



CITY COUNCIL MEETING  
405 E. COLBY STREET, WHITEHALL, MI  
CITY COUNCIL CHAMBERS  
OCTOBER 25, 2022  
6:00 p.m.

#### AGENDA

1. Meeting called to Order
  - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
  - Approval of the October 11 Work Session & Council Meeting Minutes
  - Approval of Accounts Payable
  - Communications: Central Dispatch Minutes, Quarterly Financial Update
4. Messages from the Mayor, Council, and City Manager
  - November 8 Meeting Date Change
5. Public Comment \*
6. Old Business
7. New Business
  - Resolution 22-48 Marina Rates
  - Resolution 22-49 Playhouse Loan
  - Resolution 22-50 Budget Amendment #1
  - Resolution 22-51 Special Assessments
  - Ordinance 22-05 International Property Maintenance Code
8. Public Comment \*
9. Adjournment

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL  
CITY COUNCIL WORK SESSION MINUTES  
Garden Room  
October 11, 2022  
5:00 p.m.

**PRESENT:** Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Stephen Sikkenga, and Steve Salter

**ABSENT:** Scott Brown

**ALSO PRESENT:** Scott Huebler, Brenda Bourdon, and Roger Squiers

Mayor Salter called the meeting to order at 5:00 p.m.

**DISCUSSION ITEMS**

**Grass Ordinance** – In responding to the question that Council Member Brown wanted discussed regarding providing a one-time published grass ordinance warning in the newspaper proceeded by tickets and fines for violators, most were not comfortable with that tactic. Huebler commented that even though this is Muskegon’s written ordinance, they do not follow it to the letter. In reality they are much more lenient and work with residents on compliance. Connell is not comfortable with one warning in the paper and prefers the way we currently work with residents stating that people have different circumstances. Mullally doesn’t feel a need for a change; Salter commented that there isn’t a need for a change and that he prefers the police to have discretion for circumstances. Vacant property seems to be the most problematic.

**Business Registration** – Huebler provided the background on the city’s past practices of gatekeeping new businesses establishing in the City, but feels now that it’s in our best interest to formalize that practice ensuring that all zoning, building and fire regulations are known up front. Unlike other municipalities, he suggests we only have an initial registration fee rather than an annual renewal and require re-registrations when businesses change ownership or business type.

Discussion led to International Property Code and changes needed to our ordinance to allow for regulation of dilapidated commercial property.

Holmstrom also suggested that we regulate Air BnBs and include them in our business registrations.

**Playhouse Loan** – Huebler provided background on a past Playhouse loan to address a needed conversion of the heating system from steam to hot water back in 2011. Upon prompting from auditors to remove the loan from our books, Huebler provided options: payment in full, annual installment payments, or forgive the debt. Connell stated the Playhouse is owned by the city and since it is an asset to our community, we should support it and forgive the debt. All others were in agreement.

**PUBLIC COMMENT** – Ellie Dennis requested that council consider providing solutions to RV parking and consider using the City’s Industrial Park as a possible solution.

Holmstrom requested that the council needs to pursue the issue of retail only in the downtown. Huebler commented that it will be brought to the Planning Commission for initial consideration.

**MEETING ADJOURNED AT 5:50 P.M.**

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Steven Salter, Mayor

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Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
CITY COUNCIL MEETING MINUTES  
Council Chambers  
October 11, 2022

PRESENT: Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: Scott Brown

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Sawyer Rogzowski, and Roger Squiers

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Mullally, seconded by Holmstrom, CARRIED, to approve the agenda. All yeses

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the September 23 Council Meeting Minutes
- B. Accounts Payable - \$241,884.68
- C. Communications: Planning Commission Minutes, Senior Center Thank You

Motion by Connell, seconded by Sikkenga, CARRIED, to approve the Consent Agenda.  
Yes – 6; No – 0, Absent – Brown

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments were received from the Mayor and Council.

PUBLIC COMMENT

Tamara Horne commented on the devastating climate disaster, Hurricane Ian, and encouraged leaders to embrace climate policies.

One student from Montague's government class introduced herself.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Kim Cyr commented on the addition of Coopersville to the waste water system as a good thing and offered pamphlets on his campaign for County Commissioner.

**ADJOURNMENT**

Mayor Salter adjourned the Council Meeting at 6:12 pm.

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Steven Salter, Mayor

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Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
October 25, 2022

**October 2022 Prepays**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
Chen's Chinese & Thai	BLT Lunch Meeting	\$219.30	#25188
City of Whitehall-Common Cash	Payroll	\$43,896.26	Transfer
IRS	Payroll	\$16,037.71	EFT
Alerus Financial	Payroll	\$6,320.97	EFT
MISDU	Payroll	\$90.34	9073

**Total Prepays:**

\$66,564.58

**Accounts Payable:**

\$195,894.06

***TOTAL ACCOUNTS PAYABLE***

**\$262,458.64**

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC 229539	PREMIUM OCT - 2022	458.52
TOTAL FOR: AFLAC			458.52
HOLMES	ANDREA HOLMES CONTRACT	WLYT - 2022 FALL CLASS INSTRUCTOR	115.00
TOTAL FOR: ANDREA HOLMES			115.00
ASPHA	ASPHALT PAVING INC API-0001197 / 1 QTY 7.14 TONS ASPHALT		567.63
TOTAL FOR: ASPHALT PAVING INC			567.63
BS&A	BS&A SOFTWARE 144374	ANNUAL SERVICE & SUPPORT - BLDG/AP/CR/GL/PR/U	3,482.00
TOTAL FOR: BS&A SOFTWARE			3,482.00
CARR	CHARLES CARR CONTRACT	SOUND ENGINEER - THE INSIDERS 10/15/22	500.00
TOTAL FOR: CHARLES CARR			500.00
CITY	CITY OF WHITEHALL STATEMENTS	PUBLIC UTILITIES	22,377.88
TOTAL FOR: CITY OF WHITEHALL			22,377.88
CONSU	CONSUMER'S ENERGY STATEMENT	PUBLIC UTILITIES	12,670.10
	STATEMENT	PUBLIC UTILITIES	3,799.85
TOTAL FOR: CONSUMER'S ENERGY			16,469.95
CORR	CORRPRO COMPANIES, INC 701904	TOWER #5 & 6 - INSPECTION/MAINTENANCE	1,715.00
TOTAL FOR: CORRPRO COMPANIES, INC			1,715.00
DELTA	DELTA DENTAL RIS0004479484	DENTAL - NOV-2022	1,982.74
TOTAL FOR: DELTA DENTAL			1,982.74
BOND	DONALD BOND FLEX	FLEX - SEPT-2022	131.10
TOTAL FOR: DONALD BOND			131.10
ETNA	ETNA SUPPLY INC S104663927.003	EXPANSION CONNECTIONS/METER YOKE VALVES/METER	849.35
	S104663927.004	QTY 7 - BALL CORP STOP PJ	704.55
TOTAL FOR: ETNA SUPPLY INC			1,553.90
FRONT	FRONTIER STATEMENT	TELEPHONE	169.84
TOTAL FOR: FRONTIER			169.84
JURCICH	HANNAH JURCICH CONTRACT	WLYT - 2022 FALL CLASS INSTRUCTOR	175.00
TOTAL FOR: HANNAH JURCICH			175.00

