



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
CITY COUNCIL CHAMBERS
DECEMBER 28, 2021
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the November 30 & December 14 Goal Setting Work Session Minutes, December 14 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications: Central Dispatch Minutes, Municipal Wastewater Management Committee Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - A. Resolution 21-30 City Goals
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

*** PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL
GOAL SETTING WORK SESSION MINUTES
Garden Room
November 30, 2021
7:00 p.m.

PRESENT: Scott Brown, Dick Connell, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: Keith Heidelberg

ALSO PRESENT: Scott Huebler, Brian Armstrong, Beth Beaman, Brenda Bourdon, Laurie Audo, Alyssa Seaver, and Roger Squiers

Mayor Salter called the meeting to order at 7:00 p.m.

City Manager Huebler introduced David Sipka who would be facilitating the brainstorming session for City goals.

Effective Teams – David Sipka led the group in identifying what makes an effective team.

Group Work – The participants made up of the public, members from city boards, and council broke up into three groups led by staff to brainstorm for goals. The groups spent 30 minutes sharing ideas. The groups reconvened and shared their ideas to the group. Next steps involve a consolidation of the goals for council to prioritize at the next work session scheduled for December 14, 2021 at 7 pm.

MEETING ADJOURNED AT 8:25 P.M.

Steven Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
GOAL SETTING WORK SESSION MINUTES
Garden Room
December 14, 2021
7:00 p.m.

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: None

ALSO PRESENT: Scott Huebler, Brian Armstrong, Brenda Bourdon, Alyssa Seaver, Brook Schiller, and Roger Squiers

Mayor Salter called the meeting to order at 7:01 p.m.

David Sipka recapped what makes highly effective teams

David Sipka led the group in identifying what makes an effective team and directed council on the process of selecting their goal priorities

The Council spent 20 minutes placing their ten dots each on their selections. Dave summarized the selections.

Highlighted selected goals included with highest votes (number of votes indicated in parentheses): (6) sidewalk maintenance; (5) climate plan timeline, DPW staffing, street repairs; (4) stream meetings; (3) ordinance enforcement, waterfront connection, pocket park, public events at N. Mears, skate park, disc golf; (2) destination Whitehall, public events W Colby, lake water quality, more restrooms, Playhouse staffing, repair bike paths, cemetery maintenance, cemetery fence, restore Covell park.

PUBLIC COMMENT: None

MEETING ADJOURNED AT 7:55 P.M.

Steven Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
Council Chambers
December 14, 2021

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: None

ALSO PRESENT: Brenda Bourdon, Scott Huebler, Roger Squiers, Will Meier, Eric Whitlow, Don Bond, Brian Armstrong, Kevin Nummerdor

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Mullally, seconded by Brown, CARRIED, to approve the agenda. All yeses

APPROVAL OF THE CONSENT AGENDA

- A. November 23, 2021 Council Meeting Minutes
- B. Accounts Payable - \$285,679.67
- C. Communications

Motion by Connell, seconded by Holmstrom, CARRIED, to approve the Consent Agenda.
Yes – 6; No – 1, Brown; Absent – 0

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Longevity Awards

Mayor Salter presented the longevity awards to the following employees:

Five-Year Award: Kevin Nummerdor, Eric Whitlow; Ten-Year Award: Don Bond, Roger Squiers;
Twenty-Year Award: Scott Huebler; Thirty-Year Award: Laurie Audo (absent)

PUBLIC COMMENT

Tanya Cabala spoke on the importance of Climate Action goals.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Tamara Horne spoke on the importance of Climate Action goals.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:15 pm.

Steve Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
December 28, 2021

December 2021 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$45,061.70	Transfer
IRS	Payroll	\$16,305.74	EFT
Alerus Financial	Payroll	\$5,402.53	EFT
MISDU	Payroll	\$90.34	7495
Alerus Financial	Payroll	\$367.80	EFT
<u>Total Prepaids:</u>		\$67,228.11	
<u>Accounts Payable:</u>		\$4,195,789.01	
<i>TOTAL ACCOUNTS PAYABLE</i>			<u><u>\$4,263,017.12</u></u>

