



CITY COUNCIL WORK SESSION  
405 E. COLBY ST., WHITEHALL, MI  
GARDEN ROOM  
OCTOBER 11, 2022  
5:00 p.m.

## AGENDA

1. Meeting Called to Order
2. Discussion Items
  - Grass Ordinance (Brown)
  - Business Registration (Huebler)
  - Playhouse Loan (Huebler)
3. Informational Items
4. Public Comment \*
5. Meeting Adjourned

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council  
Work Session Information Report  
October 2022**

**Grass Ordinance (Brown)**

*Should the City amend the grass ordinance to include a one time, news article "warning" and then proceed with issuing tickets and fines or mowing and assessing?* This would be similar to what the City of Muskegon has in their ordinance. According to Muskegon's Acting City Manager LeighAnn Mikesell, they are much kinder in reality, rarely mow immediately upon the first violation, work with residents on compliance, and only send out a contractor to mow if they can't obtain compliance.

Montague rarely fines unless they have a habitual offender. North Muskegon, under contract with Muskegon Charter Township, provides a notice of violation door hanger, writes a citation with a \$35 fine if still not mowed by the second week, then mows at cost +10% by week three.

**Business Registration (Huebler)**

Adoption of a business registration ordinance would improve compliance with zoning, building regulations, and fire codes. A sample ordinance crafted from the cities of Montague, North Muskegon, Norton Shores, Roosevelt Park and Fruitport Township is enclosed for review.

**Playhouse Loan (Huebler)**

The City Council approved a zero interest loan to the Playhouse in 2011 for \$30,837. The loan allowed for the conversion of the heating system from steam to hot water. The loan is to be repaid in lump sum or installments as funds become available. As part of the current audit, it is recommended that this loan be removed from the books. The Council can request payment in full, commencement of annual installment payments, or forgive the debt as it has done in the past with early operational expenses and emergency repairs to the sewer system.

**ARTICLE XX  
BUSINESS REGISTRATION**

**Section 1 Purpose**

The purpose of this Article is to assist the City and local Authorities with information to provide adequate police and fire protection, equal and equitable property taxation, efficiency and economy in furnishing public utility services, comprehensive and informed planning and zoning for uses of land and structures, and a registry of businesses operating in the City for the general information of the public and for the promotion of the City.

**Section 2 Definitions**

The following words, terms, and phrases when used in this article, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning.

*Business* is a trade, occupation, profession, work, commerce, or other activity owned or operated for profit by a person within the City including home occupations yet excluding political, charitable, or religious establishments or agencies and political subdivisions of the United States, State of Michigan, or Muskegon County.

**Section 3 Registration**

No person may commence, continue, or materially change the operations or ownership of a business within the City without having first registered with the City Clerk and shall maintain registration in current effect during any business operation or activity. The owner or operator of a business shall make every effort to notify the City upon the cessation of business operations without penalty for failure to do so.

**Section 4 Procedure**

The owner or operator of a business shall submit a registration application to the City Clerk on a form provided by the City. A fee shall, as established by the City Council, accompany the application. Upon filing of a properly completed application and payment in full of any fee, the City Clerk shall issue a Registration Certificate to commence or continue the business providing the business complies with the terms of this Article and all other applicable City ordinances and regulations.

## **Section 5      Conditions**

A Registration Certificate shall not be issued where the existing or proposed business would be illegal under any law or ordinance of the United States, State of Michigan, Muskegon County, or the City of Whitehall. Registration Certificates may not be transferred to any other person. The City shall have the right to inspect the business premises to verify compliance with this Article.

## **Section 6      Qualifications**

The City Clerk shall not issue a Registration Certificate and the City Council may revoke a Registration Certificate upon determination that any of the following exists:

- A. Violation of any zoning ordinance that has not been remedied within six months of notification by the City provided, however, that upon a timely request and for good cause shown, this deadline may be extended;
- B. Maintenance of a nuisance on the property;
- C. Failure to comply with the requirements of any federal, state or local codes, ordinances, laws, or administrative rules;
- D. Violation of any law or ordinance in the conduct of the business;
- E. Failure to comply with any promise or representation made by the applicant or with any condition imposed upon the applicant as a basis for approval;
- F. A person who does not own the premises for which the registration is sought does not have a lease for the full period for which the Registration Certificate is to be issued;
- G. Fraud, misrepresentation, or any false statement made in the application, or
- H. Any other relevant factor deemed appropriate.

