



**WORK SESSION**  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
APRIL 23, 2024  
5:00 p.m.

**AGENDA**

1. Meeting Called to Order
2. Discussion Items
  - Appointments (Brown)
  - TIFA Spending (Brown)
  - Snowmobiles (Ziemer)
  - RESTART (Cabala)
3. Informational Items
4. Public Comment \*
5. Meeting Adjourned

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council**  
**Work Session Information Report**  
**April 2024**

**Appointments (Brown)**

*Should the City Council adopt a policy regulating appointments beyond current article, bylaw, charter, resolution, and state law requirements? If yes, then Draft #3 needs to be reviewed and completed. There has been a lot of discussion but staff is not clear on final decisions by the Council.*

**TIFA Spending (Brown)**

*Should the City Council adopt a policy requiring secondary approval of all spending done by the Tax Increment Finance Authority? Councilmember Brown is concerned about the spending practices without oversight of the city council, other than their annual budget. Staff would be very concerned that such a policy would lean heavy into micro-managing. What about the other 15 Fund Budgets adopted by the City Council?*

**Snowmobiles (Zeimer)**

*Should snowmobiles be prohibited on Lake Street? Following a referendum in 2012 to allow snowmobiles in the City, the Council adopted an ordinance regulating their use. The ordinance originally prohibited snowmobiles on Colby, Division, Lake, and Mears other than crossing at right angles. The ordinance was amended in 2022 to allow the use of Lake Street.*

**RESTART (Cabala)**

*Should the City make application to participate in the RESTART Program? EGLE and Lawrence Tech University oversee the Retired Engineers, Scientists, Technicians, Administrators, Researchers, and Teachers (RESTRART) program to provide free energy and sustainability assistance.*

# CITY OF WHITEHALL APPOINTMENTS POLICY

April 2024

The City of Whitehall has established or is a member of 16 authorities, boards, commissions, and committees with prescribed duties and responsibilities. Most operate autonomously by authority of state law or local ordinance. The City Council retains jurisdiction over budgetary approval and membership appointment of internal authorities, boards, commissions, and committees. The purpose of this policy is to develop an active, participatory, transparent, and inclusive process to recruit qualified, representative, and diverse candidates to serve in the best interest of the City and the specific needs of each authority, board, commission, or committee.

Terms expire on \_\_\_\_\_ (currently December 31). Appointees continue to serve until reappointed or replaced so as not to interfere with operations by jeopardizing the availability of a quorum. Appointments and confirmations by the City Council will be made in \_\_\_\_\_ (currently December).

**Appointees will be limited to serving no more than \_\_\_\_\_ full consecutive terms. This shall not apply to appointments made by virtue of office. (terms currently range from two to five years)**

**OR**

**There will be no limit to the number of terms an appointee serves.**

Diversity in numbers is desired but will be dictated by the availability of qualified candidates.

**There is no restriction as to the number of authorities, boards, commissions, or committees that an individual serves on at the same time.**

**OR**

**Appointees are restricted to serving on no more than \_\_\_\_\_ authorities, boards, commissions, or committees at the same time. (the Mayor is required to serve on the Election Commission and Planning Commission)**

**Every effort will be made to appoint each member of the Council to an authority, board, commission, or committee.**

**OR**

**Each member of the Council shall be appointed to no less than one authority, board, commission, or committee.**

**Appointees to the Fire Authority and Solid Waste Authority shall be current members of the City Council. [yes or no]**

Soliciting candidates will be posted on the City's social media platform(s). Staff will advertise **once in a local newspaper during the month of \_\_\_\_\_**. City Council members and staff are encouraged to solicit qualified candidates independent of posting and advertising.

**All candidates shall complete a City approved application form with a submittal deadline of \_\_\_\_\_**. During the month of \_\_\_\_\_, staff will ask all appointees whose terms are due to expire if they want to continue to serve.

OR

**All candidates and current members seeking re-appointment shall complete a City approved application form with a submittal deadline of \_\_\_\_\_**.

**Residency is preferred for appointments but will be dictated by the availability of qualified candidates and membership requirements.**

OR

**Candidates shall establish residency no less than six months prior to appointment.**

**Appointees shall be required to complete no less than \_\_\_\_\_ training session from a staff approved organization representative of the authority, board, commission, or committee to which they have been appointed, if such training exists. Training should be completed within \_\_\_\_\_ months following their initial appointment.**

OR

**Training is not mandatory but highly encouraged.**

**An appointee [shall be removed/is subject to removal] by the City Council at the time their attendance falls below \_\_\_\_\_%.**

OR

**A vacancy shall be deemed to exist in any appointed office if an appointee is absent from \_\_\_\_\_ consecutive regular meetings (Council is three), unless excused by the authority, board, commission, or committee to which they serve on.**

This Appointment Policy is secondary in nature to any specific legal, statutory, ordinance, or bylaws for that particular authority, board, commission, or committee.

#### **Board of Review**

Review, correct, and endorse the tax assessment roll; three members; appointed by the City Council [City Charter]; three year overlapping terms; must own property and be a registered voter of the City; may not be officers or employees of the City nor candidates for office; meet in March, July, and December.

#### **Brownfield Redevelopment Authority**

Promote the revitalization of environmentally distressed areas through the use of tax increment financing; seven members; appointed by the Mayor subject to confirmation by the Council [Michigan PA 381 of 1996]; three year overlapping terms; meet in January, April, July, and October.

### **Construction Board of Appeals**

Review and render decisions on appeals regarding the non-issuance of a building permit or decisions made by the enforcing agency regarding the building code; three members; appointed by the Chief Executive Officer [Michigan PA 230 of 1972]; two year terms; qualified by experience or training; meet as needed.

### **Election Commission**

Appoint election inspectors and establish the date for the public accuracy testing; three members, the Clerk, Mayor, and one elected or appointed city officer appointed by the Council [City Charter] ; two year terms; meet prior to each election.

### **Local Development Finance Authority**

Eliminate the conditions of unemployment, underemployment, and joblessness and to encourage economic growth through the use of tax increment financing and the development of an industrial park; eleven members – seven appointed by the Mayor or Manager subject to Council confirmation [Michigan PA 57 of 2018], one appointed by Muskegon County, one appointed by Muskegon Community College, and two appointed by Whitehall Schools; four year overlapping terms; meet in January, April, July, and October.

### **Local Officers Compensation Commission**

Determine the salaries of the City Council; five members; appointed by the Mayor subject to Council confirmation [Michigan PA 279 of 1909]; five year overlapping terms; must be a registered voter of the City; may not be a member, employee, or relative of a member or employee of the Council; meet in odd numbered years.

### **Marina Advisory Committee**

Review and advise on marina operations; seven members – one councilmember, one planning commissioner, one seasonal boater, one City resident, and three from any of the following Fruitland Township, Whitehall Township, White River Township, Montague Township, City of Montague, or City of Whitehall; appointed by the Council [Resolution 90-02]; two year terms; meet in the spring and fall.

### **Muskegon County Central Dispatch Board of Directors**

Provide policy guidance for emergency dispatch operations; one representative who shall be the city manager and one alternate; appointed by the Council [Agreement to Participate]; no specified term; meet monthly.

### **Muskegon Municipal Wastewater Management Committee**

Oversee the enforcement and implementation of the Wastewater Master Contract in collaboration with Muskegon County; one representative and one alternate; appointed by the Council [Bylaws]; no specified term; meet monthly.

### **Planning Commission**

Reviews and approves site plans and special uses, provides recommendations on lot splits and ordinance amendments, and develops the master plan and capital improvement plan; nine members – the Mayor, City Manager or person designated by the Manager, one councilmember, and six at large; appointed by the Mayor subject to Council confirmation [Michigan PA 33 of 2008]; three year overlapping terms, the Mayor and Manager/Designee terms coincide with the Mayors term, the councilmembers term coincides with their term; no more than two at large members can be non-residents; meet monthly, no less than two meetings per year.

### **Tax Increment Finance Authority**

Eliminate the conditions of unemployment, underemployment, and joblessness and to encourage economic growth through the use of tax increment financing with a focus on downtown development; seven members; appointed by the Mayor subject to confirmation by the Council [Michigan PA 57 of 2018]; four year overlapping terms; meet in January, April, July, and October.

### **West Michigan Shoreline Regional Development Commission**

The Metropolitan Transportation Planning Organization oversees regional long range transportation planning and funding; one representative to the Policy Committee and one representative to the Technical Committee; appointed by the Mayor subject to confirmation by the Council; no specified term; meet monthly.

### **White Lake Community Library Board of Trustees**

Provide policy guidance; two representatives; appointed by the Council [Michigan PA 24 of 1989 Agreement]; four year overlapping terms; meet monthly, excluding August.

