016-07024-00	Taco Bell	87	77	73	109	346	
016-07024-05	Taco Bell/Irrig	0	96	233	0	329	
016-07025-00	Little Ceasers Pizza	64	58	69	55	246	
016-07026-00	White Lake Center	20	5	26	21	72	
016-07030-00	White Lake Center	11	9	11	14	45	
016-07035-00	Great Lakes Fresh Market	0	0	0	0	0	
016-07037-00	O'Reilly Auto Parts	2	1	2	2	7	
016-07037-05	O'Reilly Auto Parts/Irrig	0	40	154	0	194	
016-07038-00	White Lake Center	10	8	7	3	28	
016-07038-05	White Lake Center	0	0	0	0	0	
016-07039-01	Goodwill Industries	14	2	9	5	30	
016-07039-05	Goodwill Industries/Irrig	0	45	165	32	242	
016-07040-00	Kathleenia Bentz	7	7	8	7	29	
016-07043-00	Save-A-Lot	17	17	19	12	65	
016-07043-05	Save-A-Lot/Irrig	0	234	620	216	1070	
016-07045-00	San Marcos	104	77	140	120	441	
016-07050-00	Sikkenga Phyllis	0	0	0	0	0	
016-08010-00	Walgreens #11417	11	9	11	9	40	
016-08010-05	Walgreens #11417/Irrig	0	0	0	0	0	
016-08020-00	Arby's #7822	32	55	114	48	249	
016-08021-00	Advanced Auto	2	2	2	2	8	
016-08021-05	Advanced Auto/Irrig	0	58	252	85	395	
016-08050-00	McDonalds	225	280	1081	379	1965	
016-08052-00	Rodeway Inn	226	265	266	229	986	
016-08053-00	Wesco	92	104	135	130	461	
016-08053-05	Wesco/Irrig	0	212	497	158	867	
016-08055-00	Family Farm and Home	3	22	24	18	67	
016-08065-00	KBA Whitehall-Culvers				0	0	
016-08065-05	KBA Whitehall-Culvers				0	0	
016-08101-00	Viking Tool & Engineering	1	1	2	1	5	
016-08108-00	Harborlight Credit Union	7	1	4	2	14	
016-08108-05	Harborlight Credit Union/Irrig	0	0	296	30	326	
016-08109-00	Wal-Mart Stores East #34	156	147	182	129	614	
016-08109-05	Wal-Mart Stores East #34/Irrig	0	240	336	21	597	
016-09002-00	Erdman Machine Company	55	46	71	46	218	
016-09008-00	Urban Machine	4	4	4	2	14	
016-09012-00	Fusion Fluid Equipment	22	12	15	19	68	
016-09025-00	Patterson Chad/Sheena	8	64	16	13	101	
016-10002-00	Magnolia's Pet Grooming	31	23	42	38	134	
016-10015-00	Discovery School	3	18	15	0	36	
	Totals:	1546	2603	5424	2194	11767	
	Average Daily Demand	0.01718	0.02892	0.06027	0.02438	0.13074	Qtr. MGD 0.03269

FIRE HYDRANTS
WHITEHALL TOWNSHIP

	<u>Hydrant #</u>	<u>Location</u>
1.	FH4-194	3284 E Colby
2.	FH4-234	3303 E Colby
3.	FH4-235	E Colby
4.	FH4-236	3205 E Colby
5.	FH4-237	3311 E Colby
6.	FH4-238	3263 E Colby
7.	FH4-239	3297 E Colby
8.	FH4-240	3255 E Colby
9.	FH8-178	3384 Benston
10.	FH8-179	3200 Blk Benston
11.	FI4-264	3100 Blk Colby
12.	FI4-265	3090 E Colby
13.	FI4-266	3165 E Colby
14.	FI4-267	3123 E Colby
15.	FI4-268	3001 E Colby
16.	FI4-269	8238 Whitehall Rd
17.	FI4-272	E Colby
18.	FI4-273	Albers Dr/field behind Pamida
19.	FI5-274	Albers Dr//dead end
20.	FJ3-279	W Holton/Whitehall Rd and Durham Rd
21.	FJ3-280	8500 Blk Durham Rd
22.	FJ4-270	8210 Whitehall Rd
23.	FJ4-271	8171 Whitehall Rd
24.	FJ4-277	W Holton/Whitehall Rd and US31
25.	FJ4-278	2865 W Holton/Whitehall
26.	FJ5-275	3240 Albers Dr
27.	FJ5-276	8131 Whitehall Rd & Albers Dr
28.	FK3-281	2740 W Holton/Whitehall

- | | | |
|-----|---------|--|
| 29. | FK3-282 | 2600 Blk W Holton/Whitehall Rd |
| 30. | FK3-283 | W Holton/Whitehall Rd and Silver Creek |
| 31. | FK3-284 | 8529 Silver Creek Rd |
| 32. | FK3-285 | 8579 Silver Creek Rd |
| 33. | FI4-286 | Dead end Shelby Ridge Ct |
| 34. | FI4-287 | End of E Ridge Dr |
| 35. | Fk4-100 | W. Side Wal-Mart by garage door |
| 36. | FK4-102 | S. Side Walmart-loading dock |
| 37. | FK4-104 | N. Side Walmart-Island Garden Center |
| 38. | FK4-106 | N. Side Walmart-East End |
| 39. | FK4-108 | S. Side Walmart- East End |
| 40. | FK3-286 | At Entrance-Harborlight C.U. |
| 41. | FK3-287 | N. Side of Building 8529 Silver Creek |
| 42. | FH4-241 | Between. Little Ceasers and Culvers |
| 43. | FI4-274 | S. Side of building (behind building) |

CITY OF WHITEHALL



**SECOND QUARTER
FISCAL YEAR 2020/21**

Fund 101 GENERAL OPERATING FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH	1,399,789.63
101-000-007.000	CASH-PAYROLL	3,011.30
101-000-018.000	PETTY CASH	50.00
101-000-056.000	INTEREST RECEIVABLE	264.86
101-000-082.000	DUE FROM OTHER SOURCES	25.00
101-000-088.000	DUE FROM PLAYHOUSE	30,837.00
101-000-123.000	PREPAID EXPENSES	74,257.00
Total Assets		1,508,234.79
*** Liabilities ***		
101-000-231.012	DUE TO OTHER SOURCES	33,941.47
101-000-258.005	CONTRIBUTION LIBERTY SWING MAINT	248.72
101-000-258.006	COMMUNITY GARDEN	183.86
101-000-259.004	DUE TO FLEX FUND	3,480.53
101-000-259.007	DUE TO COUNTY-DOG TAGS	63.00
Total Liabilities		37,917.58
*** Fund Balance ***		
101-000-390.000	FUND BALANCE	972,796.65
Total Fund Balance		972,796.65
Beginning Fund Balance		972,796.65
Net of Revenues VS Expenditures		497,520.56
Ending Fund Balance		1,470,317.21
Total Liabilities And Fund Balance		1,508,234.79

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	AVAILABLE
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)
Fund 101 - GENERAL OPERATING FUND				
Revenues				
Dept 000 - 648				
101-000-402.000	CURRENT REAL PROPERTY TAXES	1,288,330.00	1,237,501.85	50,828.15
101-000-410.000	PERSONAL PROPERTY TAXES	211,590.00	205,742.60	5,847.40
101-000-411.000	LAND BANK TAXES	770.00	769.45	0.55
101-000-441.000	LOCAL COMMUNITY STABILIZATION	1,050.00	1,052.55	(2.55)
101-000-447.000	ADMIN FEE-PROPERTY TAXES	57,000.00	36,710.59	20,289.41
101-000-451.000	BUSINESS LICENSES/PERMITS/FEES	5,000.00	2,824.00	2,176.00
101-000-451.100	FRANCHISE FEE-CABLE TV	50,000.00	12,835.98	37,164.02
101-000-528.000	OTHER FEDERAL GRANTS	12,000.00	12,000.00	0.00
101-000-565.000	SCHOOL OFFICER	18,000.00	0.00	18,000.00
101-000-569.000	REV REC'D FOR PD TRAINING	1,500.00	503.73	996.27
101-000-570.000	REIM-PD GRANT	4,000.00	0.00	4,000.00
101-000-571.000	REV REC'D FOR PD PROGRAMS	1,000.00	0.00	1,000.00
101-000-572.000	GRANT-STATE	5,000.00	5,000.00	0.00
101-000-575.000	STATE SHARED REV	247,325.00	112,890.00	134,435.00
101-000-575.100	STATE SHARED REV-LIQUOR	3,600.00	3,445.75	154.25
101-000-600.000	GAZEBO PATHWAY	0.00	100.00	(100.00)
101-000-645.000	SALE OF PRINTED MATERIAL	500.00	237.00	263.00
101-000-646.000	FOUNDATIONS-CEMETERY	1,600.00	692.80	907.20
101-000-647.000	GRAVE OPENINGS	10,000.00	4,850.00	5,150.00
101-000-660.000	FINES-DISTRICT COURT	10,000.00	1,895.20	8,104.80
101-000-661.000	PARKING FINES	700.00	320.00	380.00
101-000-662.000	ORDINANCE/CIVIL VIOLATIONS	400.00	500.00	(100.00)
101-000-665.000	INTEREST EARNINGS-INVESTMENTS	6,000.00	918.39	5,081.61
101-000-665.100	INTEREST EARNINGS-TAXES	8,000.00	6,004.91	1,995.09
101-000-668.100	LEASE INCOME-FIRE AUTHORITY	12,545.00	6,272.52	6,272.48
101-000-673.000	SALE OF FIXED ASSETS	2,450.00	2,456.00	(6.00)
101-000-677.000	CONTRIBUTION-COMPUTER	5,000.00	0.00	5,000.00
101-000-677.100	CONTRIBUTION-TIFA	275,300.00	0.00	275,300.00
101-000-677.300	CONTRIBUTION-LDFA DISTRICT	110,125.00	0.00	110,125.00
101-000-686.000	OTHER INCOME	0.00	1,977.32	(1,977.32)
101-000-699.243	TRANSFER FROM BRA	8,615.00	0.00	8,615.00
101-000-699.248	TRANSFER FROM LDFA	3,095.00	0.00	3,095.00
101-000-699.249	TRANSFER FROM TIFA	8,720.00	0.00	8,720.00
101-000-699.580	TRANSFER FROM PLAYHOUSE	4,105.00	0.00	4,105.00
Total Dept 000 - 648		2,373,320.00	1,657,500.64	715,819.36
TOTAL REVENUES		2,373,320.00	1,657,500.64	715,819.36
Expenditures				
Dept 101 - CITY COUNCIL				
101-101-702.000	SALARIES-ADMIN	8,100.00	4,188.91	3,911.09
101-101-702.100	SALARIES-COUNCIL MEMBERS	5,300.00	2,625.00	2,675.00
101-101-719.000	FRINGE BENEFITS	7,105.00	4,170.11	2,934.89
101-101-719.100	FRINGE BENEFITS-WAGES	2,700.00	1,312.71	1,387.29
101-101-728.000	POSTAGE & COPYING	600.00	53.94	546.06
101-101-861.000	EXPENSE ALLOWANCE	2,520.00	1,260.00	1,260.00
101-101-958.000	MEMBERSHIPS & DUES	2,300.00	2,280.00	20.00
101-101-962.000	OTHER EXPENSES	0.00	205.60	(205.60)
Total Dept 101 - CITY COUNCIL		28,625.00	16,096.27	12,528.73
Dept 111 - CITY CLERK				
101-111-702.000	SALARIES-ADMIN	31,800.00	16,374.39	15,425.61
101-111-719.000	FRINGE BENEFITS	31,500.00	15,142.42	16,357.58
101-111-719.100	FRINGE BENEFITS-WAGES	10,600.00	5,122.53	5,477.47
101-111-727.000	OFFICE SUPPLIES	500.00	132.08	367.92
101-111-728.000	POSTAGE & COPYING	100.00	35.00	65.00
101-111-873.000	TRAVEL & MEALS	400.00	0.00	400.00
101-111-905.000	PUBLISHING	5,000.00	751.10	4,248.90
101-111-958.000	MEMBERSHIPS & DUES	250.00	45.00	205.00
Total Dept 111 - CITY CLERK		80,150.00	37,602.52	42,547.48
Dept 136 - DISTRICT COURT				
101-136-826.000	ATTORNEY FEES	22,000.00	7,734.64	14,265.36
Total Dept 136 - DISTRICT COURT		22,000.00	7,734.64	14,265.36
Dept 172 - ADMINISTRATION				
101-172-702.000	SALARIES-ADMIN	39,885.00	19,478.58	20,406.42

User: LAURIE

DB: WHITEHALL

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	AVAILABLE
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)
Fund 101 - GENERAL OPERATING FUND				
Expenditures				
101-172-706.000	SALARIES & WAGES	0.00	357.96	(357.96)
101-172-719.000	FRINGE BENEFITS	143,690.00	118,666.26	25,023.74
101-172-719.100	FRINGE BENEFITS-WAGES	13,295.00	6,315.13	6,979.87
101-172-727.000	OFFICE SUPPLIES	1,500.00	985.09	514.91
101-172-728.000	POSTAGE & COPYING	2,200.00	2,095.92	104.08
101-172-807.000	AUDIT FEE	4,015.00	3,995.00	20.00
101-172-815.000	INSURANCE	700.00	0.00	700.00
101-172-818.000	CONTRACTUAL SERVICES	6,875.00	5,114.13	1,760.87
101-172-850.000	TELEPHONE	3,230.00	177.22	3,052.78
101-172-873.000	TRAVEL & MEALS	400.00	0.00	400.00
101-172-904.000	PRINTING	650.00	0.00	650.00
101-172-934.000	EQUIPMENT MAINTENANCE	1,800.00	0.00	1,800.00
101-172-935.000	COPIER MAINTENANCE	800.00	526.10	273.90
101-172-957.000	CONFERENCES & WORKSHOPS	900.00	516.00	384.00
101-172-958.000	MEMBERSHIPS & DUES	2,920.00	2,483.73	436.27
101-172-962.000	OTHER EXPENSES	200.00	5,730.95	(5,530.95)
101-172-976.000	EQUIPMENT	0.00	239.16	(239.16)
Total Dept 172 - ADMINISTRATION		223,060.00	166,681.23	56,378.77
Dept 195 - ELECTIONS				
101-195-702.000	SALARIES-ADMIN	10,200.00	5,291.39	4,908.61
101-195-702.110	SALARIES-ELECTION WORKERS	3,000.00	2,779.00	221.00
101-195-719.000	FRINGE BENEFITS	8,815.00	4,862.67	3,952.33
101-195-719.100	FRINGE BENEFITS-WAGES	3,400.00	1,649.17	1,750.83
101-195-727.000	OFFICE SUPPLIES	1,725.00	1,436.63	288.37
101-195-728.000	POSTAGE & COPYING	2,275.00	1,595.00	680.00
101-195-818.000	CONTRACTUAL SERVICES	1,000.00	110.65	889.35
101-195-962.000	OTHER EXPENSES	4,255.00	4,340.82	(85.82)
Total Dept 195 - ELECTIONS		34,670.00	22,065.33	12,604.67
Dept 203 - ATTORNEY				
101-203-826.000	ATTORNEY FEES	17,500.00	7,399.14	10,100.86
Total Dept 203 - ATTORNEY		17,500.00	7,399.14	10,100.86
Dept 209 - ASSESSOR				
101-209-818.000	CONTRACTUAL SERVICES	33,130.00	16,484.00	16,646.00
Total Dept 209 - ASSESSOR		33,130.00	16,484.00	16,646.00
Dept 247 - BOARD OF REVIEW				
101-247-702.000	SALARIES-ADMIN	655.00	306.56	348.44
101-247-702.100	SALARIES-BOARD MEMBERS	975.00	0.00	975.00
101-247-719.000	FRINGE BENEFITS	575.00	286.09	288.91
101-247-719.100	FRINGE BENEFITS-WAGES	220.00	96.99	123.01
101-247-962.000	OTHER EXPENSES	100.00	0.00	100.00
Total Dept 247 - BOARD OF REVIEW		2,525.00	689.64	1,835.36
Dept 253 - TREASURER				
101-253-702.000	SALARIES-ADMIN	34,350.00	16,944.16	17,405.84
101-253-719.000	FRINGE BENEFITS	31,935.00	15,749.22	16,185.78
101-253-719.100	FRINGE BENEFITS-WAGES	11,450.00	5,333.55	6,116.45
101-253-727.000	OFFICE SUPPLIES	2,000.00	1,327.92	672.08
101-253-815.000	INSURANCE	700.00	0.00	700.00
101-253-818.000	CONTRACTUAL SERVICES	900.00	857.00	43.00
101-253-957.000	CONFERENCES & WORKSHOPS	0.00	28.52	(28.52)
101-253-962.000	OTHER EXPENSES	50.00	0.00	50.00
Total Dept 253 - TREASURER		81,385.00	40,240.37	41,144.63
Dept 265 - CITY HALL BLDG & GROUNDS				
101-265-706.000	SALARIES & WAGES	5,130.00	4,667.56	462.44
101-265-708.000	SALARIES & WAGES-PART TIME	800.00	323.01	476.99
101-265-719.000	FRINGE BENEFITS	4,500.00	2,444.24	2,055.76
101-265-719.100	FRINGE BENEFITS-WAGES	1,710.00	1,216.90	493.10
101-265-757.000	OPERATING SUPPLIES	1,300.00	1,054.47	245.53
101-265-775.000	REPAIRS & MAINT SUPPLIES	500.00	371.24	128.76

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PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	AVAILABLE
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)
Fund 101 - GENERAL OPERATING FUND				
Expenditures				
101-265-815.000	INSURANCE	5,700.00	0.00	5,700.00
101-265-818.000	CONTRACTUAL SERVICES	1,000.00	1,216.65	(216.65)
101-265-818.700	CONTRACTUAL SERVICES-CLEANERS	4,500.00	1,752.65	2,747.35
101-265-920.000	PUBLIC UTILITIES	22,000.00	6,915.52	15,084.48
101-265-931.000	BUILDING MAINTENANCE	2,500.00	1,043.15	1,456.85
101-265-943.000	EQUIPMENT RENTAL	3,000.00	3,073.20	(73.20)
101-265-974.000	CAPITAL IMPROVEMENTS	23,400.00	23,377.80	22.20
101-265-976.000	EQUIPMENT	1,200.00	1,115.76	84.24
Total Dept 265 - CITY HALL BLDG & GROUNDS		77,240.00	48,572.15	28,667.85
Dept 276 - CEMETERY				
101-276-702.000	SALARIES-ADMIN	11,550.00	5,902.12	5,647.88
101-276-706.000	SALARIES & WAGES	17,150.00	12,546.91	4,603.09
101-276-708.000	SALARIES & WAGES-PART TIME	7,200.00	3,959.50	3,240.50
101-276-719.000	FRINGE BENEFITS	22,185.00	12,274.05	9,910.95
101-276-719.100	FRINGE BENEFITS-WAGES	9,570.00	4,834.13	4,735.87
101-276-751.000	GASOLINE & MOTOR OIL	2,200.00	682.95	1,517.05
101-276-757.000	OPERATING SUPPLIES	320.00	218.18	101.82
101-276-815.000	INSURANCE	1,030.00	0.00	1,030.00
101-276-818.000	CONTRACTUAL SERVICES	5,400.00	891.81	4,508.19
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	14,000.00	8,330.79	5,669.21
101-276-920.000	PUBLIC UTILITIES	4,700.00	2,292.40	2,407.60
101-276-931.000	BUILDING MAINTENANCE	500.00	588.80	(88.80)
101-276-932.000	CEMETERY MAINTENANCE	1,200.00	485.71	714.29
101-276-933.000	EQUIPMENT MAINTENANCE	900.00	1,024.43	(124.43)
101-276-943.000	EQUIPMENT RENTAL	25,000.00	18,636.94	6,363.06
101-276-976.000	EQUIPMENT	2,500.00	2,235.95	264.05
Total Dept 276 - CEMETERY		125,405.00	74,904.67	50,500.33
Dept 301 - POLICE				
101-301-702.000	SALARIES-ADMIN	1,000.00	0.00	1,000.00
101-301-705.000	SALARIES-SUPERVISION	65,250.00	31,040.00	34,210.00
101-301-706.000	SALARIES & WAGES-FULL TIME	363,250.00	174,721.92	188,528.08
101-301-708.000	SALARIES & WAGES-PART TIME	34,000.00	7,461.23	26,538.77
101-301-710.000	OVERTIME	20,000.00	17,218.19	2,781.81
101-301-712.000	WAGES REIMBURSED	0.00	383.22	(383.22)
101-301-719.000	FRINGE BENEFITS	335,840.00	167,951.13	167,888.87
101-301-719.100	FRINGE BENEFITS-WAGES	140,500.00	77,933.47	62,566.53
101-301-727.000	OFFICE SUPPLIES	1,800.00	749.75	1,050.25
101-301-741.000	AMMUNITION	2,750.00	0.00	2,750.00
101-301-751.000	GASOLINE & MOTOR OIL	12,000.00	3,070.44	8,929.56
101-301-757.000	OPERATING SUPPLIES	1,200.00	669.77	530.23
101-301-759.000	UNIFORMS, LAUNDRY, CLEANING	6,000.00	2,421.25	3,578.75
101-301-815.000	INSURANCE	31,625.00	0.00	31,625.00
101-301-850.000	TELEPHONE	44,000.00	21,278.97	22,721.03
101-301-851.000	RADIO MAINTENANCE	500.00	68.88	431.12
101-301-920.000	UTILITIES-EMERGENCY SIRENS	0.00	93.05	(93.05)
101-301-933.000	EQUIPMENT MAINTENANCE	14,000.00	13,266.32	733.68
101-301-958.000	MEMBERSHIPS & DUES	200.00	60.00	140.00
101-301-960.000	EDUCATION & TRAINING	1,500.00	0.00	1,500.00
101-301-960.100	EDUCATION & TRAINING-302 FUNDS	1,400.00	206.31	1,193.69
101-301-962.000	OTHER EXPENSES	100.00	90.00	10.00
101-301-962.300	MEDICAL	1,000.00	573.00	427.00
101-301-976.000	EQUIPMENT	1,025.00	0.00	1,025.00
101-301-982.000	LEASE	11,712.00	0.00	11,712.00
Total Dept 301 - POLICE		1,090,652.00	519,256.90	571,395.10
Dept 400 - PLANNING DEPARTMENT				
101-400-702.000	SALARIES-ADMIN	13,275.00	6,091.09	7,183.91
101-400-719.000	FRINGE BENEFITS	11,645.00	5,530.95	6,114.05
101-400-719.100	FRINGE BENEFITS-WAGES	4,425.00	1,881.75	2,543.25
101-400-728.000	POSTAGE & COPYING	100.00	0.00	100.00
101-400-818.000	CONTRACTUAL SERVICES	200.00	0.00	200.00
101-400-905.000	PRINTING	800.00	0.00	800.00
101-400-958.000	MEMBERSHIPS & DUES	100.00	109.00	(9.00)
101-400-962.000	OTHER EXPENSES	100.00	0.00	100.00
Total Dept 400 - PLANNING DEPARTMENT		30,645.00	13,612.79	17,032.21
Dept 442 - SIDEWALKS				

