



# WHITEHALL

CITY COUNCIL WORK SESSION  
405 E. COLBY ST., WHITEHALL, MI  
**CITY COUNCIL CHAMBERS**  
MAY 9, 2023  
5:00 p.m.

## AGENDA

1. Meeting Called to Order

2. Discussion Items

- Art Wall - Jura
- Lions Park – Salter
- Hotel/Motel Ordinance
- Vacant Building Ordinance
- Road Construction - Sikkenga
- Ordinance Enforcement – Brown
- Deer Culling – Holmstrom
- International Property Maintenance Code - Heidelberg

3. Informational Items

4. Public Comment \*

5. Meeting Adjourned

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

Whitehall City Council  
Work Session Information Report  
May 2023

**Art Wall (Jura)**

Avery Jura will present his final plans for the establishment of an Art Wall. ***Should the City Council approve the establishment of a student managed art wall?***

**Lions Park (Salter)**

Steven Crooks, WaterDog Outfitters, asked that Lions Park be renamed WaterDog Park in exchange for future maintenance. The site was developed as a park in 1986 with state funding and an \$8,000 donation from the Lions Club. The Lions donated \$2,500 in 1993 to improve the adjacent trail and another \$2,500 in 2008 to reroof the shelter. Jerry Rowe suggested the park be renamed after Edith Munger. Not to take anything away from the accomplishments of Ms. Munger or the research done by Mr. Rowe, but some recent history might be worth mentioning. Hart and Montague both rejected the State's request to install the historical marker in their cities. We accepted. Our plan to place the marker at Covell Park was delayed with the record high water levels. The State's persistence to get the marker installed steered us in the direction of Lions Park, overlooking the river and marshland habitats of numerous waterfowl. ***Should the City rename Lions Park?***

**Hotel/Motel Ordinance**

City Attorney Sawyer Rozgowski presented a draft ordinance to regulate hotels and motels. While well written and certainly on point, I am not sure we would need to adopt an additional layer of enforcement that would unnecessarily add administrative duties to the staff. Our biggest concerns with local hotels and motels are with criminal activity and living conditions. These can be addressed with existing penal codes, ordinances, building codes, fire codes, and the IPMC. The main tool of the hotel/motel ordinance is registration. Enforcement would require staff to review registration books and verify with individuals. Our rental ordinance now covers short and long term rentals. ***Should the City adopt a hotel/motel ordinance?***

### Vacant Building Ordinance

City Attorney Sawyer Rozgowski presented a draft ordinance to require the registration of vacant buildings, including seasonal homes. This does nothing to address blighted vacated buildings. These situations could be addressed through enforcement of ordinances, building codes, fire codes, and the IPMC. *Should the City adopt a vacant building ordinance?*

### Road Construction (Sikkenga)

Public Works Director Armstrong will be in attendance to provide information on designs, life expectancy (concrete vs. asphalt), engineering standards, and low qualified bidders.

### Ordinance Enforcement (Brown)

Chief Squiers will be in attendance to address any concerns the City Council has with ordinance enforcement.

### Deer Culling (Holmstrom)

After a number of discussions during work sessions, Council directed staff to provide educational material to our residents as suggested by the DNR. This was done in the January 2023 newsletter with a focus and links on food source and habitat as a way to control local deer populations. Montague's culling program allows bow hunting on parcels no less than six acres. Two adjacent parcels may be combined for the minimum six acres. The DNR prefers current State regulated hunting over local culling to control the deer population.

### International Property Maintenance Code (Heidelberg)

Muskegon Charter Township manages the City's rental inspection program. They also enforce local ordinances, zoning, and the IPMC for other local units of government. Enforcement of the IPMC can be complaint driven or by routine inspections. *Should the City contract with Muskegon Charter Township to enforce the IPMC, and if so, by what method?*

## Creation of the Inspiration Art Wall

- I will plan and host an annual clean up crew from the Whitehall NHS and Whitehall/Montague Interact club that improve the area by
  - Removing waste, weeds, leaves and encroaching vegetation
  - Removing dirt and grime from the surfaces
  - Create, post, and maintain signs
  - Making general improvements to the area
- Appoint caretaker from NHS to fulfill the following duties
  - Regularly (Minimum monthly) check for/paint over inappropriate content
  - Plan Annual cleaning
  - Upkeep website and social media
  - Plan events/outreach
  - Maintain relationship with city of Whitehall
- Create a website for the following purposes(will be regularly updated)
  - Contact information of caretaker(authentic art wall email)
  - Public can report misconduct or inappropriate content
  - Artists can send pictures to be posted on website
- Create Social Media for art wall to post
  - Event updates and calendar
  - Artist profiles
  - Pictures of murals and pieces to preserve them
  - Updates
- Add to legal-walls.net
- Create a rule sign
  - Wood box with a locked removable glass panel
  - Inside are the following rules:
    - no hate speech or inappropriate language/content
    - Be considerate of other artists works
    - Keep the area clean

## Requested Art Examples (My own works)





CITY COUNCIL MEETING  
405 E. COLBY STREET, WHITEHALL, MI  
CITY COUNCIL CHAMBERS  
MAY 9, 2023  
6:00 p.m.

AGENDA

1. Meeting called to Order
  - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
  - Approval of the April 25 Council Meeting Minutes
  - Approval of Accounts Payable: \$178,897.46
  - Communications: Arts Council Invite, Blue Lake Township Public Hearing Notice, Day of Prayer Proclamation, Greater Muskegon Economic Development Annual Report, Muskegon County Public Works Meeting Minutes, Quarterly Financial Update, Wastewater Committee Minutes, WESTPLAN Technical Meeting Minutes, White Lake Library Board Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment \*
6. Old Business
7. New Business
  - Resolution 23-15 Delinquent Bills
8. Public Comment \*
9. Adjournment

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

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CITY OF WHITEHALL  
CITY COUNCIL MEETING MINUTES  
Council Chambers  
April 25, 2023

**PRESENT:** Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

**ABSENT:** None

**ALSO PRESENT:** Brenda Bourdon, Will Meier, Roger Squiers, and Alyssa Seaver

Mayor Salter called the meeting to order at 6:00 p.m.

**APPROVAL OF THE AGENDA**

Motion by Holmstrom, seconded by Mullally, CARRIED, to approve the agenda. All yeses

**APPROVAL OF THE CONSENT AGENDA**

- A. Approval of the April 11 Work Session & Council Meeting Minutes
- B. Accounts Payable - \$181,788.25
- C. Communications: Arbor Day Proclamation, BLT Minutes, Central Dispatch Minutes, Marina Advisory Committee Minutes, Watershed Grant Support Letter

Motion by Connell, seconded by Sikkenga, CARRIED, to approve the Consent Agenda. All yeses

**MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER**

Comments were received from the Mayor and Council.

**PUBLIC COMMENT**

Cathy Cook expressed concerns of the type of books young children could be exposed to in the Little Free Library project proposed by the Whitehall High School students.

**NEW BUSINESS**

**A. Feet on the Street – Hanson Street Closure Request**

Motion by Sikkenga, seconded by Mullally, CARRIED, to approve the Hanson Street closure request for the Feet on the Street event on June 4<sup>th</sup>. All yeses

**B. Resolution 23-15 Swan Control Program**

Motion by Holmstrom, seconded by Brown, CARRIED, to acknowledge the Muskegon Conservation Districts intent to renew a Mute Swan Control Program on White Lake in accordance with DNR permit requirements and Mute Swan Management and Control Program policy and procedures for a 5-year period from 2023 through 2028.

Roll Call Vote: Yes – Holmstrom, Brown, Mullally, Connell, Sikkenga, Heidelberg, and Salter;  
No – None; Absent – None

**C. Resolution 23-16 Budget Amendment**

Motion by Connell, seconded by Mullally, CARRIED, to approve budget amendments as presented.

Roll Call Vote: Yes – Connell, Mullally, Holmstrom, Heidelberg, Sikkenga, and Salter;  
No – Brown; Absent – None

**D. Resolution 23-17 Pension Relief**

Motion by Holmstrom, seconded by Sikkenga, CARRIED, to encourage Governor Whitmer and the State Legislature to include no less than \$250M in the 2023 State of Michigan Budget for those communities that have maintained the fiscal integrity of their pension funds.

Roll Call Vote: Yes – Holmstrom, Sikkenga, Heidelberg, Brown, Mullally, Connell, and Salter;  
No – None; Absent – None

**PUBLIC COMMENT**

Two students from Mr. Brunson's government class introduced themselves.

**ADJOURNMENT**

Mayor Salter adjourned the Council Meeting at 6:17 pm.

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Steven Salter, Mayor

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Brenda Bourdon, City Clerk



CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
May 9, 2023

**May 2023 Prepaids**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$44,828.30	Transfer
IRS	Payroll	\$15,875.22	EFT
Alerus Financial	Payroll	\$6,407.07	EFT
MISDU	Payroll	\$90.34	9125
FOP-CD Hammond #99	Payroll - Union Dues	\$78.60	9126
Teamsters Local 214	Payroll - Union Dues	\$403.00	9127

**Total Prepaids:** \$67,682.53

**Accounts Payable:** \$111,214.93

**TOTAL ACCOUNTS PAYABLE** \$178,897.46

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL  
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Vendor Code	Vendor Name	Invoice	Description	Amount
EVERA	ALEXANDER AK EVERGREEN	CONTRACT	HOUSE MANAGER - MYBT EVENT	75.00
TOTAL FOR: ALEXANDER AK EVERGREEN				75.00
ARCHI	ARCHITECTURAL HARDWARE CO	63194	SERVICE - REPLACE & KEY LOCK DPW	371.00
TOTAL FOR: ARCHITECTURAL HARDWARE CO				371.00
ASPHA	ASPHALT PAVING INC	API-0001601	COLD PATCH - QTY 15.68 TONS	2,038.40
TOTAL FOR: ASPHALT PAVING INC				2,038.40
BOARD	BOARDWELL MECHANICAL SERVICES, INC.	42241	SERVICE & REPAIR - ROOFTOP HVAC	255.00
TOTAL FOR: BOARDWELL MECHANICAL SERVICES, INC.				255.00
CONCE	CONCEPTS GRAPHIC DESIGN	10240	SUMMER THEATER BROCHURE DESIGN	280.00
TOTAL FOR: CONCEPTS GRAPHIC DESIGN				280.00
UBMISC	CONNIE BELEVENDER	05/02/2023	UB refund for account: 009-02870-00	45.29
TOTAL FOR: CONNIE BELEVENDER				45.29
CONSU	CONSUMER'S ENERGY	STATEMENT	PUBLIC UTILITIES	5,819.37
		STATEMENT	PUBLIC UTILITIES	10,873.42
TOTAL FOR: CONSUMER'S ENERGY				16,692.79
DOBB	DOBB PRINTING INC	97883	SUMMER 2023 THEATER BROCHURES	699.30
TOTAL FOR: DOBB PRINTING INC				699.30
MORRI	DOUG MORRIS	MAY-2023	RETIREE OPEB STIPEND - MORRIS	300.00
TOTAL FOR: DOUG MORRIS				300.00
DTE	DTE ENERGY	STATEMENT	PUBLIC UTILITIES	2,684.45
TOTAL FOR: DTE ENERGY				2,684.45
ETNA	ETNA SUPPLY INC	S104663927.013	METER YOKES/COUPLINGS	493.27
TOTAL FOR: ETNA SUPPLY INC				493.27
FRONT	FRONTIER	STATEMENT	TELEPHONE	39.85
		STATEMETN	TELEPHONE - FAX	101.32
TOTAL FOR: FRONTIER				141.17
GILLROY	GILL-ROY'S HARDWARE	STATEMENT	PARTS/TOOLS/SUPPLIES	330.79
TOTAL FOR: GILL-ROY'S HARDWARE				330.79

