



WORK SESSION
405 E. COLBY STREET, WHITEHALL, MI
GARDEN ROOM
MAY 13, 2025
4:00 p.m.

AGENDA

1. City Manager Search – Nate Geinzer, Double Haul Solutions
 - Introduction: Hiring a City Manager & DHS Observations
 - The Search Process and the Role of Optics
 - Discussion of the Interview Process
 - Interview Day
 - City Manager Selection/Deliberations
 - Negotiations
 - On Boarding
2. Public Comment *
3. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
MAY 13, 2025
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Special Presentation Library – Norm Kittleson, Ray Veeder
4. Special Presentation – Community Garden, Amber Marks
5. Consent Agenda
 - Approval of the April 22, 2025 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications – Community Garden Proposal, Marina Advisory Committee, Muskegon County Public Works Meeting Minutes, Psychological First Aid Info, Playhouse Financials, Quarterly Financial Statement, White Lake Library Info, WMSRDC Newsletter
6. Messages from the Mayor, Council, and City Manager
7. Public Comment *
8. Old Business
9. New Business
 - Budget Schedule
 - Tag Day Request
 - Traffic Control Order 240
 - Resolution 25-11 Muskegon County Hazard Mitigation Plan
 - Resolution 25-12 Traffic Safety Technology
10. Public Comment *
11. Adjournment

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WHITEHALL
CITY COUNCIL
MEETING MINUTES
Council Chambers
April 22, 2025

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

ABSENT None

ALSO PRESENT Brenda Bourdon, Will Meier, Roger Squiers, Brandon Mahoney

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AMENDED AGENDA

Motion by Cabala, seconded by Holmstrom to approve the amended agenda.

Hillebrand felt that it was not necessary to amend the agenda to include appointments because the process was not being followed.

Roll Call Vote: Yes – Cabala, Holmstrom, Salter; No – Hillebrand, Sikkenga, Brown, Ziemer;
Absent – None

MOTION FAILED

APPROVAL OF THE ORIGINAL AGENDA

Motion by Sikkenga, seconded by Brown to approve the original agenda.

Voice Vote: Yes – Sikkenga, Brown, Ziemer, Hillebrand, Cabala, Holmstrom; No – Salter;
Absent – None

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the April 8, 2025 Work Session & Council Meeting Minutes
- B. Accounts Payable \$319,931.80
- C. Communications: BLT Minutes, Central Dispatch Minutes, Schwalm Letter

Tanya requested her comments regarding the Playhouse committee be added into the past meeting's minutes. Ziemer shared concern of transparency with BLT meeting minutes.

Motion by Cabala, seconded by Holmstrom to amend the April 8, 2025 minutes to reflect the comments that Cabala made regarding the Playhouse Committee recommendations.

Voice Vote: All yeses

MOTION CARRIED

Motion by Hillebrand, seconded by Holmstrom to approve the Consent Agenda.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

PUBLIC COMMENT

Christina Normandin, Tamara Horne, Jerry Rowe, and Jim Schmidt provided comments.

OLD BUSINESS

None

NEW BUSINESS

A. City Manager Job Description and Salary Scale

Motion by Holmstrom, seconded by Sikkenga, to approve the job description and salary range of \$110-\$130,000 for the City Manager job search as presented by Double Haul Solutions.

Roll Call Vote: Yes – Holmstrom, Sikkenga, Cabala, Hillebrand, Ziemer, Brown, and Salter;

No – None; Absent – None

MOTION CARRIED

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:46 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
May 13, 2025

May 2025 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll		Transfer
IRS	Payroll	\$16,735.94	EFT
Alerus Financial	Payroll	\$7,167.34	EFT
MISDU	Payroll	\$61.84	9369
FOP CD Hammond #99	Payroll	\$60.18	9370
Teamsters Local 214	Payroll	\$375.00	9371

Total Prepaids:

\$24,400.30

Accounts Payable:

\$228,103.34

TOTAL ACCOUNTS PAYABLE

\$252,503.64

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 05/09/2025 - 05/09/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF MAY 13, 2025

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	713309	PREMIUM - APR-2025	613.78
TOTAL FOR: AFLAC			<u>613.78</u>
ARKEMA	ANDREW ARKEMA		
	OPTICAL	OPTICAL - ARKEMA	250.00
TOTAL FOR: ANDREW ARKEMA			<u>250.00</u>
ASPHA	ASPHALT PAVING INC		
	API-0005012	ASPHALT - 4.08 TONS	326.40
	API-0005027	ASPHALT - 4.23 TONS	338.40
	API-0005061	ASPHALT - 3.98 TONS	318.40
TOTAL FOR: ASPHALT PAVING INC			<u>983.20</u>
BEAM	BETH BEAMAN		
	REIMBURSEMENT	REIMBURSE - PIANO TUNING	110.00
TOTAL FOR: BETH BEAMAN			<u>110.00</u>
SCHILLER	BROOK SCHILLER		
	REIMBURSEMENT	MILAGE REIMBURSEMENT - MMTA BASIC INSTITUTE T	125.30
TOTAL FOR: BROOK SCHILLER			<u>125.30</u>
CHART	CHARTER COMMUNICATIONS		
	5038701041425	INTERNET - MARINA/DPW/PH	534.98
TOTAL FOR: CHARTER COMMUNICATIONS			<u>534.98</u>
MISC	CHERYL LOHMAN		
	13	COOKIES (4 DOZEN) - SQUIRES RETIREMENT PARTY	60.00
TOTAL FOR: CHERYL LOHMAN			<u>60.00</u>
CONCE	CONCEPTS GRAPHIC DESIGN		
	10494	2025 SUMMER THEATRE BROCHURE (580.000.805.000)	400.00
TOTAL FOR: CONCEPTS GRAPHIC DESIGN			<u>400.00</u>
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	18,678.98
TOTAL FOR: CONSUMER'S ENERGY			<u>18,678.98</u>
DELTA	DELTA DENTAL		
	RIS0006337581	DENTAL - MAY - 2025	2,443.99
TOTAL FOR: DELTA DENTAL			<u>2,443.99</u>
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	3,258.14
TOTAL FOR: DTE ENERGY			<u>3,258.14</u>
ETNA	ETNA SUPPLY INC		
	S106162536.002/	100 GAL TR/PL	17,680.00
TOTAL FOR: ETNA SUPPLY INC			<u>17,680.00</u>

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FRONT	FRONTIER		
	STATEMENT	TELEPHONE 231-893-1801	40.82
	STATEMENT	TELEPHONE 231-893-4708	128.92
	STATEMENT	TELEPHONE 231-893-0406	41.18
	STATEMENT	TELEPHONE 231-894-9689	84.32
TOTAL FOR: FRONTIER			<u>295.24</u>
GILLROY	GILL-ROY'S HARDWARE		
	STATEMENT	ADHESIVE/CAULK GUN/ROLLER COVERS/LINER/NUTS &	216.86
TOTAL FOR: GILL-ROY'S HARDWARE			<u>216.86</u>
HAVIL	HAVILAND		
	537147/CR537446	QTY 16- 15 GAL DRUM CHLORINE	927.88
TOTAL FOR: HAVILAND			<u>927.88</u>
HOME	HOME SERVICES OF WHITE LAKE		
	25336	UPS CHARGES	13.93
TOTAL FOR: HOME SERVICES OF WHITE LAKE			<u>13.93</u>
HYDCO	HYDROCORP METER SALES		
	CI-05840	BI-ANNUAL SERVICE PROGRAM - APRIL-2025 - CR	970.00
TOTAL FOR: HYDROCORP METER SALES			<u>970.00</u>
KENNE	KENNEDY INDUSTRIES INC		
	645288	REPAIR/SERVICE - LS#2	1,192.50
	645378	REPAIR/SERVICE - LS#1	1,492.50
	646245	REPAIR/SERVICE - LS#2	2,000.00
TOTAL FOR: KENNEDY INDUSTRIES INC			<u>4,685.00</u>
KENT EQUIP	KENT EQUIPMENT, INC.		
	P60494	PARTS - AC REPAIR/WIPER REPAIR - KUBOTA	1,334.09
TOTAL FOR: KENT EQUIPMENT, INC.			<u>1,334.09</u>
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	501617419	DIGITAL SUPPORT SERVICE/SUPPLIES - #368/CITY	23.33
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			<u>23.33</u>
UBMISC	MAHANNA TIM		
	05/07/2025	UB refund for account: 010-03172-00	50.00
TOTAL FOR: MAHANNA TIM			<u>50.00</u>
MDEQ	MI DEPT EGLE		
	761-11331911	WATER SAMPLE TESTING	128.00
TOTAL FOR: MI DEPT EGLE			<u>128.00</u>
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS -APRIL-2025	368.85
TOTAL FOR: MODEL COVERALL SERVICE INC			<u>368.85</u>
MUCOPS	MUSKEGON AREA TRAINING COUNCIL		
	2025-ANFEE	COPS BOARD 2025 DUES - SQUIRES	100.00
TOTAL FOR: MUSKEGON AREA TRAINING COUNCIL			<u>100.00</u>

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Vendor Code	Vendor Name	Description	Amount
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2500002486	CENTRAL DISPATCH FEES -MAY-2025	4,016.92
	2500002504	VIRTUAL SERVER & SUPPORT - MAY 2025	527.37
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			4,544.29
MUSTWP	MUSKEGON CHARTER TOWNSHIP		
	2500016480	CODE ENFORCEMENT SVCS - APRIL-JUNE 2025	1,500.00
TOTAL FOR: MUSKEGON CHARTER TOWNSHIP			1,500.00
MUCRD	MUSKEGON COUNTY ROAD COMMISSIO		
	6795	SALT/SAND/BRINE - 6 TONS	423.98
TOTAL FOR: MUSKEGON COUNTY ROAD COMMISSIO			423.98
MUTRE	MUSKEGON COUNTY TREASURER'S		
	2094542	HAULED WASTE - 455 GALLONS	26.85
	209494	DOG TAGS - MARCH-2025	251.00
	209585	ASSESSMENT ADMIN SVC - APRIL-JUNE-2025	10,250.00
	WWUB123500	WASTE WATER & BONDS	75,000.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			85,527.85
ED	OGBORN ENTERPRISES, INC.		
	WCH & WDPW-25-0	CLEANING SERVICES - CH & DPW - APRIL-2025	760.00
TOTAL FOR: OGBORN ENTERPRISES, INC.			760.00
PARS	PARSONS SMALL ENGINE SERVICE		
	STATEMENT	ADJUSTED/CLEANED -HURRICANE RIDE ON BLOWER	95.00
	STATEMENT	REPAIRED WIRING/ADJUSTED CHOKE LINKS/OIL/CHAR	180.00
TOTAL FOR: PARSONS SMALL ENGINE SERVICE			275.00
PELL	PELL'S FARM SERVICE, INC		
	I198372	BLADES - 70-01 KUBOTA	161.70
TOTAL FOR: PELL'S FARM SERVICE, INC			161.70
PREIN	PREIN & NEWHOF, PC		
	88469	ENGINEERING SERVICES-WARNER	149.00
	88470	ENGINEERING SERVICES- WEST COLBY	17,414.25
	88471/88472	ENGINEERING SERVICES-DWAM	4,396.00
TOTAL FOR: PREIN & NEWHOF, PC			21,959.25
PRHLTH	PRIORITY HEALTH		
	251070097617	HEALTH INSURANCE - MAY-2025	33,716.33
TOTAL FOR: PRIORITY HEALTH			33,716.33
ROTHB	RIVERS ACE		
	STATEMENT	PAINT/HOSE CLAMP/COUPLE	133.32
TOTAL FOR: RIVERS ACE			133.32
RIVERS	RIVERS RENTAL & EQUIPMENT		
	STATEMENT	Z-STROKE OIL/BELT/GAS TANK/FILTER/PULLEYS/BEL	421.90
TOTAL FOR: RIVERS RENTAL & EQUIPMENT			421.90

Vendor Code	Vendor Name	Description	Amount
SCHEI	SCHEID PLUMBING HEATING & COOL		
	I-28775-1/I-336	PEX WATER SVC - 219 2 BALDWIN/215. PINECREST	3,083.00
	I-34579-1	TOILET - FUNNEL FIELD	265.92
	I-34662-1	WATER SVC INSTALL - 824 E ALICE	2,330.00
	I-34728-1	WATER SVC INSTALL 3/4"- 502 E LEWIS	2,080.00
	I-34748-1	WATER SVC INSTALL - 624 E ALICE	2,480.00
	I-34750-1	WATER SVC INSTALL 3/4"- 207 COVELL	2,255.00
TOTAL FOR: SCHEID PLUMBING HEATING & COOL			12,493.92
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	6030542253	COLORED PAPER/FILE SORTER(2)/PAPER TOWEL/TOIL	102.32
	7005182650	TOILET PAPER - PARKS	50.99
	7005224487	PAPER TOWELS - CH	63.38
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			216.69
HELTAY	TAYLOR HELLEWELL		
	4202025	CLEANING SERVICE - PH 4.20.2025	100.00
	5022025/5032025	CLEANING SERVICE - PH 5.2.25 & 5.3.25	200.00
TOTAL FOR: TAYLOR HELLEWELL			300.00
TED	TED'S TREE SERVICE		
	1678	STUMP GRINDING/TRIMMING - MEARS/CEMETERY/DIVI	5,778.00
TOTAL FOR: TED'S TREE SERVICE			5,778.00
TRACE	TRACE ANALYTICAL LABS		
	5050102	WATER SAMPLE TESTING	327.00
TOTAL FOR: TRACE ANALYTICAL LABS			327.00
BOLLE	TRAVIS BOLLES		
	REIMBURSEMENT	MILAGE REIMBURSEMENT - HOMELAND SECURITY TRAI	72.05
TOTAL FOR: TRAVIS BOLLES			72.05
USABL	USA BLUE BOOK/HD SUPPLY		
	INV00683953	BLUE FLAGS/BLUE PAINT/TUBING KITS/INJECTION C	639.22
TOTAL FOR: USA BLUE BOOK/HD SUPPLY			639.22
VERIZ	VERIZON WIRELESS		
	6112182556	ON CALL PHONE/I-PAD PLAN	41.65
TOTAL FOR: VERIZON WIRELESS			41.65
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	BATTERY/GLOVES/FILTER/	211.27
TOTAL FOR: WHITE LAKE AUTOMOTIVE			211.27
WLCHA	WHITE LAKE CHAMBER OF COMMERCE		
	7418/7419	LEGISLATIVE BREAKFAST REGISTRATION - SIKKENGA	210.00
TOTAL FOR: WHITE LAKE CHAMBER OF COMMERCE			210.00
WIND	WINDEMULLER		
	242872	ELECTRICAL SERVICE/LIGHT REPAIR - SAILBOAT AR	793.51
TOTAL FOR: WINDEMULLER			793.51