### **White Lake Fire Authority Board**

Provide policy guidance; two representatives; appointed by the Council [Articles of Incorporation]; no specified term; **must be a Councilmember**; meet quarterly;

### **White Lake Solid Waste Authority**

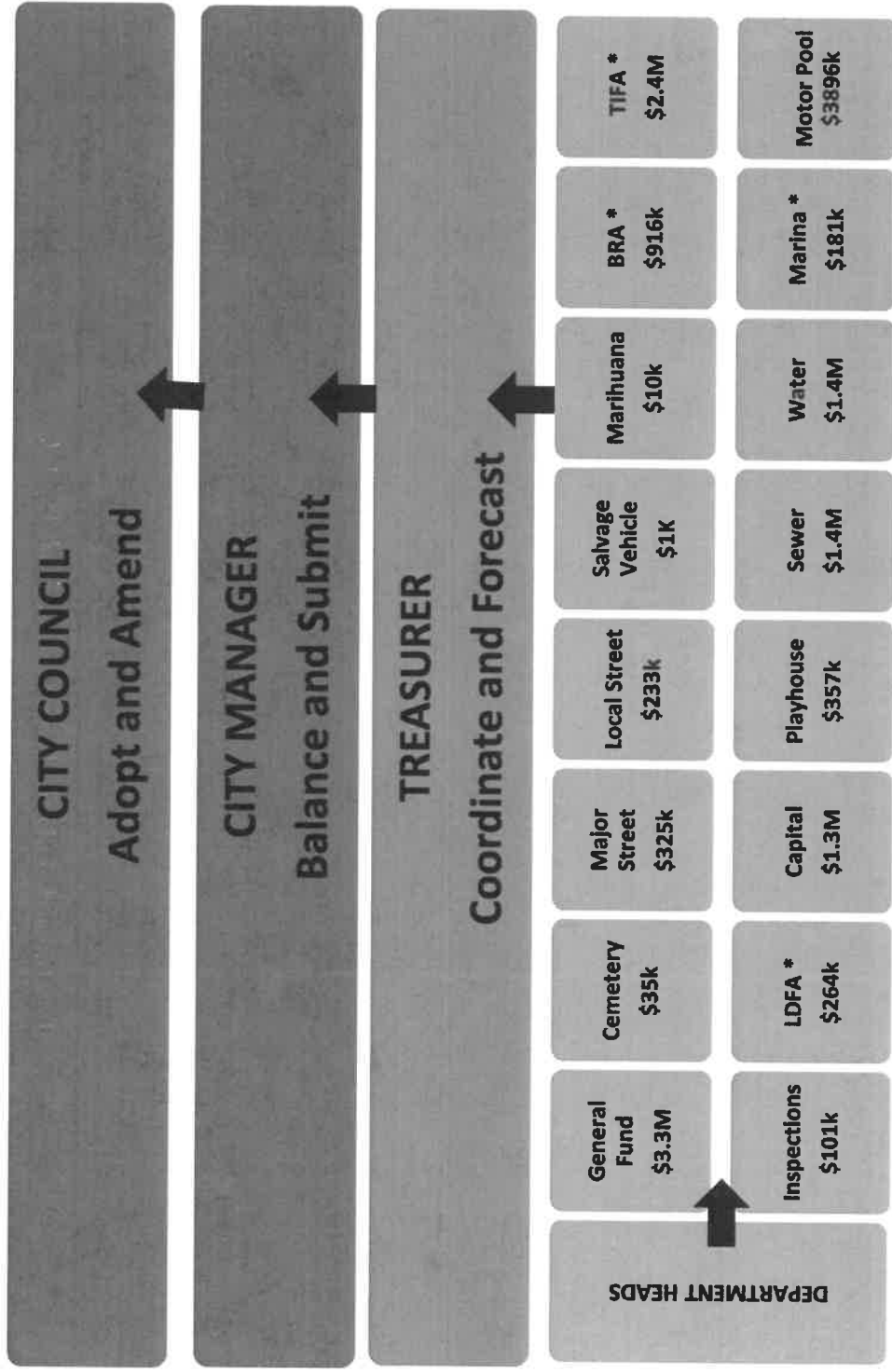
Provide policy guidance on disposal and recycling of materials at the transfer station; one representative; appointed by the Council [Articles of Incorporation]; no specified term; **must be a Councilmember**; meet six times each year.

### **Zoning Board of Appeals**

Hear and decide appeals from administrative decisions and variances; seven members, six at large and one councilmember; appointed by Council upon recommendation of the Mayor [Michigan PA 110 of 2006]; three year overlapping terms, the term of the council member shall coincide with their term; shall be qualified voters of the City; meet as needed.

# CITY OF WHITEHALL BUDGET PROCESS

NOT A DOLLAR IS BUDGETED OR SPENT WITHOUT CITY COUNCIL APPROVAL



- Reviewed, approved, and recommended by board



**EGLE**

# Retired professionals skills advance environmental goals

February 01, 2023

## Author:

### **EGLE Media Office**

EGLE-Assist@Michigan.gov

517-284-9278

Contact: Matt Roush for Lawrence Technological University, 313-850-3822

## ***EGLE-backed RETAP to become RESTART Program @ LTU, serving schools, small to midsize businesses, and more***

New help is available at no charge to a wide range of Michigan organizations looking to reduce waste and improve sustainability and energy efficiency.

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) and Lawrence Technological University in Southfield, Michigan, have partnered to launch the [RESTART Program @ LTU](#). RESTART stands for Retired Engineers, Scientists, Technicians, Administrators, Researchers, and Teachers. The program had been established in the Natural Resources and Environmental Protection Act in 1994 as the Retired Engineers Technical Assistance Program (RETAP).

Under EGLE's guidance, RESTART offers free onsite energy efficiency and sustainability technical assistance and assessments to small and medium-sized commercial businesses headquartered in Michigan with 500 or fewer employees, and public entities



including K-12 schools, municipalities, and not-for-profits. The program is now accepting applications.

Supported through a \$2.86 million RETAP contract, RESTART also will advance EGLE's energy, sustainability, and climate programs.

The university is recruiting retired professionals to add to a RESTART talent pool expected to number about 20 at any given time.

"Michigan's retired professionals bring tremendous skill sets to the table," said Elizabeth Browne, director of EGLE's Materials Management Division. "We're eager to see the state's businesses and public organizations benefit from their experience and expertise."

RESTART's aim is to create and retain jobs, improve marketplace competitiveness, and help Michigan's manufacturing and commercial sectors toward a low-carbon future in line with goals in the MI Healthy Climate Plan. Its business objective is to offer bang for its buck, producing big savings for clients when compared with program expenditures. Offerings include:

- Technical assistance that incorporates advanced, innovative, or expert energy and sustainability systems.
- Approaches and software tools to maximize energy efficiency, reduce energy consumption, promote sustainable manufacturing, and reduce operational costs and environmental impacts.
- Help implementing projects that result from a RESTART assessment, internal assessment, or third-party assessment, serving as an owner representative.
- Special added services for nominal fees.

"EGLE's commitment to the RESTART program is significant in positioning the state of Michigan to be a leader in decarbonizing our businesses and public sector," said LTU President Tarek Sobh. "LTU is grateful to be administering this program with retired engineers, technicians, teachers, and students to have a lasting impact on our environment."

In addition to EGLE, RESTART's partnering organizations include the Michigan Economic Development Corp., the Michigan Chamber of Commerce, and many others.

### **RESTART internships**

Teaming up with Michigan universities and colleges that have accredited undergraduate programs in chemical, civil, electrical, mechanical, or manufacturing engineering, RESTART is accepting college students' applications for three-month summer internships. Interns must be juniors or seniors in engineering programs and will be selected through competitive interviews.

### **Planning Commission**

Reviews and approves site plans and special uses, provides recommendations on lot splits and ordinance amendments, and develops the master plan and capital improvement plan; nine members – the Mayor, City Manager or person designated by the Manager, one councilmember, and six at large; appointed by the Mayor subject to Council confirmation [Michigan PA 33 of 2008]; three year overlapping terms, the Mayor and Manager/Designee terms coincide with the Mayors term, the councilmembers term coincides with their term; no more than two at large members can be non-residents; meet monthly, no less than two meetings per year.

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**CITY COUNCIL MEETING**  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
APRIL 23, 2024  
6:00 p.m.

**AGENDA**

1. Meeting called to Order
  - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
  - Approval of the April 9 Council Meeting Minutes
  - Approval of Accounts Payable
  - Communications: BLT Minutes, Marina Advisory Meeting Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment \*
6. Old Business
7. New Business
  - Tag Day Requests
  - Resolution 24-14 City Goals
8. Public Comment \*
9. Adjournment

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

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**CITY COUNCIL  
MEETING MINUTES**

Council Chambers  
April 9, 2024

**PRESENT** Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

**ABSENT** None

**ALSO PRESENT** Brook Schiller, Alyssa Seaver, Roger Squiers and Brennen Gorman

Mayor Salter called the meeting to order at 6:00 p.m.

