



CITY COUNCIL WORK SESSION
405 E. COLBY ST., WHITEHALL, MI
GARDEN ROOM
FEBRUARY 8, 2022
5:00 p.m.

AGENDA

1. Meeting Called to Order
2. Discussion Items
 - Senior Millage
 - White Lake Fire Authority – Ambulance Service
 - Solid Waste Lease
 - Snowmobiles
3. Informational Items
4. Public Comment *
5. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council
Work Session Information Report
February 2022**

Senior Millage (Huebler)

The City is due to receive \$13,913 from the County-wide senior millage for local programming. The City has passed this through to Community Education for free senior membership and activities at the Viking Athletic Center. We also allocate \$2,400 from the General Fund for the White Lake Senior Center. Information on services offered by both has been included.

WLFA Ambulance Service (McCarthy)

The White Lake Fire Authority Chief McCarthy will be in attendance to discuss the possibility of providing ambulance services within the Authority's district. A history of the White Lake Ambulance Authority's finances prior to our withdrawal is included as background information.

Solid Waste Lease (Connell)

Knight Transfer Service has submitted a request to the White Lake Area Solid Waste Authority (letter included) to lease property for a collection site. This is primarily being presented for informational purposes.

Snowmobiles (Salter)

Snowmobiles are allowed in the City subject to speed, location, hours, and noise restrictions under Ordinance Chapter 41. Currently they are prohibited on Lakes Street, Colby Street, Mears Avenue, and Division Street other than to cross at intersections.

Senior Programming Report – City of Whitehall

For the program year beginning September 1, 2021 the City of Whitehall has 119 seniors who have utilized the Viking Athletic and Activity Center. These 119 seniors have checked in 1205 times, which is an average year to date of approximately 10 visits per person. These numbers will increase over time as seniors may continue to register for this program year which ends on August 31st.

Below is a list of classes and activities that are currently being offered. There are a number of classes that are scheduled to resume later this winter or spring as COVID number decrease.

The walking track is utilized most by seniors and the single largest activity is Pickleball. Pickleball has eight scheduled sessions per week. While seniors are defined as any person aged 60 and older, we allow any person over the age of 50 to play Pickleball for free.

Class Title	Participating Municipalities	Nonparticipating Municipalities
AgeWell Art lessons	Free	\$10.00 per lesson
AgeWell Tai Chi	Free	\$6.00 per lesson
Art of Sewing	Free	\$2.00 per lesson
Chair Volleyball	Free	\$2.00 per session
Matter of Balance	Free	\$2.00 per lesson
Parmenter Law and Elder Planning	Free	Free
Pickleball	Free (age 50+)	\$5 per session, \$25 season
YMCA Diabetes Program	Free	Free
Yoga with Noelle Knowles	\$7.00 per lesson	\$10.00 per lesson
Cardio Drumming	\$2.00 per lesson	\$5.00 per lesson
Walking track	Free	\$1.00 per day
Exercise Room	Free	TBD
Livestrong Exercise Program	Free	Free
Golf Room		
hitting nets	Free	TBD
simulator	TBD	TBD
Cross Country Skiing	Free	

White Lake Senior Center
8741 Ferry Street
Montague, MI 49437
231-894-9493

February 3, 2022

City Manager Hubler and White Hall City Council
405 E. Colby
Whitehall, MI 49461

Dear City Council & City Manager:

I, along with the Board of Directors, would like to take this opportunity to thank you for your continued support of the White Lake Senior Center.

Our location is a great place for those in the White Lake and surrounding areas to come together and enjoy common interests. With your help, as well as the support from other municipalities, fundraising efforts, donations and membership fees (\$30/year) we plan to continue providing programs and services to our area seniors. We currently have over 150 people using the center and are averaging over 80 visitors a week.

We are happy to announce that we have signed a new lease with the City of Montague. We will be staying in our current location for years to come. We appreciate the time the Montague City Council and Montague City Manager have spent with us to work out the new agreement.

In years past you have generously donated to the White Lake Senior Center. We are once again asking for your support. We have many operating expenses that need to be taken care of monthly and your donation is greatly appreciated. I have attached an overview of the activities along with the average number of participants. These numbers will grow as the snowbirds return and the winter weather breaks.

We would like to remind you we have a community bulletin board. If there is ever anything you would like us to post please drop it off, send in the mail or email to director@whitelakeseniors.org. We are also excited for our new website that will be up and running in mid-February. Check it out! Whitelakeseniors.com If you ever have any questions or if there is ever anything we can help you with at the White Lake Senior Center, please do not hesitate to give us a call.

Sincerely,



Christi Marsh
Executive Director

White Lake Senior Center - 2022

Activities:

Daily – Coffee Circle 8:00 – 9:45 (14)

Monday – Saturday

Monday :

Cribbage (12)

Exercise (12)

Tuesday:

Pedicure (5)

Chair Volleyball (12)

Wednesday:

Pinochle (8)

Bridge (4)

Blood Pressure Clinic (6)

Pedicure (3)

Thursday:

Pinochle (10)

Rummicube (10)

Woodcarving (10)

Monthly

Movie (12)

Beltone Hearing (5)

City of Whitehall membership

Nancy	Armitage	1307 S. Lake St	49461	CW
Kathleen	Ayotte	1334 N. Timberview Dr	49461	CW
Pat	Bartlett	311 Iowa St. Apt 2	49461	CW
Rich	Bayne	111 S. Division St.	49461	CW
Darwin	Bjorkman	1023 Alice St.	49461	CW
Carol	Bonter(Knoth)	940 Benston	49461	CW
Tamara	Bradley	1125 E. Colby #613	49461	CW
Marilyn	Brown	311 Division	49461	CW
Louise	Brouns	1306 N Timberview Dr	49461	CW
Joyce	Brownell	1198 Lake St	49461	CW
Kathleen	Brumeister	204 Hall St Apt 2	49461	CW
Roger	Buchberger	918 Colby Apt 3B	49461	CW
Barb	Byron	Lake St	49461	CW
Allen	Copenhaver	515 Gibbs St	49461	CW
Helen	Copenhaver	515 Gibbs St	49461	CW
Shelly	Dancz	1203 E. Colby St #204	49461	CW
Carolyn	DeBois	208 E. Franklin	49461	CW
Andy	Fink	415 S Division St	49461	CW
Helen	Fink	415 S Division St	49461	CW
Jackie	Fraser	1121 Colby #409	49461	CW
Clarice	Furgerson	225 S. Hall St. #27	49461	CW
Shirley	Gee	1121 E. Colby	49461	CW
Beverly	Grear	1205 E. Colby #316	49461	CW
Debbie	Hays	1309 S. Lake St.	49461	CW
Dave	Hays	1309 S. Lake St.	49461	CW
Alice	Hollister	1027 S. Mears Ave.	49461	CW
Carolyn	Koski	509 E. Lewis	49461	CW
Gene	Knoth	940 Benston	49461	CW
Pauline	Lukanic	1198 S. Lake Street	49461	CW
Gloria	Markley	123 S. Livingston	49461	CW
Sue	McPheron	1121E. Colby #403	49461	CW
Jean	Mikkelson	1125 E. Colby #612	49461	CW
Nina	Miller	528 Gibbs	49461	CW
Val	Miller	5568 Oak Tree Lake	49461	CW
Lillian	Morningstar	912 Lakeview	49461	CW
Marcia	Murphy	1510 Moody St	49461	CW
Aloha	Olsen	1198 Lake St 304	49461	CW
Wayne	Olsen	1198 Lake St 304	49461	CW
Bob	Olson	502 Lewis	49461	CW
Nina	Osborn	119 Sunset Lane	49461	CW
Carol	Patterson	120 Pinecrest	49461	CW
Bev	Ramthun	717 Warner	49461	CW
Sue	Rutledge	928 S. Livingston St	49461	CW
Don	Sandel	112 W. Main	49461	CW
Sandra	Sandel	112 W. Main	49461	CW
Christine	Schmidt	1646 Southgate Dr.	49461	CW
Mike	Seymour	915 Alice St.	49461	CW
Chris	Sikkenga	508 Gibbs	49461	CW
Duane	Smith	512 Baldwin St	49461	CW
Barb	Zatalokin	724 Sclocum	49461	CW
Jane	Zipp	505 E Muskegon Ave	49461	CW

White Lake Ambulance Authority
Major Events Summary

- Jan 1989 Financial management transfers from the City to the Authority. The prior three full fiscal years, the Authority operated on an average budget of \$167,000. Within twelve years, the budget exceeds \$600,000. The service area did not change. The population grew by only 10%. The 2015 budget hits \$1.3M.
- Fall 2009 Director Brian Binns is terminated. The Authority's insurance carrier later pays Binns a cash award to settle a wrongful termination lawsuit.
- Jan 2009 Jean Dresen is appointed Director.
- Mar 2013 FY11/12 audit submitted late with material weaknesses cited causing overstatements of receivables and assets and an understatement of bad debt and expenses.
- May 2013 Fruitland expresses concern about the lack of financial controls (five years of delinquent audits all with material weaknesses) and environmental issues at the Shellcast facility purchased by the Authority without any baseline environmental studies done.
- July 2013 Fruitland files suit claiming the Authority illegally amended the Articles of Incorporation; failed to adopt rules of procedure; does not comply with the Uniform Budgeting Act; failed to establish purchasing policies, prepare a capital budget, properly appoint a finance officer or secretary, file audits on time, or correct material weaknesses disclosed in the audits. Fruitland seeks dissolution of the Authority "...given the oppressive conduct on the part of those in control."
- Nov 2013 FY12/13 audit cites material weaknesses, some repeated from the prior year.
- Mar 2014 The Fruitland lawsuit is settled through mediation with the Authority agreeing to address all claims raised. The Authority's legal fees reached \$49,000.
- Apr 2014 FY14/15 budget adopted with a zero net income and no local unit contribution.
- May 2014 Health and disability insurance cancelled for non-payment.
- July 2014 Life insurance cancelled for non-payment.
- Fall 2014 Dresen asks the City on a Thursday afternoon for an emergency loan to make Friday's payroll. City staff declined.
- Oct 2014 Authority seeks \$96,000 from local units to cover deficit, Whitehall's share is \$24,800.

- Nov 2014 The Board approves a \$44,000 severance package for Dresen with paid vacation, two month's salary, and retirement contribution with a provision that the Authority can't pursue charges of any kind against Dresen related to her employment. The Board accepts the resignation of Office Manager Lindsey Pusic (Dresen's daughter) for failing to report to work. Without Board authorization, Chair Atchison signs a land contract to sell the Shellcast facility. Payments had been received as early as August. The Directors office computer was wiped clean of all files on November 11.
- Dec 2014 New Board members are appointed by the City of Whitehall and the townships of Blue Lake, Montague, and Whitehall. Employees submit a request for payment of unused vacation and sick time, uniform allowance, supervisor stipends, medical bills, retirement, and longevity. The IRS submits a notice that the Authority owes \$29,800 in withholding taxes plus \$6,400 in penalties and interest. The Authority, absent acceptance by Dresen, revokes the severance offer and terminates her. The Authority appoints Jan Duer, John French, and Scott Huebler to a special finance committee. The Committee discovers the Authority has \$197,700 in delinquent payables; the checking account is overdrawn by \$340; there is only \$48 in the building fund and \$50 in the equipment fund; a \$70,000 line of credit with PNC was maxed out as was a \$10,000 line of credit with Shelby State Bank; and PNC submits notice they will be seizing an ambulance due to delinquent lease payments. The Authority had not done any billing for runs since June and very sporadic prior to that. ProMed is retained to audit our billing and determines there was \$1.2M in unbilled and now uncollectable run fees from 2007 to 2013. The Committee questions if the Authority can be an ongoing viable operation.
- Jan 2015 Special Finance Committee Chair Huebler and Accountant Terri Vanderleest take over the daily financial operations of the Authority. State Treasury sends a Notice of Delinquency for failing to timely file the FY13/14 Audit. Health and dental insurance is re-established with an annual savings of \$103,000. Employees are required to pay a share of the monthly premium. Employees are reimbursed \$18,900 for out of pocket medical costs. Paramedic Emily Kroll receives a cash settlement for a wrongful termination lawsuit. ProMed is hired to provide billing services at \$18 per invoice. Medic 41 was totaled in an accident, Medic 43 was rear-ended, and the rear box doors on Medic 42 fell off due to rusted out hinges.
- Feb 2015 A \$23,000 forensic audit reports an alarming reduction of available funds starting in July 2013 and finds no unlawful disbursements. The Committee recommends cost savings measures related to payout of unused sick and vacation time; eligibility for medical insurance; longevity pay; stipends; work schedule and staffing levels; short and long term disability; retirement; cell phone reimbursement; wages; and the hiring of an executive director. None are acted upon by the Board.
- Mar 2015 Delinquent payables are down to \$57,000. The Authority hires a new auditing firm. The prior auditor resigned due to allegations of fraud, misuse of funds, and the inability to correct past deficiencies and pension errors. The new auditor finds it necessary to back track a few years to balance the numbers. The State denies Pusic unemployment and orders her to repay \$3,600. The Authority officially approves the sale of Shellcast for \$75,000. It was valued at \$300,000.