## **Section 7      Notice**

Any person denied a registration or subject to a revocation shall be notified by registered mail within five days of the non-issuance or revocation. The notification shall state the reasons for the non-issuance or revocation and the right to appeal.

## **Section 8      Appeal**

Any person denied a registration or subject to a revocation shall have the right to appeal to the City Council. A written appeal must be received by the City within five business days of the date of notification. The appeal shall be heard by the City Council at a regularly scheduled meeting within 20 business days of receiving the appeal.

**Section 9     Display**

All Registration Certificates shall be prominently displayed in the business to which it has been issued.

**Section 10    Penalties**

A person violating any provisions of this Article shall be responsible for a municipal civil infraction. Each day on which a violation of this Article shall continue shall constitute a separate offense.

First Offense	\$50
Second Offense	\$100
Third and all Subsequent Offenses	\$200

DRAFT



CITY COUNCIL MEETING  
405 E. COLBY STREET, WHITEHALL, MI  
CITY COUNCIL CHAMBERS  
OCTOBER 11, 2022  
6:00 p.m.

#### AGENDA

1. Meeting called to Order
  - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
  - Approval of the September 23 Council Meeting Minutes
  - Approval of Accounts Payable
  - Communications: Planning Commission Minutes, Senior Center Thank You
4. Messages from the Mayor, Council, and City Manager
5. Public Comment \*
6. Old Business
7. New Business
8. Public Comment \*
9. Adjournment

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

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CITY OF WHITEHALL  
CITY COUNCIL MEETING MINUTES  
Council Chambers  
September 27, 2022

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Will Meier, and Roger Squiers

Mayor Salter called the meeting to order at 6:00 p.m.

Motion by Holmstrom, seconded by Brown, CARRIED to excuse Heidelberg from tonight's meeting. All yeses

#### APPROVAL OF THE AGENDA

Motion by Sikkenga, seconded by Brown, CARRIED, to approve the agenda. All yeses

#### APPROVAL OF THE CONSENT AGENDA

- A. Approval of the September 13 Work Session and Council Meeting Minutes
- B. Accounts Payable - \$245,924.97
- C. Communications: Central Dispatch Approved Budget, Central Dispatch Minutes, Marina Advisory Minutes, OpFlow Article; Ryan Briegel Note, Temporary Road Closure for Cartoonversation

Motion by Connell, seconded by Holmstrom, CARRIED, to approve the Consent Agenda. Yes – 5; No – 1, Brown; Absent – 1, Heidelberg

#### MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments were received from Council.

Motion by Holmstrom, seconded by Mullally, CARRED, to excuse Brown from October 11<sup>th</sup> Work Session and Council Meeting. All yeses.

#### PUBLIC COMMENT

Tamara Horne encouraged council to not approve ABM's proposal.

Lillian Morningstar alerted council to an intersection with poor visibility by Miller's Oil.

NEW BUSINESS

A. Resolution 22-45 City Property

Motion by Connell, seconded by Brown, CARRIED, to amend the resolution by removing “based upon the City’s Parks and Recreation Master Plan Prioritized Capital Improvements” under BE IT FURTHER RESOLVED leaving that section to read: That the \$105,000 be designated for park improvements.

Roll Call Vote: Yes – Connell, Brown, Holmstrom, Sikkenga, Mullally, and Salter; No – None; Absent – Heidelberg

B. Resolution 22-46 Facility Audit

Failed due to lack of support.

C. Resolution 22-47 ABM Facility Support Services

Failed due to lack of support.

PUBLIC COMMENT

Leah Seaver & Ruth Fouser introduced themselves from Montague’s Mr. Brunson’s government class.

