



WHITEHALL

CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
CITY COUNCIL CHAMBERS
OCTOBER 24, 2023
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the October 10 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications: BLT Minutes, Muskegon County Public Works Meeting Minutes, White Lake Library Thank You
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

CITY OF WHITEHALL
CITY COUNCIL MEETING MINUTES
Council Chambers
October 10, 2023

PRESENT: Scott Brown, Dick Connell, Keith Heidelberg, Jeff Holmstrom, Steve Salter, and Stephen Sikkenga

ABSENT: Sean Mullally

ALSO PRESENT: Scott Huebler, Will Meier, Brenda Bourdon, and Brandon Mahoney

Mayor Salter called the meeting to order at 6:00 p.m.

Motion by Brown, seconded by Sikkenga, CARRIED, to excuse Sean Mullally from tonight's meeting. All yeses

APPROVAL OF THE AMENDED AGENDA

Motion by Sikkenga, seconded by Connell, CARRIED, to approve the amended agenda. All yeses

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the September 26 Council Meeting Minutes
- B. Accounts Payable - \$145,168.56
- C. Communications: Planning Commission Minutes

Motion by Connell, seconded by Holmstrom, CARRIED, to approve the Consent Agenda. Yes – 5; No – 1, Brown; Absent – Mullally

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Comments were received from the Manager, Mayor and Council.

Motion by Holmstrom, seconded by Heidelberg, CARRIED to excuse Scott Brown from the October 24th meeting. All yeses

PUBLIC COMMENT:

None

OLD BUSINESS:

None

NEW BUSINESS:

A. Resolution 23-36 Marina Rates

Motion by Sikkenga, seconded by Brown, CARRIED, to approve marina rates for 2024 as presented:

Transient 30'	\$48	Transient 45'	\$67
Seasonal 30'	\$2,040	Seasonal 45'	\$3,060

Roll Call Vote: Yes – Heidelberg, Sikkenga, Holmstrom, Brown, Connell, Mullally, and Salter;
No – None; Absent – None

B. Resolution 23-37 Lot Split Request

Motion by Connell, seconded by Sikkenga, CARRIED, to approve the lot split request for the 900 block of Benston Road as submitted.

Roll Call Vote: Yes – Connell, Sikkenga, Heidelberg, Holmstrom, Brown, and Salter; No – None; Absent – Mullally

C. Resolution 23-38 Police Admin Car

Motion by Holmstrom, seconded by Heidelberg, CARRIED, to approve the purchase of a 2024 Chevrolet Equinox for the low qualified bid of \$28,900 and authorizes a three-year lease with Leasing Specialists LLC for an annual payment of \$11,100; documentation fees of \$400 and a \$1 buyout at the end of the lease.

Roll Call Vote: Yes – Holmstrom, Heidelberg, Brown, Connell, Sikkenga, and Salter; No – None; Absent – Mullally

D. Resolution 23-39 EDA Grant

Motion by Holmstrom, seconded by Sikkenga, CARRIED, to authorize the City Manager to apply for an \$800,000 EDA grant and other grant sources for the Warner Street infrastructure and Lake Street Lift station project in collaboration with GMED and the West Michigan Shoreline Regional Development Commission.

Roll Call Vote: Yes – Holmstrom, Sikkenga, Heidelberg, Brown, Connell, and Salter; No – None; Absent – Mullally

E. Ordinance 23-03 Corner Lot Side Yard Setback

Motion by Holmstrom, seconded by Sikkenga, CARRIED, to amend Zoning Articles §15-4-5(D)(4), §15-5-5(C)(4), §15-7-5(C)(4) to decrease the corner lot side yard setback from 30 feet to 8 feet providing adequate site lines are maintained for the safety of pedestrian and vehicle traffic.

Roll Call Vote: Yes – Holmstrom, Sikkenga, Heidelberg, and Salter; No – Connell, Brown; Absent – Mullally

PUBLIC COMMENT:

Six students from Mr. Brunson's Montague High School class stood to be acknowledged.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:32 pm.

Steven Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
October 24, 2023

October 2023 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$48,483.94	Transfer
IRS	Payroll	\$16,974.79	EFT
Alerus Financial	Payroll	\$6,597.46	EFT
MISDU	Payroll	\$61.84	9186

Total Prepaids:

\$72,118.03

Accounts Payable:

\$267,349.51

TOTAL ACCOUNTS PAYABLE

\$339,467.54

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 24, 2023

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	558149	PREMIUM - OCT-2023	399.12
TOTAL FOR: AFLAC			399.12
AMBANK	AMERICAN BANK & TRUST		
	AGREEMENT 1071	LEASE PAYMENT #1 - 2024 EQUINOX	10,424.00
TOTAL FOR: AMERICAN BANK & TRUST			10,424.00
ASPHA	ASPHALT PAVING INC		
	API-0002721	ASPHALT - 4.24TONS	337.08
TOTAL FOR: ASPHALT PAVING INC			337.08
ARMST	BRIAN ARMSTRONG		
	FLEX	FLEX - OCTOBER 2023	648.00
TOTAL FOR: BRIAN ARMSTRONG			648.00
CATCHMARK	CATCHMARK TECHNOLOGIES		
	9077	LIVESTREAM/COUNCIL -OCT-2023	300.00
TOTAL FOR: CATCHMARK TECHNOLOGIES			300.00
CHART	CHARTER COMMUNICATIONS		
	005038701101423	INTERNET - MARINA/DPW/PH	521.53
TOTAL FOR: CHARTER COMMUNICATIONS			521.53
UBMISC	CHRIS TENBRINK		
	10/19/2023	UB refund for account: 004-01345-00	9.58
TOTAL FOR: CHRIS TENBRINK			9.58
CITY	CITY OF WHITEHALL		
	Q1 - WATER/SEWE	Q1- WATER/SEWER	31,520.82
TOTAL FOR: CITY OF WHITEHALL			31,520.82
DERBY	DERBY DESIGN		
	20231006	SET-UP/TEST/REVISION - E-BILLING SIGN UP	78.75
TOTAL FOR: DERBY DESIGN			78.75
EJ	EJ USA INC		
	1678937	VALVE BOXES (2) / BOX BOTS (2)	660.30
TOTAL FOR: EJ USA INC			660.30
ETNA	ETNA SUPPLY INC		
	S104951747.002	5/8 METERS (40)	6,400.00
	S105339254.001	METER EXPANSION CONNECTIONS (12) / JOINT TEES	672.00
TOTAL FOR: ETNA SUPPLY INC			7,072.00
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	124.80
	STATEMENT	TELEPHONE	83.33
TOTAL FOR: FRONTIER			208.13
ICMA2	ICMA MEMBERSHIP RENEWALS		
	189517	MEMBERSHIP RENEWAL - HUEBLER 2024	662.78
TOTAL FOR: ICMA MEMBERSHIP RENEWALS			662.78

