



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
CITY COUNCIL CHAMBERS
JUNE 27, 2023
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the June 13 Work Session & Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications: Muskegon Wastewater Minutes, White Lake Library Letter & Audit
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - Resolution 23-25 Inspiration Art Wall
 - Resolution 23-26 Budget Amendment #5
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

*** PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL
ACCOUNTS PAYABLE
June 27, 2023

June 2023 Prepays

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
Frontier	Utilities - phone	\$133.89	25913
State of Michigan - MDEQ	Water Certification - Young	\$95.00	25914
The Moxie Strings	Performance - 6/15/2023	\$1,500.00	25915
City of Whitehall-Common Cash	Payroll	\$53,358.85	Transfer
IRS	Payroll	\$17,977.93	EFT
Alerus Financial	Payroll	\$6,407.07	EFT
MISDU	Payroll	\$90.34	9142
Consumer's Credit Union	CD - Investment/Account Start-up	\$250,025.00	25918

Total Prepays:

\$329,588.08

Accounts Payable:

\$203,248.06

TOTAL ACCOUNTS PAYABLE

\$532,836.14

PAID
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF JUNE 27, 2023

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	158739	PREMIUM - JUNE 2023	598.68
TOTAL FOR: AFLAC			598.68
SEAV	ALYSSA SEAVER		
	FLEX	FLEX - JUNE 2023	814.84
TOTAL FOR: ALYSSA SEAVER			814.84
AMBANK	AMERICAN BANK & TRUST		
	AGREEMENT 1020	LEASE PAYMENT #2 - 2022 CRUISER	13,370.00
TOTAL FOR: AMERICAN BANK & TRUST			13,370.00
AQUAT	AQUATIC DOCTORS LAKE MGT INC		
	23212	ALGAE/WEED TREATMENT	920.00
TOTAL FOR: AQUATIC DOCTORS LAKE MGT INC			920.00
ASPHA	ASPHALT PAVING INC		
	API-0002012 &19	ASPHALT - QTY 8.18 TONS	650.31
TOTAL FOR: ASPHALT PAVING INC			650.31
BARRY	BARRY'S GREENHOUSE		
	1230616975	FLOWERS - CH/CEMETERY/PARKS/DOWNTOWN	1,379.00
TOTAL FOR: BARRY'S GREENHOUSE			1,379.00
BOU	BRENDA BOURDON		
	FLEX	FLEX - JUNE 2023	56.30
TOTAL FOR: BRENDA BOURDON			56.30
ARMST	BRIAN ARMSTRONG		
	FLEX	FLEX - JUNE 2023	67.50
	REIMBURSEMENT	PARTS - DOWNTOWN SPRINKLERS	3.89
TOTAL FOR: BRIAN ARMSTRONG			71.39
SCHILLER	BROOK SCHILLER		
	FLEX	FLEX - JUNE-2023	705.15
TOTAL FOR: BROOK SCHILLER			705.15
MISC	BROOKLYNN BOYLES		
	REFUND	REFUND - TENT DEPOSIT - PAVILION RENTAL 5/27/	50.00
TOTAL FOR: BROOKLYNN BOYLES			50.00
BS&A	BS&A SOFTWARE		
	147821	TIMESHEETS - SOFTWARE & IMPLEMENTATION	750.00
TOTAL FOR: BS&A SOFTWARE			750.00
CATCHMARK	CATCHMARK TECHNOLOGIES		
	8421	LIVESTREAM/COUNCIL -JUNE-2023	300.00
TOTAL FOR: CATCHMARK TECHNOLOGIES			300.00
CHART	CHARTER COMMUNICATIONS		
	005038701061423	INTERNET - MARINA/DPW/PH	532.94
TOTAL FOR: CHARTER COMMUNICATIONS			532.94

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Vendor Code	Vendor Name	Description	Amount
MAHOC	CHRIS MAHONEY		
	FLEX	FLEX - JUNE 2023	76.20
TOTAL FOR: CHRIS MAHONEY			76.20
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	15,724.81
TOTAL FOR: CONSUMER'S ENERGY			15,724.81
DELTA	DELTA DENTAL		
	JULY-2023	DENTAL - JULY-2023	1,838.31
TOTAL FOR: DELTA DENTAL			1,838.31
BOND	DONALD BOND		
	FLEX	FLEX - JUNE 2023	356.74
TOTAL FOR: DONALD BOND			356.74
EPS	ENGINEERED PROTECTION SYSTEMS INC.		
	A1347970	SYSTEM MONITORING - JULY-SEPT 2023	231.75
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC.			231.75
ETNA	ETNA SUPPLY INC		
	S104951747.001	SENSUS MODEL METER TRANSCEIVER - QTY 93	18,135.00
TOTAL FOR: ETNA SUPPLY INC			18,135.00
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	78.33
	STATEMENT	TELEPHONE	39.85
TOTAL FOR: FRONTIER			118.18
MISC	FRUITPORT TOWNSHIP TREASURER		
	22 - DEFERMENT	DEFERMENT PUBLISHING - 2022	19.97
	23 DEFERPUB	PUBLISHING - DEFERMENT AD 2023 SUMMER TAX	19.69
TOTAL FOR: FRUITPORT TOWNSHIP TREASURER			39.66
TAYLO	H.O. TAYLOR ENT.		
	349347	TRUCK WASH - 5 GAL	88.00
TOTAL FOR: H.O. TAYLOR ENT.			88.00
HAVIL	HAVILAND		
	473537 /CR47407	QTY 16 - 15 GAL DRUMS CHLORINE	1,183.00
TOTAL FOR: HAVILAND			1,183.00
J&J	J&J FARM SALES		
	102272	SPACER PULLEY/NUT-FLANGE - MOWER #1	22.09
TOTAL FOR: J&J FARM SALES			22.09
VISGER	JACOB VISGER		
	FLEX	FLEX - JUNE 2023	40.48
TOTAL FOR: JACOB VISGER			40.48
MISC	JACQUELYNN HARRISON		
	REFUND	DUPLICATE PAYMENT - IRRIGATION WATER 011-0354	227.87
TOTAL FOR: JACQUELYNN HARRISON			227.87

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Vendor Code	Vendor Name	Description	Amount
MISC	JIM SOBERS		
	REFUND	REFUND PARTIAL - PARK PERMIT	40.00
TOTAL FOR: JIM SOBERS			40.00
JJ'S ELEC	JJ'S ELECTRIC LLC		
	MAY-2023	ELECTRICAL PERMITS - MAY-2023	1,248.80
TOTAL FOR: JJ'S ELECTRIC LLC			1,248.80
KENT EQUIP	KENT EQUIPMENT, INC.		
	W15052	ENGINE REPLACEMENT - 2019 KUBOTA	13,986.46
TOTAL FOR: KENT EQUIPMENT, INC.			13,986.46
KERK	KERKSTRA PORTABLE RESTROOM SERV		
	STATEMENT	PORTABLE RESTROOMS - COVELL/BIKE PATH/SVENSSO	385.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			385.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	287499727	COPIER MAINT - #308/DPW	7.93
	287622179	DIGITAL SUPPORT SERVICE - #368/CITY HALL	15.97
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			23.90
KSSB	KS STATEBANK		
	60691-8-2023	2022 VOLVO LOADER AUG-2023 PYMT	2,857.23
TOTAL FOR: KS STATEBANK			2,857.23
KUER	KUERTH'S DISPOSAL INC.		
	38122	WASTE REMOVAL - MAY-2023 -DPW/PH/CH	385.00
TOTAL FOR: KUERTH'S DISPOSAL INC.			385.00
MISC	LUCKY DOG LANDING LLC		
	REFUND	REFUND - DUPLICATE PMT - BUSINESS REGISTRATIO	35.00
TOTAL FOR: LUCKY DOG LANDING LLC			35.00
METL	MET LIFE		
	5399644 - JULY2	LIFE & DISABILITY INS - JULY-2023	845.56
TOTAL FOR: MET LIFE			845.56
MDEQ	MI DEPT EGLE		
	761-11100844	WATER SAMPLES	128.00
TOTAL FOR: MI DEPT EGLE			128.00
MRRMA	MI MUNICIPAL RISK MGNT AUTH		
	M0001060-R00010	1ST INSTALLMENT - POLICIES R0001060 & M000106	46,110.50
TOTAL FOR: MI MUNICIPAL RISK MGNT AUTH			46,110.50
MMTA	MI MUNICIPAL TREASURERS ASSOC		
	7981 / 7980	MMTA FALL CONFERENCE - SEAVER/SCHILLER	838.00
TOTAL FOR: MI MUNICIPAL TREASURERS ASSOC			838.00
MLIVE	MLIVE MEDIA GROUP		
	0010675346	PUBLISHING	118.90
TOTAL FOR: MLIVE MEDIA GROUP			118.90