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HAVIL	HAVILAND	406966 / CR4688	QTY 16 - 15 GAL DRUMS CHLORINE	1,203.00
TOTAL FOR: HAVILAND				1,203.00
HOME	HOME SERVICES OF WHITE LAKE	31170	UPS CHARGES	16.51
TOTAL FOR: HOME SERVICES OF WHITE LAKE				16.51
JJ'S ELEC	JJ'S ELECTRIC LLC	APRIL-2023	ELECTRICAL PERMITS - APRIL-2023	788.40
		MARCH-2023	ELECTRICAL PERMITS - MARCH-2023	1,810.60
TOTAL FOR: JJ'S ELECTRIC LLC				2,599.00
LAKESHORE	LAKESHORE LEAF VAC, LLC	1315	LEAF COLLECTION - SPRING/2023	17,000.00
TOTAL FOR: LAKESHORE LEAF VAC, LLC				17,000.00
MDEQ	MI DEPT EGLE	761-11095798	WATER SAMPLES	128.00
TOTAL FOR: MI DEPT EGLE				128.00
MYBT	MICHIGAN YOUTH BALLET THEATRE	PASS THRU	TICKET PASS THRU - MID SUMMER 4/22/23	3,848.22
TOTAL FOR: MICHIGAN YOUTH BALLET THEATRE				3,848.22
MODEL	MODEL COVERALL SERVICE INC	STATEMENT	UNIFORMS - APRIL-2023	271.92
TOTAL FOR: MODEL COVERALL SERVICE INC				271.92
MUCTR	MUSKEGON CENTRAL DISPATCH	2300001530	CENTRAL DISPATCH FEES - MAYL-2023	3,786.33
		2300001552	VIRTUAL SERVER & SUPPORT - MAY-2023	527.37
TOTAL FOR: MUSKEGON CENTRAL DISPATCH				4,313.70
MUTRE	MUSKEGON COUNTY TREASURER'S	0000196580	HAULED WASTE - 1373 GALLONS	78.26
TOTAL FOR: MUSKEGON COUNTY TREASURER'S				78.26
THRONE	NOLAN THRONE	REIMBURSEMENT	MILEAGE REIMBURSEMENT - WATER TESTING	55.02
TOTAL FOR: NOLAN THRONE				55.02
ED	OGBORN ENTERPRISES, INC.	WCH 23-05/DPW 2	CLEANING SERVICES - CH/DPW - MAYL-2023	760.00
TOTAL FOR: OGBORN ENTERPRISES, INC.				760.00
ORKIN	ORKIN, LLC	244933437	PEST TREATMENT	98.99
TOTAL FOR: ORKIN, LLC				98.99
PARS	PARSONS SMALL ENGINE SERVICE	STATEMENT	SERVICE/BLADE SHARPENING - ZERO TURN MOWERS	880.47
TOTAL FOR: PARSONS SMALL ENGINE SERVICE				880.47

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Vendor Code	Vendor Name	Invoice	Description	Amount
PREIN	PREIN & NEWHOF, PC	73662-66-69-70-	ENGINEERING SERVICES- MARINA/BENSTON/MEARS/SA	13,530.10
TOTAL FOR: PREIN & NEWHOF, PC				13,530.10
PRHLTH	PRIORITY HEALTH	MAY-2023	HEALTH INSURANCE - MAY-2023	24,025.35
TOTAL FOR: PRIORITY HEALTH				24,025.35
ROTHB	RIVERS ACE	STATEMENT	TOILET PARTS/VAC/EYE SHEILD/BATTERIES	221.03
TOTAL FOR: RIVERS ACE				221.03
TUFT	ROBERT E TUFTS JR	APRIL-2023	BUILDING PERMITS - APRIL-2023	1,430.60
		MARCH-2023	BUILDING PERMITS - MARCH-2023	2,030.56
TOTAL FOR: ROBERT E TUFTS JR				3,461.16
RYER	RYERSON BROTHERS EXCAVATING LLC	2359	EROSION REPAIR/FILL SAND/TOP SOIL - MEARS/ELL	2,970.00
TOTAL FOR: RYERSON BROTHERS EXCAVATING LLC				2,970.00
MISC	SEPLA	REGISTRATION	SEPLA CONFERENCE REGISTRATION - BOLLES	450.00
TOTAL FOR: SEPLA				450.00
SHEPH	SHEPHERD GARAGE DOOR CO., INC	22294	GARAGE DOOR OPENER/INSTALLATION/REMOTE/DOOR A	1,750.00
TOTAL FOR: SHEPHERD GARAGE DOOR CO., INC				1,750.00
SHO	SHORELINE INSPECTION SERVICE LLC	APRIL-2023	MECHANICAL & PLUMBING PERMITS - APRIL - 2023	1,403.00
		MARCH-2023	MECHANICAL & PLUMBING PERMITS - MARCH - 2023	2,010.00
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC				3,413.00
HA	SKY HARSCH	CONTRACT	HOUSE MGR - MYBT EVENT	125.00
TOTAL FOR: SKY HARSCH				125.00
TRUCK	TRUCK & TRAILER SPECIALTIES	DSO012430	SCRAPER BLADES - QTY 3 FOR 12-15	1,090.62
TOTAL FOR: TRUCK & TRAILER SPECIALTIES				1,090.62
USABL	USA BLUE BOOK/HD SUPPLY	320480	ANTI-SEIZE 2LBS/CASE INVERTED PAINT	186.53
TOTAL FOR: USA BLUE BOOK/HD SUPPLY				186.53
WMSRDC	W MI SHORELINE REGIONAL DEVEL COMM	23/24	ANNUAL DUES FY 23/24 (202.463.818)	1,484.00
TOTAL FOR: W MI SHORELINE REGIONAL DEVEL COMM				1,484.00
WMCJT	WEST MICHIGAN CRIMINAL JUSTICE	5316	TASER INSTRUCTOR TRAINING - MAHONEY/NUMMERDOR	290.00
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE				290.00

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Vendor Code	Vendor Name		
	Invoice	Description	Amount
WEX	WEX BANK		
	88909393	FUEL PURCHASES - APRIL-2023	1,698.19
TOTAL FOR: WEX BANK			1,698.19
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	GLOVES/VENT FANS/MOULDING 12-02	163.70
TOTAL FOR: WHITE LAKE AUTOMOTIVE			163.70
WLEXC	WHITE LAKE EXCAVATING		
	100182	QTY 121.81 TONS RECYCLED ROAD GRAVEL	436.20
TOTAL FOR: WHITE LAKE EXCAVATING			436.20
WLSIG	WHITE LAKE SIGNS LLC		
	000002	PARK HOURS SIGNS - QTY 3	75.00
TOTAL FOR: WHITE LAKE SIGNS LLC			75.00
WIND	WINDEMULLER		
	227700	LS #1 - TROUBLESHOOT PUMP	185.50
TOTAL FOR: WINDEMULLER			185.50
TOTAL - ALL VENDORS			111,214.93

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
POST DATES 05/05/2023 - 05/05/2023  
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 172 ADMINISTRATION					
101-172-818.000	VIRTUAL SERVER & SUPPORT - MAY-20	MUSKEGON CENTRAL DISPATCH	05/01/23	2300001552	527.37
101-172-850.000	TELEPHONE - FAX	FRONTIER	04/20/23	STATEMETN	50.66
			Total For Dept 172 ADMINISTRATION		578.03
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	ANT BAIT	GILL-ROY'S HARDWARE	04/30/23	STATEMENT	8.09
101-265-775.000	BOLT SNAPS - QTY 3	GILL-ROY'S HARDWARE	04/30/23	STATEMENT	10.51
101-265-818.700	CLEANING SERVICES - CH - MAY-20	OGBORN ENTERPRISES, INC.	05/01/23	WCH 23-05/DPW 23-05	475.00
101-265-920.000	PUBLIC UTILITIES/100017760891	CONSUMER'S ENERGY	04/21/23	STATEMENT	873.37
101-265-920.000	PUBLIC UTILITIES/910021159454	DTE ENERGY	05/05/23	STATEMENT	641.42
101-265-974.000	GARAGE OPENER/INSTALL/REMOTE/DO	SHEPHERD GARAGE DOOR CO.	04/27/23	22294	1,750.00
			Total For Dept 265 CITY HALL BLDG & GROUNDS		3,758.39
Dept 270 FRINGE BENEFITS					
101-270-719.450	UNIFORMS - APRIL-2023	MODEL COVERALL SERVICE I	04/30/23	STATEMENT	227.32
101-270-719.600	RETIREE OPEB STIPEND - MORRIS -	DOUG MORRIS	05/01/23	MAY-2023	300.00
101-270-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	05/01/23	MAY-2023	22,255.45
101-270-719.601	FRINGE BENEFITS-RETIREE HEALTH	PRIORITY HEALTH	05/01/23	MAY-2023	1,769.90
			Total For Dept 270 FRINGE BENEFITS		24,552.67
Dept 301 POLICE					
101-301-751.000	FUEL PURCHASES - APRIL 2023	WEX BANK	05/01/23	88909393	1,698.19
101-301-760.100	TASER INSTRUCT TRAIN - MAHONEY/	WEST MICHIGAN CRIMINAL J	04/28/23	5316	290.00
101-301-760.200	SEPLA CONFERENCE REGISTRATION -	SEPLA	05/01/23	REGISTRATION	450.00
101-301-850.000	TELEPHONE - FAX	FRONTIER	04/20/23	STATEMETN	50.66
101-301-850.000	CENTRAL DISPATCH FEES - MAY-202	MUSKEGON CENTRAL DISPATCH	04/15/23	2300001530	3,786.33
101-301-920.000	EMERGENCY SIREN/10000345551	CONSUMER'S ENERGY	05/02/23	STATEMENT	21.30
			Total For Dept 301 POLICE		6,296.48
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/103033655079	CONSUMER'S ENERGY	05/02/23	STATEMENT	5,689.32
101-448-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	04/21/23	STATEMENT	39.23
			Total For Dept 448 STREET LIGHTING		5,728.55
Dept 528 LEAF DISPOSAL					
101-528-818.000	LEAF COLLECTION - 4.15.23-4.29.	LAKE SHORE LEAF VAC, LLC	05/01/23	1315	17,000.00
			Total For Dept 528 LEAF DISPOSAL		17,000.00
Dept 567 CEMETERY					
101-567-920.000	PUBLIC UTILITIES/100016180844	CONSUMER'S ENERGY	04/21/23	STATEMENT	69.78
101-567-920.000	PUBLIC UTILITIES/910021159306	DTE ENERGY	05/05/23	STATEMENT	56.59
			Total For Dept 567 CEMETERY		126.37
Dept 751 PARKS DEPARTMENT					
101-751-757.000	PARK HOURS SIGNS - QTY 3	WHITE LAKE SIGNS LLC	04/27/23	000002	75.00
101-751-775.000	BOLT SNAPS - QTY 3	GILL-ROY'S HARDWARE	04/30/23	STATEMENT	42.63
101-751-775.000	TOILET GASKETS/DRILL BIT/FASTEN	RIVERS ACE	04/30/23	STATEMENT	46.91
101-751-920.000	PUBLIC UTILITIES/100017568369	CONSUMER'S ENERGY	04/21/23	STATEMENT	256.75
			Total For Dept 751 PARKS DEPARTMENT		421.29
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES/103021521192	CONSUMER'S ENERGY	04/21/23	STATEMENT	62.70

