



CITY OF WHITEHALL

CITY COUNCIL WORK SESSION
405 E. COLBY ST., WHITEHALL, MI
GARDEN ROOM
MAY 10, 2022
5:00 p.m.

AGENDA

1. Meeting Called to Order
2. Discussion Items
 - Budget Work Session Continued
3. Informational Items
4. Public Comment *
5. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
CITY COUNCIL CHAMBERS
MAY 10, 2022
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the April 26 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications: Planning Commission Minutes, Quarterly Update
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - 22-10 Lot Split Request
8. Public Comment *
9. Adjournment

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CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
Council Chambers
April 26, 2022

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: None

ALSO PRESENT: Brenda Bourdon, Roger Squiers, and Will Meier

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Mullally, seconded by Holmstrom, CARRIED, to approve the agenda. All yeses

APPROVAL OF THE CONSENT AGENDA

- A. April 12, 2022 Work Session and Council Meeting
- B. Accounts Payable - \$238,190.04
- C. Communications: Brownfield, LDFA, TIFA Minutes, Central Dispatch Minutes, E-charging Station, Marina Advisory Committee

Motion by Connell, seconded by Holmstrom, CARRIED, to approve the Consent Agenda.
Yes – 6; No – 1, Brown; Absent – 0

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments were received from Council.

PUBLIC COMMENT

Kim Cyr, County Commissioner, provided a report on Harbor Park, the Airport, and the MAISD proposal. Ray McLeod encouraged council to pass a 5-ft passing ordinance for bike safety. Ruth Skinner encouraged council to pass a deer ordinance to control the deer population in the city.

NEW BUSINESS

A. Resolution 22-17 Two-Year Tree Maintenance Contract

Motion by Holmstrom, seconded by Heidelberg, CARRIED, to approve the two-year tree maintenance contract submitted by Ted's Tree Service as presented.

Roll Call Vote: Yes – Holmstrom, Heidelberg, Sikkenga, Connell, Mullally, Brown, and Salter;
No – None; Absent – None

B. Tag Day Request

Motion by Sikkenga, seconded by Brown, CARRIED, to approve the Tag Day request from the American Legion for Friday, June 10. All yeses.

PUBLIC COMMENT

Two students from Montague high school introduced themselves from Mrs. Matiash's Government class.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:27 pm.

Steven Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
May 10, 2022

May 2022 Prepays

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$41,925.55	Transfer
IRS	Payroll	\$15,099.42	EFT
Alerus Financial	Payroll	\$5,755.12	EFT
MISDU	Payroll	\$90.34	9012
FOP	Payroll	\$69.39	9013
Teamsters Local 214	Payroll	\$379.00	9014
Alerus Financial	Payroll	\$355.48	EFT

Total Prepays:

\$63,674.30

Accounts Payable:

\$82,137.94

TOTAL ACCOUNTS PAYABLE

\$145,812.24

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	002347	PREMIUM APR-2022	458.52
TOTAL FOR: AFLAC			<u>458.52</u>
SEAV	ALYSSA SEAVER		
	STATEMENT	MILEAGE REIMBURSEMENT - TREASURERS MEETING	16.03
	STATEMENT	REIMBURSEMENT - ELECTION WORKERS FOOD	103.10
TOTAL FOR: ALYSSA SEAVER			<u>119.13</u>
ASPHA	ASPHALT PAVING INC		
	API-0000055	QTY 2.93 TONS - COLD PATCH	336.95
TOTAL FOR: ASPHALT PAVING INC			<u>336.95</u>
CHART	CHARTER COMMUNICATIONS		
	00318040411822	INTERNET	84.99
TOTAL FOR: CHARTER COMMUNICATIONS			<u>84.99</u>
BEA	CHRISTOPHER D BEAMAN		
	CONTRACT	ACTOR - EVERY BRILLIANT THING 5/5/22	300.00
TOTAL FOR: CHRISTOPHER D BEAMAN			<u>300.00</u>
CITY	CITY OF WHITEHALL		
	STATEMENT	TRANSFER TO CHOICE ONE - PLAYHOUSE CC FUND	9,000.00
TOTAL FOR: CITY OF WHITEHALL			<u>9,000.00</u>
CONSU	CONSUMER'S ENERGY		
	STATEMENTS	PUBLIC UTILITIES	5,302.05
TOTAL FOR: CONSUMER'S ENERGY			<u>5,302.05</u>
UBMISC	DAMM PETER		
	05/03/2022	UB refund for account: 003-00590-00	32.37
TOTAL FOR: DAMM PETER			<u>32.37</u>
DAN	DAN FROST DBA DAN'S AUTOMOTIVE		
	10208-10193	CRUISER MAINT - OIL CHANGES	101.55
	10259	TIRE REPAIR - TRAILER 11-03	10.00
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			<u>111.55</u>
SILK	DAVID SILK		
	STATEMENT	REIMBURSEMENT - WINTER WEAR	90.67
TOTAL FOR: DAVID SILK			<u>90.67</u>
DOBB	DOBB PRINTING INC		
	95859	SUMMER THEATER BROCHURES	741.70
TOTAL FOR: DOBB PRINTING INC			<u>741.70</u>
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	3,353.81
TOTAL FOR: DTE ENERGY			<u>3,353.81</u>