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PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	AVAILABLE
		AMENDED BUDGET	NORMAL	12/31/2020 (ABNORMAL)	BALANCE (ABNORMAL)
Fund 101 - GENERAL OPERATING FUND					
Expenditures					
101-442-706.000	SALARIES & WAGES	1,000.00		0.00	1,000.00
101-442-708.000	SALARIES & WAGES-PART TIME	0.00		45.00	(45.00)
101-442-719.000	FRINGE BENEFITS	500.00		3.44	496.56
101-442-719.100	FRINGE BENEFITS-WAGES	200.00		0.00	200.00
101-442-775.000	REPAIRS & MAINT SUPPLIES	500.00		0.00	500.00
101-442-818.000	CONTRACTUAL SERVICES	1,500.00		0.00	1,500.00
101-442-943.000	EQUIPMENT RENTAL	1,000.00		0.00	1,000.00
Total Dept 442 - SIDEWALKS		4,700.00		48.44	4,651.56
Dept 446 - HIGHWAYS & STREETS					
101-446-757.000	OPERATING SUPPLIES	200.00		0.00	200.00
101-446-818.000	CONTRACTUAL SERVICES	400.00		0.00	400.00
101-446-943.000	EQUIPMENT RENTAL	200.00		0.00	200.00
Total Dept 446 - HIGHWAYS & STREETS		800.00		0.00	800.00
Dept 448 - STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES	74,000.00		28,792.58	45,207.42
Total Dept 448 - STREET LIGHTING		74,000.00		28,792.58	45,207.42
Dept 525 - SANITATION					
101-525-818.000	CONTRACTUAL SERVICES	1,000.00		300.00	700.00
101-525-999.000	CONTRIBUTION - W.L.S.W.A	5,000.00		0.00	5,000.00
Total Dept 525 - SANITATION		6,000.00		300.00	5,700.00
Dept 526 - LEAF DISPOSAL					
101-526-706.000	SALARIES & WAGES	200.00		0.00	200.00
101-526-719.000	FRINGE BENEFITS	150.00		0.00	150.00
101-526-719.100	FRINGE BENEFITS-WAGES	100.00		0.00	100.00
101-526-818.000	CONTRACTUAL SERVICES	58,000.00		35,250.00	22,750.00
101-526-818.100	CONTRACTUAL SERVICES-BRUSH	7,000.00		0.00	7,000.00
101-526-943.000	EQUIPMENT RENTAL	200.00		0.00	200.00
Total Dept 526 - LEAF DISPOSAL		65,650.00		35,250.00	30,400.00
Dept 751 - PARKS DEPARTMENT					
101-751-706.000	SALARIES & WAGES	25,650.00		14,682.54	10,967.46
101-751-708.000	SALARIES & WAGES-PART TIME	7,200.00		3,438.88	3,761.12
101-751-719.000	FRINGE BENEFITS	22,505.00		8,056.02	14,448.98
101-751-719.100	FRINGE BENEFITS-WAGES	8,550.00		3,649.78	4,900.22
101-751-751.000	GASOLINE & MOTOR OIL	2,600.00		682.96	1,917.04
101-751-757.000	OPERATING SUPPLIES	2,000.00		523.47	1,476.53
101-751-775.000	REPAIRS & MAINT SUPPLIES	5,000.00		2,584.16	2,415.84
101-751-815.000	INSURANCE	1,185.00		0.00	1,185.00
101-751-818.000	CONTRACTUAL SERVICES	9,200.00		7,281.55	1,918.45
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	13,000.00		8,330.81	4,669.19
101-751-920.000	PUBLIC UTILITIES	23,000.00		16,839.96	6,160.04
101-751-931.000	BUILDING MAINTENANCE	500.00		0.00	500.00
101-751-933.000	EQUIPMENT MAINTENANCE	1,500.00		1,315.36	184.64
101-751-943.000	EQUIPMENT RENTAL	35,000.00		21,675.07	13,324.93
101-751-962.000	OTHER EXPENSES	1,200.00		34.00	1,166.00
101-751-976.000	EQUIPMENT	2,500.00		2,235.95	264.05
Total Dept 751 - PARKS DEPARTMENT		160,590.00		91,330.51	69,259.49
Dept 752 - PATHWAY					
101-752-706.000	SALARIES & WAGES	4,565.00		2,623.22	1,941.78
101-752-708.000	SALARIES & WAGES-PART TIME	600.00		301.75	298.25
101-752-719.000	FRINGE BENEFITS	2,250.00		1,504.43	745.57
101-752-719.100	FRINGE BENEFITS-WAGES	855.00		801.80	53.20
101-752-757.000	OPERATING SUPPLIES	200.00		129.66	70.34
101-752-775.000	REPAIRS & MAINT SUPPLIES	200.00		0.00	200.00
101-752-818.000	CONTRACTUAL SERVICES	1,660.00		0.00	1,660.00
101-752-920.000	PUBLIC UTILITIES	500.00		200.92	299.08
101-752-943.000	EQUIPMENT RENTAL	4,000.00		2,447.50	1,552.50
Total Dept 752 - PATHWAY		14,830.00		8,009.28	6,820.72

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	AVAILABLE
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)
Fund 101 - GENERAL OPERATING FUND				
Expenditures				
Dept 777 - 119 S BALDWIN ST				
101-777-706.000	SALARIES & WAGES	100.00	0.00	100.00
101-777-719.000	FRINGE BENEFITS	75.00	0.00	75.00
101-777-719.100	FRINGE BENEFITS-WAGES	50.00	0.00	50.00
101-777-757.000	OPERATING SUPPLIES	100.00	0.00	100.00
101-777-815.000	INSURANCE	1,280.00	0.00	1,280.00
101-777-920.000	PUBLIC UTILITIES	2,000.00	650.97	1,349.03
101-777-931.000	BUILDING MAINTENANCE	500.00	0.00	500.00
Total Dept 777 - 119 S BALDWIN ST		4,105.00	650.97	3,454.03
Dept 851 - FRINGE BENEFITS				
101-851-719.000	FRINGE BENEFITS-EMPLOYER SOC/MEDICARE	0.00	6,776.73	(6,776.73)
101-851-719.150	FRINGE-FUNERAL, JURY	0.00	338.24	(338.24)
101-851-719.250	FRINGE-HOLIDAY PAY	0.00	12,355.20	(12,355.20)
101-851-719.350	FRINGE-RETIREMENT	0.00	197,022.00	(197,022.00)
101-851-719.351	FRINGE-RETIREMENT EMPLOYER CONTRIB	0.00	13,618.17	(13,618.17)
101-851-719.352	FRINGE-DEF COMP EMPLOYER CONT MERS	0.00	1,218.36	(1,218.36)
101-851-719.353	FRINGE- MERS DEF COMP ONLY	0.00	4,079.87	(4,079.87)
101-851-719.400	FRINGE-VACATION PAY	0.00	45,269.24	(45,269.24)
101-851-719.450	FRINGE-UNIFORMS	0.00	1,005.28	(1,005.28)
101-851-719.500	FRINGE-ADMIN CAR ALLOW	0.00	1,500.00	(1,500.00)
101-851-719.600	FRINGE-HEALTH INS	0.00	119,496.13	(119,496.13)
101-851-719.601	FRINGE BENEFITS-RETIREE HEALTH INS	0.00	10,333.47	(10,333.47)
101-851-719.602	MERS-HSA RETIREE	0.00	18,000.00	(18,000.00)
101-851-719.603	FRINGE-HEALTH INS WRAP	0.00	26,834.64	(26,834.64)
101-851-719.605	DENTAL INSURANCE	0.00	11,390.40	(11,390.40)
101-851-719.650	FRINGE-OPTICAL	0.00	1,410.13	(1,410.13)
101-851-719.680	FRINGE-LIFE INS	0.00	1,262.82	(1,262.82)
101-851-719.685	FRINGE-MISCELLANEOUS	0.00	17,784.88	(17,784.88)
101-851-719.690	FRINGE-DISABILITY INS	0.00	5,302.20	(5,302.20)
101-851-719.700	FRINGE-CELL PHONE	0.00	653.52	(653.52)
101-851-719.800	FRINGE-UNEMPLOYMENT EXPENSE	0.00	33.54	(33.54)
101-851-719.999	FRINGE BENEFITS-QTLY SPREAD	0.00	(473,826.17)	473,826.17
Total Dept 851 - FRINGE BENEFITS		0.00	21,858.65	(21,858.65)
Dept 896 - OTHER EXPENSES				
101-896-880.000	COMMUNITY PROMOTION	3,000.00	2,400.00	600.00
101-896-962.000	OTHER EXPENSES	5,000.00	0.00	5,000.00
Total Dept 896 - OTHER EXPENSES		8,000.00	2,400.00	5,600.00
Dept 966 - TRANSFERS				
101-966-999.402	TRANSFER TO CAPITAL PROJECT FUND	285,335.00	0.00	285,335.00
Total Dept 966 - TRANSFERS		285,335.00	0.00	285,335.00
TOTAL EXPENDITURES		2,470,997.00	1,159,980.08	1,311,016.92
Fund 101 - GENERAL OPERATING FUND:				
TOTAL REVENUES		2,373,320.00	1,657,500.64	715,819.36
TOTAL EXPENDITURES		2,470,997.00	1,159,980.08	1,311,016.92
NET OF REVENUES & EXPENDITURES		(97,677.00)	497,520.56	(595,197.56)

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000-001.000	CASH	339,425.38
202-000-056.000	INTEREST RECEIVABLE	42.44
Total Assets		339,467.82
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
202-000-390.000	FUND BALANCE	283,720.81
Total Fund Balance		283,720.81
Beginning Fund Balance		283,720.81
Net of Revenues VS Expenditures		55,747.01
Ending Fund Balance		339,467.82
Total Liabilities And Fund Balance		339,467.82

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	AVAILABLE
		AMENDED BUDGET	NORMAL	12/31/2020 (ABNORMAL)	BALANCE (ABNORMAL)
Fund 202 - MAJOR STREET FUND					
Revenues					
Dept 000 - 648					
202-000-574.000	STATE SHARED REVENUE	277,470.00		118,997.31	158,472.69
202-000-576.000	REIMBURSEMENTS-TRUNKLINE MAINT	15,000.00		320.70	14,679.30
202-000-576.100	TRUNKLINE THRU COUNTY	0.00		704.82	(704.82)
202-000-665.000	INTEREST EARNINGS-INVESTMENTS	1,000.00		142.49	857.51
Total Dept 000 - 648		293,470.00		120,165.32	173,304.68
TOTAL REVENUES		293,470.00		120,165.32	173,304.68
Expenditures					
Dept 463 - ROUTINE MAINT					
202-463-706.000	SALARIES & WAGES	12,025.00		6,688.50	5,336.50
202-463-708.000	SALARIES & WAGES-PART TIME	600.00		0.00	600.00
202-463-719.000	FRINGE BENEFITS	12,150.00		3,665.35	8,484.65
202-463-719.100	FRINGE BENEFITS-WAGES	4,010.00		1,730.33	2,279.67
202-463-757.000	OPERATING SUPPLIES	8,500.00		825.12	7,674.88
202-463-818.000	CONTRACTUAL SERVICES	19,955.00		10,545.33	9,409.67
202-463-943.000	EQUIPMENT RENTAL	15,000.00		10,777.55	4,222.45
Total Dept 463 - ROUTINE MAINT		72,240.00		34,232.18	38,007.82
Dept 474 - TRAFFIC SERVICES					
202-474-706.000	SALARIES & WAGES	2,565.00		63.42	2,501.58
202-474-719.000	FRINGE BENEFITS	2,250.00		33.26	2,216.74
202-474-719.100	FRINGE BENEFITS-WAGES	855.00		17.95	837.05
202-474-757.000	OPERATING SUPPLIES	5,200.00		0.00	5,200.00
202-474-818.000	CONTRACTUAL SERVICES	6,500.00		4,913.64	1,586.36
202-474-920.000	PUBLIC UTILITIES	300.00		0.00	300.00
202-474-943.000	EQUIPMENT RENTAL	700.00		13.37	686.63
Total Dept 474 - TRAFFIC SERVICES		18,370.00		5,041.64	13,328.36
Dept 478 - WINTER MAINT					
202-478-706.000	SALARIES & WAGES	18,115.00		885.63	17,229.37
202-478-719.000	FRINGE BENEFITS	15,900.00		438.27	15,461.73
202-478-719.100	FRINGE BENEFITS-WAGES	6,040.00		170.32	5,869.68
202-478-757.000	OPERATING SUPPLIES	21,600.00		597.63	21,002.37
202-478-943.000	EQUIPMENT RENTAL	20,000.00		2,068.58	17,931.42
Total Dept 478 - WINTER MAINT		81,655.00		4,160.43	77,494.57
Dept 482 - ADMINISTRATION					
202-482-702.000	SALARIES-ADMIN	17,475.00		8,598.76	8,876.24
202-482-719.000	FRINGE BENEFITS	15,335.00		7,874.46	7,460.54
202-482-719.100	FRINGE BENEFITS-WAGES	5,825.00		2,671.08	3,153.92
202-482-807.000	AUDIT FEE	785.00		785.00	0.00
202-482-815.000	INSURANCE	2,325.00		0.00	2,325.00
202-482-941.000	BUILDING RENTAL	12,500.00		0.00	12,500.00
Total Dept 482 - ADMINISTRATION		54,245.00		19,929.30	34,315.70
Dept 491 - TRUNKLINE DRAINS					
202-491-706.000	SALARIES & WAGES	300.00		0.00	300.00
202-491-719.000	FRINGE BENEFITS	300.00		0.00	300.00
202-491-719.100	FRINGE BENEFITS-WAGES	300.00		0.00	300.00
202-491-757.000	OPERATING SUPPLIES	300.00		0.00	300.00
202-491-943.000	EQUIPMENT RENTAL	300.00		0.00	300.00
Total Dept 491 - TRUNKLINE DRAINS		1,500.00		0.00	1,500.00
Dept 492 - TRUNKLINE SWEEPING & FLUSHING					
202-492-706.000	SALARIES & WAGES	250.00		59.66	190.34
202-492-708.000	SALARIES & WAGES-PART TIME	0.00		67.00	(67.00)
202-492-719.000	FRINGE BENEFITS	250.00		36.21	213.79
202-492-719.100	FRINGE BENEFITS-WAGES	250.00		16.89	233.11
202-492-943.000	EQUIPMENT RENTAL	250.00		71.36	178.64
Total Dept 492 - TRUNKLINE SWEEPING & FLUSHING		1,000.00		251.12	748.88

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DB: WHITEHALL

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE		AVAILABLE	
			NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 494 - TRUNKLINE SURFACE MAINTENANCE						
202-494-706.000	SALARIES & WAGES	2,848.00	244.01		2,603.99	
202-494-719.000	FRINGE BENEFITS	500.00	145.80		354.20	
202-494-719.100	FRINGE BENEFITS-WAGES	500.00	80.47		419.53	
202-494-757.000	OPERATING SUPPLIES	100.00	0.00		100.00	
202-494-920.000	PUBLIC UTILITIES	400.00	226.71		173.29	
202-494-943.000	EQUIPMENT RENTAL	1,000.00	106.65		893.35	
Total Dept 494 - TRUNKLINE SURFACE MAINTENANCE		5,348.00	803.64		4,544.36	
Dept 496 - TRUNKLINE FENCE						
202-496-706.000	SALARIES & WAGES	200.00	0.00		200.00	
202-496-719.000	FRINGE BENEFITS	100.00	0.00		100.00	
202-496-719.100	FRINGE BENEFITS-WAGES	100.00	0.00		100.00	
202-496-757.000	OPERATING SUPPLIES	900.00	0.00		900.00	
202-496-818.000	CONTRACTUAL SERVICES	1,175.00	0.00		1,175.00	
202-496-943.000	EQUIPMENT RENTAL	150.00	0.00		150.00	
Total Dept 496 - TRUNKLINE FENCE		2,625.00	0.00		2,625.00	
Dept 497 - TRUNKLINE WINTER MAINT						
202-497-706.000	SALARIES & WAGES	27.00	0.00		27.00	
Total Dept 497 - TRUNKLINE WINTER MAINT		27.00	0.00		27.00	
Dept 502 - TRUNKLINE FRINGE BENEFITS						
202-502-719.000	FRINGE BENEFITS	2,000.00	0.00		2,000.00	
202-502-719.100	FRINGE BENEFITS-WAGES	2,000.00	0.00		2,000.00	
Total Dept 502 - TRUNKLINE FRINGE BENEFITS		4,000.00	0.00		4,000.00	
Dept 503 - TRUNKLINE OVERHEAD						
202-503-966.000	TRUNKLINE OVERHEAD	500.00	0.00		500.00	
Total Dept 503 - TRUNKLINE OVERHEAD		500.00	0.00		500.00	
TOTAL EXPENDITURES		241,510.00	64,418.31		177,091.69	
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		293,470.00	120,165.32		173,304.68	
TOTAL EXPENDITURES		241,510.00	64,418.31		177,091.69	
NET OF REVENUES & EXPENDITURES		51,960.00	55,747.01		(3,787.01)	

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000-001.000	CASH	197,370.41
203-000-056.000	INTEREST RECEIVABLE	44.37
Total Assets		197,414.78
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
203-000-390.000	FUND BALANCE	229,687.56
Total Fund Balance		229,687.56
Beginning Fund Balance		229,687.56
Net of Revenues VS Expenditures		(32,272.78)
Ending Fund Balance		197,414.78
Total Liabilities And Fund Balance		197,414.78

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 203 - LOCAL STREET FUND				
Revenues				
Dept 000 - 648				
203-000-574.000	STATE SHARED REVENUE	99,715.00	40,561.94	59,153.06
203-000-665.000	INTEREST EARNINGS-INVESTMENTS	1,000.00	113.71	886.29
Total Dept 000 - 648		100,715.00	40,675.65	60,039.35
TOTAL REVENUES		100,715.00	40,675.65	60,039.35
Expenditures				
Dept 463 - ROUTINE MAINT				
203-463-706.000	SALARIES & WAGES	23,565.00	7,771.90	15,793.10
203-463-719.000	FRINGE BENEFITS	10,000.00	4,377.39	5,622.61
203-463-719.100	FRINGE BENEFITS-WAGES	3,700.00	1,974.12	1,725.88
203-463-757.000	OPERATING SUPPLIES	10,000.00	1,988.27	8,011.73
203-463-818.000	CONTRACTUAL SERVICES	30,300.00	21,674.33	8,625.67
203-463-943.000	EQUIPMENT RENTAL	16,000.00	10,464.21	5,535.79
Total Dept 463 - ROUTINE MAINT		93,565.00	48,250.22	45,314.78
Dept 474 - TRAFFIC SERVICES				
203-474-706.000	SALARIES & WAGES	1,285.00	86.68	1,198.32
203-474-719.000	FRINGE BENEFITS	1,125.00	44.25	1,080.75
203-474-719.100	FRINGE BENEFITS-WAGES	430.00	20.51	409.49
203-474-757.000	OPERATING SUPPLIES	2,000.00	0.00	2,000.00
203-474-818.000	CONTRACTUAL SERVICES	1,000.00	0.00	1,000.00
203-474-943.000	EQUIPMENT RENTAL	500.00	45.39	454.61
Total Dept 474 - TRAFFIC SERVICES		6,340.00	196.83	6,143.17
Dept 478 - WINTER MAINT				
203-478-706.000	SALARIES & WAGES	18,115.00	1,100.43	17,014.57
203-478-719.000	FRINGE BENEFITS	15,890.00	544.99	15,345.01
203-478-719.100	FRINGE BENEFITS-WAGES	6,040.00	211.62	5,828.38
203-478-757.000	OPERATING SUPPLIES	12,500.00	699.27	11,800.73
203-478-943.000	EQUIPMENT RENTAL	24,000.00	2,016.05	21,983.95
Total Dept 478 - WINTER MAINT		76,545.00	4,572.36	71,972.64
Dept 482 - ADMINISTRATION				
203-482-702.000	SALARIES-ADMIN	17,475.00	8,598.67	8,876.33
203-482-719.000	FRINGE BENEFITS	15,330.00	7,874.31	7,455.69
203-482-719.100	FRINGE BENEFITS-WAGES	5,825.00	2,671.04	3,153.96
203-482-807.000	AUDIT FEE	785.00	785.00	0.00
203-482-815.000	INSURANCE	2,325.00	0.00	2,325.00
203-482-941.000	BUILDING RENTAL	10,000.00	0.00	10,000.00
Total Dept 482 - ADMINISTRATION		51,740.00	19,929.02	31,810.98
TOTAL EXPENDITURES		228,190.00	72,948.43	155,241.57
Fund 203 - LOCAL STREET FUND:				
TOTAL REVENUES		100,715.00	40,675.65	60,039.35
TOTAL EXPENDITURES		228,190.00	72,948.43	155,241.57
NET OF REVENUES & EXPENDITURES		(127,475.00)	(32,272.78)	(95,202.22)

Fund 214 MARIHUANA

GL Number	Description	Balance
*** Assets ***		
214-000-001.000	CASH	5,587.03
Total Assets		5,587.03
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
214-000-390.000	FUND BALANCE	1,987.03
Total Fund Balance		1,987.03
Beginning Fund Balance		1,987.03
Net of Revenues VS Expenditures		3,600.00
Ending Fund Balance		5,587.03
Total Liabilities And Fund Balance		5,587.03

