



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
CITY COUNCIL CHAMBERS
OCTOBER 26, 2021
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the October 12 Work Session and Council Meeting Minutes
 - Approval of Accounts Payable: \$256,311.47
 - Communications: Dedication Sign Memo, Greater Muskegon Economic Development Report, Health Care & Pension Report, Quarterly Report
4. Messages from the Mayor, Council, and City Manager
 - Council Member Recognition: Ellie Dennis, Virginia DeMumbrum
5. Public Comment *
6. Old Business
7. New Business
 - Cancellation of November 9, 2021 Work Session
 - Eagle Scout Project Proposal
 - Resolution 21-26 Plow Truck
 - Ordinance 21-03 Recreation Marihuana
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL
CITY COUNCIL WORK SESSION MINUTES
Garden Room
October 12, 2021
5:00 p.m.

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, and Will Meier.

Mayor Hillebrand called the meeting to order at 5:00 p.m.

DISCUSSION ITEMS

Tannery Bay Update – Mick McGraw provided an update on the progression of the Tannery Bay development: completion of phase two, four additional lots on the peninsula, docks for the marina, clubhouse and pool. No restaurant will be built as he could not find an interested party. The proposed property that Mick intends to donate for public access is the one-and-a-half-acre northern portion which includes Bush Creek. Mick feels this is a better option for the City for public access and puts Bush Creek in the control of the City.

ProMed Update – Tom Schmiedeknecht from ProMed provided an update on ambulance service and the new strategy of placing basic EMTs in ambulances closer to the hospital with the more advanced personnel at the more distant locations. This reorganization of personnel should improve the services provided by ProMed. He also shared his concerns on the White Lake Fire proposal to provide ambulance services to the City of Whitehall and Fruitland Township in light of the paramedic shortage. Pulling paramedics from surrounding areas to service just two communities without the ability to provide mutual aid would have a negative impact on all communities.

PUBLIC COMMENT:

Questions and concerns from the council and the public were addressed by both presenters.

MEETING ADJOURNED AT 6:09 P.M.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

- CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
Garden Room
October 12, 2021

PRESENT: Scott Brown, Dick Connell, Virginia DeMumbrum, Ellie Dennis, Debi Hillebrand, Sean Mullally, and Steve Salter

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, and Will Meier

Mayor Hillebrand called the meeting to order at 6:10 p.m.

APPROVAL OF THE AGENDA

Motion by Dennis, seconded by DeMumbrum, CARRIED, to approve the agenda. All yeses

APPROVAL OF THE CONSENT AGENDA

- A. September 14, 2021 Amended Minutes, September 28 Council Meeting Minutes and Closed Session Minutes
- B. Accounts Payable - \$142,958.80
- C. Communications: FYE Overview, Marina Advisory Notes, White Lake Senior Center Newsletter, ZBA Minutes

Motion by Connell, seconded by Mullally, CARRIED, to approve the Consent Agenda. Yes – 6; No – 1, Brown; Absent – 0

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Ellie Dennis shared the ribbon cutting ceremony scheduled for the electric vehicle charging stations on Friday at 3:30.

Motion by Salter, seconded by Mullally, CARRIED, to place the Recreational Marijuana Ordinance to the next council meeting as an agenda item for action. (Yes – 6; No – 1, Connell)

PUBLIC COMMENT

Sandy Kennedy questioned the need for car charging stations. Jen Hain defined what a Social District is not. Bill Clauss spoke against the Social District and Dog Park. Peggy Clauss spoke against the Social District. Six Montague High School students introduced themselves.

NEW BUSINESS

A. Resolution 21-24 Marina Rates

Motion by Salter, seconded by Brown, CARRIED, to approve the 2022 Marina rates as follows:

| | <u>2022</u> |
|---------------|-------------|
| Transient 30' | \$44 |
| Transient 45' | \$67 |
| Seasonal 30' | \$1,830 |
| Seasonal 45' | \$2,745 |

Roll Call Vote: Yes – Salter, Brown, Connell, Dennis, DeMumbrum, Mullally, and Hillebrand;
No – None, Absent – None

B. Resolution 21-25 Social District

Motion by Salter, seconded by DeMumbrum, CARRIED, to approve the Social District and Common Area as depicted on the presented maps and further adopts the management and maintenance plan included with and considered part of this resolution.

Roll Call Vote: Yes – Salter, Dennis, DeMumbrum, Mullally; No – Brown, Connell, and Hillebrand; Absent – None

PUBLIC COMMENT

Tamara Horne shared information on lower carbon emitting concrete.

ADJOURNMENT

Mayor Hillebrand adjourned the Council Meeting at 6:54 pm.

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
October 26, 2021

October 2021 Prepays

| <u>VENDOR NAME</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> | <u>Check No.</u> |
|-------------------------------|--------------------|---------------|------------------|
| City of Whitehall-Common Cash | Payroll | \$41,124.48 | Transfer |
| IRS | Payroll | \$14,971.65 | EFT |
| Alerus Financial | Payroll | \$5,901.71 | EFT |
| MISDU | Payroll | \$90.34 | 7472 |
| Alerus Financial | Payroll | \$367.80 | EFT |
| <u>Total Prepays:</u> | | \$62,455.98 | |

TOTAL ACCOUNTS PAYABLE

\$256,311.47

User: BROOK
DB: Whitehall

EXP CHECK RUN DATES 10/22/2021 - 10/22/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING OF OCTOBER 26, 2021

| Vendor Code | Vendor Name | Description | Amount |
|--|-------------------------------------|---|----------|
| MISC | ALLIED UNIVERSAL TECHNOLOGY SERVICE | | |
| | IN1-910151342 | GARAGE DOOR/MAINTENANCE - DPW | 360.00 |
| TOTAL FOR: ALLIED UNIVERSAL TECHNOLOGY SERVICE | | | 360.00 |
| SEAV | ALYSSA SEAVER | | |
| | FLEX | FLEX - OCT-2021 | 188.84 |
| TOTAL FOR: ALYSSA SEAVER | | | 188.84 |
| CA | ANNA CARMOLLI | | |
| | STATEMENT | LOGO DESIGN/WLYT | 300.00 |
| TOTAL FOR: ANNA CARMOLLI | | | 300.00 |
| UBMISC | ARANGURE MARIO D | | |
| | 10/19/2021 | UB refund for account: 003-00660-00 | 21.44 |
| TOTAL FOR: ARANGURE MARIO D | | | 21.44 |
| BOU | BRENDA BOURDON | | |
| | FLEX | FLEX - OCT-2021 | 90.91 |
| TOTAL FOR: BRENDA BOURDON | | | 90.91 |
| ARMST | BRIAN ARMSTRONG | | |
| | FLEX | FLEX - OCT-2021 | 140.66 |
| TOTAL FOR: BRIAN ARMSTRONG | | | 140.66 |
| SCHILLER | BROOK SCHILLER | | |
| | FLEX | FLEX - OCT-2021 | 52.81 |
| TOTAL FOR: BROOK SCHILLER | | | 52.81 |
| BS&A | BS&A SOFTWARE | | |
| | 138169 | ANNUAL SERVICE & SUPPORT | 3,371.00 |
| TOTAL FOR: BS&A SOFTWARE | | | 3,371.00 |
| CART | CARTRIDGE CENTER INC | | |
| | 30484 | TONER - CLERK | 156.00 |
| TOTAL FOR: CARTRIDGE CENTER INC | | | 156.00 |
| CHART | CHARTER COMMUNICATIONS | | |
| | 0038420100521 | INTERNET - MARINA | 84.99 |
| TOTAL FOR: CHARTER COMMUNICATIONS | | | 84.99 |
| CONCE | CONCEPTS GRAPHIC DESIGN | | |
| | 9969 | FALL CLASSES BROCHURE & MCT AD/WLYT | 333.75 |
| TOTAL FOR: CONCEPTS GRAPHIC DESIGN | | | 333.75 |
| DAVI | CYNTHIA DAVIS-DYKEMA | | |
| | STATEMENT | EXPENSE REIMBURSEMENT - 105TH PARTY DECOR, MA | 120.08 |
| TOTAL FOR: CYNTHIA DAVIS-DYKEMA | | | 120.08 |
| DORN | DORNBOS SIGN INC | | |
| | INV58455 | 18" CONE 3LB WITH 6" WRAP X 12 | 161.52 |
| TOTAL FOR: DORNBOS SIGN INC | | | 161.52 |

