



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
CITY COUNCIL CHAMBERS
SEPTEMBER 27, 2022
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the September 13 Work Session & Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications: Central Dispatch Approved Budget, Central Dispatch Minutes, Marina Advisory Minutes, OpFlow Article; Ryan Briegel Note, Temporary Road Closure for Cartoonversation
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - Resolution 22-44 City Property
 - Resolution 22-45 Facility Audit
 - Resolution 22-46 ABM Facility Support Services
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL
CITY COUNCIL WORK SESSION MINUTES
Garden Room
September 13, 2022
5:00 p.m.

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Sean Mullally, Stephen Sikkenga, and Steve Salter

ABSENT: Jeff Holmstrom

ALSO PRESENT: Scott Huebler, Will Meier, Brook Schiller, and Roger Squiers

Mayor Salter called the meeting to order at 5:00 p.m.

DISCUSSION ITEMS

Food Vendors – City Manager Huebler asked Council for direction to move forward on the topic of more regulation on food vendors within the city. Council Member Brown would like to ban vendors from parking on Colby Street and felt that other cities are more stringent on regulation. City Manager Huebler commented that vendors are required to provide a valid food license and have an inspection by the WLFA prior to receiving permit approval. All other Council Members are satisfied with the current regulations and feel as vendors provide added attraction and choice within the city.

Sidewalks – Council Member Heidelberg inquired as to the current status of a sidewalk improvement plan. Mayor Salter reported that he has begun a sidewalk survey with the help of Brian Armstrong to report any issues starting on Mears Avenue and working from major to local streets. Discussion was had over the use of possible special assessments in the future to cover any costs above what the city has budgeted. City Manager Huebler will look into what other communities do to cover costs.

Bike Trail – Mayor Salter asked that the city look into repaving and root control along the bike path from the bridge to the Chamber of Commerce.

Fire Pit – Council Member Sikkenga requested an update on the control button for the fire pit located in the North Mears Promenade. City Manager Huebler reported that the part has been ordered, received, and is waiting installation by an electrician. The button will allow the public to turn the fire pit on at the push of a button for an allotted amount of time set by the city, saving on natural gas costs.

Public Access at Tannery Bay – Council Member Brown requested an update on the public access at the Tannery Bay development. City Manager Huebler reported that nothing has yet been finalized but Mr. McGraw and MCD are working on plans. Phase 3 is tentatively set for completion by December 2023 and should include the public access as part of completion.

Parmenter Grass Ordinance Memo – Council Member Connell noted that Whitehall is in line with other municipalities on the grass ordinances. Council Member Brown discussed the posting of the Ordinance publicly in the spring in order to cut out communication requirements on a case-by-case basis and allow the city or a hired contractor to remedy violations and bill owners through special assessment.

Energy Audit – Council Member Heidelberg commented on the recent presentation by Terry Stoklosa of ABM and felt it was not comprehensive in exactly how it will reduce costs to and improve environmentally friendly solutions for future energy use. City Manager Huebler explained the process of accepting or rejecting the Master Development Agreement and that more clarifications on costs have been requested.

PUBLIC COMMENT – County Commissioner Cyr provided documentation on the Muskegon County 2023 budget as well as a fact sheet for Septic System Awareness Week.

Lillian Morningstar requested more information on the timeline for construction completion on her street.

MEETING ADJOURNED AT 5:50 P.M.

Steven Salter, Mayor

Brook Schiller, Deputy City Clerk

CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
Council Chambers
September 13, 2022

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: None

ALSO PRESENT: Scott Huebler, Will Meier, Brook Schiller, and Roger Squiers

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Mullally, seconded by Sikkenga, CARRIED, to approve the agenda. All yeses

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the August 23 Council Meeting Minutes
- B. Accounts Payable - \$855,725.53
- C. Communications: Parmenter Grass Ordinance Memo

Motion by Connell, seconded by Holmstrom, CARRIED, to approve the Consent Agenda. Yes – 6; No – 1, Brown

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments were received from the Mayor and Council.

Motion by Connell, seconded by Holmstrom, CARRIED, to designate Mayor Salter as Delegate and City Manager Huebler as Alternate for the MML Convention in Muskegon. All yeses

PUBLIC COMMENT

Tamara Horne presented information on the Electronics Recycling event taking place at Montague Farmer's Market September 24th sponsored by WLACAC & Goodwill.

OLD BUSINESS

None

NEW BUSINESS

- A. Resolution 22-43 Broadband Survey

Motion by Sikkenga, seconded by Mullally, CARRIED, to open discussion on the GMED coordination of a broadband study for expansion and upgrades of internet services throughout the county.

Roll Call Vote: Yes – None; No – Sikkenga, Mullally, Holmstrom, Brown, Connell, Heidelberg, and Salter; Absent – None

B. Resolution 22-44 Capital Improvements

Motion by Sikkenga, seconded by Heidelberg, CARRIED, to acquire needed construction materials for replacement of Mears Avenue water main in advance of the construction start date to allow for lead time in shipment and lower costs.

Roll Call Vote: Yes – Sikkenga, Heidelberg, Holmstrom, Brown, Mullally, Connell, and Salter;
No – None; Absent – None

PUBLIC COMMENT

Students Maddie Peterson & Ava Pellen from Mr. Brunson's Government class at Montague High School provided comments.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:19 pm.

Steven Salter, Mayor

Brook Schiller, Deputy City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
September 27, 2022

September 2022 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$ 46,445.14	Transfer
IRS	Payroll	\$ 16,944.75	EFT
Alerus Financial	Payroll	\$ 6,192.93	EFT
MISDU	Payroll	\$ 90.34	9067

Total Prepaids: \$ 69,673.16

Accounts Payable: \$176,251.81

TOTAL ACCOUNTS PAYABLE

\$245,924.97

CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF SEPTEMBER 27, 2022

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	879612	PREMIUM SEPT - 2022	458.52
TOTAL FOR: AFLAC			458.52
TWISS	ASHLEY TWISS		
	REIMBURSEMENT	MILEAGE REIMBURSEMENT - REGISTER OF DEEDS	21.50
TOTAL FOR: ASHLEY TWISS			21.50
ASPHA	ASPHALT PAVING INC		
	API-0001059 / 1 QTY - 6.25 TONS ASPHALT - 939 MEARS/LOCAL ST		496.88
TOTAL FOR: ASPHALT PAVING INC			496.88
MAHON	BRANDON L MAHONEY		
	FLEX	FLEX- SEPT-2022	205.80
TOTAL FOR: BRANDON L MAHONEY			205.80
BOU	BRENDA BOURDON		
	FLEX	FLEX - SEPT-2022	307.68
TOTAL FOR: BRENDA BOURDON			307.68
SCHILLER	BROOK SCHILLER		
	FLEX	FLEX - SEPT-2022	51.82
TOTAL FOR: BROOK SCHILLER			51.82
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	14,743.08
TOTAL FOR: CONSUMER'S ENERGY			14,743.08
DELTA	DELTA DENTAL		
	RIS00044117730	DENTAL - SEPT/OCT-2022	3,497.64
TOTAL FOR: DELTA DENTAL			3,497.64
BOND	DONALD BOND		
	FLEX	FLEX - SEPT-2022	50.69
TOTAL FOR: DONALD BOND			50.69
DPS	DRAMATISTS PLAY SERVICE INC		
	SO_00000740221	ROYALTY FEES - EVERY BRILLIANT THING	260.00
TOTAL FOR: DRAMATISTS PLAY SERVICE INC			260.00
ELESOU	ELECTION SOURCE		
	22-5286	QTY-10 VOTING BOOTHS/QTY-3 CARTS	458.62
TOTAL FOR: ELECTION SOURCE			458.62
EMERS	EMERGENCY SERVICES LLC		
	19152	CRUISER PARTS- PARTITION/BUMPER/CONSOLE	2,291.29
TOTAL FOR: EMERGENCY SERVICES LLC			2,291.29
ETNA	ETNA SUPPLY INC		
	S104508645.001	QTY 12 - 5/8 COPPERNORNS	1,116.00
TOTAL FOR: ETNA SUPPLY INC			1,116.00

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 27, 2022

Vendor Code	Vendor Name	Description	Amount
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	172.53
TOTAL FOR: FRONTIER			172.53
HAVIL	HAVILAND		
	449145/387918/C	QTY - 32 - 15 GAL DRUMS CHLORINE	2,366.00
TOTAL FOR: HAVILAND			2,366.00
HOME	HOME SERVICES OF WHITE LAKE		
	27386	UPS CHARGES	15.73
TOTAL FOR: HOME SERVICES OF WHITE LAKE			15.73
J&H OIL	J&H OIL COMPANY		
	11728365	QTY 4999 GAL - UNLEADED FUEL	15,620.02
TOTAL FOR: J&H OIL COMPANY			15,620.02
JJ'S ELEC	JJ'S ELECTRIC LLC		
	AUGUST-2022	ELECTRICAL PERMITS - AUG-2022	1,014.40
TOTAL FOR: JJ'S ELECTRIC LLC			1,014.40
KEND	KENDALL ELECTRIC INC		
	S112065745.001	QTY 4 - 125/250V LOCKING PLUGS - FOR MARINA B	526.25
TOTAL FOR: KENDALL ELECTRIC INC			526.25
NUMM	KEVIN NUMMERDOR		
	REIMBURSEMENT	BOOTS REIMBURSEMENT	161.11
TOTAL FOR: KEVIN NUMMERDOR			161.11
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	282536868	DIGITAL SUPPORT SVC	1.45
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			1.45
MMRMA	MI MUNICIPAL RISK MGNT AUTH		
	M0001060-R00010	2ND INSTALLMENT - POLICIES R0001060 & M000106	21,558.50
TOTAL FOR: MI MUNICIPAL RISK MGNT AUTH			21,558.50
MMLUNEM	MICHIGAN MUNICIPAL LEAGUE		
	801-057 - JLY-S	UNEMPLOYMENT INSURANCE - JULY-SEPT 2022	34.95
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			34.95
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2200001256	CENTRAL DISPATCH FEES - OCT-2022	3,786.33
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			3,786.33
MUCON	MUSKEGON CONSERVATION DISTRICT		
	15350	TREE PLANTING - BIKE PATH	1,515.06
TOTAL FOR: MUSKEGON CONSERVATION DISTRICT			1,515.06
MUTRE	MUSKEGON COUNTY TREASURER'S		
	192745	DOG TAGS - AUGUST-2022	351.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			351.00

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 27, 2022

Vendor Code	Vendor Name Invoice	Description	Amount
ORKIN	ORKIN, LLC 232768236	PEST TREATMENT	79.44
TOTAL FOR: ORKIN, LLC			<u>79.44</u>
PARM	PARMENTER LAW 267867/267868	ATTORNEY FEES - UTILITY EASEMENTS/BISHOP FARM	495.00
TOTAL FOR: PARMENTER LAW			<u>495.00</u>
YOUNG	PAUL YOUNG FLEX	FLEX - SEPT-2022	81.50
TOTAL FOR: PAUL YOUNG			<u>81.50</u>
PREIN	PREIN & NEWHOF, PC 69770/71/77/84/	ENGINEERING SERVICES- MARINA/LAKEVIEW/LEWIS/W	37,167.18
TOTAL FOR: PREIN & NEWHOF, PC			<u>37,167.18</u>
PRESTIGE	PRESTIGE WINDOW CLEANING STATEMENT	WINDOW CLEANING - CH INSIDE/OUTSIDE	400.00
TOTAL FOR: PRESTIGE WINDOW CLEANING			<u>400.00</u>
TUFT	ROBERT E TUFTS JR AUGUST-2022	BUILDING PERMITS - AUG-2022	4,819.60
TOTAL FOR: ROBERT E TUFTS JR			<u>4,819.60</u>
SQUI	ROGER SQUIERS FLEX	FLEX - SEPT-2022	35.47
TOTAL FOR: ROGER SQUIERS			<u>35.47</u>
RYER	RYERSON BROTHERS EXCAVATING LLC 2160	LAKE ST PATHWAY & DRAIN REPLACE/INSTALL	45,699.00
TOTAL FOR: RYERSON BROTHERS EXCAVATING LLC			<u>45,699.00</u>
HUEBL	SCOTT HUEBLER OPTICAL	OPTICAL - COREY	208.20
TOTAL FOR: SCOTT HUEBLER			<u>208.20</u>
SHO	SHORELINE INSPECTION SERVICE LLC AUGUST-2022	PLUMBING PERMITS - AUG-2022	990.80
	AUGUST-2022	MECHANICAL PERMITS - AUG-2022	1,573.68
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			<u>2,564.48</u>
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC STATEMENTS	OFFICE SUPPLIES	183.45
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			<u>183.45</u>
STANI	THE STANDARD INSURANCE 00 756075 0001	LIFE & DISABILITY INSURANCE - OCT-2022	1,159.21
TOTAL FOR: THE STANDARD INSURANCE			<u>1,159.21</u>
TROPW	TROPHY CENTER OF WEST MICHIGAN 11382	MARINA STAFF T-SHIRTS/SET UP FEE	112.00
TOTAL FOR: TROPHY CENTER OF WEST MICHIGAN			<u>112.00</u>

CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF SEPTEMBER 27, 2022

Vendor Code	Vendor Name	Description	Amount
ULINE	ULINE, INC		
	153661995	UTILITY CART	159.42
TOTAL FOR: ULINE, INC			159.42
UNI	UNITED GROUP PROGRAMS, INC.		
	OCT-2022	WRAP - OCT-2022	4,293.02
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			4,293.02
WLEXC	WHITE LAKE EXCAVATING		
	93293 / 93315	QTY 18.94 TONS - SCREENED BLACK DIRT	309.85
TOTAL FOR: WHITE LAKE EXCAVATING			309.85
WHIVE	WHITEHALL VENTURES INC		
	SEPT-2022	BUILDING LEASE - SEPT-2022	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WOLVE	WOLVERINE POWER SYSTEMS INC		
	0237060-IN	SERVICE/PARTS/LABOR - LS#2	2,733.96
TOTAL FOR: WOLVERINE POWER SYSTEMS INC			2,733.96
WORKBOX	WORKBOX STAFFING		
	232796/233372	TEMPORARY SERVICES - AHO/CHURCH	1,454.33
TOTAL FOR: WORKBOX STAFFING			1,454.33
<hr/> PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A <hr/>			
MISC	AMAZON.COM		
	112-1492298-878	QTY 3 - WIRELESS DASHBOARD CHARGER	113.22
	112-6250980-227	PENS/DP CABLE/RETURN DP CABLE	25.22
	113-2079454-808	PROP CIGARS - RED	20.94
TOTAL FOR: AMAZON.COM			159.38
MISC	CANVA.COM		
	03505-12955734	SUBSCRIPTION - TEAM LEVEL	119.99
TOTAL FOR: CANVA.COM			119.99
MISC	JOANNE		
	14030	PROPS - RED	27.84
	5948	SET SUPPLIES - RED	19.86
TOTAL FOR: JOANNE			47.70
MENAR	MENARDS-MUSKEGON		
	16941/16993	PROPS/SUPPLIES	156.43
TOTAL FOR: MENARDS-MUSKEGON			156.43
MML	MICHIGAN MUNICIPAL LEAGUE		
	60957	MML MAYOR TRAINING - SALTER	228.58
	61427	MML CONFERENCE - SALTER/HUEBLER	1,040.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			1,268.58
PIZZA	MICHIGAN PIZZA HUT INC		
	008127	ELECTION WORKERS DINNER	57.42
TOTAL FOR: MICHIGAN PIZZA HUT INC			57.42

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 27, 2022

Vendor Code	Vendor Name	Description	Amount
MONTF	MONTAGUE FOODS		
	STATEMENT	CONCESSIONS SUPPLY - ALCOHOL	76.33
TOTAL FOR: MONTAGUE FOODS			<u>76.33</u>
MISC	MUSKEGON COUNTY REGISTER OF DEEDS		
	22-19922 / 3574	RECORD EASEMENTS - WILSHIRE/MEARS	123.00
TOTAL FOR: MUSKEGON COUNTY REGISTER OF DEEDS			<u>123.00</u>
MISC	PARAGON INTERNATIONAL, INC		
	0677294SO	PARTS - POPCORN MACHINE	41.31
TOTAL FOR: PARAGON INTERNATIONAL, INC			<u>41.31</u>
SAMS	SAM'S CLUB/GECF		
	066887858058890	TP & DISPENSERS	31.20
	450777857257712	CONCESSIONS SUPPLIES - WINE/PEANUTS & FIRST A	72.08
	9878459131	PAPER TOWELS/COFFEE/HAND SOAP	69.20
	9878549720	PAPER TOWELS/DISINFECTANT SPRAY	4.23
	9879076825	PHONE CORD/FACE MASKS/SOAP/PAPER/TONER/PTOWEL	285.12
	9879250680	TOILET PAPER	39.98
	9882447222	HANGING FILES/DISINFECTANT/FIRST AID KITS/DUS	78.51
	9883200658	PAPER TOWEL ROLLS/TP	86.96
	9884775264	TRASH BAGS/HAND SOAP/PAPER TOWEL/TP	96.22
TOTAL FOR: SAM'S CLUB/GECF			<u>763.50</u>
MISC	SHUTTERSTOCK		
	SSTK-0842F-3274	LICENSE FEE 9 OF 12	29.00
TOTAL FOR: SHUTTERSTOCK			<u>29.00</u>
MISC	SOFTWARESUPPLY.COM		
	STATEMENT	MS OFFICE 2019 PRO PLUS FOR WINDOWS	14.44
TOTAL FOR: SOFTWARESUPPLY.COM			<u>14.44</u>
MISC	SPOTIFY		
	STATEMENT	SUBSCRIPTION - MUSIC/SOUND	9.99
TOTAL FOR: SPOTIFY			<u>9.99</u>
MI	STATE OF MICHIGAN		
	L0085610748	TITLE & SERVICE FEE - HONDA 4WHEELER	11.23
TOTAL FOR: STATE OF MICHIGAN			<u>11.23</u>
USPOS	UNITED STATES POSTMASTER		
	STATEMENTS	POSTAGE - QTY 3 MAILING TO LAB	15.30
TOTAL FOR: UNITED STATES POSTMASTER			<u>15.30</u>
MISC	VISA		
	STATEMENT	FEES	123.45
TOTAL FOR: VISA			<u>123.45</u>
WALMART	WALMART		
	406978366756705	ELECTION FOOD/MARINA WATER	51.80
TOTAL FOR: WALMART			<u>51.80</u>
TOTAL PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A			<u>3,068.85</u>

09/23/2022 11:53 AM
User: BROOK
DB: Whitehall

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL
EXP CHECK RUN DATES 09/23/2022 - 09/23/2022
UNJOURNALIZED

Page: 6/6

OPEN
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF SEPTEMBER 27, 2022

Vendor Code	Vendor Name	Description	Amount
	Invoice		
TOTAL - ALL VENDORS			176,251.81

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 27, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-082.000	SCOTT INVOICE - EMBROIDERY SETU	TROPHY CENTER OF WEST MI	07/31/22	11382	15.00
101-000-123.000	2ND PMT - PLCY R0001060 & M0001	MI MUNICIPAL RISK MGNT A	09/06/22	M0001060-R0001060	21,558.50
101-000-222.100	DOG TAGS - AUGUST-2022	MUSKOGON COUNTY TREASURE	09/15/22	192745	351.00
101-000-231.017	DUE TO FLEX FUND	BRANDON I MAHONEY	09/15/22	FLEX	205.80
101-000-231.017	DUE TO FLEX FUND	BRENDA BOURDON	09/15/22	FLEX	307.68
101-000-231.017	DUE TO FLEX FUND	BROOK SCHILLER	09/15/22	FLEX	51.82
101-000-231.017	DUE TO FLEX FUND	DONALD BOND	09/15/22	FLEX	50.69
101-000-231.017	DUE TO FLEX FUND	PAUL YOUNG	09/15/22	FLEX	81.50
101-000-231.017	DUE TO FLEX FUND	ROGER SQUIERS	09/15/22	FLEX	35.47
101-000-231.018	DUE TO ALFAC- SEPT-2022	AFLAC	09/12/22	879612	458.52
		Total For Dept 000 648			23,115.98
Dept 101 CITY COUNCIL					
101-101-760.000	MML CONFERENCE - SALTER	MICHIGAN MUNICIPAL LEAGU	08/29/22	61427	520.00
101-101-760.000	MML MAYOR TRAINING - SALTER	MICHIGAN MUNICIPAL LEAGU	07/06/22	60957	228.58
		Total For Dept 101 CITY COUNCIL			748.58
Dept 172 ADMINISTRATION					
101-172-727.000	HANGING FILES	SAM'S CLUB/GECF	08/16/22	9882447222	13.92
101-172-727.000	PHONE CORDS	SAM'S CLUB/GECF	08/03/22	9879076825	7.96
101-172-727.000	WALL CALENDAR 2023	STAPLES CONTRACT & COMME	09/21/22	STATEMENTS	59.06
101-172-760.000	MML CONFERENCE - HUEBLER	MICHIGAN MUNICIPAL LEAGU	08/29/22	61427	520.00
101-172-880.000	MILEAGE REIMBURSEMENT - REGISTE	ASHLEY TWISS	09/21/22	REIMBURSEMENT	21.50
101-172-935.000	DIGITAL SUPPORT SVC	KONICA MINOLTA BUSINESS	10/16/22	282536868	1.45
101-172-976.000	MS OFFICE 2019 PRO PLUS FOR WIN	SOFTWARESUPPLY.COM	08/16/22	STATEMENT	14.44
		Total For Dept 172 ADMINISTRATION			638.33
Dept 203 ATTORNEY					
101-203-826.100	ATTORNEY FEES - UTILITY EASEMEN	PARMENTER LAW	09/13/22	267867/267868	495.00
		Total For Dept 203 ATTORNEY			495.00
Dept 215 CITY CLERK					
101-215-727.000	SUBSCRIPTION - TEAM LEVEL	CANVA.COM	08/07/22	03505-12955734	119.99
101-215-727.000	BRENDA PLANNER 2023	STAPLES CONTRACT & COMME	09/21/22	STATEMENTS	9.69
		Total For Dept 215 CITY CLERK			129.68
Dept 253 TREASURER					
101-253-727.000	PENS - 12 PACK	AMAZON.COM	08/19/22	112-6250980-2271439	25.22
101-253-727.000	6 REAMS PAPER - TAX BILLS	SAM'S CLUB/GECF	08/03/22	9879076825	47.88
101-253-727.000	CALCULATOR TAPE ROLLS - 24 CT	STAPLES CONTRACT & COMME	09/21/22	STATEMENTS	5.70
		Total For Dept 253 TREASURER			78.80
Dept 262 ELECTIONS					
101-262-727.000	ELECTIONS - FACE MASKS	SAM'S CLUB/GECF	08/03/22	9879076825	6.98
101-262-962.000	QTY-10 VOTING BOOTHS/QTY-3 CART	ELECTION SOURCE	09/16/22	22-5286	458.62
101-262-962.000	ELECTION WORKERS DINNER	MICHIGAN PIZZA HUT INC	08/02/22	008127	57.42
101-262-962.000	UTILITY CART	ULINE, INC	09/08/22	153661995	159.42
101-262-962.000	ELECTION FOOD	WALMART	08/01/22	4069783667567054482	46.82
		Total For Dept 262 ELECTIONS			729.26
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	FIRST AID KIT	SAM'S CLUB/GECF	08/16/22	9882447222	31.89

