



**CITY COUNCIL MEETING**  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
JULY 23, 2024  
6:00 p.m.

**AGENDA**

1. Meeting called to Order
  - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
  - Approval of the July 9 Council Meeting Minutes
  - Approval of Accounts Payable
  - Communications – BLT Minutes, Byam Letter, Miller Letter, Gonzalez-Landis Letter, Central Dispatch Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment \*
6. Old Business
7. New Business
  - Designation of MML Voting Delegates
  - White Lake Community Library – Street Closure Request
  - Resolution 24-25 Appointments Policy
8. Public Comment \*
9. Adjournment

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



## WHITEHALL

CITY COUNCIL

### WORK SESSION MINUTES

Council Chambers

July 9, 2024

**PRESENT** Scott Brown, Tanya Cabala, Debi Hillebrand, Jeff Holmstrom, Stephen Sikkenga, Steve Salter, and Tom Ziemer

**ABSENT** None

**ALSO PRESENT** Scott Huebler, Brook Schiller, Will Meier, Roger Squiers

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Mayor Salter called the meeting to order at 5:00 p.m.

#### DISCUSSION ITEMS

##### **Appointments (Brown)**

Council members discussed Draft #5 of the Appointments Policy and decided on final edits. The final version will go to Council for approval at the next regular meeting.

##### **Commercial Rehab (Huebler)**

City Manager Huebler discussed the Commercial Rehab District process and the fact that it is limited by PA 210 of 2005 to exemptions before December 31, 2025. Council would like to proceed with establishing the district to allow exemptions before the expiration.

##### **Housing (Cabala)**

Council members discussed the provided inventory of available properties that would be usable for affordable housing projects. Cabala would like to connect with Muskegon County and local non-profit organizations to see how other communities address this type of project.

##### **TIFA Operating (Brown)**

Council member Brown expressed displeasure with the TIFA Board decisions and the lack of Council approval on individual projects that fall into the TIFA district. City Manager Huebler explained how the current TIFA captures taxes to improve the downtown and that the plan will be up for expiration/renewal at the end of the year. Council would have the final decision on any renewal.

**PUBLIC COMMENT**

Martin Ryerson expressed interest in purchasing City properties to build affordable housing.  
Christina Normandin expressed displeasure with the TIFA Board.

**ADJOURNMENT**

Mayor Salter adjourned the work session at 5:54 pm

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Respectfully submitted,  
Brook Schiller, Deputy City Clerk



**CITY COUNCIL  
MEETING MINUTES**  
Council Chambers  
July 9, 2024

**PRESENT** Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

**ABSENT** None

**ALSO PRESENT** Scott Huebler, Brook Schiller, Will Meier, Roger Squiers

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Mayor Salter called the meeting to order at 6:00 p.m.

**APPROVAL OF THE AGENDA**

Motion by Holmstrom, seconded by Sikkenga to approve the agenda.

Voice Vote: All yeses

**MOTION CARRIED**

**APPROVAL OF THE CONSENT AGENDA**

- A. Approval of the June 27, 2024 Council Special Meeting
- B. Accounts Payable - \$248,667.86
- C. Communications: Muskegon County Public Works Minutes, Playhouse Finances

Motion by Holmstrom, seconded by Sikkenga to approve the Consent Agenda.

Voice Vote: Yes – 6; No – 1, Brown; Absent – None

**MOTION CARRIED**

**MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER**

Messages were received from Council members, and the City Manager.

Letters from residents, Mr. Jerald P. Rowe and Dr. Sandra E. Gibbs were read by Council Members Brown and Ziemer respectively. \* Provided copies have been added to the original July 9, 2024 packet.

**PUBLIC COMMENT**

Val Barnes voiced her pleasure with Council's concern for residents who have experienced storm damages and asked for action to be taken to remove Mayor Salter from his position.

Christina Normandin voiced displeasure at the closure of Goodrich Park bathrooms during the 4<sup>th</sup> of July and shared her pleasure in the personal experiences with the office ladies when visiting City Hall.

Cathy Russell who manages Colby's Hokey Pokey voiced her pleasure with the new public parking lot.

Tim Cooper voiced displeasure in the response times after the storm, the continued noise resulting from the clean-up efforts, and called for Mayor Salter's resignation.

**OLD BUSINESS**

**A. Funnell Field Request – Jakob Dunlap & Hunter Olson**

Mr. Dunlap clarified for the Council the scope of the proposed event at Funnell Field and answered questions. He also asked that the date be changed to September 14<sup>th</sup>, 2024 to allow enough time to advertise and prepare for the event.

Motion by Holmstrom, seconded by Sikkenga to authorize the use of Funnell Field for the Berger Disease fundraiser event contingent upon organizers coordinating with DPW, Police, and City Staff.

Voice Vote: Unanimous

**MOTION CARRIED**

**NEW BUSINESS**

**A. Resolution 24-24 Compensatory Pay**

Motion by Holmstrom, seconded by Sikkenga to authorize compensatory pay for salaried staff due to the overtime hours worked during the extraordinary wind storm June 25<sup>th</sup> and the days following.

Roll Call Vote: Yes –Holmstrom, Sikkenga, Hillebrand, Cabala, and Salter; No – Brown and Ziemer; Absent – None

**MOTION CARRIED**

**PUBLIC COMMENT**

Eric Harsh commented in support of Mayor Salter and his character.

Heather O’Connell commented in support of Mayor Salter and his character and relayed experiences she has witnessed involving Ms. Josephson.

**ADJOURNMENT**

Mayor Salter adjourned the Council Meeting at 7:18 pm.

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Respectfully submitted,  
Brook Schiller, Deputy City Clerk

CITY OF WHITEHALL  
 ACCOUNTS PAYABLE  
 July 23, 2024

**July 2024 Prepaids**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$63,594.12	Transfer
IRS	Payroll	\$22,249.80	EFT
Alerus Financial	Payroll	\$6,563.53	EFT
MISDU	Payroll	\$61.84	9278
FOP	Payroll - Union Dues	\$60.18	9279
Teamsters Local	Payroll - Union Dues	\$424.00	9280
City of Whitehall-Common Cash	Payroll - Special Pay Res #24-24	\$1,894.28	Transfer
IRS	Payroll - special Pay Res #24-24	\$895.38	EFT

**Total Prepaids:**

\$95,743.13

**Accounts Payable:**

\$602,964.31

***TOTAL ACCOUNTS PAYABLE***

\$698,707.44

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC 676782	PREMIUM - JULY-2024	458.38
TOTAL FOR: AFLAC			458.38
SEAV	ALYSSA SEAVER REIMBURSEMENT	MILAGE REIMBURSEMENT - BANK/REGISTER OF DEEDS	21.91
TOTAL FOR: ALYSSA SEAVER			21.91
COLL	AMANDA COLLENE CONTRACT	LIGHTING DESIGNER - NUNSENSE 7.19.24	500.00
	CONTRACT	LIGHTING DESIGNER- THE FOURSOME 8.9.24	500.00
TOTAL FOR: AMANDA COLLENE			1,000.00
HELLE	AMBER L HELLEWELL CONTRACT	WLYT - MCT JACK & BEAN STK CLASSES	100.00
	CONTRACT	WLYT COUNCIL COORDINATOR	700.00
	CONTRACT	ADSM/PROPS LEAD - NUNSENSE 7.19.24	1,100.00
TOTAL FOR: AMBER L HELLEWELL			1,900.00
HENLEY	ANDREW J HENLEY CONTRACT	REHEARSAL PIANIST - NUNSENSE 7.19.24	750.00
TOTAL FOR: ANDREW J HENLEY			750.00
KIT	ANDREW KITCHKA CONTRACT	ACTOR - THE FOURSOME 8.9.24	450.00
TOTAL FOR: ANDREW KITCHKA			450.00
DEA	BRADLEY DEAN CONTRACT	ACTOR - THE FOURSOME 8.9.24	450.00
TOTAL FOR: BRADLEY DEAN			450.00
CATCHMARK	CATCHMARK TECHNOLOGIES 10367	LIVESTREAM COUNCIL - JULY-2024	300.00
TOTAL FOR: CATCHMARK TECHNOLOGIES			300.00
MISC	CITY OF CLAWSON 14072	AMMUNITION - 45 CAL	400.00
TOTAL FOR: CITY OF CLAWSON			400.00
CITY	CITY OF WHITEHALL Q4 - WATER/SEWE Q4- WATER/SEWER		4,147.88
TOTAL FOR: CITY OF WHITEHALL			4,147.88
CONSU	CONSUMER'S ENERGY STATEMENT	PUBLIC UTILITIES	16,297.56
TOTAL FOR: CONSUMER'S ENERGY			16,297.56
DAN	DAN FROST DBA 12477/12556	DAN'S AUTOMOTIVE OIL CHANGE/LAWN TIRE - INNER TUBE	112.35
	12650	OIL CHANGE/LAWN TIRE - INNER TUBE	67.67
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			180.02

Vendor Code	Vendor Name	Description	Amount
DERBY	DERBY DESIGN 20240714	TEXTMYGOV - IMPLEMENTATION ON WEBSITE	52.50
TOTAL FOR: DERBY DESIGN			52.50
DAY	DUSTIN DAY CONTRACT	ACTOR - THE FOURSOME 8.9.24	450.00
TOTAL FOR: DUSTIN DAY			450.00
SHARPE	ERIN SHARPE CONTRACT	DIRECTOR - NUNSENSE 7.19.24	1,200.00
TOTAL FOR: ERIN SHARPE			1,200.00
FFARM	FAMILY FARM AND HOME 620	CHIPPER JACK	89.99
TOTAL FOR: FAMILY FARM AND HOME			89.99
FRONT	FRONTIER STATEMENT STATEMENT STATEMENT	TELEPHONE 231-894-6937 TELEPHONE 231-894-9689 TELEPHONE 231-893-0406	92.13 83.59 40.72
TOTAL FOR: FRONTIER			216.44
GILLROY	GILL-ROY'S HARDWARE STATEMENT	BATTERIES/TOOLS/PARTS/SPRINKLERS/TRASH BAGS	409.47
TOTAL FOR: GILL-ROY'S HARDWARE			409.47
HAVIL	HAVILAND 511256/CR50809	QTY 16 - 15 GAL DRUM CHLORINE	1,159.18
TOTAL FOR: HAVILAND			1,159.18
HOME	HOME SERVICES OF WHITE LAKE 34311	UPS CHARGES	25.29
TOTAL FOR: HOME SERVICES OF WHITE LAKE			25.29
HOWMET	HOWMET AEROSPACE 9262107082024	SITE PREP	300,000.00
TOTAL FOR: HOWMET AEROSPACE			300,000.00
J&H OIL	J&H OIL COMPANY 14168006	FUEL - GASOLINE (5000G)/DIESEL (3000G)	20,822.35
TOTAL FOR: J&H OIL COMPANY			20,822.35
J&J	J&J FARM SALES 109939	CHAINSAWS & OIL (2) - STORM CLEAN-UP	1,016.99
TOTAL FOR: J&J FARM SALES			1,016.99
PET	JAIME PETRIE CONTRACT	PIANIST - NUNSENSE 7.19.24	650.00
TOTAL FOR: JAIME PETRIE			650.00
DURAM	JAMES DURAM STATEMENT	TNC CABLE REPLACEMENT	48.59
TOTAL FOR: JAMES DURAM			48.59



Vendor Code	Vendor Name Invoice	Description	Amount
PEZ	JEANNE PEZET CONTRACT	PAY 7/7/24 THRU 7/17/24 - ELECTION COORDINATO	832.50
TOTAL FOR: JEANNE PEZET			832.50
MISC	JOHN HANSON STATEMENT	LOST CHECK FEE - HANSON	33.00
TOTAL FOR: JOHN HANSON			33.00
SMITHK	KAREN SNIDER SMITH CONTRACT	MUSICIANS - WALK THE BEAT 2024	400.00
TOTAL FOR: KAREN SNIDER SMITH			400.00
STO	KATHERINE STOUT NUNSENSE	PROMO PHOTOS - NUNSENSE	85.00
TOTAL FOR: KATHERINE STOUT			85.00
KERK	KERKSTRA PORTABLE RESTROOM SERV 250138/096/095/	PORTABLE RESTROOMS - COVELL/BIKE PATH/SVENSSO	1,000.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			1,000.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS 294745868	COPIER MAINT - #308 DPW	15.08
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			15.08
KUER	KUERTH'S DISPOSAL INC. 52312	WASTE REMOVAL & RECYCLING - CH/DPW/PH - JUNE	500.00
TOTAL FOR: KUERTH'S DISPOSAL INC.			500.00
MIX	LAUREN MIXTER CONTRACT	ACTRESS - NUNSENSE 7.19.24	600.00
TOTAL FOR: LAUREN MIXTER			600.00
BRAN	LILY BRANNIGAN CONTRACT	ACTRESS - NUNSENSE 7.19.24	600.00
TOTAL FOR: LILY BRANNIGAN			600.00
WLBEA	LUDINGTON DAILY NEWS 99196718	PUBLISHING - TAX NOTICE	202.20
TOTAL FOR: LUDINGTON DAILY NEWS			202.20
MERLE	MERLE BOES INC SI-42382/42384	MARINA FUEL - DIESEL (2000G) & UNL REC 90 (15	12,983.42
TOTAL FOR: MERLE BOES INC			12,983.42
METL	MET LIFE 5399644-	AUG-20 LIFE & DISABILITY INS - AUGUST-2024	860.31
TOTAL FOR: MET LIFE			860.31
HASS	MICHAEL HASSETT CONTRACT	ACTOR - THE FOURSOME 8.9.24	450.00
TOTAL FOR: MICHAEL HASSETT			450.00