**APPROVAL OF THE AGENDA**

Motion by Hillebrand, seconded by Ziemer, to approve the agenda.

Voice Vote: All yeses

**MOTION CARRIED**

**APPROVAL OF THE CONSENT AGENDA**

- A. Approval of the March 26, 2024 Council Meeting
- B. Accounts Payable - \$1,498,977.94
- C. Communications: County Public Works Minutes, Planning Commission Minutes, White Lake Senior Center Thank You

Motion by Holmstrom, seconded by Sikkenga to approve the Consent Agenda.

Voice Vote: Yes – 6; No – 1, Brown; Absent – None

**MOTION CARRIED**

**MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER**

Messages were received from the Mayor, and Council members.

**PUBLIC COMMENT**

Christina Atcherhoff gave an update from Senator Bumstead's office.

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. Resolution 24-13 Warner Street Engineering**

Motion by Holmstrom, seconded by Sikkenga to adopt Resolution 24-13 Warner Street Engineering as a budget amendment to the Professional Service Agreement with Prein&Newhof for the Warner Street construction project.

Roll Call Vote: Yes – Holmstrom, Sikkenga, Ziemer, Cabala, and Salter; No – Brown, Hillebrand;  
Absent – None

**MOTION CARRIED**

**PUBLIC COMMENT**

Mayor Salter reminded Council and residents that the Art Wall has been painted over and is no longer allowing painting by individuals.

**ADJOURNMENT**

Mayor Salter adjourned the Council Meeting at 6:24 pm.

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Respectfully submitted,  
Brook Schiller, Deputy City Clerk

CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
April 23, 2024

**March & April 2024 Prepays**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$46,400.04	Transfer
IRS	Payroll	\$15,987.88	EFT
Alerus Financial	Payroll	\$6,812.66	EFT
MISDU	Payroll	\$61.84	9247

**Total Prepays:**

\$69,262.42

**Accounts Payable:**

\$106,869.83

***TOTAL ACCOUNTS PAYABLE***

**\$176,132.25**

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC 670530	PREMIUM - APR-2024	458.38
TOTAL FOR: AFLAC			458.38
SEAV	ALYSSA SEAVER APRIL-2024	FLEX - APRIL-2024	554.74
TOTAL FOR: ALYSSA SEAVER			554.74
HELLE	AMBER L HELLEWELL REIMBURSEMENT	SET SUPPLIES - ELEPHANT MAN	19.80
TOTAL FOR: AMBER L HELLEWELL			19.80
HENLEY	ANDREW J HENLEY CONTRACT	PIANO ACCOMPANIMENT - WLYT SPRING CAMP 3/25/2	520.00
TOTAL FOR: ANDREW J HENLEY			520.00
MAHON	BRANDON L MAHONEY APRIL-2024	FLEX - APRIL-2024	236.15
TOTAL FOR: BRANDON L MAHONEY			236.15
BOU	BRENDA BOURDON APRIL-2024	FLEX - APRIL-2024	229.84
TOTAL FOR: BRENDA BOURDON			229.84
ARMST	BRIAN ARMSTRONG APRIL-2024	FLEX - APRIL-2024	197.73
TOTAL FOR: BRIAN ARMSTRONG			197.73
SCHILLER	BROOK SCHILLER APRIL-2024	FLEX - APRIL-2024	61.18
TOTAL FOR: BROOK SCHILLER			61.18
CATCHMARK	CATCHMARK TECHNOLOGIES 9951	LIVESTREAM/COUNCIL - APRIL-2024	300.00
TOTAL FOR: CATCHMARK TECHNOLOGIES			300.00
CHART	CHARTER COMMUNICATIONS 005038701041524	INTERNET - MARINA/DPW/PH	534.95
TOTAL FOR: CHARTER COMMUNICATIONS			534.95
CITY	CITY OF WHITEHALL STATEMENTS	WATER/SEWER - Q3	194.88
TOTAL FOR: CITY OF WHITEHALL			194.88
CONCE	CONCEPTS GRAPHIC DESIGN 10362	2024 SUMMER THEATRE BROCHURE (580.000.805)	280.00
TOTAL FOR: CONCEPTS GRAPHIC DESIGN			280.00
CONSU	CONSUMER'S ENERGY STATEMENT	PUBLIC UTILITIES	11,995.69
TOTAL FOR: CONSUMER'S ENERGY			11,995.69



Vendor Code	Vendor Name	Description	Amount
BOND	DONALD BOND		
	APRIL-2024	FLEX - APRIL-2024	75.00
	REIMBURSEMENT	WORK BOOT REIMBURSEMENT	144.15
TOTAL FOR: DONALD BOND			219.15
DORN	DORNBOS SIGN INC		
	INV75146	SIGNS - ART WALL CANCELED (3)	163.08
TOTAL FOR: DORNBOS SIGN INC			163.08
EPS	ENGINEERED PROTECTION SYSTEMS INC.		
	S753846	SERVICE CALL - HORN/STROBE	270.00
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC.			270.00
ETNA	ETNA SUPPLY INC		
	S105272888.7	WARNER ST - METER YOKES (6) (591.549.976.000.	410.10
	S105616595.001	GATE VALVE HAND WHEEL (2) FLANGE BOLTS (4)	1,749.67
	S105626426.001	RUBBER GASKETS (4)	8.49
TOTAL FOR: ETNA SUPPLY INC			2,168.26
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	82.49
TOTAL FOR: FRONTIER			82.49
HARTIC	HART INTERCIVIC, INC.		
	096324	VERITY - SERVICE/MAINTENANCE RENEWAL FY24-25	804.00
TOTAL FOR: HART INTERCIVIC, INC.			804.00
HOME	HOME SERVICES OF WHITE LAKE		
	12092-12106	UPS CHARGES	25.12
TOTAL FOR: HOME SERVICES OF WHITE LAKE			25.12
IMPACT	IMPACT ENTERTAINMENT SERVICES LLC		
	CONTRACT	PUPPY PALS - TICKET SPLIT 3/8/24	1,446.92
TOTAL FOR: IMPACT ENTERTAINMENT SERVICES LLC			1,446.92
J&J	J&J FARM SALES		
	107620	BILLYGOAT SWITCH (2)	44.80
TOTAL FOR: J&J FARM SALES			44.80
J&K	J&K COMMUNICATIONS INC		
	128541	SERVICE - WELL #5 COMMUNICATION SYSTEM	290.00
TOTAL FOR: J&K COMMUNICATIONS INC			290.00
DOHEN	JACK DOHENY COMPANY		
	226624	SERVICE VACTOR TRUCK - PUMP SCREEN/GASKETS	621.95
TOTAL FOR: JACK DOHENY COMPANY			621.95
SYGIT	JENNIFER SYGIT		
	CONTRACT	MUSICAL PERFORMANCE - FFRI 4/5/2024	900.00
TOTAL FOR: JENNIFER SYGIT			900.00
KERK	KERKSTRA PORTABLE RESTROOM SERV		
	244045 /046 /04	PORTABLE RESTROOMS - COVELL/BIKE PATH/SVENSSO	385.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			385.00

UNJOURNALIZED  
 OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF APRIL 23, 2024

Vendor Code	Vendor Name	Description	Amount
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	293150365	COPIER MAINT - #308 DPW	5.25
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			5.25
SAWSON	LAUREN SAWSON		
	CONTRACT	CHOREOGRAPHER - WLYT MUSICAL THTR DANCE WKSHO	90.00
TOTAL FOR: LAUREN SAWSON			90.00
MCT	MCT, INC.		
	INV0000003310	KING ARTHUR CAMP - WLYT SPRING 3/25/24	3,900.00
TOTAL FOR: MCT, INC.			3,900.00
METL	MET LIFE		
	5399644 - MAY-2	LIFE & DISABILITY INS - MAY-2024	863.17
TOTAL FOR: MET LIFE			863.17
MDEQ	MI DEPT EGLE		
	761-11208487	WATERS SAMPLES	112.00
TOTAL FOR: MI DEPT EGLE			112.00
MICHI	MICHIGAN PIPE & VALVE GR, INC.		
	R015569	PIPES - WARNER (591.549.976.000.E22)	39,450.00
TOTAL FOR: MICHIGAN PIPE & VALVE GR, INC.			39,450.00
MDF	MOST DEPENDABLE FOUNTAINS		
	INV77673 / 7775	PARTS - HOSES/ADJ KITS	442.00
TOTAL FOR: MOST DEPENDABLE FOUNTAINS			442.00
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2400001916	VIRTUAL SERVER & SUPPORT -FEB & APR2024	1,054.74
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			1,054.74
MUSTWP	MUSKEGON CHARTER TOWNSHIP		
	2400015744	CODE ENFORCEMENT SVCS - APR-JUNE2024	1,500.00
	5778	PASS THRU - INSPECTION FINE - 1006 E COLBY	75.00
TOTAL FOR: MUSKEGON CHARTER TOWNSHIP			1,575.00
MUTRE	MUSKEGON COUNTY TREASURER'S		
	202572	HAULED WASTE - 1023 GALLONS	60.36
	202618	DOG TAGS - MAR-2024	325.00
	2028884	ASSESSMENT ADMIN SVC - APR-JUNE 2024	10,000.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			10,385.36
ED	OGBORN ENTERPRISES, INC.		
	WCH & WDPW-24-0	CLEANING SERVICES - CH & DPW	760.00
TOTAL FOR: OGBORN ENTERPRISES, INC.			760.00
PARM	PARMENTER LAW		
	279876 / 279876	ATTORNEY FEES - GENERAL/PROSECUTION	2,375.00
TOTAL FOR: PARMENTER LAW			2,375.00
YOUNG	PAUL YOUNG		
	APRIL-2024	FLEX - APRIL-2024	146.88
TOTAL FOR: PAUL YOUNG			146.88

