



**WORK SESSION**

405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS

MAY 14, 2024

5:00 p.m.

**AGENDA**

1. Meeting Called to Order
2. Discussion Items
  - Snowmobiles (Ziemer)
  - Appointments (Brown)
  - TIFA Spending (Brown)
3. Informational Items
4. Public Comment \*
5. Meeting Adjourned

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council  
Work Session Information Report  
April 2024**

**Snowmobiles (Zeimer)**

*Should snowmobiles be prohibited on Lake Street?*

**Appointments (Brown)**

*Should the City Council adopt a policy regulating appointments beyond current article, bylaw, charter, resolution, and state law requirements? Work continues on Draft #4. Appointments are NOT made behind closed doors with the Mayor. The mayor, city manager, and clerk meet at the end of each year to discuss appointments. The discussion begins with presenting a list to the mayor of appointments due to expire and notes on any members with poor attendance. The mayor decides which of the members they would like to reappoint. Staff then contacts those members to confirm their willingness to be reappointed. If at this point any openings exist, staff will notify the mayor along with some names that have completed an application, showed an interest, or might be willing to serve. The reappointments and new members are confirmed with the mayor and submitted to the Council for review and approval.*

Perhaps a simple policy is to present all expiring terms to the Council for discussion during the January work session with terms expiring January 31.

**TIFA Spending (Brown)**

*Should the City Council adopt a policy requiring secondary approval of all spending done by the Tax Increment Finance Authority? Councilmember Brown is concerned about the spending practices without oversight of the city council, other than their annual budget.*

# CITY OF WHITEHALL APPOINTMENTS POLICY

April 2024

The City of Whitehall has established or is a member of 16 authorities, boards, commissions, and committees with prescribed duties and responsibilities. Most operate autonomously by authority of state law or local ordinance. The City Council retains jurisdiction over budgetary approval and membership appointment of internal authorities, boards, commissions, and committees. The purpose of this policy is to develop an active, participatory, transparent, and inclusive process to recruit qualified, representative, and diverse candidates to serve in the best interest of the City and the specific needs of each authority, board, commission, or committee.

Terms expire on **January 31**. Appointees continue to serve until reappointed or replaced so as not to interfere with operations by jeopardizing the availability of a quorum. Appointments and confirmations by the City Council will be **considered during the second council meeting in January**.

**Appointees will be limited to serving no more than \_\_\_\_\_ full consecutive terms. This shall not apply to appointments made by virtue of office. (terms currently range from two to five years)**

**OR**

**There will be no limit to the number of terms an appointee serves.**

Diversity in numbers is desired but will be dictated by the availability of qualified candidates.

**There is no restriction as to the number of authorities, boards, commissions, or committees that an individual serves on at the same time.**

**OR**

**Appointees are restricted to serving on no more than \_\_\_\_\_ authorities, boards, commissions, or committees at the same time. (the Mayor is required to serve on the Election Commission and Planning Commission)**

**Every effort will be made to appoint each member of the Council to an authority, board, commission, or committee.**

**OR**

**Each member of the Council shall be appointed to no less than one authority, board, commission, or committee.**

**Appointees to the Fire Authority and Solid Waste Authority shall be current members of the City Council. [yes or no]**

Soliciting candidates will be posted on the City's social media platform(s). Staff will advertise **once in a local newspaper during the month of \_\_\_\_\_**. City Council members and staff are encouraged to solicit qualified candidates independent of posting and advertising.

**All candidates shall complete a City approved application form with a submittal deadline of \_\_\_\_\_**. During the month of \_\_\_\_\_, staff will ask all appointees whose terms are due to expire if they want to continue to serve.

OR

**All candidates and current members seeking re-appointment shall complete a City approved application form with a submittal deadline of \_\_\_\_\_**.

**Residency is preferred for appointments but will be dictated by the availability of qualified candidates and membership requirements.**

OR

**Candidates shall establish residency no less than six months prior to appointment.**

**Appointees shall be required to complete no less than \_\_\_\_\_ training session from a staff approved organization representative of the authority, board, commission, or committee to which they have been appointed, if such training exists. Training should be completed within \_\_\_\_\_ months following their initial appointment.**

OR

**Training is not mandatory but highly encouraged.**

**An appointee [shall be removed/is subject to removal] by the City Council at the time their attendance falls below \_\_\_\_\_ %.**

OR

**A vacancy shall be deemed to exist in any appointed office if an appointee is absent from \_\_\_\_\_ consecutive regular meetings (Council is three), unless excused by the authority, board, commission, or committee to which they serve on.**

This Appointment Policy is secondary in nature to any specific legal, statutory, ordinance, or bylaws for that particular authority, board, commission, or committee.

### **Board of Review**

Review, correct, and endorse the tax assessment roll; three members; appointed by the City Council [City Charter]; three year overlapping terms; must own property and be a registered voter of the City; may not be officers or employees of the City nor candidates for office; meet in March, July, and December.

### **Brownfield Redevelopment Authority**

Promote the revitalization of environmentally distressed areas through the use of tax increment financing; seven members; appointed by the Mayor subject to confirmation by the Council [Michigan PA 381 of 1996]; three year overlapping terms; meet in January, April, July, and October.

### **Construction Board of Appeals**

Review and render decisions on appeals regarding the non-issuance of a building permit or decisions made by the enforcing agency regarding the building code; three members; appointed by the Chief Executive Officer [Michigan PA 230 of 1972]; two year terms; qualified by experience or training; meet as needed.

### **Election Commission**

Appoint election inspectors and establish the date for the public accuracy testing; three members, the Clerk, Mayor, and one elected or appointed city officer appointed by the Council [City Charter] ; two year terms; meet prior to each election.

### **Local Development Finance Authority**

Eliminate the conditions of unemployment, underemployment, and joblessness and to encourage economic growth through the use of tax increment financing and the development of an industrial park; eleven members - seven appointed by the Mayor or Manager subject to Council confirmation [Michigan PA 57 of 2018], one appointed by Muskegon County, one appointed by Muskegon Community College, and two appointed by Whitehall Schools; four year overlapping terms; meet in January, April, July, and October.

### **Local Officers Compensation Commission**

Determine the salaries of the City Council; five members; appointed by the Mayor subject to Council confirmation [Michigan PA 279 of 1909]; five year overlapping terms; must be a registered voter of the City; may not be a member, employee, or relative of a member or employee of the Council; meet in odd numbered years.

### **Marina Advisory Committee**

Review and advise on marina operations; seven members - one councilmember, one planning commissioner, one seasonal boater, one City resident, and three from any of the following Fruitland Township, Whitehall Township, White River Township, Montague Township, City of Montague, or City of Whitehall; appointed by the Council [Resolution 90-02]; two year terms; meet in the spring and fall.

### **Muskegon County Central Dispatch Board of Directors**

Provide policy guidance for emergency dispatch operations; one representative who shall be the city manager and one alternate; appointed by the Council [Agreement to Participate]; no specified term; meet monthly.

### **Muskegon Municipal Wastewater Management Committee**

Oversee the enforcement and implementation of the Wastewater Master Contract in collaboration with Muskegon County; one representative and one alternate; appointed by the Council [Bylaws]; no specified term; meet monthly.

### **Planning Commission**

Reviews and approves site plans and special uses, provides recommendations on lot splits and ordinance amendments, and develops the master plan and capital improvement plan; nine members – the Mayor, City Manager or person designated by the Manager, one councilmember, and six at large; appointed by the Mayor subject to Council confirmation [Michigan PA 33 of 2008]; three year overlapping terms, the Mayor and Manager/Designee terms coincide with the Mayors term, the councilmembers term coincides with their term; no more than two at large members can be non-residents; meet monthly, no less than two meetings per year.

### **Tax Increment Finance Authority**

Eliminate the conditions of unemployment, underemployment, and joblessness and to encourage economic growth through the use of tax increment financing with a focus on downtown development; seven members; appointed by the Mayor subject to confirmation by the Council [Michigan PA 57 of 2018]; four year overlapping terms; meet in January, April, July, and October.

### **West Michigan Shoreline Regional Development Commission**

The Metropolitan Transportation Planning Organization oversees regional long range transportation planning and funding; one representative to the Policy Committee and one representative to the Technical Committee; appointed by the Mayor subject to confirmation by the Council; no specified term; meet monthly.

### **White Lake Community Library Board of Trustees**

Provide policy guidance; two representatives; appointed by the Council [Michigan PA 24 of 1989 Agreement]; four year overlapping terms; meet monthly, excluding August.

### **White Lake Fire Authority Board**

Provide policy guidance; two representatives; appointed by the Council [Articles of Incorporation]; no specified term; ***must be a Councilmember***; meet quarterly;

### **White Lake Solid Waste Authority**

Provide policy guidance on disposal and recycling of materials at the transfer station; one representative; appointed by the Council [Articles of Incorporation]; no specified term; ***must be a Councilmember***; meet six times each year.

### **Zoning Board of Appeals**

Hear and decide appeals from administrative decisions and variances; seven members, six at large and one councilmember; appointed by Council upon recommendation of the Mayor [Michigan PA 110 of 2006]; three year overlapping terms, the term of the council member shall coincide with their term; shall be qualified voters of the City; meet as needed.



**CITY COUNCIL MEETING**  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
MAY 14, 2024  
6:00 p.m.

**AGENDA**

1. Meeting called to Order
  - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
  - Approval of the April 23 Council Meeting Minutes
  - Approval of Accounts Payable
  - Communications: Muskegon County Public Works Board Minutes, WESTPLAN Policy Meeting Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment \*
6. Old Business
7. New Business
  - American Legion Road Closure Request
  - Resolution 24-15 State Trunkline Contract
  - Resolution 24-16 Budget Amendment #2
  - Resolution 24-17 Sewer Easement
8. Public Comment \*
9. Adjournment

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**WHITEHALL**  
CITY COUNCIL  
WORK SESSION MINUTES  
Council Chambers  
April 23, 2024

**PRESENT** Scott Brown, Tanya Cabala, Debi Hillebrand, Jeff Holmstrom, Stephen Sikkenga, Steve Salter, and Tom Ziemer

**ABSENT** None

**ALSO PRESENT** Scott Huebler, Brenda Bourdon, Will Meier, Roger Squiers

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Mayor Salter called the meeting to order at 5:00 p.m.

**DISCUSSION ITEMS**

**RESTART (Cabala)**

City Council Member Cabala informed council that the Retired Engineers, Scientists, Technicians, Administrators, Researchers, and Teachers (RESTART) offer a program to provide free energy and sustainability assistance. A consensus was made to submit an application to RESTART for city facilities.

**Appointments (Brown)**

In the council work session, members shared their perspectives on the city's policy regarding board appointments. Council Member Brown emphasized the need to align the policy with the council's preferences suggesting to work through the document presented. Salter expressed satisfaction with the current appointment process, while Sikkenga suggested extending the decision-making timeline to March and limiting board terms to three. Hillebrand proposed further extending the timeline into June or July. Cabala and Holmstrom highlighted the value of longevity on boards because of the learning curve and knowledge gained through the years of experience. Ziemer advocated for an application process for all, including current members, to ensure fairness. Cabala cautioned against public discussions about individual qualifications. Hillebrand clarified the nature of the document as an interest form, not an application, and emphasized no interviews. The only completed aspect of the policy discussed was to set term expirations for January 31 and conduct appointments/confirmations at the second meeting in January.