Vendor Code	Vendor Name	Description	Amount
	Invoice		
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2400002130	CENTRAL DISPATCH FEES - JULY-2024	3,899.92
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			3,899.92
MUSTWP	MUSKEGON CHARTER TOWNSHIP		
	2400015951	CODE ENFORCEMENT SVCS - JULY-SEPT 2024	1,500.00
TOTAL FOR: MUSKEGON CHARTER TOWNSHIP			1,500.00
ED	OGBORN ENTERPRISES, INC.		
	WCH & WDPW-24-0	CLEANING SERVICES - CH & DPW	665.00
TOTAL FOR: OGBORN ENTERPRISES, INC.			665.00
PARM	PARMENTER LAW		
	282430 / 282431	ATTORNEY FEES - GENERAL/PROSECUTION	7,193.50
TOTAL FOR: PARMENTER LAW			7,193.50
PEKAD	PEKADILL'S		
	42276	BLT MEETING - LUNCH	168.65
TOTAL FOR: PEKADILL'S			168.65
PRHLTH	PRIORITY HEALTH		
	797242-S001	HEALTH INSURANCE - JULY-2024	26,781.50
TOTAL FOR: PRIORITY HEALTH			26,781.50
RAVHY	RAVENNA HYDRAULICS		
	31494	HYDRAULIC CYLINDER REPAIR - 47-01	342.60
TOTAL FOR: RAVENNA HYDRAULICS			342.60
SCHL	REGINA SCHLAFF		
	CONTRACT	ACTRESS/VOCAL DIRECTOR - NUNSENSE 7.19.24	1,400.00
TOTAL FOR: REGINA SCHLAFF			1,400.00
ROTHB	RIVERS ACE		
	15109 / 15159	TOOLS/TARP	56.96
	STATEMENT	PARTS/SUPPLIES	62.68
TOTAL FOR: RIVERS ACE			119.64
TUFT	ROBERT E TUFTS JR		
	JUNE-2024	BUILDING PERMITS - JUNE-2024	10,597.88
TOTAL FOR: ROBERT E TUFTS JR			10,597.88
MISC	ROBERT HAGUE		
	STATEMENT	REIMBURSEMENT BOB HAGUE - ROTARY ALCOHOL	598.00
TOTAL FOR: ROBERT HAGUE			598.00
BEEBE	ROBIN BEEBEE		
	CONTRACT	ADSM - THE FOURSOME 8.9.24	450.00
TOTAL FOR: ROBIN BEEBEE			450.00
ERD	ROBIN L ERDMAN		
	CONTRACT	STAGE MANAGER - NUNSENSE 7.19.24	200.00
TOTAL FOR: ROBIN L ERDMAN			200.00

Vendor Code	Vendor Name	Description	Amount
SQUI	ROGER SQUIERS OPTICAL	OPTICAL - DENA	63.00
TOTAL FOR: ROGER SQUIERS			63.00
SAF	SAF-GARD IN-3582696	BOOTS - YOUNG	140.00
TOTAL FOR: SAF-GARD			140.00
FARR	SAMANTHA FARRAR CONTRACT	CHOREOGRAPHER - NUNSENSE 7.19.24	450.00
TOTAL FOR: SAMANTHA FARRAR			450.00
SANIS	SANISWEEP INC 112740	STREET SWEEPING - LAKE ST	900.00
TOTAL FOR: SANISWEEP INC			900.00
SCHEI	SCHEID PLUMBING HEATING & COOL I-30462-1/2/3 5	SERVICE CALL - WAX SEAL LADIES RM/FURNACE CHE	11,737.59
TOTAL FOR: SCHEID PLUMBING HEATING & COOL			11,737.59
SHO	SHORELINE INSPECTION SERVICE LLC JUNE-2024	MECHANICAL & PLUMBING PERMITS JUNE-2024	1,567.20
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			1,567.20
SILVER	SILVERSMITH DATA 4170	DATA/ANNUAL HOSTING	2,100.00
TOTAL FOR: SILVERSMITH DATA			2,100.00
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC 7001319727	COFFEE FILTERS/C-FOLD TOWELS/PAPER TOWEL	67.53
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			67.53
MICH	STATE OF MICHIGAN MDOT00342 -591:	CONSTRUCTION CONTRACT - WARNER	131,701.25
TOTAL FOR: STATE OF MICHIGAN			131,701.25
EYLER	SUSAN EYLER CONTRACT	COSTUMER - NUNSENSE 7.19.24	500.00
TOTAL FOR: SUSAN EYLER			500.00
LOOMIS	THE LOOMIS COMPANY C004279700	WRAP PLAN- JULY-2024	5,547.96
TOTAL FOR: THE LOOMIS COMPANY			5,547.96
FOSTER	THOMAS FOSTER STATEMENT	MUSICIAN - MONDAY 7/8/24 & WALK THE BEAT	900.00
TOTAL FOR: THOMAS FOSTER			900.00
TRICO	TRI-COUNTY FEED SERVICE INC 60796/2	GRASS SEED	98.82
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			98.82

Vendor Code	Vendor Name Invoice	Description	Amount
KI	TRUDI KITCHKA CONTRACT	DIRECTOR - THE FOURSOME 8.9.24	850.00
TOTAL FOR: TRUDI KITCHKA			850.00
QUINN	TYLER J QUINN CONTRACT CONTRACT	SOUND DESIGNER/OPERATOR - NUNSENSE 7.19.24 SOUND DESIGNER - THE FOURSOME 8.9.24	600.00 500.00
TOTAL FOR: TYLER J QUINN			1,100.00
VERIZ	VERIZON WIRELESS 9967771193	ON CALL CELL / IPAD SVC PLAN	41.73
TOTAL FOR: VERIZON WIRELESS			41.73
VIK	VIKING SIGN SOLUTIONS 10714	CEMETERY SIGN - DOWNPAYMENT	13,688.40
TOTAL FOR: VIKING SIGN SOLUTIONS			13,688.40
WEESB	WEESIES BROTHERS FARMS INC 45290	ARBOR DAY TREE	290.99
TOTAL FOR: WEESIES BROTHERS FARMS INC			290.99
STREAM	WESLEY STREAM CONTRACT	PERCUSSIONIST - NUNSENSE 7.19.24	600.00
TOTAL FOR: WESLEY STREAM			600.00
WMBUR	WEST MICHIGAN BURIAL VAULT CO 014452/014476	FOUNDATIONS	468.00
TOTAL FOR: WEST MICHIGAN BURIAL VAULT CO			468.00
WLCHA	WHITE LAKE CHAMBER OF COMMERCE 6971	WL HISTORY CRUISE - SPONSORSHIP 2024	300.00
TOTAL FOR: WHITE LAKE CHAMBER OF COMMERCE			300.00
WHIVE	WHITEHALL VENTURES INC LEASE - JULY202	LEASE - JULY-2024 - DOWNTOWN RESTROOMS	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00

**PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A**

MISC	AMAZON.COM 113-1383369-197	SPRINKLERS CONTROLLER POWER MODULE	91.95
	113-2023801-690	IRRIGATION TRANSFORMER	29.90
	113-7004936-744	FACEPLATE/MAIN MODULE & CABLE - CEM IRRIGATIO	205.09
	113-7324758-370	HAND TOWELS/LIGHT BULBS	60.74
	113-8541508-999	4TB EXTERNAL HARD DRIVE	94.00
TOTAL FOR: AMAZON.COM			481.68
MISC	BROADCAST MUSIC INC 54522337	MUSIC LICENSE/RIGHTS	425.00
TOTAL FOR: BROADCAST MUSIC INC			425.00
CONCORD	CONCORD THEATRICALS CORP 2244427	RENTAL FEE - SUM24 - PERCUSSION 580.000.818.6	35.00
TOTAL FOR: CONCORD THEATRICALS CORP			35.00

Vendor Code	Vendor Name	Description	Amount
MISC	DOLLAR GENERAL	STATEMENT COFFEE CREAMER	6.00
TOTAL FOR: DOLLAR GENERAL			6.00
MISC	MARRIOTT MT PLEASANT	91634 LODGING - SEPLA CONFERENCE - BOLLES	356.31
TOTAL FOR: MARRIOTT MT PLEASANT			356.31
MAOF	MICHIGAN ASSOCIATION OF MAYORS	STATEMENT SUMMER WORKSHOP 2024 - SALTER - 2024/2025	210.00
TOTAL FOR: MICHIGAN ASSOCIATION OF MAYORS			210.00
MISC	RODEWAY INN	570-815-225-16 LODGING -WLYT DIRECTORS MCT	1,704.92
TOTAL FOR: RODEWAY INN			1,704.92
SAMS	SAM'S CLUB/GECF	10185020694 TOILET BOWL CLEANER	9.40
TOTAL FOR: SAM'S CLUB/GECF			9.40
SEPLA	SEPLA	STATEMENT CONFERENCE/BOLLES	365.00
TOTAL FOR: SEPLA			365.00
MISC	SHANTY CREEK RESORTS	706735 LODGING - MACP - SQUIERS	327.00
TOTAL FOR: SHANTY CREEK RESORTS			327.00
MISC	SIRCHIE	1000185331 EVIDENCE TAPE/EVIDENCE BAG/DRUG TEST KIT	149.87
TOTAL FOR: SIRCHIE			149.87
MISC	SPOTIFY	183725231012610 SUBSCRIPTION - MONTHLY FEE- JULY 2024	10.99
TOTAL FOR: SPOTIFY			10.99
USPOS	UNITED STATES POSTMASTER	840-54930496-2- POSTAGE STAMPS - 7-100CT ROLLS 963 POSTAGE	476.00 5.80
TOTAL FOR: UNITED STATES POSTMASTER			481.80
WALMART	WALMART	072967588725270 CANOPY - STORM 573203782448315 FOOD - STORM RESPONSE TEAM STATEMENT CUPS/BEVERAGES//ICE	42.40 43.13 83.59
TOTAL FOR: WALMART			169.12
<b>TOTAL PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A</b>			<b>4,732.09</b>
TOTAL - ALL VENDORS			602,964.31
<b>FUND TOTALS:</b>			
Fund 101 - GENERAL OPERATING FUND			81,302.17
Fund 202 - MAJOR STREET FUND			924.71
Fund 203 - LOCAL STREET FUND			24.69

Vendor Code	Vendor Name	Description	Amount
	Invoice		
Fund 247	-	TAX INCREMENT FINANCE AUTHORITY #1	302,682.25
Fund 249	-	BUILDING INSPECTION DEPARTMENT	13,665.08
Fund 250	-	LOCAL DEVELOPMENT FINANCE AUTHORITY FUND	59.90
Fund 401	-	CAPITAL PROJECTS FUND	131,701.25
Fund 580	-	PLAYHOUSE	20,230.79
Fund 590	-	SEWER FUND	1,395.26
Fund 591	-	WATER FUND	13,048.15
Fund 594	-	MARINA FUND	14,288.82
Fund 661	-	MOTOR POOL FUND	23,641.24

UNJOURNALIZED  
 OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF JULY 23, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 101 GENERAL OPERATING FUND</b>					
Dept 000 247	HEALTH INSURANCE - JUNE-2024 WH	PRIORITY HEALTH	06/16/24	797242-S001	(1,371.31)
101-000-082.000	WRAP - WHITLOW CREDIT	THE LOOMIS COMPANY	07/10/24	C004279700	305.67
101-000-082.000	PREMIUM - JULY-2024	AFLAC	07/12/24	676782	458.38
101-000-231.018	HEALTH INSURANCE - JUNE-2024 HE	PRIORITY HEALTH	06/16/24	797242-S001	629.35
101-000-238.000					
		Total For Dept 000 247			22.09
<b>Dept 101 CITY COUNCIL</b>					
101-101-760.000	CONFERENCES & WORKSHOPS - 2024/	MICHIGAN ASSOCIATION OF	06/24/24	STATEMENT	210.00
101-101-962.000	LIVESTREAM COUNCIL - JULY-2024	CATCHMARK TECHNOLOGIES	07/01/24	10367	300.00
		Total For Dept 101 CITY COUNCIL			510.00
<b>Dept 172 ADMINISTRATION</b>					
101-172-818.000	TEXTMYGOV - IMPLEMENTATION ON W	DERBY DESIGN	07/14/24	20240714	52.50
101-172-880.000	MIAGE REIMB - BANK/REGISTER OF	ALYSSA SEAVER	07/16/24	REIMBURSEMENT	21.91
101-172-962.000	LOST CHECK FEE - HANSON	JOHN HANSON	07/08/24	STATEMENT	33.00
		Total For Dept 172 ADMINISTRATION			107.41
<b>Dept 203 ATTORNEY</b>					
101-203-826.100	ATTORNEY FEES - GENERAL	PARMENTER LAW	06/13/24	282430 / 282431	3,139.50
		Total For Dept 203 ATTORNEY			3,139.50
<b>Dept 215 CITY CLERK</b>					
101-215-728.000	POSTAGE STAMPS - 7-10OCT ROLLS	UNITED STATES POSTMASTER	06/20/24	840-54930496-2-60459	476.00
101-215-905.000	PUBLISHING - TAX NOTICE	LUDDINGTON DAILY NEWS	06/30/24	99196718	202.20
		Total For Dept 215 CITY CLERK			678.20
<b>Dept 262 ELECTIONS</b>					
101-262-818.000	PAY 7/7/24 THRU 7/17/24 - ELECT	JEANNE PEZET	07/18/24	CONTRACT	832.50
		Total For Dept 262 ELECTIONS			832.50
<b>Dept 265 CITY HALL BLDG &amp; GROUNDS</b>					
101-265-757.000	HAND TOWELS	AMAZON.COM	07/18/24	113-7324758-3708232	28.26
101-265-757.000	COFFEE CREAMER	DOLLAR GENERAL	06/19/24	STATEMENT	6.00
101-265-757.000	TOILET BOWL CLEANER	SAM'S CLUB/GEFC	06/24/24	10185020694	9.40
101-265-757.000	COFFEE FLITERS	STAPLES CONTRACT & COMME	07/10/24	7001319727	1.97
101-265-775.000	REPLACE WAX SEAL - LADIES RM	SCHEID PLUMBING HEATING	07/10/24	I-30462-1/2/3 567-1	175.48
101-265-818.700	CLEANING SERVICES - CH - JUNE-2	OGBORN ENTERPRISES, INC.	07/01/24	WCH & WDPW-24-07	380.00
101-265-920.000	CITY HALL/014-05195-00	CITY OF WHITEHALL	06/30/24	Q4 - WATER/SEWER	425.07
101-265-920.000	PUBLIC UTILITIES/100017760891	CONSUMER'S ENERGY	07/18/24	STATEMENT	1,259.55
101-265-931.000	SERVICE CALL - A/C/FURNACE CHEC	SCHEID PLUMBING HEATING	07/10/24	I-30462-1/2/3 567-1	362.11
101-265-974.000	REPLACE - A/C & FURNACE (EMERGE	SCHEID PLUMBING HEATING	07/10/24	I-30462-1/2/3 567-1	11,200.00
		Total For Dept 265 CITY HALL BLDG & GROUNDS			13,847.84
<b>Dept 266 DISTRICT COURT</b>					
101-266-826.000	ATTORNEY FEES - PROSECUTION	PARMENTER LAW	06/13/24	282430 / 282431	4,054.00
		Total For Dept 266 DISTRICT COURT			4,054.00
<b>Dept 270 FRINGE BENEFITS</b>					
101-270-719.450	ROOTS - YOUNG	SAF-GARD	07/14/24	IN-3582696	140.00
101-270-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	06/16/24	797242-S001	26,594.42
101-270-719.601	FRINGE BENEFITS-RETIREE HEALTH	PRIORITY HEALTH	06/16/24	797242-S001	929.04
101-270-719.603	WRAP PLAN - AUGUST 2024	THE LOOMIS COMPANY	07/10/24	C004279700	5,242.29

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 POST DATES 06/30/2024 - 07/19/2024  
 UNJOURNALIZED  
 OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF JULY 23, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 101 GENERAL OPERATING FUND</b>					
<b>Dept 270 FRINGE BENEFITS</b>					
101-270-719.650	OPTICAL - DENA	ROGER SQUIERS	04/12/24	OPTICAL	63.00
101-270-719.680	FRINGE-LIFE INS AUG-24	MET LIFE	07/14/24	5399644- AUG-2024	265.98
101-270-719.690	FRINGE-DISABILITY INS AUG-24	MET LIFE	07/14/24	5399644- AUG-2024	594.33
			Total For Dept 270	FRINGE BENEFITS	33,829.06
<b>Dept 301 POLICE</b>					
101-301-727.000	POSTAGE	UNITED STATES POSTMASTER	06/03/24	963	5.80
101-301-741.000	AMMUNITION - 45 CAL	CITY OF CLAWSON	07/09/24	14072	400.00
101-301-757.000	4TB EXTERNAL HARD DRIVE	AMAZON.COM	06/10/24	113-8541508-9993012	94.00
101-301-757.000	EVIDENCE TAPE/EVIDENCE BAG/DRUG	SIRCHIE	05/15/24	1000185331	149.87
101-301-757.000	CANOPY - STORM	WALMART	06/28/24	07296758872527023462	42.40
101-301-757.000	FOOD - STORM RESPONSE TEAM	WALMART	06/25/24	57320378244831525113	43.13
101-301-757.000	TNC CABLE REPLACEMENT	JAMES DURAM	07/11/24	STATEMENT	48.59
101-301-760.100	LODGING - SEPLA CONFERENCE - BO	MARRIOTT MT PLEASANT	06/16/24	91634	356.31
101-301-760.100	EDUCATION & TRAINING	SEPLA	06/10/24	STATEMENT	365.00
101-301-760.200	LODGING - MACP - SQUIERS	SHANTY CREEK RESORTS	06/16/24	706735	327.00
101-301-850.000	CENTRAL DISPATCH FEES - JULY 20	MUSKEGON CENTRAL DISPATCH	07/18/24	2400002130	3,899.92
101-301-933.000	OIL CHANGE -2024 EQUINOX	DAN FROST DBA DAN'S AUTO	06/11/24	12477/12556	60.40
			Total For Dept 301	POLICE	5,792.42
<b>Dept 446 HIGHWAYS &amp; STREETS</b>					
101-446-818.000	ARBOR DAY TREE	WEESIES BROTHERS FARMS I	06/28/24	45290	290.99
			Total For Dept 446	HIGHWAYS & STREETS	290.99
<b>Dept 448 STREET LIGHTING</b>					
101-448-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	07/18/24	STATEMENT	30.00
			Total For Dept 448	STREET LIGHTING	30.00
<b>Dept 521 SANITATION</b>					
101-521-818.000	WASTE REMOVAL & RECYCLING - JUN	KUERTH'S DISPOSAL INC.	07/03/24	52312	138.00
			Total For Dept 521	SANITATION	138.00
<b>Dept 567 CEMETERY</b>					
101-567-757.000	9V BATTERY	GILL-ROY'S HARDWARE	06/30/24	STATEMENT	14.38
101-567-757.000	CONNECTORS (25)	RIVERS ACE	06/30/24	STATEMENT	5.99
101-567-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	06/17/24	60796/2	24.71
101-567-920.000	CEMETERY/014-05250-00	CITY OF WHITEHALL	06/30/24	Q4 - WATER/SEWER	68.31
101-567-920.000	PUBLIC UTILITIES/100016180844	CONSUMER'S ENERGY	07/18/24	STATEMENT	35.22
101-567-932.000	SPRINKLER CONTROLLER MODULE	AMAZON.COM	06/05/24	113-1383369-1970653	91.95
101-567-932.000	IRRIGATION TRANSFORMER	AMAZON.COM	06/05/24	113-2023801-6903426	29.90
101-567-932.000	FACEPLATE/MAIN MODULE & CABLE -	AMAZON.COM	06/24/24	113-7004936-7443416	205.09
101-567-932.000	CEMETERY - FOUNDATIONS	WEST MICHIGAN BURIAL VAU	07/08/24	014452/014476	468.00
101-567-933.000	INSTALL INNER TUBE IN LAWN TIRE	DAN FROST DBA DAN'S AUTO	06/11/24	12477/12556	25.98
101-567-974.000	CEMETERY SIGN - DOWNPAYMENT	VIKING SIGN SOLUTIONS	07/17/24	10714	13,688.40
			Total For Dept 567	CEMETERY	14,657.93
<b>Dept 751 PARKS DEPARTMENT</b>					
101-751-757.000	LIGHT BULBS - FISHING BRIDGE	AMAZON.COM	07/18/24	113-7324758-3708232	32.48
101-751-757.000	WORK GLOVES (2)/LOPPER	GILL-ROY'S HARDWARE	06/30/24	STATEMENT	35.25
101-751-757.000	CUTOFF RISER/SCREWDRIVER	RIVERS ACE	06/30/24	STATEMENT	24.32
101-751-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	06/17/24	60796/2	24.71
101-751-757.000	SCREW DRIVER/PLIERS	RIVERS ACE	07/01/24	15109 / 15159	56.96



CITY OF WHITEHALL ACCOUNTS PAYABLE  
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 751 PARKS DEPARTMENT					
101-751-775.000	PARKS - COUPLING (2)	GILL-ROY'S HARDWARE	06/30/24	STATEMENT	81.63
101-751-775.000	SPRINKLER RISERS	RIVERS ACE	06/30/24	STATEMENT	18.38
101-751-818.000	PORTABLE RESTROOM - GOODRICH	KERKSTRA PORTABLE RESTRO	07/09/24	250138/096/095/097	845.00
101-751-920.000	COVELL PARK/014-05157-05	CITY OF WHITEHALL	06/30/24	Q4 - WATER/SEWER	1,591.50
101-751-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	07/18/24	STATEMENT	335.20
101-751-933.000	INSTALL INNER TUBE IN LAWN TIRE	DAN FROST DBA DAN'S AUTO	06/11/24	12477/12556	25.97
		Total For Dept 751 PARKS DEPARTMENT			3,071.40
Dept 753 PATHWAY					
101-753-818.000	PORTABLE RESTROOM - WL BIKE PAT	KERKSTRA PORTABLE RESTRO	07/09/24	250138/096/095/097	155.00
		Total For Dept 753 PATHWAY			155.00
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES/100016436576	CONSUMER'S ENERGY	07/18/24	STATEMENT	145.83
		Total For Dept 756 119 S BALDWIN ST			145.83
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	06/17/24	60796/2	24.71
		Total For Dept 463 ROUTINE MAINT			24.71
Dept 474 TRAFFIC SERVICES					
202-474-818.000	STREET SWEEPING - LAKE ST	SANISWEEP INC	07/02/24	112740	900.00
		Total For Dept 474 TRAFFIC SERVICES			900.00
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	06/17/24	60796/2	24.69
		Total For Dept 463 ROUTINE MAINT			24.69
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 247					
247-000-818.400	CONTRACTUAL SERVICES-DOWNTOWN R	WHITEHALL VENTURES INC	07/01/24	LEASE - JULY2024	145.00
247-000-818.500	CS PROJECT - SITE PREP	HOWMET AEROSPACE	07/08/24	9262107082024	300,000.00
247-000-920.000	SPLASH PAD/014-05120-00	CITY OF WHITEHALL	06/30/24	Q4 - WATER/SEWER	1,645.38
247-000-962.000	BLT MEETING - LUNCH	PEKADILL'S	07/11/23	42276	168.65
247-000-962.000	WL HISTORY CRUISE - SPONSORSHIP	WHITE LAKE CHAMBER OF CO	07/05/24	6971	300.00
		Total For Dept 000 247			302,259.03
Dept 525 DOWNTOWN STREETScape					
247-525-757.000	POLE TREE PRUNER	GILL-ROY'S HARDWARE	06/30/24	STATEMENT	117.86
247-525-920.000	N NEARS LOT/014-05175-05	CITY OF WHITEHALL	06/30/24	Q4 - WATER/SEWER	51.60
247-525-921.000	PED LIGHTS/100015232430	CONSUMER'S ENERGY	07/18/24	STATEMENT	253.76
		Total For Dept 525 DOWNTOWN STREETScape			423.22
		Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY			302,682.25

CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF JULY 23, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 249 BUILDING INSPECTION DEPARTMENT</b>					
Dept 000 247					
249-000-818.000	BUILDING PERMITS - JUNE-2024	ROBERT E TUFTS JR	07/01/24	JUNE-2024	10,597.88
249-000-818.000	MECHANICAL PERMITS -JUNE-2024	SHORELINE INSPECTION SER	07/01/24	JUNE-2024	1,567.20
249-000-818.200	CODE ENFORCEMENT SVCS -JULY-SEP	MUSKOGON CHARTER TOWNSHI	04/12/24	2400015951	1,500.00
		Total For Dept 000 247			13,665.08
		Total For Fund 249 BUILDING INSPECTION DEPARTME			13,665.08
<b>Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND</b>					
Dept 000 247					
250-000-818.100	C/S-INDUSTRIAL PARK/1000164878	CONSUMER'S ENERGY	07/18/24	STATEMENT	59.90
		Total For Dept 000 247			59.90
		Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU			59.90
<b>Fund 401 CAPITAL PROJECTS FUND</b>					
Dept 000 247					
401-000-818.000-E22	CONSTRUCTION CONTRACT - WARNER	STATE OF MICHIGAN	07/04/24	MDOT00342 -591:ACT51	131,701.25
		Total For Dept 000 247			131,701.25
		Total For Fund 401 CAPITAL PROJECTS FUND			131,701.25
<b>Fund 580 PLAYHOUSE</b>					
Dept 000 247					
580-000-082.000	DUPE PAYMENT	CONCORD THEATRICALS CORP	06/27/24	2244427	35.00
580-000-708.100	LIGHTING DESIGNER - NUNSENSE 7.	AMANDA COLLENE	06/26/24	CONTRACT	500.00
580-000-708.100	LIGHTING DESIGNER- THE FOURSOME	AMANDA COLLENE	06/26/24	CONTRACT	500.00
580-000-708.100	ADSM/PROPS LEAD - NUNSENSE 7.19	AMBER L HELLEWELL	06/26/24	CONTRACT	1,100.00
580-000-708.100	PIANIST - NUNSENSE 7.19.24	ANDREW J HENLEY	06/26/24	CONTRACT	750.00
580-000-708.100	ACTOR - THE FOURSOME 8.9.24	ANDREW KITCHKA	06/26/24	CONTRACT	450.00
580-000-708.100	ACTOR - THE FOURSOME 8.9.24	BRADLEY DEAN	06/26/24	CONTRACT	450.00
580-000-708.100	ACTOR - THE FOURSOME 8.9.24	DUSTIN DAY	06/26/24	CONTRACT	450.00
580-000-708.100	DIRECTOR - NUNSENSE 7.19.24	ERIN SHARPE	06/26/24	CONTRACT	1,200.00
580-000-708.100	PIANIST - NUNSENSE 7.19.24	JAIME PETRIE	06/26/24	CONTRACT	650.00
580-000-708.100	ACTRESS - NUNSENSE 7.19.24	LAUREN MIXTER	06/26/24	CONTRACT	600.00
580-000-708.100	ACTRESS - NUNSENSE 7.19.24	LILY BRANNIGAN	06/26/24	CONTRACT	600.00
580-000-708.100	ACTOR - THE FOURSOME 8.9.24	MICHAEL HASSETT	06/26/24	CONTRACT	450.00
580-000-708.100	ACTRESS/VOCAL - NUNSENSE 7.19.2	REGINA SCHLAFF	06/26/24	CONTRACT	1,400.00
580-000-708.100	ADSM - THE FOURSOME 8.9.24	ROBIN BEEBEE	06/26/24	CONTRACT	450.00
580-000-708.100	STAGE MANAGER - NUNSENSE 7.19.2	ROBIN L ERDMAN	06/26/24	CONTRACT	200.00
580-000-708.100	CHOREOGRAPHER - NUNSENSE 7.19.2	SAMANTHA FARRAR	06/26/24	CONTRACT	450.00
580-000-708.100	COSTUMER - NUNSENSE 7.19.24	SUSAN EYLER	06/27/24	CONTRACT	500.00
580-000-708.100	DIRECTOR - THE FOURSOME 8.9.24	TRUDI KITCHKA	06/26/24	CONTRACT	850.00
580-000-708.100	SOUND DESIGNER- NUNSENSE 7.19.2	TYLER J QUINN	06/26/24	CONTRACT	600.00
580-000-708.100	SOUND DESIGNER - THE FOURSOME 8	TYLER J QUINN	06/26/24	CONTRACT	500.00
580-000-708.100	PERCUSSIONIST - NUNSENSE 7.19.2	WESLEY STREAM	06/26/24	CONTRACT	600.00
580-000-757.000	TRASH BAGS/CONTRACTOR BAGS	GILL-ROY'S HARDWARE	06/30/24	STATEMENT	600.00
580-000-757.050	REIMBURSE BOB HAGUE - ROTARY AL	ROBERT HAGUE	06/18/24	STATEMENT	41.46
580-000-757.410	WLYT - MCT JACK & BEAN STK CLAS	AMBER L HELLEWELL	06/30/24	CONTRACT	598.00
580-000-757.410	WLYT COUNCIL COORDINATOR	AMBER L HELLEWELL	06/01/24	CONTRACT	100.00
580-000-757.410	LODGING -WLYT DIRECTORS MCT	RODEWAY INN	06/15/24	570-815-225-16	700.92
580-000-757.500	CUPS/BEVERAGES/ICE	WALMART	06/08/24	STATEMENT	83.59
580-000-805.000	PROMO PHOTOS - NUNSENSE	KATHERINE STOUT	07/01/24	NUNSENSE	85.00

CITY OF WHITEHALL ACCOUNTS PAYABLE  
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-818.000	WASTE REMOVAL & RECYCLING - JUN	KUERTH'S DISPOSAL INC.	07/03/24	52312	46.00
580-000-818.400	MUSICIANS - WALK THE BEAT 2024	KAREN SNIDER SMITH	07/03/24	CONTRACT	400.00
580-000-818.400	MUSICIAN - MONDAY 7/8/24	THOMAS FOSTER	07/03/24	STATEMENT	900.00
580-000-818.600	SUBSCRIPTION - MONTHLY FEE- JUN	SPOTIFY	06/30/24	1837252310126101-124	10.99
580-000-818.680	MUSIC LICENSE/RIGHTS	BROADCAST MUSIC INC	06/20/24	54522337	425.00
580-000-920.000	PLAYHOUSE/005-01400-00	CITY OF WHITEHALL	06/30/24	Q4 - WATER/SEWER	129.56
580-000-920.000	PUBLIC UTILITIES/100015238247	CONSUMER'S ENERGY	07/18/24	STATEMENT	1,721.27
		Total For Dept 000 247			20,230.79
		Total For Fund 580 PLAYHOUSE			20,230.79
Fund 590 SEWER FUND					
Dept 552 SEWER CUSTOMER ACCOUNTS					
590-552-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	06/28/24	9967771193	19.00
		Total For Dept 552 SEWER CUSTOMER ACCOUNTS			19.00
Dept 554 SEWER PUMPING					
590-554-920.000	PUBLIC UTILITIES/100015288960	CONSUMER'S ENERGY	07/18/24	STATEMENT	1,363.08
		Total For Dept 554 SEWER PUMPING			1,363.08
Dept 558 SEWER T & D					
590-558-757.000	9V ALKALINE BATTERIES	GILL-ROY'S HARDWARE	06/30/24	STATEMENT	11.32
590-558-850.000	ON CALL CELL	VERIZON WIRELESS	06/28/24	9967771193	1.86
		Total For Dept 558 SEWER T & D			13.18
		Total For Fund 590 SEWER FUND			1,395.26
Fund 591 WATER FUND					
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	06/28/24	9967771193	19.01
		Total For Dept 542 WATER CUSTOMER ACCOUNTS			19.01
Dept 546 WATER SOURCE PLANT					
591-546-757.000	QTY 16 - 15 GAL DRUM CHLORINE	HAVILAND	07/11/24	511256/CR50809	1,159.18
591-546-818.100	UPS CHARGES	HOME SERVICES OF WHITE L	07/16/24	34311	25.29
591-546-920.000	PUBLIC UTILITIES/100015972811	CONSUMER'S ENERGY	07/18/24	STATEMENT	9,676.77
591-546-920.000	TELEPHONE - 231.893.0406	FRONTIER	07/16/24	STATEMENT	40.72
		Total For Dept 546 WATER SOURCE PLANT			10,901.96
Dept 548 WATER T & D					
591-548-757.000	9V ALKALINE BATTERIES	GILL-ROY'S HARDWARE	06/30/24	STATEMENT	11.33
591-548-757.000	COMPACT TAPE	RIVERS ACE	06/30/24	STATEMENT	13.99
591-548-818.000	DATA/ANNUAL HOSING	SILVERSMITH DATA	07/15/24	4170	2,100.00
591-548-850.000	ON CALL CELL	VERIZON WIRELESS	06/28/24	9967771193	1.86
		Total For Dept 548 WATER T & D			2,127.18
		Total For Fund 591 WATER FUND			13,048.15
Fund 594 MARINA FUND					
Dept 000 247					
594-000-757.000	TARP STRAP	GILL-ROY'S HARDWARE	06/30/24	STATEMENT	7.18
594-000-757.000	ROLLED PAPER TOWELS	STAPLES CONTRACT & COMME	07/10/24	7001319727	30.40

CITY OF WHITEHALL ACCOUNTS PAYABLE  
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
<b>Fund 594 MARINA FUND</b>					
Dept 000 247					
594-000-757.800	MARINA FUEL - DIESEL (2000G)	MERLE BOES INC	07/08/24	SI-42382/42384	12,963.42
594-000-850.000	TELEPHONE 231-894-9689	FRONTIER	07/10/24	STATEMENT	83.59
594-000-920.000	MARINA/014-05115-00	CITY OF WHITEHALL	06/30/24	Q4 - WATER/SEWER	148.48
594-000-920.000	PUBLIC UTILITIES/100000353241	CONSUMER'S ENERGY	07/18/24	STATEMENT	1,035.75
			Total For Dept 000 247		14,288.82
<b>Fund 661 MOTOR POOL FUND</b>					
Dept 000 247					
661-000-101.000	INVENTORY-GASOLINE	J&H OIL COMPANY	07/09/24	14168006	14,513.43
661-000-102.000	INVENTORY-DIESEL	J&H OIL COMPANY	07/09/24	14168006	6,308.92
661-000-757.000	LEATHER GLOVES	GILL-ROY'S HARDWARE	06/30/24	STATEMENT	9.89
661-000-757.000	C-FOLD TOWELS	STAPLES CONTRACT & COMME	07/10/24	7001319727	35.16
661-000-777.000	SHOVELS (3)	GILL-ROY'S HARDWARE	06/30/24	STATEMENT	79.17
661-000-781.000	CHIPPER JACK	FAMILY FARM AND HOME	07/05/24	620	89.99
661-000-818.000	WASTE REMOVAL - JUNE	KUERTH'S DISPOSAL INC.	07/03/24	52312	316.00
661-000-818.700	CLEANING SERVICES - DPW - JUNE-	OGBORN ENTERPRISES, INC.	07/01/24	WCH & WDPW-24-07	285.00
661-000-850.000	TELEPHONE - 661-000-850	FRONTIER	07/04/24	STATEMENT	92.13
661-000-920.000	DPW/014-05850-00	CITY OF WHITEHALL	06/30/24	Q4 - WATER/SEWER	87.98
661-000-920.000	PUBLIC UTILITIES/100016488254	CONSUMER'S ENERGY	07/18/24	STATEMENT	381.23
661-000-933.000	COPIER MAINTENANCE #308	KONICA MINOLTA BUSINESS	07/03/24	294745868	15.08
661-000-933.000	2012 FORD EXPLORER - OIL CHANGE	DAN FROST DBA DAN'S AUTO	07/15/24	12650	67.67
661-000-933.000	HYDRAULIC CYLINDER REPAIR - 47-	RAVENNA HYDRAULICS	07/15/24	31494	342.60
661-000-976.000	CHAINSaws & OIL (2) - STORM CLE	J&J FARM SALES	06/26/24	109939	1,016.99
			Total For Dept 000 247		23,641.24
			Total For Fund 594 MARINA FUND		14,288.82
			Total For Fund 661 MOTOR POOL FUND		23,641.24

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
				Fund Totals:	
				Fund 101 GENERAL OPERATING FUND	81,302.17
				Fund 202 MAJOR STREET FUND	924.71
				Fund 203 LOCAL STREET FUND	24.69
				Fund 247 TAX INCREMENT FINANCE	302,682.25
				Fund 249 BUILDING INSPECTION DE	13,665.08
				Fund 250 LOCAL DEVELOPMENT FINA	59.90
				Fund 401 CAPITAL PROJECTS FUND	131,701.25
				Fund 580 PLAYHOUSE	20,230.79
				Fund 590 SEWER FUND	1,395.26
				Fund 591 WATER FUND	13,048.15
				Fund 594 MARINA FUND	14,288.82
				Fund 661 MOTOR POOL FUND	23,641.24
				Total For All Funds:	602,964.31

**CITY OF WHITEHALL  
BROWNFIELD, LDFA, TIFA  
July 11, 2024**

**PRESENT**

M. Byam, D. Copley, J. Dillivan, M. Guinon, T. Moore, E. Peyer, S. Salter

**ABSENT**

K. Cyr, G. Langlois, M. McDermott, J. McDowell

**ALSO PRESENT**

Treasurer Seaver, Director/Secretary Huebler

Chair Copley called the meeting to order at 12:02 p.m.

**APPROVAL OF AGENDA**

Motion by Salter, second by Guinon, CARRIED, to approve the agenda as presented. All voted yes.

**APPROVAL OF MINUTES**

Motion by Salter, second by Peyer, CARRIED, to approve the April 2024 meeting minutes as presented. All voted yes.

**COMMUNICATIONS**

Ryan Briegel submitted a note of thanks for improvements to the downtown parking lots.

**UNFINISHED BUSINESS**

**West Colby Promenade**

TIFA approved the preliminary design supporting consideration be given towards sidewalks along the NAPA property and public restrooms.

**NEW BUSINESS**

**Balon Land Sale**

Motion by Guinon, second by Byam, CARRIED, to adopt Resolution 24-08 authorizing the sale of up to five acres to Brian Balon for \$5,000 per acre with the buyer covering the survey and closing costs. Roll Call Vote – 7 yes, 4 absent.

**TIFA Plan**

Motion by Salter, second by Guinon, CARRIED, to adopt Resolution 24-09 asking the City Council to move forward with amending the TIFA Plan. Roll Call Vote – 5 yes, 2 absent.

**LDFA Plan**

Recognizing the lack of significant capital improvements but wanting to retain control over the sale of the remaining property, Motion by Salter, second by Guinon, CARRIED, to have a revised plan resolution drafted for consideration during the October meeting. All voted yes.

**PUBLIC COMMENT****ADJOURNMENT**

There being no further business, Chair Copley adjourned the meeting at 12:36 p.m.

DRAFT

## Scott K. Huebler

---

**From:** Mike Byam <mbyam@byfam.com>  
**Sent:** Thursday, July 11, 2024 2:42 PM  
**To:** Scott K. Huebler  
**Subject:** Mayor Steve Salter

**[EXTERNAL EMAIL] Please exercise caution with links and attachments.**

Dear Whitehall City Council,

I'm writing today in support of Mayor Steve Salter.

Our community is fortunate to have numerous active and engaged leaders like Steve Salter. This contributes to what makes Whitehall such a terrific place. However, Steve's nonstop efforts to engage with the people and places of Whitehall is superhuman. Everywhere you turn, he is visible and sharing these interactions with the broader community.. He goes above and beyond!

Steve's hands-on approach has added to Whitehall's positive momentum and elevated the pride many have for this great city.

Whitehall is fortunate to have a leader like Steve as our Mayor

Sincerely,

Mike Byam  
Manager  
Byfam

1215 Delaney  
Whitehall, MI 49461

2150 Cogswell Ave,  
Whitehall, MI 49461



**From:** William ScottMiller <[cityclerk@cityofwhitehall.org](mailto:cityclerk@cityofwhitehall.org)>  
**Date:** July 15, 2024 at 2:47:37 PM EDT  
**To:** "Brenda J. Bourdon" <[Bourdon@cityofwhitehall.org](mailto:Bourdon@cityofwhitehall.org)>  
**Subject:** Contact from CityofWhitehall.org  
**Reply-To:** [millerwmiscott@gmail.com](mailto:millerwmiscott@gmail.com)

**[EXTERNAL EMAIL] Please exercise caution with links and attachments.**

**Name**

William "Scott" Miller

**Email**

[millerwmiscott@gmail.com](mailto:millerwmiscott@gmail.com)

**Phone**

(231) 767-7451

**Address**

1421 S. Mears Ave  
Whitehall, Michigan 49461  
United States  
[Map It](#)

**Please let us know why you are contacting us. (check all that apply)**

- Question - Comment - Suggestion

**Your Message**

July 15, 2024

City Council,

I live at 1421 S Mears Ave. Some may have seen an overview of my house on Fox17 News, mine is the green one with the tree through the roof and the crushed car in the driveway.

I am writing today to thank Scott Huebler, Chief Squiers & the Whitehall Police & Fire Departments for a daily presence during our time of natural disaster. That group secured the scene and restricted access from the curious so that those of us impacted could start the process of cleaning up. Everyone was professional and courteous, my apologies for being a little grumpy for the first few days.

I would also like to publicly acknowledge and personally thank Mayor Steven Salter for being the only city council member that stopped to talk to me, ask how my family was and to offer any assistance that we may need. When you are standing in the middle of the destruction and the Mayor takes the time to stop, it really send the message that he cares about this community. During the week that I spent at home clearing brush, it was not uncommon to see him out in the community several time a day. Thank you Sir!

I an submitting this email as I don't know if I will be able to attend the next council meeting.

Respectfully,

William "Scott" Miller  
1421 S. Mears Ave.  
Whitehall, MI 49461

July 23, 2024

To: Whitehall City Council  
From: Debra Hillebrand  
Re: Call for Salter's resignation

My comments at the July 9, 2024 Whitehall City Council meeting regarding Mr. Salter's altercation with his neighbor and my call for his resignation were not specifically included in the meeting minutes so I am submitting them in this letter with the request that it be included in the meeting minutes for the July 23, 2024 council meeting.

I want to address a matter that should have been addressed long before now. Many of us have been witness to the mayor's aggressive manner and easily provoked temper during council meetings. In May, he was involved in an incident where he admittedly punched a woman in the face such that she fell to the ground. This was in retaliation for allegedly being punched by her in his back, which his neighbor denies doing.

This display of complete lack of self-control, ending in violence, is simply unacceptable from a public official. It not only reflects poorly on him as an individual but is damaging to our city, our council and our community. This show of angry aggression sends the very dangerous message that such behaviour is permissible. It is not.

As representatives of this council and voices for our community, we have to address this issue. I want the mayor to take responsibility for his action. Therefore, in what I believe to be in the best interest of our community, I call for Steven Salter to resign from his position as mayor, from city council and from any board on which he holds a seat.

Respectfully,  
Debra Hillebrand

Thank you for the opportunity to address this sensitive and challenging situation. I want to begin by expressing my heartfelt compassion for everyone involved in this unfortunate incident. It is deeply troubling that a long-standing personal dispute escalated to physical confrontation, and my thoughts are with all parties as they navigate the aftermath. I certainly hope that this does not happen again.

After careful consideration, I had decided to vote against the motion requesting the mayor's resignation. To be honest, I have had my differences with the mayor in the past, but I have put those issues behind me in order to focus on serving our city effectively and collaboratively.

While I find the incident regrettable, the context and details of the longstanding situation are crucial. It is important to note that the mayor was not charged with any crime. This legal outcome suggests that, in the eyes of the law, the mayor's actions did not constitute grounds for criminal charges. I have to admit that as much as I hope I would never hit anyone, I would likely feel very concerned, fearful and even threatened if someone came onto my property without my permission and hit me.

I believe in the importance of focusing on our primary role: to govern and serve the city of Whitehall effectively. Our city faces numerous challenges and opportunities, and we need to spend our time focused on our collective goals. I would like to show our residents what good government looks like, which is what I ran on to get elected. This means finding ways to unify and work together despite our differences.

I also do not want to deny due process, or the vote of the people who elected the mayor. People who feel strongly one way or another have due process at the ballot box. It is not up to me, I believe, to take that away.

In conclusion, my vote against the motion would have been a commitment to fair process, stability, and the overall well-being of our city. I would like us all to reaffirm our commitment, as elected local officials, to treat each other with civility and respect. I will try to do so myself. More than at any time in my memory, I feel this is needed. Let's build our community up, let's build it strong together!

Tanya Cabala

Ladies and gentlemen of the City Council,

My name is Kyle Burnett, I married into this community some years ago, I am a homeowner in Whitehall, lover of - and investor in - the greater White Lake area. Thank you for taking the time to hear me out.

I stand before you today deeply concerned about the ongoing events involving our town mayor, Steve Salter, and his neighbor. As I understand the documented facts, for nearly 20 years, the Salters family - and I think this is putting it mildly - have had issues with their neighbor.

Based on my years of time spent with the Salters family, and on the evidence I have seen or has been shared with me - legal filings, judge-ordered mediation, arrest records, and witness testimony - I am of the opinion, that the long-running issues originate, and are solely perpetuated from, the neighbors side of the fence.

I believe the Salters family has a long, documented track record of their efforts to help a troubled neighbor, adding up to decades of restraint and dedication to maintaining peace and civility. Despite their best efforts to work with their neighbor, law enforcement, the courts, social services and the neighbor's friends and family, nothing has helped. Not surprisingly, the situation escalated to a point where, on a recent Saturday, Mr. Salter - according to the police report - was attacked by his neighbor from behind on his own property while simply mowing his lawn.

In an act of self-defense, Mr. Salter turned and struck his attacker, who then fled back to her home. At that point, Mr. Salter did what any responsible citizen would do: he called the police to report the attack on him. The law - which is no stranger to the attacker's address - took its course and based on the officer's findings the attacker was arrested, and based on the prosecutor's findings she was charged.

The question I have for you, and for those who are condemning Mr. Salter for this incident, is this: are you aware of this documented history of harassment perpetuated against the Salters family?

What troubles me deeply is how some in the community and some on this council either are lacking information and context, or have chosen to distort this incident, painting it as "an unhinged man hitting a helpless, elderly woman." From the facts I've seen - facts that are readily available to you as well - this narrative is factually inaccurate and also grossly unfair to both parties. It removes agency and consequence from the attacker while further victimizing Mr. Salter and his family.

It is disheartening to see how a few members of this council and some in the community are either ill-informed or are responding in bad faith, seizing this moment to engage in political opportunism, using it as a politically driven platform to discredit Mr. Salter, who has steadfastly served this town with integrity and dedication for years. This distasteful and transparent victim-blaming not only undermines Mr. Salter's long, documented history of peacefully navigating this conflict and of selfless service to this community at large, but also sets a dangerous precedent

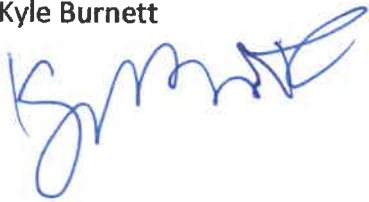
that our community leadership tolerates harassment and physical abuse and vilifies those who stand up against it.

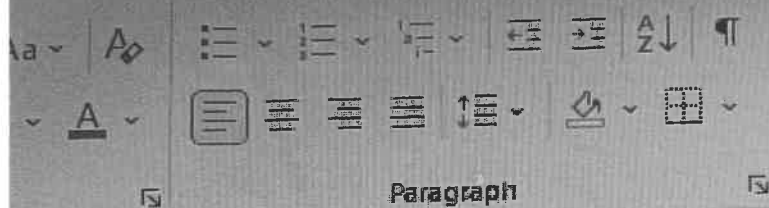
You must remember that as elected leaders your primary responsibility is to ensure the safety and well-being of all citizens. Ignoring or downplaying the attacker's years of documented aggression, culminating in a physical assault on Mr Salter, and then condemning his legally and morally justified self-defense action is a willful failure of both diligence and justice. To put a finer point on it: that position doesn't help either citizen and is a betrayal of the very principles you are sworn to uphold.

I urge you to do the right thing: condemn the aggressor and support the victim, Mr. Salter. Stand up for the man who has shown an unwavering, decades-long commitment of self-less service to our community and all its citizens, including his neighbor.

Thank you for your time.

Kyle Burnett

A handwritten signature in blue ink, appearing to read "Kyle Burnett", written in a cursive style.



Normal

No Spacing

Heading

I am writing on behalf of Mayor Steven Salter. My family has known Steve for many years. I know him to be an honest person and is in total support of this community. That does not always mean we agree with "all" decisions but, isn't that what government is all about? This personal situation is totally a Police Department matter and nothing else. We are NOT the police, and this should be totally left in their hands. Personally, I know I could not have endured with the matters that have come up many times with the other person involved. While I do not condone violence I also believe we all have a breaking point and "knee jerk" reactions. I totally believe that is what it was.

Kathleen Quinn

7-11-24

TO THE TOWN COUNCIL OF WHITEHALL,

I LIVE ACROSS THE ALLEY FROM AMY JOSEPHSON. THIS WOMAN IS A DRUNKARD AND AN EXAMPLE

OF WHAT YEARS OF ALCOHOL CAN DO TO A PERSONS MIND. I HAVE HEARD HER OUTSIDE RANTING

AND USING RACIAL SLURS. SHE SLAMS HER BACK DOOR SO HARD I EXPRCT IT TO COME OFF IT'S

HINGES. SHE SLAPPED A MEMBER OF A GET TOGETHER WE WERE HAVING AND KNOCKED OFF

HIS GLASSES. SHE USES FILTHY LANGUAGE AROUND CHILDREN AND HAS BEEN IN AND OUT OF

JAIL MANY TIMES. SHE IS NO PILLAR OF THE TOWN AND I WOULD NOT USE HER AS AN EXAMPLE OF

A DECENT CITIZEN.

Charles Yeomans  
211 HANSON ST.

I

We have known both Steve and Leslie for 50+ years. The last 5 years or more he and Leslie have described ongoing issues with the female neighbor to the north.

Leslie has told of verbale abuse, to her in particular. Steve and Leslie have reported these to Whitehall Police with no resolution.

A few months ago, things escalated to an assault by this woman. Undoubtedly there is a police report on file.

~~Apparently~~ there has been calls for Steve to resign.

Was Steve excessive in his response to the alleged assault?  
If so he should have been charged.  
He has not been.

Either the Whitehall Police have been negligent or ~~more~~ likely, his actions were justifiable. *More importantly*

Is she a danger to herself or others?

Has there been any assistance in this regard?

Has there been any urgent demands for such assistance?

~~More importantly~~, are there firearms in the neighbor's home?

Political bickering should take backseat to this woman's mental health. *+ The public safety*

Rick Dial



Hi Council Members -

I am a homeowner of Whitehall, and I am here to speak on behalf of our Mayor. I have seen Steve attempted to be painted as a violent person and I am absolutely dismayed to see this. I have a long time relationship with Steve and I can personally attest that nothing could be further from the truth here,

-Steve worked with my dad at Howmet for years, and I would often be know to, as an avoidance of the school bus, walk from the high school over to the plant they shared on Benson and Warner to meet my dad.

-I am sure it has changed now, but there was a guard shack at the front of the building and often times that post was empty - Steve would see me waiting from \*his\* post just up the hall, come let me in and walk me to the lunchroom where I could wait for my dad to get off work -

He would oftentimes buy me a pop and go let my dad know that I was there.

\*That\* is the Steve I know from my youth. The Steve I know from my adulthood, is a wildly compassionate man who is often the first person to greet you when seen in public.

Someone who will sit and discuss Blues and books, a peaceful, kindhearted man who will introduce you to new friends and will bring together people from all walks of life.

A man who is \*consistently working for the \*betterment of this community, day-in and day-out -

whether it be from forging relationships between Whitehall and other surrounding communities

or from consistent bolstering of community activities.

I have driven through town on two separate occasions this summer and seen him bent over in front of Pitkins and the Pub, on his hands and knees pulling weeds from planters.

And just last week he was cleaning the curb on the Colby Street, broom in hand.

And When I want to know what is going on in Whitehall (or even Montague for that matter), be it an event, a street closure, updates on the storm damage, closure of the bike path - His Facebook page is the first place I visit.

In fact, out of curiosity, I scrolled Steves FB page and since June 1st ALONE he has posted or shared 196 individual posts ABOUT WHITEHALL.

either from local business or from the City of Whitehall Departments, the PD, the Arts Council, The Visitors Bureau -

Feet on The Street & Walk the Beat updates,

We get shares of the food specials from local restaurants like Gnarly Heifer,

Mylan's, Pub 111... Summer hours for places like Pekadills, and Dairy Treat, we get

updated when Pitkins or Police Department update their profile pictures for heavens sake.

Additionally, he highlights posts from the surrounding communities; kitchen updates from Busy Bee Cafe, Artists playing at the Montague Bandshell, and when North Grove had their fire, I learned about it first from Steve, \*and\* he has shared subsequent updates about the progress and rebuild

I actually wanted to tally the entire amount of posts he has shared since the beginning of the year, but I legit got dizzy from all of the scrolling.

SO

What I \*see\* is a man who shows up EVERY DAY for this community, and what I want to \*know\* is WHERE ARE THE REST OF YOU?

What are you doing daily to support us?

Because what \*appears\* to be happening is that a few of you are latching onto, and sensationalizing - a story of a man dealing with years of verbal and emotional abuse for \*your own\* personal gain. And \*that\* is reprehensible.

There is documented evidence of years of pathological abuse from that woman to Steve and his family. I have, and can submit, screenshots from the Whitehall police blotter - where they were called to the block of his street on 18 different occasions in the last year.

Now I'm certainly not happy that things escalated, but in the end I side with the \*law enforcement on this - who made an arrest. And that person was \*not Mr. Salter.

My final question is just this - What are those of you asking for his resignation doing- because what I see is a man dedicated to the community, out here helping every day, and there is not a peep from the rest of you. Except to glom onto a story to justify \*your personal dislike of a man who, from what I see, actually gives a damn about this place.

KATHERINE BURNETT



July 23, 2024

Whitehall Council Members

Regarding our Mayor Steve Salter:

We knew of Mr. Steve Salter before we moved to Whitehall due to his work with the Killer Blues Project. Mr. Salter raises money to put headstones on departed Blues musicians who have unmarked graves. He is known throughout the Blues community for his charitable works. We were pleased to learn Steve Salter was the first elected Mayor of our new town. Mayor Salter welcomed us to this community and is a great advocate of Whitehall. He is a great promoter of local businesses in both Whitehall and Montague. Always easy to find, Mayor Salter can be found walking around town picking up trash, sweeping up the Splash Pad, watering the petunias, and checking up on city projects. His mission is to promote the City of Whitehall, making it an attractive place to live and work. The recent closure of N. Mears on Monday nights have been a great success for both young and old to gather, enjoy music, and enjoy the N. Mears Commons area.

The current situation which has you three council members considering the removal of Mayor Salter, a duly elected official is premature. The woman involved in the assault of Mayor Salter has an extensive rap sheet 27 pages long (which we have provided you). The police responded to the recent incident, and their evaluation was to arrest Ms. Josephson. The Salter's have had the misfortune of living next door to this individual for many years. She is not only an alcoholic but a repeat offender. The level of harassment they have had to endure living next door to this individual is unimaginable.

In closing I hope this will encourage you to look beyond this one unfortunate incident and look at all the good Mayor Salter brings to the City of Whitehall. His constituents know Mayor Salter and encourage the council to reconsider any motion to remove him. Please allow the voters to select the next Mayor on election day.

Mr. Gregory Maxey and Maggie Maxey  
1011 S. Cove Circle  
Whitehall MI 49461

Mayor Steve is the most kind hearted old Man I know, he has spread so much goodness to Whitehall and his actions has made this a better community. There is no doubt in my mind that he will continue to go the extra mile to clean the goose poop off the splash pad, help out with petunia patrol, and make the whole room light up with smiles as he walks. Whitehall needs out Steve, if you unelected him, a piece will be plucked out of the Jenga tower and like it or not, this town will crumble. Mr. Salter gives life to the saying " Let's work together." So, as this letter is being written, I'm hoping that you all can realize the love and effort our mayor gives to this community, please give your love and effort to not only the community but to Mayor Steve.

Reagan Osborn 12yrs

---

**Dana Parker**

8939 Ferry st  
Montague,MI 49437  
6165147835

j7th July 2024

Dear Whitehall City Council,

It has recently been brought to the attention of our beautiful White Lake community that the fairly elected Mayor of Whitehall is being asked to resign. As a member of this community I would like to offer up my thoughts on this. I believe that Steve is a very humble public servant and shows his love for this community daily, not just at election time. I think that a person's true personality comes out when people are not watching. You can spot him pulling out weeds, watering flowers, riding his bike to check on various projects and activities all over our community. He has served his country and runs an amazing nonprofit, but you all know this. What you don't know is he is part of my, and many others, chosen family. I've seen how he cares for his family, how he loves animals, how taking care of all of us, this community, brings a sparkle to his eyes! It's evident he is a passionate person. He, unfortunately, has been dealing with a dark presence in his life that has been forced upon him that he has no control over. Every person has a right to defend themselves and in this, he has been proven to do absolutely nothing wrong. I believe this matter should be put to rest tonight so that a great leader and friend can continue to do what he does best, take care of our community. I believe this country has enough resentment in it right now, but laying this to rest will allow us to keep some of it out of our paradise.

Sincerely, Dana Parker

**July 21, 2024**

**Whitehall City Council  
City Hall - 405 E. Colby St.  
Whitehall, MI 49461**

**Dear Members of City Council,**

**My wife and I have owned a home on East Hanson St. and have spent significant time in Whitehall over the past 7 years. Our residence is near the homes of Amy Josephson and Steve and Leslie Salter on Livingston St.**

**I have recently learned that three city council members recently read letters accusing Mayor Salter of inappropriate behavior during an incident involving Amy Josephson, in an effort to force him to resign from his office as Mayor of Whitehall.**

**After speaking with Steve and Leslie about the incident, I discovered a public social media post by another city council member pointing at the mayor's "disgraceful" (sic) behavior, inviting comments that "would help get the word out, about this despicable act, by an elected official."**

**Please allow me to share three brief observations and my own conclusions in support of Mayor Salter:**

- 1) On June 27, 2024, wzzm.13.com reported that Amy Josephson was facing charges by the Muskegon County Prosecutor's office for allegedly punching Mayor Salter. Steve Salter will not be facing any charges for acting in self-defense, according to the prosecutor's office.**
- 2) During the last seven years, we have personally witnessed aggressive and inappropriate behaviors exhibited by Ms. Josephson towards the Salters and the public, presumably while intoxicated. This includes screaming at the Salters from her yard and at the intersection of Livingston and Hanson Streets; placing large rocks in the middle of Hanson Street, presumably in the effort to slow down traffic; and other behaviors such as yelling and screaming between Ms. Josephson and her domestic partners during all hours of the day. These behaviors have regularly disturbed the peace in the neighborhood.**

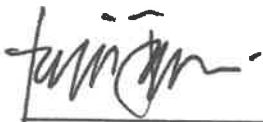
- 3) During our time in Whitehall, we have witnessed nothing but welcome, kindness, and hospitality by the Salters as neighbors and friends. We see them present at local events, and they regularly volunteer in activities to improve our community. I am also aware of a long history of verbally abusive behavior exhibited by Amy Josephson toward the Salters that have been met with nothing than restraint and patience.

In conclusion, I see this attempt to attack Mayor Steve Salter's reputation as petty and unfounded, both from a legal and a general conduct point of view. I would ask how any of you might have behaved while minding your own business on your personal property.

While striking anyone may not be the best desired result, I maintain that any reasonable person might react similarly when being struck from behind by surprise, whether it be inflicted by a hostile neighbor or stranger.

I believe the three council members have better things to accomplish than to single out the mayor over this incident.

Best regards,



---

Richard P. Shields  
312 E Hanson St, Whitehall, MI 49461  
30W030 Princeton Ct, Warrenville, IL 60555

July 23, 2024

To: Whitehall, MI City Council Members

Re: My Support for Mayor Salter (please read aloud at the City Council Meeting and file in official meeting records)

Dear City Council Members,

The purpose of this letter is to document my unwavering support for City Mayor Steve Salter. In my opinion, Steve gives 100% of his support to the city as is shown by his actions. He has recommended, supported, and still volunteers for numerous projects within the city. One of my favorite projects that Steve suggested and helped implement is the splash pad for the local children. Steve continues to volunteer to clean the splash pad daily. I know this for a fact as I have assisted with this on occasion. Steve and Leslie also volunteer for the petunia patrol watering the plants in the city during the summer.