| Vendor Code | Vendor Name | Description | Amount |
|---|------------------------------------|---|----------|
| ETNA | ETNA SUPPLY INC | | |
| | S104263468.001 | METER AND PARTS | 1,156.41 |
| TOTAL FOR: ETNA SUPPLY INC | | | 1,156.41 |
| FIRS | FIRST ADVANTAGE LNS OCCUPATIONAL | | |
| | 2504062109 | TEST - BOND | 41.82 |
| TOTAL FOR: FIRST ADVANTAGE LNS OCCUPATIONAL | | | 41.82 |
| FRONT | FRONTIER | | |
| | STATEMENT | TELEPHONE | 153.59 |
| TOTAL FOR: FRONTIER | | | 153.59 |
| HAVIL | HAVILAND | | |
| | 412799-412566-4 | QTY 20 - 15 GAL DRUM CHLORINE | 1,612.88 |
| TOTAL FOR: HAVILAND | | | 1,612.88 |
| ICMA2 | ICMA MEMBERSHIP RENEWALS | | |
| | 189517 | MEMBERSHIP RENEWAL - HUEBLER | 955.54 |
| TOTAL FOR: ICMA MEMBERSHIP RENEWALS | | | 955.54 |
| MISC | J STEVENS CONSTRUCTION | | |
| | 1475548 | REPAIRED ROOF/PLAYHOUSE | 457.80 |
| TOTAL FOR: J STEVENS CONSTRUCTION | | | 457.80 |
| JA | JAECA CONSTRUCTION | | |
| | 10063 | SIDEWALK REPLACEMENT - MEARS AVE/SUNSET DR/TU | 750.00 |
| TOTAL FOR: JAECA CONSTRUCTION | | | 750.00 |
| KANSLIFE | KANSAS CITY LIFE INSURANCE COMPANY | | |
| | NOV-2021 | DENTAL INSURANCE - NOV-2021 | 1,855.13 |
| TOTAL FOR: KANSAS CITY LIFE INSURANCE COMPANY | | | 1,855.13 |
| KERK | KERKSTRA PORTABLE RESTROOM SERV | | |
| | 180213 | PORTABLE RESTROOMS - GOODRICH PARK/JULY-4TH | 700.00 |
| TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV | | | 700.00 |
| KONICA | KONICA MINOLTA BUSINESS SOLUTIONS | | |
| | 275878597 | COPIER/PRINTER MAINTENANCE - DPW | 36.02 |
| | 275989610 | DIGITAL SUPPORT SERVICE | 14.52 |
| TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS | | | 50.54 |
| MERLE | MERLE BOES INC | | |
| | 1904914-1905135 | MARINA FUEL/PRICE CHANGE | 23.70 |
| TOTAL FOR: MERLE BOES INC | | | 23.70 |
| MDEQ | MI DEPT EGLE | | |
| | 761-10634496 | WATER SAMPLES | 1,450.00 |
| TOTAL FOR: MI DEPT EGLE | | | 1,450.00 |
| MICAT | MICHIGAN CAT | | |
| | GR-WO-12389436 | EQUIPMENT MAINTENANCE | 4,053.99 |
| TOTAL FOR: MICHIGAN CAT | | | 4,053.99 |

| Vendor Code | Vendor Name | Description | Amount |
|---|--------------------------------|---|-----------|
| MOWHI | MONTAGUE-WHITEHALL ROTARY CLUB | | |
| | 41-10 | DUES - HUEBLER (OCT-DEC) & BEAMAN (APR-JUN & | 248.00 |
| TOTAL FOR: MONTAGUE-WHITEHALL ROTARY CLUB | | | 248.00 |
| MUCTR | MUSKEGON CENTRAL DISPATCH | | |
| | 2100000841-815 | HOSTED VIRTUAL SERVER | 537.37 |
| | 2100000850 | NOV 2021 CENTRAL DISPATCH FEES | 3,676.00 |
| TOTAL FOR: MUSKEGON CENTRAL DISPATCH | | | 4,213.37 |
| MUTRE | MUSKEGON COUNTY TREASURER'S | | |
| | 187372 | ASSMT ADMIN SVCES, WASTEWATER, DOG TAGS-SEPT- | 80,837.93 |
| TOTAL FOR: MUSKEGON COUNTY TREASURER'S | | | 80,837.93 |
| ORKIN | ORKIN, LLC | | |
| | 222817416 | PEST CONTROL/TREATMENT - PLAYHOUSE | 675.00 |
| TOTAL FOR: ORKIN, LLC | | | 675.00 |
| PARM | PARMENTER LAW | | |
| | 260989-260990-2 | ATTORNEY FEES | 2,250.00 |
| TOTAL FOR: PARMENTER LAW | | | 2,250.00 |
| PREIN | PREIN & NEWHOF, PC | | |
| | 63995-63997 | ENGINEERING - TANNERY BAY/ LAKEVIEW/LEWIS/WIL | 12,544.00 |
| TOTAL FOR: PREIN & NEWHOF, PC | | | 12,544.00 |
| SCHEI | SCHEID PLUMBING HEATING & COOL | | |
| | I-15166-1-15164 | BACKFLOW TESTING - VARIOUS LOCATIONS/CITY | 2,191.26 |
| TOTAL FOR: SCHEID PLUMBING HEATING & COOL | | | 2,191.26 |
| HUEBL | SCOTT HUEBLER | | |
| | FLEX | FLEX - OCT-2021 | 40.48 |
| TOTAL FOR: SCOTT HUEBLER | | | 40.48 |
| MISTA | STATE OF MICHIGAN | | |
| | 761-10647235 | COMMUNITY WATER SUPPLY PROGRAM | 1,340.28 |
| TOTAL FOR: STATE OF MICHIGAN | | | 1,340.28 |
| SBAM | TGG SOLUTIONS | | |
| | NOV-2021 | PREMIUM - NOV-2021 | 21,298.56 |
| TOTAL FOR: TGG SOLUTIONS | | | 21,298.56 |
| STANI | THE STANDARD INSURANCE | | |
| | NOV-2021 | LIFE & DISABILITY INSURANCE - NOV-2021 | 1,190.90 |
| TOTAL FOR: THE STANDARD INSURANCE | | | 1,190.90 |
| UNI | UNITED GROUP PROGRAMS, INC. | | |
| | NOV-2021 | WRAP - NOV-2021 | 4,358.96 |
| TOTAL FOR: UNITED GROUP PROGRAMS, INC. | | | 4,358.96 |
| USABL | USA BLUE BOOK | | |
| | 745986 | HYDRANT MARKER 5' FIBERGLASS | 216.09 |
| TOTAL FOR: USA BLUE BOOK | | | 216.09 |

User: BROOK

EXP CHECK RUN DATES 10/22/2021 - 10/22/2021

DB: Whitehall

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING OF OCTOBER 26, 2021

| Vendor Code | Vendor Name | Description | Amount |
|---|------------------------------------|---|------------|
| UBMISC | VANBERGEN KEN | | |
| | 10/20/2021 | UB refund for account: 010-03335-00 | 53.90 |
| TOTAL FOR: VANBERGEN KEN | | | 53.90 |
| WMSRDC | W MI SHORELINE REGIONAL DEVEL COMM | | |
| | 1509 | MPO DUES | 1,154.00 |
| TOTAL FOR: W MI SHORELINE REGIONAL DEVEL COMM | | | 1,154.00 |
| WMRCA | WEST MI REGIONAL CLERKS ASSOC | | |
| | STATEMENT | 2021 FALL WORKSHOP | 10.00 |
| TOTAL FOR: WEST MI REGIONAL CLERKS ASSOC | | | 10.00 |
| WHEEL | WHEELER CREATIVE STUDIOS, LLC | | |
| | 1266 | VENDOR TABLE/CARTOONCONVERSATION 2021 | 42.00 |
| TOTAL FOR: WHEELER CREATIVE STUDIOS, LLC | | | 42.00 |
| WCLASS | WHITE LAKE ASSOCIATION | | |
| | 2022 | DUES | 35.00 |
| TOTAL FOR: WHITE LAKE ASSOCIATION | | | 35.00 |
| WLCHA | WHITE LAKE CHAMBER OF COMMERCE | | |
| | 5670 | 2021 ANNUAL CHAMBER DINNER - SALTERS & BEAMAN | 152.00 |
| TOTAL FOR: WHITE LAKE CHAMBER OF COMMERCE | | | 152.00 |
| WLEXC | WHITE LAKE EXCAVATING | | |
| | 87007 | BLACK DIRT - 6.4 TONS | 93.12 |
| TOTAL FOR: WHITE LAKE EXCAVATING | | | 93.12 |
| WHIVE | WHITEHALL VENTURES INC | | |
| | OCT-2021 | LEASE - OCT-2021 | 145.00 |
| TOTAL FOR: WHITEHALL VENTURES INC | | | 145.00 |
| WINBE | WINBERG CONSTRUCTION | | |
| | 21-048-001 | SPLASH PAD/GOODRICH PARK | 39,040.00 |
| TOTAL FOR: WINBERG CONSTRUCTION | | | 39,040.00 |
| WOLVE | WOLVERINE POWER SYSTEMS INC | | |
| | 0218895-IN | GENERATOR REPAIR/LS# 4 | 1,098.44 |
| TOTAL FOR: WOLVERINE POWER SYSTEMS INC | | | 1,098.44 |
| WORKBOX | WORKBOX STAFFING | | |
| | 207743-208268 | TEMPORARY SERVICES - AHO & ZADEL | 1,983.80 |
| TOTAL FOR: WORKBOX STAFFING | | | 1,983.80 |
| TOTAL - ALL VENDORS | | | 193,855.49 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 10/22/2021 - 10/22/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 26, 2021