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 25, 2022

Vendor Code	Vendor Name	Description	Amount
HAVIL	HAVILAND		
	451514/ CM45175	QTY 16 - 15 GAL DRUMS CHLORINE	1,183.00
TOTAL FOR: HAVILAND			1,183.00
HOME	HOME SERVICES OF WHITE LAKE		
	27712 - 27769	UPS CHARGES	26.70
TOTAL FOR: HOME SERVICES OF WHITE LAKE			26.70
IMAGE	IMAGE PRO		
	33	SIGN - N. MEARS FIRE PIT	10.00
TOTAL FOR: IMAGE PRO			10.00
BEAMANJ	JACOB BEAMAN		
	CONTRACT	WLYT - 2022 FALL CLASS INSTRUCTOR	95.00
TOTAL FOR: JACOB BEAMAN			95.00
JJ'S ELEC	JJ'S ELECTRIC LLC		
	SEPTEMBER-2022	ELECTRICAL PERMITS - SEPT-2022	1,610.40
TOTAL FOR: JJ'S ELECTRIC LLC			1,610.40
TRUSTY	KATIE TRUSTY		
	CONTRACT	WLYT - 2022 FALL CLASS INSTRUCTOR	115.00
TOTAL FOR: KATIE TRUSTY			115.00
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2200001281	VIRTUAL SERVER & SUPPORT - OCT-2022	527.37
	2200001291	CENTRAL DISPATCH FEES - NOV-2022	3,786.33
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			4,313.70
MUCRD	MUSKEGON COUNTY ROAD COMMISSIO		
	6514	BELLY BLADES	2,006.40
TOTAL FOR: MUSKEGON COUNTY ROAD COMMISSIO			2,006.40
MUTRE	MUSKEGON COUNTY TREASURER'S		
	193272	DOG TAGS - SEPT-2022	130.00
	193543	ASSESSMENT ADMIN SVC - OCT-DEC 2022	8,661.00
	193561	HAULED WASTE	26.16
	WWUB123500	WASTE WATER & BONDS	69,811.39
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			78,628.55
PARKW	PARKWAY ELECTRIC		
	130364	SERVICE - DIGITAL SIGN	450.00
TOTAL FOR: PARKWAY ELECTRIC			450.00
PARM	PARMENTER LAW		
	268307-8-9 2683	ATTORNEY FEES - GENERAL/PROSECUTION/HILITE/BI	3,297.50
TOTAL FOR: PARMENTER LAW			3,297.50
YOUNG	PAUL YOUNG		
	FLEX	FLEX - SEPT-2022	65.00
TOTAL FOR: PAUL YOUNG			65.00



CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF OCTOBER 25, 2022

Vendor Code	Vendor Name	Description	Amount
PREIN	PREIN & NEWHOF, PC		
	70536	MARINA - ENGINEERING SVC/PERMIT APP	852.50
	70537	LKVV-LEWIS-WILSHIRE - ENGINEERING SVC/CONSTRU	22,122.40
	70662	MEARS - ENGINEERING/EASEMENTS	1,941.25
	70666	WATER STUDY	759.50
	70667	WARNER - SVCS SURVEY/DESIGN/ENGINEERING	6,989.30
	70668	SAILWAY PARK - SVCS DESIGN/ENGINEERING/SURVEY	2,611.70
TOTAL FOR: PREIN & NEWHOF, PC			35,276.65
QUALC	QUALITY CARE CARE		
	20253	QTY 2- INTERIOR CLEAN & DETAIL	240.00
TOTAL FOR: QUALITY CARE CARE			240.00
REP	REPUBLIC SERVICES #240		
	0240-008931637	WASTE REMOVAL SERVICE - DPW/CH/PH	448.74
TOTAL FOR: REPUBLIC SERVICES #240			448.74
TUFT	ROBERT E TUFTS JR		
	SEPTEMBER-2022	BUILDING PERMITS - SEPT-2022	1,960.08
TOTAL FOR: ROBERT E TUFTS JR			1,960.08
SQUI	ROGER SQUIERS		
	FLEX	FLEX - SEPT - 2022	3.07
TOTAL FOR: ROGER SQUIERS			3.07
SHO	SHORELINE INSPECTION SERVICE LLC		
	SEPTEMBER-2022	PLUMBING PERMITS - SEPT-2022	192.28
	SEPTEMBER-2022	MECHANICAL PERMITS - SEPT-2022	372.64
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			564.92
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	8067896582	TRASH BAGS/MULTIFOLD TOWELS	38.34
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			38.34
CO-TCM	TCM BANK. N.A		
	STATEMENT	FEES/FINANCE CHG	85.18
TOTAL FOR: TCM BANK. N.A			85.18
TRICO	TRI-COUNTY FEED SERVICE INC		
	521	GRASS SEED	95.22
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			95.22
UNI	UNITED GROUP PROGRAMS, INC.		
	NOV-2022	WRAP - NOV-2022	4,886.92
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			4,886.92
USABL	USA BLUE BOOK		
	126054-135282-2	100 PK FLAGS/GLOVES/EAR PLUGS/VEST/HARD HAT/H	587.26
TOTAL FOR: USA BLUE BOOK			587.26
WMBUR	WEST MICHIGAN BURIAL VAULT CO		
	013456	FOUNDATIONS	102.00
TOTAL FOR: WEST MICHIGAN BURIAL VAULT CO			102.00

Vendor Code	Vendor Name	Description	Amount
WLFIR	WHITE LAKE FIRE AUTHORITY		
	2022-083	HYDRANT MARKERS - QTY 362	4,004.38
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			4,004.38
WLNUR	WHITE LAKE NURSERY		
	375467	QTY 40 - POLY PIPE/ PIPE PULLER/LABOR @ SPLAS	160.00
TOTAL FOR: WHITE LAKE NURSERY			160.00
WHIVE	WHITEHALL VENTURES INC		
	OCT-2022	LEASE - OCT-2022	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WORKBOX	WORKBOX STAFFING		
	233973-235105	TEMPORARY SERVICES - AHO/CHURCH	1,771.61
	235106 - 235658	TEMPORARY SERVICES - AHO/CHURCH	1,844.55
TOTAL FOR: WORKBOX STAFFING			3,616.16
<b>PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A</b>			
MISC	AMAZON.COM		
	112-5929287-517	FIREPIT TIMER & ENCLOSURE	491.45
	112-6962437-708	IPAD CASE	26.78
TOTAL FOR: AMAZON.COM			518.23
MISC	BIGBY COFFEE		
	115	ADMIN MEETING COFFEE	14.29
TOTAL FOR: BIGBY COFFEE			14.29
MISC	BLAUER MANUFACTURING		
	WR22028232	M - RUGGEDIZED ARMOR SKIN XP	154.99
TOTAL FOR: BLAUER MANUFACTURING			154.99
GALLS	GALL'S, LLC		
	21644125	QTY 2 - MOCK TURTLENECKS	60.23
TOTAL FOR: GALL'S, LLC			60.23
MISC	HILTON GARDEN INN - TOLEDO		
	3281073651	ACCOMODATIONS - CONFERENCE-BEAMAN	529.31
TOTAL FOR: HILTON GARDEN INN - TOLEDO			529.31
MONTE	MONTAGUE FOODS		
	445346	CONCESSIONS/ALCOHOL	164.31
	653252	CONCESSIONS/ALCOHOL	126.02
TOTAL FOR: MONTAGUE FOODS			290.33
MISC	MUSKEGON COUNTY REGISTER OF DEEDS		
	36007494	RECORD ROW EASEMENTS	61.50
TOTAL FOR: MUSKEGON COUNTY REGISTER OF DEEDS			61.50
MISC	OHIO ARTS PROFESSIONALS NETWORK		
	1280	CONFERENCE REGISTRATION - BEAMAN	455.00
TOTAL FOR: OHIO ARTS PROFESSIONALS NETWORK			455.00

Vendor Code	Vendor Name	Description	Amount
	Invoice		
MISC	SHUTTERSTOCK		
	SSTK-0842F-3274	LICENSE FEE 10 OF 12	29.00
TOTAL FOR: SHUTTERSTOCK			29.00
MISC	SPOTIFY		
	STATEMENT	SUBSCRIPTION - SEPT-2022	9.99
TOTAL FOR: SPOTIFY			9.99
USPOS	UNITED STATES POSTMASTER		
	950011096952224	POSTAGE	4.60
TOTAL FOR: UNITED STATES POSTMASTER			4.60
WALMART	WALMART		
	333557675112538	MUMS - CH FALL DECORATIONS	17.91
TOTAL FOR: WALMART			17.91
MISC	ZERO9 SOLUTIONS		
	96721	FLASHLIGHT CASE	34.95
TOTAL FOR: ZERO9 SOLUTIONS			34.95
<b>TOTAL PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A</b>			<b>2,180.33</b>
TOTAL - ALL VENDORS			195,894.06

