



# WHITEHALL

**CITY COUNCIL MEETING**  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
OCTOBER 22, 2024  
6:00 p.m.

## **AGENDA**

1. Meeting called to Order
  - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
  - Approval of the October 8 Council Meeting Minutes
  - Approval of Accounts Payable
  - Communications – BLT Minutes, Central Dispatch Minutes, Great Lakes Fish Habitat Restoration Partnership Grant Support Letter, Library Thank You, Playhouse Events
4. Messages from the Mayor, Council, and City Manager
5. Public Comment \*
6. Old Business
7. New Business
  - Resolution 24-35 Acutex IFT
8. Public Comment \*
9. Adjournment

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



**WHITEHALL**  
CITY COUNCIL  
**WORK SESSION MINUTES**  
Council Chambers  
October 8, 2024

**PRESENT** Scott Brown, Tanya Cabala, Debi Hillebrand, Jeff Holmstrom, Stephen Sikkenga, Steve Salter, and Tom Ziemer

**ABSENT** None

**ALSO PRESENT** Scott Huebler, Brenda Bourdon, Will Meier, Roger Squiers

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Mayor Salter called the meeting to order at 5:00 p.m.

**DISCUSSION ITEMS**

**Social District (Salter)**

Mayor Salter proposed including the Pocket Park within the Social District. In response, City Manager Huebler and City Attorney Meier clarified the boundaries of the Social District and its designated Common Area. Initially, LARA (Liquor Control Commission) had restricted alcohol consumption to the Common Area within the Social District. However, due to vague legal language, LARA is now interpreting the entire Social District as the Common Area, allowing beverages to be consumed anywhere within the district's boundaries, not just in designated zones.

Council members Brown and Ziemer expressed opposition to expanding the Social District, while Cabala and Hillebrand were open to further discussion. The general consensus was to maintain the district as it currently stands.

**First Street Parking Lot Stairs (Sikkenga)**

City Manager Huebler reported that the proposal to construct stairs from the First Street parking lot to Lake Street, enhancing access to the lake, will be presented to the TIFA Board for consideration in the FY25/26 budget. Council member Sikkenga expressed support for this approach.

**Tannery Bay (Cabala)**

City Manager Huebler reported that the permit for work related to the wetland at Tannery Bay has been issued and shared with the Council. However, Council member Cabala expressed frustration, noting that she had been told there would be an opportunity for public comment before the permit's approval. She plans to write a letter addressing the issue and invited other Council members to sign it. In response to Cabala's disappointment in the filling of a portion of the wetland in Tannery Bay, Council member Holmstrom acknowledged the city has secured 200 acres off of Peterson, which is being restored as a wetland, demonstrating the Council's commitment to wetland conservation.

**INFORMATIONAL ITEMS**

None

**PUBLIC COMMENT**

Robert Buckwalter and Kevin Goff, residents of Whitehall living at Tannery Bay, spoke on the wetlands and maintenance regulations.

**ADJOURNMENT**

Mayor Salter adjourned the work session at 5:56 pm

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Respectfully submitted,  
Brenda Bourdon, City Clerk



**CITY COUNCIL  
MEETING MINUTES**

Council Chambers  
October 8, 2024

**PRESENT** Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

**ABSENT** None (Brown, Sikkenga arrived late)

**ALSO PRESENT** Scott Huebler, Brenda Bourdon, Will Meier, Roger Squiers

Mayor Salter called the meeting to order at 6:00 p.m.

**APPROVAL OF THE AGENDA**

Motion by Cabala, seconded by Hillebrand to approve the agenda.

Voice Vote: All yeses (Brown, Sikkenga absent)

**MOTION CARRIED**

(Sikkenga returned)

**APPROVAL OF THE CONSENT AGENDA**

- A. Approval of the September 24, 2024 Council Meeting Minutes
- B. Accounts Payable \$175,145.87
- C. Communications: Muskegon County Public Works Meeting Minutes, Planning Commission Meeting Minutes

Motion by Sikkenga, seconded by Holmstrom to approve the Consent Agenda. (Brown returned)

Voice Vote: All yeses

**MOTION CARRIED**

**MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER**

Messages were received from Council members, and the City Manager. Brown would like E-bikes on sidewalks addressed at next work session.

**PUBLIC COMMENT**

Comments were received from Kim Cyr.

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. Eagle Scout Project Request**

Motion by Holmstrom, seconded by Hillebrand to approve the Eagle Scout Project submitted by Maggie Derby to build a staircase stretching from the White Lake Community Library parking lot to the bike path.

Voice Vote: All yeses

**MOTION CARRIED**

**B. Resolution 24-33 Lot Split Request**

Motion by Sikkenga, seconded by Brown to approve the lot split request in the 600 block of Lake Street approved by the Planning Commission as submitted.

Roll Call Vote: Yes – Sikkenga, Brown, Holmstrom, Ziemer, Hillebrand, Cabala, and Salter;  
No – None; Absent – None

**MOTION CARRIED**

**C. Resolution 24-34 Leaf Removal**

Motion by Holmstrom, seconded by Sikkenga to authorize the City Manager to negotiate the purchase of two leaf vacuum trucks and to split the cost of a third with North Muskegon for an amount not to exceed \$112,500 and further approves the necessary budget amendments.

Roll Call Vote: Yes – Holmstrom, Sikkenga, Brown, Ziemer, Hillebrand, Cabala, and Salter;  
No – None; Absent – None

**MOTION CARRIED**

**PUBLIC COMMENT**

Students from Montague introduced themselves and provided their government teachers' name for their class assignment.

**ADJOURNMENT**

Mayor Salter adjourned the Council Meeting at 6:35 pm.

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Respectfully submitted,  
Brenda Bourdon, City Clerk

CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
October 22, 2024

**October 2024 Prepays**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$47,938.50	Transfer
IRS	Payroll	\$17,034.47	EFT
Alerus Financial	Payroll	\$6,896.72	EFT
MISDU	Payroll	\$61.84	9310

**Total Prepays:** \$71,931.53

**Accounts Payable:** \$183,620.06

***TOTAL ACCOUNTS PAYABLE*** \$255,551.59

Vendor Code	Vendor Name	Description	Amount
1302	1302 WARNER LLC		
	2024-8	SENIOR TRANSPORTATION - SHAWL TO PLAYHOUSE	2,000.00
TOTAL FOR: 1302 WARNER LLC			2,000.00
ACCUR	ACCURATE EXCAVATORS LLC		
	2170486	SANITARY SEWER EXTENSION - 1315 & 1321 E COLB	730.33
TOTAL FOR: ACCURATE EXCAVATORS LLC			730.33
SEAV	ALYSSA SEAVER		
	FLEX - OCT-24	FLEX - OCTOBER-24	292.70
TOTAL FOR: ALYSSA SEAVER			292.70
HELLE	AMBER L HELLEWELL		
	CONTRACT	DIRECTOR, SCRIPT EDITING, COSTUMES, PROPS - H	2,600.00
	REIMBURSEMENT	REIMBURSE - COSTUME SUPPLIES - HOBBIT	150.22
TOTAL FOR: AMBER L HELLEWELL			2,750.22
TWISS	ASHLEY TWISS		
	STATEMENT	MILEAGE REIMBURSEMENT - BLT MEETING	20.10
TOTAL FOR: ASHLEY TWISS			20.10
ASPHA	ASPHALT PAVING INC		
	API-0004490-455	ASPHALT - 3.9 TONS & 3.88 TONS	622.40
TOTAL FOR: ASPHALT PAVING INC			622.40
MAHON	BRANDON L MAHONEY		
	FLEX - OCT-24	FLEX - OCTOBER-24	28.68
TOTAL FOR: BRANDON L MAHONEY			28.68
BOU	BRENDA BOURDON		
	FLEX - OCT-24	FLEX - OCTOBER-24	271.65
TOTAL FOR: BRENDA BOURDON			271.65
SCHILLER	BROOK SCHILLER		
	FLEX - OCT-24	FLEX - OCTOBER-24	19.46
TOTAL FOR: BROOK SCHILLER			19.46
BS&A	BS&A SOFTWARE		
	157472	ANNUAL SERVICE & SUPPORT - TIME/BLDG/AP/CR/GL	4,438.00
TOTAL FOR: BS&A SOFTWARE			4,438.00
CATCHMARK	CATCHMARK TECHNOLOGIES		
	15209	LIVESTREAM COUNCIL - OCTOBER-2024	300.00
TOTAL FOR: CATCHMARK TECHNOLOGIES			300.00
MAHOC	CHRIS MAHONEY		
	FLEX - OCT-24	FLEX - OCTOBER-24	647.13
TOTAL FOR: CHRIS MAHONEY			647.13
CHR	CHRISTMAS CREATIONS LLC		
	6621	DOWNTOWN CHRISTMAS LIGHTS/DECOR	8,745.00
TOTAL FOR: CHRISTMAS CREATIONS LLC			8,745.00