**PUBLIC COMMENT**

Lillian Morningstar announced the start of shuffleboard at Montague Township Park for May 1<sup>st</sup> at 1:30. Chris Bilie opposed permitting snowmobile access on Lake Street due to safety concerns for the Tannery Bay community, which heavily uses the sidewalk, making it hazardous. Mike Bradford affirmed that snowmobiles belong on streets, not sidewalks, and suggested that signage could be beneficial in clarifying this.

**ADJOURNMENT**

Mayor Salter adjourned the work session at 5:59 pm

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Respectfully submitted,  
Brenda Bourdon, City Clerk





**WHITEHALL  
CITY COUNCIL  
MEETING MINUTES**

Council Chambers

April 23, 2024

**PRESENT** Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

**ABSENT** None

**ALSO PRESENT** Scott Huebler, Brenda Bourdon, Will Meier, and Roger Squiers

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Mayor Salter called the meeting to order at 6:01 p.m.

**APPROVAL OF THE AGENDA**

Motion by Cabala, seconded by Sikkenga to approve the agenda.

Voice Vote: All yeses

**MOTION CARRIED**

**APPROVAL OF THE CONSENT AGENDA**

- A. Approval of the April 9, 2024 Council Meeting Minutes
- B. Accounts Payable - \$176,132.25
- C. Communications: BLT Minutes, Marina Advisory Meeting Minutes

Motion by Sikkenga, seconded by Holmstrom to approve the Consent Agenda.

Voice Vote: Yes – 6; No – 1, Brown; Absent – None

**MOTION CARRIED**

**MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER**

Messages were received from the Mayor, Council members, and the City Manager

**PUBLIC COMMENT**

Mark Nienhouse questioned the need for sirens that disrupt his and his grandchildren's sleep.

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. Tag Day Requests**

Motion by Brown, seconded by Sikkenga to approve the Tag Day requests submitted by Knights of Columbus for April 27, 2024 and American Legion Auxiliary for June 14, 2024.

Voice Vote: Unanimous

**MOTION CARRIED**

**B. Resolution 24-14 City Goals**

Motion by Holmstrom, seconded by Brown to adopt the presented 2024 Goals. Cabala would like an improved goal setting process.

Roll Call Vote: Yes – Holmstrom, Brown, Sikkenga, Hillebrand, Ziemer, and Salter; No – Cabala;  
Absent – None

**MOTION CARRIED**

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Mayor Salter adjourned the Council Meeting at 6:30 pm.

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Respectfully submitted,  
Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
May 14, 2024

**May 2024 Prepays**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$48,498.41	Transfer
IRS	Payroll	\$17,424.02	EFT
Alerus Financial	Payroll	\$6,812.66	EFT
MISDU	Payroll	\$61.84	9249
FOP	Payroll - Union Dues	\$69.39	9250
Teamsters Local	Payroll - Union Dues	\$424.00	9251

**Total Prepays:**

\$73,290.32

**Accounts Payable:**

\$456,617.38

***TOTAL ACCOUNTS PAYABLE***

**\$529,907.70**

OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MAY 14, 2024

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	996669	PREMIUM - MAY-2024	687.57
TOTAL FOR: AFLAC			687.57
COLL	AMANDA COLLENE		
	CONTRACT	ELEPHANT/MAN - LIGHTING DESIGNER	400.00
TOTAL FOR: AMANDA COLLENE			400.00
HELLE	AMBER L HELLEWELL		
	CONTRACT	ELEPHANT/MAN - PROPERTIES/SCENIC PAINTER	400.00
	REIMBURSEMENT	SNACK-YOUTH COUNCIL; SET SUPPLY-ELEPHANT MAN	8.98
TOTAL FOR: AMBER L HELLEWELL			408.98
ASPHA	ASPHALT PAVING INC		
	API-0003213	ASPHALT - 4.1 TONS	328.00
	API-0003240	ASPHALT - 4 TONS	320.00
TOTAL FOR: ASPHALT PAVING INC			648.00
PIERS	BETHIA PIERSON		
	CONTRACT	ELEPHANT/MAN - DIRECTOR	600.00
TOTAL FOR: BETHIA PIERSON			600.00
BOBSA	BOB'S ASPHALT PAVING		
	2152	ASPHALT - CEMETERY ROADS	144,255.00
TOTAL FOR: BOB'S ASPHALT PAVING			144,255.00
SCHILLER	BROOK SCHILLER		
	REIMBURSEMENT	MILAGE REIMBURSEMENT - MMTA BASIC INSTITUTE	120.34
TOTAL FOR: BROOK SCHILLER			120.34
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	7,307.20
TOTAL FOR: CONSUMER'S ENERGY			7,307.20
DAN	DAN FROST DBA	DAN'S AUTOMOTIVE	
	12377	TIRE REPAIR - TRUCK 12-09	20.00
	12463	OIL CHANGE - CAR 301	64.69
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			84.69
DELTA	DELTA DENTAL		
	RIS0005658883	DENTAL - MAY 2024	2,321.90
TOTAL FOR: DELTA DENTAL			2,321.90
DOBB	DOBB PRINTING INC		
	99574	SUMMER 2024 THEATER BROCHURES 580.000.805	824.10
TOTAL FOR: DOBB PRINTING INC			824.10
MORRI	DOUG MORRIS		
	MAY - 2024	RETIREE OPEB STIPEND - MORRIS	300.00
TOTAL FOR: DOUG MORRIS			300.00
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	2,742.64
TOTAL FOR: DTE ENERGY			2,742.64

OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MAY 14, 2024

Vendor Code	Vendor Name	Description	Amount
EJ	EJ USA INC		
	110240023531	WATER HYDRANT/WEDGE GATE 591.549.976.000-E22	4,338.60
TOTAL FOR: EJ USA INC			4,338.60
ETNA	ETNA SUPPLY INC		
	S105272888.008	5/8 METER YOKE ELBOW (NO LEAD) - QTY 30	1,078.80
	S105511141.003	SMARTPOINT METER TRANSCEIVER (27)	5,535.00
	S105651144.002	20 FT CABLE	1,874.82
TOTAL FOR: ETNA SUPPLY INC			8,488.62
FFORD	FREMONT FORD INC		
	206898	TRANSMISSION PAN REPLACEMENT - 22 CRUISER	814.55
TOTAL FOR: FREMONT FORD INC			814.55
GILLROY	GILL-ROY'S HARDWARE		
	STATEMENT	PARTS & TOOLS FOR MARINA/PLAYHOUSE/DOWNTOWN	305.18
TOTAL FOR: GILL-ROY'S HARDWARE			305.18
HAVIL	HAVILAND		
	504772/CR500312	QTY 16 - 15 GAL DRUM CHLORINE	1,147.94
TOTAL FOR: HAVILAND			1,147.94
HOME	HOME SERVICES OF WHITE LAKE		
	12285 / 86 /CR1	UPS CHARGES/JERRY JUG	45.56
TOTAL FOR: HOME SERVICES OF WHITE LAKE			45.56
HYDCO	HYDROCORP METER SALES		
	CI-00239	BI-ANNUAL SERVICE PROGRAM -APR-2024- CROSS C	970.00
TOTAL FOR: HYDROCORP METER SALES			970.00
BEAMANJ	JACOB BEAMAN		
	CONTRACT	WLYT - MUSICAL THEATRE DANCE 3/3/24	75.00
TOTAL FOR: JACOB BEAMAN			75.00
JEL	JELINEK TREE SERVICE LLC		
	923	BRUSH PICKUP/CHIPPING - SPRING 2024	6,000.00
TOTAL FOR: JELINEK TREE SERVICE LLC			6,000.00
JJ'S ELEC	JJ'S ELECTRIC LLC		
	APRIL-2024	ELECTRICAL PERMITS - APRIL-2024	1,235.60
	STATEMENT	ANNUAL TRAINING/MILEAGE EXPENSES	350.00
TOTAL FOR: JJ'S ELECTRIC LLC			1,585.60
VANDER	JOSHUA VANDERPUTTE		
	REIMBURSEMENT	WATER CLASS - LUNCH/MILEAGE	226.00
TOTAL FOR: JOSHUA VANDERPUTTE			226.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	293272426	DIGITAL SUPPORT SERVICE - #368/CITY HALL	21.57
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			21.57
KORT	KORTHASE & SONS		
	10376	REMOVE & REPLACE LIGHTING/REMOVED TIMER & PHO	95,045.00
TOTAL FOR: KORTHASE & SONS			95,045.00

OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MAY 14, 2024

Vendor Code	Vendor Name	Description	Amount
MISC	KRISTIN PRICE		
	FACADE	FACADE GRANT -102 W COLBY	5,000.00
TOTAL FOR: KRISTIN PRICE			5,000.00
KUER	KUERTH'S DISPOSAL INC.		
	48459 / 49797	WASTE REMOVAL & RECYCLING - CH/DPW/PH - MAR/A	784.00
TOTAL FOR: KUERTH'S DISPOSAL INC.			784.00
LAKESHORE	LAKESHORE LEAF VAC, LLC		
	1383	LEAF COLLECTION - SPRING 2024	12,000.00
TOTAL FOR: LAKESHORE LEAF VAC, LLC			12,000.00
MDEQ	MI DEPT EGLE		
	761-11211200	WATERS SAMPLES	128.00
TOTAL FOR: MI DEPT EGLE			128.00
MILL	MILLER'S OIL AND LUBE EXPRESS		
	124983	OIL CHANGE -TRUCK 12-06	45.46
TOTAL FOR: MILLER'S OIL AND LUBE EXPRESS			45.46
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS - APRIL-2024	328.85
TOTAL FOR: MODEL COVERALL SERVICE INC			328.85
MDF	MOST DEPENDABLE FOUNTAINS		
	INV78334	PARTS - BUBBLER/STRAINER/KIT/BUTTON	489.00
TOTAL FOR: MOST DEPENDABLE FOUNTAINS			489.00
MAISD	MUSKEGON AREA INTERMEDIATE SCHOOLS		
	STATEMENT	DISCOUNT CARD/POSTERS	27.09
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			27.09
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2400002024	CENTRAL DISPATCH FEES - MAY 2024	3,899.92
	2400002046	VIRTUAL SERVER & SUPPORT -MAY 2024	527.37
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			4,427.29
MUTRE	MUSKEGON COUNTY TREASURER'S		
	WWUB123500	WASTE WATER & BONDS	69,100.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			69,100.00
NEWL	NEW LIFE CARTRIDGES INC		
	39251	TONER CARTRIDGES - SAMSUNG (2)	150.00
TOTAL FOR: NEW LIFE CARTRIDGES INC			150.00
THRONE	NOLAN THRONE		
	REIMBURSEMENT	MILAGE REIMBURSEMENT - WATER TESTING	73.70
	REIMBURSEMENT	WATER CLASS - LUNCH	16.96
TOTAL FOR: NOLAN THRONE			90.66
ED	OGBORN ENTERPRISES, INC.		
	WCH & WDPW-24-0	CLEANING SERVICES - CH & DPW	760.00
TOTAL FOR: OGBORN ENTERPRISES, INC.			760.00

OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MAY 14, 2024

Vendor Code	Vendor Name	Description	Amount
ORKIN	ORKIN, LLC		
	261242852	PEST TREATMENT	120.99
TOTAL FOR: ORKIN, LLC			120.99
PARM	PARMENTER LAW		
	280509/280510	ATTORNEY FEES - GENERAL/PROSECUTION	3,078.00
TOTAL FOR: PARMENTER LAW			3,078.00
PARS	PARSONS SMALL ENGINE SERVICE		
	STATEMENT	ZERO TURN MOWERS/QTY 3 - BLADE SHARPENING, OI	1,294.81
TOTAL FOR: PARSONS SMALL ENGINE SERVICE			1,294.81
PREIN	PREIN & NEWHOF, PC		
	47-56-57-58-60-	ENGINEERING SERVICES-COLBY SEWER EXT/W COLBY/	30,579.79
TOTAL FOR: PREIN & NEWHOF, PC			30,579.79
PRHLTH	PRIORITY HEALTH		
	797242-S001	HEALTH INSURANCE - MAY-2024	28,036.56
TOTAL FOR: PRIORITY HEALTH			28,036.56
ROTHB	RIVERS ACE		
	STATEMENT	RUST SPRAY(3)/PAINT(3)/HACKSAW/FLUSH VALVE(2)	94.88
TOTAL FOR: RIVERS ACE			94.88
RIVERS	RIVERS RENTAL & EQUIPMENT		
	STATEMENT	LP GAS/CHAIN	97.95
TOTAL FOR: RIVERS RENTAL & EQUIPMENT			97.95
TUFT	ROBERT E TUFTS JR		
	APRIL-2024	BUILDING PERMITS -APRIL-2024	10,880.84
	STATEMENT	ANNUAL TRAINING/MILEAGE EXPENSES	350.00
TOTAL FOR: ROBERT E TUFTS JR			11,230.84
SMI	SHARON SMITHEM		
	STATEMENT	REPAIR/REPAINT - SESQUICENTENNIAL MURAL CENTE	1,395.00
TOTAL FOR: SHARON SMITHEM			1,395.00
SHO	SHORELINE INSPECTION SERVICE LLC		
	APRIL-2024	MECHANICAL & PLUMBING PERMITS APRIL-2024	2,112.80
	STATEMENT	ANNUAL TRAINING/MILEAGE EXPENSES	350.00
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			2,462.80
HA	SKY HARSCH		
	CONTRACT	INSTRUCTOR - WLYT MUSICAL THEATRE DANCE 3.3.2	75.00
TOTAL FOR: SKY HARSCH			75.00
STAND	STANDARD SUPPLY & LUMBER		
	2437806 / 561-0	LUMBER - MARINA POSTS	108.71
TOTAL FOR: STANDARD SUPPLY & LUMBER			108.71
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	7000525677	DATE PAID STAMP - CUSTOM	50.89
	7000576980	PAPER/ENVELOPES/NOTE PADS	58.50
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			109.39

Vendor Code	Vendor Name	Description	Amount
TRACE	TRACE ANALYTICAL LABS		
	4041257	WATER SAMPLE TESTING - WARNER CONSTRUCTION	201.00
TOTAL FOR: TRACE ANALYTICAL LABS			201.00
TRICO	TRI-COUNTY FEED SERVICE INC		
	57133 /2	GRASS SEED	98.82
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			98.82
TWIN	TWIN CITIES AUTO PARTS & SERVICE		
	138994	REAR BRAKE PADS/ROTORs - CAR 301	509.21
TOTAL FOR: TWIN CITIES AUTO PARTS & SERVICE			509.21
QUINN	TYLER J QUINN		
	CONTRACT	ELEPHANT/MAN - SOUND DESIGNER	500.00
TOTAL FOR: TYLER J QUINN			500.00
USABL	USA BLUE BOOK/HD SUPPLY		
	INV00339068 / 8	SIGNS - AUTHORIZED PERSONNEL (3)	108.99
	INV00347732	SIGNS - AUTHORIZED PERSONNEL (3)	46.71
TOTAL FOR: USA BLUE BOOK/HD SUPPLY			155.70
VERIZ	VERIZON WIRELESS		
	9962815429	ON CALL CELL / IPAD SVC PLAN	41.21
TOTAL FOR: VERIZON WIRELESS			41.21
WMCJT	WEST MICHIGAN CRIMINAL JUSTICE		
	5752	MCOLES - SPRING 2024	465.08
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE			465.08
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	BATTERY CABLE (2)/EXHAUST FLUID(3)/ABRASIVE D	78.14
TOTAL FOR: WHITE LAKE AUTOMOTIVE			78.14
WLEXC	WHITE LAKE EXCAVATING		
	97880	BLACK DIRT - SCREENED 17.34TONS	315.24
TOTAL FOR: WHITE LAKE EXCAVATING			315.24
WLFIR	WHITE LAKE FIRE AUTHORITY		
	APRIL-2024	MECHANICAL FIRE SUPPRESSION PERMITS -APRIL-20	210.00
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			210.00

**PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A**

MISC	AMAZON.COM		
	111-2173545-421	PH - GARMENT STEAMER	117.12
	112-7676183-250	(3) BATTERIES FOR AUDIO RECORDER - PD	43.95
	113-3496882-157	12V BATTERY - WELLS (PUMPING)	31.50
	113-6471840-337	LIMEAWAY CLEANER	38.66
	113-8690841-265	PAPER TOWELS - DPW	37.39
TOTAL FOR: AMAZON.COM			268.62
MISC	COMFORT INN		
	STATEMENT	HOTEL FOR CONFERENCE - BROOK	504.00
TOTAL FOR: COMFORT INN			504.00



OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
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Vendor Code	Vendor Name	Description	Amount
MISC	DR.ROLF'S BARBEQUE		
	STATEMENT	PD - MEALS	33.50
TOTAL FOR: DR.ROLF'S BARBEQUE			33.50
MISC	EDIBLE DELIGHTS		
	STATEMENT	FOOD - BLT MEETING	60.00
TOTAL FOR: EDIBLE DELIGHTS			60.00
MISC	MICHIGAN ASSOC OF CHIEFS OF POLICE		
	200013118	2024 CONFERENCE BANQUET DINNER - ROGER	280.00
TOTAL FOR: MICHIGAN ASSOC OF CHIEFS OF POLICE			280.00
MML	MICHIGAN MUNICIPAL LEAGUE		
	STATEMENT	MI ASSOCIATION OF MUNICIPAL CLERKS (MASTER CL	175.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			175.00
MLIVE	MLIVE MEDIA GROUP		
	STATEMENT	MLIVE SUBSCRIPTION	10.00
TOTAL FOR: MLIVE MEDIA GROUP			10.00
MISC	PIZZA HUT		
	STATEMENT	BLT MEETING - MEAL	105.19
TOTAL FOR: PIZZA HUT			105.19
SAMS	SAM'S CLUB/GECF		
	10158858543	COFFEE - CH & DPW	28.63
	10165018302	PLAYHOUSE CONCESSIONS - POP/CANDY/TRASH BAGS/	268.26
	10165018302	CONCESSIONS - POP/WINE	146.68
	STATEMENT	MEMBERSHIP RENEWAL	110.00
TOTAL FOR: SAM'S CLUB/GECF			553.57
MISC	SOARING EAGLE HOTEL		
	4013684	MAMC CONFERENCE HOTEL - BRENDA	184.90
TOTAL FOR: SOARING EAGLE HOTEL			184.90
MISC	SPOTIFY		
	183725231012610	SUBSCRIPTION - MONTHLY FEE- MAY2024	10.99
TOTAL FOR: SPOTIFY			10.99
MISC	SUBWAY		
	305599	MEALS	15.55
TOTAL FOR: SUBWAY			15.55
MISC	THE EARLY OWL		
	STATEMENT	MEALS	18.02
TOTAL FOR: THE EARLY OWL			18.02
MISC	THE STATION GRILL		
	STATEMENT	PD - MEALS	22.84
TOTAL FOR: THE STATION GRILL			22.84

OPEN  
CITY OF WHITEHALL ACCOUNTS PAYABLE  
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Vendor Code	Vendor Name	Description	Amount
	Invoice		
USPOS	UNITED STATES	POSTMASTER	
	679	POSTAGE	5.80
	681	POSTAGE	5.80
TOTAL FOR: UNITED STATES POSTMASTER			11.60
WESCO	WESCO INC		
	STATEMENT	DRINKS - BLT MEETING	10.09
TOTAL FOR: WESCO INC			10.09
<b>TOTAL PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A</b>			<b>2,263.87</b>
TOTAL - ALL VENDORS			456,617.38
<b>FUND TOTALS:</b>			
Fund 101 - GENERAL OPERATING FUND			215,679.94
Fund 202 - MAJOR STREET FUND			254.86
Fund 203 - LOCAL STREET FUND			565.89
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1			113,616.72
Fund 249 - BUILDING INSPECTION DEPARTMENT			15,489.24
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND			70.09
Fund 401 - CAPITAL PROJECTS FUND			16,774.40
Fund 580 - PLAYHOUSE			4,857.62
Fund 590 - SEWER FUND			69,807.67
Fund 591 - WATER FUND			17,310.18
Fund 594 - MARINA FUND			229.80
Fund 661 - MOTOR POOL FUND			1,960.97