Vendor Code	Vendor Name	Description	Amount
WORKP	WORKPLACE HEALTH MUSKEGON		
	309394	DOT DRUG SCREEN/BREATH TEST - SILK	64.00
TOTAL FOR: WORKPLACE HEALTH MUSKEGON			64.00

PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A

MISC	AIRBNB		
	STATEMENT	WLYT - MISSOULA CHILDREN'S THEATRE RESERVATIO	902.79
TOTAL FOR: AIRBNB			902.79

MISC	AMAZON.COM		
	111-0257501-567	PH - ENVELOPES/ PERMANENT MARKERS - DUE FROM	49.76
	111-0385340-817	PH - PLATES	69.54
	111-3729029-521	PH - CUTLERY SET (100PK)	89.03
	111-6914967-901	PH - TAPE	85.95
	111-7073605-991	PLATES/TABLE CLOTHS/BALLOONS/BANNERS/PHOTO BA	75.33
	111-9251979-299	TRASH BAGS/ENVELOPES/LED LIGHTS	41.95
	111-9253984-603	DOG WASTE BAGS (2 BOXES)	91.98
TOTAL FOR: AMAZON.COM			503.54

MISC	BANK SUPPLIES		
	SO1932583	PH - VAULT	334.31
TOTAL FOR: BANK SUPPLIES			334.31

MISC	CHIPOTLE		
	STATEMENT	NUMMERDOR CPE TRAINING - MEAL	18.07
TOTAL FOR: CHIPOTLE			18.07

MISC	COMFORT INN & SUITES		
	960129162	HOTEL - SCHILLER MMTA BASIC II 4.27.25 - 5.2.	504.00
TOTAL FOR: COMFORT INN & SUITES			504.00

MISC	EMA ENTERPRISES		
	STATEMENT	NUMMERDOR CPE TRAINING - MEAL	19.65
TOTAL FOR: EMA ENTERPRISES			19.65

MISC	JIMMY JOHN'S		
	STATEMENT	MEAL - SCHILLER MMTA BASIC II	5.29
TOTAL FOR: JIMMY JOHN'S			5.29

MISC	MCDONALD'S		
	STATEMENT	NUMMERDOR CPE TRAINING - MEAL	10.27
TOTAL FOR: MCDONALD'S			10.27

MISC	PIZZA HUT		
	STATEMENT	MEAL - BLT MTG	102.32
TOTAL FOR: PIZZA HUT			102.32

SAMS	SAM'S CLUB/GEFC		
	10282888437	VINEGAR/GLASS CLEANER/COFFEE/LAUNDRY DETERGEN	92.62
	242263851200093	TRASH BAGS (90 CT) X 12 BOXES	215.76
	STATEMENT	MEMBERSHIP RENEWAL	110.00
TOTAL FOR: SAM'S CLUB/GEFC			418.38

Vendor Code	Vendor Name	Invoice	Description	Amount
MISC	SPOTIFY	57066007-2307-4	SUBSCRIPTION - MONTHLY FEE- APRIL 2025	11.99
TOTAL FOR: SPOTIFY				11.99
MISC	STRONG BRAND SOCIAL		STATEMENT PH - MARKETING	90.00
TOTAL FOR: STRONG BRAND SOCIAL				90.00
MISC	THE GNARLY HEIFER		STATEMENT MEAL - BUDGET MTG	155.70
TOTAL FOR: THE GNARLY HEIFER				155.70
USPOS	UNITED STATES POSTMASTER	840	PH - MARKETING MATERIALS	156.78
		907	POSTAGE	6.10
TOTAL FOR: UNITED STATES POSTMASTER				162.88
WALMART	WALMART		STATEMENT HAND SOAP/WATER	12.50
			STATEMENT FOOD - TAX EDUCATION DAY	21.19
TOTAL FOR: WALMART				33.69
WESCO	WESCO INC		STATEMENT COOKIES - BUDGET MTG	7.98
TOTAL FOR: WESCO INC				7.98
TOTAL PURCHASE CARD VENDOR: CO-TCM TCM BANK. N.A				3,280.86

TOTAL - ALL VENDORS 228,103.34

FUND TOTALS:

Fund 101 - GENERAL OPERATING FUND	67,155.83
Fund 202 - MAJOR STREET FUND	4,192.36
Fund 203 - LOCAL STREET FUND	863.56
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1	18,026.59
Fund 249 - BUILDING INSPECTION DEPARTMENT	1,500.00
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND	57.38
Fund 401 - CAPITAL PROJECTS FUND	149.00
Fund 580 - PLAYHOUSE	5,486.92
Fund 590 - SEWER FUND	81,868.67
Fund 591 - WATER FUND	44,548.74
Fund 594 - MARINA FUND	763.93
Fund 661 - MOTOR POOL FUND	3,490.36

PAYMENT TYPE TOTA

EFT Transfer	26,127.00
Paper Check	201,976.34

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 000 247							
101-000-123.000	PREPAID EXPENSES	MUSKEGON AREA TRAININ	COPS BOARD 2025 DUES - SQUIRES	2025-ANFEE	05/14/25	100.00	
101-000-222.100	DUE TO COUNTY-DOG TAGS	MUSKEGON COUNTY TREAS	DOG TAGS - MARCH-2025	209494	05/14/25	251.00	
101-000-231.018	DUE TO ALFAC	AFLAC	PREMIUM - APR-2025	713309	05/14/25	613.78	
						Total For Dept 000 247	964.78
Dept 101 CITY COUNCIL							
101-101-760.000	CONFERENCES & WORKSHOPS	WHITE LAKE CHAMBER OF	LEGISLATIVE BREAKFAST REGISTRATION	7418/7419	05/14/25	140.00	
101-101-962.000	OTHER EXPENSES	WALMART	HAND SOAP/WATER	STATEMENT	05/14/25	2.50	
						Total For Dept 101 CITY COUNCIL	142.50
Dept 172 ADMINISTRATION							
101-172-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & CO	COLOR PAPER/FILE SORTER(2)/PAPER	6030542253	05/14/25	6.80	
101-172-760.000	CONFERENCES & WORKSHOPS	WHITE LAKE CHAMBER OF	LEGISLATIVE BREAKFAST REGISTRATION	7418/7419	05/14/25	70.00	
101-172-770.000	MEMBERSHIPS & DUES	SAM'S CLUB/GECF	MEMBERSHIP RENEWAL	STATEMENT	05/14/25	110.00	
101-172-818.000	CONTRACTUAL SERVICES	MUSKEGON CENTRAL DISP	VIRTUAL SERVER & SUPPORT - MAY 202	2500002504	05/14/25	527.37	
101-172-850.000	TELEPHONE	FRONTIER	TELEPHONE 231-893-4708	STATEMENT	05/14/25	64.46	
101-172-935.000	COPIER MAINTENANCE	KONICA MINOLTA BUSINE	DIGITAL SUPPORT SERVICE/SUPPLIES -	501617419	05/14/25	23.33	
101-172-962.000	OTHER EXPENSES	THE GNARLY HEIFER	MEAL - BUDGET MTG	STATEMENT	05/14/25	54.30	
101-172-962.000	OTHER EXPENSES	WESCO INC	COOKIES - BUDGET MTG	STATEMENT	05/14/25	2.71	
						Total For Dept 172 ADMINISTRATION	858.97
Dept 247 BOARD OF REVIEW							
101-247-962.000	OTHER EXPENSES	WALMART	FOOD - TAX EDUCATION DAY	STATEMENT	05/14/25	21.19	
						Total For Dept 247 BOARD OF REVIEW	21.19
Dept 253 TREASURER							
101-253-760.000	CONFERENCES & WORKSHOPS	BROOK SCHILLER	MILAGE REIMBURSEMENT - MMTA BASIC	REIMBURSEMENT	05/14/25	125.30	
101-253-760.000	CONFERENCES & WORKSHOPS	COMFORT INN & SUITES	HOTEL - SCHILLER MMTA BASIC II 4.2	960129162	05/14/25	504.00	
101-253-760.000	CONFERENCES & WORKSHOPS	JIMMY JOHN'S	MEAL - SCHILLER MMTA BASIC II	STATEMENT	05/14/25	5.29	
						Total For Dept 253 TREASURER	634.59
Dept 257 ASSESSOR							
101-257-818.000	CONTRACTUAL SERVICES	MUSKEGON COUNTY TREAS	ASSESSMENT ADMIN SVC - APRIL-JUNE-	209585	05/14/25	10,250.00	
						Total For Dept 257 ASSESSOR	10,250.00
Dept 265 CITY HALL BLDG & GROUNDS							
101-265-757.000	OPERATING SUPPLIES	AMAZON.COM	TRASH BAGS/ENVELOPES/LED LIGHTS	111-9251979-299	05/14/25	23.97	
101-265-757.000	OPERATING SUPPLIES	SAM'S CLUB/GECF	VINEGAR/GLASS CLEANER/COFFEE/LAUND	10282888437	05/14/25	19.98	
101-265-757.000	OPERATING SUPPLIES	SAM'S CLUB/GECF	VINEGAR/GLASS CLEANER/COFFEE/LAUND	10282888437	05/14/25	13.98	
101-265-757.000	OPERATING SUPPLIES	STAPLES CONTRACT & CO	PAPER TOWELS - CH	7005224487	05/14/25	63.38	
101-265-818.700	CONTRACTUAL SERVICES-CLE	OGBORN ENTERPRISES, I	CLEANING SERVICES - CH & DPW - APR	WCH & WDPW-25-0	05/14/25	475.00	
101-265-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	907.08	
101-265-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	793.10	
						Total For Dept 265 CITY HALL BLDG & GROUNDS	2,296.49
Dept 270 FRINGE BENEFITS							
101-270-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVIC	UNIFORMS -APRIL-2025	STATEMENT	05/14/25	338.04	
101-270-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	HEALTH INSURANCE - MAY-2025	251070097617	05/14/25	31,546.07	
101-270-719.601	FRINGE BENEFITS-RETIREE	PRIORITY HEALTH	HEALTH INSURANCE - MAY-2025	251070097617	05/14/25	2,170.26	
101-270-719.605	DENTAL INSURANCE	DELTA DENTAL	DENTAL - MAY - 2025	RIS0006337581	05/14/25	2,443.99	
101-270-719.650	FRINGE-OPTICAL	ANDREW ARKEMA	OPTICAL - ARKEMA	OPTICAL	05/14/25	250.00	
101-270-719.685	FRINGE-MISCELLANEOUS	AMAZON.COM	PLATES/TABLE CLOTHS/BALLOONS/BANNE	111-7073605-991	05/14/25	16.99	