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 24, 2023

Vendor Code	Vendor Name	Description	Amount
MISC	KAROLINE GLAMZI		
	SCHOLARSHIP	CLIMATE ACTION PLAN - SCHOLARSHIP	1,500.00
TOTAL FOR: KAROLINE GLAMZI			1,500.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	289798658	COPIER MAINT - #308 DPW	5.19
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			5.19
MISC	LEASING SPECIALISTS, LLC		
	1071	DOC FEE - LEASE AGREEMENT - 2024 CHEVY EQUINO	400.00
TOTAL FOR: LEASING SPECIALISTS, LLC			400.00
WLBEA	LUDINGTON DAILY NEWS		
	99196718	PUBLISHING	288.60
TOTAL FOR: LUDINGTON DAILY NEWS			288.60
METL	MET LIFE		
	5399644 - NOV20	LIFE & DISABILITY INS - NOV-2023	845.56
TOTAL FOR: MET LIFE			845.56
MDEQ	MI DEPT EGLE		
	761-11107619	WATER SAMPLE TESTING	1,375.00
TOTAL FOR: MI DEPT EGLE			1,375.00
MAISD	MUSKEGON AREA INTERMEDIATE SCHOOLS		
	14105	PROPS SHAKESPEARE FOLIO SHEETS - BOOK OF WILL	160.08
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			160.08
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2300001765 -66	PHONE & NETWORK FEES FY24 - CH/DPW/PD	4,668.40
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			4,668.40
MUSTWP	MUSKEGON CHARTER TOWNSHIP		
	2300015396	CODE ENFORCEMENT SVCS - OCT-DEC-2023	1,500.00
TOTAL FOR: MUSKEGON CHARTER TOWNSHIP			1,500.00
MUCON	MUSKEGON CONSERVATION DISTRICT		
	16597	TREE PLANTING - 6 TREES	1,027.89
TOTAL FOR: MUSKEGON CONSERVATION DISTRICT			1,027.89
MUTRE	MUSKEGON COUNTY TREASURER'S		
	199390	DOG TAGS - SEPT-2023	146.00
	199654	HAULED WASTE - 451 GALLONS	25.71
	199671	ASSESSMENT ADMIN SVC - OCT-DEC- 2023	10,000.00
	WWUB123500	WASTE WATER AND BONDS	64,500.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			74,671.71
PARM	PARMENTER LAW		
	275767 - 275768	ATTORNEY FEES - GENERAL/PROSECUTION	4,578.00
TOTAL FOR: PARMENTER LAW			4,578.00
YOUNG	PAUL YOUNG		
	FLEX	FLEX - OCTOBER 2023	26.83
TOTAL FOR: PAUL YOUNG			26.83

OPEN
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF OCTOBER 24, 2023

Vendor Code	Vendor Name	Description	Amount
PIN	PINE RIVER MUSIC		
	CONTRACT	RACHEL DAVIS PERFORMANCE - FFRIDAY 10/6/2023	283.50
TOTAL FOR: PINE RIVER MUSIC			283.50
PREIN	PREIN & NEWHOF, PC		
	77493-95-98-99-	ENGINEERING SERVICES-MARINA/MEARS/WARNER/SAIL	54,070.00
TOTAL FOR: PREIN & NEWHOF, PC			54,070.00
SQUI	ROGER SQUIERS		
	FLEX	FLEX - OCTOBER 2023	18.41
TOTAL FOR: ROGER SQUIERS			18.41
UBMISC	SPRATLING GORDON		
	10/19/2023	UB refund for account: 009-02955-00	156.78
TOTAL FOR: SPRATLING GORDON			156.78
STANLEY	STANLEY STEEMER GREAT LAKES, INC.		
	3806219	CARPET CLEANING - CITY HALL	1,005.00
TOTAL FOR: STANLEY STEEMER GREAT LAKES, INC.			1,005.00
MICH	STATE OF MICHIGAN		
	MDOT00342 -591:	CONSTRUCTION CONTRACT/ADVERTISING - MEARS AVE	64,865.78
TOTAL FOR: STATE OF MICHIGAN			64,865.78
SWEE	SWEETWATER SOUND INC.		
	38285470	HANGING MICS (3)	297.00
TOTAL FOR: SWEETWATER SOUND INC.			297.00
TROPW	TROPHY CENTER OF WEST MICHIGAN		
	11843	PLANNING NAME PLATE - BLANKSTROM	15.00
	11854	T-SHIRTS - MARINA STAFF - QTY 18	243.00
TOTAL FOR: TROPHY CENTER OF WEST MICHIGAN			258.00
VERIZ	VERIZON WIRELESS		
	9945551583	ON CALL CELL/IPAD DATA	41.24
TOTAL FOR: VERIZON WIRELESS			41.24
WLEXC	WHITE LAKE EXCAVATING		
	955819	BLACK DIRT SCREENED - 7.49 TONS	136.17
	955830	BLACK DIRT SCREENED - 22.14 TONS	402.51
TOTAL FOR: WHITE LAKE EXCAVATING			538.68
WHIVE	WHITEHALL VENTURES INC		
	OCT-2023	LEASE -OCT-2023	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WORKP	WORKPLACE HEALTH MUSKEGON		
	284208	DOT PHYSICALS - BOND/THRONE	190.00
	284716	DRUG SCREEN - THRONE	25.50
TOTAL FOR: WORKPLACE HEALTH MUSKEGON			215.50

PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A

Vendor Code	Vendor Name Invoice	Description	Amount
MISC	AMAZON.COM		
	111-7416400-532	MARINA- (4) MOP BUCKET CASTERS	25.98
	111-8625855-589	CH - LAPTOP MOUSE/LAPTOP BAG/CALENDAR & DPW -	76.63
TOTAL FOR: AMAZON.COM			102.61
MISC	BLAUER		
	WR23030129	PD - UNIFORM SHIRTS SHORT/LONG SLEEVE	124.99
TOTAL FOR: BLAUER			124.99
MISC	CANVA.COM		
	STATEMENT	CANVA FOLDED CARDS/DESIGN SERVICE - CLERK	93.00
TOTAL FOR: CANVA.COM			93.00
MISC	CLEANING STUFF		
	165295	CH - BETCO VACCUUM CLEANER BAGS (10 PACK)	42.29
TOTAL FOR: CLEANING STUFF			42.29
MISC	COMFORT INN		
	STATEMENT	REFUND SALES TAX - HOTEL - THE CARPENTERS	(57.67)
TOTAL FOR: COMFORT INN			(57.67)
MISC	GRAND TRAVERSE RESORT & SPA		
	HDJR6	LODGING/MMTA 2023 CONFERENCE - SEAVER/SCHILLE	469.20
TOTAL FOR: GRAND TRAVERSE RESORT & SPA			469.20
MISC	LEES FAMOUS RECIPE CHICKEN		
	STATEMENT	MEAL - CHOICE ONE STAFF LUNCH	180.49
TOTAL FOR: LEES FAMOUS RECIPE CHICKEN			180.49
MISC	LITTLE CAESARS PIZZA		
	STATEMENT	MEAL - CHOICE ONE STAFF LUNCH	31.93
TOTAL FOR: LITTLE CAESARS PIZZA			31.93
MISC	MCCORMICK		
	STATEMENT	DRINKS - CHOICE ONE STAFF LUNCH	10.47
TOTAL FOR: MCCORMICK			10.47
MISC	MIDDLECOAST		
	STATEMENT	MMTA 2023 CONFERENCE - FOOD (SEAVER/SCHILLER)	22.08
TOTAL FOR: MIDDLECOAST			22.08
MISC	PRODUCTKEYS.COM		
	STATEMENT	MICROSOFT OFFICE 2021	17.37
TOTAL FOR: PRODUCTKEYS.COM			17.37
MISC	SHUTTERSTOCK		
	CS-08BBA-CE5C	SUBSCRIPTION - MONTHLY FEE - SEPT-2023	29.00
TOTAL FOR: SHUTTERSTOCK			29.00
MISC	SPOTIFY		
	183725231012610	SUBSCRIPTION - MONTHLY FEE-OCT-2023	10.99
TOTAL FOR: SPOTIFY			10.99

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 24, 2023

Vendor Code	Vendor Name	Description	Amount
MI	STATE OF MICHIGAN		
	4732	INTERCEPTOR TIRES	300.00
TOTAL FOR: STATE OF MICHIGAN			300.00
MISC	SUBWAY		
	ET3-G17	MEAL - BLT MEETING	163.55
TOTAL FOR: SUBWAY			163.55
USPOS	UNITED STATES	POSTMASTER	
	STATEMENT	POSTAGE	15.80
TOTAL FOR: UNITED STATES POSTMASTER			15.80
WESCO	WESCO INC		
	STATEMENT	BEVERAGES - BLT MEETING	9.17
TOTAL FOR: WESCO INC			9.17
TOTAL PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A			1,565.27
TOTAL - ALL VENDORS			267,349.51
FUND TOTALS:			
Fund 101 - GENERAL OPERATING FUND			58,573.02
Fund 202 - MAJOR STREET FUND			939.46
Fund 203 - LOCAL STREET FUND			425.51
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1			22,849.16
Fund 249 - BUILDING INSPECTION DEPARTMENT			1,500.00
Fund 401 - CAPITAL PROJECTS FUND			103,256.28
Fund 580 - PLAYHOUSE			1,503.27
Fund 590 - SEWER FUND			64,686.29
Fund 591 - WATER FUND			11,008.65
Fund 594 - MARINA FUND			740.74
Fund 661 - MOTOR POOL FUND			1,867.13