OPEN  
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Vendor Code	Vendor Name	Description	Amount
PETRO	PETRO TANK & LINE TESTING LLC		
	224713 / 224789	FUEL TANK TESTING - DPW/HOSE & REEL INSTALL -	5,152.52
TOTAL FOR: PETRO TANK & LINE TESTING LLC			5,152.52
PSI	PRINTING SYSTEMS INC		
	6024 STATEMENT	AV RETURN ENVELOPES/MASTER & ID CARDS/SECRECY	1,331.65
TOTAL FOR: PRINTING SYSTEMS INC			1,331.65
QUILL	QUILL CORPORATION		
	38095879	CASH RECEIPT BOOKS (5)	149.95
TOTAL FOR: QUILL CORPORATION			149.95
SQUI	ROGER SQUIERS		
	APRIL-2024	FLEX - APRIL-2024	116.51
TOTAL FOR: ROGER SQUIERS			116.51
HUEBL	SCOTT HUEBLER		
	APRIL-2024	FLEX - APRIL-2024	947.80
	OPTICAL	OPTICAL - SCOTT	250.00
TOTAL FOR: SCOTT HUEBLER			1,197.80
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	7000308227	COLORED PAPER REAMS (3)/COPY PAPER CARTON (3)	134.39
	7000353489	TONER CARTRIDGES (4)	273.11
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			407.50
LOOMIS	THE LOOMIS COMPANY		
	C002338700	WRAP PLAN - APRIL-2024	5,093.49
	C002858300	WRAP PLAN - MAY-2024	5,093.49
TOTAL FOR: THE LOOMIS COMPANY			10,186.98
RE	TRAVIS REED		
	CONTRACT	STAGEHAND - PUPPY PALS 3/8/24	100.00
TOTAL FOR: TRAVIS REED			100.00
USABL	USA BLUE BOOK/HD SUPPLY		
	INV00316800	STRAINER ASSEMBLY/MARKING FLAGS & PAINT/GLOVE	725.17
TOTAL FOR: USA BLUE BOOK/HD SUPPLY			725.17
VERIZ	VERIZON WIRELESS		
	9960324027	ON CALL CELL / IPAD SVC PLAN	41.25
TOTAL FOR: VERIZON WIRELESS			41.25
WLEXC	WHITE LAKE EXCAVATING		
	956141	BLACK DIRT SCREENED - 7.85 TONS	142.71
	956153	STONE - 7.27 TONS	290.80
TOTAL FOR: WHITE LAKE EXCAVATING			433.51
WHIVE	WHITEHALL VENTURES INC		
	LEASE - APR-202	LEASE - APRIL-2024 - DOWNTOWN RESTROOMS	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00

Vendor Code	Vendor Name	Description	Amount
WIND	WINDEMULLER		
	235122	WELL RADIO SERVICE - #5	1,280.00
TOTAL FOR: WINDEMULLER			1,280.00
WORKP	WORKPLACE HEALTH MUSKEGON		
	292614	DRUG SCREEN - CHURCH	28.50
TOTAL FOR: WORKPLACE HEALTH MUSKEGON			28.50
<b>PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A</b>			
MISC	MI DEPT OF LARA		
	STATEMENT	LIQUOR LICENSE RENEWAL - RETAIL/SUNDAY	287.50
TOTAL FOR: MI DEPT OF LARA			287.50
MISC	AMAZON.COM		
	112-01065639001	MONITOR CABLE ADAPTORS (2)/ POLICE NOTE PADS	34.35
TOTAL FOR: AMAZON.COM			34.35
FRONT	FRONTIER		
	STATEMENT	TELEPHONE	107.52
TOTAL FOR: FRONTIER			107.52
GRCIV	GRAND RAPIDS CIVIC THEATRE		
	STATS491	TICKETS - MURDER ORIENT EXP - WLYT ATTENDING	164.50
TOTAL FOR: GRAND RAPIDS CIVIC THEATRE			164.50
MISC	LITTLE CAESARS PIZZA		
	285730417	TRAINING MEALS	51.46
TOTAL FOR: LITTLE CAESARS PIZZA			51.46
MLIVE	MLIVE MEDIA GROUP		
	STATEMENT	MLIVE SUBSCRIPTION	10.00
TOTAL FOR: MLIVE MEDIA GROUP			10.00
MISC	PRODUCTKEYS.COM		
	STATEMENT	MICROSOFT OFFICE 2021 (2)	31.27
TOTAL FOR: PRODUCTKEYS.COM			31.27
SAMS	SAM'S CLUB/GECF		
	10148339308	PAPER PLATES	1.85
	10150026619	CONCESSIONS - POP/CANCY/JUICE/BUBBLY WATER	175.04
TOTAL FOR: SAM'S CLUB/GECF			176.89
MISC	SPOTIFY		
	183725231012610	SUBSCRIPTION - MONTHLY FEE- APR2024	10.99
TOTAL FOR: SPOTIFY			10.99
MISC	THRIFT BOOKS		
	53271565	HOBBIT BOOKS - WLYT	52.89
TOTAL FOR: THRIFT BOOKS			52.89
USPOS	UNITED STATES POSTMASTER		
	840-54930496259	POSTAGE STAMPS - 6-100CT ROLLS	408.00
TOTAL FOR: UNITED STATES POSTMASTER			408.00

OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF APRIL 23, 2024

Vendor Code	Vendor Name	Description	Amount
MISC	UPS		
	920623127327	DELIVERY CHANGE CHARGES - PUPPY PALS	23.97
TOTAL FOR: UPS			23.97
WALMART	WALMART		
	115207642383359	MARCH BOR - HOSPITALITY	50.64
TOTAL FOR: WALMART			50.64
<b>TOTAL PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A</b>			<b>1,409.98</b>

TOTAL - ALL VENDORS 106,869.83

**FUND TOTALS:**

Fund 101 - GENERAL OPERATING FUND	34,097.30
Fund 202 - MAJOR STREET FUND	362.15
Fund 203 - LOCAL STREET FUND	71.36
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1	4,528.98
Fund 249 - BUILDING INSPECTION DEPARTMENT	1,649.98
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND	60.28
Fund 580 - PLAYHOUSE	9,432.87
Fund 590 - SEWER FUND	2,024.08
Fund 591 - WATER FUND	51,215.06
Fund 594 - MARINA FUND	879.31
Fund 661 - MOTOR POOL FUND	2,548.46