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	AVAILABLE
		AMENDED BUDGET	NORMAL	12/31/2020 (ABNORMAL)	BALANCE (ABNORMAL)
Fund 214 - MARIHUANA					
Revenues					
Dept 000 - 648					
214-000-451.000	LICENSES/PERMITS/FEES	15,000.00		3,600.00	11,400.00
Total Dept 000 - 648		15,000.00		3,600.00	11,400.00
TOTAL REVENUES		15,000.00		3,600.00	11,400.00
Expenditures					
Dept 000 - 648					
214-000-702.000	SALARIES-ADMIN	7,900.00		0.00	7,900.00
214-000-719.000	FRINGE BENEFITS	3,200.00		0.00	3,200.00
214-000-728.000	POSTAGE & COPYING	100.00		0.00	100.00
214-000-826.000	ATTORNEY FEES	2,000.00		0.00	2,000.00
214-000-905.000	PUBLISHING	200.00		0.00	200.00
Total Dept 000 - 648		13,400.00		0.00	13,400.00
TOTAL EXPENDITURES		13,400.00		0.00	13,400.00
Fund 214 - MARIHUANA:					
TOTAL REVENUES		15,000.00		3,600.00	11,400.00
TOTAL EXPENDITURES		13,400.00		0.00	13,400.00
NET OF REVENUES & EXPENDITURES		1,600.00		3,600.00	(2,000.00)

Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
243-000-001.000	CASH	378,477.24
243-000-056.000	INTEREST RECEIVABLE	39.66
Total Assets		378,516.90
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
243-000-390.000	FUND BALANCE	52,891.86
Total Fund Balance		52,891.86
Beginning Fund Balance		52,891.86
Net of Revenues VS Expenditures		325,625.04
Ending Fund Balance		378,516.90
Total Liabilities And Fund Balance		378,516.90

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY				
Revenues				
Dept 000 - 648				
243-000-406.000	TAX REVENUE	344,620.00	334,488.22	10,131.78
243-000-665.000	INTEREST EARNINGS-INVESTMENTS	0.00	133.59	(133.59)
Total Dept 000 - 648		344,620.00	334,621.81	9,998.19
TOTAL REVENUES		344,620.00	334,621.81	9,998.19
Expenditures				
Dept 000 - 648				
243-000-702.000	SALARIES-ADMIN	8,850.00	4,060.65	4,789.35
243-000-719.000	FRINGE BENEFITS	7,765.00	3,683.12	4,081.88
243-000-719.100	FRINGE BENEFITS-WAGES	2,950.00	1,253.00	1,697.00
243-000-820.000	ENGINEERING FEES	1,500.00	0.00	1,500.00
243-000-830.000	DUE CARE REIMBURSEMENT	300,000.00	0.00	300,000.00
243-000-962.100	ADMIN- GENERAL	8,615.00	0.00	8,615.00
Total Dept 000 - 648		329,680.00	8,996.77	320,683.23
TOTAL EXPENDITURES		329,680.00	8,996.77	320,683.23
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY:				
TOTAL REVENUES		344,620.00	334,621.81	9,998.19
TOTAL EXPENDITURES		329,680.00	8,996.77	320,683.23
NET OF REVENUES & EXPENDITURES		14,940.00	325,625.04	(310,685.04)

Fund 245 TAX INCREMENT FINANCE AUTHORITY #3

GL Number	Description	Balance
*** Assets ***		
245-000-001.000	CASH	2,542,138.05
245-000-056.000	INTEREST RECEIVABLE	317.22
Total Assets		2,542,455.27
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
245-000-390.000	FUND BALANCE	1,383,025.27
Total Fund Balance		1,383,025.27
Beginning Fund Balance		1,383,025.27
Net of Revenues VS Expenditures		1,159,430.00
Ending Fund Balance		2,542,455.27
Total Liabilities And Fund Balance		2,542,455.27

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	AVAILABLE
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)
Fund 245 - TAX INCREMENT FINANCE AUTHORITY #3				
Revenues				
Dept 000 - 648				
245-000-406.000	TAX REVENUE	348,840.00	348,825.12	14.88
245-000-441.000	LOCAL COMMUNITY STABILIZATION	900,000.00	903,865.67	(3,865.67)
245-000-665.000	INTEREST EARNINGS-INVESTMENTS	4,000.00	831.50	3,168.50
245-000-686.000	OTHER INCOME	0.00	4,364.92	(4,364.92)
Total Dept 000 - 648		1,252,840.00	1,257,887.21	(5,047.21)
TOTAL REVENUES		1,252,840.00	1,257,887.21	(5,047.21)
Expenditures				
Dept 000 - 648				
245-000-818.000	CONTRACTUAL SERVICES	20,000.00	0.00	20,000.00
245-000-818.100	CONTRACTUAL SERVICES-	60,000.00	0.00	60,000.00
245-000-818.300	CONTRACTUAL SERVICES-CHAMBER	12,000.00	12,000.00	0.00
245-000-818.400	CONTRACTUAL SERVICES-DOWNTOWN RESTROOM	1,740.00	870.00	870.00
245-000-818.700	CONTRACTUAL SERVICES-FACADE IMP	20,000.00	1,497.90	18,502.10
245-000-818.750	CONTRACTUAL SERVICES-	720,000.00	0.00	720,000.00
245-000-818.900	CONTRACTUAL SERVICES-MISCO DR	5,000.00	0.00	5,000.00
245-000-820.000	ENGINEERING FEES-MARINA	10,000.00	0.00	10,000.00
245-000-820.100	ENGINEERING FEES-BROWNFIELD	1,500.00	0.00	1,500.00
245-000-820.200	ENGINEERING-P&N-TANNERY	46,900.00	2,188.50	44,711.50
245-000-820.300	ENGINEERING	131,000.00	32,695.60	98,304.40
245-000-826.000	ATTORNEY FEES	200.00	0.00	200.00
245-000-920.000	PUBLIC UTILITIES	20,900.00	20.00	20,880.00
245-000-962.000	OTHER EXPENSES	4,000.00	92.10	3,907.90
245-000-999.101	TRANSFER GENERAL-ADMIN FEE	8,720.00	0.00	8,720.00
Total Dept 000 - 648		1,061,960.00	49,364.10	1,012,595.90
Dept 100				
245-100-702.000	SALARIES-ADMIN	24,225.00	11,186.56	13,038.44
245-100-719.000	FRINGE BENEFITS	21,255.00	9,868.01	11,386.99
245-100-719.100	FRINGE BENEFITS-WAGES	8,075.00	3,348.92	4,726.08
245-100-949.000	CONTRIBUTION-COUNTY	99,500.00	0.00	99,500.00
245-100-949.100	CONTRIBUTION-MUSEUM	5,650.00	0.00	5,650.00
245-100-949.200	CONTRIBUTION-VETS	1,300.00	0.00	1,300.00
245-100-949.300	CONTRIBUTION-CITY	275,300.00	0.00	275,300.00
245-100-949.400	CONTRIBUTION-FIRE AUTHORITY	53,950.00	0.00	53,950.00
245-100-949.500	CONTRIBUTION-MCC	38,450.00	0.00	38,450.00
245-100-949.600	CONTRIBUTION-W.L. COMMUNITY LIBRARY	11,850.00	0.00	11,850.00
245-100-949.700	CONTRIBUTION-911	5,250.00	0.00	5,250.00
245-100-949.800	CONTRIBUTION-SENIOR MILLAGE	8,750.00	0.00	8,750.00
245-100-999.402	TRANSFER TO CAPITAL IMPROVEMENTS	231,055.00	0.00	231,055.00
Total Dept 100		784,610.00	24,403.49	760,206.51
Dept 300 - DOWNTOWN STREETScape				
245-300-706.000	SALARIES & WAGES	18,115.00	5,373.75	12,741.25
245-300-708.000	SALARIES & WAGES-PART TIME	8,900.00	3,086.50	5,813.50
245-300-719.000	FRINGE BENEFITS	8,890.00	2,991.01	5,898.99
245-300-719.100	FRINGE BENEFITS-WAGES	3,040.00	1,177.18	1,862.82
245-300-757.000	OPERATING SUPPLIES	1,400.00	2,092.23	(692.23)
245-300-818.000	CONTRACTUAL SERVICES	2,500.00	0.00	2,500.00
245-300-920.000	PUBLIC UTILITIES	2,000.00	1,027.08	972.92
245-300-921.000	ELECTRICAL-PEDESTRIAN LIGHTS	3,500.00	1,251.21	2,248.79
245-300-922.000	ELECTRICAL-CHRISTMAS LIGHTS	1,500.00	0.00	1,500.00
245-300-943.000	EQUIPMENT RENTAL	14,200.00	6,673.54	7,526.46
245-300-974.000	CAPITAL IMPROVEMENTS	8,000.00	1,017.12	6,982.88
Total Dept 300 - DOWNTOWN STREETScape		72,045.00	24,689.62	47,355.38
TOTAL EXPENDITURES		1,918,615.00	98,457.21	1,820,157.79
Fund 245 - TAX INCREMENT FINANCE AUTHORITY #3:				
TOTAL REVENUES		1,252,840.00	1,257,887.21	(5,047.21)
TOTAL EXPENDITURES		1,918,615.00	98,457.21	1,820,157.79
NET OF REVENUES & EXPENDITURES		(665,775.00)	1,159,430.00	(1,825,205.00)

Fund 248 LOCAL DEVELOPMENT FINANCE AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH	302,565.78
248-000-056.000	INTEREST RECEIVABLE	43.26
Total Assets		302,609.04
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
248-000-390.000	FUND BALANCE	84,846.80
Total Fund Balance		84,846.80
Beginning Fund Balance		84,846.80
Net of Revenues VS Expenditures		217,762.24
Ending Fund Balance		302,609.04
Total Liabilities And Fund Balance		302,609.04

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	AVAILABLE
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)
Fund 248 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
Revenues				
Dept 000 - 648				
248-000-406.000	TAX REVENUE	123,730.00	123,726.94	3.06
248-000-441.000	LOCAL COMMUNITY STABILIZATION	200,000.00	218,145.56	(18,145.56)
248-000-665.000	INTEREST EARNINGS-INVESTMENTS	800.00	89.08	710.92
248-000-673.000	SALE OF FIXED ASSETS	0.00	501.00	(501.00)
Total Dept 000 - 648		324,530.00	342,462.58	(17,932.58)
TOTAL REVENUES		324,530.00	342,462.58	(17,932.58)
Expenditures				
Dept 000 - 648				
248-000-702.000	SALARIES-ADMIN	13,275.00	6,090.95	7,184.05
248-000-719.000	FRINGE BENEFITS	11,645.00	5,242.91	6,402.09
248-000-719.100	FRINGE BENEFITS-WAGES	4,425.00	1,779.81	2,645.19
248-000-728.000	POSTAGE & COPYING	100.00	0.00	100.00
248-000-818.000	CONTRACTUAL SERVICES	1,500.00	0.00	1,500.00
248-000-818.100	C/S-INDUSTRIAL PARK MARKETING	110,500.00	109,293.13	1,206.87
248-000-820.000	ENGINEERING FEES	0.00	2,141.45	(2,141.45)
248-000-949.000	CONTRIBUTION-COUNTY	39,800.00	0.00	39,800.00
248-000-949.100	CONTRIBUTION-MUSEUM	2,260.00	0.00	2,260.00
248-000-949.200	CONTRIBUTION-VETS	520.00	0.00	520.00
248-000-949.300	CONTRIBUTION-CITY	110,120.00	0.00	110,120.00
248-000-949.400	CONTRIBUTION-FIRE AUTHORITY	21,580.00	0.00	21,580.00
248-000-949.500	CONTRIBUTION-MCC	15,380.00	0.00	15,380.00
248-000-949.600	CONTRIBUTION-W.L. COMMUNITY LIBRARY	4,740.00	0.00	4,740.00
248-000-949.700	CONTRIBUTION-911	2,100.00	60.00	2,040.00
248-000-949.800	CONTRIBUTION-SENIOR MILLAGE	3,500.00	0.00	3,500.00
248-000-962.000	OTHER EXPENSES	300.00	92.09	207.91
248-000-999.101	TRANSFER GENERAL-ADMIN FEE	3,095.00	0.00	3,095.00
Total Dept 000 - 648		344,840.00	124,700.34	220,139.66
TOTAL EXPENDITURES		344,840.00	124,700.34	220,139.66
Fund 248 - LOCAL DEVELOPMENT FINANCE AUTHORITY:				
TOTAL REVENUES		324,530.00	342,462.58	(17,932.58)
TOTAL EXPENDITURES		344,840.00	124,700.34	220,139.66
NET OF REVENUES & EXPENDITURES		(20,310.00)	217,762.24	(238,072.24)

Fund 249 BUILDING INSPECTION DEPARTMENT

GL Number	Description	Balance
*** Assets ***		
249-000-001.000	CASH	128,929.67
249-000-056.000	INTEREST RECEIVABLE	26.52
Total Assets		128,956.19
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
249-000-390.000	FUND BALANCE	127,811.93
Total Fund Balance		127,811.93
Beginning Fund Balance		127,811.93
Net of Revenues VS Expenditures		1,144.26
Ending Fund Balance		128,956.19
Total Liabilities And Fund Balance		128,956.19

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE		AVAILABLE	
		AMENDED BUDGET	NORMAL	12/31/2020	(ABNORMAL)	NORMAL	(ABNORMAL)
Fund 249 - BUILDING INSPECTION DEPARTMENT							
Revenues							
Dept 000 - 648							
249-000-455.000	INSPECTION FEES	80,000.00		69,562.72		10,437.28	
249-000-665.000	INTEREST EARNINGS-INVESTMENTS	0.00		71.43		(71.43)	
Total Dept 000 - 648		80,000.00		69,634.15		10,365.85	
TOTAL REVENUES		80,000.00		69,634.15		10,365.85	
Expenditures							
Dept 000 - 648							
249-000-702.000	SALARIES-ADMIN	10,765.00		4,967.79		5,797.21	
249-000-719.000	FRINGE BENEFITS	9,445.00		4,451.95		4,993.05	
249-000-719.100	FRINGE BENEFITS-WAGES	3,590.00		1,503.78		2,086.22	
249-000-727.000	OFFICE SUPPLIES	3,000.00		3,479.55		(479.55)	
249-000-818.000	CONTRACTUAL SERVICES	60,000.00		52,857.32		7,142.68	
249-000-818.100	CONTRACTUAL SERVICES-RENTAL INSPECTIONS	0.00		2,670.00		(2,670.00)	
249-000-826.000	ATTORNEY FEES	0.00		409.50		(409.50)	
249-000-962.000	OTHER EXPENSES	900.00		0.00		900.00	
Total Dept 000 - 648		87,700.00		70,339.89		17,360.11	
TOTAL EXPENDITURES		87,700.00		70,339.89		17,360.11	
Fund 249 - BUILDING INSPECTION DEPARTMENT:							
TOTAL REVENUES		80,000.00		69,634.15		10,365.85	
TOTAL EXPENDITURES		87,700.00		70,339.89		17,360.11	
NET OF REVENUES & EXPENDITURES		(7,700.00)		(705.74)		(6,994.26)	

Fund 402 CAPITAL PROJECT FUND

GL Number	Description	Balance
*** Assets ***		
402-000-001.000	CASH	67,224.45
402-000-056.000	INTEREST RECEIVABLE	113.04
Total Assets		67,337.49
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
402-000-390.000	FUND BALANCE	566,330.33
Total Fund Balance		566,330.33
Beginning Fund Balance		566,330.33
Net of Revenues VS Expenditures		(498,992.84)
Ending Fund Balance		67,337.49
Total Liabilities And Fund Balance		67,337.49

User: LAURIE

PERIOD ENDING 12/31/2020

DB: WHITEHALL

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	AVAILABLE
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2020	BALANCE
				NORMAL (ABNORMAL)	NORMAL (ABNORMAL)
Fund 402 - CAPITAL PROJECT FUND					
Revenues					
Dept 000 - 648					
402-000-665.000	INTEREST EARNINGS-INVESTMENTS	1,900.00		158.48	1,741.52
402-000-699.101	TRANSFERS FROM GENERAL FUND	285,335.00		0.00	285,335.00
402-000-699.245	TRANSFERS FROM TIFA	231,055.00		0.00	231,055.00
402-000-699.590	TRANSFERS FROM SEWER FUND	86,700.00		0.00	86,700.00
402-000-699.591	TRANSFER FROM WATER FUND	160,500.00		0.00	160,500.00
Total Dept 000 - 648		765,490.00		158.48	765,331.52
TOTAL REVENUES		765,490.00		158.48	765,331.52
Expenditures					
Dept 000 - 648					
402-000-818.000	CONTRACTUAL SERVICES	707,900.00		458,132.74	249,767.26
402-000-820.000	ENGINEERING FEES	110,000.00		40,894.58	69,105.42
402-000-962.000	OTHER EXPENSES	0.00		124.00	(124.00)
Total Dept 000 - 648		817,900.00		499,151.32	318,748.68
TOTAL EXPENDITURES		817,900.00		499,151.32	318,748.68
Fund 402 - CAPITAL PROJECT FUND:					
TOTAL REVENUES		765,490.00		158.48	765,331.52
TOTAL EXPENDITURES		817,900.00		499,151.32	318,748.68
NET OF REVENUES & EXPENDITURES		(52,410.00)		(498,992.84)	446,582.84

Fund 580 PLAYHOUSE

GL Number	Description	Balance
*** Assets ***		
580-000-001.000	CASH	6,853.26
580-000-002.000	CASH-BOND CAPITAL	444,153.95
580-000-005.000	CASH-PLAYHOUSE CC	5,405.35
580-000-018.000	PETTY CASH	300.00
580-000-056.000	INTEREST RECEIVABLE	6.78
580-000-082.000	DUE FROM OTHER SOURCES	2,040.00
580-000-125.000	DEFERRED OUTFLOWS-PENSION CONTRIB	1,518.00
580-000-126.000	DEFERRED OUTFLOWS-PENSION INV RET	(114.00)
580-000-127.000	DEFERRED OUTFLOWS-PENSION EXPERIE	(474.00)
580-000-130.000	LAND	103,454.00
580-000-136.000	BUILDING	3,893,657.29
580-000-137.000	ACCUMULATED DEPRECIATION-BLDG	(205,687.92)
580-000-145.000	EQUIPMENT	18,795.00
580-000-147.000	ACCUMILATED DEPRECIATION-EQUIPMEN	(13,156.50)
Total Assets		4,256,751.21
*** Liabilities ***		
580-000-214.000	DUE TO OTHER FUNDS	30,837.00
580-000-251.000	ACCRUED INTEREST PAYABLE	10,889.00
580-000-300.000	BONDS PAYABLE	1,242,000.00
580-000-343.000	ACCRUED PTO	8,624.57
580-000-350.000	NET PENSION LIABILITY	15,316.00
580-000-351.000	DEFERRED INFLOWS-PENSION ASSUMPTI	(1,273.00)
Total Liabilities		1,306,393.57
*** Fund Balance ***		
580-000-390.000	FUND BALANCE	2,750,403.39
Total Fund Balance		2,750,403.39
Beginning Fund Balance		2,750,403.39
Net of Revenues VS Expenditures		199,954.25
Ending Fund Balance		2,950,357.64
Total Liabilities And Fund Balance		4,256,751.21

