



WORK SESSION
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
FEBRUARY 13, 2024
5:00 p.m.

AGENDA

1. Meeting Called to Order
2. Discussion Items
 - Appointments (Brown)
 - Deer Culling (Holmstrom)
 - School Drop-Off Parking (Holmstrom)
 - Senior Millage (Cabala)
 - DNR Grant Applications (Huebler)
3. Informational Items
4. Public Comment *
5. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council
Work Session Information Report
February 2024**

Appointments (Brown)

Appointment Policy Draft #2 is attached for review.

Deer Culling (Holmstrom)

We had three culling zones registered in the first year. Hunters reported seeing 89 deer. Two does were culled along with three bucks.

School Drop Off Parking (Holmstrom)

Twice a day, parents line up on Elizabeth Street to drop off and pick up their kids at Ealy Elementary School, causing traffic congestion. The School District works with DPW and the Police Department to monitor and make improvements at all school sites.

Senior Millage (Cabala - see attached)

A senior millage was passed in 2016. The millage raised an average of \$2.2M in its first four years. With an unused balance of \$1.7M in 2019, the County Board of Commissioners decided to return 25% of the millage to the local communities to be used on senior activities or services. The City Council has financially supported White Lake Area Community Education and the White Lake Senior Center as two existing local organizations that assess and serve the needs of the senior population.

DNR Grant Applications (Huebler)

Staff is seeking Council input on the following projects for grant submittal.

| | | | |
|-----------------|----------------------------------|-----------|----------------------|
| • Funnell Field | Restrooms, Play Structure | \$260,000 | \$65,000 local match |
| • Gee Park | Play Structure, Fencing, Parking | \$55,000 | \$15,000 local match |
| • Goodrich Park | Swingset, Fencing, Cameras | \$65,000 | \$20,000 local match |

CITY OF WHITEHALL
APPOINTMENTS POLICY
February 2024

The City of Whitehall has established or is a member of 16 authorities, boards, commissions, and committees with prescribed duties and responsibilities. Most operate autonomously by authority of state law or local ordinance. The City Council retains jurisdiction over budgetary approval and membership appointment. The purpose of this policy is to develop an active, participatory, transparent, and inclusive process to recruit qualified, representative, and diverse candidates to serve in the best interest of the City and the specific needs of each authority, board, commission, or committee.

Terms expire on December 31. Appointees continue to serve until reappointed or replaced so as not to interfere with operations by jeopardizing the availability of a quorum. Appointments and confirmations by the City Council will be made in December. **Appointees will be limited to serving no more than three full consecutive terms. This shall not apply to appointments made by virtue of office.**

Diversity in numbers is desired but will be dictated by the availability of qualified candidates. There is no restriction as to the number of authorities, boards, commissions, or committees that an individual serves on. Every effort will be made to appoint each member of the Council to an authority, board, commission, or committee.

Soliciting candidates will be posted on the City's social media platform(s). Staff will advertise once in a local newspaper during the month of October. City Council members and staff are encouraged to solicit qualified candidates independent of posting and advertising. All candidates will be required to complete a City approved application form with a submittal deadline of November 1. During the month of October, staff will ask all appointees whose terms are due to expire if they want to continue to serve.

Residency is preferred for appointments but will be dictated by the availability of qualified candidates and membership requirements.

Appointees shall be required to complete no less than one training session from a staff approved organization representative of the authority, board, commission, or committee to which they have been appointed, if such training exists. The session should be completed within eight months following their initial appointment.

An appointee is subject to removal by the City Council at the time their attendance falls to or below 50%.

OR

A vacancy shall be deemed to exist in any appointed office if an appointee is absent from three consecutive regular meetings, unless excused by the authority, board, commission, or committee to which they serve on.

This policy is secondary in nature to any specific legal, statutory, ordinance, or bylaws for that particular authority, board, commission, or committee.

Board of Review

Review, correct, and endorse the tax assessment roll; three members; appointed by the City Council [City Charter]; three year overlapping terms; must own property and be a registered voter of the City; may not be officers or employees of the City nor candidates for office; meet in March, July, and December.

Brownfield Redevelopment Authority

Promote the revitalization of environmentally distressed areas through the use of tax increment financing; seven members; appointed by the Mayor subject to confirmation by the Council [Michigan PA 381 of 1996]; three year overlapping terms; meet in January, April, July, and October.

Construction Board of Appeals

Review and render decisions on appeals regarding the non-issuance of a building permit or decisions made by the enforcing agency regarding the building code; three members; appointed by the Chief Executive Officer [Michigan PA 230 of 1972]; two year terms; qualified by experience or training; meet as needed.

Election Commission

Appoint election inspectors and establish the date for the public accuracy testing; three members, the Clerk, Mayor, and one elected or appointed city officer appointed by the Council [City Charter] ; two year terms; meet prior to each election.

Local Development Finance Authority

Eliminate the conditions of unemployment, underemployment, and joblessness and to encourage economic growth through the use of tax increment financing and the development of an industrial park; eleven members – seven appointed by the Mayor or Manager subject to Council confirmation [Michigan PA 57 of 2018], one appointed by Muskegon County, one appointed by Muskegon Community College, and two appointed by Whitehall Schools; four year overlapping terms; meet in January, April, July, and October.

Local Officers Compensation Commission

Determine the salaries of the City Council; five members; appointed by the Mayor subject to Council confirmation [Michigan PA 279 of 1909]; five year overlapping terms; must be a registered voter of the City; may not be a member, employee, or relative of a member or employee of the Council; meet in odd numbered years.

Marina Advisory Committee

Review and advise on marina operations; seven members – one councilmember, one planning commissioner, one seasonal boater, one City resident, and three from any of the following Fruitland Township, Whitehall Township, White River Township, Montague Township, City of Montague, or City of Whitehall; appointed by the Council [Resolution 90-02]; two year terms; meet in the spring and fall.

Muskegon County Central Dispatch Board of Directors

Provide policy guidance for emergency dispatch operations; one representative who shall be the city manager and one alternate; appointed by the Council [Agreement to Participate]; no term limit; meet monthly.

Muskegon Municipal Wastewater Management Committee

Oversee the enforcement and implementation of the Wastewater Master Contract in collaboration with Muskegon County; one representative and one alternate; appointed by the Council [Bylaws]; no term limit; meet monthly.

Planning Commission

Reviews and approves site plans and special uses, provides recommendations on lot splits and ordinance amendments, and develops the master plan and capital improvement plan; nine members – the Mayor, City Manager or person designated by the Manager, one councilmember, and six at large; appointed by the Mayor subject to Council confirmation [Michigan PA 33 of 2008]; three year overlapping terms, the Mayor and Manager/Designee terms coincide with the Mayors term, the councilmembers term coincides with their term; no more than two at large members can be non-residents; meet monthly, no less than two meetings per year.

Tax Increment Finance Authority

Eliminate the conditions of unemployment, underemployment, and joblessness and to encourage economic growth through the use of tax increment financing with a focus on downtown development; seven members; appointed by the Mayor subject to confirmation by the Council [Michigan PA 57 of 2018]; four year overlapping terms; meet in January, April, July, and October.

West Michigan Shoreline Regional Development Commission

The Metropolitan Transportation Planning Organization oversees regional long range transportation planning and funding; one representative to the Policy Committee and one representative to the Technical Committee; appointed by the Mayor subject to confirmation by the Council; no term limit; meet monthly.

White Lake Community Library Board of Trustees

Provide policy guidance; two representatives; appointed by the Council [Michigan PA 24 of 1989 Agreement]; four year overlapping terms; meet monthly, excluding August.

White Lake Fire Authority Board

Provide policy guidance; two representatives; appointed by the Council [Articles of Incorporation]; no term limit; **must be a Councilmember**; meet quarterly;

White Lake Solid Waste Authority

Provide policy guidance on disposal and recycling of materials at the transfer station; one representative; appointed by the Council [Articles of Incorporation]; no term limit; **must be a Councilmember**; meet six times each year.

Zoning Board of Appeals

Hear and decide appeals from administrative decisions and variances; seven members, six at large and one councilmember; appointed by Council upon recommendation of the Mayor [Michigan PA 110 of 2006]; three year overlapping terms, the term of the council member shall coincide with their term; shall be qualified voters of the City; meet as needed.

DRAFT #2

Date: January 8, 2024

Subject: Discussion Regarding Senior Millage Funds

Dear Councilmembers,

I would like to have a discussion at a work session regarding dispersal of the senior millage funds for 2024. I have nothing against the two organizations proposed to be receiving the funds, but at the very least would appreciate more specific information on what the taxpayer dollars will be used for, and more transparency – for example, I have not been able to find any information on the board for the Senior Center, any staff members, and regular programs and services. Additionally, I would first like to gather input from our senior citizens to ensure we are meeting their needs, by organizing a few focus groups or setting up a short-term advisory committee and using a survey or questionnaire to gain broader input.

In addition to obtaining community input, here are a few ideas for consideration:

1. Health and Fitness Initiatives:

- Find and support partners who will organize fitness classes, such as yoga, tai chi, or low-impact aerobics, to promote physical well-being among seniors and conduct health screenings, workshops, and seminars on topics like nutrition, fall prevention, and chronic disease management. (It seems like WLACE does this, but I would like more specifics.)

2. Technology Training:

- Partner with any local organization that can offer technology classes to help seniors become more comfortable and proficient with smartphones, tablets, and computers, enabling them to stay connected with loved ones and access online resources.

3. Home Maintenance Assistance:

- Partner with local organizations to provide assistance with minor home repairs or modifications to make seniors' homes safer and more accessible, and also lawn care and snow removal.

4. Meals and Nutrition Programs:

- Support meal programs that deliver nutritious meals to homebound seniors or provide communal dining opportunities.
- Support entities that organize periodic community meals.
- Provide groceries at the Thanksgiving/Christmas holiday time, similar to what Cedar Creek Township does.

5. Community Gardens:

- Support community garden initiatives, allowing seniors to engage in gardening activities and enjoy the physical and mental health benefits.

6. Transportation Services:

- Enhance transportation services for seniors, ensuring they have convenient and affordable options to access medical appointments, grocery stores, and community events.

7. Art and Culture Programs:

- Support art classes, music events, or cultural activities tailored to seniors' interests, fostering creativity and engagement. (Again, WLACE may already be doing this, but more specifics are needed.)

8. Volunteer Programs:

- Encourage/support intergenerational volunteer programs where younger community members can assist seniors with various needs, such as grocery shopping or companionship.

Here are examples of small communities like ours supporting senior services:

1. Beulah, Michigan:

- Established a volunteer-based program to provide transportation and companionship to seniors.

2. Frankfort, Michigan:

- Collaborated with local healthcare providers to offer health and wellness clinics and workshops.

3. Pentwater, Michigan:

- Created a community garden initiative that allows seniors to actively participate in gardening activities.

4. Ludington, Michigan:

- Implemented a Meals on Wheels program to deliver nutritious meals to homebound seniors.

5. Manistee, Michigan:

- Developed a technology training program to help seniors navigate online resources and stay connected with family and friends.

We have a terrific opportunity to support our local seniors with these funds, and I would be interested in your ideas!