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 COUNCIL MEETING OF APRIL 23, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 101 GENERAL OPERATING FUND</b>					
Dept 000 247					
101-000-123.000	VERITY - SVC/MAINT FY24/25 (101	HART INTERCIVIC, INC.	03/27/24	096324	804.00
101-000-222.100	DOG TAGS - MAR-2024	MUSKEGON COUNTY TREASURE	04/15/24	202618	325.00
101-000-231.017	DUE TO FLEX FUND	ALYSSA SEAVER	04/01/24	APRIL-2024	554.74
101-000-231.017	DUE TO FLEX FUND	BRANDON L MAHONEY	04/15/24	APRIL-2024	236.15
101-000-231.017	DUE TO FLEX FUND	BRENDA BOURDON	04/01/24	APRIL-2024	229.84
101-000-231.017	FLEX - APRIL-2024	BRIAN ARMSTRONG	04/15/24	APRIL-2024	197.73
101-000-231.017	DUE TO FLEX FUND	BROOK SCHILLER	04/01/24	APRIL-2024	61.18
101-000-231.017	DUE TO FLEX FUND	DONALD BOND	04/01/24	APRIL-2024	75.00
101-000-231.017	DUE TO FLEX FUND	PAUL YOUNG	04/01/24	APRIL-2024	146.88
101-000-231.017	DUE TO FLEX FUND	ROGER SQUIERS	04/01/24	APRIL-2024	116.51
101-000-231.017	DUE TO FLEX FUND	SCOTT HUEBLER	04/01/24	APRIL-2024	947.80
101-000-231.018	PREMIUM - APR-2024	AFLAC	04/12/24	670530	458.38
		Total For Dept 000 247			4,153.21
Dept 101 CITY COUNCIL					
101-101-962.000	LIVESTREAM/COUNCIL - APRIL-202	CATCHMARK TECHNOLOGIES	04/01/24	9951	300.00
101-101-962.000	TONER CARTRIDGES (4)	STAPLES CONTRACT & COMME	04/17/24	7000353489	182.07
		Total For Dept 101 CITY COUNCIL			482.07
Dept 172 ADMINISTRATION					
101-172-727.000	MONITOR CABLE ADAPTORS (2)	AMAZON.COM	04/01/24	112-01065639001817	10.51
101-172-727.000	MICROSOFT OFFICE - SEAVER/COUNT	PRODUCTKEYS.COM	03/25/24	STATEMENT	31.27
101-172-727.000	TONER CARTRIDGES (4)	STAPLES CONTRACT & COMME	04/17/24	7000353489	91.04
101-172-727.000	COPY PAPER - LILAC REAM	STAPLES CONTRACT & COMME	04/10/24	7000308227	88.61
101-172-770.000	MLIVE SUBSCRIPTION	MLIVE MEDIA GROUP	03/30/24	STATEMENT	10.00
101-172-818.000	VIRTUAL SERVER & SUPPORT -FEB-2	MUSKEGON CENTRAL DISPATC	02/01/24	2400001916	1,054.74
101-172-850.000	TELEPHONE/50% - 231.893.4708	FRONTIER	02/20/24	STATEMENT	53.76
		Total For Dept 172 ADMINISTRATION			1,339.93
Dept 203 ATTORNEY					
101-203-826.100	ATTORNEY FEES - GENERAL	PARMENTER LAW	04/03/24	279876 / 279876	758.50
		Total For Dept 203 ATTORNEY			758.50
Dept 215 CITY CLERK					
101-215-728.000	POSTAGE STAMPS - 6-100CT ROLLS	UNITED STATES POSTMASTER	03/22/24	840-5493049625919087	408.00
		Total For Dept 215 CITY CLERK			408.00
Dept 247 BOARD OF REVIEW					
101-247-962.000	MARCH BOR - HOSPITALITY	WALMART	03/13/24	1152076423833597143	50.64
		Total For Dept 247 BOARD OF REVIEW			50.64
Dept 257 ASSESSOR					
101-257-818.000	ASSESSMENT ADMIN SVC - APR-JUNE	MUSKEGON COUNTY TREASURE	04/15/24	2028894	10,000.00
		Total For Dept 257 ASSESSOR			10,000.00
Dept 262 ELECTIONS					
101-262-727.000	AV RETURN ENV - 4000	PRINTING SYSTEMS INC	04/01/24	6024 STATEMENT	1,331.65
		Total For Dept 262 ELECTIONS			1,331.65
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	DOG BISCUITS	AMAZON.COM	04/01/24	112-01065639001817	3.15
101-265-757.000	PAPER PLATES	SAM'S CLUB/GBCF	02/29/24	10148339308	1.85

CITY OF WHITEHALL ACCOUNTS PAYABLE  
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<b>Fund 101 GENERAL OPERATING FUND</b>					
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	COFFEE FILTERS - 100 BOX	STAPLES CONTRACT & COMME	04/10/24	7000308227	1.31
101-265-818.700	CLEANING SERVICES - CH - APR-24	OGBORN ENTERPRISES, INC.	04/01/24	WCH & WDPW-24-04	475.00
101-265-920.000	CITY HALL/014-05195-00	CITY OF WHITEHALL	03/31/24	STATEMENTS	83.52
101-265-920.000	PUBLIC UTILITIES/100017760891	CONSUMER'S ENERGY	04/18/24	STATEMENT	819.28
		Total For Dept 265 CITY HALL BLDG & GROUNDS			1,384.11
Dept 266 DISTRICT COURT					
101-266-826.000	ATTORNEY FEES - PROSECUTION	PARMENTER LAW	04/03/24	279876 / 279876	1,616.50
		Total For Dept 266 DISTRICT COURT			1,616.50
Dept 270 FRINGE BENEFITS					
101-270-719.450	WORK BOOT REIMBURSEMENT	DONALD BOND	04/16/24	REIMBURSEMENT	144.15
101-270-719.603	WRAP PLAN - APRIL-2024	THE LOOMIS COMPANY	03/11/24	C002338700	5,093.49
101-270-719.603	WRAP PLAN - MAY-2024	THE LOOMIS COMPANY	04/11/24	C002858300	5,093.49
101-270-719.650	OPTICAL - SCOTT	SCOTT HUEBLER	04/10/24	OPTICAL	250.00
101-270-719.680	FRINGE-LIFE INS MAY-2024	MET LIFE	04/14/24	5399644 - MAY-2024	265.98
101-270-719.685	DRUG SCREEN - CHURCH	WORKPLACE HEALTH MUSKEGO	04/15/24	292614	28.50
101-270-719.690	FRINGE-DISABILITY INS MAY-2024	MET LIFE	04/14/24	5399644 - MAY-2024	597.19
		Total For Dept 270 FRINGE BENEFITS			11,472.80
Dept 301 POLICE					
101-301-727.000	POLICE NOTE PADS (12 PK)	AMAZON.COM	04/01/24	112-01065639001817	20.69
101-301-850.000	TELEPHONE/50% - 231.893.4708	FRONTIER	02/20/24	STATEMENT	53.76
101-301-880.000	TRAVEL & MEALS	LITTLE CAESARS PIZZA	03/13/24	285730417	51.46
		Total For Dept 301 POLICE			125.91
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	04/18/24	STATEMENT	22.12
		Total For Dept 448 STREET LIGHTING			22.12
Dept 567 CEMETERY					
101-567-757.000	BILLYGOAT SWITCH	J&J FARM SALES	04/08/24	107620	22.40
101-567-920.000	PUBLIC UTILITIES/100016180844	CONSUMER'S ENERGY	04/18/24	STATEMENT	84.97
		Total For Dept 567 CEMETERY			107.37
Dept 751 PARKS DEPARTMENT					
101-751-775.000	BILLYGOAT SWITCH	J&J FARM SALES	04/08/24	107620	22.40
101-751-775.000	PARTS - ADJUSTABLE KIT	MOST DEPENDABLE FOUNTAIN	04/01/24	INV77673 / 77753	125.33
101-751-818.000	PORTABLE RESTROOM - COVELL	KERKSTRA PORTABLE RESTRO	04/15/24	244045 /046 /047	230.00
101-751-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	04/18/24	STATEMENT	228.54
		Total For Dept 751 PARKS DEPARTMENT			606.27
Dept 753 PATHWAY					
101-753-818.000	PORTABLE RESTROOM - WL BIKE PAT	KERKSTRA PORTABLE RESTRO	04/15/24	244045 /046 /047	155.00
		Total For Dept 753 PATHWAY			155.00
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES/103021521192	CONSUMER'S ENERGY	04/18/24	STATEMENT	83.22
		Total For Dept 756 119 S BALDWIN ST			83.22
		Total For Fund 101 GENERAL OPERATING FUND			34,097.30

