



WORK SESSION
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
SEPTEMBER 10, 2024
5:00 p.m.

AGENDA

1. Meeting Called to Order
2. Discussion Items
 - Ealy Elementary Student Drop Off (Brown)
 - City Manager Search (Huebler)
 - Roberts Rules of Order (Bourdon)
 - Tannery Bay (Cabala)
3. Informational Items
4. Public Comment *
5. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council
Work Session Information Report
September 2024**

Student Drop Off (Brown)

Twice a day, parents line up on Elizabeth Street to drop off and pick up their kids at Ealy Elementary School, causing traffic congestion. Staff will have an aerial map for discussion purposes.

City Manager Search (Huebler)

I do not believe that a full month of job shadowing with me is necessary. Upon selection of a new city manager, that person will begin to receive all packet and project information. They would also meet a few times with myself and department heads. Hiring a consultant is highly recommended to provide a high level of unbiased professionalism, ensure confidentiality for the applicants, allow for direct solicitation, and provide insight on specific candidates. Below is a rough timeline.

February/March	Consultant Selection
April	Develop Community Profile and Candidate Qualifications
May	Solicit Applications
June	Interview Candidates
July	Select New City Manager, Negotiate Contract
August	New City Manager

Roberts Rules of Order (Bourdon)

See attached Meeting Procedures

Tannery Bay (Cabala)

See attached letter

EGLE, formerly MDEQ, has jurisdiction over wetlands. They issued the original fill permit and will be processing the amended permit. The City Council may decide to submit official comments. Eastbrook Homes CEO Mick McGraw is willing to address the wetland concerns at a work session, September did not work for his schedule.

Staff is aware of the conservation easement as is the Conservation District. Development of the site is limited but should not affect our plans. EGLE has asked that our plans be submitted to them for review and approval.

MEETING PROCEDURES

PARLIAMENTARY PROCEDURE

All commissions are required to use some form of parliamentary procedures (set of rules governing the body) to conduct their meetings. Commissioners may want to familiarize themselves with the most commonly known parliamentary procedure guide, Robert's Rules of Order; however, this is used only as a guide when conducting meetings. Its primary use is to provide the chair with a framework to conduct fair and efficient meetings.

Roberts Rule: <http://www.rulesonline.com/>

AGENDA

City staff in conjunction with the Mayor or appropriate Chair, prepare the agenda for each regular or special meeting. The deadline for submitting items is determined by the secretary or administrator for each board.

MINUTES

- Each public body shall keep minutes of each meeting showing the date, time, place, members present, member absent, any decisions made at a meeting open to the public, and the purpose or purposes for which a closed session held. The minutes shall include all votes taken at the meeting to which the minutes refer. The public body shall make corrected minutes available at or before the next subsequent meeting after correction. The corrected minutes shall show both the original entry and the correction.
- Except for minutes taken during a closed session, all minutes are public records open to public inspection, and a public body shall make the minutes available at the address designated on posted public notices pursuant to the OMA. The public body shall make copies of the minutes available to the public for inspection or at the reasonable estimated cost for printing and copying.
- A public body shall make proposed minutes available within 8 business days after the meeting to which the minutes refer. The public body shall make approved minutes available with 5 business days after the meeting at which the minutes are approved by the public body.
- The clerk will be responsible for maintaining the official record and minutes of each meeting of the council, and the secretary (chosen by the boards) will be responsible for maintaining the official record of each board and providing a copy to the City Clerk. The Clerk will also maintain in city hall a file of each resolution and ordinance passed by the council.
- The recording secretary will NOT be responsible for maintaining a written record or summary of the discussion or comments of the board or members of the public made during board meetings, unless directed to do so by the board.

MAKING A MOTION

- A motion cannot be discussed unless it is seconded.
- Obtain the floor (the right to speak) by requesting permission from the Chair.
- Debate cannot begin until the Chair has stated the motion or resolution. If there is no debate, then the Chair calls the question (asking for a vote).
- Before the motion is stated by the Chair (the question) members may suggest modification of the motion; the mover can modify as he pleases, or even withdraw the motion without consent of the seconder; if mover modifies, the seconder can withdraw the second.
- The immediate pending question is the last question stated by the Chair
- No member can speak twice to the same issue until everyone else wishing to speak has spoken to it once.
- All remarks must be directed to the Chair. Remarks must be courteous in language and demeanor, avoid all personalities, and never allude to others by name or to motives.

AMEND A MOTION

An amendment to a motion is really a new motion made to change or modify the previous motion which is under consideration.

An amendment may do one of four things:

1. Add or insert a certain word or words, or a sentence to the motion under consideration.
2. Strike out a certain word or words, or a sentence, in the motion under consideration.
3. Substitute another motion for the one being considered.
4. Substitute words or replace wording under consideration. An amendment, like the principal motion, must be seconded. It is also debatable; and may again be amended.

The proper form for making an amendment is: "I move to amend the motion to read..." or "I move to amend the motion by ..."

The amendment to a motion, if seconded, must be voted upon before the original motion. If the amendment to the motion is carried, the original motion must be voted upon as amended. On the other hand, if the amendment is lost, the motion is voted upon as originally stated. In case of an amendment to an amendment, the last amendment is always voted on first. If it is carried, the preceding amendment is then voted up on as amended.

WAYS OF VOTING

When the discussion is over, the chairman repeats the motion. He then puts it to a vote. The following are methods commonly used:

- 1) Vote by acclamation – “Aye” or “Nay” (“yes” or “no”). Most commonly used method of voting.
- 2) Voting by standing or raising the hand.
- 3) Voting by roll call.

Typically, the motions that require a roll call vote are resolutions and matters authorizing expenditure of money, or when requested by a member of the board.

VOTING DUTY

Whenever a question is called by the chair, every member present will vote. No member will abstain from voting unless that member states his or her conflict of interest. Conflict of interest will be the only reason from a request to abstain from voting.

WORKING SUCCESSFULLY TOGETHER

Locally, we routinely choose to appoint individuals to a commission whose views, backgrounds, opinions and values vary widely from one another. The purpose of diverse representation on city commissions is to ensure that the entire community has a voice in decision-making. Sometimes these differences cause conflict during the process of deliberation and finalizing recommendations.

Nonetheless, in order to be an effective board member, each individual must:

- Attend all meetings; be on time and prepared;
- Work within a team framework of compromise and exchange;
- Separate people from the issues when conflict arises;
- Focus on mutual interests and shared goals;
- Look for compromises and work to understand diverse perspectives;
- Examine one’s own approach to dealing with conflict and be open about concerns where there is room for compromise
- Strive to problem-solve based on collaboration rather than simply making a decision.

Most issues will be resolved and decisions made through the voting and deliberation process. It is important to recognize that as a board member, you have done your job by thoroughly examining the pros and cons of each situation. Once an issue is decided, it is equally important to accept the wishes of the majority and move on to the next issue.

PUBLIC PARTICIPATION AT MEETINGS

Board and commission meetings are open to the public. As the presiding member, the chairperson is responsible for calling the meeting to order on time and adjourning at a reasonable hour.

If meetings are canceled or rescheduled, notification must be posted 18 hours in advance so that those individuals wishing to attend and participate have access to advanced notice.

People who come to participate in a public hearing or come to express their views on an issue may be doing so for the first time. The experience can be intimidating and emotional. Sometimes their behavior is nervous, forgetful or even aggressive; however, most people will relax when they perceive that they are treated well and that their concerns are given thoughtful consideration.