Vendor Code	Vendor Name	Description	Amount
EJ	EJ USA INC		
	110220024741	12 COPPER HORNS - NEW H2O SERVICES	2,460.00
	110220026735	QTY 20 - 5/8 BEND CTS FOR WATER SERVICE	899.00
TOTAL FOR: EJ USA INC			3,359.00
ETNA	ETNA SUPPLY INC		
	S104525616.001	QTY 40 - 5/8' METERS	5,600.00
TOTAL FOR: ETNA SUPPLY INC			5,600.00
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	38.84
	STATMENT	TELEPHONE	74.85
TOTAL FOR: FRONTIER			113.69
GILLROY	GILL-ROY'S HARDWARE		
	2205-240822	PARTS & SUPPLY - TOOLS/CONCRETE	197.97
TOTAL FOR: GILL-ROY'S HARDWARE			197.97
HAVIL	HAVILAND		
	377065/CM433259	QTY 16 - 15 GAL DRUMS CHLORINE	1,093.00
TOTAL FOR: HAVILAND			1,093.00
JJ'S ELEC	JJ'S ELECTRIC LLC		
	APRIL-2022	ELECTRICAL PERMITS - APRIL-2022	1,057.78
TOTAL FOR: JJ'S ELECTRIC LLC			1,057.78
VAND	JOSH VANDERPUTTE		
	1725	REIMBURSEMENT - PARKING FOR WATER TESTING	15.00
TOTAL FOR: JOSH VANDERPUTTE			15.00
LAKESHORE	LAKESHORE LEAF VAC, LLC		
	1221	LEAF COLLECTION - SPRING/2022	17,000.00
TOTAL FOR: LAKESHORE LEAF VAC, LLC			17,000.00
MSPO	MI ASSOCIATION OF PLANNING		
	66912	MEMBERSHIP RENEWAL 22/23 - HUEBLER	65.00
TOTAL FOR: MI ASSOCIATION OF PLANNING			65.00
MISC	MICHIGAN NON-PROFIT PRESENTERS NETW		
	STATEMENT	ANNUAL MEMBERSHIP - 22/23	120.00
TOTAL FOR: MICHIGAN NON-PROFIT PRESENTERS NETW			120.00
MICHSTPOL	MICHIGAN STATE POLICE-CASHIERS OFF		
	551-600249	SOR FEES	30.00
TOTAL FOR: MICHIGAN STATE POLICE-CASHIERS OFF			30.00
MODEL	MODEL COVERALL SERVICE INC		
	APR-2022	UNIFORMS - APR-2022	215.48
TOTAL FOR: MODEL COVERALL SERVICE INC			215.48
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2200001103	VIRTUAL SERVER & SUPPORT - MAY 2022	527.37
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			527.37

Vendor Code	Vendor Name	Description	Amount
MUCON	MUSKEGON CONSERVATION DISTRICT		
	14624	ACCESS DESIGNS - TANNERY BAY	1,595.00
TOTAL FOR: MUSKEGON CONSERVATION DISTRICT			1,595.00
MUTRE	MUSKEGON COUNTY TREASURER'S		
	190465	ASSESSMENT ADMIN SERVICES - APR-JUNE 2022	8,491.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			8,491.00
CARMOL	NATALIE CARMOLLI		
	CONTRACT	DIRECTOR - EVERY BRILLIANT THING 5/5/2022	200.00
TOTAL FOR: NATALIE CARMOLLI			200.00
OCEAN	OCEANA GLASS & PAINT CO INC		
	40426	RED PAINT - PARK BENCHES	50.99
TOTAL FOR: OCEANA GLASS & PAINT CO INC			50.99
ED	OGBORN ENTERPRISES, INC.		
	WDPW 22-05	CLEANING SERVICES - DPW	237.18
TOTAL FOR: OGBORN ENTERPRISES, INC.			237.18
ORKIN	ORKIN, LLC		
	227477320	PEST CONTROL/TREATMENT - PLAYHOUSE	79.44
TOTAL FOR: ORKIN, LLC			79.44
REEMAN	REEMAN FARM EQUIPMENT		
	STATEMENT	VTX SNOWPLOW/REAR TIRE & INSTALL FOR - 2022	7,422.35
TOTAL FOR: REEMAN FARM EQUIPMENT			7,422.35
ROTHB	RIVERS ACE		
	4048	STATEMEN TOOLS - SHOVELS, DRILL BIT, HEX, LEVEL, RAKE	217.91
TOTAL FOR: RIVERS ACE			217.91
TUFT	ROBERT E TUFTS JR		
	APRIL-2022	BUILDING PERMITS - APRIL 2022	6,194.16
TOTAL FOR: ROBERT E TUFTS JR			6,194.16
SCHEI	SCHEID PLUMBING HEATING & COOL		
	I-18218-1	QTY 54 - 3/4" WATER SERVICE	1,080.00
TOTAL FOR: SCHEID PLUMBING HEATING & COOL			1,080.00
HUEBL	SCOTT HUEBLER		
	APR-2022	CAR ALLOWANCE - APR-2022	300.00
TOTAL FOR: SCOTT HUEBLER			300.00
SHO	SHORELINE INSPECTION SERVICE LLC		
	APRIL - 2022	PLUMBING PERMITS - APRIL 2022	1,298.68
	APRIL-2022	MECHANICAL PERMITS - APRIL-2022	1,329.44
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			2,628.12
STAND	STANDARD SUPPLY & LUMBER		
	1238124	LUMBER - BENCH REPAIRS	32.19
TOTAL FOR: STANDARD SUPPLY & LUMBER			32.19

Vendor Code	Vendor Name	Description	Amount
STAPL	STAPLES CREDIT PLAN		
	STATEMENT	PRINTER INK CARTRIDGES	58.98
TOTAL FOR: STAPLES CREDIT PLAN			58.98
TRACE	TRACE ANALYTICAL LABS		
	2050030	WATER SAMPLE TESTING	168.00
TOTAL FOR: TRACE ANALYTICAL LABS			168.00
TWIN	TWIN CITIES AUTO PARTS		
	STATEMENT	CRUISER MAINT 300/301 - WHEEL BEARING/BRAKES/	1,228.02
TOTAL FOR: TWIN CITIES AUTO PARTS			1,228.02
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	PARTS & SUPPLIES	387.90
TOTAL FOR: WHITE LAKE AUTOMOTIVE			387.90
WLFIR	WHITE LAKE FIRE AUTHORITY		
	APRIL-2022	MECHANICAL PERMITS - FIRE SUPPRESSION - APRIL	69.80
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			69.80
WLNUR	WHITE LAKE NURSERY		
	STATEMENT	MAINTENANCE PARTS - BELTS, CUT BAR, SPARK PLU	90.79
TOTAL FOR: WHITE LAKE NURSERY			90.79
WORKBOX	WORKBOX STAFFING		
	221533-221039	TEMPORARY SERVICES - AHO	1,113.29
	222549-222034	TEMPORARY SERVICES - AHO	1,166.69
TOTAL FOR: WORKBOX STAFFING			2,279.98
TOTAL - ALL VENDORS			82,137.84

