



CITY COUNCIL WORK SESSION
405 E COLBY STREET, WHITEHALL, MI
GARDEN ROOM
JULY 13, 2021
5:00 p.m.

AGENDA

1. Meeting Called to Order
2. Discussion Items
 - Fire Bell
 - Recreational Marijuana
 - Real Estate Transactions
 - Senior Center
3. Informational Items
4. Public Comment *
5. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council
Work Session Information Report
July 2021**

Fire Bell (Connell, Squiers)

What should be done with the remaining portions of the Fire Authority Memorial Bell? Chief Squiers submits the attached diagram for Council approval, priced at \$325.

Recreational Marijuana (Salter)

Should the City allow recreational marijuana facilities? The Council asked City Attorney Meier to draft an ordinance that will allow for recreational (adult use) marijuana facilities. Council needs to provide direction on the number of facilities that will be allowed and the method of awarding the license - convert the current three, lottery, or subjective criteria.

Real Estate Transactions (Brown)

Should the City develop a policy to request quotes from real estate agents for future transactions? Other than land owned by the TIFA and LDFA, real estate transactions by the City tend to be few and far between. Rather than develop an RFP now and retain a realtor who may not be needed for years, staff would suggest that at the time Council decides to sell any property, an RFP be done prior to an official listing. This gives potential realtors a better idea as to what they would be listing to better refine their proposal.

Senior Center (Brown)

Does the Council support a General Fund subsidy of the Senior Center? The FY21/22 Budget allocated \$2,400 from the senior millage to the Center. We have been informed this is not an allowable expense for this year. The entire amount will go to community education.

Nepotism (Brown) and Enterprise Budgeting (Brown & Dennis)

Due to vacations by Huebler and Audo, these two items will be tabled for the August meeting.





CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
CITY COUNCIL CHAMBERS
JULY 13, 2021
6:00 p.m.

AGENDA

1. Meeting called to Order
2. Approval of Agenda
3. Special Presentation – White Lake Library, Norm Kittleson & Ray Veeder
4. Consent Agenda
 - A. Approval of the June 22 Council Meeting Minutes
 - B. Approval of Accounts Payable
 - C. Communications: BLT Minutes, R. Bernhardt Thank You
5. Messages from the Mayor, Council, and City Manager
6. Public Comment *
7. New Business
8. Public Comment *
9. Adjournment

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CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
City Council Chambers
June 22, 2021

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Alyssa Seaver, Laurie Audo, Brandon Mahoney, and Will Meier

Mayor Hillebrand called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by DeMumbrum, seconded by Dennis, CARRIED, to approve the agenda. All yeses

APPROVAL OF THE CONSENT AGENDA

- A. June 8, 2021 Work Session Minutes and Council Meeting Minutes
- B. Accounts Payable - \$553,133.79
- C. Communications: AMAR Review Letter

Motion by Connell, seconded by DeMumbrum, CARRIED, to approve the Consent Agenda.
Yes – 6; No – 1, Brown; Absent – 0

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments were received from Council.

PUBLIC COMMENT

None

NEW BUSINESS

A. Resolution 21-16 Playhouse Grant

Motion by Salter, seconded by Mullally, CARRIED, to authorize a grant application to the Michigan Council for Arts and Cultural Affairs for \$4,000 for support of arts and culture related to projects or collaborations led by a young person (ages 14-30 year old) who is associated or connected to an established youth/teen council or young professionals group.

Roll Call Vote: Yes – Salter, Mullally, Brown, Connell, Dennis, DeMumbrum, and Hillebrand;
No – None, Absent – None

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Hillebrand adjourned the Council Meeting at 6:14 pm.

Debra Hillebrand, Mayor

Alyssa Seaver, Deputy City Clerk

DRAFT

CITY OF WHITEHALL
 ACCOUNTS PAYABLE
 July 13, 2021

June & July 2021 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$44,910.81	Transfer
IRS	Payroll	\$15,701.29	EFT
Alerus Financial	Payroll	\$5,479.46	EFT
MISDU	Payroll	\$90.34	7449
FOP-CD Hammond #99	Payroll	\$69.39	7450
Alerus Financial	Payroll	\$348.98	EFT
Teamsters Local 214	Payroll	\$355.00	7451
City of Whitehall-Common Cash	Payroll - Council	\$3,464.00	Transfer
IRS	Payroll - Council	\$590.56	EFT
<u>Total Prepaids:</u>		\$71,009.83	

