



# WHITEHALL

CITY COUNCIL WORK SESSION  
405 E. COLBY ST., WHITEHALL, MI  
CITY COUNCIL CHAMBERS

SEPTEMBER 12, 2023  
5:00 p.m.

## AGENDA

1. Meeting Called to Order
2. Discussion Items
  - Fire Authority Articles of Incorporation (Chief McCarthy)
  - Movies in the Park (Holmstrom)
  - Manager's Review Process (Brown)
3. Informational Items
4. Public Comment \*
5. Meeting Adjourned

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council  
Work Session Information Report  
September 2023**

**White Lake Fire Authority (McCarthy)**

The Authority was established in 1994. The 30-year term of the Articles of Incorporation is due to expire. A marked-up copy is included for review. Chief McCarthy has been invited to present the Articles, substantive changes, and to answer any questions.

**Movies in the Park (Holmstrom)**

Councilmember Holmstrom would like to establish free Movies in the Park and has been researching costs which can be considered as part of the FY 24/25 budget.

**City Managers Review (Brown)**

Councilmember Brown would like the manager's review formalized as a Charter amendment. The process to amend the Charter is attached.

**WHITE LAKE FIRE AUTHORITY**

**AMENDED AND RESTATED  
ARTICLES OF INCORPORATION  
(2013)**

**MEMBER UNITS:**

City of Whitehall  
Whitehall Township  
Fruitland Township

These Amended and Restated Articles of Incorporation are adopted by the City of Whitehall of 405 E. Colby St., Whitehall Michigan 49461, The Township of Whitehall of 7644 Durham Rd., Whitehall, Michigan, and the Township of Fruitland of 4545 Nestrom Rd., Whitehall, Michigan, for the purpose of incorporating and operating an authority pursuant to the provisions of Act No. 57, Public Acts of 1988, as amended, MCL 124.601 *et seq.*

**ARTICLE I: NAME**

The name of the corporation is the White Lake Fire Authority.

**ARTICLE II: PURPOSE**

The White Lake Fire Authority ("Authority") is organized to provide fire protection and rescue services to the incorporating governmental units ("member units") and to allow each of the member units to transfer to the Authority any of its fire protection and rescue equipment and vehicles. The purpose of the Authority is not for profit.

The Authority shall be non-partisan and non-sectarian and shall not take part in or lend its influence, either directly or indirectly, to the nomination, election or appointment of any candidate for public office. The Authority shall not sponsor or participate in any meetings of a political nature, and no prior Authority board member shall become employed by the Authority until one year after leaving as a member of the Authority Board ("Board").

The member units and any governmental units who shall become members shall utilize the Authority exclusively for all fire protection and rescue services authorized by these Articles.

**ARTICLE III: ORGANIZATION AND MEMBER UNIT CONTRIBUTIONS**

1. Organization: The Authority is organized on a non-stock basis.
2. Operating Fund: The Authority shall maintain an operating fund to pay for its operations. The Authority shall maintain a minimum year-end cash reserve equal to ten percent (10%) of its annual budgeted operating expenditures.

3. Equipment Replacement Fund: The Authority shall maintain an equipment replacement fund sufficient to pay annual property purchase debts and lease costs of the Authority's equipment, and to fund future major equipment purchases required by obsolescence, depreciation and technical advances. The amount to be apportioned to the Equipment Replacement Fund shall be determined by the Board.

#### ARTICLE IV: AUTHORITY AGENT AND OFFICE

1. Registered Office: The address of the registered office shall be 115 South Baldwin Street, Whitehall, Michigan 49461. The Authority Board may change the location from time to time.

2. Resident Agent: The resident agent shall be the person holding the office of Chairperson of the Authority Board, or such other person as the Board shall designate.

#### ARTICLE V: INCORPORATORS AND AUTHORITY TERM

1. Incorporators: The incorporating municipalities are: the City of Whitehall, the Township of Whitehall, and the Township of Fruitland.

2. Term: The term of the Authority shall not exceed ~~thirty-five (3015)~~ years. The Authority's operations originally commenced July 1, 1994 under a thirty (30) year term expiring July 1, 2024. Through these Amended and Restated Articles, the term of the Authority shall continue for another 15 years until July 1, 2039, unless amended hereafter.

#### ARTICLE VI: AUTHORITY BOARD

1. Membership: There shall be an Authority Board, which shall be charged with overseeing the administration and management of the Authority. The Board shall consist of ~~six-seven~~ members, with the Board members being three members from the unit of government with the largest taxable value, two members from the unit of government with the second largest taxable value, and ~~one-two~~ members from the unit of government with the smallest taxable value; each appointed by their respective municipal boards. ~~The unit having one member shall have one alternate who may vote in the absence of the regular member.~~

2. Appointment and Residency: Each Board member shall be appointed by and be a resident of the member unit that makes the appointment. In the event of a vacancy, the appropriate member unit shall appoint a Board member to fill said vacancy.

A Board member shall not be an employee of the Authority during his/her term, nor for ~~one~~ five years after serving as a Board member. No Board member shall serve on the Board when immediate family members, grandparents, aunts, uncles, cousins, and step family members—are employed by the Authority or, have been employed by the Authority during the year prior to the appointment. (Immediate family members shall include father, mother, sister, brother, spouse or child.)

3. Officers: Officers serve at the pleasure of the Board and by majority vote it shall elect from its members the following officers:

- a) One Chairperson;
- b) One Vice Chairperson to act as the Chairperson in the Chairperson's absence;
- c) One Chief Fiscal Officer, and
- d) One non-voting Secretary, which office shall be held by the then serving Fire Chief of the Authority;

An election of officers shall be held annually at the last regularly scheduled meeting of the Board, for officers for the forthcoming calendar year. Candidates for the position of the Chairperson ~~and Vice Chairperson~~ shall come from the unit of government with the largest taxable value.

4. Quorum, Meetings and Voting: The Board shall meet at least quarter annually, and shall hold special meetings upon call of the Chairperson or three Board members. No action shall be taken by the Board except by concurring vote of ~~four~~ five members.

5. Notices: Any meeting of the Board shall be by written notice in accordance with the Michigan Nonprofit Corporation Act, begin MCLA § 450.2101, et seq., as amended, unless otherwise set forth in the bylaws adopted by the Board.

6. Term: The term of office of the Board members shall be subject to the pleasure of their respective member units.

7. Rules of Procedure and Record: The Board shall adopt its own rules of procedure and shall keep a record of its proceedings at its principal office. To the extent the Board fails to adopt

applicable rules and procedures then the provisions of the Michigan Nonprofit Corporation Act, begin MCLA § 450.2101, et seq., as amended shall apply where applicable.

8. Powers of the Authority: In addition to those powers and duties set forth herein the Authority may do all of the following:

- a) Adopt bylaws and rules of administration to accomplish the purposes of set forth in MCLA § 124.601;
- b) Adopt ordinances that allow the authority to assess fees on owners or occupants of property who receive emergency services to cover the costs of providing emergency services set forth in MCLA § 124.601. An ordinance adopted under this subdivision shall be rescinded if, within 60 days from the date the ordinance is adopted, 1/3 or more of the municipalities affected by the ordinance vote to rescind the ordinance;
- c) Apply for and accept grants, loans, or contributions from the federal government or any of its agencies, the state, or other public or private agencies to be used for any of the purposes set forth in MCLA § 124.601 and to do any and all things within its express or implied powers necessary or desirable to secure that financial or other aid or cooperation in the carrying out of any of the purposes of set forth in MCLA § 124.601;
- d) Enter into any contracts with other entities not prohibited by law;
- e) Investigate emergency services requirements, needs, and programs and engage, by contract, consultants as may be necessary and cooperate with the federal government, state, political subdivisions, and other authorities in those investigations, and
- f) Subject to MCLA § 124.610, hire employees, attorneys, accountants, and consultants as the authority considers necessary to carry out the purposes of the authority.

#### **ARTICLE VII: AUTHORITY FINANCIAL**

1. Fiscal Year: The Authority shall have a fiscal year of January 1 through December 31.
2. Budget: Before ~~October~~ November 1 of each year, the Board shall adopt an Authority budget for the next fiscal year. All provisions of the Uniform Budgeting Act, as amended, shall be followed.

3. Chief Fiscal Officer: The Authority may enter into a written agreement with one of the member units to have its treasurer serve as the Chief Fiscal Officer or the Authority may employ its own Chief Fiscal Officer. The Chief Fiscal Officer may be a member of the Board.

4. Authority Funds: The Chief Fiscal Officer shall be responsible for establishing the Authority funds as directed by the Board and maintaining accurate records to account for the transactions involving said funds. ~~Two of the following parties, being the Chief Fiscal Officer, together with the Chairperson or Vice Chairperson, shall sign all checks.~~ Invoices are to be paid after approval of the Board. All members of the Board shall be added as signors on any Authority bank accounts. The Board shall adopt a policy to address the signing of checks, approval of invoices, payment and accounting of payroll and fringe benefits, and such policy shall be consistent with generally accepted accounting practices.

5. Purchases and Disbursements: The Authority shall adopt a policy to address ~~follow the purchasing procedures and rules of the unit of government employing the Chief Fiscal Officer, as same may be amended from time to time.~~ or follow generally accepted accounting practices. The Fire Chief or the Chief Fiscal Officer is authorized to make disbursements pursuant to an approved budget, but shall first obtain the approval of the Board as required. All disbursements are subject to the Authority's purchasing procedures and the current budget.

All fund disbursements are subject to the review of the Board. The Board may establish a limit for capital expenditures, and any capital expenditure in excess of that amount shall have prior approval of the Board, unless such expenditure is made on an emergency basis as determined by the Fire Chief. In establishing the capital expenditure limit, the Board shall consider the policies of the municipality employing the Chief Fiscal Officer for the purpose of providing consistency in the administrative procedures to be followed by the Fire Chief and the Chief Fiscal Officer in operating the activities for which they are responsible. Before making any emergency expenditure, the Fire Chief shall, as time permits, first obtain the approval of the chairperson of the Board or the Chief Financial Officer of such emergency expenditure, by telephone or other practical means.

6. Rules and Regulations: The Board may establish and collect such charges, rates, rents, fees, and/or taxes, and may make and promulgate necessary rules and regulations to accomplish the purposes of these Articles according to and as allowed by statute. Towards such end, the member



units shall adopt such ordinances and resolutions as necessary to assist the Board in the enforcement of such rules and regulations and the collection of charges, rates, rents, fees and/or taxes.

7. Contracts and Litigation: The Authority may enter into contracts within the scope of these Articles. The Board Chairperson shall execute said contracts. The Authority may initiate and defend litigation in its own name.