- Mar 2015 The Committee develops three multi-year budgets. One is a “business as usual” model with minimal cuts, no millage increase, and no local unit contributions while maintaining a recommended fund balance of 10%. The second budget proposal would continue cuts, switch to eight hour shifts, require no local contributions, cut the millage in half, and provide a 20% fund balance. The final option was dissolution upon payment of outstanding debt. The Authority chose business as usual.
- Apr 2015 The Authority approves \$24,700 in payouts to five full time employees for unused vacation and position stipends. Fruitland requests dissolution.
- May 2015 Pay out of unused sick time and vacation time is eliminated. Jonathan Degan is appointed Interim Director. The State orders a payment of \$6,000 to Dresen for unused vacation time. The Authority adopts policies related to billing, refunds, industrial rates, and charity cases. The Authority had contracted with Chassix, HiLite, and Howmet to provide ambulance services for a fixed rate of \$125 per run. A typical run cost \$700.
- June 2015 The Authority adopts the FY15/16 budget requiring \$186,000 from the member units. The budget gave no consideration towards the withdrawal of Fruitland and the fact that they accounted for 34% of the run revenues. Chair King authorized Degen to hire a paramedic convicted of stealing from a patient because “everyone deserves a second chance”. It was later discovered the paramedic had lost his license due to this offense, costing the Authority \$31,800 in unbillable runs that this employee went on.
- July 2015 The State rules in Dresen’s favor for unemployment compensation in the amount of \$9,400 ruling that she was not terminated for misconduct. The court ruled as a *matter of fact* Dresen told Chair Studivan, Vice Chair Atchison, and Finance Chair Cockerill on numerous occasions about the looming financial crisis and was told to keep quiet and not tell the rest of the Board.
- Aug 2015 Fruitland Township withdraws from the Authority. The Special Finance Committee is dissolved by Chairman King. A finance committee per the Articles of Incorporation consisting of Chair King, Finance Officer Huebler, and Director Degen is appointed.
- Sep 2015 Treasury sends a Notice of Violation for failing to correct weaknesses noted in the FY13/14 and FY14/15 audits; failing to correct new weaknesses; and obtaining lines of credit (PNC and Shelby) without legal authority.
- Oct 2015 The Authority approves policies to address audit weaknesses and payment of delinquent retirement benefits in full totaling \$173,200. The City provides notice of withdrawal effective June 2016 and termination of the building lease in April 2016.
- Nov 2015 Voters approve a millage increase from .55 mills to 1 mill.
- Jan 2016 The Authority adopts an amended budget with no local contributions; a \$210,700 payment from Fruitland; \$63,000 for retirement refunds and payments to the Inspector General; eliminates paying off the PNC line of credit; and a year-end net income of \$195,600. The City appoints Dennis, Holmstrom, and Salter to an Emergency Services Committee to review options for ambulance services.

- Feb 2016 Dresen files suit for defamation, emotional distress, and vicarious liability. The Authority approves a settlement with the Federal Government to repay \$133,600 in Medicare and Medicaid billings they claim we *knew or should have known were false or fraudulent*.
- April 2016 The Committee concludes site visits to Life EMS, ProMed, and the Authority. They reaffirm the need to withdraw and recommend contracting with Life EMS.
- May 2016 Life EMS notifies the City they will not be able to provide service to just the City.
- June 2016 The Committee meets with the Authority to negotiate for contractual services. The Authority offers a five year term; a fee equal to 2.3 mills (\$198,000) as compared to their levy of 1.9; full payment of an \$82,500 withdrawal obligation; and no seat on the Board. The terms were non-negotiable. The offer is rejected. The City withdraws from the Authority and coverage by ProMed begins.
- Sept 2016 The Authority sues Fruitland Township and the City for unpaid debt owed upon withdrawal. The lawsuit seeks \$67,000 from the City.
- June 2017 The Authority and City settle through mediation with the City paying \$41,500.

Ambulance Building Lease

- Mar 1989 The City builds an ambulance garage for the Authority. Rent on the 15 year lease is equal to the annual debt payments for construction.
- Mar 1994 The City and the Authority enter into a revised 15 year lease to build second floor living quarters for the Authority. Rent is based on the new debt is \$782.50 per month. The City leases the second floor from the Authority for storage at \$130 per month as they are not in need of the living quarters.
- Mar 2004 Binns asks to renegotiate the lease and pay off the debt early to save \$7,000 in interest expense. The City agrees and offers a new monthly payment of \$100. Binns rejects the offer wanting to also own the building once the debt paid.
- Fall 2009 The City offers a ten year renewal with rent at \$780 per month for the first three years increasing by 15% in the fourth year and again in the seventh. Dresen rejects the offer stating the Authority would soon be moving into the Shellcast facility. The lease expires and defaults to a month-to-month lease at \$782.50 per month.
- Winter 2014 The Authority notifies the City of numerous repairs required to the building including mold abatement, leaking roof, busted window cranks, damaged doors, and a leaking toilet. The City determines these are due to neglect of routine maintenance by the Authority and denies reimbursement for the repairs.
- Oct 2015 Based upon historical complaints by the Authority that the building was in disrepair, too small, and too expensive and the pending withdrawal of the City from the Authority, notice to vacate by April 30, 2016 is provided.
- Apr 2016 The Authority vacates the building.

January 10, 2022

Mr. Tom Lohman, Chairman
White Lake Area Solid Waste Authority
8778 Ferry St.
Montague, Michigan 49437

Dear Tom,

Knight Transfer Service, Inc. is your quality-driven waste hauler for the Colby Road Transfer and Recycling Facility. Increasingly, contractors of all sizes are requiring a larger recycling component for their construction waste materials. This is being driven by many factors including client's demands, the State of Michigan's recycling goals, the Muskegon County Solid Waste Management Plan's recycling goals, and the growing environmental ethic of the nation.

In order to develop a greater recycling component in our area, we need a facility on which we can separate recycled materials and stage them for delivery to their final destination. Knight Transfer Service would like to discuss with the Authority an operating agreement that accomplishes greater recycling at the Colby Road location while delivering several facility improvements for the member communities. Some of the benefits to the member communities would include:

1. Extended operating days per week from the current Wednesday and Saturday to Monday through Friday and a partial day on Saturday.
2. Extended operating hours from 9:00 am - 4:00 pm to 8:00 am to 5:00 pm.
3. Extended recycling services to allow citizens to bring their construction waste for recycling rather than having it landfilled, as is currently being done.
4. Reduction of inbound traffic lines through more operating days and hours.
5. Elimination of any potential operating loss to the member communities.
6. Continued ownership of the facility by the Authority.
7. Accountability and compliance on all matters from Knight Transfer to the Authority's board.

We welcome feedback from you on this and any related topic. As contact person for Knight Transfer, I'm available at any time to discuss this with you. Please feel free to call me at 231-301-1702 or email at jackiwema99@yahoo.com.

Thank you.

Sincerely,
Jack Iwema 
Knight Transfer Service, Inc.



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
CITY COUNCIL CHAMBERS
FEBRUARY 8, 2022
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the January 25 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications: Community Foundation, Planning Commission Minutes, Quarterly Financial Report, Whitehall Twp Water Consumption
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - Tag Day Request – Knights of Columbus
 - Resolution 22-07 Lot Split Request
 - Resolution 22-08 Budget Amendment
 - Ordinance 22-02 Subdivision Regulations
8. Public Comment *
9. Closed Session to Discuss Purchase of Real Property
10. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

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CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
Council Chambers
January 25, 2022

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, and Will Meier

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AMENDED AGENDA

Motion by Mullally, seconded by Sikkenga, CARRIED, to approve the amended agenda. All yeses

APPROVAL OF THE CONSENT AGENDA

A. January 11, 2022 Work Session, Council Meeting, and Closed Session Minutes

B. Accounts Payable - \$2,822,959.03

C. Communications: BLT Minutes, Wastewater Minutes

Motion by Connell, seconded by Holmstrom, CARRIED, to approve the Consent Agenda.
Yes – 6; No – 1, Brown; Absent – 0

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments received from Council.

PUBLIC COMMENT

Comments received by Sandra Gibbs regarding manager contract, performance evaluation, and goals. Tamara Horne spoke in opposition to truck purchase resolution.

NEW BUSINESS

A. Resolution 22-05 Street Improvement Bids

Motion by Holmstrom, seconded by Heidelberg, CARRIED, to award the 2022 Street Improvement Project to Hallack Contracting for the low qualified bid of 1,594,084.81 and approve a FY2021/22 budget amendment transferring \$247,740 from TIFA and \$100,000 from Major Streets to the Capital Fund.

Roll Call Vote: Yes – Holmstrom, Heidelberg, Sikkenga, Connell, Mullally, Brown, and Salter;
No – None; Absent – None

B. Resolution 22-06 Truck Purchase

Motion by Mullally, seconded by Holmstrom, CARRIED, to approve the purchase of the 2017 Ford F150 Truck with 35,840 miles at a cost of \$20,995.

Roll Call Vote: Yes – Mullally, Holmstrom, Heidelberg, Sikkenga, Connell, Brown, and Salter;
No – None; Absent – None

C. Employment Agreement Extension

Motion by Sikkenga, seconded by Mullally, CARRIED, to approve the City Manager's employment agreement extension for a three-year period ending August 24, 2025.

Roll Call Vote: Yes – Sikkenga, Mullally, Holmstrom, Heidelberg, Connell, and Salter;
No – Brown; Absent – None

D. Ordinance 22-01 Rental Fees Lien

Motion by Holmstrom, seconded by Heidelberg, CARRIED, to amend Chapter 67, section 67.04 of the City Ordinances to include unpaid penalties for rental registration fees and rental inspection fees effective at the same times and enforceable in the same manner as general property taxes.

Roll Call Vote: Yes – Holmstrom, Heidelberg, Sikkenga, Connell, Mullally, Brown, and Salter;
No – None; Absent – None

PUBLIC COMMENT

None.

Council member Heidelberg commented on the positive impacts of the rental inspection program.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:37 pm.

Steve Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
February 8, 2022

January/February 2022 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$43,420.20	Transfer
IRS	Payroll	\$15,831.05	EFT
Alerus Financial	Payroll	\$6,269.51	EFT
MISDU	Payroll	\$90.34	8988

Total Prepaids:

\$65,611.10

Accounts Payable:

\$164,470.98

TOTAL ACCOUNTS PAYABLE

\$230,082.08

Vendor Code	Vendor Name	Description	Amount
2G	2GSHIRTS, LLC		
	1055	PLAYHOUSE - WLYT HOODIES	255.00
TOTAL FOR: 2GSHIRTS, LLC			255.00
AIREM	AIRE-MASTER		
	15690/15478/CR1	DEODORIZING SERVICE	152.00
TOTAL FOR: AIRE-MASTER			152.00
AMWAT	AMERICAN WATER WORKS ASSOC		
	STATEMENT	MEMBERSHIP RENEWAL - ARMSTRONG	372.00
TOTAL FOR: AMERICAN WATER WORKS ASSOC			372.00
HOLMES	ANDREA HOLMES		
	CONTRACT	INSTRUCTOR - WLYT CLASSES	125.00
TOTAL FOR: ANDREA HOLMES			125.00
CHART	CHARTER COMMUNICATIONS		
	56489012522	INTERNET/PHONE - PH	319.98
TOTAL FOR: CHARTER COMMUNICATIONS			319.98
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	12,498.66
TOTAL FOR: CONSUMER'S ENERGY			12,498.66
DELTA	DELTA DENTAL		
	RIS0003928382	DENTAL PREMIUM - FEB-2022	3,680.78
TOTAL FOR: DELTA DENTAL			3,680.78
BOND	DONALD BOND		
	SLV1907702	REIMBURSEMENT - WORK WEAR	103.28
TOTAL FOR: DONALD BOND			103.28
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	4,727.33
TOTAL FOR: DTE ENERGY			4,727.33
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	113.16
TOTAL FOR: FRONTIER			113.16
GORDO	GORDON FOOD SERVICE		
	828468492	TP/PTOWEL/TRASH BAGS/CUPS	646.23
TOTAL FOR: GORDON FOOD SERVICE			646.23
GRLF	GREAT LAKES FORD		
	62205	2017 FORD F150	21,019.00
TOTAL FOR: GREAT LAKES FORD			21,019.00
JURCICH	HANNAH JURCICH		
	CONTRACT	INSTRUCTOR - WLYT CLASSES	250.00
TOTAL FOR: HANNAH JURCICH			250.00

Vendor Code	Vendor Name	Description	Amount
HUNTS	HUNT'S DO-IT CENTER	STATEMENT OPERATING SUPPLIES	266.09
TOTAL FOR: HUNT'S DO-IT CENTER			266.09
J&J	J&J FARM SALES	92248 QTY 2 - HUS 14' BLADES	183.90
TOTAL FOR: J&J FARM SALES			183.90
BEAMANJ	JACOB BEAMAN	CONTRACT ASST INSTRUCTOR - WLYT CLASSES	100.00
TOTAL FOR: JACOB BEAMAN			100.00
JJ'S ELEC	JJ'S ELECTRIC LLC	JAN-2022 ELECTRICAL PERMITS - JAN-2022	842.40
TOTAL FOR: JJ'S ELECTRIC LLC			842.40
TRUSTY	KATIE TRUSTY	CONTRACT INSTRUCTOR - WLYT CLASSES	125.00
TOTAL FOR: KATIE TRUSTY			125.00
KENNE	KENNEDY INDUSTRIES INC	629330 FIELD SERVICE - LS#2 IMPELLER	1,781.25
TOTAL FOR: KENNEDY INDUSTRIES INC			1,781.25
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS	277701447 DIGITAL SUPPORT SERVICE	14.52
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			14.52
MODEL	MODEL COVERALL SERVICE INC	STATEMENT UNIFORMS	201.52
TOTAL FOR: MODEL COVERALL SERVICE INC			201.52
MUSTWP	MUSKEGON CHARTER TOWNSHIP	JAN-2022 RENTAL INSPECTIONS - JAN-2022	315.00
TOTAL FOR: MUSKEGON CHARTER TOWNSHIP			315.00
MUTRE	MUSKEGON COUNTY TREASURER'S	WWUB123500 WASTE WATER & BONDS	75,100.61
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			75,100.61
PRHLTH	PRIORITY HEALTH	797242 - S001 MEDICAL INSURANCE - FEB-2022	21,971.63
TOTAL FOR: PRIORITY HEALTH			21,971.63
TUFT	ROBERT E TUFTS JR	JAN-2022 BUILDING PERMITS - JAN-2022	8,637.80
TOTAL FOR: ROBERT E TUFTS JR			8,637.80
UBMISC	ROUSSEAU FELECIA	02/02/2022 UB refund for account: 010-03173-00	32.88
TOTAL FOR: ROUSSEAU FELECIA			32.88

