



CITY COUNCIL WORK SESSION
405 E. COLBY ST., WHITEHALL, MI
GARDEN ROOM
JULY 12, 2022
5:00 p.m.

AGENDA

1. Meeting Called to Order
2. Discussion Items
 - Energy Audit – Huebler
 - Ordinance Enforcement – Brown
 - Outdoor Seating – Brown
 - City Property Sales – Heidelberg
3. Informational Items
4. Public Comment *
5. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council
Work Session Information Report
July 2022**

Ordinance Enforcement (Brown)

Councilmember Brown expressed a desire to enforce ordinances by means of writing tickets and assessing fines versus compliance.

See the report from Chief Squiers.

Outdoor Seating (Brown)

Councilmember Brown would like to discuss the city taking back the alley next to Pub 111 and the sidewalk (Fetch?) as soon as the social district starts.

The Social District is part of the downtown's economic vitality along with the recently approved permanent outdoor seating for Pub 111 and Fetch, reconstruction of the North Mears parking lot with a new fire pit and enhanced sledding hill, Colby Street streetscape improvements, Splash Pad, municipal marina, WaterDog relocation, and pending redevelopment of the old Pinheads property. TIFA has supported and in many cases funded these amenities.

City Property Sales (Hiedelberg)

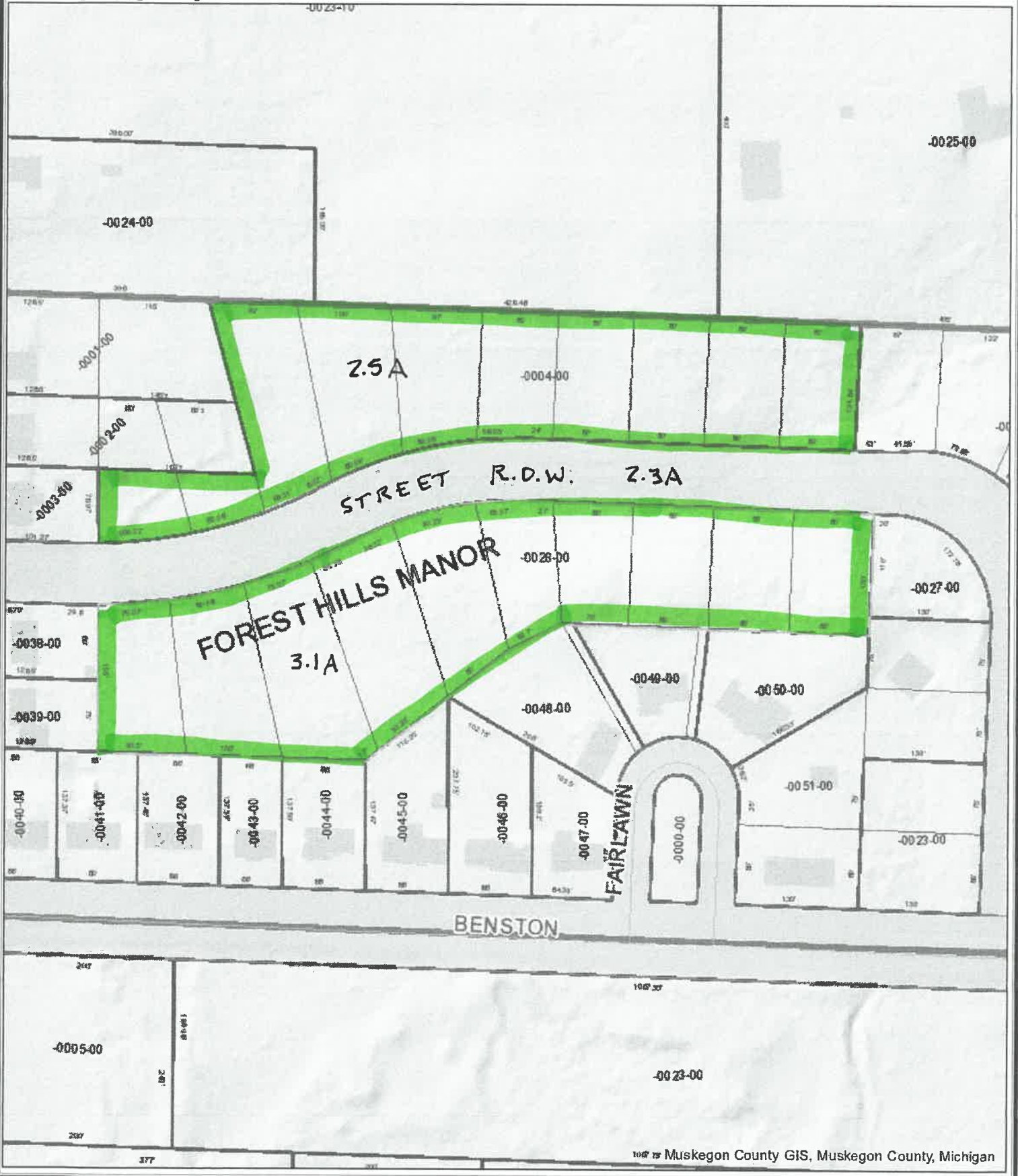
Councilmember Hiedelberg inquired about selling excess city property.

Staff presented a comprehensive report on this issue to the Council in 2017. Property was classified as currently used, likely future use, and no likely future use. A number of parcels were listed for sale. Some sold, some did not. Of the seven parcels identified by Councilmember Hiedelberg, three have no known value for the City at this point in time and can be listed for sale. One of these is the industrial park buffer strip on Benston. This parcel will be under consideration by the LDFA Board later this month. An additional piece on Lake Street is included for consideration. All three are identified on the maps provided.

Muskegon County Property Viewer Print

Report generated 6/24/2022 at 2:42:44 PM

This report has been generated from the Muskegon County GIS Property Viewer. While every effort has been made to provide accurate information, Muskegon County and Muskegon County GIS shall not be held liable for the information presented herein. All data shall be verified by the municipal assessor.



Muskegon County Property Viewer Print

Report generated 6/24/2022 at 2:51:36 PM

This report has been generated from the Muskegon County GIS Property Viewer. While every effort has been made to provide accurate information, Muskegon County and Muskegon County GIS shall not be held liable for the information presented herein. All data shall be verified by the municipal assessor.





MEMORANDUM

City of Whitehall

TO: Honorable Mayor Salter and Council
FROM: Roger D Squiers
DATE: July 6, 2022
REF: Ordinance violation enforcement

In anticipation of the topic I have prepared this memorandum to provide appropriate information for the council to consider. I understand from the last meeting that there is concern about our policy of compliance before enforcement, so I will address that concern.

First, we must follow the law, or in this case the ordinances. The policy of compliance is founded on our ordinances. 50.03 addresses junk vehicles and they are declared a general nuisance (50.06) and that is addressed in 54.08(D). General Nuisances, which also includes rubbish and general junk, has a 15-day notice requirement. Even at the point it is determined that a vehicle needs to be removed there is 48-hour requirement to fulfill after. Long grass violations in 50.06 has a built in 5-day grace period for compliance and snow removal a 24-hour grace, 56.04(D). "Enforcement" at the time a violation is discovered is not permitted.

