



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
JANUARY 28, 2025
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the January 14, 2025 Work Session and Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications – WESTPLAN Policy Committee Minutes, White Lake Senior Center
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - Appointments
 - Walk the Beat Request
 - Resolution 25-05 Budget Amendment #2
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



WHITEHALL
CITY COUNCIL
WORK SESSION MINUTES
Council Chambers
January 14, 2025

PRESENT Scott Brown, Tanya Cabala, Debi Hillebrand, Jeff Holmstrom, Stephen Sikkenga, Steve Salter, and Tom Ziemer

ABSENT None

ALSO PRESENT Scott Huebler, Brenda Bourdon, Brennen Gorman, Roger Squiers

Mayor Salter called the meeting to order at 5:00 p.m.

DISCUSSION ITEMS

City Manager Search

Zierner raised concerns about the timeline for the manager search and opposed staff being responsible for selecting the consultant. Holmstrom, however, expressed support for the proposed schedule. Huebler clarified that staff would handle the solicitation of consultants, but the final selection would be made by the council. He also provided further details about the schedule outlined below.

February/March	Consultant Selection
April	Develop Community Profile and Candidate Qualifications
May	Solicit Applications
June	Interview Candidates
July	Select New City Manager, Negotiate Contract
August	New City Manager

Brown and Hillebrand backed a work session to explore a shared city manager, but Cabala, Holmstrom and Salter opposed the idea, citing practicality concerns. Salter noted Montague's manager was uninterested, though Hillebrand disagreed. Sikkenga suggested a shared manager would only work if the cities merged.

Deer Hunting on City Property

Sikkenga proposed opening city-owned properties for deer hunting to help manage the deer population. Based on a map provided by City Manager Huebler, Sikkenga identified five properties as feasible options. He suggested a lottery system for interested hunters, where participants would indicate their top three location preferences. Once a hunter successfully harvests a deer, the next individual on the list would be granted access to the designated property. Sikkenga noted that Montague limits each hunter to a two-week period.

Hillebrand, Holmstrom, and Brown expressed support for expanding hunting to city property, while Salter suggested conducting a resident survey to gather public input. Attorney Gorman mentioned that professional companies could be hired to cull the deer population if overpopulation is the primary concern. He also emphasized the importance of addressing liability issues before proceeding.

Park Upgrades

City Manager Huebler reported that all three park grant applications were unsuccessful, noting that the scoring criteria favored larger urban communities. Despite this, he emphasized that the city could still move forward using the \$106,100 of local match funds. Huebler highlighted the urgent need to replace the bathrooms at Funnell Field and recommended prioritizing that project.

Country Club Walkway

City Manager Huebler reported that a sidewalk runs from Mears Avenue to Lake Street, cutting through Gee Park, with stairs located at the west end. Adjacent homeowners have requested that the city either repair or replace the stairs, improve sidewalk maintenance, or relinquish ownership of the sidewalk to the homeowners. An estimate of \$6,700 was provided to replace the stairs, and \$22,200 to replace both the stairs and the sidewalk from Carleton to Lake Street. Salter, Cabala, and Sikkenga expressed support for maintaining the sidewalk and stairs, while Brown questioned the necessity of repairs, noting that few people seem aware of it. Huebler emphasized the liability concerns associated with not addressing the issue.

INFORMATIONAL ITEMS

None

PUBLIC COMMENT

Mark Nienhouse provided information on Montague's deer hunting process.

ADJOURNMENT

Mayor Salter adjourned the work session at 5:59 pm

Respectfully submitted,
Brenda Bourdon, City Clerk



WHITEHALL

CITY COUNCIL

MEETING MINUTES

Council Chambers

January 14, 2025

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

ABSENT None

ALSO PRESENT Scott Huebler, Brenda Bourdon, Brennen Gorman, Roger Squiers

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AMENDED AGENDA

Motion by Cabala, seconded by Sikkenga to approve the amended agenda.

Voice Vote: 5 yes, 2 no – Brown, Ziemer

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the December 17, 2025 Council Meeting
- B. Accounts Payable \$644,851.61
- C. Communications: Appointments, Billing Error Report, BLT Minutes, Playhouse Operating, Wastewater Management Meeting Minutes

Motion by Holmstrom, seconded by Sikkenga to approve the Consent Agenda.

Ziemer initiated a discussion regarding the Playhouse Committee and its lack of progress. After consulting with the attorney, it was decided to include this matter under new business.

Voice Vote: 5 yes, 2 no – Brown, Ziemer

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

PUBLIC COMMENT

Kim Cyr commented that boards use Old Business as an opportunity to add action items. Terry Leonard spoke against owning the Playhouse as did Mark Nienhouse.

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 25-01 – Poverty Exemption

Motion by Brown, seconded by Holmstrom to adopt the 2025 Poverty Exemption Policies and Guidelines as presented.

Roll Call Vote: Yes – Brown, Holmstrom, Ziemer, Hillebrand, Cabala, Sikkenga, and Salter;
No – None; Absent – None **MOTION CARRIED**

B. Resolution 25-02 – Residents Right to Protest

Motion by Holmstrom, seconded by Sikkenga to provide the right of resident and non-resident taxpayers to file protests to the Board of Review in writing, without the necessity of personal appearance by the taxpayer or the taxpayer's representative, provided such written protest is received on or before the second Tuesday in March of the tax year at issue.

Roll Call Vote: Yes – Holmstrom, Sikkenga, Brown, Ziemer, Hillebrand, Cabala, and Salter;
No – None; Absent – None **MOTION CARRIED**

C. Resolution 25-03 – Board of Review

Motion by Sikkenga, seconded by Brown, to schedule the 2025 board of review dates: Wednesday March 12th from 1:00 pm to 4:00 pm and 6:00 pm to 9:00 pm and Thursday March 13th from 9:00 am to 12:00 pm and 1:00 pm to 4:00 pm.

Roll Call Vote: Yes – Sikkenga, Brown, Holmstrom, Ziemer, Hillebrand, Cabala, and Salter;
No – None; Absent – None **MOTION CARRIED**

D. Resolution 25-04 – Personnel Manual

Motion by Holmstrom, seconded by Cabala, to adopt the amended Personnel Manual as presented to comply with State law to separate sick time from personal time.

Roll Call Vote: Yes – Holmstrom, Cabala, Sikkenga, Brown, Ziemer, Hillebrand, and Salter;
No – None; Absent – None **MOTION CARRIED**

E. Feet on the Street Request

Motion by Brown, seconded by Hillebrand, to approve the street closure for the N. Mears promenade on Sunday, June 1, 2025 from 2 pm – 7 pm for the Feet on the Street event.

Voice Vote: All yeses **MOTION CARRIED**

F. Playhouse Committee (added new business item)

Motion by Cabala, seconded by Brown, to approve the mayor's recommendation for the Playhouse Committee.

