



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
DECEMBER 17, 2024
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the December 10, 2024 Work Session & Council Meeting
 - Approval of Accounts Payable
 - Communications – Central Dispatch Minutes, Charter Communications Franchise Renewal, Whitehall District Schools Thank You
4. Messages from the Mayor, Council, and City Manager
 - Longevity Recognition: 10 Years: Beth Beaman, Playhouse Manager; Brenda Bourdon, City Clerk; Alyssa Seaver, Treasurer; 20 Years: Travis Bolles, Police Officer; David Silk, DPW; 25 Years: Derek Sova, Police Officer
 - Retirement Recognition: Paul Young
5. Public Comment *
6. Old Business
7. New Business
 - Walk the Beat Request
 - Resolution 24-48 White Lake Pathway
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



WHITEHALL
CITY COUNCIL
WORK SESSION MINUTES
Council Chambers
December 10, 2024

PRESENT Scott Brown, Tanya Cabala, Debi Hillebrand, Jeff Holmstrom, Stephen Sikkenga, Steve Salter, and Tom Ziemer

ABSENT None

ALSO PRESENT Scott Huebler, Brenda Bourdon, Will Meier, Roger Squiers

Mayor Salter called the meeting to order at 5:00 p.m.

DISCUSSION ITEMS

Playhouse Committee

The session focused on forming a committee to address the Playhouse's financial gap and long-term sustainability. Scott Brown expressed opposition to the mayor being on the committee and his interest in joining, emphasizing the need for diverse perspectives, including those skeptical about the Playhouse. Tanya clarified that the committee's purpose is not to decide the Playhouse's fate but to make recommendations on closing the financial gap and ensuring sustainability. She also indicated more public members could be beneficial. Tom mentioned Elie Ghazal's interest in joining, and Tanya brought up Amanda Kiefer as a potential member.

After some confusion about whether a vote was required to form the committee, the city attorney clarified that the charter assigns the mayor the authority to appoint committee members. The mayor outlined the next steps, which include contacting proposed members and scheduling meetings.

INFORMATIONAL ITEMS

None

PUBLIC COMMENT

One resident requested access to the Playhouse's financials to understand how the current situation developed. Sandra Gibbs emphasized the importance of establishing clear goals and objectives for the Playhouse committee.

ADJOURNMENT

Mayor Salter adjourned the work session at 6:39 pm

Respectfully submitted,
Brenda Bourdon, City Clerk



WHITEHALL

CITY COUNCIL

MEETING MINUTES

Council Chambers

December 10, 2024

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

ABSENT None

ALSO PRESENT Scott Huebler, Brenda Bourdon, Will Meier, Roger Squiers

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Holmstrom, seconded by Sikkenga to approve the agenda.

Voice Vote: All yeases

MOTION CARRIED

PUBLIC HEARING – LDFA AMENDMENTS

Mayor Salter opened the public hearing at 6:03 pm.

City Manager Huebler explained that the LDFA committee approved the proposed plan and is now seeking council approval. He addressed questions from residents and business owners within the district, clarifying that the plan does not eliminate taxes but allows the city to capture growth and reinvest it in the district. He also highlighted that the resolution includes the reconstruction of Benston Road from Peach Street to the district boundary. With no other comments, the mayor closed the public hearing at 6:05 pm.

PUBLIC HEARING – TIFA AMENDMENTS

Mayor Salter opened the public hearing at 6:05 pm.

City Manager Huebler explained that the TIFA committee approved the proposed plan and is now seeking council approval. The resolution would include the burying of overhead utilities in the 200 to 400 block of Lake Street. With no other comments, the mayor closed the public hearing at 6:07 pm.

PUBLIC HEARING – HOWMET IFT

Mayor Salter opened the public hearing at 6:07 pm.

Jim Vresics from Howmet provided an update on the Plant 10 expansion, noting that other states were considered for the project. However, Whitehall was ultimately chosen due to the strong, positive relationship between Howmet and the city. With no other comments, the mayor closed the public hearing at 6:11 pm.

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the November 26, 2024 Council Meeting
- B. Accounts Payable \$344,001.58
- C. Communications: Maggie Derby Project Update, Muskegon County Public Works Board Meeting Minutes, WestPlan 2026-2029 Proposed MDOT Projects, WestPlan Transportation Technical Committee Minutes.

Motion by Holmstrom, seconded by Brown to approve the Consent Agenda.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

PUBLIC COMMENT

Jim Schmidt would like documentation on the benefits of tax abatements.