For this calendar year officers have addressed the following ordinance violations:

17 long grass
18 junk vehicles
26 rubbish on property
15 "combo" offenses (2 or more of the above at one location)
9 Other

The other category included a report that someone living at a business, 2 "garage in a box", a dilapidated garage (turned over to building inspection), a fence complaint, a boulder in the right of way and cement dumping.

Of all these complaints I could not find any that the resident did not comply within a reasonable time and the vast majority complied within the above stated grace periods. No one had to be cited for ongoing violation.

Our policy of compliance is not only our law but is highly successful.

Roger D Squiers, Chief of Police

The officers and I will continue to do our best to serve the public and reduce the nuisances that would take away from our community.

Roger D Squiers



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
CITY COUNCIL CHAMBERS
JULY 12, 2022
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the June 28 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications: EDA Grant Rejection Letter
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - Resolution 22-34 Loader Purchase
 - Resolution 22-35 Rental Inspections
 - Resolution 22-36 Commercial Rehab
 - Resolution 22-37 Water Easements
 - Resolution 22-38 Warner Street Engineering
8. Public Comment *
9. Adjournment

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CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
Council Chambers
June 28, 2022

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: None

ALSO PRESENT: Brenda Bourdon, Brandon Mahoney, and Will Meier

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Mullally, seconded by Holmstrom, CARRIED, to approve the agenda. All yeses

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the June 14 Work Session & Council Meeting Minutes
- B. Accounts Payable - \$254,811.49
- C. Communications: None

Motion by Connell, seconded by Sikkenga, CARRIED, to approve the Consent Agenda.
Yes – 6; No – 1, Brown; Absent – 0

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments were received from Council.

PUBLIC COMMENT

Greg Pittman announced his candidacy for the new 14th Circuit Judgeship. Kim Cyr commented on the Economic Summit. Jerry Rowe shared that trees are the most critical element that need to be included in the Climate Action plan. Sandra Gibbs provided recommended rules for the splash pad. Lillian Morningstar commented on parking concerns as a result of the street construction.

NEW BUSINESS

- A. Resolution 22-32 Social District Permit Application – Fetch Brewing

Motion by Mullally, seconded by Holmstrom, CARRIED, to approve the Social District permit application submitted by Fetch Brewing Co.

Roll Call Vote: Yes – Mullally, Holmstrom, Heidelberg, and Salter; No – Sikkenga, Connell, Brown; Absent – None

Connell, Brown, and Sikkenga shared their opposition to the already established Social District. Holmstrom, Heidelberg and Mullally emphasized that the district has already been approved by Council and the requests by the establishments are just a formality.

Connell called on Don Nordlund to speak about his concerns on the Social District. Judge Pittman shared that he and his wife live in Muskegon's Social District and have encountered no issues. Clerk Bourdon reported that based on research that Lieutenant Mahoney provided and conversations she had with the director of Muskegon's Social District, communities who have Social Districts have reported no increase in citations or issues.

B. Resolution 22-33 Social District Permit Application – Pub 111

Motion by Holmstrom, seconded by Mullally, CARRIED, to approve the Social District permit application submitted by Pub 111.

Roll Call Vote: Yes – Holmstrom, Mullally, Heidelberg, and Salter; No – Sikkenga, Connell, Brown; Absent – None

C. Resolution 22-34 Social District Permit Application – Mylan's Waterfront Grille

Motion by Mullally, seconded by Holmstrom, CARRIED, to approve the Social District permit application submitted by Mylan's Waterfront Grille.

Roll Call Vote: Yes – Mullally, Holmstrom, Heidelberg, and Salter; No – Sikkenga, Connell, Brown; Absent – None

PUBLIC COMMENT

Jerry Rowe commented that the city needs to do more to encourage businesses to the city and not be a detriment.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:46 pm.

Steven Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
July 12, 2022

June & July 2022 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$ 44,833.63	Transfer
IRS	Payroll	\$ 15,537.84	EFT
Alerus Financial	Payroll	\$ 5,967.72	EFT
MISDU	Payroll	\$ 90.34	9029
FOP	Payroll	\$ 78.60	9030
Teamsters Local 214	Payroll	\$ 379.00	9031
City of Whitehall-Common Cash	Payroll - Council	\$ 3,265.77	Transfer
IRS	Payroll - Council	\$ 556.14	EFT
Charter-Spectrum	Internet/Phone- Marina/DPW/PH	\$524.95	EFT

Total Prepaids:

\$71,233.99

Accounts Payable:

\$215,646.79

TOTAL ACCOUNTS PAYABLE

\$286,880.78

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	760801	PREMIUM JUNE-2022	458.52
TOTAL FOR: AFLAC			458.52
SEAV	ALYSSA SEAVER		
	MILEAGE	MILEAGE - ECONOMIC SUMMIT 2022	20.59
	REIMBURSEMENT	WASTE WATER MTG - SNACKS	16.40
TOTAL FOR: ALYSSA SEAVER			36.99
MISC	AMAZON.COM		
	111-5207301-620	SOLENOID - TRUCK 12-05	79.98
	111-7510960-622	SETS CURTAINS - OUTSIDER	169.50
	111-8648594-934	DISH SOAP & CAUTION TAPE	29.72
	111-8997581-921	CORDLESS PHONE/ANSWERING MACHINE	32.95
TOTAL FOR: AMAZON.COM			312.15
AMBANK	AMERICAN BANK & TRUST		
	AGREEMENT 1020	LEASE PAYMENT #1 - 2022 CRUISER	13,370.00
TOTAL FOR: AMERICAN BANK & TRUST			13,370.00
ASPHA	ASPHALT PAVING INC		
	API-530 & 559	QTY 12.48 TONS - ASPHALT	929.77
TOTAL FOR: ASPHALT PAVING INC			929.77
BEAM	BETH BEAMAN		
	REIMBURSEMENTS	KEYS/SETS & PROPS - THE OUTSIDER	49.70
TOTAL FOR: BETH BEAMAN			49.70
BLPR	BLUE LAKE PUBLIC RADIO		
	3237	RADIO MARKETING - PLAYHOUSE	500.00
TOTAL FOR: BLUE LAKE PUBLIC RADIO			500.00
PARSONS	BRANDON PARSONS		
	STATEMENT	REIMBURSEMENT - SUPPLIES FOR SIGN INSTALLATIO	82.72
TOTAL FOR: BRANDON PARSONS			82.72
COFES	COFESSCO FIRE PROTECTION		
	INV-13798-Q0N8	FIRE EXTINGUISHER INSPECTIONS/RECHARGE	1,622.05
TOTAL FOR: COFESSCO FIRE PROTECTION			1,622.05
CONCE	CONCEPTS GRAPHIC DESIGN		
	10099	DESIGN/COMPOSITION/PRINT - SUMMER PROGRAM & W	1,152.00
TOTAL FOR: CONCEPTS GRAPHIC DESIGN			1,152.00
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	5,268.32
	STATEMENT	PUBLIC UTILITIES	29.24
	STATEMENT	PUBLIC UTILITIES	29.24
TOTAL FOR: CONSUMER'S ENERGY			5,326.80
DAVE	DAVE COLE DECORATORS INC.		
	8823-1	SANDBLASTING & PAINTING HYDRANTS	10,000.00
	8823-2	SANDBLASTING & PAINTING - HYDRANTS	9,223.00
TOTAL FOR: DAVE COLE DECORATORS INC.			19,223.00