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|--|---------------------------------|---|--------------|----------------------|----------|
| Fund 101 GENERAL OPERATING FUND | | | | | |
| Dept 000 648 | | | | | |
| 101-000-259.004 | FLEX - SEAVER | ALYSSA SEAVER | 10/31/21 | FLEX | 188.84 |
| 101-000-259.004 | FLEX - BOURDON | BRENDA BOURDON | 10/31/21 | FLEX | 90.91 |
| 101-000-259.004 | FLEX - ARMSTRONG | BRIAN ARMSTRONG | 10/31/21 | FLEX | 140.66 |
| 101-000-259.004 | FLEX - SCHILLER | BROOK SCHILLER | 10/31/21 | FLEX | 52.81 |
| 101-000-259.004 | FLEX - OCT-2021 | SCOTT HUEBLER | 10/31/21 | FLEX | 40.48 |
| 101-000-259.007 | DUE TO COUNTY-DOG TAGS | MUSKEGON COUNTY TREASURE | 10/15/21 | 187372 | 337.00 |
| | | Total For Dept 000 648 | | | 850.70 |
| Dept 101 CITY COUNCIL | | | | | |
| 101-101-962.000 | 2021 ANNUAL CHAMBER DINNER | WHITE LAKE CHAMBER OF CO | 10/18/21 | 5670 | 76.00 |
| | | Total For Dept 101 CITY COUNCIL | | | 76.00 |
| Dept 111 CITY CLERK | | | | | |
| 101-111-727.000 | TONER - CLERK | CARTRIDGE CENTER INC | 10/13/21 | 30484 | 156.00 |
| 101-111-957.000 | CONFERENCES & WORKSHOPS | WEST MI REGIONAL CLERKS | 10/07/21 | STATEMENT | 10.00 |
| | | Total For Dept 111 CITY CLERK | | | 166.00 |
| Dept 136 DISTRICT COURT | | | | | |
| 101-136-826.000 | ATTORNEY FEES | PARMENTER LAW | 10/18/21 | 260989-260990-260991 | 1,491.00 |
| | | Total For Dept 136 DISTRICT COURT | | | 1,491.00 |
| Dept 172 ADMINISTRATION | | | | | |
| 101-172-818.000 | INVOICE# 2100000841/HOSTED VIRT | MUSKEGON CENTRAL DISPATC | 10/01/21 | 2100000841-815 | 527.37 |
| 101-172-934.000 | ANNUAL SERVICE & SUPPORT | BS&A SOFTWARE | 11/01/21 | 138169 | 1,778.00 |
| 101-172-935.000 | COPIER MAINTENANCE | KONICA MINOLTA BUSINESS | 10/16/21 | 275989610 | 14.52 |
| 101-172-958.000 | MEMBERSHIPS & DUES | ICMA MEMBERSHIP RENEWALS | 10/19/21 | 189517 | 955.54 |
| 101-172-958.000 | DUES - HUEBLER | MONTAGUE-WHITEHALL ROTAR | 10/12/21 | 41-10 | 140.00 |
| 101-172-958.000 | DUES | WHITE LAKE ASSOCIATION | 10/01/21 | 2022 | 35.00 |
| | | Total For Dept 172 ADMINISTRATION | | | 3,450.43 |
| Dept 203 ATTORNEY | | | | | |
| 101-203-826.000 | ATTORNEY FEES | PARMENTER LAW | 10/18/21 | 260989-260990-260991 | 363.00 |
| | | Total For Dept 203 ATTORNEY | | | 363.00 |
| Dept 209 ASSESSOR | | | | | |
| 101-209-818.000 | ASSMT ADMIN SVCS | MUSKEGON COUNTY TREASURE | 10/15/21 | 187372 | 8,491.00 |
| | | Total For Dept 209 ASSESSOR | | | 8,491.00 |
| Dept 265 CITY HALL BLDG & GROUNDS | | | | | |
| 101-265-818.000 | BACKFLOW TESTING/405 E COLBY | SCHEID PLUMBING HEATING | 10/18/21 | I-15166-1-15164-1-15 | 713.81 |
| | | Total For Dept 265 CITY HALL BLDG & GROUNDS | | | 713.81 |
| Dept 276 CEMETERY | | | | | |
| 101-276-818.000 | BACKFLOW TESTING/1316 E COLBY | SCHEID PLUMBING HEATING | 10/18/21 | I-15166-1-15164-1-15 | 125.00 |
| 101-276-818.700 | CONTRACTUAL SERVICES-TEMPORARY | WORKBOX STAFFING | 10/17/21 | 207743-208268 | 991.90 |
| | | Total For Dept 276 CEMETERY | | | 1,116.90 |
| Dept 301 POLICE | | | | | |
| 101-301-850.000 | INVOICE# 2100000815/CREDIT TAKE | MUSKEGON CENTRAL DISPATC | 10/01/21 | 2100000841-815 | 10.00 |
| 101-301-850.000 | TELEPHONE | MUSKEGON CENTRAL DISPATC | 10/18/21 | 2100000850 | 3,676.00 |
| | | Total For Dept 301 POLICE | | | 3,686.00 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 10/22/2021 - 10/22/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
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 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 26, 2021

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|---|--|--|--|--|--|
| Fund 101 GENERAL OPERATING FUND Dept 446 HIGHWAYS & STREETS 101-446-818.000 | SIDEWALK REPLACEMENT | JAECA CONSTRUCTION | 10/15/21 | 10063 | 750.00 |
| | | Total For Dept 446 HIGHWAYS & STREETS | | | 750.00 |
| Dept 751 PARKS DEPARTMENT 101-751-818.000 101-751-818.700 101-751-974.000 101-751-974.000 | BACKFLOW TESTING/FUNNELL FIELD CONTRACTUAL SERVICES-TEMPORARY CAPITAL IMPROVEMENTS SPLASH PAD/GOODRICH PARK | SCHEID PLUMBING HEATING WORKBOX STAFFING ETNA SUPPLY INC WINBERG CONSTRUCTION | 10/18/21 10/17/21 10/18/21 10/07/21 | I-15166-1-15164-1-15 207743-208268 S104263468.001 21-048-001 | 1,352.45 991.60 153.64 39,040.00 |
| | | Total For Dept 751 PARKS DEPARTMENT | | | 41,537.99 |
| Dept 851 FRINGE BENEFITS 101-851-719.600 101-851-719.601 101-851-719.603 101-851-719.605 101-851-719.680 101-851-719.685 101-851-719.690 | FRINGE-HEALTH INS FRINGE BENEFITS-RETIREE HEALTH FRINGE-HEALTH INS WRAP DENTAL INSURANCE FRINGE-LIFE INS TEST - BOND FRINGE-DISABILITY INS | TGG SOLUTIONS TGG SOLUTIONS UNITED GROUP PROGRAMS, I KANSAS CITY LIFE INSURAN THE STANDARD INSURANCE FIRST ADVANTAGE LNS OCCU THE STANDARD INSURANCE | 10/05/21 10/05/21 10/20/21 11/01/21 10/15/21 09/30/21 10/15/21 | NOV-2021 NOV-2021 NOV-2021 NOV-2021 NOV-2021 2504062109 NOV-2021 | 19,617.53 1,681.03 4,358.96 1,855.13 227.24 41.82 963.66 |
| | | Total For Dept 851 FRINGE BENEFITS | | | 28,745.37 |
| Fund 202 MAJOR STREET FUND Dept 463 ROUTINE MAINT 202-463-757.000 202-463-818.000 | OPERATING SUPPLIES CONTRACTUAL SERVICES | WHITE LAKE EXCAVATING W MI SHORELINE REGIONAL | 10/07/21 10/01/21 | 87007 1509 | 46.56 1,004.00 |
| | | Total For Dept 463 ROUTINE MAINT | | | 1,050.56 |
| Dept 474 TRAFFIC SERVICES 202-474-757.000 | 18" CONE 3LB W/ 6" WRAP | DORNBOS SIGN INC | 10/15/21 | INV58455 | 80.76 |
| | | Total For Dept 474 TRAFFIC SERVICES | | | 80.76 |
| Fund 203 LOCAL STREET FUND Dept 463 ROUTINE MAINT 203-463-757.000 203-463-818.000 | OPERATING SUPPLIES CONTRACTUAL SERVICES | WHITE LAKE EXCAVATING W MI SHORELINE REGIONAL | 10/07/21 10/01/21 | 87007 1509 | 46.56 150.00 |
| | | Total For Dept 463 ROUTINE MAINT | | | 196.56 |
| Dept 474 TRAFFIC SERVICES 203-474-757.000 | 18" CONE 3LB W/ 6" WRAP | DORNBOS SIGN INC | 10/15/21 | INV58455 | 80.76 |
| | | Total For Dept 474 TRAFFIC SERVICES | | | 80.76 |
| Fund 214 MARIHUANA Dept 000 648 214-000-826.000 | ATTORNEY FEES | FARMENTER LAW | 10/18/21 | 260989-260990-260991 | 396.00 |
| | | Total For Dept 000 648 | | | 396.00 |
| | | Total For Fund 214 MARIHUANA | | | 396.00 |
| | | Total For Fund 202 MAJOR STREET FUND | | | 1,131.32 |
| | | Total For Fund 101 GENERAL OPERATING FUND | | | 91,438.20 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
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 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 26, 2021