Roll Call Vote: Yes – Cabala, Holmstrom, Hillebrand, and Salter; No – Brown, Sikkenga, Ziemer;
Absent – None **MOTION CARRIED**

PUBLIC COMMENT

Four students from Montague introduced themselves for class credit.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:46 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

DRAFT

CITY OF WHITEHALL
ACCOUNTS PAYABLE
January 28, 2025

January 2025 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$49,104.36	Transfer
IRS	Payroll	\$17,207.54	EFT
Alerus Financial	Payroll	\$6,904.95	EFT
MISDU	Payroll	\$61.84	9349
<u>Total Prepaids:</u>		\$73,278.69	
<u>Accounts Payable:</u>		\$138,534.19	

TOTAL ACCOUNTS PAYABLE

\$211,812.88

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	702931	PREMIUM - JAN-2025	572.02
TOTAL FOR: AFLAC			572.02
SEAV	ALYSSA SEAVER		
	FLEX	FLEX- JANUARY 2025	173.44
	REIMBURSEMENT	MILAGE REIMBURSEMENT - MMTA WINTER WORKSHOP	159.60
TOTAL FOR: ALYSSA SEAVER			333.04
HOLMES	ANDREA HOLMES		
	CONTRACT	INSTRUCTOR - MUSICAL THEATRE WORKSHOP/MINI SH	100.00
TOTAL FOR: ANDREA HOLMES			100.00
MAHON	BRANDON L MAHONEY		
	FLEX	FLEX- JANUARY 2025	950.86
TOTAL FOR: BRANDON L MAHONEY			950.86
BOU	BRENDA BOURDON		
	FLEX	FLEX- JANUARY 2025	98.67
TOTAL FOR: BRENDA BOURDON			98.67
ARMST	BRIAN ARMSTRONG		
	FLEX	FLEX- JANUARY 2025	40.00
TOTAL FOR: BRIAN ARMSTRONG			40.00
SCHILLER	BROOK SCHILLER		
	FLEX	FLEX- JANUARY 2025	186.12
	REIMBURSEMENT	MILAGE REIMBURSEMENT - LAHRING RECOUNT	22.24
TOTAL FOR: BROOK SCHILLER			208.36
CATCHMARK	CATCHMARK TECHNOLOGIES		
	15627	LIVESTREAM COUNCIL - JANUARY - 2025	300.00
TOTAL FOR: CATCHMARK TECHNOLOGIES			300.00
CHART	CHARTER COMMUNICATIONS		
	005038701011425	INTERNET - MARINA/DPW/PH	534.95
TOTAL FOR: CHARTER COMMUNICATIONS			534.95
CITY	CITY OF WHITEHALL		
	STATEMENTS	WATER Q2	2,553.62
TOTAL FOR: CITY OF WHITEHALL			2,553.62
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	12,951.58
TOTAL FOR: CONSUMER'S ENERGY			12,951.58
DELTA	DELTA DENTAL		
	RIS0006133626	DENTAL - FEB-2025	2,522.60
TOTAL FOR: DELTA DENTAL			2,522.60
BOND	DONALD BOND		
	FLEX	FLEX- JANUARY 2025	38.80
TOTAL FOR: DONALD BOND			38.80

CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OF JANUARY 14, 2025

Vendor Code	Vendor Name	Description	Amount
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	6,238.16
TOTAL FOR: DTE ENERGY			6,238.16
FRONT	FRONTIER		
	STATEMENT	TELEPHONE 231-894-6937	92.76
	STATEMENT	TELEPHONE 231-893-1801	40.78
	STATEMENT	TELEPHONE 231-894-9689	84.17
	STATEMENT	TELEPHONE 231-893-0406	41.50
TOTAL FOR: FRONTIER			259.21
J&H OIL	J&H OIL COMPANY		
	14882905	FUEL - GASOLINE (4000G) & DIESEL (4000G)	17,615.84
TOTAL FOR: J&H OIL COMPANY			17,615.84
JJ'S ELEC	JJ'S ELECTRIC LLC		
	DEC-2024	ELECTRICAL PERMITS - DEC-2024	4,395.20
TOTAL FOR: JJ'S ELECTRIC LLC			4,395.20
KENNE	KENNEDY INDUSTRIES INC		
	643935	LS #2 - SECOND PUMP/NEW PUMP (STORM)	25,197.00
TOTAL FOR: KENNEDY INDUSTRIES INC			25,197.00
KERK	KERKSTRA PORTABLE RESTROOM SERV		
	263152	PORTABLE RESTROOMS - GOODRICH WINTER	115.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			115.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	500003525	DIGITAL SUPPORT SERVICE/SUPPLIES - #368/CITY	23.33
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			23.33
KUER	KUERTH'S DISPOSAL INC.		
	59567	WASTE REMOVAL & RECYCLING - CH/DPW/PH - DECEM	303.00
TOTAL FOR: KUERTH'S DISPOSAL INC.			303.00
WLBEA	LUDINGTON DAILY NEWS		
	99196718	PUBLISHING - LDFA & TIFA/BOARDS & COMMISSIONS	160.07
TOTAL FOR: LUDINGTON DAILY NEWS			160.07
METL	MET LIFE		
	5399644-	FEB-25 LIFE & DISABILITY INS - FEB-2025	866.12
TOTAL FOR: MET LIFE			866.12
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2500002388	CENTRAL DISPATCH FEES -FEB-2025	4,016.92
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			4,016.92
MUSTWP	MUSKEGON CHARTER TOWNSHIP		
	2500016290	CODE ENFORCEMENT SVCS - JAN - MARCH 2025	1,500.00
TOTAL FOR: MUSKEGON CHARTER TOWNSHIP			1,500.00
MISC	MUSKEGON COUNTY EQUALIZATION		
	BOR - 2025	BOR TRAINING 2025- MEANS	20.00
TOTAL FOR: MUSKEGON COUNTY EQUALIZATION			20.00

Vendor Code	Vendor Name	Description	Amount
MUCRD	MUSKEGON COUNTY ROAD COMMISSIO 6756	SALT/SAND/BRINE - 665.5 TONS	7,741.10
TOTAL FOR: MUSKEGON COUNTY ROAD COMMISSIO			7,741.10
MUTRE	MUSKEGON COUNTY TREASURER'S 207600	ASSESSMENT ADMIN SVC - JAN-MAR-2025	10,250.00
	207926	DOG TAGS - DECEMBER-2024	225.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			10,475.00
PARM	PARMENTER LAW 287163 / 287168	ATTORNEY FEES - GENERAL/PROSECUTION	4,068.00
TOTAL FOR: PARMENTER LAW			4,068.00
PRESTIGE	PRESTIGE WINDOW CLEANING 0501-240814	WINDOW CLEANING - PH OUTSIDE + SKYLIGHTS	125.00
TOTAL FOR: PRESTIGE WINDOW CLEANING			125.00
TUFT	ROBERT E TUFTS JR DEC-2024	BUILDING PERMITS - DEC-2024	1,970.20
TOTAL FOR: ROBERT E TUFTS JR			1,970.20
FARR	SAMANTHA FARRAR CONTRACT	INSTRUCTOR - MUSICAL THEATRE WORKSHOP/MINI SH	100.00
TOTAL FOR: SAMANTHA FARRAR			100.00
SCHEI	SCHEID PLUMBING HEATING & COOL I-27090-4	DPW HEATER UNIT - EQUIPMENT/INSTALL	5,023.00
TOTAL FOR: SCHEID PLUMBING HEATING & COOL			5,023.00
MASON	SHELBY MASON CONTRACT	INSTRUCTOR - MUSICAL THEATRE WORKSHOP/MINI SH	100.00
TOTAL FOR: SHELBY MASON			100.00
SHO	SHORELINE INSPECTION SERVICE LLC DEC-2024	MECHANICAL & PLUMBING PERMITS DEC-2024	2,498.40
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			2,498.40
STAND	STANDARD SUPPLY & LUMBER 2952006 / 29484	LUMBER - BARRICADES	200.81
TOTAL FOR: STANDARD SUPPLY & LUMBER			200.81
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC 7003731798/ 372	BINDERS/TAPE/CALC RIBBON	42.27
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			42.27
MICH	STATE OF MICHIGAN MDOT00342 -591:	CONSTRUCTION CONTRACT - WARNER PAY APP #14	17,966.00
TOTAL FOR: STATE OF MICHIGAN			17,966.00
LOOMIS	THE LOOMIS COMPANY C010272400	WRAP PLAN- FEB-2025	5,527.66
TOTAL FOR: THE LOOMIS COMPANY			5,527.66