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 24, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 247					
101-000-082.000	CANVA FOLDED CARDS/DESIGN SERVI	CANVA.COM	09/19/23	STATEMENT	93.00
101-000-082.000	MEAL - CHOICE ONE STAFF LUNCH	LEES FAMOUS RECIPE CHICK	09/07/23	STATEMENT	180.49
101-000-082.000	MEAL - CHOICE ONE STAFF LUNCH	LITTLE CAESARS PIZZA	09/07/23	STATEMENT	31.93
101-000-082.000	DRINKS - CHOICE ONE STAFF LUNCH	MCCORMICK	09/07/23	STATEMENT	10.47
101-000-222.100	DOG TAGS - SEPT-2023	MUSKEGON COUNTY TREASURE	10/15/23	199390	146.00
101-000-231.017	DUE TO FLEX FUND	BRIAN ARMSTRONG	10/15/23	FLEX	648.00
101-000-231.017	DUE TO FLEX FUND	PAUL YOUNG	10/15/23	FLEX	26.83
101-000-231.017	DUE TO FLEX FUND	ROGER SQUIERS	10/15/23	FLEX	18.41
101-000-231.018	PREMIUM - OCT-2023	AFLAC	10/12/23	558149	399.12
		Total For Dept 000 247			1,554.25
Dept 101 CITY COUNCIL					
101-101-962.000	LIVESTREAM COUNCIL-OCT-2023	CATCHMARK TECHNOLOGIES	10/01/23	9077	300.00
101-101-962.000	SCHOLARSHIP- CLIMATE ACTION PLA	KAROLINE GLAMZI	12/13/22	SCHOLARSHIP	400.00
		Total For Dept 101 CITY COUNCIL			700.00
Dept 172 ADMINISTRATION					
101-172-727.000	CH - DRY ERASE CALENDAR	AMAZON.COM	09/07/23	111-8625855-5896217	24.49
101-172-770.000	MEMBERSHIP RENEWAL - HUEBLER 20	ICMA MEMBERSHIP RENEWALS	10/01/23	189517	662.78
101-172-818.000	ANNUAL PHONE & NETWORK FEES FY	MUSKEGON CENTRAL DISPATC	10/01/23	2300001765 -66 -67	1,812.80
		Total For Dept 172 ADMINISTRATION			2,500.07
Dept 203 ATTORNEY					
101-203-826.100	ATTORNEY FEES - GENERAL	PARMENTER LAW	10/03/23	275767 - 275768	2,124.00
		Total For Dept 203 ATTORNEY			2,124.00
Dept 215 CITY CLERK					
101-215-905.000	PUBLISHING - FIRST RESPONDERS	LUDINGTON DAILY NEWS	09/30/23	99196718	288.60
		Total For Dept 215 CITY CLERK			288.60
Dept 253 TREASURER					
101-253-727.000	CH - WIRELESS MOUSE (LAPTOP)	AMAZON.COM	09/07/23	111-8625855-5896217	27.65
101-253-727.000	MICROSOFT OFFICE 2021	PRODUCTKEYS.COM	09/29/23	STATEMENT	17.37
101-253-760.000	MMTA 2023 CONFERENCE - SEAVER/S	GRAND TRAVERSE RESORT &	09/27/23	HDJR6	469.20
101-253-760.000	MMTA 2023 CONF - FOOD (SEAVER/S	MIDDLECOAST	09/24/23	STATEMENT	22.08
		Total For Dept 253 TREASURER			536.30
Dept 257 ASSESSOR					
101-257-818.000	ASSESSMENT ADMIN SVC - OCT-DEC-	MUSKEGON COUNTY TREASURE	10/15/23	199671	10,000.00
		Total For Dept 257 ASSESSOR			10,000.00
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	CH - VACCUUM BAGS (10 PACK)	CLEANING STUFF	09/29/23	165295	42.29
101-265-920.000	CITY HALL/014-05195-00	CITY OF WHITEHALL	09/30/23	Q1 - WATER/SEWER	350.48
101-265-931.000	CARPET CLEANING - CITY HALL	STANLEY STEEMER GREAT LA	10/14/23	3806219	1,005.00
		Total For Dept 265 CITY HALL BLDG & GROUNDS			1,397.77
Dept 266 DISTRICT COURT					
101-266-826.000	ATTORNEY FEES - PROSECUTION	PARMENTER LAW	10/03/23	275767 - 275768	2,454.00
		Total For Dept 266 DISTRICT COURT			2,454.00

UNJOURNALIZED
 OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 24, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 270 FRINGE BENEFITS					
101-270-719.680	FRINGE-LIFE INS NOV-2023	MET LIFE	10/15/23	5399644 - NOV2023	247.08
101-270-719.685	DOT PHYSICAL - BOND	WORKPLACE HEALTH MUSKEGO	10/02/23	284208	190.00
101-270-719.685	DRUG SCREEN - THRONE	WORKPLACE HEALTH MUSKEGO	10/16/23	284716	25.50
101-270-719.690	FRINGE-DISABILITY INS NOV-2023	MET LIFE	10/15/23	5399644 - NOV2023	598.48
			Total For Dept 270 FRINGE BENEFITS		1,061.06
Dept 301 POLICE					
101-301-727.000	POSTAGE	UNITED STATES POSTMASTER	09/12/23	STATEMENT	15.80
101-301-759.000	UNIFORM SHIRTS SHORT SLEEVE	BLAUER	09/13/23	WR23030129	124.99
101-301-850.000	ANNUAL PHONE & NETWORK FEES FY	MUSKEGON CENTRAL DISPATC	10/01/23	2300001765 -66 -67	1,783.10
101-301-933.000	INTERCEPTOR TIRES	STATE OF MICHIGAN	09/06/23	4732	300.00
101-301-982.000	LEASE PAYMENT #1 - 2024 EQUINOX	AMERICAN BANK & TRUST	10/18/23	AGREEMENT 1071	10,424.00
101-301-982.000	LEASE - 2024 EQUINOX PD	LEASING SPECIALISTS, LLC	10/18/23	1071	400.00
			Total For Dept 301 POLICE		13,047.89
Dept 444 SIDEWALKS					
101-444-775.000	BLACK DIRT SCREENED - 7.49 TONS	WHITE LAKE EXCAVATING	10/03/23	955819	136.17
101-444-775.000	BLACK DIRT - SIDEWALK 200 BLK B	WHITE LAKE EXCAVATING	10/12/23	955830	402.51
			Total For Dept 444 SIDEWALKS		538.68
Dept 567 CEMETERY					
101-567-920.000	CEMETERY/014-05250-00	CITY OF WHITEHALL	09/30/23	Q1 - WATER/SEWER	4,927.50
			Total For Dept 567 CEMETERY		4,927.50
Dept 701 PLANNING DEPARTMENT					
101-701-962.000	SCHOLARSHIP - PLANNING CONF/PUB	KAROLINE GLAMZI	12/13/22	SCHOLARSHIP	1,100.00
101-701-962.000	PLANNING NAME PLATE - BLANKSTRO	TROPHY CENTER OF WEST MI	10/09/23	11843	15.00
			Total For Dept 701 PLANNING DEPARTMENT		1,115.00
Dept 751 PARKS DEPARTMENT					
101-751-920.000	N THOMPSON VETS/014-05155-05	CITY OF WHITEHALL	09/30/23	Q1 - WATER/SEWER	16,084.29
			Total For Dept 751 PARKS DEPARTMENT		16,084.29
Dept 753 PATHWAY					
101-753-920.000	MAIN-MEARS/013-04530-00	CITY OF WHITEHALL	09/30/23	Q1 - WATER/SEWER	234.90
			Total For Dept 753 PATHWAY		234.90
Dept 756 119 S BALDWIN ST					
101-756-920.000	SCENE SHOP/014-05200-00	CITY OF WHITEHALL	09/30/23	Q1 - WATER/SEWER	8.71
			Total For Dept 756 119 S BALDWIN ST		8.71
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	ASPHALT - 2.12 TONS	ASPHALT PAVING INC	10/02/23	API-0002721	168.54
202-463-818.000	TREE PLANTING - 4 TREES	MUSKEGON CONSERVATION DI	10/06/23	16597	770.92
			Total For Dept 463 ROUTINE MAINT		939.46
Fund 203 LOCAL STREET FUND					
			Total For Fund 202 MAJOR STREET FUND		939.46
			Total For Fund 101 GENERAL OPERATING FUND		58,573.02