#### **ARTICLE VIII: PERSONNEL**

1. Administrator: The Fire Chief shall serve as non-voting secretary to the Board and provide additional services as outlined, from time to time, in his/her job description. The Fire Chief may employ, engage, set compensation, transfer, discipline, or discharge necessary personnel, pursuant to policies adopted by the Board, with Board approval.

2. Fire Marshal, Fire Inspector: The Fire Chief shall assign the duties of Fire Marshal or Fire Inspector to an Authority employee, which employee may vary from time to time.

3. Support Staff: The Authority may contract for or retain staff to provide administrative support services, *i.e.*, financial matters, payroll and benefits, record keeping, correspondence, etc., of the Authority.

4. "At Will" Employment: Except in the case of a written employment agreement specifically approved by the majority vote of the Board, all Authority employees hired shall be "at will", and the Fire Chief shall have no discretion to hire employees other than on an "at will" basis. The Fire Chief shall notify all present and future employees that their employment is "at will," which notice shall be made in writing.

#### **ARTICLE IX: AUTHORITY ASSETS**

1. Acquisition of Property: The Authority may acquire or use real or personal property by purchase, lease, devise, or condemnation, either within or without its corporate limits, and may hold, manage, control, sell, exchange or lease real or personal property. For the purpose of condemnation, it may proceed under Act No. 149 of the Public Acts of 1911, as amended, and the Uniform Condemnation Procedures Act, Act No. 87 of the Public Acts of 1980, as amended.

2. Gifts and Grants: The Authority may accept any gifts or grants, with the approval of the Board, if the acceptance of such gift, grant, or aid does not conflict with or restrict any previously described responsibility or function of the Authority.

#### **ARTICLE X: WITHDRAWAL OF A MEMBER UNIT**

A member unit may withdraw from the Authority as allowed by statute, MCL 124.611, as amended. The equity of a withdrawing member in the capital assets of the Authority shall be forfeited to the Authority.

#### **ARTICLE XI: DISSOLUTION**

The Authority may be dissolved upon two-thirds majority vote of the members of the Authority, provided, however, said action shall be effective only if ratified in writing by the governing bodies of two-thirds of the member units of the Authority.

Should this Authority be dissolved, all outstanding obligations shall be liquidated within one hundred eighty (180) days of the termination date. Upon termination or dissolution of the Authority, assets of the Authority shall be distributed pursuant to unanimous agreement by the member units as to equitable distribution thereof; provided, however, in the event such agreement cannot be reached, it shall be distributed as follows:

1. Equipment and Personal Property: Equipment or property shall be disbursed among the participating member units with each receiving value approximately equal to its determined equity in the capital assets of the Authority. The equity of the respective member units shall be determined by the ratio which the then current Tax Value of each bears to the total Tax Value of all the member units.

2. Surplus Moneys: All surplus moneys shall be disbursed to the participating municipalities in accordance with the average percentage contribution for operating expenses to the Authority made over the duration of the agreement.

3. Property on Loan: Property on loan to the Authority shall be returned to the loaning party in accordance with the terms of the loan.

4. Personal Property Leased: Property leased shall be disposed of in accordance with the provisions of the lease and any outstanding obligations shall be shared in a manner consistent with the provisions of Articles IX and X.

#### **ARTICLE XII: AUDITS AND REPORTS**

The Board shall commission a qualified auditor to conduct an annual financial audit following the end of the fiscal year. In addition to furnishing copies of the audit to any appropriate Federal and State agencies, copies of the audit shall be furnished to each Board member and the Clerk of each member unit.

The Fire Chief of the Authority shall provide an annual report on the activities and achievements of the Authority to the Board and the Clerk of the member units no later than ninety (90) days after the end of each calendar year.

#### **ARTICLE XIII: NON-DISCRIMINATION**

The Authority shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or matters directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, or marital status.

#### **ARTICLE XIV: NEW MEMBER UNITS**

Any other municipality that may desire to participate in the Authority may be considered in the following manner:

1. An application for participation shall be submitted to the Authority Board.
2. The application shall contain a statement as to the extent of participation expected and the unit's financial participation based thereon.
3. Full participation may come through negotiation with the Authority Board with financial participation consistent with the other member units.

4. Upon review and approval of the application for full participation by the Authority Board, the application shall be submitted to the member units for acceptance or rejection.

5. Upon unanimous approval of the member units and upon execution of a written amendment to these Articles of incorporation, the additional party may be added to the Authority as a full member.

6. Nothing prevents the Board from entering into a contractual relationship with another municipality without granting Board representation.

**ARTICLE XV: PUBLICATION OF ARTICLES OF INCORPORATION**

The Chairperson shall be responsible for causing the Amended and Restated Articles of Incorporation to be published in print media ~~the White Lake Beacon~~, and certified printed copies filed pursuant to the statute under which this Authority is created.

**ARTICLE XVI: AMENDMENT OF ARTICLES OF INCORPORATION**

These Articles of Incorporation may be amended from time to time upon the affirmative vote of a majority of the Board members, provided that any such proposed amendment shall be deemed effective only upon ratification, in writing, by the governing bodies of all of the member units of the Authority and publication as required within these Articles.

**ARTICLE XVII: DISPUTE RESOLUTION PROCEDURE**

Any dispute or disagreement between any of the Member Units, regarding the terms of or interpretation of these Articles, or of any other matter involving the operation of the Authority, shall be resolved by binding arbitration. The Member Units involved in any dispute shall select a single arbitrator, who shall be empowered to take such testimony and receive such evidence, as he or she deems appropriate. Absent an agreement by the Member Units as to the procedure to be followed by the arbitrator, then the Commercial Arbitration Rules established by the American Arbitration Association shall apply. In the event that the designation of an arbitrator cannot be agreed upon, each of the Member Units may submit a name to the then Chief Circuit Court Judge for the County of Muskegon, who shall select the arbitrator. This provision requiring binding arbitration is hereby deemed to be a written contract and is designed to settle by arbitration any controversy hereafter

arising between the Member Units. It is agreed that a judgment of any circuit court may be rendered upon the award made pursuant to this agreement, shall be valid, enforceable and irrevocable save upon such grounds as exist at law or in equity for the rescission or revocation of any contract. The decision of the arbitrator shall be final in all respects. The costs of the arbitrator shall be paid by parties involved in the dispute, pro rata based on each Member Units percentage of the state equalized value for all Member Units involved in the arbitration proceeding.

Effective Date of Amended and Restated Articles of Incorporation \_\_\_\_\_.

Date of Publication: \_\_\_\_\_

Place of Publication: \_\_\_\_\_

FRUITLAND TOWNSHIP

Dated: \_\_\_\_\_

By \_\_\_\_\_  
Its Township Supervisor

CITY OF WHITEHALL

Dated: \_\_\_\_\_

By \_\_\_\_\_  
Its Mayor

WHITEHALL TOWNSHIP

Dated: \_\_\_\_\_

By \_\_\_\_\_  
Its Township Supervisor









# Charter Amendment—HRC Initiatory Petition

## Introduction

Home rule cities can amend their charters in accordance with procedures found in the Home Rule City Act, MCL 117.21-117.25. The amendment process may be used to change details in the charter. It is not permissible to change the form of government by charter amendment (e.g. providing for a council-manager system in place of a mayor-council form). Examples of changes that can be made by amendment are: increasing or decreasing the number of councilmembers, changing the clerk or treasurer position from elected to appointed, setting the purchasing limit that can be spent before the municipality is required to establish a bid process, and establishing pension plans.

Any proposed amendment must be confined to one subject. If a subject embraces more than one related proposition, each proposition must be separately stated to afford electors the opportunity to vote for or against each proposition (MCL 117.21).

## Proposal

Charter amendments may be proposed in one of two ways, either by resolution of 3/5 of the members of the city's governing body (MCL 117.21) or by initiatory petition (MCL 117.21, 117.25).

Initiatory petitions are filed with the city clerk. The petition shall state what body, organization, or person is interested in and responsible for the circulation of the petitions and the securing of the amendment, and must contain the signatures of at least 5 percent of the qualified registered electors of the city (MCL 117.25).

## Publication

If the initiatory petition provides language for the ballot, the legislative body may add an explanatory caption. If the petition does not include ballot language, then ballot language shall be determined by resolution of the legislative body. The proposed charter amendment must be published in full with existing charter provisions which would be altered or abrogated by the amendment (MCL 117.21). The manner of publication shall be as prescribed by the city governing body (MCL 117.23). The publication requirement may be met by setting forth the amendment and the existing sections altered or abrogated in:

- the resolution proposing the amendment, if proceedings are published; or
- the election notice; or
- a separate publication.

## Submission to the Governor

All proposed charter amendments must be submitted to the governor for review. This should be done 60 days prior to the filing deadline. The amendment is approved by the governor if it is found to be legally unobjectionable. Amendments proposed by initiatory petition shall be submitted to the electors notwithstanding any objection by the governor.

## Statement of Purpose

The Act requires that a statement of the purpose of the proposed charter amendment be prepared to consist of a true and impartial statement of the purpose in not more than 100 words, including the short title or caption, in such language as shall create no prejudice for or against such amendment. The statement is prepared for printing on the ballot. However, the Act requires that the text of the statement be submitted to the attorney general for approval as complying with the Act. It is necessary that it be submitted for such approval as early as conveniently possible. (This latter requirement is not to be confused with the requirement for submission of the proposed amendment to the Governor).

Frequently the “statement of purpose” is framed as a question and in this form is submitted directly to the electors. This has been held to be a valid method (*Thompson v Dearborn*, 348 Mich 23)

## **Election Procedure**

- (a) Election Date. The amendment shall be submitted to the electors at the next regular city election or general state election to be held not earlier than 90 days after submission of the initiatory petition to the city clerk (MCL 117.21).
- (b) Election Notice. If the proposed amendment is to be submitted at a regular or general election, notice of the proposition to be voted on will be added to the regular election notice, by including a caption or brief description of the proposal(s) along with the location where an elector can obtain the full text (MCL 168.653a). The publication of the election notice must be at least seven days before election day, while the publication of the notice of last day of registration must be at least seven days before the last day for receiving registrations.
- (c) Form of Ballot. In the case of an initiatory petition, the form of ballot customarily is established by the petition language. If the petition does not include ballot language, then the governing body is to determine the ballot language by resolution. If the section of the charter to be amended is reasonably short, the ballot will usually set forth the section in its amended form in full. Occasionally in such cases both the section in its existing form and in its proposed amendment form will be set forth on the ballot. However, it is required only that the statement of purpose appear on the ballot (MCL 117.21), and the statement of purpose may be in the form of the question itself. If it is not, then the question can be framed with reference to the statement of purpose somewhat like this:

“Shall Section\_\_\_\_\_of the city charter be amended to provide\_\_\_\_\_, as explained above?”