CITY OF WHITEHALL ACCOUNTS PAYABLE  
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT	BLACK DIRT SCREENED - 7.85 TONS	WHITE LAKE EXCAVATING	04/02/24	956141	71.35
202-463-757.000	STONE - 7.27 TONS	WHITE LAKE EXCAVATING	04/11/24	956153	290.80
		Total For Dept 463 ROUTINE MAINT			362.15
		Total For Fund 202 MAJOR STREET FUND			362.15
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT	BLACK DIRT SCREENED - 7.85 TONS	WHITE LAKE EXCAVATING	04/02/24	956141	71.36
203-463-757.000		Total For Dept 463 ROUTINE MAINT			71.36
		Total For Fund 203 LOCAL STREET FUND			71.36
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 247	HOSE/HOSE REEL INSTALL - MARINA	PETRO TANK & LINE TESTIN	12/13/23	224713 / 224789	3,886.48
247-000-818.110	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	04/01/24	LEASE - APR-2024	145.00
247-000-818.400		Total For Dept 000 247			4,031.48
Dept 525 DOWNTOWN STREETScape					
247-525-757.000	SIGNS - ART WALL CANCELED (3)	DORNBOS SIGN INC	04/02/24	INV75146	163.08
247-525-920.000	PUBLIC RESTROOMS/002-00290-00	CITY OF WHITEHALL	03/31/24	STATEMENTS	27.84
247-525-921.000	PED LIGHTS/100015232430	CONSUMER'S ENERGY	04/18/24	STATEMENT	306.58
		Total For Dept 525 DOWNTOWN STREETScape			497.50
		Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY			4,528.98
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247	PASS THRU - INSPECTION FINE - 1	MUSKEGON CHARTER TOWNSHI	04/08/24	5778	75.00
249-000-238.000	CASH RECEIPT BOOKS (5)	QUILL CORPORATION	04/09/24	38095879	74.98
249-000-727.000	CODE ENFORCEMENT SVCS - APR-JUN	MUSKEGON CHARTER TOWNSHI	04/12/24	2400015744	1,500.00
249-000-818.200		Total For Dept 000 247			1,649.98
		Total For Fund 249 BUILDING INSPECTION DEPARTMENT			1,649.98
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 247	C/S-INDUSTRIAL PARK/1000164878	CONSUMER'S ENERGY	04/18/24	STATEMENT	60.28
250-000-818.100		Total For Dept 000 247			60.28
		Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU			60.28
Fund 580 PLAYHOUSE					
Dept 000 247	MERCH PUPPYPAL- PACKAGE DELIVER	IMPACT ENTERTAINMENT SER	04/01/24	CONTRACT	23.97
580-000-082.000	DELIVERY CHANGE CHARGES - PUPPY	UPS	03/07/24	920623127327	23.97
580-000-082.000	2024 SUM THEATRE BROCHURE (580.	CONCEPTS GRAPHIC DESIGN	04/11/24	10362	280.00
580-000-123.000	COPY PAPER - CARTON (1)	STAPLES CONTRACT & COMME	04/10/24	7000308227	44.47
580-000-727.000	SET SUPPLIES - ELEPHANT MAN	AMBER L HELLEWELL	04/01/24	REIMBURSEMENT	19.80
580-000-757.000	PIANO ACCOMPANIMENT - WLYT SPRI	ANDREW J HENLEY	04/02/24	CONTRACT	520.00
580-000-757.410	TICKETS - MURDER ORIENT EXP- WL	GRAND RAPIDS CIVIC THEAT	04/08/24	STATS491	164.50
580-000-757.410					



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<b>Fund 580 PLAYHOUSE</b>					
Dept 000 247					
580-000-757.410	CHOREOGRAPHER - MUSIC THTR DANC	LAUREN SAWSON	02/02/24	CONTRACT	90.00
580-000-757.410	KING ARTHUR CAMP - WLYT SPRING	MCT, INC.	03/18/24	INV0000003310	3,900.00
580-000-757.410	HOBBIT BOOKS - WLYT	THRIFT BOOKS	03/21/24	53271565	52.89
580-000-757.500	CONCESSIONS - POP/CANCY/JUICE/B	SAM'S CLUB/GEFC	03/05/24	10150026619	175.04
580-000-757.550	LIQUOR LICENSE RENEWAL - RETAIL	MI DEPT OF LARA	03/05/24	STATEMENT	287.50
580-000-818.000	STAGEHAND - PUPPY PALS 3/8/24	TRAVIS REED	04/02/24	CONTRACT	100.00
580-000-818.400	MUSICAL PERFORMANCE - FRRI 4/5/	JENNIFER SYGIT	04/02/24	CONTRACT	900.00
580-000-818.500	PUPPY PALS - 3/8/24 TICKET SPLI	IMPACT ENTERTAINMENT SER	04/01/24	CONTRACT	1,422.95
580-000-818.600	SUBSCRIPTION - MONTHLY FEE- APR	SPOTIFY	03/30/24	1837252310126101-121	10.99
580-000-850.000	INTERNET - PH	CHARTER COMMUNICATIONS	04/15/24	005038701041524	319.98
580-000-920.000	PLAYHOUSE/005-01400-00	CITY OF WHITEHALL	03/31/24	STATEMENTS	18.56
580-000-920.000	PUBLIC UTILITIES/100015238247	CONSUMER'S ENERGY	04/18/24	STATEMENT	808.25
580-000-931.000	SERVICE CALL - HORN/STROBE	ENGINEERED PROTECTION SY	04/03/24	S753846	270.00
			Total For Dept 000 247		9,432.87
			Total For Fund 580 PLAYHOUSE		9,432.87
<b>Fund 590 SEWER FUND</b>					
Dept 550 SEWER ADMINISTRATION					
590-550-727.000	CASH RECEIPT BOOKS (5)	QUILL CORPORATION	04/09/24	38095879	37.48
			Total For Dept 550 SEWER ADMINISTRATION		37.48
<b>Dept 552 SEWER CUSTOMER ACCOUNTS</b>					
590-552-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	04/15/24	005038701041524	59.99
590-552-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	03/28/24	9960324027	19.01
			Total For Dept 552 SEWER CUSTOMER ACCOUNTS		79.00
<b>Dept 554 SEWER PUMPING</b>					
590-554-818.000	HAULED WASTE - 1023 GALLONS	MUSKEGON COUNTY TREASURE	04/15/24	202572	60.36
590-554-920.000	PUBLIC UTILITIES/100015288960	CONSUMER'S ENERGY	04/18/24	STATEMENT	1,483.03
			Total For Dept 554 SEWER PUMPING		1,543.39
<b>Dept 558 SEWER T &amp; D</b>					
590-558-757.000	STRAIN ASSEMBLY/MARKING FLAGS &	USA BLUE BOOK/HD SUPPLY	03/26/24	INV00316800	362.59
590-558-850.000	ON CALL CELL	VERIZON WIRELESS	03/28/24	9960324027	1.62
			Total For Dept 558 SEWER T & D		364.21
			Total For Fund 590 SEWER FUND		2,024.08
<b>Fund 591 WATER FUND</b>					
Dept 000 247					
591-000-082.000	GATE VALVE HAND WHL (2) FLANGE	ETNA SUPPLY INC	04/11/24	S105616595.001	1,749.67
591-000-123.000	WARNER-METER YOKES (591.549.976	ETNA SUPPLY INC	04/10/24	S105272888.7	410.10
591-000-123.000	PIPES- WARNER 591.549.976.000,E	MICHIGAN PIPE & VALVE GR	04/10/24	R015569	39,450.00
			Total For Dept 000 247		41,609.77
<b>Dept 540 WATER ADMINISTRATION</b>					
591-540-727.000	CASH RECEIPT BOOKS (5)	QUILL CORPORATION	04/09/24	38095879	37.49
			Total For Dept 540 WATER ADMINISTRATION		37.49
<b>Dept 542 WATER CUSTOMER ACCOUNTS</b>					
591-542-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	04/15/24	005038701041524	59.99

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF APRIL 23, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	03/28/24	9960324027	19.00
			Total For Dept 542 WATER CUSTOMER ACCOUNTS		78.99
Dept 546 WATER SOURCE PLANT					
591-546-801.000	SERVICE - WELL #5 COMMUNICATION	J&K COMMUNICATIONS INC	04/12/24	128541	290.00
591-546-818.100	WATERS SAMPLES	MI DEPT EGLE	03/31/24	761-11208487	112.00
591-546-818.100	WELL RADIO SERVICE - #5	WINDEMULLER	04/19/24	235122	1,280.00
591-546-920.000	PUBLIC UTILITIES/100015972811	CONSUMER'S ENERGY	04/18/24	STATEMENT	7,409.00
			Total For Dept 546 WATER SOURCE PLANT		9,091.00
Dept 548 WATER T & D					
591-548-757.000	RUBBER GASKETS (4)	ETNA SUPPLY INC	04/16/24	S105626426.001	8.49
591-548-757.000	STRAIN ASSEMBLY/MARKING FLAGS &	USA BLUE BOOK/HD SUPPLY	03/26/24	INV00316800	362.58
591-548-775.000	UPS CHARGES	HOME SERVICES OF WHITE L	04/04/24	12092-12106	25.12
591-548-850.000	ON CALL CELL	VERIZON WIRELESS	03/28/24	9960324027	1.62
			Total For Dept 548 WATER T & D		397.81
Fund 594 MARINA FUND					
Dept 000 247					
594-000-775.000	PARTS - HOSES/ADJ KITS	MOST DEPENDABLE FOUNTAIN	04/01/24	INV77673 / 77753	316.67
594-000-850.000	INTERNET - MARINA	CHARTER COMMUNICATIONS	04/15/24	005038701041524	94.99
594-000-850.000	TELEPHONE - 231.894.9689	FRONTIER	04/10/24	STATEMENT	82.49
594-000-920.000	PUBLIC UTILITIES/100000353241	CONSUMER'S ENERGY	04/18/24	STATEMENT	385.16
			Total For Dept 000 247		879.31
			Total For Fund 594 MARINA FUND		879.31
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-751.000	TANK TESTING/SETUP-MOTORPOOL	PETRO TANK & LINE TESTIN	12/13/23	224713 / 224789	1,266.04
661-000-818.700	CLEANING SERVICES - DPW - APR-2	OGBORN ENTERPRISES, INC.	04/01/24	WCH & WDPW-24-04	285.00
661-000-920.000	DPW/014-05850-00	CITY OF WHITEHALL	03/31/24	STATEMENTS	64.96
661-000-920.000	PUBLIC UTILITIES/100016488254	CONSUMER'S ENERGY	04/18/24	STATEMENT	305.26
661-000-933.000	SERVICE VACTOR TRK - PUMP SCREE	JACK DOHENY COMPANY	04/17/24	226624	621.95
661-000-933.000	COPIER MAINTENANCE #308	KONICA MINOLTA BUSINESS	04/03/24	293150365	5.25
			Total For Dept 000 247		2,548.46
			Total For Fund 661 MOTOR POOL FUND		2,548.46

OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF APRIL 23, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101	GENERAL OPERATING FUND			34,097.30
	Fund 202	MAJOR STREET FUND			362.15
	Fund 203	LOCAL STREET FUND			71.36
	Fund 247	TAX INCREMENT FINANCE			4,528.98
	Fund 249	BUILDING INSPECTION DE			1,649.98
	Fund 250	LOCAL DEVELOPMENT FINA			60.28
	Fund 580	PLAYHOUSE			9,432.87
	Fund 590	SEWER FUND			2,024.08
	Fund 591	WATER FUND			51,215.06
	Fund 594	MARINA FUND			879.31
	Fund 661	MOTOR POOL FUND			2,548.46
	Total For All Funds:				106,869.83

**CITY OF WHITEHALL  
BROWNFIELD, LDFA, TIFA  
April 11, 2024**

**PRESENT**

K. Cyr, J. Dillivan, M. Guinon, G. Langlois, M. McDermott, J. McDowell, T. Moore, E. Peyer, S. Salter

**ABSENT**

M. Byam, D. Copley

**ALSO PRESENT**

Treasurer Seaver, Director/Secretary Huebler

Vice Chair Salter called the meeting to order at 12:02 p.m.

**APPROVAL OF AGENDA**

Motion by McDowell, second by Langlois, CARRIED, to approve the agenda as presented. All voted yes.

**APPROVAL OF MINUTES**

Motion by Cyr, second by Peyer, CARRIED, to approve the January 2024 and March 2024 meeting minutes as presented. All voted yes.

**COMMUNICATIONS**

**2024 Capital Project**

Huebler provided a schedule and start date for the project.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Brownfield Budget**

Motion by Langlois, second by McDowell, CARRIED, to adopt Resolution 24-04 Fiscal Year 24/25 Budget. Roll Call Vote – 4 yes, 3 absent.

**LDFA Budget**

Motion by Cyr, second by Moore, CARRIED, to adopt Resolution 24-05 Fiscal Year 24/25 Budget. Roll Call Vote – 8 yes, 3 absent.

**TIFA Budget**

Motion by Langlois, second by Peyer, CARRIED, to adopt Resolution 24-06 Fiscal Year 24/25 Budget. Roll Call Vote – 4 yes, 3 absent.

Guinon entered the meeting at this time.

**Zuniga Façade Grant**

Motion by Guinon, second by Peyer, CARRIED, to adopt Resolution 24-07 awarding a façade grant in an amount not to exceed \$2,800. Roll Call Vote – 5 yes, 2 absent.

Zuniga clarified that the entire remodel project is estimated at \$60,000. The façade portion is \$5,600.

**PUBLIC COMMENT**

City Councilmember Zeimer was of the understanding that the project cost could be no less than \$25,000. Huebler clarified that there is no minimum.

**ADJOURNMENT**

There being no further business, Vice Chair Salter adjourned the meeting at 12:30 p.m.

DRAFT

CITY OF WHITEHALL  
Marina Advisory Committee  
April 17, 2024

**Present**

J. Hanson, J. Holmstrom, G. Johnson, M. Morin

**Absent**

G. Langlois, D. Martin, S. Salter

**Also Present**

S. Huebler

The meeting was called to order by Member Holmstrom at 7:02 p.m.

**Approval of Agenda**

Motion by Hanson, second by Johnson, CARRIED, to approve the agenda as submitted. All voted yes.

**Approval of Minutes**

Motion by Morin, second by Hanson, CARRIED, to approve the September 2023 minutes as submitted. All voted yes.

**Communications**

**City Managers Report**

City Manager Huebler provided an update on staffing, the west pier grant, Goodrich park grant, light upgrades, fuel line and reel replacements, and fishing deck repairs.

**Unfinished Business**

**New Business**

Motion by Johnson, second by Morin, CARRIED, to approve the FY24/25 Budget as submitted and recommend approval by the City Council. All voted yes.

**Public Comment**

Adjournment

There being no further business, motion by Johnson, second by Morin, CARRIED, to adjourn at 7:37 p.m. All voted yes.

DRAFT

## Agenda Report - Tag Day Requests

Tag Days for community nonprofit organizations require City Council approval subject to coordination with the Police Department. Tag days are limited to one per weekend, two per month, and ten per year. They may not be held on Sundays or national holidays.

Knights of Columbus have requested a tag day for Saturday, April 27, 2024 and The American Legion Auxiliary have requested a tag day for Friday, June 14, 2024.

April 27  
June 14

Knights of Columbus  
American Legion Auxiliary

### RECOMMENDATION

Approve the tag days as requested.



## Brenda J. Bourdon

---

**From:** Elie Ghazal <eghazal99@yahoo.com>  
**Sent:** Monday, April 8, 2024 5:48 AM  
**To:** Brenda J. Bourdon  
**Cc:** Van VanGuilder; GK 12985; Mike Beyer; Gary Greiner  
**Subject:** 2024 Knights of Columbus annual MI (Tootsie Roll) Drive  
**Attachments:** Tag Day - Knights of Columbus.pdf; Tag Day - Knights of Columbus. Permit to solicit funds.pdf; Tag Day Guidelines.pdf

**[EXTERNAL EMAIL]** Please exercise caution with links and attachments.

Hello Brenda,

we are again applying for the Knights Of Columbus White Lake Council 12985 for the annual Tootsie Roll drive which will take place on April 27th.

I am asking for permission as in the past to allow us to stand at the intersection of Mears and Colby from 8 AM to 2 PM collecting from drivers any donations for this well worthy cause. 100% of all donations goes toward supporting local charities that work with individuals with Intellectual needs.

The Knights of Columbus of Michigan carry out an insurance policy for all K of C members who participate in this event.

Attached is copy of our Insurance

Thanks,

Elie Ghazal



American Legion Auxiliary Unit 69  
803 E Colby Street  
Whitehall, Michigan 49461  
(231) 894-5991

April 15, 2024

City of Whitehall  
Attn: City Council  
405 E. Colby Street  
Whitehall, Michigan 49461

RE: Poppy Day

City Council Members:

Please consider this our request to hold our annual Poppy Day event on Friday, June 14, 2024. As we have done in the past and subject to your approval, we will distribute poppies at the streetlight in Whitehall at Colby Street and Mears Avenue. All donations received will be used to support veterans, active-duty military, and their families.

Please do not hesitate to reach out to me should you have any questions or concerns. Thank you for your continued support.

Sincerely,

Victoria R. Tolan  
Auxiliary President

CITY OF WHITEHALL  
RESOLUTION 24-14  
City Goals

- WHEREAS, the Whitehall City Council establishes a list of prioritized goals every two years following a general election.
- WHEREAS, the Council invited members from the various authorities, boards, commissions, and committees along with the general public and key staff members to attend a goal setting work session.
- WHEREAS, goals presented during this work session were then organized and submitted to the City Council for review with each member voting for their top ten goals.
- WHEREAS, the goals have been prioritized based upon the results of the Council's voting.

NOW, THEREFORE, LET IT BE RESOLVED

that the Whitehall City Council does hereby adopt the attached 2024 Goals.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held April 23, 2024 at 6:00 p.m. (\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Steve Salter, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
2024 GOALS



The Whitehall City Council establishes a list of prioritized goals following a fall general election. The goals will guide limited staff and financial resources over the next two years towards a shared vision. A brainstorming work session to solicit any and all ideas begins the process. Members of the various authorities, boards, commissions, committees, and the general public are invited. After this session, staff develops a report to be used by the council for voting. The report combines similar goals, groups them by general activity, provides estimated costs, and identifies potential funding sources. Council members vote during a subsequent work session by placing a dot adjacent to a goal. The goals are listed on a series of flip charts. They are limited to ten dots, but may place multiple dots on a single goal to indicate a higher level of support. These extra dots do not count towards a goal's final ranking. Seven votes from seven council members is the highest number a goal can achieve. Goals with four or more votes are considered high priority. Those with one to three votes are medium priority.

### HIGH PRIORITY GOALS

➤ 6 out of 7

- Improve and expand on the *downtown holiday decorations*. TIFA currently spends \$2,000 per year replacing decorations. A capital increase of \$20,000 along with another \$10,000 for additional labor for installation and utility costs would require \$30,000.