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	467406	PREMIUM DECEMBER-2021	660.39
TOTAL FOR: AFLAC			660.39
SEAV	ALYSSA SEAVER		
	FLEX	FLEX - DEC-2021	183.79
	OPTICAL	OPTICAL - A SEAVER	159.60
TOTAL FOR: ALYSSA SEAVER			343.39
MISC	BEST BUY		
	STATEMENT	RING - VIDEO DOORBELL	105.99
TOTAL FOR: BEST BUY			105.99
BOU	BRENDA BOURDON		
	FLEX	FLEX - DEC-2021	122.22
TOTAL FOR: BRENDA BOURDON			122.22
ARMST	BRIAN ARMSTRONG		
	FLEX	FLEX - DEC-2021	35.40
TOTAL FOR: BRIAN ARMSTRONG			35.40
SCHILLER	BROOK SCHILLER		
	FLEX	FLEX - DEC-2021	276.65
TOTAL FOR: BROOK SCHILLER			276.65
CHART	CHARTER COMMUNICATIONS		
	STATEMENT	INTERNET	199.97
TOTAL FOR: CHARTER COMMUNICATIONS			199.97
CITY	CITY OF WHITEHALL		
	STATEMENT	TRANSFER TO CHOICE ONE - COMMON CASH & PAYROL	4,002,000.00
TOTAL FOR: CITY OF WHITEHALL			4,002,000.00
CONSU	CONSUMER'S ENERGY		
	STATEMENT	UTILITIES	7,342.91
TOTAL FOR: CONSUMER'S ENERGY			7,342.91
MISC	DELTA AIR		
	0062199801958	FLIGHT TO CONFERENCE	(416.40)
TOTAL FOR: DELTA AIR			(416.40)
MISC	DICK'S SPORTING GOODS		
	30037135695	LONGEVITY - HUEBLER	190.79
TOTAL FOR: DICK'S SPORTING GOODS			190.79
DRAMA	DRAMATIC PUBLISHING		
	100102097	SCRIPTS - YOUTH THEATRE	65.31
TOTAL FOR: DRAMATIC PUBLISHING			65.31
DPS	DRAMATISTS PLAY SERVICE INC		
	STATEMENT	SCRIPTS - YOUTH THEATRE	31.95
TOTAL FOR: DRAMATISTS PLAY SERVICE INC			31.95

Vendor Code	Vendor Name	Description	Amount
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	193.13
TOTAL FOR: FRONTIER			193.13
GAME	GAME TIME		
	PJI-0174907	PLAYGROUND EQUIPMENT	193.18
TOTAL FOR: GAME TIME			193.18
MISC	JURASSIC PARLIAMENT		
	STATEMENT	MASTERING PUBLIC COMMENT & PUBLIC HEARINGS/SA	27.00
TOTAL FOR: JURASSIC PARLIAMENT			27.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	STATEMENT	MAINT AGREEMENT - COPIER	9.11
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			9.11
MISC	LITTLE CAESARS PIZZA		
	STATEMENT	MEAL - ELECTION	33.56
TOTAL FOR: LITTLE CAESARS PIZZA			33.56
MCCOR	MC CORMICK SAND INC		
	2200236 - PAY A NORTH MEARS LOT IMPROVEMENT		65,255.78
TOTAL FOR: MC CORMICK SAND INC			65,255.78
MENAR	MENARDS-MUSKEGON		
	85193	CEILING TILE & FLOOR PAINT	743.18
TOTAL FOR: MENARDS-MUSKEGON			743.18
MER	MERTEN'S FARMHOUSE MARKET		
	STATEMENT	COOKIES & COOKIE KITS	112.00
TOTAL FOR: MERTEN'S FARMHOUSE MARKET			112.00
MMRMA	MI MUNICIPAL RISK MGNT AUTH		
	M0001060-R00010	3RD INSTALLMENT - POLICIES R0001060 & M000106	20,908.25
TOTAL FOR: MI MUNICIPAL RISK MGNT AUTH			20,908.25
MIPAV	MICHIGAN PAVEMENT MARKINGS LLC		
	WHITE-2101	PAINT - MARKING	5,178.71
TOTAL FOR: MICHIGAN PAVEMENT MARKINGS LLC			5,178.71
PIZZA	MICHIGAN PIZZA HUT INC		
	STATEMENT	MEETING - BLT	141.17
TOTAL FOR: MICHIGAN PIZZA HUT INC			141.17
MI	MIDEAL		
	MIDEAL-310	MEMBERSHIP-PURCHASING	180.00
TOTAL FOR: MIDEAL			180.00
MONTF	MONTAGUE FOODS		
	6763503	SPIRAL HAMS - QTY 22	604.10
	STATEMENT	ELECTION - REFRESHMENTS	45.98
TOTAL FOR: MONTAGUE FOODS			650.08