Vendor Code	Vendor Name	Description	Amount
DELTA	DELTA DENTAL RIS0004233365	DENTAL - JULY-2022	1,748.82
TOTAL FOR: DELTA DENTAL			1,748.82
BOND	DONALD BOND OPTICAL	OPTICAL - RAE	250.00
TOTAL FOR: DONALD BOND			250.00
DTE	DTE ENERGY STATEMENT	PUBLIC UTILITIES - JUNE-2022	588.05
TOTAL FOR: DTE ENERGY			588.05
EMERS	EMERGENCY SERVICES LLC 18872	INSTALL & PARTS ELECTRICAL PANEL	507.69
TOTAL FOR: EMERGENCY SERVICES LLC			507.69
ETNA	ETNA SUPPLY INC S104588273.001	ANNUAL SENSUS SUPPORT STATEMENTS QTY 48 - 5/8' METERS/12-1" METERS/1-1 1/2" ME	3,000.00 10,515.00
TOTAL FOR: ETNA SUPPLY INC			13,515.00
FRONT	FRONTIER STATEMENT	TELEPHONE	76.59
TOTAL FOR: FRONTIER			76.59
GILLROY	GILL-ROY'S HARDWARE STATEMENT		334.48
TOTAL FOR: GILL-ROY'S HARDWARE			334.48
J&H OIL	J&H OIL COMPANY 11438775	QTY 4000G - UNLEADED FUEL	15,652.52
TOTAL FOR: J&H OIL COMPANY			15,652.52
J&J	J&J FARM SALES 94192 95540	MOWER BELT ROLLER/WHEEL GAGE/ROD ROLLER	87.99 37.36
TOTAL FOR: J&J FARM SALES			125.35
JJ'S ELEC	JJ'S ELECTRIC LLC JUNE-2022	ELECTRICAL PERMITS - JUNE-2022	1,220.00
TOTAL FOR: JJ'S ELECTRIC LLC			1,220.00
KERK	KERKSTRA PORTABLE RESTROOM SERV 204176	PORTABLE RESTROOMS - 4TH OF JULY	300.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			300.00
WLBEA	LUDINGTON DAILY NEWS 99196718	PUBLISHING	395.20
TOTAL FOR: LUDINGTON DAILY NEWS			395.20
MENAR	MENARDS-MUSKEGON 95860	QTY 2 - 8" RECESSED LIGHTS	139.98
TOTAL FOR: MENARDS-MUSKEGON			139.98

Vendor Code	Vendor Name	Description	Amount
MERLE	MERLE BOES INC		
	9116070	REC FUEL - 2000 G +ADDITIVE	10,448.66
TOTAL FOR: MERLE BOES INC			10,448.66
MMRMA	MI MUNICIPAL RISK MGNT AUTH		
	M0001060-R00010	POLICIES R0001060 & M0001060 - 22/23 PREMIUM	43,117.00
TOTAL FOR: MI MUNICIPAL RISK MGNT AUTH			43,117.00
MICACA	MICHIGAN COUNCIL ARTS & CULTURAL		
	97NLMYYXWGM	GRANT APPLICATION FEE	50.00
TOTAL FOR: MICHIGAN COUNCIL ARTS & CULTURAL			50.00
MMLUNEM	MICHIGAN MUNICIPAL LEAGUE		
	APR-JUNE 2022	UNEMPLOYMENT INSURANCE - APR-JUNE 2022	23.57
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			23.57
MIPAV	MICHIGAN PAVEMENT MARKINGS LLC		
	WHITE-2201	PAINT - MARKING	7,633.10
TOTAL FOR: MICHIGAN PAVEMENT MARKINGS LLC			7,633.10
MODEL	MODEL COVERALL SERVICE INC		
	JUNE - 2022	UNIFORMS	230.48
TOTAL FOR: MODEL COVERALL SERVICE INC			230.48
MONTF	MONTAGUE FOODS		
	537607	CONCESSIONS - WINE	23.44
TOTAL FOR: MONTAGUE FOODS			23.44
MRWA	MRWA		
	REGISTRATION	WATER CLASS - ARMSTRONG/BOND	310.00
	STATEMENT	ANNUAL DUES - 22/23	780.00
TOTAL FOR: MRWA			1,090.00
MULTI	MULTIFORCE SYSTEMS CORP		
	921971	VFP HOST CONTROL/ANNUAL FUELFORCE SUPPORT	2,225.00
TOTAL FOR: MULTIFORCE SYSTEMS CORP			2,225.00
MAISD	MUSKEGON AREA INTERMEDIATE SCHOOLS		
	13422	PRINTING - AD BROCHURE/POSTERS	176.66
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			176.66
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2200001151	CENTRAL DISPATCH FEES - JULY-2022	3,676.00
	2200001174	VIRTUAL SERVER & SUPPORT	527.37
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			4,203.37
ED	OGBORN ENTERPRISES, INC.		
	WCH & DPW 22-07	CLEANING SERVICES - CH & DPW	760.00
TOTAL FOR: OGBORN ENTERPRISES, INC.			760.00
ORKIN	ORKIN, LLC		
	230045463	PEST CONTROL/TREATMENT	79.44
TOTAL FOR: ORKIN, LLC			79.44

Vendor Code	Vendor Name	Description	Amount
PARM	PARMENTER LAW		
	266201-266199-2	ATTORNEY FEES	6,171.50
TOTAL FOR: PARMENTER LAW			6,171.50
YOUNG	PAUL YOUNG		
	B92718/67	WORKWEAR - YOUNG	137.76
TOTAL FOR: PAUL YOUNG			137.76
PEACE	PEACE INDUSTRY MUSIC		
	CONTRACT	MUSICAL PERFORMANCE 7/30/2022	7,500.00
TOTAL FOR: PEACE INDUSTRY MUSIC			7,500.00
PETRO	PETRO TANK & LINE TESTING LLC		
	224400	TANK SETUP/TEST/REPLACE HOSES	1,520.14
TOTAL FOR: PETRO TANK & LINE TESTING LLC			1,520.14
MISC	PINNACLE SCOPES INC.		
	20220518	VISTA VIEWER SCOPE	2,810.00
TOTAL FOR: PINNACLE SCOPES INC.			2,810.00
PRHLTH	PRIORITY HEALTH		
	797242-S001	MEDICAL INSURANCE	22,578.71
TOTAL FOR: PRIORITY HEALTH			22,578.71
TUFT	ROBERT E TUFTS JR		
	JUNE-2022	BUILDING PERMITS - JUNE-2022	3,849.60
TOTAL FOR: ROBERT E TUFTS JR			3,849.60
ROTHB	ROTHBURY HARDWARE		
	STATEMENT	TAPE/ZIPTIES/ROPE/FAUCET	132.30
TOTAL FOR: ROTHBURY HARDWARE			132.30
SAMS	SAM'S CLUB/GECF		
	968043326784493	TOILET BOWL CLEANER	9.98
TOTAL FOR: SAM'S CLUB/GECF			9.98
HUEBL	SCOTT HUEBLER		
	JUNE - 2022	CAR ALLOWANCE - JUNE-2022	300.00
TOTAL FOR: SCOTT HUEBLER			300.00
SHO	SHORELINE INSPECTION SERVICE LLC		
	JUNE - 2022	PLUMBING PERMITS - JUNE-2022	773.40
	JUNE-2022	MECHANICAL PERMITS - JUNE-2022	1,853.80
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			2,627.20
STANI	THE STANDARD INSURANCE		
	00 756075 0001	LIFE & DISABILITY INSURANCE - JULY-2022	1,112.08
TOTAL FOR: THE STANDARD INSURANCE			1,112.08
TRACE	TRACE ANALYTICAL LABS		
	2061036	WATER SAMPLE TESTING	168.00
TOTAL FOR: TRACE ANALYTICAL LABS			168.00