Sincerely,

Tanya

Weekly Activities:

- Morning coffee circle
- Cribbage
- Exercise/toning class
- Chair volleyball
- Bridge
- Blood pressure clinic
- Pinochle
- Rummikub
- Woodcarving

Monthly Activities:

- Movie Mondays
- Beltone hearing clinic
- White Lake Women's Club
- Art activity class

Special Events:

- Pumpkinfest 10/14/23
- Harvest Dinner 11/21/23
- Ladies Tea 5/10/24
- Men's Pancake Breakfast 6/17/24
- Texas Holdem' Tournament
11/24/23
3/28/24
6/27/24
8/22/24

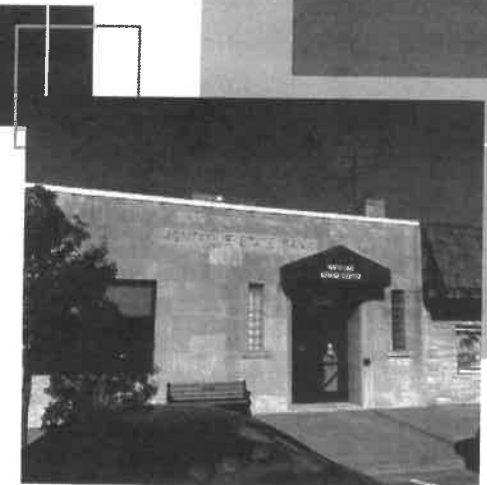
Call the Senior Center today
for information. 894-9493

Membership Dues \$30

October is the month when membership dues need to be paid. Dues are still only \$30! Your membership dues are an important contribution to the operation of the White Lake Senior Center and we thank you!

Stop in or mail in your \$30 today!

Shuffleboard is a summer activity that runs from May – September. We are always looking for more players!



White Lake Senior Center

8741 Ferry Street, Montague, MI 49437

231 894 9493

2023



Chair Volleyball

Chair Volleyball is a fun way to exercise and be active. Because players are required to remain seated, Chair Volleyball provides a level playing field for both men and women of all activity levels. It is a game that promotes rowdy comradeship and friendly competition among participants.

Join us every Tuesday

11:00 a.m. – 12:30 p.m.

Board Meeting: 3rd Tuesday of the month at 8:30 a.m. Everyone Welcome!

Board Members are: Andy Fink, Tom Mott, Marty Dillon, Jim Eastman, Barb Nichols, Lillian Morningstar, Tom George, Jan Gorecki, Jackie Fraser.

Please feel free to contact any board member with questions.

Let's plan a trip!

FREDRIK MEIJER

Garden & Sculpture Park

Friday, December 8, 2023

the cost is \$40 includes ticket and transportation

This exhibition – honoring cultures and holiday traditions from around the world – has grown to 46 unique displays depicting fact and folklore, past and present. *CHRISTMAS & HOLIDAY TRADITIONS* is a hallmark Frederik Meijer Gardens exhibition. Expect to see stunning presentations of winter plantings, the artistry of our adorned Christmas trees, intriguing cultural displays and the beloved Railway Garden. Venture outdoors and discover the beauty of nature with wintertime walks. Indoors and out, our magnificent grounds sparkle with 350,000 lights!



PUMPKINFEST

Saturday, October 14

10 a.m. – 1 p.m.



How can you help?


- Donate baked goods
- Volunteer to help the day of the event
- Bring a fresh baked pie for the pie contest! 11 am judging

Drop off goodies Mon – Thurs 8 am - 2 p.m, Friday & Sat 8 am – 9:30 am



White Lake Senior Center
8741 Ferry St. Montague, MI 49437 231-894-9493

October

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------|---|---|---|--|---|---|
| 1 | 2 Coffee Circle 8:00-9:30 Cribbage 11:00-1:00 | 3 Coffee Circle 8:00-9:30 Pedicure by appointment Chair volleyball 11-12:30 | 4 Coffee Circle 8:00-9:30 Bridge 10:00 Blood Pressure clinic 10-11:00 Pinochle 11-2:00 | 5 Coffee Circle 8:00-9:30 Pinochle 11:00-2:00 Rummikub 11:00-1:00 Woodcarving 6:30-8:30 | 6 Coffee Circle 8:00-9:45 White Lake women's Club 12:00-2:00 | 7 Coffee Circle 8:00-9:30 |
| 8 | 9 Coffee Circle 8:00-9:30 Cribbage 11:00-1:00 Movie 1:15 | 10 Coffee Circle 8:00-9:30 Pedicure by appointment Chair volleyball 11-12:30 | 11 Coffee Circle 8:00-9:30 Bridge 10:00 Blood Pressure clinic 10-11:00 Pinochle 11-2:00 | 12 Coffee Circle 8:00-9:30 Pinochle 11:00-2:00 Rummikub 11:00-1:00 Woodcarving 6:30-8:30 | 13 Coffee Circle 8:00-9:30 | 14 Coffee Circle 8:00-9:30 Pumpkin Roll 10:00-1:00 p.m. |
| 15 | 16 Coffee Circle 8:00-9:30 Cribbage 11:00-1:00 | 17 Coffee Circle 8:00-9:30 Pedicure by appointment Chair volleyball 11-12:30 Board Meeting 8:30 | 18 Coffee Circle 8:00-9:30 Bridge 10:00 Pinochle 11-2:00 * NO Blood pressure clinic | 19 Coffee Circle 8:00-9:30 Rummikub 11:00-1:00 Pinochle 11:00-2:00 Woodcarving 6:30-8:30 | 20 Coffee Circle 8:00-9:30 | 21 Coffee Circle 8:00-9:30 |
| 22 | 23 Coffee Circle 8:00-9:30 Cribbage 11:00-1:00 | 24 Coffee Circle 8:00-9:30 Pedicure by appointment Chair volleyball 11-12:30 | 25 Coffee Circle 8:00-9:30 Bridge 10:00 Blood Pressure clinic 10-11:00 Pinochle 11-2:00 | 26 Coffee Circle 8:00-9:30 Rummikub 11:00-1:00 Pinochle 11:00-2:00 Woodcarving 6:30-8:30 | 27 Coffee Circle 8:00-9:30 | 28 Coffee Circle 8:00-9:30 |
| 29 | 30 Coffee Circle 8:00-9:30 Cribbage 11:00-1:00 | 31 Coffee Circle 8:00-9:30 Pedicure by appointment Chair volleyball 11-12:30 | Movie Monday: October 9 @ 1:15 Champions | A former minor-league basketball coach is ordered by the court to manage a team of players with intellectual disabilities. He soon realizes that despite his doubts, together, this team can go further than they ever imagined. | Bake Sale! October 14  | Membership dues \$30 Thank you for your continued support! |



Art – Activity classes

We will be offering some art and activity classes this year. Because of the Muskegon County Senior Millage these classes will be discounted for senior citizens living in Muskegon County. Please watch the website for upcoming classes.



Website: Whitelakeseniors.com

TAX SERVICES

AARP helps moderate and low income taxpayers, with special attention to those 60 years and older, file their personal income tax returns. Volunteers are trained to assist in filing basic tax forms, including form 1040.

We will begin scheduling appointment in mid January. If you are interested in an appointment or in volunteering to help out during tax season give us a call.

231-894-9493

DO YOU NEED A SPACE TO RENT FOR A BIRTHDAY PARTY, CHRISTMAS PARTY OR REUNION?

Give us a call for rental details! Discounts for Senior Center members.

Movie Mondays

2nd Monday of every month at 1:15 p.m.

- November 13 – Paul Blart: Mall Cop It's a comedy about a mild-mannered security guard that has to save the day when a shopping mall is taken over by a gang of organized crooks.
- December 11 – A Christmas Carol A miser learns the true meaning of Christmas when three ghostly visitors review his past and foretell his future.
- January 8 – Little Red Wagon With nothing more than a blazing spirit of philanthropy and his beat-up red wagon, Zach sets out to help homeless children in America.

Is there a movie you would like to see? Let us know and we will try to find it!



[Home](#) / [Our Programs](#) / Seniors at the VAC

Seniors at the VAC

Our goal is to provide as many free or low cost activities to our seniors as possible.

Participating Municipality Seniors (60+) will pay a reduced rate for classes. If you live in the following municipalities you are a *Participating Senior*:

Blue Lake Township, City of Whitehall, Fruitland Township and White River Township.

For more information about any of our classes or activities please contact:

Sydney Stine at (231) 893-1070 or sydneystine@whitehallschools.net

You may also register for classes and activities here: [WLACE Registration Page \(https://www.wlace.com/insight/registry/catalog.asp\)](https://www.wlace.com/insight/registry/catalog.asp)

Here are our offerings. Check back often as we are adding classes on a regular basis:

- Walking track at the VAC
- Chair Volleyball
- Pickleball
- Gentle Yoga
- Energize
- Cardio Drumming
- Parmenter Law and Elder Law Service
- Weight Room
- Golf Room
- Tai Chi
- Line Dancing



Partners

| Program | Contact Information | Description of Program |
|---|---|--|
| Health & Educational | | |
| Association for the Blind & Visually Impaired - Low Vision Services | | |
| Program Contact: Jennifer Helsel abvimichigan.org | jennifer.helsel@maryfreebed.com (616) 458-7289 | A visual eye care plan is developed for the participant to meet vision goals- these might include learning to use devices and equipment in the home such as magnifiers (handheld or electronic). |
| Christians for Health - Health Promotion Classes | | |
| Program Contact: Wilmer Cullen | wilma_91@yahoo.com (231) 733-2128 | Provides PATH (Personal Action Toward Health) and Matter of Balance classes |
| Senior Resources Contracted Service - Adult Day Services | | |
| Program Contact: Andrea Douglas seniorresourceswmi.org | adouglas@seniorresourceswmi.org (231) 683-2604 | Adult day services |
| Senior Resources Contracted Service - Case Coordination and Support | | |
| Program Contact: Andrea Douglas seniorresourceswmi.org | adouglas@seniorresourceswmi.org (231) 683-2604 | Care coordination for seniors in Muskegon County |
| Senior Resources Contracted Service - Community Living Supports | | |
| Program Contact: Andrea Douglas seniorresourceswmi.org | adouglas@seniorresourceswmi.org (231) 683-2604 | Community living supports (e.g. personal care, respite, homemaking) |
| Senior Resources Contracted Service - Home Delivered Meals | | |
| Program Contact: Andrea Douglas seniorresourceswmi.org | adouglas@seniorresourceswmi.org (231) 683-2604 | Home delivered meals |
| Senior Resources Contracted Service - Homemaker | | |
| Program Contact: Andrea Douglas seniorresourceswmi.org | adouglas@seniorresourceswmi.org (231) 683-2604 | Homemaker services |

| Program | Contact Information | Description of Program |
|--|--|------------------------|
| Health & Educational | | |
| Senior Resources Contracted Service - Medication Management Program Contact: Andrea Douglas adouglas@seniorresourceswmi.org seniorresourceswmi.org (231) 683-2604 | Medication management/medication minder | |
| Senior Resources Contracted Service - MMAP Services Program Contact: Joan Schmiedeknecht jschmiedeknecht@seniorresourceswmi.org seniorresourceswmi.org (231) 733-3510 | Medicare Medicaid Assistance Program | |
| Senior Resources Contracted Service - Nutritional Supplements Program Contact: Andrea Douglas adouglas@seniorresourceswmi.org seniorresourceswmi.org (231) 683-2604 | Nutritional supplements | |
| Senior Resources Contracted Service - Outdoor Chore Services Program Contact: Andrea Douglas adouglas@seniorresourceswmi.org seniorresourceswmi.org (231) 683-2604 | Provides snow removal service for residents of Muskegon County | |
| Senior Resources Contracted Service - Personal Care Program Contact: Andrea Douglas adouglas@seniorresourceswmi.org seniorresourceswmi.org (231) 683-2604 | Personal Care, including help with bathing, dressing, eating, etc. | |
| Senior Resources Contracted Service - Personal Emergency Response System Program Contact: Andrea Douglas adouglas@seniorresourceswmi.org seniorresourceswmi.org (231) 683-2604 | Personal emergency response system | |
| Senior Resources Contracted Service - Respite Care Program Contact: Andrea Douglas adouglas@seniorresourceswmi.org seniorresourceswmi.org (231) 683-2604 | Relief for caregivers, in-home and out-of-home | |
| Volunteer for Dental - Dental Care Program Contact: Suzanne Tanis stanis@volunteerdental.org volunteerdental.org (231) 773-1360 | The program will require attendance in a dental health education class, and volunteering at a local nonprofit organization where one hour of volunteer services equates to \$25 worth of dental service. Dental services range from 8-150 hours. | |