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Vendor Code	Vendor Name	Description	Amount
MAISD	MUSKEGON AREA	INTERMEDIATE SCHOOLS	
	13964	SUMMER THEATRE 2023 POSTERS/FLYERS	34.20
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			34.20
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2300001595	CENTRAL DISPATCH FEES - JULY- 2023	3,786.33
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			3,786.33
MUTRE	MUSKEGON COUNTY TREASURER'S		
	0000197263	HAULED WASTE - 1162 GALLONS	66.23
	197309	DOG TAGS - MAY 2023	364.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			430.23
PARM	PARMENTER LAW		
	273721 / 273722	ATTORNEY FEES - GENERAL/PROSECUTION	2,810.00
TOTAL FOR: PARMENTER LAW			2,810.00
MISC	PATTEN MONUMENT CO		
	REFUND	REFUND - OVERPAYMENT - FOUNDATION LAFRANCE	22.80
TOTAL FOR: PATTEN MONUMENT CO			22.80
YOUNG	PAUL YOUNG		
	FLEX	FLEX - JUNE 2023	89.18
TOTAL FOR: PAUL YOUNG			89.18
PREIN	PREIN & NEWHOF, PC		
	74894/97/99-749	ENGINEERING SERVICES- LAKEVIEW/LEWIS/WILSHIRE	42,489.45
TOTAL FOR: PREIN & NEWHOF, PC			42,489.45
PSI	PRINTING SYSTEMS INC		
	227885	CHECK STOCK - COMMON CASH - QTY 2000	262.18
TOTAL FOR: PRINTING SYSTEMS INC			262.18
ROTHB	RIVERS ACE		
	STATEMENT	PARTS/FERTILIZER	35.56
TOTAL FOR: RIVERS ACE			35.56
RIVERS	RIVERS RENTAL & EQUIPMENT		
	STATEMENT	OPERATING SUPPLIES	1,142.65
TOTAL FOR: RIVERS RENTAL & EQUIPMENT			1,142.65
TUFT	ROBERT E TUFTS JR		
	MAY-2023	BUILDING PERMITS - MAY-2023	2,343.04
TOTAL FOR: ROBERT E TUFTS JR			2,343.04
SQUI	ROGER SQUIERS		
	FLEX	FLEX - JUNE 2023	114.71
TOTAL FOR: ROGER SQUIERS			114.71
UBMISC	RUSCO RACHEL		
	06/23/2023	UB refund for account: 011-03585-00	15.16
TOTAL FOR: RUSCO RACHEL			15.16

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HUEBL	SCOTT HUEBLER		
	FLEX	FLEX - JUNE 2023	589.89
TOTAL FOR: SCOTT HUEBLER			589.89
SHO	SHORELINE INSPECTION SERVICE LLC		
	MAY-2023	MECHANICAL & PLUMBING PERMITS - MAY- 2023	1,517.20
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			1,517.20
STAND	STANDARD SUPPLY & LUMBER		
	1798274 / 18315	LUMBER - PARKS/CEMETERY SIGN	115.64
TOTAL FOR: STANDARD SUPPLY & LUMBER			115.64
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	8070540290	VACUUM W/TOOLS	385.75
	8070604477	TRASH BAGS - QTY-4 CASES	125.00
	8070622769	PAPER TOWELS/WIRELESS MOUSE	60.05
	8070674763	TONER CARTRIDGES/PAPER/SHARPIES/POST-IT/BINDE	336.69
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			907.49
VERDI	THE VERDIN COMPANY		
	213507	CLOCK & INSTALLATION	11,901.50
TOTAL FOR: THE VERDIN COMPANY			11,901.50
TRICO	TRI-COUNTY FEED SERVICE INC		
	34668/2	GRASS SEED	98.82
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			98.82
TROPW	TROPHY CENTER OF WEST MICHIGAN		
	11677	T-SHIRTS - SUMMER PARKS CREW - QTY 15	219.00
TOTAL FOR: TROPHY CENTER OF WEST MICHIGAN			219.00
UNI	UNITED GROUP PROGRAMS, INC.		
	27101 - JULY-20	WRAP - JULY-2023	4,620.86
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			4,620.86
WEESB	WEESIES BROTHERS FARMS INC		
	49890	MULCH/U-PINS	246.10
TOTAL FOR: WEESIES BROTHERS FARMS INC			246.10
WLFIR	WHITE LAKE FIRE AUTHORITY		
	MAY-2023	MECHANICAL FIRE SUPPRESSION PERMITS - MAY-202	484.76
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			484.76
WHIVE	WHITEHALL VENTURES INC		
	JUNE-2023	LEASE - JUNE 2023	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WIND	WINDEMULLER		
	228583	REPAIR/MATERIALS - IRRIGATION @ COVELL PARK	588.22
TOTAL FOR: WINDEMULLER			588.22

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Vendor Code	Vendor Name	Description	Amount
WORKBOX	WORKBOX STAFFING		
	252414 / 252845	TEMPORARY SERVICES - AHO	1,146.15
TOTAL FOR: WORKBOX STAFFING			1,146.15

PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A

MISC	AMAZON.COM		
	111-175291-2651	RAIN COATS/URINAL SCREENS - MARINA	51.54
		STATEMENTS MOWER TIRES - QTY 2/SET OF 2	309.98
TOTAL FOR: AMAZON.COM			361.52

BARRY	BARRY'S GREENHOUSE		
	009071	DOWNTOWN FLOWERS - FERTALIZER	60.75
TOTAL FOR: BARRY'S GREENHOUSE			60.75

MISC	DASCOM AMERICAS		
	73748	RECEIPT PAPER - QTY 50 ROLL	126.00
TOTAL FOR: DASCOM AMERICAS			126.00

GLOBAL	GLOBAL INDUSTRIAL		
	23258492	PET WASTE BAGS/TP - PARKS	63.04
TOTAL FOR: GLOBAL INDUSTRIAL			63.04

MISC	HARBOR FREIGHT		
	02428495	TIE DOWN STRAPS - QTY 6	53.94
TOTAL FOR: HARBOR FREIGHT			53.94

LIFELOC	LIFELOC TECHNOLOGIES INC		
	19676	MOUHPICE - QTY 250 PK	37.00
TOTAL FOR: LIFELOC TECHNOLOGIES INC			37.00

MACP	MI ASSOC OF CHIEFS OF POLICE		
	2000011500	CONFERENCE/SQUIERS - SUMMER-2023	280.00
TOTAL FOR: MI ASSOC OF CHIEFS OF POLICE			280.00

MISC	MICHIGAN ARTS & CULTURE COUNCIL		
	STATEMENT	GRANT APPLICATION FEE	75.00
TOTAL FOR: MICHIGAN ARTS & CULTURE COUNCIL			75.00