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 27, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	PAPER TOWEL ROLLS	SAM'S CLUB/GEFCF	08/19/22	9883200658	29.98
101-265-757.000	HAND SOAP	SAM'S CLUB/GEFCF	08/24/22	9884775264	3.99
101-265-757.000	DISINFECTANT CLEANER	STAPLES CONTRACT & COMME	09/21/22	STATEMENTS	32.01
101-265-920.000	PUBLIC UTILITIES/100017760891	CONSUMER'S ENERGY	09/19/22	STATEMENT	1,142.61
101-265-931.000	WINDOW CLEANING - CH INSIDE/OUT	PRESTIGE WINDOW CLEANING	09/15/22	STATEMENT	400.00
		Total For Dept 265 CITY HALL BLDG & GROUNDS			1,640.48
Dept 270 FRINGE BENEFITS					
101-270-719.603	FRINGE-HEALTH INS WRAP- OCT-202	UNITED GROUP PROGRAMS, I	09/20/22	OCT-2022	4,293.02
101-270-719.605	DENTAL - SEPT-2022	DELTA DENTAL	10/01/22	RIS00044117730	3,497.64
101-270-719.650	OPTICAL - COREY	SCOTT HUEBLER	09/08/22	OPTICAL	208.20
101-270-719.680	FRINGE-LIFE INS	THE STANDARD INSURANCE	09/14/22	00 756075 0001	223.17
101-270-719.690	FRINGE-DISABILITY INS	THE STANDARD INSURANCE	09/14/22	00 756075 0001	936.04
101-270-719.800	UNEMPLOYMENT INSURANCE - JULY-S	MICHIGAN MUNICIPAL LEAGU	09/15/22	801-057 - JULY-SPT22	34.95
		Total For Dept 270 FRINGE BENEFITS			9,193.02
Dept 301 POLICE					
101-301-727.000	POSTAGE - QTY 3 MAILING TO LAB	UNITED STATES POSTMASTER	08/02/22	STATEMENTS	15.30
101-301-757.000	QTY 3 - WIRELESS DASHBOARD CHAR	AMAZON.COM	08/09/22	112-1492298-8789825	113.22
101-301-757.000	TITLE FEE - HONDA 4WHEELER	STATE OF MICHIGAN	08/17/22	L0085610748	11.23
101-301-759.000	BOOTS REIMBURSEMENT 21-23 PERIO	KEVIN NUMMENDOR	09/20/22	REIMBURSEMENT	161.11
101-301-850.000	TELEPHONE	MUSKOGON CENTRAL DISPATC	09/16/22	2200001256	3,786.33
101-301-976.000	CRUISER PARTS- PARTITTIAN/BUMPER	EMERGENCY SRVVICES LLC	09/12/22	19152	2,291.29
		Total For Dept 301 POLICE			6,378.48
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	09/19/22	STATEMENT	37.76
		Total For Dept 448 STREET LIGHTING			37.76
Dept 567 CEMETERY					
101-567-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	09/18/22	232796/233372	727.16
101-567-920.000	PUBLIC UTILITIES/100016436576	CONSUMER'S ENERGY	09/19/22	STATEMENT	68.78
		Total For Dept 567 CEMETERY			795.94
Dept 751 PARKS DEPARTMENT					
101-751-757.000	TP	SAM'S CLUB/GEFCF	08/19/22	9883200658	56.98
101-751-757.000	TP	SAM'S CLUB/GEFCF	08/24/22	9884775264	50.96
101-751-757.000	TOILET PAPER	SAM'S CLUB/GEFCF	08/04/22	9879250680	39.98
101-751-757.000	RETURN - TRASH BAGS	SAM'S CLUB/GEFCF	08/03/22	9879076825	0.00
101-751-757.000	TP	SAM'S CLUB/GEFCF	08/11/22	06688785805889089072	31.20
101-751-757.000	HAND SOAP	SAM'S CLUB/GEFCF	08/01/22	9878459131	10.78
101-751-757.000	PAPER TOWELS/DISINFECTANT SPRAY	SAM'S CLUB/GEFCF	08/01/22	9878549720	4.23
101-751-757.000	TRASH BAGS - 2X 50CT	STAPLES CONTRACT & COMME	09/21/22	STATEMENTS	62.50
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	09/18/22	232796/233372	727.17
101-751-920.000	PUBLIC UTILITIES/103000372682	CONSUMER'S ENERGY	09/19/22	STATEMENT	326.12
		Total For Dept 751 PARKS DEPARTMENT			1,309.92
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES/103021521192	CONSUMER'S ENERGY	09/19/22	STATEMENT	149.72
		Total For Dept 756 119 S BALDWIN ST			149.72

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 27, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
	Total For Fund 101 GENERAL OPERATING FUND				45,440.95
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT	SCREENED BLACK DIRT - FILL STUM	WHITE LAKE EXCAVATING	09/06/22	93293 / 93315	60.77
	Total For Dept 463 ROUTINE MAINT				60.77
Dept 494 TRUNKLINE SURFACE MAINTENANCE					
202-494-920.000	PUBLIC UTILITIES/100086335302	CONSUMER'S ENERGY	09/19/22	STATEMENT	29.27
	Total For Dept 494 TRUNKLINE SURFACE MAINTENANC				29.27
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT	3.01 TONS - ASPHALT - LOCAL ST	ASPHALT PAVING INC	09/02/22	API-0001059 / 1046	239.30
203-463-757.000	SCREENED BLACK DIRT - FILL STUM	WHITE LAKE EXCAVATING	09/06/22	93293 / 93315	249.08
	Total For Dept 463 ROUTINE MAINT				488.38
	Total For Fund 203 LOCAL STREET FUND				488.38
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 648	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	09/01/22	SEPT-2022	145.00
247-000-818.400	TREE PLANTING - BIKE PATH	MUSKEGON CONSERVATION DI	09/16/22	15350	1,515.06
247-000-818.500	LAKE ST PATHWAY & DRAIN REPLACE	RYERSON BROTHERS EXCAVAT	09/09/22	2160	45,699.00
247-000-818.500	ENGINEERING FEES-MARINA	PREIN & NEWHOF, PC	09/07/22	69770/71/77/84/85	1,207.00
247-000-820.000	23 TIFA CAPITAL - PUCT# 2220875	PREIN & NEWHOF, PC	09/07/22	69770/71/77/84/85	2,063.00
	Total For Dept 000 648				50,629.06
Dept 525 DOWNTOWN STREETScape					
247-525-757.000	RETURN - TRASH BAGS	SAM'S CLUB/GECF	08/03/22	9879076825	0.00
247-525-921.000	ELECTRICAL-PED LIGHTS/100015232	CONSUMER'S ENERGY	09/19/22	STATEMENT	276.06
	Total For Dept 525 DOWNTOWN STREETScape				276.06
Total For Fund 247 TAX INCREMENT FINANCE AUTHOR					
					50,905.12
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 648	ELECTRICAL PERMITS - AUG-2022	JJ'S ELECTRIC LLC	09/01/22	AUGUST-2022	1,014.40
249-000-818.000	BUILDING PERMITS - AUG-2022	ROBERT E TUFTS JR	09/01/22	AUGUST-2022	4,819.60
249-000-818.000	PLUMBING PERMITS - AUG-2022	SHORELINE INSPECTION SER	09/01/22	AUGUST-2022	990.80
249-000-818.000	MECHANICAL PERMITS - AUG-2022	SHORELINE INSPECTION SER	09/01/22	AUGUST-2022	1,573.68
	Total For Dept 000 648				8,398.48
Total For Fund 249 BUILDING INSPECTION DEPARTME					
					8,398.48
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 648	C/S-IND PARK/100016487801	CONSUMER'S ENERGY	09/19/22	STATEMENT	60.74
250-000-818.100					60.74
	Total For Dept 000 648				60.74
Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU					
					60.74

CITY OF WHITEHALL ACCOUNTS PAYABLE
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 401 CAPITAL PROJECTS FUND					
Dept 000 648					
401-000-820.000-A22	ENGINEERING FEES-LAKEVIEW/LEWIS	PREIN & NEWHOF, PC	09/07/22	69770/711/77/84/85	22,468.20
401-000-820.000-B22	ENGINEERING FEES-MEARS	PREIN & NEWHOF, PC	09/07/22	69770/711/77/84/85	6,964.57
401-000-820.000-E22	ENGINEERING FEES - WARNER	PREIN & NEWHOF, PC	09/07/22	69770/711/77/84/85	4,464.41
401-000-962.000-A22	RECORD EASEMENTS - WILSHIRE/MEA	MUSKEGON COUNTY REGISTER	22-19922 / 35745523		123.00
			Total For Dept 000 648		34,020.18
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-727.000	TONER	SAM'S CLUB/GEFCF	08/03/22	9879076825	187.98
580-000-757.000	CLEANING SPRAY	MENARDS-MUSKEGON	08/04/22	16941/16993	5.29
580-000-757.000	FIRST AID KIT	SAM'S CLUB/GEFCF	08/18/22	4507785725771256274	29.28
580-000-757.000	SHUTTERSTOCK 8 OF 12	SHUTTERSTOCK	09/01/22	SSTRK-0842F-3274	29.00
580-000-757.100	SUMMER SETS - RED	JOANNE	09/13/22	5948	19.86
580-000-757.300	SUMMER PROPS - RED	AMAZON.COM	08/05/22	113-2079454-8089842	20.94
580-000-757.300	SUMMER PROPS - RED	JOANNE	08/04/22	14030	27.84
580-000-757.300	SUMMER PROPS - RED	MENARDS-MUSKEGON	08/04/22	16941/16993	79.95
580-000-757.500	CONCESSIONS - PEANUTS	SAM'S CLUB/GEFCF	08/18/22	4507785725771256274	42.80
580-000-757.550	OPERATING SUPPLIES - LIQUOR	MONTAGUE FOODS	08/27/22	STATEMENT	76.33
580-000-775.000	RUG	MENARDS-MUSKEGON	08/04/22	16941/16993	71.19
580-000-775.000	PARTS - POPCORN MACHINE	PARAGON INTERNATIONAL, I	08/01/22	0677294SO	41.31
580-000-818.600	CONTRACT SVC-SOUND - SPOTIFY SB	SPOTIFY	08/31/22	STATEMENT	9.99
580-000-818.680	EVERY BRILLIANT THING 10/7 & 8/	DRAMATISTS PLAY SERVICE	09/09/22	SO_00000740221	260.00
580-000-920.000	PUBLIC UTILITIES/100015238247	CONSUMER'S ENERGY	09/19/22	STATEMENT	1,230.55
580-000-931.000	PEST TREATMENT	ORKIN, LLC	09/14/22	232768236	79.44
580-000-962.000	CC FEES	VISA	09/01/22	STATEMENT	123.45
			Total For Dept 000 648		2,335.20
Fund 590 SEWER FUND					
Dept 554 SEWER PUMPING					
590-554-818.000	SERVICE/PARTS/LABOR - LS#2	WOLVERINE POWER SYSTEMS	09/13/22	0237060-IN	2,733.96
590-554-920.000	PUBLIC UTILITIES/100015288960	CONSUMER'S ENERGY	09/19/22	STATEMENT	1,204.32
590-554-920.000	PUBLIC UTILITIES	FRONTIER	09/10/22	STATEMENT	39.84
			Total For Dept 554 SEWER PUMPING		3,978.12
Fund 591 WATER FUND					
Dept 546 WATER SOURCE PLANT					
591-546-757.000	QTY - 32 - 15 GAL DRUMS CHLORIN	HAVILAND	09/21/22	449145/387918/CM9528	2,366.00
591-546-920.000	PUBLIC UTILITIES/100016359000	CONSUMER'S ENERGY	09/19/22	STATEMENT	8,701.52
			Total For Dept 546 WATER SOURCE PLANT		11,067.52
Dept 548 WATER T & D					
591-548-775.000	UPS CHARGES	HOME SERVICES OF WHITE L	09/07/22	27386	15.73
			Total For Dept 548 WATER T & D		15.73
Dept 549 WATER CONSTRUCTION					
591-549-757.000	2.24 TONS - ASPHALT - 939 MEARS	ASPHALT PAVING INC	09/02/22	API-0001059 / 1046	257.58