Vendor Code	Vendor Name	Description	Amount
CITY	CITY OF WHITEHALL		
	Q1 - WATER/SEWE	Q1 - WATER/SEWER	25,421.92
TOTAL FOR: CITY OF WHITEHALL			25,421.92
BEAMA	CLAIRE BEAMAN		
	CONTRACT	SCENIC ARTS - HOBBIT	200.00
TOTAL FOR: CLAIRE BEAMAN			200.00
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	11,449.28
TOTAL FOR: CONSUMER'S ENERGY			11,449.28
BOND	DONALD BOND		
	FLEX - OCT-24	FLEX - OCTOBER-24	505.86
TOTAL FOR: DONALD BOND			505.86
ELITE	ELITE AIR LLC		
	I-3738-1	SERVICE CALL - DUCT SENSOR	99.00
TOTAL FOR: ELITE AIR LLC			99.00
ETNA	ETNA SUPPLY INC		
	S105905761.001	GASKETED PIPE (14) / FLEX COUPLING (2)	783.45
TOTAL FOR: ETNA SUPPLY INC			783.45
FRONT	FRONTIER		
	STATEMENT	TELEPHONE 231-894-6937	92.60
	STATEMENT	TELEPHONE 231-893-1801	40.71
	STATEMENT	TELEPHONE 231-893-0406	41.79
	STATEMENT	TELEPHONE 231-894-9689	83.92
TOTAL FOR: FRONTIER			259.02
GOV	GOVERNMENT FORMS AND SUPPLIES LLC		
	0350041	YEAR END FORMS - W2S	38.85
TOTAL FOR: GOVERNMENT FORMS AND SUPPLIES LLC			38.85
TAYLO	H.O. TAYLOR ENT.		
	352474	CAR WASH CLEANER	92.50
TOTAL FOR: H.O. TAYLOR ENT.			92.50
BRIGGS	IRA A BRIGGS		
	CONTRACT	SOUND ENGINEER - EDYE & MIKE OCT-4	300.00
TOTAL FOR: IRA A BRIGGS			300.00
JJ'S ELEC	JJ'S ELECTRIC LLC		
	SEPT-2024	ELECTRICAL PERMITS - SEPT-2024	1,326.40
TOTAL FOR: JJ'S ELECTRIC LLC			1,326.40
KENNE	KENNEDY INDUSTRIES INC		
	642525	FIELD SERVICE/LABOR/INSTALL NEW PUMP - LS#2 (	4,850.00
TOTAL FOR: KENNEDY INDUSTRIES INC			4,850.00



Vendor Code	Vendor Name	Description	Amount
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	296339766	COPIER MAINT - #308 DPW	5.87
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			5.87
KUER	KUERTH'S DISPOSAL INC.		
	56042	WASTE REMOVAL & RECYCLING - CH/DPW/PH - SEPT	408.00
TOTAL FOR: KUERTH'S DISPOSAL INC.			408.00
METL	MET LIFE		
	5399644-	NOV-20 LIFE & DISABILITY INS - NOV-2024	854.89
TOTAL FOR: MET LIFE			854.89
MDEQ	MI DEPT EGLE		
	761-11223486	WATER SAMPLE TESTING	128.00
TOTAL FOR: MI DEPT EGLE			128.00
MI	MICHIGAN DEPT OF NATURAL RESOURCES		
	751-11279331	CAMIS DEVELOPER ERROR/COMMISSION OVERPAID	67.46
TOTAL FOR: MICHIGAN DEPT OF NATURAL RESOURCES			67.46
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2400002296-97-9	PHONE & NETWORK FEES FY24 - CH/DPW/PD	4,668.40
	240002247	CENTRAL DISPATCH FEES - NOV-2024	4,016.92
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			8,685.32
MMA	MUSKEGON MUSEUM OF ART		
	1-4319	MAACC SHARE - CMF MARKETING	148.50
TOTAL FOR: MUSKEGON MUSEUM OF ART			148.50
ED	OGBORN ENTERPRISES, INC.		
	WCH & WDPW-24-1	CLEANING SERVICES - CH & DPW	665.00
TOTAL FOR: OGBORN ENTERPRISES, INC.			665.00
PARM	PARMENTER LAW		
	284451 / 284452	ATTORNEY FEES - GENERAL/PROSECUTION	3,499.50
TOTAL FOR: PARMENTER LAW			3,499.50
PETRO	PETRO TANK & LINE TESTING LLC		
	224907-FINAL	TANK MONITOR & INSTALLATION-FINAL BILL	10,497.50
TOTAL FOR: PETRO TANK & LINE TESTING LLC			10,497.50
PSYCH	PSYCHOLOGICAL RESOURCES		
	2410127	EVALUATION - DITTBERNER	150.00
TOTAL FOR: PSYCHOLOGICAL RESOURCES			150.00
ROTHB	RIVERS ACE		
	STATEMENT	CLAMPS/SAW/FASTENERS/PAINT/BRUSHES	509.16
TOTAL FOR: RIVERS ACE			509.16
UBMISC	ROBBINS AMY		
	10/18/2024	UB refund for account: 012-03890-00	45.54
TOTAL FOR: ROBBINS AMY			45.54

Vendor Code	Vendor Name	Description	Amount
DY	RYLAN DYKEMA		
	CONTRACT	BACKSTAGE CREW - HOBBIT	25.00
TOTAL FOR: RYLAN DYKEMA			25.00
FARR	SAMANTHA FARRAR		
	CONTRACT	CREATIVE MOVEMENT - HOBBIT	450.00
TOTAL FOR: SAMANTHA FARRAR			450.00
SHO	SHORELINE INSPECTION SERVICE LLC		
	SEPT-2024	MECHANICAL & PLUMBING PERMITS SEPT-2024	2,069.60
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			2,069.60
HA	SKY HARSCH		
	CONTRACT	STAGE MGR, DIRECTOR, YOUTH TECH ED - HOBBIT	2,200.00
TOTAL FOR: SKY HARSCH			2,200.00
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	7002561497	CALC PAPER/PLASTIC KNIVES/CHAIR MAT/CARDSTOCK	70.29
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			70.29
MICH	STATE OF MICHIGAN		
	MDOT00342 -591:	CONSTRUCTION CONTRACT - WARNER PAY APP #12	8,691.67
TOTAL FOR: STATE OF MICHIGAN			8,691.67
SUMM	SUMMIT ENVIRONMENTAL TECHNOLOGIES		
	AKR327374	WATER SAMPLES	407.48
TOTAL FOR: SUMMIT ENVIRONMENTAL TECHNOLOGIES			407.48
HELTAY	TAYLOR HELLEWELL		
	10052024	CLEANING SERVICE - PH 10.05.24 & 10.12.24	200.00
TOTAL FOR: TAYLOR HELLEWELL			200.00
TER	TERRA CONTRACTORS, LLC		
	1996	ZELLAR CULVERT - REMOVAL/REPAIRS (STORM 9.24.	6,625.00
	2001	MEARS REPAIRS - ASPHALT/TREE REMOVAL/CURB	51,840.00
	2002	SIDEWALK REMOVE/REPLACE (300SF)/IRRIGATION RE	2,700.00
TOTAL FOR: TERRA CONTRACTORS, LLC			61,165.00
LOOMIS	THE LOOMIS COMPANY		
	C007432200	WRAP PLAN- NOV-2024	5,120.38
TOTAL FOR: THE LOOMIS COMPANY			5,120.38
TWIN	TWIN CITIES AUTO PARTS & SERVICE		
	STATEMENT	OIL CHANGE/BRAKES/ROTORS-301 / FUEL PUMP-302	1,068.29
TOTAL FOR: TWIN CITIES AUTO PARTS & SERVICE			1,068.29
QUINN	TYLER J QUINN		
	CONTRACT	SOUND DESIGN, PHOTOGRAPHY, VIDEOGRAPHY, EDITI	1,500.00
TOTAL FOR: TYLER J QUINN			1,500.00
VERIZ	VERIZON WIRELESS		
	9975009370	ON CALL CELL / IPAD SVC PLAN	42.09
TOTAL FOR: VERIZON WIRELESS			42.09

Vendor Code	Vendor Name	Description	Amount
VRE	VREDEVELD HAEFNER LLC		
	6537	FY 23/24 AUDIT & FINANCIAL STATEMENTS	2,000.00
TOTAL FOR: VREDEVELD HAEFNER LLC			2,000.00
WMBUR	WEST MICHIGAN BURIAL VAULT CO		
	014712	FOUNDATIONS	72.00
TOTAL FOR: WEST MICHIGAN BURIAL VAULT CO			72.00
WLCHA	WHITE LAKE CHAMBER OF COMMERCE		
	7077	ANNUAL DINNER - 2024 (SALTER)	116.00
TOTAL FOR: WHITE LAKE CHAMBER OF COMMERCE			116.00
WLEAG	WHITE LAKE EAGLES		
		REIMBURSEMENTS SEWER BACKFLOW PREVENTER - SCHEID I-30452-1/5	5,583.07
TOTAL FOR: WHITE LAKE EAGLES			5,583.07
WHIVE	WHITEHALL VENTURES INC		
		LEASE - OCTT202 LEASE - OCTOBER-2024 - DOWNTOWN RESTROOMS	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WIND	WINDEMULLER		
	238873	WELL RADIO SERVICE - #6	737.50
TOTAL FOR: WINDEMULLER			737.50
WORK	WORKPLACE HEALTH WHITEHALL		
	300865	DOT PHYSICAL - BOND	100.00
TOTAL FOR: WORKPLACE HEALTH WHITEHALL			100.00
TOTAL - ALL VENDORS			183,620.06

**FUND TOTALS:**

Fund 101 - GENERAL OPERATING FUND	43,618.73
Fund 202 - MAJOR STREET FUND	7,096.20
Fund 203 - LOCAL STREET FUND	1,254.65
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1	17,620.11
Fund 249 - BUILDING INSPECTION DEPARTMENT	4,418.00
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND	60.18
Fund 401 - CAPITAL PROJECTS FUND	60,531.67
Fund 580 - PLAYHOUSE	11,210.90
Fund 590 - SEWER FUND	12,834.17
Fund 591 - WATER FUND	9,913.67
Fund 594 - MARINA FUND	1,134.63
Fund 661 - MOTOR POOL FUND	13,927.15

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
 EXP CHECK RUN DATES 10/18/2024 - 10/18/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN  
 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF OCTOBER 22, 2024