MISC	OH BROTHERS		
	STATEMENT	MEAL - ELECTION	110.40
TOTAL FOR: OH BROTHERS			110.40

PEKAD	PEKADILL'S		
	47	STAFF LUNCH - PLANTER DAY	55.26
TOTAL FOR: PEKADILL'S			55.26

SAMS	SAM'S CLUB/GECF		
	10061544781	LABEL MAKER, COFFEE, TOWELS, TOILET PAPER	198.86
	537201322960139	CONCESSIONS/HAND SOAP - MARINA/CH	71.74
TOTAL FOR: SAM'S CLUB/GECF			270.60

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Vendor Code	Vendor Name	Description	Amount
MISC	SHANTY CREEK RESORTS		
	684062	LODGING FOR MACP CONFERENCE - SQUIERS	159.17
TOTAL FOR: SHANTY CREEK RESORTS			159.17
MISC	SHUTTERSTOCK		
	CS-0720A-7009	SUBSCRIPTION - MONTHLY FEE-MAY-2023	29.00
TOTAL FOR: SHUTTERSTOCK			29.00
SIRCH	SIRCHIE FINGER PRINT LABORATOR		
	0590632-0594252	DRUG TEST KITS - METH	63.00
TOTAL FOR: SIRCHIE FINGER PRINT LABORATOR			63.00
MISC	SPOTIFY		
	183725231012610	SUBSCRIPTION FEE - JUNE 2023	9.99
TOTAL FOR: SPOTIFY			9.99
WALMART	WALMART		
	MAY-2023	ELECTION/REFRESHMENTS - MAY 2, 2023	54.22
TOTAL FOR: WALMART			54.22
TOTAL PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A			1,808.89
TOTAL - ALL VENDORS			203,248.06

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PAID

CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF JUNE 27, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-082.000	CREDIT - ARMSTRONG	DELTA DENTAL	06/20/23	JULY-2023	(58.92)
101-000-082.000	DUPLICATE PMT - IRRIGATION 011-	JACQUELYNN HARRISON	05/04/23	REFUND	227.87
101-000-123.000	CONF/SQUIER -SUMMER-2023 101-30	MI ASSOC OF CHIEFS OF PO	05/01/23	2000011500	280.00
101-000-123.000	1ST INSTMT - POLICY M0001060 -	MI MUNICIPAL RISK MGMT A	05/23/23	M0001060-R0001060	46,110.50
101-000-222.100	DOG TAGS - MAY 2023	MUSKOGON COUNTY TREASURE	06/15/23	197309	364.00
101-000-231.017	DUE TO FLEX FUND	BRIAN ARMSTRONG	06/15/23	FLEX	67.50
101-000-231.017	DUE TO FLEX FUND	DONALD BOND	06/15/23	FLEX	356.74
101-000-231.017	DUE TO FLEX FUND	BRENDA BOURDON	06/15/23	FLEX	56.30
101-000-231.017	DUE TO FLEX FUND	SCOTT HUEBLER	06/15/23	FLEX	589.89
101-000-231.017	DUE TO FLEX FUND	CHRIS MAHONEY	06/15/23	FLEX	76.20
101-000-231.017	FLEX - JUNE-2023	BROOK SCHILLER	06/15/23	FLEX	705.15
101-000-231.017	DUE TO FLEX FUND	ALYSSA SEEVER	06/15/23	FLEX	814.84
101-000-231.017	DUE TO FLEX FUND	ROGER SQUIERS	06/15/23	FLEX	114.71
101-000-231.017	DUE TO FLEX FUND	JACOB VISGER	06/15/23	FLEX	40.48
101-000-231.017	DUE TO FLEX FUND	PAUL YOUNG	06/15/23	FLEX	89.18
101-000-231.018	PREMIUM - JUNE 2023	AFLAC	06/12/23	158739	598.68
101-000-476.000	REFUND - DUPE PMT - BUSINESS RE	LUCKY DOG LANDING LLC	06/05/23	REFUND	35.00
101-000-476.000	REFUND PARTIAL - PARK PERMIT-PE	JIM SOBERS	06/11/23	REFUND	40.00
101-000-476.000	REFUND TENT DEP - GAZEBO RENTA	BROOKLYNN BOYLES	06/19/23	REFUND	50.00
101-000-630.100	REFUND - OVERPMT - FOUNDATION L	PATTEN MONUMENT CO	05/23/23	REFUND	22.80
	Total For Dept 000 648				50,580.92
Dept 101 CITY COUNCIL					
101-101-962.000	LIVESTREAM COUNCIL-JUNE-2023	CATCHMARK TECHNOLOGIES	06/01/23	8421	300.00
	Total For Dept 101 CITY COUNCIL				300.00
Dept 172 ADMINISTRATION					
101-172-760.000	MMTA FALL CONFERENCE - SEAVER	MI MUNICIPAL TREASURERS	06/21/23	7981 / 7980	838.00
101-172-818.000	TIMESHEETS - SOFTWARE & IMPELE	BS&A SOFTWARE	06/06/23	147821	375.00
101-172-904.000	CHECK STOCK - COMMON CASH - QTY	PRINTING SYSTEMS INC	06/21/23	227885	262.18
101-172-935.000	COPIER MAINTENANCE - #368/CITY	KONICA MINOLTA BUSINESS	06/15/23	287622179	15.97
101-172-962.000	HAND SOAP REFILLS	SAM'S CLUB/GEFC	05/24/23	53720132296013972925	7.98
101-172-962.000	LABEL MAKER/SHARED COST	SAM'S CLUB/GEFC	04/28/23	10061544781	4.97
	Total For Dept 172 ADMINISTRATION				1,504.10
Dept 203 ATTORNEY					
101-203-826.100	ATTORNEY FEES - GENERAL	PARMENTER LAW	06/14/23	273721 / 273722	1,296.00
	Total For Dept 203 ATTORNEY				1,296.00
Dept 215 CITY CLERK					
101-215-905.000	PUBLISHING - PUBLIC HEARING-ZBA	MLIVE MEDIA GROUP	06/13/23	0010675346	118.90
	Total For Dept 215 CITY CLERK				118.90
Dept 253 TREASURER					
101-253-727.000	WIRELESS MOUSE	STAPLES CONTRACT & COMME	06/16/23	8070622769	11.55
101-253-962.000	PUBLISHING - DEFERMENT AD 23 SU	FRUITPORT TOWNSHIP TREAS	06/14/23	23 DEFERPUB	19.69
101-253-962.000	DEFERMENT PUBLISHING - 2022 (MI	FRUITPORT TOWNSHIP TREAS	06/21/23	22 - DEFERMENT	19.97
	Total For Dept 253 TREASURER				51.21
Dept 262 ELECTIONS					
101-262-962.000	MEAL - ELECTION	OH BROTHERS	05/02/23	STATEMENT	110.40
101-262-962.000	ELECTION/REFRESHMENTS - MAY 2,	WALMART	05/01/23	MAY-2023	54.22