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JANUARY 14, 2025

Vendor Code	Vendor Name	Description	Amount
QUINN	TYLER J QUINN		
	CONTRACT	SOUND DESIGNER - STAGE & SAVOR 1.25.25	125.00
TOTAL FOR: TYLER J QUINN			125.00
WLFIR	WHITE LAKE FIRE AUTHORITY		
	DEC-2024	MECHANICAL FIRE SUPPRESSION PERMITS -DEC-2024	336.40
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			336.40
WHIVE	WHITEHALL VENTURES INC		
	LEASE - JAN-202	LEASE - JANUARY-2025 - DOWNTOWN RESTROOMS	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WORKP	WORKPLACE HEALTH MUSKEGON		
	304899	DOT DRUG SCREEN-BOND / PRE-EMPLOYMENT SCREEN-	176.00
TOTAL FOR: WORKPLACE HEALTH MUSKEGON			176.00

TOTAL - ALL VENDORS 138,534.19

FUND TOTALS:

Fund 101 - GENERAL OPERATING FUND	34,837.28
Fund 202 - MAJOR STREET FUND	3,970.96
Fund 203 - LOCAL STREET FUND	3,970.95
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1	1,091.69
Fund 249 - BUILDING INSPECTION DEPARTMENT	10,700.20
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND	60.22
Fund 401 - CAPITAL PROJECTS FUND	17,966.00
Fund 580 - PLAYHOUSE	4,231.17
Fund 590 - SEWER FUND	26,913.39
Fund 591 - WATER FUND	7,268.01
Fund 594 - MARINA FUND	2,740.99
Fund 661 - MOTOR POOL FUND	24,783.33

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JANUARY 28, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 247	CREDIT/YOUNG	THE LOOMIS COMPANY	01/16/25	C010272400	223.40
101-000-082.000	DOG TAGS - DECEMBER-2024	MUSKEGON COUNTY TREASURE	01/15/25	207926	225.00
101-000-222.100	FLEX- JANUARY 2025	ALYSSA SEAVER	01/15/25	FLEX	173.44
101-000-231.017	FLEX- JANUARY 2025	BRANDON I MAHONEY	01/15/25	FLEX	950.86
101-000-231.017	FLEX- JANUARY 2025	BRENDA BOURDON	01/15/25	FLEX	98.67
101-000-231.017	FLEX- JANUARY 2025	BRIAN ARMSTRONG	01/15/25	FLEX	40.00
101-000-231.017	FLEX- JANUARY 2025	BROOK SCHILLER	01/15/25	FLEX	186.12
101-000-231.017	FLEX- JANUARY 2025	DONALD BOND	01/15/25	FLEX	38.80
101-000-231.018	PREMIUM - JAN-2025	AFLAC	01/12/25	702931	572.02
101-000-238.000	JAN-2025 - HERNANDEZ	DELTA DENTAL	01/01/25	RIS0006133626	78.61
		Total For Dept 000 247			2,586.92
Dept 101 CITY COUNCIL					
101-101-962.000	LIVESTREAM COUNCIL - JANUARY-20	CATCHMARK TECHNOLOGIES	01/01/25	15627	300.00
		Total For Dept 101 CITY COUNCIL			300.00
Dept 172 ADMINISTRATION					
101-172-727.000	CALCULATOR RIBBONS	STAPLES CONTRACT & COMME	01/16/25	7003731798/ 3720386	22.42
101-172-880.000	MILAGE REIMBURSEMENT - MWTA WIN	ALYSSA SEAVER	01/16/25	REIMBURSEMENT	159.60
101-172-935.000	DIGITAL SUPPORT SERVICE/SUPPLY-	KONICA MINOLTA BUSINESS	01/16/25	500003525	23.33
		Total For Dept 172 ADMINISTRATION			205.35
Dept 203 ATTORNEY					
101-203-826.100	ATTORNEY FEES - GENERAL	PARMENTER LAW	01/14/25	287163 / 287168	3,897.00
		Total For Dept 203 ATTORNEY			3,897.00
Dept 215 CITY CLERK					
101-215-727.000	VIEW BINDERS (2)	STAPLES CONTRACT & COMME	01/16/25	7003731798/ 3720386	4.18
101-215-905.000	PUBLISHING	LUDINGTON DAILY NEWS	12/31/24	99196718	160.07
		Total For Dept 215 CITY CLERK			164.25
Dept 247 BOARD OF REVIEW					
101-247-962.000	OTHER EXPENSES	MUSKEGON COUNTY EQUALIZA	01/05/25	BOR - 2025	20.00
		Total For Dept 247 BOARD OF REVIEW			20.00
Dept 257 ASSESSOR					
101-257-818.000	ASSESSMENT ADMIN SVC - JAN-MAR-	MUSKEGON COUNTY TREASURE	01/15/25	207600	10,250.00
		Total For Dept 257 ASSESSOR			10,250.00
Dept 262 ELECTIONS					
101-262-962.000	MILAGE REIMBURSEMENT - LAHRING	BROOK SCHILLER	12/09/24	REIMBURSEMENT	22.24
		Total For Dept 262 ELECTIONS			22.24
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-920.000	CITY HALL/014-05195-00	CITY OF WHITEHALL	12/30/24	STATEMENTS	105.26
101-265-920.000	PUBLIC UTILITIES/100017760891	CONSUMER'S ENERGY	01/17/25	STATEMENT	942.37
101-265-920.000	PUBLIC UTILITIES/910021159454	DTE ENERGY	01/24/25	STATEMENT	1,564.43
		Total For Dept 265 CITY HALL BLDG & GROUNDS			2,612.06
Dept 266 DISTRICT COURT					
101-266-826.000	ATTORNEY FEES - PROSECUTION	PARMENTER LAW	01/14/25	287163 / 287168	171.00