Vendor Code	Vendor Name	Description	Amount
MUTRE	MUSKEGON COUNTY TREASURER'S STATEMENT	WASTE WATER, BONDS & DOG TAGS-NOV 2021 & HAUL	69,505.57
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			69,505.57
MISC	MUSKEGON MUSEUM OF ART 1-3132	MAACC SHARE - CONSULTING Q3, LIVEABILITY MAGA	913.67
TOTAL FOR: MUSKEGON MUSEUM OF ART			913.67
OPT	OPTIC EDGE STATEMENT	HDW/SOFTWARE UPGRADES - MARQUEE	1,127.00
TOTAL FOR: OPTIC EDGE			1,127.00
PARM	PARMENTER LAW 262302-262303	ATTORNEY FEES	2,631.00
TOTAL FOR: PARMENTER LAW			2,631.00
PETRO	PETRO TANK & LINE TESTING LLC 224289-224288	FUEL TANK TESTING - MARINA & DPW	2,109.20
TOTAL FOR: PETRO TANK & LINE TESTING LLC			2,109.20
PREIN	PREIN & NEWHOF, PC 65007-65006	ENGINEERING FEES - LAKEVIEW, LEWIS & WILSHIRE	12,539.40
TOTAL FOR: PREIN & NEWHOF, PC			12,539.40
PSI	PRINTING SYSTEMS INC STATEMENT	ELECTION ENVELOPES, TAX FORMS	120.23
TOTAL FOR: PRINTING SYSTEMS INC			120.23
ROTHB	RIVER ACE HARDWARE STATEMENT	TRAILER HITCH & HEATER-POLE BARN METER ROOM	107.96
TOTAL FOR: RIVER ACE HARDWARE			107.96
HUEBL	SCOTT HUEBLER FLEX	FLEX - DEC-2021	107.98
TOTAL FOR: SCOTT HUEBLER			107.98
MI	STATE OF MICHIGAN 1398	GOODYEAR TIRES - QTY 12	300.00
TOTAL FOR: STATE OF MICHIGAN			300.00
STANI	THE STANDARD INSURANCE STATEMENT	LIFE & DISABILITY INSURANCE - JAN-2022	1,190.90
TOTAL FOR: THE STANDARD INSURANCE			1,190.90
THTIX	THUNDERTIX STATEMENT	TICKETING SUBSCRIPTION/MAINTENANCE	10.00
TOTAL FOR: THUNDERTIX			10.00
MISC	UNDER ARMOUR STATEMENT	LONGEVITY - HUEBLER	38.15
TOTAL FOR: UNDER ARMOUR			38.15

Vendor Code	Vendor Name	Description	Amount
USABL	USA BLUE BOOK		
	807327	FLAG WIRE 100/PK - QTY 10	103.13
TOTAL FOR: USA BLUE BOOK			103.13
MISC	VISTAPRINT.COM		
	F8TP1-W6A00-501	CAR MAGNET - CITY COUNCIL	89.28
TOTAL FOR: VISTAPRINT.COM			89.28
WLEXC	WHITE LAKE EXCAVATING		
	87126	ROAD GRAVEL - QTY 6.92 YARDS	155.70
TOTAL FOR: WHITE LAKE EXCAVATING			155.70
WHIVE	WHITEHALL VENTURES INC		
	STATEMENT	LEASE - DEC-2021	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
MISC	ZOOM		
	INV116791066	MONTHLY SERVICE FEE	11.12
TOTAL FOR: ZOOM			11.12
TOTAL - ALL VENDORS			4,195,789.01

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 12/21/2021 - 12/22/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF DECEMBER 28, 2021

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-001.000	CASH	CITY OF WHITEHALL	12/21/21	STATEMENT	4,000,000.00
101-000-007.000	CASH-PAYROLL	CITY OF WHITEHALL	12/21/21	STATEMENT	2,000.00
101-000-123.000	3RD INSTALLMENT - 2021/2022 PRE	MI MUNICIPAL RISK MGNT A	11/17/21	M0001060-R0001060	20,908.25
101-000-259.004	FLEX - ARMSTRONG	BRIAN ARMSTRONG	12/31/21	FLEX	35.40
101-000-259.004	FLEX - BOURDON	BRENDA BOURDON	12/31/21	FLEX	122.22
101-000-259.004	FLEX - HUEBLER	SCOTT HUEBLER	12/31/21	FLEX	107.98
101-000-259.004	FLEX - SCHILLER	BROOK SCHILLER	12/31/21	FLEX	276.65
101-000-259.004	FLEX - SEAVER	ALYSSA SEAVER	12/31/21	FLEX	183.79
101-000-259.005	DUE TO ALFAC	ALFAC	12/12/21	467406	660.39
101-000-259.007	DUE TO COUNTY-DOG TAGS	MUSKEGON COUNTY TREASURE	12/15/21	STATEMENT	335.00
		Total For Dept 000 648			4,024,629.68
Dept 101 CITY COUNCIL					
101-101-957.000	TRAINING - SALTER	JURASSIC PARLIAMENT	11/16/21	STATEMENT	27.00
101-101-962.000	CAR MAGNET - CITY COUNCIL	VISTAPRINT.COM	11/29/21	F8TP1-W6A00-501	89.28
101-101-962.000	ZOOM - MONTHLY SVC FEE	ZOOM	11/07/21	INV116791066	11.12
		Total For Dept 101 CITY COUNCIL			127.40
Dept 111 CITY CLERK					
101-111-719.000	FRINGE BENEFITS	MONTAGUE FOODS	12/17/21	6763503	27.45
		Total For Dept 111 CITY CLERK			27.45
Dept 136 DISTRICT COURT					
101-136-826.000	ATTORNEY FEES	PARMENTER LAW	12/08/21	262302-262303	1,492.50
		Total For Dept 136 DISTRICT COURT			1,492.50
Dept 172 ADMINISTRATION					
101-172-719.000	LONGEVITY - HUEBLER	DICK'S SPORTING GOODS	11/09/21	30037135695	190.79
101-172-719.000	LONGEVITY - HUEBLER	UNDER ARMOUR	11/09/21	STATEMENT	38.15
101-172-719.000	FRINGE BENEFITS	MONTAGUE FOODS	12/17/21	6763503	108.40
101-172-904.000	ELECTION ENVELOPES, TAX FORMS	PRINTING SYSTEMS INC	12/03/21	STATEMENT	120.23
101-172-935.000	COPIER MAINT AGREEMENT	KONICA MINOLTA BUSINESS	12/03/21	STATEMENT	9.11
		Total For Dept 172 ADMINISTRATION			466.68
Dept 195 ELECTIONS					
101-195-962.000	MEAL - ELECTION	LITTLE CAESARS PIZZA	11/02/21	STATEMENT	33.56
101-195-962.000	ELECTION - REFRESHMENTS	MONTAGUE FOODS	11/01/21	STATEMENT	45.98
		Total For Dept 195 ELECTIONS			79.54
Dept 203 ATTORNEY					
101-203-826.000	ATTORNEY FEES	PARMENTER LAW	12/08/21	262302-262303	940.50
		Total For Dept 203 ATTORNEY			940.50
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	11/30/21	STATEMENT	1,637.84
		Total For Dept 265 CITY HALL BLDG & GROUNDS			1,637.84
Dept 276 CEMETERY					
101-276-931.000	CEILING TILE & FLOOR PAINT	MENARDS-MUSKEGON	12/15/21	85193	371.59
		Total For Dept 276 CEMETERY			371.59
Dept 301 POLICE					