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 756 119 S BALDWIN ST 101-756-920.000	PUBLIC UTILITIES/910021159793	DTE ENERGY	05/05/23	STATEMENT	57.40
		Total For Dept 756 119 S BALDWIN ST			120.10
Fund 202 MAJOR STREET FUND					58,581.88
Dept 000 648 202-000-123.000	ANNUAL DUES FY 23/24 (202.463.8	W MI SHORELINE REGIONAL	04/17/23	23/24	1,484.00
		Total For Dept 000 648			1,484.00
Dept 474 TRAFFIC SERVICES 202-474-818.000	EROSION FILL SAND/SOIL - MEARS/	RYERSON BROTHERS EXCAVAT	05/04/23	2359	2,970.00
		Total For Dept 474 TRAFFIC SERVICES			2,970.00
Dept 478 WINTER MAINT 202-478-757.000 202-478-757.000	COLD PATCH - QTY 15.68 TONS SCRAPER BLADES - QTY 3 FOR 12-1	ASPHALT PAVING INC TRUCK & TRAILER SPECIALT	04/05/23 04/18/23	API-0001601 DSO012430	1,019.20 545.31
		Total For Dept 478 WINTER MAINT			1,564.51
Dept 494 TRUNKLINE SURFACE MAINTENANCE 202-494-920.000	PUBLIC UTILITIES/100086335302	CONSUMER'S ENERGY	04/21/23	STATEMENT	28.81
		Total For Dept 494 TRUNKLINE SURFACE MAINTENANC			28.81
Fund 203 LOCAL STREET FUND					6,047.32
Dept 463 ROUTINE MAINT 203-463-757.000	QTY 121.81 TONS RECYCLED ROAD G	WHITE LAKE EXCAVATING	04/24/23	100182	436.20
		Total For Dept 463 ROUTINE MAINT			436.20
Dept 478 WINTER MAINT 203-478-757.000 203-478-757.000	COLD PATCH - QTY 15.68 TONS SCRAPER BLADES - QTY 3 FOR 12-1	ASPHALT PAVING INC TRUCK & TRAILER SPECIALT	04/05/23 04/18/23	API-0001601 DSO012430	1,019.20 545.31
		Total For Dept 478 WINTER MAINT			1,564.51
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					2,000.71
Dept 000 648 247-000-820.000 247-000-820.300-D22	ENGINEERING-MARINA 23 TIFA CAPITAL - PUCT# 2220875	PREIN & NEWHOF, PC PREIN & NEWHOF, PC	03/08/23 03/08/23	73662-66-69-70-71-73 73662-66-69-70-71-73	107.00 4,346.60
		Total For Dept 000 648			4,453.60
Dept 525 DOWNTOWN STREETScape	CONCRETE SEALER SPRAYER - QTY 2	GILL-ROY'S HARDWARE	04/30/23	STATEMENT	89.96
247-525-757.000	PUBLIC UTILITIES/920030385842	DTE ENERGY	05/05/23	STATEMENT	68.62
247-525-920.000	PED LIGHTS/100000242550	CONSUMER'S ENERGY	05/02/23	STATEMENT	108.75
247-525-921.000	PED LIGHTS/100015232430	CONSUMER'S ENERGY	04/21/23	STATEMENT	296.72
		Total For Dept 525 DOWNTOWN STREETScape			564.05
Fund 249 BUILDING INSPECTION DEPARTMENT					5,017.65
		Total For Fund 247 TAX INCREMENT FINANCE AUTHOR			5,017.65

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 648					
249-000-818.000	ELECTRICAL PERMITS - APRIL-2023	JJ'S ELECTRIC LLC	05/01/23	APRIL-2023	788.40
249-000-818.000	ELECTRICAL PERMITS - MARCH-2023	JJ'S ELECTRIC LLC	04/01/23	MARCH-2023	1,810.60
249-000-818.000	BUILDING PERMITS - APRIL-2023	ROBERT E TUFTS JR	05/01/23	APRIL-2023	1,430.60
249-000-818.000	BUILDING PERMITS - MARCH-2023	ROBERT E TUFTS JR	04/01/23	MARCH-2023	2,030.56
249-000-818.000	MECHANICAL PERMITS - MARCH-2023	SHORELINE INSPECTION SER	04/01/23	MARCH-2023	2,010.00
249-000-818.000	MECHANICAL PERMITS - APRIL-2023	SHORELINE INSPECTION SER	05/01/23	APRIL-2023	1,403.00
	Total For Dept 000 648				9,473.16
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 648					
250-000-818.100	C/S-INDUSTRIAL PARK/1000164878	CONSUMER'S ENERGY	04/21/23	STATEMENT	60.10
250-000-820.000	ENGINEERING FEES- BENSTON LDFA	PREIN & NEWHOF, PC	03/08/23	73662-66-69-70-71-73	4,000.00
	Total For Dept 000 648				4,060.10
Fund 401 CAPITAL PROJECTS FUND					
Dept 000 648					
401-000-820.000-B22	ENGINEERING FEES-MEARS	PREIN & NEWHOF, PC	03/08/23	73662-66-69-70-71-73	844.00
401-000-820.000-E22	ENGINEERING FEES - WARNER	PREIN & NEWHOF, PC	03/08/23	73662-66-69-70-71-73	3,127.00
	Total For Dept 000 648				3,971.00
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-123.000	SUM23 BROCHURE DESIGN (580.000.	CONCEPTS GRAPHIC DESIGN	04/22/23	10240	280.00
580-000-123.000	SUM23 THEATER BROCHURES (580.00	DOBB PRINTING INC	04/22/23	97883	699.30
580-000-757.000	TRASH BAGS/YARD WASTE BAGS	GILL-ROY'S HARDWARE	04/30/23	STATEMENT	34.87
580-000-757.410	PAINT - SPRING BREAK WLYT CAMP	GILL-ROY'S HARDWARE	04/30/23	STATEMENT	61.21
580-000-818.500	TICKET PASS THRU - MID SUMMER 4	MICHIGAN YOUTH BALLET TH	04/22/23	PASS THRU	3,848.22
580-000-818.750	HOUSE MANAGER - MYBT EVENT	ALEXXANDER AK EVERGREEN	04/20/23	CONTRACT	75.00
580-000-818.750	HOUSE MGR - MYBT EVENT	SKY HARSCH	04/22/23	CONTRACT	125.00
580-000-920.000	PUBLIC UTILITIES/100015238247	CONSUMER'S ENERGY	04/21/23	STATEMENT	688.93
580-000-920.000	PUBLIC UTILITIES/910021159660	DTE ENERGY	05/05/23	STATEMENT	1,123.48
580-000-931.000	SERVICE & REPAIR - ROOFTOP HVA	BOARDWELL MECHANICAL SER	04/07/23	42241	255.00
580-000-931.000	PEST TREATMENT	ORKIN, LLC	05/01/23	244933437	98.99
580-000-931.000	VENT FANS - QTY 6	WHITE LAKE AUTOMOTIVE	04/29/23	STATEMENT	104.34
	Total For Dept 000 648				7,394.34
Fund 590 SEWER FUND					
Dept 554 SEWER PUMPING					
590-554-818.000	HAULED WASTE - 1373 GALLONS	MUSKEGON COUNTY TREASURE	04/30/23	0000196580	78.26
590-554-920.000	PUBLIC UTILITIES/100094991039	CONSUMER'S ENERGY	04/21/23	STATEMENT	1,365.43
590-554-920.000	PUBLIC UTILITIES/910021159892	DTE ENERGY	05/05/23	STATEMENT	51.69
	Total For Dept 554 SEWER PUMPING				1,495.38



INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
POST DATES 05/05/2023 - 05/05/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF MAY 9, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 590 SEWER FUND					
Dept 558 SEWER T & D					
590-558-757.000	GLOVES/2.5 DEF	WHITE LAKE AUTOMOTIVE	04/29/23	STATEMENT	53.87
		Total For Dept 558 SEWER T & D			53.87
Dept 559 SEWER CONSTRUCTION					
590-559-818.000	LS #1 - TROUBLESHOOT PUMP	WINDEMULLER	04/30/23	227700	185.50
		Total For Dept 559 SEWER CONSTRUCTION			185.50
		Total For Fund 590 SEWER FUND			1,734.75
Fund 591 WATER FUND					
Dept 000 648					
591-000-202.100	Water	CONNIE BELEVENDER	05/02/23	05/02/2023	45.29
		Total For Dept 000 648			45.29
Dept 540 WATER ADMINISTRATION					
591-540-760.000	MILEAGE REIMBURSEMENT - WATER T	NOLAN THRONE	05/03/23	REIMBURSEMENT	55.02
591-540-820.000	ENGINEERING FEES - DWAM	PREIN & NEWHOF, PC	03/08/23	73662-66-69-70-71-73	1,105.50
		Total For Dept 540 WATER ADMINISTRATION			1,160.52
Dept 546 WATER SOURCE PLANT					
591-546-757.000	FUNNEL - QTY 4	GILL-ROY'S HARDWARE	04/30/23	STATEMENT	36.68
591-546-757.000	OPERATING SUPPLIES	HAVILAND	04/20/23	406966 / CR468880	1,203.00
591-546-801.000	WATER SAMPLES	MI DEPT EGLE	04/15/23	761-11095798	128.00
591-546-920.000	PUBLIC UTILITIES/100015972811	CONSUMER'S ENERGY	04/21/23	STATEMENT	6,274.32
591-546-920.000	PUBLIC UTILITIES/920017788919	DTE ENERGY	05/05/23	STATEMENT	169.45
591-546-920.000	TELEPHONE	FRONTIER	04/16/23	STATEMENT	39.85
		Total For Dept 546 WATER SOURCE PLANT			7,851.30
Dept 548 WATER T & D					
591-548-757.000	WRENCH	GILL-ROY'S HARDWARE	04/30/23	STATEMENT	29.31
591-548-757.000	BATTERIES	RIVERS ACE	04/30/23	STATEMENT	34.14
591-548-775.000	UPS CHARGES	HOME SERVICES OF WHITE L	05/03/23	31170	16.51
591-548-775.000	ANTI-SEIZE 2LBS/CASE INVERTED P	USA BLUE BOOK/HD SUPPLY	04/04/23	320480	186.53
		Total For Dept 548 WATER T & D			266.49
Dept 549 WATER CONSTRUCTION					
591-549-757.000	METER YOKES/COUPLINGS	ETNA SUPPLY INC	05/21/23	S104663927.013	493.27
		Total For Dept 549 WATER CONSTRUCTION			493.27
		Total For Fund 591 WATER FUND			9,816.87
Fund 594 MARINA FUND					
Dept 000 648					
594-000-775.000	EYE SHEILD	RIVERS ACE	04/30/23	STATEMENT	13.99
594-000-920.000	PUBLIC UTILITIES/100000353241	CONSUMER'S ENERGY	04/21/23	STATEMENT	525.90
		Total For Dept 000 648			539.89
		Total For Fund 594 MARINA FUND			539.89
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-757.000	ANT BAIT	GILL-ROY'S HARDWARE	04/30/23	STATEMENT	17.53

## INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL

POST DATES 05/05/2023 - 05/05/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING OF MAY 9, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-777.000	VACUUM	RIVERS ACE	04/30/23	STATEMENT	125.99
661-000-818.000	SHOP TOWELS	MODEL COVERALL SERVICE I	04/30/23	STATEMENT	44.60
661-000-818.700	CLEANING SERVICES - DPW - MAY-2	OGBORN ENTERPRISES, INC.	05/01/23	WCH 23-05/DPW 23-05	285.00
661-000-920.000	PUBLIC UTILITIES/100016488254	CONSUMER'S ENERGY	04/21/23	STATEMENT	331.38
661-000-920.000	PUBLIC UTILITIES/910021159181	DTE ENERGY	05/05/23	STATEMENT	515.80
661-000-931.000	SERVICE - REPLACE & KEY LOCK DP	ARCHITECTURAL HARDWARE C	05/04/23	63194	371.00
661-000-933.000	SERVICE/BLADE SHARPENING - ZERO	PARSONS SMALL ENGINE SER	04/24/23	STATEMENT	880.47
661-000-933.000	12-02 - BODY MOULDING	WHITE LAKE AUTOMOTIVE	04/29/23	STATEMENT	5.49
		Total For Dept 000 648			2,577.26
		Total For Fund 661 MOTOR POOL FUND			2,577.26

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
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BOTH OPEN AND PAID  
CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF MAY 9, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
	Fund 101 GENERAL OPERATING FUND				58,581.88
	Fund 202 MAJOR STREET FUND				6,047.32
	Fund 203 LOCAL STREET FUND				2,000.71
	Fund 247 TAX INCREMENT FINANCE				5,017.65
	Fund 249 BUILDING INSPECTION DE				9,473.16
	Fund 250 LOCAL DEVELOPMENT FINA				4,060.10
	Fund 401 CAPITAL PROJECTS FUND				3,971.00
	Fund 580 PLAYHOUSE				7,394.34
	Fund 590 SEWER FUND				1,734.75
	Fund 591 WATER FUND				9,816.87
	Fund 594 MARINA FUND				539.89
	Fund 661 MOTOR POOL FUND				2,577.26
Total For All Funds:					111,214.93

*Arts Council of White Lake  
would like to thank you  
for being an important investor  
in our vibrant arts community.*

*You are the Cherry On Top!*

*Champagne & Desserts*

Thursday, May 18, 202~~4~~23

7 - 9 p.m.