TOTAL ACCOUNTS PAYABLE

\$156,727.81

User: ALYSSA

POST DATES 06/30/2021 - 07/09/2021

DB: Whitehall

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: 001

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING OF JULY 13, 2021

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	103620	PREMIUM - JUNE 2021	440.26
TOTAL FOR: AFLAC			440.26
SMITHA	AIDAN SMITH		
	CONTRACT	LIGHTING DESIGNER - TEA FOR THREE	300.00
TOTAL FOR: AIDAN SMITH			300.00
AIREM	AIRE-MASTER		
	15480	DEODORIZER SERVICE - MARINA	22.00
TOTAL FOR: AIRE-MASTER			22.00
EVERA	ALEXXANDER AK EVERGREEN		
	CONTRACT	ADSM - WLYT PAPER PLASTIC	600.00
TOTAL FOR: ALEXXANDER AK EVERGREEN			600.00
SEAV	ALYSSA SEAVER		
	STATEMENT	MILEAGE - TREASURER'S MEETING	28.00
TOTAL FOR: ALYSSA SEAVER			28.00
ASPHA	ASPHALT PAVING INC		
	46366	QTY 3.02 TONS - ASPHALT	209.89
TOTAL FOR: ASPHALT PAVING INC			209.89
PIERS	BETHIA PIERSON		
	CONTRACT	DIRECTOR - TEA FOR THREE	700.00
TOTAL FOR: BETHIA PIERSON			700.00
PARSONS	BRANDON PARSONS		
	STATEMENT	REIMBURSEMENT - VEHICLE MAINTENANCE	129.38
TOTAL FOR: BRANDON PARSONS			129.38
CMU	CENTRAL MICHIGAN UNIVERSITY		
	CONTRACT	SUMMER THEATER - SYLVIA & RED HERRING	1,165.00
TOTAL FOR: CENTRAL MICHIGAN UNIVERSITY			1,165.00
CHART	CHARTER COMMUNICATIONS		
	0056489062521	TELEPHONE/INTERNET	260.16
TOTAL FOR: CHARTER COMMUNICATIONS			260.16
CITY	CITY OF WHITEHALL		
	STATEMENT	PUBLIC UTILITIES - WATER	7,478.44
TOTAL FOR: CITY OF WHITEHALL			7,478.44
CONCE	CONCEPTS GRAPHIC DESIGN		
	9892	SEASON WINDOW CLING	95.00
TOTAL FOR: CONCEPTS GRAPHIC DESIGN			95.00
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	20,443.27
TOTAL FOR: CONSUMER'S ENERGY			20,443.27

User: ALYSSA

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COUNCIL MEETING OF JULY 13, 2021

Vendor Code	Vendor Name	Description	Amount
CORR	CORRPRO COMPANIES, INC		
	653248	TOWER #5 & 6 - INSPECTION/MAINTENANCE	2,815.00
TOTAL FOR: CORRPRO COMPANIES, INC			2,815.00
DAN	DAN FROST DBA DAN'S AUTOMOTIVE		
	9276 & 9271	TRUCKS 1209 & 1204 - OIL CHANGES	119.68
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			119.68
DRAMA	DRAMATIC PUBLISHING		
	100091666	ROYALTY - TEA FOR THREE & SCRIPTS - WLYT/SUMM	1,747.21
TOTAL FOR: DRAMATIC PUBLISHING			1,747.21
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	373.44
TOTAL FOR: DTE ENERGY			373.44
ETNA	ETNA SUPPLY INC		
	S104040876.001	SENSUS ANNUAL SUPPORT 21-22	3,000.00
TOTAL FOR: ETNA SUPPLY INC			3,000.00
FIXALL	FIXALL ELECTRIC MOTOR SERVICE, INC.		
	INV-27822	PUMP & CAPACITOR KIT FOR LIFT STATION	2,772.80
TOTAL FOR: FIXALL ELECTRIC MOTOR SERVICE, INC.			2,772.80
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	75.35
	STATEMENT	TELEPHONE	39.94
TOTAL FOR: FRONTIER			115.29
GORDO	GORDON FOOD SERVICE		
	828455474/82845	TP/PAPER TOWEL/TRASH BAGS	623.51
	828455720	C-FOLD PAPER TOWEL	26.99
TOTAL FOR: GORDON FOOD SERVICE			650.50
GRLF	GREAT LAKES FORD		
	FOCS339644/3399	CRUISER REPAIR/MAINTENANCE TRUCK 1210	933.52
TOTAL FOR: GREAT LAKES FORD			933.52
HUNTS	HUNT'S DO-IT CENTER		
	STATEMENT	OPERATING SUPPLIES & PARTS	380.23
TOTAL FOR: HUNT'S DO-IT CENTER			380.23
MCLINDON	JAMES B MCLINDON		
	STATEMENT	LICENSING - S.SHORTS/CHOICES	100.00
TOTAL FOR: JAMES B MCLINDON			100.00
KOPPEN	JEAN MARIE KOPPEN		
	STATEMENT	LICENSING FEE - S.SHORTS/ALOHA LIFE	50.00
TOTAL FOR: JEAN MARIE KOPPEN			50.00
OGRADY	JENNIFER A O'GRADY		
	STATEMENT	PERFORMANCE RIGHTS - S.SHORTS/BOOKSTORE	75.00
TOTAL FOR: JENNIFER A O'GRADY			75.00