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CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF DECEMBER 28, 2021

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 301 POLICE					
101-301-719.000	FRINGE BENEFITS	MONTAGUE FOODS	12/17/21	6763503	221.20
101-301-757.000	RING - VIDEO DOORBELL	BEST BUY	11/18/21	STATEMENT	105.99
101-301-933.000	GOODYEAR TIRES - QTY 12	STATE OF MICHIGAN	11/19/21	1398	300.00
101-301-957.000	CONFERENCES & WORKSHOPS	DELTA AIR	11/23/21	006219801958	(416.40)
101-301-962.000	MEMBERSHIP--PURCHASING	MIDEAL	12/13/21	MIDEAL-310	90.00
	Total For Dept 301 POLICE				300.79
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	11/30/21	STATEMENT	5,705.07
	Total For Dept 448 STREET LIGHTING				5,705.07
Dept 751 PARKS DEPARTMENT					
101-751-775.000	PLAYGROUND EQUIPMENT	GAME TIME	12/09/21	PJT-0174907	193.18
101-751-931.000	CEILING TILE & FLOOR PAINT	MENARDS-MUSKEGON	12/15/21	85193	371.59
	Total For Dept 751 PARKS DEPARTMENT				564.77
Dept 851 FRINGE BENEFITS					
101-851-719.650	OPTICAL - A SEAVER	ALYSSA SEAVER	12/13/21	OPTICAL	159.60
101-851-719.680	FRINGE-LIFE INS	THE STANDARD INSURANCE	12/15/21	STATEMENT	227.24
101-851-719.690	FRINGE-DISABILITY INS	THE STANDARD INSURANCE	12/15/21	STATEMENT	963.66
	Total For Dept 851 FRINGE BENEFITS				1,350.50
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-719.000	FRINGE BENEFITS	MONTAGUE FOODS	12/17/21	6763503	54.90
202-463-757.000	ROAD GRAVEL - QTY 6.92 YARDS	WHITE LAKE EXCAVATING	12/06/21	87126	155.70
	Total For Dept 463 ROUTINE MAINT				210.60
Dept 474 TRAFFIC SERVICES					
202-474-818.000	PAINT - MARKING	MICHIGAN PAVEMENT MARKIN	12/22/21	WHITE-2101	5,178.71
	Total For Dept 474 TRAFFIC SERVICES				5,178.71
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-719.000	FRINGE BENEFITS	MONTAGUE FOODS	12/17/21	6763503	54.90
	Total For Dept 463 ROUTINE MAINT				54.90
Fund 214 MARIHUANA					
Dept 000 648					
214-000-826.000	ATTORNEY FEES	PARMENTER LAW	12/08/21	262302-262303	198.00
	Total For Fund 203 LOCAL STREET FUND				198.00
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 000 648					
245-000-818.400	CONTRACTUAL SERVICES-DOWNTOWN R WHITEHALL VENTURES INC		12/31/21	STATEMENT	145.00