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 24-44 – TIFA Amended Plan

Motion by Sikkenga, seconded by Holmstrom to approve the Tax Increment Financing Plan and will include burying overhead utilities in the 200 to 400 block of Lake Street.

Roll Call Vote: Yes – Sikkenga, Holmstrom, Ziemer, Hillebrand, Cabala, Brown, and Salter;
No – None; Absent – None

MOTION CARRIED

B. Resolution 24-45 – LDFA Amended Plan

Motion by Brown, seconded by Sikkenga to approve the Local Development Finance Authority Plan which will include the reconstruction of Benston Road from Peach Street to the district boundary.

Roll Call Vote: Yes – Brown, Sikkenga, Cabala, Hillebrand, Ziemer, Holmstrom and Salter;
No – None; Absent – None

MOTION CARRIED

C. Resolution 24-46 – Howmet IFT

Motion by Sikkenga, seconded by Holmstrom to award a real property Industrial Facilities Exemption Certificate to Howmet Corporation in the amount of \$40,000,000 for 12 years subject to execution of an Exemption Agreement.

Brown and Ziemer initially moved/seconded to reduce the exemption period to seven years, citing concerns about abatements and the appropriate duration. After input from other committee members emphasizing the role of IFTs, Brown and Ziemer withdrew their motions.

Roll Call Vote: Yes – Sikkenga, Holmstrom, Hillebrand, Brown, Ziemer, Cabala, and Salter;
No – None; Absent – None

MOTION CARRIED

D. Resolution 24-47 – Automated Clearing House Policy

Motion by Cabala, seconded by Brown, to adopt the Automated Clearing House and Electronic Transactions Policy as presented and designates the Finance Officer/Treasurer as the Electronic Transaction Officer.

Roll Call Vote: Yes – Cabala, Brown, Holmstrom, Ziemer, Sikkenga, Hillebrand, and Salter;
No – None; Absent – None

MOTION CARRIED

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 7:03 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
December 17, 2024

December 2024 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$58,647.97	Transfer
IRS	Payroll	\$21,781.25	EFT
Alerus Financial	Payroll	\$6,896.72	EFT
MISDU	Payroll	\$61.84	9333
FOP-CD Hammond #99	Payroll	\$60.18	9334
Teamsters Local 214	Payroll	\$450.00	9335

Total Prepaids:

\$87,897.96

Accounts Payable:

\$50,032.61

TOTAL ACCOUNTS PAYABLE

\$137,930.57

Vendor Code	Vendor Name	Description	Amount
SCHILLER	BROOK SCHILLER		
	REIMBURSEMENT	REIMBURSE - PAUL'S RETIREMENT PARTY DECOR	5.30
TOTAL FOR: BROOK SCHILLER			5.30
MISC	DATAWORKS PLUS LLC		
	24-2093	BARCODE SCANNER & PRINTER	895.00
TOTAL FOR: DATAWORKS PLUS LLC			895.00
DORN	DORNBOS SIGN INC		
	INV79536	SIGNS - ONE WAY (4)	135.70
TOTAL FOR: DORNBOS SIGN INC			135.70
EPS	ENGINEERED PROTECTION SYSTEMS INC.		
	A1421655	SYSTEM MONITOR -1/1/25-3/31/25	516.75
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC.			516.75
FRONT	FRONTIER		
	STATEMENT	TELEPHONE 231-894-6937	92.60
	STATEMENT	TELEPHONE 231-893-1801	40.71
	STATEMENT	TELEPHONE 231-894-9689	83.92
TOTAL FOR: FRONTIER			217.23
GALLS	GALL'S, LLC		
	29764346/297385	TACTICLE PANTS (4)	277.84
TOTAL FOR: GALL'S, LLC			277.84
JJ'S ELEC	JJ'S ELECTRIC LLC		
	NOV-2024	ELECTRICAL PERMITS - NOV-2024	2,189.60
TOTAL FOR: JJ'S ELECTRIC LLC			2,189.60
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	297343561	COPIER MAINT - #308 DPW	37.83
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			37.83
KUER	KUERTH'S DISPOSAL INC.		
	58375	WASTE REMOVAL & RECYCLING - CH/DPW/PH - NOVEM	303.00
TOTAL FOR: KUERTH'S DISPOSAL INC.			303.00
WLBEA	LUDINGTON DAILY NEWS		
	99196718	PUBLISHING - WINTER TAX/LDFA & TIFA HEARING/H	349.09
TOTAL FOR: LUDINGTON DAILY NEWS			349.09
MDEQ	MI DEPT EGLE		
	761-111288447	WATER SAMPLE TESTING	128.00
TOTAL FOR: MI DEPT EGLE			128.00
MMRMA	MI MUNICIPAL RISK MGNT AUTH		
	M0001060-R00010	3RD INSTALLMENT - POLICIES R0001060 & M000106	24,520.75
TOTAL FOR: MI MUNICIPAL RISK MGNT AUTH			24,520.75
PELL	PELL'S FARM SERVICE, INC		
	I196811	PARTS - KUBOTA SNOWBLOWER	289.57
TOTAL FOR: PELL'S FARM SERVICE, INC			289.57