Vendor Code	Vendor Name	Description	Amount
BRATTON	JULIA A BRATTON		
	CONTRACT	ACTRESS - TEA FOR THREE	400.00
TOTAL FOR: JULIA A BRATTON			400.00
KENNE	KENNEDY INDUSTRIES INC		
	624547	LIFT STATION #4 - FIELD SERVICE	897.75
TOTAL FOR: KENNEDY INDUSTRIES INC			897.75
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	273715397	DIGITAL SUPPORT SERVICE	13.20
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			13.20
AUDO	LAURIE H AUDIO		
	OPTICAL	OPTICAL - AUDIO, LAURIE	250.00
TOTAL FOR: LAURIE H AUDIO			250.00
HUIZ	LINDSEY HUIZENGA		
	CONTRACT	ASST DIRECTOR/STAGE MANAGER - TEA FOR THREE	400.00
TOTAL FOR: LINDSEY HUIZENGA			400.00
WLBEA	LUDINGTON DAILY NEWS		
	99196718	PUBLISHING	580.00
TOTAL FOR: LUDINGTON DAILY NEWS			580.00
MERLE	MERLE BOES INC		
	8896961	MARINA FUEL - 3000G REC	9,953.48
TOTAL FOR: MERLE BOES INC			9,953.48
MICPA	MICHIGAN ASSOC OF CPAS		
	571276	MEMBERSHIP - 21/22	320.00
TOTAL FOR: MICHIGAN ASSOC OF CPAS			320.00
MMLUNEM	MICHIGAN MUNICIPAL LEAGUE		
	0801-057	UNEMPLOYMENT - APR-JUNE 2021	11.40
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			11.40
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS	251.90
TOTAL FOR: MODEL COVERALL SERVICE INC			251.90
MOWHI	MONTAGUE-WHITEHALL ROTARY CLUB		
	STATEMENT	FIREWORKS - 21/22	2,500.00
TOTAL FOR: MONTAGUE-WHITEHALL ROTARY CLUB			2,500.00
MRWA	MRWA		
	STATEMENT	MEMBERSHIP DUES - 21/22	755.00
TOTAL FOR: MRWA			755.00
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2100000714	CENTRAL DISPATCH FEES - JULY 2021	3,568.92
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			3,568.92

Vendor Code	Vendor Name	Description	Amount
NEWL	NEW LIFE CARTRIDGES INC		
	35452	TONER CARTRIDGE - PD	31.99
TOTAL FOR: NEW LIFE CARTRIDGES INC			31.99
THRONE	NOLAN THRONE		
	B09024/67	REIMBURSEMENT - BOOTS & WORKWEAR	158.22
TOTAL FOR: NOLAN THRONE			158.22
ED	OGBORN ENTERPRISES, INC.		
	WCH21-07, DPW21	OFFICE CLEANING - CH & DPW	587.71
TOTAL FOR: OGBORN ENTERPRISES, INC.			587.71
PARM	PARMENTER LAW		
	259051-259049-2	ATTORNEY FEES	2,626.50
TOTAL FOR: PARMENTER LAW			2,626.50
PARS	PARSONS SMALL ENGINE SERVICE		
	STATEMENT	MOWER MAINTENANCE - MARINA/PARKS/CEMETERY	485.16
TOTAL FOR: PARSONS SMALL ENGINE SERVICE			485.16
PROM	PROFESSIONAL MED TEAM INC		
	2112195	BLOOD DRAW	75.00
TOTAL FOR: PROFESSIONAL MED TEAM INC			75.00
MISC	RAMOS AND SONS AUTO BODY		
	STATEMENT	GOLF CART RENTAL-COUNCIL/PARADE	150.00
TOTAL FOR: RAMOS AND SONS AUTO BODY			150.00
REP	REPUBLIC SERVICES #240		
	0240-008418826	WASTE REMOVAL - DPW, CITY HALL & PLAYHOUSE	364.80
TOTAL FOR: REPUBLIC SERVICES #240			364.80
ERD	ROBIN L ERDMAN		
	CONTRACT	ACTRESS - TEA FOR THREE	400.00
TOTAL FOR: ROBIN L ERDMAN			400.00
SAMS	SAM'S CLUB/GECF		
	6765107855	COPY PAPER	89.34
TOTAL FOR: SAM'S CLUB/GECF			89.34
STERNS	SARAH STERNBURGH		
	CONTRACT	PROP MISTRESS/SET DRESSING - TEA FOR THREE	300.00
	CONTRACT	PROP MISTRESS/SET DRESSING - WLYT PAPER PLAST	300.00
TOTAL FOR: SARAH STERNBURGH			600.00
HUEBL	SCOTT HUEBLER		
	JUNE-2021	CAR ALLOWANCE	300.00
TOTAL FOR: SCOTT HUEBLER			300.00
STAND	STANDARD SUPPLY & LUMBER		
	883032-888989	LUMBER	230.50
TOTAL FOR: STANDARD SUPPLY & LUMBER			230.50