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 24, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-757.000	ASPHALT - 2.12 TONS	ASPHALT PAVING INC	10/02/23	API-0002721	168.54
203-463-818.000	TREE PLANTING - 2 TREES	MUSKOGON CONSERVATION DI	10/06/23	1.6597	256.97
		Total For Dept 463 ROUTINE MAINT			425.51
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 247					
247-000-818.400	LEASE -OCT-2023	WHITEHALL VENTURES INC	10/01/23	OCT-2023	145.00
247-000-820.000	ENGINEERING-MARINA	PREIN & NEWHOF, PC	10/09/23	77493-95-98-99-500	310.00
247-000-820.000-D22	ENGINEERING-SAILAWAY/W COLBY	PREIN & NEWHOF, PC	10/09/23	77493-95-98-99-500	13,754.50
247-000-920.000	SPLASH PAD/014-05120-00	CITY OF WHITEHALL	09/30/23	Q1 - WATER/SEWER	7,430.40
247-000-962.000	MEAL - BLT MEETING	SUBWAY	09/28/23	ET3-G17	163.55
247-000-962.000	BEVERAGES - BLT MEETING	WESCO INC	09/28/23	STATEMENT	9.17
		Total For Dept 000 247			21,812.62
Dept 525 DOWNTOWN STREETSCAPE					
247-525-920.000	N MEARS LOT/014-05175-05	CITY OF WHITEHALL	09/30/23	Q1 - WATER/SEWER	1,036.54
		Total For Dept 525 DOWNTOWN STREETSCAPE			1,036.54
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247					
249-000-818.200	CODE ENFORCEMENT SVCS - OCT-DEC	MUSKOGON CHARTER TOWNSHI	10/12/23	2300015396	1,500.00
		Total For Dept 000 247			1,500.00
Fund 401 CAPITAL PROJECTS FUND					
Dept 000 247					
401-000-818.000-B22	CONSTRUCTION CONTRACT - PH 1	STATE OF MICHIGAN	10/04/23	MDOCT00342 -591:ACT51	64,865.78
401-000-820.000-B22	ENGINEERING FEES - MEARS	PREIN & NEWHOF, PC	10/09/23	77493-95-98-99-500	35,772.50
401-000-820.000-E22	ENGINEERING FEES - WARNER	PREIN & NEWHOF, PC	10/09/23	77493-95-98-99-500	2,618.00
		Total For Dept 000 247			103,256.28
		Total For Fund 249 BUILDING INSPECTION DEPARTME			1,500.00
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-757.000	SUBSCRIPTION - MONTHLY FEE - SE	SHUTTERSTOCK	09/03/23	CS-08BBA-CE5C	29.00
580-000-757.050	REFUND SALES TAX - HOTEL CARPEN	COMFORT INN	09/08/23	STATEMENT	(57.67)
580-000-757.300	PROPS SHAKESPEARE FOLIO SHEETS	MUSKOGON AREA INTERMEDIA	10/05/23	14105	160.08
580-000-818.600	SUBSCRIPTION - MONTHLY FEE-OCT-	SPOTIFY	09/29/23	1837252310126101-1-1	10.99
580-000-818.700	R DAVIS MUSIC - FFRI 10/6/23 TI	PINE RIVER MUSIC	10/06/23	CONTRACT	283.50
580-000-850.000	INTERNET - PH	CHARTER COMMUNICATIONS	10/14/23	005038701101423	317.97
580-000-920.000	PLAYHOUSE/005-01400-00	CITY OF WHITEHALL	09/30/23	Q1 - WATER/SEWER	462.40
580-000-976.000	HANGING MICS (3)	SWEETWATER SOUND INC.	10/05/23	38285470	297.00
		Total For Dept 000 247			1,503.27
		Total For Fund 401 CAPITAL PROJECTS FUND			103,256.28
		Total For Fund 580 PLAYHOUSE			1,503.27