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 05/06/2022 - 05/06/2022
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 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF MAY 10, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-123.000	PREPAID - MEMBERSHIP 22/23 101.	MI ASSOCIATION OF PLANNI	04/26/22	66912	65.00
101-000-231.018	DUE TO ALFAC	AFLAC	04/12/22	002347	458.52
101-000-238.000	SOR FEES	MICHIGAN STATE POLICE-CA	05/05/22	551-600249	30.00
		Total For Dept 000 648			553.52
Dept 172 ADMINISTRATION					
101-172-727.000	OFFICE SUPPLIES-PRINTER INK	STAPLES CREDIT PLAN	04/06/22	STATEMENT	58.98
101-172-850.000	TELEPHONE	FRONTIER	04/20/22	STATEMENT	74.85
101-172-850.000	TELEPHONE	MUSKOGON CENTRAL DISPATCH	05/01/22	2200001103	527.37
101-172-880.000	TRAVEL & MEALS	ALYSSA SEAVER	04/22/22	STATEMENT	16.03
		Total For Dept 172 ADMINISTRATION			677.23
Dept 257 ASSESSOR					
101-257-818.000	ASSESSMENT ADMIN - APR-JUNE 202	MUSKOGON COUNTY TREASURE	04/30/22	190465	8,491.00
		Total For Dept 257 ASSESSOR			8,491.00
Dept 262 ELECTIONS					
101-262-962.000	REIMBURSEMENT - ELECTION FOOD	ALYSSA SEAVER	05/03/22	STATEMENT	103.10
		Total For Dept 262 ELECTIONS			103.10
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-920.000	PUBLIC UTILITIES - 405 E COLBY	DTE ENERGY	04/25/22	STATEMENT	826.28
		Total For Dept 265 CITY HALL BLDG & GROUNDS			826.28
Dept 270 FRINGE BENEFITS					
101-270-719.450	FRINGE-UNIFORMS - WINTER WEAR	DAVID SILK	04/26/22	STATEMENT	90.67
101-270-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE I	04/30/22	APR-2022	190.77
101-270-719.500	CAR ALLOWANCE-APRIL-2022	SCOTT HUEBLER	04/30/22	APR-2022	300.00
		Total For Dept 270 FRINGE BENEFITS			581.44
Dept 301 POLICE					
101-301-920.000	UTILITIES-EMERGENCY SIRENS/1000	CONSUMER'S ENERGY	05/01/22	STATEMENTS	20.44
101-301-933.000	304 - OIL CHANGE	DAN FROST DBA DAN'S AUTO	04/13/22	10208-10193	101.55
101-301-933.000	EQ MAINT -CAR300 WHL BRG/BRAKES	TWIN CITIES AUTO PARTS	04/29/22	STATEMENT	1,228.02
101-301-933.000	EQUIPMENT MAINTENANCE - OIL	WHITE LAKE AUTOMOTIVE	04/30/22	STATEMENT	16.18
		Total For Dept 301 POLICE			1,366.19
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/103033655079	CONSUMER'S ENERGY	05/01/22	STATEMENTS	5,197.41
		Total For Dept 448 STREET LIGHTING			5,197.41
Dept 528 LEAF DISPOSAL					
101-528-818.000	LEAF COLLECTION - 4.15.22-4.30.	LAKESHORE LEAF VAC, LLC	04/30/22	1221	17,000.00
		Total For Dept 528 LEAF DISPOSAL			17,000.00
Dept 567 CEMETERY					
101-567-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	04/17/22	221533-221039	556.64
101-567-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	05/08/22	222549-222034	583.34
101-567-920.000	PUBLIC UTILITIES - 1316 E COLBY	DTE ENERGY	04/25/22	STATEMENT	49.54
101-567-933.000	EQUIPMENT MAINTENANCE- BELT	WHITE LAKE NURSERY	04/30/22	STATEMENT	8.84
		Total For Dept 567 CEMETERY			1,198.36

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 751 PARKS DEPARTMENT					
101-751-775.000	MAINT SUPPLY - BOLTS	GILL-ROY'S HARDWARE	04/30/22	2205-240822	145.79
101-751-775.000	REPAIR & MAINT - PAINT FOR BENC	OCEANA GLASS & PAINT CO	04/29/22	40426	50.99
101-751-775.000	SPLASHPD TOOLS - SHOVELS, DRILL	RIVERS ACE	04/30/22	4048 - STATEMENT	162.92
101-751-775.000	REPAIRS & MAINT- LUMBER FOR BEN	STANDARD SUPPLY & LUMBER	04/13/22	1238124	32.19
101-751-775.000	MAINT SUPPLY - SAND SPLASH PAD	WHITE LAKE AUTOMOTIVE	04/30/22	STATEMENT	74.56
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	04/17/22	221533-221039	556.65
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	05/08/22	222549-222034	583.35
101-751-933.000	EQUIPMENT MAINT - TRAILER 11-03	DAN FROST DBA DAN'S AUTO	04/29/22	10259	10.00
101-751-933.000	EQUIPMENT MAINTENANCE- BELT	WHITE LAKE NURSERY	04/30/22	STATEMENT	8.83
Total For Dept 751 PARKS DEPARTMENT					1,625.28
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES - 119 S BALDWI	DTE ENERGY	04/25/22	STATEMENT	63.62
Total For Dept 756 119 S BALDWIN ST					63.62
Total For Fund 101 GENERAL OPERATING FUND					37,683.43
Fund 202 MAJOR STREET FUND					
Dept 478 WINTER MAINT					
202-478-757.000	OPERATING SUPPLIES-COLD PATCH	ASPHALT PAVING INC	04/07/22	API-0000055	252.71
Total For Dept 478 WINTER MAINT					252.71
Total For Fund 202 MAJOR STREET FUND					252.71
Fund 203 LOCAL STREET FUND					
Dept 478 WINTER MAINT					
203-478-757.000	OPERATING SUPPLIES-COLD PATCH	ASPHALT PAVING INC	04/07/22	API-0000055	84.24
Total For Dept 478 WINTER MAINT					84.24
Total For Fund 203 LOCAL STREET FUND					84.24
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 648					
247-000-818.000	CONTRACTED SVCS - ACCESS DESIGN	MUSKEGON CONSERVATION DI	04/28/22	14624	1,595.00
Total For Dept 000 648					1,595.00
Dept 525 DOWNTOWN STREETScape					
247-525-920.000					
247-525-921.000	PUBLIC UTILITIES - 111 N MEARS/	DTE ENERGY	04/25/22	STATEMENT	229.81
	ELECTRICAL-PEDESTRIAN LIGHTS/10	CONSUMER'S ENERGY	05/01/22	STATEMENTS	84.20
Total For Dept 525 DOWNTOWN STREETScape					314.01
Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY					1,909.01
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 648					
249-000-818.000	CONTRACTUAL SERVICES - EP-APRIL	JJ'S ELECTRIC LLC	05/01/22	APRIL-2022	1,057.78
249-000-818.000	CONTRACTUAL SERVICES - BP-APRIL	ROBERT E TUFTS JR	05/01/22	APRIL-2022	6,194.16
249-000-818.000	CONTRACTUAL SERVICES - PP-APRIL	SHORELINE INSPECTION SER	05/01/22	APRIL - 2022	1,298.68
249-000-818.000	CONTRACTUAL SERVICES- MP-APRIL	SHORELINE INSPECTION SER	05/01/22	APRIL-2022	1,329.44
249-000-818.000	CONTRACTUAL SERVICES- MPFS- APR	WHITE LAKE FIRE AUTHORIT	05/01/22	APRIL-2022	69.80
Total For Dept 000 648					9,949.86