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 262 ELECTIONS					
			Total For Dept 262 ELECTIONS		164.62
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	COFFEE - CH	SAM'S CLUB/GEFC	04/28/23	10061544781	16.94
101-265-757.000	FLOWERS - CH	BARRY'S GREENHOUSE	06/16/23	1230616975	52.50
101-265-757.000	VACUUM W/TOOLS	STAPLES CONTRACT & COMME	06/08/23	8070540290	385.75
101-265-920.000	PUBLIC UTILITIES/100017760891	CONSUMER'S ENERGY	06/21/23	STATEMENT	886.59
			Total For Dept 265 CITY HALL BLDG & GROUNDS		1,341.78
Dept 266 DISTRICT COURT					
101-266-826.000	ATTORNEY FEES - PROSECUTION	PARMENTER LAW	06/14/23	273721 / 273722	1,514.00
			Total For Dept 266 DISTRICT COURT		1,514.00
Dept 270 FRINGE BENEFITS					
101-270-719.603	FRINGE-HEALTH INS WRAP - JULY-2	UNITED GROUP PROGRAMS, I	06/19/23	27101 - JULY-2023	4,620.86
101-270-719.605	DENTAL INSURANCE - JULY-2023	DELTA DENTAL	06/20/23	JULY-2023	1,897.23
101-270-719.680	FRINGE-LIFE INS JULY-2023	MET LIFE	06/21/23	5399644 - JULY2023	247.08
101-270-719.690	FRINGE-DISABILITY INS JULY-2023	MET LIFE	06/21/23	5399644 - JULY2023	598.48
			Total For Dept 270 FRINGE BENEFITS		7,363.65
Dept 301 POLICE					
101-301-727.000	RECEIPT PAPER - QTY 50 ROLL	DASCOM AMERICAS	05/16/23	73748	126.00
101-301-727.000	LABEL MAKER/SHARED COST	SAM'S CLUB/GEFC	04/28/23	10061544781	4.98
101-301-727.000	DRUG TEST KITS - METH	SIRCHIE FINGER PRINT LAB	05/31/23	0590632-0594252-IN	63.00
101-301-727.000	TONER CARTRIDGES - QTY-4	STAPLES CONTRACT & COMME	06/21/23	8070674763	273.11
101-301-757.000	MOUTHPIECE - QTY 250 PK	LIFELOC TECHNOLOGIES INC	05/15/23	19676	37.00
101-301-760.200	LODGING FOR MACP CONFERENCE - S	SHANTY CREEK RESORTS	05/02/23	684062	159.17
101-301-850.000	CENTRAL DISPATCH FEES - JULY-20	MUSKEGON CENTRAL DISPATCH	06/09/23	2300001595	3,786.33
101-301-982.000	LEASE - 2022 CRUISER	AMERICAN BANK & TRUST	04/20/23	AGREEMENT 1020	13,370.00
			Total For Dept 301 POLICE		17,819.59
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	06/21/23	STATEMENT	27.80
			Total For Dept 448 STREET LIGHTING		27.80
Dept 521 SANITATION					
101-521-818.000	WASTE REMOVAL & RECYCLING - CH	KUERTH'S DISPOSAL INC.	06/07/23	38122	34.50
			Total For Dept 521 SANITATION		34.50
Dept 567 CEMETERY					
101-567-757.000	TIE DOWN STRAPS	HARBOR FREIGHT	05/01/23	02428495	26.97
101-567-757.000	FLOWERS - CEMETERY	BARRY'S GREENHOUSE	06/16/23	1230616975	180.00
101-567-757.000	GREASE CAP	RIVERS RENTAL & EQUIPMEN	06/01/23	STATEMENT	8.43
101-567-757.000	LUMBER - CEMETERY SIGN	STANDARD SUPPLY & LUMBER	06/01/23	1798274 / 1831518	101.72
101-567-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	05/26/23	34668/2	49.41
101-567-818.700	TEMPORARY SERVICES - AHO	WORKBOX STAFFING	06/18/23	252414 / 252845	573.07
101-567-920.000	PUBLIC UTILITIES/100016180844	CONSUMER'S ENERGY	06/21/23	STATEMENT	65.84
101-567-976.000	WEED WHIP TRIMMER	RIVERS RENTAL & EQUIPMEN	06/01/23	STATEMENT	607.48
			Total For Dept 567 CEMETERY		1,612.92
Dept 751 PARKS DEPARTMENT					
101-751-757.000	PET WASTE BAGS/TP - PARKS	GLOBAL INDUSTRIAL	05/24/23	23258492	63.04

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PAID

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING OF JUNE 27, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 751 PARKS DEPARTMENT					
101-751-757.000	TIE DOWN STRAPS	HARBOR FREIGHT	05/01/23	02428495	26.97
101-751-757.000	TOILET PAPER	SAM'S CLUB/SECF	04/28/23	10061544781	97.96
101-751-757.000	FLOWERS - PARKS	BARRY'S GREENHOUSE	06/16/23	1230616975	230.50
101-751-757.000	GREASE CAP	RIVERS RENTAL & EQUIPMEN	06/01/23	STATEMENT	8.42
101-751-757.000	LUMBER - PARKS	STANDARD SUPPLY & LUMBER	06/01/23	1798274 / 1831518	13.92
101-751-757.000	TRASH BAGS - QTY-4 CASES	STAPLES CONTRACT & COMME	06/14/23	8070604477	62.50
101-751-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	05/26/23	34668/2	49.41
101-751-757.000	T-SHIRTS - SUMMER PARKS CREW -	TROPHY CENTER OF WEST MI	06/12/23	11677	219.00
101-751-775.000	3/4 NIPPLE	RIVERS RENTAL & EQUIPMEN	06/01/23	STATEMENT	132.61
101-751-775.000	HOSE CLAMP/ELBOW	RIVERS ACE	06/08/23	STATEMENT	5.58
101-751-775.000	MULCH/U-PINS	WEESIES BROTHERS FARMS I	06/01/23	49890	123.05
101-751-818.000	PORTABLE RESTROOM - SVENSSON	KERKSTRA PORTABLE RESTRO	06/13/23	STATEMENT	230.00
101-751-818.000	SERVICE CALL - COVELL SPRINKLER	RIVERS RENTAL & EQUIPMEN	06/01/23	STATEMENT	127.50
101-751-818.000	REPAIR/MATERIALS - IRRIGATION @	WINDEMULLER	06/19/23	228583	588.22
101-751-818.700	TEMPORARY SERVICES - AHO	WORKBOX STAFFING	06/18/23	252414 / 252945	573.08
101-751-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	06/21/23	STATEMENT	292.38
101-751-933.000	SPACER PULLEY/NUT-FLANGE - MOWE	J&J FARM SALES	06/20/23	102272	22.09
101-751-976.000	WEED WHIP TRIMMER	RIVERS RENTAL & EQUIPMEN	06/01/23	STATEMENT	202.50
		Total For Dept 751 PARKS DEPARTMENT			3,068.73
Dept 753 PATHWAY					
101-753-818.000	PORTABLE RESTROOM - WL BIKE PAT	KERKSTRA PORTABLE RESTRO	06/13/23	STATEMENT	155.00
		Total For Dept 753 PATHWAY			155.00
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES/103021521192	CONSUMER'S ENERGY	06/21/23	STATEMENT	167.76
		Total For Dept 756 119 S BALDWIN ST			167.76
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	ASPHALT - QTY 4.02 TONS	ASPHALT PAVING INC	06/15/23	API-0002012 &1998	245.26
		Total For Dept 463 ROUTINE MAINT			245.26
Dept 494 TRUNKLINE SURFACE MAINTENANCE					
202-494-920.000	PUBLIC UTILITIES/100086335302	CONSUMER'S ENERGY	06/21/23	STATEMENT	28.81
		Total For Dept 494 TRUNKLINE SURFACE MAINTENANCE			28.81
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-757.000	ASPHALT - QTY 4.16 TONS	ASPHALT PAVING INC	06/15/23	API-0002012 &1998	405.05
		Total For Dept 463 ROUTINE MAINT			405.05
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 648					
247-000-818.400	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	06/01/23	JUNE-2023	145.00
247-000-820.300-D22	23 TIFA CAPITAL - PJCT# 2220875	PREIN & NEWHOF, PC	06/02/23	74894/97/99-74900/01	27,783.90
		Total For Fund 203 LOCAL STREET FUND			405.05
		Total For Fund 202 MAJOR STREET FUND			274.07