Vendor Code	Vendor Name	Description	Amount
STAPL	STAPLES CREDIT PLAN		
	STATEMENT	PRINTER INK & ERASERS	119.96
TOTAL FOR: STAPLES CREDIT PLAN			119.96
MISC	STEELE SPRING STAGE RIGHTS		
	CONTRACT	ROYALTIES - THE PEQUOD MEETS THE OCEAN STEWAR	255.00
TOTAL FOR: STEELE SPRING STAGE RIGHTS			255.00
UBMISC	STOUT JANET		
	07/02/2021	UB refund for account: 010-03136-00	18.88
TOTAL FOR: STOUT JANET			18.88
MISC	SUE BELL		
	STATEMENT	REFUND/CANCEL - SOUND OF MUSIC	44.00
TOTAL FOR: SUE BELL			44.00
EYLER	SUSAN EYLER		
	CONTRACT	COSTUMER - TEA FOR THREE	300.00
TOTAL FOR: SUSAN EYLER			300.00
MISC	TERRY & SHARI SIMON		
	STATEMENT	FACADE GRANT/102 W COLBY	5,000.00
TOTAL FOR: TERRY & SHARI SIMON			5,000.00
STANI	THE STANDARD INSURANCE		
	JULY-2021	LIFE & DISABILITY INSURANCE - JULY 2021	1,190.90
TOTAL FOR: THE STANDARD INSURANCE			1,190.90
TRACE	TRACE ANALYTICAL LABS		
	1070022	WATER SAMPLE TESTING	151.00
TOTAL FOR: TRACE ANALYTICAL LABS			151.00
TROPW	TROPHY CENTER OF WEST MICHIGAN		
	10861	T-SHIRTS - 15 FOR PARKS/13 FOR MARINA STAFF	348.00
TOTAL FOR: TROPHY CENTER OF WEST MICHIGAN			348.00
TWINC	TWIN CITY SERVICE INC		
	122954-123030	CRUISER - TIRE & MIRROR INSTALLATION	208.87
TOTAL FOR: TWIN CITY SERVICE INC			208.87
QUINN	TYLER J QUINN		
	CONTRACT	SOUND DESIGNER - WLYT PAPER PLASTIC	300.00
	CONTRACT	SOUND DESIGNER - TEA FOR THREE	300.00
TOTAL FOR: TYLER J QUINN			600.00
UNI	UNITED GROUP PROGRAMS, INC.		
	JULY-2021	WRAP - JULY 2021	4,472.44
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			4,472.44
VERIZ	VERIZON WIRELESS		
	9882949430	ON CALL PAGER	6.77
TOTAL FOR: VERIZON WIRELESS			6.77

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User: ALYSSA
DB: Whitehall

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL
POST DATES 06/30/2021 - 07/09/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 001
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF JULY 13, 2021

Vendor Code	Vendor Name	Description	Amount
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	REPAIR PARTS & SUPPLIES	57.27
TOTAL FOR: WHITE LAKE AUTOMOTIVE			57.27
WLNUR	WHITE LAKE NURSERY		
	STATEMENT	SUPPLIES/PARTS	344.94
TOTAL FOR: WHITE LAKE NURSERY			344.94
WORKBOX	WORKBOX STAFFING		
	199109-199596	TEMPORARY SERVICES - AHO	1,068.66
	200538	TEMPORARY SERVICES - AHO	526.35
TOTAL FOR: WORKBOX STAFFING			1,595.01
TOTAL - ALL VENDORS			85,717.98

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 06/30/2021 - 07/09/2021
 BOTH JOURNALIZED AND UNJOURNALIZED PAID
 BANK CODE: 001
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 13, 2021