Arts Council of White Lake

- Nuveen Center

106 E. Colby Street, Whitehall, MI

RSVP by May 11 - 231.893.2524

or email: [nuveen@artswritelake.org](mailto:nuveen@artswritelake.org)

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# *Blue Lake Township*

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1491 OWASIPPE ROAD

TWIN LAKE, MICHIGAN 49457

PHONE: 231/894-6335

FAX: 231/893-3511

[www.bluelaketownship.org](http://www.bluelaketownship.org)

April 11, 2023

RE: Blue Lake Township proposed ORV Ordinance public hearing notice

Please find enclosed a notice of public hearing for a proposed ORV Ordinance in Blue Lake Township. Additionally, a copy of the ORV Ordinance is enclosed for your review.

A handwritten signature in blue ink, appearing to read "Jeff Abram". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jeff Abram, Clerk  
Blue Lake Township  
[clerk@bluelaketownship.org](mailto:clerk@bluelaketownship.org)

**NOTICE OF PUBLIC HEARING  
ON A PROPOSED OFF ROAD VEHICLE ORDINANCE**

TO: RECIPIENTS DESCRIBED IN SECTION 81131 OF ACT 451 OF 1994, MCL 324.81131,  
THE NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT

PLEASE TAKE NOTICE that on the 11 day of May, 2023, a public hearing will be held by the Blue Lake Township Board at the Blue Lake Township Hall, 1491 Owasippe Road, Twin Lake, Michigan 49457, at 6:30 p.m., local time, to hear and consider a proposed Off Road Vehicle Ordinance.

Written comments will be received at the Township Hall (telephone: 231-894-6335), during normal Township business hours.

Dated: April 11, 2023



Jeff Abram, Clerk  
Blue Lake Township  
clerk@bluelaketownship.org

# **BLUE LAKE TOWNSHIP**

## **COUNTY OF MUSKEGON, MICHIGAN**

### **NOTICE OF RESTRICTED ROADS FOR ORVS**

1. RUSSELL ROAD- FROM SILVER CREEK TO FRUITVALE ROAD
2. OWASIPPE ROAD- FROM RUSSELL ROAD TO NICHOLS ROAD
3. HOLTON-WHITEHALL ROAD – FROM RUSSELL TO THE WEST TO THE TOWNSHIP LINE

**BY THE MAYOR OF THE CITY OF WHITEHALL, MICHIGAN**  
**A PROCLAMATION for a DAY OF PRAYER**

- WHEREAS:** Throughout history Americans have lifted up fervent prayers to God on behalf of our nation. From the first gatherings of our Founding Fathers, elected officials have prayed and entreated those they serve and represent to join them in prayer, including the authors of our Declaration of Independence, wrote that they, the Representatives of the united States of America, in General Congress, Assembled, appealing to the Supreme Judge of the world..." and carried on to present this present day in Presidential Proclamations such as last year's invitation to "join him in asking for God's continued guidance, mercy, and protection"; and
- WHEREAS:** A National Day of Prayer has not only been a part of our heritage since it was declared by the First Continental Congress in 1775, but it is a Public Law established in the United States Congress in 1952 approved by a joint Resolution and amended by Congress and President Reagan with Public Law 100-307 in 1988, affirming that it is essential for us as a nation to pray and directing the President of the United States to set aside and proclaim the first Thursday of May annually as National Day of Prayer: and
- WHEREAS:** In our state and across America, the observance of the National Day of Prayer will be held on Thursday, May4, 2023, with the theme, "Pray Fervently to Righteousness and Avail Much," based on the verses in James 5:16b, "The effective, fervent prayer of a righteousness man avails much"; and
- WHEREAS:** Every first Thursday of May on the National Day of Prayer we not only express our faith and exercise our freedom in prayer, but unite our hearts and voices in personal prayer and public gatherings throughout our city and across our America with fervent praise, repentance, love, and humble intercession for our neighbor and nation, holding fast to the promises throughout the Holy Scriptures that the Lord hears and avails much as He answers the faith-filled prayers of His people.

**NOW THEREFORE,** I Steve Salter Mayor of the City of Whitehall, do hereby proclaim, May 4, 2023, as a **DAY OF PRAYER** throughout the City of Whitehall, and I commend this observance to all of our citizens.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the Great Seal of the City of Whitehall to be affixed at 12:00 PM on this 4<sup>th</sup> day of May 2023.

  
\_\_\_\_\_  
Mayor





# ANNUAL REPORT

FY 2021 / 2022



**GREATER  
MUSKEGON**  
economic development

# Driving economic prosperity along the Muskegon Lakeshore.

Greater Muskegon Economic Development's mission is to build a stronger Muskegon area economy by supporting business growth and expansion, and driving economic prosperity along the Lakeshore.

**Whether you are looking to expand, grow, or relocate, our expert staff of economic and community developers are here to help...**

We are a one-stop powerhouse of experience and in-depth knowledge. Whether you are looking to expand, grow, or relocate, our expert staff of economic and community developers are here to help navigate the sometimes complicated and technical world of programs, initiatives, incentives, government contracting and other opportunities that are available to businesses ready to move to the next level.

We are fully invested in growing Muskegon County. Our rich history of industry and manufacturing, along with our available infrastructure, proximity to transportation channels, affordable housing, skilled labor and endless year-around recreation make the Muskegon area exceptionally positioned to support prolonged business success. More importantly, we are invested in our community and the people in it. Yes, we are in the business of economic growth because we know it ultimately leads to bigger opportunities and a better quality of life for the people who live here.

## From the CEO



Looking back on 2022, I feel honored to have become a part of Greater Muskegon Economic Development and having the opportunity to work alongside a capable and qualified staff. I first visited Muskegon County in April

2022 and thought it was West

Michigan's best kept secret. I saw a growing economy, miles and miles of shoreline, natural amenities, activities that span the seasons, and an enthusiastic vibrancy in the core city. As I began my role in June, I was impressed with our staff's dedication to expanding businesses, providing the community with grant opportunities, and their focus on growing good jobs for Muskegon County. The metrics listed in this report are a testament to the hard work and collaborative efforts between GMED and our economic development partners. Muskegon County has realized an unprecedented year for capital investment, committed grant dollars, and job growth! We're looking forward to continuing the momentum in 2023 with a broader definition and scope of economic development, and focused efforts to grow businesses, create good jobs, and increase brand awareness of Greater Muskegon Economic Development in West Michigan.

Marla Schneider, President/CEO

A handwritten signature of Marla Schneider in dark ink.



# GMED receives prestigious economic impact award.



GMED was recently named the recipient of the "Large Economic Impact Deal of the Year" award by the Mid-America Economic Development Council (MAEDC). Consumers Energy nominated GMED for the award for its work with Cytiva, a global life sciences leader, to locate operations in Muskegon Township. Cytiva will make a significant investment to transform the former BASF production site on Whitehall Road into a 168,000 sq. ft. biomanufacturing campus that will produce material for the manufacture of vaccines and therapeutics. This will be Cytiva's first chromatography resin manufacturing facility outside of Sweden.

Construction is planned to begin in early 2023, and manufacturing is expected to begin by the end of 2024. Approximately 200 jobs will be created as a result of Cytiva's expansion in Muskegon.

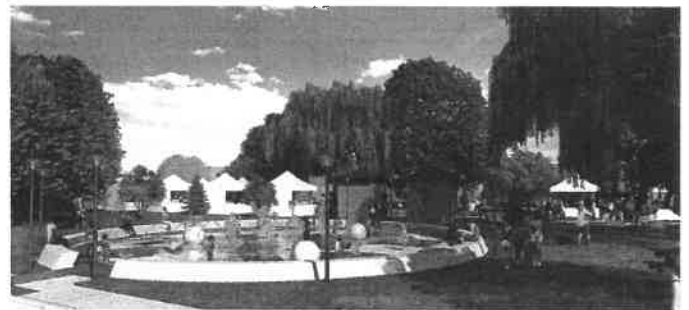
## Community Lands EPA Grant Funding for Environmental Site Assessments

This summer, GMED received a \$500,000 grant award from the U.S. Environmental Protection Agency to help fund environmental site assessment work on properties in Muskegon County that are suspected of having contaminants. This is an important step in the redevelopment process, and projects in lower income and underserved communities will be prioritized. Funding support for environmental assessments has had a significant impact on redevelopment projects in the past, especially in downtown Muskegon. An application and scoring process for selecting sites is now in place and a third-party environmental consulting group has been hired to conduct the work on sites that are awarded funding through this program.



**GMED secured a total of \$1,013,000 in community grants in 2021/2022.**

## Consumers Energy Foundation Grant to Support Downtown Muskegon Heights Improvements



The City of Muskegon Heights was awarded a \$250,000 Prosperity Award from the Consumers Energy Foundation to support the "Reaching New Muskegon Heights" vision plan for downtown. This grant and other funding will be used to build a splash pad at Rowan Park in the City's core. The grant is the first step in a larger effort to revitalize downtown Muskegon Heights and restore the economic prosperity of this community.

# New Investments & Growth

Our 2021/2022 fiscal year saw many new investments and expansions.

## At A Glance



## 2021/2022 GMED Investors

COMERICA BANK

COMMUNITY FOUNDATION FOR  
MUSKEGON COUNTY

CONSUMERS ENERGY FOUNDATION

DTE ENERGY

ERHARDT CONSTRUCTION

ENVIGOR

EQUITY GROUP OF MICHIGAN

FREMONT AREA FOUNDATION

HAZEKAMP'S PREMIER FOODS

H&S COMPANIES

HOWMET AEROSPACE FOUNDATION

MUSKEGON AREA INTERMEDIATE  
SCHOOL DISTRICT

MUSKEGON COMMUNITY COLLEGE

MUSKEGON COUNTY

MUSKEGON LAKESHORE CHAMBER  
OF COMMERCE

NICHOLS

NORTHERN MACHINE TOOL

NOWAK MACHINED PRODUCTS

REVEL

WEBB CHEMICAL

## Local Business Assistance

Greater Muskegon Economic Development helped facilitate local economic growth by connecting clients with valuable resources and through business counseling services.