It has come to my attention that there are a couple of City Council members that are attempting to remove Steve as Mayor because they say he has violent tendencies. Anyone that knows the history of what Steve and Leslie have endured with a neighbor that is mentally unstable knows what they have dealt with. These people that are calling for Steve to resign should read the police logs regarding this person. That's where you'll find the truth. After several years of harassment by this individual, Steve was assaulted in his own yard by this person, and he defended himself. Furthermore, Steve was not charged with anything. As I understand it the neighbor was arrested for trespassing and assault and taken to jail. What would you have done in this situation? Maybe you should live next door to this person for several years and see how that works for you.

What I find interesting is that the two members calling for Steve's resignation have run against Steve for the position of Mayor and lost the election. Kinda sounds like sore losers to me. In my opinion, these individuals are bent on causing chaos to remove Steve from office so that they and their supporters can advance their own agenda, rather than "working together" as Steve has promoted from the start. I also know that there was an attempt to take a vote during the last meeting to oust Steve immediately. Being that Steve was elected by the citizens of Whitehall, it is my opinion that these individuals would need to get petitions signed and coordinate a formal recall vote. The City Council does NOT speak for me in this particular situation.

Should anyone want to speak to me regarding this letter, please feel free to contact me.

Email: daveosborn55@hotmail.com.

Phone: 231-740-3824

Sincerely,

Dave Osborn

419 Alice Steet



Pam Osborn  
419 Alice Street  
Whitehall MI 49461  
July 21, 2024

Members of Whitehall City Council and Public  
(To be read aloud and entered in official meeting records)

Since I am unable to attend the next council meeting, I am writing to give my full support to our elected mayor Steve Salter.

I am sincerely saddened by the actions of a few on the council for their campaign to use a personal assault on our mayor by his neighbor to try to oust him from a position for which he was duly elected. The harassment by his neighbor has been a long-term ongoing situation for both the mayor and his family. I would like those who are throwing stones to please step back and consider how you would react to being physically assaulted in your own yard, and yes, I can already hear you saying I would have never done that, well hopefully you never have to find out.

Steve, thank you for your willingness to attend meetings within not only this county but surrounding areas as well as meeting your constituents wherever they may be. We appreciate being able to let you know our concerns when they arise and knowing you will listen every time.

Current council members, I challenge you to work together! This community is growing and changing, parks and community gathering places and businesses are important so please try to grow with us!

Thank you for your time,

Pam Osborn  
419 Alice Street

July 15, 2024

City Council,

I live at 1421 S Mears Ave. Some may have seen an overview of my house on Fox17 News, mine is the green one with the tree through the roof and the crushed car in the driveway.

I am writing today to thank Scott Huebler, Chief Squiers & the Whitehall Police & Fire Departments for a daily presence during our time of natural disaster. That group secured the scene and restricted access from the curious so that those of us impacted could start the process of cleaning up. Everyone was professional and courteous, my apologies for being a little grumpy for the first few days.

I would also like to publicly acknowledge and personally thank Mayor Steven Salter for being the only city council member that stopped to talk to me, ask how my family was and to offer any assistance that we may need. When you are standing in the middle of the destruction and the Mayor takes the time to stop, it really send the message that he cares about this community. During the week that I spent at home clearing brush, it was not uncommon to see him out in the community several time a day. Thank you Sir!

I an submitting this email as I don't know if I will be able to attend the next council meeting.

Respectfully,

William "Scott" Miller  
1421 S. Mears Ave.  
Whitehall, MI 49461

To the City of Whitehall,

I am new to the community and glad to refer to as my "Adopted Hometown".

As a resident, several members of the community were there to create a warm, welcoming environment.

Steve Salter was one of those persons. Steve was always free with advice, history, lessons, and insight into the community. In addition to that role, he is always on the move in the community pick up trash, sticks on the bike trail, sweeping the water park, and more. He is a great role model of service to the community that he loves.

The assault on Steve is a terrible event that should not be discounted. The attacker, thru freedom of information has a long police record in Whitehall going back to 2004.

The victim of assault should not be judged by gender roles, rather for what they are, a victim of assault.

It is okay to disagree with the mayor but is disrespectful to judge a victim as defined by the visiting Police officers.

I write this letter to show support for the mayor, and the victim of assault.

Regards,

Rusty McBride

To: City Council of Whitehall

From: Debbie Williams, 6466 Terravita Drive

Date: July 23, 2024

Dear Council Members,

I grew up in Whitehall. After living away from Michigan for most of my adult life, about 4 years ago I made the decision to move back to Whitehall. I'm proud to be from the area and I'm happy once again to be able to call Whitehall my home.

I heard about the events that happened at Steve and Leslie's residence on May 30<sup>th</sup>. Then I heard about the council members who spoke against Steve on July 9<sup>th</sup>. While I respect your right to an opinion, I think you are way out of line to use this as a reason to speak out against our Mayor and I find it particularly awful that you would go so far as to suggest that he resign. You should all be ashamed of yourselves. Steve is a good person and a good Mayor, and I support him.

Please set aside whatever issues you have with Steve and stop attacking him personally. He doesn't deserve this kind of treatment. Instead, please work together for the benefit of the city of Whitehall and its citizens. Thank you.

Sincerely,

Debbie Williams

September 23, 2024

Members of the City Council and citizens of Whitehall. My name is Mark Vandavelde and I live at 6466 Terravita Drive, Whitehall, Michigan.

I watched on July 9<sup>th</sup> as three council members spoke against our mayor and asked for his resignation. Having listened closely to the various comments more than just once but several times, I still struggled with "why". Why are you asking for his resignation? Steve was elected by a majority vote to a second term, and he's proven to be a strong, selfless and energetic leader and servant to the community. So why?

What are the facts? On May 30<sup>th</sup> there was an incident at the Salter residence between Steve and the neighbor Amy Josephson. The police were called, and a police report was made. Based on what I read in that report, it is clear to me that Amy was the instigator and the aggressor. She went to Steve's property, initiated verbal and abusive insulting language and when Steve turned away, she struck Steve in the back. While I feel compassion for anybody struggling with what seems to be an addiction and perhaps some mental health issues, I also feel that, once Amy initiated the aggression, Steve was within his rights to defend himself on his own property.

What did the police and the County Prosecutor decide to do? After arriving at the scene and investigating the complaint, the WHPD arrested Amy not Steve. They charged Amy with assault and battery, not Steve. And Amy spent the night in jail. Then, a few days later, at her arraignment, the County Prosecutor didn't simply drop the assault charge as Sandra Gibbs' (ref. July 9<sup>th</sup> council meeting) letter suggested. What really happened was, the County Prosecutor agreed to a plea deal with Amy and her council. Amy was allowed to plead guilty to a lesser charge of Disorderly Person in exchange for dropping the assault and battery charge. In the end, Amy still pled guilty to a charge that was a result of her actions that day on May 30<sup>th</sup>.

Of course, council members, you could have and should have already known all of these facts well before your attacks on Steve at the July 9<sup>th</sup> Council Meeting. So, what I don't understand is, how can you members of this council demand Steve's resignation? Imagine if you were in a similar situation. You're at home on the weekend, minding your own business, someone comes onto your property, uninvited, picks a fight with you, you defend yourself and the other person is arrested. Then, you go to work on Monday and certain people want your resignation!!??? I think one or more of you have an axe to grind against Steve and you thought this was your chance to run him off. It's not right.

Mayor, I hope you don't resign as mayor or the council or one single committee you are on. You are good for this community, and I want you here and out there on those committees looking out for us.

Council, given the facts in the police report combined with law enforcement's handling of the disturbance, I'd like to ask you all to completely stop your efforts to obtain Steve's resignation and return to more pressing and worthwhile Whitehall city business. Thank you.

Sincerely,

Mark VanDevelde

**July 23, 2024**

**Whitehall City Council,**

**I am writing in regards to our mayor, Steve Salter.**

**Kathy and I voted for Steve and are very happy with his service to and enthusiasm for the city of Whitehall. He is the only mayor since we moved here almost 40 years ago that keeps us informed daily about ongoing projects.**

**Steve continuously speaks of working together for the benefit of the city and making it a more attractive place to live and raise our families. He is passionate about promoting social activities that draw people from surrounding areas. We need his level of enthusiasm to help make Whitehall a destination and not just a gas and fast food stop on the highway.**

**I believe that this current call for our mayor's resignation has little or nothing to do with his relationship with a difficult neighbor, but stems from pre-existing differences of opinion. I don't know when or why it began, but think it's time to stop the petty in-fighting and move forward. Yes, we voted for Steve and would do so again.**

**The residents of Whitehall elected all of you with the hope and expectation that you put us and our town first on your agenda.**

**I think Steve does.**

**He truly cares about our city.**

**Kathy and Tom Nielsen**

**1133 Alice St.**

July 19, 2024

Dear Whitehall City Council,

Last month, I experienced the devastating storm while housesitting at my mom's cottage on Park Street near the Glaser's Glenn cabin rentals. I witnessed a lot of heartbreaking damage to property and homes in my mom's neighborhood and later saw similar (and worse) damage across all of White Lake. I know you've all seen it too.

To help the many folks struggling to pay for repairs and other expenses associated with the storm -- many costs not covered by insurance -- I designed a couple logos for shirts and other items to help raise money. My goal was to connect with an existing community fund or a fund developed specifically for storm assistance. Unfortunately, it does not appear that such a fund exists. I emailed an inquiry to the City of Whitehall and Brook L Schiller suggested I write this letter to the Whitehall City Council.

In short, I believe an ongoing storm assistance fund to help folks most in need would be an enormous benefit to the White Lake community. I am not advocating that I spearhead the creation and maintenance of the fund or that my logo designs be a centerpiece of the fundraising effort. I am only suggesting that the City of Whitehall (perhaps in concert with Montague) develop an easy way to accept donations and disperse funds to those whose lives were affected.

I've been working with TH Brands in Muskegon to offer a handful of items branded with the logos where 50% of the proceeds would be donated to a community fund, once established. If the City Council agrees to develop and run the fund, please let me know so I can promote it -- and provide a check after the fundraiser ends.

Thank you so much for your time and consideration.

Kindly,

Zach Gonzalez-Landis  
(773) 301-9342  
[zacharylandis@gmail.com](mailto:zacharylandis@gmail.com)

Muskegon Central Dispatch 9-1-1  
BOARD OF DIRECTORS  
May 15, 2024

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The May 15, 2024 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held at Muskegon Central Dispatch Backup Center on the Muskegon County Campus was called to order at 1:32 pm by Chairman Jason

Members present: Sam Janson, City Manager, City of North Muskegon  
Anthony Chandler, Dir. Admin Services, City of Norton Shores  
Dave Cope, Assistant Post Commander, Michigan State Police  
Jared Olson, City Manager, City of Roosevelt Park  
Chris Dean, Fire Chief, City of Muskegon Heights  
Mark Eisenbarth, County Administrator, County of Muskegon  
Scott Huebler, City Manager, City of Whitehall  
Tim Kozal, Public Safety Director, City of Muskegon  
Tim Thielbar, Chief of Police, Muskegon Charter Township  
Jeff Auch, City Manager, City of Montague

Absent: Todd Dunham, Supervisor, Fruitport Charter Township

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1  
Nick Martin, Deputy Director, Muskegon Central Dispatch 9-1-1  
Bill Rensberger, Technology Director, Muskegon Central Dispatch 9-1-1  
Drew Roesler, Operations Manager, Muskegon Central Dispatch 9-1-1  
Rebecca Injerd, Office Administrator, Muskegon Central Dispatch 9-1-1

Others present: Renee Gavin, Emergency Manager, Muskegon County

**APPROVAL OF THE AGENDA**

Moved by Mr. Olson, seconded by Mr. Auch, to approve the May 15, 2024 agenda, as presented. Motion carried.

**MINUTES OF MARCH 13, 2024 MEETING**

Moved by Mr. Huebler, seconded by Mr. Olson to approve the March 13, 2024 meeting minutes. Motion carried.

**REPORTS**

**COORDINATING COMMITTEE MINUTES**

The May 7, 2024 Coordinating Committee meeting minutes were provided to the Board for information.

**OCTOBER, 2023 THROUGH APRIL, 2024 MONTHLY FINANCIALS**

Moved by Mr. Auch, seconded by Mr. Eisenbarth to approve the October 2023 through April 2024 monthly financials. Motion carried.



### DIRECTOR'S REPORT

Full written report was provided. Employee update. Director Wolford offered opportunity to serve on the Michigan E911 Legislative Action Subcommittee. CSPro update.