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 25, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-222.100	DOG TAGS - SEPT-2022	MUSKEGON COUNTY TREASURE	10/15/22	193272	130.00
101-000-231.017	DUE TO FLEX FUND	DONALD BOND	10/15/22	FLEX	131.10
101-000-231.017	DUE TO FLEX FUND	PAUL YOUNG	10/15/22	FLEX	65.00
101-000-231.017	DUE TO FLEX FUND	ROGER SQUIERS	10/15/22	FLEX	3.07
101-000-231.018	DUE TO ALFAC- OCT-2022	AFLAC	10/12/22	229539	458.52
		Total For Dept 000 648			787.69
Dept 172 ADMINISTRATION					
101-172-850.000	VIRTUAL SERVER & SUPPORT - OCT-	MUSKEGON CENTRAL DISPATC	10/01/22	2200001281	527.37
101-172-933.000	ANNUAL SVC & SUPPORT - AP/CR/GL	BS&A SOFTWARE	11/01/22	144374	1,836.00
		Total For Dept 172 ADMINISTRATION			2,363.37
Dept 203 ATTORNEY					
101-203-826.100	ATTORNEY FEES - GENERAL	PARMENTER LAW	10/06/22	268307-8-9 268332-3	1,035.00
		Total For Dept 203 ATTORNEY			1,035.00
Dept 257 ASSESSOR					
101-257-818.000	ASSESSMENT ADMIN SVC - OCT-DEC	MUSKEGON COUNTY TREASURE	10/15/22	193543	8,661.00
		Total For Dept 257 ASSESSOR			8,661.00
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	TRASH BAGS/MULTIFOLD TOWELS	STAPLES CONTRACT & COMME	10/12/22	8067896582	38.34
101-265-757.000	MUMS - CH FALL DECORATIONS	WALMART	09/18/22	33355767511253809947	17.91
101-265-920.000	CITY HALL/014-05195-00	CITY OF WHITEHALL	10/10/22	STATEMENTS	322.62
101-265-920.000	PUBLIC UTILITIES/100017760891	CONSUMER'S ENERGY	10/18/22	STATEMENT	887.42
		Total For Dept 265 CITY HALL BLDG & GROUNDS			1,266.29
Dept 266 DISTRICT COURT					
101-266-826.000	ATTORNEY FEES- PROSECUTION	PARMENTER LAW	10/06/22	268307-8-9 268332-3	1,453.00
		Total For Dept 266 DISTRICT COURT			1,453.00
Dept 270 FRINGE BENEFITS					
101-270-719.603	FRINGE-HEALTH INS WRAP- NOV-202	UNITED GROUP PROGRAMS, I	10/20/22	NOV-2022	4,886.92
101-270-719.605	DENTAL INSURANCE - NOV-2022	DELTA DENTAL	11/01/22	RIS0004479484	1,982.74
101-270-719.685	ADMIN MEETING COFFEE	BIGBY COFFEE	09/28/22	115	14.29
		Total For Dept 270 FRINGE BENEFITS			6,883.95
Dept 301 POLICE					
101-301-727.000	POSTAGE	UNITED STATES POSTMASTER	09/02/22	95001109695222455985	4.60
101-301-759.000	M - RUGGEDIZED ARMOR SKIN XP	BLAUER MANUFACTURING	09/07/22	WR22028232	154.99
101-301-759.000	QTY 2 - MOCK TURTLENECKS	GALL'S, LLC	09/16/22	21644125	60.23
101-301-759.000	FLASHLIGHT CASE	ZERO9 SOLUTIONS	09/16/22	96721	34.95
101-301-850.000	CENTRAL DISPATCH FEES - NOV-202	MUSKEGON CENTRAL DISPATC	10/19/22	2200001291	3,786.33
101-301-933.000	QTY 2- INTERIOR CLEAN & DETAIL	QUALITY CARE CARE	10/10/22	20253	240.00
		Total For Dept 301 POLICE			4,281.10
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	10/18/22	STATEMENT	45.06
101-448-920.000	PUBLIC UTILITIES/100000345890	CONSUMER'S ENERGY	10/10/22	STATEMENT	3,704.58
		Total For Dept 448 STREET LIGHTING			3,749.64

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 25, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 521 SANITATION					
101-521-818.000	WASTE REMOVAL - CH	REPUBLIC SERVICES #240	09/30/22	0240-0089931637	72.00
			Total For Dept 521 SANITATION		72.00
Dept 567 CEMETERY					
101-567-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	10/16/22	235106 - 235658	922.28
101-567-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	10/02/22	233973-235105	885.80
101-567-920.000	CEMETERY/014-05250-00	CITY OF WHITEHALL	10/10/22	STATEMENTS	2,579.85
101-567-920.000	PUBLIC UTILITIES/100016436576	CONSUMER'S ENERGY	10/18/22	STATEMENT	69.81
101-567-932.000	CEMETERY MAINT - FOUNDATIONS	WEST MICHIGAN BURIAL VAU	09/01/22	013456	102.00
			Total For Dept 567 CEMETERY		4,559.74
Dept 751 PARKS DEPARTMENT					
101-751-818.000	QTY40 -POLY PIPE/ PULLER/LABOR	WHITE LAKE NURSERY	10/07/22	375467	160.00
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	10/16/22	235106 - 235658	922.27
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	WORKBOX STAFFING	10/02/22	233973-235105	885.81
101-751-920.000	N THOMPSON-VETS/014-05155-05	CITY OF WHITEHALL	10/10/22	STATEMENTS	17,850.88
101-751-920.000	PUBLIC UTILITIES/103000372682	CONSUMER'S ENERGY	10/18/22	STATEMENT	305.49
			Total For Dept 751 PARKS DEPARTMENT		20,124.45
Dept 753 PATHWAY					
101-753-920.000	MAIN-MEARS/013-04530-00	CITY OF WHITEHALL	10/10/22	STATEMENTS	147.00
			Total For Dept 753 PATHWAY		147.00
Dept 756 119 S BALDWIN ST					
101-756-920.000	SCENE SHOP/014-05200-00	CITY OF WHITEHALL	10/10/22	STATEMENTS	24.51
101-756-920.000	PUBLIC UTILITIES/103021521192	CONSUMER'S ENERGY	10/18/22	STATEMENT	98.99
			Total For Dept 756 119 S BALDWIN ST		123.50
			Total For Fund 101 GENERAL OPERATING FUND		55,507.73
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	QTY 1.57 TONS ASPHALT	ASPHALT PAVING INC	09/29/22	API-0001197 / 1207	204.32
202-463-757.000	BELLY BLADES	MUSKEGON COUNTY ROAD COM	10/17/22	6514	1,003.20
202-463-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	09/15/22	521	47.61
202-463-757.000	GLOVES/EAR PLUGS/VEST/HARD HAT	USA BLUE BOOK	09/28/22	126054-135282-242456	78.91
			Total For Dept 463 ROUTINE MAINT		1,334.04
Dept 494 TRUNKLINE SURFACE MAINTENANCE					
202-494-920.000	PUBLIC UTILITIES/100086335302	CONSUMER'S ENERGY	10/18/22	STATEMENT	29.27
			Total For Dept 494 TRUNKLINE SURFACE MAINTENANCE		29.27
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-757.000	QTY 3 TONS ASPHALT	ASPHALT PAVING INC	09/29/22	API-0001197 / 1207	363.31
203-463-757.000	BELLY BLADES	MUSKEGON COUNTY ROAD COM	10/17/22	6514	1,003.20
203-463-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	09/15/22	521	47.61
203-463-757.000	GLOVES/EAR PLUGS/VEST/HARD HAT	USA BLUE BOOK	09/28/22	126054-135282-242456	78.91
			Total For Dept 463 ROUTINE MAINT		1,493.03