Vendor Code	Vendor Name	Description	Amount
TUFT	ROBERT E TUFTS JR		
	NOV-2024	BUILDING PERMITS - NOV-2024	9,537.16
TOTAL FOR: ROBERT E TUFTS JR			9,537.16
SHO	SHORELINE INSPECTION SERVICE LLC		
	NOV-2024	MECHANICAL & PLUMBING PERMITS NOV-2024	2,299.20
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			2,299.20
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	7003263977	SHARPIES/BINDERS	41.30
	7647756483	BINDER/CERTIFICATE FRAME	42.49
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			83.79
HELTAY	TAYLOR HELLEWELL		
	12072024	CLEANING SERVICE - PH 12.07.24	100.00
TOTAL FOR: TAYLOR HELLEWELL			100.00
TRUCK	TRUCK & TRAILER SPECIALTIES		
	DSO015554	SCRAPER BLADES (3) - 12-15 &A	865.44
TOTAL FOR: TRUCK & TRAILER SPECIALTIES			865.44
WMSRDC	W MI SHORELINE REGIONAL DEVEL COMM		
	2252	ANNUAL MPO DUES FY 24/25	1,484.00
TOTAL FOR: W MI SHORELINE REGIONAL DEVEL COMM			1,484.00
WLFIR	WHITE LAKE FIRE AUTHORITY		
	NOV-2024	MECHANICAL FIRE SUPPRESSION PERMITS -NOV-2024	1,347.00
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			1,347.00
WHIVE	WHITEHALL VENTURES INC		
	LEASE - DEC2024	LEASE - DECEMBER2024 - DOWNTOWN RESTROOMS	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00

PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A

MISC	AMAZON.COM		
	112-0961580-963	CHRISTMAS BAG/CABLE PROTECTOR - CHRISTMAS	56.63
	112-5040615-601	TISSUES (24BX)/ CABLE TIES - CHRISTMAS	38.72
	112-5320585-794	EXTENSION CORDS 2 PK (10)/OUTLET EXTENDERS (2	226.70
	112-9587193-772	AAA BATTERIES (32CT)/GAZEBO LIGHTS (2) -CHRIS	56.37
	114-3735649-120	KARAOKE MACHINES (2) - WLYT	57.96
	114-5194448-347	CHRISTMAS WREATH	104.99
	114-5660546-355	RIBBON FOR BOWS - CHRISTMAS DECOR	195.92
	114-9891363-779	GAZEBO LIGHTS (2) / CLIPBOARDS (15PK)	56.97
TOTAL FOR: AMAZON.COM			794.26
MISC	COMBINED FLUID PRODUCTS COMPANY		
	SO1034552	PISTON COMPRESSOR/VACUUM PUMP - LS#2	571.70
TOTAL FOR: COMBINED FLUID PRODUCTS COMPANY			571.70
GALLS	GALL'S, LLC		
	27696665	TACTICAL SHIRTS (2)	151.64
	27789476 /CR279	PATROL JACKET (1) / CREDIT REFUND HANDCUFFS	193.18
TOTAL FOR: GALL'S, LLC			344.82