MEETING COURTESY

- An agenda shall always be available for members of the audience;
- Commissioners shall treat the members of the public with dignity and respect;
- Commissioners shall refrain from displaying negative gestures or sounds when they disagree with a member of the public or another commissioner;
- Side conversations shall be avoided;
- The chairperson shall inform the audience of the time limits for speakers and should adhere to those limits;
- The chairperson shall explain the purpose of the meeting and the appropriate time to ask questions;
- The chairperson shall explain technical terms or jargon that might otherwise make it difficult for the audience to follow the deliberations;
- The chairperson shall thank participants for their attendance.

THE CHALLENGING MEETING

If it is anticipated that a particular meeting may be difficult because of controversy surrounding an issue, the chairperson is encouraged to discuss the situation with the staff representative and another commissioner whose input he or she respects. Consideration should be given to making the meeting as productive as possible while respecting differences and individual needs.

DURING THE MEETING

- Begin with a staff review of the issue so everyone is operating with the same set of facts;
- Review procedural expectations including speaker time limits;
- Remind the speakers that they must address the commission, not the audience;
- Explain the rules surrounding public comment and if questions from the audience will be accepted;
- Remind the audience that there shall be no demonstration for or against a speaker;
- Make sure that all who wish to speak have an opportunity to do so;
- Model polite listening behavior;
- Apply speaker time limits impartially.

ROLE OF CHAIRPERSON

The chairperson is key to the effectiveness of the group decision-making process. The chairperson provides direction and sets the tone for the meeting with the other members and with the public. The chairperson must strike a balance between moving the meeting along and allowing for an

September 5, 2024

Subject: Discussion on Wetland Fill and Conservation Easement Issues at Tannery Bay Site

Dear Council Members,

I am writing to bring to your attention to concerns regarding a wetland fill on the Tannery Bay site and the presence of a conservation easement on the property now owned by the City.. This has been a subject of an extensive email discussion since June of this year, and I believe it is essential to clarify these matters with the full Council..

1. Wetland Fill Concerns: A visual inspection by me and Tom Ziemer, and a series of emails I initiated have revealed that a small wetland area at the site has been partially filled. In an email from August 15, 2024, Mick McGraw noted, "There was an indication that some of the wetland filling might not have fully adhered to permit conditions." Mr. McGraw also acknowledged, "The need for a new permit was necessary," which indicates that they recognized the fill activity might not have been covered under a valid permit.

2. Conservation Easement: As part of my review of a permit (2014-2015) at city hall, and the email discussion, it was found that there is a conservation easement on the land provided to the City for public access. Understanding the presence of this easement is crucial for planning any public access improvements.

As much as this has been frustrating and time consuming, I want to emphasize that my aim is to understand what occurred, why it happened, and what will be done to resolve the wetland fill and conservation easement issue. I have a distinct disagreement with the city manager and the developer on questions surrounding this and how it was handled, but prefer to focus on finding solutions rather than debating personal viewpoints.

I look forward to a productive discussion,

Sincerely,
Tanya

CONSERVATION EASEMENT.

- b) Creation of paths, trails, or roads;
- c) The placement of fill material as defined in Part 303 of the NREPA, MCL 324.30301 et seq., as amended;
- d) Dredging, removal or excavation of any soil or minerals;
- e) Drainage of surface or groundwater;
- f) Construction or placement of any structure;
- g) Plowing, tilling, mowing or cultivating the soils or vegetation;
- h) Alteration or removal of vegetation, including the planting of non-native species;
- i) Ranching, grazing, farming;
- j) Use of chemical herbicides, pesticides, fungicides, fertilizers, spraying with biocides, larvicides or any other agent or chemical treatments, unless as part of an DEQ-approved Management Plan;
- k) Construction of unauthorized utility or petroleum lines;
- l) Storage or disposal of ash, garbage, trash, debris, abandoned equipment or accumulation of machinery, bio-solids or other waste materials, including accumulated vegetative debris, such as grass clippings, leaves, yard waste or other material collected and deposited from areas outside the Easement Premises;
- m) Use or storage of automobiles, trucks or off-road vehicles including, but not limited to, snowmobiles, dune buggies, all-terrain vehicles, and motorcycles;
- n) Placement of billboards or signs, except as otherwise allowed in the Permit or this Agreement;
- o) Use of the wetland for the dumping of untreated storm water or the dredging of treated storm water to the easement premises at a volume that adversely impacts the hydrology of the wetland;
- p) Actions or uses detrimental or adverse to water conservation and purity, and fish, wildlife or habitat preservation.
- 3a. Cutting down, burning, destroying, or otherwise altering or removing trees, tree limbs, shrubs or other vegetation, whether living or dead, is prohibited within the Easement Premises, except with the written permission of Grantee, expressly for the removal of trees or limbs to eliminate danger to health and safety, to reduce a threat of infestation posed by diseased vegetation, invasive non-native plant species that endanger the health of native species or as otherwise provided in the DEQ-approved Management Plan for the Easement Premises.
- 3b. The Grantor desires to conduct activities to enhance habitat that may include installing structures such as birdhouses and waterfowl nesting structures, etc.; controlling non-native, noxious, or nuisance invasive plant species and shrubs, consistent with an approved DEQ wetland mitigation plan; and allowing public access through the use of walking paths, wetland observation platforms, and wetland community boardwalks, etc. within the Conservation Easement. These activities may be authorized at Grantee's sole discretion and written approval of such activities and, if applicable, issuance of a permit under Michigan law.
4. Grantor is not required to restore the Easement Premises due to alterations resulting from causes beyond the owner's control, including, but not limited to, unauthorized actions by third parties that were not reasonably foreseeable; natural causes or natural disasters, such as unintentional fires, floods, storms, or natural earth movement.
5. Grantor, Permittee or its authorized agents or representatives may enter the Easement Premises to perform activities within the Easement Premises consistent with the Permit or the mitigation requirements. Grantor or Permittee shall provide 5 days notice to the Grantee of undertaking any mitigation activity, even if the mitigation project has been conceptually approved. Any activities undertaken pursuant to the Permit, a mitigation project or this Agreement, shall be performed in a manner to minimize the adverse impacts to existing wetland or mitigation areas.
6. Grantor covenants that Grantor has good and sufficient title to the Easement Premises described in Exhibit B.
7. Grantor covenants that any other existing interests or encumbrances in the Easement Premises have been disclosed to the DEQ.





CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
SEPTEMBER 10, 2024
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the August 27 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications – Planning Commission Meeting Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - Resolution 24-29 DPW Driveway Bid
 - WLFA Road Closure Request
8. Public Comment *
9. Adjournment

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**CITY COUNCIL
MEETING MINUTES**
Council Chambers
August 27, 2024

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

ABSENT None

ALSO PRESENT Scott Huebler, Brook Schiller, Will Meier, Roger Squiers

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Cabala, seconded by Zeimer to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

PUBLIC HEARING – COMMERCIAL REHABILITATION DISTRICT

Mayor Salter opened the public hearing for the Commercial Rehabilitation District. City Manager Huebler explained the qualifications for tax abatements in the new district, its borders, and how the projects are approved. Council and several members of the public asked questions. Mayor Salter closed the public hearing.

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the August 13, 2024 Council Meeting
- B. Accounts Payable - \$800,820.09
- C. Communications: Wastewater Management Meeting Minutes, WMSRDC Minutes

Motion by Holmstrom, seconded by Sikkenga to approve the Consent Agenda.

Voice Vote: 6 -Yeses; 1- No (Brown); None - Absent

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from the Mayor, Council members, and the City Manager.

PUBLIC COMMENT

Comments were heard from Bonnie Conley, Ashley Plunkett, and Jim Schmidt.