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|---|--|--------------------------|--------------|-------------|-----------|
| Fund 245 TAX INCREMENT FINANCE AUTHORITY #3 | | | | | |
| Dept 000 648 | | | | | |
| 245-000-818.400 | CONTRACTUAL SERVICES-DOWNTOWN R | WHITEHALL VENTURES INC | 10/31/21 | OCT-2021 | 145.00 |
| 245-000-820.200 | ENGINEERING-P&N-TANNERY | PREIN & NEWHOF, PC | 10/08/21 | 63995-63997 | 870.00 |
| | Total For Dept 000 648 | | | | 1,015.00 |
| Dept 300 DOWNTOWN STREETScape | | | | | |
| 245-300-818.000 | PORTABLE RESPIROOMS-GOODRICH PAR | KERKSTRA PORTABLE RESTRO | 07/08/21 | 180213 | 700.00 |
| | Total For Dept 300 DOWNTOWN STREETScape | | | | 700.00 |
| Fund 249 BUILDING INSPECTION DEPARTMENT | | | | | |
| Dept 000 648 | | | | | |
| 249-000-962.000 | ANNUAL SERVICE & SUPPORT | BS&A SOFTWARE | 11/01/21 | 138169 | 872.00 |
| | Total For Dept 000 648 | | | | 872.00 |
| Fund 402 CAPITAL PROJECT FUND | | | | | |
| Dept 000 648 | | | | | |
| 402-000-820.000 | ENGINEERING FEES | PREIN & NEWHOF, PC | 10/08/21 | 63995-63997 | 11,674.00 |
| | Total For Dept 000 648 | | | | 11,674.00 |
| Fund 580 PLAYHOUSE | | | | | |
| Dept 000 648 | | | | | |
| 580-000-757.000 | 105TH PARTY DECOR | CYNTHIA DAVIS-DYKEMA | 10/16/21 | STATEMENT | 120.08 |
| 580-000-757.410 | LOGO DESIGN/WLYT | ANNA CARMOLLI | 10/05/21 | STATEMENT | 300.00 |
| 580-000-757.410 | FALL CLASSES BROCHURE/WLYT | CONCEPTS GRAPHIC DESIGN | 10/11/21 | 9969 | 333.75 |
| 580-000-757.410 | VENDOR TABLE/CARTOONVERSATION 2 | WHEELER CREATIVE STUDIOS | 09/14/21 | 1266 | 42.00 |
| 580-000-931.000 | REPAIRED ROOF/PLAYHOUSE | J STEVENS CONSTRUCTION | 10/07/21 | 1475548 | 457.80 |
| 580-000-931.000 | PEST CONTROL/TREATMENT - PLAYHO | ORKIN, LLC | 09/29/21 | 222817416 | 675.00 |
| 580-000-958.000 | DUES - BEAMAN | MONTAGUE-WHITEHALL ROTAR | 10/12/21 | 41-10 | 108.00 |
| 580-000-962.000 | 2021 ANNUAL CHAMBER DINNER | WHITE LAKE CHAMBER OF CO | 10/18/21 | 5670 | 76.00 |
| | Total For Dept 000 648 | | | | 2,112.63 |
| Fund 590 SEWER FUND | | | | | |
| Dept 562 SEWER CUSTOMER ACCOUNTS | | | | | |
| 590-562-818.000 | ANNUAL SERVICE & SUPPORT | BS&A SOFTWARE | 11/01/21 | 138169 | 360.50 |
| | Total For Dept 562 SEWER CUSTOMER ACCOUNTS | | | | 360.50 |
| Dept 564 SEWER PUMPING | | | | | |
| 590-564-818.000 | GENERATOR REPAIRS/LS #4 | WOLVERINE POWER SYSTEMS | 10/05/21 | 0218895-IN | 1,098.44 |
| 590-564-920.000 | PUBLIC UTILITIES | FRONTIER | 10/01/21 | STATEMENT | 39.49 |
| | Total For Dept 564 SEWER PUMPING | | | | 1,137.93 |
| Dept 566 WASTEWATER SYSTEM-GALLONAGE | | | | | |
| 590-566-951.000 | WASTEWATER SYSTEM-GALLONAGE | MUSKEGON COUNTY TREASURE | 10/15/21 | 187372 | 46,876.92 |
| 590-566-951.100 | WASTEWATER SYS-GALLONAGE - BOND | MUSKEGON COUNTY TREASURE | 10/15/21 | 187372 | 25,133.01 |
| | Total For Dept 566 WASTEWATER SYSTEM-GALLONAGE | | | | 72,009.93 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 10/22/2021 - 10/22/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 26, 2021

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|--|-------------------------------|--------------------------|------------------------|----------------------|-----------|
| Fund 590 SEWER FUND | | | | | |
| Total For Fund 590 SEWER FUND | | | | | 73,508.36 |
| Fund 591 WATER FUND | | | | | |
| Dept 000 648 | Water | ARANGURE MARIO D | 10/19/21 | 10/19/2021 | 21.44 |
| 591-000-215.000 | Water | VANBERGEN KEN | 10/20/21 | 10/20/2021 | 53.90 |
| 591-000-215.000 | | | Total For Dept 000 648 | | 75.34 |
| Dept 540 WATER ADMINISTRATION | | | | | |
| 591-540-958.000 | MEMBERSHIPS & DUES | STATE OF MICHIGAN | 10/15/21 | 761-10647235 | 1,340.28 |
| Total For Dept 540 WATER ADMINISTRATION | | | | | 1,340.28 |
| Dept 542 WATER CUSTOMER ACCOUNTS | | | | | |
| 591-542-818.000 | ANNUAL SERVICE & SUPPORT | BS&A SOFTWARE | 11/01/21 | 138169 | 360.50 |
| Total For Dept 542 WATER CUSTOMER ACCOUNTS | | | | | 360.50 |
| Dept 546 WATER SOURCE PLANT | | | | | |
| 591-546-757.000 | OPERATING SUPPLIES | HAVILAND | 10/13/21 | 412799-412566-412567 | 1,612.88 |
| 591-546-818.100 | WATER SAMPLES | MI DEPT EGLE | 09/30/21 | 761-10634496 | 1,450.00 |
| Total For Dept 546 WATER SOURCE PLANT | | | | | 3,062.88 |
| Dept 548 WATER T & D | | | | | |
| 591-548-757.000 | HYDRANT MARKER 5' FIBERGLASS | USA BLUE BOOK | 10/01/21 | 745986 | 216.09 |
| 591-548-775.000 | REPAIRS & MAINT SUPPLIES | ETNA SUPPLY INC | 10/18/21 | S104263468.001 | 77.23 |
| Total For Dept 548 WATER T & D | | | | | 293.32 |
| Dept 550 WATER CONSTRUCTION | | | | | |
| 591-550-976.000 | CAPITAL OUTLAY-METERS | ETNA SUPPLY INC | 10/18/21 | S104263468.001 | 925.54 |
| Total For Dept 550 WATER CONSTRUCTION | | | | | 925.54 |
| Fund 594 MARINA FUND | | | | | |
| Dept 000 648 | INTERNET - MARINA | CHARTER COMMUNICATIONS | 10/05/21 | 0038420100521 | 84.99 |
| 594-000-850.000 | TELEPHONE | FRONTIER | 10/01/21 | STATEMENT | 52.29 |
| 594-000-850.000 | MARINA FUEL/PRICE CHANGE | MERLE BOES INC | 07/20/21 | 1904914-1905135 | 23.70 |
| 594-000-955.100 | | | Total For Dept 000 648 | | 160.98 |
| Total For Fund 594 MARINA FUND | | | | | 160.98 |
| Fund 661 MOTOR POOL FUND | | | | | |
| Dept 000 648 | TELEPHONE | FRONTIER | 10/01/21 | STATEMENT | 61.81 |
| 661-000-850.000 | GARAGE DOOR/MAINTENANCE - DPW | ALLIED UNIVERSAL TECHNOL | 07/28/21 | INI-910151342 | 360.00 |
| 661-000-931.000 | COPIER/PRINTER MAINT - DPW | KONICA MINOLTA BUSINESS | 10/03/21 | 275878597 | 36.02 |
| 661-000-933.000 | EQUIPMENT MAINTENANCE | MICHIGAN CAT | 10/11/21 | GR-WO-12389436 | 4,053.99 |
| 661-000-933.000 | | | Total For Dept 000 648 | | 4,511.82 |
| Total For Fund 661 MOTOR POOL FUND | | | | | 4,511.82 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 10/22/2021 - 10/22/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
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| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|-----------|---------------------------------|--------|--------------|---------|------------|
| | Fund Totals: | | | | |
| | Fund 101 GENERAL OPERATING FUND | | | | 91,438.20 |
| | Fund 202 MAJOR STREET FUND | | | | 1,131.32 |
| | Fund 203 LOCAL STREET FUND | | | | 277.32 |
| | Fund 214 MARIHUANA | | | | 396.00 |
| | Fund 245 TAX INCREMENT FINANCE | | | | 1,715.00 |
| | Fund 249 BUILDING INSPECTION DE | | | | 872.00 |
| | Fund 402 CAPITAL PROJECT FUND | | | | 11,674.00 |
| | Fund 580 PLAYHOUSE | | | | 2,112.63 |
| | Fund 590 SEWER FUND | | | | 73,508.36 |
| | Fund 591 WATER FUND | | | | 6,057.86 |
| | Fund 594 MARINA FUND | | | | 160.98 |
| | Fund 661 MOTOR POOL FUND | | | | 4,511.82 |
| | Total For All Funds: | | | | 193,855.49 |



MEMORANDUM

City of Whitehall

TO: Scott Huebler
FROM: Roger Squiers
DATE: 101921
REF: Sign

Scott,

I now have a design for the sign and the plaque for council. The sign would still be the \$325.00 quoted originally and the plaque from Whitehall Products they are offering to do for free. The plaque would have a blue background rather than black and it was sized/shaped to fit the former plaque space.

Attached are photos of each. Would you please present this to council for their approval.

Roger



PRESIDENT/CEO REPORT

YTD September 2021

1. **Business Retention, Expansion, Attraction, Start-ups –**
 - a. 100 business retention calls from October 1st through September. *Talent attraction is the most common concern.*
 - b. **Project Wins** – To date, 6 projects we worked on were announced, that include \$31.882 MM in new investment, 102 new jobs and 160 retained jobs.
 - c. **Projects-in-the-Pipeline** – We are working on or monitoring 48 projects. These projects have the potential to create 3,341 new jobs and \$2.6 billion in new investment. **Six projects remain very active.** Combined, they have the potential to create 406 jobs and \$668.2 million in new investment.
 - d. There are **97 buildings** and **132 sites** listed for sale or lease on the GMED website.
 - e. **PTAC** – Contract Awards for the fiscal year ending September 30th was \$355.9MM, which is 9.3% lower than the same period last year.
 - f. We helped secure \$1,000,000 Brownfield Redevelopment grant funding from EGLE for the proposed Shoppes on Sherman project in Muskegon Heights.