In addition to the 100-word statement of purpose, a short title or caption may be used on the ballot for quick identification.

The proposed charter amendment in full shall be posted in a conspicuous place in each polling place (MCL 117.21).

## **Filing**

If the amendment is approved by the electors, two printed copies must be filed within 30 days after the election with the Secretary of State and two copies with the county clerk, together with a statement certified by the city clerk of the vote for and against the amendment. Upon such filing, the amendment becomes effective unless a different date for taking effect is set forth in the amendment (MCL 117.24).

## **Resubmission**

A proposed charter amendment defeated in an election may not be resubmitted to the electors for a period of two years (MCL 117.21).

SUGGESTED FORM FOR ELECTION NOTICE

ELECTION NOTICE

To the qualified electors of the city of \_\_\_\_\_,

Notice is hereby given that a \_\_\_\_\_ election

(indicate whether regular, special, or primary)

will be held in \_\_\_\_\_, on \_\_\_\_\_ (date),

from 7 a.m. to 8 p.m. for the purpose of voting on the following proposals:

(list all proposals to be submitted to voters)

Proposal No. 1

[Insert caption of proposal, if any, as it will appear on ballot.]

[Insert statement of purpose as submitted to and approved by Attorney General] so as to read as follows:

[Insert section of charter in its proposed amended form.]\*

Provisions of existing charter to be altered by such proposal, if adopted, now reads as follows:

[Insert the section or sections abrogated or altered in full.]\*

List of polling place locations \_\_\_\_\_

(clerk)

[Insert the section or sections abrogated or altered in full.]\*

List of polling place locations \_\_\_\_\_

(clerk)

\* if proposed charter amendment together with existing charter provisions which would be altered or abrogated have been published in full with the published proceedings of the meeting at which the resolution was adopted or in a separate publication, these portions of the election notice may be omitted.



CITY COUNCIL MEETING  
405 E. COLBY STREET, WHITEHALL, MI  
CITY COUNCIL CHAMBERS  
SEPTEMBER 12, 2023  
6:00 p.m.

### AGENDA

1. Meeting called to Order
  - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
  - Approval of the August 22 Council Meeting Minutes Approval of Accounts Payable
  - Communications: Arts Council Thank You, Muskegon County Public Works Minutes, Planning Commission Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment \*
6. Old Business
7. New Business
  - Resolution 23-32 Cemetery Road Bids
  - Resolution 23-33 Goodrich Park Lights
  - Road Closure Request
8. Public Comment \*
9. Adjournment

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL  
CITY COUNCIL MEETING MINUTES  
Council Chambers  
August 22, 2023

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Sean Mullally, Steve Salter, and Steve Sikkenga

ABSENT: None

ALSO PRESENT: Scott Huebler, Brenda Bourdon, and Will Meier

Mayor Salter called the meeting to order at 6:00 p.m.

#### APPROVAL OF THE AGENDA

Motion by Sikkenga, seconded by Holmstrom, CARRIED, to approve the agenda. All yeses

#### APPROVAL OF THE CONSENT AGENDA

- A. Approval of the August 8 Work Session & Council Meeting Minutes
- B. Accounts Payable - \$364,629.68
- C. Communications: Art Wall Email; Central Dispatch July 2023 Minutes; Congrats from Curtis VanderWall; Thank Yous: White Lake Fireworks Committee, White Lake Chamber; Waste Water Management Committee Minutes

Motion by Connell, seconded by Mullally, CARRIED, to approve the Consent Agenda. Yes – 6; No – 1, Brown; Absent – None

#### MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments were received from the City Manager, Mayor and Council.

Mayor Salter presented longevity awards to Josh Vanderputte (5 years) and Brandon Mahoney (25 years).

#### PUBLIC COMMENT

Avery Jura encouraged council to keep the Art Wall and has heard much enthusiasm from community members to keep the wall.

#### NEW BUSINESS

##### A. Art Wall

After clarifying that there should be no paintings on the tunnel's exterior walls and ensuring regular checks for obscenities; consensus was to continue with the art wall. No motion was made to discontinue.

##### B. MML Designation of Voting Delegate

Motion by Connell, seconded by Mullally, CARRIED, to designate Mayor Salter as the Voting Delegate for the MML Annual Meeting on October 18 with City Manager Scott Huebler as the alternate. All yeses

C. Resolution 23-28 Recreation Passport Grant Local Unit of Government Match Funds

Motion by Holmstrom, seconded by Heidelberg, CARRIED, to approve the grant submission for Gee Park Upgrades to the Recreation Passport Grant Program with \$25,000 in matching funds.

Roll Call Vote: Yes – Holmstrom, Heidelberg, Sikkenga, Connell, Mullally, Brown, and Salter;  
No – None; Absent – None

D. Resolution 23-29 Recreation Passport Grant Local Unit of Government Match Funds

Motion by Sikkenga, seconded by Connell, CARRIED, to approve the grant submission for Goodrich Park Upgrades to the Recreation Passport Grant Program with \$43,700 in matching funds.

Roll Call Vote: Yes – Sikkenga, Connell, Mullally, Brown, Holmstrom, Heidelberg, and Salter;  
No – None; Absent – None

E. Resolution 23-30 City Fees

Motion by Connell, seconded by Mullally, to approve the fees as submitted with Exemption Certificate increasing from \$300 to \$500 and Deer Control Eligible Property Application at \$20 and the Deer Control Hunting permit at \$35.

Motion by Holmstrom, seconded by Brown, CARRIED, to amend the motion to remove fees for the Deer Control program.

Amended Main Motion CARRIED to approve the fee submitted for the Exemption Certificate of \$500 and no fees for the Deer Control program.

Roll Call Vote: Yes – Sikkenga, Connell, Mullally, Brown, Holmstrom, Heidelberg, and Salter;  
No – None; Absent – None

PUBLIC COMMENT

Avery Jura mentioned he is leaving for school, but will influence changes and expand the art wall team. They will fundraise for protective measures against wall misuse. He emphasized that the art wall is a community canvas, celebrating its collective beauty.

Seth spoke about the positivity of the wall.

Susan Phillips acknowledged the wall's intention, but questioned how issues will be addressed, noting that while some art is beautiful, some isn't.

Tom Ziemer said the tunnel is suitable for art and mentioned Munising's Art Alley, where an art council approves entries, resulting in genuine art. He suggested this approach as an excellent alternative.

Mark Neinhouse congratulated Brandon Mahoney on his 25-year milestone and commented that the deer ordinance's 6-acre requirement is excessive and suggested the use of City property.

PUBLIC COMMENT (cont.)

Cathy Cook praised the art wall concept but noted concerns about excessive graffiti. She believes the community can learn and suggests using volunteers to educate others through art camps.

Brandon Heaton supported the art wall, believing in solutions for regular cleanup. He emphasized art is an expression of one's voice and urged focusing on its positive impact.

Mike Jura expressed pride in his son's accomplishments and organizational foresight. He thanked the council for supporting the idea.

Mayor Salter expressed gratitude for living in a community that appreciates art.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 7:01 pm.

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Steven Salter, Mayor

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Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
 ACCOUNTS PAYABLE  
 September 12, 2023

**August/September 2023 Prepaids**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$57,850.62	Transfer
IRS	Payroll	\$19,344.19	EFT
Alerus Financial	Payroll	\$6,597.46	EFT
MISDU	Payroll	\$61.84	9169
City of Whitehall-Common Cash	Payroll	\$51,650.46	Transfer
IRS	Payroll	\$17,515.99	EFT
Alerus Financial	Payroll	\$6,597.46	EFT
MISDU	Payroll	\$61.84	9173
FOP	Payroll - Union Dues	\$69.39	9174
Teamsters Local	Payroll - Union Dues	\$378.00	9175
<b><u>Total Prepaids:</u></b>		<b>\$160,127.25</b>	
<b><u>Accounts Payable:</u></b>		<b>\$199,366.19</b>	

**TOTAL ACCOUNTS PAYABLE**

**\$359,493.44**



PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 12, 2023

Vendor Code	Vendor Name	Description	Amount
CONN	ALYSSA CONNELLY		
	CONTRACT	INTERN & TECH CREW SUPPORT - IOWA/WILLOWS/WIL	1,600.00
TOTAL FOR: ALYSSA CONNELLY			1,600.00
HELLE	AMBER L HELLEWELL		
	CONTRACT	AD/SECENIC ARTS/COMM ADM/DRAMARUGE - WLYT WIN	1,400.00
	REIMBURSEMENT	PROPS/SETS - IOWA, HONKY, WILLOWS, BOOK WILL	134.72
TOTAL FOR: AMBER L HELLEWELL			1,534.72
HOLMES	ANDREA HOLMES		
	CONTRACT	HOUSE MANAGER - SUMMER 2023	600.00
TOTAL FOR: ANDREA HOLMES			600.00
TWISS	ASHLEY TWISS		
	OPTICAL	OPTICAL - ASHLEY	61.48
TOTAL FOR: ASHLEY TWISS			61.48
ASPHA	ASPHALT PAVING INC		
	API 2360 - 2335	ASPHALT - 9.09 TONS	722.66
	API 2463 - 2464	ASPHALT - 8.84 TONS	702.79
	API-0002499	ASPHALT - 4.21 TONS	334.70
TOTAL FOR: ASPHALT PAVING INC			1,760.15
SCHILLER	BROOK SCHILLER		
	REIMBURSEMENT	MILAGE REIMBURSEMENT - TREASURER'S/MAYOR-MGR	39.30
TOTAL FOR: BROOK SCHILLER			39.30
CDW	CDW GOVERNMENT INC		
	LP81077	LAPTOP - TREASURY DEPT	982.68
TOTAL FOR: CDW GOVERNMENT INC			982.68
FAR	CHRISTOPHER J FARRAR		
	CONTRACT	STAGE COMBAT COORDINATOR - WLYT WIND IN THE W	400.00
TOTAL FOR: CHRISTOPHER J FARRAR			400.00
BC	CHUCK EVANS JR		
	075870	CONCRETE - POURED DRIVEWAY 1015 S LIVINGSTON	600.00
TOTAL FOR: CHUCK EVANS JR			600.00
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	21,112.15
TOTAL FOR: CONSUMER'S ENERGY			21,112.15
DAN	DAN FROST DBA DAN'S AUTOMOTIVE		
	11733	TIRE REPAIR	15.00
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			15.00
DELTA	DELTA DENTAL		
	SEPT-2023	DENTAL - SEPTEMBER-2023	1,897.23
TOTAL FOR: DELTA DENTAL			1,897.23
DORN	DORNBOS SIGN & SAFETY INC		
	INV71563	SIGNS - NO PARKING (6)	86.77
TOTAL FOR: DORNBOS SIGN & SAFETY INC			86.77

PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 12, 2023

Vendor Code	Vendor Name	Description	Amount
DORN	DORNBOS SIGN INC		
	INV71223	SIGNS - TRAFFIC - QTY 2	58.46
TOTAL FOR: DORNBOS SIGN INC			58.46
MORRI	DOUG MORRIS		
	SEPT-2023	RETIREE OPEB STIPEND - MORRIS	300.00
TOTAL FOR: DOUG MORRIS			300.00
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	518.23
TOTAL FOR: DTE ENERGY			518.23
EPS	ENGINEERED PROTECTION SYSTEMS INC.		
	S746263	SEVICE CALL/LABOR - CHECK SUPERVISORY DUCT DE	165.00
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC.			165.00
ETNA	ETNA SUPPLY INC		
	S104412021 - 52	METER (12) 1" & DUAL WALL PIPE (60 FT)	4,311.18
	S105253164 / 22	FORD REPAIR CLAMPS (2) / FORD CTS COUPLINGS (	912.00
	S105253168.001	DI SLEEVES (6)/MEGALUGS(8)/MJ T-BOLT(12)/MEGA	1,920.00
	S105272888.001	METER YOKES/EXPANSION/BAR - WARNER ST	516.00
TOTAL FOR: ETNA SUPPLY INC			7,659.18
FFARM	FAMILY FARM AND HOME		
	476	LOCK PINS (5 -2PK), LINCH PINS (10PK) - 70-01	29.94
TOTAL FOR: FAMILY FARM AND HOME			29.94
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	99.71
	STATEMENT	TELEPHONE	40.95
TOTAL FOR: FRONTIER			140.66
GILLROY	GILL-ROY'S HARDWARE		
	STATEMENT	OPERATING PARTS & SUPPLIES	542.24
TOTAL FOR: GILL-ROY'S HARDWARE			542.24
MISC	GRAND RAPIDS CIVIC THEATRE		
	STATEMENT	COSTUME RENTAL - BOOK OF WILL	300.00
TOTAL FOR: GRAND RAPIDS CIVIC THEATRE			300.00
GREAT	GREAT LAKES CLEANING SYSTEMS		
	IN326057	BREAKER SWITCH - 96-15	141.42
TOTAL FOR: GREAT LAKES CLEANING SYSTEMS			141.42
HELLH	HANNAH HELLEWELL		
	CONTRACT	SPOT LIGHT OPERATOR - HONKY TONK 7/14	100.00
TOTAL FOR: HANNAH HELLEWELL			100.00
UBMISC	HAPPY APPLES CHILD DEV		
	09/07/2023	UB refund for account: 010-03215-00	30.00
TOTAL FOR: HAPPY APPLES CHILD DEV			30.00

PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 12, 2023

Vendor Code	Vendor Name	Description	Amount
HAVIL	HAVILAND		
	481720/	CR48206 QTY 16 - 15 GAL DRUM CHLORINE	1,143.00
TOTAL FOR: HAVILAND			1,143.00
HOME	HOME SERVICES OF WHITE LAKE		
	40013	UPS CHARGES	17.40
	8/64 & 8/55	UPS CHARGES	33.31
TOTAL FOR: HOME SERVICES OF WHITE LAKE			50.71
HYDCO	HYDROCORP METER SALES		
	73991-IN	BI-ANNUAL SERVICE PROGRAM - 8/23-7/25 - CROS	970.00
TOTAL FOR: HYDROCORP METER SALES			970.00
CARM	JOSEPH CARMOLLI		
	CONTRACT	ACTOR - BOOK OF WILL (HENRY)	450.00
TOTAL FOR: JOSEPH CARMOLLI			450.00
KERK	KERKSTRA PORTABLE RESTROOM SERV		
	231372 - 73 - 7	PORTABLE RESTROOMS - COVELL/BIKE PATH/SVENSSO	385.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			385.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	288768283 /281	DIGITAL SUPPORT SERVICE/MAINT AGREEMENT - #36	242.56
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			242.56
MCCL	KRISTINA MCCLOSKEY		
	232308	INTIMACY DIRECTOR - BEAU JEST	525.00
TOTAL FOR: KRISTINA MCCLOSKEY			525.00
WLBEA	LUDINGTON DAILY NEWS		
	99196718	PUBLISHING	286.20
TOTAL FOR: LUDINGTON DAILY NEWS			286.20
MCCOR	MC CORMICK SAND INC		
	5273	TREE REMOVAL/STUMP GRIND - 903 S MEARS	4,070.00
TOTAL FOR: MC CORMICK SAND INC			4,070.00
MERLE	MERLE BOES INC		
	3062750 - 30627	MARINA FUEL W/ADDITIVE- 1822G DIESEL/1800G RE	13,512.49
TOTAL FOR: MERLE BOES INC			13,512.49
METL	MET LIFE		
	5399644 - SEPT2	LIFE & DISABILITY INS - SEPT-2023	845.56
TOTAL FOR: MET LIFE			845.56
MDEQ	MI DEPT EGLE		
	761-11105196	WATER SAMPLE TESTING	2,346.00
TOTAL FOR: MI DEPT EGLE			2,346.00
MMRMA	MI MUNICIPAL RISK MGNT AUTH		
	M0001060-R00010	2ND INSTALLMENT - POLICIES R0001060 & M000106	23,055.25
TOTAL FOR: MI MUNICIPAL RISK MGNT AUTH			23,055.25

PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 12, 2023

Vendor Code	Vendor Name	Description	Amount
MODEL	MODEL COVERALL SERVICE INC	STATEMENT UNIFORMS - AUGUST 2023	349.90
TOTAL FOR: MODEL COVERALL SERVICE INC			349.90
MODE	MODERN MARKETING INC	MMI152790 PENS - (250), KNIFE - (1)	340.40
TOTAL FOR: MODERN MARKETING INC			340.40
MRWA	MRWA	2020-08546 WATER CLASS - THRONE/VANDERPUTTE	680.00
TOTAL FOR: MRWA			680.00
MULTI	MULTIFORCE SYSTEMS CORP	923314 CONTROLLER - KEYPAD & PEDISTAL FUEL SYSTEM	530.00
TOTAL FOR: MULTIFORCE SYSTEMS CORP			530.00
MUCTR	MUSKEGON CENTRAL DISPATCH	2300001694 VIRTUAL SERVER & SUPPORT - SEPT-2023	527.37
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			527.37
MUTRE	MUSKEGON COUNTY TREASURER'S	WWUB123500 WASTE WATER AND BONDS	64,500.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			64,500.00
MISC	MUSKEGON MONUMENT & STONE CO	REFUND OVERPAYMENT REFUND - FOUNDATION - OLSON	12.00
TOTAL FOR: MUSKEGON MONUMENT & STONE CO			12.00
HELLN	NOAH HELLEWELL	CONTRACT SPOTLIGHT OPERATOR - HONKY TONK	100.00
TOTAL FOR: NOAH HELLEWELL			100.00
NORTH	NORTHERN A-1 SVCS/GFL ENVIRONMENTAL	LQ01887654 TV SEWER DRAIN - WARNER ST	1,492.83
TOTAL FOR: NORTHERN A-1 SVCS/GFL ENVIRONMENTAL			1,492.83
ED	OGBORN ENTERPRISES, INC.	WDPW-2023-09 CLEANING SERVICES - CH/DPW	760.00
TOTAL FOR: OGBORN ENTERPRISES, INC.			760.00
ORKIN	ORKIN, LLC	250513110 PEST TREATMENT	98.99
TOTAL FOR: ORKIN, LLC			98.99
PARM	PARMENTER LAW	274907 - 274908 ATTORNEY FEES - GENERAL/PROSECUTION	4,795.50
TOTAL FOR: PARMENTER LAW			4,795.50
PARS	PARSONS SMALL ENGINE SERVICE	STATEMENT CARB & DRIVE REPLACEMENT/ LABOR - POLE SAW	287.33
TOTAL FOR: PARSONS SMALL ENGINE SERVICE			287.33

PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 12, 2023

Vendor Code	Vendor Name Invoice	Description	Amount
PEKAD	PEKADILL'S 40614	MAYOR-MANAGERS GOLF OUTING/FOOD	500.00
TOTAL FOR: PEKADILL'S			500.00
CITY	PETTY CASH PETTY CASH	PETTY CASH - PLAYHOUSE	100.00
TOTAL FOR: PETTY CASH			100.00
PRHLTH	PRIORITY HEALTH 797242-S001	HEALTH INSURANCE - SEPT-2023	24,025.35
TOTAL FOR: PRIORITY HEALTH			24,025.35
ROTHB	RIVERS ACE STATEMENT	PARTS/SUPPLIES/TOOLS	108.65
TOTAL FOR: RIVERS ACE			108.65
RIVERS	RIVERS RENTAL & EQUIPMENT STATEMENT - 825 PARTS & SUPPLIES		257.18
TOTAL FOR: RIVERS RENTAL & EQUIPMENT			257.18
SCHEI	SCHEID PLUMBING HEATING & COOL 25414	WATER LATERAL - 701 E ALICE	753.14
TOTAL FOR: SCHEID PLUMBING HEATING & COOL			753.14
QUINNS	SONNET QUINN REIMBURSEMENT	REIMBURSEMENT - COSTUMES - WLYT WILLOWS	170.88
TOTAL FOR: SONNET QUINN			170.88
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC 7614414082 8071335928	TONER/TAPE/FILTERS/PAPER TOWEL COLORED PAPER - 5 REAMS/PTOWEL/C-FOLD TOWEL	98.51 77.34
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			175.85
EYLER	SUSAN EYLER REIMBURSEMENT	REIMBURSEMENT - COSTUMES - HONKY/BOOK WILL	645.81
TOTAL FOR: SUSAN EYLER			645.81
TRACE	TRACE ANALYTICAL LABS 3090030	WATER SAMPLE TESTING	612.00
TOTAL FOR: TRACE ANALYTICAL LABS			612.00
TROPW	TROPHY CENTER OF WEST MICHIGAN 11768	POLO - LONGEVITY - VANDERPUTTE	36.00
TOTAL FOR: TROPHY CENTER OF WEST MICHIGAN			36.00
TWIN	TWIN CITIES AUTO PARTS STATEMENT	ALTERNATOR/CHECK LIGHT/AIRLINE	800.38
TOTAL FOR: TWIN CITIES AUTO PARTS			800.38
UNI	UNITED GROUP PROGRAMS, INC. 27101 - SEPT-20 WRAP - SEPT-2023		4,620.86
TOTAL FOR: UNITED GROUP PROGRAMS, INC.			4,620.86