CITY OF WHITEHALL ACCOUNTS PAYABLE  
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 203 LOCAL STREET FUND</b>					
Total For Fund 203 LOCAL STREET FUND					1,493.03
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 648					
247-000-818-400	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	10/15/22	OCT-2022	145.00
247-000-820.000	MARINA - ENGINEERING SVC/PERMIT	PREIN & NEWHOF, PC	10/11/22	70536	852.50
247-000-820.300-D22	SAILWAY PARK - SVCS DESIGN/ENGI	PREIN & NEWHOF, PC	10/13/22	70668	2,611.70
Total For Dept 000 648					3,609.20
Dept 525 DOWNTOWN STREETScape					
247-525-757.000	FIREPIT TIMER & ENCLOSURE	AMAZON.COM	09/01/22	112-5929287-5172265	491.45
247-525-757.000	SIGN - N. MEARS FIRE PIT	IMAGE PRO	10/19/22	33	10.00
247-525-920.000	N MEARS LOT/014-05175-05	CITY OF WHITEHALL	10/10/22	STATEMENTS	579.85
247-525-921.000	ELECTRICAL-PED LIGHTS/100015232	CONSUMER'S ENERGY	10/18/22	STATEMENT	327.01
247-525-921.000	PED LIGHTS/100000242550	CONSUMER'S ENERGY	10/10/22	STATEMENT	95.27
Total For Dept 525 DOWNTOWN STREETScape					1,503.58
Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY					5,112.78
<b>Fund 249 BUILDING INSPECTION DEPARTMENT</b>					
Dept 000 648					
249-000-818.000	ELECTRICAL PERMITS - SEPT-2022	JJ'S ELECTRIC LLC	10/01/22	SEPTEMBER-2022	1,610.40
249-000-818.000	BUILDING PERMITS - SEPT-2022	ROBERT E TUFTS JR	10/01/22	SEPTEMBER-2022	1,960.08
249-000-818.000	PLUMBING PERMITS - SEPT-2022	SHORELINE INSPECTION SER	10/01/22	SEPTEMBER-2022	192.28
249-000-818.000	MECHANICAL PERMITS - SEPT-2022	SHORELINE INSPECTION SER	10/01/22	SEPTEMBER-2022	372.64
249-000-962.000	ANNUAL SVC & SUPPORT - BLDG	BS&A SOFTWARE	11/01/22	144374	901.00
Total For Dept 000 648					5,036.40
Total For Fund 249 BUILDING INSPECTION DEPARTMENT					5,036.40
<b>Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND</b>					
Dept 000 648					
250-000-818.100	C/S-IND PARK/100016487801	CONSUMER'S ENERGY	10/18/22	STATEMENT	61.21
250-000-826.000	ATTORNEY FEES - HILITE PROPERTY	PARMENTER LAW	10/06/22	268307-8-9 268332-3	457.50
Total For Dept 000 648					518.71
Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU					518.71
<b>Fund 401 CAPITAL PROJECTS FUND</b>					
Dept 000 648					
401-000-820.000-A22	ENGINEERING SVC/CNSTRCTN/INSPEC	PREIN & NEWHOF, PC	10/11/22	70537	22,122.40
401-000-820.000-B22	MEARS - ENGINEERING/EASEMENTS	PREIN & NEWHOF, PC	10/13/22	70662	1,941.25
401-000-820.000-E22	WARNER - SVCS SURVEY/DESIGN/ENG	PREIN & NEWHOF, PC	10/13/22	70667	6,989.30
401-000-826.000-A22	ATTORNEY FEES - EASEMENTS	PARMENTER LAW	10/06/22	268307-8-9 268332-3	210.00
401-000-826.000-B22	ATTORNEY FEES - EASEMENTS	PARMENTER LAW	10/06/22	268307-8-9 268332-3	142.00
401-000-962.000-A22	RECORD ROW EASEMENTS	MUSKEGON COUNTY REGISTER	09/15/22	36007494	61.50
Total For Dept 000 648					31,466.45
Total For Fund 401 CAPITAL PROJECTS FUND					31,466.45
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-082.000	FEES/FINANCE CHG - REFUNDING	TCM BANK. N.A.	10/02/22	STATEMENT	85.18

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 25, 2022  
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-757.000	SHUTTERSTOCK 10 OF 12	SHUTTERSTOCK	10/02/22	SSTK-0842F-3274	29.00
580-000-757.410	WLYT - 2022 FALL CLASS INSTRUCT	ANDREA HOLMES	09/29/22	CONTRACT	115.00
580-000-757.410	WLYT - 2022 FALL CLASS INSTRUCT	HANNAH JURCICH	09/29/22	CONTRACT	175.00
580-000-757.410	WLYT - 2022 FALL CLASS INSTRUCT	JACOB BEAMAN	09/29/22	CONTRACT	95.00
580-000-757.410	WLYT - 2022 FALL CLASS INSTRUCT	KATIE TRUSTY	09/29/22	CONTRACT	115.00
580-000-757.500	OPERATING SUPPLIES-CONCESSIONS	MONTAGUE FOODS	09/25/22	653252	20.07
580-000-757.500	OPERATING SUPPLIES-CONCESSIONS	MONTAGUE FOODS	09/09/22	445346	36.76
580-000-757.550	OPERATING SUPPLIES - LIQUOR	MONTAGUE FOODS	09/25/22	653252	105.95
580-000-757.550	OPERATING SUPPLIES - LIQUOR	MONTAGUE FOODS	09/09/22	445346	127.55
580-000-818.000	SERVICE - DIGITAL SIGN	PARKWAY ELECTRIC	10/05/22	130364	450.00
580-000-818.000	WASTE REMOVAL - PH	REPUBLIC SERVICES #240	09/30/22	0240-008931637	60.00
580-000-818.600	SOUND ENGINEER - THE INSIDERS 1	CHARLES CARR	10/07/22	CONTRACT	500.00
580-000-818.600	SUBSCRIPTION - SEPT-2022	SPOTIFY	03/01/22	STATEMENT	9.99
580-000-920.000	PLAYHOUSE/005-01400-00	CITY OF WHITEHALL	10/10/22	STATEMENTS	403.46
580-000-920.000	PUBLIC UTILITIES/100015238247	CONSUMER'S ENERGY	10/18/22	STATEMENT	921.00
580-000-962.000	ACCOMODATIONS - CONFERENCE-BEAM	HILTON GARDEN INN - TOLE	09/11/22	3281073651	529.31
580-000-962.000	CONFERENCE REGISTRATION - BEAMA	OHIO ARTS PROFESSIONALS	08/03/22	1280	455.00
	Total For Dept 000 648				4,233.27
	Total For Fund 580 PLAYHOUSE				4,233.27
Fund 590 SEWER FUND					
Dept 552 SEWER CUSTOMER ACCOUNTS					
590-552-818.000	ANNUAL SVC & SUPPORT - UB	BS&A SOFTWARE	11/01/22	144374	372.50
	Total For Dept 552 SEWER CUSTOMER ACCOUNTS				372.50
Dept 554 SEWER PUMPING					
590-554-818.000	HAUL WASTE	MUSKEGON COUNTY TREASURE	10/15/22	193561	26.16
590-554-920.000	PUBLIC UTILITIES/100015288960	CONSUMER'S ENERGY	10/18/22	STATEMENT	1,322.90
590-554-920.000	PUBLIC UTILITIES	FRONTIER	10/01/22	STATEMENT	39.34
	Total For Dept 554 SEWER PUMPING				1,388.40
Dept 556 WASTEWATER SYSTEM-GALLONAGE					
590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURE	10/15/22	WWUB123500	43,179.35
590-556-959.950	WASTEWATER SYS-GALLONAGE - BOND	MUSKEGON COUNTY TREASURE	10/15/22	WWUB123500	26,632.04
	Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE				69,811.39
Dept 558 SEWER T & D					
590-558-719.000	FRINGE BENEFITS	USA BLUE BOOK	09/28/22	126054-135282-242456	67.48
590-558-757.000	IPAD CASE	AMAZON.COM	09/23/22	112-6962437-7087432	13.39
590-558-757.000	GLOVES/EAR PLUGS/VEST/HARD HAT	USA BLUE BOOK	09/28/22	126054-135282-242456	78.91
	Total For Dept 558 SEWER T & D				159.78
Fund 591 WATER FUND					
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-818.000	ANNUAL SVC & SUPPORT - UB	BS&A SOFTWARE	11/01/22	144374	372.50
	Total For Fund 590 SEWER FUND				71,732.07
Dept 546 WATER SOURCE PLANT					
591-546-757.000	QTY 16 - 15 GAL DRUM CHLORINE	HAVILAND	10/14/22	451514/ CM451758	372.50
	Total For Dept 542 WATER CUSTOMER ACCOUNTS				372.50
	Total For Dept 546 WATER SOURCE PLANT				1,183.00

