



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
CITY COUNCIL CHAMBERS
APRIL 25, 2023
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the April 11 Work Session & Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications: Arbor Day Proclamation, BLT Minutes, Central Dispatch Minutes, Marina Advisory Committee Minutes, Watershed Grant Support Letter
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - Feet on the Street – Hanson Rd Closure Request
 - Resolution 23-15 Swan Control Program
 - Resolution 23-16 Budget Amendment
 - Resolution 23-17 Pension Relief
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL
CITY COUNCIL WORK SESSION MINUTES
Council Chambers
April 11, 2023

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Stephen Sikkenga, and Steve Salter

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, and Sawyer Rozkowski

Mayor Salter called the meeting to order at 5:00 p.m.

DISCUSSION ITEMS

Draft Ordinances – Sawyer Rozkowski presented a draft ordinance for motels and vacant buildings. The hotel/motel draft ordinance mandates a guest registry, motel/hotel registration with an annual inspection and correct use of transient lodging. He encouraged council to define transient stay limits and decide on an appeal process. Council will continue to work through details at the next work session.

TIFA – Council member Brown stated that he would like to have more oversight with TIFA like Planning and would like membership to only be city residents. The Mayor asked if Brown felt that any board member was not doing their job to which he responded no. Huebler clarified that Planning only brings lot split recommendations to Council for final approval. Council member Connell commented that he has no issues with TIFA and Sikkenga commented that he feels that non-residents still have the city's best interest in mind since they are community members.

Climate Action Plan – Huebler provided a summary of Karoline Glamzi's recommendations for the Climate Action Plan. Council would like to focus on what the city can do that makes economical and operational sense.

INFORMATIONAL ITEMS

None

PUBLIC COMMENT

None

MEETING ADJOURNED AT 5:57 P.M.

Steven Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
Council Chambers
April 11, 2023

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, and Sawyer Rozkowski

Mayor Salter called the meeting to order at 6:01 p.m.

APPROVAL OF THE AGENDA

Motion by Sikkenga, seconded by Holmstrom, CARRIED, to approve the agenda. All yeses

PUBLIC HEARING – COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE

Ryan Briegel provided background and status on the development by 115 Lake Street LLC at the former Pinheads property. They hope to break ground in July.

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the March 28 Council Meeting Minutes
- B. Accounts Payable - \$864,592.32
- C. Communications: Capital Improvements Program, Muskegon County Public Works Minutes, Planning Minutes, Student Project, White Lake Community Library Minutes

Motion by Connell, seconded by Mullally, CARRIED, to approve the Consent Agenda.
Yes – 6; No – 1, Brown; Absent – None

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments were received from the Mayor and Council.

PUBLIC COMMENT

Kim Cyr commented that the County is looking at centralizing the nine days of early voting to minimize costs to the municipalities; much is still up in the air.

Bill Tar encouraged Council to work with MDOT in implementing more crosswalks on Colby Street for pedestrian safety.

OLD BUSINESS

- Resolution 23-11 Assessing Services

Motion by Holmstrom, seconded by Sikkenga, CARRIED, to authorize the Mayor, Clerk and City Attorney to sign the presented agreement for assessing services with the Muskegon County Equalization Department.

Roll Call Vote: Yes – Holmstrom, Sikkenga, Heidelberg, Mullally, Connell, and Salter; No – Brown; Absent – None

NEW BUSINESS

A. Budget Work Session Schedule

Motion by Brown, seconded by Sikkenga, CARRIED, to schedule Monday, May 8 at 6 pm as a budget work session and Tuesday, May 23 at 6 pm as a public hearing for the Fiscal Year 2023/2023 budget. All yeses

B. Professional Services – Brownfield Administrative Assistance

Motion by Holmstrom, seconded by Brown, CARRIED, to approve Prein&Newhof as the administrative review of the Brownfield reimbursements related to Tannery Bay with a cost estimate of \$1,800 to \$3,800.

Roll Call Vote: Yes – Holmstrom, Brown, Mullally, Connell, Sikkenga, Heidelberg, and Salter;
No – None; Absent – None

C. Resolution 23-13 Commercial Rehabilitation

Motion by Heidelberg, seconded by Connell, CARRIED, to approve the Commercial Rehabilitation Exemption Certificate as submitted by 115 Lake Street LLC for a property tax abatement from new investment for a period of up to ten years.

Roll Call Vote: Yes – Heidelberg, Connell, Mullally, Holmstrom, Sikkenga, and Salter; No – Brown; Absent – None

D. Resolution 23-14 Sidewalk Bid

Motion by Holmstrom, seconded by Heidelberg, CARRIED, to award the 2023 Sidewalk Replacement Project to Kamminga & Roodvoets for the qualified bid of \$10.80 per square foot and \$13.80 per square foot for random panels.

Roll Call Vote: Yes – Holmstrom, Heidelberg, Sikkenga, Connell, Mullally, Brown, and Salter;
No – None; Absent – None

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:43 pm.