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 27, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 549 WATER CONSTRUCTION					
591-549-757.000	QTY 12 - 5/8 COPPERNORNS	ETNA SUPPLY INC	09/12/22	S104508645.001	1,116.00
			Total For Dept 549 WATER CONSTRUCTION		1,373.58
			Total For Fund 591 WATER FUND		12,456.83
Fund 594 MARINA FUND					
Dept 000 648					
594-000-757.000	DISINFECTANT	SAM'S CLUB/GEFCF	08/16/22	9882447222	7.98
594-000-757.000	DISH SOAP	SAM'S CLUB/GEFCF	08/03/22	9879076825	34.32
594-000-757.000	PAPER TOWELS	SAM'S CLUB/GEFCF	08/01/22	9878459131	43.86
594-000-757.000	STAFF T-SHIRTS - QTY 6	TROPHY CENTER OF WEST MI	07/31/22	11382	97.00
594-000-757.100	BOTTLED WATER	WALMART	08/01/22	4069783667567054482	4.98
594-000-775.000	QTY 4 - 125/250V LOCKING PLUGS	KENDALL ELECTRIC INC	09/02/22	S112065745.001	526.25
594-000-850.000	TELEPHONE	FRONTIER	09/10/22	STATEMENT	63.87
594-000-920.000	PUBLIC UTILITIES/100000353241	CONSUMER'S ENERGY	09/19/22	STATEMENT	1,137.40
			Total For Dept 000 648		1,915.66
			Total For Fund 594 MARINA FUND		1,915.66
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-101.000	QTY 4999 GAL - UNLEADED FUEL	J&H OIL COMPANY	09/07/22	11728365	15,620.02
661-000-101.000	WALL CALENDAR 2023	STAPLES CONTRACT & COMME	09/21/22	STATEMENTS	14.49
661-000-757.000	FIRST AID KIT	SAM'S CLUB/GEFCF	08/16/22	9882447222	24.72
661-000-757.000	HAND SOAP	SAM'S CLUB/GEFCF	08/24/22	9884775264	41.27
661-000-757.000	COFFEE	SAM'S CLUB/GEFCF	08/01/22	9878459131	14.56
661-000-850.000	TELEPHONE	FRONTIER	09/10/22	STATEMENT	68.82
661-000-920.000	PUBLIC UTILITIES/100016488254	CONSUMER'S ENERGY	09/19/22	STATEMENT	378.23
			Total For Dept 000 648		16,162.11
			Total For Fund 661 MOTOR POOL FUND		16,162.11

FY2023
Muskegon Central Dispatch
9-1-1
~~Proposed Budget~~
APPROVED



Budget Narrative

Account	Description	FY2022 Approved	FY2022 Mid Year Revised	FY2022 End Year Revised	FY2023 Proposed
REVENUE					
403000	Property Taxes - Millage .30	\$1,370,000	\$1,370,000	\$1,468,639	\$1,465,000
The County of Muskegon Budget Manager annually provides a report which represents the anticipated revenues from the MCD millage which is used in developing the budget for our operations. Historically the projections made in that report provide an excellent budgeting figure.					
573000	Local Community Stabilization Share	\$69,372	\$69,372	\$42,000	\$42,000
The LCSA was established in 2014. The Authority levies the local community stabilization share tax under the Use Tax Act, 1937 PA 94 and distributes the revenue generated to local and Intergovernmental units of government.					
606010	Dispatch Assessments - Fire & Police fees	\$1,254,156	\$1,254,156	\$1,252,873	\$1,291,780
The amount charged to each department is based on a 3% increase from the FY2022 budget figure.					
607070	E-911 Local Surcharge (2.75)	\$4,375,000	\$4,375,000	\$4,501,179	\$4,500,000
The Muskegon County 9-1-1 Operational Surcharge, authorized by State Law and approved by voters in May 2019, provides for an up to amount. The County Commissioners approved a two dollar and seventy-five cents (\$2.75) per month charge on all access lines in Muskegon County for the period of July 1 through June 30.					
607071	Wireless State Surcharge (.25)	\$365,000	\$365,000	\$314,764	\$315,000
The state surcharge distribution continues as modified by Senate Bills 410 and 411 to all access devices at 25 cents.					
607072	Wireless Training funds	\$35,000	\$35,000	\$36,370	\$36,000
Public Act 78 of 1999 included a provision for a portion of the wireless surcharge to be set aside to establish a training fund for personnel assigned to 9-1-1 centers. Distribution is biannual for use towards State 9-1-1 Committee approved courses.					
626000	Charges for Services (WLAA) - Split w/ 627000	\$24,010	\$24,010	\$23,310	\$23,310
This line item reflects the White Lake Ambulance contract for dispatch services.					
626050	FOIA Requests	\$750	\$750	\$300	\$350
This is revenue received for processing FOIA requests.					
627000	IT Services (Local Units of Gov't)	\$38,000	\$38,000	\$40,000	\$40,000
MCD's IT department provides contract services to: Roosevelt Park, Dalton, Fruitport, Whitehall, and recently added Muskegon Heights					
665000	Interest Earned	\$30,000	\$30,000	\$24,000	\$24,000
Since 2003 Central Dispatch was able to preserve cash in the bank.					
669000	Rents / Revenue	\$4,200	\$4,200	\$4,200	\$0
This amount represents the tower rental paid by Arialink for space on the Creston tower.					
680000	Reimbursements	\$0	\$0	\$2,710	\$0
Reimbursements that are not classified into another G/L.					
680010	Shared Service Reimbursement	\$50,000	\$50,000	\$165,715	\$100,000
This revenue account is reserved for reimbursements to our agency for items purchased under cooperative cost sharing, such as printers, laptops, etc.					
690000	VOIP Revenue	\$95,000	\$95,000	\$115,524	\$115,000
Service fees collected from served agencies for annual VOIP service					
695000	Miscellaneous	\$0	\$0	\$1,081	\$1,000
Fund Balance	Capital - Transfer from Fund Balance			\$0	\$729,207
	Transfer from 390.200				
Total Revenues		\$7,710,488	\$7,710,488	\$7,992,665	\$8,682,647

Account	Description	FY2022 Approved	FY2022 Mid Year Revised	FY2022 End Year Revised	FY2023 Proposed
EXPENDITURES					
706000	Salary & Wages	\$2,150,000	\$1,937,000	\$1,987,000	\$2,200,000
Contractually required step increases of 2.25% are provided for with the current union contract. Both Union contracts expire December 2023. The NENA Staffing Study revealed the need for more FT personnel, based on current volume of work. FY2023 includes the addition of additional FT Telecommunicators, with a goal of 24 FT.					
706001	Overtime	\$65,000	\$314,000	\$332,000	\$200,000
Staffing is a common issue in 9-1-1 centers across the county, however, we are working to be proactive by updating our manning table. This account is used to maintain appropriate staffing levels by means of necessary overtime. This includes four hours of built in OT per employee each pay period.					
706002	Holiday Pay	\$100,000	\$100,000	\$103,000	\$110,000
This account represents an estimate of the of the cost of providing Holiday pay as provided for in the contracts. There are 13 paid holidays in the fiscal year.					
715000	Employer FICA	\$170,000	\$170,000	\$184,000	\$190,000
This is the required employer contribution for Social Security.					
716000	Medical Insurance	\$538,000	\$538,000	\$450,000	\$500,000
The employees currently have a high deductible health insurance plan and pay a percentage of these cost. The new rates go into effect Dec. 1, with a 2.25% increase in rates anticipated. Employees are paying 20% towards health care cost.					
716500	Short / Long Term Disability	\$14,000	\$14,000	\$16,000	\$17,000
ST / LT Disability policies were added as a benefit for MCD employees, based on recently negotiated union contracts.					
717000	Life Insurance	\$2,500	\$2,500	\$2,500	\$3,000
Term life insurance on all full-time employees in the amount of \$30,000 is a contractually required benefit.					
718000	Retirement	\$200,000	\$294,000	\$300,000	\$310,000
The figure is based on the expected employer contribution per the annual actuarial valuation. This figure does not include any additional funds towards the required 100% funding status required in the future. This budget is paying the high no phase in costs.					
718010	Deferred Comp (457)	\$30,000	\$43,000	\$43,000	\$44,500
Under the terms of the bargaining/contract agreements, Central Dispatch provides a matching contribution to an approved deferred compensation plan for members of the bargaining and non-bargaining unit personnel. The Telecommunicators match is up to \$500 and the Supervisory unit & MPT staff is up to \$1,000. This also includes payments to employees not taking MCD's medical insurance. Not all employees take advantage of this benefit.					
719010	Dental Insurance	\$35,000	\$35,000	\$38,000	\$40,000
Dental insurance for employees and eligible dependents is contractually required.					
719030	Optical Insurance	\$9,600	\$10,725	\$12,000	\$10,000
The employees have a contractual optical benefit of \$400 for single, \$500 for two person and \$600 for a family every two years for employees and eligible dependents.					
721000	Longevity	\$15,000	\$13,875	\$13,875	\$16,000
Longevity payments are contractually required and non-represented employees receive the same benefit.					
723000	Unemployment	\$1,000	\$1,000	\$0	\$1,000
Central Dispatch is a reimbursing employer and claims usually result only when an employee is terminated.					
724000	Workers Compensation	\$8,000	\$6,307	\$6,307	\$7,000
Workers Compensation Insurance is provided through the Michigan Municipal League's Workers' Compensation Fund.					
Total Personnel Services		\$3,338,100	\$3,479,407	\$3,487,682	\$3,648,500

Account	Description	FY2022 Approved	FY2022 Mid Year Revised	FY2022 End Year Revised	FY2023 Proposed
<u>MAINTENANCE AND OPERATIONS</u>					
728000	Printing This account covers printing costs and related items.	\$1,500	\$1,500	\$1,000	\$1,000
729000	Paper & Supplies This account covers copy paper plus all office and cleaning supplies.	\$10,000	\$10,000	\$8,000	\$9,000
729010	Office Equipment < \$1000 This account is used for small items for office equipment.	\$2,500	\$2,500	\$2,500	\$2,500
730000	Postage This account covers postage including shipping fees as needed.	\$200	\$200	\$200	\$200
801000	Contractual Services This account has been restructured to show many of the service contracts that are necessary to the operation. This includes but is not limited to the CentralSquare, Verizon Government Wireless MCT connectivity, employee cell phones, Star Communication, Midcom radio service, Alpine, MAISD fiber, and several other vendors with contracts effecting the network or operations.	\$640,000	\$640,000	\$680,000	\$650,000
801011	Training Costs Mileage, meals and lodging costs related to training not covered by SNC training funds. This may include conferences, seminars, and all applicable costs.	\$15,000	\$15,000	\$15,000	\$15,000
807000	Memberships & Dues In addition to memberships, this account includes updates of reference materials used in the dispatch center.	\$2,000	\$2,000	\$1,500	\$2,000
828000	Audit Fees This is the amount for our independent audit related to the business of Central Dispatch.	\$17,000	\$19,225	\$19,500	\$19,500
829000	Legal Fees Anticipated fees included here are for both corporate and labor counsel.	\$3,500	\$5,500	\$5,500	\$3,500
850000	Communications / Connectivity Fees paid to the Michigan State Police for LEIN access for Dispatch and all served police agencies.	\$18,000	\$27,000	\$27,000	\$28,000
851000	Telephone This figure includes telephone service for Central Dispatch lines.	\$14,000	\$14,000	\$15,500	\$15,000
871000	Other Travel Expenses This covers mileage and other travel expenses in conjunction with authorized travel for staff members.	\$6,000	\$6,000	\$4,000	\$6,000
902000	Pre-Employment Expenses This is account is for cost related to hiring new employees. It includes fees for advertising, physicals, psychological and credit checks will fall into this account.	\$4,000	\$14,000	\$19,000	\$15,000
912000	Liability Insurance Liability insurance is purchased through the Michigan Municipal League.	\$55,000	\$53,843	\$53,843	\$55,000
921000	Utilities This account covers the cost of electricity and back-up generator fuel at four 800 MHz tower sites, along with building utilities for primary and backup center.	\$20,000	\$35,000	\$40,000	\$32,500
931000	Building Maintenance Contractual amount was increased for cleaning services in the dispatch facility.	\$5,000	\$5,000	\$8,000	\$10,000
936000	Repair & Maint - Other This cost is for miscellaneous repair and maintenance of repairs and maintenance other than Dispatch / Towers / Server Room. Generally they include MCT batteries / radio repairs and other expenses that are non-reimbursable by depts.	\$45,000	\$5,000	\$3,000	\$10,000
936100	Repair & Maint - Towers Repairs and maintenance tracking for towers, specifically.	\$15,000	\$15,000	\$7,500	\$10,000
936200	Repair & Maint - Server Room / IT Repairs and maintenance for server room and IT Department, specifically.	\$5,000	\$5,000	\$2,500	\$5,000
936300	Repair & Maint - Dispatch Center Repairs and maintenance for Dispatch Center, specifically.	\$5,000	\$5,000	\$4,000	\$5,000
941000	Building Rental & Utilities This is the original lease with the City of Muskegon for the space being utilized by Central Dispatch. MCD pays for a portion of the utilities based on the amount of square footage occupied.	\$77,440	\$77,440	\$77,440	\$77,500
941500	Building Rental & Utilities (New) This is the new lease with COM, fulfilling our obligation to them due to debt incurred to bond on our behalf.	\$387,350	\$387,350	\$401,000	\$406,000