Vendor Code	Vendor Name Invoice	Description	Amount
MISC	GRAND RAPIDS	POPCORN	
	INV00170810	CONCESSIONS - POPCORN	244.33
TOTAL FOR: GRAND RAPIDS POPCORN			244.33
MISC	HOBO'S TAVERN		
	STATEMENT	MEAL - MAYORS/MANAGERS DINNER	26.88
TOTAL FOR: HOBO'S TAVERN			26.88
HO	HOME DEPOT		
	WM86688408	REINDEER CHRISTMAS DECOR (2)	653.00
	WM88876520	LARGE ORNAMENTS SETS (2)- CHRISTMAS	353.00
TOTAL FOR: HOME DEPOT			1,006.00
LITTL	LITTLE CAESARS		
	1033078	PIZZAS - WLYT COUNCIL KICK OFF PARTY	101.26
TOTAL FOR: LITTLE CAESARS			101.26
MMTA	MI MUNICIPAL TREASURERS ASSOC		
	11361 / 11365	2025 MMTA WINTER CONFERENCE - SEAVER/SCHILLER	398.00
TOTAL FOR: MI MUNICIPAL TREASURERS ASSOC			398.00
MAISD	MUSKEGON AREA INTERMEDIATE SCHOOLS		
	STATEMENT	POSTER PRINTING - JANE AUSTEN TEA	28.04
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			28.04
PEKAD	PEKADILL'S		
	23	MEAL - ELECTION AVCB	127.71
TOTAL FOR: PEKADILL'S			127.71
SAMS	SAM'S CLUB/GECF		
	10230623735	CLEANER/PLATES/SOAP/BLEACH/CUPS	80.62
	396525514970571	CONCESSIONS - CANDY	180.90
TOTAL FOR: SAM'S CLUB/GECF			261.52
MISC	SPOTIFY		
	249468848512610	SUBSCRIPTION - MONTHLY FEE- DECEMBER 2024	11.99
TOTAL FOR: SPOTIFY			11.99
MI	STATE OF MICHIGAN		
	42K-N92R-NVNR	VEHICLE TITLES (3) -LEAF TRUCKS/TRAILER	45.94
TOTAL FOR: STATE OF MICHIGAN			45.94
USPOS	UNITED STATES POSTMASTER		
	STATEMENT	POSTAGE - IFT PUBLIC HEARING NOTICES HOWMET	80.55
	STATEMENT	POSTAGE - ACUTEX IFT TO STATE	7.72
	STATEMENT	POSTAGE - YEAR END MAILING	102.20
TOTAL FOR: UNITED STATES POSTMASTER			190.47
WALMART	WALMART		
	STATEMENT	MEAL - ELECTIONS	152.44
TOTAL FOR: WALMART			152.44
TOTAL PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A			4,305.36

User: BROOK

POST DATES 12/13/2024 - 12/13/2024

DB: Whitehall

UNJOURNALIZED

OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING - DECEMBER 17, 2024

Vendor Code	Vendor Name		Amount
	Invoice	Description	

TOTAL - ALL VENDORS			50,032.61
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FUND TOTALS:

Fund 101 - GENERAL OPERATING FUND	27,495.42
Fund 202 - MAJOR STREET FUND	1,916.72
Fund 203 - LOCAL STREET FUND	568.42
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1	1,780.39
Fund 249 - BUILDING INSPECTION DEPARTMENT	15,372.96
Fund 580 - PLAYHOUSE	1,397.43
Fund 590 - SEWER FUND	612.41
Fund 591 - WATER FUND	128.00
Fund 594 - MARINA FUND	83.92
Fund 661 - MOTOR POOL FUND	676.94