### Retention Visits

111

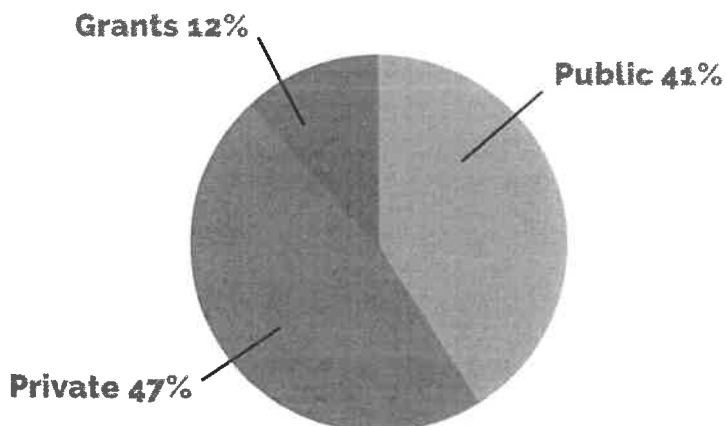
### Active Projects

24

### State, Local and Training Incentives

\$53M+

### GMED Funding



## 2021/2022 Year in Review

### PER PROJECT AVERAGE

91 NEW/RETAINED JOBS

\$111.43M CAPITAL INVESTMENT

50% ADVANCED MANUFACTURING

50% PHARMA

### Project Highlights

#### TOWER LABS

\$5.7M capital investment  
120 retained jobs

#### FUSION FLUID

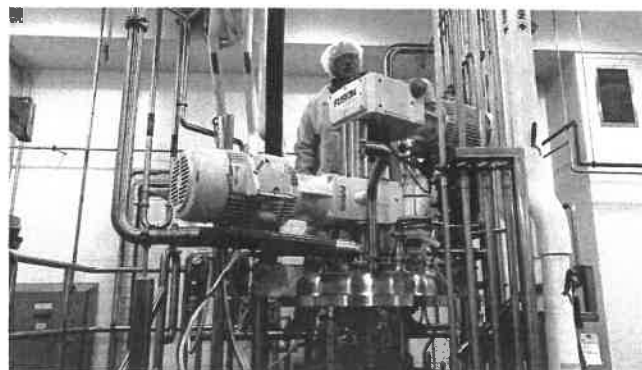
\$7M capital investment  
35 new jobs

#### CYTIVA

\$430M capital investment  
200 new jobs

#### WEST MICHIGAN GRINDING

\$3M capital investment  
10 new jobs



**GREATER MUSKEGON ECONOMIC DEVELOPMENT (GMED)**  
**2021/2022 BOARD OF DIRECTORS**

**Tom Zant**, Chair  
Equity Group of Michigan

**Jillian Meloche**, Secretary  
Nowak Machined Products

**Gary Allore**  
Trinity Health Muskegon

**Mary Boyd**  
Avasure

**Dave Hazekamp**  
Hazekamp's Premier Foods

**Brad Hilleary**  
Webb Chemical Service Corp.

**Randy Lindquist**  
Muskegon Area Intermediate School District

**Stephen Olsen**  
Northern Machine Tool

**Dr. John Selmon**  
Muskegon Community College

**Rich Houtteman**, Vice Chair  
Consumers Energy

**Katie Mason**, Treasurer  
H&S Companies

**Kim Arter**  
Laketon Township

**Mark Eisenbarth**  
County of Muskegon

**Amy Heisser**  
Howmet Aerospace

**Cindy Larsen**  
Muskegon Lakeshore Chamber of Commerce

**Mark Meyers**  
City of Norton Shores

**Mike Olthoff**  
Nichols

**Jonathan Wilson**  
DTE Energy

**GMED STAFF**



**Marla Schneider**, President/CEO



**Morgan Carroll**, Director of Business Development



**Cathy Brubaker-Clarke**, Community Development Strategist



**Marie Chabotte**, Finance Director

**PROCUREMENT TECHNICAL ASSISTANCE CENTER (PTAC) STAFF**



**Kelsey Rhoda**, Director



**Nichole Smith**, Procurement Counselor



**Eleanor Wilson**, Procurement Counselor





# Procurement Technical Assistance Center

## OUR 2021-2022 ACHIEVEMENTS

TAKE A LOOK AT HOW PTACS' EXPERTISE IS GIVING MICHIGAN A COMPETITIVE ADVANTAGE.

**Procurement Technical Assistance Center (PTAC) is a non-profit program providing government contracting assistance at no cost.**

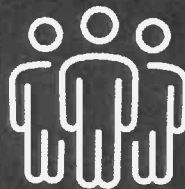
PTAC is a program under the Department of Defense, which provides a wide range of government contracting assistance, to include one-on-one counseling sessions, trainings and workshops, information sessions, seminars and matchmaking events.

Your PTAC provides assistance in 13 counties in Michigan; they include: Allegan, Barry, Ionia, Kent, Lake, Mason, Mecosta, Montcalm, Muskegon, Newaygo, Oceana, Osceola, and Ottawa.



### \$170,186,007

Awarded to Clients from Federal, State, and Local Governments



### 3,404

Jobs Created or Sustained from Client Contract Award Dollars

\*\$47,060 in contract awards equates to 1 job



### \$593 : \$1 ROI

For Every Dollar Invested in PTACs, \$593 Dollars was Returned in Client Contract Awards



### 1,422

Our Clients Were Awarded 1,422 Contracts



[www.ptacwm.org](http://www.ptacwm.org) | 231-722-7700 | 380 W. Western Ave., Suite 202, Muskegon, MI 49440

This Procurement Technical Assistance Center is funded in part through a cooperative agreement with the Department of Defense. Additionally, the Muskegon Area First Regional PTAC is funded in part by the Michigan Economic Development Corporation (MEDC).







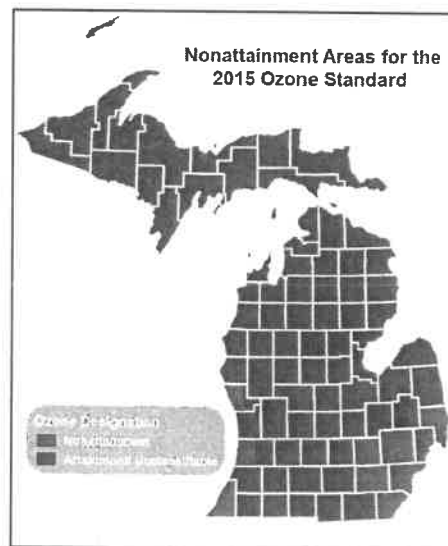
## Ozone Non-Attainment - Status Update

### Overview:

Ozone is a regional pollutant that is formed in the atmosphere over time from emissions of Volatile Organic Compounds (VOC) and Nitrogen Oxides (NOx). VOCs are compounds that evaporate easily into air. VOC emissions come from things such as industrial use of solvents and degreasing agents, evaporation of gasoline, and consumer products such as paints and cleaning products. NOx is emitted from cars, trucks, power plants, and various industrial sources, usually when some type of fuel is burned. When VOC and NOx emissions are combined on warm, sunny, non-breezy days, harmful ozone may be formed.

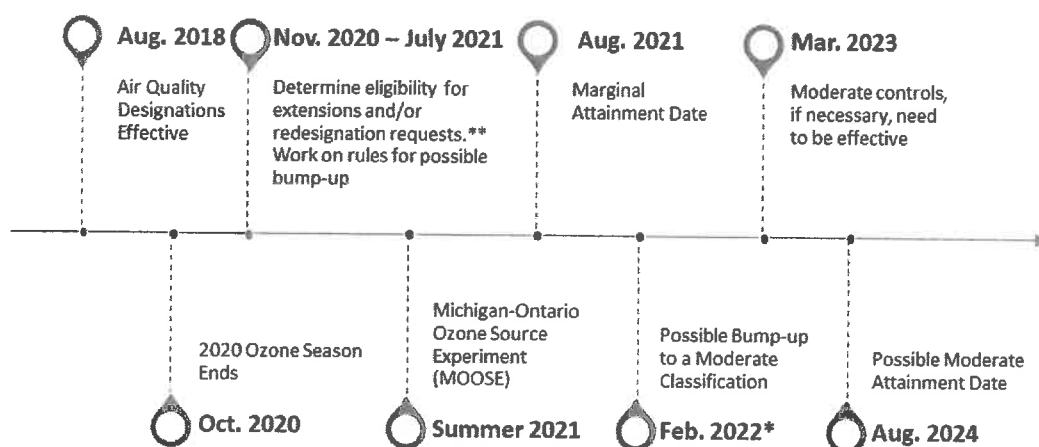
The United States Environmental Protection Agency (USEPA) published ozone nonattainment designations for the 2015 National Ambient Air Quality Standard (NAAQS) with an effective date of August 3, 2018. The Michigan counties designated as nonattainment are Berrien, Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw, and Wayne. In addition, **portions of Allegan and Muskegon** counties are also designated as nonattainment. Ozone nonattainment areas are classified based on the severity of their ozone concentrations.

If Michigan does not achieve design values below the 2015 ozone NAAQS standard by 2021, it is possible those areas will be "bumped" to **Moderate Nonattainment**. This will require additional actions to be taken.



At this time, preliminary data suggests the standard was not achieved, thus making a "bump up" more likely. EGLE is currently investigating alternative options as discussed below (e.g., 179B, exceptional events).

Timeline (developed pre-COVID and not tracking as quickly as anticipated):



Resource 2: <https://www.michigan.gov/egle/-/media/Project/Websites/egle/Documents/Programs/AQD/monitoring/ozone-nonattainment-fags.pdf>

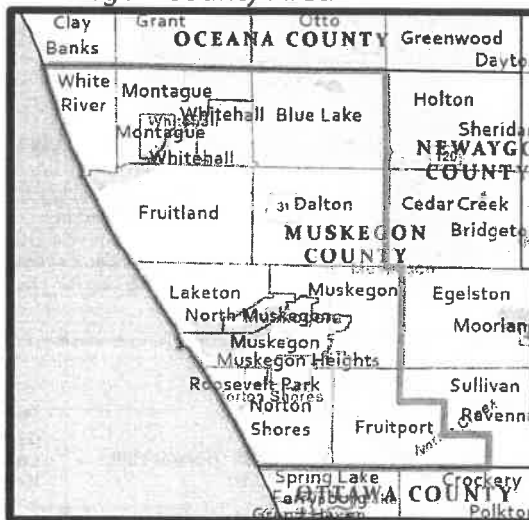
### Known Facts:

- The window to apply for a redesignation request or an alternative to a bump-up in status has passed. There is no longer an opportunity to reverse the bump-up.
- **Companies that are most likely affected** by new regulations are those that:
  - Rely on an Air Permit
  - Have an Exemption for an Air Permit (exemptions are going away)
  - Are planning an expansion that would require obtaining or modifying an Air Permit
- There will not be a Compliance Period given by EGLE to companies in violation of new regulations issued.
  - EGLE will enforce a violation and then offer a window of time to come into compliance
- First ruling to be issued (anticipated in the very near term) is Rule 6: Volatile Organic Compound (VOC) Emissions, affecting operations such as:
  - Battery Manufactures
  - Isopropyl Alcohol
  - Paints & Solvents
- Second Ruling to be issued later in 2023 is Rule 8: Nitrogen Oxides (NOx) Emissions, affecting:
  - Fleet Vehicles
  - Internal Combustion (Boilers, Heaters)
- List of subject matter for Ozone Ruling Planning Response Plan: <https://www.michigan.gov/egle/-/media/Project/Websites/egle/Documents/Programs/AQD/State-Implementation-Plan/non-attainment/Ozone/ozone-rule-tracking.pdf>

### Assumptions and Potential Actions:

- The Monitoring Station for Air Quality in Muskegon County is near Laketon Township, near the lakeshore of Lake Michigan and in an area that is very wooded with trees.
  - Trees may actually boost Ozone pollution, in some cases.
  - The belief is that due to the location of the monitoring station, the pollution is arriving from across the lake (Milwaukee, Chicago, Gary, South Bend).
- There may be potential to relocate the monitoring station or add another more eastern in the County.
  - However it will be another three years before another demonstration for attainment of air quality is measured.
- The EPA announced the final "Good Neighbor" Plan to cut harmful smog from power plants and industries, which may help with our attainment status in three years when the air quality is

*Muskegon County Area*



evaluated:

<https://www.epa.gov/newsreleases/epa-announces-final-good-neighbor-plan-cut-harmful-smog-protecting-health-millions>

### **States Covered Under the Power Plants and Other Industries Portions of the Final Good Neighbor Plan**



#### **Actions:**

- Greater Muskegon Economic Development has partnered with Lakeshore Advantage and Cornerstone Alliance to digest and communicate information to industries that may be impacted by Rule 6 and 8 in Muskegon, Allegan, and Berrien counties.
  - Barnes & Thornburg in Grand Rapids providing advice pro bono to assist our counties with navigating this complicated matter.
- GMED has received a list of companies from WMSRDC that may be impacted and will send out a communication to these companies.
  - Based on feedback from these companies, the three counties may decide to hold a webinar to answer questions with expert panelists in the field.
- The Muskegon Lakeshore Chamber of Commerce is working with the Grand Rapids Chamber on any legislative initiatives related to these new rules and regulations.
- Continued communication and follow up will occur between the three counties and expert partners to best understand and transfer information to our industries.