2. **Marketing –**
 - a. We accomplished the vast majority of the recommendations outlined in the 2019 **DCI Marketing Study**. Pandemic restrictions has delayed a few items. We use the positioning statements provided in our marketing messages.
 - b. With the help of our marketing consultant, we are distributing a monthly **newsletter** (375 on mailing list), issue press releases, update the website, and social media accounts. Messaging is tied back to our *“Driving economic growth along the Lakeshore”* tagline.
 - c. We continue to compile a list of about 200 **site selection consultants** to target for relationship building with a mailing of GMED’s Livability Magazine insert.
 - d. The *“Let’s Talk Business”* program was created and launched. The program focuses on minority business owners.
 - e. The **Zoom Prospector Building and Sites** data base is maintained on the website.
 - f. We helped brand and promote the West Michigan Food Processing Association and FARM.
 - g. **Discover Manufacturing** talent attraction program that exposes students to manufacturing has 4 companies signed up to participate, 3 more needed.
 - h. **Industry 4.0** was launched, both ADAC and Hazekamp are featured on the website.
 - i. **Regional Talent Innovation** grant, a joint effort with the Right Place and Lakeshore Advantage. The purpose is to create playbooks to help attract and retain talent.

3. **Strategic Infrastructure, Community Development, and Capacity Development Projects –**
 - a. **Reaching New Muskegon Heights** – The final report will be presented to the Muskegon Heights Downtown Business Association in December.
 - b. Expansion of **Broadband Access** – GMED is taking the lead to solicit proposals and award a contract to access the County’s current status, gaps, and capital needs to expand. Three proposals were received and a contract to be executed in December.
 - c. An RFP to conduct a **Ground Water Assessment Study** will go out by the end of the year.
 - d. **Industrial Land Assembly** -
 - i. We received \$75,000 in MEDC Build Ready Site grant to assist **Norton Shores** to assemble and purchase land for industrial purposes. An RFP for engineering services will go out later this month.
 - ii. We received \$79,599 in USED A grant funds to fund master plans for Muskegon Heights West and **Muskegon Heights East industrial parks**. A RFP for consulting services will go out in November or December.
 - iii. Our next application to MEDC for industrial park planning will be for the 1,800 acres at the **County Resource Recovery Center**.

4. Critical Regional Initiatives –

- a. We processed 3 rounds of MEDC funding from over 500 applications from small business impacted by State mandated restrictions. \$1,889,070 in funding was awarded.
- b. We created, incubated, and graduated the West Michigan Food Processing Association.
- c. FARM – We assisted in the construction of FARM and assumed the operational lease from the Community Foundation to kick-start the operation, created a partnership with MSU, hired an MSU Manager, and received corporate funding support for STEM training. Two tenants are currently at FARM.

5. Organization, Funding, ROI –

- a. GMED applied for \$2,137,699 in grants to support a varied of economic development projects, \$718,599 in funding was approved, \$104,505 was approved for the WMFPA.
- b. To date, Support of GMED's Return of Investment to the community is **1:59**. Of the \$579,539 expended by GMED so far this fiscal year for projects we were directly involved in, \$34,069,083 has been secured in new capital investment, state support to small business and industry, and grants to local government.

| | | |
|--|-------------------|--|
| Enter Local Government Name | City of Whitehall | Instructions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/localretirementreports . |
| Enter State ID Number | 612070 | |
| Enter Fiscal Year | 2017 | |
| Enter Fiscal Year Start Date | 07/01/2017 | |
| Enter Fiscal Year End Date | 06/30/2018 | |
| Contact Name (Chief Administrator) | John H. Audo | Questions: For questions, please email localretirementreports@michigan.gov . Return this original Excel file. Do not submit a scanned image or PDF. |
| Contact Name (Finance Officer/Treasurer) | John H. Audo | |
| Contact Name (City Clerk) | John H. Audo | |
| Contact Name (City Manager) | John H. Audo | |
| Contact Telephone Number | 231-894-4048 | |
| OPRB System Name (not division) | Blue Care Network | |
| OPRB System Name (not division) | | |
| OPRB System Name (not division) | | |
| OPRB System Name (not division) | | |

| Line | Local Government Name | City of Whitehall | System 1 | System 2 | System 3 | System 4 | System 5 |
|------|--|-------------------|----------|----------|----------|----------|----------|
| 1 | Provide the name of your retirement health care system | Blue Care Network | YES | | | | |
| 2 | Provide the amount of premiums paid on behalf of the employer | 2.20% | | | | | |
| 3 | Enter retirement health care system's assets (system fiduciary net position ending) | 541,234 | | | | | |
| 4 | Enter retirement health care system's liabilities (total OPRB liability) | 0.0% | | | | | |
| 5 | Funded ratio | 49,265 | | | | | |
| 6 | Actuarially determined contribution (ADC) | 2,444,119 | | | | | |
| 7 | Do the financial statements include an ADC calculated in compliance with Numbered Letter 2018-2? | 2.0% | | | | | |
| 8 | Governmental Fund Revenues | | | | | | |
| 9 | All systems combined ADC/Governmental fund revenues | | | | | | |
| 10 | Indicate number of active members | | | | | | |
| 11 | Indicate number of inactive members | | | | | | |
| 12 | Indicate number of retirees and beneficiaries | | | | | | |
| 13 | Provide the amount of premiums paid on behalf of the employer | | | | | | |
| 14 | Enter actual rate of return - prior 1-year period | | | | | | |
| 15 | Enter actual rate of return - prior 3-year period | | | | | | |
| 16 | Enter actual rate of return - prior 5-year period | | | | | | |
| 17 | Enter actual rate of return - prior 10-year period | | | | | | |
| 18 | Enter actual rate of return - prior 20-year period | | | | | | |
| 19 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 20 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 21 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 22 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 23 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 24 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 25 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 26 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 27 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 28 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 29 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 30 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 31 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 32 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 33 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 34 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 35 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |
| 36 | Actuarial Funding Valuation used in Most Recent Audit Report | | | | | | |

Local governments must post the current year report on their website or in a public place. The local government must electronically submit the form to its governing body. Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years. Local governments must have had a special actuarial audit conducted by an actuary who is not the plan actuary at least every 5 years. OPRB reports the plan actuary at least every 5 years.

By emailing this report to the Michigan Department of Treasury, the local government acknowledges that this report is complete and accurate in all known respects.

The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) & Public Act 530 of 2016 Pension Report

| | | |
|---|----------------------|---|
| Enter Local Government Name | City of Whitehall | Instructions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/LocalRetirementReporting . Questions: For questions, please email LocalRetirementReporting@michigan.gov . Return this original Excel file. Do not submit a scanned image or PDF. |
| Enter Six-Digit Municode | 612070 | |
| Fiscal Year End Month | June | |
| Contact Name (Chief Administrative Officer) | Laurie H Audo | |
| CAO (or designee) Email Address | l.audo@whitehall.org | |
| Contact Telephone Number | 231-894-4048 | |

| Line | Descriptive Information | Source of Data | System 1 | System 2 | System 3 | System 4 | System 5 |
|------|--|--|---------------|----------|----------|----------|----------|
| 1 | Is this unit a primary government (County, Township, City, Village)? | Calculated | YES | YES | YES | YES | YES |
| 2 | Fundable information | Calculated from above | YES | YES | YES | YES | YES |
| 3 | Enter retirement pension system's assets (system fiduciary net position ending) | Most Recent Audit Report | 5,739,155 | | | | |
| 4 | Enter retirement pension system's liabilities (total pension liability ending) | Most Recent Audit Report | 6,919,964 | | | | |
| 5 | Funded ratio | Calculated | 82.9% | | | | |
| 6 | Actuarially Determined Contribution (ADC) | Most Recent Audit Report | 994,044 | | | | |
| 7 | Governmental Fund Revenues | Most Recent Audit Report | 2,444,119 | | | | |
| 8 | All systems combined ADC/Governmental Fund Revenues | Calculated | 16.1% | | | | |
| 9 | Indicate number of active members | Actuarial Funding Valuation used in Most Recent Audit Report | 20 | | | | |
| 10 | Indicate number of inactive members | Actuarial Funding Valuation used in Most Recent Audit Report | 3 | | | | |
| 11 | Indicate number of vestees and beneficiaries | Actuarial Funding Valuation used in Most Recent Audit Report | 24 | | | | |
| 12 | Investment Performance | Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider Report | 13.59% | | | | |
| 13 | Enter actual rate of return - prior 1-year period | Report or System Investment Provider | 9.35% | | | | |
| 14 | Enter actual rate of return - prior 30-year period | Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider | 7.91% | | | | |
| 15 | Actuarial Assumptions | Actuarial Funding Valuation used in Most Recent Audit Report | 7.35% | | | | |
| 16 | Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any | Actuarial Funding Valuation used in Most Recent Audit Report | Level Percent | | | | |
| 17 | Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any | Actuarial Funding Valuation used in Most Recent Audit Report | 18 | | | | |
| 18 | Is each division within the system closed to new employees? | Actuarial Funding Valuation used in Most Recent Audit Report | Yes | | | | |
| 19 | Uniform Assumptions | Actuarial Funding Valuation used in Most Recent Audit Report | 5,541,497 | | | | |
| 20 | Enter retirement pension system's actuarial assumed liabilities using uniform assumptions | Actuarial Funding Valuation used in Most Recent Audit Report | 2,369,453 | | | | |
| 21 | Funded ratio using uniform assumptions | Calculated | 75.2% | | | | |
| 22 | Actuarially Determined Contribution (ADC) using uniform assumptions | Actuarial Funding Valuation used in Most Recent Audit Report | 281,508 | | | | |
| 23 | All systems combined ADC/Governmental fund revenues | Calculated | 11.5% | | | | |
| 24 | Pension Trigger Summary | Calculated | | | | | |
| 25 | Does this system trigger "underfunded status" as defined by PA 202 of 2017? | Primary government triggers: Less than 60% funded AND greater than 10% ADC/Governmental fund revenues. Non-Primary government triggers: Less than 60% funded | NO | NO | NO | NO | NO |