| Program | Contact Information | Description of Program |
|---|---|--|
| Health & Educational | | |
| Volunteer for Dental - Dentures Program Contact: Suzanne Tanis volunteerdental.org | stanis@volunteerdental.org (231) 773-1360 | The program will require attendance in a dental health education class, and volunteering at a local nonprofit organization where one hour of volunteer services equates to \$25 worth of denture service. Denture services range from 6-80 hours. |
| Volunteer for Dental - Preventative Care Program Contact: Suzanne Tanis volunteerdental.org | stanis@volunteerdental.org (231) 773-1360 | The program will require attendance in a dental health education class, and volunteering at a local nonprofit organization where one hour of volunteer services equates to \$25 worth of preventative service. Preventative services range from 8-150 hours. |
| Housing | | |
| City of Muskegon - Home Repair Program Contact: Corey Davis shorelinecity.com | corey.davis@shorelinecity.com (231) 724-6918 | Provides home repairs for residents of Muskegon County |
| City of Muskegon Heights - Major Home Repair Program Contact: Melvin Burns II cityofmuskegonheights.org | pastormcburn@aol.com (231) 903-7728 | Provides major home repairs for residents of the City of Muskegon Heights |
| Living Word Senior Services - Lawn Care Program Contact: Christopher Cross lwcofmuskegon.org | church@lwcofmuskegon.org (231) 720-0484 | Provides yard maintenance services for residents of Muskegon County |
| Trinity Village Nonprofit Housing Corp. - Major Home Repair Program Contact: Effie Grandberry trinity.housing@yahoo.com | trinity.housing@yahoo.com (231) 728-5303 | Provides major home repairs to residents of Muskegon County |
| Legal | | |
| AgeWell Services - SafeSeniors Muskegon County Program Contact: Chris Burnaw agewellservices.org | chris@agewellservices.org (231) 726-7104 | The Tri-County Protection Team works to identify, advocate, and seek justice for adult victims of abuse, neglect, and financial exploitation. |
| Fair Housing Center of West Michigan - Fair Housing Services Program Contact: Elizabeth Stoddard fhcwm.com | estoddard@fhcwm.org (616) 284-1345 | Provides education, outreach, counseling, reasonable accommodation assessments, testing, and enforcement activities related to Federal, State and Local Fair Housing Laws and Ordinances. |

| Program | Contact Information | Description of Program |
|--|---------------------|---|
| Legal | | |
| Legal Aid of Western Michigan - Legal Services Program Contact: Victoria Baker vbaker@lawestmi.org lawestmi.org | (231) 726-4887 | Provides legal assistance in civil matters |
| Mobility | | |
| AgeWell Services - Senior Medical Transportation Program Contact: Kathy Daly kathyd@agewellservices.org agewellservices.org | (231) 726-7088 | Transportation to medical appointments |
| Disability Network of West Michigan - Senior Transportation Voucher Program Program Contact: Lisa Sullivan lisas@disabilitynetworkwm.org disabilitynetwork.org | (231) 332-4033 | Provides mileage reimbursement to caregivers, friends, families, neighbors and volunteers providing rides to seniors with disabilities |
| Living Word Senior Services - Snow Removal Program Contact: Christopher Cross church@lwcofmuskegon.org lwcofmuskegon.org | (231) 720-0484 | Provides snow removal service for residents of Muskegon County |
| Love INC - Wheelchair Ramp Builds Program Contact: Jackie Hannahs ramps@loveincmuskegon.com loveincmuskegon.com | (231) 773-3448 | Provides ramps for older adults in Muskegon County |
| Pioneer Resources - Senior Dynamic Transportation Program Contact: Jill Bonthuis jbonthuis@pioneerresources.org pioneerresources.org | (231) 773-5355 | Transportation provided to individuals aged 60 and older and their caregivers. Priority is given to individuals with physical limitations that inhibit access to other transportation sources and/or those with income limitations. |
| Ravenna Township - Grocery Trip Program Contact: Peggy Manzer ravennaseniors@gmail.com ravennatwp.com | (231) 335-3280 | Once a month participants meet at Ravenna Baptist Church and are transported to Muskegon for grocery shopping. Volunteers assist the participants while shopping and help with loading items into their car at the end of the trip. |
| Nutritional | | |
| AgeWell Services - Congregate Meals Program Contact: Ashley Foster ashley@agewellservices.org agewellservices.org | (231) 577-4825 | Healthy meals provided at neighborhood centers |

| Program | Contact Information | Description of Program |
|---|--|--|
| Nutritional | | |
| AgeWell Services - Home Delivered Meals Program Contact: Annette Thompson annette@agewellservices.org agewellservices.org | annette@agewellservices.org (231) 755-0434 | Meals on Wheels delivers meals to your home. |
| Casnovia Township - Senior Lunch Program Contact: Mindy Dupras castwp.com | office@castwp.com (616) 675-4064 | Provides a monthly community luncheon |
| Fruitport Lions Club - Senior Power of Produce Program Contact: Morning Bear fruitportlionsclub.com | happenstanceDM@gmail.com (231) 903-3037 | Provides six dollar tokens to use at the Muskegon Farmers Market |
| Muskegon YMCA - Veggie Van Program Contact: Carla Eenigenburg muskegonymca.org | ceenigenburg@muskegonymca.org (231) 722-9622 | Mobile farmers market, ensuring that fruits and vegetables are available to those with limited access to fresh produce |
| Social, Recreational, & Emotional | | |
| AgeWell Services - Senior Center Activities Program Contact: Laura Beechnau agewellservices.org | laura@agewellservices.org (231) 683-2609 | Provides a variety of monthly social, intellectual, spiritual, nutritional, and physical activities at partner sites and at AgeWell's lunch & activity centers—including trips to the Muskegon Farmers Market, Festival of the Trees, and Aquastar cruises |
| Association for the Blind & Visually Impaired - Peer Support Groups Program Contact: Charis Austin abvimichigan.org | charis.austin@maryfreebed.com (616) 458-7244 | Provides a support group for individuals who have experienced vision loss |
| Association for the Blind & Visually Impaired - Vision Loss Counseling Program Contact: Jessica Holtvluwer abvimichigan.org | jessica.holtvluwer@maryfreebed.com (616) 458-7278 | Provides counseling to individuals who have experienced vision loss |
| Boys & Girls Club of the Muskegon Lakeshore - Energize & Thrive: Senior Recreation a Program Contact: Lisa Manhart https://bgclubmuskegon.com/ | lmanhart@bgclubmuskegon.com (231) 375-7041 | A program designed to promote the well-being of older adults by focusing on mobility, flexibility, strength, recreation, and education on disease management, and behavioral health. |

| Program | Contact Information | Description of Program |
|--|---|---|
| Social, Recreational & Emotional | | |
| Catholic Charities West Michigan - Senior Companion Program Program Contact: Carol Hart ccwestmi.org | chart@ccwestmi.org (817) 675-0063 | A national, evidence-based, AmeriCorps program that focuses on providing assistance and friendship to older adults who have difficulty with daily living tasks. |
| Orchard View Community Education - Senior Center Activities Program Contact: Jenni Bowen orchardviewce.org | jenni.bowen@orchardview.org (231) 760-1481 | Offers a wide variety of educational, social and health-oriented classes and activities |
| Pioneer Resources - Eastern Senior Enrichment Program Program Contact: Alexandra Latz pioneerresources.org | alatz@pioneerresources.org (231) 375-7025 | Provides social opportunities for in the eastern most part of Muskegon County |
| Pioneer Resources - Northern Senior Enrichment Program Program Contact: Alexandra Latz pioneerresources.org | alatz@pioneerresources.org (231) 375-7025 | Provides social opportunities in the northern most part of Muskegon County |
| Ravenna Township - Meal & Activity Program Contact: Peggy Manzer ravennatwp.com | ravennaseniors@gmail.com (231) 335-3280 | Provides a monthly community luncheon |
| VFW Post 7729 Senior Program - Monthly Dinner Program Contact: Joan J. Raap egelstontwp.org | jraap@egelstontwp.org (231) 740-5561 | Provides a meal in a social environment |
| White Lake Senior Center - Monthly Social Activity Program Contact: Christi Marsh whitelake.org | director@whitelakeseniors.org (231) 894-9493 | Provides senior center activities |



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
FEBRUARY 13, 2024
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the January 23 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications: Planning Commission Meeting Minutes, Solid Waste Planning Committee Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - FY 24/25 Budget Schedule
 - Resolution 24-07 Spruce Pointe Dr. Addition
 - Resolution 24-08 Community Fund Request
 - Resolution 24-09 Legal Services
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



WHITEHALL
CITY COUNCIL
MEETING MINUTES
Council Chambers
January 23, 2024

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

ABSENT None

ALSO PRESENT Scott Huebler, Brenda Bourdon, Will Meier, Roger Squiers, and Alyssa Seaver

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Sikkenga, seconded by Holmstrom to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the January 9 Work Session and Council Meeting Minutes
- B. Accounts Payable - \$245,300.53
- C. Communications: Quarterly Financial Update, WMRSDC Transportation Meeting Minutes

Motion by Holmstrom, seconded by Sikkenga to approve the Consent Agenda.

Voice Vote: Yes – 6; No – 1, Brown; Absent – None

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from the Mayor, Council members, and the City Manager. Huebler confirmed council's consensus from the Jan. 9th work session that the city would share in the cost (50/50) with Pekadils for the ADA accessible parking space.

PUBLIC COMMENT

Kevin Goff presented an overview to the council, highlighting the achievements and positive impact stemming from Walk the Beat 2023. He expressed gratitude to the council for their support.

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 24-05 Access Agreement

Motion by Holmstrom, seconded by Brown to execute the Access Agreement as presented to approve access to White Lake Landfill LLC to City owned property along the White River north of Peterson for pulling water samples from monitoring wells.

Roll Call Vote: Yes – Holmstrom, Brown, Sikkenga, Cabala, Hillebrand, Ziemer, and Salter;
No – None; Absent – None

MOTION CARRIED

B. Resolution 24-06 Budget Amendment #1

Motion by Holmstrom, seconded by Hillebrand to approve the budget amendments as presented.

Roll Call Vote: Yes – Holmstrom, Hillebrand, Cabala, Sikkenga, Brown, Ziemer, and Salter;
No – None; Absent – None

MOTION CARRIED

C. Walk the Beat Request

Motion by Sikkenga, seconded by Brown to approve the request from Walk the Beat to reserve the pocket park between Bell's and CatchMark for their event on July 20, from 1 pm to 5 pm.

Voice Vote: Unanimous

MOTION CARRIED

D. White Lake Area Sportfishing Association Request

Motion by Cabala, seconded by Hillebrand to approve the request from the White Lake Area Sportfishing Association to waive the fee for the Goodrich pavilion for their event on June 8, 2024.