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JUNE 27, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 648					
Total For Dept 000 648					
Fund 525 DOWNTOWN STREETSCAPE					
247-525-757.000	DOWNTOWN FLOWERS - FERTALIZER	BARRY'S GREENHOUSE	05/24/23	009071	60.75
247-525-757.000	STAFF LUNCH - PLANTER DAY	PEKADILL'S	05/24/23	47	55.26
247-525-757.000	PARTS - DOWNTOWN SPRINKLERS	BRIAN ARMSTRONG	06/01/23	REIMBURSEMENT	3.89
247-525-757.000	FLOWERS - DOWNTOWN	BARRY'S GREENHOUSE	06/16/23	1230616975	916.00
247-525-757.000	SPRINKLER PARTS/CLOSE NIPPLE	RIVERS RENTAL & EQUIPMEN	06/01/23	STATEMENT	55.71
247-525-757.000	FERTILIZER	RIVERS ACE	06/08/23	STATEMENT	29.98
247-525-757.000	TRASH BAGS - QTY-4 CASES	STAPLES CONTRACT & COMME	06/14/23	8070604477	62.50
247-525-757.000	MULCH/U-PINS	WEESIES BROTHERS FARMS I	06/01/23	49890	123.05
247-525-921.000	PED LIGHTS/100015232430	CONSUMER'S ENERGY	06/21/23	STATEMENT	250.40
247-525-974.000	CLOCK & INSTALLATION	THE VERDIN COMPANY	05/31/23	213507	11,901.50
Total For Dept 525 DOWNTOWN STREETSCAPE					
13,459.04					
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 648					
Total For Fund 247 TAX INCREMENT FINANCE AUTHOR					
41,387.94					
Fund 249 BUILDING INSPECTION DEPARTMENT					
249-000-818.000	ELECTRICAL PERMITS - MAY-2023	JJ'S ELECTRIC LLC	06/01/23	MAY-2023	1,248.80
249-000-818.000	MECHANICAL PERMITS - MAY-2023	SHORELINE INSPECTION SER	06/01/23	MAY-2023	1,517.20
249-000-818.000	BUILDING PERMITS - MAY-2023	ROBERT E TUFTS JR	06/01/23	MAY-2023	2,343.04
249-000-818.000	MECHANICAL FIRE SUPPRESSION- MA	WHITE LAKE FIRE AUTHORIT	06/01/23	MAY-2023	484.76
Total For Dept 000 648					
5,593.80					
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 648					
Total For Fund 249 BUILDING INSPECTION DEPARTME					
5,593.80					
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 648					
Total For Dept 000 648					
60.21					
Fund 401 CAPITAL PROJECTS FUND					
Dept 000 648					
Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU					
60.21					
Fund 401 CAPITAL PROJECTS FUND					
Dept 000 648					
401-000-820.000-A22	ENGINEERING -LAKEVIEW/LEWIS/WIL	PREIN & NEWHOF, PC	06/02/23	748994/97/99-74900/01	4,296.85
401-000-820.000-B22	ENGINEERING FEES - WEARS	PREIN & NEWHOF, PC	06/02/23	748994/97/99-74900/01	170.00
401-000-820.000-E22	ENGINEERING FEES - WARNER	PREIN & NEWHOF, PC	06/02/23	748994/97/99-74900/01	1,281.70
Total For Dept 000 648					
5,748.55					
Fund 580 PLAYHOUSE					
Dept 000 648					
Total For Fund 401 CAPITAL PROJECTS FUND					
5,748.55					
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-727.000	LABEL MAKER/SHARED COST	SAM'S CLUB/SECF	04/28/23	10061544781	4.97
580-000-727.000	PAPER/SHARES/POST-IT/BINDER C	STAPLES CONTRACT & COMME	06/21/23	8070674763	63.58
580-000-757.000	SUBSCRIPTION - MONTHLY FEE-MAY-	SHUTTERSTOCK	05/04/23	CS-0720A-7009	29.00
580-000-805.000	SUMMER THEATRE 2023 POSTERS/FLY	MUSKOGON AREA INTERMEDIA	06/12/23	13964	34.20
580-000-818.000	WASTE REMOVAL & RECYCLING - PH	KUERTH'S DISPOSAL INC.	06/07/23	38122	34.50
580-000-818.600	SUBSCRIPTION FEE - JUNE 2023	SPOTIFY	05/29/23	1837252310126101-111	9.99
580-000-850.000	INTERNET - PH	CHARTER COMMUNICATIONS	06/14/23	005038701061423	317.97

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JUNE 27, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
Dept 000 648					
580-000-920.000	PUBLIC UTILITIES/100015238247	CONSUMER'S ENERGY	06/21/23	STATEMENT	939.23
580-000-931.000	SYSTEM MONITORING - JULY-SEPT 2	ENGINEERED PROTECTION SY	06/01/23	A1347970	231.75
580-000-962.000	GRANT APPLICATION FEE	MICHIGAN ARTS & CULTURE	05/31/23	STATEMENT	75.00
		Total For Dept 000 648			1,740.19
		Total For Fund 580 PLAYHOUSE			1,740.19
Fund 590 SEWER FUND					
Dept 552 SEWER CUSTOMER ACCOUNTS					
590-552-727.000	LABEL MAKER/SHARED COST	SAM'S CLUB/GEFCF	04/28/23	10061544781	4.97
590-552-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	06/14/23	005038701061423	59.99
		Total For Dept 552 SEWER CUSTOMER ACCOUNTS			64.96
Dept 554 SEWER PUMPING					
590-554-818.000	HAULED WASTE - 1162 GALLONS	MUSKOGON COUNTY TREASURE	06/15/23	0000197263	66.23
590-554-920.000	PUBLIC UTILITIES/100015288960	CONSUMER'S ENERGY	06/21/23	STATEMENT	1,353.95
		Total For Dept 554 SEWER PUMPING			1,420.18
		Total For Fund 590 SEWER FUND			1,485.14
Fund 591 WATER FUND					
Dept 000 648					
591-000-202.100	Water	RUSCO RACHEL	06/23/23	06/23/2023	15.16
		Total For Dept 000 648			15.16
Dept 540 WATER ADMINISTRATION					
591-540-727.000	LABEL MAKER/SHARED COST	SAM'S CLUB/GEFCF	04/28/23	10061544781	4.97
591-540-820.000	ENGINEERING FEES - DWAM	PREIN & NEWHOF, PC	06/02/23	74894/97/99-74900/01	8,957.00
		Total For Dept 540 WATER ADMINISTRATION			8,961.97
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	06/14/23	005038701061423	59.99
		Total For Dept 542 WATER CUSTOMER ACCOUNTS			59.99
Dept 546 WATER SOURCE PLANT					
591-546-757.000	OPERATING SUPPLIES	HAVILAND	06/09/23	473537 /CR474077	1,183.00
591-546-801.000	WATER SAMPLES	MI DEPT EGLE	06/15/23	761-11100844	128.00
591-546-920.000	PUBLIC UTILITIES/100015972811	CONSUMER'S ENERGY	06/21/23	STATEMENT	10,594.57
591-546-920.000	PUBLIC UTILITIES	FRONTIER	06/16/23	STATEMENT	39.85
		Total For Dept 546 WATER SOURCE PLANT			11,945.42
Dept 549 WATER CONSTRUCTION					
591-549-976.000	SENSUS MODEL METER TRANSCEIVER	ETNA SUPPLY INC	06/07/23	S104951747.001	18,135.00
		Total For Dept 549 WATER CONSTRUCTION			18,135.00
Fund 594 MARINA FUND					
Dept 000 648					
594-000-727.000	LABEL MAKER/SHARED COST	SAM'S CLUB/GEFCF	04/28/23	10061544781	4.98
594-000-757.000	RAIN COATS/URINAL SCREENS - MAR	AMAZON.COM	05/24/23	111-175291-2651422	51.54
594-000-757.000	PAPER TOWELS - QTY 2 CASE	STAPLES CONTRACT & COMME	06/16/23	8070622769	48.50
		Total For Fund 591 WATER FUND			39,117.54