Steven Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
April 25, 2023

April/ May 2023 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$44,947.83	Transfer
IRS	Payroll	\$16,017.39	EFT
Alerus Financial	Payroll	\$6,401.63	EFT
MISDU	Payroll	\$90.34	9122

Total Prepaids:

\$67,457.19

Accounts Payable:

\$114,331.06

TOTAL ACCOUNTS PAYABLE

\$181,788.25

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC 440778	PREMIUM - APRIL 2023	399.12
TOTAL FOR: AFLAC			399.12
EVERA	ALEXXANDER AK EVERGREEN CONTRACT REIMBURSEMENT	WLYT CLASSES - SPRING BREAK DAY CAMP 2023 SUPPLIES - WLYT/OFF SEASON	387.50 10.40
TOTAL FOR: ALEXXANDER AK EVERGREEN			397.90
SEAV	ALYSSA SEAVER FLEX - APR-2023 STATEMENT	FLEX - APR-2023 MILEAGE - TREASURER'S MEETING	59.26 30.26
TOTAL FOR: ALYSSA SEAVER			89.52
COLL	AMANDA COLLENE CONTRACT	LIGHTING DESIGNER - MYBT EVENT4/21-22/2023	200.00
TOTAL FOR: AMANDA COLLENE			200.00
HELLE	AMBER L HELLEWELL CONTRACT REIMBURSEMENT	WLYT CLASSES - SPRING BREAK DAY CAMP 2023 SUPPLIES - WLYT/OFF SEASON	412.50 128.93
TOTAL FOR: AMBER L HELLEWELL			541.43
ARKEMA	ANDREW ARKEMA REIMBURSEMENT	CDL TESTING - ARKEMA	18.37
TOTAL FOR: ANDREW ARKEMA			18.37
MAHON	BRANDON L MAHONEY FLEX - APRIL 20	FLEX - APRIL 2023	22.80
TOTAL FOR: BRANDON L MAHONEY			22.80
BOU	BRENDA BOURDON FLEX - APRIL 20 OPTICAL	FLEX - APRIL 2023 OPTICAL - BRENDA	659.39 250.00
TOTAL FOR: BRENDA BOURDON			909.39
ARMST	BRIAN ARMSTRONG FLEX - APRIL 20	FLEX - APRIL 2023	188.30
TOTAL FOR: BRIAN ARMSTRONG			188.30
SCHILLER	BROOK SCHILLER FLEX - APRIL 20 OPTICAL	FLEX - APRIL 2023 OPTICAL - B SCHILLER	130.30 15.00
TOTAL FOR: BROOK SCHILLER			145.30
CATCHMARK	CATCHMARK TECHNOLOGIES 8130	LIVESTREAM/COUNCIL - MARCH-2023	300.00
TOTAL FOR: CATCHMARK TECHNOLOGIES			300.00
CHART	CHARTER COMMUNICATIONS 0031804041823	INTERNET - MARINA/DPW/PH	534.95
TOTAL FOR: CHARTER COMMUNICATIONS			534.95

Vendor Code	Vendor Name	Description	Amount
CITY	CITY OF WHITEHALL		
	Q3 - WATER/SEWE	Q3 - WATER/SEWER	182.41
TOTAL FOR: CITY OF WHITEHALL			182.41
DAN	DAN FROST DBA	DAN'S AUTOMOTIVE	
	11244-11249	PD CAR REPAIR- 2008 CHEVY IMPALA; CRUISER MAI	222.30
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			222.30
DELTA	DELTA DENTAL		
	MAY-2023	DENTAL - MAY-2023	1,956.15
TOTAL FOR: DELTA DENTAL			1,956.15
BOND	DONALD BOND		
	FLEX - APRIL 20	FLEX - APRIL 2023	64.89
TOTAL FOR: DONALD BOND			64.89
EPS	ENGINEERED PROTECTION SYSTEMS INC.		
	S742254 - S7423	SERVICE CALLS - DUCT DETECTOR/PIV SWITCH	452.22
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC.			452.22
ENLOW	ENLOW ENVIRO, LLC		
	1559	QTY 2 - GOLDEN BLEND 5 GAL DEGREASER	445.74
TOTAL FOR: ENLOW ENVIRO, LLC			445.74
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	198.17
TOTAL FOR: FRONTIER			198.17
GAME	GAME TIME		
	PJI-0206060	SWING SET - GEE PARK	12,024.12
TOTAL FOR: GAME TIME			12,024.12
JURCICH	HANNAH JURCICH		
	CONTRACT	WLYT CLASSES - SPRING BREAK DAY CAMP 2023	250.00
TOTAL FOR: HANNAH JURCICH			250.00
BEAMANJ	JACOB BEAMAN		
	CONTRACT	WLYT CLASSES - SPRING BREAK DAY CAMP 2023	275.00
TOTAL FOR: JACOB BEAMAN			275.00
VISGER	JACOB VISGER		
	FLEX - APRIL 20	FLEX - APRIL 2023	59.13
TOTAL FOR: JACOB VISGER			59.13
MISC	JOE STACHOWICZ		
	STATEMENT	REFUND - OVERPAID SECONDARY METER/5.23.22	534.00
TOTAL FOR: JOE STACHOWICZ			534.00
TRUSTY	KATIE TRUSTY		
	CONTRACT	WLYT CLASSES - SPRING BREAK DAY CAMP 2023	387.50
	REIMBURSEMENT	SUPPLIES - WLYT/OFF SEASON	42.79
TOTAL FOR: KATIE TRUSTY			430.29