Voice Vote: Unanimous

MOTION CARRIED

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:33 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
February 13, 2024

January & February 2024 Prepays

| <u>VENDOR NAME</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> | <u>Check No.</u> |
|-------------------------------|----------------------|---------------|------------------|
| City of Whitehall-Common Cash | Payroll | \$53,535.98 | Transfer |
| IRS | Payroll | \$19,592.76 | EFT |
| Alerus Financial | Payroll | \$6,729.46 | EFT |
| MISDU | Payroll | \$61.84 | 9222 |
| City of Whitehall-Common Cash | Payroll | \$44,191.51 | Transfer |
| IRS | Payroll | \$15,513.76 | EFT |
| Alerus Financial | Payroll | \$6,806.84 | EFT |
| MISDU | Payroll | \$61.84 | 9224 |
| FOP | Payroll - Union Dues | \$69.39 | 9225 |
| Teamsters Local | Payroll - Union Dues | \$424.00 | 9226 |

Total Prepays:

\$146,987.38

Accounts Payable:

\$218,492.21

TOTAL ACCOUNTS PAYABLE

\$365,479.59

OPEN
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF FEBRUARY 13, 2024

| Vendor Code | Vendor Name | Description | Amount |
|---|--------------------------------|---|------------------|
| Invoice | | | |
| SEAV | ALYSSA SEAVER | | |
| | STATEMENT | MILEAGE - TREASURER'S MEETING | 22.78 |
| TOTAL FOR: ALYSSA SEAVER | | | <u>22.78</u> |
| HELLE | AMBER L HELLEWELL | | |
| | REIMBURSEMENT | REIMBURSEMENT - WLYT COUNCIL - DINNER | 44.97 |
| TOTAL FOR: AMBER L HELLEWELL | | | <u>44.97</u> |
| MISC | AMBROSE ELECTRICAL | | |
| | REFUND | REFUND - ELECTRICAL PERMIT FEE - 802 & 804 S | 384.00 |
| TOTAL FOR: AMBROSE ELECTRICAL | | | <u>384.00</u> |
| AMWAT | AMERICAN WATER WORKS ASSOC | | |
| | 7002181850 | MEMBERSHIP RENEWAL - ARMSTRONG 00187652 | 412.00 |
| TOTAL FOR: AMERICAN WATER WORKS ASSOC | | | <u>412.00</u> |
| ASPHA | ASPHALT PAVING INC | | |
| | API-0003124 | COLD PATCH - 7.64 TONS | 1,146.00 |
| TOTAL FOR: ASPHALT PAVING INC | | | <u>1,146.00</u> |
| COBB | COBB COMMUNICATIONS INC | | |
| | 203023 | AD - WHITE LAKE VISITORS GUIDE | 795.00 |
| TOTAL FOR: COBB COMMUNICATIONS INC | | | <u>795.00</u> |
| CONSU | CONSUMER'S ENERGY | | |
| | STATEMENT | PUBLIC UTILITIES | 14,122.78 |
| TOTAL FOR: CONSUMER'S ENERGY | | | <u>14,122.78</u> |
| DAN | DAN FROST DBA DAN'S AUTOMOTIVE | | |
| | 121572 / 12218 | OIL CHANGE - CAR 301 & 304 / BRAKES - 08 IMPA | 479.23 |
| TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE | | | <u>479.23</u> |
| DELTA | DELTA DENTAL | | |
| | RIS00053075010 | DENTAL - FEBRUARY 2024 | 2,185.47 |
| TOTAL FOR: DELTA DENTAL | | | <u>2,185.47</u> |
| BOND | DONALD BOND | | |
| | OPTICAL | OPTICAL REIMBURSEMENT - RAE | 242.40 |
| TOTAL FOR: DONALD BOND | | | <u>242.40</u> |
| MORRI | DOUG MORRIS | | |
| | FEBV-2024 | RETIREE OPEB STIPEND - MORRIS | 300.00 |
| TOTAL FOR: DOUG MORRIS | | | <u>300.00</u> |
| DTE | DTE ENERGY | | |
| | STATEMENT | PUBLIC UTILITIES | 5,466.65 |
| TOTAL FOR: DTE ENERGY | | | <u>5,466.65</u> |
| ELITE | ELITE AIR LLC | | |
| | I-2798-1 | SERVICE CALL | 99.00 |
| TOTAL FOR: ELITE AIR LLC | | | <u>99.00</u> |

OPEN
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF FEBRUARY 13, 2024

| Vendor Code | Vendor Name | Description | Amount |
|--|-----------------------------------|--|-----------------|
| ETNA | ETNA SUPPLY INC | | |
| | S105168177.003 | YOKE COUPLINGS (12) - NEW SERVICES | 174.00 |
| | S105511141.001 | METER 5/8 (5) / METER 5/8 W WIRE (27) | 5,600.00 |
| TOTAL FOR: ETNA SUPPLY INC | | | <u>5,774.00</u> |
| FRONT | FRONTIER | | |
| | STATEMENT | TELEPHONE | 104.27 |
| | STATEMENT | TELEPHONE | 139.73 |
| | STATEMENT | TELEPHONE | 40.61 |
| TOTAL FOR: FRONTIER | | | <u>284.61</u> |
| GILLROY | GILL-ROY'S HARDWARE | | |
| | STATEMENT | OPERATING SUPPLIES & PARTS | 163.65 |
| TOTAL FOR: GILL-ROY'S HARDWARE | | | <u>163.65</u> |
| HYDCO | HYDROCORP METER SALES | | |
| | 76345-IN | BI-ANNUAL SERVICE PROGRAM - JAN-2024- CROSS | 970.00 |
| TOTAL FOR: HYDROCORP METER SALES | | | <u>970.00</u> |
| JJ'S ELEC | JJ'S ELECTRIC LLC | | |
| | JAN-2024 | ELECTRICAL PERMITS - JAN-2024 | 6,481.60 |
| TOTAL FOR: JJ'S ELECTRIC LLC | | | <u>6,481.60</u> |
| KENT EQUIP | KENT EQUIPMENT, INC. | | |
| | P53697 / P53672 | PARTS - SNOWBLOWER 70-01 | 400.86 |
| TOTAL FOR: KENT EQUIPMENT, INC. | | | <u>400.86</u> |
| KONICA | KONICA MINOLTA BUSINESS SOLUTIONS | | |
| | 291583917 | DIGITAL SUPPORT SERVICE - #368/CITY HALL | 21.57 |
| | 2919947107 | COPIER MAINT - #308 DPW | 35.57 |
| TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS | | | <u>57.14</u> |
| MERLE | MERLE BOES INC | | |
| | SI-20130 | DIESEL/GENERATORS - SEWER, WELLS & CITY HALL | 1,139.61 |
| TOTAL FOR: MERLE BOES INC | | | <u>1,139.61</u> |
| METL | MET LIFE | | |
| | 5399644 - FEB-2 | LIFE & DISABILITY INS - FEB-2024 | 863.17 |
| | 5399644 - JAN-2 | LIFE & DISABILITY INS - JAN-2024 | 1,074.49 |
| TOTAL FOR: MET LIFE | | | <u>1,937.66</u> |
| MDEQ | MI DEPT EGLE | | |
| | 761-11189879 | WATER SAMPLE TESTING | 128.00 |
| TOTAL FOR: MI DEPT EGLE | | | <u>128.00</u> |
| MML | MICHIGAN MUNICIPAL LEAGUE | | |
| | 1133207 | PAYROLL AUDIT 22/23 | 4,045.00 |
| TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE | | | <u>4,045.00</u> |
| MICHI | MICHIGAN PIPE & VALVE GR, INC. | | |
| | R015478 | METER FRAME & COVER (11) - MEARS AVE | 2,618.00 |
| TOTAL FOR: MICHIGAN PIPE & VALVE GR, INC. | | | <u>2,618.00</u> |

OPEN
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF FEBRUARY 13, 2024

| Vendor Code | Vendor Name | Description | Amount |
|---|----------------------------------|---|-----------|
| MODEL | MODEL COVERALL SERVICE INC | | |
| | STATEMENT | UNIFORMS -JANUARY 2024 | 349.90 |
| TOTAL FOR: MODEL COVERALL SERVICE INC | | | 349.90 |
| MONROE | MONROE CUSTOM CAMPERS, INC. | | |
| | 166344279 | PLOW/PARTS - TRUCK 12-04 | 600.00 |
| | 166373889 | BOLT KIT - TRUCK 12-04 PLOW | 20.00 |
| TOTAL FOR: MONROE CUSTOM CAMPERS, INC. | | | 620.00 |
| MUTRE | MUSKEGON COUNTY TREASURER'S | | |
| | WWUB123500 | WASTE WATER & BONDS | 69,100.00 |
| TOTAL FOR: MUSKEGON COUNTY TREASURER'S | | | 69,100.00 |
| ED | OGBORN ENTERPRISES, INC. | | |
| | WCH & WDPW-24-0 | CLEANING SERVICES - CH & DPW | 760.00 |
| TOTAL FOR: OGBORN ENTERPRISES, INC. | | | 760.00 |
| PREIN | PREIN & NEWHOF, PC | | |
| | 79346-49-63/ 46 | ENGINEERING SERVICES-COLBY SEWER/MEARS/W COLB | 8,899.25 |
| TOTAL FOR: PREIN & NEWHOF, PC | | | 8,899.25 |
| PRHLTH | PRIORITY HEALTH | | |
| | 797242-S001 | HEALTH INSURANCE - FEB-2024 | 27,200.53 |
| TOTAL FOR: PRIORITY HEALTH | | | 27,200.53 |
| R&M | R & M ADVENTURES LLC | | |
| | CONTRACT | RUTH & MAX - FIRST FRIDAY 2.2.24 | 700.00 |
| | CONTRACT-TIX PA | RUTH & MAX - FIRST FRIDAY 2.2.24 - TICKET PAS | 247.50 |
| TOTAL FOR: R & M ADVENTURES LLC | | | 947.50 |
| ROTHB | RIVERS ACE | | |
| | STATEMENT | HANDRAIL BRACKET/PLUNGER//SWIVEL LIGHT CONTRO | 56.57 |
| TOTAL FOR: RIVERS ACE | | | 56.57 |
| RIVERS | RIVERS RENTAL & EQUIPMENT | | |
| | STATEMENT - 825 | PARTS/SERVICE - POLE SAW REPAIR | 97.01 |
| TOTAL FOR: RIVERS RENTAL & EQUIPMENT | | | 97.01 |
| TUFT | ROBERT E TUFTS JR | | |
| | JAN-2024 | BUILDING PERMITS -JAN-2024 | 32,595.64 |
| TOTAL FOR: ROBERT E TUFTS JR | | | 32,595.64 |
| SHO | SHORELINE INSPECTION SERVICE LLC | | |
| | JAN-2024 | MECHANICAL & PLUMBING PERMITS JAN-2024 | 2,803.20 |
| TOTAL FOR: SHORELINE INSPECTION SERVICE LLC | | | 2,803.20 |
| TWIN | TWIN CITIES AUTO PARTS & SERVICE | | |
| | STATEMENT | SERVICE - SWAY BAR/TIRE LEAK/WATER PUMP/ALTER | 2,043.22 |
| TOTAL FOR: TWIN CITIES AUTO PARTS & SERVICE | | | 2,043.22 |
| USBANK | US BANK | | |
| | 2509233 | PLAYHOUSE BOND - INTEREST | 7,070.50 |
| TOTAL FOR: US BANK | | | 7,070.50 |