Account	Description	FY2022 Approved	FY2022 Mid Year Revised	FY2022 End Year Revised	FY2023 Proposed
945000	Equipment Lease The lease payment for the copier is included in this account.	\$5,000	\$5,000	\$4,000	\$4,500
947000	Software This figure represents the purchase of various auxiliary software products.	\$7,000	\$7,000	\$3,500	\$5,000
957000	Education & Training - Wireless Training funds will be used for various approved programs for dispatch and administrative personnel. These funds are a result of the distribution of training funds collected as part Public Act 78 of 1999 specifically set-aside for the training of dispatch center personnel. Dollars received from this fund must be tracked and accounted for separately and will be audited annually. Funds must be exhausted two years after the receipt in order to qualify for future allocations. Not all training will qualify for use under the established guidelines so non-qualifying training courses, conferences and seminars will also be paid for elsewhere.	\$35,000	\$35,000	\$30,000	\$35,000
959000	Shared Services Purchases This revenue account is reserved for reimbursements to our agency for items purchased under cooperative cost sharing, such as printer , laptops, etc.	\$50,000	\$50,000	\$55,000	\$75,000
959020	Miscellaneous This account is used for small items not budgeted elsewhere.	\$5,250	\$5,250	\$6,000	\$7,500
959100	Administrative Expenses This account are fees associated with Muskegon Charter Township providing some accounting services to Muskegon Central Dispatch.	\$22,500	\$22,500	\$22,700	\$0
976130	VOIP Phones VOIP phone operational expenses.	\$30,000	\$30,000	\$28,500	\$30,000
Total Maintenance & Operations		\$1,503,240	\$1,500,308	\$1,545,683	\$1,534,700
<u>Capital Outlay</u>					
977000	Equipment MCT Printers (\$70K), Fire MCTs and Tablet Devices (\$300K)	\$750,000	\$400,000	\$385,000	\$370,000
977100	Tower Equipment Equipment for MCD tower sites, including decommissioning of VHF tower sites (\$30K)	\$0	\$0	\$800	\$30,000
977200	Server Room / IT Equipment ECW 911 Phone Upgrade (\$350,500) VOIP Phones (\$30K), Switches (\$120K), Fiber Backup Project (\$30K), Backup Center Project (\$150K)	\$0	\$125,000	\$87,500	\$680,500
977300	Dispatch Center Equipment Backup Dispatch Center Project (\$125K)	\$0	\$225,000	\$200,000	\$125,000
980000	Office Equipment Included in this account are funds for replacement of chairs, office furniture and equipment.	\$5,000	\$5,000	\$5,000	\$10,000
984000	Communications Equipment This amount reflects costs for communication equipment expenses.	\$2,500	\$2,500	\$8,000	\$5,000
Total Capital Outlay		\$757,500	\$757,500	\$686,300	\$1,220,500
<u>Debt Service</u>					
990000	Debt Retirement Motorola (radio project), Dell (PC replacement), Cisco & HPE (Primary and Backup server room project)	\$1,537,948	\$1,537,948	\$1,537,948	\$1,592,000
996000	Interest Expense Motorola Amoritization	\$734,049	\$734,049	\$734,049	\$680,377
Total Debt Service		\$2,271,997	\$2,271,997	\$2,271,997	\$2,272,377
Revenues Exceeding Expenditures		-\$160,349	-\$298,724	\$1,003	\$6,570

Muskegon Central Dispatch 9-1-1
BOARD OF DIRECTORS
MEETING MINUTES
June 15, 2022

The June 15, 2022 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held in the Community Room at Muskegon Central Fire was called to order at 13:32 by Mr. Chandler.

Members present: Anthony Chandler, Dir. Admin Services/Asst to City Admin, City of Norton Shores
Sam Janson, City Manager, City of North Muskegon
Jennifer Hodges, Supervisor, Muskegon Charter Township
LeighAnn Mikesell, Interim City Manager, City of Muskegon
Mark Eisenbarth, Administrator, County of Muskegon
Matt Williams, Lieutenant, Michigan State Police
Roger Squiers, Chief of Police, City of Whitehall
Jared Olson, City Manager, City of Roosevelt Park

Absent: Todd Dunham, Supervisor, Fruitport Charter Township
Jeff Auch, City Manager, City of Montague
Troy Bell, City Manager, City of Muskegon Heights

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1
Nick Martin, Deputy Director, Muskegon Central Dispatch 9-1-1
Bill Rensberger, Technology Director, Muskegon Central Dispatch 9-1-1
Drew Roesler, Operations Manager, Muskegon Central Dispatch 9-1-1
MiSu Peltoniemi-Kozal, QI, Muskegon Central Dispatch 9-1-1
Rebecca Injerd, Office Administrator, Muskegon Central Dispatch 9-1-1

Others present: Ed Viverette, Chief of Police, City of North Muskegon
Mike Stephens, Asst Post Commander, Michigan State Police
Rich Warner, Emergency Manager, County of Muskegon
Tim Bahorski, Lieutenant, Muskegon Police Department
Dave Glotzbach, Fire Chief, Muskegon Charter Township

APPROVAL OF THE AGENDA

Moved by Ms. Hughes, seconded by Ms. Mikesell, to approve the June 15, 2022 agenda.
Motion carried.

MINUTES OF THE APRIL 11, 2022 MEETING

Moved by Mr. Olson, seconded by Mr. Jansen to approve the April 11, 2022 meeting minutes. Motion carried.

REPORTS

DIRECTOR'S REPORT

As presented. Mid-July start date for 7 new telecommunicators. Supervisor Charney submitted resignation. Phone system upgrade over next two weeks.

800 MHz PROJECT

Old system being decommissioned, completion by September.

SOFTWARE / MCT COMMITTEE

Demo equipment has been dispersed and analyzed. CAD project underway. New records training pushed back to Fall, 2023.

OLD BUSINESS

MUSKEGON COUNTY SURCHARGE / MILLAGE MOTION

Both passed Muskegon County Board of Commissioners last month.

NEW BUSINESS

AGENCY SWITCH REPLACEMENT

Technology Director Rensberger gave brief update.

MPDS ProQa EMD IMPLEMENTATION

Configuration ongoing, training in August.

FY2022 MID-YEAR BUDGET REVISIONS

Chairman Chandler asked about MERS adjustment.

Moved by Mr. Eisenbarth, seconded by Ms. Hodges to approve the FY2022 mid-year budget amendments as presented. Motion carried.

COMMENTS

ADMINISTRATIVE

Director evaluations satisfactory, per Chairman Chandler.

PUBLIC

None.

NEXT MEETING

The next meeting will be held on Wednesday, July 13, 2022 at 1:30 in the Muskegon Central Fire Community Room.

ADJOURNMENT

The meeting adjourned at 1:46 pm.

Respectfully submitted,

Rebecca Injerd, Office Administrator

Date

Anthony Chandler, Chairman

Date

DRAFT

CITY OF WHITEHALL
Marina Advisory Committee
September 21, 2022

Present

J. Hanson, J. Holmstrom, G. Johnson, M. Morin, S. Salter

Absent

G. Langlois, D. Martin

Also Present

T. Bolles, S. Huebler

The meeting was called to order by Chair Salter at 5:30 p.m.

Approval of Agenda

Motion by Johnson, second by Morin, CARRIED, to approve the agenda as submitted. All voted yes.

Approval of Minutes

Motion by Holmstrom, second by Johnson, CARRIED, to approve the July 20 minutes as submitted. All voted yes.

Communications

- Financial Report
- White Lake Association

Marina Managers Report

Manager Bolles noted it was a good year. Some seasonal were relocated due to algae problems. WiFi has been spotty but we increased the signal from Spectrum. Coverage in the park is almost non-existent. We will look to paint the bath house this spring. The old gas shack can be removed.

Holmstrom suggested that we dedicate the first row of parking for seasonal boaters and consider higher wages for the summer staff.

Unfinished Business

The marina master plan will be included in an update to the City's Parks and Recreation Master Plan. The electrical repairs to the west pier have not been completed due to the high water levels.