Requirements: For your information, the following are requirements of P.A. 202 of 2017:
 Local governments must post the current year report on their website or in a public place.
 The local government must electronically submit the form to its governing body.
 Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.
 Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

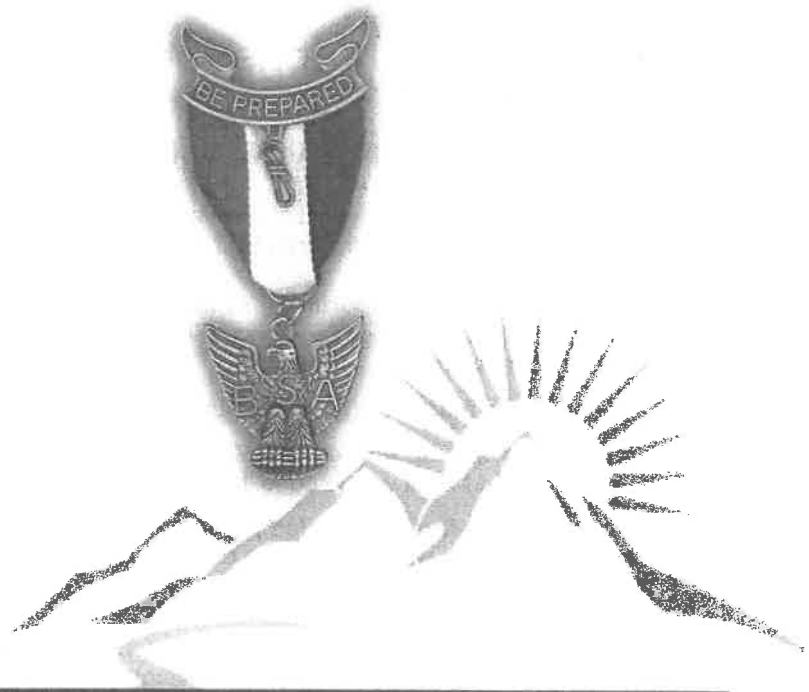
By emailing this report to the Michigan Department of Treasury, the local government acknowledges that this report is complete and accurate in all known respects.

City Of Whitehall
Quarterly report

July-September 2021

| | | Budget | Actual | Available Balance |
|---|----------------------|-------------|-------------|----------------------|
| General | Revenues | \$2,505,194 | \$1,561,071 | \$944,123 |
| | Expenditures | \$2,659,905 | \$540,454 | \$2,119,451 |
| | Net Income (Deficit) | (\$154,711) | \$1,020,617 | |
| Major Street | Revenues | \$362,725 | \$65,193 | \$297,532 |
| | Expenditures | \$285,705 | \$31,995 | \$253,710 |
| | Net Income (Deficit) | \$77,020 | \$33,198 | |
| Local Street | Revenues | \$150,900 | \$22,229 | \$128,671 |
| | Expenditures | \$227,365 | \$38,194 | \$189,171 |
| | Net Income (Deficit) | (\$76,465) | (\$15,965) | |
| Marihuana | Revenues | \$6,200 | \$0 | \$6,200 |
| | Expenditures | \$900 | \$1,134 | (\$234) |
| | Net Income (Deficit) | \$5,300 | (\$1,134) | |
| Brownfield Redevelopme Authority | Revenues | \$393,520 | \$246,085 | \$147,435 |
| | Expenditures | \$421,375 | \$3,979 | \$417,396 |
| | Net Income (Deficit) | (\$27,855) | \$242,106 | |
| TIFA | Revenues | \$1,295,140 | \$256,317 | \$1,038,823 |
| | Expenditures | \$1,319,595 | \$53,880 | \$1,265,715 |
| | Net Income (Deficit) | (\$24,455) | \$202,437 | |
| LDFA | Revenues | \$351,530 | \$75,981 | \$275,549 |
| | Expenditures | \$357,060 | \$115,089 | \$241,971 |
| | Net Income (Deficit) | (\$5,530) | (\$39,108) | |
| Inspection | Revenues | \$84,270 | \$34,301 | \$49,969 |
| | Expenditures | \$98,325 | \$29,648 | \$68,677 |
| | Net Income (Deficit) | (\$14,055) | \$4,653 | |
| Capital Project | Revenues | \$1,119,405 | \$46 | \$1,119,359 |
| | Expenditures | \$1,484,440 | \$26,812 | \$1,457,628 |
| | Net Income (Deficit) | (\$365,035) | (\$26,766) | |
| Playhouse | Revenues | \$593,325 | \$324,723 | \$268,602 |
| | Expenditures | \$730,325 | \$123,162 | \$607,163 |
| | Net Income (Deficit) | (\$137,000) | \$201,561 | |

| | | | | |
|-------------------|----------------------|-------------|-------------|-------------|
| Sewer | Revenues | \$1,146,650 | \$5,516 | \$1,141,134 |
| | Expenditures | \$1,355,825 | \$221,204 | \$1,134,621 |
| | Net Income (Deficit) | (\$209,175) | (\$215,688) | |
| Water | Revenues | \$691,000 | \$24,338 | \$666,662 |
| | Expenditures | \$1,196,495 | \$141,476 | \$1,055,019 |
| | Net Income (Deficit) | (\$505,495) | (\$117,138) | |
| Marina | Revenues | \$130,400 | \$98,226 | \$32,174 |
| | Expenditures | \$152,645 | \$82,891 | \$69,754 |
| | Net Income (Deficit) | (\$22,245) | \$15,335 | |
| Motor Pool | Revenues | \$280,000 | \$70,154 | \$209,846 |
| | Expenditures | \$440,195 | \$22,318 | \$417,877 |
| | Net Income (Deficit) | (\$160,195) | \$47,836 | |
| Cemetery | Revenues | \$0 | \$621 | -\$621 |
| | Expenditures | \$0 | \$0 | \$0 |
| | Net Income (Deficit) | \$0 | \$621 | |



Eagle Scout Service Project Proposal



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name Wyatt Marshall Reid

Please give a name to your project Lions Park Trail Restoration

Instructions for Preparing Your Proposal

Meeting the Five Tests of an Acceptable Eagle Scout Service Project

Your proposal must be prepared first. It is an overview, but also the beginnings of planning. It must show your unit leader, unit committee, and council or district that your project can meet the following tests.

- 1. It provides sufficient opportunity to meet the Eagle Scout service project requirement.** You must show that planning, development, and leadership will take place; and how the three factors will benefit a religious institution, a school, or your community.
- 2. It appears to be feasible.** You must show the project is realistic for you to carry out.
- 3. Safety issues will be addressed.** You must show you have an understanding of what must be done to guard against injury, and what will be done if someone gets hurt.
- 4. Action steps for further detailed planning are included.** You must make a list of the key steps you will take to make sure your plan will have enough details so it can be carried out successfully.
- 5. You are on the right track with a reasonable chance for a positive experience.**

When completing your proposal you only need enough detail to show a reviewer that you can meet the tests above. If showing that you meet the tests requires a lengthy and complicated proposal, your project might be more complex than necessary. Remember, the proposal is only the beginnings of planning. Most of your planning will come with the next step, preparation of your project plan.

If your project does not require materials or supplies, etc., simply mark those spaces "not applicable." As a reminder, do not begin any work, or raise any money, or obtain any materials, until your project proposal has been approved.

Consider also, that if you submit your proposal too close to your 18th birthday, it may not be approved in time to finish planning and executing the project.

Working with Your Project Beneficiary

On the last two pages of this workbook there is an information sheet called, "Navigating the Eagle Scout Service Project." This is for you to print and give to the religious institution, school, or community that will benefit from your efforts. You should do this as part of your first meeting with your beneficiary and use the sheet to help explain how the Eagle Scout service project works. Be sure to read it carefully so you can explain what it says.

"Navigating the Eagle Scout Service Project" will help you communicate a number of things to your beneficiary. For example, it provides thanks and congratulations for accepting the project; and it gives some background, discusses the requirements, and points out the responsibilities connected with approving your project proposal. It also explains that the beneficiary has the right to review, and also to require changes in your project plan.

Again, be sure to read carefully "Navigating the Eagle Scout Service Project" so you will have a full understanding of the role of your beneficiary.

Next Step: Your Project Plan

Once your proposal is approved, you are **strongly encouraged** to prepare your project plan using the form in this workbook. Doing so increases the likelihood your project will be approved at your Eagle Scout board of review. As you begin preparing it, you should meet with a project coach. Check with the person who handled the approval of your project proposal to learn how coaches are designated in your community.

Your designated coach can help you avoid the common pitfalls associated with Eagle Scout service projects and be a big part of your success. You may also want to talk to your unit leader. There may be adults in your troop who are experts in conducting the kind of project you are planning. It's ok for you to work with them as well. The more coaching you get, the better your results will be.

Beginning Work on Your Project

Once your proposal has been fully approved and you have finished your project planning, only then, may you begin work on your project.

Contact Information

Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders and others in case they want to talk to each other. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.