OPEN
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF FEBRUARY 13, 2024

| Vendor Code | Vendor Name | Description | Amount |
|---|-------------------------------|---|----------|
| USABL | USA BLUE BOOK | | |
| | INV00239949 | WIRE FLAGS/PAINT | 351.19 |
| TOTAL FOR: USA BLUE BOOK | | | 351.19 |
| VERIZ | VERIZON WIRELESS | | |
| | 9955374147 | ON CALL CELL/IPAD DATA | 41.56 |
| TOTAL FOR: VERIZON WIRELESS | | | 41.56 |
| WLAUT | WHITE LAKE AUTOMOTIVE | | |
| | STATEMENT | PARTS & SUPPLIES | 864.63 |
| TOTAL FOR: WHITE LAKE AUTOMOTIVE | | | 864.63 |
| WLFIR | WHITE LAKE FIRE AUTHORITY | | |
| | JAN-2024 | MECHANICAL FIRE SUPPRESSION PERMITS - JAN-202 | 648.00 |
| TOTAL FOR: WHITE LAKE FIRE AUTHORITY | | | 648.00 |
| WIND | WINDEMULLER | | |
| | 233363 | WELL SERVICE/TROUBLE SHOOT | 4,556.81 |
| TOTAL FOR: WINDEMULLER | | | 4,556.81 |
| WOLVE | WOLVERINE POWER SYSTEMS INC | | |
| | 0263758-IN | SERVICE CALL/LABOR - WATERTOWER #5 | 904.00 |
| | 0264437-IN | SERVICE CALL/LABOR - LS-#4 | 1,655.95 |
| | 0265567-IN | SERVICE CALL/LABOR - LS-#4 | 4,132.50 |
| TOTAL FOR: WOLVERINE POWER SYSTEMS INC | | | 6,692.45 |
| WORKP | WORKPLACE HEALTH MUSKEGON | | |
| | 288451 | DRUG SCREEN - THRONE | 28.50 |
| TOTAL FOR: WORKPLACE HEALTH MUSKEGON | | | 28.50 |
| PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A | | | |
| MISC | AMAZON.COM | | |
| | 111-1355465-819 | COFFEE CUPS/DYMO LABELS | 74.78 |
| TOTAL FOR: AMAZON.COM | | | 74.78 |
| GALLS | GALL'S, LLC | | |
| | 026517511 | UNIFORMS - TACLITE SHIRTS (2)/SHOULDER PATCHE | 70.66 |
| | 026773718 | UNIFORMS - MOCK TURTLENECKS (4) | 92.00 |
| TOTAL FOR: GALL'S, LLC | | | 162.66 |
| MISC | GRAND TRAVERSE RESORT & SPA | | |
| | K69JQ9QS | LODGING - CLERKS CONFERENCE RESERVATION | 164.40 |
| TOTAL FOR: GRAND TRAVERSE RESORT & SPA | | | 164.40 |
| MACP | MI ASSOC OF CHIEFS OF POLICE | | |
| | 300010153 | MEMBERSHIP DUES - SQUIERS | 115.00 |
| TOTAL FOR: MI ASSOC OF CHIEFS OF POLICE | | | 115.00 |
| MMTA | MI MUNICIPAL TREASURERS ASSOC | | |
| | 9414 | 2024 BASIC INSTITUTE TRAINING - SCHILLER | 599.00 |
| TOTAL FOR: MI MUNICIPAL TREASURERS ASSOC | | | 599.00 |

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF FEBRUARY 13, 2024

| Vendor Code | Vendor Name | Description | Amount |
|---|---------------------------|---|-----------------|
| MML | MICHIGAN MUNICIPAL LEAGUE | | |
| | 27055 | ELECTED OFFICIALS TRAINING - ZIEMER | 125.00 |
| | 27072 | ELECTED OFFICIALS TRAINING - HILLEBRAND | 95.00 |
| TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE | | | 220.00 |
| MLIVE | MLIVE MEDIA GROUP | | |
| | STATEMENT | DIGITAL SUBSCRIPTION - FEB-2024 | 10.00 |
| TOTAL FOR: MLIVE MEDIA GROUP | | | 10.00 |
| MISC | PIZZA HUT | | |
| | 0001 | LUNCH - BLT MEETING | 176.05 |
| TOTAL FOR: PIZZA HUT | | | 176.05 |
| SAMS | SAM'S CLUB/GECF | | |
| | 10133945276 | COFFEE/DISH SOAP/DUSTING SPRAY/DISINFECTANT | 84.53 |
| | 10134239235 | DISINFECTING WIPES (3PK) | 10.94 |
| TOTAL FOR: SAM'S CLUB/GECF | | | 95.47 |
| MISC | SPOTIFY | | |
| | 183725231012610 | SUBSCRIPTION - MONTHLY FEE- FEB2024 | 10.99 |
| TOTAL FOR: SPOTIFY | | | 10.99 |
| USPOS | UNITED STATES POSTMASTER | | |
| | 471 | POSTAGE | 5.80 |
| | 715 | STAMPS - 20-100CT ROLL 66 CENT / 2-100CT ROLL | 1,422.00 |
| TOTAL FOR: UNITED STATES POSTMASTER | | | 1,427.80 |
| WESCO | WESCO INC | | |
| | STATEMENT | BEVERAGES - BLT MEETING | 9.19 |
| TOTAL FOR: WESCO INC | | | 9.19 |
| TOTAL PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A | | | 3,065.34 |

TOTAL - ALL VENDORS 218,492.21

FUND TOTALS:

| | |
|---|-----------|
| Fund 101 - GENERAL OPERATING FUND | 49,317.00 |
| Fund 202 - MAJOR STREET FUND | 573.00 |
| Fund 203 - LOCAL STREET FUND | 573.00 |
| Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1 | 846.96 |
| Fund 249 - BUILDING INSPECTION DEPARTMENT | 42,912.44 |
| Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND | 795.00 |
| Fund 401 - CAPITAL PROJECTS FUND | 5,135.25 |
| Fund 580 - PLAYHOUSE | 10,226.51 |
| Fund 590 - SEWER FUND | 76,159.22 |
| Fund 591 - WATER FUND | 27,663.74 |
| Fund 594 - MARINA FUND | 123.67 |
| Fund 661 - MOTOR POOL FUND | 4,166.42 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 02/09/2024 - 02/09/2024
 UNJOURNALIZED
 OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF FEBRUARY 13, 2024

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|---|---------------------------------|--------------------------|--------------|---------------------|-----------|
| Fund 101 GENERAL OPERATING FUND | | | | | |
| Dept 101 CITY COUNCIL | | | | | |
| 101-101-760.000 | ELECTED OFFICIALS TRAINING - ZI | MICHIGAN MUNICIPAL LEAGU | 01/11/24 | 27055 | 125.00 |
| 101-101-760.000 | ELECTED OFFICIALS TRAINING - HI | MICHIGAN MUNICIPAL LEAGU | 01/11/24 | 27072 | 95.00 |
| Total For Dept 101 CITY COUNCIL | | | | | 220.00 |
| Dept 172 ADMINISTRATION | | | | | |
| 101-172-760.100 | 2024 BASIC INSTITUTE TRAINING - | MI MUNICIPAL TREASURERS | 01/08/24 | 9414 | 599.00 |
| 101-172-770.000 | DIGITAL SUBSCRIPTION - FEB-2024 | MLIVE MEDIA GROUP | 11/28/23 | STATEMENT | 10.00 |
| 101-172-850.000 | TELEPHONE/50% - 231.893.4708 | FRONTIER | 01/20/24 | STATEMENT | 52.14 |
| 101-172-880.000 | MILEAGE - TREASURER'S MEETING | ALYSSA SEAVER | 01/30/24 | STATEMENT | 22.78 |
| 101-172-935.000 | DIGITAL SUPPORT SERVICE - #368/ | KONICA MINOLTA BUSINESS | 01/16/24 | 291583917 | 21.57 |
| Total For Dept 172 ADMINISTRATION | | | | | 705.49 |
| Dept 215 CITY CLERK | | | | | |
| 101-215-760.000 | LODGING - CLERKS CONFERENCE RES | GRAND TRAVERSE RESORT & | 01/17/24 | K69JQ9QS | 164.40 |
| Total For Dept 215 CITY CLERK | | | | | 164.40 |
| Dept 262 ELECTIONS | | | | | |
| 101-262-727.000 | DYMO LABELS | AMAZON.COM | 01/22/24 | 111-1355465-8193069 | 26.99 |
| 101-262-728.000 | STAMPS - 20-100CT ROLL 66 CENT | UNITED STATES POSTMASTER | 01/18/24 | 715 | 1,422.00 |
| Total For Dept 262 ELECTIONS | | | | | 1,448.99 |
| Dept 265 CITY HALL BLDG & GROUNDS | | | | | |
| 101-265-757.000 | PLUNGER | RIVERS ACE | 01/31/24 | STATEMENT | 33.99 |
| 101-265-757.000 | DUSTING SPRAY/DISINFECTANT | SAM'S CLUB/GECF | 01/09/24 | 10133945276 | 51.61 |
| 101-265-818.700 | CLEANING SERVICES - CH - FEB-24 | OGBORN ENTERPRISES, INC. | 02/01/24 | WCH & WDPW-24-02 | 475.00 |
| 101-265-920.000 | PUBLIC UTILITIES/910021159454 | DTE ENERGY | 01/25/24 | STATEMENT | 1,369.49 |
| 101-265-931.000 | SHOWER HEAD - PD SHOWER | GILL-ROY'S HARDWARE | 01/31/24 | STATEMENT | 18.89 |
| 101-265-931.000 | DIESEL/GENERATORS - CH | MERLE BOES INC | 01/30/24 | SI-20130 | 284.90 |
| Total For Dept 265 CITY HALL BLDG & GROUNDS | | | | | 2,233.88 |
| Dept 270 FRINGE BENEFITS | | | | | |
| 101-270-719.450 | UNIFORMS -JANUARY 2024 | MODEL COVERALL SERVICE I | 01/31/24 | STATEMENT | 311.80 |
| 101-270-719.550 | PAYROLL AUDIT 22/23 | MICHIGAN MUNICIPAL LEAGU | 01/30/24 | 1133207 | 4,045.00 |
| 101-270-719.600 | RETIRE OPEB STIPEND - MORRIS - | DOUG MORRIS | 02/01/24 | FEBV-2024 | 300.00 |
| 101-270-719.600 | FRINGE-HEALTH INS | PRIORITY HEALTH | 01/16/24 | 797242-S001 | 26,271.49 |
| 101-270-719.601 | FRINGE BENEFITS-RETIREE HEALTH | PRIORITY HEALTH | 01/16/24 | 797242-S001 | 929.04 |
| 101-270-719.605 | DENTAL - FEBRUARY 2024 | DELTA DENTAL | 02/01/24 | RIS00053075010 | 2,185.47 |
| 101-270-719.650 | OPTICAL REIMBURSEMENT - RAE | DONALD BOND | 02/01/24 | OPTICAL | 242.40 |
| 101-270-719.680 | FRINGE-LIFE INS JAN-2024 | MET LIFE | 12/14/23 | 5399644 - JAN-2024 | 288.30 |
| 101-270-719.680 | FRINGE-LIFE INS FEB-2024 | MET LIFE | 01/14/24 | 5399644 - FEB-2024 | 265.98 |
| 101-270-719.685 | DRUG SCREEN - THRONE | WORKPLACE HEALTH MUSKEGO | 01/15/24 | 288451 | 28.50 |
| 101-270-719.690 | FRINGE-DISABILITY INS JAN-2024 | MET LIFE | 12/14/23 | 5399644 - JAN-2024 | 786.19 |
| 101-270-719.690 | FRINGE-DISABILITY INS FEB-2024 | MET LIFE | 01/14/24 | 5399644 - FEB-2024 | 597.19 |
| Total For Dept 270 FRINGE BENEFITS | | | | | 36,251.36 |
| Dept 301 POLICE | | | | | |
| 101-301-727.000 | POSTAGE | UNITED STATES POSTMASTER | 01/26/24 | 471 | 5.80 |
| 101-301-757.000 | DISINFECTING WIPES (3PK) | SAM'S CLUB/GECF | 01/10/24 | 10134239235 | 10.94 |
| 101-301-759.000 | UNIFORMS - MOCK TURTLENECKS (4) | GALL'S, LLC | 01/12/24 | 026773718 | 92.00 |
| 101-301-759.000 | UNIFORMS - SHIRTS (2)/SHLDR PAT | GALL'S, LLC | 01/19/24 | 026517511 | 70.66 |
| 101-301-760.000 | CONFERENCE 2024 - SQUIERS | MI ASSOC OF CHIEFS OF PO | 01/03/24 | 300010153 | 115.00 |
| 101-301-850.000 | TELEPHONE/50% - 231.893.4708 | FRONTIER | 01/20/24 | STATEMENT | 52.13 |