Vendor Code	Vendor Name	Description	Amount
KERK	KERKSTRA PORTABLE RESTROOM SERV		
	221277- 1278- 1	PORTABLE RESTROOMS - BIKE PATH/COVELL/SVENSSO	385.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			385.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	286413332	COPIER MAINTENANCE - DPW	4.39
	286534755	DIGITAL SUPPORT SERVICE - #368/CITY HALL	15.97
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			20.36
KSSB	KS STATEBANK		
	60691-6-2023	2022 VOLVO LOADER JUN-2023 PYMT	2,857.23
TOTAL FOR: KS STATEBANK			2,857.23
KUER	KUERTH'S DISPOSAL INC.		
	35810	WASTE REMOVAL - PARTIAL MONTH/MARCH-2023	33.25
TOTAL FOR: KUERTH'S DISPOSAL INC.			33.25
METL	MET LIFE		
	5399644	- MAY20 LIFE & DISABILITY INS - MAY-2023	943.68
TOTAL FOR: MET LIFE			943.68
MICR	MICR GRAPHICS PRINTING		
	117007	LETTERHEAD - 1000 SHEETS	234.00
TOTAL FOR: MICR GRAPHICS PRINTING			234.00
MUCRD	MUSKEGON COUNTY ROAD COMMISSIO		
	6578	SALT - 18.04 TONS	1,286.21
TOTAL FOR: MUSKEGON COUNTY ROAD COMMISSIO			1,286.21
MUTRE	MUSKEGON COUNTY TREASURER'S		
	196281	DOG TAGS - MARCH-2023	246.00
	196292	ASSESSMENT ADMIN SVC - APR-JUN - 2023	8,661.00
	STATEMENT	WASTE WATER AND BONDS	64,500.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			73,407.00
PARM	PARMENTER LAW		
	272273 - 74	ATTORNEY FEES - GENERAL/PROSECUTION	3,438.50
TOTAL FOR: PARMENTER LAW			3,438.50
YOUNG	PAUL YOUNG		
	FLEX - APRIL 20	FLEX - APRIL 2023	121.20
TOTAL FOR: PAUL YOUNG			121.20
REP	REPUBLIC SERVICES #240		
	0240-009165881	WASTE REMOVAL - MARCH-2023	285.33
TOTAL FOR: REPUBLIC SERVICES #240			285.33
SQUI	ROGER SQUIERS		
	FLEX - APRIL 20	FLEX - APRIL 2023	44.88
TOTAL FOR: ROGER SQUIERS			44.88

Vendor Code	Vendor Name	Description	Amount
MISC	RON HUETTNER		
	REFUND	2023 SEASONAL SLIP #42 - REFUND	2,040.00
TOTAL FOR: RON HUETTNER			2,040.00
SCHEI	SCHEID PLUMBING HEATING & COOL		
	I-23666-1	SERVICE CALL/PARTS - LEAK CH CEILING	269.00
TOTAL FOR: SCHEID PLUMBING HEATING & COOL			269.00
HUEBL	SCOTT HUEBLER		
	FLEX - APRIL 20	FLEX - APRIL 2023	337.55
TOTAL FOR: SCOTT HUEBLER			337.55
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	8069923488	COPY PAPER/POST-IT/STAPLES/SHEET PROTECTORS	117.94
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			117.94
TED	TED'S TREE SERVICE		
	1547	TREE REMOVAL/STUMP GRINDING	2,290.00
TOTAL FOR: TED'S TREE SERVICE			2,290.00
UNI	UNITED GROUP PROGRAMS, INC.		
	27101 - MAY-202	WRAP - MAY2023	4,620.86
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			4,620.86
WMRCA	WEST MI REGIONAL CLERKS ASSOC		
	STATEMENT	SPRING WORKSHOP - CLERKS	30.00
TOTAL FOR: WEST MI REGIONAL CLERKS ASSOC			30.00
WMCJT	WEST MICHIGAN CRIMINAL JUSTICE		
	5263	MCOLES - SPRING 2023	453.77
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE			453.77
WLEXC	WHITE LAKE EXCAVATING		
	100161	GRAVEL - WATER MAIN BREAK/WARNER & BENSTON	128.80
TOTAL FOR: WHITE LAKE EXCAVATING			128.80
WHIVE	WHITEHALL VENTURES INC		
	APR-2023	LEASE - APR-2023	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
TOTAL - ALL VENDORS			114,331.06

JOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF APRIL 25, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648	DOG TAGS - MARCH2023	MUSKEGON COUNTY TREASURE	04/15/23	196281	246.00
101-000-222.100	DUE TO FLEX FUND	BRIAN ARMSTRONG	04/10/23	FLEX - APRIL 2023	188.30
101-000-231.017	DUE TO FLEX FUND	DONALD BOND	04/10/23	FLEX - APRIL 2023	64.89
101-000-231.017	DUE TO FLEX FUND	BRENDA BOURDON	04/10/23	FLEX - APRIL 2023	659.39
101-000-231.017	DUE TO FLEX FUND	SCOTT HUEBLER	04/10/23	FLEX - APRIL 2023	337.55
101-000-231.017	DUE TO FLEX FUND	BRANDON L MAHONEY	04/10/23	FLEX - APRIL 2023	22.80
101-000-231.017	DUE TO FLEX FUND	BROOK SCHILLER	04/10/23	FLEX - APRIL 2023	130.30
101-000-231.017	FLEX - SEAVER	ALYSSA SEAVER	04/10/23	FLEX - APR-2023	59.26
101-000-231.017	DUE TO FLEX FUND	ROGER SQUIERS	04/10/23	FLEX - APRIL 2023	44.88
101-000-231.017	DUE TO FLEX FUND	JACOB VISGER	04/10/23	FLEX - APRIL 2023	59.13
101-000-231.017	DUE TO FLEX FUND	PAUL YOUNG	04/10/23	FLEX - APRIL 2023	121.20
101-000-231.018	PREMIUM - APRIL 2023	AFLAC	04/12/23	440778	399.12
		Total For Dept 000 648			2,332.82
Dept 101 CITY COUNCIL	LIVESTREAM COUNCIL-MARCH-2023	CATCHMARK TECHNOLOGIES	04/01/23	8130	300.00
101-101-962.000		Total For Dept 101 CITY COUNCIL			300.00
Dept 172 ADMINISTRATION	COPY PAPER/POST-IT/STAPLES/SHEE	STAPLES CONTRACT & COMME	04/13/23	8069923488	39.62
101-172-727.000	MILEAGE - TREASURER'S MEETING	ALYSSA SEAVER	04/10/23	STATEMENT	30.26
101-172-880.000	LETTERHEAD - 1000 SHEETS	MICR GRAPHICS PRINTING	03/31/23	117007	234.00
101-172-904.000	COPIER MAINTENANCE - #368/CITY	KONICA MINOLTA BUSINESS	04/16/23	286534755	15.97
101-172-935.000		Total For Dept 172 ADMINISTRATION			319.85
Dept 203 ATTORNEY	ATTORNEY FEES - GENERAL	PARMENTER LAW	04/05/23	272273 - 74	1,903.50
101-203-826.100		Total For Dept 203 ATTORNEY			1,903.50
Dept 215 CITY CLERK	SPRING WORKSHOP	WEST MI REGIONAL CLERKS	04/12/23	STATEMENT	30.00
101-215-760.000		Total For Dept 215 CITY CLERK			30.00
Dept 257 ASSESSOR	ASSESSMENT ADMIN SVC - APR-JUNE	MUSKEGON COUNTY TREASURE	04/15/23	196292	8,661.00
101-257-818.000		Total For Dept 257 ASSESSOR			8,661.00
Dept 265 CITY HALL BLDG & GROUNDS	CITY HALL/014-05195-00	CITY OF WHITEHALL	04/10/23	Q3 - WATER/SEWER	87.10
101-265-920.000	SERVICE CALL/PARTS - LEAK CH CE	SCHIED PLUMBING HEATING	04/17/23	I-236666-1	269.00
101-265-931.000		Total For Dept 265 CITY HALL BLDG & GROUNDS			356.10
Dept 266 DISTRICT COURT	ATTORNEY FEES - PROSECUTION	PARMENTER LAW	04/05/23	272273 - 74	1,535.00
101-266-826.000		Total For Dept 266 DISTRICT COURT			1,535.00
Dept 270 FRINGE BENEFITS	FRINGE-HEALTH INS WRAP - MAY-20	UNITED GROUP PROGRAMS, I	04/20/23	27101 - MAY-2023	4,620.86
101-270-719.603	DENTAL INSURANCE - MAY-2023	DELTA DENTAL	04/20/23	MAY-2023	1,956.15
101-270-719.605	FRINGE-OPTICAL	BRENDA BOURDON	04/07/23	OPTICAL	250.00
101-270-719.650	OPTICAL - B SCHILLER	BROOK SCHILLER	04/12/23	OPTICAL	15.00
101-270-719.650	FRINGE-LIFE INS MAY-2023	MET LIFE	05/01/23	5399644 - MAY2023	258.68

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 04/21/2023 - 04/21/2023
 JOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF APRIL 25, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 270 FRINGE BENEFITS	CDL CORRECTION	ANDREW ARKEMA	04/12/23	REIMBURSEMENT	18.37
101-270-719.685	FRINGE-DISABILITY INS MAY-2023	MET LIFE	05/01/23	5399644 - MAY2023	685.00
101-270-719.690			Total For Dept 270	FRINGE BENEFITS	7,804.06
Dept 301 POLICE	MCOLES - SPRING 2023	WEST MICHIGAN CRIMINAL J	04/18/23	5263	453.77
101-301-760.200	PD ADMIN CAR - 2008 CHEVY IMPAL	DAN FROST DEA DAN'S AUTO	03/24/23	11244-11249	222.30
101-301-933.000			Total For Dept 301	POLICE	676.07
Dept 521 SANITATION	WASTE REMOVAL - CH	REPUBLIC SERVICES #240	03/31/23	0240-009165881	72.00
101-521-818.000			Total For Dept 521	SANITATION	72.00
Dept 751 PARKS DEPARTMENT	PORTABLE RESTROOMS - COVELL	KERKSTRA PORTABLE RESTRO	04/14/23	221277- 1278- 1463	230.00
101-751-818.000	SWING SET - GEE PARK	GAME TIME	04/12/23	PJI-0206060	12,024.12
101-751-974.000			Total For Dept 751	PARKS DEPARTMENT	12,254.12
Dept 753 PATHWAY	PORTABLE RESTROOMS - BIKE PATH	KERKSTRA PORTABLE RESTRO	04/14/23	221277- 1278- 1463	155.00
101-753-818.000			Total For Dept 753	PATHWAY	155.00
Fund 202 MAJOR STREET FUND					
Dept 478 WINTER MAINT	SALT - 18.04 TONS	MUSKEGON COUNTY ROAD COM	03/31/23	6578	36,399.52
202-478-757.000			Total For Dept 478	WINTER MAINT	1,286.21
			Total For Fund 202	MAJOR STREET FUND	1,286.21
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT	32" TREE - DIVISION	TED'S TREE SERVICE	04/08/23	1547	2,290.00
203-463-818.000			Total For Dept 463	ROUTINE MAINT	2,290.00
			Total For Fund 203	LOCAL STREET FUND	2,290.00
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 648	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	04/10/23	APR-2023	145.00
247-000-818.400			Total For Dept 000	648	145.00
Dept 525 DOWNTOWN STREETScape	PUBLIC RESTROOMS/002-00290-00	CITY OF WHITEHALL	04/10/23	Q3 - WATER/SEWER	16.92
247-525-920.000			Total For Dept 525	DOWNTOWN STREETScape	16.92
Fund 580 PLAYHOUSE					
Dept 000 648	OFFICE SUPPLIES	STAPLES CONTRACT & COMME	04/13/23	8069923488	39.16
580-000-727.000	WLYT CLASSES -SPRING BREAK DAY	JACOB BEAMAN	04/12/23	CONTRACT	275.00
580-000-757.410			Total For Fund 247	TAX INCREMENT FINANCE AUTHOR	161.92