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 24-27 Watermain Relocation

Motion by Cabala, seconded by Sikkenga to approve Resolution 24-27 as written.

Roll Call Vote: Yes –Cabala, Sikkenga, Brown, Ziemer, Hillebrand, Holmstrom, and Salter; No –
None; Absent – None **MOTION CARRIED**

B. Resolution 24-28 Commercial Rehabilitation District Establishment

Motion by Holmstrom, seconded by Sikkenga to approve Resolution 24-28 as written.

Roll Call Vote: Yes – Holmstrom, Sikkenga, Brown, Ziemer, Hillebrand, Cabala, and Salter; No –
None; Absent – None **MOTION CARRIED**

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 7:00 pm.

Respectfully submitted,
Brook Schiller, Deputy City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
September 10, 2024

September 2024 Prepays

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$54,963.79	Transfer
IRS	Payroll	\$18,674.19	EFT
Alerus Financial	Payroll	\$6,890.40	EFT
MISDU	Payroll	\$61.84	9302
FOP-CD Hammond #99	Payroll - Union Dues	\$60.18	9303
Teamsters Local 214	Payroll - Union Dues	\$450.00	9304

Total Prepays:

\$81,100.40

Accounts Payable:

\$490,945.65

TOTAL ACCOUNTS PAYABLE

\$572,046.05

User: BROOK

POST DATES 09/06/2024 - 09/06/2024

DB: Whitehall

UNJOURNALIZED

OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING - SEPTEMBER 10, 2024

Vendor Code	Vendor Name	Description	Amount
	Invoice		
ACCUR	ACCURATE EXCAVATORS LLC		
	2170486	SANITARY SEWER EXTENSION - 1315 & 1321 E COLB	72,302.17
TOTAL FOR: ACCURATE EXCAVATORS LLC			72,302.17
CONN	ALYSSA CONNELLY		
	STATEMENT	STAGEHAND - THE FOURSOME/SOUND OP - TIL BETH	200.00
TOTAL FOR: ALYSSA CONNELLY			200.00
SEAV	ALYSSA SEAVER		
	REIMBURSEMENT	MILAGE REIMBURSEMENT - TREASURERS MEETING	33.10
TOTAL FOR: ALYSSA SEAVER			33.10
HELLE	AMBER L HELLEWELL		
	REIMBURSEMENT	REIMURSE - PROPS NUNSENSE 7.19.24	32.39
TOTAL FOR: AMBER L HELLEWELL			32.39
MAYF	ANNELIESE MAYFIELD		
	STATEMENT	LIGHT OPERATOR - THE FOURSOME/NUNSENSE	300.00
TOTAL FOR: ANNELIESE MAYFIELD			300.00
ARCHI	ARCHITECTURAL HARDWARE CO		
	67028	INSTALL/SERVICE - ADA COMPARTMENT GOODRICH	1,040.00
TOTAL FOR: ARCHITECTURAL HARDWARE CO			1,040.00
ASPHA	ASPHALT PAVING INC		
	API-0004192	ASPHALT - 2.14 TONS	171.20
TOTAL FOR: ASPHALT PAVING INC			171.20
BLPR	BLUE LAKE PUBLIC RADIO		
	3924-1	RADIO MARKETING - TIL BETH	250.00
TOTAL FOR: BLUE LAKE PUBLIC RADIO			250.00
CHART	CHARTER COMMUNICATIONS		
	005038701081424	INTERNET - MARINA/DPW/PH	534.95
TOTAL FOR: CHARTER COMMUNICATIONS			534.95
CITYS	CITY SERVICES INC		
	S103871405/1058	VALVE INSERT/LINE STOP- WARNER	21,800.00
TOTAL FOR: CITY SERVICES INC			21,800.00
BEAMA	CLAIRE BEAMAN		
	REIMBURSEMENT	REIMBURSEMENT - SETS - TIL BETH DO US PART	24.32
TOTAL FOR: CLAIRE BEAMAN			24.32
CONSU	CONSUMER'S ENERGY		
	STATEMENTS	PUBLIC UTILITIES	7,031.16
TOTAL FOR: CONSUMER'S ENERGY			7,031.16
DAN	DAN FROST DBA DAN'S AUTOMOTIVE		
	12789	TIRE REPAIR - TRUCK 12-06	20.00
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			20.00

User: BROOK

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CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING - SEPTEMBER 10, 2024

Vendor Code	Vendor Name Invoice	Description	Amount
DTE	DTE ENERGY STATEMENT	PUBLIC UTILITIES	596.94
TOTAL FOR: DTE ENERGY			596.94
EPS	ENGINEERED PROTECTION SYSTEMS INC. A1409147	SYSTEM MONITOR -10/1/24-12/31/24	516.75
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC.			516.75
ETNA	ETNA SUPPLY INC S105679668.003	METER COVERS (3)	705.55
TOTAL FOR: ETNA SUPPLY INC			705.55
FFARM	FAMILY FARM AND HOME 646	POWER WASHER	549.99
TOTAL FOR: FAMILY FARM AND HOME			549.99
FRONT	FRONTIER STATEMENT	TELEPHONE 231-893-0406	41.35
	STATEMENT	TELEPHONE 231-894-9689	85.47
	STATEMENT	TELEPHONE 231-893-4708	113.15
TOTAL FOR: FRONTIER			239.97
GAME	GAME TIME PJI-0245901	SWING CHAINS (80) - GOODRICH PARK	381.00
TOTAL FOR: GAME TIME			381.00
MISC	GARY GODDARD AGENCY CONTRACT	RIGHTS/ROYALTIES- 10% BOX OFFICE - THE FOURS	100.30
TOTAL FOR: GARY GODDARD AGENCY			100.30
GILLROY	GILL-ROY'S HARDWARE STATEMENT	PARTS/ SUPPLIES/TOOLS	1,066.51
TOTAL FOR: GILL-ROY'S HARDWARE			1,066.51
GRLF	GREAT LAKES FORD FOCS379546	OIL CHANGE/TIRES (4)/BALL JOINTS/ALIGNMENT -	3,380.73
TOTAL FOR: GREAT LAKES FORD			3,380.73
HAVIL	HAVILAND 516182/CR514834	QTY 16 - 15 GAL DRUM CHLORINE	1,079.18
TOTAL FOR: HAVILAND			1,079.18
HOME	HOME SERVICES OF WHITE LAKE 34779	UPS CHARGES	14.97
TOTAL FOR: HOME SERVICES OF WHITE LAKE			14.97
HYDCO	HYDROCORP METER SALES CI-02098	BI-ANNUAL SERVICE PROGRAM -AUGUST-2024- CROS	970.00
TOTAL FOR: HYDROCORP METER SALES			970.00
J&J	J&J FARM SALES 111402	BOLT LEVER/SUPPORT/TACTI-CUT ASPHALT	257.56
	111656	CLUTCH COVER - CHAIN SAW 96-29	105.99
TOTAL FOR: J&J FARM SALES			363.55