Eagle Scout Candidate

| | | | |
|--------------------------------------|-----------------|---------------------------------------|------------|
| Name: Wyatt Marshall Reid | | Birth date: 03/23/2004 | |
| Email Address: Wyattreid31@gmail.com | | BSA PID number: | |
| Address: 6451 Blue Lake Rd. | City: Twin Lake | State: MI | Zip: 49457 |
| Preferred telephone(s): 231-557-9825 | | Life Board of Review date: 08/27/2021 | |

Current Unit Information

| | |
|---|-------------------|
| Check One: <input checked="" type="radio"/> Troop <input type="radio"/> Crew <input type="radio"/> Ship | Unit Number: 1048 |
| Name of District: | Name of Council: |

Unit Leader Check One: Scoutmaster Crew Advisor Skipper

| | | | |
|----------------|-------------------------|--------|------|
| Name: | Preferred telephone(s): | | |
| Address: | City: | State: | Zip: |
| Email Address: | | | |

Unit Committee Chair

| | | | |
|----------------|-------------------------|--------|------|
| Name: | Preferred telephone(s): | | |
| Address: | City: | State: | Zip: |
| Email Address: | | | |

Unit Advancement Coordinator

(If your unit has one)

| | | | |
|----------------|-------------------------|--------|------|
| Name: | Preferred telephone(s): | | |
| Address: | City: | State: | Zip: |
| Email Address: | | | |

Project Beneficiary

(Name of religious institution, school or community)

| | | | |
|-------------------------|-------------------------|--------|------|
| Name: City Of Whitehall | Preferred telephone(s): | | |
| Address: | City: | State: | Zip: |
| Email Address: | | | |

Project Beneficiary Representative

(Name of contact person for the project beneficiary)

| | | | |
|----------------|-------------------------|--------|------|
| Name: | Preferred telephone(s): | | |
| Address: | City: | State: | Zip: |
| Email Address: | | | |

Your Council Service Center

| | | | |
|----------------|-------------------------|--------|------|
| Contact Name: | Preferred telephone(s): | | |
| Address: | City: | State: | Zip: |
| Email Address: | | | |

Council or District Project Approval Representative

(Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)

| | | | |
|----------------|-------------------------|--------|------|
| Name: | Preferred telephone(s): | | |
| Address: | City: | State: | Zip: |
| Email Address: | | | |

Project Coach

(Your council or district project approval representative may help you learn who this will be.)

| | | | |
|----------------|-------------------------|--------|------|
| Name: | Preferred telephone(s): | | |
| Address: | City: | State: | Zip: |
| Email Address: | | | |

Project Description and Benefit

Briefly describe your project

For my project we will be going to a small nature trail along the wetlands near the White River at Lions Park in Whitehall Michigan. For the Project we will be looking at removing invasive plants to help restore the forest along with removing brush that has grown over and is now blocking certain parts of the trail. Another thing we will be looking at is way to help repair the trail where water has washed out some of the gravel from rain. One last task I have for the trail is removing some of the logs and branches that have fallen across the trail with bow saws so that at the end of the project the trail will be clearly marked and have less obstructions when you are using it.

Include images on an additional document.

Tell how your project will be helpful to the beneficiary. Why is it needed?

This project will help benefit the community because this is a often used trail for montague and whitehall cross country teams from the middle schools and highschools. this trail is used by many people in the community for watching wildlife and other recreational activities. I personal have used this trail to run on for middle school cross country and track and also just for walking on. Right now I know that most of the trail has not been properly taken care of with many bushes pushing over into the path and a few trees are even in the way of the path so if we work to remove it the trail should be much easier to use. Another big issue is some of the gravel has been washed out making it dangerous for people to run on or use because the of the holes left from where the gravel once was.

When do you plan to begin carrying out your project?

02/27/2022

When do you think your project will be completed?

03/06/2022

Giving Leadership

Approximately how many people will be needed to help on your project? 6-8

Where will you recruit them (unit members, friends, neighbors, family, others)?

I will be looking to get youth from the troop along with a few adults to help me.

What do you think will be most difficult about leading them?

Keeping people focused and on task will most likely be struggle just knowing are troop.

Materials

Materials are things that become part of the finished project, such as lumber, nails and paint.

What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, use basic dimensions such as 2x4 or 4x4.

10 buckets of gravel
10 buckets of stones
buckets are 5 gallons

Supplies

Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies and garbage bags.

What types of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

4 little cesars pizzas and bread sticks
2 24 packs of sodas
3 cans of orange spray paint
5 trash bags

Tools

Include tools, and also equipment, that will be borrowed, rented, or purchased.

What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.

3 bow saws
4 pairs of loppers
2 tampers
6 shovels
1 wheelbarrow

Other Needs

Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc..

What other needs do you think you might encounter?

Permits and Permissions

Note that property owners should obtain and pay for permits.

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?

I will need to get permission from the city for approval to work on the trail.

Preliminary Cost Estimate

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated materials, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter your estimated expenses below
(include sales tax if applicable)

| | |
|---------------------|--------------|
| Materials: | 50 |
| Supplies: | 50 |
| Tools: | 0 |
| Other: | 0 |
| Total Costs: | 100\$ |

Fundraising: Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.

I do not plan to seek fundraising

Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient. If you have more than 10 phases, attach a separate page with your continued phase list.

| | |
|----|--|
| 1 | Prepare Project Plan |
| 2 | Gaining Approval from the city |
| 3 | Spreading the word to the troop to get help |
| 4 | Gather materials to complete project |
| 5 | have final annoucments to troop about dates and times |
| 6 | complete whatever is left in work book before project that I can |
| 7 | gather everything need to complete poject and transport to location. |
| 8 | Day 1 of work on project |
| 9 | Day 2 complete project |
| 10 | Reporting the success of the project |

Logistics

How will you handle transportation of materials, supplies, tools, and helpers?

I will use my moms truck to transport the buckets of materials from are farm to the trail along wih the food and drinks and other small items.

Safety Issues

The Guide to Safe Scouting is an important resource in considering safety issues.

Describe the hazards and safety concerns of which you and your helpers should be aware.

Read the "Age Guidelines for Tool Usage" at Scouting.org

Being in late feb early march cold weather will be and issue along with proper use for the saws and loppers so no one is cut or hurt while using them.

Project Planning

You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.

List some action steps you will take to prepare your project plan. For example, "Complete a more detailed set of drawings."

I will do a walk through on the trail to see what is need months before we work on the trail then one a few weeks out and then one when everyone gets there to make sure we do not miss anything that needs to be done along with sharing the veiw to them of what I am looking for along with if they have any questions.

CITY OF WHITEHALL
RESOLUTION 21-26
Plow Truck

WHEREAS, the City Council approved the acquisition of a truck with dump box and a front plow to replace DPW truck 1209, a 2005 Dodge Pickup.

WHEREAS, by ordinance, the following purchases are exempt from the bidding process: the truck and dump box fall under Purchasing §22.05(C) - State Contract; the plow is less than \$10,000 and falls under §22.03(C) - Purchases of Certain Amounts Regulated.

WHEREAS, the following quotes were received:

| | |
|---|-------------|
| Plow - Reeman Farm Equipment (Fremont) | \$6,874.00 |
| Dump Box – MiDeal (State) | \$13,314.00 |
| 2022 Ford F350 Great Lakes Ford (State) | \$34,099.52 |

WHEREAS, the city has \$56,000 in the approved budget for the truck, box, and plow. The above quotes total \$54,287.52; under budget by 1,712.48.

WHEREAS, Public Director Brian Armstrong and Public Works Crew Leader Don Bond have reviewed the quotes and recommend the above purchases.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby authorize the purchase of a plow from Reeman for \$6,874; a dump box from MiDeal for \$13,314; and F350 Truck from Great Lakes Ford for \$34,099.52.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held on Tuesday, October 26, 2021 at 6:00 p.m. ___ yes, ___ no, ___ absent).

Debra Hillebrand, Mayor

Brenda Bourdon, City Clerk

Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.
Dutton, MI. 49316
Phone 616-698-8215, Fax 616-698-0972
Quote No. DQO003067

City of Whitehall
Attn: Don Bond
231-286-5155
October 18, 2021



State Contract Hyperlink No: [200000000034](#)

Equipment Quotation

Chassis info: 2022 Ford F350, SRW, box delete, 4x4

Supply and install 9' Crysteel E-tipper carbon steel dump box including the following:

Outside Length 9' Body ID 71" Body OD 80"
Tailgate height: 20", material: 10 ga. steel
Double panel quick drop, manual release tailgate
 Quick drop handle located on the right-hand side
Frame style: Western Tubular
Longbeam material: 10 ga. steel, Rustproofed 7" Longbeam height
Floor material: 7 ga. steel
Front height: 40", material: 10 ga. steel
Side height: 12", material: 12 ga. steel, Style: both fold-down
Front and rear pillars to be dirt shedding design
1/4 integral cabshield, straight, 10 ga. steel
Window: 9" x 35" tapered
Select style chain slot brackets
One oval light hole cut-out in each rear pillar, mounted as low as possible,
 install Maxxima LED stop/turn/tail lights in rear oval light hole cut-outs,
 one each side, wired to chassis
2-1/2" LED marker lights at the rear
Plain mud flaps mounted behind rear drive tires
Dump box to be sandblasted, primed, and painted Black in color

Model LB510 Lo-Boy hoist with subframe including the following:

NTEA Performance Class C, Type I
Double acting cylinder, 2" Cylinder shaft diameter
Full length subframe, with body prop to support empty body weight
Subframe has 3-3/4" tall, fabricated "C" channel frame rails
Install hoist to fit box delete frame, using all necessary reinforcements
Subframe may need to be shortened to fit box delete frame
50-degree dump angle
Greaseable hinge pins

Install 12-volt hydraulic double acting pump including:

In-cab controls
Power cable to have a 150-amp resettable breaker on battery side
Power cable to be protected with convoluted loom

Install filler plate at the rear including the following:

Utilize the existing OEM Reese hitch with a hitch height of approximately 20" from ground
Remount OEM taillights on outside of frame rails

Miscellaneous:

Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.