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JANUARY 28, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 266 DISTRICT COURT					
Dept 270 FRINGE BENEFITS			Total For Dept 266 DISTRICT COURT		171.00
101-270-719.603	FRINGE-HEALTH INS WRAP - SWITAN	THE LOOMIS COMPANY	01/16/25	C010272400	5,304.26
101-270-719.605	DENTAL - FEB-2025	DELTA DENTAL	01/01/25	RIS0006133626	2,443.99
101-270-719.680	FRINGE-LIFE INS FEB-25	MET LIFE	01/23/25	5399644- FEB-25	298.98
101-270-719.685	DOT DRUG SCREEN - BOND	WORKPLACE HEALTH MUSKEGO	11/30/25	304899	176.00
101-270-719.690	FRINGE-DISABILITY INS FEB-25	MET LIFE	01/23/25	5399644- FEB-25	567.14
Dept 301 POLICE			Total For Dept 270 FRINGE BENEFITS		8,790.37
101-301-850.000	CENTRAL DISPATCH FEES -FEB-2025	MUSKEGON CENTRAL DISPATCH	01/15/25	2500002388	4,016.92
Dept 448 STREET LIGHTING			Total For Dept 301 POLICE		4,016.92
101-448-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	01/17/25	STATEMENT	45.73
Dept 521 SANITATION			Total For Dept 448 STREET LIGHTING		45.73
101-521-818.000	WASTE REMOVAL & RECYCLING	KUERTH'S DISPOSAL INC.	01/10/25	59567	38.00
Dept 567 CEMETERY			Total For Dept 521 SANITATION		38.00
101-567-920.000	CEMETERY SPRKL/014-05250-05	CITY OF WHITEHALL	12/30/24	STATEMENTS	293.28
101-567-920.000	PUBLIC UTILITIES/100016180844	CONSUMER'S ENERGY	01/17/25	STATEMENT	58.81
101-567-920.000	PUBLIC UTILITIES/910021159306	DTE ENERGY	01/24/25	STATEMENT	60.88
Dept 751 PARKS DEPARTMENT			Total For Dept 567 CEMETERY		412.97
101-751-818.000	PORTABLE RESTROOMS - GOODRICH W	KERKSTRA PORTABLE RESTRO	01/14/25	263152	115.00
101-751-920.000	COVELL PARK/014-05157-05	CITY OF WHITEHALL	12/30/24	STATEMENTS	581.70
101-751-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	01/17/25	STATEMENT	390.16
Dept 753 PATHWAY			Total For Dept 751 PARKS DEPARTMENT		1,086.86
101-753-920.000	MAIN-NEARS/013-04530-00	CITY OF WHITEHALL	12/30/24	STATEMENTS	18.72
Dept 756 119 S BALDWIN ST			Total For Dept 753 PATHWAY		18.72
101-756-920.000	SCENE SHOP/014-05200-00	CITY OF WHITEHALL	12/30/24	STATEMENTS	18.72
101-756-920.000	PUBLIC UTILITIES/103021521192	CONSUMER'S ENERGY	01/17/25	STATEMENT	78.47
101-756-920.000	PUBLIC UTILITIES/910021159793	DTE ENERGY	01/24/25	STATEMENT	101.70
Fund 202 MAJOR STREET FUND			Total For Dept 756 119 S BALDWIN ST		198.89
Dept 474 TRAFFIC SERVICES			Total For Fund 101 GENERAL OPERATING FUND		34,837.28
202-474-757.000	LUMBER - BARRICADES	STANDARD SUPPLY & LUMBER	01/10/25	2952006 / 2948448	100.41
Dept 478 WINTER MAINT			Total For Dept 474 TRAFFIC SERVICES		100.41
202-478-757.000	SALT/SAND/BRINE - 332.75 TONS	MUSKEGON COUNTY ROAD COM	01/14/25	6756	3,870.55

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 01/24/2025 - 01/24/2025
 UNJOURNALIZED
 OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JANUARY 28, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 202 MAJOR STREET FUND Dept 478 WINTER MAINT					
	Total For Dept 478 WINTER MAINT				3,870.55
Fund 203 LOCAL STREET FUND Dept 474 TRAFFIC SERVICES 203-474-757.000					
	Total For Fund 202 MAJOR STREET FUND				3,970.96
Dept 478 WINTER MAINT 203-478-757.000	LUMBER - BARRICADES	STANDARD SUPPLY & LUMBER	01/10/25	2952006 / 2948448	100.40
	SALT/SAND/BRINE - 332.75 TONS	MUSKEGON COUNTY ROAD COM	01/14/25	6756	100.40
	Fund 247 TAX INCREMENT FINANCE AUTHORITY #1 Dept 000 247				
	Total For Dept 478 WINTER MAINT				3,870.55
247-000-818.400 247-000-920.000	LEASE - JANUARY-2025 - DOWNTOWN SPLASH PAD/014-05120-00	WHITEHALL VENTURES INC CITY OF WHITEHALL	01/01/25 12/30/24	LEASE - JAN-2025 STATEMENTS	145.00 156.00
	Total For Dept 000 247				301.00
Dept 525 DOWNTOWN STREETScape 247-525-920.000 247-525-920.000 247-525-921.000	N MEARS LOT/014-05175-05 PUBLIC UTILITIES/920030385842 PED LIGHTS/100015232430	CITY OF WHITEHALL DTE ENERGY CONSUMER'S ENERGY	12/30/24 01/24/25 01/17/25	STATEMENTS STATEMENT STATEMENT	137.97 277.21 375.51
	Total For Dept 525 DOWNTOWN STREETScape				790.69
Fund 249 BUILDING INSPECTION DEPARTMENT Dept 000 247					
	Total For Fund 247 TAX INCREMENT FINANCE AUTHOR				1,091.69
249-000-818.000 249-000-818.000 249-000-818.000 249-000-818.000 249-000-818.000	ELECTRICAL PERMITS - DEC-2024 BUILDING PERMITS - DEC-2024 MECHANICAL PERMITS -DEC-2024 MECH FIRE SUPPRESS PERMITS - DE CODE ENFORCEMENT SVCS - JAN - M	JJ'S ELECTRIC LLC ROBERT E TUFTS JR SHORELINE INSPECTION SER WHITE LAKE FIRE AUTHORIT MUSKEGON CHARTER TOWNSHI	01/01/25 01/01/25 01/01/25 01/01/25 01/01/25	DEC-2024 DEC-2024 DEC-2024 DEC-2024 2500016290	4,395.20 1,970.20 2,498.40 336.40 1,500.00
	Total For Dept 000 247				10,700.20
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND Dept 000 247 250-000-818.100					
	Total For Fund 249 BUILDING INSPECTION DEPARTME				10,700.20
401-000-818.000-E22	C/S-INDUSTRIAL PARK/1000164878	CONSUMER'S ENERGY	01/17/25	STATEMENT	60.22
	Total For Dept 000 247				60.22
Fund 401 CAPITAL PROJECTS FUND Dept 000 247 401-000-818.000-E22					
	Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU				60.22
	01/05/25	MDOT00342 -591:ACT51			17,966.00
	Total For Dept 000 247				17,966.00

OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JANUARY 28, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 401 CAPITAL PROJECTS FUND					
Total For Fund 401 CAPITAL PROJECTS FUND					
Fund 580 PLAYHOUSE					
Dept 000 247					17,966.00
580-000-757.410	INSTRUCTOR - MUSICAL THTR WKSHP	ANDREA HOLMES	01/18/25	CONTRACT	100.00
580-000-757.410	INSTRUCTOR - MUSICAL THTR WKSHP	SAMANTHA FARRAR	01/18/25	CONTRACT	100.00
580-000-757.410	INSTRUCTOR - MUSICAL THTR WKSHP	SHELBY MASON	01/18/25	CONTRACT	100.00
580-000-818.000	WASTE REMOVAL & RECYCLING	KUERTH'S DISPOSAL INC.	01/10/25	59567	54.00
580-000-818.600	SOUND DESIGNER - STAGE & SAVOR	TYLER J QUINN	01/10/25	CONTRACT	125.00
580-000-850.000	INTERNET - PH	CHARTER COMMUNICATIONS	01/14/25	005038701011425	319.98
580-000-920.000	PLAYHOUSE/005-01400-00	CITY OF WHITEHALL	12/30/24	STATEMENTS	123.29
580-000-920.000	PUBLIC UTILITIES/100015238247	CONSUMER'S ENERGY	01/17/25	STATEMENT	767.38
580-000-920.000	PUBLIC UTILITIES/910021159660	DTE ENERGY	01/24/25	STATEMENT	2,416.52
580-000-931.000	WINDOW CLEANING - PH OUTSIDE +	PRESTIGE WINDOW CLEANING	08/14/24	0501-240814	125.00
	Total For Dept 000 247				4,231.17
Fund 590 SEWER FUND					
Dept 552 SEWER CUSTOMER ACCOUNTS					4,231.17
590-552-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	01/14/25	005038701011425	59.99
Total For Dept 552 SEWER CUSTOMER ACCOUNTS					
Fund 554 SEWER PUMPING					
590-554-920.000	PUBLIC UTILITIES/100015288960	CONSUMER'S ENERGY	01/17/25	STATEMENT	1,560.82
590-554-920.000	PUBLIC UTILITIES/910021159892	DTE ENERGY	01/24/25	STATEMENT	54.80
590-554-920.000	TELEPHONE - 231.893.1801	FRONTIER	01/01/24	STATEMENT	40.78
Total For Dept 554 SEWER PUMPING					
Fund 559 SEWER CONSTRUCTION					
590-559-976.000	LS #2 - SECOND PUMP/NEW PUMP (S	KENNEDY INDUSTRIES INC	10/23/24	643935	25,197.00
Total For Dept 559 SEWER CONSTRUCTION					
Fund 591 WATER FUND					
Dept 542 WATER CUSTOMER ACCOUNTS					26,913.39
591-542-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	01/14/25	005038701011425	59.99
Total For Dept 542 WATER CUSTOMER ACCOUNTS					
Fund 546 WATER SOURCE PLANT					
591-546-920.000	PUBLIC UTILITIES/100015972811	CONSUMER'S ENERGY	01/17/25	STATEMENT	6,805.90
591-546-920.000	PUBLIC UTILITIES/920017788919	DTE ENERGY	01/24/25	STATEMENT	360.62
591-546-920.000	TELEPHONE - 231.893.0406	FRONTIER	01/16/24	STATEMENT	41.50
Total For Dept 546 WATER SOURCE PLANT					
Fund 594 MARINA FUND					
Dept 000 247					7,268.01
594-000-850.000	INTERNET - MARINA	CHARTER COMMUNICATIONS	01/14/25	005038701011425	94.99
594-000-850.000	TELEPHONE 231-894-9689	FRONTIER	01/10/24	STATEMENT	84.17
594-000-920.000	MARINA/014-05115-00	CITY OF WHITEHALL	12/30/24	STATEMENTS	1,064.49
594-000-920.000	PUBLIC UTILITIES/1000000353241	CONSUMER'S ENERGY	01/17/25	STATEMENT	1,497.34

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JANUARY 28, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund 594 MARINA FUND
 Dept 000 247

Total For Dept 000 247					2,740.99
Total For Fund 594 MARINA FUND					2,740.99

Fund 661 MOTOR POOL FUND

661-000-101.000	INVENTORY-GASOLINE	J&H OIL COMPANY	01/15/25	14882905	8,322.28
661-000-102.000	INVENTORY-DIESEL	J&H OIL COMPANY	01/15/25	14882905	9,293.56
661-000-727.000	VEIW BINDERS (4 PACK)	STAPLES CONTRACT & COMME	01/16/25	7003731798/	15.67
661-000-818.000	WASTE REMOVAL	KUERTH'S DISPOSAL INC.	01/10/25	59567	211.00
661-000-850.000	TELEPHONE - 231.894.6937	FRONTIER	01/04/24	STATEMENT	92.76
661-000-920.000	DPW SPRKL/014-05850-05	CITY OF WHITEHALL	12/30/24	STATEMENTS	54.19
661-000-920.000	PUBLIC UTILITIES/100016488254	CONSUMER'S ENERGY	01/17/25	STATEMENT	368.87
661-000-920.000	PUBLIC UTILITIES/910021159181	DTE ENERGY	01/24/25	STATEMENT	1,402.00
661-000-974.000	DPW HEATER UNIT - EQUIPMENT/INS	SCHEID PLUMBING HEATING	01/22/25	I-27090-4	5,023.00
Total For Dept 000 247					24,783.33
Total For Fund 661 MOTOR POOL FUND					24,783.33

ATTACHMENT I

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING
PROGRAM (WESTPLAN) POLICY COMMITTEE MEETING**

MEETING MINUTES

December 18, 2024

I. CALL TO ORDER

Chairperson Kim Arter called the meeting to order at 1:30 p.m. A quorum was present.

II. ATTENDANCE

A. Members Present

Kim Arter, Laketon Township, Chairperson
Roger Belknap, Ottawa County
Heather Bowden, MDOT
Richard Carlson, Mayor of Ferrysburg
Michelle Hazekamp, Muskegon County Board of Commissioners
Bob Hires, City of Montague
Jack Kennedy, Muskegon County Road Commission
Bill Mogren, City of North Muskegon
Field Reichardt, Ottawa County Road Commission
Roger Morgenstern, City of Norton Shores
Ryan Kelly, Crockery Township
Kevin Mclaughlin, Harbor Transit
Robert Monetza, City of Grand Haven
Steven Salter, City of Whitehall
Roger Vanderstelt, Village of Fruitport
Khi Guy, City of Muskegon Heights
Diane Goodman, City of Roosevelt Park

B. Members Not Present

Arnie Erb, Whitehall Township
Wally Delameter, Village of Spring Lake
Rachel Gorman, City of Muskegon
Marcia Hovey-Wright, Muskegon County (MATS)
Jenny Staroska, FHWA

C. Others Present

Willie German Jr., Muskegon Community College
Bob Lukens, Muskegon County
Blake Wright, MDOT – Grand Region
Marc Frederickson, MDOT

D. Staff Present

Lauryn Blake, WMSRDC
Brian Mulnix, WMSRDC

III. APPROVAL OF THE PREVIOUS MINUTES (NOVEMBER 20, 2024)

The minutes were reviewed from the November 20, 2024, meeting. A motion was made and supported to approve the minutes of the November 20, 2024, meeting. Motion approved. *M/S Salter/Morgenstern*

IV. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No members of the public spoke.

V. TRANSPORTATION IMPROVEMENT PROGRAM

- A. FY2023-2026 TIP AMENDMENT 21 – Mr. Brian Mulnix presented on the FY2023-2026 TIP Amendment 21. The amendment was presented to the Technical Committee and was recommended for approval by the Policy Committee. Mr. Mulnix clarified that the first job is an MDOT job in the PE phase that had an increase in budget of over 24%. Mr. Marc Frederickson clarified that rather than a simple budget increase, two MDOT jobs were combined into one. Mr. Mulnix proceeded to explain that the second job on the amendment list is a rural job, which has been approved by the Rural Task Force, but due to it being located in Muskegon County, it required approval from the MPO Technical and Policy Committees. The rural job is an existing job with a change in limit. A motion was made and supported to approve the FY2023-2026 TIP Amendment 20. Motion carried. *M/S Monetza/Belknap*
- B. FY2026-2029 TIP DEVELOPMENT – Mr. Brian Mulnix presented on the upcoming FY2026-2029 TIP Development. He informed the committee that a work session was held on December 5th, 2024, prior to the Technical Committee meeting. Every community that submitted a project received at least one project throughout 2027-2029. Each year there was a rough estimate of \$3.1 million allocated in STGB funds and about \$1 million in CMAQ funding. He announced that staff have been programming jobs and will finalize funding amounts and submit in time for the following Technical Committee meeting in January of 2025. Mr. Mulnix proceeded to inform the group that White Hall and Montague have trail projects being funded through Carbon Reduction, as well as some signal work in Muskegon County. The Air Quality program and transit bus replacements will be funded through the CMAQ program.

Ms. Heather Bowden announced that MDOT jobs have been programmed and shared with the MPO, and that bridge jobs will be programmed in either January or February.

VI. 2050 METROPOLITAN TRANSPORTATION PLAN (MTP)

There are no updates on the 2050 MTP.