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Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 000 648	ENGINEERING FEES-MARINA	PREIN & NEWHOF, PC	12/08/21	65007-65006	1,689.80
245-000-820.000	MEETING - BLT	MICHIGAN PIZZA HUT INC	10/28/21	STATEMENT	141.17
245-000-962.000			Total For Dept 000 648		1,975.97
Fund 402 CAPITAL PROJECT FUND			Total For Fund 245 TAX INCREMENT FINANCE AUTHOR		1,975.97
Dept 000 648	NORTH MEARS LOT IMPROVEMENT	MC CORMICK SAND INC	12/08/21	2200236 - PAY APP #5	65,255.78
402-000-818.000	ENGINEERING FEES-LAKEVIEW, LEW	PREIN & NEWHOF, PC	12/08/21	65007-65006	10,849.60
402-000-820.000			Total For Dept 000 648		76,105.38
Fund 580 PLAYHOUSE			Total For Fund 402 CAPITAL PROJECT FUND		76,105.38
Dept 000 648	FRINGE BENEFITS	MONTAGUE FOODS	12/17/21	6763503	27.45
580-000-719.000	YOUTH THEATRE - SCRIPTS	DRAMATIC PUBLISHING	11/15/21	100102097	65.31
580-000-757.410	YOUTH THEATRE - SCRIPTS	DRAMATISTS PLAY SERVICE	12/22/21	STATEMENT	31.95
580-000-757.410	COOKIES - 4 DOZ	MERTEN'S FARMHOUSE MARKE	12/09/21	STATEMENT	112.00
580-000-757.500	MARKETING	MUSKEGON MUSEUM OF ART	12/09/21	1-3132	913.67
580-000-805.000	TECHNOLOGY MAINTENANCE/MARQUEE	OPTIC EDGE	12/10/21	STATEMENT	1,127.00
580-000-932.000	TICKET AGENT FEES	TRUNDERTIX	11/23/21	STATEMENT	10.00
580-000-965.000			Total For Dept 000 648		2,287.38
Fund 590 SEWER FUND			Total For Fund 580 PLAYHOUSE		2,287.38
Dept 562 SEWER CUSTOMER ACCOUNTS	INTERNET	CHARTER COMMUNICATIONS	12/01/21	STATEMENT	57.49
590-562-850.000			Total For Dept 562 SEWER CUSTOMER ACCOUNTS		57.49
Dept 564 SEWER PUMPING	CONTRACTUAL SERVICES	MUSKEGON COUNTY TREASURE	12/15/21	STATEMENT	28.29
590-564-818.000	PUBLIC UTILITIES	FRONTIER	12/01/21	STATEMENT	39.49
590-564-920.000			Total For Dept 564 SEWER PUMPING		67.78
Dept 566 WASTEWATER SYSTEM-GALLONAGE	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURE	12/15/21	STATEMENT	42,765.49
590-566-951.000	WASTEWATER SYS-GALLONAGE - BOND	MUSKEGON COUNTY TREASURE	12/15/21	STATEMENT	26,376.79
590-566-951.100			Total For Dept 566 WASTEWATER SYSTEM-GALLONAGE		69,142.28
Dept 568 SEWER T & D	FRINGE BENEFITS	MONTAGUE FOODS	12/17/21	6763503	54.90
590-568-719.000			Total For Dept 568 SEWER T & D		54.90
Fund 591 WATER FUND			Total For Fund 590 SEWER FUND		69,322.45
Dept 542 WATER CUSTOMER ACCOUNTS	INTERNET	CHARTER COMMUNICATIONS	12/01/21	STATEMENT	57.49
591-542-850.000			Total For Dept 542 WATER CUSTOMER ACCOUNTS		57.49

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Fund 591 WATER FUND					
Dept 546 WATER SOURCE PLANT					
591-546-920.000	PUBLIC UTILITIES	FRONTIER	12/01/21	STATEMENT	39.49
			Total For Dept 546 WATER SOURCE PLANT		39.49
Dept 548 WATER T & D					
591-548-719.000	FRINGE BENEFITS	MONTAGUE FOODS	12/17/21	6763503	54.90
591-548-757.000	FLAG WIRE 100/PK - QTY 10	USA BLUE BOOK	12/01/21	807327	103.13
			Total For Dept 548 WATER T & D		158.03
Fund 594 MARINA FUND					
Dept 000 648					
594-000-850.000	INTERNET	CHARTER COMMUNICATIONS	12/01/21	STATEMENT	84.99
594-000-850.000	TELEPHONE	FRONTIER	12/01/21	STATEMENT	52.29
594-000-955.100	TANK TESTING/SETUP-MARINA	PETRO TANK & LINE TESTIN	12/07/21	224289-224288	1,075.85
			Total For Dept 000 648		1,213.13
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-751.000	TANK TESTING/SETUP-MOTORPOOL	PETRO TANK & LINE TESTIN	12/07/21	224289-224288	1,033.35
661-000-757.000	HEATER-POLE BARN METER ROOM	RIVER ACE HARDWARE	12/08/21	STATEMENT	49.99
661-000-781.000	TRAILER HITCH	RIVER ACE HARDWARE	12/08/21	STATEMENT	57.97
661-000-850.000	TELEPHONE	FRONTIER	12/01/21	STATEMENT	61.86
661-000-962.000	MEMBERSHIP-PURCHASING	MIDEAL	12/13/21	MIDEAL-310	90.00
			Total For Dept 000 648		1,293.17
			Total For Fund 594 MARINA FUND		1,213.13
			Total For Fund 661 MOTOR POOL FUND		1,293.17