GL NUMBER	DESCRIPTION	2020-21		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	BALANCE
Fund 580 - PLAYHOUSE					
Revenues					
Dept 000 - 648					
580-000-645.000	TICKET SALES-SUMMER SEASON	76,000.00	8,273.84		67,726.16
580-000-645.100	WHITE LAKE YOUTH THEATRE	5,500.00	3,786.00		1,714.00
580-000-645.300	TICKETS-OTHER EVENTS	50,000.00	3,332.73		46,667.27
580-000-645.500	WHITE LAKE DRAMATIC CLUB EVENTS	3,000.00	0.00		3,000.00
580-000-646.000	ADVERTISING	8,000.00	250.00		7,750.00
580-000-648.000	CONCESSIONS	5,000.00	0.00		5,000.00
580-000-648.100	CONCESSIONS-ALCOHOL	10,000.00	0.00		10,000.00
580-000-650.000	SPONSORSHIP	49,000.00	33,000.00		16,000.00
580-000-650.100	SPONSORSHIP-MUSIC	0.00	500.00		(500.00)
580-000-650.200	SPONSORSHIP-SUMMER SNACKS	1,200.00	0.00		1,200.00
580-000-665.000	INTEREST EARNINGS-INVESTMENTS	2,000.00	78.93		1,921.07
580-000-669.000	RENTAL INCOME	10,000.00	1,975.00		8,025.00
580-000-680.000	DONATIONS	12,000.00	10,260.05		1,739.95
580-000-680.100	RESTRICTED DONATIONS	0.00	41,800.00		(41,800.00)
580-000-680.300	GRANTS	23,000.00	30,000.00		(7,000.00)
580-000-680.510	CAPITAL CAMPAIGN-DIRECT PAYMENTS	422,060.00	156,780.00		265,280.00
580-000-680.520	CAPITAL CAMPAIGN- COMMUNITY FUND PAYMEN	0.00	55,000.00		(55,000.00)
580-000-685.100	FUND RAISER-FRIENDS	25,000.00	0.00		25,000.00
580-000-685.200	MERCHANDISE	1,000.00	0.00		1,000.00
580-000-686.000	OTHER INCOME	500.00	27.27		472.73
Total Dept 000 - 648		703,260.00	345,063.82		358,196.18
TOTAL REVENUES		703,260.00	345,063.82		358,196.18
Expenditures					
Dept 000 - 648					
580-000-702.000	SALARIES-ADMIN	49,315.00	23,727.00		25,588.00
580-000-705.000	SALARIES	25,000.00	11,538.24		13,461.76
580-000-706.000	SALARIES & WAGES-DPW	2,000.00	94.62		1,905.38
580-000-708.000	SALARIES & WAGES-PART TIME	22,000.00	18,578.00		3,422.00
580-000-708.100	SUMMER PLAYHOUSE WORKERS	33,300.00	3,500.00		29,800.00
580-000-719.000	FRINGE BENEFITS	45,900.00	17,209.83		28,690.17
580-000-719.100	FRINGE BENEFITS-WAGES	17,105.00	6,932.00		10,173.00
580-000-727.000	OFFICE SUPPLIES	500.00	12.76		487.24
580-000-757.000	OPERATING SUPPLIES	5,000.00	657.26		4,342.74
580-000-757.050	HOSPITALITY	4,000.00	0.00		4,000.00
580-000-757.100	OPERATING - S.S. SET SUPPLIES	2,200.00	137.16		2,062.84
580-000-757.200	OPERATING-S.S. COSTUMING	650.00	186.44		463.56
580-000-757.300	OPERATING- S.S. PROPS	900.00	318.78		581.22
580-000-757.310	OPERATING SUPPLIES-S.S. LIGHTS/SOUND	600.00	0.00		600.00
580-000-757.400	OPERATING-YOUTH THREATRE	900.00	726.00		174.00
580-000-757.410	YOUTH THEATRE SEPT - JUNE	4,000.00	0.00		4,000.00
580-000-757.500	OPERATING SUPPLIES-S.S. SNACKS	1,700.00	0.00		1,700.00
580-000-757.600	WHITE LAKE DRAMATIC CLUB SUPPLIES	1,500.00	0.00		1,500.00
580-000-775.000	REPAIRS & MAINT SUPPLIES	1,000.00	0.00		1,000.00
580-000-805.000	MARKETING	9,000.00	885.23		8,114.77
580-000-807.000	AUDIT FEE	225.00	225.00		0.00
580-000-815.000	INSURANCE	7,855.00	0.00		7,855.00
580-000-818.000	CONTRACTUAL SERVICES-	3,000.00	2,039.18		960.82
580-000-818.300	CONTRACTUAL SER-LIGHTING	2,250.00	0.00		2,250.00
580-000-818.400	CONTRACTUAL SERVICES-MUSIC	35,000.00	1,500.00		33,500.00
580-000-818.500	CONTRACTUAL SERVICES-TCKT PASS THRU-REN	8,000.00	0.00		8,000.00
580-000-818.600	C/S- SOUND TECHNICIANS	3,000.00	0.00		3,000.00
580-000-818.650	C/S- CMU	1,165.00	0.00		1,165.00
580-000-818.700	C/S- PERFORMANCE	0.00	725.00		(725.00)
580-000-818.750	C/S-HOUSE MANAGERS	500.00	0.00		500.00
580-000-818.800	CONTRACTUAL SERVICES-CLEANING	6,000.00	0.00		6,000.00
580-000-826.000	ATTORNEY FEES	100.00	0.00		100.00
580-000-850.000	TELEPHONE	3,500.00	1,859.88		1,640.12
580-000-920.000	PUBLIC UTILITIES	17,000.00	5,270.99		11,729.01
580-000-931.000	BUILDING MAINTENANCE	0.00	1,811.50		(1,811.50)
580-000-943.000	EQUIPMENT RENTAL	1,000.00	112.19		887.81
580-000-955.000	COST OF SALES-MERCHANDISE	500.00	0.00		500.00
580-000-958.000	MEMBERSHIPS & DUES	1,200.00	46.00		1,154.00
580-000-959.000	DEPRECIATION	80,560.00	0.00		80,560.00
580-000-962.000	OTHER EXPENSES	2,000.00	0.00		2,000.00
580-000-962.100	RIGHTS & ROYALTIES	3,500.00	960.00		2,540.00
580-000-965.000	TICKET AGENT FEES	12,000.00	2,141.28		9,858.72
580-000-974.000	CAPITAL IMPROVEMENTS	0.00	19,750.00		(19,750.00)
580-000-976.000	EQUIPMENT	0.00	1,886.48		(1,886.48)
580-000-991.000	PRINCIPAL	383,000.00	0.00		383,000.00
580-000-995.000	INTEREST	39,060.00	22,278.75		16,781.25
580-000-999.101	TRANSFER GENERA FUND	4,105.00	0.00		4,105.00

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	AVAILABLE
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2020	BALANCE
				NORMAL (ABNORMAL)	NORMAL (ABNORMAL)
Fund 580 - PLAYHOUSE					
Expenditures					
Total Dept 000 - 648		841,090.00		145,109.57	695,980.43
TOTAL EXPENDITURES		841,090.00		145,109.57	695,980.43
Fund 580 - PLAYHOUSE:					
TOTAL REVENUES		703,260.00		345,063.82	358,196.18
TOTAL EXPENDITURES		841,090.00		145,109.57	695,980.43
NET OF REVENUES & EXPENDITURES		(137,830.00)		199,954.25	(337,784.25)

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
590-000-001.000	CASH	631,578.58
590-000-040.000	ACCOUNTS RECEIVABLE	2,743.24
590-000-056.000	INTEREST RECEIVABLE	125.26
590-000-080.591	DUE FROM WATER FUND	7,903.71
590-000-129.000	CONSTRUCTION IN PROGRESS	5,598.35
590-000-156.000	ACCESS RIGHTS-WASTEWATER SYSTEM	1,242,059.58
590-000-157.000	ACCUMULATED AMORTIZATION-ACCESS R	(1,199,993.93)
590-000-158.000	SEWER PLANT & SYSTEMS	4,748,025.57
590-000-159.000	SEWER A/D INFRASTRUCTURE	(2,010,437.16)
590-000-165.000	DEFERRED OUTFLOWS-PENSION CONTRIB	17,888.00
590-000-166.000	DEFERRED OUTFLOWS-PENSION INV RET	(1,344.00)
590-000-167.000	DEFERRED OUTFLOWS-PENSION EXPERIE	(5,594.00)
Total Assets		3,438,553.20
*** Liabilities ***		
590-000-214.591	DUE TO WATER FUND	426.56
590-000-343.000	ACCRUED VACATION & SICK LEAVE PAY	21,989.97
590-000-350.000	NET PENSION LIABILITY	109,993.00
590-000-351.000	DEFERRED INFLOWS-PENSION ASSUMPTI	(14,998.00)
Total Liabilities		117,411.53
*** Fund Balance ***		
590-000-390.000	FUND BALANCE	3,427,619.29
Total Fund Balance		3,427,619.29
Beginning Fund Balance		3,427,619.29
Net of Revenues VS Expenditures		(106,477.62)
Ending Fund Balance		3,321,141.67
Total Liabilities And Fund Balance		3,438,553.20

User: LAURIE
DB: WHITEHALL

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 590 - SEWER FUND				
Revenues				
Dept. 000 - 648				
590-000-627.000	CONTRACT WORK	2,000.00	5,000.00	(3,000.00)
590-000-644.000	METERED SALES	1,269,975.00	290,731.74	979,243.26
590-000-645.000	DEBT	0.00	19,735.32	(19,735.32)
590-000-661.000	PENALTIES	5,400.00	3,333.94	2,066.06
590-000-665.000	INTEREST EARNINGS-INVESTMENTS	2,500.00	321.50	2,178.50
Total Dept 000 - 648		1,279,875.00	319,122.50	960,752.50
TOTAL REVENUES		1,279,875.00	319,122.50	960,752.50
Expenditures				
Dept 560 - SEWER ADMINISTRATION				
590-560-702.000	SALARIES-ADMIN	65,175.00	31,588.18	33,586.82
590-560-719.000	FRINGE BENEFITS	60,480.00	28,957.15	31,522.85
590-560-719.100	FRINGE BENEFITS-WAGES	17,725.00	9,819.00	7,906.00
590-560-727.000	OFFICE SUPPLIES	200.00	0.00	200.00
590-560-801.100	SUPPORT SERVICES-COMPUTER	2,500.00	0.00	2,500.00
590-560-807.000	AUDIT FEE	2,455.00	2,455.00	0.00
590-560-815.000	INSURANCE	3,870.00	10,000.00	(6,130.00)
590-560-959.000	DEPRECIATION	90,860.00	0.00	90,860.00
590-560-969.000	AMORTIZATION	22,400.00	0.00	22,400.00
Total Dept 560 - SEWER ADMINISTRATION		265,665.00	82,819.33	182,845.67
Dept 562 - SEWER CUSTOMER ACCOUNTS				
590-562-702.000	SALARIES-ADMIN	7,500.00	3,435.17	4,064.83
590-562-719.000	FRINGE BENEFITS	7,380.00	3,210.76	4,169.24
590-562-719.100	FRINGE BENEFITS-WAGES	2,500.00	1,085.78	1,414.22
590-562-727.000	OFFICE SUPPLIES	1,500.00	2,607.90	(1,107.90)
590-562-818.000	CONTRACTUAL SERVICES	360.00	355.50	4.50
590-562-850.000	TELEPHONE	700.00	344.94	355.06
590-562-999.591	TRANSFER TO WATER FUND	25,000.00	0.00	25,000.00
Total Dept 562 - SEWER CUSTOMER ACCOUNTS		44,940.00	11,040.05	33,899.95
Dept 564 - SEWER PUMPING				
590-564-706.000	SALARIES & WAGES	18,915.00	9,620.12	9,294.88
590-564-719.000	FRINGE BENEFITS	12,195.00	5,216.23	6,978.77
590-564-719.100	FRINGE BENEFITS-WAGES	6,305.00	2,489.58	3,815.42
590-564-757.000	OPERATING SUPPLIES	700.00	0.00	700.00
590-564-775.000	REPAIRS & MAINT SUPPLIES	2,000.00	671.26	1,328.74
590-564-818.000	CONTRACTUAL SERVICES	16,200.00	4,961.84	11,238.16
590-564-920.000	PUBLIC UTILITIES	16,500.00	6,506.44	9,993.56
590-564-943.000	EQUIPMENT RENTAL	8,000.00	3,333.51	4,666.49
Total Dept 564 - SEWER PUMPING		80,815.00	32,798.98	48,016.02
Dept 566 - WASTEWATER SYSTEM-GALLONAGE				
590-566-951.000	WASTEWATER SYSTEM-GALLONAGE	600,000.00	175,703.80	424,296.20
590-566-951.100	WASTEWATER SYS-GALLONAGE - BONDS	326,000.00	95,066.28	230,933.72
Total Dept 566 - WASTEWATER SYSTEM-GALLONAGE		926,000.00	270,770.08	655,229.92
Dept 568 - SEWER T & D				
590-568-706.000	SALARIES & WAGES	18,915.00	6,437.79	12,477.21
590-568-719.000	FRINGE BENEFITS	18,195.00	3,758.64	14,436.36
590-568-719.100	FRINGE BENEFITS-WAGES	6,305.00	1,843.04	4,461.96
590-568-757.000	OPERATING SUPPLIES	400.00	143.50	256.50
590-568-775.000	REPAIRS & MAINT SUPPLIES	5,000.00	85.39	4,914.61
590-568-801.000	PROFESSIONAL SERVICES	8,200.00	8,497.95	(297.95)
590-568-850.000	TELEPHONE	50.00	18.14	31.86
590-568-941.000	BUILDING RENTAL	12,000.00	0.00	12,000.00
590-568-943.000	EQUIPMENT RENTAL	11,000.00	7,387.23	3,612.77
Total Dept 568 - SEWER T & D		80,065.00	28,171.68	51,893.32
Dept 570 - SEWER CONSTRUCTION				
590-570-999.402	TRANSFER	86,700.00	0.00	86,700.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE		AVAILABLE BALANCE	
			NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)
Fund 590 - SEWER FUND						
Expenditures						
Total Dept 570 - SEWER CONSTRUCTION		86,700.00		0.00		86,700.00
TOTAL EXPENDITURES		1,484,185.00		425,600.12		1,058,584.88
Fund 590 - SEWER FUND:						
TOTAL REVENUES		1,279,875.00		319,122.50		960,752.50
TOTAL EXPENDITURES		1,484,185.00		425,600.12		1,058,584.88
NET OF REVENUES & EXPENDITURES		(204,310.00)		(106,477.62)		(97,832.38)

Fund 591 WATER FUND

GL Number	Description	Balance
*** Assets ***		
591-000-001.000	CASH	598,927.45
591-000-002.000	CASH-MUSKEGON COMMERCE BANK	567,282.40
591-000-040.000	ACCOUNTS RECEIVABLE	(1,681.38)
591-000-056.000	INTEREST RECEIVABLE	2,258.87
591-000-080.590	DUE FROM SEWER	426.56
591-000-111.000	INVENTORY	9,781.67
591-000-129.000	CONSTRUCTION IN PROGRESS	113,220.00
591-000-152.000	LAND	4,222.84
591-000-154.000	WATER PLANTS & SYSTEMS	8,206,650.45
591-000-155.000	ACCUMULATED DEPRECIATION-INFRARST	(3,096,368.43)
591-000-156.000	WATER BUILDINGS & IMPROVEMENTS	341,148.00
591-000-157.000	ACCUMULATED DEPRECIATION-BUILDING	(334,156.40)
591-000-165.000	DEFERRED OUTFLOWS-PENSION CONTRIB	29,458.00
591-000-166.000	DEFERRED OUTFLOWS-PENSION INV RET	(2,213.00)
591-000-167.000	DEFERRED OUTFLOWS-PENSION EXPERIE	(9,212.00)
Total Assets		6,429,745.03
*** Liabilities ***		
591-000-214.590	DUE TO SEWER	7,903.71
591-000-285.000	CUSTOMER DEPOSITS	3,520.00
591-000-343.000	ACCRUED VACATION & SICK LEAVE PAY	34,555.66
591-000-350.000	NET PENSION LIABILITY	182,337.00
591-000-351.000	DEFERRED INFLOWS-PENSION ASSUMPTI	(24,699.00)
Total Liabilities		203,617.37
*** Fund Balance ***		
591-000-390.000	FUND BALANCE	6,304,681.90
Total Fund Balance		6,304,681.90
Beginning Fund Balance		6,304,681.90
Net of Revenues VS Expenditures		(78,554.24)
Ending Fund Balance		6,226,127.66
Total Liabilities And Fund Balance		6,429,745.03

User: LAURIE

DB: WHITEHALL

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	AVAILABLE
		AMENDED BUDGET	NORMAL	12/31/2020 (ABNORMAL)	BALANCE (ABNORMAL)
Fund 591 - WATER FUND					
Revenues					
Dept 000 - 648					
591-000-627.000	CONTRACT WORK	12,000.00		12,018.78	(18.78)
591-000-644.000	METERED SALES	651,000.00		214,821.70	436,178.30
591-000-645.000	DEBT	0.00		23,828.20	(23,828.20)
591-000-650.000	OTHER SALES	8,000.00		2,605.00	5,395.00
591-000-655.000	FINES	2,500.00		1,350.00	1,150.00
591-000-661.000	PENALTIES	3,000.00		2,002.79	997.21
591-000-665.000	INTEREST EARNINGS-INVESTMENTS	20,000.00		1,444.72	18,555.28
591-000-671.000	HYDRANT RENTAL	2,000.00		0.00	2,000.00
591-000-686.000	OTHER INCOME	0.00		50.00	(50.00)
591-000-699.590	TRANSFERS FROM SEWER FUND	25,000.00		0.00	25,000.00
Total Dept 000 - 648		723,500.00		258,121.19	465,378.81
TOTAL REVENUES		723,500.00		258,121.19	465,378.81
Expenditures					
Dept 540 - WATER ADMINISTRATION					
591-540-702.000	SALARIES-ADMIN	65,175.00		31,588.00	33,587.00
591-540-719.000	FRINGE BENEFITS	60,480.00		28,957.03	31,522.97
591-540-719.100	FRINGE BENEFITS-WAGES	21,725.00		9,818.95	11,906.05
591-540-727.000	OFFICE SUPPLIES	200.00		0.00	200.00
591-540-801.100	SUPPORT SERVICES-COMPUTER	2,500.00		0.00	2,500.00
591-540-807.000	AUDIT FEE	2,455.00		2,455.00	0.00
591-540-815.000	INSURANCE	7,425.00		0.00	7,425.00
591-540-957.000	CONFERENCES & WORKSHOPS	5,000.00		0.00	5,000.00
591-540-958.000	MEMBERSHIPS & DUES	2,550.00		2,035.05	514.95
591-540-959.000	DEPRECIATION	174,645.00		0.00	174,645.00
591-540-962.000	OTHER EXPENSES	500.00		0.00	500.00
Total Dept 540 - WATER ADMINISTRATION		342,655.00		74,854.03	267,800.97
Dept 542 - WATER CUSTOMER ACCOUNTS					
591-542-702.000	SALARIES-ADMIN	7,500.00		3,435.07	4,064.93
591-542-719.000	FRINGE BENEFITS	7,380.00		3,210.60	4,169.40
591-542-719.100	FRINGE BENEFITS-WAGES	2,500.00		1,085.75	1,414.25
591-542-727.000	OFFICE SUPPLIES	2,250.00		0.00	2,250.00
591-542-818.000	CONTRACTUAL SERVICES	360.00		355.50	4.50
591-542-850.000	TELEPHONE	700.00		344.94	355.06
Total Dept 542 - WATER CUSTOMER ACCOUNTS		20,690.00		8,431.86	12,258.14
Dept 544 - METER READING					
591-544-706.000	SALARIES & WAGES	10,500.00		1,832.20	8,667.80
591-544-719.000	FRINGE BENEFITS	5,500.00		1,661.45	3,838.55
591-544-719.100	FRINGE BENEFITS-WAGES	2,500.00		863.46	1,636.54
591-544-757.000	OPERATING SUPPLIES	200.00		0.00	200.00
591-544-818.000	CONTRACTUAL SERVICES	3,000.00		3,000.00	0.00
591-544-943.000	EQUIPMENT RENTAL	3,200.00		1,514.41	1,685.59
Total Dept 544 - METER READING		24,900.00		8,871.52	16,028.48
Dept 546 - WATER SOURCE PLANT					
591-546-706.000	SALARIES & WAGES	24,045.00		10,861.25	13,183.75
591-546-719.000	FRINGE BENEFITS	12,895.00		3,335.83	9,559.17
591-546-719.100	FRINGE BENEFITS-WAGES	8,015.00		1,153.16	6,861.84
591-546-757.000	OPERATING SUPPLIES	11,000.00		5,815.40	5,184.60
591-546-775.000	REPAIRS & MAINT SUPPLIES	9,000.00		587.22	8,412.78
591-546-801.000	PROFESSIONAL SERVICES	39,000.00		23,450.40	15,549.60
591-546-818.100	CONTRACTUAL SERVICES	6,400.00		6,926.39	(526.39)
591-546-920.000	PUBLIC UTILITIES	84,000.00		36,275.71	47,724.29
591-546-943.000	EQUIPMENT RENTAL	8,000.00		4,783.34	3,216.66
Total Dept 546 - WATER SOURCE PLANT		202,355.00		93,188.70	109,166.30
Dept 548 - WATER T & D					
591-548-706.000	SALARIES & WAGES	52,260.00		38,898.09	13,361.91
591-548-719.000	FRINGE BENEFITS	30,650.00		20,936.16	9,713.84
591-548-719.100	FRINGE BENEFITS-WAGES	12,420.00		10,029.35	2,390.65
591-548-757.000	OPERATING SUPPLIES	5,000.00		539.15	4,460.85
591-548-775.000	REPAIRS & MAINT SUPPLIES	13,500.00		993.35	12,506.65

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020		AVAILABLE
			NORMAL	(ABNORMAL)	BALANCE
			NORMAL	(ABNORMAL)	(ABNORMAL)
Fund 591 - WATER FUND					
Expenditures					
591-548-818.000	CONTRACTUAL SERVICES	11,600.00	2,429.90		9,170.10
591-548-818.100	CONTRACTUAL SERVICES-LATERAL PER STATE	12,000.00	4,520.00		7,480.00
591-548-850.000	TELEPHONE	50.00	18.15		31.85
591-548-941.000	BUILDING RENTAL	12,500.00	0.00		12,500.00
591-548-943.000	EQUIPMENT RENTAL	21,000.00	26,624.94		(5,624.94)
Total Dept 548 - WATER T & D		170,980.00	104,989.09		65,990.91
Dept 550 - WATER CONSTRUCTION					
591-550-706.000	SALARIES & WAGES	0.00	4,134.57		(4,134.57)
591-550-719.000	FRINGE BENEFITS	0.00	2,206.97		(2,206.97)
591-550-719.100	FRINGE BENEFITS-WAGES	0.00	900.98		(900.98)
591-550-757.000	OPERATING SUPPLIES	0.00	9,969.27		(9,969.27)
591-550-943.000	EQUIPMENT RENTAL	0.00	4,658.44		(4,658.44)
591-550-976.000	CAPITAL OUTLAY-METERS	50,000.00	24,470.00		25,530.00
591-550-999.402	TRANSFER	160,500.00	0.00		160,500.00
Total Dept 550 - WATER CONSTRUCTION		210,500.00	46,340.23		164,159.77
TOTAL EXPENDITURES		972,080.00	336,675.43		635,404.57
Fund 591 - WATER FUND:					
TOTAL REVENUES		723,500.00	258,121.19		465,378.81
TOTAL EXPENDITURES		972,080.00	336,675.43		635,404.57
NET OF REVENUES & EXPENDITURES		(248,580.00)	(78,554.24)		(170,025.76)

Fund 594 MARINA FUND

GL Number	Description	Balance
*** Assets ***		
594-000-001.000	CASH	51,561.54
594-000-018.000	PETTY CASH	300.00
594-000-056.000	INTEREST RECEIVABLE	16.92
594-000-111.000	INVENTORY-GASOLINE	5,741.95
594-000-140.000	LAND	345,420.00
594-000-194.000	MARINA BUILDING & IMPROVEMENTS	474,835.25
594-000-195.000	MARINA A\D BUILDING & IMP	(329,225.89)
594-000-196.000	MARINA LAND IMPROVEMENTS	912,648.33
594-000-197.000	MARINA A/D LAND IMPROVEMENTS	(591,285.37)
Total Assets		870,012.73
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
594-000-390.000	FUND BALANCE	883,130.46
Total Fund Balance		883,130.46
Beginning Fund Balance		883,130.46
Net of Revenues VS Expenditures		(13,117.73)
Ending Fund Balance		870,012.73
Total Liabilities And Fund Balance		870,012.73