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648	DUE TO ALFAC	AFLAC	06/12/21	103620	440.26
101-000-259.005			Total For Dept 000 648		440.26
Dept 101 CITY COUNCIL					
101-101-962.000	GOLF CART RENTAL - COUNCIL/PARA	RAMOS AND SONS AUTO BODY	07/01/21	STATEMENT	150.00
			Total For Dept 101 CITY COUNCIL		150.00
Dept 111 CITY CLERK					
101-111-905.000	PUBLISHING	LUDINGTON DAILY NEWS	06/30/21	99196718	580.00
			Total For Dept 111 CITY CLERK		580.00
Dept 136 DISTRICT COURT					
101-136-826.000	ATTORNEY FEES	PARMENTER LAW	06/24/21	259051-259049-259050	946.50
			Total For Dept 136 DISTRICT COURT		946.50
Dept 172 ADMINISTRATION					
101-172-727.000	ERASERS	STAPLES CREDIT PLAN	06/27/21	STATEMENT	61.08
101-172-850.000	TELEPHONE	FRONTIER	06/20/21	STATEMENT	37.67
101-172-935.000	COPIER MAINTENANCE	KONICA MINOLTA BUSINESS	06/16/21	273715397	13.20
101-172-935.000	COPIER MAINTENANCE	SAM'S CLUB/GEFCF	07/02/21	6765107855	59.56
101-172-957.000	CONFERENCES & WORKSHOPS	ALYSSA SEAVER	06/29/21	STATEMENT	28.00
101-172-958.000	MEMBERSHIPS & DUES - 21/22	MICHIGAN ASSOC OF CPAS	07/01/21	571276	320.00
			Total For Dept 172 ADMINISTRATION		519.51
Dept 203 ATTORNEY					
101-203-826.000	ATTORNEY FEES	PARMENTER LAW	06/24/21	259051-259049-259050	1,470.00
			Total For Dept 203 ATTORNEY		1,470.00
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	06/28/21	828455474/828455117	95.48
101-265-818.700	CONTRACTUAL SERVICES-CLEANERS	OGBORN ENTERPRISES, INC.	07/01/21	WCH21-07, DPW21-07	350.53
101-265-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	06/30/21	STATEMENT	391.54
101-265-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/23/21	STATEMENT	1,155.39
101-265-920.000	PUBLIC UTILITIES	DTE ENERGY	06/24/21	STATEMENT	61.09
			Total For Dept 265 CITY HALL BLDG & GROUNDS		2,054.03
Dept 276 CEMETERY					
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	07/04/21	200538	263.18
101-276-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	06/27/21	199109-199596	534.33
101-276-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	06/30/21	STATEMENT	1,119.08
101-276-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/23/21	STATEMENT	86.74
101-276-920.000	PUBLIC UTILITIES	DTE ENERGY	06/24/21	STATEMENT	41.68
101-276-932.000	CEMETERY MAINTENANCE	HUNT'S DO-IT CENTER	06/26/21	STATEMENT	59.52
101-276-933.000	EQUIPMENT MAINTENANCE	PARSONS SMALL ENGINE SER	06/16/21	STATEMENT	225.08
101-276-933.000	2" INSERT COUPLING	WHITE LAKE NURSERY	06/30/21	STATEMENT	57.50
			Total For Dept 276 CEMETERY		2,387.11
Dept 301 POLICE					
101-301-727.000	OFFICE SUPPLIES	NEW LIFE CARTRIDGES INC	06/11/21	35452	31.99
101-301-850.000	TELEPHONE	FRONTIER	06/20/21	STATEMENT	37.68
101-301-850.000	TELEPHONE	MUSKEGON CENTRAL DISPATCH	07/01/21	210000714	3,568.92
101-301-920.000	UTILITIES-EMERGENCY SIRENS	CONSUMER'S ENERGY	06/23/21	STATEMENT	21.42

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 301 POLICE	EQUIPMENT MAINTENANCE	GREAT LAKES FORD	06/21/21	F0CS339644/339988	466.92
101-301-933.000	EQUIPMENT MAINTENANCE	BRANDON PARSONS	06/30/21	STATEMENT	129.38
101-301-933.000	EQUIPMENT MAINTENANCE	TWIN CITY SERVICE INC	06/30/21	122954-123030	208.87
101-301-962.300	MEDICAL	PROFESSIONAL MED TEAM IN	04/21/21	2112195	75.00
		Total For Dept 301 POLICE			4,540.18
Dept 448 STREET LIGHTING	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/23/21	STATEMENT	5,935.72
101-448-920.000		Total For Dept 448 STREET LIGHTING			5,935.72
Dept 525 SANITATION	WASTE REMOVAL - CITY HALL	REPUBLIC SERVICES #240	06/30/21	0240-008418826	60.00
101-525-818.000		Total For Dept 525 SANITATION			60.00
Dept 751 PARKS DEPARTMENT	OPERATING SUPPLIES	GORDON FOOD SERVICE	06/28/21	828455474/828455117	528.03
101-751-757.000	OPERATING SUPPLIES	TROPHY CENTER OF WEST MI	06/24/21	10861	156.00
101-751-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	06/26/21	STATEMENT	83.43
101-751-775.000	REPAIRS & MAINT SUPPLIES	STANDARD SUPPLY & LUMBER	06/30/21	883032-888989	20.80
101-751-775.000	8 STATION OUTDOOR CONTROLLER/IR	WHITE LAKE NURSERY	06/30/21	STATEMENT	245.85
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	07/04/21	200538	263.17
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	06/27/21	199109-199596	534.33
101-751-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	06/30/21	STATEMENT	5,247.93
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/23/21	STATEMENT	314.71
101-751-933.000	EQUIPMENT MAINTENANCE	PARSONS SMALL ENGINE SER	06/16/21	STATEMENT	225.08
101-751-933.000	STARTER ROPE/6.40Z ULTRA	WHITE LAKE NURSERY	06/30/21	STATEMENT	41.59
		Total For Dept 751 PARKS DEPARTMENT			7,660.92
Dept 752 PATHWAY	PUBLIC UTILITIES	CITY OF WHITEHALL	06/30/21	STATEMENT	82.23
101-752-920.000		Total For Dept 752 PATHWAY			82.23
Dept 777 119 S BALDWIN ST	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/23/21	STATEMENT	85.19
101-777-920.000	PUBLIC UTILITIES	DTE ENERGY	06/24/21	STATEMENT	38.35
		Total For Dept 777 119 S BALDWIN ST			123.54
Dept 851 FRINGE BENEFITS	FRINGE-UNIFORMS	MODEL COVERALL SERVICE I	06/29/21	STATEMENT	223.30
101-851-719.450	FRINGE-UNIFORMS	NOLAN THRONE	06/30/21	B09024/67	158.22
101-851-719.450	FRINGE-ADMIN CAR ALLOW	SCOTT HUEBLER	06/30/21	JUNE-2021	300.00
101-851-719.500	FRINGE-HEALTH INS WRAP	UNITED GROUP PROGRAMS, I	07/01/21	JULY-2021	4,472.44
101-851-719.603	FRINGE-OPTICAL	LAURIE H AUDIO	06/26/21	OPTICAL	250.00
101-851-719.680	FRINGE-LIFE INS	THE STANDARD INSURANCE	07/01/21	JULY-2021	227.24
101-851-719.690	FRINGE-DISABILITY INS	THE STANDARD INSURANCE	07/01/21	JULY-2021	963.66
101-851-719.800	FRINGE-UNEMPLOYMENT EXPENSE	MICHIGAN MUNICIPAL LEAGU	06/25/21	0801-057	11.40
		Total For Dept 851 FRINGE BENEFITS			6,606.26
Fund 202 MAJOR STREET FUND		Total For Fund 101 GENERAL OPERATING FUND			33,556.26
Dept 463 ROUTINE MAINT					