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Fund 249 BUILDING INSPECTION DEPARTMENT					
Total For Fund 249 BUILDING INSPECTION DEPARTMENT					9,949.86
Fund 580 PLAYHOUSE					
Dept 000 648	CASH-PLAYHOUSE CC	CITY OF WHITEHALL	05/02/22	STATEMENT	9,000.00
580-000-005.000	PRE-PAID -ANNUAL MEMBERSHIP 22/	MICHIGAN NON-PROFIT PRES	04/25/22	STATEMENT	120.00
580-000-123.000	BROCHURES - SUMMER THEATER 22	DOBB PRINTING INC	04/20/22	95859	741.70
580-000-757.000	ACTOR - EVERY BRILLIANT THING 5	CHRISTOPHER D BEAMAN	02/28/22	CONTRACT	300.00
580-000-818.700	DIRECTOR - EVERY BRILLIANT THIN	NATALIE CARMOLLI	02/28/22	CONTRACT	200.00
580-000-818.700	PUBLIC UTILITIES - 304 S MEARS	DTE ENERGY	04/25/22	STATEMENT	1,219.62
580-000-920.000	PEST CONTROL/TREATMENT - PLAYHO	ORKIN, LLC	05/01/22	227477320	79.44
580-000-931.000					
Total For Dept 000 648					11,660.76
Fund 590 SEWER FUND					
Dept 554 SEWER PUMPING					
590-554-920.000	PUBLIC UTILITIES - 403 S BAY DR	DTE ENERGY	04/25/22	STATEMENT	43.74
Total For Dept 554 SEWER PUMPING					43.74
Dept 558 SEWER T & D					
590-558-775.000	MAINT SUPPLY - EXTENSION POLE	GILL-ROY'S HARDWARE	04/30/22	2205-240822	37.79
590-558-775.000	MAINT SUPPLY - GLOVES	WHITE LAKE AUTOMOTIVE	04/30/22	STATEMENT	52.58
Total For Dept 558 SEWER T & D					90.37
Fund 591 WATER FUND					
Dept 000 648					
591-000-202.100	Water	DAMM PETER	05/03/22	05/03/2022	32.37
Total For Dept 000 648					32.37
Dept 540 WATER ADMINISTRATION					
591-540-760.000	CONFERENCES & WORKSHOPS- PARKIN	JOSH VANDERPUTTE	05/04/22	1725	15.00
Total For Dept 540 WATER ADMINISTRATION					15.00
Dept 546 WATER SOURCE PLANT					
591-546-757.000	OP SUPPLIES - CHLORINE	HAVILAND	04/26/22	377065/CM433259	1,093.00
591-546-818.100	CONTRACTUAL SERVICES-WATER SAMP	TRACE ANALYTICAL LABS	04/05/22	2050030	168.00
591-546-920.000	PUBLIC UTILITIES - 3262 BENSTON	DTE ENERGY	04/25/22	STATEMENT	178.56
591-546-920.000	PUBLIC UTILITIES	FRONTIER	04/16/22	STATEMENT	38.84
Total For Dept 546 WATER SOURCE PLANT					1,478.40
Dept 548 WATER T & D					
591-548-757.000	OPERATING SUPPLY - GLOVES	WHITE LAKE AUTOMOTIVE	04/30/22	STATEMENT	26.29
591-548-775.000	MAINT SUPPLY - 8" WRENCH	GILL-ROY'S HARDWARE	04/30/22	2205-240822	14.39
591-548-818.100	CONTRACTUAL SERVICES-LATERALS P	EJ USA INC	04/22/22	110220026735	899.00
591-548-818.100	411 S DIVISION-LATERALS PER STA	SCHEID PLUMBING HEATING	05/05/22	I-18218-1	1,080.00
Total For Dept 548 WATER T & D					2,019.68
Dept 549 WATER CONSTRUCTION					
591-549-757.000	OP SUPPLY - NEW H2O SVC COPPER	EJ USA INC	04/14/22	110220024741	2,460.00
591-549-976.000	CAPITAL OUTLAY-METERS	ETNA SUPPLY INC	04/25/22	S104525616.001	5,600.00