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020		AVAILABLE
			NORMAL	(ABNORMAL)	BALANCE
			NORMAL	(ABNORMAL)	(ABNORMAL)
Fund 594 - MARINA FUND					
Revenues					
Dept 000 - 648					
594-000-627.000	CONTRACT WORK-PUMP OUTS	400.00	650.00		(250.00)
594-000-644.000	RENTAL OF SLIPS-TRANSIENT	12,000.00	6,452.40		5,547.60
594-000-645.000	RENTAL OF SLIPS-SEASONAL	55,700.00	3,330.00		52,370.00
594-000-650.000	OTHER SALES	300.00	275.00		25.00
594-000-650.100	OTHER SALES-ICE	500.00	322.00		178.00
594-000-650.200	OTHER SALES-FOOD	100.00	0.00		100.00
594-000-650.300	OTHER SALES- BEVERAGE	100.00	122.00		(22.00)
594-000-655.000	GASOLINE SALES	61,600.00	40,507.64		21,092.36
594-000-655.100	DIESEL SALES	13,400.00	889.05		12,510.95
594-000-665.000	INTEREST EARNINGS-INVESTMENTS	200.00	30.36		169.64
594-000-686.000	OTHER INCOME	100.00	0.00		100.00
Total Dept 000 - 648		144,400.00	52,578.45		91,821.55
TOTAL REVENUES		144,400.00	52,578.45		91,821.55
Expenditures					
Dept 000 - 648					
594-000-706.000	SALARIES & WAGES	2,565.00	1,941.14		623.86
594-000-708.000	SALARIES & WAGES-PART TIME	16,900.00	9,180.17		7,719.83
594-000-719.000	FRINGE BENEFITS	2,250.00	1,875.62		374.38
594-000-719.100	FRINGE BENEFITS-WAGES	855.00	553.26		301.74
594-000-727.000	OFFICE SUPPLIES	100.00	0.00		100.00
594-000-757.000	OPERATING SUPPLIES	1,400.00	518.06		881.94
594-000-757.100	OPERATING SUPPLIES- SNACKS	100.00	0.00		100.00
594-000-775.000	REPAIRS & MAINT SUPPLIES	300.00	132.97		167.03
594-000-807.000	AUDIT FEE	225.00	225.00		0.00
594-000-815.000	INSURANCE	6,870.00	0.00		6,870.00
594-000-818.000	CONTRACTUAL SERVICES	5,100.00	2,215.00		2,885.00
594-000-850.000	TELEPHONE	1,100.00	721.16		378.84
594-000-920.000	PUBLIC UTILITIES	5,300.00	3,338.68		1,961.32
594-000-931.000	BUILDING MAINTENANCE	400.00	0.00		400.00
594-000-943.000	EQUIPMENT RENTAL	2,100.00	770.19		1,329.81
594-000-955.000	COST OF SALES	500.00	135.00		365.00
594-000-955.100	COST OF SALES-FUEL	64,000.00	42,803.30		21,196.70
594-000-959.000	DEPRECIATION	43,800.00	0.00		43,800.00
594-000-962.000	OTHER EXPENSES	300.00	0.00		300.00
594-000-965.000	CHARGE CARD ADMIN FEE	1,700.00	850.13		849.87
594-000-966.000	STATE COMMISSIONS	1,300.00	536.50		763.50
594-000-976.000	EQUIPMENT	300.00	(100.00)		400.00
Total Dept 000 - 648		157,465.00	65,696.18		91,768.82
TOTAL EXPENDITURES		157,465.00	65,696.18		91,768.82
Fund 594 - MARINA FUND:					
TOTAL REVENUES		144,400.00	52,578.45		91,821.55
TOTAL EXPENDITURES		157,465.00	65,696.18		91,768.82
NET OF REVENUES & EXPENDITURES		(13,065.00)	(13,117.73)		52.73

Fund 661 MOTOR POOL FUND

GL Number	Description	Balance
*** Assets ***		
661-000-001.000	CASH	653,193.59
661-000-016.000	CASH REGISTER	75.00
661-000-056.000	INTEREST RECEIVABLE	110.57
661-000-083.000	DUE FROM WHI LAKE FIRE AUTHORITY	718.39
661-000-111.000	INVENTORY-GASOLINE	7,142.68
661-000-112.000	INVENTORY-DIESEL	6,101.89
661-000-136.000	BUILDING, BUILDING ADDITIONS	410,121.32
661-000-137.000	ACCUMULATED DEPRECIATION	(389,392.04)
661-000-140.000	EQUIPMENT	1,782,673.03
661-000-141.000	ACCUMULATED DEPRECIATION-SHOP EQU	(1,055,887.31)
Total Assets		1,414,857.12
*** Liabilities ***		
661-000-210.000	CONTRACTS PAYABLE	233,366.81
Total Liabilities		233,366.81
*** Fund Balance ***		
661-000-390.000	FUND BALANCE	1,099,680.94
Total Fund Balance		1,099,680.94
Beginning Fund Balance		1,099,680.94
Net of Revenues VS Expenditures		81,809.37
Ending Fund Balance		1,181,490.31
Total Liabilities And Fund Balance		1,414,857.12

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	AVAILABLE
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)
Fund 661 - MOTOR POOL FUND				
Revenues				
Dept 000 - 648				
661-000-665.000	INTEREST EARNINGS-INVESTMENTS	1,000.00	310.68	689.32
661-000-673.000	SALE OF FIXED ASSETS	0.00	13,208.00	(13,208.00)
661-000-680.000	EQUIPMENT RENTAL-GENERAL FUND	46,000.00	46,071.87	(71.87)
661-000-680.100	EQUIPMENT RENTAL-TIFA	14,200.00	6,673.54	7,526.46
661-000-680.200	EQUIPMENT RENTAL-PLAYHOUSE	1,000.00	112.19	887.81
661-000-681.000	EQUIPMENT RENTAL-MAJOR STREETS	35,700.00	13,037.51	22,662.49
661-000-682.000	EQUIPMENT RENTAL-LOCAL STREETS	40,500.00	12,525.65	27,974.35
661-000-683.000	EQUIPMENT RENTAL-WATER	32,200.00	37,581.13	(5,381.13)
661-000-684.000	EQUIPMENT RENTAL-MARINA	2,100.00	770.19	1,329.81
661-000-685.000	EQUIPMENT RENTAL-SEWER	19,000.00	10,720.74	8,279.26
661-000-686.000	OTHER INCOME	500.00	0.00	500.00
661-000-690.000	BUILDING RENTAL	47,000.00	0.00	47,000.00
Total Dept 000 - 648		239,200.00	141,011.50	98,188.50
TOTAL REVENUES		239,200.00	141,011.50	98,188.50
Expenditures				
Dept 000 - 648				
661-000-702.000	SALARIES-ADMIN	6,525.00	3,357.21	3,167.79
661-000-706.000	SALARIES & WAGES	23,085.00	7,492.02	15,592.98
661-000-708.000	SALARIES & WAGES-PART TIME	0.00	133.50	(133.50)
661-000-719.000	FRINGE BENEFITS	25,980.00	7,010.73	18,969.27
661-000-719.100	FRINGE BENEFITS-WAGES	7,855.00	2,813.94	5,041.06
661-000-727.000	OFFICE SUPPLIES	900.00	86.26	813.74
661-000-751.000	GASOLINE & MOTOR OIL	30,000.00	7,549.37	22,450.63
661-000-757.000	OPERATING SUPPLIES	2,500.00	792.68	1,707.32
661-000-777.000	SMALL TOOLS	500.00	123.24	376.76
661-000-781.000	REPAIR PARTS AND SUPPLIES	13,000.00	3,326.61	9,673.39
661-000-807.000	AUDIT FEE	225.00	225.00	0.00
661-000-815.000	INSURANCE	15,170.00	0.00	15,170.00
661-000-818.000	CONTRACTUAL SERVICES	4,350.00	1,466.93	2,883.07
661-000-818.700	CONTRACTUAL SERVICES-CLEANERS	3,000.00	1,185.90	1,814.10
661-000-850.000	TELEPHONE	1,900.00	364.14	1,535.86
661-000-920.000	PUBLIC UTILITIES	12,000.00	2,952.82	9,047.18
661-000-931.000	BUILDING MAINTENANCE	4,650.00	4,798.01	(148.01)
661-000-933.000	EQUIPMENT MAINTENANCE	10,000.00	8,371.77	1,628.23
661-000-959.000	DEPRECIATION	105,500.00	0.00	105,500.00
661-000-962.000	OTHER EXPENSES	750.00	691.00	59.00
661-000-976.000	EQUIPMENT	90,795.00	6,461.00	84,334.00
Total Dept 000 - 648		358,685.00	59,202.13	299,482.87
TOTAL EXPENDITURES		358,685.00	59,202.13	299,482.87
Fund 661 - MOTOR POOL FUND:				
TOTAL REVENUES		239,200.00	141,011.50	98,188.50
TOTAL EXPENDITURES		358,685.00	59,202.13	299,482.87
NET OF REVENUES & EXPENDITURES		(119,485.00)	81,809.37	(201,294.37)

Fund 711 CEMETERY TRUST FUND

GL Number	Description	Balance
*** Assets ***		
711-000-001.000	CASH	533,084.26
711-000-056.000	INTEREST RECEIVABLE	22.64
Total Assets		533,106.90
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
711-000-390.000	FUND BALANCE	527,470.05
Total Fund Balance		527,470.05
Beginning Fund Balance		527,470.05
Net of Revenues VS Expenditures		5,636.85
Ending Fund Balance		533,106.90
Total Liabilities And Fund Balance		533,106.90

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE		AVAILABLE	
		AMENDED BUDGET	NORMAL	12/31/2020	(ABNORMAL)	NORMAL	(ABNORMAL)
Fund 711 - CEMETERY TRUST FUND							
Revenues							
Dept 000 - 648							
711-000-643.000	CEMETERY LOT SALES	0.00		5,250.00		(5,250.00)	
711-000-665.000	INTEREST EARNINGS-INVESTMENTS	0.00		386.85		(386.85)	
Total Dept 000 - 648		0.00		5,636.85		(5,636.85)	
TOTAL REVENUES		0.00		5,636.85		(5,636.85)	
Fund 711 - CEMETERY TRUST FUND:							
TOTAL REVENUES		0.00		5,636.85		(5,636.85)	
TOTAL EXPENDITURES		0.00		0.00		0.00	
NET OF REVENUES & EXPENDITURES		0.00		5,636.85		(5,636.85)	

CITY OF WHITEHALL
ANNUAL BUDGET
101 GENERAL FUND SUMMARY

CODE	CLASSIFICATION	ACTUAL 2011/2012	ACTUAL 2012/2013	ACTUAL 2013/2014	ACTUAL 2014/2015	ACTUAL 2015/2016	ACTUAL 2016/2017	ACTUAL 2017/2018	ACTUAL 2018/2019	ACTUAL 2019/2020	AMENDED BUDGET 2020/2021
REVENUES											
	PROPERTY TAXES	\$1,130,267	\$1,139,148	\$ 1,081,325	\$1,350,372	\$1,360,951	\$1,365,402	\$1,384,369	\$1,416,769	\$1,493,155	\$1,557,690
	LOCAL COMMUNITY STABILIZATION PERMITS/ FEES	\$40,645	\$ 44,389	\$ 46,193	\$48,971	\$51,934	\$15,873	\$24,392	\$0	\$0	\$1,050
	POLICE TRAINING/PROGRAM:	\$10,885	\$ 3,483	\$ 7,811	\$8,244	\$15,271	\$53,293	\$53,228	\$56,152	\$57,186	\$55,000
	STATE SHARED REVENUE	\$245,184	\$ 254,185	\$ 260,701	\$265,638	\$265,628	\$277,431	\$19,440	\$20,238	\$24,155	\$24,500
	GRANT	\$0	\$ 1,851	\$ 2,654	\$5,398	\$0	\$0	\$285,040	\$295,137	\$286,772	\$250,925
	FINES	\$8,710	\$ 7,167	\$ 9,119	\$8,876	\$7,788	\$13,343	\$12,026	\$900	\$16,324	\$17,000
	SERVICES	\$44,440	\$ 42,664	\$ 46,888	\$56,460	\$57,205	\$34,697	\$33,533	\$11,383	\$8,733	\$11,100
	INTEREST	\$13,457	\$ 11,986	\$ 12,901	\$21,699	\$13,883	\$16,400	\$15,768	\$32,038	\$30,478	\$37,530
	CONTRIBUTIONS-TIFA/LDFA	\$319,866	\$ 220,416	\$ 272,896	\$450,278	\$387,059	\$141,834	\$350,580	\$350,580	\$15,605	\$14,000
	LEASE-FIRE/AMB	\$21,935	\$ 21,935	\$ 21,935	\$20,945	\$20,370	\$12,545	\$12,545	\$12,545	\$350,580	\$385,425
	SALE OF FIXED ASSETS	\$0	\$ 10,085	\$ -	\$5,000	\$0	\$0	\$0	\$0	\$12,545	\$12,545
	TRANSFER	\$2,564	\$ 11,170	\$ 7,203	\$18,486	\$49,819	\$36,302	\$34,795	\$10,477	\$9,454	\$2,450
	OTHER	\$0	\$ 10,085	\$ -	\$5,000	\$0	\$0	\$0	\$0	\$2,518	\$4,105
	TOTAL REVENUES	\$1,837,953	\$1,768,479	\$ 1,769,626	\$2,260,367	\$2,229,908	\$1,981,364	\$2,226,916	\$2,225,050	\$2,386,710	\$2,373,320
EXPENDITURES											
101	CITY COUNCIL	\$16,495	\$21,540	\$17,128	\$23,237	\$24,837	\$27,624	\$28,068	\$27,926	\$29,357	\$28,625
111	CITY CLERK	\$35,695	\$45,734	\$41,957	\$47,443	\$47,071	\$54,262	\$61,917	\$67,942	\$73,995	\$80,150
136	DISTRICT COURT	\$14,324	\$19,117	\$19,361	\$15,979	\$13,540	\$22,050	\$21,763	\$21,918	\$19,883	\$22,000
172	ADMINISTRATION	\$170,000	\$159,120	\$155,806	\$146,846	\$134,313	\$143,832	\$124,076	\$226,654	\$240,678	\$223,060
195	ELECTION DEPARTMENT	\$7,646	\$9,271	\$8,415	\$12,272	\$12,466	\$13,585	\$19,850	\$24,118	\$27,091	\$34,670
203	ATTORNEY FEES	\$8,410	\$9,128	\$13,359	\$8,222	\$13,243	\$23,887	\$15,781	\$18,918	\$14,749	\$17,500
209	ASSESSOR	\$28,896	\$29,946	\$29,322	\$29,000	\$29,000	\$29,000	\$29,000	\$31,250	\$32,480	\$33,130
247	BOARD OF REVIEW	\$4,297	\$4,297	\$4,402	\$3,417	\$1,393	\$2,327	\$2,115	\$1,888	\$2,090	\$2,525
253	TREASURER	\$62,871	\$62,891	\$63,741	\$60,605	\$32,980	\$38,204	\$59,689	\$66,120	\$78,300	\$81,385
265	CITY HALL AND GROUNDS	\$37,804	\$41,535	\$46,246	\$99,607	\$56,901	\$72,551	\$85,500	\$44,342	\$42,767	\$77,240
276	CEMETERY	\$97,794	\$91,655	\$69,058	\$67,322	\$74,156	\$59,891	\$88,072	\$102,844	\$111,735	\$125,405
301	POLICE	\$891,336	\$937,216	\$925,599	\$874,685	\$938,232	\$886,226	\$966,358	\$1,057,179	\$1,067,276	\$1,090,652

CITY OF WHITEHALL
ANNUAL BUDGET
202 MAJOR STREET FUND SUMMARY

CODE	CLASSIFICATION	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	BUDGET 2020/2021
	REVENUES										
	STATE SHARED REVENUE	\$189,110	\$184,038	\$191,857	\$194,603	\$203,276	\$233,719	\$282,085	\$306,455	\$312,217	\$277,470
	TRUNKLINE MAINTENANCE	\$2,706	\$10,404	\$3,202	\$494	\$768	\$10,568	\$11,092	\$18,036	\$16,897	\$15,000
	INTEREST	\$117	\$143	\$86	\$78	\$214	\$383	\$1,004	\$2,057	\$459	\$1,000
	OTHER		\$297					\$1,655		\$822	\$0
	TRANSFERS										
	TOTAL REVENUES	\$191,933	\$194,882	\$195,145	\$195,175	\$204,258	\$244,670	\$295,836	\$326,548	\$330,395	\$293,470
	EXPENDITURES										
463	ROUTINE MAINTENANCE	\$69,027	\$59,259	\$6,905	\$52,597	\$60,374	\$54,637	\$56,386	\$52,216	\$67,171	\$72,240
474	TRAFFIC SERVICES	\$3,955	\$3,915	\$5,845	\$6,151	\$13,184	\$6,095	\$9,531	\$11,083	\$11,690	\$18,370
478	WINTER MAINTENANCE	\$26,589	\$50,026	\$74,909	\$58,101	\$38,208	\$47,958	\$72,006	\$47,037	\$39,103	\$81,655
482	ADMINISTRATION	\$41,299	\$38,430	\$42,695	\$35,848	\$32,875	\$35,458	\$49,582	\$51,098	\$54,274	\$54,245
	TRUNKLINE MAINTENANCE	\$2,706	\$10,404	\$4,240	\$430	\$650	\$9,545	\$10,024	\$13,752	\$16,733	\$15,000
966	TRANSFERS OUT	\$23,798	\$22,780	\$21,731	\$22,822	\$14,025	\$0	\$0	\$337,000	\$45,000	\$0
	TOTAL EXPENDITURES	\$167,374	\$184,814	\$206,325	\$175,949	\$159,316	\$153,693	\$197,529	\$512,186	\$233,971	\$241,510
	NET INCOME	\$24,559	\$10,068	(\$11,180)	\$19,226	\$44,942	\$90,977	\$98,307	(\$185,638)	\$96,424	\$51,960
	FUND BALANCE-JULY 1	\$96,036	\$120,595	\$130,663	\$119,483	\$138,709	\$183,651	\$274,628	\$372,935	\$187,297	\$283,721
	FUND BALANCE-JUNE 30	\$120,595	\$130,663	\$119,483	\$138,709	\$183,651	\$274,628	\$372,935	\$187,297	\$283,721	\$335,681
	TARGET FUND BALANCE										
	2010/2011	\$73,859									
	2011/2012	\$58,581									
	2012/2013	\$64,685									
	2013/2014	\$72,214									
	2014/2015	\$61,582									
	2015/2016	\$55,761									
	2016/2017	\$53,793									
	2017/2018	\$69,135									
	2018/2019	\$67,869									
	2019/2020	\$73,686									
	2020/2021	\$84,528									
							Building fund balance for Main Street reconstruction				
							Building fund balance for Mears Ave and Warner St				

**CITY OF WHITEHALL
ANNUAL BUDGET
214 MARIJUANA FUND SUMMARY**

CODE CLASSIFICATION	ACTUAL 2019/2020	BUDGET 2020/2021
REVENUES		
LICENSES	\$9,800	\$15,000
INTEREST	\$7	
TOTAL REVENUES	<u>\$9,807</u>	<u>\$15,000</u>
TOTAL EXPENDITURES	<u>\$7,820</u>	<u>\$13,400</u>
NET INCOME	\$1,987	\$1,600
FUND BALANCE-JULY 1	<u>\$0</u>	<u>\$1,987</u>
FUND BALANCE-JUNE 30	<u>\$1,987</u>	<u>\$3,587</u>

CITY OF WHITEHALL
ANNUAL BUDGET
243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND SUMMARY

CLASSIFICATION	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	BUDGET 2020/2021
REVENUE										
INTEREST	\$88	\$79	\$30	\$ 21		\$19	\$199	\$717	\$847	
PROPERTY TAXES	\$17,123	\$17,123	\$17,123	\$18,423	\$18,588	\$18,321	\$80,488	\$115,854	\$223,113	\$344,620
TOTAL REVENUES	\$17,211	\$17,202	\$17,153	\$18,444	\$18,588	\$18,340	\$80,687	\$116,571	\$223,960	\$344,620
TOTAL EXPENDITURES	\$7,067	\$12,600	\$13,096	\$25,189	\$32,144	\$31,764	\$28,764	\$32,473	\$309,978	\$329,680
NET INCOME	\$10,144	\$4,602	\$4,057	(\$6,745)	(\$13,556)	(\$13,424)	\$51,923	\$84,098	(\$86,018)	\$14,940
FUND BALANCE-JULY 1	\$17,811	\$27,955	\$32,557	\$36,614	\$29,869	\$16,313	\$2,889	\$54,812	\$138,910	\$52,892
FUND BALANCE-JUNE 30	\$27,955	\$32,557	\$36,614	\$29,869	\$16,313	\$2,889	\$54,812	\$138,910	\$52,892	\$67,832

Target Fund Balance \$20,000

CITY OF WHITEHALL
ANNUAL BUDGET
245 TAX INCREMENT FINANCE AUTHORITY FUND SUMMARY

CLASSIFICATION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	AMENDED
	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2020/2021	2020/2021	BUDGET
REVENUE													
PROPERTY TAXES	\$931,700	\$944,380	\$982,513	\$1,139,694	\$1,224,963	\$429,918	\$406,299	\$311,982	\$285,511	\$348,840	\$285,511	\$348,840	
LOCAL COMMUNITY STABILIZATION						\$602,152	\$606,445	\$784,946	\$869,913	\$900,000	\$869,913	\$900,000	
INTEREST	\$814	\$346	\$826	\$813	\$2,004	\$2,031	\$2,838	\$6,258	\$7,084	\$4,000	\$7,084	\$4,000	
TRANSFER /SALE OF FIXED ASSETS						\$13,796			\$14,808		\$14,808		
OTHER		\$51	\$0	\$0	\$20,000		\$22,101		\$500		\$500		
GRANTS	\$75,000	\$182,525		\$0									
TOTAL REVENUES	\$1,007,514	\$1,127,302	\$983,339	\$1,140,507	\$1,246,967	\$1,047,897	\$1,037,683	\$1,103,186	\$1,177,817	\$1,252,840	\$1,177,817	\$1,252,840	
TOTAL EXPENDITURES	\$1,029,402	\$1,177,695	\$782,077	\$831,998	\$888,402	\$1,738,116	\$909,890	\$633,026	\$718,121	\$1,918,615	\$718,121	\$1,918,615	
NET INCOME	(\$21,888)	(\$50,393)	\$201,262	\$308,509	\$358,565	(\$690,219)	\$127,793	\$470,160	\$459,696	(\$665,775)	\$459,696	(\$665,775)	
FUND BALANCE-JULY 1	\$220,041	\$198,153	\$147,760	\$349,022	\$657,531	\$1,016,096	\$325,877	\$453,670	\$923,830	\$1,383,526	\$923,830	\$1,383,526	
FUND BALANCE-JUNE 30	\$198,153	\$147,760	\$349,022	\$657,531	\$1,016,096	\$325,877	\$453,670	\$923,830	\$1,383,526	\$1,717,751	\$1,383,526	\$1,717,751	