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Fund 202 MAJOR STREET FUND Dept 463 ROUTINE MAINT 202-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	06/30/21	46366	52.47
			Total For Dept 463 ROUTINE MAINT		52.47
Dept 494 TRUNKLINE SURFACE MAINTENANCE 202-494-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/23/21	STATEMENT	31.07
			Total For Dept 494 TRUNKLINE SURFACE MAINTENANCE		31.07
Fund 203 LOCAL STREET FUND Dept 463 ROUTINE MAINT 203-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	06/30/21	46366	83.54
			Total For Fund 202 MAJOR STREET FUND		157.42
			Total For Dept 463 ROUTINE MAINT		157.42
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3 Dept 000 648 245-000-818.700 245-000-962.000	CONTRACTUAL SERVICES-FACADE IMP FIREWORKS - 21/22	TERRY & SHARI SIMON MONTAGUE-WHITEHALL ROTAR	06/30/21 07/01/21	STATEMENT STATEMENT	5,000.00 2,500.00
			Total For Dept 000 648		7,500.00
Dept 300 DOWNTOWN STREETScape 245-300-757.000 245-300-757.000 245-300-920.000 245-300-920.000 245-300-921.000	OPERATING SUPPLIES FLAME PROOF RED PAINT PUBLIC UTILITIES PUBLIC UTILITIES ELECTRICAL-PEDESTRIAN LIGHTS	HUNT'S DO-IT CENTER WHITE LAKE AUTOMOTIVE CITY OF WHITEHALL CONSUMER'S ENERGY CONSUMER'S ENERGY	06/26/21 06/30/21 06/30/21 06/23/21 06/23/21	STATEMENT STATEMENT STATEMENT STATEMENT STATEMENT	35.05 24.78 114.67 124.17 238.07
			Total For Dept 300 DOWNTOWN STREETScape		536.74
Fund 248 LOCAL DEVELOPMENT FINANCE AUTHORITY Dept 000 648 248-000-818.100	FINANCE AUTHORITY		Total For Fund 245 TAX INCREMENT FINANCE AUTHOR		8,036.74
	C/S-INDUSTRIAL PARK MARKETING	CONSUMER'S ENERGY	06/23/21	STATEMENT	60.19
			Total For Dept 000 648		60.19
Fund 580 PLAYHOUSE Dept 000 648 580-000-645.300 580-000-708.100 580-000-708.100 580-000-708.100 580-000-708.100 580-000-708.100 580-000-708.100 580-000-708.100 580-000-708.100 580-000-708.100 580-000-708.100	TICKETS-SOUND OF MUSIC SUMMER PLAYHOUSE WORKERS SUMMER PLAYHOUSE WORKERS SUMMER PLAYHOUSE WORKERS SUMMER PLAYHOUSE WORKERS SUMMER PLAYHOUSE WORKERS SUMMER PLAYHOUSE WORKERS SUMMER PLAYHOUSE WORKERS SUMMER PLAYHOUSE WORKERS SUMMER PLAYHOUSE WORKERS SUMMER PLAYHOUSE WORKERS SUMMER PLAYHOUSE WORKERS SUMMER PLAYHOUSE WORKERS	SUE BELL JULIA A BRATTON ROBIN L ERDMAN ALEXANDER AK EVERGREEN SUSAN EYLER LINDSEY HUIZENGA BETHIA PIERSON TYLER J QUINN TYLER J QUINN AIDAN SMITH SARAH STERNBURGH	07/01/21 07/01/21 07/01/21 07/01/21 07/01/21 07/01/21 07/01/21 07/01/21 07/01/21 07/01/21 07/01/21 07/01/21	STATEMENT CONTRACT CONTRACT CONTRACT CONTRACT CONTRACT CONTRACT CONTRACT CONTRACT CONTRACT CONTRACT CONTRACT CONTRACT	44.00 400.00 400.00 600.00 300.00 400.00 700.00 300.00 300.00 300.00 300.00 300.00 300.00
			Total For Fund 248 LOCAL DEVELOPMENT FINANCE AU		60.19