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 101 GENERAL OPERATING FUND</b>					
Dept 000 247	PREMIUM - MAY-2024	AFLAC	05/12/24	9966669	687.57
101-000-231.018			Total For Dept 000 247		687.57
<b>Dept 172 ADMINISTRATION</b>					
101-172-727.000	TONER CARTRIDGES - SAMSUNG (2)	NEW LIFE CARTRIDGES INC	05/03/24	39251	150.00
101-172-727.000	NOTE PADS	STAPLES CONTRACT & COMME	05/07/24	7000576980	14.86
101-172-760.100	HOTEL FOR CONFERENCE- BROOK	COMFORT INN	04/21/24	STATEMENT	504.00
101-172-770.000	MLIVE SUBSCRIPTION	MLIVE MEDIA GROUP	04/01/24	STATEMENT	10.00
101-172-770.000	MEMBERSHIP RENEWAL	SAM'S CLUB/GEFC	04/13/24	STATEMENT	110.00
101-172-818.000	VIRTUAL SERVER & SUPPORT -MAY-2	MUSKEGON CENTRAL DISPATC	05/01/24	2400002046	527.37
101-172-935.000	DIGITAL SUPPORT SERVICE - #368/	KONICA MINOLTA BUSINESS	04/16/24	293272426	21.57
	Total For Dept 172 ADMINISTRATION				1,337.80
<b>Dept 203 ATTORNEY</b>					
101-203-826.100	ATTORNEY FEES - GENERAL	PARMENTER LAW	05/02/24	280509/280510	943.50
	Total For Dept 203 ATTORNEY				943.50
<b>Dept 215 CITY CLERK</b>					
101-215-760.000	MASTER CLASS - BRENDA	MICHIGAN MUNICIPAL LEAGU	04/25/24	STATEMENT	175.00
101-215-760.000	MAMC CONFERENCE HOTEL - BRENDA	SOARING EAGLE HOTEL	04/09/24	4013684	184.90
	Total For Dept 215 CITY CLERK				359.90
<b>Dept 253 TREASURER</b>					
101-253-760.000	MILAGE REIMBURSEMENT - MMTA BAS	BROOK SCHILLER	04/30/24	REIMBURSEMENT	120.34
	Total For Dept 253 TREASURER				120.34
<b>Dept 265 CITY HALL BLDG &amp; GROUNDS</b>					
101-265-757.000	LIMEAWAY CLEANER	AMAZON.COM	04/29/24	113-6471840-3370662	38.66
101-265-757.000	COFFEE - CH	SAM'S CLUB/GEFC	04/03/24	10158858543	14.31
101-265-818.700	CLEANING SERVICES - CH - MAY-24	OGBORN ENTERPRISES, INC.	05/01/24	WCH & WDPW-24-05	475.00
101-265-920.000	PUBLIC UTILITIES/910021159454	DTE ENERGY	04/23/24	STATEMENT	606.47
	Total For Dept 265 CITY HALL BLDG & GROUNDS				1,134.44
<b>Dept 266 DISTRICT COURT</b>					
101-266-826.000	ATTORNEY FEES - PROSECUTION	PARMENTER LAW	05/02/24	280509/280510	2,134.50
	Total For Dept 266 DISTRICT COURT				2,134.50
<b>Dept 270 FRINGE BENEFITS</b>					
101-270-719.450	UNIFORMS - APRIL-2024	MODEL COVERALL SERVICE I	05/02/24	STATEMENT	290.75
101-270-719.600	RETIRE OPEB STIPEND - MORRIS -	DOUG MORRIS	05/01/24	MAY - 2024	300.00
101-270-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	04/16/24	797242-S001	27,107.52
101-270-719.601	FRINGE BENEFITS-RETIREE HEALTH	PRIORITY HEALTH	04/16/24	797242-S001	929.04
101-270-719.605	DENTAL - MAY 2024	DELTA DENTAL	05/01/24	RIS0005658883	2,321.90
	Total For Dept 270 FRINGE BENEFITS				30,949.21
<b>Dept 301 POLICE</b>					
101-301-727.000	(3) BATTERIES FOR AUDIO RECORDE	AMAZON.COM	04/02/24	112-7676183-2504220	43.95
101-301-727.000	POSTAGE	UNITED STATES POSTMASTER	04/26/24	679	5.80
101-301-727.000	POSTAGE	UNITED STATES POSTMASTER	04/27/24	681	5.80
101-301-760.000	REGISTRATION 2024 CONFERENCE -	MICHIGAN ASSOC OF CHIEFS	04/16/24	200013118	280.00
101-301-760.200	MCOLCS - SPRING 2024	WEST MICHIGAN CRIMINAL J	04/23/24	5752	465.08
101-301-850.000	CENTRAL DISPATCH FEES - MAY 202	MUSKEGON CENTRAL DISPATC	04/23/24	2400002024	3,899.92

CITY OF WHITEHALL ACCOUNTS PAYABLE  
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Fund 101 GENERAL OPERATING FUND					
Dept 301 POLICE					
101-301-880.000	TRAVEL & MEALS	DR.ROLF'S BARBEQUE	04/17/24	STATEMENT	33.50
101-301-880.000	TRAVEL & MEALS	SUBWAY	04/30/24	305599	15.55
101-301-880.000	TRAVEL & MEALS	THE EARLY OWL	04/25/24	STATEMENT	18.02
101-301-880.000	TRAVEL & MEALS	THE STATION GRILL	04/23/24	STATEMENT	22.84
101-301-920.000	SIRENS/100000345551	CONSUMER'S ENERGY	04/18/24	STATEMENT	22.75
101-301-933.000	OIL CHANGE - CAR 301	DAN FROST DBA DAN'S AUTO	04/25/24	12463	64.69
101-301-933.000	TRANSMISSION PAN REPLACEMENT-22	FREMONT FORD INC	04/01/24	206898	814.55
101-301-933.000	REAR BRAKE PADS/ROTORs - CAR 30	TWIN CITIES AUTO PARTS &	04/30/24	138994	509.21
		Total For Dept 301 POLICE			6,201.66
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/103033655079	CONSUMER'S ENERGY	04/18/24	STATEMENT	7,110.68
		Total For Dept 448 STREET LIGHTING			7,110.68
Dept 521 SANITATION					
101-521-818.000	WASTE REMOVAL & RECYCLING	KUERTH'S DISPOSAL INC.	05/01/24	48459 / 49797	76.00
		Total For Dept 521 SANITATION			76.00
Dept 528 LEAF DISPOSAL					
101-528-818.000	LEAF COLLECTION - 4.15.24-4.29.	LAKESHORE LEAF VAC, LLC	04/23/24	1383	12,000.00
101-528-818.100	BRUSH PICKUP/CHIPPING - SPRING	JELLINEK TREE SERVICE LLC	05/06/24	923	6,000.00
		Total For Dept 528 LEAF DISPOSAL			18,000.00
Dept 567 CEMETERY					
101-567-757.000	HACKSAW/FLUSH VALVE (2)	RIVERS ACE	04/30/24	STATEMENT	51.84
101-567-920.000	PUBLIC UTILITIES/910021159306	DTE ENERGY	04/23/24	STATEMENT	64.54
101-567-933.000	ZERO TURN MOWERS/QTY 3 - MAINT	PARSONS SMALL ENGINE SER	04/12/24	STATEMENT	647.40
101-567-974.000	ASPHALT - CEMETERY ROADS	BOB'S ASPHALT PAVING	05/01/24	2152	144,255.00
		Total For Dept 567 CEMETERY			145,018.78
Dept 751 PARKS DEPARTMENT					
101-751-757.000	BLACK DIRT - SCREENED 17.34TONS	WHITE LAKE EXCAVATING	05/01/24	97880	315.24
101-751-775.000	TAPE/ELBOWS(2)/NIPPLE/BRASS DRA	GILL-ROY'S HARDWARE	04/02/24	STATEMENT	49.24
101-751-775.000	PARTS	MOST DEPENDABLE FOUNTAIN	05/07/24	INV78334	489.00
101-751-933.000	ZERO TURN MOWERS/QTY 3 - MAINT	PARSONS SMALL ENGINE SER	04/12/24	STATEMENT	647.41
		Total For Dept 751 PARKS DEPARTMENT			1,500.89
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES/910021159793	DTE ENERGY	04/23/24	STATEMENT	86.97
101-756-931.000	BLACK ELBOW/BLACK NIPPLE/STREET	GILL-ROY'S HARDWARE	04/02/24	STATEMENT	17.70
		Total For Dept 756 119 S BALDWIN ST			104.67
		Total For Fund 101 GENERAL OPERATING FUND			215,679.94
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	ASPHALT - 2.05 TONS	ASPHALT PAVING INC	04/30/24	API-0003213	164.00
202-463-757.000	LP GAS	RIVERS RENTAL & EQUIPMEN	04/26/24	STATEMENT	32.47
202-463-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	05/01/24	57133 /2	49.41
		Total For Dept 463 ROUTINE MAINT			245.88

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 202 MAJOR STREET FUND					
Dept 498 TRUNKLINE MISCELLANEOUS	KNIT ROLLER COVER	GILL-ROY'S HARDWARE	04/02/24	STATEMENT	8.98
Total For Dept 498 TRUNKLINE MISCELLANEOUS					8.98
Fund 203 LOCAL STREET FUND					254.86
Dept 463 ROUTINE MAINT	ASPHALT - 2.05 TONS	ASPHALT PAVING INC	04/30/24	API-0003213	164.00
203-463-757.000	ASPHALT - 4 TONS	ASPHALT PAVING INC	05/02/24	API-0003240	320.00
203-463-757.000	LP GAS	RIVERS RENTAL & EQUIPMEN	04/26/24	STATEMENT	32.48
203-463-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	05/01/24	57133 /2	49.41
Total For Dept 463 ROUTINE MAINT					565.89
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					565.89
Dept 000 247	REMOVED & REPLACED GOODRICH PAR	KORHASE & SONS	05/03/24	10376	95,045.00
247-000-818.000-D23	ENGINEERING - W COLBY PROMENADE	PREIN & NEWHOF, PC	04/18/24	47-56-57-58-60-61-62	11,399.57
247-000-818.600-D22	FACADE GRANT -102 W COLBY	KRISTIN PRICE	02/14/24	FACADE	5,000.00
247-000-818.700	ENGINEERING-MARINA	PREIN & NEWHOF, PC	04/18/24	47-56-57-58-60-61-62	430.32
247-000-820.000	BLT MTG - MEAL	PIZZA HUT	04/11/24	STATEMENT	105.19
247-000-962.000					
Total For Dept 203 LOCAL STREET FUND					111,980.08
Dept 525 DOWNTOWN STREETScape					
Dept 000 247	IMPACT SOCKET	GILL-ROY'S HARDWARE	04/02/24	STATEMENT	9.89
247-525-785.000	REPAIR/REPAINT - SESQUICENTENNI	SHARON SMITHEN	05/01/24	STATEMENT	1,395.00
247-525-818.000	PUBLIC UTILITIES/920030385842	DTE ENERGY	04/23/24	STATEMENT	86.90
247-525-920.000	PED LIGHTS/100000242550	CONSUMER'S ENERGY	04/18/24	STATEMENT	144.85
247-525-921.000					
Total For Dept 525 DOWNTOWN STREETScape					1,636.64
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247	ANNUAL TRAINING/MILEAGE - ELECT	JJ'S ELECTRIC LLC	05/10/24	STATEMENT	350.00
249-000-818.000	ELECTRICAL PERMITS - APRIL-2024	JJ'S ELECTRIC LLC	05/01/24	APRIL-2024	1,235.60
249-000-818.000	ANNUAL TRAINING/MILEAGE EXPENSE	ROBERT E TUFTS JR	05/01/24	STATEMENT	350.00
249-000-818.000	BUILDING PERMITS -APRIL-2024	ROBERT E TUFTS JR	05/01/24	APRIL-2024	10,880.84
249-000-818.000	ANNUAL TRAINING/MILEAGE EXPENSE	SHORELINE INSPECTION SER	05/01/24	STATEMENT	350.00
249-000-818.000	MECHANICAL PERMITS -APRIL-2024	SHORELINE INSPECTION SER	05/01/24	APRIL-2024	2,112.80
249-000-818.000	MECH FIRE SUPPRESS PERMITS - AP	WHITE LAKE FIRE AUTHORIT	05/01/24	APRIL-2024	210.00
Total For Dept 000 247					15,489.24
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 247	FOOD - BLT MEETING	EDIBLE DELIGHTS	04/11/24	STATEMENT	60.00
250-000-962.000	DRINKS - BLT MEETING	WESCO INC	04/11/24	STATEMENT	10.09
250-000-962.000					
Total For Dept 249 BUILDING INSPECTION DEPARTME					15,489.24