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
<b>Fund 101 GENERAL OPERATING FUND</b>							
Dept 000 247							
101-000-231.017	DUE TO FLEX FUND	ALYSSA SEAVER	FLEX - OCTOBER-24	FLEX - OCT-24	10/23/24	292.70	
101-000-231.017	DUE TO FLEX FUND	BRANDON L MAHONEY	FLEX - OCTOBER-24	FLEX - OCT-24	10/23/24	28.68	
101-000-231.017	DUE TO FLEX FUND	BRENDA BOURDON	FLEX - OCTOBER-24	FLEX - OCT-24	10/23/24	271.65	
101-000-231.017	DUE TO FLEX FUND	BROOK SCHILLER	FLEX - OCTOBER-24	FLEX - OCT-24	10/23/24	19.46	
101-000-231.017	DUE TO FLEX FUND	CHRIS MAHONEY	FLEX - OCTOBER-24	FLEX - OCT-24	10/23/24	647.13	
101-000-231.017	DUE TO FLEX FUND	DONALD BOND	FLEX - OCTOBER-24	FLEX - OCT-24	10/23/24	505.86	
		Total For Dept 000 247				1,765.48	
<b>Dept 101 CITY COUNCIL</b>							
101-101-760.000	CONFERENCES & WORKSHOPS	WHITE LAKE CHAMBER OF	ANNUAL DINNER - 2024 (SALTER)	7077	10/23/24	116.00	
101-101-962.000	OTHER EXPENSES	CATCHMARK TECHNOLOGIE	LIVESTREAM COUNCIL - OCTOBER-2024	15209	10/23/24	300.00	
		Total For Dept 101 CITY COUNCIL				416.00	
<b>Dept 172 ADMINISTRATION</b>							
101-172-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & CO	CALC PAPER/PLASTIC KNIVES/CHAIR MA	7002561497	10/23/24	15.79	
101-172-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	FY 23/24 AUDIT & FINANCIAL STATEME	6537	10/23/24	680.00	
101-172-818.000	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SERVICE & SUPPORT - TIME/BL	157472	10/23/24	2,081.00	
101-172-818.000	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SERVICE & SUPPORT - TIME/BL	157472	10/23/24	245.00	
101-172-818.000	CONTRACTUAL SERVICES	MUSKEGON CENTRAL DISP	PHONE & NETWORK FEES FY24 - CH/DPW	2400002296-97-9	10/23/24	1,812.80	
101-172-904.000	PRINTING	GOVERNMENT FORMS AND	YEAR END FORMS - W2S	0350041	10/23/24	38.85	
		Total For Dept 172 ADMINISTRATION				4,873.44	
<b>Dept 203 ATTORNEY</b>							
101-203-826.100	ATTORNEY FEES	PARMENTER LAW	ATTORNEY FEES - GENERAL/PROSECUTIO	284451 / 284452	10/23/24	1,276.50	
		Total For Dept 203 ATTORNEY				1,276.50	
<b>Dept 265 CITY HALL BLDG &amp; GROUNDS</b>							
101-265-757.000	OPERATING SUPPLIES	STAPLES CONTRACT & CO	CALC PAPER/PLASTIC KNIVES/CHAIR MA	7002561497	10/23/24	5.87	
101-265-818.700	CONTRACTUAL SERVICES-CLE	OGBORN ENTERPRISES, I	CLEANING SERVICES - CH & DPW	WCH & WDPW-24-1	10/23/24	380.00	
101-265-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	64.96	
101-265-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	9.28	
101-265-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	1,817.64	
101-265-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	160.38	
101-265-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	27.84	
101-265-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	749.24	
		Total For Dept 265 CITY HALL BLDG & GROUNDS				3,215.21	
<b>Dept 266 DISTRICT COURT</b>							
101-266-826.000	ATTORNEY FEES	PARMENTER LAW	ATTORNEY FEES - GENERAL/PROSECUTIO	284451 / 284452	10/23/24	2,223.00	
		Total For Dept 266 DISTRICT COURT				2,223.00	
<b>Dept 270 FRINGE BENEFITS</b>							
101-270-719.603	FRINGE-HEALTH INS WRAP	THE LOOMIS COMPANY	WRAP PLAN- NOV-2024	C007432200	10/23/24	5,120.38	
101-270-719.680	FRINGE-LIFE INS	MET LIFE	LIFE & DISABILITY INS - NOV-2024	5399644- NOV-20	10/23/24	260.56	
101-270-719.685	FRINGE-MISCELLANEOUS	WORKPLACE HEALTH WHIT	DOT PHYSICAL - BOND	300865	10/23/24	100.00	
101-270-719.690	FRINGE-DISABILITY INS	MET LIFE	LIFE & DISABILITY INS - NOV-2024	5399644- NOV-20	10/23/24	594.33	
		Total For Dept 270 FRINGE BENEFITS				6,075.27	
<b>Dept 301 POLICE</b>							
101-301-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & CO	CALC PAPER/PLASTIC KNIVES/CHAIR MA	7002561497	10/23/24	7.59	
101-301-835.000	MEDICAL	PSYCHOLOGICAL RESOURC	EVALUATION - DITTBERNER	2410127	10/23/24	150.00	
101-301-850.000	TELEPHONE	MUSKEGON CENTRAL DISP	CENTRAL DISPATCH FEES - NOV-2024	240002247	10/23/24	4,016.92	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
<b>Fund 101 GENERAL OPERATING FUND</b>							
Dept 301 POLICE	TELEPHONE	MUSKOGON CENTRAL DISP	PHONE & NETWORK FEES FY24 - CH/DPW	2400002296-97-9	10/23/24	1,783.10	
101-301-850.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PART	OIL CHANGE/BRAKES/ROTORS-301 / FUE	STATEMENT	10/23/24	91.74	
101-301-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PART	OIL CHANGE/BRAKES/ROTORS-301 / FUE	STATEMENT	10/23/24	976.55	
101-301-933.000			Total For Dept 301 POLICE			7,025.90	
Dept 444 SIDEWALKS	CONTRACTUAL SERVICES	TERRA CONTRACTORS, LL	SIDEWALK REMOVE/REPLACE (300SF)/IR	2002	10/23/24	2,700.00	
101-444-818.000			Total For Dept 444 SIDEWALKS			2,700.00	
Dept 448 STREET LIGHTING	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	42.75	
101-448-920.000			Total For Dept 448 STREET LIGHTING			42.75	
Dept 521 SANITATION	CONTRACTUAL SERVICES	KUERTH'S DISPOSAL INC	WASTE REMOVAL & RECYCLING - CH/DPW	56042	10/23/24	38.00	
101-521-818.000			Total For Dept 521 SANITATION			38.00	
Dept 567 CEMETERY	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	1,749.33	
101-567-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	29.80	
101-567-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	28.91	
101-567-920.000	CEMETERY MAINTENANCE	WEST MICHIGAN BURIAL	FOUNDATIONS	014712	10/23/24	72.00	
101-567-932.000			Total For Dept 567 CEMETERY			1,880.04	
Dept 751 PARKS DEPARTMENT	REPAIRS & MAINT SUPPLIES	RIVERS ACE	CLAMPS/SAW/FASTENERS/PAINT/BRUSHES	STATEMENT	10/23/24	30.87	
101-751-775.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	2,153.25	
101-751-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	2,949.21	
101-751-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	2,880.90	
101-751-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	5.94	
101-751-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	1,214.73	
101-751-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	315.52	
101-751-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	46.40	
101-751-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	896.94	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	42.75	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	31.74	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	37.11	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	33.39	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	43.79	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	28.58	
101-751-920.000			Total For Dept 751 PARKS DEPARTMENT			10,711.12	
Dept 753 PATHWAY	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	280.27	
101-753-920.000			Total For Dept 753 PATHWAY			280.27	
Dept 756 119 S BALDWIN ST	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	27.84	
101-756-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	1,000.89	
101-756-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	67.02	
101-756-920.000			Total For Dept 756 119 S BALDWIN ST			1,095.75	

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
<b>Fund 101 GENERAL OPERATING FUND</b>							
Total For Fund 101 GENERAL OPERATING FUND						43,618.73	
<b>Fund 202 MAJOR STREET FUND</b>							
Dept 463 ROUTINE MAINT							
202-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	ASPHALT - 3.9 TONS & 3.88 TONS	API-0004490-455	10/23/24	155.20	
202-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	ASPHALT - 3.9 TONS & 3.88 TONS	API-0004490-455	10/23/24	156.00	
202-463-818.000	CONTRACTUAL SERVICES	TERRA CONTRACTORS, LL	ZELLAR CULVERT - REMOVAL/REPAIRS ( 1996		10/23/24	6,625.00	
Total For Dept 463 ROUTINE MAINT						6,936.20	
<b>Dept 482 ADMINISTRATION</b>							
202-482-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	FY 23/24 AUDIT & FINANCIAL STATEME	6537	10/23/24	160.00	
Total For Dept 482 ADMINISTRATION						160.00	
Total For Fund 202 MAJOR STREET FUND						7,096.20	
<b>Fund 203 LOCAL STREET FUND</b>							
Dept 463 ROUTINE MAINT							
203-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	ASPHALT - 3.9 TONS & 3.88 TONS	API-0004490-455	10/23/24	156.00	
203-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	ASPHALT - 3.9 TONS & 3.88 TONS	API-0004490-455	10/23/24	155.20	
203-463-757.000	OPERATING SUPPLIES	ETNA SUPPLY INC	GASKETED PIPE (14) / FLEX COUPLING	S105905761.001	10/23/24	783.45	
Total For Dept 463 ROUTINE MAINT						1,094.65	
<b>Dept 482 ADMINISTRATION</b>							
203-482-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	FY 23/24 AUDIT & FINANCIAL STATEME	6537	10/23/24	160.00	
Total For Dept 482 ADMINISTRATION						160.00	
Total For Fund 203 LOCAL STREET FUND						1,254.65	
<b>Fund 247 TAX INCREMENT FINANCE AUTHORITY #1</b>							
Dept 000 247							
247-000-818.400	CONTRACTUAL SERVICES-DOW	WHITEHALL VENTURES IN	LEASE - OCTOBER-2024 - DOWNTOWN RE	LEASE - OCTT202	10/23/24	145.00	
247-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	7,024.05	
247-000-962.000	OTHER EXPENSES	ASHLEY TWISS	MILEAGE REIMBURSEMENT - BLT MEETIN	STATEMENT	10/23/24	20.10	
Total For Dept 000 247						7,189.15	
<b>Dept 525 DOWNTOWN STREETScape</b>							
247-525-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	1,060.29	
247-525-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	37.12	
247-525-921.000	ELECTRICAL-PEDESTRIAN LI	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	291.99	
247-525-921.000	ELECTRICAL-PEDESTRIAN LI	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	296.56	
247-525-974.000	CAPITAL IMPROVEMENTS	CHRISTMAS CREATIONS L	DOWNTOWN CHRISTMAS LIGHTS/DECOR	6621	10/23/24	8,745.00	
Total For Dept 525 DOWNTOWN STREETScape						10,430.96	
Total For Fund 247 TAX INCREMENT FINANCE AUTHORI						17,620.11	
<b>Fund 249 BUILDING INSPECTION DEPARTMENT</b>							
Dept 000 247							
249-000-818.000	CONTRACTUAL SERVICES	JJ'S ELECTRIC LLC	ELECTRICAL PERMITS - SEPT-2024	SEPT-2024	10/23/24	1,326.40	
249-000-818.000	CONTRACTUAL SERVICES	SHORELINE INSPECTION	MECHANICAL & PLUMBING PERMITS SEPT	SEPT-2024	10/23/24	1,096.00	
249-000-818.000	CONTRACTUAL SERVICES	SHORELINE INSPECTION	MECHANICAL & PLUMBING PERMITS SEPT	SEPT-2024	10/23/24	973.60	
249-000-962.000	OTHER EXPENSES	BS&A SOFTWARE	ANNUAL SERVICE & SUPPORT - TIME/BL	157472	10/23/24	1,022.00	
Total For Dept 000 247						4,418.00	
Total For Fund 249 BUILDING INSPECTION DEPARTMEN						4,418.00	