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Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-708.100	SUMMER PLAYHOUSE WORKERS	SARAH STERNBURGH	07/01/21	CONTRACT	300.00
580-000-727.000	TONER	STAPLES CREDIT PLAN	06/27/21	STATEMENT	58.88
580-000-757.100	OPERATING - S.S. SET SUPPLIES	STANDARD SUPPLY & LUMBER	06/30/21	883032-888989	209.70
580-000-757.400	WLYT - ROYALTIES, SCRIPTS, SHIP	DRAMATIC PUBLISHING	07/01/21	100091666	916.07
580-000-805.000	SEASON WINDOW CLING	CONCEPTS GRAPHIC DESIGN	07/01/21	9892	95.00
580-000-818.000	WASTE REMOVAL - PLAYHOUSE	REPUBLIC SERVICES #240	06/30/21	0240-008418826	50.00
580-000-818.650	C/S- CMU	CENTRAL MICHIGAN UNIVERS	07/01/21	CONTRACT	1,165.00
580-000-850.000	TELEPHONE	CHARTER COMMUNICATIONS	06/25/21	0056489062521	260.16
580-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	06/30/21	STATEMENT	181.13
580-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/23/21	STATEMENT	907.06
580-000-920.000	PUBLIC UTILITIES	DTE ENERGY	06/24/21	STATEMENT	45.04
580-000-962.100	RIGHTS & ROYALTIES - TEA FOR TH	DRAMATIC PUBLISHING	07/01/21	100091666	831.14
580-000-962.100	RIGHTS & ROYALTIES	JEAN MARIE KOPPEN	11/06/20	STATEMENT	50.00
580-000-962.100	RIGHTS & ROYALTIES	JAMES B MCLINDON	07/01/21	STATEMENT	100.00
580-000-962.100	RIGHTS & ROYALTIES	STEELE SPRING STAGE RIGH	07/01/21	CONTRACT	255.00
580-000-962.100	RIGHTS & ROYALTIES	JENNIFER A O'GRADY	03/31/21	STATEMENT	75.00
		Total For Dept 000 648			9,543.18
Fund 590 SEWER FUND					
Dept 560 SEWER ADMINISTRATION					
590-560-826.000	ATTORNEY FEES	PARMENTER LAW	06/24/21	259051-259049-259050	105.00
		Total For Dept 560 SEWER ADMINISTRATION			105.00
Dept 564 SEWER PUMPING					
590-564-775.000	REPAIRS & MAINT SUPPLIES	FIXALL ELECTRIC MOTOR SE	07/01/21	INV-27822	2,772.80
590-564-775.000	REPAIRS & MAINT SUPPLIES	KENNEDY INDUSTRIES INC	04/13/21	624547	897.75
590-564-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/23/21	STATEMENT	1,177.61
590-564-920.000	PUBLIC UTILITIES	DTE ENERGY	06/24/21	STATEMENT	36.33
		Total For Dept 564 SEWER PUMPING			4,884.49
Dept 568 SEWER T & D					
590-568-850.000	TELEPHONE	VERIZON WIRELESS	06/28/21	9882949430	3.39
		Total For Dept 568 SEWER T & D			3.39
Fund 591 WATER FUND					
Dept 000 648					
591-000-215.000	Water	STOUT JANET	07/02/21	07/02/2021	18.88
		Total For Dept 000 648			18.88
Dept 540 WATER ADMINISTRATION					
591-540-826.000	ATTORNEY FEES	PARMENTER LAW	06/24/21	259051-259049-259050	105.00
591-540-958.000	MEMBERSHIPS & DUES - 21-22	MRWA	07/01/21	STATEMENT	755.00
		Total For Dept 540 WATER ADMINISTRATION			860.00
Dept 544 METER READING					
591-544-818.000	SENSUS ANNUAL SUPPORT 21-22	ETNA SUPPLY INC	05/21/21	S104040876.001	3,000.00
		Total For Dept 544 METER READING			3,000.00