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 24, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 590 SEWER FUND					
Dept 552 SEWER CUSTOMER ACCOUNTS					
590-552-818.000	SET-UP/TEST/REVISION - E-BILLIN	DERBY DESIGN	10/06/23	20231006	39.38
590-552-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	10/14/23	005038701101423	59.99
590-552-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	09/28/23	9945551583	19.00
			Total For Dept 552 SEWER CUSTOMER ACCOUNTS		118.37
Dept 554 SEWER PUMPING					
590-554-818.000	HAULED WASTE - 451 GALLONS	MUSKOGON COUNTY TREASURE	10/15/23	199654	25.71
590-554-920.000	TELEPHONE - 231.8993.1801	FRONTIER	10/01/23	STATEMENT	40.60
			Total For Dept 554 SEWER PUMPING		66.31
Dept 556 WASTEWATER SYSTEM-GALLONAGE					
590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	MUSKOGON COUNTY TREASURE	10/15/23	WWUB123500	39,874.63
590-556-959.950	WASTEWATER SYS-GALLONAGE - BOND	MUSKOGON COUNTY TREASURE	10/15/23	WWUB123500	24,625.37
			Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE		64,500.00
Dept 558 SEWER T & D					
590-558-850.000	ON CALL CELL	VERIZON WIRELESS	09/28/23	9945551583	1.61
			Total For Dept 558 SEWER T & D		1.61
Fund 591 WATER FUND					
Dept 000 247					
591-000-202.100	Water	CHRIS TENBRINK	10/19/23	10/19/2023	9.58
591-000-202.100	Water	SPRATLING GORDON	10/19/23	10/19/2023	156.78
			Total For Dept 000 247		166.36
Dept 540 WATER ADMINISTRATION					
591-540-820.000	ENGINEERING FEES - DWAM	PREIN & NEWHOF, PC	10/09/23	77493-95-98-99-500	1,615.00
			Total For Dept 540 WATER ADMINISTRATION		1,615.00
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-818.000	SET-UP/TEST/REVISION - E-BILLIN	DERBY DESIGN	10/06/23	20231006	39.37
591-542-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	10/14/23	005038701101423	59.99
591-542-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	09/28/23	9945551583	19.01
			Total For Dept 542 WATER CUSTOMER ACCOUNTS		118.37
Dept 546 WATER SOURCE PLANT					
591-546-801.000	WATER SAMPLE TESTING	MI DEPT EGLE	09/30/23	761-11107619	1,375.00
			Total For Dept 546 WATER SOURCE PLANT		1,375.00
Dept 548 WATER T & D					
591-548-775.000	VALVE BOXES (2) / BOX BOTS (2)	EJ USA INC	10/07/23	1678937	660.30
591-548-850.000	ON CALL CELL	VERIZON WIRELESS	09/28/23	9945551583	1.62
			Total For Dept 548 WATER T & D		661.92
Dept 549 WATER CONSTRUCTION					
591-549-757.000	METER EXPANSION CONNECTIONS (12	ETNA SUPPLY INC	10/11/23	S105339254.001 -002	672.00
591-549-976.000	5/8 METERS (40)	ETNA SUPPLY INC	10/09/23	S104951747.002	6,400.00
			Total For Dept 549 WATER CONSTRUCTION		7,072.00
			Total For Fund 591 WATER FUND		11,008.65

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 24, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 594 MARINA FUND					
Dept 000 247					
594-000-757.000	T-SHIRTS - MARINA STAFF - QTY 1	TROPHY CENTER OF WEST MI	10/17/23	11854	243.00
594-000-775.000	MARINA - (4) MOP BUCKET CASTERS	AMAZON.COM	09/07/23	111-7416400-5325066	25.98
594-000-850.000	INTERNET - MARINA	CHARTER COMMUNICATIONS	10/14/23	005038701101423	83.58
594-000-850.000	TELEPHONE - 231.894.9689	FRONTIER	10/10/23	STATEMENT	83.33
594-000-920.000	MARINA/014-05115-00	CITY OF WHITEHALL	09/30/23	Q1 - WATER/SEWER	304.85
	Total For Dept 000 247				740.74
	Total For Fund 594 MARINA FUND				740.74
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-727.000	DPW - DRY ERASE CALENDAR	AMAZON.COM	09/07/23	111-8625855-5896217	24.49
661-000-850.000	TELEPHONE - 231.894.6937	FRONTIER	10/01/23	STATEMENT	84.20
661-000-850.000	ANNUAL PHONE & NETWORK FEES FY	MUSKOGON CENTRAL DISPATC	10/01/23	2300001765 -66 -67	1,072.50
661-000-920.000	DPW/014-05850-00	CITY OF WHITEHALL	09/30/23	Q1 - WATER/SEWER	680.75
661-000-933.000	COPIER MAINTENANCE #308	KONICA MINOLTA BUSINESS	10/03/23	289798658	5.19
	Total For Dept 000 247				1,867.13
	Total For Fund 661 MOTOR POOL FUND				1,867.13

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 24, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
	Fund 101 GENERAL OPERATING FUND				58,573.02
	Fund 202 MAJOR STREET FUND				939.46
	Fund 203 LOCAL STREET FUND				425.51
	Fund 247 TAX INCREMENT FINANCE				22,849.16
	Fund 249 BUILDING INSPECTION DE				1,500.00
	Fund 401 CAPITAL PROJECTS FUND				103,256.28
	Fund 580 PLAYHOUSE				1,503.27
	Fund 590 SEWER FUND				64,686.29
	Fund 591 WATER FUND				11,008.65
	Fund 594 MARINA FUND				740.74
	Fund 661 MOTOR POOL FUND				1,867.13
Total For All Funds:					267,349.51

**CITY OF WHITEHALL
BROWNFIELD, LDFA, TIFA
October 12, 2023**

PRESENT

D. Copley, M. Guinon, G. Langlois, M. McDermott, T. Moore

ABSENT

K. Cyr, J. Dillivan, D. Hain, J. McDowell, D. Nordlund, S. Salter

ALSO PRESENT

Director/Secretary Huebler, Treasurer Seaver

Due to the lack of a quorum, the meeting was not called to order.