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 12/21/2021 - 12/22/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF DECEMBER 28, 2021

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
				Fund Totals:	
				Fund 101 GENERAL OPERATING FUND	4,037,694.31
				Fund 202 MAJOR STREET FUND	5,389.31
				Fund 203 LOCAL STREET FUND	54.90
				Fund 214 MARIHUANA	198.00
				Fund 245 TAX INCREMENT FINANCE	1,975.97
				Fund 402 CAPITAL PROJECT FUND	76,105.38
				Fund 580 PLAYHOUSE	2,287.38
				Fund 590 SEWER FUND	69,322.45
				Fund 591 WATER FUND	255.01
				Fund 594 MARINA FUND	1,213.13
				Fund 661 MOTOR POOL FUND	1,293.17

Total For All Funds:

4,195,789.01

Muskegon Central Dispatch 9-1-1
BOARD OF DIRECTORS
MEETING MINUTES
November 10, 2021

The November 10, 2021 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held in the Muskegon Central Dispatch board room was called to order at 1:33 p.m. by Chairman Chandler.

Members present: Anthony Chandler, Dir. Admin Services/Asst to City Admin, City of Norton Shores
Ed Viverette, Chief of Police, City of North Muskegon
Jennifer Hodges, Supervisor, Muskegon Charter Township
Mark Eisenbarth, Administrator, County of Muskegon
Scott Huebler, City Manager, City of Whitehall
Jared Olson, City Manager, City of Roosevelt Park
Chris McIntire, Lieutenant, Michigan State Police

Absent: Todd Dunham, Supervisor, Fruitport Charter Township
Jeff Auch, City Manager, City of Montague
Troy Bell, City Manager, City of Muskegon Heights
Frank Peterson, City Manager, City of Muskegon

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1
Nick Martin, Deputy Director, Muskegon Central Dispatch 9-1-1
Bill Rensberger, Technology Director, Muskegon Central Dispatch 9-1-1
Drew Roesler, Operations Manager, Muskegon Central Dispatch 9-1-1
MiSu Peltoniemi-Kozal, QI, Muskegon Central Dispatch 9-1-1
Rebecca Injerd, Office Administrator, Muskegon Central Dispatch 9-1-1

Others present: Rich Warner, Emergency Manager, County of Muskegon

APPROVAL OF THE AGENDA

Moved by Mr. Huebler, seconded by Mr. Olson, to approve the November 10, 2021 agenda removing items 4A and 6B. Motion carried.

MINUTES OF THE SEPTEMBER 15, 2021 MEETING

Moved by Ms. Hodges, seconded by Mr. Eisenbarth to approve the September 15, 2021 meeting minutes. Motion carried.

REPORTS

DIRECTOR'S REPORT

As submitted. Hiring process update. Discussed staffing situation and hiring initiative. Provided details on HB5026 – 911 Reauthorization Act.

800 MHz PROJECT

Mobile installs continue. Establishment of Policy and Procedures subcommittee. BDA analysis of jail and HOJ ongoing. Working with County IT. Discussion held regarding funding availability and options with MCD and Muskegon County.

MCT COMMITTEE

Talks continue with Central Square regarding new software plan and how it impacts hardware decisions moving forward.

SOFTWARE COMMITTEE

As above.

OLD BUSINESS

BUILDING PROJECT

Brief update regarding punch list and path forward.

NEW BUSINESS

SECOND SHIFT SST POSITION

Explained need for coverage later in the day for 24/7 operation. FY2021 will support additional position. Suggest renaming position to Support Desk Technician to better reflect responsibilities.

Moved by Mr. Huebler, seconded by Ms. Hodges to accept CC recommendation and approve the addition of a second shift Support Desk Technician, as presented. Motion carried.

COMMENT

ADMINISTRATIVE

None.

PUBLIC

Mr. Warner recently attended Honeywell Hazmat exercise, noting seamless event. Praised MCD and those involved with new radio performance and ease of use.

NEXT MEETING

The next meeting will be held on Wednesday, December 15, 2021 at 1:30 in the Community Room downstairs at MCD.