UNJOURNALIZED  
 OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 25, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 546 WATER SOURCE PLANT					
591-546-801.000	WATER STUDY	PREIN & NEWHOF, PC	10/13/22	70666	759.50
591-546-818.100	TOWER #5 & 6 - INSPECTION/MAINT	CORRPRO COMPANIES, INC	09/30/22	701904	1,715.00
591-546-920.000	PUBLIC UTILITIES/100016359000	CONSUMER'S ENERGY	10/18/22	STATEMENT	7,432.23
			Total For Dept 546 WATER SOURCE PLANT		11,089.73
Dept 548 WATER T & D					
591-548-719.000	HIP BOOTS	USA BLUE BOOK	09/28/22	126054-135282-242456	67.47
591-548-757.000	IPAD CASE	AMAZON.COM	09/23/22	112-6962437-7087432	13.39
591-548-757.000	QTY 7 - BALL CORP STOP PJ	ETNA SUPPLY INC	10/10/22	S104663927.004	704.55
591-548-757.000	100 PACK FLAGS - BLUE	USA BLUE BOOK	09/28/22	126054-135282-242456	136.66
591-548-757.000	HYDRANT MARKERS - QTY 362	WHITE LAKE FIRE AUTHORIT	10/06/22	2022-083	4,004.38
591-548-775.000	UPS CHARGES	HOME SERVICES OF WHITE L	10/05/22	27712 - 27769	26.70
			Total For Dept 548 WATER T & D		4,953.15
Dept 549 WATER CONSTUCTION					
591-549-757.000	EXPAND CNTCTIONS/METER YOKE VL	ETNA SUPPLY INC	10/06/22	S104663927.003	849.35
			Total For Dept 549 WATER CONSTUCTION		849.35
			Total For Fund 591 WATER FUND		17,264.73
Fund 594 MARINA FUND					
Dept 000 648					
594-000-850.000	TELEPHONE	FRONTIER	10/01/22	STATEMENT	61.16
594-000-920.000	MARINA/014-05115-00	CITY OF WHITEHALL	10/10/22	STATEMENTS	277.78
594-000-920.000	PUBLIC UTILITIES/100000353241	CONSUMER'S ENERGY	10/18/22	STATEMENT	839.04
			Total For Dept 000 648		1,177.98
			Total For Fund 594 MARINA FUND		1,177.98
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-757.000	GLOVES/EAR PLUGS/VEST/HARD HAT	USA BLUE BOOK	09/28/22	126054-135282-242456	78.92
661-000-818.000	WASTE REMOVAL - DPW	REPUBLIC SERVICES #240	09/30/22	0240-008931637	316.74
661-000-850.000	TELEPHONE	FRONTIER	10/01/22	STATEMENT	69.34
661-000-920.000	DPW SPRKLL/014-05850-05	CITY OF WHITEHALL	10/10/22	STATEMENTS	191.93
661-000-920.000	PUBLIC UTILITIES/100016488254	CONSUMER'S ENERGY	10/18/22	STATEMENT	330.67
			Total For Dept 000 648		987.60
			Total For Fund 661 MOTOR POOL FUND		987.60



OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 25, 2022

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101 GENERAL OPERATING FUND				55,507.73
	Fund 202 MAJOR STREET FUND				1,363.31
	Fund 203 LOCAL STREET FUND				1,493.03
	Fund 247 TAX INCREMENT FINANCE				5,112.78
	Fund 249 BUILDING INSPECTION DE				5,036.40
	Fund 250 LOCAL DEVELOPMENT FINA				518.71
	Fund 401 CAPITAL PROJECTS FUND				31,466.45
	Fund 580 PLAYHOUSE				4,233.27
	Fund 590 SEWER FUND				71,732.07
	Fund 591 WATER FUND				17,264.73
	Fund 594 MARINA FUND				1,177.98
	Fund 661 MOTOR POOL FUND				987.60
	Total For All Funds:				195,894.06

Muskegon Central Dispatch 9-1-1  
BOARD OF DIRECTORS  
MEETING MINUTES  
September 14, 2022

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The September 14, 2022 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held in the Community Room at Muskegon Central Fire was called to order at 13:30 by Mr. Chandler.

Members present: Anthony Chandler, Dir. Admin Services/Asst to City Admin, City of Norton Shores  
Sam Janson, City Manager, City of North Muskegon  
Jennifer Hodges, Supervisor, Muskegon Charter Township  
Mark Eisenbarth, Administrator, County of Muskegon  
Scott Huebler, City Manager, City of Whitehall  
Jared Olson, City Manager, City of Roosevelt Park  
Todd Dunham, Supervisor, Fruitport Charter Township  
Jeff Auch, City Manager, City of Montague

Absent: LeighAnn Mikesell, Interim City Manager, City of Muskegon  
Matt Williams, Lieutenant, Michigan State Police  
Troy Bell, City Manager, City of Muskegon Heights

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1  
Nick Martin, Deputy Director, Muskegon Central Dispatch 9-1-1  
Drew Roesler, Operations Manager, Muskegon Central Dispatch 9-1-1  
MiSu Peltoniemi-Kozal, QI, Muskegon Central Dispatch 9-1-1  
Rebecca Injerd, Office Administrator, Muskegon Central Dispatch 9-1-1

Others present: Dave Glotzbach, Fire Chief, Muskegon Charter Township  
Tim Kozal, Public Safety Director, City of Muskegon

### **APPROVAL OF THE AGENDA**

Moved by Mr. Huebler, seconded by Mr. Eisenbarth, to approve the September 14, 2022 agenda. Motion carried.

### **MINUTES OF THE JUNE 15, 2022 MEETING**

Moved by Ms. Hodges, seconded by Mr. Olson to approve the June 15, 2022 meeting minutes. Motion carried.

### **REPORTS**

#### **DIRECTOR'S REPORT**

As presented. Millage renewal passage at 66%. Michigan Emerging Tech Forum held in Muskegon this week. BS&A cutover underway. Hiring and training updated by Ms. Peltoniemi-Kozal.

#### **800 MHz PROJECT**

Wrapping up VHF decommission. Motorola in county this week doing warranty checks.

SOFTWARE / MCT COMMITTEE

CSPPro go live pushed to December 2023 due to training requirements. MCTs after start of new fiscal year, October 1, 2022.

**OLD BUSINESS**

MPDS ProQa EMD PROJECT

Update by Mr. Martin.

BACKUP DISPATCH / DATA CENTER PROJECT

Update with regard to terms negotiated with Muskegon County at Baker College – Marquette location.

**NEW BUSINESS**

FY2022 YEAR-END BUDGET AMENDMENTS

Overview. Revenues up. Mr. Huebler inquired about stipends.

Moved by Mr. Janson, seconded by Mr. Olson, to approve the FY2022 year-end budget, amendments as presented. Motion carried.

FY2023 PROPOSED BUDGET

Director Wolford presented budget. Approximate \$1.2 million in capital, all planned in proforma during surcharge initiative. VoIP phone replacements. Fiber backup. Mr. Huebler questioned adjustments for new procedures with in-house managing of agency funds. Mr. Eisenbarth asked about Senate bills and state surcharge.

Moved by Mr. Huebler, seconded by Mr. Eisenbarth to approve the FY2023 budget, as presented. Motion carried.

CHOICE ONE BANK SIGNERS

Mr. Huebler mentions board representation. Mr. Janson recommends getting recommendation from auditor.

Moved by Mr. Olson, seconded by Mr. Huebler to approve the authorized signers as presented, amended to add Chair or Vice-Chair, for the newly established MCD accounts with Choice One Bank. Motion carried.

**COMMENTS**

ADMINISTRATIVE

None.

PUBLIC

None.

**NEXT MEETING**

The next meeting will be held on Wednesday, October 12, 2022 at 1:30 in the Muskegon Central Fire Community Room.

**ADJOURNMENT**

The meeting adjourned at 2:00 pm.

Respectfully submitted,

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Rebecca Injerd, Office Administrator

Date

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Anthony Chandler, Chairman

Date

**QUARTERLY UPDATE  
PERIOD ENDING 09/30/2022**

FUND	2022-2023 ORIGINAL BUDGET	YTD BALANCE 09/30/2022
<b>Fund 101 - GENERAL OPERATING FUND:</b>		
TOTAL REVENUES	3,082,400.00	1,677,317.33
TOTAL EXPENDITURES	3,127,465.00	551,181.48
NET OF REVENUES & EXPENDITURES	(45,065.00)	1,126,135.85
<b>Fund 151 - CEMETERY TRUST FUND</b>		
TOTAL REVENUES	0.00	2,650.00
TOTAL EXPENDITURES	30,000.00	0.00
NET OF REVENUES & EXPENDITURES	(30,000.00)	2,650.00
<b>Fund 202 - MAJOR STREET FUND:</b>		
TOTAL REVENUES	401,600.00	36,478.38
TOTAL EXPENDITURES	517,900.00	43,903.48
NET OF REVENUES & EXPENDITURES	(116,300.00)	(7,425.10)
<b>Fund 203 - LOCAL STREET FUND:</b>		
TOTAL REVENUES	181,900.00	12,407.48
TOTAL EXPENDITURES	232,300.00	38,826.95
NET OF REVENUES & EXPENDITURES	(50,400.00)	(26,419.47)
<b>Fund 214 - MARIHUANA</b>		
TOTAL REVENUES	5,000.00	1,200.00
TOTAL EXPENDITURES	5,100.00	0.00
NET OF REVENUES & EXPENDITURES	(100.00)	1,200.00
<b>Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY:</b>		
TOTAL REVENUES	458,900.00	293,101.81
TOTAL EXPENDITURES	453,800.00	4,059.98
NET OF REVENUES & EXPENDITURES	5,100.00	289,041.83
<b>Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1:</b>		
TOTAL REVENUES	1,390,000.00	242,130.70
TOTAL EXPENDITURES	1,813,000.00	103,887.96
NET OF REVENUES & EXPENDITURES	(423,000.00)	138,242.74