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF DECEMBER 17, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 247	BARCODE SCAN/PRINT (1/2 DUE FR	DATAWORKS PLUS LLC	11/29/24	24-2093	447.50
101-000-082.000	3RD INSTALLMENT - POLICIY R0001	MI MUNICIPAL RISK MGNT A	08/23/23	M0001060-R0001060	24,520.75
101-000-123.000			Total For Dept 000 247		24,968.25
Dept 172 ADMINISTRATION					
101-172-727.000	AAA BATTERIES	AMAZON.COM	11/14/24	112-9587193-7720205	9.99
101-172-727.000	4" BINDER - BROOK	STAPLES CONTRACT & COMME	12/05/24	7003263977	25.36
101-172-728.000	POSTAGE - IFT PUBLIC HEARING HO	UNITED STATES POSTMASTER	11/22/24	STATEMENT	80.55
101-172-728.000	POSTAGE - ACUTEX IFT TO STATE	UNITED STATES POSTMASTER	11/15/24	STATEMENT	7.72
101-172-760.000	2025 MMTA WINTER CONFERENCE - S	MI MUNICIPAL TREASURERS	11/18/24	11361 / 11365	398.00
101-172-962.000	MEAL - MAYORS/MANAGERS DINNER	HOBO'S TAVERN	11/27/24	STATEMENT	26.88
			Total For Dept 172 ADMINISTRATION		548.50
Dept 215 CITY CLERK					
101-215-727.000	SHARPIES - BRENDA	STAPLES CONTRACT & COMME	12/05/24	7003263977	15.94
101-215-905.000	PUBLISHING - WINTER TAX NOTICE	LUDINGTON DAILY NEWS	11/30/24	99196718	349.09
			Total For Dept 215 CITY CLERK		365.03
Dept 253 TREASURER					
101-253-727.000	BINDER - AUDIT	STAPLES CONTRACT & COMME	12/13/24	7647756483	15.68
			Total For Dept 253 TREASURER		15.68
Dept 262 ELECTIONS					
101-262-727.000	CLIPBOARDS (15PK)	AMAZON.COM	10/30/24	114-9891363-7797802	10.99
101-262-962.000	MEAL - ELECTION AVCB	PEKADILL'S	11/05/24	23	127.71
101-262-962.000	MEAL - ELECTIONS	WALMART	11/04/24	STATEMENT	152.44
			Total For Dept 262 ELECTIONS		291.14
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	TISSUES - 24 BOX	AMAZON.COM	11/07/24	112-5040615-60109009	29.96
101-265-757.000	CLEANER/PLATES/SOAP/BLEACH/CUPS	SAM'S CLUB/GECE	11/07/24	10230623735	80.62
			Total For Dept 265 CITY HALL BLDG & GROUNDS		110.58
Dept 270 FRINGE BENEFITS					
101-270-719.685	REIMBURSE- PAUL RETIREMENT PART	BROOK SCHILLER	12/09/24	REIMBURSEMENT	5.30
101-270-719.685	CERTIFICATE FRAME - PAUL RETIRE	STAPLES CONTRACT & COMME	12/13/24	7647756483	26.81
			Total For Dept 270 FRINGE BENEFITS		32.11
Dept 301 POLICE					
101-301-727.000	AAA BATTERIES	AMAZON.COM	11/14/24	112-9587193-7720205	9.99
101-301-759.000	TACTICLE PANTS (4)	GALL'S, LLC	11/25/24	29764346/29738564	277.84
101-301-759.000	TACTICAL SHIRTS (2)	GALL'S, LLC	11/15/24	27696665	151.64
101-301-759.000	PATROL JACKET (1)	GALL'S, LLC	10/10/24	27789476 /CRZ799736	193.18
101-301-955.000	BARCODE SCANNER & PRINTER	DATAWORKS PLUS LLC	11/29/24	24-2093	447.50
			Total For Dept 301 POLICE		1,080.15
Dept 521 SANITATION					
101-521-818.000	WASTE REMOVAL & RECYCLING	KUERTH'S DISPOSAL INC.	12/04/24	58375	38.00
			Total For Dept 521 SANITATION		38.00
Dept 751 PARKS DEPARTMENT					
101-751-962.000	ICICLE LIGHTS - GAZEBO CHRISTMA	AMAZON.COM	10/30/24	114-9891363-7797802	45.98