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PAID

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING OF JUNE 27, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 594 MARINA FUND					
Dept 000 648					
594-000-757.100	CONCESSIONS - CANDY/CHIPS - MAR	SAM'S CLUB/GEFC	05/24/23	53720132296013972925	63.76
594-000-818.000	ALGAE/WEED TREATMENT	AQUATIC DOCTORS LAKE MGT	06/06/23	23212	920.00
594-000-850.000	INTERNET - MARINA	CHARTER COMMUNICATIONS	06/14/23	005038701061423	94.99
594-000-850.000	TELEPHONE	FRONTIER	06/10/23	STATEMENT	78.33
594-000-920.000	PUBLIC UTILITIES/100000353241	CONSUMER'S ENERGY	06/21/23	STATEMENT	779.56
	Total For Dept 000 648				2,041.66
Fund 661 MOTOR POOL FUND					
Dept 000 648					
661-000-310.000	PRINCIPAL - 2022 VOLVO LOADER	KS STATEBANK	06/09/23	60691-8-2023	2,339.16
661-000-757.000	COFFEE - DPW	SAM'S CLUB/GEFC	04/28/23	10061544781	54.12
661-000-757.000	TRUCK WASH - 5 GAL	H.O. TAYLOR ENT.	06/12/23	349347	88.00
661-000-818.000	TIMESHEETS - SOFTWARE & IMPLEME	BS&A SOFTWARE	06/06/23	147821	375.00
661-000-818.000	WASTE REMOVAL - DPW	KUERTH'S DISPOSAL INC.	06/07/23	38122	316.00
661-000-920.000	PUBLIC UTILITIES/100016488254	CONSUMER'S ENERGY	06/21/23	STATEMENT	277.71
661-000-933.000	MOWER TIRES - QTY 2/SET OF 2	AMAZON.COM	05/17/23	STATEMENTS	309.98
661-000-933.000	COPIER MAINT - #308/DPW	KONICA MINOLTA BUSINESS	06/03/23	287499727	7.93
661-000-976.000	ENGINE REPLACEMENT - 2019 KUBOT	KENT EQUIPMENT, INC.	06/20/23	W15052	13,986.46
661-000-994.000	INTEREST - 2022 VOLVO LOADER	KS STATEBANK	06/09/23	60691-8-2023	518.07
	Total For Dept 000 648				18,272.43
	Total For Fund 594 MARINA FUND				2,041.66
	Total For Fund 661 MOTOR POOL FUND				18,272.43

PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JUNE 27, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101 GENERAL OPERATING FUND				87,121.48
	Fund 202 MAJOR STREET FUND				274.07
	Fund 203 LOCAL STREET FUND				405.05
	Fund 247 TAX INCREMENT FINANCE				41,387.94
	Fund 249 BUILDING INSPECTION DE				5,593.80
	Fund 250 LOCAL DEVELOPMENT FINA				60.21
	Fund 401 CAPITAL PROJECTS FUND				5,748.55
	Fund 580 PLAYHOUSE				1,740.19
	Fund 590 SEWER FUND				1,485.14
	Fund 591 WATER FUND				39,117.54
	Fund 594 MARINA FUND				2,041.66
	Fund 661 MOTOR POOL FUND				18,272.43

Total For All Funds:

203,248.06

CITY OF WHITEHALL
CITY COUNCIL WORK SESSION MINUTES
Council Chambers
June 13, 2023

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Stephen Sikkenga

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, and Will Meier

Mayor Salter called the meeting to order at 5:02 p.m.

DISCUSSION ITEMS

Art Wall – Avery Jura provided an overview of his art wall proposal and the additional support he has to build a website and a dedicated caretaker to continue the upkeep. After discussion, the council would like to move forward with a formal decision at the next council meeting.

Deer Culling – Holmstrom would like to develop an ordinance similar to Montague's that would allow bow hunting for deer in the city. Huebler shared a map showing areas that had potential based on size (6 contiguous acres) with owners' approval. After discussion, Council would like staff to move forward in drafting a hunting ordinance.

INFORMATIONAL ITEMS

None

PUBLIC COMMENT

None

MEETING ADJOURNED AT 5:51 P.M.

Steven Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
Council Chambers
June 13, 2023

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Stephen Sikkenga

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, Roger Squiers, and Will Meier

Mayor Salter called the meeting to order at 6:01 p.m.

APPROVAL OF THE AMENDED AGENDA

Motion by Sikkenga, seconded by Mullally, CARRIED, to approve the amended agenda. All yeses

SPECIAL PRESENTATION – WHITE LAKE LIBRARY

Ray Veeder and Norm Kittleson provided an update on the library's clean audit and capital projects.

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the May 23 Council Meeting Minutes
- B. Accounts Payable - \$377,170.78
- C. Communications: Central Dispatch Minutes, Planning Commission Minutes, Thank You from Chamber, Wastewater Management Committee Minutes

Motion by Connell, seconded by Holmstrom, CARRIED, to approve the Consent Agenda.
Yes – 6; No – 1, Brown; Absent – None

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments were received from the Mayor and Council.

PUBLIC COMMENT

Kim Cyr shared information on the Lakeshore Christian Youth Arts Camp. Norm Kittleson commented on No Mow May.

NEW BUSINESS

- A. Resolution 23-24 Budget Amendment #4

Motion by Holmstrom, seconded by Mullally, CARRIED, to approve the budget amendments as presented.

Roll Call Vote: Yes – Holmstrom, Mullally, Connell, Sikkenga, Heidelberg, and Salter; No – Brown; Absent – None

PUBLIC COMMENT

Tamara Horne reported on City of Muskegon's Climate Action resolution.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:31 pm.

Steven Salter, Mayor

Brenda Bourdon, City Clerk

MUSKEGON MUNICIPAL WASTEWATER MANAGEMENT COMMITTEE

May 18, 2023

1:30 P.M.

Muskegon Township Hall

1990 E. Apple Ave

Minutes

Members Present

Kim Arter - Laketon Township

Scott Beishuizen - City of Montague

Scott Huebler - City of Whitehall

Linda Aerts- Cedar Creek Township

Steve Biesiada - Fruitport Township

Ben VanHoeven - Roosevelt Park

John Holter- Egelston Township

Jeff Martin - Dalton Township

Arnold Erb - Whitehall Township

Jennifer Hodges - Muskegon Township

Others Present

Chris Patterson - Counsel for the Management Committee

Dave Johnson – Muskegon County Resource Recovery Center

Wade VandenBosch - Muskegon County Public Works Director

Doug Noyes- Muskegon County Resource Recovery Center

1. Approval of April 20, 2023 Meeting Minutes

Motion by Kim Arter support by Jeffrey Martin to approve the April 20, 2023 meeting minutes.

Motion Carried

2. Directors Report-

Director Johnson shared the Resource Recovery Center's monthly report for April and reported that planting and irrigation are moving along as normal for the season. Director Johnson introduced Doug Noyes, the new RRC Engineer and Project Manager and also informed the group that the transformer for the South Irrigation Station Replacement project that was delayed due to supply chain issues was finally delivered and installed. Hauled waste flow in for March was 12.2 million gallons and was 121.8% higher than the previous year and the level of the storage lagoons was 3,367 million gallons or 12.9% higher than 2022.