Vendor Code	Vendor Name	Description	Amount
JJ'S ELEC	JJ'S ELECTRIC LLC		
	AUG-2024	ELECTRICAL PERMITS - AUG-2024	1,925.60
TOTAL FOR: JJ'S ELECTRIC LLC			1,925.60
STO	KATHERINE STOUT		
	STATEMENT	PRODUCTION PHOTOS - TIL BETH DO US PART & FOU	500.00
TOTAL FOR: KATHERINE STOUT			500.00
KENTCOM	KENT COMMUNICATIONS INC		
	338592	VOTING STICKERS (1000)	77.65
TOTAL FOR: KENT COMMUNICATIONS INC			77.65
KERK	KERKSTRA PORTABLE RESTROOM SERV		
	254586/587/588	PORTABLE RESTROOMS - COVELL/BIKE PATH/SVENSSO	385.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			385.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	295345281 / 284	DIGITAL SUPPORT SERVICE & QTR MAINT - #368/CI	312.44
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			312.44
THOR	LAURA THORNTON		
	STATEMENT	STAGEHAND - TIL BETH DO US PART	100.00
TOTAL FOR: LAURA THORNTON			100.00
MERLE	MERLE BOES INC		
	SI-49689/49691	MARINA FUEL - DIESEL (2000G) & UNL REC 90 (15	11,464.42
TOTAL FOR: MERLE BOES INC			11,464.42
MICHSTPOL	MICHIGAN STATE POLICE-CASHIERS OFF		
	551-641918	SOR FEES	30.00
TOTAL FOR: MICHIGAN STATE POLICE-CASHIERS OFF			30.00
MLIVE	MLIVE MEDIA GROUP		
	0010902529	PUBLISHING	111.64
TOTAL FOR: MLIVE MEDIA GROUP			111.64
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS - AUGUST-2024	263.08
TOTAL FOR: MODEL COVERALL SERVICE INC			263.08
MAISD	MUSKEGON AREA INTERMEDIATE SCHOOLS		
	STATEMENT	POSTERS (5) - THE FOURSOME	8.90
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			8.90
MUCTR	MUSKEGON CENTRAL DISPATCH		
	240002168	CENTRAL DISPATCH FEES - SEPT-2024	3,899.92
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			3,899.92
MUTRE	MUSKEGON COUNTY TREASURER'S		
	WWUB123500	WASTE WATER & BONDS	69,100.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			69,100.00

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Vendor Code	Vendor Name	Description	Amount
MISC	NEW ERA PROPERTY INVESTMENTS, LLC		
	EASEMENT	UTILITY EASEMENT AGREEMENT - 1311 E COLBY	5,000.00
TOTAL FOR: NEW ERA PROPERTY INVESTMENTS, LLC			5,000.00
PARS	PARSONS SMALL ENGINE SERVICE		
	STATEMENT	REPLACE TUBE (71.105)/NEW TUBE - PARKS TORO M	113.48
TOTAL FOR: PARSONS SMALL ENGINE SERVICE			113.48
PRHLTH	PRIORITY HEALTH		
	242300130984	HEALTH INSURANCE - SEPT-2024	27,828.47
TOTAL FOR: PRIORITY HEALTH			27,828.47
REPC	REPCOLITE PAINTS INC		
	973817/D	SPRAY TIP GUARD/SPRAY TIP	139.70
	K61040/D	ZONE MARKING PAINT - WHITE/BLUE	553.15
TOTAL FOR: REPCOLITE PAINTS INC			692.85
ROTHB	RIVERS ACE		
	4048	PARTS/SUPPLIES	111.13
TOTAL FOR: RIVERS ACE			111.13
RIVERS	RIVERS RENTAL & EQUIPMENT		
	STATEMENT		82.97
TOTAL FOR: RIVERS RENTAL & EQUIPMENT			82.97
TUFT	ROBERT E TUFTS JR		
	AUG-2024	BUILDING PERMITS - AUG-2024	4,837.72
TOTAL FOR: ROBERT E TUFTS JR			4,837.72
SHO	SHORELINE INSPECTION SERVICE LLC		
	AUG-2024	MECHANICAL & PLUMBING PERMITS AUG-2024	5,044.20
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			5,044.20
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	7001972878	COFFEE FILTERS/BINDER CLIPS/INK	94.11
	7001983131	PRINTER/LAMINATING POUCHES	513.98
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			608.09
MISC	STEPHEN OR MARTHA BARTLETT		
	REFUND	REFUND - 2 X NUNSENSE TICKETS	54.00
TOTAL FOR: STEPHEN OR MARTHA BARTLETT			54.00
EYLER	SUSAN EYLER		
	REIMBURSEMENT	COSTUMES - NUNSENSE/TIL BETH DO US PART	651.33
TOTAL FOR: SUSAN EYLER			651.33
TRACE	TRACE ANALYTICAL LABS		
	4081336	WATER SAMPLE TESTING - HOWMET PLANT	75.00
TOTAL FOR: TRACE ANALYTICAL LABS			75.00
TWIN	TWIN CITIES AUTO PARTS & SERVICE		
	STATEMENT	BRAKE PADS/ WHEEL SEAL/ROTORS/CYLINDER	1,714.59
TOTAL FOR: TWIN CITIES AUTO PARTS & SERVICE			1,714.59

User: BROOK

POST DATES 09/06/2024 - 09/06/2024

DB: Whitehall

UNJOURNALIZED

OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING - SEPTEMBER 10, 2024

Vendor Code	Vendor Name Invoice	Description	Amount
QUINN	TYLER J QUINN REIMBURSEMENT	SOUND EQUIPMENT - NUNSENSE 7.19.24	58.25
TOTAL FOR: TYLER J QUINN			58.25
USABL	USA BLUE BOOK/HD SUPPLY INV00460934	FLAGS/INJ VALVE/TUBING/GLOVES	481.51
TOTAL FOR: USA BLUE BOOK/HD SUPPLY			481.51
VERIZ	VERIZON WIRELESS 9972595534	ON CALL CELL / IPAD SVC PLAN	42.27
TOTAL FOR: VERIZON WIRELESS			42.27
WEESB	WEESIES BROTHERS FARMS INC 46012	DRAIN BASIN GRATES (2)	145.34
TOTAL FOR: WEESIES BROTHERS FARMS INC			145.34
WMRCA	WEST MI REGIONAL CLERKS ASSOC STATEMENT	FALL CLERKS WORKSHOP - BOURDON	25.00
TOTAL FOR: WEST MI REGIONAL CLERKS ASSOC			25.00
WMBUR	WEST MICHIGAN BURIAL VAULT CO 14600/14476/144 FOUNDATIONS		554.00
TOTAL FOR: WEST MICHIGAN BURIAL VAULT CO			554.00
WLAUT	WHITE LAKE AUTOMOTIVE STATEMENT	OIL/BATTERY/OIL DRY/FILTER/GLOVES/ANTIFREEZE	222.77
TOTAL FOR: WHITE LAKE AUTOMOTIVE			222.77
WLEXC	WHITE LAKE EXCAVATING 98053	STUMP REMOVAL - MAIN/MOODY/SOUTHGATE/ALICE/GE	232,625.00
TOTAL FOR: WHITE LAKE EXCAVATING			232,625.00
WLFIR	WHITE LAKE FIRE AUTHORITY AUG-2024	MECHANICAL FIRE SUPPRESSION PERMITS -AUG-2024	422.20
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			422.20
WIND	WINDEMULLER 238001	SERVICE/REPAIR (GAZEBO) - RECEPTACLES/REPLAC	3,613.80
TOTAL FOR: WINDEMULLER			3,613.80

PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A

MISC	AMAZON.COM		
	111-0667207-896	PROPS/SOUND EQUIPMENT	340.28
	111-5130586-341	SET SUPPLIES - TIL BETH DO US PART	23.31
	111-9999752-452	PROPS - TIL BETH DO US PART	60.29
	113-2693143-092	BIRD SPIKES/ASSORTED CANDY	39.97
	113-8090095-117	TRAIL CAMERA	41.99
TOTAL FOR: AMAZON.COM			505.84
MISC	CANVA.COM		
	STATEMENT	SUBSCRIPTION RENEWAL- TEAM LEVEL	119.99
TOTAL FOR: CANVA.COM			119.99