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 751 PARKS DEPARTMENT					
			Total For Dept 751 PARKS DEPARTMENT		45.98
Fund 202 MAJOR STREET FUND					
Dept 478 WINTER MAINT					
202-478-757.000	SCRAPER BLADES (3) - 12-15 &A	TRUCK & TRAILER SPECIALT	12/06/24	DSO015554	432.72
			Total For Dept 478 WINTER MAINT		432.72
Dept 482 ADMINISTRATION					
202-482-770.000	ANNUAL MPO DUES FY 24/25	W MI SHORELINE REGIONAL	10/01/23	2252	1,484.00
			Total For Dept 482 ADMINISTRATION		1,484.00
Fund 203 LOCAL STREET FUND					
Dept 474 TRAFFIC SERVICES					
203-474-757.000	SIGNS - ONE WAY (4)	DORNBOS SIGN INC	12/05/24	INV79536	135.70
			Total For Dept 474 TRAFFIC SERVICES		135.70
Dept 478 WINTER MAINT					
203-478-757.000	SCRAPER BLADES (3) - 12-15 &A	TRUCK & TRAILER SPECIALT	12/06/24	DSO015554	432.72
			Total For Dept 478 WINTER MAINT		432.72
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 247					
247-000-818.400	LEASE - DECEMBER2024 - DOWNTOWN	WHITEHALL VENTURES INC	12/01/24	LEASE - DEC2024	145.00
			Total For Dept 000 247		145.00
Dept 525 DOWNTOWN STREETScape					
247-525-757.000	ZIP TIES - CHRISTMAS	AMAZON.COM	11/07/24	112-5040615-60109009	8.76
247-525-757.000	EXTENSION CORDS/OUTLET EXTENDER	AMAZON.COM	11/12/24	112-5320585-7941013	226.70
247-525-757.000	GAZEBO LIGHTS (2) - CHRISTMAS	AMAZON.COM	11/14/24	112-9587193-7720205	36.39
247-525-974.000	RIBBON FOR BOWS - CHRISTMAS DEC	AMAZON.COM	11/01/24	114-5660546-3558659	195.92
247-525-974.000	CHRISTMAS WREATH	AMAZON.COM	11/01/24	114-5194448-3475431	104.99
247-525-974.000	CHRISTMAS BAG/CABLE PROTECTOR	AMAZON.COM	11/19/24	112-0961580-9632217	56.63
247-525-974.000	LARGE ORNAMENTS SETS (2) - CHRIS	HOME DEPOT	11/19/24	WM88876520	353.00
247-525-974.000	REINDEER CHRISTMAS DECOR (2)	HOME DEPOT	11/01/24	WM86688408	653.00
			Total For Dept 525 DOWNTOWN STREETScape		1,635.39
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247					
249-000-818.000	ELECTRICAL PERMITS - NOV-2024	JJ'S ELECTRIC LLC	12/01/24	NOV-2024	2,189.60
249-000-818.000	BUILDING PERMITS - NOV-2024	ROBERT E TUFTS JR	12/01/24	NOV-2024	9,537.16
249-000-818.000	MECHANICAL PERMITS -NOV-2024	SHORELINE INSPECTION SER	12/01/24	NOV-2024	2,299.20
249-000-818.000	MECH FIRE SUPPRESS PERMITS - NO	WHITE LAKE FIRE AUTHORIT	12/01/24	NOV-2024	1,347.00
			Total For Dept 000 247		15,372.96
Total For Fund 247 TAX INCREMENT FINANCE AUTHOR					
					1,780.39

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF DECEMBER 17, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 249 BUILDING INSPECTION DEPARTMENT					
Total For Fund 249 BUILDING INSPECTION DEPARTMENT					15,372.96
Fund 580 PLAYHOUSE					
Dept 000 247	POSTAGE - YEAR END MAILING	UNITED STATES POSTMASTER	11/15/24	STATEMENT	102.20
580-000-727.000	KARAOKE MACHINES (2) - WLYT	AMAZON.COM	10/31/24	114-3735649-1209838	57.96
580-000-757.410	PIZZAS - WLYT COUNCIL KICK OFF	LITTLE CAESARS	11/22/24	1033078	101.26
580-000-757.500	CONCESSIONS - POPCORN	GRAND RAPIDS POPCORN	11/27/23	INV00170810	244.33
580-000-757.500	CONCESSIONS - CANDY	SAM'S CLUB/GEFC	11/01/24	39652551497057160561	180.90
580-000-805.000	POSTER PRINTING - JANE AUSTEN T	MUSKOGON AREA INTERMEDIA	11/04/24	STATEMENT	28.04
580-000-818.000	WASTE REMOVAL & RECYCLING	KUERTH'S DISPOSAL INC.	12/04/24	58375	54.00
580-000-818.600	SUBSCRIPTION - MONTHLY FEE- DEC	SPOTIFY	11/30/24	2494688485126107-1-5	11.99
580-000-818.800	CLEANING SERVICE - PH 12.07.24	TAYLOR HELLEWELL	12/07/24	12072024	100.00
580-000-931.000	SYSTEM MONITOR -1/1/25-3/31/25	ENGINEERED PROTECTION SY	12/01/24	A1421655	516.75
Total For Dept 000 247					1,397.43
Total For Fund 580 PLAYHOUSE					1,397.43
Fund 590 SEWER FUND					
Dept 554 SEWER PUMPING	PISTON COMPRESSOR/VACUUM PUMP -	COMBINED FLUID PRODUCTS	10/31/24	SO1034552	571.70
590-554-775.000	TELEPHONE - 231.893.1801	FRONTIER	12/01/24	STATEMENT	40.71
590-554-920.000					
Total For Dept 554 SEWER PUMPING					612.41
Total For Fund 590 SEWER FUND					612.41
Fund 591 WATER FUND					
Dept 548 WATER T & D	WATER SAMPLE TESTING	MI DEPT EGLE	11/30/24	761-111288447	128.00
591-548-818.000					
Total For Dept 548 WATER T & D					128.00
Total For Fund 591 WATER FUND					128.00
Fund 594 MARINA FUND					
Dept 000 247	TELEPHONE 231-894-9689	FRONTIER	12/10/24	STATEMENT	83.92
594-000-850.000					
Total For Dept 000 247					83.92
Total For Fund 594 MARINA FUND					83.92
Fund 661 MOTOR POOL FUND					
Dept 000 247	WASTE REMOVAL	KUERTH'S DISPOSAL INC.	12/04/24	58375	211.00
661-000-818.000	TELEPHONE - 231.894.6937	FRONTIER	12/04/24	STATEMENT	92.60
661-000-850.000	COPIER MAINT - #308 DPW	KONICA MINOLTA BUSINESS	12/03/24	297343561	37.83
661-000-933.000	PARTS - KUBOTA SNOWBLOWER	PELL'S FARM SERVICE, INC	12/04/24	I196811	289.57
661-000-933.000	VEHICLE TITLES (3) - LEAF TRUCK	STATE OF MICHIGAN	11/01/24	42K-N92R-NVNR	45.94
661-000-962.000					
Total For Dept 000 247					676.94
Total For Fund 661 MOTOR POOL FUND					676.94