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<b>Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND</b>							
Dept 000 247							
250-000-818.100	C/S-INDUSTRIAL PARK MAR	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	30.09	
250-000-818.100	C/S-INDUSTRIAL PARK MAR	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	30.09	
			Total For Dept 000 247			60.18	
			Total For Fund 250 LOCAL DEVELOPMENT FINANCE AUT			60.18	
<b>Fund 401 CAPITAL PROJECTS FUND</b>							
Dept 000 247							
401-000-818.000	CONTRACTUAL SERVICES	TERRA CONTRACTORS, LL	MEARS REPAIRS - ASPHALT/TREE REMOV	2001	10/23/24	51,840.00	
401-000-818.000-E22	CONTRACTUAL SERVICES	STATE OF MICHIGAN	CONSTRUCTION CONTRACT - WARNER PAY	MDOT00342 -591:	10/23/24	8,691.67	
			Total For Dept 000 247			60,531.67	
			Total For Fund 401 CAPITAL PROJECTS FUND			60,531.67	
<b>Fund 580 PLAYHOUSE</b>							
Dept 000 247							
580-000-757.410	WLYT OPERATING	AMBER L HELLEWELL	DIRECTOR, SCRIPT EDITING, COSTUMES	CONTRACT	10/23/24	2,600.00	
580-000-757.410	WLYT OPERATING	AMBER L HELLEWELL	REIMBURSE - COSTUME SUPPLIES - HOB	REIMBURSEMENT	10/23/24	150.22	
580-000-757.410	WLYT OPERATING	CLAIRE BEAMAN	SCENIC ARTS - HOBBIT	CONTRACT	10/23/24	200.00	
580-000-757.410	WLYT OPERATING	RYLAN DYKEMA	BACKSTAGE CREW - HOBBIT	CONTRACT	10/23/24	25.00	
580-000-757.410	WLYT OPERATING	SAMANTHA FARRAR	CREATIVE MOVEMENT - HOBBIT	CONTRACT	10/23/24	450.00	
580-000-757.410	WLYT OPERATING	SKY HARSCH	STAGE MGR, DIRECTOR, YOUTH TECH ED	CONTRACT	10/23/24	500.00	
580-000-757.410	WLYT OPERATING	SKY HARSCH	STAGE MGR, DIRECTOR, YOUTH TECH ED	CONTRACT	10/23/24	1,500.00	
580-000-757.410	WLYT OPERATING	SKY HARSCH	STAGE MGR, DIRECTOR, YOUTH TECH ED	CONTRACT	10/23/24	200.00	
580-000-757.410	WLYT OPERATING	TYLER J QUINN	SOUND DESIGN, PHOTOGRAPHY, VIDEOGR	CONTRACT	10/23/24	1,000.00	
580-000-757.410	WLYT OPERATING	TYLER J QUINN	SOUND DESIGN, PHOTOGRAPHY, VIDEOGR	CONTRACT	10/23/24	200.00	
580-000-757.410	WLYT OPERATING	TYLER J QUINN	SOUND DESIGN, PHOTOGRAPHY, VIDEOGR	CONTRACT	10/23/24	200.00	
580-000-805.000	MARKETING	MUSKEGON MUSEUM OF AR	SOUND DESIGN, PHOTOGRAPHY, VIDEOGR	CONTRACT	10/23/24	100.00	
580-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	MAACC SHARE - CMF MARKETING	1-4319	10/23/24	148.50	
580-000-818.000	CONTRACTUAL SERVICES-	1302 WARNER LLC	FY 23/24 AUDIT & FINANCIAL STATEME	6537	10/23/24	40.00	
580-000-818.000	CONTRACTUAL SERVICES-	KUERTH'S DISPOSAL INC	SENIOR TRANSPORTATION - SHAWL TO P	2024-8	10/23/24	2,000.00	
580-000-818.600	CONTRACTUAL SERVICE-SOUN	IRA A BRIGGS	WASTE REMOVAL & RECYCLING - CH/DPW	56042	10/23/24	54.00	
580-000-818.800	CONTRACTUAL SERVICES-CLE	TAYLOR HELLEWELL	SOUND ENGINEER - EDYE & MIKE OCT-4	CONTRACT	10/23/24	300.00	
580-000-818.800	CONTRACTUAL SERVICES-CLE	TAYLOR HELLEWELL	CLEANING SERVICE - PH 10.05.24 & 1	10052024	10/23/24	100.00	
580-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	CLEANING SERVICE - PH 10.05.24 & 1	10052024	10/23/24	100.00	
580-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	92.80	
580-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	397.98	
580-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	753.40	
580-000-931.000	BUILDING MAINTENANCE	ELITE AIR LLC	SERVICE CALL - DUCT SENSOR	I-3738-1	10/23/24	99.00	
			Total For Dept 000 247			11,210.90	
			Total For Fund 580 PLAYHOUSE			11,210.90	
<b>Fund 590 SEWER FUND</b>							
Dept 550 SEWER ADMINISTRATION							
590-550-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	FY 23/24 AUDIT & FINANCIAL STATEME	6537	10/23/24	440.00	
			Total For Dept 550 SEWER ADMINISTRATION			440.00	
<b>Dept 552 SEWER CUSTOMER ACCOUNTS</b>							
590-552-818.000	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SERVICE & SUPPORT - TIME/BL	157472	10/23/24	422.50	
590-552-850.000	TELEPHONE	VERIZON WIRELESS	ON CALL CELL / IPAD SVC PLAN	9975009370	10/23/24	19.00	
			Total For Dept 552 SEWER CUSTOMER ACCOUNTS			441.50	

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<b>Fund 590 SEWER FUND</b>							
<b>Dept 554 SEWER PUMPING</b>							
590-554-775.000	REPAIRS & MAINT SUPPLIES	KENNEDY INDUSTRIES IN	FIELD SERVICE/LABOR/INSTALL NEW PU	642525	10/23/24	4,850.00	
590-554-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	39.48	
590-554-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	602.61	
590-554-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	39.33	
590-554-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	65.10	
590-554-920.000	PUBLIC UTILITIES	FRONTIER	TELEPHONE 231-893-1801	STATEMENT	10/23/24	40.71	
			Total For Dept 554 SEWER PUMPING			5,637.23	
<b>Dept 558 SEWER T &amp; D</b>							
590-558-801.000	PROFESSIONAL SERVICES	WHITE LAKE EAGLES	SEWER BACKFLOW PREVENTER - SCHEID	REIMBURSEMENTS	10/23/24	2,505.18	
590-558-801.000	PROFESSIONAL SERVICES	WHITE LAKE EAGLES	SEWER BACKFLOW PREVENTER - SCHEID	REIMBURSEMENTS	10/23/24	3,077.89	
590-558-850.000	TELEPHONE	VERIZON WIRELESS	ON CALL CELL / IPAD SVC PLAN	9975009370	10/23/24	2.04	
			Total For Dept 558 SEWER T & D			5,585.11	
<b>Dept 559 SEWER CONSTRUCTION</b>							
590-559-818.000-E23	CONTRACTUAL SERVICES	ACCURATE EXCAVATORS L	SANITARY SEWER EXTENSION - 1315 &	2170486	10/23/24	730.33	
			Total For Dept 559 SEWER CONSTRUCTION			730.33	
			Total For Fund 590 SEWER FUND			12,834.17	
<b>Fund 591 WATER FUND</b>							
<b>Dept 000 247</b>							
591-000-202.100	DUE TO UTILITY CUSTOMER	ROBBINS AMY	UB refund for account: 012-03890-0	10/18/2024	10/23/24	45.54	
			Total For Dept 000 247			45.54	
<b>Dept 540 WATER ADMINISTRATION</b>							
591-540-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	FY 23/24 AUDIT & FINANCIAL STATEME	6537	10/23/24	440.00	
			Total For Dept 540 WATER ADMINISTRATION			440.00	
<b>Dept 542 WATER CUSTOMER ACCOUNTS</b>							
591-542-818.000	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SERVICE & SUPPORT - TIME/BL	157472	10/23/24	422.50	
591-542-850.000	TELEPHONE	VERIZON WIRELESS	ON CALL CELL / IPAD SVC PLAN	9975009370	10/23/24	19.01	
			Total For Dept 542 WATER CUSTOMER ACCOUNTS			441.51	
<b>Dept 546 WATER SOURCE PLANT</b>							
591-546-818.100	CONTRACTUAL SERVICES--	WINDEMULLER	WELL RADIO SERVICE - #6	238873	10/23/24	737.50	
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	1,393.48	
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	3,786.91	
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	1,025.63	
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	1,396.76	
591-546-920.000	PUBLIC UTILITIES	FRONTIER	TELEPHONE 231-893-0406	STATEMENT	10/23/24	41.79	
			Total For Dept 546 WATER SOURCE PLANT			8,382.07	
<b>Dept 548 WATER T &amp; D</b>							
591-548-757.000	OPERATING SUPPLIES	RIVERS ACE	CLAMPS/SAW/FASTENERS/PAINT/BRUSHES	STATEMENT	10/23/24	67.03	
591-548-818.000	CONTRACTUAL SERVICES	MI DEPT EGLE	WATER SAMPLE TESTING	761-11223486	10/23/24	128.00	
591-548-818.000	CONTRACTUAL SERVICES	SUMMIT ENVIRONMENTAL	WATER SAMPLES	AKR327374	10/23/24	407.48	
591-548-850.000	TELEPHONE	VERIZON WIRELESS	ON CALL CELL / IPAD SVC PLAN	9975009370	10/23/24	2.04	
			Total For Dept 548 WATER T & D			604.55	
			Total For Fund 591 WATER FUND			9,913.67	