Brian Hosticka announced his candidacy for the 102<sup>nd</sup> district State Representative.

Lillian Morningstar commented that the picnic tables in Covell Park need to be painted.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:28 pm.

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Steven Salter, Mayor

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Brenda Bourdon, City Clerk



CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
October 11, 2022

**October 2022 Prepays**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
Charter/Spectrum	Internet/Phone- Marina, DPW, PH	\$ 524.95	EFT
City of Whitehall-Common Cash	Payroll	\$ 45,552.31	Transfer
IRS	Payroll	\$ 15,878.57	EFT
Alerus Financial	Payroll	\$ 6,192.93	EFT
MISDU	Payroll	\$ 90.34	9069
FOP- CD Hammond #99	Union Dues	\$ 78.60	9070
Teamsters Local #214	Union Dues	\$ 398.00	9071

**Total Prepays:** \$ 68,715.70

**Accounts Payable:** \$173,168.98

**TOTAL ACCOUNTS PAYABLE**

**\$241,884.68**

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 11, 2022

Vendor Code	Vendor Name	Description	Amount
	Invoice		
EVERA	ALEXANDER AK	EVERGREEN	
	CONTRACT	WLYT - 2022 FALL CLASS INSTRUCTOR	75.00
TOTAL FOR: ALEXANDER AK EVERGREEN			<u>75.00</u>
ASPHA	ASPHALT PAVING INC		
	API-0001134 / 1 QTY	-8.32 TONS ASPHALT - LOCAL ST	661.45
TOTAL FOR: ASPHALT PAVING INC			<u>661.45</u>
MISC	BRICKS R US		
	CITOW7	GAZEBO BRICK	39.00
TOTAL FOR: BRICKS R US			<u>39.00</u>
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	1,679.72
TOTAL FOR: CONSUMER'S ENERGY			<u>1,679.72</u>
DAVI	CYNTHIA DAVIS-DYKEMA		
	CONTRACT	WLYT - 2022 FALL CLASS INSTRUCTOR	50.00
TOTAL FOR: CYNTHIA DAVIS-DYKEMA			<u>50.00</u>
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITITES	587.75
TOTAL FOR: DTE ENERGY			<u>587.75</u>
ELESOU	ELECTION SOURCE		
	22-5384	SHIPPING CHARGES	57.50
TOTAL FOR: ELECTION SOURCE			<u>57.50</u>
ETNA	ETNA SUPPLY INC		
	S104663927.01	METER COVERS/PIPE/YOKE/SOFT COIL	2,959.17
TOTAL FOR: ETNA SUPPLY INC			<u>2,959.17</u>
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	118.50
TOTAL FOR: FRONTIER			<u>118.50</u>
GALLS	GALL'S, LLC		
	022184768	FLASHLIGHT/SHIRTS/TURTLE NECK/PANTS	654.66
TOTAL FOR: GALL'S, LLC			<u>654.66</u>
GILLROY	GILL-ROY'S HARDWARE		
	STATEMENT	NUTS/BOLTS/TRASH BAGS/TAPE/SCREW/BIN	66.23
TOTAL FOR: GILL-ROY'S HARDWARE			<u>66.23</u>
TAYLO	H.O. TAYLOR ENT.		
	347404	SHOP SUPPLIES - DPW TRUCK WASH	165.00
TOTAL FOR: H.O. TAYLOR ENT.			<u>165.00</u>
MISC	JENNIFER GROW		
	EASEMENT	EASEMENT - 1821 S MEARS	540.00
TOTAL FOR: JENNIFER GROW			<u>540.00</u>

CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF OCTOBER 11, 2022

Vendor Code	Vendor Name	Description	Amount
KENT EQUIP	KENT EQUIPMENT, INC.		
	E05720	KUBOTA F-2690 MOWER	22,908.79
TOTAL FOR: KENT EQUIPMENT, INC.			22,908.79
KERK	KERKSTRA PORTABLE RESTROOM SERV		
	210923-24-25	PORTABLE RESTROOMS - BIKE PATH/COVELL/SVENSSO	360.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV.			360.00
KSSB	KS STATEBANK		
	60691-11-2022	2022 VOLVO LOADER NOV-2022 PAYMENT	2,857.23
TOTAL FOR: KS STATEBANK			2,857.23
MISC	LEBANON LUTHERAN CHURCH		
	EASEMENT	SIDEWALK EASEMENT - 1101 S MEARS	511.00
TOTAL FOR: LEBANON LUTHERAN CHURCH			511.00
LOCK	MAX LOCKWOOD		
	CONTRACT	THE INSIDERS PERFORMANCE - 10/15/22	2,500.00
TOTAL FOR: MAX LOCKWOOD			2,500.00
MCCOR	MC CORMICK SAND INC		
	2200236 - APP #	NORTH MEARS LOT IMPROVEMENT	19,602.49
TOTAL FOR: MC CORMICK SAND INC			19,602.49
MDEQ	MI DEPT EGLE		
	761-11019764	WATER SAMPLE TESTING	1,450.00
	HPK-3C7A-CY2Y3	ADA FISHING PLATFORM - GOODRICH	500.00
TOTAL FOR: MI DEPT EGLE			1,950.00
MIPAV	MICHIGAN PAVEMENT MARKINGS LLC		
	WHITE-2202	PAINT - MARKING	164.64
TOTAL FOR: MICHIGAN PAVEMENT MARKINGS LLC			164.64
MODEL	MODEL COVERALL SERVICE INC		
	SEPT-2022	UNIFORMS	230.48
TOTAL FOR: MODEL COVERALL SERVICE INC			230.48
MOWHI	MONTAGUE-WHITEHALL ROTARY CLUB		
	102	FIREWORKS - 22/23	2,500.00
	192/190/206	2ND QTR DUES - BEAMAN/HUEBLER/SALTER	450.00
TOTAL FOR: MONTAGUE-WHITEHALL ROTARY CLUB			2,950.00
MRWA	MRWA		
	2020-05550	WATER CLASS - ARMSTRONG/YOUNG	640.00
TOTAL FOR: MRWA			640.00
MISC	MUSIC THEATRE INTL		
	1907806	LICENSE - LAST FIVE YEARS	1,473.33
TOTAL FOR: MUSIC THEATRE INTL			1,473.33

CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF OCTOBER 11, 2022

Vendor Code	Vendor Name	Description	Amount
	Invoice		
MUTRE	MUSKEGON COUNTY TREASURER'S		
	193048	ELECTION - 8/2/2022	404.49
	WWUB123500	WASTE WATER & BONDS	79,402.09
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			79,806.58
MISC	NANCY J THOMAS		
	EASEMENT	EASEMENT - 1029 S MEARS	324.00
TOTAL FOR: NANCY J THOMAS			324.00
ED	OGBORN ENTERPRISES, INC.		
	DPW2022-10,CH20	CLEANING SERVICES - CH/DPW	760.00
TOTAL FOR: OGBORN ENTERPRISES, INC.			760.00
MME	PLAINFIELD CHARTER TOWNSHIP		
	DUES 22/23	MEMBERSHIP RENEWAL - HUEBLER	125.00
TOTAL FOR: PLAINFIELD CHARTER TOWNSHIP			125.00
PRHLTH	PRIORITY HEALTH		
	797242-S001	MEDICAL INSURANCE - OCT -2022	22,901.99
TOTAL FOR: PRIORITY HEALTH			22,901.99
MISC	PROSENJIT RAI-CHOUDHURY		
	EASEMENT	TEMP GRADING EASEMENT - 1516 S MEARS	100.00
TOTAL FOR: PROSENJIT RAI-CHOUDHURY			100.00
ROTHB	RIVERS ACE		
	5421	GLASS & TILE BIT / BATTERY CHARGER	42.98
TOTAL FOR: RIVERS ACE			42.98
HUEBL	SCOTT HUEBLER		
	SEPT-2022	CAR ALLOWANCE - SEPT-2022	300.00
TOTAL FOR: SCOTT HUEBLER			300.00
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	STATEMENTS	PAPER/NEWSLETTER PAPER/CALCULATOR/TP/MAGNETS	193.61
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			193.61
MI	STATE OF MICHIGAN		
	2023	2023 PERMIT FEE - WHITEHALL MUNICIPAL MARINA	225.00
TOTAL FOR: STATE OF MICHIGAN			225.00
TRACE	TRACE ANALYTICAL LABS		
	20901037	WATER SAMPLE TESTING	170.00
TOTAL FOR: TRACE ANALYTICAL LABS			170.00
TWIN	TWIN CITIES AUTO PARTS		
	STATEMENT	CRUISER MAINT- BATTERY BRAKE CHK/12-19 - HYDR	575.54
TOTAL FOR: TWIN CITIES AUTO PARTS			575.54
QUINN	TYLER J QUINN		
	CONTRACT	SOUND ENGINEER - ALLEN WEDDING 9/8/22	150.00
TOTAL FOR: TYLER J QUINN			150.00

