

CITY OF WHITEHALL
CITY COUNCIL WORK SESSION MINUTES
Council Chambers
April 11, 2023

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally,
Stephen Sikkenga, and Steve Salter

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, and Sawyer Rozgowski

Mayor Salter called the meeting to order at 5:00 p.m.

DISCUSSION ITEMS

Draft Ordinances – Sawyer Rozkowski presented a draft ordinance for motels and vacant buildings. The hotel/motel draft ordinance mandates a guest registry, motel/hotel registration with an annual inspection and correct use of transient lodging. He encouraged council to define transient stay limits and decide on an appeal process. Council will continue to work through details at the next work session.

TIFA – Council member Brown stated that he would like to have more oversight with TIFA like Planning and would like membership to only be city residents. The Mayor asked if Brown felt that any board member was not doing their job to which he responded no. Huebler clarified that Planning only brings lot split recommendations to Council for final approval. Council member Connell commented that he has no issues with TIFA and Sikkenga commented that he feels that non-residents still have the city's best interest in mind since they are community members.

Climate Action Plan – Huebler provided a summary of Karoline Glamzi's recommendations for the Climate Action Plan. Council would like to focus on what the city can do that makes economical and operational sense.

INFORMATIONAL ITEMS

None

PUBLIC COMMENT

None

MEETING ADJOURNED AT 5:57 P.M.

Steven Salter, Mayor

Brenda Bourdon, City Clerk

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PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, and Sawyer Rozgowski

Mayor Salter called the meeting to order at 6:01 p.m.

APPROVAL OF THE AGENDA

Motion by Sikkenga, seconded by Holmstrom, CARRIED, to approve the agenda. All yeses

PUBLIC HEARING – COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE

Ryan Briegel provided background and status on the development by 115 Lake Street LLC at the former Pinheads property. They hope to break ground in July.

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the March 28 Council Meeting Minutes
- B. Accounts Payable - \$864,592.32
- C. Communications: Capital Improvements Program, Muskegon County Public Works Minutes, Planning Minutes, Student Project, White Lake Community Library Minutes

Motion by Connell, seconded by Mullally, CARRIED, to approve the Consent Agenda.
Yes – 6; No – 1, Brown; Absent – None

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments were received from the Mayor and Council.

PUBLIC COMMENT

Kim Cyr commented that the County is looking at centralizing the nine days of early voting to minimize costs to the municipalities; much is still up in the air.

Bill Tar encouraged Council to work with MDOT in implementing more crosswalks on Colby Street for pedestrian safety.

OLD BUSINESS

- Resolution 23-11 Assessing Services

Motion by Holmstrom, seconded by Sikkenga, CARRIED, to authorize the Mayor, Clerk and City Attorney to sign the presented agreement for assessing services with the Muskegon County Equalization Department.

Roll Call Vote: Yes – Holmstrom, Sikkenga, Heidelberg, Mullally, Connell, and Salter; No – Brown; Absent – None

NEW BUSINESS

A. Budget Work Session Schedule

Motion by Brown, seconded by Sikkenga, CARRIED, to schedule Monday, May 8 at 6 pm as a budget work session and Tuesday, May 23 at 6 pm as a public hearing for the Fiscal Year 2023/2023 budget. All yeses

B. Professional Services – Brownfield Administrative Assistance

Motion by Holmstrom, seconded by Brown, CARRIED, to approve Prein&Newhof as the administrative review of the Brownfield reimbursements related to Tannery Bay with a cost estimate of \$1,800 to \$3,800.

Roll Call Vote: Yes – Holmstrom, Brown, Mullally, Connell, Sikkenga, Heidelberg, and Salter;
No – None; Absent – None

C. Resolution 23-13 Commercial Rehabilitation

Motion by Heidelberg, seconded by Connell, CARRIED, to approve the Commercial Rehabilitation Exemption Certificate as submitted by 115 Lake Street LLC for a property tax abatement from new investment for a period of up to ten years.

Roll Call Vote: Yes – Heidelberg, Connell, Mullally, Holmstrom, Sikkenga, and Salter; No – Brown; Absent – None

D. Resolution 23-14 Sidewalk Bid

Motion by Holmstrom, seconded by Heidelberg, CARRIED, to award the 2023 Sidewalk Replacement Project to Kamminga & Roodvoets for the qualified bid of \$10.80 per square foot and \$13.80 per square foot for random panels.

Roll Call Vote: Yes – Holmstrom, Heidelberg, Sikkenga, Connell, Mullally, Brown, and Salter;
No – None; Absent – None

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:43 pm.

Steven Salter, Mayor

Brenda Bourdon, City Clerk

DRAFT