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<b>Fund 594 MARINA FUND</b>							
Dept 000 247							
594-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	FY 23/24 AUDIT & FINANCIAL STATEME	6537	10/23/24	40.00	
594-000-850.000	TELEPHONE	FRONTIER	TELEPHONE 231-894-9689	STATEMENT	10/23/24	83.92	
594-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	380.48	
594-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	10/23/24	562.77	
594-000-962.000	OTHER EXPENSES	MICHIGAN DEPT OF NATU	CAMIS DEVELOPER ERROR/COMMISSION O	751-11279331	10/23/24	67.46	
		Total For Dept 000 247				1,134.63	
		Total For Fund 594 MARINA FUND				1,134.63	
<b>Fund 661 MOTOR POOL FUND</b>							
Dept 000 247							
661-000-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & CO	CALC PAPER/PLASTIC KNIVES/CHAIR MA	7002561497	10/23/24	41.04	
661-000-757.000	OPERATING SUPPLIES	H.O. TAYLOR ENT.	CAR WASH CLEANER	352474	10/23/24	92.50	
661-000-757.000	OPERATING SUPPLIES	RIVERS ACE	CLAMPS/SAW/FASTENERS/PAINT/BRUSHES	STATEMENT	10/23/24	409.47	
661-000-757.000	OPERATING SUPPLIES	RIVERS ACE	CLAMPS/SAW/FASTENERS/PAINT/BRUSHES	STATEMENT	10/23/24	1.79	
661-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	FY 23/24 AUDIT & FINANCIAL STATEME	6537	10/23/24	40.00	
661-000-818.000	CONTRACTUAL SERVICES	BSEA SOFTWARE	ANNUAL SERVICE & SUPPORT - TIME/BL	157472	10/23/24	245.00	
661-000-818.000	CONTRACTUAL SERVICES	KUERTH'S DISPOSAL INC	WASTE REMOVAL & RECYCLING - CH/DPW	56042	10/23/24	316.00	
661-000-818.700	CONTRACTUAL SERVICES-CLE	OGBORN ENTERPRISES, I	CLEANING SERVICES - CH & DPW	WCH & WDPW-24-1	10/23/24	285.00	
661-000-850.000	TELEPHONE	FRONTIER	TELEPHONE 231-894-6937	STATEMENT	10/23/24	92.60	
661-000-850.000	TELEPHONE	MUSKEGON CENTRAL DISP	PHONE & NETWORK FEES FY24 - CH/DPW	2400002296-97-9	10/23/24	1,072.50	
661-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	55.68	
661-000-920.000	PUBLIC UTILITIES	CITY OF WHITEHALL	Q1 - WATER/SEWER	Q1 - WATER/SEWE	10/23/24	772.20	
661-000-933.000	EQUIPMENT MAINTENANCE	KONICA MINOLTA BUSINE	COPIER MAINT - #308 DPW	296339766	10/23/24	5.87	
661-000-976.000	EQUIPMENT	PETRO TANK & LINE TES	TANK MONITOR & INSTALLATION-FINAL	224907-FINAL	10/23/24	10,497.50	
		Total For Dept 000 247				13,927.15	
		Total For Fund 661 MOTOR POOL FUND				13,927.15	

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<b>Fund Totals:</b>							
	Fund 101	GENERAL OPERATING FUND				43,618.73	
	Fund 202	MAJOR STREET FUND				7,096.20	
	Fund 203	LOCAL STREET FUND				1,254.65	
	Fund 247	TAX INCREMENT FINANCE AUTHO				17,620.11	
	Fund 249	BUILDING INSPECTION DEPARTM				4,418.00	
	Fund 250	LOCAL DEVELOPMENT FINANCE A				60.18	
	Fund 401	CAPITAL PROJECTS FUND				60,531.67	
	Fund 580	PLAYHOUSE				11,210.90	
	Fund 590	SEWER FUND				12,834.17	
	Fund 591	WATER FUND				9,913.67	
	Fund 594	MARINA FUND				1,134.63	
	Fund 661	MOTOR POOL FUND				13,927.15	
<b>Total For All Funds:</b>						<b>183,620.06</b>	

**CITY OF WHITEHALL  
BROWNFIELD, LDFA, TIFA  
October 10, 2024**

**PRESENT**

M. Byam, D. Copley, K. Cyr, M. Guinon, G. Langlois, S. Salter

**ABSENT**

J. Dillivan, M. McDermott, J. McDowell, T. Moore, E. Peyer

**ALSO PRESENT**

Director/Secretary Huebler, Treasurer Seaver

Chair Copley called the meeting to order at 12:01 p.m.

**APPROVAL OF AGENDA**

Motion by Salter, second by Guinon, CARRIED, to approve the agenda as presented. All voted yes.

**APPROVAL OF MINUTES**

Motion by Langlois, second by Salter, CARRIED, to approve the July 2024 meeting minutes as presented. All voted yes.

**PUBLIC INFORMATION HEARING**

Copley opened the hearing at 12:04 p.m. but received no public comment.

**COMMUNICATIONS**

**UNFINISHED BUSINESS**

**West Colby Connector**

Motion by Salter, second by Guinon, CARRIED, to approve the design of the Connector as submitted with the addition of bike racks. All voted yes.

**NEW BUSINESS**

**Resolution 10 - TIFA Plan Amendment**

Motion by Salter, second by Byam, CARRIED, to adopt Resolution 24-10 approving the Plan Amendment as submitted and recommending approval by the City Council. Roll Call Vote – 5 yes, 2 absent.

**Resolution 11 - LDFA Plan Amendment**

Motion by Guinon, support by Cyr, CARRIED, to adopt Resolution 24-11 approving the Plan Amendment as submitted and recommending approval by the City Council. Roll Call Vote – 6 yes, 5 absent.

**Resolution 12 – Tapestry Land Sale**

Motion by Salter, support by Byam, FAILED, to adopt Resolution 24-12 selling up to 15 acres to the Tapestry for a health and wellness center. Roll Call Vote – 3 yes, 3 no (Copley, Guinon, Langlois), 5 absent.

Molly Gillhespy provided background information on their mission, plans, and financing. While the Board supports the mission of the Tapestry, they prefer to sell land to industries that will create jobs and generate taxes.

**Resolution 13 – Ericksons Land Sale**

Motion by Langlois, support by Byam, CARRIED, to adopt Resolution 24-13 selling up to 12 acres to Ericksons for equipment warehousing. Roll Call Vote – 6 yes, 5 absent.

**Resolution 14 – 114 North Thompson**

Motion by Langlois, support by Salter, CARRIED, to adopt Resolution 24-14 authorizing the demolition of 114 North Thompson. Roll Call Vote – 5 yes, 2 absent.

**Fire Authority Training**

Motion by Byam, support by Salter, CARRIED, to adopt the Fire Authority's request to conduct training at 114 North Thompson provided such is done prior to demolition. All voted yes.

**PUBLIC COMMENT**

Council Member Ziemer suggested the board meetings be moved to the evening to allow more public participation. Huebler commented that this was done in the past without increased attendance.

**ADJOURNMENT**

There being no further business, Chair Copley adjourned at 1:13 p.m.

Muskegon Central Dispatch 9-1-1  
BOARD OF DIRECTORS  
September 11, 2024

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The September 11, 2024 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held at the Muskegon Central Fire Community Room was called to order at 1:30 pm by Chairman Chandler.

Members present: Anthony Chandler, Dir. Admin Services, City of Norton Shores  
Ed Viverette, Chief of Police, City of North Muskegon  
Jared Olson, City Manager, City of Roosevelt Park  
Mark Eisenbarth, County Administrator, County of Muskegon  
Scott Huebler, City Manager, City of Whitehall  
Jennifer Hodges, Twp. Supervisor, Muskegon Charter Township  
Jeff Auch, City Manager, City of Montague  
Chief Roberson, Muskegon Heights Fire Department

Absent: Todd Dunham, Supervisor, Fruitport Charter Township  
Jonathan Seyferth, City Manager, City of Muskegon  
Nicole McGhee, Post Commander, Michigan State Police

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1  
Nick Martin, Deputy Director, Muskegon Central Dispatch 9-1-1  
Bill Rensberger, Technology Director, Muskegon Central Dispatch 9-1-1  
Drew Roesler, Operations Manager, Muskegon Central Dispatch 9-1-1  
MiSu Peltoniemi-Kozal, QI, Muskegon Central Dispatch 9-1-1  
Rebecca Injerd, Muskegon Central Dispatch 9-1-1

Others present: Chief McBride, Roosevelt Park Police Department  
Renee Gavin, Emergency Manager, Muskegon County  
Lieutenant Bahorski, Muskegon City Police Department

### **APPROVAL OF THE AGENDA**

Moved by Mr. Auch, seconded by Ms. Hodges, to approve the July 10, 2024 agenda, as presented. Motion carried.