Vendor Code	Vendor Name Invoice	Description	Amount
MISC	HOBO'S TAVERN		
	SATEMENT	MANAGERS LUNCH - HUEBLER	23.12
TOTAL FOR: HOBO'S TAVERN			23.12
MISC	HOLIDAY INN BIG RAPIDS		
	20528076	HOTEL - MAYOR CONFERENCE - SALTER	228.90
TOTAL FOR: HOLIDAY INN BIG RAPIDS			228.90
MISC	LAKEVIEW HOTEL MACKINAC		
	55842011-1	HOTEL - CABALA/2024 MML CONVENTION	441.45
TOTAL FOR: LAKEVIEW HOTEL MACKINAC			441.45
MISC	MEIJER		
	STATEMENT	PROPS - TIL BETH DO US PART	160.78
TOTAL FOR: MEIJER			160.78
MDEQ	MI DEPT EGLE		
	24081968074304	WATER TRANING/CERTIFICATION - THRONE	95.00
TOTAL FOR: MI DEPT EGLE			95.00
MML	MICHIGAN MUNICIPAL LEAGUE		
	1707	2024 MML CONVENTION- CABALA	695.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			695.00
MISC	OLLIE'S BARGAIN OUTLET		
	STATEMENT	SET SUPPLIES - THE FOURSOME	203.48
TOTAL FOR: OLLIE'S BARGAIN OUTLET			203.48
RADIU	RADIUM PHOTO		
	38211837	PROPS - TIL BETH DO US PART	63.60
TOTAL FOR: RADIUM PHOTO			63.60
SAMS	SAM'S CLUB/GECF		
	10200401031	PAPER PLATES/CUPS/AIR FRESHENER	38.73
	10202639522	TRASH BAGS/DISINFECTING WIPES/COFFEE	67.62
	STATEMENT	CONCESSIONS/SUPPLIES & HOSPITALITY-THE FOURSOME	460.16
TOTAL FOR: SAM'S CLUB/GECF			566.51
MISC	SPOTIFY		
	249468841851261	SUBSCRIPTION - MONTHLY FEE- SEPTEMBER 2024	11.99
TOTAL FOR: SPOTIFY			11.99
MISC	SUPERIOR MONUMENT CO		
	2230	BRONZE REFINISH KIT	270.00
TOTAL FOR: SUPERIOR MONUMENT CO			270.00
MISC	THE NORTHSIDE PUB		
	STATEMENT	STAFF MEETING - MERS LUNCH	101.25
TOTAL FOR: THE NORTHSIDE PUB			101.25
USPOS	UNITED STATES POSTMASTER		
	649	CERTIFIED MAILING - CFT DISTRICT	296.90
	671	POSTAGE	5.80
TOTAL FOR: UNITED STATES POSTMASTER			302.70

Vendor Code	Vendor Name	Description	Amount
	Invoice		
WALMART	WALMART		
	STATEMENT	ELECTION FOOD - AUGUST 5	97.06
	STATEMENT	CLEANING SUPPLIES	105.77
	STATEMENT	STAFF MEETING - MERS LUNCH	59.87
TOTAL FOR: WALMART			<u>262.70</u>
WESCO	WESCO INC		
	STATEMENT	BOTTLED WATER (24PK)	5.99
TOTAL FOR: WESCO INC			<u>5.99</u>
TOTAL PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A			<u>4,058.30</u>
TOTAL - ALL VENDORS			490,945.65
FUND TOTALS:			
Fund 101 - GENERAL OPERATING FUND			61,282.37
Fund 202 - MAJOR STREET FUND			60,049.49
Fund 203 - LOCAL STREET FUND			153,467.58
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1			8,274.48
Fund 249 - BUILDING INSPECTION DEPARTMENT			12,229.72
Fund 580 - PLAYHOUSE			4,965.72
Fund 590 - SEWER FUND			146,659.79
Fund 591 - WATER FUND			25,626.03
Fund 594 - MARINA FUND			11,720.51
Fund 661 - MOTOR POOL FUND			6,669.96

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 10, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 247					
101-000-238.000	SOR FEES	MICHIGAN STATE POLICE-CA	09/03/24	551-641918	30.00
		Total For Dept 000 247			30.00
Dept 101 CITY COUNCIL					
101-101-728.000	EPSON PRINTER	STAPLES CONTRACT & COMME	08/29/24	7001983131	479.99
101-101-760.000	HOTEL - MAYOR CONFERENCE - SALT	HOLIDAY INN BIG RAPIDS	06/21/24	20528076	228.90
101-101-760.000	HOTEL - CABALA/2024 MML CONVENT	LAKEVIEW HOTEL MACKINAC	08/23/24	55842011-1	441.45
101-101-760.000	2024 MML CONVENTION - CABALA	MICHIGAN MUNICIPAL LEAGU	08/22/24	1707	695.00
		Total For Dept 101 CITY COUNCIL			1,845.34
Dept 172 ADMINISTRATION					
101-172-727.000	BINDER CLIPS	STAPLES CONTRACT & COMME	08/28/24	7001972878	8.16
101-172-850.000	TELEPHONE - 231.893.4708	FRONTIER	08/20/24	STATEMENT	56.58
101-172-880.000	MILAGE REIMB - TREASURERS MEETI	ALYSSA SEAVER	08/28/24	REIMBURSEMENT	33.10
101-172-935.000	DIGITAL SUPPORT SERVICE - #368/	KONICA MINOLTA BUSINESS	08/16/24	295345281 / 284	312.44
101-172-962.000	MANAGERS LUNCH - HUEBLER	HOBO'S TAVERN	07/31/24	STATEMENT	23.12
		Total For Dept 172 ADMINISTRATION			433.40
Dept 215 CITY CLERK					
101-215-727.000	SUBSCRIPTION RENEWAL- TEAM LEVE	CANVA.COM	08/07/24	STATEMENT	119.99
101-215-727.000	LAMINATING POUCHES	STAPLES CONTRACT & COMME	08/29/24	7001983131	33.99
101-215-760.000	FALL CLERKS WORKSHOP - BOURDON	WEST MI REGIONAL CLERKS	08/01/24	STATEMENT	25.00
101-215-905.000	PUBLISHING - PUBLIC HEARING	MLIVE MEDIA GROUP	08/17/24	0010902529	111.64
		Total For Dept 215 CITY CLERK			290.62
Dept 262 ELECTIONS					
101-262-727.000	VOTING STICKERS (1000)	KENT COMMUNICATIONS INC	08/29/24	338592	77.65
101-262-962.000	ADHESIVE - FIX TABLES GR	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	10.79
101-262-962.000	ELECTION FOOD - AUGUST 5	WALMART	08/05/24	STATEMENT	97.06
		Total For Dept 262 ELECTIONS			185.50
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	ASSORTED CANDY	AMAZON.COM	08/28/24	113-2693143-0928261	9.99
101-265-757.000	WRENCH/PLUNGER	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	14.83
101-265-757.000	KEY	RIVERS ACE	08/31/24	4048	4.66
101-265-757.000	PAPER PLATES/CUPS	SAM'S CLUB/GEFC	08/13/24	10200401031	21.25
101-265-757.000	TRASH BAGS/DISINFECTING WIPES/C	SAM'S CLUB/GEFC	08/20/24	10202639522	67.62
101-265-757.000	COFFEE FILTERS	STAPLES CONTRACT & COMME	08/28/24	7001972878	1.97
101-265-775.000	CAULK	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	23.09
101-265-920.000	PUBLIC UTILITIES/910021159454	DTE ENERGY	08/23/24	STATEMENT	80.66
		Total For Dept 265 CITY HALL BLDG & GROUNDS			224.07
Dept 270 FRINGE BENEFITS					
101-270-719.450	UNIFORMS - AUGUST-2024	MODEL COVERALL SERVICE I	09/03/24	STATEMENT	232.60
101-270-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/24	242300130984	26,899.43
101-270-719.601	FRINGE BENEFITS-RETIREE HEALTH	PRIORITY HEALTH	08/16/24	242300130984	929.04
101-270-719.685	STAFF MEETING - MERS LUNCH	THE NORTHSTIDE PUB	08/14/24	STATEMENT	101.25
101-270-719.685	STAFF MEETING - MERS LUNCH	WALMART	08/14/24	STATEMENT	59.87
		Total For Dept 270 FRINGE BENEFITS			28,222.19
Dept 301 POLICE					
101-301-727.000	POSTAGE	UNITED STATES POSTMASTER	08/19/24	671	5.80