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Fund 101 GENERAL OPERATING FUND							
Dept 270 FRINGE BENEFITS							
101-270-719.685	FRINGE-MISCELLANEOUS	AMAZON.COM	PLATES/TABLE CLOTHS/BALLOONS/BANNE	111-7073605-991	05/14/25	14.89	
101-270-719.685	FRINGE-MISCELLANEOUS	AMAZON.COM	PLATES/TABLE CLOTHS/BALLOONS/BANNE	111-7073605-991	05/14/25	11.99	
101-270-719.685	FRINGE-MISCELLANEOUS	AMAZON.COM	PLATES/TABLE CLOTHS/BALLOONS/BANNE	111-7073605-991	05/14/25	7.99	
101-270-719.685	FRINGE-MISCELLANEOUS	AMAZON.COM	PLATES/TABLE CLOTHS/BALLOONS/BANNE	111-7073605-991	05/14/25	11.48	
101-270-719.685	FRINGE-MISCELLANEOUS	AMAZON.COM	PLATES/TABLE CLOTHS/BALLOONS/BANNE	111-7073605-991	05/14/25	11.99	
101-270-719.685	FRINGE-MISCELLANEOUS	CHERYL LOHMAN	COOKIES (4 DOZEN) - SQUIRES RETIRE	13	05/14/25	60.00	
101-270-719.685	FRINGE-MISCELLANEOUS	WORKPLACE HEALTH MUSK	DOT DRUG SCREEN/BREATH TEST - SILK	309394	05/14/25	64.00	
Total For Dept 270 FRINGE BENEFITS						36,947.69	
Dept 301 POLICE							
101-301-727.000	OFFICE SUPPLIES	AMAZON.COM	TRASH BAGS/ENVELOPES/LED LIGHTS	111-9251979-299	05/14/25	8.99	
101-301-727.000	OFFICE SUPPLIES	UNITED STATES POSTMAS	POSTAGE	907	05/14/25	6.10	
101-301-757.000	OPERATING SUPPLIES	WHITE LAKE AUTOMOTIVE	BATTERY/GLOVES/FILTER/	STATEMENT	05/14/25	46.78	
101-301-760.200	EDUCATION & TRAINING-302	CHIPOTLE	NUMMERDOR CPE TRAINING - MEAL	STATEMENT	05/14/25	18.07	
101-301-760.200	EDUCATION & TRAINING-302	EMA ENTERPRISES	NUMMERDOR CPE TRAINING - MEAL	STATEMENT	05/14/25	19.65	
101-301-760.200	EDUCATION & TRAINING-302	MCDONALD'S	NUMMERDOR CPE TRAINING - MEAL	STATEMENT	05/14/25	10.27	
101-301-760.300	EDUCATION & TRAINING-CPE	TRAVIS BOLLES	MILAGE REIMBURSEMENT - HOMELAND SE	REIMBURSEMENT	05/14/25	72.05	
101-301-850.000	TELEPHONE	FRONTIER	TELEPHONE 231-893-4708	STATEMENT	05/14/25	64.46	
101-301-850.000	TELEPHONE	MUSKEGON CENTRAL DISP	CENTRAL DISPATCH FEES -MAY-2025	2500002486	05/14/25	4,016.92	
Total For Dept 301 POLICE						4,263.29	
Dept 448 STREET LIGHTING							
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	212.33	
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	3,287.91	
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	2,797.15	
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	113.45	
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	37.54	
Total For Dept 448 STREET LIGHTING						6,448.38	
Dept 567 CEMETERY							
101-567-818.000	CONTRACTUAL SERVICES	TED'S TREE SERVICE	STUMP GRINDING/TRIMMING - MEARS/CE	1678	05/14/25	2,070.00	
101-567-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	30.14	
101-567-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	29.01	
101-567-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	61.20	
101-567-933.000	EQUIPMENT MAINTENANCE	RIVERS RENTAL & EQUIP	Z-STROKE OIL/BELT/GAS TANK/FILTER/	STATEMENT	05/14/25	100.64	
101-567-933.000	EQUIPMENT MAINTENANCE	RIVERS RENTAL & EQUIP	Z-STROKE OIL/BELT/GAS TANK/FILTER/	STATEMENT	05/14/25	1.97	
Total For Dept 567 CEMETERY						2,292.96	
Dept 751 PARKS DEPARTMENT							
101-751-751.000	GASOLINE & MOTOR OIL	RIVERS RENTAL & EQUIP	Z-STROKE OIL/BELT/GAS TANK/FILTER/	STATEMENT	05/14/25	25.99	
101-751-757.000	OPERATING SUPPLIES	AMAZON.COM	DOG WASTE BAGS (2 BOXES)	111-9253984-603	05/14/25	91.98	
101-751-757.000	OPERATING SUPPLIES	STAPLES CONTRACT & CO	TOILET PAPER - PARKS	7005182650	05/14/25	50.99	
101-751-757.000	OPERATING SUPPLIES	WALMART	HAND SOAP/WATER	STATEMENT	05/14/25	10.00	
101-751-757.000	OPERATING SUPPLIES	WHITE LAKE AUTOMOTIVE	BATTERY/GLOVES/FILTER/	STATEMENT	05/14/25	15.59	
101-751-775.000	REPAIRS & MAINT SUPPLIES	GILL-ROY'S HARDWARE	ADHESIVE/CAULK GUN/ROLLER COVERS/L	STATEMENT	05/14/25	28.60	
101-751-775.000	REPAIRS & MAINT SUPPLIES	GILL-ROY'S HARDWARE	ADHESIVE/CAULK GUN/ROLLER COVERS/L	STATEMENT	05/14/25	10.79	
101-751-775.000	REPAIRS & MAINT SUPPLIES	GILL-ROY'S HARDWARE	ADHESIVE/CAULK GUN/ROLLER COVERS/L	STATEMENT	05/14/25	11.69	
101-751-775.000	REPAIRS & MAINT SUPPLIES	GILL-ROY'S HARDWARE	ADHESIVE/CAULK GUN/ROLLER COVERS/L	STATEMENT	05/14/25	14.35	
101-751-775.000	REPAIRS & MAINT SUPPLIES	RIVERS ACE	PAINT/HOSE CLAMP/COUPLE	STATEMENT	05/14/25	79.98	
101-751-775.000	REPAIRS & MAINT SUPPLIES	RIVERS ACE	PAINT/HOSE CLAMP/COUPLE	STATEMENT	05/14/25	39.99	
101-751-775.000	REPAIRS & MAINT SUPPLIES	RIVERS ACE	PAINT/HOSE CLAMP/COUPLE	STATEMENT	05/14/25	13.35	
101-751-818.000	CONTRACTUAL SERVICES	SCHEID PLUMBING HEATI	TOILET - FUNNEL FIELD	I-34579-1	05/14/25	265.92	

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Fund 101 GENERAL OPERATING FUND							
Dept 751 PARKS DEPARTMENT							
101-751-818.000	CONTRACTUAL SERVICES	WINDEMULLER	ELECTRICAL SERVICE/LIGHT REPAIR -	242872	05/14/25	793.51	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	37.54	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	30.78	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	38.98	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	30.78	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	38.84	
101-751-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	62.11	
101-751-931.000	BUILDING MAINTENANCE	GILL-ROY'S HARDWARE	ADHESIVE/CAULK GUN/ROLLER COVERS/L	STATEMENT	05/14/25	2.15	
101-751-933.000	EQUIPMENT MAINTENANCE	RIVERS RENTAL & EQUIP	Z-STROKE OIL/BELT/GAS TANK/FILTER/	STATEMENT	05/14/25	1.96	
101-751-933.000	EQUIPMENT MAINTENANCE	RIVERS RENTAL & EQUIP	Z-STROKE OIL/BELT/GAS TANK/FILTER/	STATEMENT	05/14/25	100.64	
101-751-933.000	EQUIPMENT MAINTENANCE	RIVERS RENTAL & EQUIP	Z-STROKE OIL/BELT/GAS TANK/FILTER/	STATEMENT	05/14/25	12.11	
101-751-933.000	EQUIPMENT MAINTENANCE	RIVERS RENTAL & EQUIP	Z-STROKE OIL/BELT/GAS TANK/FILTER/	STATEMENT	05/14/25	18.70	
Total For Dept 751 PARKS DEPARTMENT						1,827.32	
Dept 756 119 S BALDWIN ST							
101-756-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	150.09	
101-756-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	57.58	
Total For Dept 756 119 S BALDWIN ST						207.67	
Total For Fund 101 GENERAL OPERATING FUND						67,155.83	
Fund 202 MAJOR STREET FUND							
Dept 463 ROUTINE MAINT							
202-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	ASPHALT - 4.08 TONS	API-0005012	05/14/25	81.60	
202-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	ASPHALT - 3.98 TONS	API-0005061	05/14/25	159.20	
202-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	ASPHALT - 4.23 TONS	API-0005027	05/14/25	169.20	
202-463-757.000	OPERATING SUPPLIES	RIVERS RENTAL & EQUIP	Z-STROKE OIL/BELT/GAS TANK/FILTER/	STATEMENT	05/14/25	64.95	
202-463-818.000	CONTRACTUAL SERVICES	TED'S TREE SERVICE	STUMP GRINDING/TRIMMING - MEARS/CE	1678	05/14/25	3,492.00	
Total For Dept 463 ROUTINE MAINT						3,966.95	
Dept 478 WINTER MAINT							
202-478-757.000	OPERATING SUPPLIES	MUSKEGON COUNTY ROAD	SALT/SAND/BRINE - 6 TONS	6795	05/14/25	211.99	
Total For Dept 478 WINTER MAINT						211.99	
Dept 482 ADMINISTRATION							
202-482-962.000	OTHER EXPENSES	THE GNARLY HEIFER	MEAL - BUDGET MTG	STATEMENT	05/14/25	12.78	
202-482-962.000	OTHER EXPENSES	WESCO INC	COOKIES - BUDGET MTG	STATEMENT	05/14/25	0.64	
Total For Dept 482 ADMINISTRATION						13.42	
Total For Fund 202 MAJOR STREET FUND						4,192.36	
Fund 203 LOCAL STREET FUND							
Dept 463 ROUTINE MAINT							
203-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	ASPHALT - 4.08 TONS	API-0005012	05/14/25	244.80	
203-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	ASPHALT - 3.98 TONS	API-0005061	05/14/25	159.20	
203-463-757.000	OPERATING SUPPLIES	ASPHALT PAVING INC	ASPHALT - 4.23 TONS	API-0005027	05/14/25	169.20	
203-463-757.000	OPERATING SUPPLIES	RIVERS RENTAL & EQUIP	Z-STROKE OIL/BELT/GAS TANK/FILTER/	STATEMENT	05/14/25	64.95	
Total For Dept 463 ROUTINE MAINT						638.15	
Dept 478 WINTER MAINT							
203-478-757.000	OPERATING SUPPLIES	MUSKEGON COUNTY ROAD	SALT/SAND/BRINE - 6 TONS	6795	05/14/25	211.99	
Total For Dept 478 WINTER MAINT						211.99	

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Fund 203 LOCAL STREET FUND							
Dept 482 ADMINISTRATION							
203-482-962.000	OTHER EXPENSES	THE GNARLY HEIFER	MEAL - BUDGET MTG	STATEMENT	05/14/25	12.78	
203-482-962.000	OTHER EXPENSES	WESCO INC	COOKIES - BUDGET MTG	STATEMENT	05/14/25	0.64	
						<u>13.42</u>	
Total For Dept 482 ADMINISTRATION							
Total For Fund 203 LOCAL STREET FUND						<u>863.56</u>	
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1							
Dept 000 247							
247-000-820.300-D22	ENGINEERING-2023 TIFA CA	PREIN & NEWHOF, PC	ENGINEERING SERVICES- WEST COLBY	88470	05/14/25	340.00	
247-000-820.300-F24	ENGINEERING-WEST COLBY/S	PREIN & NEWHOF, PC	ENGINEERING SERVICES- WEST COLBY	88470	05/14/25	17,074.25	
247-000-962.000	OTHER EXPENSES	PIZZA HUT	MEAL - BLT MTG	STATEMENT	05/14/25	102.32	
						<u>17,516.57</u>	
Total For Dept 000 247							
Dept 525 DOWNTOWN STREETScape							
247-525-757.000	OPERATING SUPPLIES	GILL-ROY'S HARDWARE	ADHESIVE/CAULK GUN/ROLLER COVERS/L	STATEMENT	05/14/25	1.89	
247-525-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	71.60	
247-525-921.000	ELECTRICAL-PEDESTRIAN LI	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	263.32	
247-525-921.000	ELECTRICAL-PEDESTRIAN LI	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	28.84	
247-525-921.000	ELECTRICAL-PEDESTRIAN LI	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	15.44	
247-525-921.000	ELECTRICAL-PEDESTRIAN LI	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	128.93	
						<u>510.02</u>	
Total For Dept 525 DOWNTOWN STREETScape							
Total For Fund 247 TAX INCREMENT FINANCE AUTHORI						<u>18,026.59</u>	
Fund 249 BUILDING INSPECTION DEPARTMENT							
Dept 000 247							
249-000-818.200	CONTRACTUAL SVCS-ORDINAN	MUSKEGON CHARTER TOWN	CODE ENFORCEMENT SVCS - APRIL-JUNE	2500016480	05/14/25	1,500.00	
						<u>1,500.00</u>	
Total For Dept 000 247							
Total For Fund 249 BUILDING INSPECTION DEPARTMEN						<u>1,500.00</u>	
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND							
Dept 000 247							
250-000-818.100	C/S-INDUSTRIAL PARK MAR	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	28.69	
250-000-818.100	C/S-INDUSTRIAL PARK MAR	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	28.69	
						<u>57.38</u>	
Total For Dept 000 247							
Total For Fund 250 LOCAL DEVELOPMENT FINANCE AUT						<u>57.38</u>	
Fund 401 CAPITAL PROJECTS FUND							
Dept 000 247							
401-000-820.000-E22	ENGINEERING FEES	PREIN & NEWHOF, PC	ENGINEERING SERVICES-WARNER	88469	05/14/25	149.00	
						<u>149.00</u>	
Total For Dept 000 247							
Total For Fund 401 CAPITAL PROJECTS FUND						<u>149.00</u>	
Fund 580 PLAYHOUSE							
Dept 000 247							
580-000-082.000	DUE FROM OTHER SOURCES	AMAZON.COM	PH - CUTLERY SET (100PK)	111-3729029-521	05/14/25	89.03	
580-000-082.000	DUE FROM OTHER SOURCES	AMAZON.COM	PH - PLATES	111-0385340-817	05/14/25	69.54	
580-000-082.000	DUE FROM OTHER SOURCES	AMAZON.COM	PH - ENVELOPES/ PERMANENT MARKERS	111-0257501-567	05/14/25	49.76	
580-000-082.000	DUE FROM OTHER SOURCES	UNITED STATES POSTMAS	PH - MARKETING MATERIALS	840	05/14/25	156.78	
580-000-123.000	PREPAID EXPENSES	CONCEPTS GRAPHIC DESI	2025 SUMMER THEATRE BROCHURE (580.	10494	05/14/25	400.00	