Target Fund Balance \$72,000

**CITY OF WHITEHALL
ANNUAL BUDGET
248 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND**

CLASSIFICATION	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	BUDGET 2020/2021
REVENUE										
PROPERTY TAXES	\$183,206	\$158,156	\$298,293	\$335,422	\$336,430	\$163,364	\$149,767	\$130,493	\$122,543	\$123,730
LOCAL COMMUNITY STABILIZATION					\$154,782	\$163,064		\$200,739	\$211,312	\$200,000
OTHER				\$1						
INTEREST	\$220	\$147	\$258	\$176	\$410	\$461	\$1,078	\$1,527	819.24	\$800
TOTAL REVENUES	\$183,426	\$158,303	\$298,551	\$335,599	\$336,840	\$318,607	\$313,909	\$332,759	\$334,674	\$324,530
TOTAL EXPENDITURES	\$203,198	\$157,047	\$226,273	\$426,059	\$338,672	\$165,588	\$347,380	\$347,971	\$415,141	\$344,840
NET INCOME	(\$19,772)	\$1,256	\$72,278	(\$90,460)	(\$1,832)	\$153,019	(\$33,471)	(\$15,212)	(\$80,466)	(\$20,310)
FUND BALANCE-JULY 1	\$99,507	\$79,735	\$80,991	\$153,269	\$62,809	\$60,977	\$213,996	\$180,525	\$165,313	\$84,847
FUND BALANCE-JUNE 30	\$79,735	\$80,991	\$153,269	\$62,809	\$60,977	\$213,996	\$180,525	\$165,313	\$84,847	\$64,537

Target Fund Balance \$68,880

**CITY OF WHITEHALL
ANNUAL BUDGET
402 CAPITAL PROJECTS FUND SUMMARY**

CODE CLASSIFICATION	ACTUAL 2013/2014	ACTUAL 2014/2015	ACTUAL 2015/2016	ACTUAL 2016/2017	ACTUAL 2017/2018	ACTUAL 2018/2019	ACTUAL 2019/2020	BUDGET 2020/2021
TOTAL REVENUES	\$831,063	\$345,611	\$354,535	\$253,970	\$257,473	\$908,347	\$470,483	\$765,490
TOTAL EXPENDITURES	\$76,270	\$799,627	\$655,312	\$0	\$91,738	\$809,984	\$422,220	\$817,900
NET INCOME	\$754,793	(\$454,016)	(\$300,777)	\$253,970	\$165,735	\$98,363	\$48,262	(\$52,410)
FUND BALANCE-JULY 1	\$0	\$754,793	\$300,777	\$0	\$253,970	\$419,705	\$518,068	\$566,330
FUND BALANCE-JUNE 30	\$754,793	\$300,777	\$0	\$253,970	\$419,705	\$518,068	\$566,330	\$513,920

STREET PROJECT 2014, 2015 AND 2016

Slocum St
Lincoln and Mary St
Warner & Lewis Intersection
Curb and Gutter on Slocum from Mears to Division Street

Street Project 2017-2018

Sophia from Baldwin to Elizabeth with the Whitehall Schools

Street Project 2018-2019

Main

Street Project 2019-2020

Collier-West
Benston from Mears to Division
Baldwin from Colby to Spring & Alice to Elliot
Mohawk
Carlton
Alice from Mears to Division

CITY OF WHITEHALL
ANNUAL BUDGET
580 PLAYHOUSE FUND SUMMARY

CODE	CLASSIFICATION	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	BUDGET 2020/2021
REVENUES											
Operating											
	TICKET SALES	\$81,164	\$66,971	\$64,941	\$71,971	\$96,695	\$79,013	\$53,820	\$32,032	\$114,907	\$134,500
	SERVICES	\$13,577	\$26,906	\$11,610	\$10,792	\$18,048	\$22,005	\$3,913	\$5,034	\$15,431	\$33,000
	SPONSORSHIPS	\$14,100	\$15,350	\$25,575	\$33,850	\$30,467	\$38,480	\$47,165	\$46,333	\$47,888	\$50,200
	GRANT		\$10,033	\$0	\$7,975	\$11,180	\$29,766	\$26,470	\$34,211	\$23,265	\$23,000
	TRANSFERS				\$40,500	\$25,934	\$0	\$0	\$0	\$0	
	OTHER		\$11,992	\$6,146	\$5,230	\$8	\$10,912	\$1,685	\$3,571	\$3,117	\$1,500
	DONATIONS	\$42,930	\$29,927	\$36,334	\$30,789	\$51,400	\$17,459	\$10,482	\$9,027	\$33,310	\$37,000
	INTEREST	\$109	\$100	\$58	\$35	\$158	\$258	\$897	\$614		
	Total Operating Rev	\$151,880	\$161,279	\$144,664	\$201,142	\$233,890	\$197,893	\$144,432	\$130,822	\$237,918	\$279,200
	Operating Expense	\$149,117	146852	\$145,895	\$181,959	\$198,230	\$187,672	\$162,150	\$180,154	\$280,835	\$338,470
	Net Operating (Loss)	\$2,763	\$14,427	(\$1,231)	\$19,183	\$35,660	\$10,221	(\$17,718)	(\$49,332)	(\$42,917)	(\$59,270)
	Loss on Sale of Fixed Assets										
	Depreciation		\$7,030	\$8,895	\$9,811	\$10,495	\$10,495	14,570	\$80,558	\$80,559	\$80,560
		\$2,763	\$7,397	(\$10,126)	\$9,372	\$25,165	(\$274)	(\$32,288)	(\$180,263)	(\$123,476)	(\$139,830)
	Pledges					\$883,775			\$1,512,338	\$463,775	\$246,610
	Bond								\$1,896,000		
	Interest								\$22,394	\$3,214	\$2,000
	Total Capital Revenue					\$883,775		\$883,775	\$3,430,732	\$466,989	\$248,610
	Construction					\$828,168		\$828,168	\$2,904,388		
	Interest/Bond Fees								\$80,546	\$45,581	\$39,060
	Principal					\$284,460		\$284,460		\$271,000	\$383,000
	Total Expenditures					\$1,112,628		\$1,112,628	\$2,984,934	\$316,581	\$422,060
	NET Capital	\$0	\$0	\$0	\$0	\$0	\$0	(\$228,853)	\$445,798	\$150,408	(\$173,450)

Net Total Restated	\$2,763	\$7,397	(\$10,126)	\$9,372 (\$9,091)	\$25,165	(\$274)	(\$261,141)	\$265,535	\$26,932	(\$313,280)
Net Position										
Capital Assets		\$286,450	295,434	\$285,622	\$301,060	\$290,565	\$1,104,163	\$1,981,620	\$2,172,061	\$2,474,500
Debt Service Operating		\$25,564	6,454	\$16,547	\$26,274	\$36,495	\$55,607 \$18,777	\$501,405 (\$30,555)	\$651,813 (\$73,472)	\$478,363 (\$132,742)
	\$304,617	\$312,014	\$301,888	\$302,169	\$327,334	\$327,060	\$1,178,547	\$2,452,470	\$2,750,402	\$2,820,121
							ok		ok	

Net Position

Net 16/17	\$327,060
	\$828,168
	-\$17,718
	-\$14,570
	\$55,607
Net 17/18	<u>\$1,178,547</u>
Const	\$2,904,388
Op loss	-\$49,332
Loss on FA	-\$50,373
Depr	-\$80,558
Net capital	\$445,798
Bond	-\$1,896,000
Net 18/19	<u>\$2,452,470</u> ok
Op loss	-\$42,918
Depr	-\$80,558
Net capital	\$150,408
Bond Pay	\$271,000
Net 19/20	<u>\$2,750,402</u> ok
Op loss	-\$59,270
Depr	-\$80,561
Net capital	-\$173,450
Bond Payment	\$383,000
Net 20/21	<u>\$2,820,121</u>

Net Capital Asset

	\$290,565	\$1,104,163	\$3,877,620	\$3,797,060
	\$828,168	\$2,904,388		
		-\$50,373		
	-\$14,570	-\$80,558	-\$80,559	-\$80,560
Asset	<u>\$1,104,163</u>	<u>\$3,877,620</u>	<u>\$3,797,061</u>	<u>\$3,716,500</u>
Bond	0	-1896000	-1625000	-1242000
Net Capital				
Asset	<u>\$1,104,163</u>	<u>\$1,981,620</u>	<u>\$2,172,061</u>	<u>\$2,474,500</u>
	FY17/18	FY18/19	FY19/20	FY20/21
		ok	ok	

CITY OF WHITEHALL
ANNUAL BUDGET
590 SEWER FUND SUMMARY

CODE	CLASSIFICATION	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	BUDGET 2020/2021
	REVENUES										
	GRANT										
	METERED SALES	\$742,661	\$825,982	\$895,578	\$ 114,075	\$319,215	\$246,998	\$117,474	\$0	\$0	\$0
	PENALTIES	\$3,631	\$4,078	\$5,060	\$946,206	\$972,261	\$1,065,304	\$1,086,706	\$1,147,155	\$1,230,725	\$ 1,269,975
	CONTRACT	\$4,000	\$2,000	\$1,000	\$7,150	\$4,480	\$3,711	\$5,151	\$4,962	\$6,396	\$ 5,400
	TRANSFERS				\$5,100	\$55,250	\$54,250	\$53,250	\$55,150	\$5,795	\$ 2,000
	OTHER INCOME		\$24,036	\$2,700	\$147,865	\$220,814	\$0	\$0			
	INTEREST	\$1,865	\$1,622	\$748	\$451	\$825	\$20	\$714			
	TOTAL REVENUES	\$752,157	\$857,718	\$905,086	\$1,220,847	\$1,573,851	\$1,371,361	\$1,265,016	\$1,212,658	\$1,245,558	\$ 1,279,875
	EXPENDITURES										
560	ADMINISTRATION	\$220,531	\$216,032	\$223,814	\$322,700	\$570,545	\$503,978	\$399,746	\$263,898	\$255,295	\$ 265,665
562	CUSTOMER ACCOUNTS	\$22,022	\$23,092	\$20,037	\$26,106	\$35,044	\$42,779	\$36,012	\$28,852	\$51,557	\$ 44,940
564	SEWER PUMPING	\$54,059	\$51,855	\$57,268	\$77,133	\$62,407	\$53,636	\$63,348	\$73,560	\$97,324	\$ 80,815
566	WASTEWATER SYSTEM	\$517,849	\$616,376	\$642,666	\$619,625	\$686,057	\$649,034	\$669,384	\$790,654	\$881,163	\$ 926,000
568	TRANSPORTATION & DISTRIBUTION	\$53,763	\$163,058	\$52,809	\$44,560	\$80,626	\$68,840	\$59,707	\$54,852	\$87,360	\$ 80,065
	CAPITAL OUTLAY & DEBT	\$55,000	\$60,000	\$374,654	\$70,000	\$56,342	\$328,345	\$28,627	\$265,015	\$0	\$ 86,700
	TOTAL CASH REQUIREMENTS	\$923,224	\$1,130,413	\$1,371,248	\$1,160,124	\$1,491,021	\$1,646,612	\$1,256,824	\$1,476,831	\$1,372,700	\$ 1,484,185

Increase (decrease) in Cash (\$171,067) (\$272,695) (\$466,162) \$60,723 \$82,830 (275,251) 8,192 (264,173) (\$127,142) (\$204,310)

Rate History

1/1/21 increase 5%
1/1/20 increase 5%
1/1/19 increase 5%
1/1/18 increase 5%
1/1/17 increase 3%
1/1/16 increase 6%
1/1/15 Increase 5.2%

**CITY OF WHITEHALL
ANNUAL BUDGET
594 MARINA FUND SUMMARY**

CLASSIFICATION	ACTUAL 2011/2012	ACTUAL 2012/2013	ACTUAL 2013/2014	ACTUAL 2014/2015	ACTUAL 2015/2016	ACTUAL 2016/2017	ACTUAL 2017/2018	ACTUAL 2018/2019	ACTUAL 2019/2020	BUDGET 2020/2021
REVENUE										
SLIP RENTALS	\$19,231	\$40,538	34,000	44,706	60,767	57,389	65,425	56,017	62,940	67,700
SALES/SERVICE	\$80,114	\$79,701	60,800	91,285	95,071	84,915	86,418	81,311	69,988	76,400
INTEREST	\$72	\$2	0	2	5	6	23	65	447	200
TRANSFER	\$157,659	\$25,865	25,865	0	0	0	0	0	0	0
OTHER	\$21	\$55,850	54,700	7,185	5,843	8,169	0	98,187	66,012	100
TOTAL REVENUES	\$257,097	\$201,956	175,365	143,178	161,686	150,479	151,866	235,580	199,387	144,400
CAPITAL OUTLAY & DEBT										
TOTAL EXPENDITURES	\$157,659	\$253,598	226,140	198,281	224,319	183,132	176,179	270,312	216,506	157,465
TOTAL CASH REQUIREMENTS	\$ 350,575	\$ 253,598	226,140	198,281	224,319	183,132	176,179	270,312	216,506	157,465
Increase (Decrease) of Cash Reserves	(\$93,478)	(\$51,642)	(50,775)	(55,103)	(62,633)	(32,653)	(24,313)	(34,732)	(17,119)	(13,065)

Season:
Memorial Day to Labor Day

**CITY OF WHITEHALL
ANNUAL BUDGET
661 MOTOR POOL FUND SUMMARY**

CODE CLASSIFICATION	ACTUAL 2011/2012	ACTUAL 2012/2013	ACTUAL 2013/2014	ACTUAL 2014/2015	ACTUAL 2015/2016	ACTUAL 2016/2017	ACTUAL 2017/2018	ACTUAL 2018/2019	ACTUAL 2019/2020	BUDGET 2020/2021
REVENUE										
EQUIPMENT RENTAL	\$142,534	168,446	\$169,105	\$163,385	\$155,354	\$160,039	\$178,079	\$179,527	\$229,526	\$190,700
BUILDING RENTAL	\$47,000	47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000
INTEREST	\$779	796	\$487	\$344	\$820	\$1,272	\$1,695	\$3,360	\$2,387	\$1,000
TRANSFER				\$50,000	0					
SALE OF FIXED ASSETS		10,188	\$6,110	\$29,209	\$36,303	\$14,369	\$13,811	\$30,000	\$20,601	\$0
OTHER	\$2,282				\$5,670		\$1,695	\$4,434	\$912	\$500
TOTAL REVENUES	\$192,595	226,430	\$222,702	\$289,938	\$245,147	\$222,680	\$242,280	\$264,321	\$300,426	\$239,200
CAPITAL OUTLAY & DEBT	\$24,478	12,835	\$976	\$158,578	\$10,225	\$25,702	\$193,629	\$445,126	\$162,650	\$90,795
TOTAL EXPENDITURES	\$242,406	224,518	\$223,542	\$246,325	\$189,908	\$179,467	\$195,720	\$259,222	\$242,663	\$267,890
TOTAL CASH REQUIREMENTS	\$266,884	\$237,353	\$224,518	\$404,903	\$200,133	\$205,169	\$389,349	\$704,348	\$405,313	\$358,685
Increase (decrease) in Cash	(\$74,289)	(\$10,923)	(\$1,816)	(\$114,965)	\$45,014	\$17,511	(\$147,069)	(\$440,027)	(\$104,887)	(\$119,485)

CITY OF WHITEHALL
RESOLUTION 21-04
Board of Review

WHEREAS, the City of Whitehall contracts the assessing function for the City with the Muskegon County Equalization department.

WHEREAS, our assessor David Becker is requesting that the dates for the public session of the board of review be altered in accordance with state law.

WHEREAS, the dates requested would be Wednesday March 10th from 1:00pm to 4:00pm and 6:00pm to 9:00 pm and Thursday March 11th from 9:00am to 12:00pm and 1:00pm to 4:00pm.

BE IT FURTHER RESOLVED, that the 2021 board of review dates are Wednesday March 10th from 1:00pm to 4:00pm and 6:00pm to 9:00pm and Thursday March 11th from 9:00am to 12:00pm and 1:00pm to 4:00pm.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held Tuesday, January 26, 2021 at 6 p.m. (___yes, ___no, ___absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 21-05
Community Fund Request

- WHEREAS, the City of Whitehall owns and operates The Playhouse at White Lake.
- WHEREAS, events and productions at the Playhouse have been severely limited due to the CoVid-19 pandemic and State mandated closures of live performance venues.
- WHEREAS, the limited events and performances has had a significant financial impact on the Playhouse resulting in a current negative fund balance.
- WHEREAS, city staff is developing a revised, scaled down operating budget and will be applying for a grant under the Federal \$15B Save Our Stages Act for use on payroll, rent, utilities, and personal protective equipment.
- WHEREAS, the Blomdahl Howmet Playhouse Fund is an endowment fund at the Community Foundation for Muskegon County for use by the City.
- WHEREAS, following discussions staff at the Foundation, city staff is recommending the City Council submit a formal request to the Foundation for \$20,330.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council authorizes a request of \$20,330 from the Blomdahl Fund at the Community Foundation to eliminate the negative fund balance created as a result of the CoVid-19 pandemic and provide a small operating cushion.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held on January 26, 2021 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 21-06
Union Contract

WHEREAS, the Teamsters State, County, and Municipal Workers Local 214 DPW Unit represents six city employees within the Public Works Department for collective bargaining purposes.

WHEREAS, the union business manager, local union stewards, and city manager agreed in good faith to extend the terms of the existing agreement for a term of five years and maintain the 2.5% annual cost of living increase each year of the agreement.

WHEREAS, the City Manager recommends that the City Council authorize the Mayor and Clerk to execute the new agreement.

NOW, THEREFORE, BE IT RESOLVED

that the Whitehall City Council hereby authorizes the Mayor and Clerk to sign the attached agreement between the City and Teamsters.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, January 26, 2021 at 6:00 p.m. (_____yes, _____no, _____absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

**AGREEMENT BETWEEN
CITY OF WHITEHALL**

And

**TEAMSTERS STATE, COUNTY AND MUNICIPAL WORKERS
LOCAL 214 - DPW UNIT**

Effective July 1, 2021 through June 30, 2026

TABLE OF CONTENTS

	PAGE
ARTICLE 1 - RECOGNITION	4
ARTICLE 2 - MANAGEMENT	5
ARTICLE 3 - MATTERS CONTRARY TO AGREEMENT	6
ARTICLE 4 - SEVERABILITY AND NONDISCRIMINATION	6
ARTICLE 5 - STRIKE PROHIBITION	6
ARTICLE 6 - PROBATIONARY EMPLOYEE	7
ARTICLE 7 - WAGES	7
ARTICLE 8 - SUBCONTRACTING	9
ARTICLE 9 - NON-UNIT WORKING PERSONS	9
ARTICLE 10 - SENIORITY	9
ARTICLE 11 - DISCHARGE OR SUSPENSION	12
ARTICLE 12 - GRIEVANCE PROCEDURE	12
ARTICLE 13 - STEWARDS	15
ARTICLE 14 - ABSENCE	16
ARTICLE 15 - LIMITATION OF AUTHORITY AND LIABILITY	16
ARTICLE 16 - MAINTENANCE OF STANDARDS	17
ARTICLE 17 - EDUCATIONAL ASSISTANCE	17
ARTICLE 18 - GENERAL	17
ARTICLE 19 - EQUIPMENT, ACCIDENTS AND REPORTS	20
ARTICLE 20 - SAFETY COMMITTEE	21
ARTICLE 21 - FUNERAL LEAVE	21

ARTICLE 22 - WORKER'S COMPENSATION21

ARTICLE 23 - LIFE INSURANCE AND HOSPITALIZATION21

ARTICLE 24 - DISABILITY INSURANCE22

ARTICLE 25 - RETIREMENT22

ARTICLE 26 - HOLIDAYS25

ARTICLE 27 - EARNED TIME OFF25

ARTICLE 28 - PART-TIME EMPLOYEES28

ARTICLE 29 - STANDBY COVERAGE28

ARTICLE 30 - OVERTIME AND HOURS OF WORK29

ARTICLE 31 - CLASSIFICATION OF EMPLOYEES - PRIMARY QUALIFICATIONS...31

ARTICLE 32 - LONGEVITY31

ARTICLE 33 - TERMINATION OF AGREEMENT31

THIS AGREEMENT, made and entered into this _____ day of January, 2021 by and between the CITY OF WHITEHALL, MICHIGAN, located at Whitehall, Michigan, party of the first part, and hereinafter termed the "Employer", and TEAMSTERS, STATE, COUNTY AND MUNICIPAL WORKERS, LOCAL 214, located at 2825 Trumbull Avenue, Detroit, Michigan, party of the second part, hereinafter termed the "Union".

WHEREAS, both parties are desirous of preventing strikes and lockouts and other cessations of work and employment; and of establishing fair wage scales, working conditions and hours of employees of the Employer, to maintain and increase efficiency and quality of service; to avoid interruptions or interference with efficient operations of the Employer; and facilitating peaceful adjustment of all grievances which may arise from time-to-time between the Employer and its employees; and of promoting and improving peaceful industrial and economic relations between the parties and to express the complete agreement between the parties.

WITNESSETH:

ARTICLE 1 - RECOGNITION

Section 1.1

The Employer recognizes and acknowledges that the Union is the exclusive representative in collective bargaining with the Employer of those classifications of employees covered by this Agreement as set forth in Article 7.

Section 1.2

The parties acknowledge the rights, responsibilities and prohibitions that are contained in Public Act 349 of 2012 (PA 349). PA 349 shall supersede any terms or conditions in this Agreement that is in conflict with PA 349. Membership in the Union is not compulsory. EMPLOYEES have the right to join, not join, maintain or drop their membership in the Union, as they see fit, as allowed by law. Neither party shall exert any pressure on or discriminate against any employee in regards to such matters.

Section 1.3

The Employer agrees not to enter into any agreement with another labor organization during the life of this Agreement with respect to the employees covered by this Agreement; or any agreement or contract with said employees, individually or collectively, which in any way conflicts with the terms or provisions of this Agreement, or which in any way affects wages, hours or working conditions of said employees, or any individual employee, or which in any way may be considered a proper subject for collective bargaining. Any such agreement shall be null and void.