**CITY OF WHITEHALL
BROWNFIELD, LDFA, TIFA
October 19, 2023**

PRESENT

D. Copley, J. Dillivan, M. Guinon, D. Hain, G. Langlois, M. McDermott, J. McDowell, T. Moore

ABSENT

K. Cyr, D. Nordlund, S. Salter

ALSO PRESENT

Director/Secretary Huebler, Treasurer Seaver

Chair Copley called the meeting to order at 12:34 p.m.

APPROVAL OF AGENDA

Motion by Langlois, second by McDowell, CARRIED, to approve the agenda as presented. All voted yes.

PUBLIC INFORMATIONAL HEARING

Huebler noted this hearing is required by State law. No comments were offered.

APPROVAL OF MINUTES

Motion by Guinon, second by Moore, CARRIED, to approve the July 2023 and the September 2023 minutes as presented. All voted yes.

COMMUNICATIONS

A thank you note from the Walk the Beat organizers and updated project budgets were included in the packet.

UNFINISHED BUSINESS

Pocket Park Mural

Motion by Langlois, second by Guinon, CARRIED, to appropriate up to \$15,000 towards the Downtown Pocket Park Mural to be coordinated by the Arts Council of White Lake. Roll Call Vote – 5 yes, 2 absent (Nordlund, Salter).

NEW BUSINESS

Arts Council Art Walk

Erin Peyer, ACWL-Nuveen Director, requested \$3,000 towards maintenance and repair costs of the sculptures along the White Lake Pathway. A similar request is being to the City of Montague for sculptures in Montague.

The Board asked that detailed budgeting be presented for consideration in the FY24/25 Budget.

Resolution 23-02 – Purchase of Property

Motion by Guinon, second by McDowell, CARRIED, to adopt resolution 23-02 authorizing the purchase of 104 North Thompson. Roll call Vote – 5 yes, 2 absent (Nordlund, Salter).

PUBLIC COMMENT

ADJOURNMENT

There being no further business, motion by Langlois, second by Guinon, CARRIED, to adjourn at 1:25 p.m. All voted yes.

DRAFT



Muskegon County
Public Works Board Meeting
Darrell Paige, Chairman
Kim Cyr, Vice Chairman

September 7, 2023 at 4:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. **Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

2. **Roll Call**

PRESENT: Commissioner Jessica Cook [arrived 4:23 p.m.]
Commissioner Kim Cyr [excused 5:02 p.m.]
Commissioner Michelle Hazekamp
Water Resources Commissioner Brenda Moore
Commissioner Charles Nash
Commissioner Darrell Paige
Commissioner Marcia Hovey-Wright [excused 5:07 p.m.]
Ex-Officio Jennifer Hodges
Ex-Officio Scott Huebler

ALSO PRESENT: Mark Eisenbarth, County Administrator
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Matt Kelliher, IT Director
Cody Zok, Information Systems Tech I
Michael Homier, Corporate Counsel

3. **Approval of Agenda**

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

4. **Approval of Minutes**

A. Move to approve the Minutes of August 3 , 2023

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

5. Presentation

- A. Wade VandenBosch - Solid Waste and Regional Water System Budgets (attached)
- B. Dave Johnson - Resource Recovery Center Budget (attached)

6. Public Comment (on an agenda item)

Sheriff Michael Poulin referenced BPW23/09-91 and requested the board take action on this item first so he could be present to answer questions.

7. Items for Consideration

- BPW23/09-78 **(Public Works/Wade VandenBosch)** Move to approve the requested FY2024 budget for the Muskegon County Solid Waste Management System.
- ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash
- VOICE VOTE:** **Passed**
-
- BPW23/09-79 **(Public Works/Wade VandenBosch)** Move to approve the requested FY2024 budget for the Muskegon County Regional Water System as presented and recommended by the Regional Water System Policy Board.
- ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Marcia Hovey-Wright
- VOICE VOTE:** **Passed**
-
- BPW23/09-80 **(Resource Recovery Center/David Johnson)** Move to approve the Resource Recovery Center's revised FY2023 and FY2024 proposed budget, including the 4.35% rate increase recommended by The Foster Group for the FY2024 O&M budget.
- ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright
- VOICE VOTE:** **Passed**
-
- BPW23/09-81 **(Public Works/Wade VandenBosch)** Move to approve a \$40 prohibited item return fee and a general 10 percent landfill rate increase according to the Proposed 2024 Landfill Disposal Rate Sheet effective January 1, 2024 and the surcharges to contract customers effective October 1, 2023.
- ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Kim Cyr
- VOICE VOTE:** **Passed**
-
- BPW23/09-82 **(Public Works/Wade VandenBosch)** Move to approve the Declaration of Restrictive Covenant upon the land occupied by the Muskegon County Solid Waste Facility and authorize the Public Works Board Chair to sign the restrictive covenant.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr

VOICE VOTE: **Passed**

BPW23/09-83 **(Public Works/Wade VandenBosch)** Move to award The Hop Water Main Engineering Contract to Prein & Newhof for the not-to-exceed amount of \$390,700, and authorize the Administrator to sign the agreement and amend the budget accordingly.

Wade VandenBosch stated four (4) bids were received. Staff reviewed each proposal and presented the findings to the Water System Policy Board. The Water System Policy Board selected Prein&Newhof.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

NO: None

Passed 7:0

BPW23/09-84 **(Public Works/Wade VandenBosch)** Move to waive the procurement policy and extend the consulting services agreement with USDI at current pricing for three years and approve additional costs for sour gas monitoring and authorize the Administrator to sign the Agreement.