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Fund 580 PLAYHOUSE							
Dept 000 247							
580-000-757.000	OPERATING SUPPLIES	AMAZON.COM	PH - TAPE	111-6914967-901	05/14/25	85.95	
580-000-757.000	OPERATING SUPPLIES	BANK SUPPLIES	PH - VAULT	SO1932583	05/14/25	334.31	
580-000-757.000	OPERATING SUPPLIES	SAM'S CLUB/GECF	VINEGAR/GLASS CLEANER/COFFEE/LAUND	10282888437	05/14/25	20.98	
580-000-757.000	OPERATING SUPPLIES	SAM'S CLUB/GECF	VINEGAR/GLASS CLEANER/COFFEE/LAUND	10282888437	05/14/25	5.98	
580-000-757.000	OPERATING SUPPLIES	SAM'S CLUB/GECF	VINEGAR/GLASS CLEANER/COFFEE/LAUND	10282888437	05/14/25	11.72	
580-000-757.000	OPERATING SUPPLIES	SAM'S CLUB/GECF	TRASH BAGS (90 CT) X 12 BOXES	242263851200093	05/14/25	215.76	
580-000-757.000	OPERATING SUPPLIES	STAPLES CONTRACT & CO	COLORED PAPER/FILE SORTER(2)/PAPER	6030542253	05/14/25	88.85	
580-000-757.410	WLYT OPERATING	AIRBNB	WLYT - MISSOULA CHILDREN'S THEATRE	STATEMENT	05/14/25	902.79	
580-000-757.410	WLYT OPERATING	AMAZON.COM	TRASH BAGS/ENVELOPES/LED LIGHTS	111-9251979-299	05/14/25	8.99	
580-000-775.000	REPAIRS & MAINT SUPPLIES	GILL-ROY'S HARDWARE	ADHESIVE/CAULK GUN/ROLLER COVERS/L	STATEMENT	05/14/25	56.76	
580-000-805.000	MARKETING	STRONG BRAND SOCIAL	PH - MARKETING	STATEMENT	05/25/25	90.00	
580-000-818.400	CONTRACTUAL SERVICES-MUS	BETH BEAMAN	REIMBURSE - PIANO TUNING	REIMBURSEMENT	05/14/25	110.00	
580-000-818.600	CONTRACTUAL SERVICE-SOUN	SPOTIFY	SUBSCRIPTION - MONTHLY FEE- APRIL	57066007-2307-4	05/14/25	11.99	
580-000-818.800	CONTRACTUAL SERVICES-CLE	TAYLOR HELLEWELL	CLEANING SERVICE - PH 5.2.25 & 5.3	5022025/5032025	05/14/25	100.00	
580-000-818.800	CONTRACTUAL SERVICES-CLE	TAYLOR HELLEWELL	CLEANING SERVICE - PH 5.2.25 & 5.3	5022025/5032025	05/14/25	100.00	
580-000-818.800	CONTRACTUAL SERVICES-CLE	TAYLOR HELLEWELL	CLEANING SERVICE - PH 4.20.2025	4202025	05/14/25	100.00	
580-000-850.000	TELEPHONE	CHARTER COMMUNICATION	INTERNET - MARINA/DPW/PH	5038701041425	05/14/25	320.00	
580-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	854.64	
580-000-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	1,299.74	
580-000-962.000	OTHER EXPENSES	THE GNARLY HEIFER	MEAL - BUDGET MTG	STATEMENT	05/14/25	3.19	
580-000-962.000	OTHER EXPENSES	WESCO INC	COOKIES - BUDGET MTG	STATEMENT	05/14/25	0.16	
Total For Dept 000 247						5,486.92	
Total For Fund 580 PLAYHOUSE						5,486.92	
Fund 590 SEWER FUND							
Dept 550 SEWER ADMINISTRATION							
590-550-962.000	OTHER EXPENSES	THE GNARLY HEIFER	MEAL - BUDGET MTG	STATEMENT	05/14/25	33.13	
590-550-962.000	OTHER EXPENSES	WESCO INC	COOKIES - BUDGET MTG	STATEMENT	05/14/25	1.76	
Total For Dept 550 SEWER ADMINISTRATION						34.89	
Dept 552 SEWER CUSTOMER ACCOUNTS							
590-552-850.000	TELEPHONE	CHARTER COMMUNICATION	INTERNET - MARINA/DPW/PH	5038701041425	05/14/25	59.99	
590-552-850.000	TELEPHONE	VERIZON WIRELESS	ON CALL PHONE/I-PAD PLAN	6112182556	05/14/25	19.00	
Total For Dept 552 SEWER CUSTOMER ACCOUNTS						78.99	
Dept 554 SEWER PUMPING							
590-554-818.000	CONTRACTUAL SERVICES	KENNEDY INDUSTRIES IN	REPAIR/SERVICE - LS#2	645288	05/14/25	1,192.50	
590-554-818.000	CONTRACTUAL SERVICES	KENNEDY INDUSTRIES IN	REPAIR/SERVICE - LS#1	645378	05/14/25	1,492.50	
590-554-818.000	CONTRACTUAL SERVICES	MUSKEGON COUNTY TREAS	HAULED WASTE - 455 GALLONS	2094542	05/14/25	26.85	
590-554-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	40.28	
590-554-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	671.25	
590-554-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	35.28	
590-554-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	77.34	
590-554-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	864.65	
590-554-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	57.65	
590-554-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	54.87	
590-554-920.000	PUBLIC UTILITIES	FRONTIER	TELEPHONE 231-893-1801	STATEMENT	05/14/25	40.82	
Total For Dept 554 SEWER PUMPING						4,553.99	
Dept 556 WASTEWATER SYSTEM-GALLONAGE							
590-556-959.900	WASTEWATER SYSTEM-GALLON	MUSKEGON COUNTY TREAS	WASTE WATER & BONDS	WWUB123500	05/14/25	49,104.18	

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Fund 590 SEWER FUND							
Dept 556 WASTEWATER SYSTEM-GALLONAGE							
590-556-959.950	WASTEWATER SYS-GALLONAGE	MUSKEGON COUNTY TREAS	WASTE WATER & BONDS	WWUB123500	05/14/25	25,895.82	
						Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE	75,000.00
Dept 558 SEWER T & D							
590-558-757.000	OPERATING SUPPLIES	USA BLUE BOOK/HD SUPP	BLUE FLAGS/BLUE PAINT/TUBING KITS/	INV00683953	05/14/25	167.00	
590-558-757.000	OPERATING SUPPLIES	WHITE LAKE AUTOMOTIVE	BATTERY/GLOVES/FILTER/	STATEMENT	05/14/25	31.98	
590-558-850.000	TELEPHONE	VERIZON WIRELESS	ON CALL PHONE/I-PAD PLAN	6112182556	05/14/25	1.82	
						Total For Dept 558 SEWER T & D	200.80
Dept 559 SEWER CONSTRUCTION							
590-559-976.000	EQUIPMENT	KENNEDY INDUSTRIES IN	REPAIR/SERVICE - LS#2	646245	05/14/25	2,000.00	
						Total For Dept 559 SEWER CONSTRUCTION	2,000.00
						Total For Fund 590 SEWER FUND	81,868.67
Fund 591 WATER FUND							
Dept 000 247							
591-000-202.100	DUE TO UTILITY CUSTOMER	MAHANNA TIM	UB refund for account: 010-03172-0	05/07/2025	05/14/25	50.00	
						Total For Dept 000 247	50.00
Dept 540 WATER ADMINISTRATION							
591-540-820.000	ENGINEERING FEES	PREIN & NEWHOF, PC	ENGINEERING SERVICES-DWAM	88471/88472	05/14/25	4,268.50	
591-540-820.000	ENGINEERING FEES	PREIN & NEWHOF, PC	ENGINEERING SERVICES-DWAM	88471/88472	05/14/25	127.50	
591-540-962.000	OTHER EXPENSES	THE GNARLY HEIFER	MEAL - BUDGET MTG	STATEMENT	05/14/25	33.13	
591-540-962.000	OTHER EXPENSES	WESCO INC	COOKIES - BUDGET MTG	STATEMENT	05/14/25	1.76	
						Total For Dept 540 WATER ADMINISTRATION	4,430.89
Dept 542 WATER CUSTOMER ACCOUNTS							
591-542-850.000	TELEPHONE	CHARTER COMMUNICATION	INTERNET - MARINA/DPW/PH	5038701041425	05/14/25	60.00	
591-542-850.000	TELEPHONE	VERIZON WIRELESS	ON CALL PHONE/I-PAD PLAN	6112182556	05/14/25	19.01	
						Total For Dept 542 WATER CUSTOMER ACCOUNTS	79.01
Dept 546 WATER SOURCE PLANT							
591-546-757.000	OPERATING SUPPLIES	HAVILAND	QTY 16- 15 GAL DRUM CHLORINE	537147/CR537446	05/14/25	1,407.88	
591-546-757.000	OPERATING SUPPLIES	HAVILAND	QTY 16- 15 GAL DRUM CHLORINE	537147/CR537446	05/14/25	(480.00)	
591-546-757.000	OPERATING SUPPLIES	USA BLUE BOOK/HD SUPP	BLUE FLAGS/BLUE PAINT/TUBING KITS/	INV00683953	05/14/25	305.22	
591-546-818.100	CONTRACTUAL SERVICES-	HOME SERVICES OF WHIT	UPS CHARGES	25336	05/14/25	13.93	
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	1,135.81	
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	3,603.54	
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	875.85	
591-546-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	1,318.25	
591-546-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	161.63	
591-546-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	103.73	
591-546-920.000	PUBLIC UTILITIES	FRONTIER	TELEPHONE 231-893-0406	STATEMENT	05/14/25	41.18	
						Total For Dept 546 WATER SOURCE PLANT	8,487.02
Dept 548 WATER T & D							
591-548-757.000	OPERATING SUPPLIES	USA BLUE BOOK/HD SUPP	BLUE FLAGS/BLUE PAINT/TUBING KITS/	INV00683953	05/14/25	167.00	
591-548-818.000	CONTRACTUAL SERVICES	HYDROCORP METER SALES	BI-ANNUAL SERVICE PROGRAM - APRIL	CI-05840	05/14/25	970.00	
591-548-818.000	CONTRACTUAL SERVICES	MI DEPT EGLE	WATER SAMPLE TESTING	761-11331911	05/14/25	128.00	
591-548-818.100	CONTRACTUAL SERVICES-LAT	SCHEID PLUMBING HEATI	WATER SVC INSTALL - 624 E ALICE	I-34748-1	05/14/25	2,480.00	
591-548-818.100	CONTRACTUAL SERVICES-LAT	SCHEID PLUMBING HEATI	WATER SVC INSTALL 3/4"- 207 COVELL	I-34750-1	05/14/25	2,255.00	

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Fund 591 WATER FUND							
Dept 548 WATER T & D							
591-548-818.100	CONTRACTUAL SERVICES-LAT	SCHEID PLUMBING HEATI	WATER SVC INSTALL 3/4"- 502 E LEWI	I-34728-1	05/14/25	2,080.00	
591-548-818.100	CONTRACTUAL SERVICES-LAT	SCHEID PLUMBING HEATI	WATER SVC INSTALL - 824 E ALICE	I-34662-1	05/14/25	2,330.00	
591-548-818.100	CONTRACTUAL SERVICES-LAT	SCHEID PLUMBING HEATI	PEX WATER SVC - 219 2 BALDWIN/215	I-28775-1/I-336	05/14/25	1,680.00	
591-548-818.100	CONTRACTUAL SERVICES-LAT	SCHEID PLUMBING HEATI	PEX WATER SVC - 219 2 BALDWIN/215	I-28775-1/I-336	05/14/25	1,403.00	
591-548-850.000	TELEPHONE	VERIZON WIRELESS	ON CALL PHONE/I-PAD PLAN	6112182556	05/14/25	1.82	
Total For Dept 548 WATER T & D						13,494.82	
Dept 549 WATER CONSTRUCTION							
591-549-818.000	CONTRACTUAL SERVICES	TRACE ANALYTICAL LABS	WATER SAMPLE TESTING	5050102	05/14/25	327.00	
591-549-976.000	CAPITAL OUTLAY-METERS	ETNA SUPPLY INC	100 GAL TR/PL	S106162536.002/	05/14/25	4,250.00	
591-549-976.000	CAPITAL OUTLAY-METERS	ETNA SUPPLY INC	100 GAL TR/PL	S106162536.002/	05/14/25	2,720.00	
591-549-976.000	CAPITAL OUTLAY-METERS	ETNA SUPPLY INC	100 GAL TR/PL	S106162536.002/	05/14/25	10,710.00	
Total For Dept 549 WATER CONSTRUCTION						18,007.00	
Total For Fund 591 WATER FUND						44,548.74	
Fund 594 MARINA FUND							
Dept 000 247							
594-000-850.000	TELEPHONE	CHARTER COMMUNICATION	INTERNET - MARINA/DPW/PH	5038701041425	05/14/25	94.99	
594-000-850.000	TELEPHONE	FRONTIER	TELEPHONE 231-894-9689	STATEMENT	05/14/25	84.32	
594-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	568.32	
594-000-931.000	BUILDING MAINTENANCE	GILL-ROY'S HARDWARE	ADHESIVE/CAULK GUN/ROLLER COVERS/L	STATEMENT	05/14/25	12.95	
594-000-962.000	OTHER EXPENSES	THE GNARLY HEIFER	MEAL - BUDGET MTG	STATEMENT	05/14/25	3.19	
594-000-962.000	OTHER EXPENSES	WESCO INC	COOKIES - BUDGET MTG	STATEMENT	05/14/25	0.16	
Total For Dept 000 247						763.93	
Total For Fund 594 MARINA FUND						763.93	
Fund 661 MOTOR POOL FUND							
Dept 000 247							
661-000-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & CO	COLORED PAPER/FILE SORTER(2)/PAPER	6030542253	05/14/25	6.67	
661-000-751.000	GASOLINE & MOTOR OIL	RIVERS RENTAL & EQUIP	Z-STROKE OIL/BELT/GAS TANK/FILTER/	STATEMENT	05/14/25	29.99	
661-000-757.000	OPERATING SUPPLIES	SAM'S CLUB/GECF	VINEGAR/GLASS CLEANER/COFFEE/LAUND	10282888437	05/14/25	19.98	
661-000-781.000	REPAIR PARTS AND SUPPLIE	GILL-ROY'S HARDWARE	ADHESIVE/CAULK GUN/ROLLER COVERS/L	STATEMENT	05/14/25	6.59	
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVIC	UNIFORMS -APRIL-2025	STATEMENT	05/14/25	30.81	
661-000-818.000	CONTRACTUAL SERVICES	TED'S TREE SERVICE	STUMP GRINDING/TRIMMING - MEARS/CE	1678	05/14/25	216.00	
661-000-818.700	CONTRACTUAL SERVICES-CLE	OGBORN ENTERPRISES, I	CLEANING SERVICES - CH & DPW - APR	WCH & WDPW-25-0	05/14/25	285.00	
661-000-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	278.48	
661-000-920.000	PUBLIC UTILITIES	DTE ENERGY	PUBLIC UTILITIES	STATEMENT	05/14/25	654.69	
661-000-933.000	EQUIPMENT MAINTENANCE	GILL-ROY'S HARDWARE	ADHESIVE/CAULK GUN/ROLLER COVERS/L	STATEMENT	05/14/25	71.09	
661-000-933.000	EQUIPMENT MAINTENANCE	KENT EQUIPMENT, INC.	PARTS - AC REPAIR/WIPER REPAIR - K	P60494	05/14/25	118.32	
661-000-933.000	EQUIPMENT MAINTENANCE	KENT EQUIPMENT, INC.	PARTS - AC REPAIR/WIPER REPAIR - K	P60494	05/14/25	1,215.77	
661-000-933.000	EQUIPMENT MAINTENANCE	PARSONS SMALL ENGINE	ADJUSTED/CLEANED -HURRICANE RIDE O	STATEMENT	05/14/25	95.00	
661-000-933.000	EQUIPMENT MAINTENANCE	PARSONS SMALL ENGINE	REPAIRED WIRING/ADJUSTED CHOKE LIN	STATEMENT	05/14/25	180.00	
661-000-933.000	EQUIPMENT MAINTENANCE	PELL'S FARM SERVICE,	BLADES - 70-01 KUBOTA	I198372	05/14/25	161.70	
661-000-933.000	EQUIPMENT MAINTENANCE	WHITE LAKE AUTOMOTIVE	BATTERY/GLOVES/FILTER/	STATEMENT	05/14/25	82.99	
661-000-933.000	EQUIPMENT MAINTENANCE	WHITE LAKE AUTOMOTIVE	BATTERY/GLOVES/FILTER/	STATEMENT	05/14/25	33.93	
661-000-962.000	OTHER EXPENSES	THE GNARLY HEIFER	MEAL - BUDGET MTG	STATEMENT	05/14/25	3.20	
661-000-962.000	OTHER EXPENSES	WESCO INC	COOKIES - BUDGET MTG	STATEMENT	05/14/25	0.15	
Total For Dept 000 247						3,490.36	