➤ 5 out of 7

- Continue *street improvements*. Over the last 22 years, the City has spent \$13.8M to repair 36% of the roads. Plans are in place to invest another \$3.2M over the next five years.

### MEDIUM PRIORITY GOALS

➤ 3 OUT OF 7

- Install a *pedestrian crossing* on Colby at Franklin with flashing lights. DPW is currently working with MDOT on this project. An estimated \$7,000 for flashing lights and the annual \$500 utility cost would likely be a City expense.
- Re-establish the spring *curbside junk pickup* program by contracting with a local waste hauler. Based on the actual costs for the last two years the program was used and adjusting for inflation, this program would cost an estimated \$21,000 per year.
- Add *tables to the North Mears Promenade*. Three top class tables would cost \$6,600.

- Increase the *maintenance on the Slocum Switchback*. The original design was for very low maintenance vegetation. The Muskegon County Conservation District and volunteers have helped in the past. Increased routine maintenance by the Public Works Department will cost an additional \$2,000 per year for labor and equipment.
- Develop a *public access site at Tannery Bay*. A parcel has been donated to the City along with \$30,000 for development costs.

➤ 2 OUT OF 7

- Install a *bicycle station* at Covell Park. The station would include an air compressor, repair tools, changing area, and drinking fountain for an estimated cost of \$30,000.
- Build a *pavilion at Covell Park*. A pavilion with picnic tables would be an estimated \$272,000.
- Build a *restroom at Covell Park*. The estimated construction cost is \$125,000 with annual maintenance and utility costs of \$8,000.
- Develop a *beautification plan* for the downtown and along Colby Street. In house cost would be \$5,000. Contracting a professional, based upon the cost of the 2015 master plan plus inflation, would be in the \$15,000 range.
- Install *dog waste stations* at Funnell Field. The cost of three waste stations is \$1,000 with an installation cost of \$300. Annual maintenance would be \$2,200.
- Increase the *maintenance on Lake Street*; pulling weeds and opening up site views. A lot of the current vegetation is part of the green street project and designed to grow tall. Additional labor and equipment cost would be estimated at \$5,800 per year.
- Allow *remote public comments* during city council meetings. Doubling the current live stream monthly costs to allow this capability would require an additional \$3,600 per year.
- Build a small *pavilion at Slocum Park*. Purchase price \$15,000; installation cost of \$3,300.
- Build a *skate park at Slocum Park*. An in-ground skate park build by contractors would cost an estimated \$720,000
- Install *lights on the Slocum Switchback*, possibly solar to reduce costs. Based on the light project at Goodrich Park, this will cost \$22,000 plus \$500 per year in utilities.
- Install more *wayfinding signs* and parking lot signs. Adding five of each will cost \$15,000.

➤ 1 OUT OF 7

- Rebuild *Benston Road* from Warner Street to the city limits. This stretch is not in the current short term plan. Rough estimate of \$980,000.
- Install a *pedestrian crossing across Thompson* at Covell Park with flashing lights. This would require MDOT approval. The estimated cost is \$7,000 for flashing lights and \$500 per year for utilities.
- Build a *downtown community market* either in the North Mears Promenade or on a vacant city lot located at the corner of Division and Hanson streets. A community pavilion with public restrooms was included in the North Mears Promenade project but removed following strong opposition from the public and some members of the city council. With inflation, the pavilion would carry a current price tag of \$739,000.
- Install a *downtown sound system* for public announcements and background music. Based upon costs spent by a similar sized community, a sound system would be \$24,000 with annual management and utility costs estimated at \$500.
- Add cooking *grills* to Goodrich Park. Three grills, one of which would be a large size “family” grill will run \$2,500. Installation costs would be minimal.
- Install a *zip line* at Goodrich Park. The catalog price for a medium length zip line is \$66,000. Installation would add another \$1,300.
- Conduct a *greenhouse gas audit* of city operations which would then lead to the development and implementation of reduction goals. The City could retain the services of local college students for a cost of \$5,000.
- Clear vegetation at *Norman Park to enhance the views*. DPW labor and equipment cost estimate is \$10,000.
- Increase funding for *sidewalk maintenance*. Typical costs have run \$3,600 per year. Over \$136,000 was spent over the last two summers. Another \$90,000 is needed for further improvements. Annual maintenance would fall back to \$5,000 per year.
- Build a *dog park at Slocum Park*. While only needing one acre, designers recommend two fenced areas – one for small dogs and a second for large dogs. Fencing, seating, waste stations, and a drinking fountain are estimated at \$54,000. It would cost \$9,000 per year to maintain.

- Paint and maintain the *Warner Street bike lanes*. Street sweeping is done on a regular basis along with all other curbed roads in the City. Sweeping along with annual painting of the bikes lanes would cost an estimated \$5,800 per year.
- Upgrade and optimize the *city website*. The website is currently managed in-house on a shoestring budget and is comparable to other similar sized community websites. A dart board estimate on additional costs lands at \$5,000 per year.

## NON-PRIORITIZED GOALS

### ➤ ○ OUT OF 7

- Initiate *adult sports leagues* at the Viking Athletic Center. White Lake Area Community Education would be a better organization to implement this goal, pulling participants from all five public school districts that they represent. Facility rental, game management, officiating, and equipment would run an estimated \$5,000 per sport, per league. Costs could be covered by player fees, local government subsidy, sponsorships, or any combination.
- Collaborate with the Arts Council of White Lake and Whitehall District Schools to establish a relocated *art wall*. Maintenance, signage, and management would cost an estimated \$2,000 per year.
- Collaborate with MDOT and Whitehall Township to provide *pedestrian access* to the east side of USBR31. This area is outside the City's jurisdiction and should be left to MDOT and the Township. Based on recent costs per foot of new sidewalk, this would carry a \$55,000 price tag.
- Install a *traffic light* at the intersection of Colby and Warner. Based upon the cost estimates for new single mast arm traffic lights in the downtown, plus inflation, this would cost \$79,000. Without this being an MDOT initiated project, the State would likely place this expense plus annual utility costs of \$500 on the City.
- Install a *downtown kiosk* for advertising, posting community events, and providing location mapping. Mid-range catalog prices are \$5,000 per unit with another estimated \$500 per year for utilities.
- Replace some downtown on-street parking with *street tables* to enhance the Social District. Higher quality catalog prices for three tables would cost \$6,000.



- Conduct *energy audits* of city buildings. The City recently employed a private consultant. The preliminary report requested \$65,000 to conduct a full audit without any confidence that there would be a positive return on investment.
- Sponsor *food truck rallies*. The ability to provide for and encourage food trucks as part of the North Mears Promenade project was removed following strong opposition from the public and some members of the city council. Management, marketing, and utilities of two events per year would be a rough estimated cost of \$5,000.
- Build a *disc golf course at Funnell Field*. The minimum recommended acreage for a beginner 18-hole course is half an acre per hole. There is 7.5 acres of undeveloped area not used for soccer practices or overflow parking. Equipment for a disc golf course would cost \$24,000. Installation would be \$2,000 with annual maintenance of less than \$500.
- Build a *dog park at Funnell Field*. While only needing one acre, designers recommend two fenced areas – one for small dogs and a second for large dogs. Fencing, seating, waste stations, and a drinking fountain are estimated at \$54,000. It would cost \$9,000 per year to maintain.
- Replace the City's *GIS software*. Staff is of the opinion that the current system is more than adequate. Catalog prices average \$17,000 with another \$600 per year for maintenance and upgrades.
- Install a second *adult bench swing* at Goodrich Park. Purchase price of \$3,000, installation cost of \$650.
- *Advertise the marina* in the Great Loop Cruisers Association. \$100 per year for membership, plus advertising costs. Past advertising and boat show attendance has not resulted in increased sales. This Association is a very niche market and would not likely be beneficial to the marina and it's very limited financial resources.
- Replace the *Norman Park stairs*. Estimated cost of \$50,000.
- Implement a conditional *closure of North Mears* between Bells and Fetch to expand public seating and gathering. This would allow for a test run on the positives and negatives without a permanent closure. Signage and pedestrian safe barricades, such as large cement planters, would cost an estimated \$28,000.
- Maintain pedestrian *crosswalk painting*. Annual cost is \$3,000.
- Develop a *picnic table replacement* schedule. DPW has an inventory and maintains them until their useful life has exceeded repair costs, then they are replaced.

- Build a *tricycle park at Slocum Park*. The tennis court is no longer usable and beyond repair. A new hard surface area would have to be installed along with painting estimated at \$27,000.
- Build a public *restroom on White Lake Pathway* near the library to alleviate issues with pathway users going to the bathroom behind the library shed. The bathroom would cost \$125,000 with annual maintenance and utility costs of \$8,000.
- Coordinate the replacement of the **White River Bridge** with MDOT and the City of Montague. MDOT has been allocated \$400,000 to conduct preliminary engineering. There is no estimated cost or schedule.