New Business

Public Comment

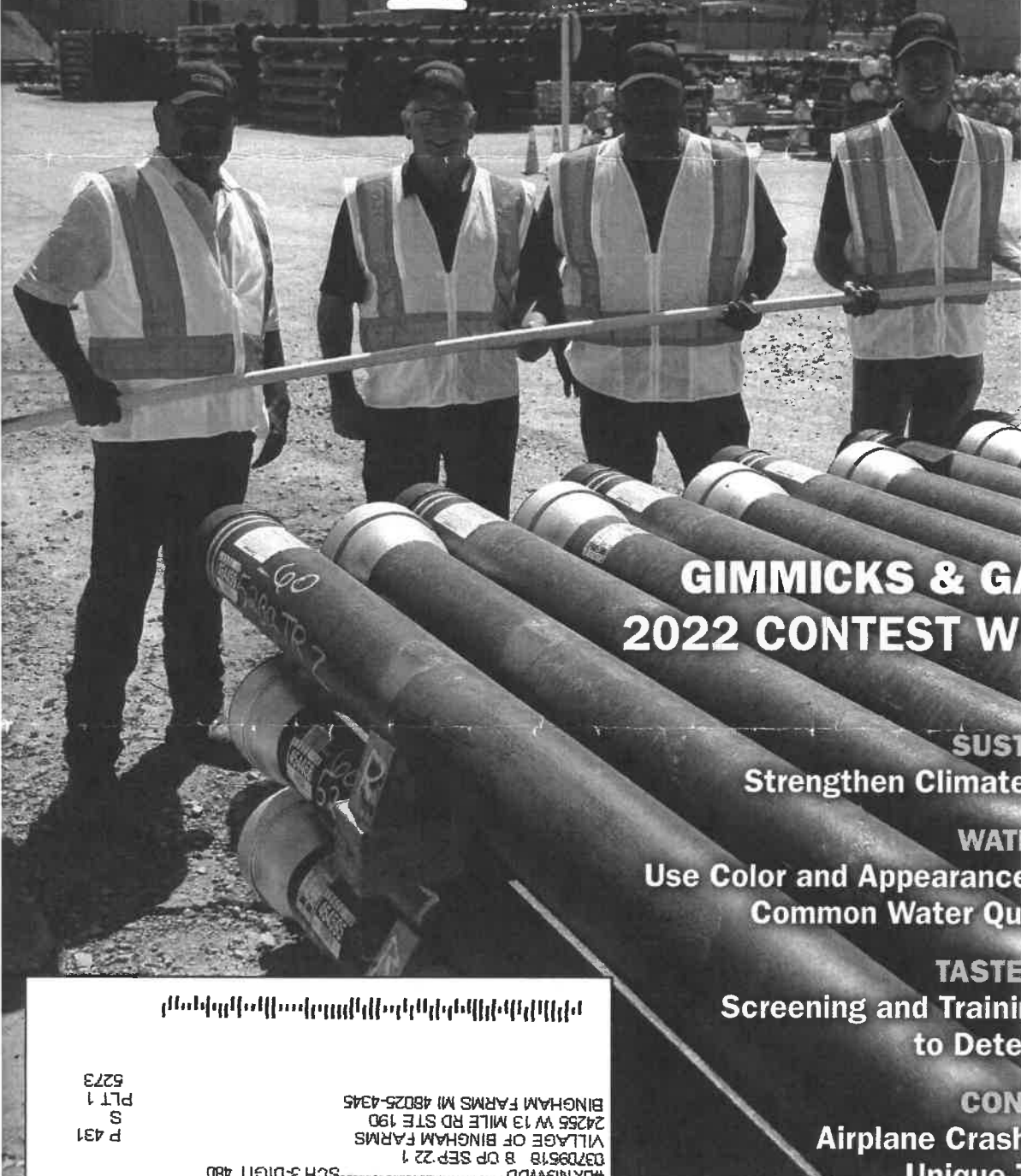
Adjournment

There being no further business, motion by Johnson, second by Morin, CARRIED, to adjourn the meeting at 6:08 p.m. All voted yes.

Opflow

PRACTICAL IDEAS FOR WATER

VOLUME 48, NO. 1



GIMMICKS & G 2022 CONTEST W

SUST
Strengthen Climate

WAT
Use Color and Appearance
Common Water Qu

TASTE
Screening and Traini
to Dete

CON
Airplane Crash
Unique T



P 431
S
PLT 1
5273

#BXNDWD *****SCH 3-DIGIT 480
03709518 8 CP SEP 22 1
VILLAGE OF BINGHAM FARMS
24255 W 13 MILE RD STE 19D
BINGHAM FARMS MI 48025-4345

Airplane Crash Prompts a Unique Tank Repair

Although the circumstances leading to the repair of a steel column tank were a first for a repair crew in Michigan, experience and expertise led to project success.

BY ERIN SCHMITT

NOT EVEN long-time water tank experts have seen it all when it comes to tank maintenance. Eric Blackwell, Pittsburg Tank & Tower Group's tank maintenance foreman, has been on the job for 20 years, but until fall 2021, he had never worked on a tank struck by an airplane.

"I've made a lot of repairs on different tanks, but I've never replaced a

section of a watersphere tank before," says Blackwell.

CRASH DETAILS

Pittsburg Tank & Tower Group, a full-service tank company based in Henderson, Ky., was contracted to make repairs on a steel column watersphere in Whitehall, Mich., in September 2021. The repairs required Pittsburg's shop to construct three new

panels to replace damaged Whitehall's tank. Repairs were completed two years after a 79-year-old pilot's single-engine plane crashed into the tank on Sept. 9, 2019.

No one knows what caused the plane to strike the watersphere. According to news reports, the plane crashed off from Fremont Municipal Airport about 45 minutes before it

Photo 1. Three new panels were constructed to replace damaged metal on Whitehall's tank and lifted into place by a crane.

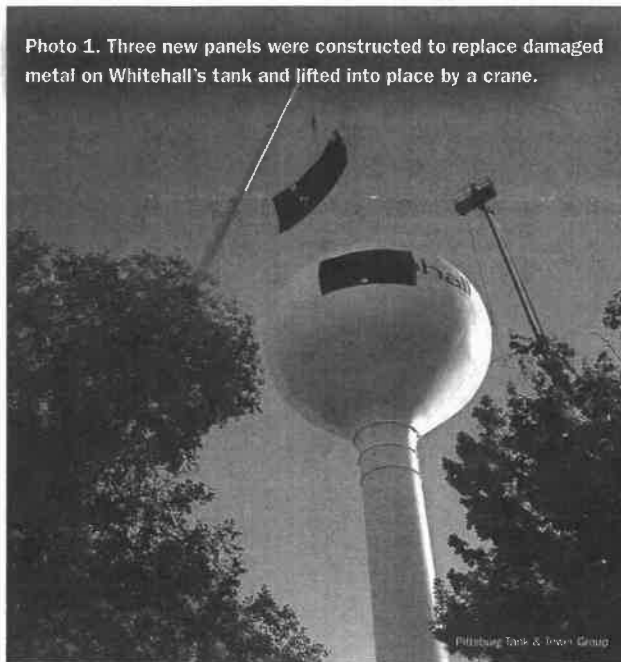
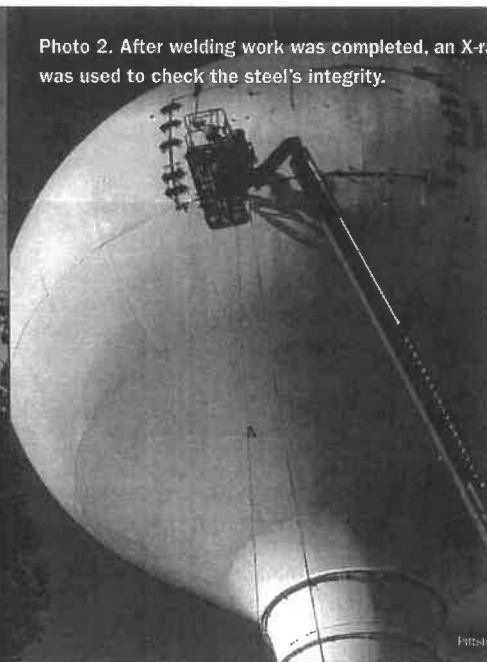
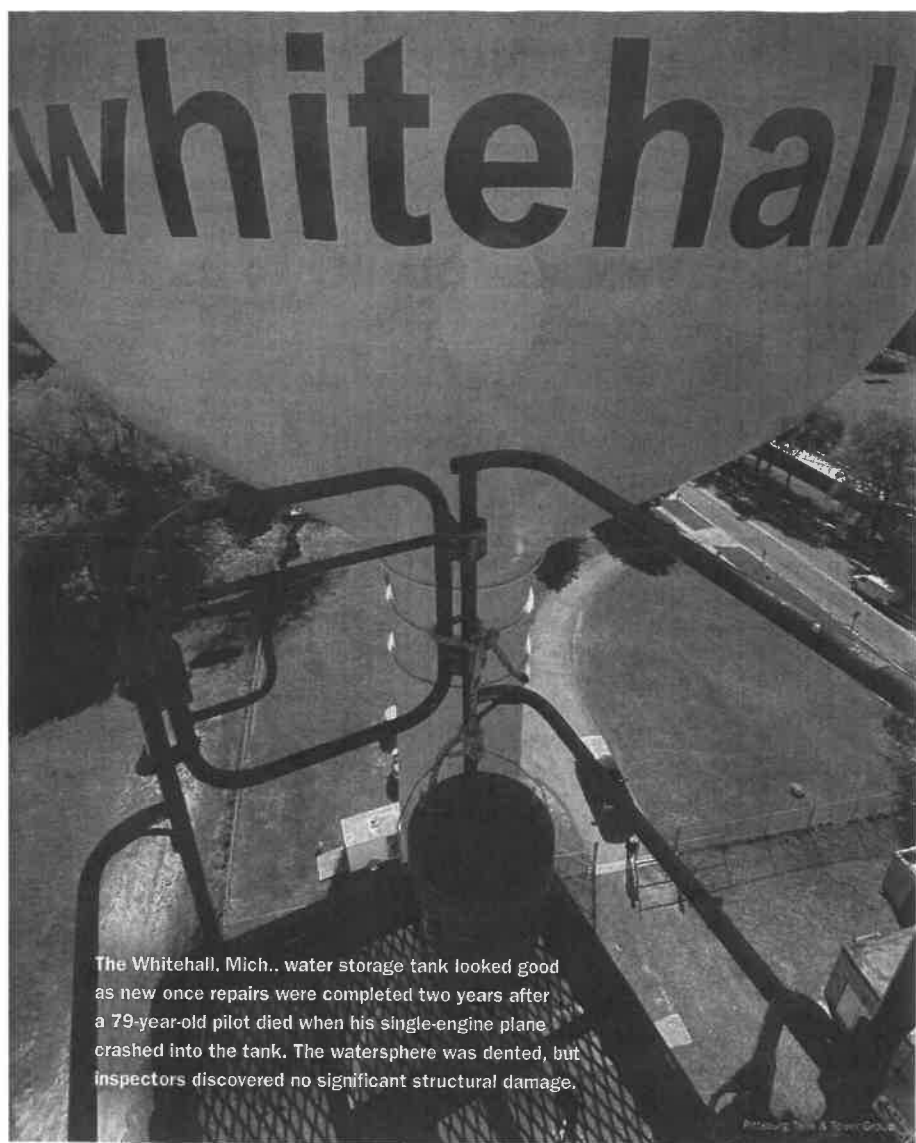


Photo 2. After welding work was completed, an X-ray was used to check the steel's integrity.





The Whitehall, Mich., water storage tank looked good as new once repairs were completed two years after a 79-year-old pilot died when his single-engine plane crashed into the tank. The watersphere was dented, but inspectors discovered no significant structural damage.

witnesses stated the airplane burst into flames on impact. It never changed its flight path and didn't appear to have engine problems, judging from the plane's speed. Witnesses said it sounded like a typical airplane, except louder because it was lower to the ground.

The plane hit Whitehall's 500,000-gallon tank, across from the Whitehall District Schools campus, which includes a middle school, football stadium, and community center with a preschool. The tank is also adjacent to softball and baseball fields. No students or staff were on-site when the plane crashed.

The city's logo on the tank bore the brunt of the damage, specifically the

"White" part of "Whitehall." The plane's wreckage mostly landed within the boundary fence surrounding the potable water tower. Some of it also fell on the fence, causing the fence to bend. Town authorities temporarily isolated the tank from the water system until professional inspectors evaluated it. The watersphere was dented, but astonishingly, the inspectors discovered no significant structural damage. The tank was quickly put back into service and remained so until the maintenance project got underway.

ADAPTING TO CIRCUMSTANCES

As is typical of any maintenance project,

there were a few delays, weather. The tank was drained faster than anticipated, and 30 minutes prevented the project from getting on the ground initially because it was difficult to operate a crane in such conditions.

Once the forecast allowed, the city was prepared to replace the damaged panel with three new panels that were measured 11 feet by 20 feet. A crane was used to hoist the metal panels into place (Photo 1). Repair crews had at first planned to use scaffolding. However, they determined they would not be able to get on the scaffolding because of the steel, so they used steel beams to work inside of the tank. The project was completed by Blackwell, because of the nature of the job, they did not expect the process would play out

FINISHING THE WORK

After welding work was completed (Photo 2), an X-ray machine was used to check the steel's integrity. The crew took pictures through the steel to look for deformities. Finishing work included sandblasting the steel and painting it, and returning the tank to the watersphere.

One day while Blackwell was working on the ground, two men from Blackwell approached him. One of them was Blackwell what he was doing with the metal, and Blackwell from Pittsburg Tank & Tower was available for hauling and disposing of scrap metal. The man said he would buy the scrap because his father, a pilot killed in the plane crash, had replied that he could certify the metal and he helped load the scrap onto the truck.