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL
EXP CHECK RUN DATES 07/08/2022 - 07/08/2022
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF JULY 12, 2022

Vendor Code	Vendor Name	Description	Amount
TWIN	TWIN CITIES AUTO PARTS		
	STATEMENT	CRUISER MAINT/TRUCK CO2 CYLINDER	394.60
TOTAL FOR: TWIN CITIES AUTO PARTS			394.60
UNI	UNITED GROUP PROGRAMS, INC.		
	JULY-2022	WRAP - JULY-2022	4,293.02
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			4,293.02
USPOSTAL	US POSTAL SERVICE		
	E87304624	ENVELOPES W/POSTAGE - REGULAR & WINDOW	8,611.05
TOTAL FOR: US POSTAL SERVICE			8,611.05
VERIZ	VERIZON WIRELESS		
	9909912966	ON CALL CELL PHONE	6.36
TOTAL FOR: VERIZON WIRELESS			6.36
WALMART	WALMART		
	STATEMENT	CREDIT - RETURN	(55.00)
TOTAL FOR: WALMART			(55.00)
WEESB	WEESIES BROTHERS FARMS INC		
	39000	FERTILIZER APPLICATION - PARKS & CEMETERY	3,000.00
TOTAL FOR: WEESIES BROTHERS FARMS INC			3,000.00
WMBUR	WEST MICHIGAN BURIAL VAULT CO		
	013249	FOUNDATIONS	41.00
TOTAL FOR: WEST MICHIGAN BURIAL VAULT CO			41.00
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	CONNECTORS/FITTINGS/OIL DRY/BATTERY	249.86
TOTAL FOR: WHITE LAKE AUTOMOTIVE			249.86
WLEXC	WHITE LAKE EXCAVATING		
	93498	QTY - 52.18 TONS - ROAD GRAVEL	834.88
TOTAL FOR: WHITE LAKE EXCAVATING			834.88
WLFIR	WHITE LAKE FIRE AUTHORITY		
	JUNE-2022	MECHANICAL FIRE SUPPRESSION PERMITS - JUNE-20	269.80
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			269.80
WLNUR	WHITE LAKE NURSERY		
	STATEMENT	OIL/COUPLINGS/TRIMMER LINE	70.60
TOTAL FOR: WHITE LAKE NURSERY			70.60
WORKBOX	WORKBOX STAFFING		
	226271-226790	TEMPORARY SERVICES - AHO	1,035.25
TOTAL FOR: WORKBOX STAFFING			1,035.25
TOTAL - ALL VENDORS			215,646.79

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 12, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648	POLICIES R0001060 & M0001060 -	MI MUNICIPAL RISK MCNT A	06/28/21	M0001060-R0001060	43,117.00
101-000-123.000	DUE TO ALFAC	AFLAC	06/12/22	760801	458.52
101-000-231.018			Total For Dept 000 648		43,575.52
Dept 172 ADMINISTRATION					
101-172-728.000	WINDOW ENVELOPES X 3	US POSTAL SERVICE	07/08/21	E87304624	1,033.62
101-172-850.000	TELEPHONE	FRONTIER	05/20/22	STATEMENT	38.29
101-172-850.000	TELEPHONE	MUSKOGON CENTRAL DISPATCH	07/01/22	2200001174	527.37
101-172-880.000	TRAVEL & MEALS	ALYSSA SEAVER	06/24/22	MILEAGE	20.59
			Total For Dept 172 ADMINISTRATION		1,619.87
Dept 203 ATTORNEY					
101-203-826.100	ATTORNEY FEES - GENERAL	PARMENTER LAW	07/05/22	266201-266199-266200	4,183.50
			Total For Dept 203 ATTORNEY		4,183.50
Dept 215 CITY CLERK					
101-215-905.000	PUBLISHING - TAX NOTICE	LUDINGTON DAILY NEWS	06/30/22	99196718	395.20
			Total For Dept 215 CITY CLERK		395.20
Dept 253 TREASURER					
101-253-727.000	WINDOW ENVELOPES X 6	US POSTAL SERVICE	07/08/21	E87304624	2,067.24
			Total For Dept 253 TREASURER		2,067.24
Dept 262 ELECTIONS					
101-262-728.000	POSTAGE & COPYING	US POSTAL SERVICE	07/08/21	E87304624	1,033.62
			Total For Dept 262 ELECTIONS		1,033.62
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	KEYS	BETH BEAMAN	07/06/22	REIMBURSEMENTS	10.07
101-265-757.000	TOILET BOWL CLEANER	SAM'S CLUB/GEFC	06/10/22	9680432678449372371	9.98
101-265-775.000	GRAPHITE POWDER	GILL-ROY'S HARDWARE	06/30/22	STATEMENT	2.51
101-265-818.700	CONTRACTUAL SERVICES-CLEANERS	OGBORN ENTERPRISES, INC.	07/01/22	WCH & DPW 22-07	475.00
101-265-920.000	PUBLIC UTILITIES/910021159454	DTE ENERGY	06/22/22	STATEMENT	78.96
			Total For Dept 265 CITY HALL BLDG & GROUNDS		576.52
Dept 266 DISTRICT COURT					
101-266-826.000	ATTORNEY FEES - PROSECUTION	PARMENTER LAW	07/05/22	266201-266199-266200	1,872.50
			Total For Dept 266 DISTRICT COURT		1,872.50
Dept 270 FRINGE BENEFITS					
101-270-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE I	06/30/22	JUNE - 2022	186.48
101-270-719.450	FRINGE-UNIFORMS	PAUL YOUNG	06/28/22	B92718/67	137.76
101-270-719.500	FRINGE-ADMIN CAR ALLOW	SCOTT HUEBLER	06/30/22	JUNE - 2022	300.00
101-270-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	06/16/22	797242-S001	19,291.52
101-270-719.601	FRINGE BENEFITS-RETIREE HEALTH	PRIORITY HEALTH	06/16/22	797242-S001	3,287.19
101-270-719.603	FRINGE-HEALTH INS WRAP JULY-202	UNITED GROUP PROGRAMS, I	06/20/22	JULY-2022	4,293.02
101-270-719.605	DENTAL INSURANCE- JULY-2022	DELTA DENTAL	07/01/22	RIS0004233365	1,748.82
101-270-719.650	FRINGE-OPTICAL - BOND	DONALD BOND	06/30/22	OPTICAL	250.00
101-270-719.650	FRINGE-LIFE INS	THE STANDARD INSURANCE	06/14/22	00 756075 0001	835.93
101-270-719.690	FRINGE-DISABILITY INS	THE STANDARD INSURANCE	06/14/22	00 756075 0001	276.15
101-270-719.800	FRINGE-UNEMPLOYMENT EXPENSE	MICHIGAN MUNICIPAL LEAGU	06/30/22	APR-JUNE 2022	23.57