**QUARTERLY UPDATE  
PERIOD ENDING 09/30/2022**

FUND	2022-2023 ORIGINAL BUDGET	YTD BALANCE 09/30/2022
<b>Fund 249 - BUILDING INSPECTION DEPARTMENT:</b>		
TOTAL REVENUES	182,800.00	28,747.85
TOTAL EXPENDITURES	146,200.00	24,395.35
NET OF REVENUES & EXPENDITURES	36,600.00	4,352.50
<b>Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:</b>		
TOTAL REVENUES	340,800.00	57,082.30
TOTAL EXPENDITURES	346,400.00	116,271.46
NET OF REVENUES & EXPENDITURES	(5,600.00)	(59,189.16)
<b>Fund 401 - CAPITAL PROJECTS FUND:</b>		
TOTAL REVENUES	3,334,000.00	0.00
TOTAL EXPENDITURES	3,622,300.00	332,218.19
NET OF REVENUES & EXPENDITURES	(288,300.00)	(332,218.19)
<b>Fund 580 - PLAYHOUSE:</b>		
TOTAL REVENUES	505,000.00	255,005.59
TOTAL EXPENDITURES	678,900.00	132,877.90
NET OF REVENUES & EXPENDITURES	(173,900.00)	122,127.69
<b>Fund 590 - SEWER FUND:</b>		
TOTAL REVENUES	1,466,200.00	487,940.21
TOTAL EXPENDITURES	1,490,000.00	157,514.53
NET OF REVENUES & EXPENDITURES	(23,800.00)	330,425.68
<b>Fund 591 - WATER FUND:</b>		
TOTAL REVENUES	820,700.00	303,217.73
TOTAL EXPENDITURES	1,252,700.00	151,864.36
NET OF REVENUES & EXPENDITURES	(432,000.00)	151,353.37
<b>Fund 594 - MARINA FUND:</b>		
TOTAL REVENUES	141,800.00	98,736.91
TOTAL EXPENDITURES	168,300.00	93,838.57
NET OF REVENUES & EXPENDITURES	(26,500.00)	4,898.34
<b>Fund 661 - MOTOR POOL FUND:</b>		
TOTAL REVENUES	284,100.00	74,918.60
TOTAL EXPENDITURES	429,000.00	86,839.52
NET OF REVENUES & EXPENDITURES	(144,900.00)	(11,920.92)

## **Whitehall City Council Agenda Report Council Meeting Date Change**

The November 8<sup>th</sup> work session and council meeting falls on the same night as the General Election causing a conflict with room space and clerk availability.

### **RECOMMENDATION**

Re-schedule work session at 5pm and council meeting at 6 pm from Tuesday, November 8<sup>th</sup> to Wednesday, November 9<sup>th</sup> same meeting times.

CITY OF WHITEHALL  
RESOLUTION 22-48  
Marina Rates

WHEREAS, the City owns and operates the White Lake Municipal Marina.

WHEREAS, as a grant in aid marina, we are subject to rates established by the Michigan Waterways Commission.

WHEREAS, the Commission has established the 2023 rates which will be the same rates per class since 2019.

WHEREAS, the City has historically adopted the Class F Transient Rate and the Class 7 Seasonal Rate with the actual fees noted below;

Transient 30'	\$44	Transient 45'	\$67
Seasonal 30'	\$1,830	Seasonal 45'	\$2,745

WHEREAS, as operating costs at the marina have been increasing over the last four years with no rate increase, staff is recommending adopting the Class 6 Seasonal Rate as noted below:

Seasonal 30'	\$2,040	Seasonal 45'	\$3,060
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NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby adopt the Waterways Commission Transient Rate F and Seasonal Rate 6 as recommended.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held on Tuesday, October 25, 2022 at 6:00 p.m.  
(\_\_ yes, \_\_ no, \_\_ absent).

\_\_\_\_\_  
Steve Salter, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk



CITY OF WHITEHALL  
RESOLUTION 22-49  
Playhouse Loan

- WHEREAS, the City owns and operates the Playhouse at White Lake.
- WHEREAS, in 2011 the City's General Fund loaned \$30,837 to the Playhouse Fund for conversion of the heating system from steam to hot water.
- WHEREAS, the loan was interest free with reimbursement by installment payments or by a single lump sum payment.
- WHEREAS, the finances of the Playhouse have not yet allowed for repayment by either method.
- WHEREAS, staff is recommending that the City Council forgive this eleven year old debt.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby forgive the \$30,837 loan as recommended.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held on Tuesday, October 25, 2022 at 6:00 p.m.  
( yes,  no,  absent).

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Steve Salter, Mayor

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Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
RESOLUTION 22-50  
Budget Amendment #1

WHEREAS, the City Council previously approved a budget for Fiscal Year 2022/23.

WHEREAS, the following budget adjustments are required to be compliant with State law and generally accepted accounting principles.

WHEREAS, an annual analysis of the revenues and expenditures have indicated that certain budget adjustments need formal approval by City Council.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council hereby approves the budget amendments as described and identified as Exhibit "A."

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the Whitehall City Council at a regular meeting held October 25, 2022 at 6:00 p.m. (\_\_\_yes; \_\_\_ no; \_\_\_ absent).

\_\_\_\_\_  
Steven Salter, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

**EXHIBIT A**

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**CITY OF WHITEHALL  
FISCAL YEAR 2022/2023 BUDGET AMENDMENT**

**FUND: 101 GENERAL OPERATING**

Total Dept 000 – STATE SHARED REVENUE (FORECASTED REDUCTION) (\$20,451)

Total Dept 301 – POLICE – SALARIES/WAGES PART TIME (\$1,500)

Total Dept 301 – POLICE - LEASE \$1,500

**(\$20,451)**

**FUND: 401 CAPITAL PROJECTS**

Total Dept 000 – GRANT (C22) – EDA ARPA (\$1,800,000)

Total Dept 000 – CONTRACTUAL SERVICES (A22) – LKVW, LEWIS, WILSHIRE \$1,260,340

Total Dept 000 – CONTRACTUAL SERVICES (C22) – EDA ARPA (\$1,994,000)

Total Dept 000 – ENGINEERING (A22) – LKVW, LEWIS, WILSHIRE \$223,900

Total Dept 000 – ENGINEERING (C22) – EDA ARPA (\$299,100)

Total Dept 000 – ENGINEERING (E22) – 2024 WARNER ST IMPRVMT \$10,000

Total Dept 000 – ATTORNEY (A22) – LKVW, LEWIS, WILSHIRE \$1,500

Total Dept 000 – ATTORNEY (B22) – MEARS AVE RECONSTRUCT \$2,250

Total Dept 000 – OTHER EXPENSES (A22) – LKVW, LEWIS, WILSHIRE \$500

Total Dept 000 – OTHER EXPENSES (B22) – MEARS AVE RECONSTRUCT \$200

**(\$2,594,410)**

**TOTAL AMENDMENTS:**

**(\$2,614,861)**

CITY OF WHITEHALL  
RESOLUTION 22-51  
SPECIAL ASSESSMENTS

- WHEREAS, City of Whitehall Ordinance §57.08 - Trimming and Removal of Trees on Private Property provides for the collection of all related costs of trimming or removal of hazardous trees on private property, after notice and failed request, and the placement of costs as a lien upon the property for the next tax roll.
- WHEREAS, Michigan Public Act 178 of 1939 and City of Whitehall Ordinance §54.07 and §67.04 provide for the collection of delinquent water and sewer bills and delinquent rental inspection fees by placing them as a lien upon the property.
- WHEREAS, City of Whitehall Ordinance provide for the collection of delinquent bills that follow the property by placing them as a lien upon the property.
- WHEREAS, Finance Officer/Treasurer Seaver hereby submits the following account number, name, parcel address, and delinquent amount to be submitted to the assessor for inclusion on the next tax roll.

22-72-045-0006-00	Stanley Schnepf/Wendy Burns	823 S Division	\$3000.00	Tree Removal
005-01410-00	Randy Artibee Jr	311 S Mears	\$255.95	Water/Sewer
001-00090-00	Freedom Mortgage Corp.	411 E River	\$147.06	Water/Sewer
CR210010	Jonathan/Jennifer Dennis	515 E Lewis	\$280.00	Rental Insp.
CR190010	Esh Michael E Trust	1611 Collier	\$70.00	Rental Insp.