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**Muskegon County**  
**Public Works Board Meeting**  
Darrell Paige, Chairman  
Kim Cyr, Vice Chairman

April 6, 2023 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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**MINUTES**

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

**2. Roll Call**

**PRESENT:** Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner Marcia Hovey-Wright [arrived 4:02 p.m.]  
Water Resources Commissioner Brenda Moore  
Commissioner Charles Nash  
Commissioner Darrell Paige  
Ex-Officio Jennifer Hodges [excused at 5:30 p.m.]  
Ex-Officio Scott Huebler

**EXCUSED:** Commissioner Jessica Cook

**ALSO PRESENT:** Mark Eisenbarth, County Administrator  
Matthew Farrar, Public Works Director  
Tina Nash, Public Works Coordinator  
Dave Johnson, Resource Recovery Center Director  
Christine Morris, Resource Recovery Center Administrative Analyst  
Angela Gasiewski, Finance Director  
Matt Kelliher, IT Director  
Leslie Abdoo, Corporate Counsel  
Douglas Noyes, Resource Recovery Center Engineer & Project Manager  
Amelia Isitan, Resource Recovery Center Operations Manager

**3. Approval of Agenda**

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

**VOICE VOTE: Passed 6:0**

**4. Approval of Minutes**

**A.** Move to approve the Minutes of March 2 , 2023

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Brenda Moore

**VOICE VOTE: Passed 6:0**

**5. Public Comment (on an agenda item) - None**

**6. Public Hearing - Clean Water State Revolving Fund Public Meeting**

**A. Open Clean Water State Revolving Fund Public Hearing**

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

**VOICE VOTE: Passed 6:0**

**B. Prein&Newhof - Clean Water SRF Project Plan**

Dave Johnson introduced Mark Prein, P.E. with Prein&Newhof. Mark Prein shared with the Board the Clean Water SRF Project Plan (attached) and answered questions.

**C. Close Clean Water State Revolving Fund Public Hearing**

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr

**YES:** Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**EXCUSED:** Jessica Cook

**NO:** None

**Passed 6:0**

**7. Items for Consideration**

BPW23/04-24 **(Public Works/Wade VandenBosch)** Move to waive the procurement policy and authorize the award of a Construction Contract for relocating three (3) hydrants and extending a new 12-inch water service line within the Whitehall Road right-of-way to Accurate Excavators, LLC for the amount of \$38,275.00.

Matthew Farrar stated this is the recommendation of the Water System Policy Board. Jennifer Hodges stated Cytiva's projects are in progress and we don't want to cause any delays.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr

**YES:** Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**EXCUSED:** Jessica Cook

**NO:** None

**Passed 6:0**

BPW23/04-25      **(Public Works/Wade VandenBosch)** Move to approve the easement and quit claim bill of sale and transfer of interest documents between Land Management, L.C. and Muskegon County for the project at 1470 Whitehall Road and authorize the Chair to sign both documents.

**ACTION:**        Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Michelle Hazekamp

**VOICE VOTE:**   **Passed 6:0**

BPW23/04-26      **(Public Works/Wade VandenBosch)** Move to accept EGLE's Contamination Risk Reduction Grant in the amount of \$3,372,000 for water main construction and authorize the Board Chair to sign the Agreement.

**ACTION:**        Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

**YES:**            Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**EXCUSED:**      Jessica Cook

**NO:**              None

**Passed 6:0**

BPW23/04-27      **(Public Works/Wade VandenBosch)** Move to accept EGLE's Alternative Water Supply Grant in the amount of \$829,556.25 for water main construction and authorize the Board Chair to sign the Agreement.

**ACTION:**        Moved by Commissioner Charles Nash, supported by Commissioner Brenda Moore

**YES:**            Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**EXCUSED:**      Jessica Cook

**NO:**              None

**Passed 6:0**

BPW23/04-28      **(Solid Waste/Wade VandenBosch)** Move to approve a change order to the Cell 6 Construction Project in the amount of \$150,757.43 for adding a second liner crew to improve the construction schedule.

**ACTION:**        Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

**YES:**            Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**EXCUSED:**      Jessica Cook

**NO:**              None

**Passed 6:0**

BPW23/04-29      **(Resource Recovery Center/David Johnson)** Move to adopt the attached resolution regarding the Resource Recovery Center's Clean Water State Revolving Fund Project Plan and the designation of the Chair as the authorized representative for all activities associated with the Project.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Brenda Moore

**VOICE VOTE:** Passed 6:0

BPW23/04-30 **(Resource Recovery Center/David Johnson)** Move to accept the low bid for RFB 23-2483, Six (6) Irrigation Rigs, from Spring Brook Supply for \$534,517.00.

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

**YES:** Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**EXCUSED:** Jessica Cook

**NO:** None

**Passed 6:0**

BPW23/04-31 **(Resource Recovery Center/David Johnson)** Move to authorize the solicitation of bids for the overhaul of the purge well system of the former Whitehall Wastewater Treatment Plant and revise the 2023 capital budget as needed.

Dave Johnson provided a background on the former Whitehall Wastewater Treatment Plant which received waste from the Whitehall and Montague areas. Dave Johnson stated the State of Michigan required we install purge wells which consistently pump the ground water to prevent the migration of contamination.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr

**VOICE VOTE:** Passed 6:0

BPW23/04-32 **(Resource Recovery Center/David Johnson)** Move to award the bids for RFB 23-2489, Agricultural Chemicals and Fertilizers, as recommended in the table in the Summary of Request.

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Brenda Moore

**VOICE VOTE:** Passed 6:0

BPW23/04-33 **(Resource Recovery Center/David Johnson)** Move to award three-year contracts for pump and motor repair services (with the option of two one-year extensions if agreeable to both parties and approved by the Board of Public Works) to Jones Electric Company and The Progress Group.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Brenda Moore

**VOICE VOTE:** Passed 6:0



BPW23/04-34     **(Resource Recovery Center/David Johnson)** Move to award a three-year contract for electrical repair services (with the option of two one-year extensions if agreeable to both parties and approved by the Board of Public Works) to C-N-C Electric LLC.

**ACTION:**        Moved by Commissioner Brenda Moore, supported by Commissioner Charles Nash

**VOICE VOTE:**   **Passed 6:0**

BPW23/04-35     **(Resource Recovery Center/David Johnson)** Move to award a three-year contract for pipeline repair services (with the option of two one-year extensions if agreeable to both parties and approved by the Board of Public Works) to Jackson-Merkey Contractors.

**ACTION:**        Moved by Commissioner Brenda Moore, supported by Commissioner Kim Cyr

**VOICE VOTE:**   **Passed 6:0**

BPW23/04-36     **(Resource Recovery Center/David Johnson)** Move to award Waste Recovery Systems and Plummer's Environmental Services a three-year contract for emergency tanker truck services.

**ACTION:**        Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**VOICE VOTE:**   **Passed 6:0**

## 8.     **Informational Items**

- A.     Public Works Monthly Report, March 2023
- B.     Resource Recovery Center Monthly Report, March 2023
- C.     Muskegon Regional Water System Policy Board Minutes, March 1, 2023 (draft)

## 9.     **Unfinished Business**

In reference to BPW 23/04-36, Dave Johnson stated he forgot to include the two (2) possible one-year extensions in the motion, but it is stated in the summary of the request. Dave Johnson stated the extensions would be brought back to the board for approval.

## 10.    **New Business**

The board members directed staff to provide an analysis of the farm chemicals and rationale of the products for future purchases. The board suggested staff seek products that are more environmentally friendly.

Commissioner Cyr stated he has heard of others implementing the use of environmentally friendly chemicals and the adverse impact it had on crop production.

**11. Public Comment**

Dave Johnson informed the board it was the 50th Anniversary of the Resource Recovery Center. Dave Johnson stated plans are in the works to celebrate the occasion.

Dave Johnson stated there will be another presentation by Prein&Newhof at next month's BPW meeting in regards to the Drinking Water State Revolving Fund Project.

**12. Final Board Comments**

Commissioner Cyr stated he really liked how the flags looked outside of Veteran's Affairs.

**13. Closed Session**

BPW23/04-37      Go into Closed Session pursuant to MCL 15.268(d) to consider the purchase or lease of real property.

**ACTION:**            Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

**YES:**                Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**EXCUSED:**        Jessica Cook

**NO:**                None

**Passed 6:0**

Went into closed session at 5:30 p.m.

Returned to open session at 5:44 p.m.

BPW23/04-38      Return to Open Session.

**ACTION:**            Moved by Commissioner Brenda Moore, supported by Commissioner Kim Cyr

**YES:**                Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**EXCUSED:**        Jessica Cook

**NO:**                None

**Passed 6:0**

BPW23/04-39      Authorize purchase for the amount of \$37,500.00 plus closing costs for parcel at 61-11-025-200-0007-00 and authorize the Board of Public Works Chair to sign the purchase agreement.

**ACTION:**            Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**YES:**                Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

EXCUSED: Jessica Cook  
NO: None  
**Passed 6:0**

**14. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 5:48 p.m.

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Darrell Paige, Board of Public Works Chair

Preliminary Minutes  
To be approved at the May 4, 2023 Board of Public Works meeting

**QUARTERLY UPDATE  
PERIOD ENDING 3/31/2023**

<b>FUND</b>	<b>2022-2023 AMENDED BUDGET</b>	<b>YTD BALANCE 3/31/2023</b>
<b>Fund 101 - GENERAL OPERATING FUND:</b>		
TOTAL REVENUES	3,061,900.00	2,478,900.00
TOTAL EXPENDITURES	3,316,400.00	1,891,000.00
NET OF REVENUES & EXPENDITURES	(254,500.00)	587,900.00
<b>Fund 151 - CEMETERY TRUST FUND</b>		
TOTAL REVENUES	0.00	10,600.00
TOTAL EXPENDITURES	30,000.00	0.00
NET OF REVENUES & EXPENDITURES	(30,000.00)	10,600.00
<b>Fund 202 - MAJOR STREET FUND:</b>		
TOTAL REVENUES	401,600.00	232,500.00
TOTAL EXPENDITURES	517,900.00	140,100.00
NET OF REVENUES & EXPENDITURES	(116,300.00)	92,400.00
<b>Fund 203 - LOCAL STREET FUND:</b>		
TOTAL REVENUES	181,900.00	78,700.00
TOTAL EXPENDITURES	232,300.00	138,200.00
NET OF REVENUES & EXPENDITURES	(50,400.00)	(59,500.00)
<b>Fund 211 - SALVAGE VEHICLE INSPECTION</b>		
TOTAL REVENUES	1,000.00	1,100.00
TOTAL EXPENDITURES	600.00	100.00
NET OF REVENUES & EXPENDITURES	400.00	1,000.00
<b>Fund 214 - MARIHUANA</b>		
TOTAL REVENUES	5,000.00	1,300.00
TOTAL EXPENDITURES	5,100.00	0.00
NET OF REVENUES & EXPENDITURES	(100.00)	1,300.00
<b>Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY:</b>		
TOTAL REVENUES	458,900.00	446,500.00
TOTAL EXPENDITURES	453,800.00	14,000.00
NET OF REVENUES & EXPENDITURES	5,100.00	432,500.00
<b>Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1:</b>		
TOTAL REVENUES	1,390,000.00	1,308,000.00
TOTAL EXPENDITURES	1,845,500.00	247,900.00
NET OF REVENUES & EXPENDITURES	(455,500.00)	1,060,100.00

**QUARTERLY UPDATE  
PERIOD ENDING 3/31/2023**

<b>FUND</b>	<b>2022-2023 AMENDED BUDGET</b>	<b>YTD BALANCE 3/31/2023</b>
<b>Fund 249 - BUILDING INSPECTION DEPARTMENT:</b>		
TOTAL REVENUES	182,800.00	82,100.00
TOTAL EXPENDITURES	146,200.00	75,000.00
NET OF REVENUES & EXPENDITURES	36,600.00	7,100.00
<b>Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:</b>		
TOTAL REVENUES	340,800.00	342,700.00
TOTAL EXPENDITURES	346,400.00	134,700.00
NET OF REVENUES & EXPENDITURES	(5,600.00)	208,000.00
<b>Fund 401 - CAPITAL PROJECTS FUND:</b>		
TOTAL REVENUES	1,517,000.00	800.00
TOTAL EXPENDITURES	2,864,200.00	1,139,500.00
NET OF REVENUES & EXPENDITURES	(1,347,200.00)	(1,138,700.00)
<b>Fund 580 - PLAYHOUSE:</b>		
TOTAL REVENUES	535,800.00	499,100.00
TOTAL EXPENDITURES	678,900.00	262,500.00
NET OF REVENUES & EXPENDITURES	(143,100.00)	236,600.00
<b>Fund 590 - SEWER FUND:</b>		
TOTAL REVENUES	1,466,200.00	1,276,100.00
TOTAL EXPENDITURES	1,341,500.00	784,300.00
NET OF REVENUES & EXPENDITURES	124,700.00	491,800.00
<b>Fund 591 - WATER FUND:</b>		
TOTAL REVENUES	820,700.00	567,400.00
TOTAL EXPENDITURES	1,285,700.00	484,700.00
NET OF REVENUES & EXPENDITURES	(465,000.00)	82,700.00
<b>Fund 594 - MARINA FUND:</b>		
TOTAL REVENUES	141,800.00	126,700.00
TOTAL EXPENDITURES	218,200.00	138,400.00
NET OF REVENUES & EXPENDITURES	(76,400.00)	(11,700.00)
<b>Fund 661 - MOTOR POOL FUND:</b>		
TOTAL REVENUES	284,100.00	265,600.00
TOTAL EXPENDITURES	444,000.00	158,900.00
NET OF REVENUES & EXPENDITURES	(159,900.00)	106,700.00

## MUSKEGON MUNICIPAL WASTEWATER MANAGEMENT COMMITTEE

November 17, 2022

1:30 P.M.