OPEN  
CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF OCTOBER 11, 2022

Vendor Code	Vendor Name	Description	Amount
USABL	USA BLUE BOOK		
	107506	ROLLER ASSEMBLY/INVERTED PAINT	285.08
TOTAL FOR: USA BLUE BOOK			285.08
VANCE	VANCE OUTDOORS INC		
	3905851-IN	AMMUNITION	148.14
TOTAL FOR: VANCE OUTDOORS INC			148.14
VERIZ	VERIZON WIRELESS		
	9916927644	ON CALL CELL / TABLET PURCHASE/PLAN	553.88
TOTAL FOR: VERIZON WIRELESS			553.88
VESCO	VESCO OIL CORPORATION		
	5234216-00	HYDRAULIC OIL - 55 GAL DRUM	707.17
TOTAL FOR: VESCO OIL CORPORATION			707.17
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	LED MAGNET/BOXED MINI/GAUGE/TORK KEY/WORK LIG	176.35
TOTAL FOR: WHITE LAKE AUTOMOTIVE			176.35
WLNUR	WHITE LAKE NURSERY		
	STATEMENT	BAR CHAIN OIL	18.49
TOTAL FOR: WHITE LAKE NURSERY			18.49
WINDEM	WINDEMULLER		
	223188	LIGHT POLE/LIGHT INSTALL - BOAT LAUNCH @ COVE	802.23
	223254	ELECTRICAL - #17 EAST DOCK	906.00
TOTAL FOR: WINDEMULLER			1,708.23
WORK	WORKPLACE HEALTH WHITEHALL		
	266431	DOT PHYSICAL - YOUNG	95.00
TOTAL FOR: WORKPLACE HEALTH WHITEHALL			95.00
TOTAL - ALL VENDORS			173,168.98