ADJOURNMENT

The meeting adjourned at 2:01 p.m.

Respectfully submitted,

Rebecca Injerd, Office Administrator

Date

Anthony Chandler, Chairman

Date

DRAFT

MUSKEGON MUNICIPAL WASTEWATER MANAGEMENT COMMITTEE
Meeting Minutes
August 19, 2021

Members Present

Jim Murphy- City of Norton Shores	Jeffrey Martin- Dalton Township
Jennifer Hodges - Muskegon Township (secretary)	Scott Huebler- City of Whitehall (Chair)
Ben VanHoeven- City of Roosevelt Park	Jeff Marcinkowski- Fruitland Township
Leo Evans- City of Muskegon	Linda Aerts- Cedar Creek Township
Kim Arter- Laketon Township	
Steve Biesiada- Fruitport Township	

Others Present

Mike Ortega- legal counsel
Dave Johnson- Muskegon County
Jim Edmonson- Greater Muskegon Economic Development
Morgan Carroll- Greater Muskegon Economic Development
Mark Meyers City of Norton Shores
Jerry Sanders- Muskegon Township

1. Approval of the July 29, 2021 Meeting Minutes- motion by Leo Evans support by Ben VanHoeven to approve the July 29, 2021 minutes as presented. Motion Passed
2. Directors Report
Director Dave Johnson summarized the Resource Recovery Center Monthly Report for July, 2021. Mr. Johnson presented the monthly financial report, provided an updated on the growing season and all infrastructure, maintenance and improvement projects.
3. Greater Muskegon Economic Development Report – Jim Edmonson, President/CEO
Director Jim Edmonson introduced his associate Morgan Carroll and recapped his emailed summary while highlighting various information such as investments, job retention rates, and COVID response for businesses within Muskegon County.
4. Communications
There were no communications presented or discussed.
5. Unfinished Business
There was no unfinished business discussed.
6. New Business
 - a. FY2022 Budget
With the assistance of Jennifer Hodges, Director Johnson presented the Resource Recovery Center’s proposed budgets for FY2022. Mr. Johnson highlighted planned projects and purchases for FY2022 while also emphasizing there was no proposed rate increase.

New Business Continued...

It was motioned by Jeffrey Martin and supported by Linda Aerts to recommend approval of the Resource Recovery Center proposed FY2022 budget to the Muskegon County Board of Public Works. Motion Passed

7. Community Updates/Information/Public Comment

Chair Huebler informed members of the management committee that long time legal counsel, Mike Ortega, is in the beginning process of retirement. Brief discussion regarding the process for seeking new representation ensued and Chair Huebler asked if there were up to 2 other members interested in joining the executive committee in the hiring or interview process to please let him know.

8. Adjournment

Motion to adjourn was made by Leo Evans and supported by Jim Murphy. Motion passed.

Meeting Adjourned at 2:35 pm.

Respectfully submitted by Secretary Jennifer Hodges

MUSKEGON MUNICIPAL WASTEWATER MANAGEMENT COMMITTEE

October 21, 2021

1:30 P.M.

Muskegon Township Hall- 1990 E. Apple Ave

Minutes

Members Present

Linda Aerts- Cedar Creek

John Holter- Egelston Township

Steve Biesiada- Fruitport Township

Kelley Stinebower- Whitehall Township

Ben VanHoeven- City of Roosevelt Park

Sam Jansen- City of North Muskegon

Jeff Martin- Dalton Township

Jeff Marcinkowski- Fruitland Township

Jim Murphy- City of Norton Shores

Scott Huebler- City of Whitehall

Jennifer Hodges- Muskegon Township

Kim Arter- Laketon Township

Others Present

Mike Ortega- legal counsel

Dave Johnson- Muskegon County

Jerry Sanders- Muskegon Township

1. Approval of the August 19, 2021 Meeting Minutes- Item tabled until next meeting due to lack of minutes presented.
2. Directors Report
Director Dave Johnson summarized the September Resource Recovery Center Monthly Report that was included in the packet. Mr. Johnson presented the monthly financial report, provided a status report on farming, and gave the committee an update on the ongoing J-station replacement project.
3. Communications
The Greater Muskegon Economic Development Report was presented in packet for review.
4. Unfinished Business
There was no unfinished business discussed
5. New Business
 - a. Authorization for Chair Huebler to sign Letter of Engagement (action)-
Motion was made by Kim Arter and supported by Ben VanHoeven to authorize Chair Scott Huebler to sign the letter of engagement with Fahey Schultz Burzych Rhodes as new legal counsel for the Management Committee pending review by current legal counsel, Mike Ortega.
Motion carried

b. Memorandum of Understanding (update/discussion)-
Legal counsel, Mike Ortega, requested that if any members of the Management Committee had concerns with the ongoing discussions regarding a Memorandum of Understanding to please let him know as soon as possible. Pending any unforeseen circumstances, he hopes to have a first draft prepared for review and discussion within the next month.