Muskegon Township Hall

### Minutes

#### Members Present

Jeff Martin- Dalton Township  
Kim Arter- Laketon Township  
Jim Murphy- City of Norton Shores  
Scott Huebler- City of Whitehall  
Jennifer Hodges- Muskegon Township

Scott Beishuizen- City of Montague  
Steve Biesiada- Fruitport Township  
Linda Aerts- Cedar Creek Township  
Dan VanderHeide- City of Muskegon  
Sam Janson- City of North Muskegon

WHT TWP

#### Others Present

Chris Patterson- legal counsel  
Dave Johnson- Muskegon County

Matt Farrar- Muskegon County  
Marla Schneider- GMED

#### 1. Approval of the September 1st, 2022 Special Meeting Minutes

Motion by Kim Arter and supported by Steve Biesiada to approve the September 1, 2022 meeting minutes.

**Motion Carried**

#### 2. Directors Report- Dave Johnson

Director Dave Johnson (DJ) summarized the October 2022 Resource Recovery Center monthly report provided in the meeting packet. Director Johnson highlighted the revenue and expenditures and the current farm report. The soy bean harvest has completed and the corn harvest has begun. DJ also provided the group an update on the ongoing infrastructure projects such as J-station and South Station.

#### 3. Greater Muskegon Economic Development- Marla Schneider (GMED)

Marla Schneider, President and CEO of Greater Muskegon Economic Development stated that there are 24 projects in the pipeline, current ongoing or completed projects have retained or created 209 jobs throughout Muskegon County, and offered copies of the GMED strategic plan. Marla also mentioned the fully funded broadband study will begin in December and will start in the rural areas of the county.

#### 4. Communications

There were no communications

5. Unfinished Business

There was no unfinished business discussed

6. New Business

a. Consideration of Southeast Regional Force Main expansion expenditure

To the extent the Michigan Strategic Fund grant of \$60 million and FairLife's \$5 million contribution related to the SE Regional Force Main comprise System funds/assets, Kim Arter motioned and Scott Beishuizen supported to authorize the expenditure of the \$60 million grant and the \$5 million contribution for the SE Regional Force Main expansion from the Muskegon County Resource Recovery Center into Ottawa County

**Motion Carried**

b. Consideration of Amendment to Real Estate Option Agreement with Consumers Energy  
Motion by Jim Murphy and supported by Linda Aerts to recommend approval of the first amendment to the real estate option agreement with Consumers Energy to the County Board of Public Works.

**Motion Carried**

7. Community Updates/Information/Public Comment

There were no updates, information, or public comments

8. Adjournment

Chair Huebler adjourned the meeting at 2:03 pm

Respectfully Submitted by Jennifer Hodges

# ATTACHMENT I

## WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM (WESTPLAN) TECHNICAL COMMITTEE MEETING

### MEETING MINUTES

March 2, 2023

**Members Present:** Brett Laughlin, Ottawa County Road Commission  
Matt Wade, City of Grand Haven  
Craig Bessinger, City of Ferrysburg  
Wally Delamater, Village of Spring Lake  
Paul Bouman, MCRC  
Marc Fredrickson, MDOT- Muskegon TSC  
John Nash, Spring Lake Township  
Scott Beishuizen, City of Montague  
Jim Murphy, City of Norton Shores  
Ben VanHoeven, City of Roosevelt Park  
Jeff Marcinkowski, Rural Township Rep  
Wade Vandenbosch, Muskegon County  
James Koens, MATS  
Luke Walters, MDOT Lansing\  
Jacob Kieft, City of North Muskegon  
Khi Guy, City of Muskegon Heights

**Members Absent:** Andrew Sibold, FHWA (Non-Voting)  
Steve Biesiada, Muskegon Urban Township Rep  
Dan VanderHeide, City of Muskegon  
Amy Haack, Village of Fruitport  
Dana Appel, Harbor Transit  
Brian Armstrong, City of Whitehall

**Others Present:** Tyler Kent, MDOT Grand Region  
David Gugin, Kennedy Solutions Inc.

**Staff Present:** Brian Mulnix, WMSRDC  
Robert Johnson, WMSRDC



## **I. CALL TO ORDER**

The meeting was called to order at 1:30. A quorum was present. Attendance was taken via roll call.

## **II. APPROVAL OF PREVIOUS MINUTES**

A motion was made and supported to approve the minutes from the December 2022 meeting. Motion approved. *M/S Kent/Vanhoeven*

## **III. PUBLIC COMMENT**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No members of the public spoke.

## **IV. TRANSPORTATION IMPROVEMENT PROGRAM**

**A. FY2023-2026 TIP (Amendment 6)** - Mr. Brian Mulnix presented the proposed 2023-2026 TIP Amendment as shown on the attached page. A motion was made and supported to approve the amendment. Motion approved. *M/S Koens/Bessinger*

## **V. 2050 LONG RANGE PLAN UPDATE**

No update at this time.

## **VI. MPO ROUNDTABLE**

- Mr. Tyler Kent gave a PowerPoint presentation with details of the MDOT 5-Year Plan and projects that will be done in the MPO area.
- Mr. Marc Fredrickson gave an update on MDOT road projects in the area.

## **VII. PUBLIC PARTICIPATION**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No members of the public spoke.

## **VIII. ADJOURN- Meeting adjourned at 2:30 p.m.**

West Michigan Metropolitan Planning Program (WestPlan)

FY 2023-2026 TIP Amendment #6

Fiscal Year	Job Type	Job#	MPO	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	ACC / ACC Year(s)	Phase	Phase Status	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Total Job Cost	Total Job Cost Int'l Non LAP	Fund Source	Schedule Obligation Date	Federal Amendment Type
2023	Local	212356	WestPlan	Ottawa	Ottawa County	Green Street	Green Street, Str #1111.1 over Stearns Bayou, Ottawa County	0.000	Bridge Rehabilitation	Bridge Rehabilitation		CON	Programmed	\$0	\$23,900	\$0	\$23,900	\$478,000.00	\$522,500.00	MCS	02/10/2023	Budget Increase, Scope Work Sub Category Change
2023	Local	212356	WestPlan	Ottawa	Ottawa County	Green Street	Green Street, Str #8831 over Stearns Bayou, Ottawa County	0.000	Bridge Rehabilitation	Bridge Rehabilitation		CON	Programmed	\$382,400	\$0	\$71,700	\$454,100	\$478,000.00	\$522,500.00	BFP	02/10/2023	Phase Increase, Scope Work Sub Category Change
2024	Trunkline	217465	WestPlan	Ottawa	MDOT	Muskegon TSC Wid	M-120	14.943	Road Capital Preventive Maintenance	2024 Asphalt Crack Treatment		PE	Programmed	\$4,083	\$908	\$0	\$5,000	\$500,000.00	\$500,000.00	NH	10/02/2023	Phase Added
2024	Trunkline	217465	WestPlan	Ottawa	MDOT	Muskegon TSC Wid	M-120	14.943	Road Capital Preventive Maintenance	2024 Asphalt Crack Treatment		CON	Programmed	\$171,067	\$37,934	\$0	\$209,000	\$500,000.00	\$500,000.00	NH	08/14/2024	Phase Added

**Attachment II**

**WestPlan FY2-23-2026 TIP Amendment 7**

## Date: 04/26/2023

Page: 1 of 3

Fiscal Year(s) : 2023, 2024, 2025, 2026

Fiscal Year	Job #	MPO	County	Responsible Agency	Project Name	Limits	Length	Priority Work Type	Project Description	ACU / ACD / AOC Vert/H	Phase Status	Phase Cycle	BTRP Estimated Amount	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Fund Source	Total Job Cost Initial Non-LAP	Action Type	Auction Date	Last Fed Agreement Date	FWMA Agreement Date	EPA Approval Date	Schedule Construction Start Date	Schedule Completion Date	Actual Construction Start Date	SWTP Status
BTRP User Items																											
2023 Local	203369	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Ottawa County	Ottawa County	Memory Dr 144th Ave to Downstock Street	1.745	Road	Hwy 144 and Rehabilitation	Hwy 144 and Rehabilitation	C2N	Abandoned	22-26	\$770,000	\$0	\$191,000	\$682,500	STIL	\$0.00	Admin Modification	11/13/2022	N/A	N/A	11/29/2022	12/01/2022			This project is pending funding through the Federal ID program.
2023 Transit	207159	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Kent	MDOT	Regenwade At Intersect WESTPLAN MPO	All Intersect	1.645	Traffic Safety Special	Regenwade At Intersect	CON	Abandoned	22-26	\$44,443	\$4,428	\$0	\$10,000.00	ISIP	\$0.00	Admin Modification	01/12/2023	N/A	03/03/2023	01/27/2023	03/03/2023			Phase Abandoned
2026 Transit	211173	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Ottawa County	MDOT	Flow-Midway Road east to Apple Drive	5.100	Road	Rehabilitation	Flow-Midway Road east to Apple Drive	PE	Programmed	22-26	\$116,600	\$35,250	\$0	\$382,000	IM	\$13,236,000.00				N/A	10/06/2023	10/06/2023			Phase Added
2026 Local	214099	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Macquigan County	Macquigan County	Bakley Rd	2.408	Road	Rehabilitation	Bakley Rd	CON	Abandoned	22-26	\$719,000	\$0	\$11,307	\$810,307	STL	\$0.00	Admin Modification	07/12/2022	IWA	12/27/2026	03/06/2026	03/06/2026			Phase Abandoned
2026 Local	214595	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Macquigan County	Macquigan County	Bakley Rd	2.405	Road	Rehabilitation	Bakley Rd	CON	Abandoned	22-26	\$0	\$189,893	\$0	\$189,893	ECO	\$0.00	Admin Modification	07/12/2022	N/A	12/12/2026	03/06/2026	03/06/2026			Phase Abandoned
2025 Transit	215033	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Macquigan County	MDOT	US-31 S along US-31	4 Structures	0.000	Bridge	Erode Overlay	US-31 S along US-31	CON	Programmed	22-26	\$1,206,333	\$700,855	\$0	\$3,910,000	BFP	\$4,416,462.00	Admin Modification	03/17/2023	N/A	06/06/2023	03/01/2023			Phase Added
2023 Local	216022	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Macquigan County	Macquigan County	Arsenicle Wash Road & Pishing Area	0.000	Paving	Research & Improve Design	Arsenicle Wash Road & Pishing Area	NI	Programmed	22-26	\$2,480	\$0	\$1,000	\$1,480	ST	\$3,480.00				N/A	06/19/2023	06/19/2023			Phase Added
GPA Type Release:														\$6,133,683 \$929,696 \$259,607 \$8,272,981													
Transit Capital																											
2023 Multi-modal	216141	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Macquigan County	Elmington Township	Acresdale	0.000	Public Works	Utility improvement under F22	Acresdale	NI	Programmed	22-26	\$21,917	\$6,213	\$0	\$31,285	\$310	\$1,283,000	Admin Modification	02/23/2023	N/A			02/24/2023			Pending
GPA Type Release:														\$26,912 \$4,483 \$0 \$31,396													
Transit Bridge																											
2026 Transit	218609	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Macquigan County	MDOT	US-31	2 Structures	0.000	Bridge Rehabilitation	Deep Overlay	PE	Programmed	22-26	\$1,672	\$20,328	\$0	\$112,000	BO	\$2,636,867.00	Admin Modification	02/27/2023	N/A			10/10/2025	12/29/2027		GPA over or per 5% State Review