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND</b>					
Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU					70.09
<b>Fund 401 CAPITAL PROJECTS FUND</b>					
Total For Fund 401 CAPITAL PROJECTS FUND					16,774.40
Dept 000 247	ENGINEERING FEES - MEARS	PREIN & NEWHOF, PC	04/18/24	47-56-57-58-60-61-62	1,485.50
401-000-820.000-B22	ENGINEERING FEES- WARNER	PREIN & NEWHOF, PC	04/18/24	47-56-57-58-60-61-62	15,288.90
401-000-820.000-E22			Total For Dept 000 247		16,774.40
<b>Fund 580 PLAYHOUSE</b>					
Total For Fund 401 CAPITAL PROJECTS FUND					16,774.40
Dept 000 247	SUM24 THEATER BROCHURES (580.00	DOBB PRINTING INC	04/23/24	99574	824.10
580-000-123.000	COLORED PAPER - (580.000.727)	STAPLES CONTRACT & COMME	05/07/24	7000576980	35.48
580-000-123.000	ENVELOPES	STAPLES CONTRACT & COMME	05/07/24	7000576980	8.16
580-000-727.000	PH - GARMENT STEAMER	AMAZON.COM	04/21/24	111-2173545-4217020	117.12
580-000-757.000	SET SUPPLY - ELEPHANT MAN	AMBER L HELLEWELL	04/23/24	REIMBURSEMENT	3.99
580-000-757.000	MAGNET/NAIL GUN/STAPLE/SPRAYER	GILL-ROY'S HARDWARE	04/02/24	STATEMENT	54.45
580-000-757.000	TRASH BAGS/PAPER TOWEL	SAM'S CLUB/GEFC	04/23/24	10165018302	51.96
580-000-757.410	SNACK - YOUTH COUNCIL	AMBER L HELLEWELL	04/23/24	REIMBURSEMENT	4.99
580-000-757.410	WHY? - MUSICAL THEATRE DANCE	JACOB BEAMAN	04/20/24	CONTRACT	75.00
580-000-757.410	INSTRUCT- MUSICAL THEATRE DANCE	SKY HARSCH	02/02/24	CONTRACT	75.00
580-000-757.500	CONCESSIONS - POP/CANDY	SAM'S CLUB/GEFC	04/23/24	10165018302	216.30
580-000-757.500	CONCESSIONS - WINE	SAM'S CLUB/GEFC	04/26/24	10165018302	66.84
580-000-757.550	CONCESSIONS - POP	SAM'S CLUB/GEFC	04/26/24	10165018302	79.84
580-000-805.000	DISCOUNT CARD/POSTERS	MUSKOGON AREA INTERMEDIA	04/15/24	STATEMENT	27.09
580-000-818.000	ELEPHANT/MAN - PROPERTIES/SCENI	AMBER L HELLEWELL	05/08/24	CONTRACT	400.00
580-000-818.000	WASTE REMOVAL & RECYCLING	KUERTH'S DISPOSAL INC.	05/01/24	48459 / 49797	76.00
580-000-818.300	ELEPHANT/MAN - LIGHTING DESIGN	AMANDA COLLENE	05/08/24	CONTRACT	400.00
580-000-818.600	SUBSCRIPTION - MONTHLY FEE- APR	SPOTIFY	04/30/24	1837252310126101-122	10.99
580-000-818.600	ELEPHANT/MAN - SOUND DESIGNER	TYLER J QUINN	05/08/24	CONTRACT	500.00
580-000-818.700	ELEPHANT/MAN - DIRECTOR	BETHIA PIERSON	05/08/24	CONTRACT	600.00
580-000-920.000	PUBLIC UTILITIES/910021159660	DTE ENERGY	04/23/24	STATEMENT	1,109.32
580-000-931.000	PEST TREATMENT	ORKIN, LLC	04/01/24	261242852	120.99
Total For Dept 000 247					4,857.62
Total For Fund 580 PLAYHOUSE					4,857.62
<b>Fund 590 SEWER FUND</b>					
Total For Fund 580 PLAYHOUSE					4,857.62
Dept 550 SEWER ADMINISTRATION	DATE PAID STAMP - CUSTOM	STAPLES CONTRACT & COMME	05/01/24	7000525677	25.44
590-550-727.000			Total For Dept 550 SEWER ADMINISTRATION		25.44
<b>Dept 552 SEWER CUSTOMER ACCOUNTS</b>					
590-552-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	04/28/24	9962815429	19.00
Total For Dept 552 SEWER CUSTOMER ACCOUNTS					19.00
<b>Dept 554 SEWER PUMPING</b>					
590-554-920.000	PUBLIC UTILITIES/100094991039	CONSUMER'S ENERGY	04/18/24	STATEMENT	28.92
590-554-920.000	PUBLIC UTILITIES/910021159892	DTE ENERGY	04/23/24	STATEMENT	58.71
Total For Dept 554 SEWER PUMPING					87.63

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Fund 590 SEWER FUND					
Dept 556 WASTEWATER SYSTEM-GALLONAGE					
590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	MUSKOGON COUNTY TREASURE	04/18/24	WWUB123500	44,268.26
590-556-959.950	WASTEWATER SYS-GALLONAGE - BOND	MUSKOGON COUNTY TREASURE	04/18/24	WWUB123500	24,831.74
		Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE			69,100.00
Dept 558 SEWER T & D					
590-558-850.000	ON CALL CELL	VERIZON WIRELESS	04/28/24	9962815429	1.60
		Total For Dept 558 SEWER T & D			1.60
Dept 559 SEWER CONSTRUCTION					
590-559-820.000-E23	ENGINEERING FEES - COLBY SEWER	PREIN & NEWHOF, PC	04/18/24	47-56-57-58-60-61-62	574.00
		Total For Dept 559 SEWER CONSTRUCTION			574.00
		Total For Fund 590 SEWER FUND			69,807.67
Fund 591 WATER FUND					
Dept 000 247					
591-000-123.000	HYDRANT/WEDGE GATE 591.549.976.	EJ USA INC	04/17/24	110240023531	4,338.60
591-000-123.000	SMARTPOINT METERS (591.549.976.	ETNA SUPPLY INC	04/24/24	S10511141.003	5,535.00
591-000-123.000	METER YOKE ELB(30) (591.549.976	ETNA SUPPLY INC	04/22/24	S105272888.008	1,078.80
		Total For Dept 000 247			10,952.40
Dept 540 WATER ADMINISTRATION					
591-540-727.000	DATE PAID STAMP - CUSTOM	STAPLES CONTRACT & COMME	05/01/24	7000525677	25.45
591-540-760.000	WATER CLASS - MILEAGE	JOSHUA VANDERPUTTE	04/26/24	REIMBURSEMENT	226.00
591-540-760.000	MILAGE REIMBURSEMENT - WATER TE	NOLAN THRONE	05/03/24	REIMBURSEMENT	73.70
591-540-760.000	WATER CLASS - LUNCH	NOLAN THRONE	04/26/24	REIMBURSEMENT	16.96
591-540-820.000	ENGINEERING FEES - DWAM	PREIN & NEWHOF, PC	04/18/24	47-56-57-58-60-61-62	1,401.50
		Total For Dept 540 WATER ADMINISTRATION			1,743.61
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	04/28/24	9962815429	19.01
		Total For Dept 542 WATER CUSTOMER ACCOUNTS			19.01
Dept 546 WATER SOURCE PLANT					
591-546-757.000	12V BATTERY - WELLS (PUMPING)	AMAZON.COM	04/09/24	113-3496882-1573862	31.50
591-546-757.000	QTY 16 - 15 GAL DRUM CHLORINE	HAVILAND	05/09/24	504772/CR500312	1,147.94
591-546-920.000	PUBLIC UTILITIES/920017788919	DTE ENERGY	04/23/24	STATEMENT	194.74
		Total For Dept 546 WATER SOURCE PLANT			1,374.18
Dept 548 WATER T & D					
591-548-775.000	UPS CHARGES	HOME SERVICES OF WHITE L	05/08/24	12285 / 86 /CR12316	45.56
591-548-818.000	BI-ANNUAL SERVICE PROGRAM - AP	HYDROCORP METER SALES	04/30/24	CI-00239	970.00
591-548-818.000	WATERS SAMPLES	MI DEPT EGLE	04/30/24	761-11211200	128.00
591-548-850.000	ON CALL CELL	VERIZON WIRELESS	04/28/24	9962815429	1.60
		Total For Dept 548 WATER T & D			1,145.16
Dept 549 WATER CONSTRUCTION					
591-549-818.000	WATER SAMPLE TESTING - WARNER	TRACE ANALYTICAL LABS	04/30/24	4041257	201.00
591-549-976.000	20 FT CABLE	ETNA SUPPLY INC	04/30/24	S105651144.002	1,874.82
		Total For Dept 549 WATER CONSTRUCTION			2,075.82
		Total For Fund 591 WATER FUND			17,310.18

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MAY 14, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 594 MARINA FUND</b>					
Dept 000 247					
594-000-757.000	C BATTERIES (8PK)	GILL-ROY'S HARDWARE	04/02/24	STATEMENT	18.99
594-000-775.000	COUPING(2)/CONNECTORS/BRASS NIP	GILL-ROY'S HARDWARE	04/02/24	STATEMENT	59.06
594-000-775.000	MARINA FOUNTAIN - RUST SPRAY(3)	RIVERS ACE	04/30/24	STATEMENT	43.04
594-000-775.000	LUMBER - MARINA POSTS	STANDARD SUPPLY & LUMBER	05/01/24	2437806 / 561-015	108.71
		Total For Dept 000 247			229.80
		Total For Fund 594 MARINA FUND			229.80
<b>Fund 661 MOTOR POOL FUND</b>					
Dept 000 247					
661-000-757.000	PAPER TOWELS - DPW	AMAZON.COM	04/09/24	113-8690841-2650640	37.39
661-000-757.000	LOCK STARTER KIT/TOOL KIT	GILL-ROY'S HARDWARE	04/02/24	STATEMENT	86.87
661-000-757.000	COFFEE - DPW	SAM'S CLUB/GEFC	04/03/24	10158858543	14.32
661-000-757.000	SIGNS - AUTHORIZED PERSONNEL (3	USA BLUE BOOK/HD SUPPLY	04/18/24	INV00339068 / 8721	108.99
661-000-757.000	SIGNS - AUTHORIZED PERSONNEL (3	USA BLUE BOOK/HD SUPPLY	04/26/24	INV00347732	46.71
661-000-757.000	ABRASIVE DISC PK	WHITE LAKE AUTOMOTIVE	04/30/24	STATEMENT	20.99
661-000-818.000	WASTE REMOVAL	KUERTH'S DISPOSAL INC.	05/01/24	48459 / 49797	632.00
661-000-818.000	SHOP TOWELS	MODEL COVERALL SERVICE I	05/02/24	STATEMENT	38.10
661-000-818.700	CLEANING SERVICES - DPW - MAY-2	OGBORN ENTERPRISES, INC.	05/01/24	WCH & WDPW-24-05	285.00
661-000-920.000	PUBLIC UTILITIES/910021159181	DTE ENERGY	04/23/24	STATEMENT	534.99
661-000-933.000	TIRE REPAIR - TRUCK 12-09	DAN FROST DEA DAN'S AUTO	03/27/24	12377	20.00
661-000-933.000	OIL CHANGE -TRUCK 12-06	MILLER'S OIL AND LUBE EX	04/18/24	124983	45.46
661-000-933.000	CHAIN	RIVERS RENTAL & EQUIPMEN	04/26/24	STATEMENT	33.00
661-000-933.000	BATTERY CABLE (2)	WHITE LAKE AUTOMOTIVE	04/30/24	STATEMENT	57.15
		Total For Dept 000 247			1,960.97
		Total For Fund 661 MOTOR POOL FUND			1,960.97



CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF MAY 14, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101	GENERAL OPERATING FUND			215,679.94
	Fund 202	MAJOR STREET FUND			254.86
	Fund 203	LOCAL STREET FUND			565.89
	Fund 247	TAX INCREMENT FINANCE			113,616.72
	Fund 249	BUILDING INSPECTION DE			15,489.24
	Fund 250	LOCAL DEVELOPMENT FINA			70.09
	Fund 401	CAPITAL PROJECTS FUND			16,774.40
	Fund 580	PLAYHOUSE			4,857.62
	Fund 590	SEWER FUND			69,807.67
	Fund 591	WATER FUND			17,310.18
	Fund 594	MARINA FUND			229.80
	Fund 661	MOTOR POOL FUND			1,960.97
	Total For All Funds:				456,617.38



Muskegon County  
Public Works Board Meeting  
Darrell Paige, Chairman  
Kim Cyr, Vice Chairman

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April 4, 2024 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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**MINUTES**

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

**2. Roll Call**

**PRESENT:** Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner Marcia Hovey-Wright  
Water Resources Commissioner Brenda Moore  
Commissioner Charles Nash  
Commissioner Darrell Paige  
Ex-Officio Jennifer Hodges  
Ex-Officio Scott Huebler

**EXCUSED:** Commissioner Jessica Cook

**ALSO PRESENT:** Mark Eisenbarth, County Administrator  
Matthew Farrar, Deputy County Administrator  
Wade VandenBosch, Public Works Director  
Tina Nash, Public Works Coordinator  
Dave Johnson, Resource Recovery Center Director  
Christine Morris, Resource Recovery Center Administrative Analyst  
Angela Gasiewski, Finance Director  
Cody Zok, Information System Tech I  
Laura Genovich, Corporate Counsel

**3. Approval of Agenda**

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

**VOICE VOTE:** Passed

**4. Approval of Minutes**

A. Move to approve the Minutes of March 7, 2024

**ACTION:** Moved by Commissioner Charles Nash, supported by Water Resources Commissioner Brenda Moore

**VOICE VOTE:** Passed

**5. Public Comment (on an agenda item)**

Zach Lahring addressed the board with his concerns regarding item BPW24/04-028.

**6. Items for Consideration**

BPW24/04-022 **(Administration/Matt Farrar)** Move to approve the attached Third Addendum to Buy and Sell Agreement with Kristen Kieft and Benjamin Kieft and authorize the Chair to sign the addendum.

Matthew Farrar stated this would be the final 6-month extension given on the move out date.

**ACTION:** Moved by Commissioner Charles Nash, supported by Water Resources Commissioner Brenda Moore  
**YES:** Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige  
**NO:** Marcia Hovey-Wright  
**EXCUSED:** Jessica Cook  
**Passed 5:1**

BPW24/04-023 **(Resource Recovery Center/David Johnson)** Move to authorize the County Administrator to sign all Easement Agreements needed for the construction of the Southeast Regional Force Main as the Agreements become available.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr  
**VOICE VOTE: Passed**

BPW24/04-024 **(Resource Recovery Center/David Johnson)** Move to authorize the County Administrator to sign all Easement Agreements needed for the construction of the Whitehall Township Municipal Water Extension project as the Agreements become available.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**VOICE VOTE: Passed**

BPW24/04-025 **(Resource Recovery Center/David Johnson)** Move to authorize the solicitation of bids for the sale of alfalfa in fields 1, 2, 20, and 25 at the Resource Recovery Center.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**VOICE VOTE: Passed**

BPW24/04-026 **(Resource Recovery Center/David Johnson)** Move to award the bids for RFB 24-2534, *Ag Chemicals and Fertilizers*, as recommended in the table in the Summary of Request.

Dave Johnson stated the purchase of Ag chemicals and fertilizers takes place every year. The farm manager knows what products are needed. Each product is awarded to the low bidder. Discussion ensued regarding the use of Roundup.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr  
**YES:** Kim Cyr, Charles Nash, Darrell Paige  
**NO:** Michelle Hazekamp, Brenda Moore, Marcia Hovey-Wright  
**EXCUSED:** Jessica Cook  
**Failed 3:3**

A *friendly amendment* was made to motion BPW24/04-026 by Commissioner Nash to exclude awarding the product Roundup but to award the remaining products.

BPW24/04-026 Move to award the bids for RFB24-2534, Ag Chemicals and Fertilizers, as recommended in the table in the Summary of Request, excluding Roundup.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**YES:** Kim Cyr, Charles Nash, Darrell Paige, Michelle Hazekamp, Brenda Moore, Marcia Hovey-Wright  
**NO:**  
**EXCUSED:** Jessica Cook  
**Passed 6:0**

BPW24/04-027 **(Resource Recovery Center/David Johnson)** Move to accept the low bid for RFB 24-2539, *Irrigation Rigs (6)*, from Spring Brook Supply for \$599,925.00.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**YES:** Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright  
**NO:** None  
**EXCUSED:** Jessica Cook  
**Passed 6:0**

BPW24/04-028 **(Resource Recovery Center/David Johnson)** Move to approve the 3rd Amendment to the Solar Energy Lease Agreement with Consumers Energy and authorize the Chair of the Board of Public Works to sign the same, pending final approval of the Agreement language by Corporate Counsel.

Water Resources Commissioner Moore addressed her concerns about maintaining the groundwater level. Matthew Farrar stated this was discussed and pumping would still occur as needed, or it would be in violation of the permit issued by the drain office.

Laura Genovich stated that just because there is a private party leasing public land, this does not automatically exempt them from real and/or personal property taxes. The fact that Consumers Energy is leasing county property does not, in itself, exempt them from property taxation.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**YES:** Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright  
**NO:** None  
**EXCUSED:** Jessica Cook  
**Passed 6:0**

BPW24/04-029 **(Public Works/Wade VandenBosch)** Move to authorize the Administrator to sign the Consent and Crossing Agreement with Consumers Energy.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**YES:** Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright  
**NO:** None  
**Excused:** Jessica Cook  
**Passed 6:0**

BPW24/04-030 **(Public Works/Wade VandenBosch)** Move to assign and extend the Agreement for Services of Independent Professional Landfill Groundwater Monitoring and Reporting Services Firm with WSP Michigan, Inc. for the second three-year extension and authorize the Administrator to sign an assignment and extension Agreement.

**ACTION:** Moved by Commissioner Charles Nash, supported by Water Resources Commissioner Brenda Moore  
**VOICE VOTE: Passed**

BPW24/04-031 **(Public Works/Wade VandenBosch)** Move to authorize the procurement of bids for construction of a water main extension within Holton, Hilt, and Nielsen Roads in Dalton Township.

**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

**VOICE VOTE: Passed**

BPW24/04-032 **(Resource Recovery Center/David Johnson)** Move to create a second RRC Farm Manager position at pay grade 26 and amend the RRC budget as necessary.

Dave Johnson stated the training period would be a maximum of 4 weeks upon the start of the new farm manager. Dave Johnson stated they have interviewed applicants and a decision should be made soon.

**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

**VOICE VOTE: Passed**

**7. Informational Items**

- A. Public Works Monthly Report, March 2024
- B. Resource Recovery Center Monthly Report, March 2024

**8. Unfinished Business - None**

**9. New Business - None**

**10. Public Comment**

Water Resources Commissioner Moore spoke about the North Point Drain. Water Resources Commissioner Moore stated the County Board of Commissioners did approve the bond. Water Resources Commissioner Moore stated the Day of Review is next week and the proposed assessment roll will be presented. An email from the Director of the Road Commission was received. Water Resources Commissioner Moore described the assessment appeal process. This was a 2020 petition that had 76 signatures in 48 hours. Water Resources Commissioner Moore stated this will be a \$1.9 million-dollar project and the assessment for the Road Commission is \$285,000.00 over 20 years. Water Resources Commissioner Moore stated she wasn't sure if the Road Commission was going to appeal but wanted the board members to be aware.

**11. Final Board Comments**

Commissioner Marcia Hovey-Wright stated it has been a banner week for the County of Muskegon with the new airline service for the Muskegon County Airport and the solar farm on Resource Recovery Center property.

**12. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:37 p.m.

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Darrell Paige, Chair

Preliminary Minuets  
To be approved at the May 2, 2024 Board of Public Works meeting

**ATTACHMENT I**

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM  
(WESTPLAN) POLICY COMMITTEE MEETING**

**MEETING MINUTES**

March 20, 2023

**I. CALL TO ORDER**

Chairperson Arter called the meeting to order at 1:33 p.m. A roll call was taken, and a quorum was present.

**ATTENDANCE (Roll call)**

**A. Members Present**

Kim Arter, Laketon Township, Chairperson  
Robert Monetza, City of Grand Haven  
Bill Mogren, City of North Muskegon  
Roger Belknap, Ottawa County  
Diane Goodman, City of Roosevelt Park  
Heather Bowden, MDOT  
Bonnie McGlothlin, City of Muskegon Heights  
William Montgomery, Ferrysburg  
Ryan Kelly, Ottawa County- Township Rep Commissioner  
Steven Salter, City of Whitehall  
Roger Vanderstelt, Village of Fruitport  
Bob Hires, City of Montague

**B. Members Not Present**

Roger Morgenstern, City of Norton Shores  
Marcia Hovey-Wright, MATS  
Arnie Erb, Whitehall Township  
Jack Kennedy, Muskegon County Road Commission  
Wally Delamater, Village of Spring Lake (Non-Voting)  
Kevin McLaughlin, Harbor Transit  
Andrew Sibold, FHWA (Non-Voting)  
Rachel Gorman, City of Muskegon  
Field Reichardt, Ottawa County Road Commission  
Michelle Hazekamp, Muskegon County

**C. Others Present**

Steve Sanocki, Muskegon Community College  
Rebecca Hopp, City of Ferrysburg  
Marc Fredrickson, MDOT  
Bob Lukens, Muskegon County

**D. Staff Present**

Brian Mulnix, WMSRDC  
Joel Fitzpatrick, WMSRDC  
Lauryn Blake, WMSRDC



**I. APPROVAL OF PREVIOUS MINUTES**

The minutes were reviewed from the February 21, 2024 meeting. A motion was made and supported to approve the minutes from the meeting. Motion approved.  
*M/S Salter/Kelly*

**II. PUBLIC COMMENT**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No members of the public spoke.

**III. TRANSPORTATION IMPROVEMENT PROGRAM**

**FY2023-2026 TIP-** Mr. Brian Mulnix reviewed the proposed TIP Amendment. A motion was made and seconded to approve the amendment. Motion carried.  
*M/S Kelley/Monetza*

**IV. 2050 METROPOLITAN TRANSPORTATION PLAN (LONG RANGE TRANSPORTATION PLAN)**

*A. MTP Update* - Mr. Joel Fitzpatrick gave an update on the MTP process.