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-757.410	WLYT CLASSES -SPRING BREAK DAY	ALEXXANDER AK EVERGREEN	04/12/23	CONTRACT	387.50
580-000-757.410	SUPPLIES - WLYT/OFF SEASON	ALEXXANDER AK EVERGREEN	04/06/23	REIMBURSEMENT	10.40
580-000-757.410	WLYT CLASSES -SPRING BREAK DAY	AMBER L HELLEWELL	04/12/23	CONTRACT	412.50
580-000-757.410	SUPPLIES - WLYT/OFF SEASON	AMBER L HELLEWELL	04/05/23	REIMBURSEMENT	128.93
580-000-757.410	WLYT CLASSES -SPRING BREAK DAY	HANNAH JURCICH	04/12/23	CONTRACT	250.00
580-000-757.410	WLYT CLASSES -SPRING BREAK DAY	KATIE TRUSTY	04/12/23	CONTRACT	387.50
580-000-757.410	SUPPLIES - WLYT/OFF SEASON	KATIE TRUSTY	04/05/23	REIMBURSEMENT	42.79
580-000-818.000	WASTE REMOVAL & RECYCLING	KUERTH'S DISPOSAL INC.	04/04/23	35810	9.55
580-000-818.300	LIGHTING DESIGNER - MYBT EVENT4	AMANDA COLLENE	03/31/23	CONTRACT	200.00
580-000-850.000	INTERNET - PH	CHARTER COMMUNICATIONS	04/18/23	0031804041823	319.98
580-000-920.000	PLAYHOUSE/005-01400-00	CITY OF WHITEHALL	04/10/23	Q3 - WATER/SEWER	26.13
580-000-931.000	BLDG MAINT - SVC CALL DUCT DETE	ENGINEERED PROTECTION SY	04/17/23	S742254 - S742316	452.22
	Total For Dept 000 648				2,941.66
Fund 590 SEWER FUND					
Dept 552 SEWER CUSTOMER ACCOUNTS					
590-552-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & COMME	04/13/23	8069923488	39.16
590-552-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	04/18/23	0031804041823	59.99
	Total For Dept 552 SEWER CUSTOMER ACCOUNTS				99.15
Dept 554 SEWER PUMPING					
590-554-757.000	OPERATING SUPPLIES	ENLOW ENVIRO, LLC	04/19/23	1559	445.74
590-554-920.000	PUBLIC UTILITIES	FRONTIER	04/01/23	STATEMENT	39.85
	Total For Dept 554 SEWER PUMPING				485.59
Dept 556 WASTEWATER SYSTEM-GALLONAGE					
590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURE	04/15/23	STATEMENT	39,874.63
590-556-959.950	WASTEWATER SYS-GALLONAGE - BOND	MUSKEGON COUNTY TREASURE	04/15/23	STATEMENT	24,625.37
	Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE				64,500.00
	Total For Fund 590 SEWER FUND				65,084.74
Fund 591 WATER FUND					
Dept 000 648					
591-000-626.100	REFUND -OVERPAID SECONDARY METE	JOE STACHOWICZ	04/12/23	STATEMENT	534.00
	Total For Dept 000 648				534.00
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	04/18/23	0031804041823	59.99
	Total For Dept 542 WATER CUSTOMER ACCOUNTS				59.99
Dept 548 WATER T & D					
591-548-818.000	GRAVEL - WATER MAIN BREAK/WARNE	WHITE LAKE EXCAVATING	03/28/23	100161	128.80
	Total For Dept 548 WATER T & D				128.80
	Total For Fund 591 WATER FUND				722.79
Fund 594 MARINA FUND					
Dept 000 648					
594-000-339.000	2023 SEASONAL SLIP #42 - REFUND	RON HUETTNER	04/19/23	REFUND	1,346.40

JOURNALIZED

BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF APRIL 25, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 594 MARINA FUND					
Dept 000 648					
594-000-646.200	2023 SEASONAL SLIP #42 - REFUND	RON HUETTNER	04/19/23	REFUND	693.60
594-000-850.000	INTERNET - MARINA	CHARTER COMMUNICATIONS	04/18/23	0031804041823	94.99
594-000-850.000	TELEPHONE	FRONTIER	04/01/23	STATEMENT	77.97
	Total For Dept 000 648				2,212.96
	Total For Fund 594 MARINA FUND				2,212.96
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-310.000	PRINCIPAL - 2022 VOLVO LOADER	KS STATEBANK	04/07/23	60691-6-2023	2,323.68
661-000-818.000	WASTE REMOVAL	KUERTH'S DISPOSAL INC.	04/04/23	35810	23.70
661-000-818.000	WASTE REMOVAL - DPW	REPUBLIC SERVICES #240	03/31/23	0240-009165881	213.33
661-000-850.000	TELEPHONE	FRONTIER	04/01/23	STATEMENT	80.35
661-000-920.000	DPW/014-05850-00	CITY OF WHITEHALL	04/10/23	Q3 - WATER/SEWER	52.26
661-000-933.000	COPIER MAINTENANCE #308	KONICA MINOLTA BUSINESS	04/03/23	286413332	4.39
661-000-994.000	INTEREST - 2022 VOLVO LOADER	KS STATEBANK	04/07/23	60691-6-2023	533.55
	Total For Dept 000 648				3,231.26
	Total For Fund 661 MOTOR POOL FUND				3,231.26