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 COUNCIL MEETING OF FEBRUARY 13, 2024

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|---|---------------------------------|--------------------------|--------------|---------------------|-----------|
| Fund 101 GENERAL OPERATING FUND | | | | | |
| Dept 301 POLICE | | | | | |
| 101-301-920.000 | EMERGENCY SIREN/10000034551 | CONSUMER'S ENERGY | 01/22/24 | STATEMENT | 22.35 |
| 101-301-933.000 | OIL CHANGE - CAR 301 & 304 | DAN FROST DBA DAN'S AUTO | 01/19/24 | 121572 / 12218 | 479.23 |
| 101-301-933.000 | SWAY BAR REPLACED - 08 IMPALA | TWIN CITIES AUTO PARTS & | 01/31/24 | STATEMENT | 1,346.35 |
| Total For Dept 301 POLICE | | | | | 2,194.46 |
| Dept 448 STREET LIGHTING | | | | | |
| 101-448-920.000 | PUBLIC UTILITIES/103033655079 | CONSUMER'S ENERGY | 01/22/24 | STATEMENT | 5,883.74 |
| Total For Dept 448 STREET LIGHTING | | | | | 5,883.74 |
| Dept 567 CEMETERY | | | | | |
| 101-567-920.000 | PUBLIC UTILITIES/910021159306 | DTE ENERGY | 01/25/24 | STATEMENT | 64.54 |
| Total For Dept 567 CEMETERY | | | | | 64.54 |
| Dept 756 119 S BALDWIN ST | | | | | |
| 101-756-920.000 | PUBLIC UTILITIES/910021159793 | DTE ENERGY | 01/25/24 | STATEMENT | 150.14 |
| Total For Dept 756 119 S BALDWIN ST | | | | | 150.14 |
| Total For Fund 101 GENERAL OPERATING FUND | | | | | 49,317.00 |
| Fund 202 MAJOR STREET FUND | | | | | |
| Dept 478 WINTER MAINT | | | | | |
| 202-478-757.000 | COLD PATCH - 3.82 TONS | ASPHALT PAVING INC | 01/03/24 | API-0003124 | 573.00 |
| Total For Dept 478 WINTER MAINT | | | | | 573.00 |
| Total For Fund 202 MAJOR STREET FUND | | | | | 573.00 |
| Fund 203 LOCAL STREET FUND | | | | | |
| Dept 478 WINTER MAINT | | | | | |
| 203-478-757.000 | COLD PATCH - 3.82 TONS | ASPHALT PAVING INC | 01/03/24 | API-0003124 | 573.00 |
| Total For Dept 478 WINTER MAINT | | | | | 573.00 |
| Total For Fund 203 LOCAL STREET FUND | | | | | 573.00 |
| Fund 247 TAX INCREMENT FINANCE AUTHORITY #1 | | | | | |
| Dept 000 247 | | | | | |
| 247-000-820.300-D22 | ENGINEERING-2023 TIFA CAPITAL/W | PREIN & NEWHOF, PC | 01/11/24 | 79346-49-63/ 462-63 | 310.00 |
| 247-000-962.000 | LUNCH - BLT MEETING | PIZZA HUT | 01/25/24 | 0001 | 176.05 |
| 247-000-962.000 | BEVERAGES - BLT MEETING | WESCO INC | 01/25/24 | STATEMENT | 9.19 |
| Total For Dept 000 247 | | | | | 495.24 |
| Dept 525 DOWNTOWN STREETScape | | | | | |
| 247-525-757.000 | PAINT ROLLERS - DT TUNNEL | GILL-ROY'S HARDWARE | 01/31/24 | STATEMENT | 8.09 |
| 247-525-757.000 | HANDRAIL BRACKET | RIVERS ACE | 01/31/24 | STATEMENT | 22.58 |
| 247-525-920.000 | PUBLIC UTILITIES/920030385842 | DTE ENERGY | 01/25/24 | STATEMENT | 208.49 |
| 247-525-921.000 | PED LIGHTS/100000242550 | CONSUMER'S ENERGY | 01/22/24 | STATEMENT | 112.56 |
| Total For Dept 525 DOWNTOWN STREETScape | | | | | 351.72 |
| Total For Fund 247 TAX INCREMENT FINANCE AUTHOR | | | | | 846.96 |
| Fund 249 BUILDING INSPECTION DEPARTMENT | | | | | |
| Dept 000 247 | | | | | |
| 249-000-627.000 | REFUND - ELECTRICAL - 802 & 804 | AMBROSE ELECTRICAL | 01/31/24 | REFUND | 384.00 |
| 249-000-818.000 | ELECTRICAL PERMITS - JAN-2024 | JJ'S ELECTRIC LLC | 02/01/24 | JAN-2024 | 6,481.60 |

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| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|---|---------------------------------|--------------------------|--------------|----------------------|-----------|
| Fund 249 BUILDING INSPECTION DEPARTMENT | | | | | |
| Dept 000 247 | | | | | |
| 249-000-818.000 | BUILDING PERMITS -JAN-2024 | ROBERT E TUFTS JR | 02/01/24 | JAN-2024 | 32,595.64 |
| 249-000-818.000 | MECHANICAL PERMITS -JAN-2024 | SHORELINE INSPECTION SER | 02/01/24 | JAN-2024 | 2,803.20 |
| 249-000-818.000 | MECHANICAL FIRE SUPPRESSION- JA | WHITE LAKE FIRE AUTHORIT | 02/01/24 | JAN-2024 | 648.00 |
| Total For Dept 000 247 | | | | | 42,912.44 |
| Total For Fund 249 BUILDING INSPECTION DEPARTME | | | | | 42,912.44 |
| Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND | | | | | |
| Dept 000 247 | | | | | |
| 250-000-818.100 | AD - WHITE LAKE VISITORS GUIDE | COBB COMMUNICATIONS INC | 01/15/24 | 203023 | 795.00 |
| Total For Dept 000 247 | | | | | 795.00 |
| Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU | | | | | 795.00 |
| Fund 401 CAPITAL PROJECTS FUND | | | | | |
| Dept 000 247 | | | | | |
| 401-000-820.000-B22 | ENGINEERING FEES - MEARS | PREIN & NEWHOF, PC | 01/11/24 | 79346-49-63/ 462-63 | 5,135.25 |
| Total For Dept 000 247 | | | | | 5,135.25 |
| Total For Fund 401 CAPITAL PROJECTS FUND | | | | | 5,135.25 |
| Fund 580 PLAYHOUSE | | | | | |
| Dept 000 247 | | | | | |
| 580-000-757.410 | REIMBURSEMENT - WLYT COUNCIL - | AMBER L HELLEWELL | 01/23/24 | REIMBURSEMENT | 44.97 |
| 580-000-818.400 | RUTH & MAX PERFORMANCE/GUARANTE | R & M ADVENTURES LLC | 01/30/24 | CONTRACT | 700.00 |
| 580-000-818.500 | RUTH & MAX - FFRI 2.2.24 - TICK | R & M ADVENTURES LLC | 01/30/24 | CONTRACT-TIX PASSTHR | 247.50 |
| 580-000-818.600 | SUBSCRIPTION - MONTHLY FEE- FEB | SPOTIFY | 01/31/24 | 1837252310126101-119 | 10.99 |
| 580-000-920.000 | PUBLIC UTILITIES/910021159660 | DTE ENERGY | 01/25/24 | STATEMENT | 2,053.55 |
| 580-000-931.000 | SERVICE CALL | ELITE AIR LLC | 01/22/24 | I-2798-1 | 99.00 |
| 580-000-994.000 | PLAYHOUSE BOND - INTEREST | US BANK | 02/08/24 | 2509233 | 7,070.50 |
| Total For Dept 000 247 | | | | | 10,226.51 |
| Total For Fund 580 PLAYHOUSE | | | | | 10,226.51 |
| Fund 590 SEWER FUND | | | | | |
| Dept 552 SEWER CUSTOMER ACCOUNTS | | | | | |
| 590-552-850.000 | IPAD SERVICE PLAN | VERIZON WIRELESS | 01/28/24 | 9955374147 | 19.00 |
| Total For Dept 552 SEWER CUSTOMER ACCOUNTS | | | | | 19.00 |
| Dept 554 SEWER PUMPING | | | | | |
| 590-554-757.000 | DIESEL/GENERATORS - SEWER | MERLE BOES INC | 01/30/24 | SI-20130 | 569.81 |
| 590-554-775.000 | HTR HOSE/RTU EXT LIFE - LS #2 G | WHITE LAKE AUTOMOTIVE | 01/31/24 | STATEMENT | 15.07 |
| 590-554-818.000 | SERVICE CALL/LABOR - LS-#4 | WOLVERINE POWER SYSTEMS | 01/19/24 | 0264437-IN | 1,655.95 |
| 590-554-818.000 | SERVICE CALL/LABOR - LS-#4 | WOLVERINE POWER SYSTEMS | 02/02/24 | 0265567-IN | 4,132.50 |
| 590-554-920.000 | PUBLIC UTILITIES/100094991039 | CONSUMER'S ENERGY | 01/22/24 | STATEMENT | 29.24 |
| 590-554-920.000 | PUBLIC UTILITIES/910021159892 | DTE ENERGY | 01/25/24 | STATEMENT | 63.70 |
| 590-554-920.000 | TELEPHONE - 231.893.1801 | FRONTIER | 02/01/24 | STATEMENT | 40.61 |
| Total For Dept 554 SEWER PUMPING | | | | | 6,506.88 |
| Dept 556 WASTEWATER SYSTEM-GALLONAGE | | | | | |
| 590-556-959.900 | WASTEWATER SYSTEM-GALLONAGE | MUSKEGON COUNTY TREASURE | 01/24/24 | WWUB123500 | 44,268.26 |
| 590-556-959.950 | WASTEWATER SYS-GALLONAGE - BOND | MUSKEGON COUNTY TREASURE | 01/24/24 | WWUB123500 | 24,831.74 |

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 COUNCIL MEETING OF FEBRUARY 13, 2024