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Fund 661	MOTOR POOL FUND					
Total For Fund 661 MOTOR POOL FUND						<u>3,490.36</u>

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
			Fund 101 GENERAL OPERATING FUND			67,155.83
			Fund 202 MAJOR STREET FUND			4,192.36
			Fund 203 LOCAL STREET FUND			863.56
			Fund 247 TAX INCREMENT FINANCE AUTHO			18,026.59
			Fund 249 BUILDING INSPECTION DEPARTM			1,500.00
			Fund 250 LOCAL DEVELOPMENT FINANCE A			57.38
			Fund 401 CAPITAL PROJECTS FUND			149.00
			Fund 580 PLAYHOUSE			5,486.92
			Fund 590 SEWER FUND			81,868.67
			Fund 591 WATER FUND			44,548.74
			Fund 594 MARINA FUND			763.93
			Fund 661 MOTOR POOL FUND			3,490.36
			Total For All Funds:			228,103.34



Updated Community Garden Proposal

Prepared for the City of Whitehall

Created by Amber Marks, Ann Kraus, and Erin Wehr

Contact Information: 574-596-4393

amber4barnosky@gmail.com

05/09/25

Proposed Location

Raised beds on the old tennis courts by city hall.



Cost

Land

- Usage permitted by the City of Whitehall

Water

- City hall spigot use permitted by the City of Whitehall
- Potential to add rain barrels

Planter boxes (per 3' by 4' box)

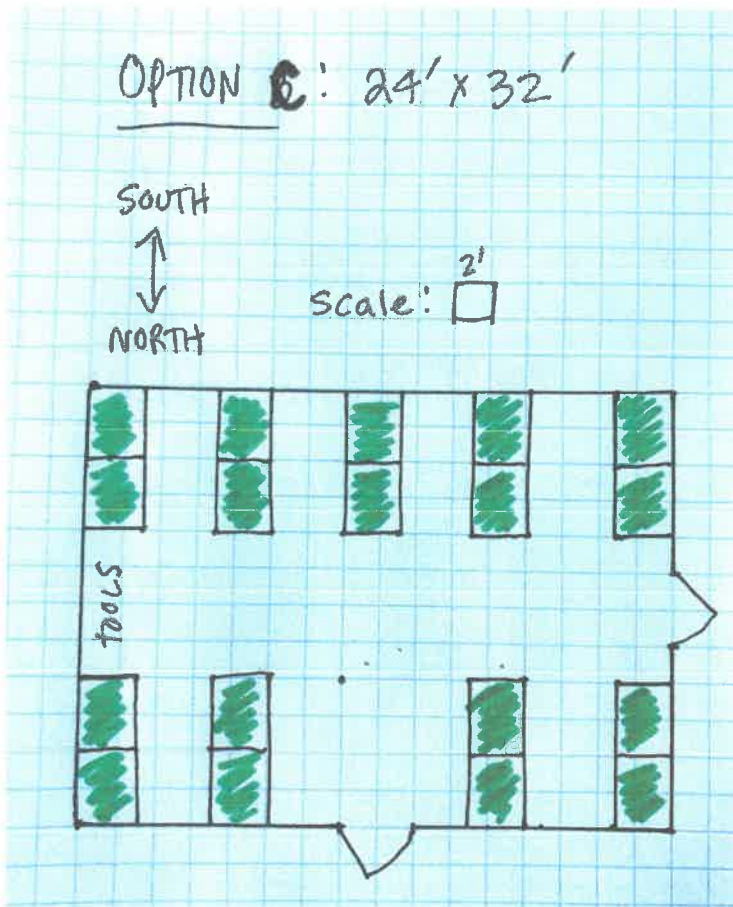
- Wood and screws - \$45
- Plastic totes - \$22 (\$11 per tote)
- Soil - \$7.50 at Weesies Brothers (\$30/yard)

- Compost - \$17.50 at Weesies Brothers (\$70/yard)
- Soil/Compost Delivery Fee from Weesies to Whitehall - \$40

Fencing

- Posts - \$8.78/each
- Wire - \$95.98/50 ft roll
- Zip ties - \$10.98/pack
- Bolts to secure the posts to the planter boxes - \$4.08/6 count bag
- Nuts to accompany the bolts - \$1.95/24 count bag

Proposed Layouts



Option #1 - Small Garden

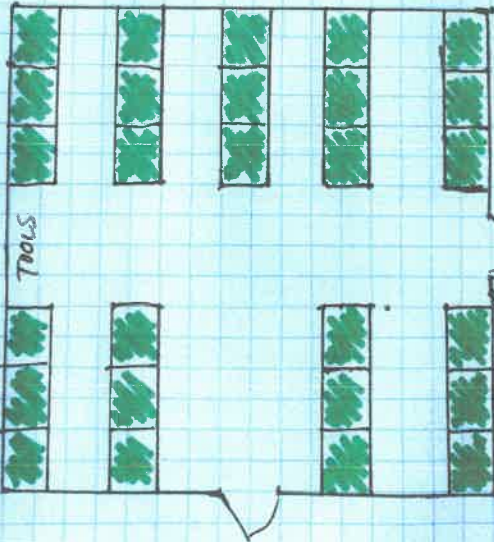
18 boxes = \$1,471
112 ft of fencing = \$441.81

Total cost: \$1,915.81

OPTION B: 32' x 32'

SOUTH
↑
↓
NORTH

Scale: $\square = 2'$



Option #2 - Medium Garden

27 boxes = \$2,186.50

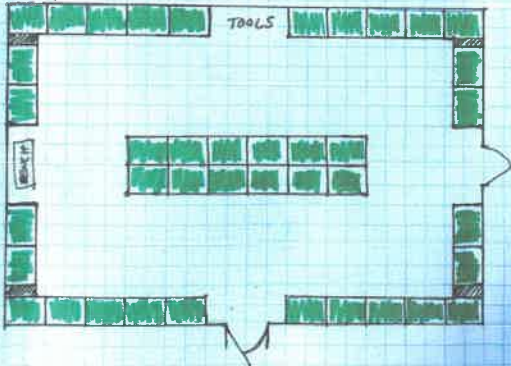
160 ft of fencing = \$588.77

Total cost: \$2,775.27

OPTION A: 32' x 48'

SOUTH
↑
↓
NORTH

Scale: $\square = 2'$



Option #3 - Large Garden

40 boxes = \$3,220

160 ft of fencing = \$444.81

Total cost: \$3,664.81



Proposed Fencing

The fencing will be on the raised bed boxes, not in the ground since we are on the tennis courts. The posts will attach to the wooden boxes with bolts.



Proposed Raised Bed Design

Note that these boxes are easy to assemble and disassemble should they need to be relocated.

CITY OF WHITEHALL
Marina Advisory Committee
April 10, 2025

Present

J. Hanson, D. Hillebrand, M. Morin

Absent

J. Holmstrom, G. Johnson, G. Langlois, D. Martin

Also Present

S. Huebler

Due to a lack of a quorum, the meeting was not called to order.

DRAFT



Muskegon County
Public Works Board Meeting
Darrell Paige, Chairman
J. Brett Herman, Vice Chairman

April 3, 2025 at 4:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call To Order

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

2. Roll Call

PRESENT: Water Resources Commissioner Stephanie Barrett
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner J. Brett Herman
Commissioner Charles Nash [arrived 4:05 p.m.]
Commissioner Darrell Paige
Ex-Officio Scott Huebler

EXCUSED: Commissioner Jessica Cook

ALSO PRESENT: Matthew Farrar, Deputy County Administrator
Wade VandenBosch, Public Works Director
Amelia Isitan, Resource Recovery Center Operations Supervisor
Michael Clover, Resource Recovery Center Farm Manager
Christine Morris, Resource Recovery Center Administrative Analyst
Tracy Vanderlaan, Resource Recovery Center Administrative Secretary
Angela Gasiewski, Finance Director
Matt Kelliher, IT Director
Ryan Norman, IT Web Developer
Laura Genovich, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Michelle Hazekamp, supported by Commissioner J. Brett Herman

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Minutes of March 6, 2025

ACTION: Moved by Commissioner Michelle Hazekamp, supported by Commissioner J. Brett Herman

VOICE VOTE: **Passed**

5. Presentation

A. Mike Clover - The State of the Farm Address - (see attached)

6. Public Comment (on an agenda item) - None

7. Items for Consideration

BPW25/04-026 **(Public Works/Wade VandenBosch)** Move to approve staff to accept a \$1,283,721.86 Alternative Water Supply grant amendment from the Michigan Department of Environment, Great Lakes, and Energy for additional water main extension in Dalton Township, authorize the Board Chair to sign the grant agreement, and amend the budget accordingly.

Wade VandenBosch stated this is due to an expanded PFAS investigation. Wade VandenBosch stated there are additional future areas that will potentially be investigated, but these would have to be part of a future motion. Wade VandenBosch stated that EGLE considers the additional water main extension to be part of the current project.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Stephanie Barrett

VOICE VOTE: **Passed**

BPW25/04-027 **(Public Works/Wade VandenBosch)** Move to approve a Change Order with Prein&Newhof for \$183,600 to provide Professional Engineering Services for water main extension along Ora Street, Nielwood Drive, and Eklund Road in Dalton Township, and adjust the budget accordingly.

Wade VandenBosch stated that the original engineering contract is less than the amount budgeted for the current grant. Wade VandenBosch further stated that the amended grant will cover the proposed engineering fees for the additional water main expansion.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman

YES: Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

NO: None

Passed 6:0

BPW25/04-028 **(Public Works/Wade VandenBosch)** Move to approve Change Order #1 with Jackson-Merkey Contractors, Inc. for the amount of \$1,100,121.86 for

construction services for the additional water main extension down Ora Street, Nielwood Drive, and Eklund Road in Dalton Township and adjust the budget accordingly.

Wade VandenBosch stated that the PFAS investigation that started in the daycare area has since been expanded to additional areas and that the water main will need to be extended. Wade VandenBosch further stated that EGLE views the extension as being connected to the existing water main project and that staff feel a construction change order is in the best interest of the project.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman
YES: Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige
NO: None
Passed 6:0

BPW25/04-029 **(Public Works/Wade VandenBosch)** Move to approve the Kristen Court Water Main Easement, Quit Claim for water main within Kristen Court, Quit Claim for water main on Orchard View Schools property, and an Agreement to Grant Easement across property owned by Orchard View Schools and authorize the Board Chair to sign the documents.

Wade VandenBosch stated that a modification to the language of the easement agreement for the water main crossing Orchard View School's property was necessary because the property was under the control of the school and not the developer of Kristen Court. Wade VandenBosch stated that the County will be responsible to repair the driveway if there needs to be future water main work under the driveway, which is consistent with water main work in the public right of way.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman
VOICE VOTE: Passed

BPW25/04-030 **(Public Works/Wade VandenBosch)** Move to increase the approved contingency amount for the certified rebuild of the 2012 826H Landfill Compactor at Michigan Cat from \$41,747 to \$97,487.83 and amend the budget accordingly.

Wade VandenBosch stated that the previously approved contingency was to cover replacement of parts not covered in the certified rebuild and that once Michigan Cat got into the certified rebuild, they identified parts that needed to be replaced at a fee that exceeded the contingency. Mr. VandenBosch indicated that the part of the fee increase was for sandblasting and repainting the unit. Mr. VandenBosch stated that they rotate the use of the two compactors and that one of them is sent in for a certified rebuild approximately every three years. Mr. VandenBosch further stated that this certified rebuild has a 5-year, 6,000-hour

warranty and that a new compactor costs approximately \$1.2 million.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman
YES: Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige
NO: None
Passed 6:0

BPW25/04-031 **(Public Works/Wade VandenBosch)** Move to authorize a solicitation for Professional Architectural and Engineering Services to design and bid infrastructure west of the landfill expansion area.