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 10, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 301 POLICE					
101-301-757.000	TRAIL CAMERA	AMAZON.COM	08/26/24	113-8090095-1170615	41.99
101-301-757.000	BOTTLED WATER (24PK)	WESCO INC	08/26/24	STATEMENT	5.99
101-301-850.000	TELEPHONE - 231.893.4708	FRONTIER	08/20/24	STATEMENT	56.57
101-301-850.000	CENTRAL DISPATCH FEES - SEPT-20	MUSKEGON CENTRAL DISPATC	08/20/24	240002168	3,899.92
			Total For Dept 301 POLICE		4,010.27
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/103033655079	CONSUMER'S ENERGY	08/21/24	STATEMENTS	6,988.63
			Total For Dept 448 STREET LIGHTING		6,988.63
Dept 567 CEMETERY					
101-567-751.000	ULTRA OIL	RIVERS RENTAL & EQUIPMEN	08/31/24	STATEMENT	14.99
101-567-920.000	PUBLIC UTILITIES/910021159306	DTE ENERGY	08/23/24	STATEMENT	63.80
101-567-932.000	BRONZE REFINISH KIT	SUPERIOR MONUMENT CO	08/26/24	2230	270.00
101-567-932.000	FOUNDATIONS	WEST MICHIGAN BURIAL VAU	07/08/24	14600/14476/14452	554.00
			Total For Dept 567 CEMETERY		902.79
Dept 701 PLANNING DEPARTMENT					
101-701-728.000	CERTIFIED MAILING - CFT DISTRIC	UNITED STATES POSTMASTER	08/15/24	649	296.90
			Total For Dept 701 PLANNING DEPARTMENT		296.90
Dept 751 PARKS DEPARTMENT					
101-751-751.000	ULTRA OIL	RIVERS RENTAL & EQUIPMEN	08/31/24	STATEMENT	15.00
101-751-757.000	FLOOR SQUEEGIE - PARKS CLEANUP	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	18.89
101-751-757.000	ZONE MARKING PAINT - WHITE/BLUE	REPCOLITE PAINTS INC	08/22/24	K61040/D	110.62
101-751-757.000	DECK WASH	RIVERS ACE	08/31/24	4048	28.78
101-751-775.000	INSTALL/SVC - ADA COMPARTMENT	ARCHITECTURAL HARDWARE C	08/19/24	67028	1,040.00
101-751-775.000	CONCRETE FOR BENCH - COVELL	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	258.85
101-751-775.000	RISERS - IRRIGATION LIONS PARK	RIVERS ACE	08/31/24	4048	17.62
101-751-818.000	PORTABLE RESTROOM - COVELL	KERKSTRA PORTABLE RESTRO	09/04/24	254586/587/588	230.00
101-751-818.000	STUMP REMOVAL POST STORM	WHITE LAKE EXCAVATING	08/02/24	98053	11,842.14
101-751-818.000	GAZEBO REPAIRS - LIGHTING/COVER	WINDEMULLER	08/28/24	238001	3,613.80
101-751-933.000	REPLACE LUBE (71.105) - PARKS T	PARSONS SMALL ENGINE SER	08/21/24	STATEMENT	55.99
101-751-933.000	OIL CHG - 70-01 & 81-01	WHITE LAKE AUTOMOTIVE	08/31/24	STATEMENT	19.16
101-751-974.000-B23	SWING CHAINS (80) - GOODRICH PA	GAME TIME	08/07/24	PJI-0245901	381.00
			Total For Dept 751 PARKS DEPARTMENT		17,631.85
Dept 753 PATHWAY					
101-753-775.000	SPRAY PAINT - RAIL TUNNEL	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	5.39
101-753-818.000	PORTABLE RESTROOM - WL BIKE PAT	KERKSTRA PORTABLE RESTRO	09/04/24	254586/587/588	155.00
			Total For Dept 753 PATHWAY		160.39
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES/910021159793	DTE ENERGY	08/23/24	STATEMENT	60.42
			Total For Dept 756 119 S BALDWIN ST		60.42
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	ASPHALT - 2.14 TONS	ASPHALT PAVING INC	08/23/24	AFI-0004192	171.20
			Total For Fund 101 GENERAL OPERATING FUND		61,282.37

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 10, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
		Total For Dept 463 ROUTINE MAINT			171.20
Dept 474 TRAFFIC SERVICES					
202-474-757.000	ROLLER COVER/PAINT TRAY	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	21.73
202-474-757.000	SPRAY TIP GUARD/SPRAY TIP	REPCOLITE PAINTS INC	08/19/24	973817/D	69.85
202-474-757.000	ZONE MARKING PAINT - WHITE/BLUE	REPCOLITE PAINTS INC	08/22/24	K61040/D	276.58
202-474-818.000	STUMP REMOVAL POST STORM	WHITE LAKE EXCAVATING	08/02/24	98053	59,510.13
		Total For Dept 474 TRAFFIC SERVICES			59,878.29
Fund 203 LOCAL STREET FUND					
Dept 474 TRAFFIC SERVICES					
203-474-757.000	SPRAY TIP GUARD/SPRAY TIP	REPCOLITE PAINTS INC	08/19/24	973817/D	69.85
203-474-818.000	STUMP REMOVAL POST STORM	WHITE LAKE EXCAVATING	08/02/24	98053	153,397.73
		Total For Dept 474 TRAFFIC SERVICES			153,467.58
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 247					
247-000-818.750	STUMP REMOVAL POST STORM	WHITE LAKE EXCAVATING	08/02/24	98053	7,875.00
		Total For Dept 000 247			7,875.00
Dept 525 DOWNTOWN STREETScape					
247-525-757.000	ZONE MARKING PAINT - WHITE/BLUE	REPCOLITE PAINTS INC	08/22/24	K61040/D	165.95
247-525-757.000	DRAIN BASIN GRATES (2)	WEESIES BROTHERS FARMS I	08/29/24	46012	145.34
247-525-920.000	PUBLIC UTILITIES/100102691894	CONSUMER'S ENERGY	08/21/24	STATEMENTS	13.42
247-525-920.000	PUBLIC UTILITIES/920030385842	DTE ENERGY	08/23/24	STATEMENT	74.77
		Total For Dept 525 DOWNTOWN STREETScape			399.48
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247					
249-000-818.000	ELECTRICAL PERMITS - AUG-2024	JJ'S ELECTRIC LLC	09/01/24	AUG-2024	1,925.60
249-000-818.000	BUILDING PERMITS - AUG-2024	ROBERT E TUFTS JR	09/01/24	AUG-2024	4,837.72
249-000-818.000	MECHANICAL PERMITS -AUG-2024	SHORELINE INSPECTION SER	09/01/24	AUG-2024	5,044.20
249-000-818.000	MECH FIRE SUPPRESS PERMITS - AU	WHITE LAKE FIRE AUTHORIT	09/01/24	AUG-2024	422.20
		Total For Dept 000 247			12,229.72
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-082.000	MCT INVOICE - COSTUMES NUNSENSE	SUSAN EYLER	07/28/24	REIMBURSEMENT	178.60
580-000-645.000	REFUND - 2 X NUNSENSE TICKETS	STEPHEN OR MARTHA BARTLE	08/29/24	REFUND	54.00
580-000-708.100	STAGEHAND - THE FOURSOME	ALYSSA CONNELLY	08/19/24	STATEMENT	200.00
580-000-708.100	LIGHT OPERATOR - THE FOURSOME	ANNELIESE MAYFIELD	08/19/24	STATEMENT	300.00
580-000-708.100	STAGEHAND - TIL BETH DO US PART	LAURA THORNTON	08/19/24	STATEMENT	100.00
580-000-757.000	PAPER TOWELS/TOILET PAPER	SAM'S CLUB/GEFC	08/09/24	STATEMENT	79.94
580-000-757.050	HOSPITALITY- THE FOURSOME	SAM'S CLUB/GEFC	08/09/24	STATEMENT	116.12
580-000-757.100	PROPS - TIL BETH DO US PART	AMAZON.COM	08/04/24	111-0667207-8961062	302.13
		Total For Fund 249 BUILDING INSPECTION DEPARTME			12,229.72