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 07/08/2022 - 07/08/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 12, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 270 FRINGE BENEFITS					
Dept 301 POLICE	SIGN INSTALL - SUPPLIES	BRANDON PARSONS	06/28/22	STATEMENT	30,630.44
101-301-727.000	TELEPHONE	FRONTIER	05/20/22	STATEMENT	82.72
101-301-850.000	CENTRAL DISPATCH FEES - JULY-20	MUSKEGON CENTRAL DISPATCH	06/16/22	2200001151	38.30
101-301-850.000	EMERGENCY SIRENS/100000345551	CONSUMER'S ENERGY	06/22/22	STATEMENT	3,676.00
101-301-920.000	CRUISER - OIL CHG/PURGE VALV/TI	TWIN CITIES AUTO PARTS	06/30/22	STATEMENT	20.44
101-301-933.000	EQUIPMENT - ELECTRICAL PANEL 20	EMERGENCY SERVICES LLC	06/28/22	18872	363.56
101-301-976.000	LEASE - 2022 CRUISER	AMERICAN BANK & TRUST	06/02/22	AGREEMENT 1020	507.69
101-301-982.000					13,370.00
Total For Dept 270 FRINGE BENEFITS					18,058.71
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/103033655079	CONSUMER'S ENERGY	06/22/22	STATEMENT	5,163.92
Total For Dept 448 STREET LIGHTING					5,163.92
Dept 567 CEMETERY					
101-567-757.000	SCREWS	GILL-ROY'S HARDWARE	06/30/22	STATEMENT	5.31
101-567-818.000	FERTILIZER APPLICATION	WEESIES BROTHERS FARMS I	06/24/22	39000	2,000.00
101-567-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	06/19/22	226271-226790	517.62
101-567-920.000	PUBLIC UTILITIES/910021159306	DTE ENERGY	06/22/22	STATEMENT	50.12
101-567-932.000	MOWER BELT	J&J FARM SALES	05/18/22	94192	43.99
101-567-932.000	FOUNDATIONS	WEST MICHIGAN BURIAL VAU	05/31/22	013249	41.00
101-567-933.000	MOWER PARTS	J&J FARM SALES	07/07/22	95540	18.68
101-567-933.000	ULTRA OIL - FOR MIX GAS	WHITE LAKE NURSERY	06/30/22	STATEMENT	30.31
Total For Dept 567 CEMETERY					2,707.03
Dept 751 PARKS DEPARTMENT					
101-751-757.000	OIL DRY	WHITE LAKE AUTOMOTIVE	06/30/22	STATEMENT	146.61
101-751-775.000	GARBAGE CAN PAINT	GILL-ROY'S HARDWARE	06/30/22	STATEMENT	217.02
101-751-775.000	COUPLING - IRRIGATION REPAIR LI	WHITE LAKE NURSERY	06/30/22	STATEMENT	9.96
101-751-818.000	FERTILIZER APPLICATION	WEESIES BROTHERS FARMS I	06/24/22	39000	1,000.00
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	06/19/22	226271-226790	517.63
101-751-933.000	MOWER PARTS	J&J FARM SALES	07/07/22	95540	18.68
101-751-933.000	MOWER BELT	J&J FARM SALES	05/18/22	94192	44.00
101-751-933.000	TRAILER PLUG - 11-03	WHITE LAKE AUTOMOTIVE	06/30/22	STATEMENT	13.69
101-751-933.000	TRIIMMER LINE	WHITE LAKE NURSERY	06/30/22	STATEMENT	30.33
Total For Dept 751 PARKS DEPARTMENT					1,997.92
Dept 753 PATHWAY					
101-753-757.000	ASPHALT COATING/ROLLER COVER	GILL-ROY'S HARDWARE	06/30/22	STATEMENT	32.37
101-753-974.000	VISTA VIEWER SCOPE	PINNACLE SCOPES INC.	05/16/22	20220518	2,810.00
Total For Dept 753 PATHWAY					2,842.37
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES/910021159793	DTE ENERGY	06/22/22	STATEMENT	46.51
Total For Dept 756 119 S BALDWIN ST					46.51
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES					
202-474-818.000	PAINT - MARKING	MICHIGAN PAVEMENT MARKIN	07/01/22	WHITE-2201	116,770.87
Total For Fund 101 GENERAL OPERATING FUND					7,633.10

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 12, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund 202 MAJOR STREET FUND
 Dept 474 TRAFFIC SERVICES

7,633.10

Fund 203 LOCAL STREET FUND
 Dept 463 ROUTINE MAINT

Total For Dept 474 TRAFFIC SERVICES

7,633.10

203-463-757.000
 203-463-757.000

6.25 TONS ASPHALT
 ROAD GRAVEL - 52.18 TONS

ASPHALT PAVING INC
 WHITE LAKE EXCAVATING

06/24/22 API-530 & 559
 06/28/22 93498

465.63
 834.88

Total For Dept 463 ROUTINE MAINT

1,300.51

Fund 247 TAX INCREMENT FINANCE AUTHORITY #1
 Dept 525 DOWNTOWN STREETScape

Total For Fund 203 LOCAL STREET FUND

1,300.51

247-525-757.000 CAUTION TAPE
 247-525-757.000 DOWNTOWN PAINT
 247-525-818.000 PORTABLE RESTROOMS - 4TH OF JUL
 247-525-920.000 PUBLIC UTILITIES/920030385842
 247-525-921.000 PEDESTRIAN LIGHTS/100000242550
 247-525-974.000 GARBAGE CAN PAINT

06/03/22 AMAZON.COM
 06/30/22 GILL-ROY'S HARDWARE
 07/08/22 KERKSTRA PORTABLE RESTRO
 06/22/22 DTE ENERGY
 06/22/22 CONSUMER'S ENERGY
 06/30/22 GILL-ROY'S HARDWARE

14.99
 5.93
 300.00
 42.91
 83.96
 23.39

Total For Dept 525 DOWNTOWN STREETScape

471.18

Fund 249 BUILDING INSPECTION DEPARTMENT
 Dept 000 648

Total For Fund 247 TAX INCREMENT FINANCE AUTHOR

471.18

249-000-818.000 ELECTRICAL PERMITS - JUNE-2022
 249-000-818.000 BUILDING PERMITS - JUNE-2022
 249-000-818.000 MECHANICAL PERMITS - JUNE-2022
 249-000-818.000 PLUMBING PERMITS - JUNE-2022
 249-000-818.000 MECHANICAL FIRE SUPPRESSION- JU