VII. NEW BUSINESS/MPO ROUNDTABLE

- A. PUBLIC TRANSPORTATION – Mr. Bob Lukens gave a report on MATS transit. Mr. Lukens reported that numbers month-by-month for fixed routes are down by 10%, but ADA paratransit is up by 12% from last year. There is hope for the fixed routes to increase with a decrease in temperatures. GO2-Microtransit numbers are also down by 10% month-by-month and 6% year-by-year. This may be due to driver staff difficulties. Hopefully, the numbers and staffing will recover in 2025.

Mr. Bob Lukens also reported on Muskegon airport, informing the committee that terminal renovations are nearly complete, with glass and carpet soon to come and additional restrooms behind security being added. He also disclosed that Denver Air Connection has yet to cancel a flight this season. There have been some delays due to bad weather, but no cancellations. Ms. Dana Goodman added that parking and baggage are free.

- B. **MDOT UPDATES** – Mr. Marc Frederickson reported to the committee that signal work on M-46 is nearly complete. Some utility issues had caused a delay. He also informed the committee that the Grand Haven bridge has closed to water traffic for the winter season. Any water traffic necessary must call 24-hours in advance to allow for a worker to be placed. Mr. Frederickson announced that there will be an upcoming meeting at the Muskegon TSC to go over project issues for projects submitted for LAP.

Ms. Heather Bowden informed the committee that once projects for WestPlan are approved, they will be sent to the Feds for approval, which will occur by next summer. There will also be a software update for Air Quality implementing the MOVE update. Training will be made available once reviewed and released in a year. Ms. Bowden added that an additional software update will be implemented in April of 2025 regarding construction job submission – this update will require the usage of AASHTOware. Training will be made available for that update as well.

VIII. **PUBLIC COMMENT**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No members of the public spoke.

- IX. **ADJOURNMENT** – The meeting was adjourned at 2:05 p.m.

White Lake Senior Center
8741 Ferry St.
Montague, MI 49437
231-894-9493

January 9, 2024

City of Whitehall
405 E. Colby St
Whitehall, MI 49437

Dear City Council:

As the new year is now upon us I wanted to reach out to you and let you know what exciting things have been going on at the White Lake Senior Center. We are currently offering coffee fellowship hour, movies, exercise class, card games, wood carving, blood pressure clinic and pedicures. Our medical loan closet has been very busy loaning out walkers, wheel chairs, incontinent supplies and other important things. Our collection of over 200 jigsaw puzzles, along with our reading library and magazines are always a favorite winter activity. The Harvest dinner this year served 78 people, Men's breakfast had 35 in attendance and the Ladies Tea is always a Spring time favorite where we were able to serve over 80 women a wonderful lunch. In 2024 we were averaging 35 – 50 visitors a day, that equals over 600 visitors a month to the White Lake Senior Center. Visitors are coming from all over. Blue Lake Township, City of Montague, City of Whitehall, Claybanks Township, Dalton Township, Fruitland Township, Grant Township, Montague Township, White River Township and Whitehall Township are where the majority of our members come from.

In 2023 and 2024 we were able to add a few new things to our calendar. We visited the Gilmore Car Museum and Frederik Meijer Gardens. A bi-monthly craft activity class has been added and we have been having approximately 20 people attending. We have done canvas painting, cookie decorating, Weesies summer pot, fall scarecrow and a winter snowman craft. That class has been a great addition to our schedule and we have been blessed by the Muskegon County Senior Milage contributing to help cover the cost of the new craft class at \$250 monthly.

In years past you have made a contribution to our senior center and we are wondering if you would consider making another contribution for the 2025 year. I would be happy to attend your monthly meeting and answer any questions you may have, please let me know if this is something you would be interested in. We thank you for your continued support of the White Lake Senior Center and look forward to hearing from you in the near future.

Sincerely,



Christi Marsh
Executive Director



White Lake Senior Center
 8741 Ferry St. Montague, MI 49437 231-894-9493

January

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<p>* Movie Monday: The Mighty Macs In the early 70's, Cathy Rush becomes to head basketball coach of a tiny girls' catholic school that has no gym and is</p>	<p>is in danger of being sold, and she is determined to steer her team to their first national championship.</p>	<p><i>Closed</i> Happy New Year!</p>	<p>Coffee Circle 8:00-9:30 Pinochle 11:00-2:00 Rummikub 11:00-1:00 Woodcarving 6:30-8:30</p>	<p>Coffee Circle 8:00-9:30 White Lake Women's Club</p>	<p>Coffee Circle 8:00-9:30</p>
5	6	7	8	9	10	11
<p>Coffee Circle 8:00-9:30 Cribbage 11:00-1:00</p>	<p>Coffee Circle 8:00-9:30 Pedicure by appointment Chair Volleyball 11--12:30</p>	<p>Coffee Circle 8:00-9:30 Bridge 9:30 Pinochle 11-2:00 Blood Pressure clinic 10:11:00</p>	<p>Coffee Circle 8:00-9:30 Bridge 9:30 Pinochle 11-2:00 Blood Pressure clinic 10:11:00</p>	<p>Coffee Circle 8:00-9:30 Pinochle 11:00-2:00 Rummikub 11:00-1:00 Woodcarving 6:30-8:30</p>	<p>Coffee Circle 8:00-9:30 White Lake Forum 9 am **Room Rental</p>	<p>Coffee Circle 8:00-9:30</p>
12	13	14	15	16	17	18
<p>Coffee Circle 8:00-9:30 Cribbage 11:00-1:00 Movie 1:15 Exercise/Toning 6:00-7:00</p>	<p>Coffee Circle 8:00-9:30 Pedicure by appointment Chair Volleyball 11--12:30</p>	<p>Coffee Circle 8:00-9:30 Bridge 9:30 Pinochle 11-2:00 Blood Pressure clinic 10:11:00</p>	<p>Coffee Circle 8:00-9:30 Rummikub 11:00-1:00 Pinochle 11:00-2:00 Woodcarving 6:30-8:30</p>	<p>Coffee Circle 8:00-9:30</p>	<p>Coffee Circle 8:00-9:30</p>	<p>Coffee Circle 8:00-9:30</p>
19	20	21	22	23	24	25
<p>Coffee Circle 8:00-9:30 Cribbage 11:00-1:00 Exercise/Toning 6:00-7:00</p>	<p>Coffee Circle 8:00-9:30 Pedicure by appointment Chair Volleyball 11--12:30</p>	<p>Coffee Circle 8:00-9:30 Bridge 9:30 Pinochle 11-2:00 Blood Pressure clinic 10:11:00</p>	<p>Coffee Circle 8:00-9:30 Rummikub 11:00-1:00 Pinochle 11:00-2:00 Woodcarving 6:30-8:30 Poker Tournament</p>	<p>Coffee Circle 8:00-9:30 White Lake Forum 9 am Poker Tournament</p>	<p>Coffee Circle 8:00-9:30</p>	<p>Coffee Circle 8:00-9:30 White Lake Forum 9 am Poker Tournament</p>
26	27	28	29	30		
<p>Poker Coffee Circle 8:00-9:30 Cribbage 11:00-1:00 Exercise/Toning 6:00-7:00</p>	<p>Coffee Circle 8:00-9:30 Pedicure by appointment Chair Volleyball 11--12:30</p>	<p>Coffee Circle 8:00-9:30 Bridge 9:30 Pinochle 11-2:00 Blood Pressure clinic 10:11:00</p>	<p>Coffee Circle 8:00-9:30 Rummikub 11:00-1:00 Pinochle 11:00-2:00 Woodcarving 6:30-8:30</p>	<p>Coffee Circle 8:00-9:30 Rummikub 11:00-1:00 Pinochle 11:00-2:00 Woodcarving 6:30-8:30</p>	<p>Hours: Monday 8 am -2 pm Tues 8 am--2 pm Wed 8 am--2 pm Thurs 8 am--2 pm</p>	

Whitehall City Council Agenda Report – Appointments

The following Board and Committee are organized by approval requirement:

- **Council appointments** - Board of Review, Marina Advisory Committee, and Zoning Board of Appeals.
- **Mayoral appointments subject to Council confirmation** – Brownfield Redevelopment Authority, Local Development Finance Authority*, Local Officer's Compensation Commission, Planning Commission, and Tax Increment Finance Authority

Members who have reached the 12-year max term limit are highlighted in grey. Other vacancies have been created by resignations. All those that were up for renewal wished to be reappointed and have submitted interest forms.