Vendor Code	Vendor Name	Invoice	Description	Amount
SAMS	SAM'S CLUB/GECF	9819875036	TOILET CLEANER/ TP/SANITIZER	162.76
TOTAL FOR: SAM'S CLUB/GECF				162.76
SHO	SHORELINE INSPECTION SERVICE LLC	JAN-2022	MECHANICAL PERMITS - JAN-2022	687.56
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC				687.56
QUINNS	SONNET QUINN	CONTRACT	INSTRUCTOR - WLYT CLASSES	125.00
TOTAL FOR: SONNET QUINN				125.00
SWCOMP	SWIFTCOMPLY US OPCO, INC	INV-8328	MAINT & SUPPORT SERVICES - CROSS CONNECTION P	1,440.00
TOTAL FOR: SWIFTCOMPLY US OPCO, INC				1,440.00
STANI	THE STANDARD INSURANCE	00 756075 0001	LIFE & DISABILITY INSURANCE - FEB-2022	1,190.90
TOTAL FOR: THE STANDARD INSURANCE				1,190.90
TRACE	TRACE ANALYTICAL LABS	2020026	WATER SAMPLE TESTING	168.00
TOTAL FOR: TRACE ANALYTICAL LABS				168.00
TWIN	TWIN CITIES AUTO PARTS	STATEMENT	CRUISER MAINT - SPARK PLUG/TIRE MOUNTING	151.80
TOTAL FOR: TWIN CITIES AUTO PARTS				151.80
UNI	UNITED GROUP PROGRAMS, INC.	FEB-2022	WRAP - FEB-2022	4,358.96
TOTAL FOR: UNITED GROUP PROGRAMS, INC.				4,358.96
USABL	USA BLUE BOOK	852773	QTY 3 - 3FT MEASURING WHEEL	316.10
TOTAL FOR: USA BLUE BOOK				316.10
WLAUT	WHITE LAKE AUTOMOTIVE	STATEMENT	PARTS/BATTERY/SHOP SUPPLIES	321.88
TOTAL FOR: WHITE LAKE AUTOMOTIVE				321.88
WLCHA	WHITE LAKE CHAMBER OF COMMERCE	5721	2022 ANNUAL MEMBERSHIP DUES	1,350.00
TOTAL FOR: WHITE LAKE CHAMBER OF COMMERCE				1,350.00
WLEXC	WHITE LAKE EXCAVATING	87191	QTY 15 YD - ROAD GRAVEL	337.50
TOTAL FOR: WHITE LAKE EXCAVATING				337.50
WORKP	WORKPLACE HEALTH MUSKEGON	253380	DOT DRUG SCREEN - ARSTRONG	25.50
TOTAL FOR: WORKPLACE HEALTH MUSKEGON				25.50
TOTAL - ALL VENDORS				164,470.98

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 172 ADMINISTRATION					
101-172-850.000	TELEPHONE	FRONTIER	01/20/22	STATEMENT	36.94
101-172-935.000	COPIER MAINTENANCE	KONICA MINOLTA BUSINESS	01/16/22	277701447	14.52
		Total For Dept 172 ADMINISTRATION			51.46
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	01/24/22	828468492	86.47
101-265-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	01/31/22	STATEMENT	25.20
101-265-920.000	PUBLIC UTILITIES	DTE ENERGY	01/20/22	STATEMENT	1,375.54
		Total For Dept 265 CITY HALL BLDG & GROUNDS			1,487.21
Dept 276 CEMETERY					
101-276-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/17/22	STATEMENT	29.78
101-276-920.000	PUBLIC UTILITIES	DTE ENERGY	01/20/22	STATEMENT	45.86
101-276-931.000	BUILDING MAINTENANCE	HUNT'S DO-IT CENTER	01/31/22	STATEMENT	11.03
		Total For Dept 276 CEMETERY			86.67
Dept 301 POLICE					
101-301-850.000	TELEPHONE	FRONTIER	01/20/22	STATEMENT	36.93
101-301-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PARTS	01/31/22	STATEMENT	151.80
101-301-933.000	EQUIPMENT MAINTENANCE	WHITE LAKE AUTOMOTIVE	01/31/22	STATEMENT	13.69
		Total For Dept 301 POLICE			202.42
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/17/22	STATEMENT	34.29
		Total For Dept 448 STREET LIGHTING			34.29
Dept 751 PARKS DEPARTMENT					
101-751-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	01/24/22	828468492	251.64
101-751-757.000	OPERATING SUPPLIES	SAM'S CLUB/GEFC	01/20/22	9819875036	51.39
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/17/22	STATEMENT	394.14
101-751-931.000	BUILDING MAINTENANCE	HUNT'S DO-IT CENTER	01/31/22	STATEMENT	43.85
101-751-974.000	CAPITAL IMPROVEMENTS	WHITE LAKE AUTOMOTIVE	01/31/22	STATEMENT	15.19
		Total For Dept 751 PARKS DEPARTMENT			756.21
Dept 777 119 S BALDWIN ST					
101-777-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/17/22	STATEMENT	71.98
101-777-920.000	PUBLIC UTILITIES	DTE ENERGY	01/20/22	STATEMENT	121.01
		Total For Dept 777 119 S BALDWIN ST			192.99
Dept 851 FRINGE BENEFITS					
101-851-719.450	FRINGE-UNIFORMS	DONALD BOND	01/24/22	SLV1907702	103.28
101-851-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE I	01/25/22	STATEMENT	178.64
101-851-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	01/16/22	797242 - S001	20,317.92
101-851-719.600	FRINGE BENEFITS-RETIREE HEALTH	PRIORITY HEALTH	01/16/22	797242 - S001	1,653.71
101-851-719.603	FRINGE-HEALTH INS WRAP	UNITED GROUP PROGRAMS, I	01/22/22	FEB-2022	4,358.96
101-851-719.605	DENTAL INSURANCE	DELTA DENTAL	01/18/22	RIS0003928382	3,680.78
101-851-719.680	FRINGE-LIFE INS	THE STANDARD INSURANCE	01/17/22	00 756075 0001	227.24
101-851-719.685	FRINGE-MISCELLANEOUS	WORKPLACE HEALTH MUSKEGO	01/17/22	253380	25.50
101-851-719.690	FRINGE-DISABILITY INS	THE STANDARD INSURANCE	01/18/22	00 756075 0001	963.66
		Total For Dept 851 FRINGE BENEFITS			31,509.69

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
	Total For Fund 101 GENERAL OPERATING FUND				34,320.94
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	01/31/22	STATEMENT	5.73
202-474-757.000	OPERATING SUPPLIES	USA BLUE BOOK	01/20/22	852773	158.05
202-474-757.000					163.78
Dept 494 TRUNKLINE SURFACE MAINTENANCE					
202-494-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/17/22	STATEMENT	29.36
Total For Dept 494 TRUNKLINE SURFACE MAINTENANCE					
					29.36
Fund 203 LOCAL STREET FUND					
Dept 474 TRAFFIC SERVICES	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	01/31/22	STATEMENT	5.73
203-474-757.000					5.73
Total For Dept 474 TRAFFIC SERVICES					
					5.73
Fund 245 TAX INCREMENT FINANCE AUTHORITY #3					
Dept 300 DOWNTOWN STREETScape	OPERATING SUPPLIES	GORDON FOOD SERVICE	01/24/22	828468492	251.64
245-300-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	01/31/22	STATEMENT	55.75
245-300-757.000	OPERATING SUPPLIES	SAM'S CLUB/GEFCF	01/20/22	9819875036	51.39
245-300-921.000	ELECTRICAL-PEDESTRIAN LIGHTS	CONSUMER'S ENERGY	01/17/22	STATEMENT	429.53
245-300-922.000	ELECTRIC + NATURAL GAS	DTE ENERGY	01/20/22	STATEMENT	184.96
Total For Dept 300 DOWNTOWN STREETScape					
					973.27
Fund 248 LOCAL DEVELOPMENT FINANCE AUTHORITY					
Dept 000 648	CONTRACTUAL SERVICES	WHITE LAKE CHAMBER OF CO	01/26/22	5721	1,350.00
248-000-818.000	C/S-INDUSTRIAL PARK MARKETING	CONSUMER'S ENERGY	01/17/22	STATEMENT	62.12
248-000-818.100					1,412.12
Total For Dept 000 648					
					1,412.12
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 648	CONTRACTUAL SERVICES	JJ'S ELECTRIC LLC	02/01/22	JAN-2022	842.40
249-000-818.000	CONTRACTUAL SERVICES	ROBERT E TUFTS JR	02/01/22	JAN-2022	8,637.80
249-000-818.000	CONTRACTUAL SERVICES	SHORELINE INSPECTION SER	02/01/22	JAN-2022	687.56
249-000-818.100	CONTRACTUAL SERVICES-RENTAL INS	MUSKEGON CHARTER TOWNSHI	02/01/22	JAN-2022	315.00
Total For Dept 000 648					
					10,482.76
Fund 580 PLAYHOUSE					
Dept 000 648	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	01/31/22	STATEMENT	8.99
580-000-757.000	OPERATING SUPPLIES	WHITE LAKE AUTOMOTIVE	01/31/22	STATEMENT	113.69
580-000-757.000					

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-757.410	YOUTH THEATRE - OFF SEASON	2GSHIRTS, LLC	01/30/22	1055	255.00
580-000-757.410	YOUTH THEATRE - OFF SEASON	ANDREA HOLMES	01/06/22	CONTRACT	125.00
580-000-757.410	YOUTH THEATRE - OFF SEASON	HANNAH JURCICH	01/06/22	CONTRACT	250.00
580-000-757.410	YOUTH THEATRE - OFF SEASON	JACOB BEAMAN	01/31/22	CONTRACT	100.00
580-000-757.410	YOUTH THEATRE - OFF SEASON	KATIE TRUSTY	01/06/22	CONTRACT	125.00
580-000-757.410	YOUTH THEATRE - OFF SEASON	SONNET QUINN	01/06/22	CONTRACT	125.00
580-000-850.000	TELEPHONE	CHARTER COMMUNICATIONS	01/25/22	56489012522	319.98
580-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/17/22	STATEMENT	899.18
580-000-920.000	PUBLIC UTILITIES	DTE ENERGY	01/20/22	STATEMENT	1,733.94
		Total For Dept 000 648			4,055.78
Fund 590 SEWER FUND					
Dept 564 SEWER PUMPING					
590-564-818.000	CONTRACTUAL SERVICES	KENNEDY INDUSTRIES INC	01/25/22	629330	1,781.25
590-564-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/17/22	STATEMENT	1,315.53
590-564-920.000	PUBLIC UTILITIES	DTE ENERGY	01/20/22	STATEMENT	41.71
		Total For Dept 564 SEWER PUMPING			3,138.49
Dept 566 WASTEWATER SYSTEM-GALLONAGE					
590-566-951.000	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURE	01/15/22	WWUB123500	46,450.81
590-566-951.100	WASTEWATER SYS-GALLONAGE - BOND	MUSKEGON COUNTY TREASURE	01/15/22	WWUB123500	28,649.80
		Total For Dept 566 WASTEWATER SYSTEM-GALLONAGE			75,100.61
Fund 591 WATER FUND					
Dept 000 648					
591-000-215.000	Water	ROUSSEAU FELECIA	02/02/22	02/02/2022	32.88
		Total For Dept 000 648			32.88
Dept 540 WATER ADMINISTRATION					
591-540-958.000	MEMBERSHIPS & DUES	AMERICAN WATER WORKS ASS	01/25/22	STATEMENT	372.00
		Total For Dept 540 WATER ADMINISTRATION			372.00
Dept 546 WATER SOURCE PLANT					
591-546-775.000	REPAIRS & MAINT SUPPLIES	J&J FARM SALES	01/27/22	92248	183.90
591-546-818.100	CONTRACTUAL SERVICES-	TRACE ANALYTICAL LABS	01/31/22	2020026	168.00
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/17/22	STATEMENT	7,105.46
591-546-920.000	PUBLIC UTILITIES	DTE ENERGY	01/20/22	STATEMENT	209.07
591-546-920.000	PUBLIC UTILITIES	FRONTIER	01/20/22	STATEMENT	39.29
		Total For Dept 546 WATER SOURCE PLANT			7,705.72
Dept 548 WATER T & D					
591-548-757.000	OPERATING SUPPLIES	USA BLUE BOOK	01/20/22	852773	158.05
591-548-775.000	REPAIRS & MAINT SUPPLIES	WHITE LAKE EXCAVATING	01/28/22	87191	337.50
591-548-818.000	CONTRACTUAL SERVICES	SWIFTCOMPLY US OPCO, INC	02/01/22	INV-8328	1,440.00
		Total For Dept 548 WATER T & D			1,935.55
		Total For Fund 591 WATER FUND			10,046.15

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 594 MARINA FUND					
Dept 000 648					
594-000-818.000	CONTRACTUAL SERVICES	AIRE-MASTER	08/04/21	15690/15478/CR15480	152.00
594-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/17/22	STATEMENT	1,614.63
			Total For Dept 000 648		1,766.63
			Total For Fund 594 MARINA FUND		1,766.63
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-757.000	OPERATING SUPPLIES	GORDON FOOD SERVICE	01/24/22	828468492	56.48
661-000-757.000	OPERATING SUPPLIES	HUNT'S DO-IT CENTER	01/31/22	STATEMENT	109.81
661-000-757.000	OPERATING SUPPLIES	SAM'S CLUB/SECF	01/20/22	9819875036	59.98
661-000-757.000	OPERATING SUPPLIES	WHITE LAKE AUTOMOTIVE	01/31/22	STATEMENT	58.56
661-000-781.000	REPAIR PARTS AND SUPPLIES	WHITE LAKE AUTOMOTIVE	01/31/22	STATEMENT	120.75
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE I	01/25/22	STATEMENT	22.88
661-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	01/17/22	STATEMENT	512.66
661-000-920.000	PUBLIC UTILITIES	DTE ENERGY	01/20/22	STATEMENT	1,015.24
661-000-976.000	EQUIPMENT	GREAT LAKES FORD	01/26/22	62205	21,019.00
			Total For Dept 000 648		22,975.36
			Total For Fund 661 MOTOR POOL FUND		22,975.36



February 1, 2022

Mr. Scott Huebler
City Manager
City of Whitehall
405 E Colby St
Whitehall, MI 49461

Dear Fundholder:

Welcome to 2022. As many know, the Community Foundation includes the Frauenthal and Beardsley Theaters and the Hilt Building, known collectively as the Frauenthal Center.