06/30/22 JJ'S ELECTRIC LLC
 06/30/22 ROBERT E TUFTS JR
 06/30/22 SHORELINE INSPECTION SER
 06/30/22 SHORELINE INSPECTION SER
 06/30/22 WHITE LAKE FIRE AUTHORIT

1,220.00
 3,849.60
 1,853.80
 773.40
 269.80

Total For Dept 000 648

7,966.60

Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND
 Dept 000 648

Total For Fund 249 BUILDING INSPECTION DEPARTME

7,966.60

250-000-826.000

ATTORNEY FEES - HI-LITE PROPERT

07/05/22 266201-266199-266200

115.50

Fund 580 PLAYHOUSE
 Dept 000 648

Total For Dept 000 648

115.50

580-000-757.000 NON-WINDOW ENVELOPES X 1
 580-000-757.100 OPERATING-SUMMER SEASON SET SUP
 580-000-757.100 THE OUTSIDER-SUMMER SET SUPPLIE
 580-000-757.300 THE OUTSIDER-SUMMER SEASON PROP
 580-000-757.550 OPERATING SUPPLIES - LIQUOR
 580-000-805.000 MARKETING
 580-000-805.000 PROGRAM & WINDOW CLING
 580-000-805.000 PRINTING - AD BROCHURE & POSTER

07/08/21 US POSTAL SERVICE
 07/02/22 AMAZON.COM
 07/06/22 BETH BEAMAN
 07/06/22 BETH BEAMAN
 06/26/22 MONTAGUE FOODS
 06/14/22 BLUE LAKE PUBLIC RADIO
 07/01/22 CONCEPTS GRAPHIC DESIGN
 06/30/22 MUSKEGON AREA INTERMEDIA

342.09
 169.50
 7.84
 31.79
 23.44
 500.00
 1,152.00
 176.66

Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU

115.50

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 12, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-818.400	CONTRACT SVCS-MUSIC - INFINITY	PEACE INDUSTRY MUSIC	08/26/21	CONTRACT	7,500.00
580-000-920.000	PUBLIC UTILITIES/9100211159660	DTE ENERGY	06/22/22	STATEMENT	58.23
580-000-931.000	PEST CONTROL/TREATMENT	ORKIN, LLC	07/02/22	230045463	79.44
580-000-962.000	GRANT APPLICATION FEE	MICHIGAN COUNCIL ARTS & OPEN	06/01/22	97NLMYXWGM	50.00
		Total For Dept 000 648			10,090.99
Fund 590 SEWER FUND					
Dept 550 SEWER ADMINISTRATION					
590-550-962.000	OTHER EXPENSES	ALYSSA SEAVER	06/27/22	REIMBURSEMENT	16.40
		Total For Dept 550 SEWER ADMINISTRATION			16.40
Dept 552 SEWER CUSTOMER ACCOUNTS					
590-552-727.000	WINDOW ENVELOPES X 6	US POSTAL SERVICE	07/08/21	E87304624	2,067.24
		Total For Dept 552 SEWER CUSTOMER ACCOUNTS			2,067.24
Dept 554 SEWER PUMPING					
590-554-920.000	PUBLIC UTILITIES/100094991039	CONSUMER'S ENERGY	06/24/22	STATEMENT	29.24
590-554-920.000	PUBLIC UTILITIES/100094991039	CONSUMER'S ENERGY	06/22/22	STATEMENT	29.24
590-554-920.000	PUBLIC UTILITIES/9100211159892	DTE ENERGY	06/22/22	STATEMENT	44.71
		Total For Dept 554 SEWER PUMPING			103.19
Dept 558 SEWER T & D					
590-558-850.000	TELEPHONE	VERIZON WIRELESS	06/28/22	9909912966	3.18
		Total For Dept 558 SEWER T & D			3.18
Fund 591 WATER FUND					
Dept 540 WATER ADMINISTRATION					
591-540-760.000	CONFERENCES & WORKSHOPS	MRWA	07/01/22	REGISTRATION	310.00
591-540-770.000	MEMBERSHIPS & DUES- ANNUAL 22/2	MRWA	06/03/22	STATEMENT	780.00
		Total For Dept 540 WATER ADMINISTRATION			1,090.00
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-727.000	OFFICE SUPPLIES	US POSTAL SERVICE	07/08/21	E87304624	2,067.24
Dept 544 METER READING					
591-544-818.000	ANNUAL SENSUS SUPPORT	ETNA SUPPLY INC	06/03/22	S104588273.001	3,000.00
		Total For Dept 544 METER READING			3,000.00
Dept 546 WATER SOURCE PLANT					
591-546-818.100	CONTRACTUAL SERVICES-WATER TES	TRACE ANALYTICAL LABS	06/30/22	2061036	168.00
591-546-920.000	PUBLIC UTILITIES/920017788919	DTE ENERGY	06/22/22	STATEMENT	97.54
		Total For Dept 546 WATER SOURCE PLANT			265.54
Dept 548 WATER T & D					
591-548-757.000	6.23 TONS ASPHALT	ASPHALT PAVING INC	06/24/22	API-530 & 559	464.14
591-548-818.000	HYDRANTS - SANDBLASTING & PAINT	DAVE COLE DECORATORS INC	06/29/22	8823-1	10,000.00
591-548-818.000	HYDRANT - SANDBLASTING & PAINT	DAVE COLE DECORATORS INC	07/01/22	8823-2	9,223.00

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 12, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 548 WATER T & D	TELEPHONE	VERIZON WIRELESS	06/28/22	9909912966	3.18
591-548-850.000			Total For Dept 548 WATER T & D		19,690.32
Dept 549 WATER CONSTRUCTION	CAPITAL OUTLAY-METERS	ETNA SUPPLY INC	06/25/22	STATEMENTS	10,515.00
591-549-976.000			Total For Dept 549 WATER CONSTRUCTION		10,515.00
Fund 594 MARINA FUND			Total For Fund 591 WATER FUND		36,628.10
Dept 000 648	CORDLESS PHONE	AMAZON.COM	06/09/22	111-8997581-9219454	32.95
594-000-727.000	OFFICE SUPPLIES	WALMART	06/09/22	STATEMENT	(55.00)
594-000-727.000	DISH SOAP	AMAZON.COM	06/03/22	111-8648594-9348262	14.73
594-000-757.000	VACUUM BREAKER	GILL-ROY'S HARDWARE	06/30/22	STATEMENT	24.23
594-000-757.000	QTY2 - 8" RECESSED LIGHTS	MENARDS-MUSKEGON	06/24/22	95860	139.98
594-000-757.800	COST OF SALES-FUEL	MERLE BOES INC	07/01/22	9116070	10,448.66
594-000-775.000	TAPE/ZIPIPIES/ROPE/FAUCET	ROTHBURY HARDWARE	06/30/22	STATEMENT	132.30
594-000-775.000	CONNECTORS FOR LIGHTS	WHITE LAKE AUTOMOTIVE	06/30/22	STATEMENT	27.58
			Total For Dept 000 648		10,765.43
Fund 661 MOTOR POOL FUND			Total For Fund 594 MARINA FUND		10,765.43
Dept 000 648	INVENTORY-GASOLINE	J&H OIL COMPANY	06/21/22	11438775	15,652.52
661-000-101.000	TAKE SETUP/TEST/REPLACE HOSES	PETRO TANK & LINE TESTIN	06/27/22	224400	1,520.14
661-000-781.000	SOLENOID - TRUCK 12-05	AMAZON.COM	06/28/22	111-5207301-6205824	79.98
661-000-781.000	HOSE & FITTINGS - 70-01	WHITE LAKE AUTOMOTIVE	06/30/22	STATEMENT	61.98
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE I	06/30/22	JUNE - 2022	44.00
661-000-818.000	ANNUAL FUELFORCE SUPPORT	MULTIFORCE SYSTEMS CORP	07/01/22	921971	2,225.00
661-000-818.700	CONTRACTUAL SERVICES-CLEANING	OGBORN ENTERPRISES, INC.	07/01/22	WCH & DPW 22-07	285.00
661-000-920.000	PUBLIC UTILITIES/910021159181	DTE ENERGY	06/22/22	STATEMENT	169.07
661-000-931.000	FIRE EXTINGUISHER INSPECTIONS/RE	COFESCO FIRE PROTECTION	06/15/22	INV-13798-Q0N8	1,622.05
661-000-931.000	DPW PAINT	GILL-ROY'S HARDWARE	06/30/22	STATEMENT	23.72
661-000-933.000	TRUCK - C02 CYLINDER EXCHANGE	TWIN CITIES AUTO PARTS	06/30/22	STATEMENT	31.04
			Total For Dept 000 648		21,714.50
			Total For Fund 661 MOTOR POOL FUND		21,714.50