*State law requires the appointment of a representative by Muskegon Community College, one by Muskegon County, and two by Whitehall District Schools.

BOARDS & COMMISSIONS 2024 EXPIRING TERMS/TERM LIMITS

COUNCIL APPOINTMENTS

BOARD OF REVIEW 3-year terms

	Term Expiration	Original Appointment	Term Limit
Greg Means * Requested renewal	2024	2023	2035

Current members: Greg Means, Eric Harsch, John VanLoon

Interest Form submitted: Greg Means

Membership (by charter):

Three qualified and registered electors of the city but not officers or employees of the city nor candidates for office; appointed by Council

Mayor Recommendation	Greg Means
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MARINA 2-year terms

	Term Expiration	Original Appointment	Term Limit
Steve Salter * Resigned	2025	2014	2026

* Steve Salter resigned to meet the 4-committee maximum

Current members: Debbie Martin, Steve Salter, Molly Morin, Jeff Holmstrom, Greg Johnson, John Hanson, Gary Langlois

Interest Form Submitted: Ron Russell

Membership (by resolution): Seven members appointed by council: one council member, one planning commissioner, one seasonal slip holder, one resident of the city; three residents from any of the following jurisdictions: Fruitland Twp, Whitehall Twp, White River Twp, Montague Twp, City of Montague, City of Whitehall

Mayor Recommendation	Tom Ziemer (Council)
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**ZONING BOARD of APPEALS
3-year terms**

	Term Expiration	Original Appointment	Term Limit
Bill Clauss Need to fill vacancy	2024	2005	2017
Greg Hillebrand Requested renewal	2024	2021	2033

Current members: Bill Clauss, Greg Hillebrand, Jeff Cole, Ellie Dennis, Dale Krainer, Billy Mann, Tim DeMumbrum

Submitted Interest Form: Greg Hillebrand, Scott Brown, Mark Nienhouse, Debi Hillebrand

Membership:

Seven members: six members at large and one from the City Council; appointed by council upon recommendation of mayor

Mayor Recommendation	Greg Hillebrand, Scott Brown (Council)
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MAYORAL APPOINTMENTS, SUBJECT TO COUNCIL APPROVAL

**BROWNFIELD
3-year terms**

	Term Expiration	Original Appointment	Term Limit
Darrel Copley Need to fill vacancy	2024	2011	2023
Erin Peyer * Requested renewal	2024	2023	2035
Jerry McDowell * Resigned	2027		
Steve Salter * Resigned	2027	2022	

* Jerry McDowell no longer employed by Whitehall Schools

* Steve Salter resigned to meet the 4-committee maximum

Current members: Darrel Copley, Erin Peyer, Mike Byam, Mike Guinon, Gary Langlois, Jerry McDowell, Steve Salter

Interest Form Submitted: Brett Sabourin, CJ Van Wieren, Erin Peyer, Mark Nienhouse, Debi Hillebrand

Membership (by state law):

Not less than 5 nor more than 9 persons appointed by mayor subject to the approval of council

Mayor Recommendation	Brett Sabourin, Erin Peyer, CJ Van Wieren, Vacancy
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LOCAL DEVELOPMENT FINANCE AUTHORITY (LDFA)
4-year terms

	Term Expiration	Original Appointment	Term Limit
Darrel Copley Need to fill vacancy	2024	2011	2023
Tom Moore (school appt.)	2024	2019	2031
Erin Peyer * Requested renewal	2024	2023	2035
Jerry McDowell * (school appt.) Resigned	2027		
Marty McDermott * (MCC appt.) Resigned	2027		
Steve Salter * Resigned	2027		

- * Jerry McDowell no longer employed by Whitehall Schools – replaced by CJ Van Wieren
- * Marty McDermott no longer employed by MCC – replaced by Dan Rinsema-Sybenga
- * Steve Salter resigned to meet the 4-committee maximum

Current members: Darrel Copley, Tom Moore, Erin Peyer, John Dillivan, Mike Byam, Mike Guinon, Gary Langlois, Kim Cyr, Jerry McDowell (replace with CJ Van Wieren), Marty McDermott (replace with Dan Rinsema-Sybenga), Steve Salter

Interest Form Submitted: Brett Sabourin, Tom Moore, Erin Peyer, Scott Brown, Tom Ziemer, Mark Nienhouse, Debi Hillebrand

Membership (by state law):

Seven members appointed by mayor subject to council approval; one member appointed by county board of commissioners, one member appointed by CEO of community college, 2 members appointed by Whitehall School District

Mayor Recommendation	Brett Sabourin, Tom Moore (School), Erin Peyer, CJ Van Wieren (School), Dan Rinsema-Sybenga (MCC), John Boos (Hilite)
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LOCAL OFFICERS COMPENSATION COMMISSION
5-year terms

	Term Expiration	Original Appointment	Term Limit
Debbie Elliott Requested renewal	2024	2019	2031
Vacant Need to fill vacancy	2025		

Current members: Debbie Elliott, Sande Sandel, Mindy Vanherweg, Valerie Hanson

Interest Form Submitted: Debbie Elliott, Wendy Anderson, Mark Nienhouse

Membership (by state law):

Five members, registered electors, appointed by mayor subject to confirmation by council

Mayor Recommendation	Debbie Elliott, Wendy Anderson
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PLANNING
4-year terms

	Term Expiration	Original Appointment	Term Limit
Chris Mahoney Need to fill vacancy	2024	2006	2018
Dan Bowyer Requested renewal	2024	2018	2030

Current members: Chris Mahoney, Dan Bowyer, Brian Armstrong, Jeff Holmstrom, Laura Abramson, Rick Blankstrom, Jack Dillivan, Amy Church, Steve Salter

Interest Form Submitted: Dan Bowyer, Tamara Horne, Tom Ziemer, Scott Brown, Mark Nienhouse, Debi Hillebrand

Membership (by state law): Up to 3 members may be non-residents; includes mayor, a chief administrative official, and member of governing body; appointed by mayor with approval by council

Mayor Recommendation	Kara Smith, Dan Bowyer
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TAX INCREMENT FINANCE AUTHORITY (TIFA)

4-year terms

	Term Expiration	Original Appointment	Term Limit
Darrel Copley Need to fill vacancy	2024	2011	2023
Erin Peyer * Requested renewal	2024	2023	2035
Jerry McDowell * Resigned	2027		

* Jerry McDowell no longer employed by Whitehall Schools

Current members: Darrel Copley, Erin Peyer, Mike Byam, Mike Guinon, Gary Langlois, Jerry McDowell, Steve Salter

Interest Form Submitted: Brett Sabourin, CJ Van Wieren, Scott Brown, Tom Ziemer, Mark Nienhouse, Debi Hillebrand

Membership:

Seven to 13 members appointed by mayor, subject to council approval

Mayor Recommendation	Brett Sabourin, Erin Peyer, CJ Van Wieren
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Brenda J. Bourdon

From: Jim Newhof <jbnewhof@hotmail.com>
Sent: Friday, January 24, 2025 10:40 AM
To: Brenda J. Bourdon
Subject: Walk The Beat White Lake 2025

[EXTERNAL EMAIL] Please exercise caution with links and attachments.