JOURNALIZED

BOTH OPEN AND PAID

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF APRIL 25, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
	Fund 101	GENERAL OPERATING FUND			36,399.52
	Fund 202	MAJOR STREET FUND			1,286.21
	Fund 203	LOCAL STREET FUND			2,290.00
	Fund 247	TAX INCREMENT FINANCE			161.92
	Fund 580	PLAYHOUSE			2,941.66
	Fund 590	SEWER FUND			65,084.74
	Fund 591	WATER FUND			722.79
	Fund 594	MARINA FUND			2,212.96
	Fund 661	MOTOR POOL FUND			3,231.26
Total For All Funds:					114,331.06



**CITY OF WHITEHALL
ARBOR DAY PROCLAMATION**

- WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees.
- WHEREAS, “Arbor Day” is now observed throughout the world.
- WHEREAS, trees reduce erosion; moderate temperature; clean the air; produce oxygen, and provide wildlife habitat.
- WHEREAS, trees are a renewable resource giving us paper, wood products, and fuel.
- WHEREAS, the City of Whitehall has been recognized as a Tree City USA by the National Arbor Day foundation for 33 years.

NOW, THEREFORE

I, Steven Salter, Mayor of the City of Whitehall, do hereby proclaim April 28, 2023 as Arbor Day in the City of Whitehall.

Steven Salter, Mayor

**CITY OF WHITEHALL
BROWNFIELD, LDFA, TIFA
April 13, 2023**

PRESENT

D. Copley, K. Cyr, M. Guinon, G. Langlois, J. McDowell, T. Moore, S. Salter

ABSENT

J. Dillivan, D. Hain, M. McDermott, D. Nordlund

ALSO PRESENT

Director/Secretary Huebler, Treasurer Seaver

Chair Copley called the meeting to order at 12:06 p.m.

APPROVAL OF AGENDA

Motion by Guinon, second by Salter, CARRIED, to approve the agenda as presented. All voted yes.

APPROVAL OF MINUTES

Motion by Salter, second by Langlois, CARRIED, to approve the January 2023 minutes as presented. All voted yes.

Motion by McDowell, second by Langlois, CARRIED, to approve the March 2023 minutes as presented. All voted yes.

COMMUNICATIONS

Huebler noted that Prein & Newhof has been retained to provide review and approval of due care expenses for Tannery Bay.

NEW BUSINESS

Fiscal Year 23/24 Budget

Motion by Salter, second by Guinon, CARRIED, to approve the Brownfield, LDFA, and TIFA budgets as submitted. Roll Call Vote – 7 yes, 4 absent.

Taghon Façade Grant Request

Motion by Salter, second by Moore, CARRIED to table the request pending zoning approval. All voted yes.

PUBLIC COMMENT

ADJOURNMENT

There being no further business, motion by Salter, second by Guinon, CARRIED, to adjourn at 1:05 p.m. All voted yes.

Muskegon Central Dispatch 9-1-1
BOARD OF DIRECTORS
MEETING MINUTES
February 15, 2023

The February 15, 2023 Muskegon Central Dispatch 9-1-1 Board of Directors met, without quorum, in the Community Room at Muskegon Central Fire Community Room.

Members present: Anthony Chandler, Dir. Admin Services/Asst to City Admin, City of Norton Shores
Tim Kozal, Public Safety Director, City of Muskegon
Scott Huebler, City Manager, City of Whitehall
Mark Eisenbarth, Administrator, County of Muskegon
Sam Janson, City Manager, City of North Muskegon

Absent: Jared Olson, City Manager, City of Roosevelt Park
Jeff Auch, City Manager, City of Montague
Todd Dunham, Supervisor, Fruitport Charter Township
Troy Bell, City Manager, City of Muskegon Heights
Jennifer Hodges, Supervisor, Muskegon Charter Township
Matt Williams, Post Commander, Michigan State Police GR Post

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1
Nick Martin, Deputy Director, Muskegon Central Dispatch 9-1-1
Bill Rensberger, Technology Director, Muskegon Central Dispatch 9-1-1
Rebecca Injerd, Office Administrator, Muskegon Central Dispatch 9-1-1

Others present: Eric VanDop, Brickley DeLong (virtual attendee)

ANNUAL AUDIT PRESENTATION

Virtually presented by Eric VanDop.

REPORTS

Brief glance over.

COMMENTS

ADMINISTRATIVE

Mr. Janson suggested designating refunds to capital account to category. Mr. Huebler suggested CD investment options, currently over 4%.

PUBLIC

None

NEXT MEETING

The next meeting will be held on Wednesday, March 15, 2023 at 1:30pm in the Muskegon Central Fire Community Room.

ADJOURNMENT

The meeting adjourned at 2:19 p.m.