Fortunately, we were able to hold several highly anticipated and well-attended events at year's end, including Mona Shores Singing Christmas Tree, West Michigan Youth Ballet's performance of *The Nutcracker*, and Port City Church's Christmas Eve service in the Frauenthal Theater. These events would not have been possible without the community's generous support.

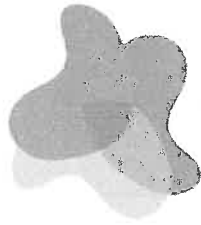
Last year also included the launch of The Next 90 Years Frauenthal Preservation Campaign. The year-end push for matching dollars not only brought on a lot of new donors, but also allowed us to raise \$5.22 million, surpassing our goal of \$5.1 million. This preservation effort helps ensure that the Frauenthal Theater's next 90 years will continue to inspire and enlighten our entire community.

The team at the Community Foundation appreciates you, our donors, nonprofit partners, and community members who come together for the common good of our community. We look forward to the coming year and all the impact we will make.

Best,

A handwritten signature in black ink, appearing to read "Todd M. Jacobs". The signature is fluid and cursive, written over a light gray background.

Todd M. Jacobs
President/CEO



**COMMUNITY
FOUNDATION**
for Muskegon County

Blomdahl Fund for The Playhouse at White Lake

Fund Statement: October 01, 2021 through December 31, 2021

Fund Activity	Current Period	Year-to-Date
Fund Value at Beginning of Period/Year	\$327,633.65	\$323,203.74

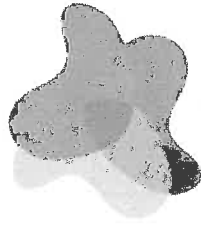
Contributions & Investment Activity

Interest & Dividends	\$2,647.00	\$6,962.84
Realized Gains (Losses)	\$0.89	\$12,660.62
Unrealized Gains (Losses)	\$13,275.00	\$23,620.60
Total Receipts	\$15,922.89	\$43,244.06

Grants & Distributions

Administrative Operating Fees	\$884.51	\$3,445.77
Grants	\$0	\$20,330.00
Total Distributions	\$884.51	\$23,775.77

Fund Value at End of Period/Year	\$342,672.03	\$342,672.03
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**COMMUNITY
FOUNDATION**
for Muskegon County

The Playhouse at White Lake Capital Non-Endowed Fund

Fund Statement: October 01, 2021 through December 31, 2021

Fund Activity	Current Period	Year-to-Date
Fund Value at Beginning of Period/Year	\$85,677.49	\$52,596.57

Contributions & Investment Activity

Gifts	\$19,275.00	\$104,391.72
Gifts, Interfund	\$22,000.00	\$75,000.00
Interest & Dividends	\$1.83	\$9.45
Realized Gains (Losses)	\$0	\$718.92
Total Receipts	\$41,276.83	\$180,120.09

Grants & Distributions

Administrative Operating Fees	\$825.50	\$3,587.84
Grants	\$85,454.83	\$188,454.83
Total Distributions	\$86,280.33	\$192,042.67

Fund Value at End of Period/Year	\$40,673.99	\$40,673.99
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Current Period:

Contribution Detail

2021-10-12	Webb Chemical Service Corporation	\$2,000.00
2021-10-23	Spencer, Kevin and Jasick, Dee	\$25.00
2021-11-22	Spencer, Kevin and Jasick, Dee	\$25.00
2021-11-24	Zwemer, Dr. Douglas A. and Jennifer L.	\$1,000.00
2021-11-29	Roy, Dr. Patricia J.	\$10,000.00
2021-11-30	Leonard & Edna K. Blomdahl Fund	\$22,000.00
2021-12-13	Hilt, John L. & Linda P.	\$6,000.00
2021-12-22	Miller, Katherine E. & Zachery D.	\$100.00
2021-12-22	Spencer, Kevin and Jasick, Dee	\$25.00
2021-12-28	Rehrer, Susan E.	\$100.00
	Total Donations	\$41,275.00

Grant & Scholarship Detail

2021-10-26	City of Whitehall - Playhouse Operations	\$85,454.83
	Total Grants	\$85,454.83

**Whitehall Planning Commission
Meeting Minutes
February 1, 2022**

Present

B. Armstrong, D. Bedau, D. Bowyer, J. Dillivan, E. Ghazal, J. Holmstrom, C. Mahoney, S. Salter

Absent

M. Shepherd

Also Present

City Manager S. Huebler

Call to Order

Chair Bedau called the meeting to order at 6:00 p.m.

Agenda

Motion by Mahoney, second by Armstrong, CARRIED, to approve the agenda as submitted. All voted yes.

Public Hearing - Subdivision Regulations

Chair Bedau noted that Article 28 - Subdivision Regulations was reviewed by the committee but erroneously left out of adoption with the rest of the zoning ordinances. Huebler noted the Article was updated to comply with State law. The review committee did eliminate allowing half streets.

There being no public comment, Chair Bedau closed the public hearing at 6:30 p.m.

Communications

Public Comment

Unfinished Business

New Business

- **Resolution 22-02**

Motion by Mahoney, second by Armstrong, CARRIED, to adopt Resolution 22-02 recommending that the City Council adopt revised Zoning Article 28. Roll Call Vote - 8 yes, 1 absent (Shepard)

- **Resolution 22-02**

Motion by Mahoney, second by Armstrong, CARRIED, to adopt Resolution 22-02 recommending that the City Council adopt revised Zoning Article 28. Roll Call Vote - 8 yes, 1 absent (Shepard)

Adjournment

There being no further business, motion by Armstrong, second by Salter, CARRIED, to adjourn at 6:16 p.m. All voted yes.

**City of Whitehall
Quarterly Financial Report
February 2022**

GENERAL FUND	Budget	Year to Date
Revenues	\$2,505,194	\$1,730,749
Expenses	\$2,659,905	\$1,133,126
Operating Income (Loss)	(\$154,711)	\$597,623
Available Fund Balance	\$967,809	

MAJOR SRTEETS	Budget	Year to Date
Revenues	\$362,725	\$123,527
Expenses	\$285,705	\$87,187
Operating Income (Loss)	\$77,020	\$36,340
Available Fund Balance	\$448,265	

LOCAL STREETS	Budget	Year to Date
Revenues	\$150,900	\$42,006
Expenses	\$227,365	\$89,348
Operating Income (Loss)	(\$76,465)	(\$47,342)
Available Fund Balance	\$201,789	

MARIHUANA	Budget	Year to Date
Revenues	\$6,200	\$2,400
Expenses	\$900	\$3,559
Operating Income (Loss)	\$5,300	(\$1,159)
Available Fund Balance	\$5,575	

BROWNFIELD	Budget	Year to Date
Revenues	\$393,520	\$246,108
Expenses	\$421,375	\$9,792
Operating Income (Loss)	(\$27,855)	\$236,316
Available Fund Balance	\$59,763	

TIFA	Budget	Year to Date
Revenues	\$1,295,140	\$1,186,240
Expenses	\$1,319,595	\$94,248
Operating Income (Loss)	(\$24,455)	\$1,091,992
Available Fund Balance	\$1,109,872	

LDFA	Budget	Year to Date
Revenues	\$351,530	\$315,310
Expenses	\$357,060	\$123,625
Operating Income (Loss)	(\$5,530)	\$191,685
Available Fund Balance	\$81,957	

INSPECTIONS	Budget	Year to Date
Revenues	\$84,270	\$91,905
Expenses	\$98,325	\$76,488
Operating Income (Loss)	(\$14,055)	\$15,417
Available Fund Balance	\$124,000	

CAPITAL PROJECTS	Budget	Year to Date
Revenues	\$1,119,405	\$63
Expenses	\$1,484,440	\$124,949
Operating Income (Loss)	(\$365,035)	(\$124,886)
Available Fund Balance	\$341,698	

PLAYHOUSE	Budget	Year to Date
Revenues	\$593,325	\$458,543
Expenses	\$730,325	\$176,725
Operating Income (Loss)	(\$137,100)	\$281,818

SEWER	Budget	Year to Date
Revenues	\$1,146,650	\$465,964
Expenses	\$1,355,825	\$505,186
Operating Income (Loss)	(\$209,175)	(\$30,222)
Cash & Pooled Investments	\$526,215	

WATER	Budget	Year to Date
Revenues	\$691,000	\$304,531
Expenses	\$1,196,495	\$285,340
Operating Income (Loss)	(\$505,495)	\$19,191
Cash & Pooled Investments	\$1,117,958	

MARINA	Budget	Year to Date
Revenues	\$130,400	\$115,129
Expenses	\$152,645	\$89,814
Operating Income (Loss)	(\$22,245)	\$25,315
Cash & Pooled Investments	\$93,920	

MOTOR POOL	Budget	Year to Date
Revenues	\$280,000	\$129,349
Expenses	\$440,195	\$75,224
Operating Income (Loss)	(\$160,195)	\$54,125
Cash & Pooled Investments	\$666,888	

CEMETERY TRUST	Budget	Year to Date
Revenues	\$0	\$1,032
Expenses	\$0	\$0
Operating Income (Loss)	\$0	\$1,032
Cash & Pooled Investments	\$542,244	



CITY OF WHITEHALL

January 10, 2022

Mr. Arnold Erb, Supervisor
Whitehall Township
7644 Durham Road
Whitehall, MI 49461

Dear Arnold:

Please find enclosed the 2021 Annual Report of water consumption in Whitehall Township as it relates to the 1998 Water Service Agreement between Whitehall Township and the City of Whitehall. The water consumption remains well below the requirement of notice as stated in the Agreement.

The Agreement also requires a meeting each year sometime between January and April to foster communication, between the City and the Township, and to plan for future water needs. I am looking forward to meeting with you at your earliest convenience to discuss any issues or answer any questions you may have. Please call my office, 894-4157, to set up a day and time to meet.

Sincerely,

A handwritten signature in cursive script, appearing to read "Brian Armstrong".

Brian Armstrong, Director
Department of Public Works

C: Steve Salter, Mayor
Scott Huebler, City Manager

WHITEHALL TOWNSHIP – CITY OF WHITEHALL

WATER SERVICE AGREEMENT

2021 ANNUAL REPORT

AVERAGE DAILY DEMAND (ADD)*:

The ADD computed from Township water meter readings for four consecutive quarters Of 2020:

1 st Quarter	1.656 MG	0.01840 MGD/quarter	
2 nd Quarter	3.671 MG	0.04079 MGD/quarter	
3 rd Quarter	5.908 MG	0.06564 MGD/quarter	0.0383 MGD
4 th Quarter	2.558 MG	0.02842 MGD/quarter	Average Daily Demand

*The average daily demand is defined as the average of the average daily demand of four consecutive quarters of the previous calendar year. Maximum water capacity delivered to the Township is limited to 0.313 MGD. Notice is required when the ADD of four consecutive quarters exceeds 0.282 MGD.