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 12, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101	GENERAL OPERATING FUND			116,770.87
	Fund 202	MAJOR STREET FUND			7,633.10
	Fund 203	LOCAL STREET FUND			1,300.51
	Fund 247	TAX INCREMENT FINANCE			471.18
	Fund 249	BUILDING INSPECTION DE			7,966.60
	Fund 250	LOCAL DEVELOPMENT FINA			115.50
	Fund 580	PLAYHOUSE			10,090.99
	Fund 590	SEWER FUND			2,190.01
	Fund 591	WATER FUND			36,628.10
	Fund 594	MARINA FUND			10,765.43
	Fund 661	MOTOR POOL FUND			21,714.50
	Total For All Funds:				215,646.79



U.S. DEPARTMENT OF COMMERCE
Economic Development Administration
CHICAGO REGIONAL OFFICE
230 SOUTH DEARBORN ST., SUITE 3280
CHICAGO, ILLINOIS 60604-1512

In reply refer to EDA Project:
GRANT13583787

Mr. Scott Huebler
City Manager
City of Whitehall
405 East Colby Street
Whitehall, MI 49461-1013

Dear Mr. Huebler,

The U.S. Economic Development Administration's (EDA) Chicago Regional Office received your application to the FY2021 American Rescue Plan (ARP) Act Economic Adjustment Assistance Notice of Funding Opportunity (NOFO).

Under the ARP Act, EDA was allocated supplemental funding to assist communities nationwide in their efforts to build back better by accelerating the economic recovery from the coronavirus pandemic and building local economies that will be resilient to future economic shocks. Of the \$3 billion the ARP Act appropriated for EDA, the Chicago Regional Office's regional allocation for its six states was \$82.7 million for competitive Economic Adjustment Assistance projects.

The Chicago Regional Office has received a high volume of applications for these extremely competitive programs. Based on the Chicago Regional Office's review of the project with the evaluation criteria outlined in the NOFO and thorough consideration of your application, we regret to inform you your project will not be considered further for funding under the ARP Economic Adjustment Assistance NOFO. Please contact your Economic Development Representative (EDR), Lee Shirey, EDR for Michigan, at (312) 789-9751 or lshirey@eda.gov, if you have specific questions about the consideration of your project.

Thank you for your interest in EDA. For more information about our programs and funding opportunities, please contact your Economic Development Representative or visit www.eda.gov.

Sincerely,

A handwritten signature in black ink that reads "Susan M. Brehm".

Susan M. Brehm
Regional Director

CITY OF WHITEHALL
RESOLUTION 22-34
Loader Purchase

WHEREAS, Public Works Director Brian Armstrong has determined the need to replace the 2003 front end loader and recommends the acquisition of a new Volvo L70H Front End Loader with fork attachments.

WHEREAS, City Ordinance §32.26 allows for purchases through state purchasing programs.

WHEREAS, the City Council adopted a budget for the lease of a new loader through financing.

WHEREAS, the following was received through the State of Michigan which include vehicle costs and documentation fees;

Volvo Financial Services \$171,433.80

WHEREAS, the City is securing financing under Michigan Public Act 99 of 1933.

WHEREAS, the annual loader payments of \$34,286.76 will be covered under the Motor Pool Fund Equipment budget of \$152,000.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby award the lease of a New Volvo L70H w/ Fork Attachment under a five-year term with Volvo Financial Services for a monthly lease payment of \$2,857.23; documentation fees of \$395.00, and a \$37,148.80 buyout at the end of the lease.

Moved by _____ seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held July 12, 2022 at 6:00 p.m.

(___ yes, ___ no, ___ absent).

Steve Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 22-35
Rental Inspection Services

- WHEREAS, the City Council has adopted a rental inspection program.
- WHEREAS, following solicitation of proposals for rental inspection services, the City Council awarded a three-year contract to Muskegon Charter Township with the City Public Works Department providing administration of the program while retaining 20% of the fees collected to cover City expenses.
- WHEREAS, the contract is due to expire on August 20 of this year with a provision for a three-year renewal.
- WHEREAS, City staff has been pleased with the services provided by Muskegon Township and recommends approval of a three-year renewal.
- WHEREAS, Public Works Director Armstrong is recommending that the administration of the program be shifted to Muskegon Township as allowed under the contract in an effort to streamline the process and improve customer service.
- WHEREAS, the City will retain 10% of the fees collected with Muskegon Township providing administrative services.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby authorize the City Manager to enter into a three-year contract extension with Muskegon Charter Township for rental inspection services to include administration.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City

Council at a regular meeting held July 12, 2022 at 6:00 p.m.

(__ yes; __ no; __ absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk

**CITY OF WHITEHALL
RESOLUTION 22-36
COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE
APPLICATION, PA 210 OF 2005, AS AMENDED**

Minutes of a regular meeting of the City Council of the City of Whitehall, held on July 12, 2022, at 405 East Colby in Whitehall at 6:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and supported by _____.

**Resolution 22-32 Approving Commercial Rehabilitation Exemption Certificate
Application for 115 Lake Street LLC Located at 201 West Colby Street.**

WHEREAS, the Whitehall City Council legally established the *Downtown Commercial Rehabilitation District* on March 25, 2008 after a public hearing held on the same date.

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of property previously exempt and currently in force under Public Act 210 of 2005 or under Public Act 198 of 1974 does not exceed 5% of the total taxable value of the City of Whitehall.

WHEREAS, the application was approved at a public hearing as provided by section 4(2) of Public Act 210 of 2005 on May 24, 2022.