Ladies and Gentlemen of the Whitehall City Council,

Hello, my name is Jim Newhof and I am acting as the Music Director for this years Walk The Beat White Lake event which will be taking place on July 19. As I'm sure you know, this is one of the biggest events that is hosted by our community, and we are looking forward to continuing that tradition in the years ahead.

As has happened at past Walk The Beat events, the City of Whitehall has allowed a short section of ~~South~~^{North} Mears Avenue to be closed off until early evening to allow for the days activities and for closure of the event. The Walk The Beat Board would like ask the City's permission to extend the street closure until 10 PM to allow for an after event awards party. The purpose of the party is to allow the Awards Committee to tabulate votes and present awards to the winners of the day's event. Raffle and door prizes win also be awarded. The after event party will also give the volunteers and event participants a chance to relax, socialize, and enjoy discounted food from several area vendors. Live music would also be provided by a group of local musicians. The after event party would end at approximately 9 PM to allow for clean up and reopening of Mears Avenue by 10 PM.

Our thanks to The City Council for your time and consideration in this matter. We hope to continue to use the Walk The Beat White Lake event to shine a light on our wonderful community and all it has to offer!

Sincerely,

Jim Newhof (On behalf of the Walk The Beat White Lake 2025 Board)

CITY OF WHITEHALL
RESOLUTION 25-05
Budget Amendment #2

WHEREAS, the City Council adopted a budget for Fiscal Year 2024/2025.

WHEREAS, the following budget adjustments are required to be compliant with State law and generally accepted accounting principles.

WHEREAS, a review of the revenues and expenditures indicates that certain budget adjustments are necessary and require City Council approval.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council approves the budget amendments as outlined in Exhibit "A."

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held January 28, 2025 at 6:00 p.m. (Yes; No)

Steven Salter, Mayor

Brenda Bourdon, City Clerk

Exhibit A

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF WHITEHALL

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)	COMMENTS
101-172-728.000	POSTAGE & COPYING	1,000.00	Correct envelope purchase
101-172-770.000	MEMBERSHIPS & DUES	1,235.00	Correct memberships/original budget
101-172-818.000	CONTRACTUAL SERVICES	1,300.00	Two part verification/Central Dispatch
101-253-727.000	OFFICE SUPPLIES	(1,000.00)	Correct envelope purchase
101-262-727.000	OFFICE SUPPLIES	1,000.00	Ballot box/State grant
101-301-850.000	TELEPHONE	1,000.00	Increased Central Dispatch fees
101-301-981.000	VEHICLES	15,950.00	Cruiser
101-448-920.000	PUBLIC UTILITIES	6,000.00	Increased expenses
101-528-706.000	SALARIES & WAGES	12,000.00	Adjustments to leaf disposal
101-528-719.000	FRINGE BENEFITS	1,000.00	Adjustments to leaf disposal
101-528-818.000	CONTRACTUAL SERVICES	(53,800.00)	Adjustments to leaf disposal
101-528-943.000	EQUIPMENT RENTAL	45,000.00	Adjustments to leaf disposal
101-751-974.000	CAPITAL IMPROVEMENTS	8,347.00	Splash ped fence/donation provided
101-751-974.000-A23	CAPITAL IMPROVEMENTS	(36,100.00)	Adjusting project/Funnel Field bathrooms
101-751-974.000-B23	CAPITAL IMPROVEMENTS	(84,800.00)	Grant failed/Gee Park
101-753-775.000	REPAIRS & MAINT SUPPLIES	(6,000.00)	Reduce expenditures
101-753-818.000	CONTRACTUAL SERVICES	3,000.00	Invasive species/Slocum switchback
101-756-920.000	PUBLIC UTILITIES	500.00	Increased expenses
202-451-706.000	SALARIES & WAGES	200.00	Increased expenses
202-451-719.000	FRINGE BENEFITS	100.00	Increased expenses
202-451-818.000-D24	CONTRACTUAL SERVICES	101,500.00	Zellar Rd culvert
202-451-820.000-D24	ENGINEERING FEES	11,500.00	Zellar Rd culvert
202-451-943.000	EQUIPMENT RENTAL	100.00	Increased expenses
202-463-706.000	SALARIES & WAGES	17,000.00	Increased expenses
202-463-719.000	FRINGE BENEFITS	11,000.00	Increased expenses
202-463-719.100	FRINGE BENEFITS-WAGES	2,000.00	Increased expenses
202-463-943.000	EQUIPMENT RENTAL	20,000.00	Increased expenses
202-474-943.000	EQUIPMENT RENTAL	200.00	Increased expenses
202-478-943.000	EQUIPMENT RENTAL	16,000.00	Correction/original budget
203-478-943.000	EQUIPMENT RENTAL	16,000.00	Correction/original budget
247-000-818.000-D23	CONTRACTUAL SERVICES	(77,800.00)	Grant failed/Goodrich Park upgrades
247-000-962.000-D22	OTHER EXPENSES	3,900.00	Winter taxes/114 N Thompson St
247-000-974.000-D22	CAPITAL IMPROVEMENTS	30,000.00	Demotion/114 N Thompson St
247-525-974.000	CAPITAL IMPROVEMENTS	7,800.00	Lightpole
249-000-941.000	BUILDING RENTAL	(6,000.00)	Redistribution of building rental
401-000-818.000	CONTRACTUAL SERVICES	138,400.00	Addtl road resurfacing
590-558-941.000	BUILDING RENTAL	3,000.00	Redistribution of building rental
590-559-818.000-E23	CONTRACTUAL SERVICES	74,000.00	Colby St sewer extension
590-559-820.000-E23	ENGINEERING FEES	5,000.00	Colby St sewer extension
590-559-962.000-E23	OTHER EXPENSES	5,100.00	Colby St sewer extension
590-559-976.000	EQUIPMENT	25,500.00	Storm/LS# 2 - second pump
591-544-706.000	SALARIES & WAGES	3,000.00	Increased expenses
591-544-719.000	FRINGE BENEFITS	3,100.00	increased expenses
591-548-941.000	BUILDING RENTAL	3,000.00	Redistribution of building rental
591-549-818.000	CONTRACTUAL SERVICES	200.00	Increased expenses
591-549-818.000-C24	CONTRACTUAL SERVICES	1,000.00	Silver Creek water extension
591-549-818.000-E22	CONTRACTUAL SERVICES-WARNER ST	1,000.00	Increased expenses

591-549-818.000-E24	CONTRACTUAL SERVICES	200.00	WL Drive culvert
591-549-976.000-C24	CAPITAL OUTLAY-METERS & PARTS	10,500.00	Silver Creek water extension
591-549-976.000-E22	CAPITAL OUTLAY-WATER MAINS/PARTS	50,000.00	Increased expenses/valve insert/line stop
591-549-976.000-E24	CAPITAL OUTLAY-WATER MAIN	47,000.00	WL Drive culvert
661-000-976.000	EQUIPMENT	138,000.00	Leaf trucks/trailer, fuel system