AVERAGE DAILY DEMAND 2020 0.0327 MGD

FIVE YEAR AVERAGE DAILY DEMAND 0.0340 MGD

TOTAL NUMBER OF METERED TOWNSHIP CONNECTIONS (43)

METERED CONNECTIONS ADDED IN 2021 (0)

TOTAL NUMBER OF TOWNSHIP FIRE HYDRANTS (43)

FIRE HYDRANTS ADDED IN 2021 (1)

 Date Jan 19, 2022
Brian Armstrong, Director of Public Works

Whitehall Township Water Usage 2021

Account #	Service	Jan-Mar 2021	Apr-June 2021	July-Sept 2021	Oct-Dec 2021	Totals	
016-07021-00	True North Energy	15	23	26	17	81	
016-07021-05	True North Energy	0	81	343	7	431	
016-07022-00	True North Energy	242	343	193	165	943	
016-07024-00	Taco Bell	92	20	73	74	259	
016-07024-05	Taco Bell/Irrig	0	176	306	0	482	
016-07025-00	Little Ceasers Pizza	53	65	71	58	247	
016-07026-00	White Lake Center	23	32	37	32	124	
016-07030-00	White Lake Center	10	9	9	9	37	
016-07035-00	Great Lakes Fresh Market	0	0	0	0	0	
016-07037-00	O'Reilly Auto Parts	1	2	1	2	6	
016-07037-05	O'Reilly Auto Parts/Irrig	0	51	186	4	241	
016-07038-00	White Lake Center	0	0	0	3	3	
016-07038-05	White Lake Center	0	205	309	55	569	
016-07039-01	Goodwill Industries	13	16	12	15	56	
016-07039-05	Goodwill Industries/Irrig	0	26	248	114	388	
016-07040-00	Kathleen Bentz	8	7	7	9	31	
016-07043-00	Save-A-Lot	5	10	9	0	24	
016-07043-05	Save-A-Lot/Irrig	0	294	606	290	1190	
016-07045-00	San Marcos	119	164	166	160	609	
016-07050-00	Sikkenga Phyllis	0	0	0	0	0	
016-08010-00	Walgreens #11417	10	10	9	9	38	
016-08010-05	Walgreens #11417/Irrig	0	0	0	0	0	
016-08020-00	Arby's #7822	41	76	113	50	280	
016-08021-00	Advanced Auto	3	2	3	2	10	
016-08021-05	Advanced Auto/Irrig	0	124	122	0	246	
016-08050-00	McDonalds	151	443	1027	280	1901	
016-08052-00	Rodeway Inn	227	278	247	275	1027	
016-08053-00	Wesco	134	171	142	114	561	
016-08053-05	Wesco/Irrig	0	143	389	214	746	
016-08055-00	Family Farm and Home	18	34	27	23	102	
016-08065-00	KBA Whitehall-Culvers	56	177	176	162	571	
016-08065-05	KBA Whitehall-Culvers	0	120	256	62	438	
016-08101-00	Viking Tool & Engineering	1	0	1	0	2	
016-08108-00	Harborlight Credit Union	3	4	2	3	12	
016-08108-05	Harborlight Credit Union/Irrig	0	210	162	14	386	
016-08109-00	Wal-Mart Stores East #34	147	139	162	169	617	
016-08109-05	Wal-Mart Stores East #34/Irrig	0	33	217	14	264	
016-09002-00	Erdman Machine Company	33	42	36	37	148	
016-09008-00	Urban Machine	10	4	3	3	20	
016-09012-00	Fusion Fluid Equipment	23	28	22	17	90	
016-09025-00	Patterson Chad/Sheena	18	18	25	11	72	
016-10002-00	Magnolia's Pet Grooming	52	47	45	42	186	
016-10015-00	Discovery School	148	44	120	43	355	
	Totals:	1656	3671	5908	2558	13793	Qtr. MGD
	Average Daily Demand	0.01840	0.04079	0.06564	0.02842	0.15326	0.03831

Agenda Report - Tag Day Requests

Tag Days for community nonprofit organizations require City Council approval subject to coordination with the Police Department. Tag days are limited to one per weekend, two per month, and ten per year. They may not be held on Sundays or national holidays.

Knights of Columbus have requested a tag day for Saturday, April 9, 2022.

April 9

Knights of Columbus

RECOMMENDATION

Approve the tag day as requested.

APPLICATION TO SOLICIT FUNDS
For a Non-Profit Organization
Within Public Rights-of-Way
"TAG DAYS"

Organization: Knights of Columbus Council 12985

Date of Solicitation: April 9, 2022

My organization requests permission from the Whitehall City Council to solicit funds within public rights-of-way within the City of Whitehall on the date above. As an officer (President, Chairperson, Vice President or Vice Chairperson) of the organization, I am authorized to make this request and to bind my organization to the acceptance of liability for the above activity; and in making this request, I do in fact bind my organization to accept full responsibility for the safety and well being of the persons soliciting funds on our organizations behalf. Further, our organization accepts total liability and holds the City of Whitehall harmless for accidents, injury, and /or death from this activity to any of our solicitors and/or the general public that may directly or indirectly result from this activity.

Date: 01/25/2022

[Signature] Grand Knight
Signature of Officer and Title

PERMIT TO SOLICIT FUNDS
For a Non-Profit Organization
Within Public Rights-of-Way

Organization: _____

Date of Solicitation: _____

Permission is hereby granted by the City Council of Whitehall for the above-named organization to solicit funds in the public rights-of-way on the date indicated. This permit is granted in accordance with the ordinances and policies of the City and the acceptance of the application submitted. Further, your organization is encouraged to read and follow the guidelines established by the City of Whitehall Police Department when engaged in this activity.

Date of Council Approval: _____
City Clerk for the City of Whitehall

cc: Whitehall Police Department
File

CITY OF WHITEHALL
RESOLUTION 22-07
Lot Split Request

- WHEREAS, Gary and Dorianne Kittridge submitted a lot split request for 407 Mill Pond Road.
- WHEREAS, City Ordinances requires approval by the City Council and allows the Council to refer any requests to the Planning Commission for review and recommendation.
- WHEREAS, our standard operating procedure has been to initiate the review process with the Planning Commission.
- WHEREAS, the Planning Commission, following review of the request and the criteria required for approval, recommends approval of the lot split by the City Council.

NOW, THEREFORE, LET IT BE RESOLVED

That the City Council does hereby approve of the lot split as requested and recommended.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held on Tuesday, February 8, 2022 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk

WHITEHALL PLANNING COMMISSION
RESOLUTION 22-03

WHEREAS, Gary and Dorianne Kittridge have submitted a lot split request for 407 Mill Pond Road.

WHEREAS, Lot splits require City Council approval following review and recommendation from the Planning Commission.

WHEREAS, the Zoning Administrator has determined that the resulting lots will met minimum requirements for lot size, lot widths, and yard setbacks; they will be adequately served by public utilities; and they will be consistent with the intent and purpose of the zoning ordinances and comprehensive plan.

NOW, THEREFORE, BE IT RESOLVED

That the Whitehall Planning Commission concurs with the findings of the Zoning Administrator and hereby recommends approval of the lot split by the City Council as submitted.

Motion by Mahoney, second by Armstrong, and thereafter CARRIED by the City of Whitehall Planning Commission at a meeting held February 1, 2022.

Roll call vote: 8 yes, 1 absent.



Scott K. Huebler, Zoning Administrator



CITY OF WHITEHALL
Land Division Application

Application for land division must include:

application received _____

- 1. Completed Parcel Division Application form/
2. Legal descriptions and map(s) of parent parcel and proposed division.
3. Signed Surveyor's Certificate.
4. Delinquent property taxes must be paid prior to approval. O _____

A proposed division must meet the following standards:

- 1. Description and Map. (a) An adequate and accurate legal description with (b) a tentative parcel map showing area, parcel lines, public utilities easements, accessibility and the number of parcels.
2. Depth to Width Ratio. Each parcel can be no deeper than four times the width, with certain exceptions.
3. Width. Each parcel must have a width of at least that required by a land division ordinance, if there is one.
4. Area. Each parcel must have an area not less than that required by the local land division ordinance, if there is one.
5. Accessibility. Each parcel must be accessible.
6. Development Site Requirements. If the parcel is a "development site," it must meet three additional requirements.

A development site must have all of the following:

- Public water or health department approval for on-site water supply under rules described in the Act.
Public sewer or city, county or district health department approval for on-site sewage disposal under rules described in the act.
Adequate easements for public utilities from the parcel to existing public utility facilities.

Owner's name: Gary + Dorianne K. Htridge Location of Property: 407 Mill Pond Road

Approved by: _____

Date: _____

Copies of approved application to:

- O Clerk (original) O Property Owner
O Treasurer O Assessor

SURVEYOR'S CERTIFICATE

Concerning Compliance with Land Division Act Section 108 and 109

I HEREBY CERTIFY TO:

City of Whitehall
County of Muskegon
State of Michigan

1. That we have prepared the foregoing (tentative parcel map/survey) and legal descriptions, and that the legal descriptions for the remainder parcel and the 2 (number) resulting parcel(s) (is/are) accurate
2. That the parent parcel contains 11.89 acres.
3. That the division of the parent parcel results in 3 parcel(s).
4. That the plat of survey map is drawn to the scale of 1" = 150 and shows:
 - a. Legal descriptions of newly created parcel and resulting remainder parcel(s).
 - b. The area of each of the 3 resulting parcels.
 - c. The parcel lines of each of the 3 resulting parcels.
 - d. Each resulting parcel has a depth of not more than four times its width
 - e. Access to the resulting parcels by Lake St. (name of public or private street).
 - f. That public utilities from (each of) the 3 resulting parcel(s) to the existing public utility facilities is provided by the public utility easements that are located in the City of Whitehall.
 - g. The area and width of (each of) the 3 resulting parcel(s) abuts the (private/public) road (easement) for a minimum width of 155 feet.
 - h. The area and width of (each of) the 3 resulting parcel(s) meet the Whitehall Zoning Ordinance requirements for area and width; and per zoning variance as granted by Board of Zoning Appeals and approved by City Council.
 - i. Each of the resulting parcel(s) has the written approval of the Muskegon County Health Department for on-site water supply and sewage disposal.

1.11.22

Date



Surveyor Signature

This survey was made from the legal description shown above. The description should be compared with the Abstract of Title or Title Policy for accuracy, easements and exceptions.

LEGEND

- Iron - Found
- Utility Pole
- Overhead Utility
- Fence
- Asphalt
- Concrete
- Existing Building
- Measured
- Described

PARTIAL DESCRIPTION

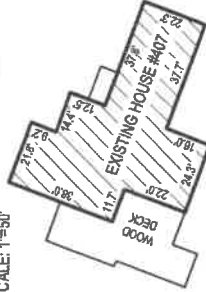
Land situated in the City of Whitehall, Muskegon County, Michigan, Section 33, Town 12 North, Range 17 West (SEE PAGE 2 OF 2 FOR FULL DESCRIPTIONS)

RIPARIAN DISCLAIMER:
The boundary lines shown hereon do not represent the ownership of any riparian rights, littoral rights, bottom lands or submerged land on, beneath or appertaining to the subject property.

WATERS EDGE
(AS LOCATED 10/19/2021)

BUILDING DETAIL 1 HOUSE DETAIL

SCALE: 1"=50'



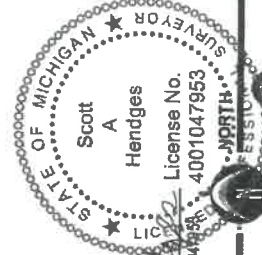
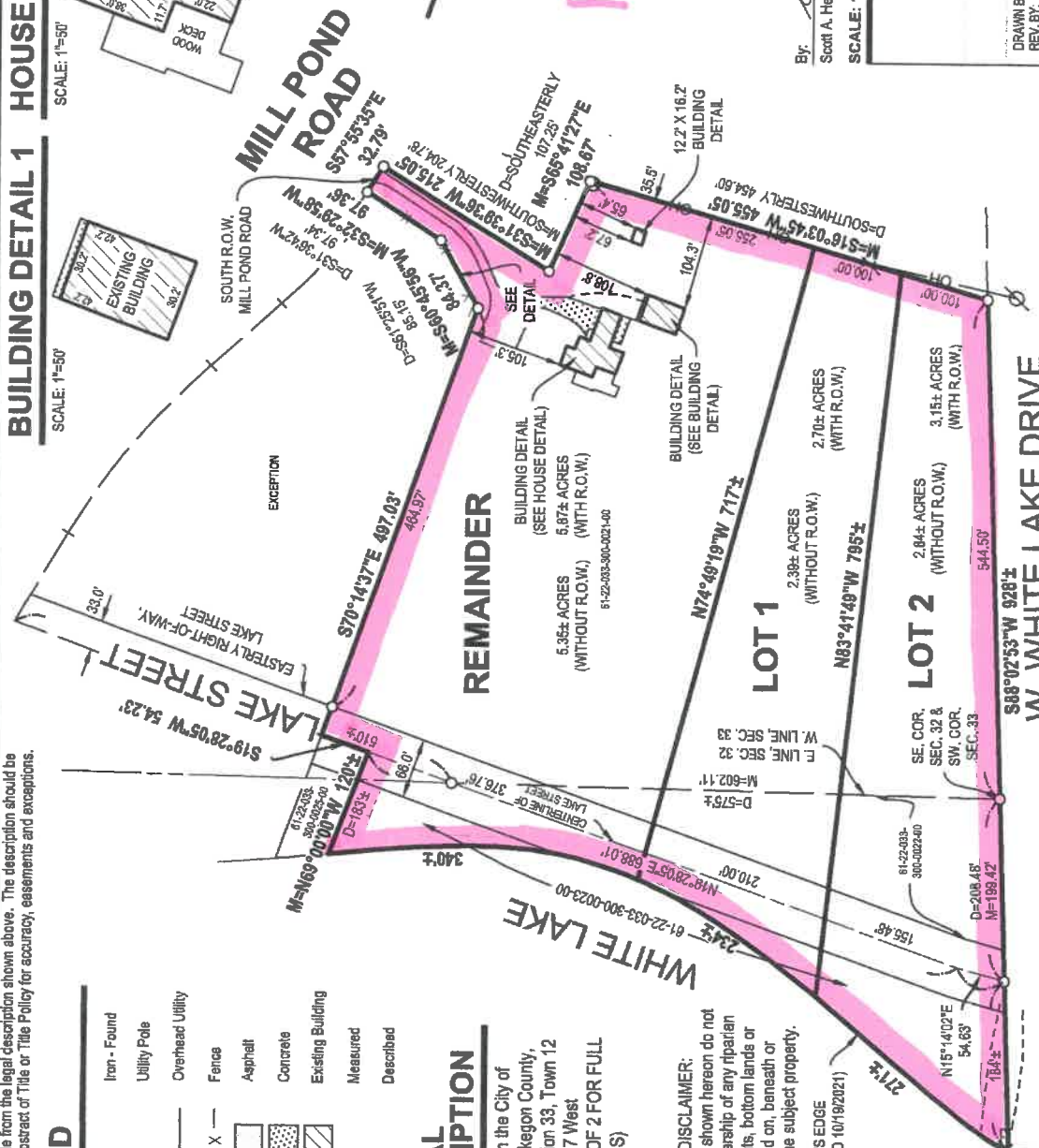
LAND DETAIL

SCALE: 1"=50'



Note: Improvements shown hereon are from previous Noderwald, Inc. project no. 212019178, dated 10/18/2021.