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF DECEMBER 17, 2024

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
	Fund 101 GENERAL OPERATING FUND				27,495.42
	Fund 202 MAJOR STREET FUND				1,916.72
	Fund 203 LOCAL STREET FUND				568.42
	Fund 247 TAX INCREMENT FINANCE				1,780.39
	Fund 249 BUILDING INSPECTION DE				15,372.96
	Fund 580 PLAYHOUSE				1,397.43
	Fund 590 SEWER FUND				612.41
	Fund 591 WATER FUND				128.00
	Fund 594 MARINA FUND				83.92
	Fund 661 MOTOR POOL FUND				676.94
Total For All Funds:					50,032.61

Muskegon Central Dispatch 9-1-1
BOARD OF DIRECTORS
November 13, 2024

The November 13, 2024 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held at the Muskegon Central Fire Community Room was called to order at 1:30 pm by Vice-Chairman Janson.

Members present: Sam Janson, City Manager, City of North Muskegon
Renee Gavin, Emergency Manager, County of Muskegon
Scott Huebler, City Manager, City of Whitehall
Jennifer Hodges, Supervisor, Muskegon Charter Township
Jeff Auch, City Manager, City of Montague
Chief Roberson, Muskegon Heights Fire Department
Nicole McGhee, Post Commander, Michigan State Police
Brian Michelli, Public Safety Director, Fruitport Township
Jared Olson, City Manager, City of Roosevelt Park

Absent: Jonathan Seyferth, City Manager, City of Muskegon
Anthony Chandler, Administrator, City of Norton Shores

Staff present: Jason Wolford, Executive Director, Muskegon Central Dispatch 9-1-1
Nick Martin, Deputy Director, Muskegon Central Dispatch 9-1-1
Bill Rensberger, Technology Director, Muskegon Central Dispatch 9-1-1
Drew Roesler, Operations Manager, Muskegon Central Dispatch 9-1-1
MiSu Peltoniemi-Kozal, QI, Muskegon Central Dispatch 9-1-1
Rebecca Injerd, Muskegon Central Dispatch 9-1-1

Others present: Ed Viverette, Chief of Police, City of North Muskegon

APPROVAL OF THE AGENDA

Moved by Mr. Huebler, seconded by Mr. Olson, to approve the November 13, 2024 agenda, as presented. Motion carried.

MINUTES OF OCTOBER 9, 2024 MEETING

Moved by Mr. Auch, seconded by Ms. Hodges, to approve the October 9, 2024 meeting minutes. Motion carried.

REPORTS

COORDINATING COMMITTEE MINUTES

The November 6, 2024 Coordinating Committee meeting was cancelled.

DIRECTOR'S REPORT

As presented. MCD participated in 14 fire prevention open houses. Technology Director Rensberger attended a Cyber Security meeting in Saginaw, brief overview. Meetings upcoming with Ben Ruby and others from the county regarding citations.