User: BROOK

INVOICE DUE DATES 09/13/2023 - 09/13/2023

DB: Whitehall

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PAID

CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF SEPTEMBER 12, 2023

Vendor Code	Vendor Name	Description	Amount
USPOS	UNITED STATES POSTMASTER		
	STATEMENT	STAMPS -10-100 ROLLS FOREVER - 1-100 ROLL POS	678.00
TOTAL FOR: UNITED STATES POSTMASTER			678.00
VERIZ	VERIZON WIRELESS		
	9943139423	ON CALL CELL/IPAD DATA	41.11
TOTAL FOR: VERIZON WIRELESS			41.11
WMBUR	WEST MICHIGAN BURIAL VAULT CO		
	0139923	FOUNDATIONS	116.00
TOTAL FOR: WEST MICHIGAN BURIAL VAULT CO			116.00
WEX	WEX BANK		
	91623786	FUEL PURCHASES - AUG-2023	32.50
TOTAL FOR: WEX BANK			32.50
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	SHOP SUPPLIES/REPAIR PARTS	284.20
TOTAL FOR: WHITE LAKE AUTOMOTIVE			284.20
WLCHA	WHITE LAKE CHAMBER OF COMMERCE		
	6509	DONATION - LABOR DAY WALK REFRESHMENTS	100.00
TOTAL FOR: WHITE LAKE CHAMBER OF COMMERCE			100.00
WIND	WINDEMULLER		
	229949 - 229950	SERVICE & PARTS - WELL #7 & LS#1	859.58
	230237	SERVICE/PARTS - LIGHTS @COVELL PARK SAILBOAT	1,195.50
TOTAL FOR: WINDEMULLER			2,055.08
WORKP	WORKPLACE HEALTH MUSKEGON		
	281992	DRUG SCREEN - AHO	32.50
TOTAL FOR: WORKPLACE HEALTH MUSKEGON			32.50
WORK	WORKPLACE HEALTH WHITEHALL		
	282658	DOT PHYSICALS - ARMSTRONG/SILK	190.00
TOTAL FOR: WORKPLACE HEALTH WHITEHALL			190.00
TOTAL - ALL VENDORS			199,366.19
<b>FUND TOTALS:</b>			
Fund 101 - GENERAL OPERATING FUND			74,780.36
Fund 202 - MAJOR STREET FUND			5,650.10
Fund 203 - LOCAL STREET FUND			1,998.49
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1			440.74
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND			59.78
Fund 401 - CAPITAL PROJECTS FUND			1,491.18
Fund 580 - PLAYHOUSE			8,725.27
Fund 590 - SEWER FUND			66,526.30
Fund 591 - WATER FUND			22,875.92
Fund 594 - MARINA FUND			14,477.50
Fund 661 - MOTOR POOL FUND			2,340.55

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 12, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 648					
101-000-123.000	2ND PMT - PLYC R0001060 & M0001	MI MUNICIPAL RISK MGNT A	08/23/23	M0001060-R0001060	23,055.25
101-000-238.000	OVERPAYMENT REFUND - FOUNDATION	MUSKEGON MONUMENT & STON	08/18/23	REFUND	12.00
		Total For Dept 000 648			23,067.25
Dept 101 CITY COUNCIL					
101-101-962.000	MAYOR-MANAGERS GOLF OUTING/FOOD	PEKADILL'S	08/30/23	40614	500.00
		Total For Dept 101 CITY COUNCIL			500.00
Dept 172 ADMINISTRATION					
101-172-727.000	COLORED PAPER - 5 REAMS	STAPLES CONTRACT & COMME	08/19/23	8071335928	25.49
101-172-727.000	TAPE	STAPLES CONTRACT & COMME	09/06/23	7614414082	6.23
101-172-818.000	VIRTUAL SERVER & SUPPORT - SEPT	MUSKEGON CENTRAL DISPATC	09/01/23	2300001694	527.37
101-172-850.000	TELEPHONE	FRONTIER	08/20/23	STATEMENT	49.85
101-172-935.000	DIGITAL SUPPORT/MAINT AGREEMENT	KONICA MINOLTA BUSINESS	08/16/23	288768283 /281	242.56
		Total For Dept 172 ADMINISTRATION			851.50
Dept 203 ATTORNEY					
101-203-826.100	ATTORNEY FEES - GENERAL	PARMENTER LAW	08/16/23	274907 - 274908	1,206.00
		Total For Dept 203 ATTORNEY			1,206.00
Dept 215 CITY CLERK					
101-215-727.000	TONER - CLERK BROTHER	STAPLES CONTRACT & COMME	09/06/23	7614414082	56.48
101-215-905.000	PUBLISHING- BIDS CEMETERY ROAD	LUDINGTON DAILY NEWS	08/31/23	99196718	286.20
		Total For Dept 215 CITY CLERK			342.68
Dept 253 TREASURER					
101-253-727.000	LAPTOP - TREASURY DEPT	CDW GOVERNMENT INC	08/29/23	LP81077	982.68
101-253-760.000	MILAGE REIMBURSEMENT - TREASURE	BROOK SCHILLER	08/30/23	REIMBURSEMENT	39.30
		Total For Dept 253 TREASURER			1,021.98
Dept 261 OTHER EXPENSES					
101-261-880.000	DONATION - LABOR DAY WALK REFRE	WHITE LAKE CHAMBER OF CO	08/31/23	6509	100.00
		Total For Dept 261 OTHER EXPENSES			100.00
Dept 262 ELECTIONS					
101-262-728.000	STAMPS FOREVER - QTY 10-100 ROL	UNITED STATES POSTMASTER	09/01/23	STATEMENT	678.00
		Total For Dept 262 ELECTIONS			678.00
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	COFFEE FILTERS	STAPLES CONTRACT & COMME	09/06/23	7614414082	35.80
101-265-818.700	CLEANING SERVICES - CH - SEPT20	OGBORN ENTERPRISES, INC.	09/01/23	WDFW-2023-09	475.00
101-265-920.000	PUBLIC UTILITIES/100017760891	CONSUMER'S ENERGY	08/21/23	STATEMENT	1,044.41
101-265-920.000	PUBLIC UTILITIES/910021159454	DTE ENERGY	08/24/23	STATEMENT	68.02
		Total For Dept 265 CITY HALL BLDG & GROUNDS			1,623.23
Dept 266 DISTRICT COURT					
101-266-826.000	ATTORNEY FEES - PROSECUTION	PARMENTER LAW	08/16/23	274907 - 274908	3,589.50
		Total For Dept 266 DISTRICT COURT			3,589.50
Dept 270 FRINGE BENEFITS					
101-270-719.450	UNIFORMS - AUG-2023	MODEL COVERALL SERVICE I	08/31/23	STATEMENT	311.80
101-270-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/17/23	797242-S001	22,255.45

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 12, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 101 GENERAL OPERATING FUND</b>					
<b>Dept 270 FRINGE BENEFITS</b>					
101-270-719.601	RETIRE OPEB STIPEND - MORRIS -	DOUG MORRIS	09/01/23	SEPT-2023	300.00
101-270-719.601	FRINGE BENEFITS-RETIREE HEALTH	PRIORITY HEALTH	08/17/23	797242-S001	1,769.90
101-270-719.603	FRINGE-HEALTH INS WRAP - SEPT-2	UNITED GROUP PROGRAMS, I	09/01/23	27101 - SEPT-2023	4,620.86
101-270-719.605	DENTAL INSURANCE - SEPT-2023	DELTA DENTAL	09/01/23	SEPT-2023	1,897.23
101-270-719.650	OPTICAL - ASHLEY	ASHLEY TWISS	07/29/23	OPTICAL	61.48
101-270-719.680	FRINGE-LIFE INS SEPT-2023	MET LIFE	08/14/23	5399644 - SEPT2023	247.08
101-270-719.685	POLO - LONGEVITY - VANDERPUTTE	TROPHY CENTER OF WEST MI	08/23/23	11768	36.00
101-270-719.685	DOT PHYSICALS - ARMSTRONG	WORKPLACE HEALTH WHITEHA	08/29/23	282658	190.00
101-270-719.685	DRUG SCREEN - AHO	WORKPLACE HEALTH MUSKEGO	08/14/23	281992	32.50
101-270-719.690	FRINGE-DISABILITY INS SEPT-2023	MET LIFE	08/14/23	5399644 - SEPT2023	598.48
<b>Total For Dept 270 FRINGE BENEFITS</b>					<b>32,320.78</b>
<b>Dept 301 POLICE</b>					
101-301-727.000	PENS - (250), KNIFE - (1)	MODERN MARKETING INC	08/25/23	MM152790	340.40
101-301-751.000	FUEL PURCHASES - AUG 2023	WEX BANK	09/01/23	91623786	32.50
101-301-757.000	BATTERIES	GILL-ROY'S HARDWARE	08/31/23	STATEMENT	30.79
101-301-850.000	TELEPHONE	FRONTIER	08/20/23	STATEMENT	49.86
101-301-920.000	EMERGENCY SIREN/100000345551	CONSUMER'S ENERGY	08/21/23	STATEMENT	21.12
101-301-933.000	CAR 302 - ALTERNATOR REPLACEMENT	TWIN CITIES AUTO PARTS	08/31/23	STATEMENT	632.79
<b>Total For Dept 301 POLICE</b>					<b>1,107.46</b>
<b>Dept 448 STREET LIGHTING</b>					
101-448-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	08/21/23	STATEMENT	5,835.76
<b>Total For Dept 448 STREET LIGHTING</b>					<b>5,835.76</b>
<b>Dept 567 CEMETERY</b>					
101-567-757.000	HOSE CLAMP/COUPLING/PIPE	RIVERS RENTAL & EQUIPMEN	08/31/23	STATEMENT - 8253	26.42
101-567-920.000	PUBLIC UTILITIES/100016180844	CONSUMER'S ENERGY	08/21/23	STATEMENT	71.31
101-567-920.000	PUBLIC UTILITIES/910021159306	DTE ENERGY	08/24/23	STATEMENT	55.59
101-567-932.000	FOUNDATIONS	WEST MICHIGAN BURIAL VAU	07/11/23	0139923	116.00
101-567-933.000	LOCK (5 -2PK) & LINCH PIN (10P	FAMILY FARM AND HOME	08/23/23	476	14.97
<b>Total For Dept 567 CEMETERY</b>					<b>284.29</b>
<b>Dept 751 PARKS DEPARTMENT</b>					
101-751-757.000	3/8" QUICK LINK	GILL-ROY'S HARDWARE	08/31/23	STATEMENT	28.55
101-751-775.000	SPRINKLER - FUNNELL	RIVERS RENTAL & EQUIPMEN	08/31/23	STATEMENT - 8253	65.95
101-751-818.000	PORTABLE RESTROOM - COVELL	KERKSTRA PORTABLE RESTRO	09/01/23	231372 - 73 - 74	230.00
101-751-818.000	SERVICE/PARTS - LIGHTS @COVELL	WINDEMULLER	08/31/23	230237	1,195.50
101-751-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	08/21/23	STATEMENT	333.50
101-751-933.000	LOCK (5 -2PK) & LINCH PIN (10P	FAMILY FARM AND HOME	08/23/23	476	14.97
101-751-933.000	WEED WHIP COVER	RIVERS RENTAL & EQUIPMEN	08/31/23	STATEMENT - 8253	29.39
101-751-933.000	TIRE PROBE/REPAIR KIT	WHITE LAKE AUTOMOTIVE	08/31/23	STATEMENT	29.27
101-751-976.000	WET/DRY VAC	RIVERS ACE	08/31/23	STATEMENT	44.99
<b>Total For Dept 751 PARKS DEPARTMENT</b>					<b>1,972.12</b>
<b>Dept 753 PATHWAY</b>					
101-753-818.000	PORTABLE RESTROOM - WL BIKE PAT	KERKSTRA PORTABLE RESTRO	09/01/23	231372 - 73 - 74	155.00
<b>Total For Dept 753 PATHWAY</b>					<b>155.00</b>
<b>Dept 756 119 S BALDWIN ST</b>					
101-756-920.000	PUBLIC UTILITIES/103021521192	CONSUMER'S ENERGY	08/21/23	STATEMENT	71.30
101-756-920.000	PUBLIC UTILITIES/910021159793	DTE ENERGY	08/24/23	STATEMENT	53.51



INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 INVOICE DUE DATES 09/13/2023 - 09/13/2023  
 JOURNALIZED  
 PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 12, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 756 119 S BALDWIN ST					
	Total For Dept 756 119 S BALDWIN ST				124.81
	Total For Fund 101 GENERAL OPERATING FUND				74,780.36
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	ULTRA OIL - CASE	RIVERS RENTAL & EQUIPMEN	08/31/23	STATEMENT - 8253	58.46
202-463-818.000	TREE REMOVAL/STUMP GRIND - 903	MC CORMICK SAND INC	08/17/23	5273	4,070.00
202-463-818.000	TV SEWER DRAIN - WARNER ST	NORTHERN A-1 SVCS/GFL EN	08/22/23	LQ01887654	1,492.83
	Total For Dept 463 ROUTINE MAINT				5,621.29
Dept 494 TRUNKLINE SURFACE MAINTENANCE					
202-494-920.000	PUBLIC UTILITIES/100086335302	CONSUMER'S ENERGY	08/21/23	STATEMENT	28.81
	Total For Dept 494 TRUNKLINE SURFACE MAINTENANC				28.81
	Total For Fund 202 MAJOR STREET FUND				5,650.10
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-757.000	ASPHALT - 4.15 TONS	ASPHALT PAVING INC	08/08/23	API 2360 - 2335	722.66
203-463-757.000	ASPHALT - 8.84 TONS	ASPHALT PAVING INC	08/22/23	API 2463 - 2464	702.79
203-463-757.000	ASPHALT - 4.21 TONS	ASPHALT PAVING INC	08/31/23	API-0002499	334.70
203-463-757.000	WEEDBLOCK/CEMENT/LANDSCAPE PINS	GILL-ROY'S HARDWARE	08/31/23	STATEMENT	60.63
203-463-757.000	LP TANK FILL	RIVERS RENTAL & EQUIPMEN	08/31/23	STATEMENT - 8253	32.48
	Total For Dept 463 ROUTINE MAINT				1,853.26
Dept 474 TRAFFIC SERVICES					
203-474-757.000	SIGNS - TRAFFIC - QTY 2	DORNBOS SIGN INC	08/16/23	INV71223	58.46
203-474-757.000	SIGNS - NO PARKING (6)	DORNBOS SIGN & SAFETY IN	08/31/23	INV71563	86.77
	Total For Dept 474 TRAFFIC SERVICES				145.23
	Total For Fund 203 LOCAL STREET FUND				1,998.49
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 525 DOWNTOWN STREETScape					
247-525-920.000	PUBLIC UTILITIES/920030385842	DTE ENERGY	08/24/23	STATEMENT	50.06
247-525-921.000	PED LIGHTS/100015232430	CONSUMER'S ENERGY	08/21/23	STATEMENT	390.68
	Total For Dept 525 DOWNTOWN STREETScape				440.74
	Total For Fund 247 TAX INCREMENT FINANCE AUTHOR				440.74
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 648					
250-000-818.100	C/S-INDUSTRIAL PARK/1000164878	CONSUMER'S ENERGY	08/21/23	STATEMENT	59.78
	Total For Dept 000 648				59.78
	Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU				59.78
Fund 401 CAPITAL PROJECTS FUND					
Dept 000 648					
401-000-757.000-B22	DUAL WALL PIPE (60 FT)	ETNA SUPPLY INC	08/24/23	S104412021 - 5258327	1,491.18
	Total For Dept 000 648				1,491.18

PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 12, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 401 CAPITAL PROJECTS FUND</b>					
Total For Fund 401 CAPITAL PROJECTS FUND					1,491.18
<b>Fund 580 PLAYHOUSE</b>					
Dept 000 648					
580-000-708.100	ACTOR - BOOK OF WILL (HENRY)	JOSEPH CARMOLLI	06/20/23	CONTRACT	450.00
580-000-708.100	SUMMER 2023 - INTERN STIPEND	ALYSSA CONNELLY	08/05/23	CONTRACT	1,500.00
580-000-708.100	INTIMACY DIRECTOR - BEAU JEST	KRISTINA MCCLOSKEY	08/23/23	232308	525.00
580-000-757.000	BEE KILLER	GILL-ROY'S HARDWARE	08/31/23	STATEMENT	21.18
580-000-757.100	SETS - LEAVING IOWA	PETTY CASH	08/21/23	PETTY CASH	13.25
580-000-757.100	PAINT (3)/MASKING TAPE	GILL-ROY'S HARDWARE	08/31/23	STATEMENT	212.74
580-000-757.100	SETS - BOOK OF WILL	AMBER L HELLEWELL	08/21/23	REIMBURSEMENT	16.31
580-000-757.200	COSTUMING - HONKY TONK	SUSAN EYLER	08/21/23	REIMBURSEMENT	645.81
580-000-757.200	COSTUME RENTAL - BOOK OF WILL	GRAND RAPIDS CIVIC THEAT	09/01/23	STATEMENT	300.00
580-000-757.300	PROPS - BOOK WILL	PETTY CASH	08/21/23	PETTY CASH	60.83
580-000-757.300	SETS - BOOK OF WILL	AMBER L HELLEWELL	08/21/23	REIMBURSEMENT	41.37
580-000-757.400	PROPS - WLYT SUM23 - WILLOWS	PETTY CASH	08/21/23	PETTY CASH	25.92
580-000-757.400	TECH CREW SUPPORT -WLYT - WILL	ALYSSA CONNELLY	08/05/23	CONTRACT	100.00
580-000-757.400	STAGE COMBAT COORDINATOR - WLYT	CHRISTOPHER J FARRAR	06/20/23	CONTRACT	400.00
580-000-757.400	PROPS - WLYT WIND WILLOWS	AMBER L HELLEWELL	08/21/23	REIMBURSEMENT	77.04
580-000-757.400	AD/SECENIC/COMM ADM/DRAMARUGE -	AMBER L HELLEWELL	08/28/23	CONTRACT	1,400.00
580-000-757.400	REIMBURSE - COSTUMES - WLYT WIN	AMBER L HELLEWELL	08/25/23	REIMBURSEMENT	170.88
580-000-818.300	SPOT LIGHT OPERATOR - HONKY TON	HANNAH HELLEWELL	07/14/23	CONTRACT	100.00
580-000-818.300	SPOTLIGHT OPERATOR - HONKY TONK	NOAH HELLEWELL	07/14/23	CONTRACT	100.00
580-000-818.750	HOUSE MANAGER - SUMMER 2023	ANDREA HOLMES	08/05/23	CONTRACT	600.00
580-000-920.000	PUBLIC UTILITIES/100015238247	CONSUMER'S ENERGY	08/21/23	STATEMENT	1,637.77
580-000-920.000	PUBLIC UTILITIES/910021159660	DTE ENERGY	08/24/23	STATEMENT	63.18
580-000-931.000	SERVICE CALL/LABOR - CK DUCT DET	ENGINEERED PROTECTION SY	08/28/23	S746263	165.00
580-000-931.000	PEST TREATMENT	ORKIN, LLC	09/01/23	250513110	98.99
Total For Dept 000 648					8,725.27
<b>Fund 590 SEWER FUND</b>					
Total For Fund 580 PLAYHOUSE					8,725.27
<b>Dept 552 SEWER CUSTOMER ACCOUNTS</b>					
590-552-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	08/28/23	9943139423	19.00
Total For Dept 552 SEWER CUSTOMER ACCOUNTS					19.00
<b>Dept 554 SEWER PUMPING</b>					
590-554-775.000	CABLE - 16FT	GILL-ROY'S HARDWARE	08/31/23	STATEMENT	2.81
590-554-775.000	FASTENERS	RIVERS ACE	08/31/23	STATEMENT	1.50
590-554-920.000	PUBLIC UTILITIES/100015288960	CONSUMER'S ENERGY	08/21/23	STATEMENT	1,356.93
590-554-920.000	PUBLIC UTILITIES/910021159892	DTE ENERGY	08/24/23	STATEMENT	51.44
Total For Dept 554 SEWER PUMPING					1,412.68
<b>Dept 556 WASTEWATER SYSTEM-GALLONAGE</b>					
590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURE	08/23/23	WWUB123500	39,874.63
590-556-959.950	WASTEWATER SYS-GALLONAGE - BOND	MUSKEGON COUNTY TREASURE	08/23/23	WWUB123500	24,625.37
Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE					64,500.00
<b>Dept 558 SEWER T &amp; D</b>					
590-558-757.000	GLOVES	WHITE LAKE AUTOMOTIVE	08/31/23	STATEMENT	15.99
590-558-850.000	ON CALL CELL	VERIZON WIRELESS	08/28/23	9943139423	1.55

PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 12, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 590 SEWER FUND					
Dept 558 SEWER T & D					
			Total For Dept 558 SEWER T & D		17.54
Dept 559 SEWER CONSTRUCTION					
590-559-818.000	SERVICE & PARTS - LS #1	WINDEMULLER	08/18/23	229949 - 229950	577.08
			Total For Dept 559 SEWER CONSTRUCTION		577.08
			Total For Fund 590 SEWER FUND		66,526.30
Fund 591 WATER FUND					
Dept 000 648					
591-000-202.100	Deposit Refund	HAPPY APPLES CHILD DEV	09/07/23	09/07/2023	30.00
			Total For Dept 000 648		30.00
Dept 540 WATER ADMINISTRATION					
591-540-760.000	WATER CLASS - THRONE/VANDERPUTT MRWA		08/17/23	2020-08546	680.00
			Total For Dept 540 WATER ADMINISTRATION		680.00
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	08/28/23	9943139423	19.01
			Total For Dept 542 WATER CUSTOMER ACCOUNTS		19.01
Dept 546 WATER SOURCE PLANT					
591-546-757.000	BUG KILLER	GILL-ROY'S HARDWARE	08/31/23	STATEMENT	5.30
591-546-757.000	QTY 16 - 15 GAL DRUM CHLORINE	HAVILAND	08/25/23	481720/ CR482068	1,143.00
591-546-775.000	CONCRETE/PATCH - WELL 7 REPAIR	GILL-ROY'S HARDWARE	08/31/23	STATEMENT	149.07
591-546-801.000	WATER SAMPLE TESTING	MI DEPT EGLE	08/15/23	761-11105196	2,346.00
591-546-818.100	WATER SAMPLE TESTING	TRACE ANALYTICAL LABS	08/31/23	3090030	612.00
591-546-818.100	SERVICE & PARTS - WELL #7	WINDEMULLER	08/18/23	229949 - 229950	282.50
591-546-920.000	PUBLIC UTILITIES/100015972811	CONSUMER'S ENERGY	08/21/23	STATEMENT	8,889.22
591-546-920.000	PUBLIC UTILITIES/920017788919	DTE ENERGY	08/24/23	STATEMENT	105.65
591-546-920.000	TELEPHONE	FRONTIER	08/16/23	STATEMENT	40.95
			Total For Dept 546 WATER SOURCE PLANT		13,573.69
Dept 548 WATER T & D					
591-548-775.000	FORD REPAIR CLAMPS (2)	ETNA SUPPLY INC	08/21/23	S105253164 / 2272	912.00
591-548-775.000	6" T-BOLTS (8) & 8" MJ T-BOLTS	ETNA SUPPLY INC	08/28/23	S105253168.001 & 002	1,920.00
591-548-775.000	BRASH BUSHING	GILL-ROY'S HARDWARE	08/31/23	STATEMENT	8.26
591-548-775.000	UPS CHARGES	HOME SERVICES OF WHITE L	08/31/23	40013	17.40
591-548-775.000	UPS CHARGES	HOME SERVICES OF WHITE L	08/23/23	8/64 & 8/55	33.31
591-548-775.000	HOSE CLAMPS	WHITE LAKE AUTOMOTIVE	08/31/23	STATEMENT	21.56
591-548-818.000	CONCRETE -POUR DRIVEWAY 1015 S L	CHUCK EVANS JR	08/21/23	075870	600.00
591-548-818.000	BI-ANNUAL SERVICE CONTRACT - 8/	HYDROCORP METER SALES	08/31/23	73991-IN	970.00
591-548-818.100	WATER LATERAL - 701 E ALICE	SCHEID PLUMBING HEATING	08/15/23	25414	753.14
591-548-850.000	ON CALL CELL	VERIZON WIRELESS	08/28/23	9943139423	1.55
			Total For Dept 548 WATER T & D		5,237.22
Dept 549 WATER CONSTRUCTION					
591-549-976.000	METER YOKES/EXP/BAR - WARNER ST	ETNA SUPPLY INC	09/01/23	S105272888.001 & 002	516.00
591-549-976.000	CAPITAL -METERS - 1" (12)	ETNA SUPPLY INC	08/24/23	S104412021 - 5258327	2,820.00
			Total For Dept 549 WATER CONSTRUCTION		3,336.00
			Total For Fund 591 WATER FUND		22,875.92

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF SEPTEMBER 12, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 594 MARINA FUND</b>					
Dept 000 648					
594-000-757.000	AIR FRESHENERS	GILL-ROY'S HARDWARE	08/31/23	STATEMENT	7.44
594-000-757.800	COST OF SALES-FUEL - DIESEL - 1	MERLE BOES INC	08/10/23	3062750 - 3062740	13,512.49
594-000-775.000	NUTS & BOLTS / SCREW DRIVERS	GILL-ROY'S HARDWARE	08/31/23	STATEMENT	15.47
594-000-920.000	PUBLIC UTILITIES/100000353241	CONSUMER'S ENERGY	08/31/23	STATEMENT	942.10
		Total For Dept 000 648			14,477.50
<b>Fund 661 MOTOR POOL FUND</b>					
Dept 000 648					
661-000-751.000	CONTROLLER - KEYPAD & PEDISTAL	MULTIFORCE SYSTEMS CORP	08/10/23	923314	530.00
661-000-751.000	BAR & CHAIN OIL/ULTRA OIL	RIVERS RENTAL & EQUIPMEN	08/31/23	STATEMENT - 8253	36.48
661-000-757.000	TIRE GAUGE/MARKING PAINT	RIVERS ACE	08/31/23	STATEMENT	17.16
661-000-757.000	PAPER TOWEL/C FOLD TOWEL	STAPLES CONTRACT & COMME	08/19/23	8071335928	51.85
661-000-757.000	GREASE FITTING	WHITE LAKE AUTOMOTIVE	08/31/23	STATEMENT	102.57
661-000-818.000	SHOP TOWELS	MODEL COVERALL SERVICE I	08/31/23	STATEMENT	38.10
661-000-818.700	CLEANING SERVICES - DPW - SEPT2	OGBORN ENTERPRISES, INC.	09/01/23	WDPW-2023-09	285.00
661-000-920.000	PUBLIC UTILITIES/100016488254	CONSUMER'S ENERGY	08/21/23	STATEMENT	429.46
661-000-920.000	PUBLIC UTILITIES/910021159181	DTE ENERGY	08/24/23	STATEMENT	70.78
661-000-933.000	TIRE REPAIR	DAN FROST DBA DAN'S AUTO	08/28/23	11733	15.00
661-000-933.000	BREAKER SWITCH - 96-15	GREAT LAKES CLEANING SYS	08/17/23	IN326057	141.42
661-000-933.000	CARB & DRIVE REPLACE/ LABOR - P	PARSONS SMALL ENGINE SER	08/22/23	STATEMENT	287.33
661-000-933.000	CHAIN SHARPENING	RIVERS RENTAL & EQUIPMEN	08/31/23	STATEMENT - 8253	8.00
661-000-933.000	12-18 - AIR LINE REPLACE	TWIN CITIES AUTO PARTS	08/31/23	STATEMENT	167.59
661-000-933.000	HOSE FITTINGS/WEATHER HOSE- 70-	WHITE LAKE AUTOMOTIVE	08/31/23	STATEMENT	114.81
661-000-976.000	WET/DRY VAC	RIVERS ACE	08/31/23	STATEMENT	45.00
		Total For Dept 000 648			2,340.55
		Total For Fund 594 MARINA FUND			14,477.50
		Total For Fund 661 MOTOR POOL FUND			2,340.55





Dear Solt & the Whitehall City Council,  
Thank you so much for sponsoring the  
Pain Jan Gallery concert for the 2023  
Aini-Nureen Free Summer Concert Series.  
We had a great turnout and are  
so appreciative of your support!

Thank you!  
Erin Reyer, Aini-Nureen  
Director



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Muskegon County  
Public Works Board Meeting  
Darrell Paige, Chairman  
Kim Cyr, Vice Chairman

August 3, 2023 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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**MINUTES**

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:01 p.m.

**2. Roll Call**

PRESENT: Commissioner Jessica Cook  
Vice-Chair Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner Marcia Hovey-Wright  
Water Resources Commissioner Brenda Moore  
Commissioner Charles Nash  
Chair Darrell Paige  
Ex-Officio Jennifer Hodges

EXCUSED: Ex-Officio Scott Huebler

ALSO PRESENT: Mark Eisenbarth, County Administrator  
Matthew Farrar, Deputy County Administrator  
Wade VandenBosch, Public Works Director  
Tina Nash, Public Works Coordinator  
Dave Johnson, Resource Recovery Center Director  
Christine Morris, Resource Recovery Center Administrative Analyst  
Cody Zok, Information Systems Tech I  
Leslie A. Abdoo, Corporate Counsel

**3. Approval of Agenda**

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

**VOICE VOTE:** Passed 7:0

**4. Approval of Minutes**

A. Move to approve the Minutes of July 6, 2023

**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Kim Cyr

**VOICE VOTE: Passed 7:0**

**5. Public Comment (on an agenda item) - None**

**6. Items for Consideration**

BPW23/08-68 **(Public Works/Wade VandenBosch)** Motion to approve Balancing Change Order for Soil Relocation project in the amount of \$22,727.00

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

**YES:** Darrell Paige, Marcia Hovey-Wright, Michelle Hazekamp, Kim Cyr, Charles Nash, Jessica Cook, Brenda Moore

**NO:** None

**Passed 7:0**

BPW23/08-69 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to obtain Procurement-level quotes for the installation of a cap on the irrigation water distribution main so that the fields south of Apple Avenue can be isolated from the rest of the distribution system.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

**VOICE VOTE: Passed 7:0**

BPW23/08-70 **(Resource Recovery Center/David Johnson)** Move to approve the services of Prein&Newhof to obtain the easements needed for the Whitehall Township Municipal Water Extension with an initial budget of \$255,000.00, with commencement of service contingent upon the Resource Recover Center's receiving an SRF loan for the project.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Water Resources Commissioner Brenda Moore

Dave Johnson stated they are in the process of sending letters to residents. Dave Johnson stated they would be notified of the SRF funding by the end of September. Dave Johnson stated this would not move forward at this time without the SRF funding. Discussion ensued. The Board decided to table BPW23/08-70 until the September 7, 2023 Board of Public Works meeting to allow staff time to get feedback from residents.