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 05/06/2022 - 05/06/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF MAY 10, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 549 WATER CONSTRUCTION					
			Total For Dept 549 WATER CONSTRUCTION		8,060.00
Fund 594 MARINA FUND					
Dept 000 648					
594-000-850.000	INTERNET				11,605.45
		CHARTER COMMUNICATIONS	04/18/22	00318040411822	
			Total For Dept 000 648		84.99
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-757.000	OP SUPPLY - THERMO AID 12-03	WHITE LAKE AUTOMOTIVE	04/30/22	STATEMENT	41.07
661-000-777.000	SMALL TOOLS- LEVEL	RIVERS ACE	04/30/22	4048 - STATEMENT	54.99
661-000-777.000	WAND/NOZZLE - 96-15	WHITE LAKE AUTOMOTIVE	04/30/22	STATEMENT	119.97
661-000-781.000	REPAIR PARTS - HOSE FITTING 12-	WHITE LAKE AUTOMOTIVE	04/30/22	STATEMENT	38.49
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE I	04/30/22	APR-2022	24.71
661-000-818.700	CONTRACTUAL SERVICES-CLEANING	OGBORN ENTERPRISES, INC.	05/01/22	WDPW 22-05	237.18
661-000-920.000	PUBLIC UTILITIES - 2055 WARNER	DTE ENERGY	04/25/22	STATEMENT	742.64
661-000-933.000	EQUIP MAINT - OIL 12-01/12-05	WHITE LAKE AUTOMOTIVE	04/30/22	STATEMENT	18.76
661-000-933.000	EQUIPMENT MAINTENANCE- 20" CUT	WHITE LAKE NURSERY	04/30/22	STATEMENT	73.12
661-000-976.000	VTX SNOWPLOW/REAR TIRE ON 22-F3	REEMAN FARM EQUIPMENT	12/02/21	STATEMENT	7,422.35
			Total For Dept 000 648		8,773.28
			Total For Fund 661 MOTOR POOL FUND		8,773.28

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 05/06/2022 - 05/06/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF MAY 10, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101	GENERAL OPERATING FUND			37,683.43
	Fund 202	MAJOR STREET FUND			252.71
	Fund 203	LOCAL STREET FUND			84.24
	Fund 247	TAX INCREMENT FINANCE			1,909.01
	Fund 249	BUILDING INSPECTION DE			9,949.86
	Fund 580	PLAYHOUSE			11,660.76
	Fund 590	SEWER FUND			134.11
	Fund 591	WATER FUND			11,605.45
	Fund 594	MARINA FUND			84.99
	Fund 661	MOTOR POOL FUND			8,773.28
	Total For All Funds:				82,137.84

**Whitehall Planning Commission
Meeting Minutes
May 4, 2022**

Present

D. Bedau, D. Bowyer, J. Dillivan, E. Ghazal, J. Holmstrom, C. Mahoney, S. Salter, M. Shepherd

Absent

B. Armstrong

Also Present

City Manager S. Huebler

Call to Order

Chair Bedau called the meeting to order at 6:00 p.m.

Agenda

Motion by Mahoney, second by Holmstrom, CARRIED, to approve the agenda as submitted. All voted yes.

Communications

Public Comment

Unfinished Business

- **Resolution 22-05 Weesies Zone Change**

Motion by Mahoney, second by Salter, CARRIED, to adopt Resolution 22-05 recommending a zone change to the City Council for 1311 Colby Street. Roll Call Vote - 8 yes, 1 absent.

Commissioner Shepard entered the meeting at this time, prior to the vote.

New Business

- **Resolution 22-06 Beerman Lot Split**

Motion by Salter, second by Mahoney, CARRIED, to adopt Resolution 22-06 recommending a lot split to the City Council for 1020 Lewis Street. Roll Call Vote - 8 yes, 1 absent.

- **Resolution 22-07 Veneklasen Site Plan**

Motion by Salter, second by Holmstrom, CARRIED, to adopt Resolution 22-07 approving the site plan as submitted. Roll Call Vote - 7 yes, 1 absent, 1 abstain. Dillivan abstained due to direct financial interest in the project.

Discussion items included drainage of the adjacent pedestrian pathway, exterior materials, an additional connection to the downtown, environmental status, and style of parking lot light poles.

- **Religious Institution Signs**

Motion by Mahoney, second by Shepard, CARRIED, to schedule a public hearing at the next planning commission meeting to considering amending the zoning ordinances to allow signs in the residential districts for churches, parks, and schools. All voted yes.

Huebler noted that prohibiting these signs was by error during the review of the ordinances and created a number of nonconforming uses.

Adjournment

There being no further business, Chair Bedau adjourned the meeting at 6:28 p.m.

**QUARTERLY UPDATE
PERIOD ENDING 03/31/2022**

FUND	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022
Fund 101 - GENERAL OPERATING FUND:		
TOTAL REVENUES	2,525,530.00	1,891,888.94
TOTAL EXPENDITURES	2,698,280.00	1,757,145.57
NET OF REVENUES & EXPENDITURES	(172,750.00)	134,743.37
Fund 151 - CEMETERY TRUST FUND		
TOTAL REVENUES	0.00	(3,592.01)
TOTAL EXPENDITURES	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	(3,592.01)
Fund 202 - MAJOR STREET FUND:		
TOTAL REVENUES	362,725.00	219,799.06
TOTAL EXPENDITURES	389,705.00	157,284.73
NET OF REVENUES & EXPENDITURES	(26,980.00)	62,514.33
Fund 203 - LOCAL STREET FUND:		
TOTAL REVENUES	150,900.00	74,695.71
TOTAL EXPENDITURES	217,025.00	143,304.04
NET OF REVENUES & EXPENDITURES	(66,125.00)	(68,608.33)
Fund 214 - MARIHUANA		
TOTAL REVENUES	6,200.00	7,405.85
TOTAL EXPENDITURES	5,200.00	3,559.50
NET OF REVENUES & EXPENDITURES	1,000.00	3,846.35
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY:		
TOTAL REVENUES	393,520.00	394,246.81
TOTAL EXPENDITURES	421,375.00	15,125.73
NET OF REVENUES & EXPENDITURES	(27,855.00)	379,121.08
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1:		
TOTAL REVENUES	1,278,295.00	1,275,702.42
TOTAL EXPENDITURES	1,640,135.00	203,956.30
NET OF REVENUES & EXPENDITURES	(361,840.00)	1,071,746.12