NOW, THEREFORE, LET IT BE RESOLVED

that the City Finance Officer/Treasurer be directed to assess the above cited parcels on the 2022 Winter Tax Roll for tree removal, delinquent water and sewer bills and delinquent rental inspection fees.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, October 25, 2022, 6:00 p.m. (\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Steve Salter, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

**CITY OF WHITEHALL  
MUSKEGON COUNTY, MICHIGAN  
ORDINANCE NO. 22-05**

An ordinance to amend the 2015 International property Maintenance Code

THE CITY COUNCIL OF THE CITY OF WHITEHALL HEREBY ORDAINS:

Sections 101.2 Scope, 402.1 Habitable Spaces, and 404.4.1 Room Area previously amended and deleted under City Ordinance 19-01 are hereby restored as originally provided for in the International Property Maintenance Code (IPMC) to cover all nonresidential structures rather than just rental units; require minimum glazed areas; and establish minimum square footage for multiple person bedrooms.

Rental units remain subject to the IPMC as residential structures.

This Ordinance is to become effective ten (10) days after publication.

Ayes:

Nays:

CERTIFICATE

The undersigned, being the duly qualified Clerk of the City of Whitehall, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Council of the City of Whitehall, at a regular meeting of the City Council on the 25th day of October, 2022, at which meeting a quorum was present and remained throughout, and that the meeting was conducted and public notice was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

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Brenda Bourdon  
City Clerk

Adopted: October 25, 2022  
Published: November 6, 2022  
Effective: November 16, 2022

## Section 119.09- MUNICIPAL POLICE POWERS

This act shall be deemed an exercise of the police powers of the City of Whitehall for the preservation and protection of the public health, peace, safety and welfare and all of the provisions of the Property Maintenance Code of the City of Whitehall shall be liberally construed for that purpose.

## Section 119.10- AMENDMENTS, DELETIONS AND ADDITIONS TO THE INTERNATIONAL PROPERTY MAINTENANCE CODE

### Amendments to 2015 IPMC

Section 101.1	Insert City of Whitehall
Section 101.2	Removed nonresidential and replaced with "rental"
Section 103.5	Insert "As adopted by Whitehall City Council"
Section 111.2	Changed 3 to 5 members
Section 111.2.1	Deleted
Section 111.2.2	Deleted "annually"
Section 111.3	Replaced chairman with secretary
Section 111.4	Replaced min 2/3 to majority
Section 111.5	Deleted Postponed hearing
Section 112.4	Added "as adopted by Whitehall City Council"
Section 302.4	Added "six (6) inches"
Section 304.14	Added dates May 1 – November 1
Section 402.1	Deleted second sentence, "the min...such room."
Section 404.4.1	Deleted last portion of sentence "and every bedroom..."
Section 602.3	Added dates October 1 to May 1
Section 602.4	Added dates October 1 to May 1

## Section 119.11- PENALTIES

Any person who shall violate any of the provisions of the Code hereby adopted; or shall fail to comply therewith; or shall violate or fail to comply with any order made thereunder; or shall build or maintain said premises in violation of any details, statements, specifications, or plans submitted or approved thereunder; or shall operate not in accordance with the provisions of any certificate, permit, or approval issued thereunder, and from which no appeal has been taken; or who shall fail to comply with such an order as affirmed or modified by the inspector or by a court of competent jurisdiction within the time fixed herein shall severally for each and every violation and noncompliance, respectively, be guilty of a misdemeanor punishable by a fine of not more than Five Hundred Dollars (\$500) or by imprisonment by not more than Ninety (90) days or by such fines and imprisonment. The imposition of a penalty for any such violation shall not excuse the violation nor shall the violation be permitted to continue. All such persons shall be required to correct or remedy such violations or defects within a reasonable time.

# CHAPTER 1

## SCOPE AND ADMINISTRATION

### PART 1 — SCOPE AND APPLICATION

#### SECTION 101 GENERAL

[A] **101.1 Title.** These regulations shall be known as the *International Property Maintenance Code* of [NAME OF JURISDICTION], hereinafter referred to as “this code.”

[A] **101.2 Scope.** The provisions of this code shall apply to all existing residential and nonresidential structures and all existing *premises* and constitute minimum requirements and standards for *premises*, structures, equipment and facilities for light, *ventilation*, space, heating, sanitation, protection from the elements, a reasonable level of safety from fire and other hazards, and for a reasonable level of sanitary maintenance; the responsibility of *owners*, an owner’s authorized agent, *operators* and *occupants*; the *occupancy* of existing structures and *premises*, and for administration, enforcement and penalties.

[A] **101.3 Intent.** This code shall be construed to secure its expressed intent, which is to ensure public health, safety and welfare insofar as they are affected by the continued *occupancy* and maintenance of structures and *premises*. Existing structures and *premises* that do not comply with these provisions shall be altered or repaired to provide a minimum level of health and safety as required herein.

[A] **101.4 Severability.** If a section, subsection, sentence, clause or phrase of this code is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

#### SECTION 102 APPLICABILITY

[A] **102.1 General.** Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall govern. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply. Where, in a specific case, different sections of this code specify different requirements, the most restrictive shall govern.

[A] **102.2 Maintenance.** Equipment, systems, devices and safeguards required by this code or a previous regulation or code under which the structure or *premises* was constructed, altered or repaired shall be maintained in good working order. No *owner*, owner’s authorized agent, *operator* or *occupant* shall cause any service, facility, equipment or utility that is required under this section to be removed from, shut off from or discontinued for any occupied dwelling, except for such temporary interruption as necessary while repairs or alterations are in progress. The requirements of this code are not

intended to provide the basis for removal or abrogation of fire protection and safety systems and devices in existing structures. Except as otherwise specified herein, the *owner* or the *owner’s* authorized agent shall be responsible for the maintenance of buildings, structures and *premises*.

[A] **102.3 Application of other codes.** Repairs, additions or alterations to a structure, or changes of *occupancy*, shall be done in accordance with the procedures and provisions of the *International Building Code*, *International Existing Building Code*, *International Energy Conservation Code*, *International Fire Code*, *International Fuel Gas Code*, *International Mechanical Code*, *International Residential Code*, *International Plumbing Code* and NFPA 70. Nothing in this code shall be construed to cancel, modify or set aside any provision of the *International Zoning Code*.

[A] **102.4 Existing remedies.** The provisions in this code shall not be construed to abolish or impair existing remedies of the jurisdiction or its officers or agencies relating to the removal or demolition of any structure that is dangerous, unsafe and insanitary.

[A] **102.5 Workmanship.** Repairs, maintenance work, alterations or installations that are caused directly or indirectly by the enforcement of this code shall be executed and installed in a *workmanlike* manner and installed in accordance with the manufacturer’s instructions.

[A] **102.6 Historic buildings.** The provisions of this code shall not be mandatory for existing buildings or structures designated as historic buildings where such buildings or structures are judged by the *code official* to be safe and in the public interest of health, safety and welfare.

[A] **102.7 Referenced codes and standards.** The codes and standards referenced in this code shall be those that are listed in Chapter 8 and considered part of the requirements of this code to the prescribed extent of each such reference and as further regulated in Sections 102.7.1 and 102.7.2.

**Exception:** Where enforcement of a code provision would violate the conditions of the listing of the equipment or appliance, the conditions of the listing shall apply.

[A] **102.7.1 Conflicts.** Where conflicts occur between provisions of this code and the referenced standards, the provisions of this code shall apply.

[A] **102.7.2 Provisions in referenced codes and standards.** Where the extent of the reference to a referenced code or standard includes subject matter that is within the scope of this code, the provisions of this code, as applicable, shall take precedence over the provisions in the referenced code or standard.

[A] **102.8 Requirements not covered by code.** Requirements necessary for the strength, stability or proper operation of an existing fixture, structure or equipment, or for the pub-



## CHAPTER 4

# LIGHT, VENTILATION AND OCCUPANCY LIMITATIONS

### SECTION 401 GENERAL

**401.1 Scope.** The provisions of this chapter shall govern the minimum conditions and standards for light, *ventilation* and space for occupying a structure.

**401.2 Responsibility.** The *owner* of the structure shall provide and maintain light, *ventilation* and space conditions in compliance with these requirements. A person shall not occupy as *owner-occupant*, or permit another person to occupy, any *premises* that do not comply with the requirements of this chapter.

**401.3 Alternative devices.** In lieu of the means for natural light and *ventilation* herein prescribed, artificial light or mechanical *ventilation* complying with the *International Building Code* shall be permitted.