Now the tank looks much better than before the plane crash, with a fresh coat of paint. No one would have suspected sustained damage, and it still holds water for the community.

SCOTT - COULD YOU PLEASE
READ THIS THANK YOU
TO THE COUNCIL - I
WOULD SPEAK DIRECTLY
TO COUNCIL BUT MOST
LIKELY WILL BE OUT
OF TOWN FOR THE
NEXT MTS.

DEAR Council. 9/15/22
WE WOULD LIKE TO
THANK YOU FOR THE
IMPROVEMENTS MADE
ON THE BIKE TRAIL -
AT THE OLD PINHEADS
PROPERTY.
THE PROJECT IS STILL
MOVING FORWARD - BUT
NOT AS FAST AS WE
WOULD LIKE. WE SHOULD
HAVE AN UPDATE FOR
YOU THIS MONTH.
THANKS AGAIN FOR TAKING
CARE OF THE WATER
PROBLEM.
Sincerely, Ryan Brisel
& Partners

CITY OF WHITEHALL

TEMPORARY ORDER REGULATING TRAFFIC WITHIN THE CITY OF WHITEHALL

ORDER NO. 243 EFFECTIVE DATE: October 29, 2022

Pursuant to the Uniform Traffic Code adopted April 23, 2002 as amended, we have jointly caused to be investigated traffic conditions on City Street,

Slocum Street between Mears Ave and First St

in the City of Whitehall, in Muskegon County, State of Michigan, and in the interest of public safety and convenience, hereby direct by the office of the Chief of Police that there be erected and maintained

Temporary ROAD CLOSED from 11:00 a.m. until completion of event or 3:00 p.m. on October 29,

2022

in conformance with the Michigan Manual of Uniform Traffic Control Devices which give notice of the following determination:

Due to "Cartoonversation" community event for children and families.

It is directed this order be filed in the office of the City Clerk of the City of Whitehall, and a copy thereof, in the office of the Chief of Police of said City.


CITY MANAGER


CHIEF OF POLICE


CITY CLERK

Free Books!!! Free Pizza!!! Free Popcorn!!! Free Candy!!!



Want to connect your business or organization with kids and families?

Join **Cartoonversation 2022** to be part of the celebration! The Cartoonversation is a safe, entertaining, and informative way for adults to spend time with the kids they love. There is something for all ages - and it's all FREE!!!

- Cartoonversation Read-Alongs for elementary kids and families!
- Plays and skits on the mainstage to talk with middle schoolers about drugs, alcohol, and vaping!
- Hidden in Plain Sight - Just for parents! Visit our "teenager's bedroom" to search for clues about drug and alcohol use. Then meet with local law enforcement to find out what you missed. You'll never look at your teenager's bedroom the same way again!
- Ride With Pride book giveaways with law enforcement! Collect all five books in the series and get even more prizes!
- It's Halloween! Wear your costumes and trick or treat with law enforcement and vendors at the event. Everyone has candy!
- Vendors (like you!) with prizes, goodies, and info for kids and families!



When: Saturday, October 29 from 12:00 pm to 3:00 pm

Where: The Playhouse at White Lake, 304 N. Mears Avenue, Whitehall

Why: To rescue childhood!



Every school safety measure is designed to keep kids safe, but we haven't really been able to share or teach those measures in a language that kids can understand. Until now. With Cartoonversation, my officers can talk with kids on their level. Better conversations. Better relationships with law enforcement. Safer kids. This is exactly what we want.

*-- Sheriff Michael Poulin
Muskegon County Sheriff's Office*

Contact Tim Wheeler today and find out how you can be involved!

231.750.9676

tim@wheelercreativestudios.com

Cartoonversation.com



 YouTube

CITY OF WHITEHALL
RESOLUTION 22-44
City Property

WHEREAS, the City Council has determined that city owned parcel 61-22-033-0053-00, 1410 South Lake Street, has no present or future use as city owned property.

WHEREAS, The City Council authorized staff to offer the parcel for sale to adjacent and nearby property owners with a minimum bid of \$30,000.

WHEREAS, staff solicited and received the following offers

Clark Trust	\$105,000
Pam Parent	\$ 40,000
Gerald Fritcher	\$ 10,000 (northern 1/3)

WHEREAS, City staff recommends accepting the high bid from Clark Trust.

WHEREAS, City staff recommends that the proceeds be designated for park improvements.

NOW, THEREFORE, LET IT BE RESOLVED

That the City Council does hereby authorize the City Manager and City Clerk to sign all necessary documents to sell 61-22-033-0053-00, 1410 South Lake Street, to Clark Trust for the bid amount of \$105,000.

BE IT FURTHER RESOLVED

That the \$105,000 be designated for park improvements based upon the City's Parks and Recreation Master Plan Prioritized Capital Improvements.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall

City Council at a regular meeting held on Tuesday, September 27, 2022 at 6:00 p.m.

(__ yes; __ no, __ absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 22-45
Facility Audit

WHEREAS, City staff have been working with representatives from ABM Facility Support Services to develop a facility audit that would lead to budgetary savings through energy conservation and bulk purchases.

WHEREAS, City Ordinance §22.05(C) allows the purchase of services without local competitive bidding if the services are obtain through a Federal or State cooperative purchasing program.

WHEREAS, ABM qualifies under Federal Acquisition Regulations as administered by the U.S. General Services Administration.

NOW, THEREFORE, LET IT BE RESOLVED

That the City Council does hereby select ABM Facility Support Services through Federal Acquisition Regulations use of Federal supply schedule contracts by non-Federal entities to conduct an investment grade facility audit.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held on Tuesday, September 27, 2022 at 6:00 p.m.

(__ yes; __ no, __ absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 22-46
ABM Facility Support Services

WHEREAS, the City Council has selected ABM Support Services through the U.S. General Services Administration to conduct a facility audit that would lead to budgetary savings through energy conservation and bulk purchases.

WHEREAS, ABM has submitted a Master Development Agreement that will provide detailed measures to lower the City's operating costs and/or improve facility operating and environmental conditions along with funding options for these Measures.

WHEREAS, the Master Development Agreement will lead to a Project Agreement for the implementation of the measures.

WHEREAS, the Master Development Agreement has been reviewed by the City Manager and City Attorney with requested changes included in the revised Agreement.

NOW, THEREFORE, LET IT BE RESOLVED

That the City Council does hereby authorize the City Manager to execute the Master Development Agreement.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held on Tuesday, September 27, 2022 at 6:00 p.m.

(__ yes; __ no, __ absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk



Master Development Agreement

**MASTER DEVELOPMENT AGREEMENT
BETWEEN**

**City of Whitehall
405 East Colby Street
Whitehall, MI 49461**

AND

**ABM Facility Support Services, LLC
175 Crooks Road, Suite B
Troy, MI 48084-5307**

The purpose of this Master Development Agreement (MDA) is to confirm the intent of ABM Facility Support Services, LLC (ABM) and the City of Whitehall (hereinafter referred to as Client), together referred to as the "Parties", to develop a Guaranteed Energy Savings Agreement for the locations and facilities outlined in Appendix A. This agreement will provide the basis of the scope of the MDA, the obligations of both parties, the financial metrics to be met, the intended outcomes and timeline.

WITNESSETH:

WHEREAS the Parties seek to enter into a Guaranteed Energy Savings Agreement to implement Conservation Measures ("Measures") in Client-owned infrastructures to reduce energy, operating and future capital costs within those existing and planned infrastructures owned and/or operated by the Client as set forth in Appendix A hereto (the "Premises"); and

WHEREAS Client has selected ABM through FAR 552.238-79 use of federal supply schedule contracts by non-federal entities (July 2016) to conduct an investment grade audit; and

WHEREAS, ABM will evaluate, and with Client's approval, implement, economically feasible measures to improve the Client's infrastructures; and

NOW, THEREFORE, for the mutual promises contained herein, and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

ABM agrees to undertake a detailed development of the following Scope of Work. Upon reliance of the detailed development, Client shall consider approval of a Project Agreement with ABM to install the Improvement Measures.

1. Scope of Work

It is the Parties' mutual understanding that as part of this MDA, ABM and Client agree to the following:

Develop a project which will fund the Measures utilizing utility, operational, maintenance, capital cost avoidance savings and any other available funding sources, including local capital contributions and grants/ foundation resources, over a maximum period of 20 years.

Develop Measures which will lower the Clients operating costs and/or improve facility operating & environmental conditions.

ABM Facility Support Services, LLC

Allowable project savings and funding sources include, but are not limited to:

- Electrical consumption (kwh), Electrical Demand (kW, on- and off-peak), Potable water consumption (kgal), Sewer consumption (kgal), Reclaimed usage (kgal), Natural gas consumption (Therms), Steam (MMBtu), and Chilled Water (ton-hours)
- Utility marketing, distribution, and/or delivery costs
- Existing services contract cost savings throughout the project term or other cost savings attributable to the Client's behavioral modifications, facility operating schedule or efficiency plan
- Deferment of service contract costs
- Escalation rates for utilities, commodities, labor, maintenance, and material shall be the greater of 3% annually, actual calculated escalation or the Consumer Price Index (CPI)
- Utility rate structure adjustments (rate category changes)
- Deferred maintenance reduction and/or emergency repair costs
- Capital Improvement Budget funds; Capital contribution, adjustment, or re-allocation funds; and/or offset of future Client costs
- Applicable Bond or Tax Referendum proceeds
- Utility Provider and/or State or Federal rebates or grants
- Enhanced and/or additional financial benefits created as a result of the installation of the Measures

The Detailed Development included in this scope of work will result in the delivery of a written final business case, in the form of a Project Agreement, based on a fixed-firm price to install selected Measures and the realization of guaranteed savings for an agreed-to term ("Detailed Development Summary").

Additional Measures can be included in the scope of work of this MDA through mutual written agreement of ABM and Client. Compensation to ABM for the additional Measures' development costs incurred because of scope of work additions as described above shall be negotiated in accordance with the terms, conditions and unit pricing set forth in Section 4.

The end work product will be a specific list of Measures with the following corresponding information:

- i) Final savings calculations for energy, operational, and other savings and a defined measurement and verification plan for each Measure.
- ii) Final Project savings and cost included in the Implementation Contract on a firm-fixed price basis.
- iii) Draft version of the Implementation Contract for negotiation of final terms and conditions with Client.

ABM shall commence Work upon approval of this Agreement.

2. Records and Data

During the Development Phase, the Client will furnish to ABM upon its request, accurate and complete data concerning current costs, budgets, facilities requirements, future projected loads, facility operating requirements, etc. If more specific information is needed, ABM will provide a separate document with the required information and the Client shall make every reasonable effort to provide that information within 5 days of request.

3. Preparation of "Project Agreement"

Along with the Scope of Work required under this Agreement, ABM will develop the framework of the subsequent Project Agreement, Energy Agreement, and the Financing Agreement if applicable. These Agreements shall be co-developed by ABM and the Client during the term of this MDA. These documents will vary dependent on the Client's desired structure, but where possible shall be standardized ABM documents for most expedient delivery.

ABM Facility Support Services, LLC

4. Price and Payment Terms

Pricing for Development

Client agrees to pay to ABM the sum of \$ 74,850 within thirty (30) days after the delivery to the Client of the documentation described under Paragraph 1 of this Agreement. However, Client will have no obligation to pay this amount if:

ABM and the Client execute the "Project Agreement" (outlined in Paragraph 3) within thirty (30) days after the delivery to the Client of the documentation described under Paragraph 1 of this Agreement. Costs for the Development will be transferred to the total cost of the Implementation Contract and be subject to the payment terms outlined in the Implementation Contract.

5. Timeline

It is the intent and commitment of the Parties identified in this Agreement to work diligently, and cause others under their direction to work diligently toward meeting the timeline shown below.

	Date*
Master Development Agreement (MDA) Approved by Client	September 2022
ABM to Complete Project Development and Provide Firm Project Agreement	January 2023
Client to Approve ABM Contracts	February 2023

*These are anticipated timeframes and may be modified by subsequent work plans approved by the parties.