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|--|---------------------------------|--------------------------|--------------|---------------------|-----------|
| Fund 590 SEWER FUND | | | | | |
| Dept 556 WASTEWATER SYSTEM-GALLONAGE | | | | | |
| Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE | | | | | 69,100.00 |
| Dept 558 SEWER T & D | | | | | |
| 590-558-757.000 | WIRE FLAGS/PAINT | USA BLUE BOOK | 01/08/24 | INV00239949 | 175.59 |
| 590-558-757.000 | GLOVES | WHITE LAKE AUTOMOTIVE | 01/31/24 | STATEMENT | 31.98 |
| 590-558-850.000 | ON CALL CELL | VERIZON WIRELESS | 01/28/24 | 9955374147 | 1.77 |
| Total For Dept 558 SEWER T & D | | | | | 209.34 |
| Dept 559 SEWER CONSTRUCTION | | | | | |
| 590-559-820.000-E23 | ENGINEERING FEES - COLBY SEWER | PREIN & NEWHOF, PC | 01/11/24 | 79346-49-63/ 462-63 | 324.00 |
| Total For Dept 559 SEWER CONSTRUCTION | | | | | 324.00 |
| Total For Fund 590 SEWER FUND | | | | | 76,159.22 |
| Fund 591 WATER FUND | | | | | |
| Dept 540 WATER ADMINISTRATION | | | | | |
| 591-540-770.000 | MEMBERSHIP RENEWAL - ARMSTRONG | AMERICAN WATER WORKS ASS | 02/08/24 | 7002181850 | 412.00 |
| 591-540-820.000 | ENGINEERING FEES - DWAM | PREIN & NEWHOF, PC | 01/11/24 | 79346-49-63/ 462-63 | 3,130.00 |
| Total For Dept 540 WATER ADMINISTRATION | | | | | 3,542.00 |
| Dept 542 WATER CUSTOMER ACCOUNTS | | | | | |
| 591-542-850.000 | IPAD SERVICE PLAN | VERIZON WIRELESS | 01/28/24 | 9955374147 | 19.01 |
| Total For Dept 542 WATER CUSTOMER ACCOUNTS | | | | | 19.01 |
| Dept 546 WATER SOURCE PLANT | | | | | |
| 591-546-757.000 | DIESEL/GENERATORS - WELLS | MERLE BOES INC | 01/30/24 | SI-20130 | 284.90 |
| 591-546-757.000 | BATTERY - WELLS | WHITE LAKE AUTOMOTIVE | 01/31/24 | STATEMENT | 262.89 |
| 591-546-801.000 | WATER SAMPLE TESTING | MI DEPT EGLE | 01/31/24 | 761-11189879 | 128.00 |
| 591-546-818.100 | WELL SERVICE/TROUBLE SHOOT | WINDEMULLER | 01/26/24 | 233363 | 4,556.81 |
| 591-546-818.100 | SERVICE CALL/LABOR - WATERTOWER | WOLVERINE POWER SYSTEMS | 01/09/24 | 0263758-IN | 904.00 |
| 591-546-920.000 | PUBLIC UTILITIES/100016359000 | CONSUMER'S ENERGY | 01/22/24 | STATEMENT | 8,074.89 |
| 591-546-920.000 | PUBLIC UTILITIES/920017788919 | DTE ENERGY | 01/25/24 | STATEMENT | 244.61 |
| 591-546-920.000 | TELEPHONE - 231.893.0406 | FRONTIER | 01/10/24 | STATEMENT | 40.88 |
| Total For Dept 546 WATER SOURCE PLANT | | | | | 14,496.98 |
| Dept 548 WATER T & D | | | | | |
| 591-548-757.000 | PLUMBER TORCH KIT | GILL-ROY'S HARDWARE | 01/31/24 | STATEMENT | 39.59 |
| 591-548-757.000 | WIRE FLAGS/PAINT | USA BLUE BOOK | 01/08/24 | INV00239949 | 175.60 |
| 591-548-757.000 | GLOVES | WHITE LAKE AUTOMOTIVE | 01/31/24 | STATEMENT | 15.99 |
| 591-548-818.000 | BI-ANNUAL SERVICE PROGRAM - JA | HYDROCORP METER SALES | 01/31/24 | 76345-IN | 970.00 |
| 591-548-818.000 | METER FRAME & COVER (11) - MEAR | MICHIGAN PIPE & VALVE GR | 12/26/23 | R015478 | 2,618.00 |
| 591-548-850.000 | ON CALL CELL | VERIZON WIRELESS | 01/28/24 | 9955374147 | 1.78 |
| Total For Dept 548 WATER T & D | | | | | 3,820.96 |
| Dept 549 WATER CONSTRUCTION | | | | | |
| 591-549-757.000 | YOKE COUPLINGS (12) - NEW SERVI | ETNA SUPPLY INC | 02/05/24 | S105168177.003 | 174.00 |
| 591-549-757.000 | AAA BATTERIES | GILL-ROY'S HARDWARE | 01/31/24 | STATEMENT | 10.79 |
| 591-549-976.000 | METER 5/8 (5) / METER 5/8 W WIR | ETNA SUPPLY INC | 02/02/24 | S105511141.001 | 5,600.00 |
| Total For Dept 549 WATER CONSTRUCTION | | | | | 5,784.79 |
| Total For Fund 591 WATER FUND | | | | | 27,663.74 |
| Fund 594 MARINA FUND | | | | | |

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 CITY OF WHITEHALL ACCOUNTS PAYABLE
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| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|------------------------------------|---------------------------------|--------------------------|--------------|---------------------|----------|
| Fund 594 MARINA FUND | | | | | |
| Dept 000 247 | | | | | |
| 594-000-775.000 | DRILL BIT/ZIP TIES | GILL-ROY'S HARDWARE | 01/31/24 | STATEMENT | 24.82 |
| 594-000-850.000 | TELEPHONE - 231.894.9689 | FRONTIER | 01/10/24 | STATEMENT | 98.85 |
| Total For Dept 000 247 | | | | | 123.67 |
| Total For Fund 594 MARINA FUND | | | | | 123.67 |
| Fund 661 MOTOR POOL FUND | | | | | |
| Dept 000 247 | | | | | |
| 661-000-751.000 | OIL/FILTER - 70-01 | WHITE LAKE AUTOMOTIVE | 01/31/24 | STATEMENT | 38.16 |
| 661-000-757.000 | COFFEE CUPS | AMAZON.COM | 01/22/24 | 111-1355465-8193069 | 47.79 |
| 661-000-757.000 | CUT OFF WHEEL 3" | GILL-ROY'S HARDWARE | 01/31/24 | STATEMENT | 21.88 |
| 661-000-757.000 | COFFEE | SAM'S CLUB/GECF | 01/09/24 | 10133945276 | 32.92 |
| 661-000-757.000 | ANTI-FREEZE | WHITE LAKE AUTOMOTIVE | 01/31/24 | STATEMENT | 78.22 |
| 661-000-818.000 | SHOP TOWELS | MODEL COVERALL SERVICE I | 01/31/24 | STATEMENT | 38.10 |
| 661-000-818.700 | CLEANING SERVICES - DPW - FEB-2 | OGBORN ENTERPRISES, INC. | 02/01/24 | WCH & WDPW-24-02 | 285.00 |
| 661-000-920.000 | PUBLIC UTILITIES/910021159181 | DTE ENERGY | 01/25/24 | STATEMENT | 1,312.13 |
| 661-000-933.000 | NUTS & BOLTS - 12-02 | GILL-ROY'S HARDWARE | 01/31/24 | STATEMENT | 39.59 |
| 661-000-933.000 | 70-01 - SHAFT/FLANGE/KEY/BEARIN | KENT EQUIPMENT, INC. | 01/26/24 | P53697 / P53672 | 400.86 |
| 661-000-933.000 | COPIER MAINTENANCE #308 | KONICA MINOLTA BUSINESS | 02/03/24 | 2919947107 | 35.57 |
| 661-000-933.000 | PLOW/PARTS - TRUCK 12-04 | MONROE CUSTOM CAMPERS, I | 01/24/24 | 166344279 | 600.00 |
| 661-000-933.000 | BOLT KIT - TRUCK 12-04 PLOW | MONROE CUSTOM CAMPERS, I | 01/25/24 | 166373889 | 20.00 |
| 661-000-933.000 | PARTS/SERVICE - POLE SAW REPAIR | RIVERS RENTAL & EQUIPMEN | 01/31/24 | STATEMENT - 8253 | 97.01 |
| 661-000-933.000 | WATER PUMP/BELT REPLACE - 12-19 | TWIN CITIES AUTO PARTS & | 01/31/24 | STATEMENT | 696.87 |
| 661-000-933.000 | VALVE CAP - 70.01 | WHITE LAKE AUTOMOTIVE | 01/31/24 | STATEMENT | 422.32 |
| Total For Dept 000 247 | | | | | 4,166.42 |
| Total For Fund 661 MOTOR POOL FUND | | | | | 4,166.42 |

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 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF FEBRUARY 13, 2024

| GL Number | Invoice Line Desc | Vendor | Invoice Date | Invoice | Amount |
|----------------------|-------------------|----------|------------------------|---------|------------|
| Fund Totals: | | | | | |
| | | Fund 101 | GENERAL OPERATING FUND | | 49,317.00 |
| | | Fund 202 | MAJOR STREET FUND | | 573.00 |
| | | Fund 203 | LOCAL STREET FUND | | 573.00 |
| | | Fund 247 | TAX INCREMENT FINANCE | | 846.96 |
| | | Fund 249 | BUILDING INSPECTION DE | | 42,912.44 |
| | | Fund 250 | LOCAL DEVELOPMENT FINA | | 795.00 |
| | | Fund 401 | CAPITAL PROJECTS FUND | | 5,135.25 |
| | | Fund 580 | PLAYHOUSE | | 10,226.51 |
| | | Fund 590 | SEWER FUND | | 76,159.22 |
| | | Fund 591 | WATER FUND | | 27,663.74 |
| | | Fund 594 | MARINA FUND | | 123.67 |
| | | Fund 661 | MOTOR POOL FUND | | 4,166.42 |
| Total For All Funds: | | | | | 218,492.21 |

Whitehall Planning Commission
Meeting Minutes
February 6, 2024

Present

L. Abramson, B. Armstrong, D. Bowyer, A. Church, J. Dillivan, C. Mahoney, S. Salter

Absent

R. Blankstrom, J. Holmstrom

Call to Order

Chair Mahoney called the meeting to order at 6:00 p.m.

Agenda

Motion by Armstrong, second by Dillivan, CARRIED, to approve the agenda as submitted. All voted yes.

Approval of Minutes

Motion by Salter, second by Church, CARRIED, to approve the January 2024 meeting minutes as submitted. All voted yes.

Communications

Public Comment

Unfinished Business

New Business

- Resolution 24-03 Howmet Site Plan

Motion by Salter, second by Church, CARRIED, to adopt Resolution 3 approving the Howmet site plan as submitted. Roll Call Vote: 7 yes, 2 absent.

Adjournment

There being no further business, motion by Armstrong, second by Church, CARRIED, to adjourn the meeting at 6:10 p.m. All voted yes.

Muskegon County
Solid Waste Planning Committee
February 6, 2023
2:00 p.m.
97 E. Apple Avenue
Room 119
Muskegon, MI 49442

Sidney Shaw, Chair

Linda Aerts, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Shaw at 2:00 p.m.

ROLL CALL

Present: Linda Aerts, David Baker, Steven Biesiada, William Crabtree, Dave Kendrick, Sidney Shaw, Saxon Smith, Doug Wood

Excused: Donald Ames, Commissioner Zach Lahring, Barbara Marczak

Absent: Scott Huebler, Wayne Kuerth,

Staff

Present: Greg Leverage, Solid Waste Supervisor; Tina Nash, Public Works Coordinator; Wade VandenBosch, Public Works Director; Robert Ribbens, Environmental Manager

ELECTION OF OFFICERS

Sidney Shaw opened the nominations for Chair of the Solid Waste Planning Committee.

SWPC-23-001 Moved by Linda Aerts, seconded by Doug Wood, to nominate Sidney Shaw as Chair of the Solid Waste Planning Committee.

There were no other nominations for Chair.

Voice Vote: **Motion carried**

Chair Shaw presiding

Chair Shaw opened nominations for Vice-Chair of the Solid Waste Planning Committee.

SWPC-23-002 Moved by Doug Wood seconded by Dave Kendrick, to nominate Linda Aerts as Vice-Chair of the Solid Waste Planning Committee.

There were no other nominations for Vice Chair.

Voice Vote: **Motion carried**

Chair Shaw opened nominations for Secretary of the Solid Waste Planning Committee.

SWPC-23-003 Moved by William Crabtree, seconded by Linda Aerts, to appoint Greg Leverage as Secretary of the Solid Waste Planning Committee.

There were no other nominations for Secretary.

Voice Vote: **Motion carried**

APPROVAL OF THE MINUTES

SWPC-23-004 It was moved by Steve Biesiada, seconded by William Crabtree, to approve the minutes of the February 7, 2022 Solid Waste Planning Committee meeting.