### **MINUTES OF JULY 10, 2024 MEETING**

Moved by Mr. Olson, seconded by Mr. Huebler to approve the July 10, 2024 meeting minutes. Motion carried.

### **REPORTS**

#### **COORDINATING COMMITTEE MINUTES**

The September 3, 2024 Coordinating Committee meeting minutes were provided to the Board for information.

#### DIRECTOR'S REPORT

Chief McCarthy welcomed to serve on the Coordinating Committee. LEIN audit successfully passed. Multi-factor authentication (MFA) coming soon. Annual financial audit entrance meeting held. Termed employee entered into grievance process.

#### 800 MHZ IMPLEMENTATION COMMITTEE

Muskegon County school radios being delivered, updating templates and creating talk groups.

#### CAD / RMS / JMS COMMITTEE

No report, discussed in New Business.

#### FIRE RMS / MCT COMMITTEE

First Due users group established.

#### **OLD BUSINESS**

#### SECONDARY SERVER ROOM

Progress photos shared, generator expected in January.

#### **NEW BUSINESS**

#### FY24 YEAR-END BUDGET AMENDMENTS

Amendments presented. Discussed health care trends. Eisenbarth asked about fund balance and county server room project.

Moved by Mr. Huebler, seconded by Mr. Eisenbarth, to approve the FY24 Year-End Budget Amendments as presented. Motion carried.

#### FY25 BUDGET PROPOSAL

Budget presented. Discussed contractual services, breaking out large expense vendors. Eisenbarth asked about fund balance. Not anticipating fund balance transfer for FY25. Hodges asked about Misc. Revenue, Director Wolford to look into and respond.

Moved by Mr. Eisenbarth, seconded by Mr. Auch, to approve the FY25 Budget Proposal, as presented. Motion carried.

#### CAD / RMS / JMS CONTRACT

Discussed project June 4 to date. Critical open issues regarding officer safety, data conversion errors, dispatcher struggle with effectively managing calls, and agency liability. Mr. Huebler mentioned obtaining a second attorney opinion, suggesting Stapleton from past

cases. Discussed outstanding issues at length. Ms. Hodges encouraged opening contract, which will not require BOD approval. Board members expressed support. Mr. Auch reminded MCD Admin to document officer safety issues, all correspondence, backup is helpful if needed.

**COMMENTS**

ADMINISTRATIVE

None.

PUBLIC

None.

**NEXT MEETING**

The next meeting will be held on October 9, 2024 at 1:30pm in the Muskegon Central Fire Community Room.

**ADJOURNMENT**

Moved by Ms. Hodges, seconded by Mr. Auch, to adjourn the meeting. Motion carried.

The meeting adjourned at 2:33 pm.

Respectfully submitted,

---

Rebecca Injerd, Office Administrator Date

---

Anthony Chandler, Chairman Date



October 16, 2024

National Oceanic and Atmospheric Administration  
Great Lakes Fish Habitat Restoration Partnership Grant  
1401 Constitution Avenue NW, Room 5128  
Washington, DC 20230

Dear Review Committee,

I am writing to express the City's strong support for the Muskegon Conservation District's (MCD) application for the "White Lake Celery Flats Restoration Feasibility Study" under the National Oceanic and Atmospheric Administration's Great Lakes Fish Habitat Restoration Partnership Grant.

Since the City of Whitehall acquired the 164 acres of former celery flats in 2012 and 2021, this area has transformed into a vital habitat for migratory birds and a spawning ground for fish along the White River. With dedicated funding, we can enhance this environment further by restoring it to a functional wetland that supports key fish species native to White Lake.

MCD, in collaboration with Ducks Unlimited and the Great Lakes Fisheries Commission, has proposed a comprehensive plan to rehabilitate the celery flats, creating a thriving ecosystem for migratory waterfowl and target fish species. This restoration effort will also enrich the White Lake community by providing new opportunities for recreational activities such as kayaking and sport fishing.

The proposed feasibility study will facilitate collaboration among various agencies and the White Lake community, ensuring a thorough understanding of the project's needs and benefits.

We wholeheartedly support the Muskegon Conservation District and its partners in their pursuit of funding for this crucial feasibility study and commit \$12,000 towards the local match.

Sincerely,

Scott K. Huebler  
City Manager

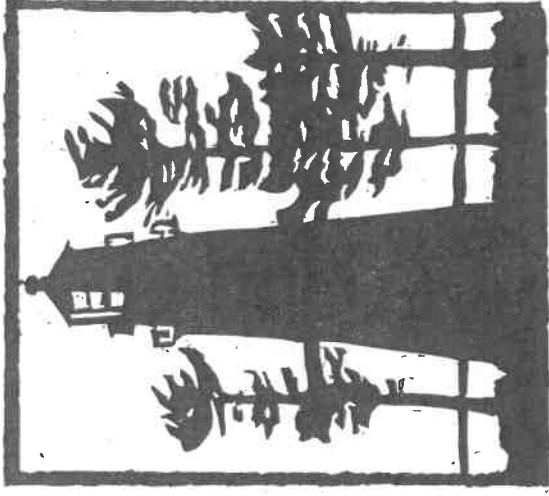


Scott, City Council, 9/30/24  
& Public Works Dept --

THANK YOU for allowing  
us to hold our 2nd Annual  
Good Neighbor Day Luncheon  
on W. Museum St. The help  
moving tables & chairs made  
this event possible.

We couldn't have made  
this event possible without  
great neighbors like you!

Amy C White Lake  
Community Library



WHITE LAKE  
COMMUNITY LIBRARY

**Playhouse Events -2024**

	7.12-7.13 CMU - Exit & Good Time 80s	7.19 Nunense	7.20 Walk the Beat	8.9 The Foursome	8.16 Beth De Us Part	VARIOUS Church Rentals	7.8.24 Fan Club Monday	7.29.24 Fan Club Monday	VARIOUS Yoga	Off Season Non-show Specific	Summer Non-show Specific	GRAND TOTALS
<b>Revenues</b>												
Tickets	3005.80	19489.22	260.00	8503.00	8976.00							40234.02
Ticket Refunds		(10.00)										(10.00)
Ticket Pass thru												0.00
Gift cards												0.00
Flex Passes												8675.00
Program Ads/Digital Ad												199.00
Grants	8.00	288.00	356.02	117.00	116.95							2880.00
Donations		5000.00		5000.00	5158.35							5711.90
Sponsorships							827.00	812.00				18047.35
Rental										150.00		150.00
Other Income/Merch/Concession	114.00	1973.00	946.00	1321.00	943.00	1500.00			741.00			7508.00
	3127.80	26740.22	1562.02	14941.00	15164.90	1500.00	827.00	812.00	741.00	150.00	44635.90	110201.24
<b>Expenses</b>												
Performer	1165.00	2400.00	1400.00	1800.00	2250.00			400.00	500.00			9615.00
Director/ADSM/Production Mgr		1700.00		1300.00	1700.00							4700.00
Summer Staff - Payrolled		600.00										600.00
Piano-Tuning /Dolly												0.00
Other Contracted Staff/Interns		3538.00		500.00	700.00							10638.00
Lighting		500.00		500.00	500.00							1500.00
Camera				500.00	500.00							0.00
Sound/Accompaniment		2600.00		500.00	500.00							3635.00
Hotel												0.00
Hospitality - Meals/Catering		66.16										66.16
Supplies/Sets/Props/Costume		403.93		209.47								613.40
Advertising/Marketing		85.00		420.00								2065.64
Other - Concessions/Alcohol												2536.73
Misc - operating/office supply	27.26	27.27		27.27	27.25							372.89
Rights/Royalties/Scripts		3971.06		750.00	1757.00							6478.06
	1192.26	15891.42	1100.00	5506.74	7494.25	0.00	400.00	500.00	0.00	0.00	10796.21	42820.88
	\$1,933.54	\$10,848.80	\$462.02	\$9,434.26	\$7,730.05	\$1,500.00	\$427.00	\$512.00	\$741.00	\$150.00	\$33,639.69	\$67,380.36
<b>Net Income</b>												
												\$2,700.00
												\$5,000.00
												\$75,080.36

\*\*

8/31/2024

CITY OF WHITEHALL  
RESOLUTION 24-35  
Industrial Facilities Exemption Certificate

WHEREAS, the City establish an Industrial Development District on November 9, 1988.

WHEREAS, Acutex, Inc. is located in the District at 2001 Peach Street and has applied for an Industrial Facilities Tax Exemption Certificate on \$3,553,283.29 of new personal and real property investment that will create 32 new jobs and retain 323 jobs.

WHEREAS, the assessor and each local unit that levies ad valorem property taxes in the City have been duly notified of the filing and the date of the public hearing.

WHEREAS, installation will occur wholly in the City and shall not transfer employment from any other local governmental units within the State.

WHEREAS, while the taxable value of this request plus the taxable value of previously approved exemptions exceeds 5% of the total taxable value of the City, the granting of this exemption will not impede the operation nor impair the financial soundness of the City or any other unit of local government.

WHEREAS, the City Council has determined that the investment will have the reasonable likelihood of creating, retaining, or preventing the loss of employment and generate an estimated \$50,000 of new taxes in the first year.

NOW, THEREFORE, BE IT RESOLVED,

That the Whitehall City Council does hereby award an Industrial Facilities Exemption Certificate to Acutex in the amount of \$3,553,283.29 for twelve years subject to execution of the attached Exemption Agreement.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, October 22, 2024, at 6:00 p.m. ( \_\_\_\_\_ yea, \_\_\_\_\_ nay, \_\_\_\_\_ absent).

\_\_\_\_\_  
Steven Salter, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk

CERTIFICATION

I, the undersigned, duly qualified Clerk of the City of Whitehall, Muskegon County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on October 22, 2024, the original of which is on file. Public notice of the meeting was given pursuant to and in compliance with Michigan Public Act 267 of 1976, as amended.

IN WITNESS WHEREOF, I have affixed my official signature on October 23, 2024.