Dutton, MI. 49316

Phone 616-698-8215, Fax 616-698-0972

Quote No. DQO003067

Includes paint framework Black in color as needed

Install back up alarm, if not equipped with one

Does **not** include tarp system

Does **not** include Flasher

Does **not** include Junction Box

Above installed Price: \$13,314.00 ea.

Lead time: Roughly 37 weeks for dump body

Payment Terms: Net 30

Pricing good for: 30 days

Thank you for the opportunity to quote.

Submitted by:

Chad Veenstra/Mike Bouwman

Great Lakes Ford Lincoln

2469 Apple Avenue
Muskegon, MI 49442

(231) 777-2750

www.greatlakesfordofmuskegon.net

| BUYER | | CO-BUYER | | Deal #: | 60476 |
|------------------------------|--------------------------|-------------|--------------------------------------|------------------------------|------------------|
| CITY OF WHITEHALL | | | | Deal Type: | Retail |
| Home #: | | | | Deal Date: | 07/13/2021 |
| Work #: | | | | Print Time: | 01:20pm |
| | | | | Salesperson: MATTHEW W KAHLO | |
| VEHICLE | | | | | |
| New | <input type="checkbox"/> | Stock #: | Description: | VIN: | Mileage: |
| Used | <input type="checkbox"/> | CUSTOMORDER | 2022 FORD F350 XL R/C SRW SRW BOX... | | |
| Demo | <input type="checkbox"/> | | | | |
| TRADE | | | | | |
| AFTERMARKETS | | | MSRP: | \$ | 43,740.00 |
| EXCLUDES TAXES/LICENSE PLATE | \$ | 0.00 | Discounts & Rebates: | \$ | 9,909.48 |
| GPC EXPIRES 11/30/21 | \$ | 0.00 | Sale Price: | \$ | 33,830.52 |
| | | | Total Financed Aftermarkets: | \$ | 0.00 |
| | | | Total Trade Allowance: | \$ | 0.00 |
| | | | Trade Difference: | \$ | 33,830.52 |
| | | | Documentary Fee: | \$ | 230.00 |
| | | | State & Local Taxes: | \$ | 0.00 |
| | | | Total License and Fees: | \$ | 39.00 |
| | | | Total Cash Price: | \$ | 34,099.52 |
| | | | Total Trade Payoff: | \$ | 0.00 |
| Total Aftermarkets: | \$ | 0.00 | Delivered Price: | \$ | 34,099.52 |
| | | | Cash Down Payment + Deposit: | \$ | 0.00 |
| | | | Unpaid Balance: | \$ | 34,099.52 |
| Rate: | | | | | |
| Amount Financed: | \$ | 0.00 | | | |

X _____
Valued Customer

X _____
Manager

**CITY OF WHITEHALL
MUSKEGON COUNTY, MICHIGAN
ORDINANCE NO. 21-03**

THE CITY COUNCIL OF THE CITY OF WHITEHALL HEREBY ORDAINS:

PERMITTING RECREATIONAL MARIHUANA ESTABLISHMENTS

1. Title 6, Chapter 69 of the Code of Ordinances of the City of Whitehall, Michigan, Sections 69.01 through 69.08 are adopted as follows:

Sec. 69.01 Purpose and Intent.

It is the intent of this ordinance to opt-in to the Michigan Regulation and Taxation of Marihuana Act, being Initiated Law 1 of 2018, (MCS Sections 333.27951 through 333.27967).

Sec. 69.02 Definitions.

Words used in this Ordinance will have the meaning as defined in the Michigan Regulation and Taxation of Marihuana Act, being Initiated Law 1 of 2018, (MCS Sections 333.27951 through 333.27967), as may be amended.

Sec. 69.03 Recreational Marihuana Opt-In Provision

Pursuant to Section 6 of the Michigan Regulation and Taxation of Marihuana Act, being Initiated Law 1 of 2018, (MCS Sections 333.27951 through 333.27967), the City will authorize Permits for marihuana establishments.

Sec. 69.04 Permit Required for Recreational Marihuana Activity.

- (1) Any person or entity that wishes to operate as a marihuana establishment pursuant to the Michigan Regulation and Taxation of Marihuana Act, being Initiated Law 1 of 2018, (MCS Sections 333.27951 through 333.27967), in the City will obtain a Permit from the City and must obtain a State Operating License before opening or operating.
- (2) The application and inspection fee for the Permit required by this section will be set from time to time by the City by resolution.
- (3) In addition to an annual reapplication and inspection fee, the City may assess an annual fee of no more than \$5,000.00 to help defray the

administrative and enforcement costs associated with the operation of the marihuana establishments operating in the City.

- (4) No Permit issued under this section shall be transferrable. A change in ownership interest of a business entity, in whole or in part, constitutes a transfer. This includes, without limitation, the transfer to another person any outstanding stock in a corporation that holds a Permit or any amount of interest in a limited liability company, partnership, or limited partnership that holds a Permit. Each Permit is personal and exclusive to the person or entity to which it is issued.
- (5) All Permits issued under this section may be renewed annually and subject to an annual inspection and renewal fees, which the City sets from time to time by City resolution.
- (6) The City may issue any number of Permits subject to the requirements provided for in the City's Zoning Ordinance.
- (7) A person or entity that receives a Permit under this section will display its Permit and, when issued, its State License in plain view clearly visible to City officials and State authorized agents.
- (8) No person or entity that opened or operated a facility doing business or purporting to do business as a marihuana establishment before the adoption of this ordinance will be considered a lawful use.

Sec. 69.05 Recreational Marihuana Location Requirements.

- (1) Marihuana establishments are permitted in those zones and subject to requirements provided for in the City's Zoning Ordinance.
- (2) The marihuana establishments will meet all applicable written and duly promulgated standards of the City and, before opening, Applicants will demonstrate to the City that the location meets the rules and regulations promulgated by the State, if any.

Sec. 69.06 Application Procedure.

- (1) All Applicants for Permits required by this section will file an application with the clerk. This application will be signed by the Applicant if an individual, or by all partners if a partnership, by a managing member if a limited liability company, or by the president of a corporation.
- (2) The Applicant may be requested to provide any information required by the Michigan Regulation and Taxation of Marihuana Act, being Initiated Law 1 of 2018, (MCS Sections 333.27951 through 333.27967).
- (3) The Permit may be approved if the Applicant meets all City requirements unless a due diligence investigation discloses tangible evidence that the

conduct of the Applicant's business would pose a substantial threat to the public health, safety, or general welfare.

Sec. 69.07 Permit Revocation and Review.

- (1) A Permit granted under this section may be revoked or not renewed for any of the following reasons:
 - (a) Any fraud or misrepresentations contained in the Permit application;
 - (b) Any violation of a City ordinance;
 - (c) Loss of the Applicant's State Recreational Marihuana Facility License;
 - (d) Failure of the Applicant to obtain a State Recreational Marihuana Facility License within a reasonable time after obtaining a Permit under this section;
 - (e) Conducting business in an unlawful manner or in a way that constitutes a menace to the health, safety, or general welfare of the public;
 - (f) The violation of any of the conditions of issuance or continuation of a Permit;
 - (g) Fraud, misrepresentation or any false statement made in the operation of the business;
 - (h) Failure to pay real property taxes or personal property taxes, or timely file documentation or returns required for such taxes;
 - (i) Failure to pay any outstanding amounts owed the City (such as fees for inspections or property services, water or sewer bills, municipal civil infraction fines applicable to the business or its premises, current special assessment, installments, etc.);
 - (j) Failure to pay registration fees imposed pursuant to this chapter and resolution of the City Council;
 - (k) Failure or inability of an Applicant to meet and satisfy any of the requirements and provisions of this chapter;
 - (l) Failure to allow inspection of the business premises at a reasonable time; or
 - (m) Failure to allow inspection of hazardous material storage records at a reasonable time.

Sec. 69.08 Procedure for Revocation or Suspension.

- (1) Written notice of suspension or revocation by the city clerk stating the cause will be personally delivered or mailed to the address as shown in the application.
 - (2) Any person whose Permit, Certificate, or Registration is revoked or suspended, or any person whose application is denied, will have the right to a hearing by a hearing officer that is appointed by the city manager, provided a written request is filed with the city clerk within ten days following the mailing of a notice of revocation or suspension, or within ten days following the denial of the application. The hearing will be public, a record will be made and preserved, and the person or Applicant will have the right to counsel. The hearing will be held within 30 days of the filing of the request.
 - (3) The city manager may reverse or affirm any determination to deny, revoke, or suspend the issuance of a Permit, Certificate, or Registration. No person may carry on or operate a business establishment or any business activity during any time when the Permit, Certificate, or Registration for such activity or business has been suspended, revoked, or denied, except that the filing of an appeal to the city manager or, subsequently, to a court having jurisdiction, will act to stay a suspension or revocation – except in the event a condition threatening the life, health, or safety of any person exists in the business establishment or is involved in the business activity. The action of the city manager and his reasons will be stated in writing.
 - (4) Any person aggrieved after decision by the city manager or designee will have the right of review in the circuit court for the county. The circuit court will review the determination made by the city manager or designee de novo on the record, not more than 21 days after the city manager's final action, and either reverse or affirm by remand for further proceedings, retaining jurisdiction in its discretion.
2. This Ordinance is to become effective ten (10) days after publication.

Ayes:

Nays:

CERTIFICATE

The undersigned, being the duly qualified Clerk of the City of Whitehall, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Council of the City of Whitehall, at a regular meeting of the City Council on the ____ day of _____, 2021, at which meeting a quorum was present and remained throughout, and that the meeting was conducted and public notice was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Date: _____, 2021

Brenda Bourdon
City Clerk