Wade Vandenbosch stated that this would consist of design for the construction of a new haul road and entrance, along with adding another scale house and transfer station west of Cell 6.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Stephanie Barrett
VOICE VOTE: Passed

BPW25/04-032 **(Public Works/Wade VandenBosch)** Move to accept the low bid of \$2,273,500.00 from Grand River Construction for IFB 25-2574, Coopersville Main Lift Station, authorize the Board Chair to sign the contract and authorize the County Administrator to execute change orders for an amount not to exceed 5% of the original contract cost.

Wade VandenBosch stated the Coopersville Main Lift Station is Contract 6 of the eight total contracts and that this request modifies the lift station to push the waste from Coopersville to the West Randall Lift Station and ultimately to the Resource Recovery Center instead of to Coopersville's wastewater treatment facility. Wade VandenBosch noted that the contingency allowance was also in the first five contracts to aid in quickly processing change orders and that as this is a grant-funded project, staff will be closely monitoring any changes.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr
YES: Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige
NO: None
Passed 6:0

BPW25/04-033 **(Public Works/Wade VandenBosch)** Move to approve the proposal from Prein&Newhof for Professional Construction Engineering Services for Contract 6, Coopersville Main Lift Station Modifications, for a cost not to exceed \$65,000 and authorize the board chair to sign the agreement.

Wade VandenBosch stated that this was related to the previous motion for Contract 6 and that

there are board-approved quotes from Prein&Newhof for the design portion of the project, but not for the construction-related services.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Stephanie Barrett
YES: Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige
NO: None
Passed 6:0

BPW25/04-034 **(Resource Recovery Center/David Johnson)** Move to award the unit price bids for RFB 25-2582, *Agricultural Chemicals*, as recommended in the table in the Summary of Request.

Amelia Isitan stated that these are the bids that met the Resource Recovery Center's specifications and requirements.

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner J. Brett Herman
VOICE VOTE: **Passed**

BPW25/04-035 **(Resource Recovery Center/David Johnson)** Move to approve the renegotiated Agreement between the County of Muskegon and KISM for the period of 2/1/2025 through 12/31/2029 and authorize the Board Chair to sign same.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Stephanie Barrett
VOICE VOTE: **Passed**

BPW25/04-036 **(Resource Recovery Center/David Johnson)** Move to accept the low bid for IFB 25-2571, White Road Crush and Shape, from DJ McQuestion & Sons, Inc for \$597,289.70.

ACTION: Moved by Commissioner Stephanie Barrett, supported by Commissioner Charles Nash
YES: Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige
NO: None
Passed 6:0

BPW25/04-037 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to write off the past due account of Johnson Septic Service HMT LLC in the amount of \$8,083.21 plus whatever finance charges have been added to the account since February 21, 2025.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman
YES: Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige
NO: None
Passed 6:0

8. Informational Items

- A. Public Works Monthly Report, March 2025
- B. Resource Recovery Center Monthly Report, March 2025

9. Unfinished Business - None

10. New Business - None

11. Public Comment - None

12. Final Board Comments

Commissioner Cyr and members of the Board of Public Works congratulated Tina Nash for her service with Muskegon County as she enters her retirement.

Wade VandenBosch stated that for April 26th recycling day the County will not be able to collect tires this year due to the EGLE's slowness in getting the grant application out.

13. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:39 p.m.

Darrell Paige, Chair

Brenda J. Bourdon

From: Kara Jaekel <kara.jaekel@healthwest.net>
Sent: Thursday, May 1, 2025 4:28 PM
To: Brenda J. Bourdon
Subject: FW: Resources in the community
Attachments: PFA Training Flyer-2024 (2).pdf; PFA Flyer 2024 (2).pdf

[EXTERNAL EMAIL] Please exercise caution with links and attachments.

Dear Whitehall City Council,

When a traumatic event occurs in our neighborhood, those around us—our family, friends, and neighbors—are often the first to offer help. Just as people learn CPR or first aid for medical emergencies, knowing how to provide Psychological First Aid (PFA) is crucial for the well-being of our community after a traumatic event.

Hello, my name is Kara Jaekel. I have worked for HealthWest, Muskegon's Community Mental Health Service, for 30 years and have seen the positive effects of PFA firsthand. It is my hope that I can visit your City Council meeting to speak about PFA. I am offering my assistance with the aim of enhancing resilience in yourself, your family, workplace, and neighborhoods. The goal is to introduce PFA including the opportunity, if interested, for people to become trained PFA responders. No special degree is required for this free training.

I would be honored if I could present to the city council meeting. I can also provide a better understanding of the benefits of Psychological First Aid (PFA).

Psychological First Aid (PFA):

- **Addresses Basic Needs:** Provides a caring and comforting presence.
- **Reduces Psychological Distress:** Educates on common stress reactions.
- **Empowers Individuals:** Supports strengths and encourages existing coping skills.
- **Connects to Support Networks:** Links to natural support networks and professional services when needed.

Thank you for your time and consideration.

Warm regards,

Kara Jaekel

Kara Jaekel, LLBSW, CADC-M

Psychological First Aid Specialist/HealthWest

Kara.Jaekel@HealthWest.net

Cell: 231-557-6012

Main: 231-724-1111

PFA: 724-3600

Help-line:231-722-Help

Pro-nouns: She/ her/ hers



Healthwest.net

PSYCHOLOGICAL FIRST AID TRAINING

A FREE & SELF-PACED COURSE



The National Child Traumatic Stress Network Training Opportunity

Psychological First Aid (PFA) Online is 5-hour interactive online course that helps participants learn the core actions of PFA and describes ways to apply them in different post-traumatic scenarios and with different survivor needs. This course covers provider well-being before, during, and after a traumatic event has occurred.

This course is for any adult who wants to become a trained responder; no mental health background needed.

If you're interested in becoming part of the PFA Response team after finishing the training, please reach out to Kara Jaekel at 231-557-6012.



Training



HealthWest

PSYCHOLOGICAL FIRST AID (PFA)



PFA Resources

Responding to Traumatic Events Across Muskegon County

HealthWest and our community partners have developed a free Psychological First Aid (PFA) network that responds to traumatic events in Muskegon County. We aim to reduce stress symptoms and assist in a healthy recovery following a traumatic event, natural disaster, public health emergency, or even a personal crisis.



Need our services?
Call now:
231-724-3600.

Off-hours emergency?
Call our warmline:
231-722-HELP (4357).

**QUARTERLY UPDATE
PERIOD ENDING 3/31/2025**

FUND	2024-2025 AMENDED BUDGET	YTD BALANCE 3/31/2025
Fund 101 - GENERAL OPERATING FUND:		
TOTAL REVENUES	3,242,200.00	2,495,122.53
TOTAL EXPENDITURES	3,464,892.00	2,418,463.55
NET OF REVENUES & EXPENDITURES	(222,692.00)	76,658.98
Fund 151 - CEMETERY TRUST FUND		
TOTAL REVENUES	23,000.00	24,713.65
TOTAL EXPENDITURES	34,800.00	34,814.00
NET OF REVENUES & EXPENDITURES	(11,800.00)	(10,100.35)
Fund 202 - MAJOR STREET FUND:		
TOTAL REVENUES	415,600.00	264,349.77
TOTAL EXPENDITURES	791,207.00	617,701.23
NET OF REVENUES & EXPENDITURES	(375,607.00)	(353,351.46)
Fund 203 - LOCAL STREET FUND:		
TOTAL REVENUES	397,300.00	340,257.17
TOTAL EXPENDITURES	563,600.00	475,868.03
NET OF REVENUES & EXPENDITURES	(166,300.00)	(135,610.86)
Fund 211 - SALVAGE VEHICLE INSPECTION		
TOTAL REVENUES	2,700.00	4,908.54
TOTAL EXPENDITURES	1,100.00	0.00
NET OF REVENUES & EXPENDITURES	1,600.00	4,908.54
Fund 214 - MARIHUANA		
TOTAL REVENUES	12,600.00	13,007.57
TOTAL EXPENDITURES	10,100.00	4,649.63
NET OF REVENUES & EXPENDITURES	2,500.00	8,357.94
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY:		
TOTAL REVENUES	920,800.00	898,058.46
TOTAL EXPENDITURES	945,900.00	42,593.20
NET OF REVENUES & EXPENDITURES	(25,100.00)	855,465.26
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1:		
TOTAL REVENUES	1,448,300.00	1,412,719.06
TOTAL EXPENDITURES	1,757,000.00	1,053,942.02
NET OF REVENUES & EXPENDITURES	(308,700.00)	358,777.04

**QUARTERLY UPDATE
PERIOD ENDING 3/31/2025**

FUND	2024-2025 AMENDED BUDGET	YTD BALANCE 3/31/2025
Fund 249 - BUILDING INSPECTION DEPARTMENT:		
TOTAL REVENUES	102,000.00	120,635.03
TOTAL EXPENDITURES	95,100.00	97,064.13
NET OF REVENUES & EXPENDITURES	6,900.00	23,570.90
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:		
TOTAL REVENUES	380,300.00	419,408.35
TOTAL EXPENDITURES	239,000.00	29,702.95
NET OF REVENUES & EXPENDITURES	141,300.00	389,705.40
Fund 401 - CAPITAL PROJECTS FUND:		
TOTAL REVENUES	1,318,600.00	381,476.70
TOTAL EXPENDITURES	1,509,600.00	507,486.87
NET OF REVENUES & EXPENDITURES	(191,000.00)	(126,010.17)
Fund 580 - PLAYHOUSE:		
TOTAL REVENUES	437,600.00	357,043.37
TOTAL EXPENDITURES	581,900.00	287,098.77
NET OF REVENUES & EXPENDITURES	(144,300.00)	69,944.60
Fund 590 - SEWER FUND:		
TOTAL REVENUES	1,836,300.00	1,432,392.59
TOTAL EXPENDITURES	1,547,800.00	983,726.69
NET OF REVENUES & EXPENDITURES	288,500.00	448,665.90
Fund 591 - WATER FUND:		
TOTAL REVENUES	1,201,400.00	905,100.97
TOTAL EXPENDITURES	1,498,300.00	1,029,471.46
NET OF REVENUES & EXPENDITURES	(296,900.00)	(124,370.49)
Fund 594 - MARINA FUND:		
TOTAL REVENUES	184,500.00	145,438.64
TOTAL EXPENDITURES	181,200.00	98,922.78
NET OF REVENUES & EXPENDITURES	3,300.00	46,515.86
Fund 661 - MOTOR POOL FUND:		
TOTAL REVENUES	337,000.00	330,058.92
TOTAL EXPENDITURES	614,800.00	254,636.58
NET OF REVENUES & EXPENDITURES	(277,800.00)	75,422.34