WHEREAS, 115 Lake Street LLC is not delinquent in any taxes related to the facility.

WHEREAS, the application is for commercial property as defined in section 2(a) of Public Act 210 of 2005.

WHEREAS, 115 Lake Street LLC has provided answers to all required questions under the application instructions to the City of Whitehall.

WHEREAS, the City of Whitehall requires that rehabilitation of the facility shall be completed by December 31, 2023.

WHEREAS, the commencement of the rehabilitation of the facility did not occur more than six months prior to the filing of the application for exemption.

WHEREAS, the application relates to a rehabilitation program that when completed constitutes a qualified facility within the meaning of Public Act 210 of 2005 and that is situated within a Commercial Rehabilitation District established under Public Act 210 of 2005.

WHEREAS, completion of the qualified facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to increase commercial activity, create employment, revitalize urban areas, and increase the number of residents in the community in which the facility is situated.

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(j) of Public Act 210 of 2005.

NOW, THEREFORE, BE IT RESOLVED

by the City Council of the City of Whitehall be and hereby is granted a Commercial Rehabilitation Exemption for the real property, excluding land, located in *Downtown Commercial Rehabilitation District* at 201 West Colby Street for a period of ten years, beginning December 31, 2022, and ending December 30, 2032, pursuant to the provisions of PA 210 of 2005, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

City Clerk Brenda Bourdon

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Whitehall, County of Muskegon, Michigan at a regular meeting held on July 12, 2022.

CITY OF WHITEHALL
RESOLUTION 22-37
Water Easements

- WHEREAS, to improve water quality and reliability, City Engineer Dan Sorek and Public Works Director Brian Armstrong have determined the need to loop the water system on Wilshire and Peach Streets as part of the 2022 Capital Improvement Program.
- WHEREAS, looping the water main will require access through private property.
- WHEREAS, City Attorney Ben Reider has drafted easement agreements for the three property owners for a sum not to exceed \$100.
- WHEREAS, the property owners have signed the easement agreements subject to approval by the City Council.
- WHEREAS, City Charter §4.31 provides the authority for the Council to acquire property rights for any public purpose.
- WHEREAS, City Manager Scott Huebler is recommending approval to acquire the easements for a sum of \$99 each.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby authorize the City Manager to execute easement agreements with Anne Burel, Gerald and Eusaline Kettring, and Robert and Nancie Trombley for a onetime fee of \$99 per easement.

Moved by _____ seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held July 12, 2022 at 6:00 p.m.

(___ yes, ___ no, ___ absent).

Steve Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 22-38
Warner Street Engineering

- WHEREAS, in accordance with the City's Street Asset Management Plan, staff is recommending that Warner Street from White Lake Drive to Colby Street be improved with construction planned for Summer 2024.
- WHEREAS, the project has a preliminary estimated cost of \$1.4M.
- WHEREAS, the City has obtained \$339,000 in State funding requiring completion of preliminary engineering now to secure the funding.
- WHEREAS, City Engineer Dan Sorek has submitted a proposal for design phase engineering for \$79,700.
- WHEREAS, funding for this design engineering can be provided by the Capital Project Fund.

NOW, THEREFORE, BE IT RESOLVED

That the Whitehall City Council hereby authorizes the City Manager to sign the Warner Street Improvements Design Engineering Contract for \$79,700.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, July 12, 2022 at 6:00 p.m.
(Yes, No, Absent)

Steven Salter, Mayor

Brenda Bourdon, City Clerk

April 26, 2022

Scott Huebler, City Manager
City of Whitehall
405 E. Colby
Whitehall, MI 49461

RE: **Warner Street Improvements**

Dear Mr. Huebler:

We are pleased to have the opportunity to provide the following proposal for Engineering Services for the resurfacing of Warner Street Avenue from White Lake Drive to Colby Street. It is our understanding this project will be partially funded through the MDOT Local Agency Program (LAP) and constructed in 2024. Our preliminary construction estimate for these improvements is \$1,425,750 which includes a 10% construction contingency and the increases in recent construction pricing due to the amount of work that is currently being bid in West Michigan.

The project scope consists of:

- **White Lake Drive to Benston** – Resurface approximately 2,600 feet of roadway with a surface treatment like a chip seal.
- **Benston to Muskegon Avenue** – This portion would be an asphalt mill and fill of approximately 3,150 feet of road with bituminous valley gutter. The portion of the project also includes approximately 3,200 feet of 8-inch ductile iron water main from Benston to Muskegon Avenue east of the roadway with approximately 22 full water service replacements.
- **Muskegon Avenue to Alice** – Resurface approximately 840 feet of road with an asphalt mill and fill with bituminous valley gutter.
- **Alice to Slocum** – Resurface approximately 1,270 feet of road with an asphalt mill and fill between the concrete curb and gutter. This portion also includes about 1,400 feet of 8-inch ductile iron water main replacement along with 4 full water service replacements.
- **Slocum to Colby** – Resurface approximately 775 feet of roadway with a surface treatment like a chip seal.

Our proposed scope of work for the design phase will include the following:

- MDOT Program Application and preliminary paperwork submittals
- Prepare and submit NEPA clearances including SHPO
- Complete topographical survey and base plan mapping
- Complete up to five pavement cores
- Design roadway and pavement, drainage, water main and water service improvements
- Prepare easement documents for water service replacements
- Maintenance of Traffic/Detour Plan
- Design pavement markings and permanent signage
- Prepare bidding documents including opinion of probable cost, construction drawings, and special provisions (specifications)
- Provide bidding assistance: answer questions during bidding, review bids, etc.
- Prepare all necessary permit applications (Muskegon County SESC, EGLE water main)
- Attend up to two plan review meetings with City staff including Grade Inspection Meeting with MDOT

We propose the following schedule based on the LAP schedule and requirements:

- Kick-off meeting with City – 5/2022
- Complete survey, soil borings and preliminary design – 8/2022
- Review preliminary design with City – 10/2022
- Program Application, NEPA and SHPO submittals to MDOT – 11/2022
- Submit GI Package to MDOT – 2/2023
- GI meeting – 4/2023
- Final Submittal to MDOT – 5/2023
- MDOT bid letting – 8/2023
- Construction – spring/summer 2024

We estimate the cost for the design phase engineering work to be **\$79,700**. A breakdown of our costs is attached. A Professional Services Agreement is also attached. If this is acceptable, please sign and return to us.

Once the project bids and a contractor schedule are received, we can provide a cost estimate for the construction phase.

Additional Services

Should additional services be requested by you or required by conditions encountered, we will contact you and obtain your authorization prior to performing such services. The fees for additional engineering services will be established according to our Current Fee Schedule.

General Conditions

Prein&Newhof's Terms and Conditions relating to the performance of our services are attached and are made a part of this agreement.

We appreciate the opportunity to submit this agreement and look forward to continuing our professional relationship with the City of Whitehall. Please call if you have any questions. Please indicate your acceptance by signing and returning one copy of this agreement.

Sincerely,

Prein&Newhof



Jason Washler, P.E.



Daniel J. Sorek, P.E.

Enclosures: Terms and Conditions, Preliminary Construction Estimate

Cc: Brian Armstrong, DPW Director