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 10, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-757.100	SET SUPPLIES - TIL BETH DO US P	AMAZON.COM	08/04/24	111-5130586-3413839	23.31
580-000-757.100	SETS - TIL BETH DO US PART	CLAIRE BEAMAN	08/17/24	REIMBURSEMENT	24.32
580-000-757.100	SETS - NUNSENSE 7.19.24	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	347.61
580-000-757.100	SET SUPPLIES - THE FOURSOME	OLLIE'S BARGAIN OUTLET	08/04/24	STATEMENT	203.48
580-000-757.200	COSTUMES - NUNSENSE	SUSAN EYLER	07/28/24	REIMBURSEMENT	472.73
580-000-757.300	PROPS - TIL BETH DO US PART	AMAZON.COM	08/04/24	111-9999752-4529055	60.29
580-000-757.300	REIMURSE - PROPS NUNSENSE 7.19.	AMBER L HELLEWELL	07/11/24	REIMBURSEMENT	32.39
580-000-757.300	PROPS - TIL BETH DO US PART	MEIJER	08/13/24	STATEMENT	160.78
580-000-757.300	PROPS - TIL BETH DO US PART	RADIUM PHOTO	08/15/24	38211837	63.60
580-000-757.310	SOUND EQUIPMENT - CMU WEEKEND	AMAZON.COM	08/04/24	111-0667207-8961062	38.15
580-000-757.310	SOUND EQUIPMENT - NUNSENSE 7.19	TYLER J QUINN	07/15/24	REIMBURSEMENT	58.25
580-000-757.500	POP/CANDY - CONCESSIONS	SAM'S CLUB/GEFC	08/09/24	STATEMENT	264.10
580-000-775.000	CLEANING SUPPLIES	WALMART	08/06/24	STATEMENT	105.77
580-000-805.000	RADIO MARKETING - TIL BETH	BLUE LAKE PUBLIC RADIO	08/16/24	3924-1	250.00
580-000-805.000	PRODUCTION PHOTOS - TIL BETH DO	KATHERINE STOUT	08/05/24	STATEMENT	500.00
580-000-805.000	POSTERS (5) - THE FOURSOME	MUSKEGON AREA INTERMEDIA	07/15/24	STATEMENT	8.90
580-000-818.500	RIGHTS/ROYALTIES- 10% - THE FOU	GARY GODDARD AGENCY	08/19/24	CONTRACT	100.30
580-000-818.600	SUBSCRIPTION - MONTHLY FEE- SEP	SPOTIFY	07/30/24	2494688418512610712	11.99
580-000-850.000	INTERNET - PH	CHARTER COMMUNICATIONS	08/14/24	005038701081424	319.98
580-000-920.000	PUBLIC UTILITIES/910021159660	DTE ENERGY	08/23/24	STATEMENT	72.23
580-000-931.000	SYSTEM MONITOR -10/1/24-12/31/2	ENGINEERED PROTECTION SY	09/01/24	A1409147	516.75
	Total For Dept 000 247				4,965.72
	Total For Fund 580 PLAYHOUSE				4,965.72
Fund 590 SEWER FUND					
Dept 552 SEWER CUSTOMER ACCOUNTS					
590-552-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	08/14/24	005038701081424	59.99
590-552-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	08/28/24	9972595534	19.01
	Total For Dept 552 SEWER CUSTOMER ACCOUNTS				79.00
Dept 554 SEWER PUMPING					
590-554-920.000	PUBLIC UTILITIES/100094991039	CONSUMER'S ENERGY	08/21/24	STATEMENTS	29.11
590-554-920.000	PUBLIC UTILITIES/910021159892	DTE ENERGY	08/23/24	STATEMENT	58.73
	Total For Dept 554 SEWER PUMPING				87.84
Dept 556 WASTEWATER SYSTEM-GALLONAGE					
590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURE	08/21/24	WWUB123500	44,268.26
590-556-959.950	WASTEWATER SYS-GALLONAGE - BOND	MUSKEGON COUNTY TREASURE	08/21/24	WWUB123500	24,831.74
	Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE				69,100.00
Dept 558 SEWER T & D					
590-558-757.000	GLOVES	USA BLUE BOOK/HD SUPPLY	08/21/24	INV000460934	57.07
590-558-757.000	GLOVES	WHITE LAKE AUTOMOTIVE	08/31/24	STATEMENT	31.58
590-558-850.000	ON CALL CELL	VERIZON WIRELESS	08/28/24	9972595534	2.13
	Total For Dept 558 SEWER T & D				90.78
Dept 559 SEWER CONSTRUCTION					
590-559-818.000-E23	SEWER EXTENSION - 1315 & 1321 E	ACCURATE EXCAVATORS LLC	08/26/24	2170486	72,302.17
590-559-962.000-E23	UTILITY EASEMENT AGREEMENT- 131	NEW ERA PROPERTY INVESTM	06/04/24	EASEMENT	5,000.00
	Total For Dept 559 SEWER CONSTRUCTION				77,302.17