**Table BPW23/08-70 to the September 7, 2023 Board of Public Works meeting.**

**ACTION:** Moved by Water Resources Commissioner Brenda Moore, supported by Commissioner Kim Cyr

**YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Brenda Moore, Charles Nash, Darrell Paige

**NO:** None



**Passed 7:0**

BPW23/08-71 **(Resource Recovery Center/David Johnson)** Move to extend the contract with Evoqua for the purchase of calcium nitrate solution for an additional year and authorize the Administrator to sign the extension.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**VOICE VOTE:** **Passed 7:0**

BPW23/08-72 **(Resource Recovery Center/David Johnson)** Move to extend the contract with Kemira Water Solutions for the purchase of ferric chloride for an additional year and authorize the Administrator to sign the extension.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**YES:** Darrell Paige, Marcia Hovey-Wright, Michelle Hazekamp, Kim Cyr, Charles Nash, Jessica Cook, Brenda Moore

**NO:** None

**Passed 7:0**

BPW23/08-73 **(Resource Recovery Center/David Johnson)** Move to amend the June 1, 2023, approval of the 40% hauled waste rate discount effective on June 1, 2023, for fairlife contingent upon the execution of the Development Agreement required by the MEDC for the grant.

Administrator Eisenbarth stated the discount would be contingent on fairlife signing/submitting the required Development Agreement and the contribution of \$5M is received. Administrator Eisenbarth stated staff is in communication with fairlife. Jennifer Hodges stated this was discussed at the Muskegon Municipal Wastewater Management Committee meeting and is very important to the users.

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Jessica Cook

**YES:** Darrell Paige, Marcia Hovey-Wright, Michelle Hazekamp, Kim Cyr, Charles Nash, Jessica Cook, Brenda Moore

**NO:** None

**Passed 7:0**

BPW23/08-74 **(Resource Recovery Center/David Johnson)** Move to approve the Prein&Newhof proposal for engineering services for the replacement of L Station and its force main at a cost not to exceed \$207,400.00.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

**VOICE VOTE:** **Passed 7:0**

BPW23/08-75 **(Resource Recovery Center/David Johnson)** Move to adopt the 2023

Resource Recovery Center Hunting and Trapping programs and authorize the DNR waterfowl hunt, spring youth turkey hunt, and 2023 Liberty Hunt for youth (archery only).

Dave Johnson stated the hunts are managed by outside entities. Many of the hunts use a lottery to select participants. Dave Johnson stated they have a Sheriff's Deputy on site and two Conservation Officers that can be called for enforcement during the hunts.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**VOICE VOTE:** **Passed 7:0**

BPW23/08-76 **(Resource Recovery Center/David Johnson)** Move to authorize Prein&Newhof to perform engineering services for the Pump Station Keating Short-term Rehab Project at a cost not to exceed \$30,600.00.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**YES:** Darrell Paige, Marcia Hovey-Wright, Michelle Hazekamp, Kim Cyr, Charles Nash, Jessica Cook, Brenda Moore

**NO:** None

**Passed 7:0**

BPW23/08-77 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to obtain Procurement-level quotes for the purchase and installation of T - L Fieldwise Irrigation Rig Remote Monitoring Equipment.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

**YES:** Darrell Paige, Marcia Hovey-Wright, Michelle Hazekamp, Kim Cyr, Charles Nash, Jessica Cook, Brenda Moore

**NO:** None

**Passed 7:0**

## 7. Informational Items

A. Public Works Monthly Report, July 2023

B. Resource Recovery Center Monthly Report, July 2023

## 8. Unfinished Business

Commissioner Cyr requested an update on the flare at Solid Waste. Wade VandenBosch stated the new flare arrived, has been installed, and is operational. There are some electrical components that need to be completed for the flare to communicate with the compressor station. Wade VandenBosch stated staff is working with Newkirk Electric. Wade

VandenBosch stated, due to the length of time the compressor station has been out of operation, staff will assess compressor station equipment to make sure it is operating as it should.

Wade VandenBosch stated construction of Cell 6 is complete. The certification package will be sent to the State of Michigan soon. Based on conversations with state regulators, it is expected to take 30 days for the certification package to receive approval. The landfill still has 2-3 months of space available.

**9. New Business - None**

**10. Public Comment - None**

**11. Final Board Comments - None**

**12. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:43 p.m.

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Darrell Paige, Chair

**Whitehall Planning Commission  
Meeting Minutes  
September 5, 2023**

**Present**

L. Abramson, B. Armstrong, R. Blankstrom, D. Bowyer, J. Dillivan, C. Mahoney, S. Salter

**Absent**

A. Church, J. Holmstrom

**Call to Order**

Secretary Mahoney called the meeting to order at 6:00 p.m.

**Agenda**

Motion by Armstrong, second by Salter, CARRIED, to approve an agenda as submitted. All voted yes.

**Election of Chair**

Motion by Armstrong, second by Salter, CARRIED, to elect Mahoney as Chair. All voted yes.

Motion by Salter, second by Armstrong, CARRIED, to elect Abramson as Secretary. All voted yes.

**Approval of Minutes**

Motion by Salter, second by Abramson, CARRIED, to approve the corrected June 2023 meeting minutes. All voted yes.

**Communications**

- Montague Township ORV Ordinance

**Unfinished Business**

**Public Comment**

**New Business**

- Corner Lot Setbacks  
Huebler received a call from the owner of a vacant lot noting the difficulty of building a home no wider than 22 feet with the required 30 foot side yard setback on corner lots. 78% of the nearby corner lots are non-conforming.

**Whitehall Planning Commission  
Meeting Minutes  
September 5, 2023**

**Present**

L. Abramson, B. Armstrong, R. Blankstrom, D. Bowyer, J. Dillivan, C. Mahoney, S. Salter

**Absent**

A. Church, J. Holmstrom

**Call to Order**

Secretary Mahoney called the meeting to order at 6:00 p.m.

**Agenda**

Motion by Armstrong, second by Salter, CARRIED, to approve an agenda as submitted. All voted yes.

**Election of Chair**

Motion by Armstrong, second by Salter, CARRIED, to elect Mahoney as Chair. All voted yes.

Motion by Salter, second by Armstrong, CARRIED, to elect Abramson as Secretary. All voted yes.

**Approval of Minutes**

Motion by Salter, second by Abramson, CARRIED, to approve the corrected June 2023 meeting minutes. All voted yes.

**Communications**

- Montague Township ORV Ordinance

**Unfinished Business**

**Public Comment**

**New Business**

- Corner Lot Setbacks  
Huebler received a call from the owner of a vacant lot noting the difficulty of building a home no wider than 22 feet with the required 30 foot side yard setback on corner lots. 78% of the nearby corner lots are non-conforming.

Motion by Dillivan, second by Armstrong, CARRIED, to move forward with amending the zoning ordinance to eliminate the 30 foot side yard setback for corner lots within the Single family, Moderate Density Residential, and Restricted Commercial districts. 6 voted yes, 1 (Abramson) voted no.

Abramson opposes the suggested amendment as this allows structures too close to the side property line, only one property owner has complained, and planning needs to be forward thinking.

Salter also opposes as he does not see this as a reason to change the ordinance but does support moving forward with the process. This lot is buildable. A variance is the better way to go.

Mahoney and Dillivan support the change as this makes the lot and the City more appealing to develop.

**Adjournment**

There being no further business, motion by Abramson, second by Armstrong, CARRIED, to adjourn the meeting at 6:32 p.m. All voted yes.

DRAFT

CITY OF WHITEHALL  
RESOLUTION 23-32  
Cemetery Roads Bids

WHEREAS, in accordance with City Charter §22.03(C) and §22.04, the City solicited bids for removal and replacement of the cemetery roads.

WHEREAS, the City received the following bids:

Bob's Asphalt & Paving (Ravenna)	\$150,555
McCormick Sand Inc. (Twin Lake)	\$219,700

WHEREAS, the City budgeted \$158,600 to remove and replace the cemetery roads in Oakhurst Cemetery.

WHEREAS, Public Works Director Armstrong has reviewed the bids with a recommendation that the bid be awarded to Bob's Asphalt & Paving.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby award the 2023 Cemetery Roads Project to Bob's Asphalt & Paving for the qualified bid of \$150,555.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held September 12, 2023 at 6:00 p.m.

(\_\_ yes; \_\_ no, \_\_ absent).

\_\_\_\_\_  
Steve Salter, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
RESOLUTION 23-33  
Goodrich Park Lights

WHEREAS, the parking lot and pedestrian lights at Goodrich Park have been a maintenance issue for a number of years.

WHEREAS, the City Council authorized the submittal of a Recreation Passport Grant application to the State of Michigan for improvements to Goodrich Park, including the replacement of seven lights at an estimated cost of \$48,000.

WHEREAS, the Recreation Passport Grants are awarded late fall for spring construction.

WHEREAS, given the increasing rate of failure of the lights, related security issues, and uncertainty as to a grant award; staff solicited bids for the replacement of 17 lights at Goodrich Park, the marina, and the park annex in accordance with the City's Purchasing Ordinance §22.04.

WHEREAS, the City received the following bid;

Korthase and Sons Co (Montague) \$94,384

WHEREAS, Funding will come from the \$1,373,200 Tax Increment Finance Authority FY 23/24 Capital Budget.

WHEREAS, Public Works Director Armstrong has reviewed the bid and recommends that the bid be awarded to Korthase.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby award the 2023 Goodrich Park Lighting Project to Korthase and Sons for the qualified bid of \$94,384.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held September 12, 2023 at 6:00 p.m.

(\_\_ yes, \_\_ no, \_\_ absent).

\_\_\_\_\_  
Steve Salter, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk





WHITE LAKE  
COMMUNITY  
LIBRARY

3900 White Lake Dr.  
Whitehall MI 49461  
231-894-9531

September 7, 2023

Steve Salter, Mayor  
& City of Whitehall Councilmembers  
405 East Colby Street  
Whitehall, Michigan 49461

Dear Mayor Salter and Members of the Board,

I am writing to request a very brief street closure for a National Good Neighbor Day event and to cordially invite you to attend this inaugural "longest table" meal.

The library would like to host a "Longest Table" event on Thursday evening, September 28, which is National Good Neighbor Day. With your permission, we would like to hold it on the stretch of Slocum Street beside the Playhouse at White Lake, from Mears to First. The event is scheduled for 6-8pm, so with set-up and tear-down time we are requesting the closure from approximately 4pm to 9pm. If the weather does not cooperate, the meal will be served inside the Playhouse.

The event will simply be a catered meal for the first 75 people to register. We will set up one long table and serve the meal family style, creating a space where people can sit down and talk to one another face to face. There will be no agenda, no hot topic to discuss, and no expectation other than that everyone will have pleasant conversations with their tablemates.

We hope that you will agree to the brief street closure, and we hope that you will mark your calendar now and plan to attend the event. A formal invitation and registration link will be sent separately.

Thank you for your consideration of this request.

Sincerely,

Virginia DeMumbrum, Director