Respectfully submitted,

Nicholas Martin, Deputy Director

Date

Anthony Chandler, Chairman

Date

DRAFT

CITY OF WHITEHALL
Marina Advisory Committee
April 12, 2023

Present

J. Holmstrom, G. Johnson, M. Morin, D. Martin, S. Salter

Absent

J. Hanson, G. Langlois

Also Present

S. Huebler

The meeting was called to order by Chair Salter at 7:06 p.m.

Approval of Agenda

Motion by Morin, second by Johnson, CARRIED, to approve the agenda as submitted. All voted yes.

Approval of Minutes

Motion by Johnson, second by Morin, CARRIED, to approve the September 2022 minutes as submitted. All voted yes.

Communications

Marina Managers Report

City Manager Huebler informed the Committee that Travis Bolles has stepped down as the marina manager. Until a replacement is found, Huebler will oversee the marina. Only four of the twelve employees from last year have indicated a desire to return. Staff will be kept smaller than in years past with the hiring of two to three more new employees. The City has applied for grants for repairs and improvements at the marina and in Goodrich Park.

Unfinished Business

New Business

Motion by Holmstrom, second by Martin, CARRIED to approve the FY 23/24 Budget as submitted and recommend adoption by the City Council. All voted yes.

Public Comment

Adjournment

There being no further business, Chair salter adjourned the meeting at 7:54 p.m.

DRAFT



Marisa McGlue,
Coordinator
Chemours Environmental Impact Committee

Dear Ms. McGlue,

We are pleased to support the Chemours Environmental Impact Committee (CEIC) of White River Township, as it seeks grant funding through the EGLE 2023 Watershed Council Grant for the purpose of monitoring and evaluating Sadony Bayou. We understand that the bayou evaluation will be the initial step in identifying the Best Management Practices that could be implemented to reduce nonpoint source pollution and restore the bayou's form and function. Historically, the bayou was rich with fish and wildlife and provided an abundance of recreational opportunities for the community. It is our hope that the bayou will once again function in a biologically productive and ecologically sustainable manner.

This project is the first step towards a bayou restoration plan, and a restoration of Sadony Bayou would benefit all in the White Lake area.

A handwritten signature in blue ink that reads "Steve Salter".

Steve Salter, Mayor
City of Whitehall



April 21, 2023

City Council
City of Whitehall
405 E. Colby Street
Whitehall, MI 49461

Dear City Council,

The Feet on the Street Committee appreciates your support of the upcoming launch to summer on June 4th from 2:00 pm – 7:00 pm. In addition to the previously approved closure of the N. Mears Parking lot, we also request to have Hanson Street closed for the safety of the participants and allowing customers of WaterDogs to have access to their parking lot.

We will continue to work with the City of Whitehall in planning this event and make sure all participating businesses and food truck are compliant.

Thank you for your consideration,

Feet on the Street Committee

City of Whitehall
Resolution 23-15
White Lake Mute Swan Control Program

WHEREAS, the Muskegon Conservation District, has informed the City of their intention to renew implementation of a Mute Swan Control Program on White Lake, as well as provided public notice;

WHEREAS, the Muskegon Conservation District shall implement this program under the DNR Mute Swan Management and Control Policy and Procedures with assistance from USDA-Wildlife Services;

WHEREAS, the City recognizes the Mute Swan as an invasive species negatively impacting the ecological health of lakes through competition with native species for food and habitat, directly and indirectly displacing native species, degrading habitat and altering food webs;

WHEREAS, the City recognizes the Muskegon Conservation District, as a subdivision of the state under Michigan law, and as such has been the lead governmental entity in the management, conservation, restoration and protection of natural resource projects related to White Lake;

NOW, THEREFORE LET IS BE RESOLVED that the Whitehall City Council hereby acknowledges the Muskegon Conservation Districts intent to renew a Mute Swan Control Program on White Lake as long as they abide by the DNR permit requirements, in the implementation of the DNR Wildlife Division Mute Swan Management and Control Program Policy and Procedures for mute swan nest and egg destruction and/or mute swan removal, for a 5-year period from 2023 through 2028 and additionally, to advise the Department that there shall be no cost to the City of Whitehall for these programs.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held April 25, 2023 at 6:00 p.m. (___ yes; ___ no, ___ absent).

Steve Salter, Mayor

Brenda Bourdon, City Clerk

I, Brenda Bourdon, duly elected clerk of City of Whitehall, certify that the forgoing is a true and complete copy of a Resolution adopted by Whitehall City Council of Muskegon County of Whitehall, Michigan at the meeting held on April 25, 2023.

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 23-16
Budget Amendment #3

WHEREAS, the City Council adopted a budget for Fiscal Year 2022/23.

WHEREAS, the following budget adjustments are required to be compliant with State law and generally accepted accounting principles.

WHEREAS, a review of the revenues and expenditures indicates that certain budget adjustments are necessary and require City Council approval.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council approves the budget amendments as outlined in Exhibit "A."