ALL PROJECT SEARCH - STANDARD REPORT

Date: 04/26/2023  
Page: 2 of 3  
Classification: Public

Fiscal Year(s) : 2023, 2024, 2025, 2026

Project Job Type	Job #	MPO	County	Responsible Agency	Project Name	Length	Primary Work Type	Project Description	ACI	ACI Year	Phase	STIP Cycle	Fed Estimate	Fed Amount	State Estimate	State Amount	Local Estimate	Local Amount	Total Estimated Amount	Fund Source	Total Job Cost	Action Type	Action Date	Local Fed Action Date	PRIMA Action Date	PRIMA Action Date	Schedule Construction Start Date	Schedule Construction End Date	Federal Approval Type	Comments	STIP Status																															
Trunkline Bridge																																																														
2020 Trunkline	21309	West Michigan Metropolitan Planning Program (MSTP-LAH)	Washtenaw	MDOT	US-31	2 Structures over US-31 at 10th Street	0.000	56009	Deep Overlay	PES	Programmed 25-26		\$89,811	\$10,920	\$0	\$10,920	\$0	\$10,920	\$0	\$10,920	\$0	\$2,338,967.00	Adopt	02/27/2023		N/A	10/10/2025	12/01/2023	EPA over or over 25% State in Federal		Pending																															
2023 Trunkline	21503	West Michigan Metropolitan Planning Program (MSTP-LAH)	Washtenaw	MDOT	US-31	4 Structures over US-31 at 10th Street	0.000	56009	Bridge CM, Epiw Overlay	PE	Programmed 25-26		\$193,544	\$42,918	\$0	\$42,918	\$0	\$42,918	\$0	\$42,918	\$0	\$4,418,462.00	Adopt	02/27/2023		N/A	05/01/2023	09/01/2025	EPA over or over 25% State in Federal		Pending																															
2023 Trunkline	21503	West Michigan Metropolitan Planning Program (MSTP-LAH)	Washtenaw	MDOT	US-31	4 Structures over US-31 at 10th Street	0.000	56009	Bridge CM, Epiw Overlay	PES	Programmed 25-26		\$229,992	\$49,905	\$0	\$49,905	\$0	\$49,905	\$0	\$49,905	\$0	\$4,418,462.00	Adopt	07/12/2022		N/A	05/01/2023	08/01/2025	EPA over or over 25% State in Federal		Pending																															
GPA Type Subtotal:																																																														
Trunkline Bridge																																																														
Trunkline Traffic Operations And Safety																																																														
2023 Trunkline	12718	West Michigan Metropolitan Planning Program (MSTP-LAH)	Washtenaw	MDOT	US-31	1.048	1.048	Traffic Safety Improvement	CON	Programmed 25-26			\$665,536	\$201,466	\$0	\$110,000	\$0	\$110,000	\$0	\$110,000	\$0	\$1,337,000.00	Adopt	04/05/2023	10/03/2023	N/A	06/06/2023	08/01/2023	EPA over or over 25% State in Federal		Pending																															
GPA Type Subtotal:																																																														
Grand Total:																																																														

Total Job Phases Reported: 12

Job Phase(s) highlighted in yellow are delayed to future STIP cycle

Report Format: Standard

Preferences:

FISCAL Year(s): 2023, 2024, 2025, 2026

MPO/Non-MPO: West Michigan Metropolitan Transportation Planning Program (Muskegon)

County: ALL

Prosperity Region: ALL

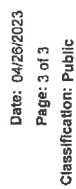
MDOT Region: ALL

STIP Cycle: Fiscal Year 2023 - Fiscal Year 2026

STIP Status: Pending

(A - Approved, P - Pending)

Job Type: Trunkline, Local, Multi-Modal



Fiscal Year	Job #	Job Type	MPO	County	Responsible Agency	Project Name	Length	Primary Work Type	Project Description	AC/AC Temp	Phase Status	SNIP Cycle	Fed Exempt Amount	State Exempt Amount	Local Exempt Amount	Total Exempt Amount	Fund Source	Trans Job Cost for Non LAP	Action Type	Action Date	Local Paid Date	PNYA Approved Date	FTA Approved Date	Schedule Construction Date	Actual Construction Date	Schedule Let Date	Actual Let Date	Federal Amount Type	SNIP Status	Comments	
<p><b>Phase Type: ALL</b></p> <p><b>Phase Status: ALL</b></p> <p>(AP - Programmed, AC - Active, CP - Completed)</p> <p>(Active - Obligated)</p> <p><b>Amendment Type: ALL</b></p> <p>Template: Trunkline - ALL, Local - ALL, Multi-Modal - ALL</p> <p>Finance System: Trunkline - ALL, Local - ALL, Multi-Modal - ALL</p> <p>RTF: ALL</p> <p>Include S/NIP Exempt: No</p> <p>Include Delayed to Future S/NIP Cycle: No</p>																															

## **Mission Statement**

*The White Lake Community Library, as a cultural destination, will lead the community to the world's information and ideas and be the link for enrichment, entertainment and life-long learning.*

### **White Lake Community Library Library Board Meeting Minutes Wednesday, March 22, 2023 Immediately following the Annual Meeting**

**Present:** Ruth Grenell, Annlyn McKenzie, Brian Hosticka, Norm Kittleson, Lynnette Johnson, Bobbie Allred

**Absent:** Charles Ayres, Ray Veeder

**Staff Present:** Virginia DeMumbrum, Pam Osborn

**Guest:** Doug Vredeveld

**1. Call to Order and Pledge of Allegiance**

President Brian Hosticka called the meeting to order at 5:22 PM

**2. Approval of the Consent Agenda**

Motion: Ruth Grenell

Second: Lynnette Johnson

Vote result: Motion Approved

- a. Agenda
- b. Minutes of the February 15, 2023 board meeting
- c. Treasurer's Report for February, 2023
- d. Financial Statements for February 2023
- e. Bills to be Paid \$56,214.45
- f. Correspondence – Square User Feedback, patron note

**3. Annual Audit Presentation**

Doug Vredeveld of Vredeveld Haefner LLC was present and reported the library had a good, clean audit. He complimented Virginia and Elly for their work. He made a comment that our library was 1 out of 20 in the state to receive an ARPA Equipment Grant.

**4. Reports**

- a. Director's Report - attached
- b. Policy/Personnel Committee- Annlyn reported on policies for this month's meeting.
- c. Finance Committee- Brian Hosticka reiterated budget adjustments in our audit. Lynnette Johnson offered other options for investing funds.
- d. Government Liaison Committee- Brian reported several options to connect with legislators with dates of April 25, and a Trustee Round Table on April 13.
- e. Board Development Committee- no report

**5. Unfinished Business - none**

**6. New Business**

**a. Committee Appointments**

Motion by Ruth Grenell, seconded by Lynnette Johnson, to approve the committee appointments as listed below. Motion carried.

Board Development: Ruth Grenell

Finance Committee: Annlyn McKenzie, Norm Kittleson, Lynnette Johnson

Government Liaison: Norm Kittleson, Brian Hosticka, Charles Ayres

Personnel/Policies: Ruth Grenell, Brian Hosticka, Ray Veeder

Strategic Planning: Annlyn McKenzie, Brian Hosticka, Lynnette Johnson

**b. Resolution 2023-02 - Spring Budget Adjustments**

Motion by Norm Kittleson to approve the resolution.

Second: Annlyn McKenzie

Roll call: Motion passed. Ruth Grenell-Yes, Annlyn McKenzie-Yes, Brian Hosticka-Yes, Norm Kittleson-Yes, Lynnette Johnson-Yes, Bobbie Allred-Yes

**c. Resolution 2023-03 – CD Reinvestments**

Motion by Ruth Grenell to approve the resolution.

Second: Bobbie Allred

Roll call: Motion passed. Ruth Grenell-Yes, Annlyn McKenzie-Yes, Brian Hosticka-Yes, Norm Kittleson-Yes, Lynnette Johnson-Yes, Bobbie Allred-Yes

**Resolution 2023-04 – Authorized Check Signers**

Motion by Annlyn McKenzie to approve the resolution.

Second: Lynnette Johnson

Roll call: Motion passed. Ruth Grenell-Yes, Annlyn McKenzie-Yes, Brian Hosticka-Yes, Norm Kittleson-Yes, Lynnette Johnson-Yes, Bobbie Allred-Yes

**d. New ADA Policy**

Motion by Ruth Grenell to approve the policy.

Second: Norm Kittleson

Vote result: Motion passed.

**e. New Child/Vulnerable Adult Safety Policy**

Motion by Bobbie Allred to postpone discussion.

Second: Ruth Grenell

Vote result: Motion passed.

**f. Updated Collection and Services Policy**

Motion by Ruth Grenell to approve the policy.

Second: Annlyn McKenzie

Vote result: Motion passed.

**g. HealthiestYou Benefit Plan**

Motion by Lynnette Johnson to approve discussion, confirmation that the benefit works as advertised.

Second: Norm Kittleson

Vote result: Motion passed.



**h. Carpet Bid Requests (voice vote to approve advertisement for bids)**

Motion by Norm Kittleson to approve advertisement for bids.

Second: Annlyn McKenzie

Vote result: Motion passed.

**7. Public Comment - *If you wish to address the board on any matter, please state your name and limit your comments to 5 minutes.***

Pam Osborn commented on a Community Foundation Wishlist that was granted for low-vision keyboards. Several patrons commented on approval. Discussion about the Whitehall Business Expo this weekend.

**8. Adjournment**

**Time: 6:43 PM Motion made by Norm Kittleson, Seconded by Ruth Grenell.**

**Next Meeting: Wednesday, April 26 at 5:15 pm**

CITY OF WHITEHALL  
RESOLUTION 23-18  
DELINQUENT UTILITY BILLS & RENTAL INSPECTION FEES

WHEREAS, Michigan Public Act 178 of 1939 and City of Whitehall Ordinance §54.07 and §67.04 provide for the collection of delinquent water and sewer bills and delinquent rental inspection fees by placing them as a lien upon the property.

WHEREAS, City of Whitehall Ordinance provide for the collection of delinquent bills that follow the property by placing them as a lien upon the property.

WHEREAS, Finance Officer/Treasurer Seaver hereby submits the following account number, name, parcel address, and delinquent amount to be submitted to the assessor for inclusion on the next tax roll.

012-04145-05	Betz	103 Sunset	\$156.31
014-05508-00	Vannuil/Woodwyk	1201 Water Tower Ln	\$89.87
012-04185-00	Dempsey/Fisher	211 Country Club	\$16.34
Inv# 5130	Rentals by Norwood LLC	115 E Muskegon Ave	\$70.00
Inv# 5126	Schmidt	805 S Mears Ave	\$140.00
Inv# 5131 & 5050	Help is Here Properties Seven LLC	210 E Hanson	\$420.00
Inv# 5063	Help is Here Properties Nine LLC	317 S Mears	\$135.00
Inv#5152	Help is Here Properties Six LLC	804 S Division	\$135.00

NOW, THEREFORE, LET IT BE RESOLVED

that the City Finance Officer/Treasurer be directed to assess the above cited parcels on the 2023 Summer Tax Roll for delinquent water and sewer bills and delinquent rental inspection fees.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, May 9, 2023, 6:00 p.m.  
(\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Steve Salter, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk