



WHITEHALL

CITY COUNCIL

WORK SESSION MINUTES

Council Chambers

August 13, 2024

PRESENT Scott Brown, Tanya Cabala, Debi Hillebrand, Jeff Holmstrom, Stephen Sikkenga, Steve Salter, and Tom Ziemer

ABSENT None

ALSO PRESENT Scott Huebler, Brook Schiller, Will Meier, Roger Squiers

Mayor Salter called the meeting to order at 5:00 p.m.

DISCUSSION ITEMS

Ealy Elementary Student Drop Off (Brown)

Council members discussed the safety concerns with the line of traffic that forms along S. Elizabeth Street twice a day for student drop-off/pick-up at Ealy Elementary school. City Manager Huebler plans to meet with Superintendent McDowell and Chief Squires to make a plan for rerouting traffic for the coming school year.

City Managers Contract (Brown)

City Manager Huebler stated that his plan is to retire at the end of his current contract in August of 2025. Will Mier offered to provide a summary to Council on the process of hiring a new City Manager. Council Members agreed that looking into the process and having a transition period with the next City Manager would be the preferred way to proceed.

Emergency Purchases (Brown)

Council Member Brown discussed placing a cap on the current Emergency Spending Policy and suggested that rather than a fixed number, a percentage of the fund balance would make the most sense. Council Member Ziemer discussed getting multiple quotes for services in emergency situations.

Enhancing Council Effectiveness & Professionalism (Cabala)

Council Member Cabala discussed the need for a refresher course on *Robert's Rules of Order* to assist the Council in being more effective and efficient during meetings. She stated that the Council should provide a good example to residents on the expectation of conduct and language used during meetings and public comment. City Manager Huebler will have staff provide something for the next work session.

INFORMATIONAL ITEMS

None

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Salter adjourned the work session at 5:47 pm

Respectfully submitted,
Brook Schiller, Deputy City Clerk



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ABSENT None

ALSO PRESENT Scott Huebler, Brook Schiller, Will Meier, Roger Squiers

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Holmstrom, seconded by Hillebrand to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the July 23, 2024 Council Meeting
- B. Accounts Payable - \$757,913.67
- C. Communications: Thank You Notes: Arts Council, White Lake Chamber, White Lake Fireworks Committee; Leslie Salter Note; Zoning Board of Appeals Minutes

Motion by Cabala, seconded by Sikkenga to approve the Consent Agenda.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members, and the City Manager.

PUBLIC COMMENT

County Commissioner Cyr thanked everyone for allowing him to serve and announced his re-election campaign.

Val Barnes spoke about how the Police Department handles mental health situations.

Adrian Hulbert spoke about a plan to reach out to community members for assistance with fundraising for improvements to Gee Park.

Asia Rasch spoke about a dangerous invasive species of plant known as Jimsonweed and offered to help DPW identify and remove the plant from the area.

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 24-26 Commercial Rehabilitation Public Hearing

Motion by Holmstrom, seconded by Sikkenga to schedule a public hearing on August 27th, 2024 to receive comments regarding the proposed Commercial Rehabilitation District.

Roll Call Vote: Yes –Holmstrom, Sikkenga, Brown, Ziemer, Hillebrand, Cabala, and Salter; No –
None; Absent – None **MOTION CARRIED**

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:30 pm.

Respectfully submitted,
Brook Schiller, Deputy City Clerk