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Fund 591 WATER FUND					
Dept 546 WATER SOURCE PLANT					
591-546-818.100	TOWER #5 & 6 - INSPECTION/MAINT	CORRPRO COMPANIES, INC	06/30/21	653248	2,815.00
591-546-818.100	CONTRACTUAL SERVICES	TRACE ANALYTICAL LABS	06/30/21	1070022	151.00
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/23/21	STATEMENT	9,056.04
591-546-920.000	PUBLIC UTILITIES	DTE ENERGY	06/24/21	STATEMENT	34.99
591-546-920.000	TELEPHONE	FRONTIER	06/16/21	STATEMENT	39.94
Total For Dept 546 WATER SOURCE PLANT					12,096.97
Dept 548 WATER T & D					
591-548-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	06/26/21	STATEMENT	52.18
591-548-850.000	TELEPHONE	VERIZON WIRELESS	06/28/21	9882949430	3.38
Total For Dept 548 WATER T & D					55.56
Total For Fund 591 WATER FUND					16,031.41
Fund 594 MARINA FUND					
Dept 000 648					
594-000-757.000	OPERATING SUPPLIES	TROPHY CENTER OF WEST MI	06/24/21	10861	192.00
594-000-775.000	REPAIRS & MAINT SUPPLIES	HUNT'S DO-IT CENTER	06/26/21	STATEMENT	143.43
594-000-818.000	CONTRACTUAL SERVICES	AIRE-MASTER	06/23/21	15480	22.00
594-000-818.000	CONTRACTUAL SERVICES	PARSONS SMALL ENGINE SER	06/16/21	STATEMENT	35.00
594-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	06/30/21	STATEMENT	157.82
594-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/23/21	STATEMENT	918.77
594-000-955.100	COST OF SALES-FUEL	MERLE BOES INC	07/01/21	8896961	9,953.48
Total For Dept 000 648					11,422.50
Total For Fund 594 MARINA FUND					11,422.50
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-727.000	OFFICE SUPPLIES	SAM'S CLUB/GEFC	07/02/21	6765107855	29.78
661-000-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	06/26/21	STATEMENT	6.62
661-000-757.000	-20 WINDSHIELD WASH	WHITE LAKE AUTOMOTIVE	06/30/21	STATEMENT	5.38
661-000-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	07/02/21	828455720	26.99
661-000-781.000	AA PROT WIPES	WHITE LAKE AUTOMOTIVE	06/30/21	STATEMENT	27.11
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE I	06/29/21	STATEMENT	28.60
661-000-818.000	WASTE REMOVAL - DPW	REPUBLIC SERVICES #240	06/30/21	0240-008418826	254.80
661-000-818.700	CONTRACTUAL SERVICES-CLEANERS	OGBORN ENTERPRISES, INC.	07/01/21	WCH21-07, DPW21-07	237.18
661-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	06/30/21	STATEMENT	184.04
661-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	06/23/21	STATEMENT	331.12
661-000-920.000	PUBLIC UTILITIES	DTE ENERGY	06/24/21	STATEMENT	115.96
661-000-933.000	EQUIPMENT MAINTENANCE	DAN FROST DBA DAN'S AUTO	06/23/21	9276 & 9271	119.68
661-000-933.000	EQUIPMENT MAINTENANCE	GREAT LAKES FORD	06/21/21	F0CS339644/339988	466.60
Total For Dept 000 648					1,833.86
Total For Fund 661 MOTOR POOL FUND					1,833.86

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	Fund Totals:				
	Fund 101	GENERAL OPERATING FUND			33,556.26
	Fund 202	MAJOR STREET FUND			83.54
	Fund 203	LOCAL STREET FUND			157.42
	Fund 245	TAX INCREMENT FINANCE			8,036.74
	Fund 248	LOCAL DEVELOPMENT FINA			60.19
	Fund 580	PLAYHOUSE			9,543.18
	Fund 590	SEWER FUND			4,992.88
	Fund 591	WATER FUND			16,031.41
	Fund 594	MARINA FUND			11,422.50
	Fund 661	MOTOR POOL FUND			1,833.86
	Total For All Funds:				85,717.98

**CITY OF WHITEHALL
BROWNFIELD, LDFA, TIFA
April 8, 2021**

PRESENT

D. Copley, M. Guinon, D. Hain, D. Hillebrand, J. McDowell, T. Moore

ABSENT

K. Cyr, M. McDermott, G. Langlois, D. Nordlund, P. Voss

ALSO PRESENT

Director/Secretary S. Huebler

Chair Copley called the meeting to order at 12:06 p.m.

APPROVAL OF AGENDA

Motion by McDowell, second by Hillebrand, CARRIED, to approve the agenda as submitted. All voted yes.

APPROVAL OF MINUTES

Motion by Hillebrand, second by Guinon, CARRIED, to approve the April 8 and April 15 minutes as submitted. All voted yes.

COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

A. Façade Grant Request – Mylan’s Waterfront Grille

Motion by Hillebrand, second by Hain, CARRIED, to approve a \$5,000 grant as part of a \$17,000 roof replacement. Roll Call Vote – 4 yes, 2 absent, 1 abstain (Guinon).

B. Façade Grant Request – 121 West Colby

Motion by Guinon, second by McDowell, CARRIED, to approve a \$5,000 grant as part of a \$21,353 roof replacement. Roll Call Vote – 5 yes, 2 absent.

Huebler clarified that Laphams own two, adjacent buildings and the prior grant was for 123 West Colby. There was discussion as to how well a “roof” met the intent of the “façade” program.

PUBLIC COMMENT

Councilmember Salter thanked the Board for their service and continued support of downtown business owners.

ADJOURNMENT

There being no further business, motion by Hillebrand, second by Guinon, CARRIED, to adjourn the meeting at 12:29 p.m. All voted yes.

Tender Thoughts
by american greetings

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TTY06635926P
©AGC, LLC

Thank
you



Dear Whitehall city Council,

Thank you for the opportunity to experience what it means to be part of a local government.

Along with that, I am

Very gracious with the \$500.00 Award that was given to me.

This money will help me a lot with my upcoming debt. Thank you so much again.

Sincerely,

Rylan Bernhardt

I Kinda forgot to write this in initially, but I'm going to Grand Valley State University for ^{computer} engineering