### 800 MHz IMPLEMENTATION COMMITTEE

Continuing work with Jon Gale from MAISD and superintendents on school radio project.

### CAD / RMS / JMS COMMITTEE

Training ongoing for approximately 600 users. Mr. Rensberger also touched on CJIS changes forthcoming due to LEIN update in preparation for late June audit.

### FIRE RMS / MCT COMMITTEE

No report.

### **OLD BUSINESS**

#### SECONDARY SERVER ROOM

Tour to follow.

### **NEW BUSINESS**

#### FY2024 MID-YEAR BUDGET AMENDMENTS

Moved by Mr. Chandler, seconded by Mr. Auch, to approve the FY2024 Mid-Year Budget Amendments, as presented. Motion carried.

### **COMMENTS**

#### ADMINISTRATIVE

None.

#### PUBLIC

Congratulations expressed by Mr. Janson on Director Wolford's appointment to subcommittee. The Board expressed congratulations to Chief Dean on his retirement, thanking him for years of service.

### **NEXT MEETING**

The next meeting will be held on June 12, 2024 at 1:30pm in the Muskegon Central Fire Community Room.

### **ADJOURNMENT**

The meeting adjourned at 1:50 pm.

Respectfully submitted,

---

Rebecca Injerd, Office Administrator

Date

---

Sam Janson, Chairman

Date

July 5, 2024

**Michigan Municipal League Annual Meeting Notice**

**(Please present at the next Council, Commission or Board Meeting)**

Dear Official:

The Michigan Municipal League Annual Convention will be held on Mackinac Island, September 11-13, 2024. The League's "**Annual Meeting**" is scheduled for 4:30 pm on Wednesday, September 11 in the Terrace at the Grand Hotel. The meeting will be held for the following purposes:

1. **Election of Trustees.** To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).
2. **Policy.** A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <https://mml.org/resources-research/delegate/>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

**B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on.** (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 11, 2024.**

3. **Other Business.** To transact such other business as may properly come before the meeting.

**Designation of Voting Delegates**

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <https://mml.org/resources-research/delegate/> **no later than August 11, 2024.**



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

#### 1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

#### 2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus, the deadline this year for the League to receive resolutions is **August 11, 2024**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, “Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.



We love where you live.

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### 3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 10, 2024, at the Grand Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

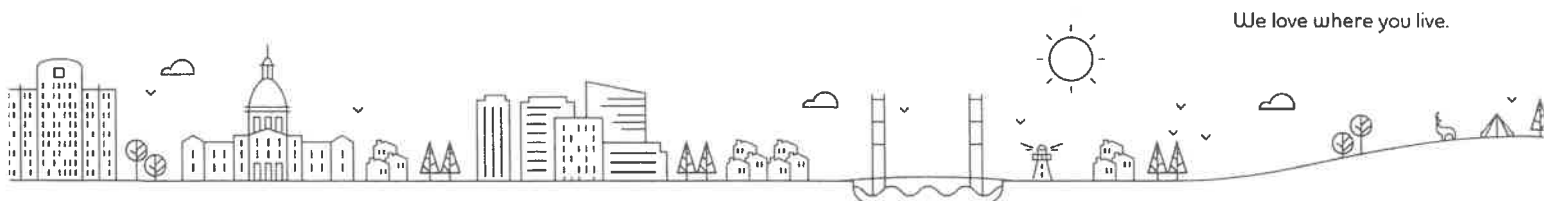
Sincerely,



Robert E. Clark  
President  
Mayor, City of Monroe



Daniel P. Gilmartin  
Executive Director & CEO





WHITE LAKE  
COMMUNITY  
LIBRARY

3900 White Lake Dr.  
Whitehall MI 49461  
231-894-9531

July 17, 2024

Steve Salter, Mayor  
& City of Whitehall Councilmembers  
405 East Colby Street  
Whitehall, Michigan 49461

Dear Mayor Salter and Members of the Board,

I am writing to request a very brief street closure for the second annual National Good Neighbor Day event and to cordially invite you to attend this "longest table" meal that was so well-received in the community last year.

The library is again planning to host a "Longest Table" event on Thursday evening, September 26, as part of National Good Neighbor Day. With your permission, we would like to hold it on the stretch of Slocum Street beside the Playhouse at White Lake, from Mears to First. The event is scheduled for 6-8pm, so with set-up and tear-down time we are requesting the closure from approximately 4pm to 9pm. If the weather does not cooperate, the meal will be served inside the Playhouse.

Last year we were very fortunate to have the assistance of DPW staff to transport tables and chairs from the library and Lebanon Lutheran Church to the Playhouse. If this could be arranged again, we would be enormously grateful.

As you may remember, the event is simply a catered meal for the first 75 people to register. We set up one long table and serve the meal family style, creating a space where people can sit down and talk to one another face to face. There will be no agenda, no hot topic to discuss, and no expectation other than that everyone will have pleasant conversations with their tablemates. Bone Ends has agreed to cater the event this year, and Debbie Does Dishes is donating the use of tableware.

We hope that you will agree to the brief street closure, and we hope that you will mark your calendar now and plan to attend the event. A formal invitation and registration link will be sent separately.

Thank you for your consideration of this request.

Sincerely,

Virginia DeMumbrum, Director

CITY OF WHITEHALL  
RESOLUTION 24-25  
Appointments Policy

WHEREAS, the City has established or is a member of sixteen authorities, boards, commissions, and committees.

WHEREAS, while appointments are largely dictated by state law, local ordinances, and bylaws, the City Council desired a policy that would streamline the process, increase council participation, and encourage greater citizen involvement.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby adopt the City of Whitehall Appointments Policy, attached to and considered a part of this Resolution.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held July 23, 2024 at 6:00 p.m. (\_\_\_ yes; \_\_\_ no; \_\_\_ absent).

\_\_\_\_\_  
Steve Salter, Mayor

\_\_\_\_\_  
Brook Schiller, Deputy City Clerk



# **CITY OF WHITEHALL APPOINTMENTS POLICY**

**July 2024**

The City of Whitehall has established or is a member of 16 authorities, boards, commissions, and committees with prescribed duties and responsibilities. Most operate autonomously by authority of state law or local ordinance. The City Council retains jurisdiction over budgetary approval and membership appointment of internal authorities, boards, commissions, and committees. The purpose of this policy is to develop an active, participatory, transparent, and inclusive process to recruit qualified, representative, and diverse candidates to serve in the best interest of the City and the specific needs of each authority, board, commission, or committee.

Terms expire on January 31. Members continue to serve until reappointed or replaced so as not to interfere with operations by jeopardizing the availability of a quorum. Appointments and confirmations by the City Council will be considered during the second council meeting in January.

Members are ineligible for reappointed to the same authority, board, commission, or committee having served twelve or more consecutive years. This is not a lifetime term limit. A person may be reappointed providing no less than twelve months have passed from the end of their most recent term. This restriction does not apply to persons appointed to a different authority, board, commission, or committee or appointments made by virtue of office.

Diversity, equity, and inclusion is desired but will be dictated by the availability of qualified candidates.

Appointees are restricted to serving on no more than four authorities, boards, commissions, or committees at the same time.

Every effort will be made to appoint each member of the Council to an authority, board, commission, or committee.

Appointees to the Solid Waste Authority shall be current members of the City Council.

Soliciting candidates will be posted on the City's social media platforms. Staff will advertise once in a local newspaper during the month of November. City Council members and staff are encouraged to solicit qualified candidates independent of posting and advertising.

All candidates shall submit a City approved letter of interest with a submittal deadline of January 1. During the month of November, staff will ask all appointees whose terms are due to expire if they want to continue to serve.

Residency is preferred for appointments but will be dictated by the availability of qualified candidates and membership requirements.

Training is not mandatory but is highly encouraged.

A vacancy shall be deemed to exist in any appointed office if an appointee is absent from three consecutive regular meetings, unless excused by the authority, board, commission, or committee to which they serve on.

This Appointment Policy is secondary in nature to any specific legal, statutory, ordinance, or bylaws for that particular authority, board, commission, or committee.

### **INTERNAL AUTHORITIES, BOARDS, COMMISSIONS and COMMITTEES**

**Board of Review** - Review, correct, and endorse the tax assessment roll; three members; appointed by the City Council [City Charter]; three year overlapping terms; must own property and be a registered voter of the City; may not be officers or employees of the City nor candidates for office; meet in March, July, and December.

**Brownfield Redevelopment Authority** - Promote the revitalization of environmentally distressed areas through the use of tax increment financing; seven members; appointed by the Mayor subject to confirmation by the Council [Michigan PA 381 of 1996]; three year overlapping terms; meet in January, April, July, and October.

**Construction Board of Appeals** - Review and render decisions on appeals regarding the non-issuance of a building permit or decisions made by the enforcing agency regarding the building code; three members; appointed by the Chief Executive Officer [Michigan PA 230 of 1972]; two year terms; qualified by experience or training; meet as needed.

**Election Commission** - Appoint election inspectors and establish the date for the public accuracy testing; three members, the Clerk, Mayor, and one elected or appointed city officer appointed by the Council [City Charter] ; two year terms; meet prior to each election.

**Local Development Finance Authority** - Eliminate the conditions of unemployment, underemployment, and joblessness and to encourage economic growth through the use of tax increment financing and the development of an industrial park; eleven members – seven appointed by the Mayor or Manager subject to Council confirmation [Michigan PA 57 of 2018], one appointed by Muskegon County, one appointed by Muskegon Community College, and two appointed by Whitehall Schools; four year overlapping terms; meet in January, April, July, and October.

**Local Officers Compensation Commission** - Determine the salaries of the City Council; five members; appointed by the Mayor subject to Council confirmation [Michigan PA 279 of 1909]; five year overlapping terms; must be a registered voter of the City; may not be a member, employee, or relative of a member or employee of the Council; meet in odd numbered years.

**Marina Advisory Committee** - Review and advise on marina operations; seven members – one councilmember, one planning commissioner, one seasonal boater, one City resident, and three from any of the following Fruitland Township, Whitehall Township, White River Township, Montague Township, City of Montague, or City of Whitehall; appointed by the Council [Resolution 90-02]; two year terms; meet in the spring and fall.

**Planning Commission** - Reviews and approves site plans and special uses, provides recommendations on lot splits and ordinance amendments, and develops the master plan and capital improvement plan; nine members – the Mayor, City Manager or person designated by the Manager, one councilmember, and six at large; appointed by the Mayor subject to Council confirmation [Michigan PA 33 of 2008]; three year overlapping terms, the Mayor and Manager/Designee terms coincide with the Mayors term, the councilmembers term coincides with their term; no more than two at large members can be non-residents; meet monthly, no less than two meetings per year.

**Tax Increment Finance Authority** - Eliminate the conditions of unemployment, underemployment, and joblessness and to encourage economic growth through the use of tax increment financing with a focus on downtown development; seven members; appointed by the Mayor subject to confirmation by the Council [Michigan PA 57 of 2018]; four year overlapping terms; meet in January, April, July, and October.

**Zoning Board of Appeals** - Hear and decide appeals from administrative decisions and variances; seven members, six at large and one councilmember; appointed by Council upon recommendation of the Mayor [Michigan PA 110 of 2006]; three year overlapping terms, the term of the council member shall coincide with their term; shall be qualified voters of the City; meet as needed.

**EXTERNAL AUTHORITIES, BOARDS, COMMISSISONS and COMMITTEES**

**Muskegon County Central Dispatch** - Provide policy guidance for emergency dispatch operations; one representative who shall be the city manager and one alternate; appointed by the Council [Agreement to Participate]; no specified term; meet monthly.

**Muskegon Municipal Wastewater Management Committee** - Oversee the enforcement and implementation of the Wastewater Master Contract in collaboration with Muskegon County; one representative and one alternate; appointed by the Council [Bylaws]; no specified term; meet monthly.

**West Michigan Shoreline Regional Development Commission** - The Metropolitan Transportation Planning Organization oversees regional long range transportation planning and funding; one representative to the Policy Committee and one representative to the Technical Committee; appointed by the Mayor subject to confirmation by the Council; no specified term; meet monthly.

**White Lake Community Library** - Provide policy guidance; two representatives; appointed by the Council [Michigan PA 24 of 1989 Agreement]; four year overlapping terms; meet monthly, excluding August.

**White Lake Fire Authority** - Provide policy guidance; two representatives; appointed by the Council [Articles of Incorporation]; no specified term; meet quarterly;

**White Lake Solid Waste Authority** - Provide policy guidance on disposal and recycling of materials at the transfer station; one representative; appointed by the Council [Articles of Incorporation]; no specified term; must be a Councilmember; meet six times each year.