**QUARTERLY UPDATE
PERIOD ENDING 03/31/2022**

FUND	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022
Fund 249 - BUILDING INSPECTION DEPARTMENT:		
TOTAL REVENUES	134,270.00	137,727.03
TOTAL EXPENDITURES	138,325.00	119,216.75
NET OF REVENUES & EXPENDITURES	(4,055.00)	18,510.28
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:		
TOTAL REVENUES	340,835.00	341,633.94
TOTAL EXPENDITURES	357,060.00	133,910.87
NET OF REVENUES & EXPENDITURES	(16,225.00)	207,723.07
Fund 401 - CAPITAL PROJECTS FUND:		
TOTAL REVENUES	1,467,145.00	219.40
TOTAL EXPENDITURES	1,484,440.00	74,015.32
NET OF REVENUES & EXPENDITURES	(17,295.00)	(73,795.92)
Fund 580 - PLAYHOUSE:		
TOTAL REVENUES	650,550.00	521,946.23
TOTAL EXPENDITURES	751,325.00	257,895.68
NET OF REVENUES & EXPENDITURES	(100,775.00)	264,050.55
Fund 590 - SEWER FUND:		
TOTAL REVENUES	1,455,100.00	854,887.41
TOTAL EXPENDITURES	1,355,825.00	742,361.52
NET OF REVENUES & EXPENDITURES	99,275.00	112,525.89
Fund 591 - WATER FUND:		
TOTAL REVENUES	780,280.00	489,249.46
TOTAL EXPENDITURES	1,203,595.00	419,697.58
NET OF REVENUES & EXPENDITURES	(423,315.00)	69,551.88
Fund 594 - MARINA FUND:		
TOTAL REVENUES	152,600.00	155,577.66
TOTAL EXPENDITURES	163,155.00	101,882.79
NET OF REVENUES & EXPENDITURES	(10,555.00)	53,694.87
Fund 661 - MOTOR POOL FUND:		
TOTAL REVENUES	279,600.00	203,193.08
TOTAL EXPENDITURES	442,795.00	145,484.81
NET OF REVENUES & EXPENDITURES	(163,195.00)	57,708.27

CITY OF WHITEHALL
RESOLUTION 22-19
Lot Split Request

- WHEREAS, Matt and Sheri Beerman have submitted a lot split request for 1020 Lewis Street.
- WHEREAS, City Ordinances require approval by the City Council and allows the Council to refer any requests to the Planning Commission for review and recommendation.
- WHEREAS, our operating practice has been to initiate the review process with the Planning Commission.
- WHEREAS, the Commission, following review of the request and the criteria required for approval, recommends approval of the lot split by the City Council.

NOW, THEREFORE, LET IT BE RESOLVED

That the City Council does hereby approve of the lot split as requested and recommended.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held on Tuesday, May 10, 2022 at 6:00 p.m.
(yes, no, absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk



CITY OF WHITEHALL APPLICATION FOR LOT SPLIT

Address of Subject Property:	1020 E. LEWIS
Owner:	Matt Beerman
Address (if different than subject property):	368 Shonat Muskegon 49442
Phone/Email:	(231) 747-0236 Matt.beerman@shorelinecity.com
Applicant/Business Name (if different than owner):	
Address:	
Phone/Email:	

Applicants **SHALL** submit two surveys with legal descriptions signed and sealed by a licensed surveyor – one as the property currently exists (parent parcel) and one depicting the lots subject to the lot split request. The survey drawn to a legible scale shall depict property lines; length of property lines; utility easements; street right-of-way lines; existing structures; existing driveways and parking areas; size in acres of the parent parcel; scale; and any other information required by the Planning Commission, City Council, or Zoning Administrator.

Splits must comply with the requirements of Michigan Public Act 288 of 1967, as amended, City of Whitehall Zoning Ordinance Article 28, and the specific development standards of the zoning district in which the subject property is located.

I do hereby affirm that the information provided is true and correct to the best of my knowledge.

Matthew J Beerman 3-29-22
 Signature of Applicant Date

Fee: \$100.00 Paid on: 4-26-2022 Received by: B Schiller

OFFICE USE ONLY

- APPROVED
- DENIED

COMMENTS/PROVISIONS:

RENDERING COUNCIL APPROVAL

[Signature]
 ZONING ADMINISTRATOR

5-4-22
 DATE OF ACTION



LEGEND

- SET IRON ROD
- FOUND IRON ROD
- ⊕ PLSS MONUMENT
- △ SET LATH
- P PLATTED DIMENSION
- D DESCRIPTION DIMENSION
- M MEASURED DIMENSION
- C CALCULATED DIMENSION
- R RADIUS OF CURVE
- A ARC DISTANCE

Boundary Line Adjustment

For:
Matthew & Sheri Beerman

Sheet 1 of 3

SW Cor.,
Sec 27,
T12N, R17W

Original Descriptions

Land situated in the City of Whitehall, County of Muskegon, State of Michigan to wit:

Parcel 1

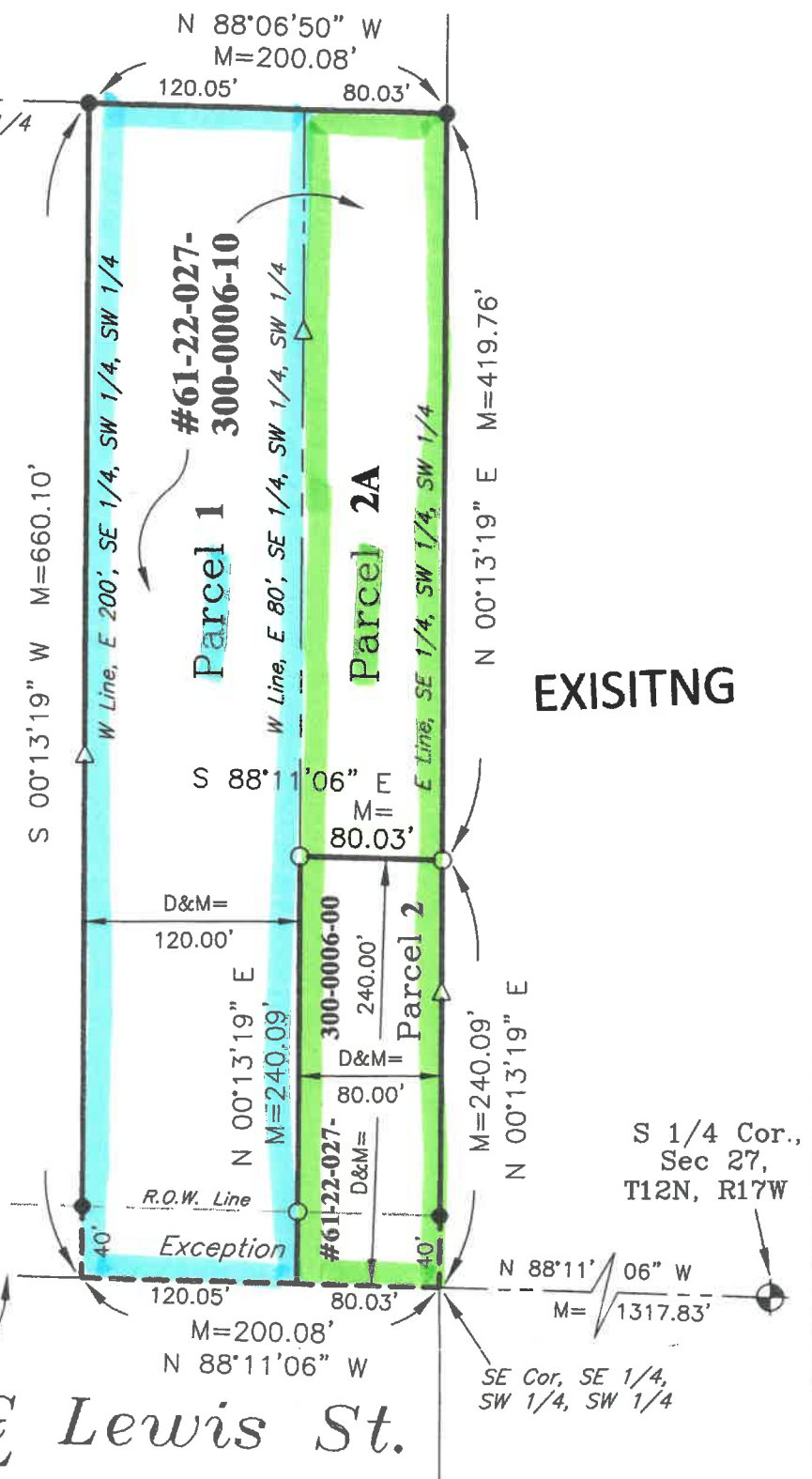
The West 120 feet of the East 200 feet of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of Section 27, Town 12 North, Range 17 West, Except the South 40 feet thereof.

Parcel 2

The East 80 feet of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of Section 27, Town 12 North, Range 17 West, Except the South 40 feet thereof.



Scale: 1" = 100'



Nousain Surveying & Mapping, LLC

2701 Crystal Lake Rd Lot 19
Whitehall, MI 49461

231-893-2286

Drawn by JMN

Date: 04-02-21



LEGEND

- SET IRON ROD
- FOUND IRON ROD
- ⊕ PLSS MONUMENT
- △ SET LATH
- P PLATTED DIMENSION
- D DESCRIPTION DIMENSION
- M MEASURED DIMENSION
- C CALCULATED DIMENSION
- R RADIUS OF CURVE
- A ARC DISTANCE

Boundary Line Adjustment

For:
Matthew & Sheri Beerman

Sheet 1 of 3

SW Cor.,
Sec 27,
T12N, R17W

Original Descriptions

Land situated in the City of Whitehall, County of Muskegon, State of Michigan to wit:

Parcel 1

The West 120 feet of the East 200 feet of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of Section 27, Town 12 North, Range 17 West, Except the South 40 feet thereof.

