



### **WORK SESSION**

405 E. COLBY STREET, WHITEHALL, MI

COUNCIL CHAMBERS

JULY 9, 2024

5:00 p.m.

### **AGENDA**

1. Meeting Called to Order
2. Discussion Items
  - Appointments (Brown)
  - Commercial Rehab (Huebler)
  - Housing (Cabala)
  - TIFA Operating (Brown)
  - Ealy Elementary Student Drop Off (Brown)
  - City Managers Contract (Brown)
3. Informational Items
4. Public Comment \*
5. Meeting Adjourned

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council  
Work Session Information Report  
July 2024**

**Appointments (Brown)**

Work continues on Draft #5.

**Commercial Rehabilitation (Huebler)**

Council indicated a desire to consider the establishment of a Commercial Rehabilitation District along Colby Street that would be adjacent to the existing Downtown District. Public Act 210 of 2005 prohibits the granting of any exemption after December 31, 2025. *Do we proceed with the establishment of a district given the window closes in less than 18 months?*

**Housing (Cabala)**

A request was made for an inventory of available properties. There are six vacant lots scattered throughout the city that are not owned by the adjacent homeowner. Other than the city owned Forest Hills subdivision, there is a one acre parcel in the 900 block of Warner, a five acre parcel in the 900 block of Peach, and a school owned six acre parcel with 25 platted lots at Livingston and Gibbs.

**TIFA Operating (Brown)**

The Tax Increment Finance Authority is a semi-autonomous body created by the City Council to promote economic growth in the business and industrial districts with a focus on the downtown. The TIFA Board operates in accordance with the Council approved development and financing plans; bylaws; and PA 57 of 2018. .

**Student Drop Off (Brown)**

Twice a day, parents line up on Elizabeth Street to drop off and pick up their kids at Ealy Elementary School, causing traffic congestion. The School District has moved the "head" of the drop off line closer to Alice Street to reduce the backing up onto Colby Street.

City Managers Employment Agreement (Brown)

The Agreement terminates August 24, 2025. Written notification not to renew is required no later than 180 days prior to expiration. If notification is not provided, the Agreement automatically renews for another three years. The deadline for notification is not until February 25, 2025.

**CITY OF WHITEHALL**  
**APPOINTMENTS POLICY**  
**April 2024**

The City of Whitehall has established or is a member of 16 authorities, boards, commissions, and committees with prescribed duties and responsibilities. Most operate autonomously by authority of state law or local ordinance. The City Council retains jurisdiction over budgetary approval and membership appointment of internal authorities, boards, commissions, and committees. The purpose of this policy is to develop an active, participatory, transparent, and inclusive process to recruit qualified, representative, and diverse candidates to serve in the best interest of the City and the specific needs of each authority, board, commission, or committee.

Terms expire on January 31. Members continue to serve until reappointed or replaced so as not to interfere with operations by jeopardizing the availability of a quorum. Appointments and confirmations by the City Council will be considered during the second council meeting in January.

Members are ineligible for reappointed to the same authority, board, commission, or committee having served twelve or more consecutive years. This is not a lifetime term limit. A person may be reappointed providing no less than twelve months have passed from the end of their most recent term. This restriction does not apply to persons appointed to a different authority, board, commission, or committee or appointments made by virtue of office.

Diversity, equity, and inclusion is desired but will be dictated by the availability of qualified candidates.

Appointees are restricted to serving on no more than four authorities, boards, commissions, or committees at the same time.

**Every effort will be made to appoint each member of the Council to an authority, board, commission or committee.**

**OR**

**Each member of the Council shall be appointed to no less than one authority, board, commission, or committee.**

**Appointees to the Fire Authority and Solid Waste Authority shall be current members of the City Council. [yes or no]**

Soliciting candidates will be posted on the City's social media platform(s). Staff will advertise **once in a local newspaper during the month of \_\_\_\_\_**. City Council members and staff are encouraged to solicit qualified candidates independent of posting and advertising.

All candidates shall complete a City approved application form with a submittal deadline of \_\_\_\_\_. During the month of \_\_\_\_\_, staff will ask all appointees whose terms are due to expire if they want to continue to serve.

OR

All candidates and current members seeking re-appointment shall complete a City approved application form with a submittal deadline of \_\_\_\_\_.

Residency is preferred for appointments but will be dictated by the availability of qualified candidates and membership requirements.

OR

Candidates shall establish residency no less than six months prior to appointment.

Appointees shall be required to complete no less than \_\_\_\_\_ training session from a staff approved organization representative of the authority, board, commission, or committee to which they have been appointed, if such training exists. Training should be completed within \_\_\_\_\_ months following their initial appointment.

OR

Training is not mandatory but highly encouraged.

An appointee [shall be removed/is subject to removal] by the City Council at the time their attendance falls below \_\_\_\_\_%.

OR

A vacancy shall be deemed to exist in any appointed office if an appointee is absent from \_\_\_\_\_ consecutive regular meetings (Council is three), unless excused by the authority, board, commission, or committee to which they serve on.

This Appointment Policy is secondary in nature to any specific legal, statutory, ordinance, or bylaws for that particular authority, board, commission, or committee.

#### **Board of Review**

Review, correct, and endorse the tax assessment roll; three members; appointed by the City Council [City Charter]; three year overlapping terms; must own property and be a registered voter of the City; may not be officers or employees of the City nor candidates for office; meet in March, July, and December.

#### **Brownfield Redevelopment Authority**

Promote the revitalization of environmentally distressed areas through the use of tax increment financing; seven members; appointed by the Mayor subject to confirmation by the Council [Michigan PA 381 of 1996]; three year overlapping terms; meet in January, April, July, and October.

#### **Construction Board of Appeals**

Review and render decisions on appeals regarding the non-issuance of a building permit or decisions made by the enforcing agency regarding the building code; three members; appointed by the Chief Executive Officer [Michigan PA 230 of 1972]; two year terms; qualified by experience or training; meet as needed.

### **Election Commission**

Appoint election inspectors and establish the date for the public accuracy testing; three members, the Clerk, Mayor, and one elected or appointed city officer appointed by the Council [City Charter] ; two year terms; meet prior to each election.

### **Local Development Finance Authority**

Eliminate the conditions of unemployment, underemployment, and joblessness and to encourage economic growth through the use of tax increment financing and the development of an industrial park; eleven members – seven appointed by the Mayor or Manager subject to Council confirmation [Michigan PA 57 of 2018], one appointed by Muskegon County, one appointed by Muskegon Community College, and two appointed by Whitehall Schools; four year overlapping terms; meet in January, April, July, and October.

### **Local Officers Compensation Commission**

Determine the salaries of the City Council; five members; appointed by the Mayor subject to Council confirmation [Michigan PA 279 of 1909]; five year overlapping terms; must be a registered voter of the City; may not be a member, employee, or relative of a member or employee of the Council; meet in odd numbered years.

### **Marina Advisory Committee**

Review and advise on marina operations; seven members, one councilmember, one planning commissioner, one seasonal boater, one City resident, and three from any of the following Fruitland Township, Whitehall Township, White River Township, Montague Township, City of Montague, or City of Whitehall; appointed by the Council [Resolution 90-02]; two year terms; meet in the spring and fall.

### **Muskegon County Central Dispatch Board of Directors**

Provide policy guidance for emergency dispatch operations; one representative who shall be the city manager and one alternate; appointed by the Council [Agreement to Participate]; no specified term; meet monthly.

### **Muskegon Municipal Wastewater Management Committee**

Oversee the enforcement and implementation of the Wastewater Master Contract in collaboration with Muskegon County; one representative and one alternate; appointed by the Council [Bylaws]; no specified term; meet monthly.

### **Planning Commission**

Reviews and approves site plans and special uses, provides recommendations on lot splits and ordinance amendments, and develops the master plan and capital improvement plan; nine members – the Mayor, City Manager or person designated by the Manager, one councilmember, and six at large; appointed by the Mayor subject to Council confirmation [Michigan PA 33 of 2008]; three year overlapping terms, the Mayor and Manager/Designee terms coincide with the Mayors term, the councilmembers term coincides with their term; no more than two at large members can be non-residents; meet monthly, no less than two meetings per year.

**Tax Increment Finance Authority**

Eliminate the conditions of unemployment, underemployment, and joblessness and to encourage economic growth through the use of tax increment financing with a focus on downtown development; seven members; appointed by the Mayor subject to confirmation by the Council [Michigan PA 57 of 2018]; four year overlapping terms; meet in January, April, July, and October.

**West Michigan Shoreline Regional Development Commission**

The Metropolitan Transportation Planning Organization oversees regional long range transportation planning and funding; one representative to the Policy Committee and one representative to the Technical Committee; appointed by the Mayor subject to confirmation by the Council; no specified term; meet monthly.

**White Lake Community Library Board of Trustees**

Provide policy guidance; two representatives; appointed by the Council [Michigan PA 24 of 1989 Agreement]; four year overlapping terms; meet monthly, excluding August.

**White Lake Fire Authority Board**

Provide policy guidance; two representatives; appointed by the Council [Articles of Incorporation]; no specified term; *must be a Councilmember*; meet quarterly;

**White Lake Solid Waste Authority**

Provide policy guidance on disposal and recycling of materials at the transfer station; one representative; appointed by the Council [Articles of Incorporation]; no specified term; *must be a Councilmember*; meet six times each year.

**Zoning Board of Appeals**

Hear and decide appeals from administrative decisions and variances; seven members, six at large and one councilmember; appointed by Council upon recommendation of the Mayor [Michigan PA 110 of 2006]; three year overlapping terms, the term of the council member shall coincide with their term; shall be qualified voters of the City; meet as needed.



**CITY COUNCIL MEETING**  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
JULY 9, 2024  
6:00 p.m.

**AGENDA**

1. Meeting called to Order
  - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
  - Approval of the Council Meeting Minutes
  - Approval of Accounts Payable
  - Communications: Muskegon County Public Works Minutes, Playhouse Finances
4. Messages from the Mayor, Council, and City Manager
5. Public Comment \*
6. Old Business
  - Funnell Field Request
7. New Business
  - Resolution 24 – Compensatory Pay
8. Public Comment \*
9. Adjournment

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**WHITEHALL**  
**CITY COUNCIL SPECIAL MEETING**

**MEETING MINUTES**

Council Chambers

June 27, 2024

**PRESENT** Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom (4:07 p.m.), Steve Salter, and Tom Ziemer

**ABSENT** Steve Sikkenga

**ALSO PRESENT** Brook Schiller, Will Meier, Alyssa Seaver, and Roger Squiers

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Mayor Salter called the meeting to order at 4:00 p.m.

**APPROVAL OF THE AGENDA**

Motion by Cabala, seconded by Brown to approve the agenda.

Voice Vote: All yeses; Absent – Holmstrom, Sikkenga

**MOTION CARRIED**

**APPROVAL OF THE CONSENT AGENDA**

- A. Approval of the June 11, 2024 Work Session and Council Meeting
- B. Accounts Payable - \$287,645.26
- C. Communications: None

Motion by Brown, seconded by Hillebrand to approve the Consent Agenda.

Voice Vote: Yes – 5; No – 0; Absent – Holmstrom, Sikkenga

**MOTION CARRIED**

**MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER**

Messages were received from the Mayor, Council members

**Council Member Holmstrom arrived at 4:07 p.m.**

**PUBLIC COMMENT**

Chief Peter McCarthy of the White Lake Fire Authority updated the Council and members of the public that were present on the progress of clean up and the current damage assessment after Tuesday's storm. McCarthy thanked the City departments for being in constant communication with WLFA and other agencies as they worked to assess damages, evacuate residents, and clear debris. He also reported that 18 homes have been destroyed by downed trees and that 99.5 MPH winds were recorded during the storm. Whitehall and the North end of Fruitland Twp. were the most impacted areas in the County. McCarthy expressed pride in our community and surrounding areas in helping each other through this disaster.

Tamara Horne wanted to thank everyone involved in the disaster assessments and clean up efforts as well as express that the City Facebook updates have been very helpful. She also wanted to thank the White Lake Community Library for installing the solar picnic table as her and others were able to charge devices while their power was out the last few days.

**OLD BUSINESS**

**Funnell Field Fundraising Request**

No motion was made as there was no one present from the requesting party to answer questions.

**NEW BUSINESS**

**A. Whitehall Band Tag Day Request**

Motion by Holmstrom, seconded by Cabala to approve the tag day request as submitted.

Voice Vote: All yeses; Absent - Sikkenga

**MOTION CARRIED**

**B. Resolution 24-23 Budget Amendment #3**

Motion by Holmstrom, seconded by Brown to approve the budget amendments as submitted.

Roll Call Vote: Yes – Holmstrom, Brown, Ziemer, Hillebrand, Cabala, and Salter; No – None; Absent – Sikkenga

**MOTION CARRIED**

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Mayor Salter adjourned the Council Meeting at 4:30 p.m.

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Respectfully submitted,  
Brook Schiller, Deputy City Clerk

CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
July 9, 2024

**June & July 2024 Prepaids**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$53,297.45	Transfer
IRS	Payroll	\$17,470.23	EFT
Alerus Financial	Payroll	\$6,563.53	EFT
MISDU	Payroll	\$61.84	9270
City of Whitehall-Common Cash	Payroll - Council Pay	\$3,354.42	Transfer
IRS	Payroll - Council Pay	\$575.28	EFT

**Total Prepaids:**

\$81,322.75

**Accounts Payable:**

\$167,345.11

***TOTAL ACCOUNTS PAYABLE***

**\$248,667.86**

Vendor Code	Vendor Name	Description	Amount
AQUAT	AQUATIC DOCTORS LAKE MGT INC		
	25448	ALGAE/WEED TREATMENT	910.00
TOTAL FOR: AQUATIC DOCTORS LAKE MGT INC			910.00
TWISS	ASHLEY TWISS		
	OPTICAL	OPTICAL - ASHLEY	30.74
TOTAL FOR: ASHLEY TWISS			30.74
ASPHA	ASPHALT PAVING INC		
	API-00033698	ASPHALT - 4.04 TONS	323.20
TOTAL FOR: ASPHALT PAVING INC			323.20
CDW	CDW GOVERNMENT INC		
	RX17234	COMPUTERS/MONITORS - SCOTT/ASHLEY	3,168.78
TOTAL FOR: CDW GOVERNMENT INC			3,168.78
CHART	CHARTER COMMUNICATIONS		
	005038701061484	INTERNET - MARINA/DPW/PH	534.95
TOTAL FOR: CHARTER COMMUNICATIONS			534.95
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	7,273.24
TOTAL FOR: CONSUMER'S ENERGY			7,273.24
DAVI	CYNTHIA DAVIS-DYKEMA		
	STATEMENT	REIMBURSEMENT - MUFFINS, SCONES, FRUIT	46.68
TOTAL FOR: CYNTHIA DAVIS-DYKEMA			46.68
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	612.94
TOTAL FOR: DTE ENERGY			612.94
ACTO	EQUITY LEAGUE PENSION & HEALTH TRUS		
	STATEMENT	PENSION, HEALTH, W/C - GRAY, JOHN	1,285.71
TOTAL FOR: EQUITY LEAGUE PENSION & HEALTH TRUS			1,285.71
FRONT	FRONTIER		
	STATEMENT	TELEPHONE 231-893-0406	40.57
	STATEMENT	TELEPHONE 231-893-4708	112.57
	STATEMENT	TELEPHONE 231-893-1801	40.63
TOTAL FOR: FRONTIER			193.77
HAVIL	HAVILAND		
	590234/CR507367	QTY 16 - 15 GAL DRUM CHLORINE	1,219.18
TOTAL FOR: HAVILAND			1,219.18
HOME	HOME SERVICES OF WHITE LAKE		
	12817	UPS CHARGES	12.51
TOTAL FOR: HOME SERVICES OF WHITE LAKE			12.51
HYDCO	HYDROCORP METER SALES		
	CI-01001	BI-ANNUAL SERVICE PROGRAM -JUNE-2024- CROSS	970.00
TOTAL FOR: HYDROCORP METER SALES			970.00

Vendor Code	Vendor Name	Description	Amount
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	294300361	DIGITAL SUPPORT SERVICE - #368/CITY HALL	21.57
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			21.57
MMLUNEM	MICHIGAN MUNICIPAL LEAGUE		
	801-057	-APR-JU UNEMPLOYMENT INSURANCE APR-JUN-2024	17.78
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			17.78
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS - JUNE- 2024	263.08
TOTAL FOR: MODEL COVERALL SERVICE INC			263.08
MRWA	MRWA		
	2020-11394	MEMBERSHIP DUES - 24/25	825.00
TOTAL FOR: MRWA			825.00
MAISD	MUSKEGON AREA INTERMEDIATE SCHOOLS		
	STATEMENT	AD FLYER (100)	34.50
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			34.50
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2400002118	VIRTUAL SERVER & SUPPORT -JULY 2024	527.37
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			527.37
MUTRE	MUSKEGON COUNTY TREASURER'S		
	203565	VAC TRUCK DISCHARGE - 717 GALLONS APRIL-24	39.44
	203968	DOG TAGS MAY-2024	379.00
	WWUB123500	WASTE WATER & BONDS	69,100.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			69,518.44
THRONE	NOLAN THRONE		
	REIMBURSEMENT	REIMBURSEMENT - WORK WEAR/BOOTS	344.00
TOTAL FOR: NOLAN THRONE			344.00
ORKIN	ORKIN, LLC		
	JULY-2024	PEST TREATMENT	120.99
TOTAL FOR: ORKIN, LLC			120.99
PARKW	PARKWAY ELECTRIC		
	143671	SERVICE - BRIGHTSIGN DEVICE	245.00
TOTAL FOR: PARKWAY ELECTRIC			245.00
PETRO	PETRO TANK & LINE TESTING LLC		
	224842 -	FUEL TANK TESTING - MARINA/DPW	2,221.21
TOTAL FOR: PETRO TANK & LINE TESTING LLC			2,221.21
PREIN	PREIN & NEWHOF, PC		
	82192-93-96-99-	ENGINEERING SERVICES-W COLBY/MARINA/MEARS/WAR	51,138.60
TOTAL FOR: PREIN & NEWHOF, PC			51,138.60
RIVERS	RIVERS RENTAL & EQUIPMENT		
	STATEMENT	VALVE BOX/CHAIN OIL	124.93
TOTAL FOR: RIVERS RENTAL & EQUIPMENT			124.93

User: ALYSSA

POST DATES 06/30/2024 - 07/05/2024

DB: Whitehall

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING OF JULY 9, 2024

Vendor Code	Vendor Name	Description	Amount
SANIS	SANISWEEP INC		
	112563	STREET SWEEPING - MEARS	1,800.00
TOTAL FOR: SANISWEEP INC			1,800.00
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	6006194231	GLOVES/TOILET PAPER/LAMINATING SHEETS/TOWELS/	263.88
	7001123229	PAPER CLIPS/PAPER TOWEL ROLLS	37.88
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			301.76
TAMUL	TAMULEVICH ARTIST MANAGEMENT		
	CONTRACT	PETER YARROW PERFORMANCE - DEPOSIT	3,250.00
TOTAL FOR: TAMULEVICH ARTIST MANAGEMENT			3,250.00
TEXTMY	TEXTMYGOV		
	502329	SOFTWARE MGT/SUPPORT - FY 24/25	3,500.00
TOTAL FOR: TEXTMYGOV			3,500.00
TWIN	TWIN CITIES AUTO PARTS & SERVICE		
	STATEMENT	SPLASH SHIELD-CAR 301 / OIL CHG/EXHAUST-CAR 3	789.37
TOTAL FOR: TWIN CITIES AUTO PARTS & SERVICE			789.37
USPOS	UNITED STATES POSTMASTER		
	STATEMENT	STAMPS - 100 CT ROLL FOREVER	73.00
TOTAL FOR: UNITED STATES POSTMASTER			73.00
USABL	USA BLUE BOOK/HD SUPPLY		
	INV00388528/388	EAR PLUGS/MARKING FLAGS & PAINT/GLOVES	678.92
TOTAL FOR: USA BLUE BOOK/HD SUPPLY			678.92
MISC	WALK THE BEAT - WHITE LAKE AREA		
	07012024	WALK THE BEAT - COMMUNITY PICNIC SPONSORSHIP	3,000.00
TOTAL FOR: WALK THE BEAT - WHITE LAKE AREA			3,000.00
WEESB	WEESIES BROTHERS FARMS INC		
	45200	FERTALIZER/WEED CONTROL - PARKS/CITY HALL/CEM	6,000.00
TOTAL FOR: WEESIES BROTHERS FARMS INC			6,000.00
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	FLINTSHOT SAND/DEF	40.68
TOTAL FOR: WHITE LAKE AUTOMOTIVE			40.68
WLCHA	WHITE LAKE CHAMBER OF COMMERCE		
	2024	FIREWORKS DONATION/2024	5,000.00
TOTAL FOR: WHITE LAKE CHAMBER OF COMMERCE			5,000.00
WILD	WILDE SIGNS LLC		
	59235		173.25
TOTAL FOR: WILDE SIGNS LLC			173.25
WIND	WINDEMULLER		
	236598	REPAIR GFI RECEPTICALS - MEARS LOT	730.96
TOTAL FOR: WINDEMULLER			730.96

07/05/2024 05:05 PM  
User: ALYSSA  
DB: Whitehall

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL  
POST DATES 06/30/2024 - 07/05/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF JULY 9, 2024

Vendor Code	Vendor Name	Description	Amount
	Invoice		
WORK	WORKPLACE HEALTH WHITEHALL		
	296375	TEST - MOORE	23.00
TOTAL FOR: WORKPLACE HEALTH WHITEHALL			23.00
TOTAL - ALL VENDORS			167,345.11

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101	GENERAL OPERATING FUND						
Dept 000	247						
101-000-222.100	DUE TO COUNTY-DOG TAGS	MUSKEGON COUNTY TREAS	DOG TAGS MAY-2024	203968	07/10/24	379.00	
			Total For Dept 000 247			379.00	
Dept 172	ADMINISTRATION						
101-172-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & CO	PAPER CLIPS/PAPER TOWEL ROLLS	7001123229	07/10/24	7.48	
101-172-728.000	POSTAGE & COPYING	UNITED STATES POSTMAS	STAMPS - 100 CT ROLL FOREVER	STATEMENT	07/10/24	73.00	
101-172-818.000	CONTRACTUAL SERVICES	MUSKEGON CENTRAL DISP	VIRTUAL SERVER & SUPPORT -JULY 202	2400002118	07/10/24	527.37	
101-172-850.000	TELEPHONE	FRONTIER	TELEPHONE 231-893-4708	STATEMENT	07/10/24	56.29	
101-172-850.000	TELEPHONE	TEXTMYGOV	SOFTWARE MGT/SUPPORT - FY 24/25	502329	07/10/24	500.00	
101-172-935.000	COPIER MAINTENANCE	KONICA MINOLTA BUSINE	DIGITAL SUPPORT SERVICE - #368/CIT	294300361	07/10/24	21.57	
101-172-976.000	EQUIPMENT	CDW GOVERNMENT INC	COMPUTERS/MONITORS - SCOTT/ASHLEY	RX17234	07/10/24	3,168.78	
			Total For Dept 172 ADMINISTRATION			4,354.49	
Dept 215	CITY CLERK						
101-215-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & CO	GLOVES/TOILET PAPER/LAMINATING SHE	6006194231	07/10/24	60.83	
			Total For Dept 215 CITY CLERK			60.83	
Dept 261	OTHER EXPENSES						
101-261-880.000	COMMUNITY PROMOTION	WHITE LAKE CHAMBER OF	FIREWORKS DONATION/2024	2024	07/10/24	5,000.00	
			Total For Dept 261 OTHER EXPENSES			5,000.00	
Dept 265	CITY HALL BLDG & GROUNDS						
101-265-757.000	OPERATING SUPPLIES	STAPLES CONTRACT & CO	PAPER CLIPS/PAPER TOWEL ROLLS	7001123229	07/10/24	30.40	
101-265-757.000	OPERATING SUPPLIES	STAPLES CONTRACT & CO	GLOVES/TOILET PAPER/LAMINATING SHE	6006194231	07/10/24	67.45	
101-265-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	07/10/24	84.88	
			Total For Dept 265 CITY HALL BLDG & GROUNDS			182.73	
Dept 270	FRINGE BENEFITS						
101-270-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVIC	UNIFORMS - JUNE- 2024	STATEMENT	07/10/24	232.60	
101-270-719.450	FRINGE-UNIFORMS	NOLAN THRONE	REIMBURSEMENT - WORK WEAR/BOOTS	REIMBURSEMENT	07/10/24	344.00	
101-270-719.650	FRINGE-OPTICAL	ASHLEY TWISS	OPTICAL - ASHLEY	OPTICAL	07/10/24	30.74	
101-270-719.800	FRINGE-UNEMPLOYMENT EXPE	MICHIGAN MUNICIPAL LE	UNEMPLOYMENT INSURANCE APR-JUN-202	801-057 -APR-JU	07/10/24	17.78	
			Total For Dept 270 FRINGE BENEFITS			625.12	
Dept 301	POLICE						
101-301-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & CO	GLOVES/TOILET PAPER/LAMINATING SHE	6006194231	07/10/24	8.40	
101-301-850.000	TELEPHONE	FRONTIER	TELEPHONE 231-893-4708	STATEMENT	07/10/24	56.28	
101-301-920.000	UTILITIES-EMERGENCY SIRE	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	07/10/24	22.98	
101-301-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PART	SPLASH SHIELD-CAR 301 / OIL CHG/EX	STATEMENT	07/10/24	789.37	
			Total For Dept 301 POLICE			877.03	
Dept 448	STREET LIGHTING						
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	07/10/24	7,077.07	
			Total For Dept 448 STREET LIGHTING			7,077.07	
Dept 567	CEMETERY						
101-567-818.000	CONTRACTUAL SERVICES	WEESIES BROTHERS FARM	FERTALIZER/WEED CONTROL - PARKS/CI	45200	07/10/24	1,500.00	
101-567-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	07/10/24	64.64	
			Total For Dept 567 CEMETERY			1,564.64	
Dept 751	PARKS DEPARTMENT						
101-751-757.000	OPERATING SUPPLIES	RIVERS RENTAL & EQUIP	VALVE BOX/CHAIN OIL	STATEMENT	07/10/24	97.94	



GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 Dept 751 101-751-818.000	GENERAL OPERATING FUND 751 PARKS DEPARTMENT CONTRACTUAL SERVICES	WEESTES BROTHERS FARM	FERTALIZER/WEED CONTROL - PARKS/CI 45200		07/10/24	4,500.00	
			Total For Dept 751 PARKS DEPARTMENT			4,597.94	
Dept 756 101-756-920.000	119 S BALDWIN ST PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	07/10/24	61.27	
			Total For Dept 756 119 S BALDWIN ST			61.27	
Fund 202 Dept 463 202-463-757.000	MAJOR STREET FUND ROUTINE MAINT		GENERAL OPERATING FUND			24,780.12	
			ASPHALT - 4.04 TONS	API-00033698	07/10/24	323.20	
			USA BLUE BOOK/HD SUPP	EAR PLUGS/MARKING FLAGS & PAINT/GL INV00388528/388	07/10/24	65.54	
			Total For Dept 463 ROUTINE MAINT			388.74	
Dept 474 202-474-818.000	TRAFFIC SERVICES	SANISWEEP INC	STREET SWEEPING - MEARS	112563	07/10/24	1,800.00	
			Total For Dept 474 TRAFFIC SERVICES			1,800.00	
Fund 203 Dept 463 203-463-757.000	LOCAL STREET FUND ROUTINE MAINT		MAJOR STREET FUND			2,188.74	
			USA BLUE BOOK/HD SUPP	EAR PLUGS/MARKING FLAGS & PAINT/GL INV00388528/388	07/10/24	65.55	
			Total For Dept 463 ROUTINE MAINT			65.55	
Fund 247 Dept 000 247-000-818.000	TAX INCREMENT FINANCE AUTHORITY #1		LOCAL STREET FUND			65.55	
			PREIN & NEWHOF, PC	ENGINEERING SERVICES-W COLBY/MARIN 82192-93-96-99-	07/10/24	16,084.55	
			PREIN & NEWHOF, PC	ENGINEERING SERVICES-W COLBY/MARIN 82192-93-96-99-	07/10/24	2,599.05	
			WALK THE BEAT - WHITE	WALK THE BEAT - COMMUNITY PICNIC S 07012024	07/10/24	3,000.00	
			Total For Dept 000 247			21,683.60	
Dept 525 247-525-818.000	DOWNTOWN STREETScape	WINDEMULLER	REPAIR GFI RECEPTICALS - MEARS LOT	236598	07/10/24	730.96	
			PUBLIC UTILITIES	STATEMENT	07/10/24	73.89	
			ELECTRICAL-PEDESTRIAN LI	STATEMENT	07/10/24	144.26	
			Total For Dept 525 DOWNTOWN STREETScape			949.11	
Fund 401 Dept 000 401-000-820.000	CAPITAL PROJECTS FUND		TAX INCREMENT FINANCE AUTHORITY			22,632.71	
			ENGINEERING FEES	82192-93-96-99-	07/10/24	746.50	
			ENGINEERING FEES	82192-93-96-99-	07/10/24	29,076.00	
			Total For Dept 000 247			29,822.50	
Fund 580 Dept 000 580-000-820.000	PLAYHOUSE		CAPITAL PROJECTS FUND			29,822.50	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 580	PLAYHOUSE						
Dept 000	247						
580-000-719.000	FRINGE BENEFITS	EQUITY LEAGUE PENSION	PENSION, HEALTH, W/C - GRAY, JOHN	STATEMENT	07/10/24	1,285.71	
580-000-757.410	WLYT OPERATING - OFF SEA	CYNTHIA DAVIS-DYKEMA	REIMBURSEMENT - MUFFINS, SCONES, F	STATEMENT	07/10/24	46.68	
580-000-805.000	MARKETING	MUSKOGON AREA INTERME	AD FLYER (100)	STATEMENT	07/10/24	34.50	
580-000-818.000	CONTRACTUAL SERVICES-	PARKWAY ELECTRIC	SERVICE - BRIGHTSIGN DEVICE	143671	07/10/24	245.00	
580-000-818.400	CONTRACTUAL SERVICES-MUS	TAMULEVICH ARTIST MAN	PETER YARROW PERFORMANCE - DEPOSIT	CONTRACT	07/10/24	3,250.00	
580-000-850.000	TELEPHONE	CHARTER COMMUNICATION	INTERNET - MARINA/DPW/PH	005038701061484	07/10/24	319.98	
580-000-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	07/10/24	80.66	
580-000-931.000	BUILDING MAINTENANCE	ORKIN, LLC	PEST TREATMENT	JULY-2024	07/10/24	120.99	
			Total For Dept 000 247			5,383.52	
			Total For Fund 580 PLAYHOUSE			5,383.52	
Fund 590	SEWER FUND						
Dept 550	SEWER ADMINISTRATION						
590-550-850.000	TELEPHONE	TEXTMYGOV	SOFTWARE MGT/SUPPORT - FY 24/25	502329	07/10/24	1,500.00	
			Total For Dept 550 SEWER ADMINISTRATION			1,500.00	
Dept 552	SEWER CUSTOMER ACCOUNTS						
590-552-850.000	TELEPHONE	CHARTER COMMUNICATION	INTERNET - MARINA/DPW/PH	005038701061484	07/10/24	59.99	
			Total For Dept 552 SEWER CUSTOMER ACCOUNTS			59.99	
Dept 554	SEWER PUMPING						
590-554-818.000	CONTRACTUAL SERVICES	MUSKOGON COUNTY TREAS	VAC TRUCK DISCHARGE - 717 GALLONS	203565	07/10/24	39.44	
590-554-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	07/10/24	28.93	
590-554-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	07/10/24	58.73	
590-554-920.000	PUBLIC UTILITIES	FRONTIER	TELEPHONE 231-893-1801	STATEMENT	07/10/24	40.63	
			Total For Dept 554 SEWER PUMPING			167.73	
Dept 556	WASTEWATER SYSTEM-GALLONAGE						
590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	MUSKOGON COUNTY TREAS	WASTE WATER & BONDS	WWUB123500	07/10/24	44,268.26	
590-556-959.950	WASTEWATER SYS-GALLONAGE	MUSKOGON COUNTY TREAS	WASTE WATER & BONDS	WWUB123500	07/10/24	24,831.74	
			Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE			69,100.00	
Dept 558	SEWER T & D						
590-558-757.000	OPERATING SUPPLIES	USA BLUE BOOK/HD SUPP	EAR PLUGS/MARKING FLAGS & PAINT/GL	INV00388528/388	07/10/24	185.94	
			Total For Dept 558 SEWER T & D			185.94	
			Total For Fund 590 SEWER FUND			71,013.66	
Fund 591	WATER FUND						
Dept 540	WATER ADMINISTRATION						
591-540-770.000	MEMBERSHIPS & DUES	MRWA	MEMBERSHIP DUES - 24/25	2020-11394	07/10/24	825.00	
591-540-820.000	ENGINEERING FEES	PREIN & NEWHOF, PC	ENGINEERING SERVICES-W COLBY/MARIN	82192-93-96-99-	07/10/24	2,632.50	
591-540-850.000	TELEPHONE	TEXTMYGOV	SOFTWARE MGT/SUPPORT - FY 24/25	502329	07/10/24	1,500.00	
			Total For Dept 540 WATER ADMINISTRATION			4,957.50	
Dept 542	WATER CUSTOMER ACCOUNTS						
591-542-850.000	TELEPHONE	CHARTER COMMUNICATION	INTERNET - MARINA/DPW/PH	005038701061484	07/10/24	59.99	
			Total For Dept 542 WATER CUSTOMER ACCOUNTS			59.99	
Dept 546	WATER SOURCE PLANT						
591-546-757.000	OPERATING SUPPLIES	HAVILAND	QTY 16 - 15 GAL DRUM CHLORINE	590234/CR507367	07/10/24	1,219.18	
591-546-818.100	CONTRACTUAL SERVICES-	HOME SERVICES OF WHIT	UPS CHARGES	12817	07/10/24	12.51	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 POST DATES 06/30/2024 - 07/05/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF JULY 9, 2024

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
<b>Fund 591 WATER FUND</b>							
<b>Dept 546 WATER SOURCE PLANT</b>							
591-546-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	07/10/24	122.53	
591-546-920.000	PUBLIC UTILITIES	FRONTIER	TELEPHONE 231-893-0406	STATEMENT	07/10/24	40.57	
			Total For Dept 546 WATER SOURCE PLANT			1,394.79	
<b>Dept 548 WATER T &amp; D</b>							
591-548-757.000	OPERATING SUPPLIES	USA BLUE BOOK/HD SUPP	EAR PLUGS/MARKING FLAGS & PAINT/GL	INV00388528/388	07/10/24	185.94	
591-548-818.000	CONTRACTUAL SERVICES	HYDROCORP METER SALES	BI-ANNUAL SERVICE PROGRAM -JUNE-2	CI-01001	07/10/24	970.00	
			Total For Dept 548 WATER T & D			1,155.94	
			Total For Fund 591 WATER FUND			7,568.22	
<b>Fund 594 MARINA FUND</b>							
<b>Dept 000 247</b>							
594-000-719.000	FRINGE BENEFITS	WORKPLACE HEALTH WHIT	TEST - MOORE	296375	07/10/24	23.00	
594-000-757.000	OPERATING SUPPLIES	WILDE SIGNS LLC		59235	07/10/24	173.25	
594-000-757.000	OPERATING SUPPLIES	STAPLES CONTRACT & CO	GLOVES/TOILET PAPER/LAMINATING SHE	6006194231	07/10/24	101.56	
594-000-757.800	COST OF SALES-FUEL	PETRO TANK & LINE TES	FUEL TANK TESTING - MARINA/DPW	224842 -	07/10/24	1,660.00	
594-000-818.000	CONTRACTUAL SERVICES	AQUATIC DOCTORS LAKE	ALGAE/WEED TREATMENT	29448	07/10/24	910.00	
594-000-850.000	TELEPHONE	CHARTER COMMUNICATION	INTERNET - MARINA/DPW/PH	005038701061484	07/10/24	94.99	
			Total For Dept 000 247			2,962.80	
			Total For Fund 594 MARINA FUND			2,962.80	
<b>Fund 661 MOTOR POOL FUND</b>							
<b>Dept 000 247</b>							
661-000-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & CO	GLOVES/TOILET PAPER/LAMINATING SHE	6006194231	07/10/24	25.64	
661-000-751.000	GASOLINE & MOTOR OIL	PETRO TANK & LINE TES	FUEL TANK TESTING - MARINA/DPW	224842 -	07/10/24	561.21	
661-000-757.000	OPERATING SUPPLIES	USA BLUE BOOK/HD SUPP	EAR PLUGS/MARKING FLAGS & PAINT/GL	INV00388528/388	07/10/24	175.95	
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVIC	UNIFORMS - JUNE- 2024	STATEMENT	07/10/24	30.48	
661-000-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	07/10/24	66.34	
661-000-933.000	EQUIPMENT MAINTENANCE	RIVERS RENTAL & EQUIP	VALVE BOX/CHAIN OIL	STATEMENT	07/10/24	26.99	
661-000-933.000	EQUIPMENT MAINTENANCE	WHITE LAKE AUTOMOTIVE	FLINTSHOT SAND/DEF	STATEMENT	07/10/24	40.68	
			Total For Dept 000 247			927.29	
			Total For Fund 661 MOTOR POOL FUND			927.29	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
			Fund Totals:				
			Fund 101 GENERAL OPERATING FUND			24,780.12	
			Fund 202 MAJOR STREET FUND			2,188.74	
			Fund 203 LOCAL STREET FUND			65.55	
			Fund 247 TAX INCREMENT FINANCE AUTHO			22,632.71	
			Fund 401 CAPITAL PROJECTS FUND			29,822.50	
			Fund 580 PLAYHOUSE			5,383.52	
			Fund 590 SEWER FUND			71,013.66	
			Fund 591 WATER FUND			7,568.22	
			Fund 594 MARINA FUND			2,962.80	
			Fund 661 MOTOR POOL FUND			927.29	

Total For All Funds:

167,345.11

From: Mr. Jerald P. Rowe, Whitehall, Mi.  
To: Whitehall City Council  
Date: July 9, 2024  
Re: S. Salter (Please read at council meeting and file in official meeting records)

The recent altercation between Amy Josephson and Mayor Steven Salter can only be described as a cover-up by City Hall. Given requests for information about this event (by member(s) of the Whitehall City Council) were denied for weeks and unable to answer citizen inquiries is indefensible. However, news of the event has traveled hundreds of miles disgracing the city reputation and trust in city officials.

Now, all charges against Ms. Josephson by Mr. Salter actions have apparently been dropped, as the case is closed. The only case open is between Ms. Josephson and a Whitehall City Police Officer, citing her resisting arrest. Mr. Salter punched Ms. Josephson in the face with a fist in retaliation for being pushed from behind to remove him from her property. In what can, at the very least, be described as an ungentlemanly act, it is a violation of a basic tenet that all men are taught from childhood that under NO circumstances do you hit a female...EVER, especially a disabled elderly woman. In addition, when these altercations occur, both parties may be subject to charges of assault, no matter the sex/gender of either. Claims of self-defense by Mr. Salter are moot at best, especially in light of his public proclamations of his time as a veteran of the war in Vietnam. Seriously Mr. Salter, you survived the North Vietnamese Army and Viet Cong Guerrillas to come home and find it necessary to punch elderly, obviously mentally disabled women?

It is incumbent upon the members of the Whitehall City Council to demand his forthwith resignation from Council or be removed by a vote of the Council in order to assure the citizenry of Whitehall that such lapses of personal discipline will not be tolerated.

Sincerely yours,

*Mr. Jerald P. Rowe*

From: Dr. Sandra E. Gibbs, Whitehall, Mi.  
To: Whitehall City Council  
Date: July 9, 2024  
Re: S. Salter incident (Please read this at council meeting and file in official meeting records)

I am writing this as I am unable to attend this council meeting. As a research and consulting psychologist I have worked with many leaders of the city, state and US Federal Government. As a US Federal SES (Senior Executive Staff) I have provided leadership coaching for those that held some of the highest positions in government. I have also worked with dozens of corporate leaders. In my many years of providing guidance and restructuring of business processes, concurrent with changes to leadership positions, I have NEVER experienced any leader at the lowest level EVER using physical violence to deal with unresolved conflict, let alone a rural small town municipal mayor punching an elderly mentally ill citizen in the face, leaving her lying in the grass with a bloody nose.

The extreme impact of this event became apparent to me immediately when citizens quickly shared what had occurred. Misinformation spread when the initial encounter was hidden by officials in city hall and appeared incorrectly in the press. Any case between S. Salter and A. Josephson is closed according to Muskegon County 60<sup>th</sup> District Records, with no charges. Charges remain against Ms. Josephson filed by Officer Kevin Nummerdor. However, we now have a mayor being described as "unfit" for office and "shocking behavior" as was described to me by a high-ranking MI/DHHS official.

City Council Members I request an immediate removal of Steven Salter as not only mayor of Whitehall, but as a member of the Whitehall City Council and a member of every committee he has placed himself on. He has shown himself to not be stable enough for this job, nor as the image we wish to portray to the rest of the world.

Respectfully submitted,

*Dr. Sandra E. Gibbs*



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Muskegon County  
Public Works Board Meeting

Darrell Paige, Chairman  
Kim Cyr, Vice Chairman

June 6, 2024 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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**MINUTES**

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

**2. Roll Call**

PRESENT: Commissioner Jessica Cook  
Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner Marcia Hovey-Wright  
Water Resources Commissioner Brenda Moore  
Commissioner Charles Nash  
Commissioner Darrell Paige  
Ex-Officio Jennifer Hodges

EXCUSED: Ex-Officio Scott Huebler

ALSO PRESENT: Mark Eisenbarth, County Administrator  
Matthew Farrar, Deputy County Administrator  
Tina Nash, Public Works Coordinator  
Dave Johnson, Resource Recovery Center Director  
Christine Morris, Resource Recovery Center Administrative Analyst  
Angela Gasiewski, Finance Director  
Cody Zok, Information Systems Tech I  
Matt Wolff, Web Developer  
Michael Homier, Corporate Counsel

**3. Approval of Agenda**

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

**VOICE VOTE: Passed**

**4. Approval of Minutes**

A. Move to approve the Minutes of May 2, 2024

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

**VOICE VOTE: Passed**

**5. Public Comment (on an agenda item) - None**

**6. Items for Consideration**

BPW24/06-045 **(Resource Recovery Center/David Johnson)** Move to accept the bid of \$16,465,032.00 from Kamminga & Roodvoets for RFB 24-2528, *SRFM Contract #3*, and authorize the County Administrator to sign the contract and execute change orders in an amount not to exceed 5% of the original contract cost.

Dave Johnson stated costs would be paid for by the grant.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash  
**YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright  
**NO:** None  
**Passed 7:0**

BPW24/06-046 **(Public Works/Wade VandenBosch)** Move to approve Cost Sharing Agreement between the Muskegon County Road Commission and the County of Muskegon for roadway and drainage improvements related to the Southeast Regional Force Main and authorize the Board Chair to sign the Agreement.

Wade VandenBosch stated the Road Commission will be contributing approximately \$500,000.00 towards this project.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp  
**YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright  
**NO:** None  
**Passed 7:0**

BPW24/06-047 **(Public Works/Wade VandenBosch)** Move to authorize the collection of a \$2.00 per tire fee on any tires delivered to County operated Recycle Events in excess of 10 tires per vehicle and/or household and further authorize the procurement of technology necessary to collect the fees.

Wade VandenBosch stated at the Recycle Event in April, flyers were handed out notifying customers that we may start charging for each tire over the limit of 10 tires per household/vehicle.



**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**VOICE VOTE:** **Passed**

BPW24/06-048 **(Public Works/Wade VandenBosch)** Move to authorize the extension of the Air Permitting and Reporting Services Agreement with Environmental Information Logistics, LLC and authorize the Administrator to sign the extension Agreement.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

**VOICE VOTE:** **Passed**

BPW24/06-049 **(Public Works/Wade VandenBosch)** Move to authorize the Solid Waste Supervisor, with the approval of the Public Works Director, to receive waste cover materials at the landfill free of charge or to pay for the materials if it is in the interest of the landfill operation up to but not exceeding the delivered cost of clean sand from a commercial sand pit.

Wade VandenBosch stated materials are required to be tested prior to being brought to the landfill.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**VOICE VOTE:** **Passed**

BPW24/06-050 **(Public Works/Wade VandenBosch)** Move to approve Sourcewell Cooperative quote number 127332-03 for the purchase of a 2024 Caterpillar 826K compactor for the amount of \$1,116,543.10.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

**YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**NO:** None  
**Passed 7:0**

BPW24/06-051 **(Public Works/Wade VandenBosch)** Move to authorize WSP, Inc. to perform the work under proposal number 31406095MI, to authorize procurement of well drilling services, and to amend the budget accordingly.

Wade VandenBosch stated we have to install monitoring wells in the old landfill dump (prior to County operation) to monitor and define the extent of the contamination. Wade VandenBosch stated this is required by EGLE.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

**VOICE VOTE: Passed**

BPW24/06-052 **(Resource Recovery Center/David Johnson)** Move to accept the low bid of \$1,687,663.80 from Jackson-Merkey Contractors for RFB 24-2529, *Swanson Pickle Lift Station & Force Main*, and authorize the County Administrator to sign the contract and execute change orders in an amount not to exceed 5% of the original contract cost.

**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

**YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**NO:** None

**Passed 7:0**

BPW24/06-053 **(Resource Recovery Center/David Johnson)** Move to accept the low bid of \$10,433,750.00 from Grand River Construction for RFB 24-2535, *West Randall Lift Station*, and authorize the County Administrator to sign the contract and execute change orders in an amount not to exceed 5% of the original contract cost.

**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

**YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**NO:** None

**Passed 7:0**

BPW24/06-054 **(Resource Recovery Center/David Johnson)** Move to approve the Prein&Newhof proposal for Construction Oversight Engineering Services for Contracts 1-5 of the Southeast Regional Force Main project at a cost not to exceed \$2,955,000.00, to be paid for by funds obtained through the MEDC grant.

Dave Johnson stated the expected completion date for the SERFM is October 2025. By November 2025, the 5 industries should be able to pump.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**NO:** None

**Passed 7:0**

BPW24/06-055 **(Resource Recovery Center/David Johnson)** Move to approve the Prein&Newhof proposal for Bidding & Construction Oversight Engineering Services for Whitehall Township Water Main Extension at a cost not to exceed \$393,000.00.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright  
**NO:** None  
**Passed 7:0**

BPW24/06-056 **(Resource Recovery Center/David Johnson)** Move to authorize the purchase of Outlot B for \$4,555.32, contingent upon acquisition of the easements needed for the Whitehall Township Water Main Extension, and authorize the County Administrator to sign the Quit Claim Deed.

Dave Johnson stated he found out today that all easements needed for the project have been obtained. This is the last remaining one. The bids for the construction of the water main were due today. Dave Johnson stated he is very pleased with how this project is going.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash  
**VOICE VOTE: Passed**

BPW24/06-057 **(Resource Recovery Center/David Johnson)** Move to approve the Easement Agreement with PB & JM, LLC, which is needed for the L Station replacement project, and authorize the County Administrator to sign the Agreement.

**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook  
**VOICE VOTE: Passed**

BPW24/06-058 **(Resource Recovery Center/David Johnson)** Move to approve the solicitation of bids for the first year of the incremental 20-year replacement of the Resource Recovery Center's irrigation force main.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp  
**VOICE VOTE: Passed**

BPW24/06-059 **(Resource Recovery Center/David Johnson)** Move to approve the Extension of Option Agreement with Atlantis Fish Company and authorize the County Administrator to sign same.

Dave Johnson stated he believes Atlantis Fish Company will need to get permission from EGLE. Dave Johnson stated at the Resource Recovery Center they test for boron levels, and they are not bad.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

**VOICE VOTE:** **Passed**

BPW24/06-060 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to use its reserve funds to write off Brightmark Energy's accounts receivable finance charges in the amount of \$1,504.20 plus any finance charges added since May 6, 2024, and amend the FY2024 budget accordingly.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

**VOICE VOTE:** **Passed**

BPW24/06-061 **(Resource Recovery Center/David Johnson)** Move to approve solicitation of SCADA hosting services for the Resource Recovery Center's SCADA system.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**VOICE VOTE:** **Passed**

## 7. Informational Items

A. Public Works Monthly Report, May 2024

B. Resource Recovery Center Monthly Report, May 2024

Commissioner Cook thanked landfill staff for saving the swallows.

## 8. Unfinished Business

A memorandum (attached) from Chair Paige and Vice-Chair Cyr was distributed to board members. Discussion regarding the memorandum ensued.

BPW24/06-062 **(Board Member/Charles Nash)** Move to indefinitely postpone BPW24/04-033 and draft the memorandum into a Resolution.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

**YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright

**NO:** None

**Passed 7:0**

## 9. New Business

A. Fire Contract Discussion

BPW24/06-063 **(Board Member/Charles Nash)** Move to allow staff to negotiate new fire contracts.

Matthew Farrar stated he would like the consensus of the board before negotiating fire contracts with Egelston Township and Moorland Township. Matthew Farrar stated the contracts would be brought back to the board for consideration. Administrator Eisenbarth provided a background on the Fire Service contracts with the townships. It was requested that staff be consistent.

**ACTION:** Moved by Commissioner Charles Nash, supported by Water Resources Commissioner Brenda Moore  
**YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Brenda Moore, Charles Nash, Darrell Paige, Marcia Hovey-Wright  
**NO:** None  
**Passed 7:0**

B. Change Date of July Board of Public Works Meeting

BPW24/06-064 **(Public Works/Wade VandenBosch)** Move to reschedule the Thursday, July 11, 2024, Board of Public Works meeting to Tuesday, July 2, 2024.

Wade VandenBosch stated the Interlocal Agreement designating WMSRDC as the Designated Planning Agency for the plan development has to be approved by July 6, 2024. Wade VandenBosch is requesting to move the Board of Public Works meeting date to Tuesday, July 2, 2024, to meet the deadline to submit the notice of intent.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Water Resources Commissioner Brenda Moore  
**VOICE VOTE: Passed**

10. **Public Comment (on an agenda item) - None**

11. **Final Board Comments**

Commissioner Cook thanked staff for the copy of the Muskegon Municipal Wastewater Management meeting minutes. Commissioner Cook stated there will be free transit rides tomorrow.

12. **Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 5:06 p.m.

**White Lake Youth Theatre**

**July 1, 2023-June 30, 2024**

	SUMMER 23 W Willows	OFF - SEASON 11.7.23 Stg Combat	OFF - SEASON WLYT Council	OFF - SEASON 1.20.24 Musical Wksph	OFF - SEASON	OFF - SEASON	OFF - SEASON	OFF - SEASON	TOTALS
<b>Revenue</b>									
Grants	\$ 6,000.00							\$ 1,000.00	
Play Tuition	\$ 605.29	\$260.00		\$755.00					
Tickets	\$ 3,090.00								
Class/Tuition									
Concessions									
Donations	\$ 1,150.90								
Sponsorships	\$ 5,000.00								
	\$15,846.19	\$260.00	\$0.00	\$755.00	\$0.00	\$0.00	\$0.00	\$1,000.00	<b>\$17,861.19</b>
<b>Expense</b>									
Instructors/Interns/Tech	\$500.00	\$100.00							
Directors/Mgrs	\$3,925.00								
Sound/Lights	\$868.81								
Costumer/Choreo/PropMstr	\$800.00								
Marketing									
Cast Apparel	\$507.00								
Program									
Scripts	449.20							\$14.69	
Set/Props/Costume	\$1,001.76								
Misc	\$240.43							\$749.99	
Logo									
Hospitality	\$283.05		\$81.59						
Royalties									
	\$8,575.25	\$100.00	\$81.59	\$0.00	\$0.00	\$0.00	\$0.00	\$764.68	<b>\$9,521.52</b>
<b>**Net Income</b>	\$7,270.94	\$160.00	(\$81.59)	\$755.00	\$0.00	\$0.00	\$0.00	\$235.32	<b>\$8,339.67</b>
**Does not include CBDD Salary or any PH operations									
	3/31/2024								

# PLAYHOUSE FINANCIALS

FROM 580-000-645.100 TO 580-000-645.100

Date	JNL	Description	Reference #	Credits
<b>SUMMER - WIND IN THE WILLOWS</b>				
07/05/2023	CR	CAMP - ROBBINS	80134	50.00
07/05/2023	CR	WLYT CAMP/SCHOLARSHIP	80135	75.00
07/05/2023	CR	COURSESTORM FEES	82316	(32.22)
07/05/2023	CR	WLYT -SUM23 - WILLOWS CAMP	82316	375.00
07/26/2023	CR	COURSESTORM FEES	82318	(12.49)
07/26/2023	CR	WLYT -SUM23 - WILLOWS CAMP	82318	150.00
<b>TOTAL</b>				<b>605.29</b>

**DONATIONS**

07/28/2023	CR	WLYT SUMMER CAMP - WDS DONATION	81725	642.00
08/02/2023	CR	WLYT DONATIONS	82064	406.90
08/02/2023	CR	WLYT DONATIONS	82075	102.00
<b>TOTAL</b>				<b>1,150.90</b>

**PERFORMANCE - TICKETS**

7/11/2023	CR	TICKETS - WIND IN THE WILLOWS	80310	8.00
7/19/2023	CR	TICKETS - WIND IN THE WILLOWS	80771	16.00
7/24/2023	CR	TICKETS - WIND IN THE WILLOWS	81123	16.00
8/2/2023	CR	TICKETS - WIND IN THE WILLOWS	82071	13.00
8/2/2023	CR	TICKETS - WIND IN THE WILLOWS	82073	13.00
8/2/2023	CR	TICKETS - WIND IN THE WILLOWS	82076	830.00
8/14/2023	CR	TICKETS - WIND IN THE WILLOWS	82538	2,194.00
<b>TOTAL</b>				<b>3,090.00</b>

**GRANTS/SPONSORSHIPS**

07/01/2023	JE	WLYT GRANT/EKSTRAND - SUMMER 2023	409815	6,000.00
07/19/2023	CR	WLYT - SPONSORSHIP (WIND IN THE WILLOWS)	80778	1,666.66
09/13/2023	CR	WLYT - SPONSORSHIP (WIND IN THE WILLOWS)	82874	1,666.67

09/13/2023	CR	WLYT - SPONSORSHIP (WIND IN THE WILLOWS)	82874	1,666.67
			<b>TOTAL</b>	<b>11,000.00</b>
			<b>REVENUES</b>	<b>15,846.19</b>

Balanced through 3/31/24



FROM 580-000-757.400 TO 580-000-757.400

Date JNL Description Reference #

Fund 580 PLAYHOUSE

**SUMMER STAFFING**

07/21/2023	AP	LIGHTING DESIGNER - WLYT WIND IN THE WIL	CONTRACT	400.00
07/21/2023	AP	PROPERITES MANAGER - WLYT WIND IN THE WI	CONTRACT	400.00
07/21/2023	AP	SOUND DESIGNER/ENGINEER - WLYT WIND IN T	CONTRACT	400.00
07/21/2023	AP	COSTUMER - WLYT WIND IN THE WILLOWS	CONTRACT	400.00
08/04/2023	AP	STAGE MANAGER - WLYT WIND WILLOWS	CONTRACT	125.00
08/11/2023	PR	SUMMARY PR 08/11/2023		2,000.00
09/08/2023	AP	INTERN & TECH CREW SUPPORT - WILLOWS	CONTRACT	100.00
09/08/2023	AP	STAGE COMBAT COORDINATOR - WLYT WIND IN	CONTRACT	400.00
09/08/2023	AP	AD/SECENIC ARTS/COMM ADM/DRAMARUGE - WLY	CONTRACT	1,400.00
09/22/2023	AP	MUSICAL DIRECTOR - WIND IN THE WILLOWS	CONTRACT	400.00
<b>TOTAL \$</b>				<b>6,025.00</b>

**CAST APPAREL**

08/18/2023	AP	WLYT - T-SHIRTS - SUMMER23 WIND IN THE W	11449	507.00
<b>TOTAL</b>				<b>507.00</b>

**SUMMER SCRIPTS/ROYALTIES**

07/11/2023	JE	WLYT/SCRIPTS - SUMMER 2023	409784	93.51
07/11/2023	JE	WLYT/SCRIPTS - WIND IN THE WILLOWS	409784	346.00
07/11/2023	JE	WLYT/SCRIPTS/INTL TRANS FEE - WIND IN TH	409784	9.69
<b>TOTAL \$</b>				<b>449.20</b>

**SUMMER - PROPS/SETS/COSTUMES**

07/21/2023	AP	DYE & SCARVES - WLYT - WIND WILLOWS	64509478A	351.04
07/21/2023	AP	WLYT - PAINT BRUSHES - SCENIC ARTS	111-8519647-158	12.70
07/21/2023	AP	WLYT - PEG DOLLS/PAINT - SCENIC ARTS	111-0775903-099	55.10
08/18/2023	AP	SET SUPPLIES SUM23 - WLYT	STATEMENT	170.96
08/18/2023	AP	WLYT COSTUMES - SUMMER 23 - WIND IN THE	111-2970585-769	42.97
08/18/2023	AP	WLYT - COSTUMES/SCRIPTS/S	111-5116459-345	19.76
08/18/2023	AP	SET SUPPLIES - WLYT WIND WI	STATEMENT	26.29
08/18/2023	AP	SOUND EQUIP/PROPS - WLYT SUM23 - WIND WI	STATEMENT	49.10
09/08/2023	AP	PETTY CASH - WLYT SETS	PETTY CASH	11.34
09/08/2023	AP	PETTY CASH - WLYT PROPS	PETTY CASH	14.58
09/08/2023	AP	PROPS/SETS - IOWA, HONKY, WILLOWS, BOOK	REIMBURSEMEN	77.04
09/08/2023	AP	REIMBURSEMENT - COSTUMES - WLYT WILLOWS	REIMBURSEMEN	170.88
<b>TOTAL \$</b>				<b>1,001.76</b>

**HOSPITALITY**

07/21/2023	AP	SNACKS - WLYT SUM23 REHEARSALS	47631583082636	87.78
08/18/2023	AP	HOSPITALITY - WLYT SUM23 - WIND WILLOWS	81222G	107.96
08/18/2023	AP	WLYT SUM23 - SNACKS DAYCAMP	STATEMENT	87.31
<b>TOTAL \$</b>				<b>283.05</b>

**MISC**

07/21/2023	AP	GAFFER/GLOW/BLACK TAPE - WAGON BRAKE	129140	98.00
08/18/2023	AP	OPERATING SUPPLIES/PARTS	STATEMENT	44.53
08/18/2023	AP	OPERATING SUPPLIES/PARTS	STATEMENT	7.82
08/18/2023	AP	BLUETOOTH SPEAKER	111-5116459-345	34.99
08/18/2023	AP	BATTERIES - WLYT SUM23 - WIND WILLOWS	STATEMENT	40.25
08/18/2023	AP	SOUND EQUIP/PROPS - WLYT SUM23 - WIND WI	STATEMENT	68.81
08/18/2023	JE	SCREWS - GILL-ROY'S - WLYT	410017	\$ 14.84
			<b>TOTAL</b>	<b>\$ 309.24</b>

Balanced through 3/31/24

**GRAND TOTAL \$ 8,575.25**

Date	JNL	Description	Reference #	
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<b>STAGE COMBAT WORKSHOP</b>				
12/04/2023	CR	STAGE COMBAT BASICS - LUDUS	84412	200.00
12/19/2023	CR	STAGE COMBAT WORKSHOP- WDS	84755	60.00
			<b>TOTAL</b>	<b>260.00</b>

<b>GRANT</b>				
10/17/2023	CR	RUDOLPH FAMILY - GREATER HORIZONS	83160	1,000.00
			<b>TOTAL</b>	<b>1,000.00</b>

<b>MUSICAL THEATRE WORKSHOP</b>				
1/29/2023	CR	MUSICAL THEATRE WORKSHOP - LUDUS	85888	375.00
3/12/2024	CR	MUSICAL THEATRE WORKSHOP - LUDUS	87095	380.00
			<b>TOTAL</b>	<b>755.00</b>

<b>WINTER CLASS</b>				
			<b>TOTAL</b>	<b>0.00</b>

<b>WINTER CLASS</b>				
			<b>TOTAL</b>	<b>0.00</b>

<b>SPRING BREAK CAMP</b>				
			<b>TOTAL</b>	<b>0.00</b>

<b>MISC/DONATIONS</b>				
			<b>TOTAL</b>	<b>0.00</b>

BALANCED THROUGH 3/31/2024

TOTAL

2,015.00

Date	JNL	Description	Reference #	
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<b>FALL - STAGE COMBAT WORKSHOP</b>				
11/14/2023	AP	CHOREOGRAPHER - FARRAR	CONTRACT	\$ 100.00
<b>TOTAL</b>				<b>100.00</b>

<b>WINTER CLASSES</b>				
<b>TOTAL</b>				<b>0.00</b>

<b>TOTAL</b>				<b>0.00</b>
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<b>WLYT Council</b>				
12/08/2024	AP	MEAL - LIL CEASARS	STATEMENT	36.62
02/09/2024	AP	MEAL - REIMBURSED HELLEWELL	REIMBURSEMENT	44.97
<b>TOTAL</b>				<b>81.59</b>

<b>MISC</b>				
08/18/2023	AP	WLYT SCRIPTS - FALL23	111-5116459-3455415	7.99
08/18/2023	AP	WLYT SCRIPTS - FALL23	111-5116459-3455415	6.70
1/19/2024	AP	LAPTOP COMPUTER	112-7217242-7106215	749.99

**TOTAL**

**764.68**

**GRAND TOTAL**

**946.27**

To Whitehall City Council,

We are looking to rent out Funnel Field for a fundraiser on August 17th. Our fundraiser would

include a classic car show, the possibility of a freestyle motocross show and some food vendors. This fundraiser would be to raise money for our dad. Our dad has what is called Berger Disease. Berger Disease is a kidney disease that happens from a germ-fighting protein build up in the kidneys. This causes swelling/inflammation that makes it harder for the kidneys to filter waste from the blood. As of now, Berger Disease does not have a cure. This is causing him to be in stage 3 kidney failure. He has recently been taken off work due to this. At the current moment he is not terminally ill yet. Though with time his conditions will worsen. Our dad is also a US veteran and served in the Desert Storm. He loves his country and his community. He's been a long time resident of the White Lake Area and would love for people to show up to support him and bring awareness to Berger Disease. He has always helped others when he could, so in return, we'd like to do something for him. Our dad is someone who has a love and passion for classic cars. He himself has a classic car. He has participated in the Cruz'in for 6 years as well. This car show would give him the opportunity to do/see something he loves. What better way to raise money for him then with something he loves.

The freestyle dirt bike show is something we hope to be able to hold with the car show as well. We understand that everyone's safety is a concern, but the riders are all professional riders. One of the riders owns Underdog FMX and has been riding for 15 years. His friends who would be riding alongside him have participated in many professional competitions and shows such as XGames. With the dirt bike show they have a two million dollar insurance policy as well. Underdog Action Sports will be donating their show to help raise money/awareness for this event. With this event and the riders that will be in it, it could bring more foot traffic to the local businesses as well. Underdog Action Sports will provide their own ramps/landings, they will also set up their own things as well.

If you have any questions or concerns please feel free to reach out to either myself or Hunter Olson (owner of Underdog). Thank you for your time.

Jakob Dunlap - (231) 740-6888  
Hunter Olson - (760) 238-0729

Sincerely,  
Jakob Dunlap  
Hunter Olson

CITY OF WHITEHALL  
RESOLUTION 24-24  
Wind Storm Compensation

- WHEREAS, the Fair Labor Standards Act defines employees that by the nature of the work they perform and the compensation they receive are exempt from overtime pay.
- WHEREAS, City Personnel Manual §3.18 provides compensatory time off for exempt employees on a one-to-one basis, not to exceed 80 hours of time off in any given fiscal year.
- WHEREAS, the June 25 wind storm occurred at the end of the fiscal year where many exempt employees had already exhausted their 80 hours of compensatory time off.
- WHEREAS, due to the extraordinary storm event, the timing at the end of a fiscal year, and the hours of dedicated overtime employees put forth to stabilize and restore the community, the City Manager is recommending that the exempt employees be compensated with a cash payment for storm related overtime.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby authorize payment of storm related overtime worked during the payroll period ending July 6, 2024; payment to be on a one-to-one hourly basis using the employee's salary to hourly equivalent.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held July 9, 2024 at 6:00 p.m.  
(\_\_ yes; \_\_ no; \_\_ absent).

\_\_\_\_\_  
Steve Salter, Mayor

\_\_\_\_\_  
Brook Schiller, Deputy City Clerk