**V. TRANSIT MOU**

Mr. Brian Mulnix presented the transit MOU. Discussion ensued. A motion was made and seconded to approve the amendment. Motion carried. *M/S Salter/Hovey-Wright*

**VI. MPO ROUNDTABLE**

- *Public Transportation*
  - Mr. Bob Lukens gave an update on the transit numbers for MATSas well as the new RRFP for airline service at the airport.
- *MDOT Updates*
  - Mr. Tyler Kent and Mr. Marc Fredrickson gave updates on MDOT projects.

**VII. PUBLIC PARTICIPATION**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. Ms. Rebecca Hopp thanked everyone for their support on the bridge in Ferrysburg.

**VIII. ADJOURN-** Meeting adjourned at 2:01 p.m.

March 20 Policy Committee minutes continued...

Fiscal Year	Job no.	County	Responsible Agency	Project Name	Limits	Primary work Type	Federal Budget	Federal Fund Source	State Budget	Local Budget	Total Phase Cost	Amendment Type
2026	220915	Muskegon	MCRC	Evanston Ave	Evanston Avenue Str #14578 over Black	Bridge Replacement	\$1,016,320	BRT	\$190,560	\$63,520	\$1,270,400	PHASADD
2023	213948	Muskegon	Muskegon	Ottawa St	Ottawa Street over Muskegon River South Farr Road, Str #13474,	Bridge Removal	\$424,236	HIC	\$0	\$0	\$424,236	PHASSUSP
2026	220535	Muskegon	MCRC	Farr Rd	Ryerson Road, Str #7651, over Cedar	Bridge Replacement	\$466,400	BO	\$46,640	\$69,960	\$583,000	PHASADD
2026	220537	Muskegon	MCRC	Ryerson Rd	West Spring Lake Road over Smith Bayou	Bridge Replacement	\$1,312,308	BRT	\$246,058	\$82,019	\$1,640,385	PHASADD
2026	217025	Ottawa	Ferrysburg	W Spring Lake Rd		Superstructure Replacement	\$0	LBB1	\$14,070,426	\$0	\$14,070,426	PHASBDGT, FEDBGTTOST
2024	220908	Ottawa	Harbor Transit Multi-Model Transportation	Transit Capital	Areawide	SP1101-430 foot replacement bus with or	\$343,607	5307	\$85,902	\$0	\$429,509.00	PHASADD
2024	220911	Ottawa	Harbor Transit Multi-Model Transportation	Transit Capital	Areawide	SP1408-maintenance equipment, hoists, tools,	\$28,071	5307	\$7,018	\$0	\$35,089.00	PHASADD
2024	220913	Ottawa	Harbor Transit Multi-Model Transportation	Transit Capital	Areawide	SP1407-security equipment - vehicles	\$7,232	5307	\$1,808	\$0	\$9,040.00	PHASADD
2024	220914	Ottawa	Harbor Transit Multi-Model Transportation	Transit Capital	Areawide	SP1408-maintenance equipment (hoists, tools,	\$22,400	5307	\$5,600	\$0	\$28,000.00	PHASADD



American Legion Post 69  
803 E Colby Street  
Whitehall, Michigan 49461  
(231) 894-5991

April 28, 2024

City of Whitehall  
Attn: City Council  
405 E. Colby Street  
Whitehall, Michigan 49461

RE: Temporary Road Closure

City Council Members:

Please consider this our request to temporarily close Warner Street from E. Colby Street to E. Spring Street on Saturday, June 1, 2024, between the hours of 12:00 pm and 5:00 pm. Our Post will be a stop on the 1<sup>st</sup> Annual Veterans Run and all proceeds raised will benefit local vets. This request will allow us to provide additional parking on the street.

Please do not hesitate to reach out to me should you have any questions or concerns. Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read "Gregory W. Tolan".

Gregory W. Tolan  
Commander  
(231) 740-9423

CITY OF WHITEHALL  
RESOLUTION 24-15  
State Trunkline Contract #2024-0420

WHEREAS, the Michigan Department of Transportation and the City of Whitehall are mutually agreeable to entering into a contract to extend the term of the state trunkline maintenance contract

WHEREAS, the term of the contract is October 1, 2024 through September 30, 2029

WHEREAS, Scott Huebler, City Manager, is hereby authorized to sign the State Trunkline Maintenance Contract

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council approves entering into the maintenance agreement and authorizes Scott Huebler, City Manager to sign the contracts.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held on May 14, 2024 at 6:00 p.m. (\_\_\_yes,\_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Steven Salter, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
RESOLUTION 24-16  
Budget Amendment #2

WHEREAS, the City Council adopted a budget for Fiscal Year 2023/24.

WHEREAS, the following budget adjustments are required to be compliant with State law and generally accepted accounting principles.

WHEREAS, a review of the revenues and expenditures indicates that certain budget adjustments are necessary and require City Council approval.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council approves the budget amendments as outlined in Exhibit "A."

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the Whitehall City Council at a regular meeting held May 14, 2024 at 6:00 p.m. (\_\_\_ Yes; \_\_\_ No; \_\_\_ Absent).

\_\_\_\_\_  
Steven Salter, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

Exhibit A

GL Number	Description	Increase/(Decrease)	
101-000-699.000	TRANSFERS	23,600.00	Increased revenue
101-101-702.100	SALARIES-COUNCIL MEMBERS	1,700.00	Correction/mayoral pay
101-261-880.000	COMMUNITY PROMOTION	2,000.00	Senior Millage adjustment
101-567-751.000	GASOLINE & MOTOR OIL	(3,200.00)	Reduced expenses
101-567-818.700	CONTRACTUAL SERVICES-TEMPORARY	(7,500.00)	Reduced expenses
101-751-818.000	CONTRACTUAL SERVICES	1,000.00	Increased expenses
101-751-818.700	CONTRACTUAL SERVICES-TEMPORARY	(7,500.00)	Reduced expenses
101-966-995.245	TRANSFER TO TIFA	(10,000.00)	Not applicable
202-966-995.101	TRANSFER TO GENERAL FUND	20,800.00	Sidewalks
202-966-995.401	TRANSFER TO CAPITAL PROJECTS	100,000.00	Approved Res# 24-13
203-966-995.101	TRANSFER TO GENERAL FUND	2,800.00	Sidewalks
211-000-708.000	SALARIES & WAGES-PART TIME	750.00	Increased expenses
243-000-702.000	SALARIES-ADMIN	1,000.00	Increased expenses
247-000-569.000-D22	GRANT	(247,500.00)	Not applicable
247-000-699.101-D23	TRANSFERS FROM GENERAL FUND	(10,000.00)	Not applicable
247-000-818.000-D23	CONTRACTUAL SERVICES	(217,400.00)	Not applicable
247-000-818.200	CONTRACTUAL SERVICES-FISHING DOCK	63,405.00	Increased expenses
247-000-818.500	CONTRACTUAL SERVICES-CS PRJCT	300,000.00	Increased expenses
247-000-818.600-D22	CONTRACTUAL SERVICES-2023 TIFA CAPITAL	(332,600.00)	Reduced expenses
247-000-820.000	ENGINEERING-MARINA	5,000.00	Adding budget amount
401-000-699.101	TRANSFERS FROM GENERAL FUND	(247,600.00)	Moved to project
401-000-699.101-E22	TRANSFERS FROM GENERAL FUND	247,600.00	Moved to project
401-000-699.202-B22	TRANSFER FROM MAJOR STREETS	100,000.00	Approved Res# 24-13
401-000-757.000-B22	OPERATING SUPPLIES	2,000.00	Adding budget amount
401-000-818.000	CONTRACTUAL SERVICES	(247,600.00)	Moved to project
401-000-818.000-A22	CONTRACTUAL SERVICES	80,329.24	Retainage
401-000-818.000-E22	CONTRACTUAL SERVICES	300,000.00	Approved by Council
401-000-820.000-E22	ENGINEERING FEES	40,000.00	FY24 anticipated expenses
590-554-775.000	REPAIRS & MAINT SUPPLIES	5,000.00	Increased expenses
590-554-818.000	CONTRACTUAL SERVICES	8,000.00	Increased expenses
590-554-943.000	EQUIPMENT RENTAL	2,000.00	Increased expenses
594-000-646.100	RENTAL OF SLIPS-TRANSIENT	11,000.00	FY24 anticipated revenues
594-000-646.200	RENTAL OF SLIPS-SEASONAL	32,245.00	FY24 anticipated revenues
	Revenue Change:	(90,655.00)	
	Expenditure Change:	109,984.24	
	<b>Budgeted Change to Fund Balance</b>	<b>(200,639.24)</b>	

CITY OF WHITEHALL  
RESOLUTION 24-17  
Sewer Easement

- WHEREAS, 1315 and 1321 Colby Street currently utilize private sewage septic systems.
- WHEREAS, both systems have failed causing the property owners to pump and haul sewage on a regular basis incurring excessive fees.
- WHEREAS, the City has the ability to extend the public sewer system to both locations.
- WHEREAS, The City Manager previously declared this as an emergency purchase under City Ordinance §22.05(A) and properly reported to the City Council.
- WHEREAS, the City solicited bids from qualified contractors but due to delays in obtaining a permit from the State Department of Environment, Great Lakes, and Energy (EGLE) and an easement, the project has been delayed.
- WHEREAS, the permit has been issued and the property owner has agreed to the terms of an easement.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council hereby authorizes the City Manager to execute the easement attached to and considered part of this resolution.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held on May 14, 2024 at 6:00 p.m. (\_\_\_yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Steven Salter, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk



## UTILITY EASEMENT AGREEMENT

This Utility Main Easement Agreement (“Agreement”) is made on \_\_\_\_\_, 2024 (“Effective Date”), between **New Era Property Investments, LLC**, a Michigan limited liability company, of 1730 W M-20, New Era, Michigan 49446 (“Grantor”), and the **City of Whitehall**, a Michigan municipal corporation, of 405 E. Colby Street, Whitehall, Michigan 49461 (“Grantee”) (Grantor and Grantee may collectively be referred to as the “Parties”), with reference to the following facts:

### Background

A. Grantor owns the real property commonly known as 1311 E. Colby Street, Whitehall, Michigan 49461, and depicted and legally described on **Exhibit A** (“Grantor Parcel”).

B. Grantor has agreed to grant to Grantee a perpetual non-exclusive easement, over, under, and across a strip of land legally described and depicted on **Exhibit A** as the “Easement Description” (“Easement Property”) for the installation, connection, operation, maintenance, replacement, and repair of public utilities including, without limitation, a water and sewer lines (“Easement”).

**NOW, THEREFORE**, for consideration of \$5,000.00, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

1. **Grant of Public Utility Easement.** Grantor grants and conveys the Easement to Grantee, and its agents, successors, assigns and administrators. To Grantor’s knowledge, Grantor has the right and authority to grant the Easement.

2. **Use of Easement.** The Easement will be used only for the purpose of installation, connection, operation, maintenance, replacement, and repair of public utilities including, without limitation, water and sewer lines.