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 590 SEWER FUND					
	Total For Fund 590 SEWER FUND				146,659.79
Fund 591 WATER FUND					
Dept 540 WATER ADMINISTRATION					
591-540-760.000	WATER TRAINING/CERTIFICATION - T MI DEPT EGLE		08/19/24	24081968074304	95.00
	Total For Dept 540 WATER ADMINISTRATION				95.00
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	08/14/24	005038701081424	59.99
591-542-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	08/28/24	9972595534	19.00
	Total For Dept 542 WATER CUSTOMER ACCOUNTS				78.99
Dept 546 WATER SOURCE PLANT					
591-546-757.000	WONDER BAR/UTILITY KNIFE - WELL	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	58.45
591-546-757.000	QTY 16 - 15 GAL DRUM	HAVILAND	08/27/24	516182/CR514834	1,079.18
591-546-775.000	2" GALV CAP - WELL #2	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	95.02
591-546-775.000	PAINT - WELL #2	RIVERS ACE	08/31/24	4048	60.07
591-546-818.100	UPS CHARGES	HOME SERVICES OF WHITE L	09/05/24	34779	14.97
591-546-920.000	PUBLIC UTILITIES/920017788919	DTE ENERGY	08/23/24	STATEMENT	120.85
591-546-920.000	TELEPHONE - 231.893.0406	FRONTIER	08/16/24	STATEMENT	41.35
	Total For Dept 546 WATER SOURCE PLANT				1,469.89
Dept 548 WATER T & D					
591-548-757.000	SAND CLOTH	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	5.03
591-548-757.000	FREIGHT	USA BLUE BOOK/HD SUPPLY	08/21/24	INV00460934	424.44
591-548-818.000	BI-ANNUAL SERVICE PROGRAM - AU	HYDROCORP METER SALES	08/29/24	CI-02098	970.00
591-548-850.000	ON CALL CELL	VERIZON WIRELESS	08/28/24	9972595534	2.13
	Total For Dept 548 WATER T & D				1,401.60
Dept 549 WATER CONSTRUCTION					
591-549-757.000	METER COVERS (3)	ETNA SUPPLY INC	09/03/24	S105679668.003	705.55
591-549-818.000	WATER SAMPLE TESTING - HOWMET P	TRACE ANALYTICAL LABS	09/03/24	4081336	75.00
591-549-976.000-E22	VALVE INSERT	CITY SERVICES INC	08/29/24	S103871405/105808799	21,800.00
	Total For Dept 549 WATER CONSTRUCTION				22,580.55
Fund 594 MARINA FUND					
Dept 000 247					
594-000-757.000	BIRD SPIKES - FOR LIGHT POSTS	AMAZON.COM	08/28/24	113-2693143-0928261	29.98
594-000-757.000	AIR FRESHENER REFILLS	SAM'S CLUB/GEFC	08/13/24	10200401031	17.48
594-000-757.800	MARINA FUEL - DIESEL (2000G)	MERLE BOES INC	08/27/24	SI-49688/49691	11,464.42
594-000-775.000	PARTS - IRRIGATION REPAIR	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	28.17
594-000-850.000	INTERNET - MARINA	CHARTER COMMUNICATIONS	08/14/24	005038701081424	94.99
594-000-850.000	TELEPHONE 231-894-9689	FRONTIER	08/10/24	STATEMENT	85.47
	Total For Dept 000 247				11,720.51
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-727.000	BLACK INK - EPSON	STAPLES CONTRACT & COMME	08/28/24	7001972878	83.98
661-000-757.000	KEY/RING	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	16.06
	Total For Fund 594 MARINA FUND				25,626.03
	Total For Fund 594 MARINA FUND				11,720.51

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF SEPTEMBER 10, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-781.000	NUTS/BOLTS/SOCKET DRIVER	GILL-ROY'S HARDWARE	08/31/24	STATEMENT	162.60
661-000-781.000	BOLT LEVER/SUPPORT/TACTI-CUT AS	J&J FARM SALES	08/15/24	111402	257.56
661-000-818.000	SHOP TOWELS	MODEL COVERALL SERVICE I	09/03/24	STATEMENT	30.48
661-000-920.000	PUBLIC UTILITIES/910021159181	DTE ENERGY	08/23/24	STATEMENT	65.48
661-000-933.000	TIRE REPAIR - TRUCK 12-06	DAN FROST DEB DAN'S AUTO	09/03/24	12789	20.00
661-000-933.000	OIL CH/TIRES/BALL JOINTS/ALIGN	GREAT LAKES FORD	08/02/24	F0CS379546	3,380.73
661-000-933.000	CLUTCH COVER - CHAIN SAW 96-29	J&J FARM SALES	08/27/24	111656	105.99
661-000-933.000	INSTALL NEW TUBE - PARKS TORO M	PARSONS SMALL ENGINE SER	08/21/24	STATEMENT	57.49
661-000-933.000	BAR & CHAIN/ULTRA OIL	RIVERS RENTAL & EQUIPMEN	08/31/24	STATEMENT	52.98
661-000-933.000	BRAKE PADS/ROTORS - 12-02	TWIN CITIES AUTO PARTS &	08/30/24	STATEMENT	1,714.59
661-000-933.000	ANTIFREEZE	WHITE LAKE AUTOMOTIVE	08/31/24	STATEMENT	172.03
661-000-976.000	POWER WASHER	FAMILY FARM AND HOME	08/27/24	646	549.99
		Total For Dept 000 247			6,669.96
		Total For Fund 661 MOTOR POOL FUND			6,669.96

**Whitehall Planning Commission
Meeting Minutes
September 3, 2024**

Present

L. Abramson, B. Armstrong, R. Blankstrom, C. Mahoney, S. Salter

Absent

D. Bowyer, A. Church, J. Dillivan, J. Holmstrom

Call to Order

Chair Mahoney called the meeting to order at 6:00 p.m.

Agenda

Motion by Salter, second by Blankstrom, CARRIED, to approve the agenda as corrected. All voted yes.

Approval of Minutes

Motion by Salter, second by Abramson, CARRIED, to approve the April 2024 meeting minutes as submitted. All voted yes.

Communications

Public Comment

Ryan Briegel and Ann Pierre spoke in favor of first floor offices in the downtown.

Unfinished Business

New Business

- **Downtown First Floor Offices**
Chair Mahoney explained that a variance for a first-floor office in the downtown was recently approved by the Zoning Board of Appeals. ZBA asked Planning to review the restriction. The consensus was to maintain the prohibition as is.
- **Shipping Container**
Zoning Administrator Huebler has denied the use of shipping containers as storage units in residential districts based on them not being aesthetically compatible. ZBA recently denied a variance for one. The Commission concurs with the Zoning Administrators decision to prohibit the use of storage containers in residential districts.

Adjournment

There being no further business, motion by Armstrong, second by Salter, CARRIED, to adjourn the meeting at 6:21 p.m. All voted yes.

CITY OF WHITEHALL
RESOLUTION 24-29
DPW Driveway Bid

WHEREAS, in accordance with City Charter §22.03(C) and §22.04, the City solicited bids for the DPW Driveway project which includes the following scope:
pulverize all existing asphalt; reshape, fine grade, and compact; furnish, install, and compact 2" base top with 1.5 inch of asphalt 12 feet wide; restore shoulders with gravel, if excess from pulverize use that material

WHEREAS, the City received the following bid:

White Lake Excavating Inc. (Whitehall)	\$46,000
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WHEREAS, the City budgeted \$55,000 to cover the DPW driveway project.

WHEREAS, Public Works Director Armstrong has reviewed the bid with a recommendation that the bid be awarded to White Lake Excavating Inc.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby award the 2024 DPW Driveway Project to White Lake Excavating for the qualified bid of \$46,000.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held September 10, 2024 at 6:00 p.m.

(___ yes; ___ no, ___ absent).

Steve Salter, Mayor

Brenda Bourdon, City Clerk

STATION 1
1300 Delaney Dr.
Whitehall, MI 49461
231-893-6503



STATION 2
4206 Duck Lake Rd
Whitehall, MI 49461
231-766-3311

To City Manager Huebler, Mayor Salter and Whitehall City Council,

We will be having our Fire Prevention Open House on 10/4/2024 from 6pm-8pm. This is a big event for us, and we normally see 600+ people show up! I would like to not only invite you to come check it out, but also request permission to close Ullman's Way at Cogswell, to facilitate extra parking and a route for our Fire Truck Rides. We anticipate it being closed from 4pm to 9pm.

Thanks,

Pete

Peter C. McCarthy

Fire Chief

peter.mccarthy@mcd911.net

(231) 893-6503 Station

(231) 638-0808 Cell

SMOKE DETECTORS SAVE LIVES