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 1, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 101 CITY COUNCIL					
101-101-770.000	2ND QTR DUES - SALTER	MONTAGUE-WHITEHALL ROTAR	10/03/22	192/190/206	150.00
		Total For Dept 101 CITY COUNCIL			150.00
Dept 172 ADMINISTRATION					
101-172-727.000	OFFICE SUPPLIES	STABLES CONTRACT & COMME	09/29/22	STATEMENTS	137.43
101-172-770.000	2ND QTR DUES - HUEBLER	MONTAGUE-WHITEHALL ROTAR	10/03/22	192/190/206	150.00
101-172-770.000	MEMBERSHIP RENEWAL - HUEBLER 22	PLAINFIELD CHARTER TOWNS	09/30/22	DUES 22/23	125.00
101-172-850.000	TELEPHONE	FRONTIER	09/16/22	STATEMENT	39.33
		Total For Dept 172 ADMINISTRATION			451.76
Dept 262 ELECTIONS					
101-262-818.000	ELECTION PROGRAM/PUBLISH - 8/2/	MUSKOGON COUNTY TREASURE	09/30/22	193048	404.49
101-262-962.000	SHIPPING CHARGES	ELECTION SOURCE	09/23/22	22-5384	57.50
		Total For Dept 262 ELECTIONS			461.99
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	96 ROLL - CASE TP	STABLES CONTRACT & COMME	09/29/22	STATEMENTS	40.19
101-265-818.700	CLEANING SERVICES - CH	OGBORN ENTERPRISES, INC.	10/01/22	DPW2022-10, CH2022-10	475.00
101-265-920.000	PUBLIC UTILITIES/910021159454	DTE ENERGY	09/22/22	STATEMENT	67.50
		Total For Dept 265 CITY HALL BLDG & GROUNDS			582.69
Dept 270 FRINGE BENEFITS					
101-270-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE I	09/30/22	SEPT-2022	186.48
101-270-719.500	FRINGE-ADMIN CAR ALLOW - SEPT-2	SCOTT HUEBLER	09/30/22	SEPT-2022	300.00
101-270-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	09/16/22	797242-S001	19,291.52
101-270-719.601	FRINGE BENEFITS-RETIREE HEALTH	PRIORITY HEALTH	09/16/22	797242-S001	3,610.47
101-270-719.685	DOT PHYSICAL - YOUNG	WORKPLACE HEALTH WHITEHA	10/03/22	266431	95.00
		Total For Dept 270 FRINGE BENEFITS			23,483.47
Dept 301 POLICE					
101-301-741.000	AMMUNITION	VANCE OUTDOORS INC	09/30/22	3905851-IN	148.14
101-301-759.000	FLASHLIGHT/SHIRTS/TURTLE NECK/P	GALL'S, LLC	09/21/22	022184768	654.66
101-301-850.000	TELEPHONE	FRONTIER	09/16/22	STATEMENT	39.33
101-301-920.000	EMERGENCY SIRENS/10000034551	CONSUMER'S ENERGY	09/22/22	STATEMENT	20.45
101-301-933.000	CAR 302 - BATTERY/BRAKE CHECK	TWIN CITIES AUTO PARTS	09/30/22	STATEMENT	277.80
101-301-933.000	BOXED MINIATURES	WHITE LAKE AUTOMOTIVE	09/30/22	STATEMENT	1.99
		Total For Dept 301 POLICE			1,142.37
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/103033655079	CONSUMER'S ENERGY	09/22/22	STATEMENT	1,628.01
		Total For Dept 448 STREET LIGHTING			1,628.01
Dept 567 CEMETERY					
101-567-920.000	PUBLIC UTILITIES/910021159306	DTE ENERGY	09/22/22	STATEMENT	50.78
		Total For Dept 567 CEMETERY			50.78
Dept 751 PARKS DEPARTMENT					
101-751-757.000	STORAGE BIN - SPLASH PAD UMBREL	GILL-ROY'S HARDWARE	09/30/22	STATEMENT	30.98
101-751-775.000	EYE SCREW - KAYAK LAUNCH	GILL-ROY'S HARDWARE	09/30/22	STATEMENT	2.24
101-751-775.000	GAUGE/TORK KEY SET	WHITE LAKE AUTOMOTIVE	09/30/22	STATEMENT	45.58
101-751-775.000	LIGHT INSTALL - BOAT LAUNCH @ C	WINDEMULLER	09/29/22	223188	802.23
101-751-818.000	PORTABLE RESTROOMS - COVELL	KERKSTRA PORTABLE RESTRO	09/30/22	210923-24-25	220.00