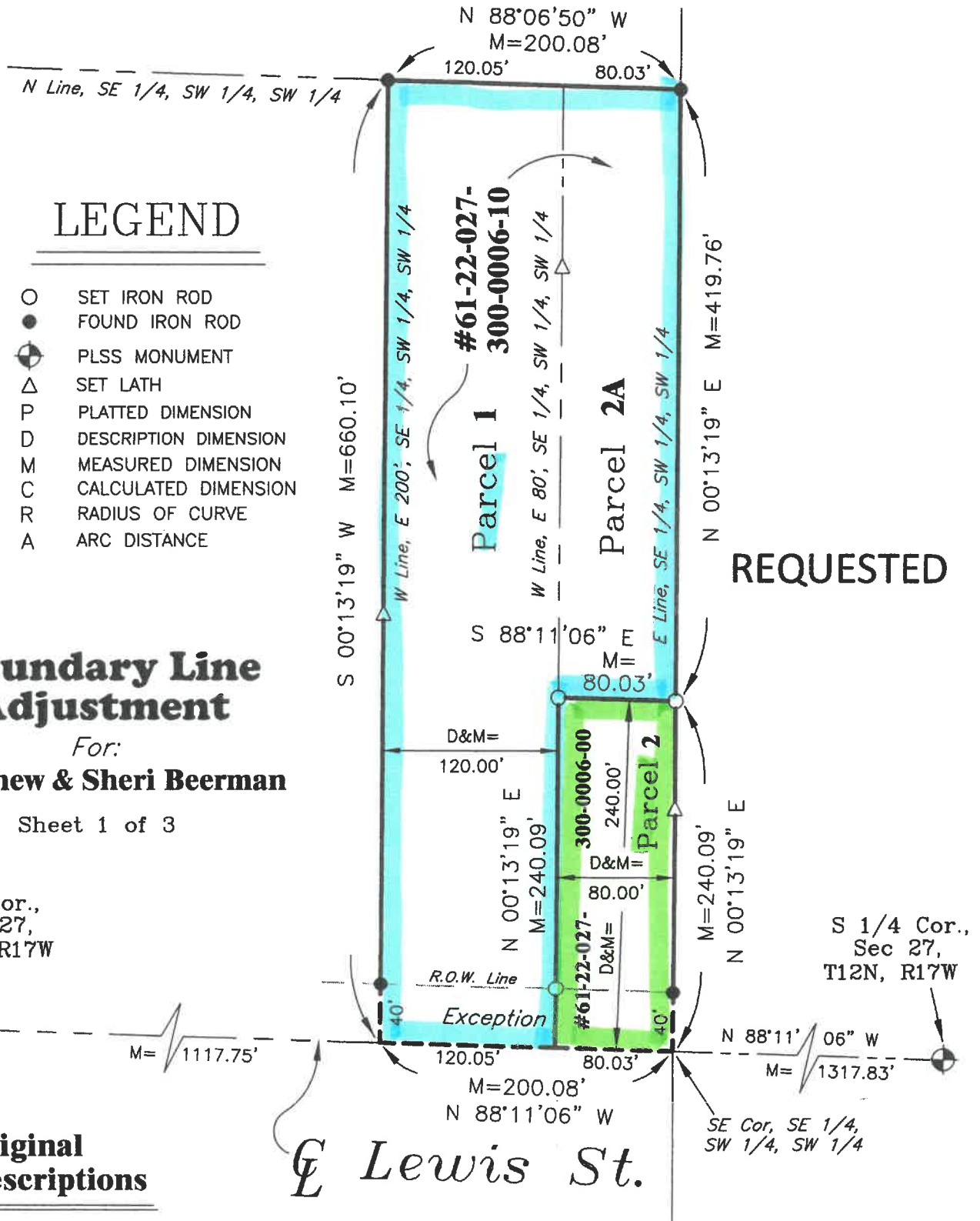
Parcel 2

The East 80 feet of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of Section 27, Town 12 North, Range 17 West, Except the South 40 feet thereof.



Scale: 1" = 100'

℄ Lewis St.



Nousain Surveying & Mapping, LLC

2701 Crystal Lake Rd Lot 19
Whitehall, MI 49461

231-893-2286

Drawn by JMN

Date: 04-02-21

Combined Description Parcel

#61-22-027-300-0006-10

Land situated in the City of Whitehall, County of Muskegon, State of Michigan to wit:

Parcel 1

The West 120 feet of the East 200 feet of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of Section 27, Town 12 North, Range 17 West, Except the South 40 feet thereof.

Parcel 2A

The East 80 feet of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of Section 27, Town 12 North, Range 17 West, Except the South 240 feet thereof.

Combined Parcels 1 and 2A more particularly described as:

Commence at the South 1/4 corner of said Section 27;

thence North 88 degrees 11 minutes 06 seconds West, along the South line of said section 1317.83 feet to the East line of the Southeast 1/4 of the Southwest 1/4 of the

Southwest 1/4 of said section;

thence continue North 88 degrees 11 minutes 06 seconds West 80.03 feet to the West line of the East 80 feet of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of said section for the POINT OF BEGINNING for this parcel;

thence North 00 degrees 13 minutes 19 seconds East, along said West line 240.09 feet;

thence South 88 degrees 11 minutes 06 seconds East, parallel with the South line of said section 80.03 feet to the East line of the Southeast 1/4 of the Southwest 1/4 of the Southwest

1/4 of said section;

thence North 00 degrees 13 minutes 19 Seconds East, along said East line 419.76 feet to the North line of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of said section;

thence North 88 degrees 06 minutes 50 seconds West, along said North line 200.08 feet to the West line of the East 200 feet of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of said section;

thence South 00 degrees 13 minutes 19 seconds West, along said West line 660.10 feet to the South line of said section;

thence South 88 degrees 11 minutes 06 seconds East, along said South line 120.05 feet to the Point of Beginning.

EXCEPT the South 40 feet thereof.

This parcel contains 2.48 acres.

New Description Parcel

#61-22-027-300-0006-00

Land situated in the City of Whitehall, County of Muskegon, State of Michigan to wit:

Parcel 2

The South 240 feet of the East 80 feet of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of Section 27, Town 12 North, Range 17 West, Except the South 40 feet thereof.

Parcel 2 particularly described as:

Commence at the South 1/4 corner of said Section 27;

thence North 88 degrees 11 minutes 06 seconds West, along the South line of said section 1317.83 feet to the East line of the Southeast 1/4 of the Southwest 1/4 of the

Southwest 1/4 of said section for the POINT OF BEGINNING;

thence continue North 88 degrees 11 minutes 06 seconds West 80.03 feet to the West line of the East 80 feet of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of said section;

thence North 00 degrees 13 minutes 19 seconds East, along said West line 240.09 feet;

thence South 88 degrees 11 minutes 06 seconds East, parallel with the South line of said section 80.03 feet to the East line of the Southeast 1/4 of the Southwest 1/4 of the Southwest 1/4 of said section;

thence South 00 degrees 13 minutes 19 Seconds West, along said East line 240.09 feet to the Point of Beginning.

EXCEPT the South 40 feet thereof.

This parcel contains 0.36 acres.

WHITEHALL PLANNING COMMISSION
RESOLUTION 22-06

WHEREAS, Matt and Sheri Beerman have submitted a lot split request for 1020 East Lewis Street.

WHEREAS, lot splits require approval by the City Council following review and recommendation from the Planning Commission.

WHEREAS, the Zoning Administrator has determined that the resulting lots will meet minimum requirements for lot size, lot widths, and yard setbacks; they will be adequately served by public utilities; and they will be consistent with the intent and purpose of the zoning ordinances and comprehensive plan.

NOW, THEREFORE, BE IT RESOLVED

That the Whitehall Planning Commission concurs with the findings of the Zoning Administrator and recommends approval of the lot split by the City Council as submitted.

Motion by Salter, second by Mahoney, and thereafter CARRIED by the City of Whitehall Planning Commission at a meeting held May 5, 2022.

Roll call vote: 8 yes, 1 absent.



Scott K. Huebler, Zoning Administrator