Voice Vote: **Motion carried**

COMMUNICATIONS

None

SCHEDULED MATTERS

None

REPORTS OF COMMITTEES

None

OLD BUSINESS

None

NEW BUSINESS

A. Part 115 Changes

Greg Leverence stated, at the end of last year, the State of Michigan approved legislation that will change the Solid Waste Planning concept to a Material Management Planning program. Greg Leverence stated the law goes into effect in March 2023. Greg Leverence stated the goal is to create diversion from landfills and use waste materials in other ways.

Greg Leverence referenced a Q&A handout that was sent by Christina Miller, Solid Waste Planning Specialist with EGLE (attached). Greg Leverence spoke to #6 of the handout and stated the State of Michigan will not have any templates or plans ready until their next fiscal year. Greg Leverence then referenced #11 of the handout and stated there's nothing this group can work on until the State of Michigan provides some guidance. Greg Leverence stated more information should be available when this group meets in 2024.

Chair Shaw offered to attend meetings, held by other groups, that staff thinks may be beneficial.

Greg Leverence stated the State of Michigan is trying to focus on regional plans, counties working with adjacent counties.

Chair Shaw requested at the next meeting the Public Works Department provide updates on the landfill expansion and Part 115.

Linda Aerts stated West Michigan Environmental Action Committee (WMEAC) is working on a grant through EGLE. Linda Aerts stated she attends these meetings which are recycling focused and has reached out to Morgan Carroll at GMED in regards to the business side. Robert Ribbens stated WMEAC is reviewing the recycling study completed in 2017 and determining what needs to be updated.

Doug Wood asked staff if the Muskegon County would be communicating with other counties. Greg Leverence stated that has started through emails.

Chair Shaw thanked everyone for attending.

AUDIENCE PARTICIPATION

None

ADJOURNMENT

There being no further business to come before the Solid Waste Planning Committee the meeting was adjourned at 2:23 p.m.

Sidney Shaw, Chair

*Preliminary Minutes
To be approved at the next Solid Waste Planning Committee Meeting*

**Whitehall City Council
Agenda Report
Fiscal Year 2024/25 Budget Schedule**

City Charter §7 requires that each department submit their budgetary requests to the City Manager no later than the second Monday in March; budgets must be submitted to the City Council at its meeting nearest the first Monday of May; a public hearing on the budget is required prior to adoption by the Council; Council must adopt a budget no later than the first Monday in June.

RECOMMENDATION

Motion to schedule Monday, May 20 as a City Council budget work session; Wednesday, May 22 as a tentative City Council Budget Work Session; and Tuesday, May 28 as a public hearing for the Fiscal Year 2024/25 Budget; all to commence at 6:00 p.m.

CITY OF WHITEHALL
RESOLUTION 24-07
Spruce Pointe Dr Addition Certification

- WHEREAS, Spruce Pointe Drive had been a Private Road under Archimedes-Evergreen Development LLC and the Spruce Pointe Condo Co-Owners Association.
- WHEREAS, on November 21, 2023 the City of Whitehall acquired Spruce Pointe Drive via letter from the development.
- WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW, THEREFORE, LET IT BE RESOLVED

That the center line of said street is described as:

BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 27, T12N, R17W, CITY OF WHITEHALL, MUSKEGON COUNTY, MICHIGAN, THE CENTERLINE BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 27; THENCE NORTH 01 DEGREES 44 MINUTES 13 SECONDS EAST, ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 27, A DISTANCE OF 1349.24 FEET; THENCE NORTH 86 DEGREES 42 MINUTES 21 SECONDS WEST, A DISTANCE OF 271.24 FEET TO THE POINT OF BEGINNING OF SAID ROAD CENTERLINE:

THENCE NORTH 03 DEGREE 10 MINUTES 10 SECONDS EAST, ALONG SAID ROAD CENTERLINE, A DISTANCE OF 403.66 FEET;

THENCE NORTH 38 DEGREES 42 MINUTES 23 SECONDS WEST, ALONG SAID ROAD CENTERLINE, A DISTANCE OF 115.44 FEET TO THE POINT OF ENDING.

That the Whitehall City Council approves acceptance of Spruce Pointe Drive, confirms the location is within the City limits, will be used as a public street and for public street purposes, and accepted into the municipal street system and open to public use on November 21, 2023

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held February 13, 2024 at 6:00 p.m. (___ Yes; ___ No; ___ Absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk

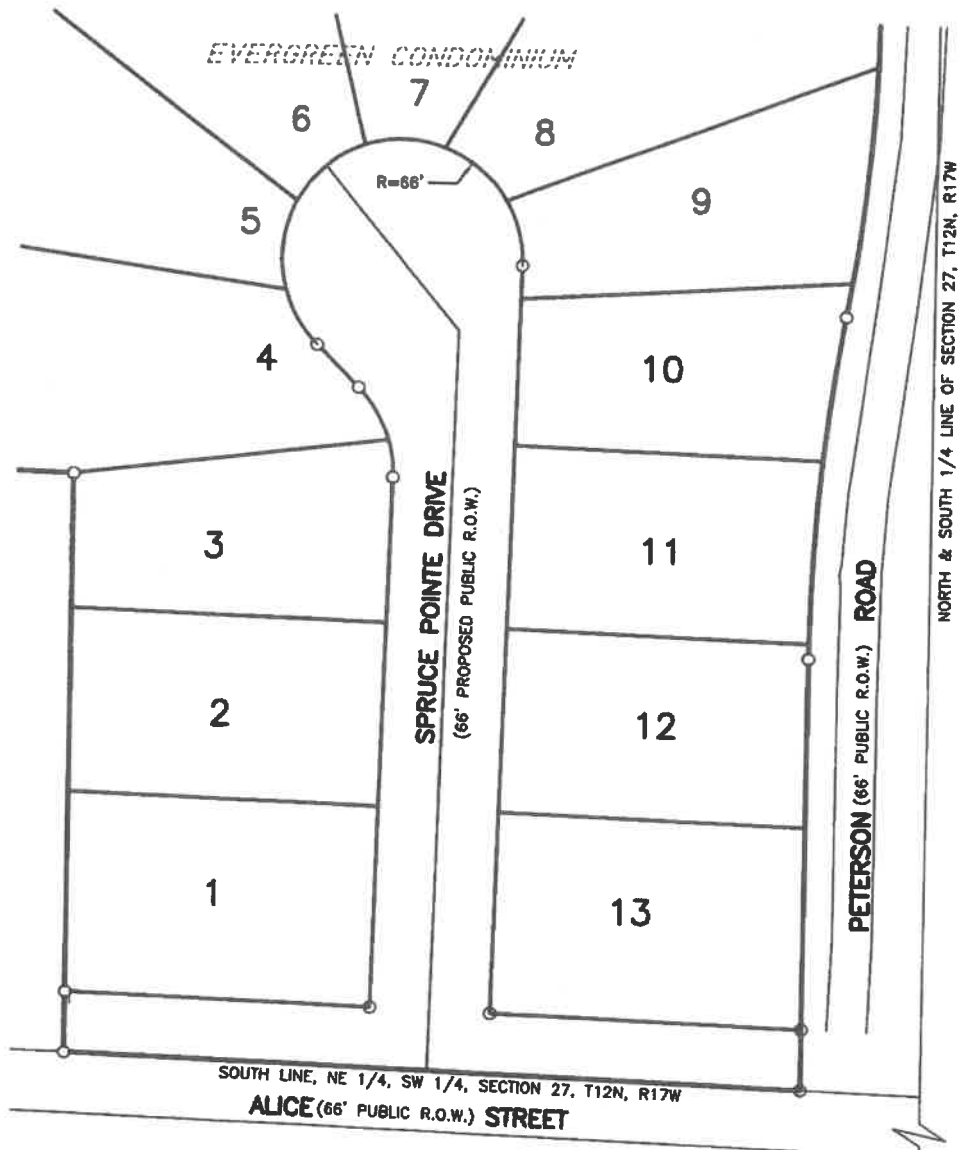
ROAD CENTERLINE DESCRIPTION FOR SPRUCE POINTE DRIVE:

BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 27, T12N, R17W, CITY OF WHITEHALL, MUSKEGON COUNTY, MICHIGAN, THE CENTERLINE BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 27; THENCE NORTH 01 DEGREES 44 MINUTES 13 SECONDS EAST, ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 27, A DISTANCE OF 1349.24 FEET; THENCE NORTH 86 DEGREES 42 MINUTES 21 SECONDS WEST, A DISTANCE OF 271.24 FEET TO THE POINT OF BEGINNING OF SAID ROAD CENTERLINE:

THENCE NORTH 03 DEGREE 10 MINUTES 10 SECONDS EAST, ALONG SAID ROAD CENTERLINE, A DISTANCE OF 403.66 FEET;

THENCE NORTH 38 DEGREES 42 MINUTES 23 SECONDS WEST, ALONG SAID ROAD CENTERLINE, A DISTANCE OF 115.44 FEET TO THE POINT OF ENDING.



WESTSHORE
CONSULTING
Engineers ■ Scientists ■ Surveyors

◆ S 1/4 CORNER
SEC. 27-12-17
L. 1311, P. 708

FILE: 03195-0005
DATE: 2-09-24

CITY OF WHITEHALL
RESOLUTION 24-08
Community Fund Request

- WHEREAS, the City of Whitehall owns and operates The Playhouse at White Lake.
- WHEREAS, limited events and losses have had significant financial impact on the Playhouse resulting in a current negative cash flow for the month of January.
- WHEREAS, the Blomdahl Fund for the Playhouse at White Lake has an endowment fund at the Muskegon County Community Foundation for use by the City.
- WHEREAS, city staff is recommending the City Council submit a formal request to the Foundation for \$11,920 to cover the shortfall.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council authorizes a request of \$11,920 from the Blomdahl Fund at the Community Foundation to temporarily eliminate the negative cash flow for the month of January.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held on February 13th, 2024 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Steve Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 24-09
Legal Services

- WHEREAS, the Whitehall City Council retained the services of Parmenter Law in 2020 to provide general municipal and criminal legal services.
- WHEREAS, the Letter of Engagement was for a three year period ending December 2023 with an hourly rate of \$165, \$175, and \$180 for each year.
- WHEREAS, Parmenter has submitted a Letter of Engagement for a four year period ending December 2027 with an hourly rate of \$185, \$190, \$195, and \$200
- WHEREAS, city staff has been satisfied with the services provided by Parmenter and has reviewed the Engagement Letter with a recommendation to retain their services.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council hereby retains Parmenter Law for Professional Legal Services in accordance with the Engagement Letter attached to and considered a part of this Resolution.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held on February 13, 2024 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Steve Salter, Mayor

Brenda Bourdon, City Clerk



PARMENTER
LAW

Visit 601 Terrace Street, Muskegon, MI 49440
Mail PO Box 786, Muskegon, MI 49443-0786
Web www.parmenterlaw.com

January 16, 2024

Scott Huebler
City Manager
City of Whitehall
405 E. Colby Street
Whitehall, MI 49461

Re: Professional Legal Services

Dear Mr. Huebler:

It has been our pleasure to work for the City of Whitehall since 2020.

The Firm's goal has been and continues to be to provide excellent representation to the City. By representing the City of Whitehall, as well as a number of other municipalities, we believe that the City of Whitehall receives a benefit from our experience in other municipalities.

As you are aware, our contract for legal services expired December 31, 2023. Parmenter Law is pleased to offer a four-year extension to the existing contract as follows:

| <u>Year</u> | <u>Attorneys</u> | <u>Paralegal</u> |
|-------------|------------------|------------------|
| 2024 | \$185 | \$95 |
| 2025 | \$190 | \$95 |
| 2026 | \$195 | \$100 |
| 2027 | \$200 | \$100 |

If you would like to discuss this proposal or desire any further information, I would be happy to meet with you.

Very truly yours,

John C. Schrier
Partner
Direct P: (231) 722-5401
Direct F: (231) 722-5501
Email: john@parmenterlaw.com

c: WJM
BJG
LAS