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 1, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 751 PARKS DEPARTMENT	GAZEBO BRICK	BRICKS R US	10/07/22	CITOW7	39.00
101-751-962.000			Total For Dept 751 PARKS DEPARTMENT		1,140.03
Dept 753 PATHWAY	PORTABLE RESTROOMS - BIKE PATH	KERKSTRA PORTABLE RESTRO	09/30/22	210923-24-25	140.00
101-753-818.000			Total For Dept 753 PATHWAY		140.00
Dept 756 119 S BALDWIN ST	PUBLIC UTILITIES/910021159793	DTE ENERGY	09/22/22	STATEMENT	47.83
101-756-920.000			Total For Dept 756 119 S BALDWIN ST		47.83
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES	CONTRACTUAL SERVICES	MICHIGAN PAVEMENT MARKIN	09/26/22	WHITE-2202	164.64
202-474-818.000			Total For Dept 474 TRAFFIC SERVICES		164.64
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT	QTY -8.32 TONS ASPHALT	ASPHALT PAVING INC	09/19/22	API-0001134 / 1128	661.45
203-463-757.000			Total For Dept 463 ROUTINE MAINT		661.45
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 648	ADA FISHING PLATFORM - GOODRICH	MI DEPT EGLE	09/23/22	HPK-3C7A-CY2Y3	500.00
247-000-818.200	NORTH MEARS LOT - APP#4A	MC CORMICK SAND INC	06/30/21	2200236 - APP #4A	19,602.49
247-000-818.750	FIREWORKS - 22/23	MONTAGUE-WHITEHALL ROTAR	09/12/22	102	2,500.00
247-000-962.000			Total For Fund 203 LOCAL STREET FUND		22,602.49
Dept 525 DOWNTOWN STREETScape	NUTS/BOLTS - DT BANNERS	GILL-ROY'S HARDWARE	09/30/22	STATEMENT	1.53
247-525-757.000	PUBLIC UTILITIES/920030385842	DTE ENERGY	09/22/22	STATEMENT	42.91
247-525-920.000			Total For Dept 525 DOWNTOWN STREETScape		44.44
Fund 401 CAPITAL PROJECTS FUND					
Dept 000 648	EASEMENT - 1821 S MEARS	JENNIFER GROW	09/06/22	EASEMENT	540.00
401-000-962.000-B22	SIDEWALK EASEMENT - 1101 S MEAR	LEBANON LUTHERAN CHURCH	09/07/22	EASEMENT	511.00
401-000-962.000-B22	EASEMENT - 1029 S MEARS	NANCY J THOMAS	09/06/22	EASEMENT	324.00
401-000-962.000-B22	TEMP GRADING EASEMENT - 1516 S	PROSENJIT RAI-CHOUDHURY	09/08/22	EASEMENT	100.00
401-000-962.000-B22			Total For Dept 000 648		1,475.00
Fund 580 PLAYHOUSE					
Dept 000 648			Total For Fund 401 CAPITAL PROJECTS FUND		1,475.00





CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 1, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 548 WATER T & D					
591-548-757.000	GLASS & TILE BIT / BATTERY CHAR	RIVERS ACE	09/16/22	5421	42.98
591-548-757.000	ROLLER ASSEMBLY/INVERTED PAINT	USA BLUE BOOK	09/12/22	107506	142.54
591-548-757.000	WORK LIGHT	WHITE LAKE AUTOMOTIVE	09/30/22	STATEMENT	17.50
591-548-775.000	REPAIRS & MAINT SUPPLIES	VERIZON WIRELESS	09/28/22	9916927644	255.00
591-548-818.000	LATERALS PER STATE- WATER TESTI	MI DEPT EGLE	09/15/22	761-11019764	1,450.00
		Total For Dept 548 WATER T & D			1,908.02
Dept 549 WATER CONSTRUCTION					
591-549-757.000	METER COVERS/PIPE/YOKE/SOFT COI	ETNA SUPPLY INC	10/03/22	S104663927.01	2,959.17
		Total For Dept 549 WATER CONSTRUCTION			2,959.17
Fund 594 MARINA FUND					
Dept 000 648					
594-000-775.000	ELECTRICAL - #17 EAST DOCK	WINDEMULLER	09/30/22	223254	906.00
594-000-962.000	2023 PERMIT FEE - WHITEHALL MUN	STATE OF MICHIGAN	09/12/22	2023	225.00
		Total For Dept 000 648			1,131.00
		Total For Fund 594 MARINA FUND			1,131.00
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-310.000	CONTRACT PMT - NOV- 2022 VOLVO	KS STATEBANK	09/02/22	60691-11-2022	2,270.31
661-000-751.000	HYDRAULIC OIL	VESCO OIL CORPORATION	10/01/22	5234216-00	707.17
661-000-757.000	DUCT TAPE	GILL-ROY'S HARDWARE	09/30/22	STATEMENT	6.29
661-000-757.000	SHOP SUPPLIES - DPW TRUCK WASH	H.O. TAYLOR ENT.	09/13/22	347404	165.00
661-000-757.000	BAR CHAIN OIL	WHITE LAKE NURSERY	09/30/22	STATEMENT	18.49
661-000-818.000	SHOP TOWELS	MODEL COVERALL SERVICE I	09/30/22	SEPT-2022	44.00
661-000-818.700	CLEANING SERVICES - DPW	OGBORN ENTERPRISES, INC.	10/01/22	DPW2022-10, CH2022-10	285.00
661-000-920.000	PUBLIC UTILITIES/910021159181	DTE ENERGY	09/22/22	STATEMENT	182.51
661-000-933.000	TRUCK 12-19 - HYDRAULIC LEAK RE	TWIN CITIES AUTO PARTS	09/30/22	STATEMENT	297.74
661-000-933.000	LED MAGNET	WHITE LAKE AUTOMOTIVE	09/30/22	STATEMENT	93.79
661-000-976.000	KUBOTA 2022 - F-2690 MOWER	KENT EQUIPMENT, INC.	09/30/22	E05720	22,908.79
661-000-994.000	INTEREST - NOV-2022 VOLVO LOADE	KS STATEBANK	09/02/22	60691-11-2022	586.92
		Total For Dept 000 648			27,566.01
		Total For Fund 661 MOTOR POOL FUND			27,566.01

OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 1, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101	GENERAL OPERATING FUND			29,278.93
	Fund 202	MAJOR STREET FUND			164.64
	Fund 203	LOCAL STREET FUND			661.45
	Fund 247	TAX INCREMENT FINANCE			22,646.93
	Fund 401	CAPITAL PROJECTS FUND			1,475.00
	Fund 580	PLAYHOUSE			4,497.17
	Fund 590	SEWER FUND			79,915.19
	Fund 591	WATER FUND			5,832.66
	Fund 594	MARINA FUND			1,131.00
	Fund 661	MOTOR POOL FUND			27,566.01

Total For All Funds:

173,168.98



**Whitehall Planning Commission  
Meeting Minutes  
October 4, 2022**

**Present**

B. Armstrong, D. Bedau, J. Dillivan, J. Holmstrom, C. Mahoney, S. Salter

**Absent**

D. Bowyer, E. Ghazal, M. Shepherd

**Also Present**

City Manager S. Huebler

**Call to Order**

Chair Bedau called the meeting to order at 6:00 p.m.

**Agenda**

Motion by Salter, second by Holmstrom, **CARRIED**, to approve the agenda as submitted. All voted yes.

**Communications**

Bedau noted receipt of a letter from the owners of 102 West Colby and their plans to have pop-up shops that will test the market for a permanent tenant.

**Public Comment**

Jon Sowden and Jeff Cockerill spoke in favor of an ordinance amendment to allow propane dispensing sales at Gill-Roy's Hardware.

**Unfinished Business**

**New Business**

- **Ordinance Amendment Request**

Motion by Mahoney, second by Armstrong, **CARRIED**, to set November 1 as a public hearing date for consideration of an ordinance amendment to be drafted by staff that will allow propane dispensing sales in the downtown. All voted yes.

- **Parks and Recreation Master Plan**

Bedau, Dillivan, Holmstrom, Mahoney, and Salter volunteered to serve on a committee to review and update the Parks and Recreation Master Plan.

**Adjournment**

There being no further business, motion by Armstrong, second by salter, CARRIED, to adjourn at 6:16 p.m. All voted yes.

DRAFT

9/20/22

Dear Whitehall City Council-

Thank you so much for your generous financial donation to the White Lake Senior Center. We really appreciate ~~the~~ commitment and faith you have shown in your local Senior Center.

Christi Maush  
Executive Director