3. **Access To Easement.** Grantee shall have the continuing right to enter upon the Easement Property whenever it becomes necessary to access the Easement for the purpose of installation, connection, operation, maintenance, replacement, and repair of any public utilities located within the Easement Property. Grantee shall provide Grantor not less than three (3) business days’ written notice prior to commencement of any construction activity within the Easement Property (except in an emergency, in which case no notice shall be required). Following any such construction activity by Grantee, Grantee shall restore the Easement Property to the same condition it was in immediately prior to such construction activity, insofar as reasonably possible.

4. **Obstructions.** Grantor agrees not to construct or allow any buildings, fences, trees, barrier, or other obstructions within the Easement Property so as to prevent Grantee from utilizing the

Easement as intended by this Agreement. Grantee agrees that its use of the Easement shall not unreasonably interfere with the use of the Grantor Parcel by Grantor or its successors, assigns or tenants.

5. **Relocation of Easement.** Grantor shall have the right to relocate the Easement Property onto another portion of the Grantor's Parcel and cause Grantee to relocate any public utilities located within the Easement Property upon written notice to Grantee. Grantee shall be responsible for all costs incurred in relocating the Easement and the Easement Property including, without limitation, preparation of a new survey and preparing and recording an amendment to this Agreement, removing and disposing of, if required, any existing water or sewer lines or other public utilities located in the Easement Property, installing new water and sewer lines in the relocated Easement Property, and re-connecting any users connected to the public utilities with Parcel A. Grantee shall endeavor to complete the relocation within one year of the receipt of written notice from Grantor.

6. **Maintenance of Utilities.** Grantee shall at all times maintain and, if necessary repair and replace the utilities located within the Easement Property at its sole cost and expense, for the purposes intended by this Agreement.

7. **Runs with the Land.** The Easement burdens the Grantor Parcel and shall run with the land.

8. **No Partnership.** This Agreement shall not create an association, partnership, joint venture or a principal and agency relationship between any of the Parties or any other person or entity.

9. **No Public Dedication.** Nothing contained herein shall be deemed to be a public gift or dedication of all or any part of the Easement; it being the intent of the Parties that this Agreement is private and strictly limited to the purposes expressed in this Agreement.

10. **Recording.** This Agreement will be recorded with the Muskegon County Register of Deeds.

11. **Amendment to the Easement.** This Agreement may be amended only by written agreement signed by the owner of the Grantor Parcel and Grantee.

12. **Notices.** All notices, approvals, consents and other communications required under this Agreement shall be in writing and shall be deemed given: (i) when delivered in person; (ii) when sent by a nationally-recognized receipted overnight delivery service with delivery fees prepaid; or (iii) when sent by United States first-class, registered, or certified mail, postage prepaid. The notice shall be effective immediately upon personal delivery; one day after depositing with a nationally recognized overnight delivery service; and five days after sending by first class, registered, or certified mail. Notices shall be sent to the parties as follows:

If to Grantor:

To the then owner Parcel A  
At its registered office in care of its resident agent  
if owned by an entity or at the address listed  
for the payment of real property taxes if owned  
by an individual

If to Grantee

City of Whitehall  
405 E. Colby Street  
Whitehall, MI 49461  
Attn: City Manager

13. **Binding Effect.** This Agreement is binding on the parties and their respective heirs, successors and assigns.

14. **Entire Agreement.** This Agreement and the attached exhibits constitute the entire agreement between the parties and supersedes all prior agreements and understandings, both written and oral, with respect to the subject matter hereof.

15. **Counterparts.** This Agreement may be executed in counterparts, and each set of duly delivered identical counterparts which includes all signatories, shall be deemed to be one original document.

16. **Governing Law.** This Agreement will be governed by and interpreted in accordance with the laws of the state of Michigan.

17. **Full Execution.** This Agreement requires the signature of all parties. Until fully executed, on a single copy or in counterparts, this Agreement is of no binding force or effect and if not fully executed, this Agreement is void.

This Agreement shall be effective as of the Effective Date first written above.

**Grantor:**

**New Era Property Investments, LLC**, a Michigan limited liability company

By: \_\_\_\_\_

Name: Emily Johnson

Title:

Date: \_\_\_\_\_

STATE OF MICHIGAN        )  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me in Muskegon County, Michigan, on \_\_\_\_\_, 2024, by Emily Johnson on behalf of New Era Property Investments, LLC, a Michigan limited liability company.

\_\_\_\_\_, Notary Public  
Muskegon County, Michigan  
My Commission Expires: \_\_\_\_\_

**GRANTEE:**

**City of Whitehall**

By: \_\_\_\_\_  
Name: Scott K. Huebler  
Title: City Manager  
Date: \_\_\_\_\_

STATE OF MICHIGAN        )  
COUNTY OF MUSKEGON    )

The foregoing instrument was acknowledged before me in Muskegon County, Michigan, on \_\_\_\_\_, 2024, by Scott K. Huebler, the City Manager of the City of Whitehall, a Michigan municipal corporation, on behalf of Grantee.

\_\_\_\_\_, Notary Public  
Muskegon County, Michigan  
My Commission Expires: \_\_\_\_\_

Drafted by and when recorded return to:  
Parmenter Law  
Attn: William J. Meier  
601 Terrace Street, Suite 200  
Muskegon, MI 49440  
(231)722-5409

**EXHIBIT A**

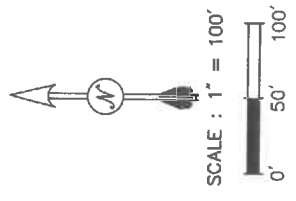
**(see attached)**

# EASEMENT SKETCH

## 61-22-027-100-0007-00

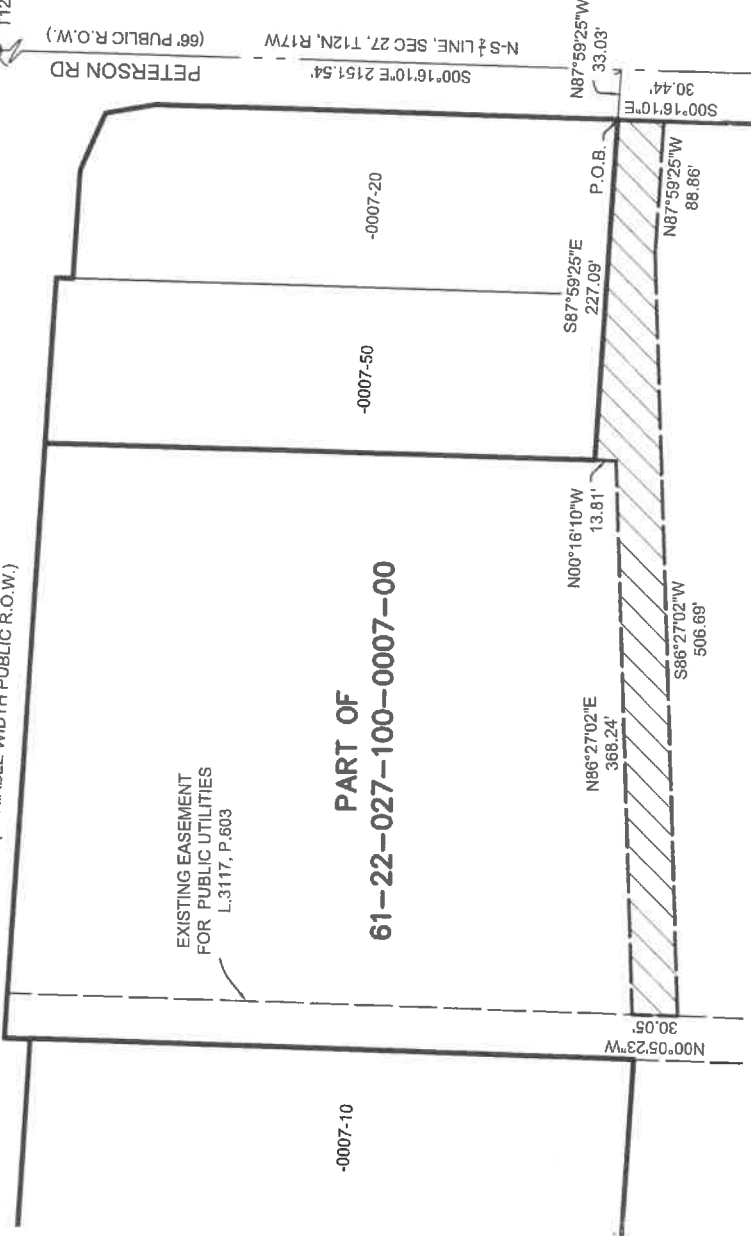
### EXHIBIT "A"

N 1/4 COR.  
SEC 27,  
T12N, R17W



COLBY ST  
(VARIABLE WIDTH PUBLIC R.O.W.)

PETERSON RD  
(66' PUBLIC R.O.W.)



**SUBJECT PARCEL (TAX DESCRIPTION)**  
 PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 27, T12N, R17W, CITY OF WHITEHALL, MUSKEGON COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE CENTRAL 1/4 CORNER OF SAID SECTION; THENCE N87°53'19"W 979.65 FEET ALONG THE EAST-WEST 1/2 LINE OF SAID SECTION; THENCE N00°05'28"W 427.12 FEET; THENCE S87°59'25"E 320.22 FEET; THENCE N00°05'28"W 453.30 FEET; THENCE S87°59'25"E 396.50 FEET ALONG THE CENTERLINE OF COLBY STREET; THENCE S00°16'10"E 400.32 FEET; THENCE S87°59'25"E 260.12 FEET TO THE NORTH-SOUTH 1/2 LINE OF SAID SECTION; THENCE S00°16'10"E 481.95 FEET TO THE POINT OF BEGINNING.

**EASEMENT DESCRIPTION**  
 PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 27, T12N, R17W, CITY OF WHITEHALL, MUSKEGON COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION; THENCE S00°16'10"E 2151.54 FEET ALONG THE NORTH-SOUTH 1/2 LINE OF SAID SECTION TO A POINT WHICH IS 481.95 FEET FROM THE CENTER OF SAID SECTION; THENCE N87°59'25"W 33.03 FEET TO THE WEST RIGHT OF WAY LINE OF PETERSON ROAD AND THE POINT OF BEGINNING; THENCE S00°16'10"E 30.44 FEET ALONG SAID WEST RIGHT OF WAY LINE; THENCE N87°59'25"W 88.86 FEET; THENCE S86°27'02"W 506.69 FEET; THENCE N00°05'23"W 30.05 FEET; THENCE N86°27'02"E 227.09 FEET TO THE POINT OF BEGINNING.  
 (18,883 SQUARE FEET)

**Prein & Newhof**  
 Engineers • Surveyors • Environmental • Laboratory  
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 Grand Rapids, MI 49525  
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 info@preinnewhof.com

**CLIENT:**  
 CITY OF WHITEHALL  
 405 E. COLBY ST  
 WHITEHALL, MI  
 49461

LOCATED IN : SECTION 27  
 TOWN 12 NORTH, RANGE 17 WEST  
 CITY OF WHITEHALL,  
 MUSKEGON COUNTY, MICHIGAN  
 Date : 11/27/2023  
 Project No. 2170486  
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