User: ALYSSA
DB: Whitehall

PERIOD ENDING 04/30/2025
% Fiscal Year Completed: 83.29
BETH

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	AVAILABLE
		AMENDED BUDGET	NORMAL	04/30/2025 (ABNORMAL)	BALANCE (ABNORMAL)
Fund 580 - PLAYHOUSE					
Revenues					
Dept 000 - 247					
580-000-566.000	GRANTS	57,000.00		39,901.00	17,099.00
580-000-645.000	SUMMER SEASON TICKET SALES	63,000.00		48,695.02	14,304.98
580-000-645.100	WHITE LAKE YOUTH THEATRE	23,000.00		20,293.07	2,706.93
580-000-645.200	ADVERTISING	6,500.00		150.00	6,350.00
580-000-645.300	TICKETS-OTHER EVENTS	25,900.00		27,322.00	(1,422.00)
580-000-645.400	CONCESSIONS-ALCOHOL	5,000.00		10,012.00	(5,012.00)
580-000-645.450	CONCESSIONS	3,800.00		4,812.00	(1,012.00)
580-000-645.500	WHITE LAKE DRAMATIC CLUB EVENTS	6,000.00		0.00	6,000.00
580-000-645.900	RENTAL INCOME	26,000.00		32,186.00	(6,186.00)
580-000-645.950	MERCHANDISE	200.00		33.00	167.00
580-000-654.000	OTHER INCOME	200.00		760.00	(560.00)
580-000-674.050	SPONSORSHIP-SUMMER SEASON	40,000.00		22,908.35	17,091.65
580-000-674.060	SPONSORSHIP-OFF SEASON/MUSIC	6,800.00		0.00	6,800.00
580-000-674.100	SPONSORSHIP-OFF SEASON	6,800.00		17,500.00	(10,700.00)
580-000-674.150	DONATIONS	22,000.00		35,570.49	(13,570.49)
580-000-674.160	RESTRICTED DONATIONS	35,000.00		15,000.00	20,000.00
580-000-674.600	FRIENDS OF THE PLAYHOUSE	30,000.00		76.50	29,923.50
Total Dept 000 - 247		357,200.00		275,219.43	81,980.57
TOTAL REVENUES		357,200.00		275,219.43	81,980.57
Expenditures					
Dept 000 - 247					
580-000-702.000	SALARIES-ADMIN/MANAGING DIRECTOR	64,300.00		50,473.59	13,826.41
580-000-705.000	SALARIES-YOUTH EDUCATION DIRECTOR	30,000.00		23,572.95	6,427.05
580-000-706.000	SALARIES & WAGES-DPW	1,000.00		831.81	168.19
580-000-708.000	SALARIES & WAGES-PART TIME EMPLOYEES	25,100.00		22,126.19	2,973.81
580-000-708.001	PRE-SEASON SALARIES & WAGES-PART TIM	3,000.00		0.00	3,000.00
580-000-708.100	SUMMER CONTRACTED EMPLOYEES-W9	24,800.00		27,588.00	(2,788.00)
580-000-719.000	FRINGE BENEFITS	51,800.00		40,594.42	11,205.58
580-000-719.100	FRINGE BENEFITS-WAGES	21,400.00		13,749.00	7,651.00
580-000-727.000	OFFICE SUPPLIES	900.00		206.63	693.37
580-000-757.000	OPERATING SUPPLIES	3,200.00		1,275.33	1,924.67
580-000-757.001	OPERATING SUPPLIES-LIGHTING	500.00		0.00	500.00
580-000-757.050	SUPPLIES-HOSPITALITY	2,000.00		928.96	1,071.04
580-000-757.100	OPERATING-SUMMER SEASON SET SUPPLIES	1,000.00		1,118.90	(118.90)
580-000-757.200	OPERATING-SUMMER SEASON COSTUMING	1,000.00		784.54	215.46
580-000-757.300	OPERATING-SUMMER SEASON PROPS	500.00		452.70	47.30
580-000-757.310	SUPPLIES-SUMMER SEASON LIGHTS/SOUND	300.00		153.35	146.65
580-000-757.410	WLYT OPERATING	22,000.00		17,381.06	4,618.94
580-000-757.500	OPERATING SUPPLIES-CONCESSIONS	1,800.00		2,245.10	(445.10)
580-000-757.550	OPERATING SUPPLIES - LIQUOR	1,800.00		3,373.87	(1,573.87)
580-000-757.600	WHITE LAKE DRAMATIC CLUB SUPPLIES	1,500.00		0.00	1,500.00
580-000-757.700	COST OF SALES-MERCHANDISE	200.00		99.08	100.92
580-000-770.000	MEMBERSHIPS & DUES	1,100.00		150.00	950.00
580-000-775.000	REPAIRS & MAINT SUPPLIES	1,800.00		146.17	1,653.83
580-000-801.000	ADMIN FEE/OPERATING-SCENE SHOP	4,500.00		0.00	4,500.00
580-000-803.100	TICKET AGENT FEES	400.00		390.03	9.97
580-000-805.000	MARKETING	10,000.00		2,772.05	7,227.95
580-000-807.000	AUDIT FEE	300.00		259.00	41.00
580-000-815.000	INSURANCE	8,400.00		7,169.00	1,231.00
580-000-818.000	CONTRACTUAL SERVICES-BUILDING ONLY	1,500.00		486.00	1,014.00
580-000-818.100	CONTRACTUAL SERVICES-PLAYHOUSE OPERA	0.00		2,348.88	(2,348.88)
580-000-818.300	CONTRACTUAL SERVICES-LIGHTING	1,200.00		0.00	1,200.00
580-000-818.400	CONTRACTUAL SERVICES-MUSIC	5,000.00		4,650.00	350.00
580-000-818.500	CONTRACTUAL SERVICES-TK PASS THRU	6,000.00		8,535.14	(2,535.14)
580-000-818.600	CONTRACTUAL SERVICE-SOUND	2,500.00		2,368.90	131.10
580-000-818.650	CONTRACTUAL SERVICES - CMU-SUMMER SE	1,900.00		1,165.00	735.00
580-000-818.670	RIGHTS, RYLTIES, SCRIPTS - SUMMER SE	6,200.00		6,513.06	(313.06)
580-000-818.680	RIGHTS, RYLTIES, SCRIPTS - OFF SEASO	7,200.00		1,197.83	6,002.17
580-000-818.700	CONTRACTUAL SERVICES-PERFORMER	8,000.00		7,500.00	500.00
580-000-818.750	CONTRACTUAL SERVICES-HOUSE MANAGERS	800.00		800.00	0.00
580-000-818.780	CONTRACTUAL SERVICES-FILMING/EDITING	0.00		850.00	(850.00)
580-000-818.800	CONTRACTUAL SERVICES-CLEANING	1,200.00		2,075.00	(875.00)
580-000-826.000	ATTORNEY FEES	100.00		0.00	100.00
580-000-850.000	TELEPHONE	3,800.00		2,879.84	920.16
580-000-920.000	PUBLIC UTILITIES	24,000.00		19,683.27	4,316.73
580-000-931.000	BUILDING MAINTENANCE	5,600.00		7,187.87	(1,587.87)
580-000-932.000	TECHNOLOGY MAINTENANCE	400.00		0.00	400.00
580-000-943.000	EQUIPMENT RENTAL	600.00		753.72	(153.72)
580-000-962.000	OTHER EXPENSES	1,200.00		0.00	1,200.00
580-000-968.000	DEPRECIATION	83,000.00		0.00	83,000.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE		AVAILABLE	
			04/30/2025		BALANCE	
			NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)
Fund 580 - PLAYHOUSE						
Expenditures						
580-000-974.000	CAPITAL IMPROVEMENTS	1,500.00		0.00		1,500.00
580-000-976.000	EQUIPMENT EXPENSE	3,300.00		545.80		2,754.20
Total Dept 000 - 247		449,600.00		287,382.04		162,217.96
TOTAL EXPENDITURES		449,600.00		287,382.04		162,217.96
Fund 580 - PLAYHOUSE:						
TOTAL REVENUES		357,200.00		275,219.43		81,980.57
TOTAL EXPENDITURES		449,600.00		287,382.04		162,217.96
NET OF REVENUES & EXPENDITURES		(92,400.00)		(12,162.61)		(80,237.39)



WHITE LAKE
COMMUNITY
LIBRARY

3900 White Lake Dr.
Whitehall MI 49461
231-894-9531

April 23, 2025

Steve Salter, Mayor
& City of Whitehall Councilmembers
405 East Colby Street
Whitehall, Michigan 49461

Dear Mayor Salter and Members of the Board,

Thank you for the opportunity to share the 2024 annual audit and annual report of the White Lake Community Library. We are pleased to report that our financial position remains sound and the library is thriving.

This year we are also enclosing a summary of the library's new strategic plan, which we are already hard at work implementing. To see the full plan and to learn more about our strategic planning process, please visit our website at wlclib.org.

As always, we are thankful for your leadership in the community and for all the work you do. We also appreciate the city's continued support of the library in ways big and small, such as helping us prepare for the annual Good Neighbor Day Dinner and including a trailhead bathroom facility at the library in the new TIFA plan.

The most recent census update shows that the library serves a total of 12,969 residents. The City of Whitehall accounts for 2,974 of them, and 889 city residents have active library accounts, up 10% from last year. One hundred twenty-eight of them were issued in 2024.

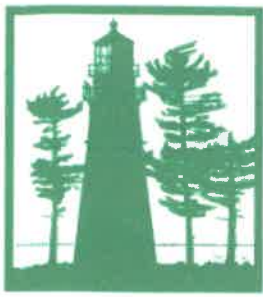
You'll find all sorts of additional information about what the library accomplished last year in the annual report. So far this year, we are most excited about:

- A \$10,000 grant to increase accessibility at the library
- An \$82,000 grant to install solar panels on the library roof
- New grant-funded furnishings for the teen corner
- New software for making library room reservations online

Thanks again for all you do. We look forward to continuing our partnership with you, and to furthering our efforts to deliver library programs and services to your residents and the whole community.

Sincerely,

Virginia DeMumbrum, Director



WHITE LAKE COMMUNITY LIBRARY

2024 Annual Report

Director's Message

The White Lake Community Library will mark its 25th anniversary in the fall of 2025, and we have much to celebrate! Our beautiful building is in good shape with a new boiler, new roof, new carpet, and more, and we will be adding a new front entrance canopy soon. We received a grant to add rooftop solar panels that will generate up to half our electricity needs. We greatly expanded our Library of Things collection to include yard games, video games, household tools, and more. We are offering more programs and events for all ages, and we are finding ways to make the library more accessible and user-friendly whether you are visiting in person or online.

Last year's library survey clearly showed that our community values the library and appreciates the staff. We are grateful for that, and we look forward to implementing the new strategic plan that was developed from those survey responses. Despite the loss of federal funding for grants and statewide services, we will continue to find ways to support our community and provide opportunities for connection, exploration, and learning in the months and years ahead.

Virginia DeMumbrum

Board Members

Annlyn McKenzie, Pres.
Brian Hosticka, V.P.
Breann Fagan, Sec.
Lynnette Johnson, Treas.
Charles Ayres
Ruth Grenell
Norm Kittleson
Ray Veeder

Director

Virginia DeMumbrum

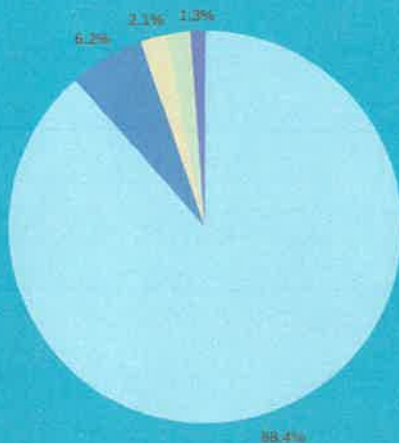
Contact Info

White Lake Comm. Library
3900 White Lake Drive
Whitehall MI 49461
231-894-9531
info@wlclib.org
WLCLIB.ORG

2024 Highlights

- **New Website:** We launched our new site on a platform that provides better accessibility for all our patrons along with more flexibility for staff in designing user-friendly and appealing pages.
- **New Strategic Plan:** After nearly a year of hard work, including community surveys, focus groups, and board and staff input, a new strategic plan was developed. The 2025-2027 plan includes goals and objectives to guide our efforts as we strive to help our community connect, explore and learn.
- **New Furniture:** After 25 years, it was time to replace the meeting room furniture. The new pieces make the room more welcoming and adaptable to the many types of meetings, programs, and events held in that space.

2024 Revenue Sources



Property Taxes
\$568,118

State Revenues
\$39,789

Patron Services
\$13,344

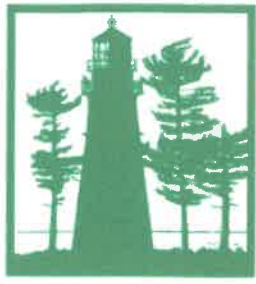
Interest
\$13,300

Donations/Other
\$8,169

Financial Information

In 2024, the Library received \$653,011 in revenues and incurred \$631,650 in expenses, resulting in an increase in net position of \$21,361. At the end of the year, unassigned fund balance for the general fund was \$172,233 or 30.9% of the general fund's total annual expenditures, which gives us an emergency fund of about 4 months' worth of operating expenses.

The Capital Projects fund ended the year with a balance of \$150,734, much of which will likely be needed to repair some water damage at the front entrance and add a canopy to prevent further damage. We are also keeping some in reserve in case the rooftop solar project goes over the \$82,234 grant we received from the Department of Environment, Great Lakes, and Energy.



WHITE LAKE COMMUNITY LIBRARY

2024 by the Numbers

46,396 people came through our doors from January thru December. That's more than **154** visitors per day & an increase of nearly **10%** over 2023



WHITE LAKE
COMMUNITY LIBRARY



3,176 people have an active account at our library, including **528** new borrowers registered in 2024, up **22%** from 2023.



Libby



21,008 titles were downloaded through Libby and Hoopla, up more than **15%** over last year. These digital checkouts are now **22%** of total annual borrowing.

96,504 items were borrowed here in 2024.

That's **1,856** checkouts per week!



Your library card can be used to borrow books from libraries all over the state, including college libraries!



LAKELAND LIBRARY
COOPERATIVE

LEARNING • LENDING • LIVING



INSTITUTE of
Museum and Library
SERVICES

We loaned out **8,193** books to other libraries last year, and borrowed **5,742** for our patrons.



Visitors used the library's internet **17,393** times in 2024. That includes **13,221** wireless sessions, serving an average of **412** unique patrons each month.

294 programs were offered for adults, teens, and children in 2024. Total attendance at all events was more than **6,393**



Our website had **77,609** visitors, or nearly **1500** each week! That's an increase of **66%** due in part to our new user-friendly platform!



There were **45,579** items on our shelves, plus more than **2 MILLION** digital items available to our patrons.



Our Facebook page reach was **95,500**, an increase of **110%**! Our page interactions jumped by a full **80%** in just one year.

That's more than **165** titles for every person living in our district.





2025-2027 Strategic Plan

VISION

Connect, Explore, & Learn: The library is the welcoming heart of our community and a trusted guide on the pathway to connections, ideas, and opportunities.

MISSION

We empower our community by providing experiences, opportunities and resources to inspire connection, exploration, and learning.

GOAL 1 – BUILDING & SPACES

The library will be a central part of our community with welcoming, accessible, and sustainable spaces that are responsive to the needs of residents and visitors.

OBJECTIVES

- Assess building and space utilization and pursue ways to meet community needs and enhance visitor experiences both indoors and out.
- Explore ways to decrease energy usage and increase sustainability.

GOAL 2 – SERVICES & COLLECTIONS

The library will provide access to information, ideas, and opportunities in multiple formats and through various programs and events. Community needs and interests will inform our purchasing and planning.

OBJECTIVES

- Develop a coordinated collection development plan that balances our physical, digital, and Library of Things collections.
- Review and update marketing and outreach plans to broaden our reach in the community and to coordinate the marketing efforts of all staff.
- Create continuing education plans in order to keep staff and board abreast of evolving library services.
- Establish new policies and procedures to address gaps in the current policy manual, especially with regard to emergency management and succession planning.

GOAL 3 – PARTNERSHIPS

The library will strengthen existing partnerships and forge new collaborations to better serve the community through efficient use of resources.