Wade VandenBosch stated the vendor agreed to hold costs for the next three (3) years.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Michelle Hazekamp

VOICE VOTE: **Passed**

BPW23/09-85 **(Public Works/Wade VandenBosch)** Move to purchase Parnel BioGas Inc. flare spare parts per Spare Parts Quote #08012023-1.

Wade VandenBosch stated the total amount for the recommended spare flare parts is \$43,876.21.

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

NO: None

Passed 7:0

- BPW23/09-86 **(Administration/Matt Farrar)** Move to approve the attached development agreement between the County and Continental Dairy Facilities, LLC and authorize the Administrator to sign the agreement.
- ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp
- VOICE VOTE:** **Passed**
-
- BPW23/09-87 **(Administration/Matt Farrar)** Move to approve the attached development agreement between the County and fairlife, LLC and authorize the Administrator to sign the agreement.
- ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright
- VOICE VOTE:** **Passed**
-
- BPW23/09-88 **(Administration/Matt Farrar)** Move to authorize the First Addendum to Buy and Sell Agreement between the County and Michael and Denise Demond to release \$69,627.00 from escrow, and authorize the Administrator to sign the addendum.
- ACTION:** Moved by Commissioner Michelle Hazekamp, supported by Commissioner Marcia Hovey-Wright
- YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright
- NO:** None
- Passed 7:0**
-
- BPW23/09-89 **(Resource Recovery Center/David Johnson)** Move to award a three-year contract for high voltage electrical services (with the option of two one-year extensions if agreeable to both parties and approved by the Board of Public Works) to Windemuller, Inc., and authorize the County Administrator to sign the contract.
- ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp
- VOICE VOTE:** **Passed**
-
- BPW23/09-90 **(Resource Recovery Center/David Johnson)** Move to approve the Resource Recovery Center's participation in MISO's Demand Response program in the non-summer months through the agency of Voltus and authorize the County Administrator to sign the Agreement (pending approval of the Agreement by Corporate Counsel).

Dave Johnson stated this would be our first Demand Response Program with Voltus. The Consumers Energy program covers the summer months and the Voltus program covers all of the other months. Dave Johnson introduced Charlie Stimson, Sales Director for Voltus. Mr. Stimson explained the program to the Board.

ACTION: Moved by Commissioner Michelle Hazekamp, supported by Commissioner Kim Cyr
VOICE VOTE: Passed

BPW23/09-91 **(Resource Recovery Center/David Johnson)** Move to authorize the additional spending of \$7,267.00 for the upfitting of the Ford F150 Police Responder Pickup used for patrol of Resource Recovery Center property.

Sheriff Michael Poulin stated the vehicle is only used at the Resource Recovery Center site.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright
YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright
NO: None
Passed 7:0

NOTE: At the request of Sheriff Michael Poulin, the Public Works Board considered and voted on BPW23/09-91 as the first item under "Items for Consideration".

BPW23/09-92 **(Public Works/Wade VandenBosch)** Move to authorize staff to apply for and accept the 2024 Tire Recycling Grant from EGLE and authorize the Administrator to sign the grant agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook
VOICE VOTE: Passed

8. Informational Items

Move to place the Informational Items on file.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook
VOICE VOTE: Passed

- A. Public Works Monthly Report, August 2023
- B. Resource Recovery Center Monthly Report, August 2023
- C. Muskegon Regional Water System Policy Board Minutes, August 2, 2023 (draft)
- D. Muskegon Municipal Wastewater Management Committee Minutes for August 17, 2023 (draft)

9. Unfinished Business

BPW23/08-70 **(Resource Recovery Center/David Johnson)** Move to approve the services of Prein&Newhof to obtain the easements needed for the Whitehall Township Municipal Water Extension with an initial budget of \$255,000.00, with commencement of the service contingent upon the Resource Recovery Center's receiving an SRF loan for the project.

Dave Johnson stated he should know this month if we are approved for an SRF Loan. Water Resources Commissioner Moore expressed the importance of personal contact with the residents. Water Resources Commissioner Moore commended Dave Johnson for going door-to-door on a Saturday to speak to the residents and hand out surveys. Dave Johnson stated he received 13 surveys back, all from residents on Mill Pond. Dave Johnson talked about the results of the surveys received. Discussion ensued regarding the necessity of all tasks stated in the proposal and the amount of funds requested. Dave Johnson stated this would not move forward at this time without the SRF funding.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp
YES: Jessica Cook, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige
EXCUSED: Kim Cyr, Marcia Hovey-Wright
NO: None
 Passed 5:0

October Recycling Event

Wade VandenBosch stated staff is having trouble securing volunteers for the fall Recycling Event in October. Staff sent emails and placed phone calls to various entities. Wade VandenBosch stated if they are not able to get an adequate number of volunteers, they may need to cancel the event. Some of the Commissioners made recommendations on organizations staff should contact.

10. New Business

Water Resource Commissioner Moore referenced a document she received from the City of Muskegon for signature. Matthew Farrar stated the item has been moved to a future agenda. Matthew Farrar requested Water Resource Commissioner Moore to hold off on signing.

11. Public Comment

Stan Warchowski addressed the board regarding concerns about the proposed tire recycling facility in Whitehall Township.

12. Final Board Comments - None

13. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 5:28 p.m.

Darrell Paige, Chair

Preliminary Minutes
To be approved at the October 5, 2023 Board of Public Works meeting

10/2/23

A big THANK YOU to the
City of Whitehall for your
support of our recent
National Good Neighbor
Day Dinner 9/28. From the
street closure to the help

moving tables + chairs, we
couldn't have made this
event a success without
you.

White Lake Community Library