---

Brenda Bourdon, City Clerk  
City of Whitehall, Michigan

## LETTER OF AGREEMENT

The State of Michigan, in accordance with Public Act 198 of 1974 requires that each application for an Industrial Facilities Tax Exemption Certificate (IFT) include an agreement signed by the local unit and the applicant outlining conditions to be upheld during the term of the certificate.

Acutex, Inc. has submitted an IFT application for \$3.6M in property improvements to expand their facility located at 2001 Peach Street. If approved, the tax levied would be 50% of the total mills levied of ad valorem taxes assessed by all taxing units within which the facility is located.

The City of Whitehall acknowledges the contributions Acutex has made to the economic well being of the community and has through the years been an excellent corporate citizen. The City desires to provide sufficient safeguards to protect its residents against any unforeseen negative economic or environmental conditions.

IN CONSIDERATION OF THE ABOVE, the City agrees to grant the IFT as submitted under the following conditions:

- The term of the IFT shall be for twelve years.
- The City may seek revocation of the IFT if any of the following occur and are deemed sufficient for revocation as determined by the City Council following a public hearing:

Employment at Acutex in Whitehall falls below 50 employees; any equipment owned by, or any process or activity performed by Acutex causes environmental contamination within the City; Acutex, or any entity representing Acutex, appeals the valuation of any real or personal property to the Michigan Tax Tribunal; Acutex discharges any waste that causes damage to wastewater system of the City or the County; Acutex becomes 90 days or more delinquent in the payment of taxes or utility bills owed to the City; the State of Michigan significantly lowers or eliminates real or personal property taxes; the taxable value on all Acutex properties in the City falls below \$1,000,000.

The City shall provide Acutex with a thirty day written notice of the hearing date and publish a notice in a local newspaper no less than one week prior to the hearing date.

- If the City determines to seek revocation of the IFT, it may also at the same meeting seek repayment of all taxes abated under this IFT.

Acutex hereby agrees to the above conditions providing the Industrial Facilities Tax Exemption Certificate is approved by the City and the State covering an estimated \$3.6M.

\_\_\_\_\_  
Acutex, Inc.

\_\_\_\_\_  
City of Whitehall

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the completed application and the required attachments with the clerk of the local government unit. If you have any questions regarding the completion of this form, call 517-335-7491.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Mrenda Compton</i>	Date Received by Local Unit <i>9.17.2024</i>
STC Use Only	
Application Number	Date Received by STC

**APPLICANT INFORMATION**  
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) <b>Acutex, Inc.</b>	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 8 Digit Code) <b>3492</b>	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) <b>2001 Peach Street, Whitehall, MI. 49461</b>	1d. City/Township/Village (Indicate which) <b>Whitehall-City</b>	1e. County <b>Muskegon</b>
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment	3a. School District where facility is located <b>Whitehall</b>	3b. School Code <b>MI-61240</b>
		4. Amount of years requested for exemption (1-12 Years) <b>12</b>

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

**30,000 sqft - Addition to be used as warehousing  
Installing racks for storage of raw and finished product - currently most of our raw material is stored in Montague at a warehouse.**

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ <b>\$3,255,283.29</b>
	Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures. * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ <b>\$298,000</b>
	Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ <b>\$3,553,283.29</b>
	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements ▶	05/31/2024	10/01/2024	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	09/23/2024	10/11/2024	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption.  Yes  No

9. No. of existing jobs at this facility that will be retained as a result of this project. <b>323</b>	10. No. of new jobs at this facility expected to create within 2 years of completion. <b>32</b>
---	--

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) \_\_\_\_\_

b. TV of Personal Property (excluding inventory) \_\_\_\_\_

c. Total TV \_\_\_\_\_

12a. Check the type of District the facility is located in:

Industrial Development District       Plant Rehabilitation District


12b. Date district was established by local government unit (contact local unit) \_\_\_\_\_

12c. Is this application for a speculative building (Sec. 3(8))?  
 Yes  No

**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <b>Kierra Williams</b>	13b. Telephone Number	13c. Fax Number	13d. E-mail Address <b>kierra.williams@hilite.com</b>
14a. Name of Contact Person <b>Chad Whitton</b>	14b. Telephone Number	14c. Fax Number	14d. E-mail Address <b>chad.whitton@hilite.com</b>
▶ 15a. Name of Company Officer (No Authorized Agents) <b>Chad Whitton</b>			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number	15d. Date <b>9-17-24</b>
▶ 15e. Mailing Address (Street, City, State, ZIP Code) <b>2001 Peach Street Whitehall, MI. 49461</b>		15f. Telephone Number <b>(231) 894-3200</b>	15g. E-mail Address

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Check or Indicate N/A if Not Applicable</b> <input checked="" type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input checked="" type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input checked="" type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.		16c. School Code <b>MI-61240</b>	
17. Name of Local Government Body <b>City of Whitehall</b>		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

For faster service, email the completed application and additional required documentation to [PTE@michigan.gov](mailto:PTE@michigan.gov).

An additional submission option is to mail the completed application and required documents to:

Michigan Department of Treasury  
State Tax Commission  
PO Box 30471  
Lansing, MI 48909

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

# WinBerg Construction Inc.

## Acutex, Inc - Hillite International Warehouse Addition Cost Breakdown

Item No.	Description of work	4.26.24	
			Construction Bid Pricing
1	Excavation - New Water main not included	\$	279,900.00
2	Asphalt Paving	\$	-
3	Landscaping	\$	20,000.00
4	Concrete	\$	279,799.00
5	Masonry	\$	-
6	Structural Steel and IMP supply and installation	\$	718,050.00
7	IMP Panel Install	\$	-
8	General Trades	\$	109,800.00
9	Caulking & Sealants	\$	4,740.00
10	TPO Fully Adhered Membrane Roof	\$	171,349.00
11	Interior Finishes	\$	66,135.00
12	Doors and Hardware - Electronic Strikes	\$	6,960.00
13	Overhead Doors & Dock Relocation	\$	-
14	Aluminum Storefront - Rework existing	\$	20,000.00
15	Interior Painting	\$	37,300.00
16	Casework	\$	-
17	Flooring	\$	126,766.50
18	Accessories	\$	-
19	Signage	\$	-
20	Fire Protection	\$	94,250.00
21	Plumbing	\$	57,618.00
22	HVAC	\$	143,000.00
23	Electrical- No bus duct & service upgrade	\$	139,900.00
24	Technology - Allowance	\$	25,000.00
25	General Conditions	\$	229,286.00
26	Utilities	\$	-
27	Permits	\$	45,671.00
28	Contingency	\$	193,000.00
29	Architectural and Engineering	\$	38,831.00
30	Civil Engineering and Surveying	\$	8,533.00
31	Construction Management Fixed Fee	\$	240,000.00
<b>Totals</b>		\$	<b>3,055,878.50</b>

8868 Water Street  
Montague, MI 49437

[www.winberqconstruction.com](http://www.winberqconstruction.com)



(231) 894.8409



(231) 730.3670



[brad@winberqconstruction.com](mailto:brad@winberqconstruction.com)



# WinBerg Construction Inc.

Acutex, Inc - Hiltite International Warehouse Addition Schedule of Values  
Purchase Order # 28854C

Item No.	Description	Contractor/Supplier	4.6.24		7.8.24		8.5.24		9.4.24		Percent Complete	Balance to Finish
			Bid Pricing	Bulletin 1,2,3	Revised to 8.30.24	Revised Cost	First Application	Second Application	Third Application	Complete to date		
1	Excavation - New Water main not included	Wood Trucking	\$ 279,900.00	\$ 87,900.00	\$ -	\$ 367,800.00	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00	54%	\$ 217,800.00
2	Asphalt Paving	NA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
3	Landscaping	Allowance	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 20,000.00
4	Concrete	RA Holmes	\$ 279,798.00	\$ 2,240.00	\$ -	\$ 282,038.00	\$ 57,483.00	\$ -	\$ 180,720.00	\$ 238,203.00	85%	\$ 43,836.00
5	Masonry	NA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
6	Structural Steel and IMP supply and installation	Steel Center Supply	\$ 718,050.00	\$ (7,855.00)	\$ -	\$ 710,195.00	\$ 447,481.80	\$ 191,694.50	\$ -	\$ 639,176.30	89%	\$ 71,018.70
7	IMP Panel Install	Included in Steel Center Supply	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
8	General Trades	WinBerg & Suppliers	\$ 109,600.00	\$ -	\$ -	\$ 109,600.00	\$ -	\$ -	\$ 32,644.97	\$ 40,406.11	37%	\$ 69,193.89
9	Caulking & Sealants	Bradley	\$ 4,740.00	\$ -	\$ -	\$ 4,740.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 4,740.00
10	TPO Fully Adhered Membrane Roof	Holland Ready Roofing	\$ 171,349.00	\$ 23,725.00	\$ -	\$ 195,074.00	\$ -	\$ 175,084.10	\$ -	\$ 175,084.10	102%	\$ 19,979.90
11	Interior Finishes	Ritsem/WinBerg/EBM	\$ 66,135.00	\$ -	\$ -	\$ 66,135.00	\$ -	\$ 13,039.22	\$ 14,198.44	\$ 27,237.66	41%	\$ 38,897.34
12	Doors and Hardware - Electronic Strikes	Arch Hardware	\$ 6,860.00	\$ -	\$ -	\$ 6,860.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 6,860.00
13	Overhead Doors & Dock Relocation	Deleted from scope	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
14	Aluminum Storefront - Rework existing	WLG Allowance	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 20,000.00
15	Interior Painting	DCD	\$ 37,300.00	\$ -	\$ -	\$ 37,300.00	\$ -	\$ -	\$ 7,460.00	\$ 7,460.00	20%	\$ 29,840.00
16	Casework	NA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
17	Flooring - Epoxy	Gordon	\$ 126,756.50	\$ -	\$ 16,000.00	\$ 142,756.50	\$ 31,689.13	\$ -	\$ 16,000.00	\$ 47,689.13	38%	\$ 95,067.37
18	Accessories	Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
19	Signage	NA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
20	Fire Protection	Van Wall	\$ 94,250.00	\$ -	\$ -	\$ 94,250.00	\$ -	\$ -	\$ -	\$ -	0%	\$ -
21	Plumbing	Pipstone	\$ 57,818.00	\$ -	\$ -	\$ 57,818.00	\$ -	\$ 30,000.00	\$ -	\$ 40,000.00	42%	\$ 54,250.00
22	HVAC	Boatwell Mechanical	\$ 143,000.00	\$ -	\$ -	\$ 143,000.00	\$ -	\$ -	\$ 12,618.00	\$ 42,618.00	74%	\$ 15,000.00
23	Electrical- No bus duct & services upgrade	TN	\$ 139,900.00	\$ -	\$ -	\$ 139,900.00	\$ -	\$ -	\$ 72,000.00	\$ 124,834.00	87%	\$ 18,166.00
24	Fiber to New Expansion	Parkway Electric	\$ -	\$ -	\$ 3,970.00	\$ 3,970.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 3,970.00
25	Access Control System	Parkway Electric	\$ 25,000.00	\$ -	\$ 18,782.00	\$ 18,782.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 18,782.00
26	Technology - Allowance	EPS	\$ 229,286.00	\$ -	\$ (10,995.00)	\$ 218,291.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 218,291.00
27	General Conditions	WinBerg	\$ -	\$ -	\$ -	\$ 229,286.00	\$ 28,842.52	\$ 26,877.28	\$ 45,375.59	\$ 101,895.39	44%	\$ 127,390.61
28	Utilities	NA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
29	Permits	City of Whitehall	\$ 45,671.00	\$ -	\$ (34,186.66)	\$ 11,484.34	\$ 11,275.34	\$ 206.00	\$ -	\$ 11,482.34	25%	\$ (0.00)
30	Contingency	Owner Allowance	\$ 193,000.00	\$ -	\$ -	\$ 193,000.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 193,000.00
31	Architectural and Engineering	CDS/ Rhoades	\$ 38,831.00	\$ -	\$ -	\$ 38,831.00	\$ -	\$ -	\$ 3,853.50	\$ 3,853.50	10%	\$ 34,977.50
32	Civil Engineering and Surveying	CDS	\$ 8,533.00	\$ -	\$ -	\$ 8,533.00	\$ 758.04	\$ -	\$ -	\$ 758.04	9%	\$ 7,774.96
33	Construction Management Fixed Fee	Design Build Fixed Fee	\$ 240,000.00	\$ -	\$ -	\$ 240,000.00	\$ 57,600.00	\$ 40,000.00	\$ 54,000.00	\$ 151,600.00	63%	\$ 88,400.00
<b>Totals</b>			\$ 3,055,878.50	\$ 106,010.00	\$ (6,005.66)	\$ 3,055,878.50	\$ 785,930.83	\$ 484,672.24	\$ 603,704.59	\$ 1,874,307.57	61%	\$ 1,181,570.93