7. Miscellaneous Provisions

This Agreement cannot be assigned by either party without the prior written consent of the other party. This Agreement is the entire Agreement between ABM and Client and supersedes any prior oral understandings, written agreements, proposals, or other communications between ABM and the Client. Any change or modification to this Agreement will not be effective unless made in writing. This written instrument must specifically indicate that it is an amendment, change, or modification to this Agreement.

This document represents the business intent of both Parties and should be executed by the Parties who would ultimately be signatory to a final agreement.

Client

Signature

Name Printed

Title

Date

ABM Facility Support Services, LLC

Signature

Name Printed

Title

Date

APPENDIX A

Locations and Facilities

- 1. City Hall / Police Station – 405 East Colby Street, Whitehall**
- 2. Department of Public Works – 2055 Warner Street, Whitehall**
- 3. The Playhouse at White Lake – 304 South Mears Avenue, Whitehall**
- 4. City water meters**
- 5. Lift Station # 2**
- 6. Lift Station # 4**

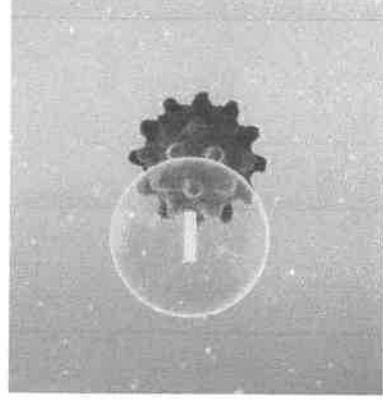


City of Whitehall
Preliminary Report Findings / Discussion on Next Steps

Terry Stoklosa, Sr Account Executive, BES
Erick Dustin, Regional Sales Director, BES

Tuesday, September 27, 2022

Preliminary Survey Findings / Scope of Work to be Further Developed

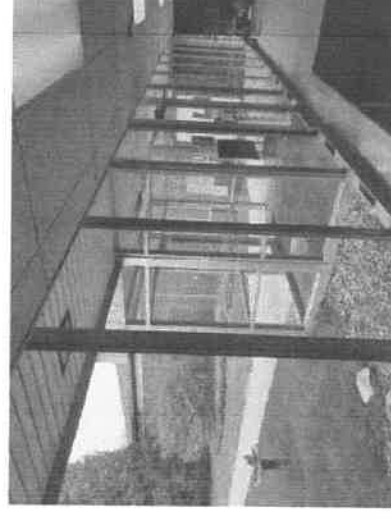
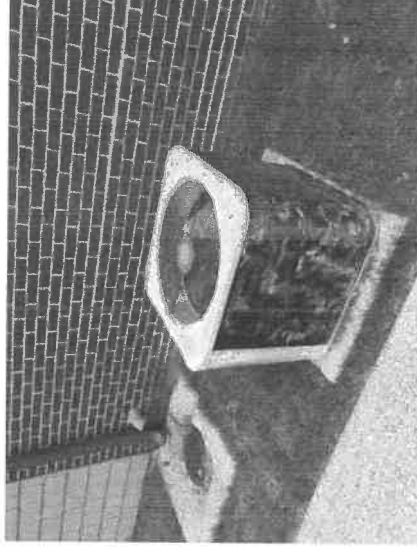


- HVAC (Replace / Repair)
- Indoor Air Quality Improvements (NPBI)
- Building Envelope Improvements
- Water Meters / AMI*
- Lift Station Infrastructure (#2 & #4)*
- Network Optimization
- Parking Lot Upgrades*



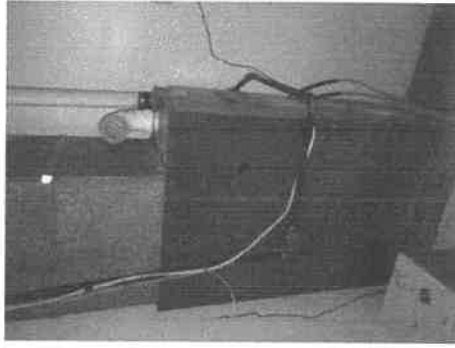
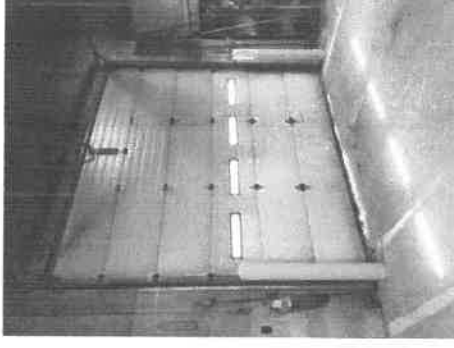
City Hall / Police

- HVAC Upgrades
 - DX Split Systems
 - Unit Heaters
- Indoor Air Quality Improvements (NPBI)
- Building Envelope Modifications
 - Windows
 - Infiltration / Weatherization
- Parking Lot Upgrades
- Network Optimization



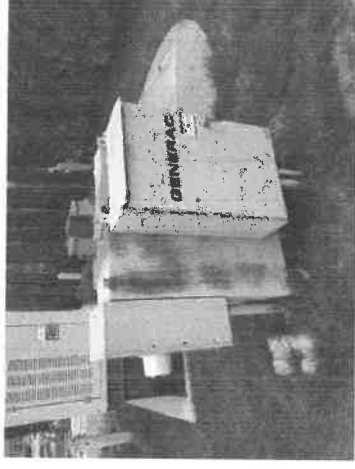
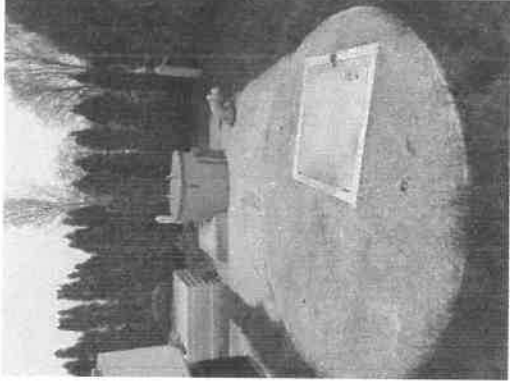
Department of Public Works

- Compressed Air Upgrades
- Indoor Air Quality (NPBI)
- Building Envelope Modifications
 - Infiltration / Weatherization
 - Garage Rollup Doors
- Parking Lot Upgrades
- Network Optimization



Lift Stations #2 and #4

- Lift Station #2 Upgrade
 - Including relocation
- Lift Station #4 Upgrade



Preliminary Survey Findings

Water Meters

- Replace obsolete water meters with Advanced Metering Infrastructure (AMI) system

At the present replacement rate, the project would require over 30 years to fully implement. In addition, a piece meal approach would:

- Cost more, due to year over year material and labor increases
- Require a significantly increased amount of time and require “on-going” City labor
- Result in inconsistency in meter brands installed due to equipment availability
- Result in project perpetuity
 - Typical useful life of a water meter is approx. 20 years
 - Whitehall would be in a continuous “replacement mode”

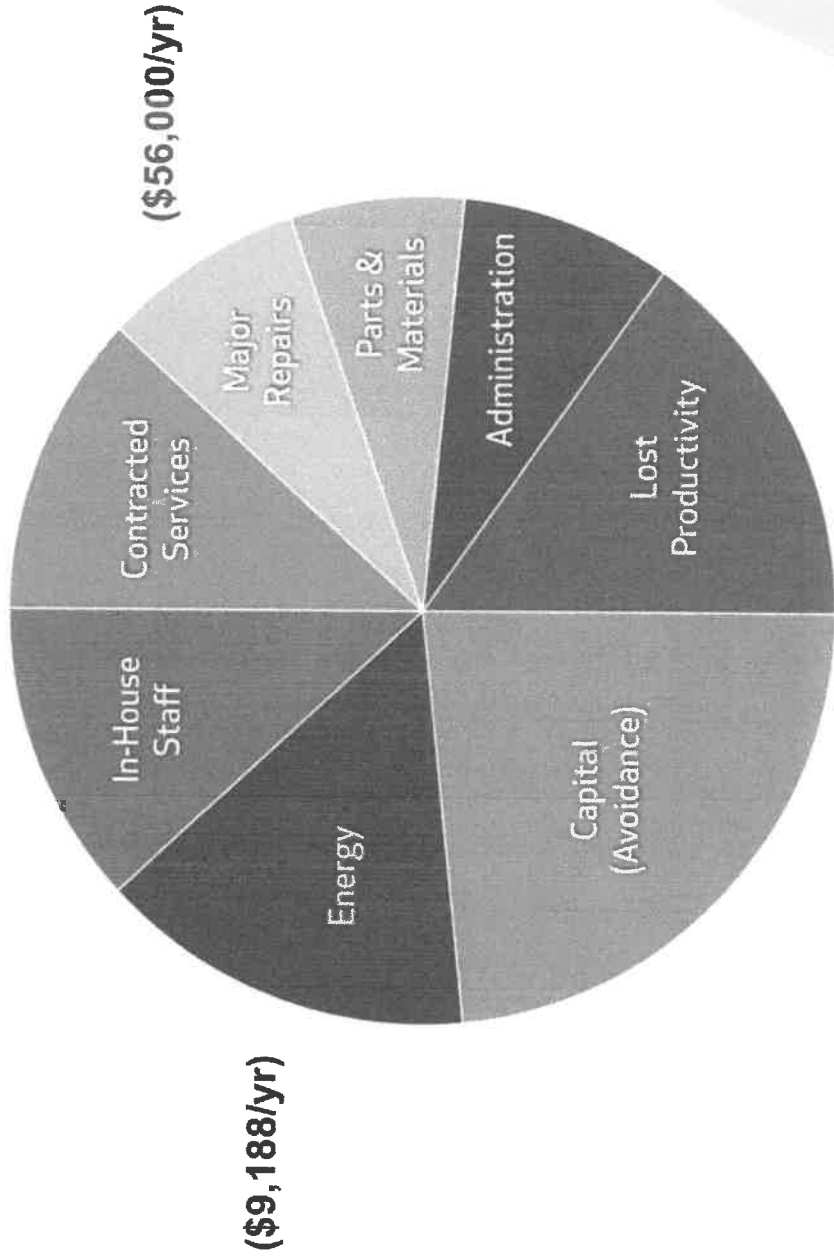
Establishing the City of Whitehall Project Budget



FUNDING

Solutions are funded through existing operating budget. Estimated savings over 20 year term with no escalation.

$$\begin{aligned}
 & \$65,188 \\
 & \times 20 \text{ yr. term} \\
 & = \$1,303,760^*
 \end{aligned}$$



(Grant/Rebate Funding)

Tentative Project Timeline / Next Steps



Action	Date
Perform preliminary assessment of Whitehall facilities	May – June 2022
Preliminary report meeting & discussion with Whitehall leadership team	June 28
Preliminary report and potential next steps discussion with The City of Whitehall Executive Committee	August 23 rd
Whitehall City Council / Selection of ABM through the GSA / Authorization of Master Development Agreement (MDA)	September 27
MDA implemented	Oct thru Dec, 2022
MDA results delivered to City of Whitehall	January, 2023
Project Go / No Go	If Go
Government Services Agreement (GSA)* contract prepared / reviewed by Whitehall legal team	January
GSA contract finalized and financing secured	Jan - Feb
Construction begins	March 2023

Master Development Agreement / Investment Grade Audit

ABM agrees to perform the following:

- Further develop the scope of work on items identified and agreed to, to achieve more accurate project costs and related savings
- Install 31 new meters at the City of Whitehall
 - Meters to remain as property of the City of Whitehall
- Perform a push/pull test on 20 commercial water meters
- Prepare a report to be delivered to the City of Whitehall
- Collaborate with the City of Whitehall with our Capital Volatility Analysis(CVA) tool to identify the most beneficial project for the City



Thank You

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