PARENT PARCEL



By: *Scott A. Hengdes*
Scott A. Hengdes Licensed Professional Surveyor No. 4001047953

SCALE: 1" = 150' 0' 75' 150'

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Ann Arbor, Chicago, Columbus,
Grand Rapids, Indianapolis, St. Louis

Gary & Dorianne Kliridge
Doranne Kliridge
407 Mill Pond Road
Whitehall, MI 49461

Brandetector-407 Mill Pond Road

DRAWN BY: DS DATE: 10/19/2021
REV. BY: REV. DATE: PRJ #: 212019178DSC
REV. 1 OF 2

This survey was made from the legal description shown above. The description should be compared with the Abstract of Title or Title Policy for accuracy, easements and exceptions.

LEGEND

- Iron - Found
- ⊕ Utility Pole
- OH Overhead Utility
- X — Fence
- Asphalt
- ▨ Concrete
- ▨ Existing Building
- M= Measured
- D= Described

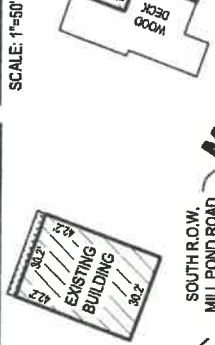
PARTIAL DESCRIPTION

Land situated in the City of Whitehall, Muskegon County, Michigan, Section 33, Town 12 North, Range 17 West (SEE PAGE 2 OF 2 FOR FULL DESCRIPTIONS)

RIPARIAN DISCLAIMER:
The boundary lines shown hereon do not represent the ownership of any riparian rights, littoral rights, bottom lands or submerged land on, beneath or appertaining to the subject property.

WATERS EDGE
(AS LOCATED 10/19/2021)

BUILDING DETAIL 1 HOUSE DETAIL

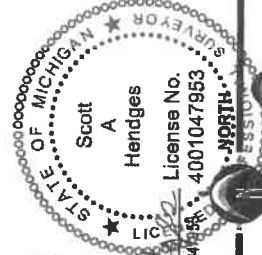
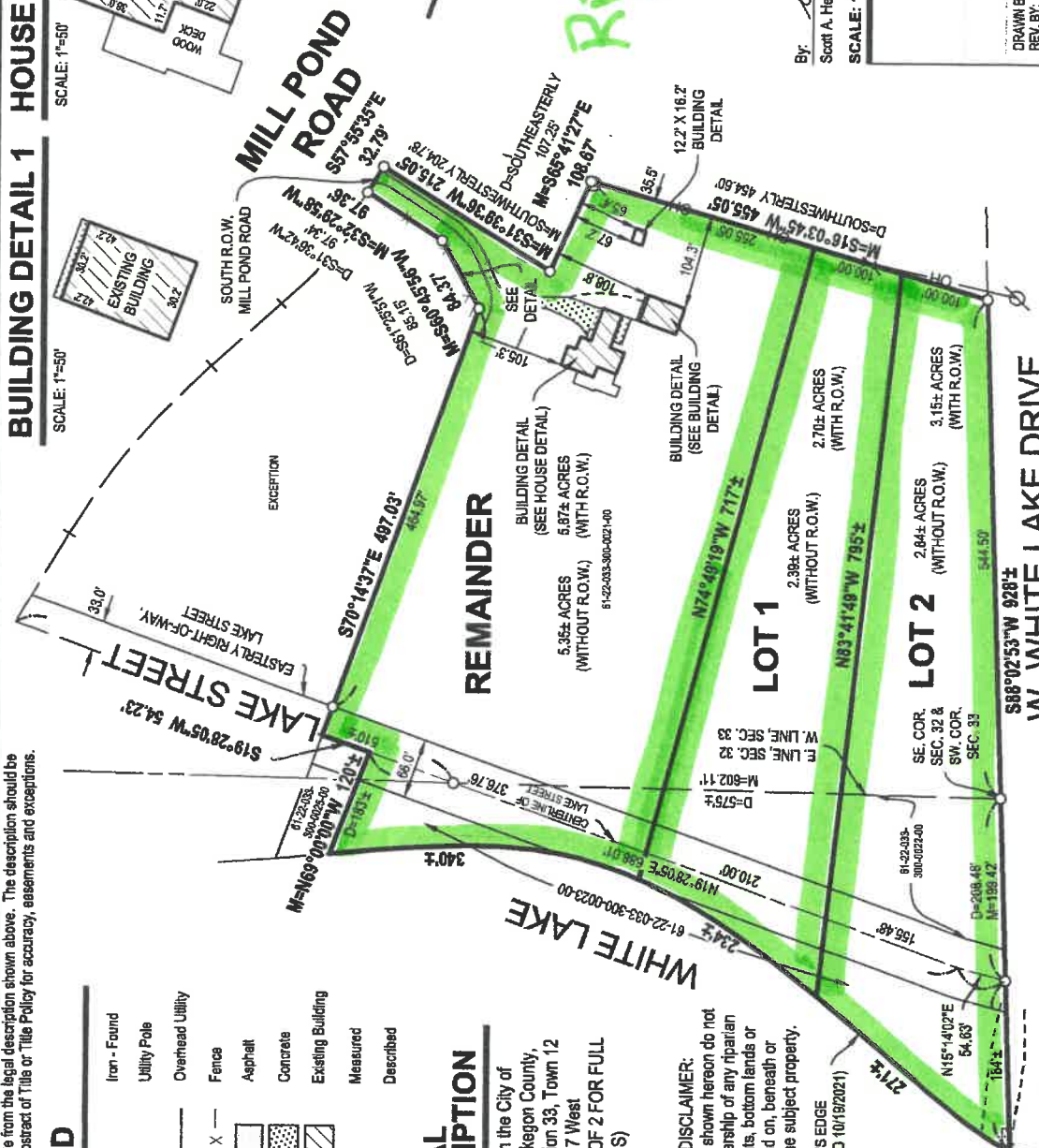


LAND DETAIL



Note: Improvements shown hereon are from previous Nederveld, Inc. project no. 21201978, dated 10/19/2021.

RESULTING PARCELS



NEDERVELD
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Holland
347 Hoover Blvd.
Holland, MI 49423
Ann Arbor, Chicago, Columbus,
Grand Rapids, Indianapolis, St. Louis

By: *Scott A. Hendges*
Scott A. Hendges Licensed Professional Surveyor No. 4001047953

Gary & Dorianne Kliridge
Doranne Kliridge
407 Mill Pond Road
Whitehall, MI 49461
Brandtator-407 Mill Pond Road

SCALE: 1" = 150' 0' 75' 150'

DATE: 10/19/2021
REV. DATE: 10/19/2021
PRJ #: 21201979DSC
REV. BY: [Blank]
REV.: [Blank]

1 OF 2

DESCRIPTION

LOT 1

Part of the Southeast 1/4 of Section 32, Town 12 North, Range 17 West, and the Southwest 1/4 of Section 33, Town 12 North, Range 17 West, City of Whitehall, Muskegon County, Michigan, described as: Commencing at the Southeast corner of said Section 32; thence N68°02'53"E 544.50 feet; thence N16°03'45"E 100.00 feet to the Point of Beginning; thence continuing N16°03'45"E 100.00 feet; thence N74°49'19"W 717 feet, more or less, to the Water's Edge of White Lake; thence Southwesterly 234 feet, more or less, along the water's edge of White Lake to a point N83°41'49"W from the Point of Beginning; thence S83°41'49"E 795 feet, more or less, to the Point of Beginning. Contains 2.70± acres. Subject to easements, restrictions and rights-of-way of record. Also subject to highway right-of-way for Lake Street over 66.0 feet thereof.

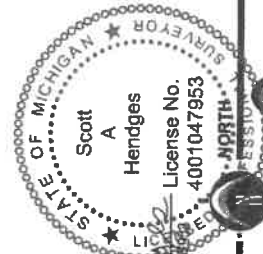
LOT 2

Part of the Southeast 1/4 of Section 32, Town 12 North, Range 17 West, and the Southwest 1/4 of Section 33, Town 12 North, Range 17 West, City of Whitehall, Muskegon County, Michigan, described as: Beginning at the Southeast corner of said Section 32; thence N88°02'53"E 544.50 feet; thence N16°03'45"E 100.00 feet; thence N83°41'49"W 795 feet, more or less, to the water's edge of White Lake; thence Southwesterly 271 feet, more or less, along the water's edge of White Lake to a point S88°02'53"W 384 feet, more or less, from the Southeast corner of said Section; thence N88°02'53"E 384 feet, more or less, to the Point of Beginning. Contains 3.15± acres. Subject to easements, restrictions and rights-of-way of record. Also subject to highway right-of-way for Lake Street over 66.0 feet thereof.

REMAINDER

Part of the Southeast 1/4 of Section 32, Town 12 North, Range 17 West, and the Southwest 1/4 of Section 33, Town 12 North, Range 17 West, City of Whitehall, Muskegon County, Michigan, described as: Commencing at the Southeast corner of said Section 32; thence N88°02'53"E 544.50 feet; thence N16°03'45"E 200.00 feet to the Point of Beginning; thence continuing N16°03'45"E 255.05 feet; thence N65°41'27"W 108.67 feet; thence N31°39'36"E 215.05 feet to the South ROW of Mill Pond Road; thence N57°55'35"W 32.79 feet along said ROW; thence S32°29'58"W 97.36 feet; thence S60°45'56"W 84.37 feet; thence N70°14'37"W 487.03 feet to the Centerline of Lake Street; thence S19°28'05"W 54.23 feet along said Centerline; thence N69°00'00"W 120 feet, more or less, to the Water's Edge of White Lake; thence Southwesterly 340.00 feet, more or less, along said Water's Edge to a point N74°49'19"W 717 feet, more or less, from the Point of Beginning; thence S74°49'19"E 717 feet, more or less, to the Point of Beginning. Contains 5.87± acres. Subject to easements, restrictions and rights-of-way of record. Also subject to highway right-of-way for Lake Street over 66.0 feet thereof.

This survey was made from the legal description shown above. The description should be compared with the Abstract of Title or Title Policy for accuracy, assessments and exceptions.



By: *Scott A. Hendges*
Scott A. Hendges Licensed Professional Surveyor No. 4001047953

SCALE: 1" = 150' 0' 75' 150'

Gary & Dorianna Kintridge
Dorianna Kintridge
407 Mill Pond Road
Whitehall, MI 49461

Brandsletter-407 Mill Pond Road

DRAWN BY: DS DATE: 10/19/2021 PRJ #: 21201979DSC
REV. BY: REV. DATE: 2 OF 2

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CITY OF WHITEHALL
RESOLUTION 22-08
Budget Amendment #2

WHEREAS, the City Council previously approved a budget for Fiscal Year 2021/22;

WHEREAS, the following budget adjustments are required to be compliant with State law and generally accepted accounting principles;

WHEREAS, a semi-annual analysis of the revenues and expenditures have indicated that certain budget adjustments need formal approval by City Council.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council hereby approves the budget amendments as described and identified as Exhibit "A."

Moved by _____, seconded by _____ and thereafter adopted by the Whitehall City Council at a regular meeting held February 8, 2022 at 6:00 p.m. (___ yes; ___ no, ___ absent).

Steve Salter, Mayor

Brenda Bourdon, City Clerk

EXHIBIT A

CITY OF WHITEHALL FISCAL YEAR 2021/2022 BUDGET AMENDMENT

Discussion/Explanation on Significant Variances for appropriations:

1. Other income was greater than estimated due to splash pad donations and worker's compensation reimbursements.
2. The council-other expenses require an increase to cover member changes, parade/community events, supplies, and goal setting. Telephone expense increased due to VOIP. The street lighting expense was greater than estimated. Leaf collection was extended and resulted in an increased expense. Salaries/wages and equipment rental for cemetery and parks require an increase due to additional time spent maintaining and also working on the splash pad.
3. The budgeted amount for equipment rental was underestimated. A transfer to Capital Improvements is necessary for the Lakeview, Lewis, and Wilshire project.
4. Operating supplies increased for parts/supplies. The budgeted amount for contractual services is not required. Salaries/wages, fringe benefits, and equipment rental for local streets require an increase due to additional work. Contractual services were underestimated due to tree removal.
5. The budgeted amount for attorney fees was underestimated.
6. The budgeted amount from the Local Community Stabilization was overestimated. Eastbrook Homes will provide reimbursement for the Muskegon Conservation District contract.
7. TIFA approved additional contractual funding for the Hanson St sewer lift stations, Muskegon Conservation District contract, engineering costs for marina repairs and street projects, street project capital costs, and funding for a share of the sidewalk plow.
8. The budgeted amount from the Local Community Stabilization was overestimated.
9. Budgeted revenues have increased due to new construction and rental inspections.
10. As a result of new construction and rental inspections, the budgeted expenses for contracted inspectors needs to be increased.
11. The Capital Project fund was increased for the Lakeview, Lewis, and Wilshire project.
12. The Playhouse fund received a federal grant and the WLYT had increased revenues. Other revenue line items have been adjusted to a more accurate estimate.
13. Actual wages, operating, and equipment were greater than anticipated.