3. Greater Muskegon Economic Development

Morgan Carroll, Director of Business Development for Greater Muskegon Economic Development presented the April GMED report and noted that since the report was printed the number of retentions and projects have changed to 96 and 44 respectively. The Southeast Regional Force Main project continues to move forward with construction and engineer planning as well as establishing a route and obtaining easements. Expected completion is still November 2025. In collaboration with Muskegon Public Schools and Huntington Bank, GMED is working on a pilot program to create more hands-on learning experience with local industries ranging from marketing, IT, and health care etc. This will help provide students in 9-12th grade the opportunity to gain more knowledge on employment opportunities in fields that may not be commonly considered. In the next few weeks, there will be a GIS map on the GMED website that

provides information on what broadband opportunities may or may not be available for every parcel throughout Muskegon County.

4. Communications

None

5. Unfinished Business

None

6. New Business

a. Consideration of Discounted Hauled Waste Rate for Fairlife

Motion by Jeffrey Martin support by Linda Aerts to approve the 40% hauled waste discount for Fairlife to sunset on November 30, 2025 and to NOT set aside and apply the revenue earned from Fairlife's hauled waste toward the construction of a mid-point lift station on the Southeast Regional Force Main in the event that one is needed to increase the capacity of the pipeline in the future.

Ayes- Arnie Erb, Scott Huebler, Ben VanHoeven, Jennifer Hodges, Scott Beishuizen, Steve Biesiada, John Holter, Jeffrey Martin, Linda Aerts
Nays- none

Motion Carried

7. Community Updates/Information/Public Comment

None

8. Adjournment

Chair Huebler adjourned the meeting at 2:23 pm

Respectfully Submitted by Jennifer Hodges



WHITE LAKE
COMMUNITY
LIBRARY

3900 White Lake Dr.
Whitehall MI 49461
231-894-9531

April 26, 2023

Steve Salter, Mayor
& City of Whitehall Councilmembers
405 East Colby Street
Whitehall, Michigan 49461

Dear Mayor Salter and Members of the Board,

Thank you for the opportunity to share the 2022 annual audit and annual report of the White Lake Community Library. We are pleased to report that our financial position is sound and the library is thriving.

We are thankful for the hard work you do, serving as leaders in the community. We also appreciate your continued support of the library and your partnership in providing the solar hub picnic table and the library locker unit in the North Mears parking lot for use by residents and visitors alike.

The most recent census shows that the library serves a total of 12,381 residents. The City of Whitehall accounts for 2,909 of them, and 752 city residents have active library accounts. One hundred nineteen of them were issued in 2022, twelve more than last year. Watch for the Book Bike at the splash pad and elsewhere this summer as we work to increase that number even more in 2023!

You'll find all sorts of additional information about what the library accomplished last year in the annual report. So far this year, we are most excited about:

- Our final, official certification as a Family Place Library
- New opportunities to use the Book Bike to bring library services to the community
- A summer language camp for children, funded by a local grant
- Free technology classes offered in partnership with AT&T and Connected Nation

Thanks again for all you do. We look forward to continuing our partnership with you, and to furthering our efforts to deliver library programs and services to your residents and the whole community.

Sincerely,

Virginia DeMumbrum, Director

Serving the Community - Enhancing Lives



WHITE LAKE COMMUNITY LIBRARY

MUSKEGON COUNTY, MICHIGAN

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2022

FULL AUDIT
AVAILABLE
AT CITY HALL



CPAs

Vredeveld Haefner LLC

CPAs and Consultants

Management's Discussion and Analysis

About the Library

White Lake Community Library (the "Library") serves the City of Whitehall and all or portions of the Townships of Blue Lake, Dalton, Fruitland and Whitehall in Muskegon County, Michigan. The Library was established as a District Library under the District Library Establishment Act in 1997. The Library is governed by an eight member board with members appointed by participating entities.

Financial Highlights

- During the year, the Library received \$644,906 in revenues and incurred \$526,404 in expenses, resulting in an increase in net position of \$118,502.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$148,328 or 27.9% of the general fund's total annual expenditures, and 23.5% of expenditures and transfers to other funds.
- A large ARPA Equipment Grant of \$72,949 was received in 2022 as reimbursement for expenses incurred.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Library's basic financial statements. The Library's basic financial statements comprise three components: 1) Government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains an internal control and compliance report issued in connection with an audit conducted following *Government Auditing Standards* in addition to the basic financial statements themselves.

Government-wide financial statements

The *Government-wide financial statements* are designed to provide readers with a broad overview of the Library's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Library's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Library is improving or deteriorating.

The *statement of activities* presents information showing how the Library's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (accrued interest on debt).

Both of the government-wide financial statements distinguish functions of the Library that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The Library currently has no business-type activities.

Fund financial statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Library, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Library only utilizes governmental funds.

Governmental funds

Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a Library's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Library's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances, provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Library maintains two individual governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the General and Capital Funds which are both considered major funds.

The Library adopts an annual appropriations budget for its general fund as required by state law. A budgetary comparison statement has been provided as required supplementary information for the General Fund to demonstrate legal compliance.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain *supplementary information*. This includes this discussion and analysis as well as a budgetary comparison schedule for the General Fund to demonstrate compliance with the budget.

Government-wide Financial Analysis

The following table presents condensed information about the Library's financial position for the past two fiscal years. Total net position includes the investment in capital assets. Capital assets represent the capital assets held by the Library, net of related accumulated depreciation.

	<u>2022</u>	<u>2021</u>
Current and other assets	\$ 776,534	\$ 713,582
Capital assets	1,414,276	1,333,516
Total assets	2,190,810	2,047,098
Current and other liabilities	16,272	14,949
Long-term liabilities	3,532	3,577
Total liabilities	19,804	18,526
Deferred inflows	496,989	473,057
Net position		
Investment in capital assets	1,414,276	1,333,516
Unrestricted	259,741	221,999
Total net position	\$1,674,017	\$1,555,515

Income and Expenses

The Library has maintained a stable financial position during the year ended December 31, 2022. Net position increased \$118,502 during the year. Revenues exceeded expenses due to planned net position increases to fund future capital needs. A summary of revenues and expenses for the past two (2) fiscal years is presented below.

	<u>2022</u>	<u>2021</u>
Program revenues		
Charges for services	\$ 13,188	\$ 7,892
Grants and contributions	84,025	31,713
General revenues		
Property taxes	504,114	494,911
Penal fines	20,900	22,492
Other general revenues	22,679	16,362
Total revenues	<u>644,906</u>	<u>573,370</u>
Functions/program expenses		
Library	526,404	473,844
Total expenses	<u>526,404</u>	<u>473,844</u>
Change in net position	118,502	99,526
Net position, beginning of year	1,555,515	1,455,989
Net position, end of year	<u>\$1,674,017</u>	<u>\$1,555,515</u>

General Fund Budgetary Highlights

The 2022 General Fund budget included a large grant through the American Rescue Plan Act. The library was awarded \$72,900 to purchase library pick-up lockers, solar hub tables, and a book bike. The tables and lockers have been installed at various locations throughout the district, providing 24/7 access to library materials, free Wi-Fi, and charging hubs for mobile devices.

The budget challenge cropped up toward the end of the fiscal year when it was determined that a new roof was needed before winter, rather than in 2024 as planned. Even after delaying the new meeting room carpet and security camera projects from the 2022 Capital Projects budget to 2023, it was necessary to transfer an additional \$10,000 from the General Fund to the Capital Projects fund to pay for the roof.

The additional millage approved by voters in 2020 is the main reason we were able to manage all the necessary building repairs and improvements, including the new roof, the new boiler, and some unexpected plumbing maintenance, without dipping into our fund balance.

Between some higher-than-budgeted revenue (primarily state aid, penal fines, and used book sales) and some lower-than-expected expenses (especially utility bills), we finished the year with well over \$17,000 in net revenue. Our December budget adjustment included transferring another \$10,000 to Capital Projects, purchasing 10 more hotspots with unlimited data for patrons to borrow, and leaving at least \$8,000 to be added to our fund balance.