6. Community Updates/Information/Public Comment
There were no public comments or community updates.

7. Adjournment time:
Chair Huebler adjourned the meeting at 1:51 pm.

Respectfully Submitted by Jennifer Hodges

CITY OF WHITEHALL
RESOLUTION 21-30
City Goals

- WHEREAS, the Whitehall City Council establishes a list of prioritized goals every two years following a general election.
- WHEREAS, the Council invited members from the various boards, commissions, and committees along with the general public and key staff members to attend goal setting work sessions.
- WHEREAS, proposed goals were then organized and listed for review by the Council with each member voting for their top ten goals.
- WHEREAS, the goals were prioritized according to the number of votes received to provide a single vision for the allocation of limited resources and staffing.

NOW, THEREFORE, LET IT BE RESOLVED

that the Whitehall City Council does hereby approve and adopt the attached Goals.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held December 28, 2021 at 6:00 p.m. (___ yea, ___ nay, _____ absent).

Steve Salter, Mayor

Brenda Bourdon, City Clerk



CITY OF WHITEHALL 2021 GOALS DESTINATION WHITEHALL

The City Council establishes a list of prioritized goals every two years to steer limited staff and financial resources towards a shared vision. A brainstorming session led by professional facilitator David Sipka was conducted to solicit ideas from the Council, Boards, Commissions, Committees, and the general public. The Council reconvened two weeks later to vote on which goals they deemed most critical. Each member of Council was given ten “dots” to vote on up to ten goals. They were also allowed to place multiple dots on a single goal. Multiple dots indicate an individual’s level of concern but did not count towards a higher prioritization. Goals with four or more council members voting on them will be those focused on as we set course.

6 votes out of 7 possible

- Significantly increase funding for sidewalk repairs and ADA compliance

5 out of 7

- Develop a timeline for the Climate Emergency Plan
- Increase staffing at the Public Works Department

4 out of 7

- Live stream Council meetings
- Significantly increase funding for street repairs (1)

3 out of 7

- Connect the downtown and waterfront via West Colby Street
- Develop a pocket park between Bells and CatchMark
- Create community events in the North Mears Promenade
- Build a skate park
- Install a disc golf course at Funnell Field

2 out of 7

- Make Whitehall a destination
- Improve overall ordinance enforcement, targeting Colby Street (1)
- Promote public events on West Colby Street
- Test the water quality of the lake, river, and groundwater
- Build more restrooms in the parks
- Restore Covell Park to pre-flood conditions
- Increase the staffing at the Playhouse
- Increase funding for bike path repairs
- Improve maintenance at the cemetery
- Extend the cemetery fencing along Colby and Peterson streets

1 out of 7

- Improve ADA compliance on West Colby Street
- Develop the land north east of Shoreline Elementary as residential
- Minimize the retail vacancies along Colby Street
- Make better/more use of the parks
- Improve Covell Park with gathering spaces
- Build an ice rink at Funnell Field
- Install a boat launch at Goodrich Park
- Aggressively enforce snow removal from sidewalks
- Dedicate city staff towards the removal of snow from sidewalks

No Votes

- Improve event notifications
- Hire a community activities coordinator
- Re-evaluate the city newsletter
- Increase voter engagement
- Increase the City's population
- Remove abandoned cars
- Reduce noise from Howmet
- Improve the snow removal from downtown sidewalks
- Support public art and a gateway on West Colby Street
- Implement a wayfinding program
- Incentivize artists to create public art
- Host an art competition
- Reroute Colby Street away from the downtown
- Close North Mears to vehicle traffic
- Add more on street parking in the downtown
- Implement the Climate Emergency Plan
- Construct additional green streets

No Votes (continued)

- Conduct an energy audit of city buildings
- Protect and maintain the lakeshore during future developments
- Test toxic algae blooms
- Identify wetlands and other lands with poor drainage
- Redo the Comprehensive Master Plan public survey
- Conduct annual reviews of the Comprehensive Master Plan
- Identify locations for senior housing
- Conduct field trips with the Council to comparable sized cities
- Bring in a major chain restaurant
- Complete a parks inventory
- Bring all parks up to code
- Install outdoor exercise stations
- Develop a campground
- Build a soccer complex at Funnell Field
- Replace antiquated equipment and build a parking lot at Gee Park
- Build a dog park at Goodrich Park
- Install a boat launch at Lions Park
- Create active recreation at Slocum Park
- Increase community awareness of Slocum Park
- Add amenities along the shoreline of the White River Trail
- Extend the White River Trail
- Construct new, interconnecting bike paths
- Improve signage along the bike path
- Conduct a city-wide sidewalk survey
- Construct new, inter-connecting sidewalks
- Contract for the removal of snow from all sidewalks
- Build a waterfront boardwalk

(1) Received two votes from one Councilmember