**CITY OF WHITEHALL**

**Building Permit No: PBD-24-0035**

Building Department                      2055 WARNER STREET                      WHITEHALL, MICHIGAN 49461  
 Phone: (231) 894-4157                      Fax: 2318946937

**2001 PEACH ST**                      Location  
 22-034-300-0022-00  
 WHITEHALL                      49461

ACUTEX DIV OF HILITE INDUST                      Own  
 2001 PEACH ST  
 WHITEHALL                      MI    49461

Issued: 05/31/24  
 Const value                      0  
 Zoning:                      Sec. No. W-0750  
**PLEASE CALL (231) 894-4157**  
**FOR AN INSPECTION 24 HOURS IN ADVANCE**

WINBERG CONSTRUCTION INC                      Contract  
 8868 WATER STREET                      ph# (231) 894 8409  
 MONTAGUE                      MI    49437

**Work Description: NEW WAREHOUSE ADDITION (FOUNDATIONS ONLY)**

**Stipulations:**

Permit Item	Work Type	Fee Basis	Item Total
PERMIT FEE	Standard Item	2,380,746.5	\$10,697.90
Inspection	Inspection	250.00	\$250.00

*Robert Tufts Jr*

**Building Official**

Code Book in Effect  
 MICHIGAN 2015

**Fee Total:** \$10,947.90  
**Amount Paid:** \$10,947.90

**Balance Due:** **\$0.00**

I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I understand that this has commenced; and, that I am responsible for assuring all required inspections are requested in conformance with the applicable code.  
 I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on the permit application is accurate to the best of my knowledge.

**Payment of permit fee constitutes acceptance of the above terms.**

**CITY OF WHITEHALL**

Receipt: 88437

05/31/24

405 E COLBY STREET  
WHITEHALL MI 49461

Cashier: JAKE

Received Of: WINBERG CONSTRUCTION

The sum of: 10,947.90

BP	BUILDING PERMITS #024-035	10,947.90
	<b>Total</b>	<b>10,947.90</b>

CREDIT CARDS	156935911	10,947.90
Credit Card Fee	156935911	328.44

Signed: \_\_\_\_\_

**CITY OF WHITEHALL**

**Building Permit No: PBD-24-0050**

Building Department 2055 WARNER STREET WHITEHALL, MICHIGAN 49461  
 Phone: (231) 894-4157 Fax: 2318946937

**2001 PEACH ST** Location  
 22-034-300-0022-00  
 WHITEHALL 49461

ACUTEX DIV OF HILITE INDUST Own  
 2001 PEACH ST  
 WHITEHALL MI 49461

Issued: 07/30/24  
 Const value 0  
 Zoning: Sec. No. W-0750  
**PLEASE CALL (231) 894-4157**  
**FOR AN INSPECTION 24 HOURS IN ADVANCE**

WINBERG CONSTRUCTION INC Contract  
 8868 WATER STREET ph# (231) 894 8409  
 MONTAGUE MI 49437

**Work Description: NEW WAREHOUSE ADDITION (FULL PERMIT)**

**Stipulations:**

Permit Item	Work Type	Fee Basis	Item Total
Inspection	Inspection	200.00	\$200.00

*Robert Tufta Jr*

Building Official

Code Book in Effect  
 MICHIGAN 2015

**Fee Total:** \$200.00  
**Amount Paid:** \$200.00

**Balance Due: \$0.00**

I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I understand that this has commenced; and, that I am responsible for assuring all required inspections are requested in conformance with the applicable code.  
 I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on the permit application is accurate to the best of my knowledge.

**Payment of permit fee constitutes acceptance of the above terms.**



Crown Lift Trucks  
 5352 Broadmoor Ave SE  
 Kentwood, MI 49519  
 crown.com

Quotation  
 Friday, August 23, 2024  
 Quote # DG040424-8  
 Hilitte Industries  
 Layout #

To: Hilitte Industries

Project Description: \*Quote is valid until 08/25/24 due to volatility of the steel market\*

**Materials:**

Part #	Qty	Description	Color	Wt. Total	Unit Sale	Total Sale	Est. Lead-time
<b>Mecalux Open Back Bolted Upright - Per Crown Drawing</b>							
T0209872	97	Uprights, 42"D x 276"H - 4" face upright	Blue w/ Galvanized	0	\$241.24	\$23,400.28	
U0200428	796	Beam, 6" x 144", Capacity 6,250lbs per beam pair	Strutting Orange	0	\$50.09	\$39,871.64	
U0200341	96	Beam, 4" x 144", Capacity 4,170lbs per beam pair (used for carton flow)	Orange	0	\$35.69	\$3,426.24	
U0200338	20	Beam, 4" x 96", Capacity 4,170lbs per beam pair	Orange	0	\$24.98	\$499.60	
T0032355	97	Shim		0	\$1.87	\$181.39	
U0074596	194	Anchor		0	\$3.21	\$622.74	
T0047975	157	Row Spacer, 12"		0	\$4.86	\$763.02	
D4246AA3A1	1,214	Wire Deck, 42"D x 46"W, Capacity 2,500lbs, waterfall, 3 channel		0	\$16.80	\$20,395.20	
99S2W182X90/FB H2NLX18	1	Carton Flow Lanes, 144"W x 96"D, using 8 18"W tracks per level, 48 total levels (12 bays x 4 levels per bay) 2" centers with hanging material		0	\$47,647.26	\$47,647.26	
Flow	1	Pallet Flow System - 6D x 4H, 50"W lanes per customers request - 112" beams w/ 15' uprights (all new material)		0	\$113,673.98	\$113,673.98	
Installation	1	Installation of materials above & tear down and rebuild of existing pallet flow unit (180 positions) - work quoted for regular business hours M-F, lift truck supplied by customer, scissor lift supplied by installer		0	\$48,588.24	\$48,588.24	
	1	Discount given on 8/20 - customer changed BOM 8/21 - customer changed BOM 8/23 - customer changed BOM 8/23		0	\$ (1,500.00)	\$ (1,500.00)	
<b>Total Mecalux</b>						<b>\$297,569.59</b>	

**Rental:**

Rental	Description	Total Sale	Est. Del Date
	If installation is required, use of customer scissor lift and/or forklift is required. Crown can provide at an additional cost.		

**Project Summary:**

Description	Wt. Total	Total Sale
<b>Total Order Quoted</b>	<b>0</b>	<b>\$297,569.59</b>
<b>Estimated Shipping and Handling</b>		<b>Not Quoted</b>
<b>Estimated Sales Tax</b>		<b>Not Quoted</b>
<b>Total Project</b>		<b>\$297,569.59</b>
<b>Options Subtotal</b>		<b>Not Quoted</b>

All purchases made by you of the items referred to on this quotation shall be subject to the terms and conditions printed on the reverse, which form a part of this quotation. This quotation is subject to acceptance by Buyer and Crown within 10 days from the date of this quotation.

Prices quoted above are based upon quantities specified above.  
 Above prices subject to all state and local taxes.

All orders are subject to acceptance by Crown.  
 FOB: Factory

Accepted By: \_\_\_\_\_

Date: 4/3/2024

Name/Title: \_\_\_\_\_

By: Dillon Gross