- 14. Projected revenues are greater than anticipated due to construction in Tannery Bay and a reevaluation of sewer usage payments.**
- 15. Projected revenues are greater than anticipated due to construction in Tannery Bay and a reevaluation of water usage payments. Interest revenue was reduced due to economic reasons and an insurance claim payment was received.**
- 16. Technology repair/maintenance and required programming caused an increase in expenses.**
- 17. The budgeted amounts estimated for revenues were adjusted more accurately with the completion of the 2021 season.**
- 18. The budgeted amounts estimated for expenses were adjusted more accurately with the completion of the 2021 season.**
- 19. The budgeted amount for interest was reduced due to economic reasons. The process for recording equipment rental has simplified and resulted in a change to several revenue accounts.**
- 20. Due to fuel technology and replacement, budgeted expenses need to be increased.**

EXHIBIT A

CITY OF WHITEHALL
FISCAL YEAR 2021/2022 BUDGET AMENDMENT

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	AMENDMENT 1 RES 21-20	AMENDMENT 2 RES 22-08	FINAL AMENDED BUDGET	
Fund 101 - GENERAL OPERATING FUND						
101-000-686.000	OTHER INCOME	0.00	30,664.00	20,336.00	51,000.00	
TOTAL Revenues		0.00	30,664.00	20,336.00	51,000.00	1
101-101-962.000	COUNCIL-OTHER EXPENSES	0.00	0.00	1,500.00	1,500.00	
101-172-850.000	TELEPHONE	2,500.00	0.00	900.00	3,400.00	
101-276-706.000	SALARIES & WAGES	16,950.00	0.00	11,650.00	28,600.00	
101-276-943.000	EQUIPMENT RENTAL	25,000.00	0.00	4,000.00	29,000.00	
101-448-920.000	PUBLIC UTILITIES	69,000.00	0.00	5,000.00	74,000.00	
101-526-706.000	SALARIES & WAGES	200.00	0.00	300.00	500.00	
101-526-719.000	FRINGE BENEFITS	150.00	0.00	150.00	300.00	
101-526-818.000	CONTRACTUAL SERVICES	51,000.00	0.00	6,000.00	57,000.00	
101-526-943.000	EQUIPMENT RENTAL	200.00	0.00	600.00	800.00	
101-751-706.000	SALARIES & WAGES	26,625.00	0.00	2,375.00	29,000.00	
101-751-818.000	CONTRACTUAL SERVICES	7,500.00	0.00	900.00	8,400.00	
101-751-943.000	EQUIPMENT RENTAL	30,000.00	0.00	5,000.00	35,000.00	
101-751-974.000	CAPITAL IMPROVEMENTS	7,000.00	78,130.00	0.00	85,130.00	
TOTAL Expenditures		236,125.00	78,130.00	38,375.00	352,630.00	2
Fund 202 - MAJOR STREET FUND						
202-463-943.000	EQUIPMENT RENTAL	15,000.00	0.00	4,000.00	19,000.00	
202-966-999.402	TRANSFER TO CAP IMPROVEMENT FUND	0.00	0.00	100,000.00	100,000.00	
TOTAL Expenditures		15,000.00	0.00	104,000.00	119,000.00	3
Fund 203 - LOCAL STREET FUND						
203-451-757.000	OPERATING SUPPLIES	0.00	0.00	600.00	600.00	
203-451-818.000	CONTRACTUAL SERVICES	10,000.00	0.00	(10,000.00)	0.00	
203-451-943.000	EQUIPMENT RENTAL	0.00	0.00	60.00	60.00	
203-463-719.000	FRINGE BENEFITS	20,500.00	0.00	(6,500.00)	14,000.00	
203-463-818.000	CONTRACTUAL SERVICES	19,200.00	0.00	1,000.00	20,200.00	
203-463-943.000	EQUIPMENT RENTAL	16,000.00	0.00	4,500.00	20,500.00	
TOTAL Expenditures		65,700.00	0.00	(10,340.00)	55,360.00	4
Fund 214 - MARIHUANA						
214-000-826.000	ATTORNEY FEES	700.00	0.00	4,300.00	5,000.00	
TOTAL Expenditures		700.00	0.00	4,300.00	5,000.00	5
Fund 245 - TAX INCREMENT FINANCE AUTHORITY #3						
245-000-441.000	LOCAL COMMUNITY STABILIZATION	950,000.00	0.00	(20,245.00)	929,755.00	
245-000-686.000	OTHER INCOME	0.00	0.00	3,400.00	3,400.00	
TOTAL Revenues		950,000.00	0.00	(16,845.00)	933,155.00	6
245-000-818.000	CONTRACTUAL SVCS-HANSON ST SEWER	20,000.00	0.00	15,000.00	35,000.00	
245-000-818.100	CONTRACTUAL SVCS-CONSERVATION DIST	0.00	0.00	3,400.00	3,400.00	
245-000-818.110	CONTRACTUAL SVCS-MARINA REPAIR	142,000.00	(80,000.00)	0.00	62,000.00	
245-000-818.750	C/S- N MEARS-CHAMBER-LIONS PARK	0.00	45,000.00	36,100.00	81,100.00	
245-000-820.000	ENGINEERING FEES-MARINA	0.00	0.00	16,600.00	16,600.00	
245-000-999.101	ADMIN FEE-GENERAL+ SPASH PAD	8,590.00	35,000.00	0.00	43,590.00	
245-100-999.402	TRANSFER TO CAP IMPROVEMENTS	379,390.00	0.00	247,740.00	627,130.00	
245-300-974.000	CAPITAL IMPROVEMENTS	1,200.00	0.00	1,700.00	2,900.00	
TOTAL Expenditures		551,180.00	0.00	320,540.00	871,720.00	7
Fund 248 - LOCAL DEVELOPMENT FINANCE AUTHORITY						
248-000-441.000	LOCAL COMMUNITY STABILIZATION	250,000.00	0.00	(10,695.00)	239,305.00	
TOTAL Revenues		250,000.00	0.00	(10,695.00)	239,305.00	8

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	AMENDMENT 1 RES 21-20	AMENDMENT 2 RES 22-08	FINAL AMENDED BUDGET	
Fund 249 - BUILDING INSPECTION DEPARTMENT						
249-000-455.000	INSPECTION FEES	80,000.00	0.00	50,000.00	130,000.00	
TOTAL Revenues		80,000.00	0.00	50,000.00	130,000.00	9
249-000-818.000	CONTRACTUAL SERVICES	64,000.00	0.00	40,000.00	104,000.00	
TOTAL Expenditures		64,000.00	0.00	40,000.00	104,000.00	10
Fund 402 - CAPITAL PROJECT FUND						
402-000-699.202	TRANSFER FROM MAJOR STREETS	0.00	0.00	100,000.00	100,000.00	
402-000-699.245	TRANSFERS FROM TIFA	379,390.00	0.00	247,740.00	627,130.00	
TOTAL Revenues		379,390.00	0.00	347,740.00	727,130.00	11
Fund 580 - PLAYHOUSE						
580-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	49,400.00	49,400.00	
580-000-645.100	WHITE LAKE YOUTH THEATRE	3,600.00	0.00	11,000.00	14,600.00	
580-000-645.300	TICKETS-OTHER EVENTS	24,350.00	0.00	(16,350.00)	8,000.00	
580-000-645.500	WHITE LAKE DRAMATIC CLUB EVENTS	3,000.00	0.00	(3,000.00)	0.00	
580-000-646.000	ADVERTISING	5,000.00	0.00	(2,000.00)	3,000.00	
580-000-648.000	CONSESSIONS	2,000.00	0.00	(500.00)	1,500.00	
580-000-648.100	CONSESSIONS-ALCOHOL	3,000.00	0.00	(1,800.00)	1,200.00	
580-000-650.000	SPONSORSHIP	34,000.00	0.00	16,850.00	50,850.00	
580-000-650.100	SPONSORSHIP-MUSIC	1,000.00	0.00	(1,000.00)	0.00	
580-000-669.000	RENTAL INCOME	10,000.00	0.00	(6,000.00)	4,000.00	
580-000-680.000	DONATIONS	25,000.00	0.00	63,600.00	88,600.00	
580-000-680.300	GRANTS	51,800.00	0.00	(51,300.00)	500.00	
580-000-685.100	FRIENDS OF THE PLAYHOUSE	1,200.00	0.00	(1,175.00)	25.00	
580-000-685.200	MERCHANDISE	1,000.00	0.00	(500.00)	500.00	
TOTAL Revenues		164,950.00	0.00	57,225.00	222,175.00	12
580-000-708.000	SALARIES & WAGES-PART TIME	18,800.00	0.00	6,200.00	25,000.00	
580-000-757.000	OPERATING SUPPLIES	1,200.00	0.00	5,800.00	7,000.00	
580-000-757.400	OPERATING-YOUTH THEATRE - SUMMER SE	800.00	0.00	3,200.00	4,000.00	
580-000-757.550	OPERATING SUPPLIES-LIQUOR	0.00	0.00	500.00	500.00	
580-000-757.600	WHITE LAKE DRAMATIC CLUB SUPPLIES	600.00	0.00	(600.00)	0.00	
580-000-818.600	CONTRACTUAL SERVICE-SOUND	2,800.00	0.00	(2,000.00)	800.00	
580-000-932.000	TECHNOLOGY MAINTENANCE	0.00	0.00	3,000.00	3,000.00	
580-000-962.000	OTHER EXPENSES	200.00	0.00	300.00	500.00	
580-000-962.100	RIGHTS AND ROYALTIES	3,200.00	0.00	1,000.00	4,200.00	
580-000-976.000	EQUIPMENT	1,900.00	0.00	3,600.00	5,500.00	
TOTAL Expenditures		29,500.00	0.00	21,000.00	50,500.00	13
Fund 590 - SEWER FUND						
590-000-627.000	CONTRACT WORK	5,000.00	0.00	73,500.00	78,500.00	
590-000-644.000	METERED SALES	1,135,050.00	0.00	234,950.00	1,370,000.00	
TOTAL Revenues		1,140,050.00	0.00	308,450.00	1,448,500.00	14
Fund 591 - WATER FUND						
591-000-644.000	METERED SALES	630,000.00	0.00	70,000.00	700,000.00	
591-000-665.000	INTEREST EARNINGS-INVESTMENTS	8,000.00	0.00	(6,500.00)	1,500.00	
591-000-686.000	OTHER INCOME	0.00	0.00	25,780.00	25,780.00	
TOTAL Revenues		638,000.00	0.00	89,280.00	727,280.00	15
591-546-818.100	CONTRACTUAL SERVICES-	6,400.00	0.00	5,700.00	12,100.00	
591-548-818.000	CONTRACTUAL SERVICES	18,700.00	0.00	1,400.00	20,100.00	
TOTAL Expenditures		25,100.00	0.00	7,100.00	32,200.00	16

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	AMENDMENT 1 RES 21-20	AMENDMENT 2 RES 22-08	FINAL AMENDED BUDGET	
Fund 594 - MARINA FUND						
594-000-627.000	CONTRACT WORK-PUMP OUTS	700.00	0.00	200.00	900.00	
594-000-644.000	RENTAL OF SLIPS-TRANSIENT	12,000.00	0.00	4,000.00	16,000.00	
594-000-655.000	GASOLINE SALES	60,000.00	0.00	3,000.00	63,000.00	
594-000-655.100	DIESEL SALES	1,000.00	0.00	15,000.00	16,000.00	
TOTAL Revenues		73,700.00	0.00	22,200.00	95,900.00	17
594-000-706.000	SALARIES & WAGES	2,665.00	0.00	1,735.00	4,400.00	
594-000-719.000	FRINGE BENEFITS	2,135.00	0.00	1,565.00	3,700.00	
594-000-719.100	FRINGE BENEFITS-WAGES	890.00	0.00	510.00	1,400.00	
594-000-775.000	REPAIRS & MAINT SUPPLIES	300.00	0.00	700.00	1,000.00	
594-000-920.000	PUBLIC UTILITIES	6,400.00	0.00	5,600.00	12,000.00	
594-000-965.000	CHARGE CARD ADMIN FEE	1,400.00	0.00	400.00	1,800.00	
TOTAL Expenditures		13,790.00	0.00	10,510.00	24,300.00	18
Fund 661 - MOTOR POOL FUND						
661-000-665.000	INTEREST EARNINGS-INVESTMENTS	700.00	0.00	(400.00)	300.00	
661-000-680.000	EQUIPMENT RENTAL	70,400.00	0.00	95,280.00	165,680.00	
661-000-680.100	EQUIPMENT RENTAL- TIFA	14,400.00	0.00	(8,900.00)	5,500.00	
661-000-680.200	EQUIPMENT RENTAL-PLAYHOUSE	500.00	0.00	(300.00)	200.00	
661-000-681.000	EQUIPMENT RENTAL-MAJOR STREETS	35,700.00	0.00	(21,800.00)	13,900.00	
661-000-682.000	EQUIPMENT RENTAL-LOCAL STREETS	40,500.00	0.00	(24,200.00)	16,300.00	
661-000-683.000	EQUIPMENT RENTAL-WATER	49,200.00	0.00	(27,500.00)	21,700.00	
661-000-684.000	EQUIPMENT RENTAL-MARINA	2,100.00	0.00	(1,380.00)	720.00	
661-000-685.000	EQUIPMENT RENTAL-SEWER	19,000.00	0.00	(11,200.00)	7,800.00	
TOTAL Revenues		232,500.00	0.00	(400.00)	232,100.00	19
661-000-818.000	CONTRACTUAL SERVICES	21,850.00	0.00	2,000.00	23,850.00	
661-000-850.000	TELEPHONE	1,900.00	0.00	600.00	2,500.00	
TOTAL Expenditures		23,750.00	0.00	2,600.00	26,350.00	20
GRAND TOTAL Revenues		3,908,590.00	30,664.00	867,291.00	4,806,545.00	
GRAND TOTAL Expenditures		1,024,845.00	78,130.00	538,085.00	1,641,060.00	
NET Revenue/Expenditures		2,883,745.00	(47,466.00)	329,206.00	3,165,485.00	

**CITY OF WHITEHALL
MUSKEGON COUNTY, MICHIGAN
ORDINANCE NO. 22-02**

THE CITY COUNCIL OF THE CITY OF WHITEHALL HEREBY ORDAINS:

1. Article 28 of the Zoning Ordinances of the City of Whitehall, Michigan, Sections 15-28-1 through 15-28-17 are amended and adopted as follows:

ARTICLE 28 - SUBDIVISION REGULATIONS

§15-28-1 PURPOSE

In compliance with Michigan Public Act 288 of 1967, as amended, the purpose of this Article is to regulate the division of land; to promote the public health, safety, and general welfare of the City; to further the orderly layout and use of land; to require that the land be suitable for building sites and public improvements; to ensure adequate drainage; to provide for proper ingress and egress; to promote proper surveying and monumenting with accurate legal descriptions; to provide for obtaining required approvals; to allow for the establishment of special assessment districts; to establish the procedure for vacating, correcting, and revising plats; to control residential building development within floodplains; to provide for easements; to allow for the filing of amended plats; to provide for assessors plats; and to establish penalties for violating provisions of this Article.