Capital Asset and Long-Term Liability Activities

During the year, capital asset activities consisted primarily of purchasing new books, a boiler, a new roof, and grant funded items. Long-term liability activity consisted of changes in compensated absences. Additional information on capital assets and long-term debt can be found in notes 3 and 4, respectively.

Economic Factors and Next Year's Budget

Property value overall continues to rise in our district, especially with all the new homes in Tannery Bay, so property tax revenue should remain level or increase for at least the next few years. State and federal appropriations for libraries are expected to remain stable for the next year or two as well. The labor market is something we need to pay attention to as we look ahead at succession planning. In order to attract and retain qualified staff, we may need to begin offering medical and/or retirement benefits of some kind.

The 2023 budget has very few notable differences compared to 2022. Tax revenues are up 3.5%, for reasons mentioned above. Wages are up 6%, due in part to our increased hours and a return to more programming. Collection spending is up 2% as well, including both digital and print materials.

Contacting the Library Management

This management discussion and analysis provides an overview of the current and prospective financial condition of the Library's operations and financial position. If there are questions concerning this report or if additional information is desired, please contact White Lake Community Library, 3900 White Lake Drive, Whitehall, MI 49461.

WHITE LAKE COMMUNITY LIBRARY

GOVERNMENTAL FUNDS BALANCE SHEET

DECEMBER 31, 2022

	<u>General</u>	<u>Capital</u>	<u>Total</u>
Assets			
Cash and certificates of deposit	\$ 286,929	\$ -	\$ 286,929
Accounts receivable	22,045	-	22,045
Due from other funds	-	58,265	58,265
Due from other governments	461,380	-	461,380
Prepaid items	6,180	-	6,180
	<u>\$ 776,534</u>	<u>\$ 58,265</u>	<u>\$ 834,799</u>
Total assets			
Liabilities, deferred inflows of resources and fund balance			
Liabilities			
Accounts payable and accrued liabilities	\$ 16,272	\$ -	\$ 16,272
Due to other funds	58,265	-	58,265
	<u>74,537</u>	<u>-</u>	<u>74,537</u>
Total liabilities			
Deferred inflows of resources			
Taxes levied for subsequent period	496,989	-	496,989
	<u>496,989</u>	<u>-</u>	<u>496,989</u>
Fund balances			
Nonspendable			
Prepaid items	6,180	-	6,180
Assigned			
Capital projects	-	58,265	58,265
Designated projects	50,500	-	50,500
Unassigned	148,328	-	148,328
	<u>205,008</u>	<u>58,265</u>	<u>263,273</u>
Total fund balances			
Total liabilities, deferred inflows and fund balance	<u>\$ 776,534</u>	<u>\$ 58,265</u>	<u>\$ 834,799</u>

The accompanying notes are an integral part of these financial statements.

WHITE LAKE COMMUNITY LIBRARY

GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2022

	<u>General</u>	<u>Capital</u>	<u>Total</u>
Revenues			
Taxes	\$ 504,114	\$ -	\$ 504,114
Intergovernmental			
Federal	72,949	-	72,949
State revenues	12,168	-	12,168
County penal fees	20,900	-	20,900
Fees and charges	18,935	-	18,935
Interest	1,387	-	1,387
Donations and miscellaneous	14,453	-	14,453
Total revenues	<u>644,906</u>	<u>-</u>	<u>644,906</u>
Expenditures			
Current			
Library			
Personnel	291,704	-	291,704
Contractual	44,138	-	44,138
Supplies and other	63,262	-	63,262
Utilities	27,339	-	27,339
Capital outlay	103,654	77,112	180,766
Total expenditures	<u>530,097</u>	<u>77,112</u>	<u>607,209</u>
Revenues over (under) expenditures	<u>114,809</u>	<u>(77,112)</u>	<u>37,697</u>
Other financing sources (uses)			
Transfers in	-	100,000	100,000
Transfers out	(100,000)	-	(100,000)
Total other financing sources (uses)	<u>(100,000)</u>	<u>100,000</u>	<u>-</u>
Net changes in fund balances	14,809	22,888	37,697
Fund balances, beginning of year	<u>190,199</u>	<u>35,377</u>	<u>225,576</u>
Fund balances, end of year	<u>\$ 205,008</u>	<u>\$ 58,265</u>	<u>\$ 263,273</u>

The accompanying notes are an integral part of these financial statements.

CITY OF WHITEHALL
RESOLUTION 23-25
Inspiration Art Wall

WHEREAS, the Whitehall City Council has a long tradition of supporting arts and cultural activities as evidenced by the ownership of the Playhouse and sponsorship of the Arts & Crafts Festival, Art Walk Sculptures, Feet on the Street, Summer Concert Series, and Walk the Beat.

WHEREAS, High School Honor Society student Avery Jura has proposed the creation of an art wall to allow freedom of artistic expression.

NOW, THEREFORE, LET IT BE RESOLVED

That the City Council hereby approves the creation of an art wall on the White Lake Pathway between Colby and Hanson streets under the direction of Avery Jura as coordinated with the City Public Works Department.

BE IT FURTHER RESOLVED

That the City Council hereby adopts the guidelines attached to and considered a part of this Resolution; reserves the right to paint over any objectionable material; and reserves the right to cancel the art wall at any time.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held June 27, 2023 at 6:00 p.m. (___ Yes; ___ No; ___ Absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk

Creation of the Inspiration Art Wall

- I will plan and host an annual clean up crew from the Whitehall NHS and Whitehall/Montague Interact club that improve the area by
 - Removing waste, weeds, leaves and encroaching vegetation
 - Removing dirt and grime from the surfaces
 - Create, post, and maintain signs
 - Making general improvements to the area
- Appoint caretaker from NHS to fulfill the following duties
 - Regularly (Minimum monthly) check for/paint over inappropriate content
 - Plan Annual cleaning
 - Upkeep website and social media
 - Plan events/outreach
 - Maintain relationship with city of Whitehall
- Create a website for the following purposes(will be regularly updated)
 - Contact information of caretaker(authentic art wall email)
 - Public can report misconduct or inappropriate content
 - Artists can send pictures to be posted on website
- Create Social Media for art wall to post
 - Event updates and calendar
 - Artist profiles
 - Pictures of murals and pieces to preserve them
 - Updates
- Add to legal-walls.net
- Create a rule sign
 - Wood box with a locked removable glass panel
 - Inside are the following rules:
 - no hate speech or inappropriate language/content
 - Be considerate of other artists works
 - Keep the area clean

CITY OF WHITEHALL
RESOLUTION 23-26
Budget Amendment #5

WHEREAS, the City Council adopted a budget for Fiscal Year 2022/23.

WHEREAS, the following budget adjustments are required to be compliant with State law and generally accepted accounting principles.

WHEREAS, a review of the revenues and expenditures indicates that certain budget adjustments are necessary and require City Council approval.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council approves the budget amendments as outlined in Exhibit "A."

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held June 27, 2023 at 6:00 p.m. (Yes; No; Absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk

EXHIBIT A

**CITY OF WHITEHALL
FISCAL YEAR 2022/2023 BUDGET AMENDMENT**

FUND: 202 – MAJOR STREETS - EXPENDITURES

Total Dept 490 – TRUNKLINE TREES

\$370

Total Dept 482 – TRUNKLINE MISCELLANEOUS

\$240

\$610

FUND: 247 TIFA - EXPENDITURES

Total Dept 000/702/770/818/818.500/820.300 – SALARIES, MEMBERSHIPS, CONTR SVCS,
ENGINEERING

\$97,200

FUND: 591 - WATER - EXPENDITURES

Total Dept 540 – WATER ADMINISTRATION/ENGINEERING

\$10,000

Total Dept 544 – METER READING

\$8,000

\$18,000

TOTAL EXPENDITURE AMENDMENTS:

\$115,810