Section 1.4

A properly executed copy of the written authorization form for each employee for dues, initiation and service fees are to be deducted here under shall be delivered to the Employer before any payroll deductions are made. Any written authorization which lacks the employee's signature will be returned to the Union by the Employer.

Section 1.5

The Employer will deduct the uniformly levied dues of the Union members upon receipt of a properly executed authorization for dues deduction on a monthly basis on the first pay period of each month provided the earnings of said employees for that month exceeds the amount of such dues; and the Employer shall remit such deductions to the financial officer of the Union no later than thirty (30) days from the date of such deduction.

Section 1.6

Deductions for any calendar month, or other frequency to which the Employer and Union agree, shall be remitted to the Union; however, the Union and Employer are not precluded from agreement on remittance of dues, initiation and service fees by means of electronic transfer or other automated means. In case where a deduction is made which duplicates the payment already made to the Union by an employee, or where a deduction is not in conformity with the provisions of the Union, it shall be the responsibility of such employee to obtain appropriate refund from the Union. The Union shall notify the Employer in writing of the proper amount of dues, initiation of service fees and any subsequent changes in such amounts.

ARTICLE 2 - MANAGEMENT

Section 2.1

The Employer shall remain vested with all management functions, including but not limited to, the direction of the work forces; the full and exclusive right to hire, promote, demote, discharge, discipline employees; to promulgate reasonable rules and regulations governing the conduct of employees and to require their observance; to make temporary job assignments necessary to insure the efficient

performance of work; to control the use of vacations so as not to jeopardize the functions of the Employer; to establish and direct the location and methods of work, job assignments and work schedules; to maintain order and efficiency; to change existing methods and facilities and to introduce new or improved facilities; to determine the hours of work including starting and quitting time, length of work week, and to accomplish the reduction of the work force for efficiency purposes and layoff for lack of work; to control, direct and supervise all equipment, subject to the terms of this Agreement and to contract out for goods and services; and reserving to Employer all managerial prerogatives, present and future, restricted only by the specific and express terms hereof the contrary.

ARTICLE 3 - MATTERS CONTRARY TO AGREEMENT

Section 3.1

This Agreement revokes and cancels all other understandings and agreements heretofore made or entered into, as this Agreement embodies the complete understanding of the parties.

ARTICLE 4 - SEVERABILITY AND NONDISCRIMINATION

Section 4.1

If any provisions of this Agreement or any application of the provisions of this Agreement shall be found contrary to law or unenforceable, then such provisions shall be deemed invalid except to the extent permitted by law, but all other provisions hereof shall continue in full force and effect.

Section 4.2

The Employer and the Union agree that no employee will be discriminated against by reason of race, color, religion, national origin, sex, age, height, weight or marital status or any other protected category to the extent that such discrimination is prohibited by law.

ARTICLE 5 - STRIKE PROHIBITION

Section 5.1

The Union recognizes that strikes (as defined in Section 1 of Public Act 337 of 1947, as amended by Act 379 of 1965 of Michigan) by municipal employees are contrary to law and public policy. Accordingly, the Union agrees that during the lifetime of this Agreement it shall not direct, instigate, participate in, encourage or support any strike against the Employer, by itself or by any employee or group of employees. It is agreed that the grievance procedures herein set forth are the sole and exclusive means of resolving all grievances under the terms of this Agreement, and that the remedies

and procedures provided by statute shall be the sole and exclusive means of settlement of all other disputes between the employees and the Employer or between the Union and the employer, whether relating to the application of the Agreement, economic matters, or otherwise. It is further agreed that neither the Union nor the employees shall instigate, promote, sponsor, engage in or condone any picketing, slowdown, concerted work stoppage, or any other intentional interruption of work, and in the event any employee violates the terms of the no-strike, picketing, slowdown, work stoppage or interruption of work clause, the Employer shall have the right to discharge or otherwise discipline such person.

ARTICLE 6 - PROBATIONARY EMPLOYEE

Section 6.1

A new employee shall work under the provisions of this Agreement, but shall be employed only on a six (6) month trial basis, during which period he will have no seniority and may be laid off or discharged without further recourse, provided however, that the Employer may not discharge or discipline for the purpose of evading this Agreement or discrimination against Union members. After six (6) months, the employee shall be placed on the regular seniority list. In case of discipline within the six (6) month period, the Employer shall notify the Local Union in writing.

ARTICLE 7 - WAGES

Section 7.1

Listed below are the schedules showing the classification and wage rates of the employees covered by this Agreement. It is understood, however, that wage increases shall be based upon years of service and performance.

EFFECTIVE DATES (Beginning of first full pay period following)	
Classification	7-1-21
Crew Leader (2 licenses)	\$23.89 to \$30.59 per hour
Crew Leader (1 license)	\$23.39 to \$30.09 per hour
Crew Leader	\$22.89 to \$29.59 per hour

EFFECTIVE DATES (Beginning of first full pay period following)	
Classification	7-1-21
Maintenance Worker (2 licenses)	\$19.63 to \$27.74 per hour
Maintenance Worker (1 license)	\$19.13 to \$27.24 per hour
Maintenance Worker	\$18.63 to \$26.74 per hour

Wages in effect on June 30, 2021 and the wage scale and wages shall be increased by 2.5% across the board effective July 1st of 2021, 2022, 2023, 2024 and 2025.

The Employer shall notify the Union of starting classifications and wage rates for new hires as well as any increases granted throughout the scale.

Section 7.2 Definitions and Conditions

- (A) In establishing an employee's rate of pay at the time of hire, the Employer will consider previous experience. The maximum one can receive upon beginning employment is no more than \$1.00 more than the bottom of the pay range. An employee is eligible for a maximum wage increase of 2.5% at the end of their first six (6) months of employment; another 2.5% after the second six (6) months of employment; and a maximum of 5 % each year thereafter until the top of the pay range is reached based upon a satisfactory performance review conducted by their supervisor and approved by the City Manager. This performance review procedure and standards shall be the same that is provided other full-time employees within the City. Any dispute on a wage adjustment is subject to Article 12, the Grievance Procedure, of this Labor Agreement.
- (B) An employee obtaining and maintaining either a State of Michigan issued S-3 Distribution or D-3 Limited Treatment and Pumping license shall receive a \$0.50 per hour increase in their hourly rate of pay. An employee obtaining and maintaining both a State of Michigan issued, for the Employer, S-3 Distribution and D-3 Limited Treatment and Pumping license shall receive a \$1.00 per hour increase in their hourly rate of pay.
- (C) Employees shall abide by the requirements of the Employer's Personnel Policies and Procedures Manual, General Conditions and Rules of Conduct, P. Drug Free Workplace.

- (D) The Employer will provide annual performance reviews to coincide with the employees anniversary date. If the review is not completed within thirty (30) days of the anniversary date, employees eligible for performance raises shall receive the raise automatically. Raises shall be retroactive to the next full pay period following the anniversary date.

ARTICLE 8 - SUBCONTRACTING

Section 8.1

The Employer specifically reserves the right to subcontract or purchase any and all bargaining unit work, processes or services or labor, provided that such subcontracting shall not cause the elimination of a department or the layoff of any bargaining unit Employee.

ARTICLE 9 - NON-UNIT WORKING PERSONS

Section 9.1

Any person not a member of the Bargaining Unit may perform work regularly assigned to members of the Bargaining Unit such as, by way of example, but not in limitation:

- (A) Fill in for employees who are absent or otherwise not available.
- (B) Handle emergencies or matters arising outside of normal daily programming, experimental work, assisting in the installation and start-up of new equipment, machinery, and procedures and otherwise assisting bargaining unit employees in the performance of their duties.
- (C) This shall not apply to Saturday, Sunday or holiday assignments to the wells and lift stations (rounds) unless there is no Bargaining Unit employee available to perform the work.

Section 9.2

This Article shall not be used to undermine the Union or be used for the purpose of eliminating the payment of overtime to bargaining unit members.

ARTICLE 10 - SENIORITY

Section 10.1

Strict seniority within their classifications shall prevail in the layoff and rehiring of employees. In reducing the work force because of lack of work or other legitimate cause, the last employee hired shall be the first employee laid off and the last employee laid off shall be the first employee rehired. In the laying off and the rehiring of laid-off personnel, the particular work performed by said employee could be

considered as an important factor. The Union and the Employer jointly shall review the extent to which work performed shall hold weight in determining the layoff and rehire of personnel, with the understanding that the Employer shall make the final determination.

Section 10.2

In the event of an indefinite layoff, the Employer may offer such layoff to the most senior employee in the affected classification under the following conditions:

- (A) There is no right to a voluntary return to work unless the employee is notified of recall pursuant to Section 10.5 below.
- (B) Where two (2) or more employees are on voluntary layoff, the notice of recall shall be in order of the most senior employee.
- (C) Failure to respond to notice of recall shall be subject to Section 10.4(D) below.
- (D) After ninety (90) consecutive calendar days of voluntary layoff, the laid off employee may elect to return to work upon five (5) days advance written notice to the Employer, at which time Section 10.1 above may be applied.

Section 10.3

The Employer shall post a list of the employees arranged in order of their seniority. This list shall be posted in a conspicuous position at the place of employment.

Section 10.4

Seniority and the employment relationship shall be broken and terminated if an employee:

- (A) Quits;
- (B) Is discharged for cause;
- (C) is absent from work for three (3) consecutive working days without notification to the Employer;
- (D) Is laid off and fails to report to work on the day set for his recall;
- (E) Is absent from work for any reason for twelve (12) months, or for a period of time equal to his seniority, whichever is shorter;
- (F) Fails to report for work at the termination of a leave of absence;
- (G) If an employee on a leave of absence for personal or health reasons accepts other employment without permission; or
- (H) Retires.

Section 10.5

In the event of a layoff, an employee so laid off shall be given a two (2) week notice of recall to work, mailed to his last-known address by certified mail. In the event the employee fails within one (1) week from the date of mailing to notify Employer that he will make himself available for work at the end of said two (2) weeks, he shall lose all seniority rights under this Agreement.

Section 10.6 The Steward shall be granted super-seniority solely for purposes of layoff and recall, providing he has the ability and qualifications.

Section 10.7 If the Employer opens additional divisions of employment within the department or closes or combines existing divisions of the department, the employee's work assignment, seniority and classification are subject to negotiation with the Union.

Section 10.8 (A) A permanent vacancy in the Department shall be offered first to employee applicants with seniority in the classification in the Department where the vacancy occurs, provided the employee is qualified to perform the services where such vacancy occurs. Qualifications shall include the skill, experience and work record of the employee and when the qualifications are equal, the most senior applicant will be awarded the vacancy.

(B) If there is no qualified applicant, the Employer may fill the vacancy from any source.

Section 10.9 The Employer shall offer assignment by seniority within the classification of a division of the Bargaining Unit contingent upon the employee holding such seniority is qualified. If such assignments are not filled by seniority, the Employer shall fill such jobs at his own discretion.

Section 10.10 The senior employee, whenever possible, when assigned to work in a higher classification, shall receive the higher rate of pay for those hours so worked in the higher pay classification. When an employee is assigned work in a lower classification during the work day, he shall not suffer a reduction in pay.

Section 10.11 In the event there is a temporary job opening due to illness, emergency, leave, vacation, temporary work increases, weather, et cetera, the Employer will fill such jobs by offering to the most senior employee within the classification of division of the Bargaining Unit, if qualified. All such assignments will be paid at the present rate called for in that classification.

Section 10.12 An employee in a classification subject to the jurisdiction of the Union, who has been in the past or will in the future, be promoted to outside the bargaining unit, and is thereafter transferred or demoted to a classification subject to the jurisdiction of the Union shall not accumulate seniority while working in a supervisory position, beyond twelve (12) months from date of promotion. It is further understood

that no temporary demotions in supervisory positions will be made during the temporary layoffs.

ARTICLE 11 - DISCHARGE OR SUSPENSION

Section 11.1

The Employer shall not discharge, suspend or discipline any non-probationary employee without just cause.

- (A) The Employer shall have the right to promulgate reasonable work rules and expect that those rules be recognized and adhered to by the employees.
- (B) Any disciplinary action (suspension or discharge) shall begin at Step 3 of the Grievance Procedure.
- (C) Disciplinary actions taken against an employee, including but not limited to written warnings and suspensions shall remain in the employees file at the discretion of the Employer. Prior disciplinary actions may be considered when imposing future discipline if the prior disciplinary action occurred within twelve (12) months of the future discipline and in the event a suspension or discharge is aggrieved or contested.

ARTICLE 12 - GRIEVANCE PROCEDURE

Section 12.1 General Principles

- (A) A Grievance shall mean a complaint by an employee or a group of employees based upon an event, condition, or circumstance under which an employee works, allegedly caused by a violation, misinterpretation, or inequitable application of a specific article and/or section of this Agreement expressly covering rates of pay, wages, hours, or other conditions of employment.
- (B) The primary purpose of the procedures set forth in this Article is to secure, at the lowest level possible, equitable solutions to problems or grievances of an employee or a group of employees. Both parties agree that proceedings under this Article shall be kept confidential as may be appropriate.
- (C) It shall be the policy of the Employer to assure to every employee an opportunity to have the use of this Grievance Procedure without fear of reprisal or without prejudice in any manner to his employment status.

- (D) Any claim or complaint for which there is another remedial procedure established by law or by regulation having the force of law or any complaint of a probationary employee shall not be a basis for a Grievance.
- (E) Nothing contained herein shall be construed to prevent an individual employee from presenting a Grievance and having the Grievance adjusted without intervention of the Union, if the adjustment is not inconsistent with the terms of this Agreement, provided that the Union has been given opportunity to be present at such adjustment.
- (F) It is the intent of the parties to this Agreement to prevent grievances and to settle any that may occur as fairly and promptly as practical. The time limits required at all levels are important in resolving problems or carrying out the Grievance Procedure. It is understood by both the Union and Employer that when an employee(s) or Union does not advance a problem or grievance to the next level within the specified time limit, the problem or grievance shall be considered as resolved and waived. Failure of the Employer to answer within the time limit shall be deemed a denial of the Grievance, and it may then be appealed to the next step.
- (G) Any reference to a time limit in days is understood to mean working days and to exclude Saturdays, Sundays and agreed holidays.

Section 12.2 Procedure

- (A) Should any grievance, dispute or complaint arise over the interpretation or application of the contents of this Agreement, there shall be an earnest effort on the part of the parties to settle such promptly through the following steps. The time limits imposed at any step of the grievance may only be extended by mutual written agreement of the parties.

Step 1 By conference between the aggrieved employee, the steward, or both and the representative of the Employer.

Step 2 If not settled in this matter, it shall be the responsibility of the aggrieved to reduce any grievance to writing on the regular grievance form provided by the Local Union within five (5) working days of the alleged grievance, and deliver it to the Public Works Director within said period. No grievance or complaint will be considered if presented later. Upon receipt of the written grievance, a meeting will be set between the Union representative

and the Public Works Director to review the matter. Such meeting will be held within fifteen (15) working days from the date of receipt of the grievance. The Public Works Director will render a written decision within five (5) working days thereafter. Outside representatives of each party may attend.

Step 3

If not settled in this matter, it shall be the responsibility of the aggrieved to forward the written grievance within five (5) working days of the decision of the Public Works Director to the City Manager. No grievance or complaint will be considered if presented later. Upon receipt of the written grievance, a meeting will be set between the Union representative and the City Manager to review the matter. Such meeting will be held within fifteen (15) working days from the date of receipt of the grievance. The City Manager will render a decision in writing within five (5) working days thereafter. Outside representative of each party may attend such meeting.

Step 4

In the event the answer by the City Manager in Step 3 is not satisfactory to the Union then within sixty (60) days following the date of receipt of that answer, the Union only, and not an individual employee, may file a demand for arbitration with the City Manager, pursuant to the following:

- (a) The Decision of the Arbitrator shall be final and binding.
- (b) Upon receiving a list of arbitrators from the Federal Mediation & Conciliation Service, the parties shall attempt to agree upon an Arbitrator. If no agreement can be reached, he shall be selected by the parties alternately striking a name from the list. The parties shall be bound by the rules of the Federal Mediation & Conciliation Service.
- (c) Only one (1) Grievance shall be heard by an Arbitrator at any one appointment unless the Grievances involve the same issues and incident.
- (d) The Arbitrator shall have authority to decide matters involving the interpretation and application of this Agreement or any disciplinary action and shall have no authority to add to, subtract from, modify, change, alter or amend

the terms and conditions of the Agreement, or any agreements made supplemental hereto, or any authority to hear or determine any dispute involving the establishment of classifications or of wage rates for new or changed job classifications, or any matter which involves a charge of discrimination which can be heard by an agency established by law.

- (e) The costs and expenses of the Arbitrator shall be shared equally by the parties.
- (f) Any grievance not taken to arbitration within the above-stated time limits shall be deemed settled based upon the Employer's last answer.

ARTICLE 13 - STEWARDS

Section 13.1

The Employer recognizes the right of the Local Union membership to elect one (1) job Steward from the Employer's seniority list, and one (1) Alternate Steward, who shall be empowered to act in the absence or unavailability of the Steward. The authority of the job Steward, or Alternate Steward, so elected by the Local Union shall be limited to, and shall not exceed, the following duties and activities:

- (A) The investigation and presentation of Grievances with his Employer or the designated company representative in accordance with the provisions of the Collective Bargaining Agreement;
- (B) The collection of dues when authorized by appropriate Local Union action;
- (C) The transmission of such messages and information which shall originate with and are authorized by the Local Union or its officers, provided such messages and information have been reduced to writing, and are of a routine nature and do not involve work stoppage, slow-downs, refusal to handle goods, or any other interference with the Employers business.
- (D) The job Steward and alternate have no authority to take strike action or any other action interrupting the Employer's business.
- (E) The job Steward shall be permitted time to receive, investigate, present and process grievances and negotiate the labor contract on the Employer's property without the loss of time or pay during his regular working hours.

- (F) In each and every instance where such time is required, the length of time and the time period within the working hours shall be agreed upon previously by the Steward and the Employer.

ARTICLE 14 - ABSENCE

Section 14.1

- (A) Any employee desiring a leave of absence from his employment shall secure written permission from the Employer.
- (B) The maximum leave of absence shall be for thirty (30) days and may be extended for like periods, provided the Employer has granted an extension prior to the twenty-fifth (25th) day of such original leave.
- (C) Written permission for extension must be secured from the Employer. During the period of absence, the employee shall not engage in gainful employment in the same type of work in classifications covered by this Agreement. Failure to comply with this provision shall result in the complete loss of seniority rights and/or discharge for the employee involved. Inability to work because of proven sickness or injury shall not result in loss of seniority rights.

Section 14.2

The Employer agrees to grant time off not to exceed five (5) days in any one (1) calendar year, without discrimination or loss of seniority rights and without pay, to one delegate designated by the Union to attend a labor convention. Due consideration shall be given in order that there shall be no disruption of the Employer's operations due to lack of available employees or the creation of a condition which would necessitate overtime pay for an employee filling the position created by such time off and the length of time shall be the sole discretion of the Employer.

ARTICLE 15 - LIMITATION OF AUTHORITY AND LIABILITY

Section 15.1

No employee, Union member or other agent of the Union or the Union shall be empowered to call or cause any strike, work stoppage or cessation of employment prohibited under Act 379, P.A. 1965.

Section 15.2

Any individual employee or group of employees who willfully violate or disregard the arbitration and grievance procedure set forth in Article 12 of this Agreement may be summarily discharged by the Employer.

ARTICLE 16 - MAINTENANCE OF STANDARDS

Section 16.1

Except as otherwise permitted or authorized by this Agreement, the Employer agrees that all conditions of employment in its individual operation relating to wages, hours of work, overtime differentials and general working conditions shall be maintained at not less than the minimum standards agreed upon and contained in this Agreement.

ARTICLE 17 - EDUCATIONAL ASSISTANCE

Section 17.1

Employees are invited and encouraged to take part in training programs which may be available. Service training has two purposes -- to help employees work better and to qualify you for advancement. Even when a formal program is not in operation, there is much that the alert and interested employee can do to improve his efficiency and increase his prospects for promotion and salary increases.

Section 17.2

The public schools, colleges and institutions of learning in this area offer extensive opportunities for further training. To encourage further training in disciplines which are relevant to city service delivery, the Employer will reimburse employees one-half (1/2) of the cost of tuition and the full cost of books on courses approved in advance by the City Manager which are followed through to completion with a grade of "C" or better. In special cases, the City Manager may authorize advancing one-half (1/2) of the cost of tuition and the full cost of books. However, should the employee fail the course or fail to complete the course, the employee will be required to reimburse the Employer the full amount advanced.

ARTICLE 18 - GENERAL

Section 18.1

An authorized representative of the Union (other than local members) shall be permitted to visit the operation of the Employer during working hours to talk with the Steward of the Local Union and/or representatives of the Employer concerning matters covered by this Agreement, without interfering with the progress of the work force. Such representative shall notify the Employer forty-eight (48) hours in advance of such intended visit and the subject matter for discussion.

Section 18.2

The Union shall have the right to examine time sheets and other records pertaining to the computation of compensation of any employee whose pay is in dispute or any other records of the

employee pertaining to a specific Grievance, at reasonable times, at the discretion of the Employer, with the employee's written consent.

Section 18.3

The Employer shall provide for bi-weekly pay periods. Each employee shall be provided with an itemized statement of all earnings and of all deductions made for any purpose. Pay day will be every other Friday.

Section 18.4

Should the Employer require any employee to give bond, cash bond shall not be compulsory and any premium involved shall be paid by the Employer.

Section 18.5

- (A) **Footwear**: The Employer will agree to reimburse employees for one (1) pair of steel-toed work shoes per year, not to exceed an amount of reimbursement of One Hundred Fifty (\$150.00) Dollars in any one (1) year. These shoes must be worn by employees at all times during working hours. In addition, the Employer will provide rubber boots as required when working in water and sewer conditions. Reimbursement may be requested at any time during the fiscal year.
- (B) **Uniforms**
- (i) The Employer will provide each employee with eleven (11) uniforms, with the cleaning cost to be paid fifty percent (50%) by the Employer and fifty percent (50%) by the employee through payroll deduction, hereby authorized by each employee.
- (ii) An Employee, by written notice to the Employer, may continue with five (5) uniforms per week, paid by the Employer. The Employer shall replace any uniform that shows excessive wear each two (2) years.
- (C) **Heavy-Duty Gloves**: The Employer will provide not more than two (2) pairs of heavy-duty gloves to employees each twelve (12) months as needed by the employee, and as selected by the Employer. Worn-out gloves will be returned for exchange for the second pair.
- (D) The Employer shall furnish One Hundred Fifty (\$150.00) Dollars for work wear every two (2) years.

Section 18.6

The Employer will provide washrooms and lockers for the changing and storing of clothing. Lockers of individual employees will not be opened for inspection except in case of a court order or warrant or with permission of and in the presence of the employee or his designated representative or Steward. In addition, the Employer will provide an eyewash site at the Public Works Garage.

Section 18.7

The Employer shall provide a bulletin board in the facility where employees hereunder are employed for the posting of seniority and vacation lists and for use of the Union and Employer. Only official notices are to be posted and must have the signature of the Union and copies thereof shall be delivered to the other party.

Section 18.8

When an employee is required by the Employer to provide his own transportation to and from a job location or other related duties, he shall receive an allowance equal to the current IRS rate for travel or will be provided with transportation by the Employer, excluding to and from his place of reporting for work on regular work shifts.

Section 18.9

An employee called for jury duty or subpoenaed as a witness for another to give testimony before any judicial tribunal during the regular work week shall be compensated for the difference between the employee's earnings, based on a regular eight (8) hour day, and the witness fee received for such service, it being agreed that such employee shall return to his job promptly following his discharge from jury duty and/or the completion of his testimony as a witness.

Section 18.10

The Employer will fill all permanent classification vacancies as soon as possible, when need for such action is necessary, as determined and/or established by the Employer.

Section 18.11

Changes in qualifications for job assignments and classifications are subject to review by the Union, but the decision of the Employer shall prevail.

Section 18.12

Loss or Damage: Employees shall not be charged for loss or damage of the Employer's property, tools, equipment, mobile or otherwise, or articles rented or leased by the Employer unless clear proof of negligence is shown. Reckless use or operation of equipment shall be considered as proof of negligence. Reckless means willful and/or wanton use or operation of Employer's equipment.

Section 18.13

It shall be a condition of employment that an employee shall have a valid Michigan Vehicle Operators License. The Employer will agree to pay the cost for testing and the additional cost for renewing a commercial driver's license and a valid commercial driver's license must be maintained by all employees as a condition of their continued employment. Employees who lose their commercial drivers license may be subject to discipline, including termination. The Employer reserves the right to choose which medical professional will be chosen to administer any required health tests.

Section 18.14 Employees on leave from the City shall not be allowed to switch the reason for being on leave except in the case of bereavement.

ARTICLE 19 - EQUIPMENT, ACCIDENTS AND REPORTS

Section 19.1 The Employer shall first consider the personal safety of the employees in establishing operational procedures.

Section 19.2 When an employee is required by a supervisor to work under a condition which the employee regards as a violation of a safety rule, the employee shall have the right to protest and, if ordered by the supervisor to perform the work involved, the employee shall have the right to perform the work under protest and shall refer the matter to the Safety Committee (composed of the Union Steward and a designated representative of Employer) for consideration and recommendation. However, no employee shall be required to work on any equipment or job that has already been written up as unsafe before it is checked and released by the Safety Committee.

Section 19.3 An employee who is injured while on the job and is required to leave the job because of such injury and is required to remain off the job by Medical Authority will be paid for a whole day.

Section 19.4 The Employer shall not require employees to operate any vehicle that is not in safe operating condition or equipped with the safety appliances prescribed by law. It shall not be a violation of this Agreement where employees refuse to operate such equipment unless such refusal is unjustified. The determination of a safe operating condition shall be made by the Employer upon conferring with the Union Steward.

Section 19.5 Any employee involved in any accident shall immediately report said accident and any physical injury sustained. An employee shall make out an accident report in writing on forms furnished by the Employer and shall turn in all available names and addresses of witnesses to any accidents. Failure to comply with this provision shall subject such employee to disciplinary action by the Employer.

Section 19.6 It is the duty of the employee and he shall immediately, or at the end of his shift, report all defects of equipment. Such reports shall be made on suitable forms furnished by the Employer and shall be made in multiple copies, one copy to be retained by the Employer. The Employer shall not ask or require any employee to take out equipment that has been reported by any other employee as being in an unsafe

operating condition until same has been approved as being safe by the Union Steward.

ARTICLE 20 - SAFETY COMMITTEE

Section 20.1

A Safety Committee shall be composed of the Union Steward and Employer representative who will meet, when necessary, for the purpose of discussing safety and promulgating safety regulations with the understanding that the Employer has the ultimate responsibility and shall make the final determination on all matters of Safety and Safety rules.

ARTICLE 21 - FUNERAL LEAVE

Section 21.1

An employee will be paid for three (3) days absence in the case of a death in his immediate family. Three (3) days absence means two (2) days prior to the funeral and the day of the funeral, providing they fall on regular work days. Immediate family means father, mother, sister, brother, child or step-child, wife or husband, mother-in-law, father-in-law, brother-in-law, or sister-in-law. This is in addition to vacation and sick leave time. Bereavement leave to attend the funeral of a grandparent shall be limited to the actual time needed to attend the funeral and shall not exceed sixteen (16) hours paid at the employee's straight-time rate. Proof of attendance may be required by Employer.

ARTICLE 22 - WORKER'S COMPENSATION

Section 22.1

The Employer shall provide Workers' Compensation protection for all employees.

ARTICLE 23 – MEDICAL INSURANCE

Section 23.1

- (A) The Employer agrees to continue in full force and effect and pay the premium on a group hospitalization, dental program and to provide optical coverage except as may be limited in Subsection (B). The Employer reserves the right to choose and to change insurance carriers, provided that the level of benefits remains substantially comparable. Prior to any changes to such coverage, the Employer shall enter into meaningful negotiations with the Union.

(B) Limitations:

- (i) Optical.** The maximum coverage to be paid by the Employer is Two Hundred Fifty (\$250) Dollars for an employee and Two Hundred Fifty (\$250) Dollars for each of his eligible dependents with a maximum Eight Hundred (\$800) Dollars per family, per twenty-four (24) month period beginning on July 1, 2013.

- (ii) Hospitalization and Dental.** The Employee shall contribute towards the cost for hospitalization and dental insurance premiums. Employee contribution shall be fifteen percent (15%). A payroll deduction for the Employee contribution is hereby authorized.

Section 23.2

The Employer's liability with respect to any insurance benefits shall be limited to the payment of or the transmittal of the premiums charged to the Employer and upon payment of such premiums, the Employer shall be relieved of any liability with respect to the benefits under any insurance program.

ARTICLE 24 – LIFE AND DISABILITY INSURANCE

Section 24.1

Beginning March 1, 2006 the Employer shall offer disability insurance program for full-time employees covered by this contract at no cost to the employee.

Section 24.2

The Employer shall provide life insurance policies in the amount of \$10,000 for full-time employees covered by this contract at no cost to the employee.

ARTICLE 25 - RETIREMENT

Section 25.1 Base Retirement Plan

- (A)** The Employer is a member of the Michigan Municipal Employee Retirement System (MERS) and all regular full-time employees attaining six (6) months of continuous service will become members of this retirement plan. Provision is made for a full-time employee to have his service time computed from the first day of continuous employment. The Employer will notify each new regular employee attaining six (6) months of continuous service of this provision.

Effective October 1, 1997 the Employer will provide for the B-1 MERS Plan. Effective October 1, 1997 a 55/15 rider will be added. The Employer will continue the "E" Rider (1/1/88)

- (B) Employees hired after June 30, 2013 will be enrolled in a MERS Hybrid Retirement Plan with a one percent (1%) defined benefit provision and a one percent (1%) defined contribution provision both to be paid by the Employer. These employees will not be covered by the Plan covered under Section 25.1(A).
- (C) Employees hired after June 30, 2017 will be enrolled in a MERS Defined Contribution Retirement Plan with the contribution of eight percent (8%) of the employee's annual salary paid for by the Employer.

Section 25.2 Additional Retirement Benefit

Effective August 2018 any full-time eligible employee may contribute up to three and one half percent (3.5%) of his/her annual wages, via a payroll deduction, which the employee hereby authorized by his election to participate in the MERS Deferred Compensation Plan to be provided by the Employer, said election to be in writing to the City Finance Officer/Treasurer. Election to participate and adjustments in the percentage withheld shall be made annually. The election period will be every June for the duration of the contract. Changes in the participation shall be made only in June of each year and shall remain in effect from the first pay period in the following month (July) and remain in effect for all pay periods through the duration of the contract, unless the employee elects to make a further change in a subsequent June in another year. Employees who participate in this plan will have their contribution matched by the Employer. Under no circumstances will the Employer contribute more than an amount equal to three and one half percent (3.5%) of the employee's annual wage.

Section 25.3

The Employer agrees to provide medical insurance for retired City employees who go immediately from regular City employment to City paid retirement and who qualify for City retirement. The Employer will pay eighty (80%) percent of the cost of hospitalization for the retiree only, with the retiree being responsible for the remaining twenty (20%) percent of the cost, providing the retiree has at least twenty (20) years of continuous, full-time City service immediately prior to his/her retirement.

Section 25.4

The Employer will provide medical insurance for employees who retire with less than twenty (20) years of employment as follows: For retirees who retire at age fifty-five (55), with at least fifteen (15) years of continuous, full-time City service immediately preceding retirement, or retirees who retire at age sixty (60) with at least ten (10) years of continuous, full-time City service, immediately prior to retirement, the Employer will pay sixty (60%) percent of the cost of the employees monthly insurance premium.

Section 25.5

This insurance benefit payable to these retirees will increase by four (4%) percent for each additional year of employment to a maximum of eighty (80%) percent to be paid by the Employer, as noted above. (Example: employee with sixteen (16) years and at least fifty-five (55) years of age will be eligible for sixty-four (64%) percent payment by the Employer, and an employee sixty (60) years of age with at least eleven (11) years will be entitled to sixty-four (64%) percent contribution by the Employer.) For purposes of this benefit for employees with less than twenty (20) years of service, qualifying years will be based upon the last full year of consecutive employment with the City as calculated from the first full month of employment after an employee's date of hire.

Section 25.6

The retiree may purchase additional insurance for eligible family members at his cost. The retiree shall be responsible to pay to the Employer an amount equal to the balance of his monthly premium for his hospitalization insurance and the cost of any additional insurance he may purchase, in quarterly payments to be paid to the Employer thirty (30) days prior to the commencement of each quarter. A retiree's failure to make his payment at least thirty (30) days prior to the beginning of the quarter shall cause his insurance coverage to be discontinued without further notice. It is understood that insurance coverage, once discontinued for non-payment, cannot be reinstated.

Section 25.7

If the employees share is paid as described above, the Employer will maintain retiree insurance coverage until the retirees sixty-fifth (65th) birthday.

Section 25.8

Employees hired after June 30, 2013 will be enrolled in a MERS Health Care Savings Account Plan with the Employer contributing \$300 per month into each account. These Employees will not be covered by the provisions of Sections 25.3 through 7.

ARTICLE 26 - HOLIDAYS

Section 26.1

All employees who have passed their probationary period will be eligible to receive holiday pay under the following regulations: Employee will be paid their current rate based on an eight (8) hour day for said holidays.

- (A) Paid holidays are designated as - New Year's Day, Martin Luther King's Day, Presidents Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve, Christmas Day, and New Year's Eve in each calendar year.
- (B) Except as otherwise provided above, the employee must work the preceding work day before a holiday and the succeeding work day after a holiday in order to receive the holiday pay except in cases of excused absence.
- (C) Employees working on an approved holiday will be paid for hours worked at the rate of double time.
- (D) Should a paid holiday fall on Saturday, then the Friday preceding that day will be taken as the paid holiday and, if the holiday falls on a Sunday, then the Monday following shall be taken as a paid holiday.
- (E) No Union employee shall be required to work on Labor Day, except in case of emergency, as herein before defined.
- (F) Holidays recognized by Section A of this Article that fall within an employee's vacation period will not be considered as part of a vacation.

ARTICLE 27 – EARNED TIME OFF

Section 27.1

Earned time off shall be defined as paid time off from work for use by the Employee for things such as but not necessarily limited to vacation, illness, injury, family needs, and appointments.

Section 27.2

Earned time off for full-time permanent employees on active payroll status will begin accumulating on the first day of employment on a bi-weekly basis as presented on the next page:

SCHEDULE OF EARNED TIME OFF CALCULATION			
Years Employed	Days of ETO Per Year	Hours Annual Accrual	Biweekly Accrual
0 TO 5	25 Days	200	7.69
6 TO 10	30 Days	240	9.23
11 TO 15	35 Days	280	10.77
16+	40 Days	320	12.31

Section 27.3

Earned time off must be earned before it is taken. Earned time off does not accrue while on layoff or leave of absence. An employee shall take earned time off in no less than one (1) hour increments. Employees shall begin to accrue earned time off at a higher rate upon reaching their employment anniversary date. Current employees exceeding the revised schedule will not lose any earned time off but will accumulate future earned time off according to the schedule.

Section 27.4

Employees shall, by March 15, provide the Public Works Director any request for planned earned time off which exceeds two (2) consecutive days during the upcoming months of May and June. All other requests for planned earned time off shall be submitted in advance to the Director for approval.

Section 27.5

The Public Works Director will establish a six (6) month master earned time off schedule based upon requests submitted by the employees. If two (2) or more employees request earned time off at the same time, the most senior employee will be given preference. If an employee does not submit an earned time off request by September 1 for the October to March schedule or by February 1 for the April to September schedule, they lose their seniority privilege in determining the earned time off schedule for that period. Once the master schedule is established, a more senior employee cannot bump another employee for earned time off that has been approved should the more senior employee chose to change their schedule later in the year.

Section 27.6

No more than two (2) employees will be permitted to be scheduled for planned earned time off at the same time unless approved at the sole discretion of the Director.

Section 27.7

Employees who have been on military leave of absence shall be given seniority credit for earned time off purposes for the full calendar year in which they return to active employment.

Section 27.8

- (A) Current employees may accumulate earned time off not to exceed seven hundred sixty (760) hours at the end of each fiscal year (June 30). Upon resignation, death, retirement, termination, or layoff any accumulated earned time off up to a maximum of seven hundred sixty (760) hours will be paid to the employee or their estate at their rate of pay at the time of resignation, death, retirement, termination, or layoff.
- (B) Employees hired after July 1, 2013 may accumulate earned time off not to exceed three hundred twenty (320) hours at the end of each fiscal year (June 30). Upon resignation, death, retirement, termination, or layoff any accumulated earned time off up to a maximum of three hundred twenty (320) hours will be paid to the employee or their estate at their rate of pay at the time of resignation, death, retirement, termination, or layoff.
- (C) For all Employees, half of all hours in excess of 760 or 320, as the case may be, at the end of each fiscal year shall be placed into a MERS Health Savings Account at that Employees then current hourly rate.

Section 27.9

The employee shall give written notice to the Employer before their earned time off begins of their willingness to work overtime or holidays following the last day of their earned time off. If the Employer is not notified, the employee will be considered unavailable for overtime until their next scheduled workday.

Section 27.10

An injured regular employee, after the first week compensable under the Workers Compensation Act, may elect to be paid the difference between their regular wages and payment received under Act, to be deducted from accumulated earned time off.

Section 27.11

Employees shall notify the Employer if they are taking earned time of for reasons of personal illness or injury. The Employer may require a report from a doctor following a prolonged illness or injury indicating that the employee is able to return to active work and perform the essential tasks of their position.

ARTICLE 28 - PART-TIME EMPLOYEES

Section 28.1

- (A) The Employer reserves the right to have part-time employees at an hourly rate to be determined from time-to-time by the Employer for the purpose of achieving maximum efficiencies and economy for the taxpayers and will not be for the purpose of laying off full-time employees or reducing a regular schedule of work hours.
- (B) A part-time employee is a person hired on an indefinite basis for thirty-two (32) hours per week or less or a person hired on a temporary basis for less than six (6) consecutive calendar months. Such part-time employees are not covered by the contract.

Section 28.2

The Union acknowledges the Employer's ability to continue the utilization of part-time employees, which ability is limited only by specific language in this Agreement.

ARTICLE 29 - STANDBY COVERAGE

Section 29.1

- (A) All members of the Collective Bargaining Unit are expected to provide standby coverage. Coverage will be accomplished by each member of the Collective Bargaining Unit being scheduled to carry a beeper for one week on a rotating basis, Monday through Sunday, and be responsible to respond when contacted during his coverage week.
- (B) Members of the Collective Bargaining Unit will be compensated during their week of coverage at a rate equal to eight (8) times their hourly rate for the week they carry the cell phone.
- (C) Collective Bargaining Unit members will be allowed to work out among themselves and exchange the beeper such that an Employee who is not scheduled may voluntarily agree to carry the beeper for a week or a portion thereof for the Employee who is scheduled. These exchanges will be subject to the approval of the Director or Crew Leader. The Director or a Crew Leader Supervisor must be advised of any exchange eight (8) hours before the Employees are allowed to exchange the agreed upon week or days of the week. The only exception to this eight (8) hour notice is when the exchange is for health reasons or an emergency within the Employee's immediate family. The Employer will not make adjustments or pro-rated payments to Employees splitting a week's stand by coverage.

ARTICLE 30 - OVERTIME AND HOURS OF WORK

Section 30.1

- (A) A regular work week for regular full-time employees shall consist of forty (40) hours, five (5) consecutive days, Monday through Friday. A regular workday for a regular full-time employee shall be eight (8) consecutive hours of work. Shift hours are as follows:

First Shift	7:30 a.m. to 4:00 p.m.
Second Shift	3:30 p.m. to 11:30 p.m.
Third Shift	11:00 p.m. to 7:00 a.m.

- (B) The first shift shall include an unpaid one-half (1/2) hour lunch period. The second and third shifts shall include a paid one-half (1/2) hour lunch period.
- (C) The Employer reserves the right to any time upon one (1) week advance notice to change the times of any shift.
- (D) Assignment of employees to any shift will be made first, by volunteers and, if there are not enough volunteers, then by the Employer, it being understood that the least senior qualified employees must take the assignment.

Section 30.2

- (A) Overtime pay will be one and one-half (1 1/2) times the hourly rate for all hours worked in excess of eight (8) hours in a twenty-four (24) hour period or forty (40) hours in a work week. If an employee is called out again within the first hour of a call out, the employee shall not be paid a second two (2) hour minimum call out. All call outs after the first hour period will be counted.
- (B) The Employer reserves the right to substitute compensatory time off in lieu of overtime pay with the consent of the employee or employees involved and pursuant to applicable regulations; such time off will be utilized within sixty (60) days of the end of the pay period in which the overtime occurs.

Section 30.3

An employee reporting for call-in assignments shall be guaranteed two (2) hours pay at the rate of one and one-half (1 1/2) times his hourly rate. If a call-in occurs on the weekend, then that employee shall do the routine weekend rounds as part of the call-in providing the call-in occurs between 6:00 a.m. and 10:00 a.m. The employee will be compensated for any hours above two (2) to complete the call-in and rounds.

- Section 30.4** Overtime work will be permitted only when authorized by a foreman or supervisor.
- Section 30.5** An employee required to work more than two (2) hours overtime shall be granted a fifteen (15) minute rest break. Employees working in excess of eleven (11) consecutive hours will have that days lunch break paid.
- Section 30.6** An employee shall be granted a fifteen (15) minute paid break each morning and afternoon.
- Section 30.7**
- (A) Overtime shall be offered by seniority on a rotating basis, unless otherwise agreed in writing between the Union and Employer. Employees who are offered the opportunity to work overtime and refuse it shall have those hours of overtime actually worked by the employee who does the required work recorded for the purpose of equitable distribution of overtime, except that the least senior employees shall be required to accept overtime assignments.
 - (B) This shall not preclude the Employer from assigning overtime work in well pumping and sewer lift stations to qualified employees in emergency situations.
- Section 30.8** The Employer will keep an up-to-date overtime list with the accumulation totals for each employee to be open for inspection by employees.
- Section 30.9** There shall be a ten (10) minute wash-up period before the noon lunch period and at the end of the work shift and disinfectant soap will be provided where needed.
- Section 30.10** It is understood and agreed that setting forth the hours of work is for the purpose only of providing a basis for calculating overtime and is not a guarantee of work per day, per week or per year.
- Section 30.11** All hours worked on Sunday shall be paid at double time.
- Section 30.12** The Employer will use an eight (8) minute rule to pay in fifteen (15) minute increments.
- Section 30.13** The Employer will pay for travel time and actual time spent in mandatory training and in-service classes. The Employer will pay a maximum of eight (8) hours for travel time and actual time spent in voluntary training and in-service classes.

ARTICLE 31 - CLASSIFICATION OF EMPLOYEES - PRIMARY QUALIFICATIONS

Section 31.1 The Employer shall develop, amend, and maintain reasonable job descriptions for crew leader, mechanic, and maintenance worker in consultation with the employees.

ARTICLE 32 - LONGEVITY

Section 32.1 To be eligible for the longevity payment, the employee must be actively employed on December 1 of each year to be eligible. In addition, the employee must have completed the eligibility year prior to December 1 of that year.

Section 32.2 Beginning December 1, 1997, the payment schedule below will be increased for the years of continuous full-time service noted for eligible employees, so that the four (4) payment levels will be as follows:

5 to 9 years prior to December	\$250
10 to 14 years prior to December	\$500
15 to 19 years of prior to December	\$750
20 or more years prior to December	\$1,000

ARTICLE 33 - TERMINATION OF AGREEMENT

Section 33.1 This Agreement shall be deemed effective on July 1, 2021, and shall continue in full force and effect without change until midnight June 30, 2026, and shall automatically be renewed without change unless ninety (90) days prior to June 30, 2026, either party shall desire to modify, amend or terminate this Agreement and give written notice, by certified mail, to the other party expressing such intention.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above-written.

CITY OF WHITEHALL:

By _____
Mayor

Date _____

By _____
City Clerk

Date _____

TEAMSTERS STATE, COUNTY AND
MUNICIPAL WORKERS LOCAL 214

By _____
Business Agent

Date _____

By _____
Steward

Date _____