### SECTION 402 LIGHT

**402.1 Habitable spaces.** Every *habitable space* shall have not less than one window of *approved* size facing directly to the outdoors or to a court. The minimum total glazed area for every *habitable space* shall be 8 percent of the floor area of such room. Wherever walls or other portions of a structure face a window of any room and such obstructions are located less than 3 feet (914 mm) from the window and extend to a level above that of the ceiling of the room, such window shall not be deemed to face directly to the outdoors nor to a court and shall not be included as contributing to the required minimum total window area for the room.

**Exception:** Where natural light for rooms or spaces without exterior glazing areas is provided through an adjoining room, the unobstructed opening to the adjoining room shall be not less than 8 percent of the floor area of the interior room or space, but a minimum of 25 square feet (2.33 m<sup>2</sup>). The exterior glazing area shall be based on the total floor area being served.

**402.2 Common halls and stairways.** Every common hall and stairway in residential occupancies, other than in one- and two-family dwellings, shall be lighted at all times with not less than a 60-watt standard incandescent light bulb for each 200 square feet (19 m<sup>2</sup>) of floor area or equivalent illumination, provided that the spacing between lights shall not be greater than 30 feet (9144 mm). In other than residential occupancies, means of egress, including exterior means of egress, stairways shall be illuminated at all times the building space served by the means of egress is occupied with not less than 1 footcandle (11 lux) at floors, landings and treads.

**402.3 Other spaces.** All other spaces shall be provided with natural or artificial light sufficient to permit the maintenance of sanitary conditions, and the safe *occupancy* of the space and utilization of the appliances, equipment and fixtures.

### SECTION 403 VENTILATION

**403.1 Habitable spaces.** Every *habitable space* shall have not less than one openable window. The total openable area of the window in every room shall be equal to not less than 45 percent of the minimum glazed area required in Section 402.1.

**Exception:** Where rooms and spaces without openings to the outdoors are ventilated through an adjoining room, the unobstructed opening to the adjoining room shall be not less than 8 percent of the floor area of the interior room or space, but not less than 25 square feet (2.33 m<sup>2</sup>). The *ventilation* openings to the outdoors shall be based on a total floor area being ventilated.

**403.2 Bathrooms and toilet rooms.** Every *bathroom* and *toilet room* shall comply with the *ventilation* requirements for *habitable spaces* as required by Section 403.1, except that a window shall not be required in such spaces equipped with a mechanical *ventilation* system. Air exhausted by a mechanical *ventilation* system from a *bathroom* or *toilet room* shall discharge to the outdoors and shall not be recirculated.

**403.3 Cooking facilities.** Unless *approved* through the certificate of *occupancy*, cooking shall not be permitted in any *rooming unit* or dormitory unit, and a cooking facility or appliance shall not be permitted to be present in the *rooming unit* or dormitory unit.

#### Exceptions:

1. Where specifically *approved* in writing by the *code official*.
2. Devices such as coffee pots and microwave ovens shall not be considered cooking appliances.

**403.4 Process ventilation.** Where injurious, toxic, irritating or noxious fumes, gases, dusts or mists are generated, a local exhaust *ventilation* system shall be provided to remove the contaminating agent at the source. Air shall be exhausted to the exterior and not be recirculated to any space.

**403.5 Clothes dryer exhaust.** Clothes dryer exhaust systems shall be independent of all other systems and shall be exhausted outside the structure in accordance with the manufacturer's instructions.

**Exception:** Listed and *labeled* condensing (ductless) clothes dryers.

### SECTION 404 OCCUPANCY LIMITATIONS

**404.1 Privacy.** *Dwelling units*, hotel units, *housekeeping units*, *rooming units* and dormitory units shall be arranged to provide privacy and be separate from other adjoining spaces.



**LIGHT, VENTILATION AND OCCUPANCY LIMITATIONS**

**404.2 Minimum room widths.** A habitable room, other than a kitchen, shall be not less than 7 feet (2134 mm) in any plan dimension. Kitchens shall have a minimum clear passageway of 3 feet (914 mm) between counterfronts and appliances or counterfronts and walls.

**404.3 Minimum ceiling heights.** *Habitable spaces*, hallways, corridors, laundry areas, *bathrooms*, *toilet rooms* and habitable *basement* areas shall have a minimum clear ceiling height of 7 feet (2134 mm).

**Exceptions:**

1. In one- and two-family dwellings, beams or girders spaced not less than 4 feet (1219 mm) on center and projecting a maximum of 6 inches (152 mm) below the required ceiling height.
2. *Basement* rooms in one- and two-family dwellings occupied exclusively for laundry, study or recreation purposes, having a minimum ceiling height of 6 feet 8 inches (2033 mm) with a minimum clear height of 6 feet 4 inches (1932 mm) under beams, girders, ducts and similar obstructions.
3. Rooms occupied exclusively for sleeping, study or similar purposes and having a sloped ceiling over all or part of the room, with a minimum clear ceiling height of 7 feet (2134 mm) over not less than one-third of the required minimum floor area. In calculating the floor area of such rooms, only those portions of the floor area with a minimum clear ceiling height of 5 feet (1524 mm) shall be included.

**404.4 Bedroom and living room requirements.** Every *bedroom* and living room shall comply with the requirements of Sections 404.4.1 through 404.4.5.

**404.4.1 Room area.** Every living room shall contain not less than 120 square feet (11.2 m<sup>2</sup>) and every bedroom shall contain not less than 70 square feet (6.5 m<sup>2</sup>) and every bedroom occupied by more than one person shall contain not less than 50 square feet (4.6 m<sup>2</sup>) of floor area for each occupant thereof.

**404.4.2 Access from bedrooms.** *Bedrooms* shall not constitute the only means of access to other *bedrooms* or *habitable spaces* and shall not serve as the only means of egress from other *habitable spaces*.

**Exception:** Units that contain fewer than two *bedrooms*.

**404.4.3 Water closet accessibility.** Every *bedroom* shall have access to not less than one water closet and one lavatory without passing through another *bedroom*. Every *bedroom* in a *dwelling unit* shall have access to not less than one water closet and lavatory located in the same story as the *bedroom* or an adjacent story.

**404.4.4 Prohibited occupancy.** Kitchens and nonhabitable spaces shall not be used for sleeping purposes.

**404.4.5 Other requirements.** *Bedrooms* shall comply with the applicable provisions of this code including, but not limited to, the light, *ventilation*, room area, ceiling height and room width requirements of this chapter; the plumbing facilities and water-heating facilities require-

ments of Chapter 5; the heating facilities and electrical receptacle requirements of Chapter 6; and the smoke detector and emergency escape requirements of Chapter 7.

**404.5 Overcrowding.** Dwelling units shall not be occupied by more occupants than permitted by the minimum area requirements of Table 404.5.

**TABLE 404.5  
MINIMUM AREA REQUIREMENTS**

SPACE	MINIMUM AREA IN SQUARE FEET		
	1-2 occupants	3-5 occupants	6 or more occupants
Living room <sup>a, b</sup>	120	120	150
Dining room <sup>a, b</sup>	No requirement	80	100
Bedrooms	Shall comply with Section 404.4.1		

For SI: 1 square foot = 0.0929 m<sup>2</sup>

a. See Section 404.5.2 for combined living room/dining room spaces.

b. See Section 404.5.1 for limitations on determining the minimum occupancy area for sleeping purposes.

**404.5.1 Sleeping area.** The minimum occupancy area required by Table 404.5 shall not be included as a sleeping area in determining the minimum occupancy area for sleeping purposes. Sleeping areas shall comply with Section 404.4.

**404.5.2 Combined spaces.** Combined living room and dining room spaces shall comply with the requirements of Table 404.5 if the total area is equal to that required for separate rooms and if the space is located so as to function as a combination living room/dining room.

**404.6 Efficiency unit.** Nothing in this section shall prohibit an efficiency living unit from meeting the following requirements:

1. A unit occupied by not more than one occupant shall have a minimum clear floor area of 120 square feet (11.2 m<sup>2</sup>). A unit occupied by not more than two *occupants* shall have a minimum clear floor area of 220 square feet (20.4 m<sup>2</sup>). A unit occupied by three *occupants* shall have a minimum clear floor area of 320 square feet (29.7 m<sup>2</sup>). These required areas shall be exclusive of the areas required by Items 2 and 3.
2. The unit shall be provided with a kitchen sink, cooking appliance and refrigeration facilities, each having a minimum clear working space of 30 inches (762 mm) in front. Light and *ventilation* conforming to this code shall be provided.
3. The unit shall be provided with a separate *bathroom* containing a water closet, lavatory and bathtub or shower.
4. The maximum number of *occupants* shall be three.

**404.7 Food preparation.** All spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary disposal of food wastes and refuse, including facilities for temporary storage.