§15-28-2 DEFINITIONS

For the purpose of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ACCESSIBLE. A parcel that has an area where a driveway or easement provides vehicle access to an existing street and meets all applicable location standards.

ALLEY. A public or private right of way which provides secondary access to a lot, block, or parcel of land.

DEVELOPMENT SITE. Any parcel or lot on which exists or is intended for building development other agricultural or forestry use.

EXEMPT SPLIT. The partitioning or splitting of a parcel or tract of land by the proprietor or by his or her heirs, executors, administrators, legal

representatives, successors, or assigns that does not result in one or more parcels of less than 40 acres. For a property transfer between two or more adjacent parcels, if the property taken from one parcel is added to an adjacent parcel, any resulting parcel shall not be considered a building site unless the parcel conforms to the requirements of PA 188 and City ordinances.

FLOODPLAIN. An area of land adjoining a river, stream, water course, lake, or other similar body of water which can reasonably be expected to be inundated by a flood.

FORTY ACRES. 40 acres, a quarter-quarter section containing not less than 30 acres, or a government lot containing not less than 30 acres.

GOVERNMENT SURVEY. Land surveyed, subdivided, and monumented by the United States public land survey.

LOT. A measured portion of a parcel or tract described and fixed in a recorded plat.

OUTLOT. A lot set aside for purposes other than a development site, park, or other land dedicated to public use or reserved for private use.

PARCEL. A continuous area or acreage of land.

PARKING SPACE. An area of not less than 160 square feet, exclusive of drives or aisles giving access thereto, accessible from streets or alleys, and to be usable for the storage or parking of self-propelled passenger automobiles.

PLAT. A map or chart of a subdivision of land.

PROPRIETOR. A natural person including heirs, executors, administrators, legal representatives, successors, or assigns, firm, association, partnership, corporation, or any combination that holds an ownership interest in land whether or not recorded.

PUBLIC UTILITY. Persons, firms, corporations, co-partnerships, municipality, or other public authority providing gas, electricity, water, steam, telephone, sewer, or other similar services.

SUBDIVISION (DIVISION or SUBDIVIDE). The partitioning or splitting of a parcel or tract of land by the proprietor or by his or her heirs, executors, administrators, legal representatives, successors, or assigns for the purpose of sale or lease of more than one year or a building development that results in one or more parcels of less than 40 acres.

REPLAT. The process of changing the boundaries of all or part of a recorded subdivision.

TOPOGRAPHICAL MAP. A map showing existing physical characteristics with contour lines at sufficient intervals to permit determination of proposed grades and drainage.

TRACT. Two or more parcels that share a common property line and under the same ownership.

§15-28-3 RESTRICTION ON SALES

No person shall sell or convey any lot in any plat until that plat has been duly recorded in the office of the County Register of Deeds. Every plat approved by the City shall be deemed to be an amendment of, an addition to, or a detail of the City Comprehensive Master Plan.

§15-28-4 METES AND BOUNDS PLATTING

The description of any lot or parcel in a subdivision by metes and bounds in the instrument of transfer or other document used in the process of selling or transfer is prohibited.

§15-28-5 PUBLIC WATER AND SEWER SERVICES

Public sewer or water service shall not be provided for any dwelling or other structure located on a plot subdivided or sold in violation of these regulations unless deemed necessary by the Health Department to protection the public health.

§15-28-6 PARTITIONING AND DIVIDING

- A. No lot, outlot, or other parcel of land in a recorded plat shall be further partitioned or divided unless in conformity with PA 288 and this Article.
- B. No lot, outlot or parcel of land shall be partitioned or divided which would result in any remaining parcel having less square footage or less frontage than allowed by this Article. A partitioned parcel may be utilized in conjunction with an adjoining parcel, with common ownership, to satisfy square footage and frontage requirements.
- C. No lot, outlot or other parcel of land may be partitioned or divided into more than four parts.
- D. The application for approval of a partition or division of any lot, outlot or parcel of land shall include a survey and legal description of the property as is and a second survey and legal description of the resulting property per the requested partition or division. The surveys and legal descriptions shall be prepared by a licensed surveyor.

- E. The application shall be submitted to the Planning Commission for review and recommendation to the City Council.
- F. The City Council shall review the application along with the Planning Commission's recommendations prior to making a final determination. The Council may deny, approve, or approve with conditions.

§15-28-7 SUBDIVISION APPLICATION

- A. An application in writing shall be submitted to the City Planning Commission by the owner or authorized representative for approval of a preliminary plat of any proposed subdivision, partitioning, or dividing.
- B. Three copies of the application at a scale of not more than 200 feet to the inch prepared by a licensed surveyor showing title under which the proposed subdivision is to be recorded; description of land to be platted; name and address of the owner and technical author of the plan; location of existing adjacent and proposed property lines, streets, buildings, water courses, railroads, utilities, utilities, and other significant physical features; name and width of proposed streets, alleys, easements, public utilities, parks, lots, and building lines on the property to be subdivided; any engineering data deemed relative to the topography; street cross-section; sewer and water elevations; proposed use of the property; areas to be dedicated for public purposes; proposed grade elevations at street intersections or breaks of grades; date; north point; and graphic scale.

§15-28-8 PRELIMINARY PLAT

- A. Upon receipt of a completed application and payment of required fees, the Planning Commission shall schedule a public hearing.
- B. Preliminary plats shall be subject to the tentative approval of the Planning Commission, who shall take into consideration the city's requirements and the most appropriate use of the land. Particular attention will be given to the standards of design; the justification for the development of public improvements; and the subdivision's conformity to the existing street plan; the width, location and arrangements of streets; the dimensions of lots; and the location of utilities; and other features will be studied.
- C. If the preliminary plat is not approved, a list of the changes necessary to render the plan acceptable will be submitted in writing to the applicant.
- D. If the preliminary plat is approved, it shall be submitted to the City Council for review. If the Council fails to approve the preliminary plat, a list of the changes necessary to render the plan acceptable will be

submitted in writing to the Applicant. If the Council approves the preliminary plat, the applicant may proceed to obtain final approval.

- E. Three copies of the final subdivision plat shall be submitted to the Planning Commission within one year after approval of the preliminary plat, otherwise the approval of the preliminary plat shall become null and void unless an extension of time is applied for and granted by the Commission prior to the expiration of the one year.

§15-28-9 FINAL PLAT

The final plat shall be prepared and presented in accordance with the provisions of PA 288 along with the following:

- A. Any private restrictions shall be shown or referenced on the plat. Plats shall contain written acknowledgement of the owner and mortgage holders accepting the platting restrictions.
- B. A statement from the applicant indicating ownership of the property proposed to be subdivided as evidenced by an abstract of title certified to date or a policy of title insurance; improvements and utilities to be installed by the applicant; restrictions to be imposed upon the property after subdivision; streets, alleys, parks and easements as agreed upon with the Planning Commission with a recital that they are dedicated to the use of the public; total area in acres of the tract to be subdivided; net area in lots; total lot frontage in feet classified as to residential frontage, business frontage and industrial frontage; area in streets; and area in parks.
- C. The Planning Commission shall examine the final plat for compliance with the preliminary plat, any required changes suggested upon tentative approval, and any additions, modifications or deletions made necessary by amended or new statutory requirements. Within 60 days after submission of the proposed final plat, the Commission shall deny, approve, or approve with conditions the proposed final plat. Final plats shall not be approved by the City Council without the prior approval of the Planning Commission. A plat shall not be transmitted to any county or state approving authority until it has been approved by the City Council.

§15-28-10 CONFORMITY TO CITY PLAN

Subdivisions shall be in harmony with the Comprehensive Master Plan.

§15-28-11 STREETS

- A. The arrangement of streets in a new subdivision shall make provision for the continuation of principal existing streets in adjoining or adjacent subdivisions. The streets shall extend to the boundary of the subdivision to provide the proper access to adjoining property and provide for proper connection with the highway system for contiguous land. Where the plat submitted covers only a part of the applicant's tract, a sketch of a proposed future street system of the part not submitted shall be considered in the light of adjustments and connections with the street system of the part not submitted.
- B. Each residential lot within a subdivision shall be provided with a satisfactory means of access. Building permits shall not be issued for the construction of buildings which do not have access on a public street.
- C. Where the parcel is subdivided into larger tracts than for building lots, the platting shall not stop the opening of major streets and the extension of adjacent minor streets.
- D. Streets shall intersect each other at as nearly right angles as practicable. Streets converging at one point shall be reduced to the least practicable number.
- E. Whenever a subdivision is to be laid out adjacent to a railroad right-of-way, a street shall be placed parallel to the railroad. The intersection of the center line of the parallel street with that of any street which crosses the railroad shall not be less than 300 feet from the line of the railroad right-of-way.
- F. Dead-end streets shall meet fire code regulations.
- G. The minimum width for major streets shall be 80 feet. The minimum width for minor streets shall be 60 feet. In cases where the topography or special conditions make a street of less width more suitable, the Planning Commission may waive the minimum width requirements.
- H. Profiles may be required of all streets at the discretion of the Planning Commission. The minimum grade allowed shall be 0.5%.
- I. Applicants shall provide access to all proposed streets across water courses or ditches in a manner approved by the Planning Commission
- J. All proposed streets in alignment with another already existing and named street, must bear the same name. New street names shall not duplicate existing street names and all names must be approved by the Planning Commission.

- K. Whenever the Planning Commission deems it desirable, street trees shall be planted in conformance with a plan approved by the Commission.

§15-28-12 EASEMENTS

Easements shall be provided for utilities and shall be noted on the record plat.

§15-28-13 MONUMENTS

Monuments shall conform to and shall be placed as required by PA 288.

§15-28-14 BLOCKS

Residential blocks shall not be less than 200 feet wide, not less than 660 feet long, and not more than 1200 feet long. Where blocks are more than 800 feet long, a ten-foot crosswalk shall be provided near the center of the block. Business, commercial, and industrial blocks shall not be less than 280 feet wide and not less than 280 feet long. Where blocks are more than 280 feet long a ten-foot crosswalk shall be provided near the center of the block.

§15-28-15 LOTS

- A. Residential lots shall be platted no less than 60 feet in width and no less than 6,000 square feet in area.
- B. Business, commercial, or industrial lots shall be platted no less than 120 feet in width.
- C. The applicant and Planning Commission shall make adequate allowance for off street parking where needed.
- D. All side lot lines should be at right angles to straight street lines or radial to curved street lines. Other angles may be approved if they will provide a better street and lot plan.
- E. Double frontage lots shall be avoided. If provided, the corner lots must have sufficient depth so that a reasonable front yard may be provided on both street frontages to protect similar frontages on adjacent lots in each direction.
- F. Corner lots shall have extra width sufficient to permit the maintenance of building lines on both the front and side yard.

§15-28-16 OPEN SPACES, PARKS, SCHOOLS, AND PLAYGROUNDS

Due consideration shall be given by the applicant and the Planning Commission to the dedication or reservation of suitable sites for future open spaces, schools, parks, and playgrounds. The location of these features shall conform as nearly possible to the Comprehensive Master Plan.

§15-28-17 UTILITIES

The applicant shall make arrangements for all gas, telephone, electric, television, and other similar services distributed by wire, pipe or cable to be placed underground entirely throughout a subdivision area placed within private easements or dedicated public ways. Overhead lines may be permitted upon written recommendation of the Public Works Director and Planning Commission where it is determined that overhead lines will not constitute a detriment to the health, safety, general welfare, plat design and character of the subdivision.

2. This Ordinance is to become effective ten (10) days after publication.

Ayes:

Nays:

Adopted: February 8, 2022

Published: February 20, 2022

Effective: March 2, 2022

CERTIFICATE

The undersigned, being the duly qualified Clerk of the City of Whitehall, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Council of the City of Whitehall, at a regular meeting of the City Council on the 8th day of February, 2022, at which meeting a quorum was present and remained throughout, and that the meeting was conducted and public notice was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Date: _____, 2022

Brenda Bourdon, City Clerk