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held April 25, 2023 at 6:00 p.m. (___ Yes; ___ No, ___ Absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk

EXHIBIT A

CITY OF WHITEHALL FISCAL YEAR 2022/2023 BUDGET AMENDMENT

FUND: 101 GENERAL OPERATING – REVENUES

Total Dept 000/528 – LOCAL COMM STAB (MOVED TO FY24)	(\$246,400)
Total Dept 000/699 – TRANSFERS (MOVED TO FY24)	(\$30,000)
Total Dept 000/699.711 – TRANSFER FROM CEMETERY (MOVED TO FY24)	(\$30,000)
	<u>(\$306,400)</u>

FUND: 101 GENERAL OPERATING - EXPENDITURES

Total Dept 966 – TRANSFERS (MOVED TO FY24)	(\$235,184.56)
	<u>(\$235,184.56)</u>

FUND: 151 CEMETERY - EXPENDITURES

Total Dept 966 – TRANSFERS (MOVED TO FY24)	<u>(\$30,000)</u>
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FUND: 202 MAJOR STREETS – EXPENDITURES

Total Dept 966/995.101 – TRANSFERS (MOVED TO FY24)	(\$20,000)
Total Dept 966/995.401 – TRANSFERS	(\$200,000)
	<u>(\$220,000)</u>

FUND: 203 LOCAL STREETS – EXPENDITURES

Total Dept 966/995.101 – TRANSFERS (MOVED TO FY24)	<u>(\$10,000)</u>
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FUND: 243 BRA - EXPENDITURES

Total Dept 000/962.000 – ADMIN-REIMBURSE OF EXPENSES	<u>(\$11,200)</u>
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FUND: 247 TIFA – REVENUES

Total Dept 000/569 – GRANT	<u>(\$88,000)</u>
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FUND: 247 TIFA - EXPENDITURES

Total Dept 000/818.000 – CONTRACTUAL SVCS (MARINA WIFI – MOVED TO FY24)	(\$11,550)
Total Dept 000/818.200 – CONTRACTUAL SVCS (FISHING DOCK)	(\$60,000)
Total Dept 000/818.600-D22 – CONTRACTUAL SVCS (MOVED TO FY24)	(\$830,000)
Total Dept 000/820.300-D22 – ENGINEERING (MOVED TO FY24)	(\$74,500)
Total Dept 000/995 – TRANSFER TO INSPECTION (MOVED TO FY24)	(\$40,000)
Total Dept 000/995 – TRANSFER TO CAPITAL IMP	\$393,640
	<u>(\$622,410)</u>

FUND: 249 INSPECTIONS - REVENUES

Total Dept 000/699 – TRANSFER FROM TIFA (MOVED TO FY24)	<u>(\$40,000)</u>
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FUND: 401 – CAPITAL PROJECTS - REVENUES

Total Dept 000/569.00-B22 – GRANT/MEARS AVE (MOVED TO FY24)	(\$453,000)
Total Dept 000/699.101 – TRANSFER FROM GENERAL FUND (MOVED TO FY24)	(\$235,184.56)
Total Dept 000/699.202 – TRANSFER FROM MAJOR STREETS	(\$200,000)
Total Dept 000/699.247-A22 – TRANSFER FROM TIFA	\$393,640
Total Dept 000/699.590 – TRANSFER FROM SEWER FUND	(\$98,600)

EXHIBIT A

Total Dept 000/699.590-A22 – TRANSFER FROM SEWER FUND	\$87,600
Total Dept 000/699.591 – TRANSFER FROM WATER FUND	(\$200,000)
Total Dept 000/699.591-A22 – TRANSFER FROM WATER FUND	\$459,540
Total Dept 000/699.591-B22 – TRANSFER FROM WATER FUND	\$157,945
	<u>(\$88,059.56)</u>

FUND: 401 – CAPITAL PROJECTS - EXPENDITURES

Total Dept 000/818-B22 – CONTRACTUAL SVCS (MOVED TO FY24)	<u>(\$1,084,100)</u>
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FUND: 590 - SEWER - EXPENDITURES

Total Dept 559/995.401 – TRANSFER TO CAPITAL IMP	\$87,600
Total Dept 559/995.401-A22 – TRANSFER TO CAPITAL IMP	(\$87,600)
Total Dept 559/995.401-B22 – TRANSFER TO CAPITAL IMP	(\$11,000)
	<u>(\$11,000)</u>

FUND: 591 - WATER - REVENUES

Total Dept 000/699.590 – TRANSFER FROM SEWER	<u>\$10,000</u>
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FUND: 591 - WATER - EXPENDITURES

Total Dept 540/995.204 – TRANSFER TO CAPITAL IMP	(\$390,000)
Total Dept 549/995.401 – TRANSFER TO CAPITAL IMP	\$617,485
	<u>\$227,485</u>

<u>TOTAL REVENUE AMENDMENTS:</u>	(\$512,459.56)
<u>TOTAL EXPENDITURE AMENDMENTS:</u>	(\$1,996,409.56)
<u>NET OF REVENUE AND EXPENDITURES:</u>	<u>(\$1,483,950)</u>

CITY OF WHITEHALL
RESOLUTION 23-17
Pension Relief

WHEREAS, the City of Whitehall has been financially responsible in stabilizing its pension programs with required and additional voluntary funding.

WHEREAS, the City's Net Position of Total Pension Liability was 89% as of FYE 2021.

WHEREAS, House Bill 5054 of 2022 allocated \$750M to communities with a Net Position at or below 60%, \$250M to communities with a Net Position above 60%, and \$350M to the State Police Pension Fund.

WHEREAS, the \$250M was not funded in the 2022 State of Michigan Budget.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby encourage Governor Whitmer and the State Legislature to include no less than \$250M in the 2023 State of Michigan Budget for those communities that have maintained the fiscal integrity of their pension funds.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held April 25, 2023 at 6:00 p.m.

(__ yes; __ no, __ absent).

Steve Salter, Mayor

Brenda Bourdon, City Clerk