800 MHz IMPLEMENTATION COMMITTEE

School radios purchased throughout the county. Training is being coordinated. Installs after first of the year.

CAD / RMS / JMS COMMITTEE

No report, discussed in Old Business.

FIRE RMS / MCT COMMITTEE

Meeting today, new representative.

OLD BUSINESS

CENTRAL SQUARE CONTRACT

Proposal to return to One Solution for CAD and MCT presented and discussed. Cost neutral, one-year renewal.

Moved by Mr. Auch, seconded by Mr. Olson, to approve the updated Central Square contract, as presented. Motion carried.

NEW BUSINESS

DIRECTOR CONTRACT

Moved by Ms. Hodges, seconded by Ms. Gavin, to enter into closed session. Motion carried.

COMMENTS

ADMINISTRATIVE

None.

PUBLIC

None.

NEXT MEETING

The next meeting will be held on December 11, 2024 at 1:30pm in the Muskegon Central Fire Community Room.

ADJOURNMENT

Meeting adjourned by Vice-Chairman Janson at 2:14pm.

Respectfully submitted,

Rebecca Injerd, Office Administrator

Date

Sam Janson, Vice-Chairman

Date



Marilyn Passmore
Director
State Government Affairs - Michigan

December 9, 2024

Via FedEx - Adult Signature Required

City of Whitehall
405 East Colby Street
Whitehall, MI 49461
(231) 894-4048

Re: City of Whitehall
Franchise renewal MI0317

Dear City Manager Huebler:

Spectrum Mid-America, LLC, locally known as Charter Communications (“Charter”) has appreciated the opportunity to serve the City of Whitehall over the years. As you may know, Section 626 of Title VI of the Communications Act of 1934, as amended (the “Cable Act”) contemplates a procedure for a formal procedure for the renewal of franchises. The process under the Cable Act begins with a notice of intent to renew approximately 30 to 36 months prior to the expiration of the franchise. In conformance with the Cable Act, Charter is notifying you that it is our intention to renew the Franchise Agreement whereby we serve your community.

As you may also know, the State of Michigan has adopted streamlined procedures for the renewal of cable franchises. We anticipate the renewal of our franchise under these procedures and will submit the relevant documents as the date of expiration approaches. The franchise expires in October of 2027.

We appreciate the opportunity to provide our services to the residents of your community and we look forward to continuing to offer high quality services to the City of Whitehall in the years to come. Should you have any questions or concerns regarding this matter, please feel to contact me at (616) 607-2377 or via email at: Marilyn.Passmore@Charter.com.

Very truly yours,

Director, State Government Affairs, Michigan
Spectrum Mid-America, LLC
I/k/a Charter Communications

cc: Corporate Franchise Administrator

Whitehall High School



Dear Mayor Salter & the City of Whitehall,

Thank you for taking the time to help honor & celebrate our academic Scholars during our annual fall academic awards assembly. We appreciate your support.

Thanks again -

Bebbi Oldenburg



December 11, 2024

City of Whitehall
405 E. Colby Street
Whitehall, MI 49461

Dear Mr. Huebler,

Walk the Beat White Lake Area is planned for **Saturday, July 19, 2024 from 1:00 pm to 5:00 pm.**

This is a request to use the lawn area west of the Veterans Wall/Flags in Covell Park and the electrical outlet located at same for one of our venues. We request the use of the park area from 10:00 am to 5:00 pm.

Thank you,

Sara Kane-Smart

Sara Kane-Smart - Director
616 218-5963
walkthebeatsara@gmail.com

Walk the Beat White Lake Area

Saturday, July 19, 2025 – 1:00 pm to 5:00 pm

**CITY OF WHITEHALL
RESOLUTION NO. 24-48**

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING AND ATTEST TO THE EXISTENCE OF FUNDS FOR UPGRADES TO THE WHITE LAKE PATHWAY UNDER THE CARBON REDUCTION PROGRAM

WHEREAS, the City of Whitehall is applying for \$142,704 in funding through MDOT from the Carbon Reduction Program to resurface the existing non-motorized trail from the boardwalk south to Lake Street, north of Sophia Street in 2027.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

BE IT FURTHER RESOLVED THAT

the City attests to the existence of, and commits to, providing at least \$35,676 toward the construction costs of the project.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held December 17, 2024 at 6:00 p.m.

(__ yes; __ no; __ absent)