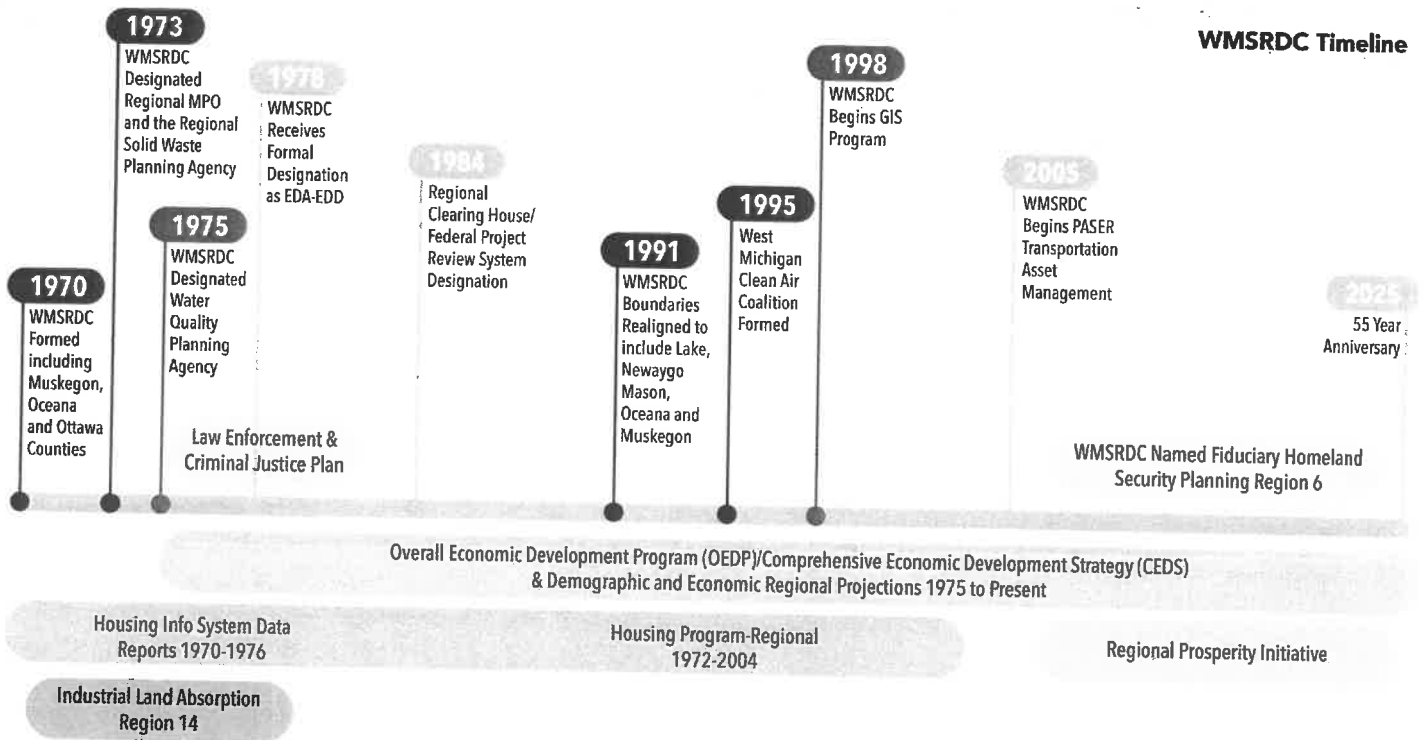
OBJECTIVES

- Seek partners/sponsors for popular annual events to ensure they can be funded and staffed for years to come.
- Review current partnerships and seek ways to nourish those that are mutually beneficial and improve service to the community.
- Explore new partnerships with groups, agencies, and businesses who share similar goals and values so that we can work together in helping our community thrive.

Commission Quarterly

WMSRDC Turns "55"

WMSRDC Timeline



This year, WMSRDC turns 55. Or, as staff call it, "double nickels." When WMSRDC turned 50, both staff and board had planned several activities throughout the year to celebrate the momentous occasion. However, a global pandemic curbed most of our plans, and we had to adjust. We decided to pause our planned activities to celebrate 55 instead. Since 1970, WMSRDC has served our community through our core programs of Transportation, Economic Development, Environmental Planning, and Local Government Services. Over

the years, countless staff and board members have been dedicated to serving the Commission's mission to "promote and foster regional development in West Michigan through cooperation amongst local governments and regional partners."

WMSRDC as a federal and state designated regional planning and development agency serves 120 local governments in Lake, Mason, Muskegon, Newaygo, and Oceana counties. WMSRDC also serves as the planning agency for the metropolitan

transportation planning (MPO) program for Muskegon and Northern Ottawa counties.

Above is a timeline of the major events over the past 55 years. Please stay tuned for opportunities throughout 2025 to help us celebrate our "double nickels."

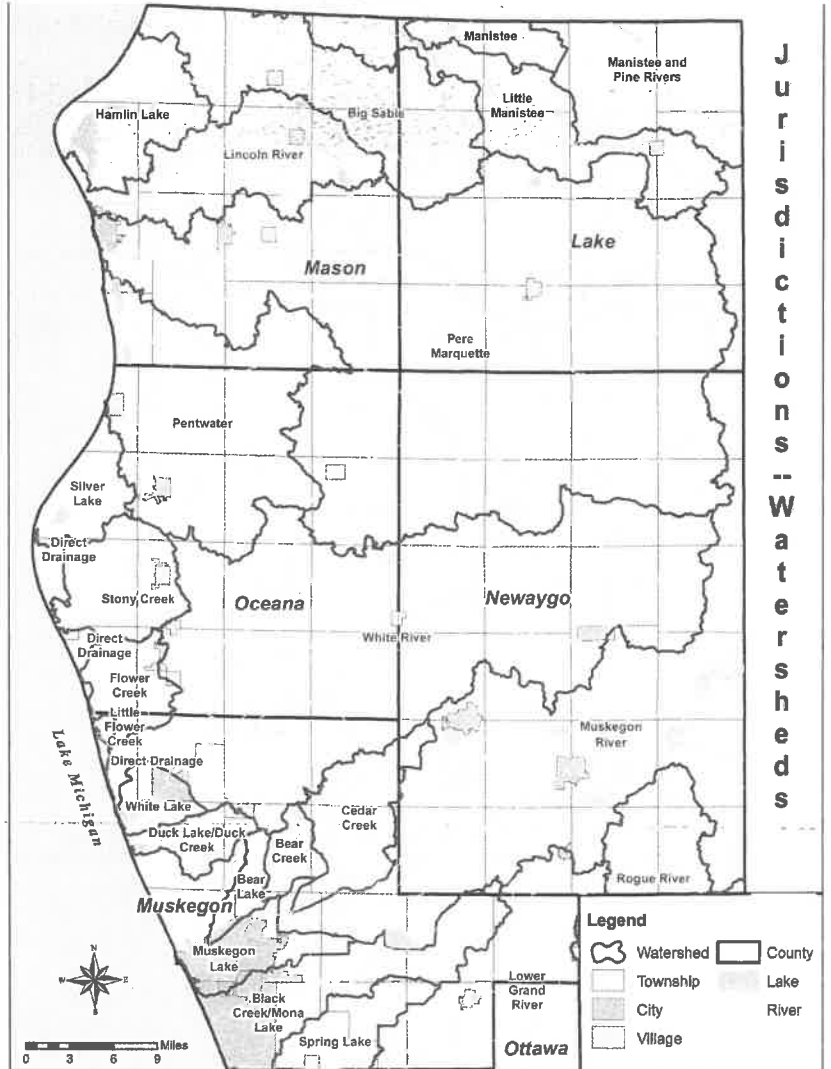
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Environmental: Project Planning Update

WMSRDC has kicked off the Resilience Planning in West Michigan project with the process of competitively securing an environmental consultant to aid in project development. With support from the National Fish and Wildlife Foundation (NFWF) National Coastal Resilience Fund (NCRF), WMSRDC will collaborate with community leaders, stakeholders, and the selected environmental consulting firm to develop a prioritized list of nature-based projects that benefit community resilience and fish and wildlife habitat along coastal Lake Michigan and its associated drowned river mouth systems in Lake, Mason, Muskegon, Newaygo, and Oceana counties. WMSRDC will host West Michigan Watershed Partners' meetings and county level planning meetings to allow participants to provide input on locations in need of protection and the ideal outcomes and benefits from resiliency and restoration efforts. Depending on each project's scope and budget, two to four of the identified projects will be prepared to flow into the Site Assessment and Preliminary Design phase of the NCRF pipeline. The additional projects recognized in the plan will continue to work through development and community preparedness to be submitted under future years of the NCRF pipeline or through other funding programs.

WMSRDC is also in the process of contracting with EGLE's Water Resources Division for a similar planning project focused on Lake Michigan coastal communities. This partnership will advance and build capacity within coastal communities for developing projects that prioritize coastal resilience through habitat restoration and conservation. Lead by the EGLE, WMSRDC will collaborate to



Watersheds within the five-county area.

increase knowledge of the site-specific coastal hazards through training and technical assistance, followed by customized community engagements to identify priority areas for the development of detailed plans, engineering, and designs for nature-based solutions to mitigate hazards, targeted habitat restoration and land conservation, and then identification of funding streams for the projects. All future designs will utilize soft engineering solutions influenced by fluctuating water levels seasonally and annually and

resilient to site hydrology to reduce any future coastal hazards, while ensuring all projects enhance habitat and benefit native wildlife, leading to improved habitat for native plants and animals, reduced shoreline erosion, improved fish passage, and increased tourism due to improved fishing, boating, wildlife watching, and aesthetics. Please feel free to reach out to Fallon Chabala at fchabala@wmsrdc.org with any project ideas and follow the WMSRDC Facebook page for updates on community meeting dates and details.

Transportation: Air Quality

Since 1995, the West Michigan Clean Air Coalition (WMCAC) has been a partnership of businesses, academic institutions, government agencies, industry, and non-profit organizations in Kent, Ottawa, Muskegon, and Kalamazoo counties working to achieve cleaner air in the region. This has been done through educational and promotional events that encourage voluntary emission reduction activities. WMS-RDC continues to be a proud financial supporter and active member of the WMCAC.

(GVMC). January continued to be busy with calls between WMCAC partners, internal discussions, as well as meetings with the Clean Air Action campaign advertisers. A request for proposals (RFP) was sent out in December and responses trickled in; the WMCAC decided to advertise with television stations WZZM, WXMI, and Wood TV, with radio station WGHN, and stream with Townsquare and Spotify. WMS-RDC looks forward to working with these advertisers for the Clean Air Action 2025 season, including a live interview during the summer months with WGHN.



The air quality station, located behind Laketon Township Hall, provides data that allows EGLE to monitor the quality of air in the Muskegon region.

Promotional and educational items have been sorted, and new items are being purchased. Look for new Air Quality "swag" at spring and summertime community events like STEAM Along the Lakeshore and Feet on the Street. Items will be accompanying the WMCAC informational display that will be traveling around Muskegon County once again this year. Check out the WMCAC Facebook and Instagram pages to follow the GVMC and WMSRDC's display

rotation. If there are any businesses, local units of government, libraries, or any other organization interested in hosting this summer, please email lblake@wmsrdc.org for more information!

WMCAC members are looking forward to this Clean Air Action season and what it may bring. Remember: Do your share for cleaner air!



Keep an eye out for "Do your share for cleaner air" pins at events this summer! Play games to win these and other prizes.

This year started off strongly with the first WMCAC steering committee meeting being held January 7, 2025, hosted by WMCAC partner Grand Valley Metropolitan Council

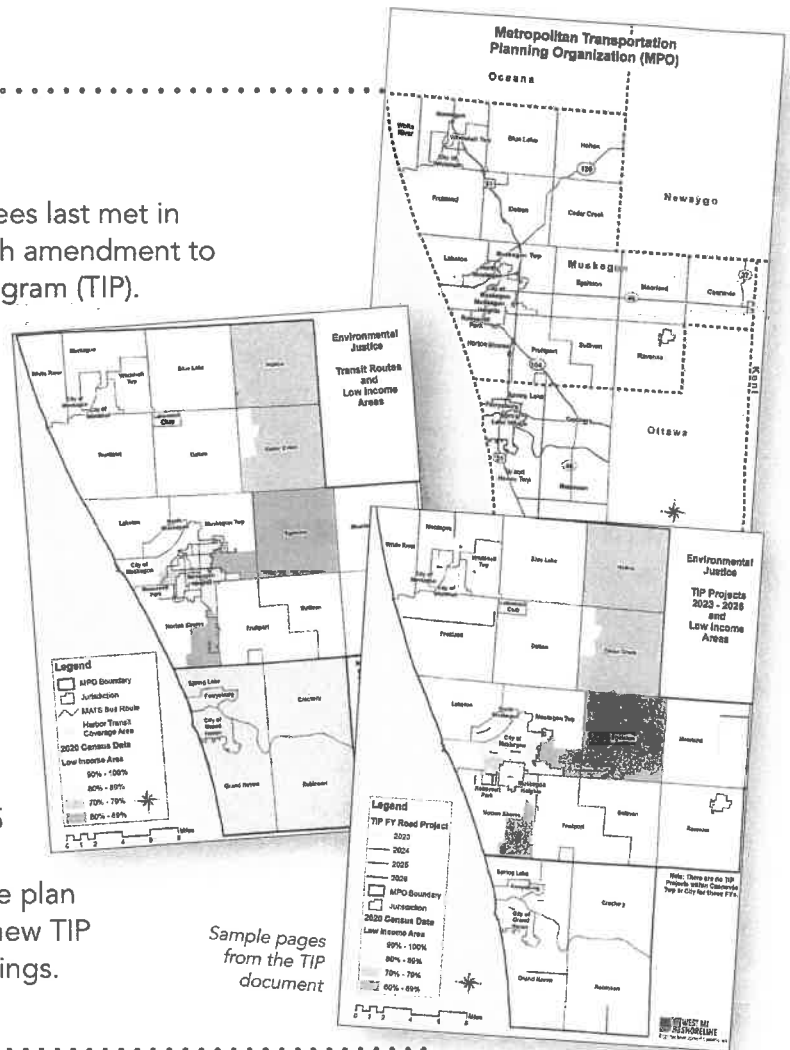
Transportation: Pre-Unified Work Program Meeting

In March, WMSRDC staff participated in the annual Pre-Unified Work Program (UWP) meeting to review progress with the current UWP and plan for the upcoming FY2026 UWP. The meeting was attended by representatives from Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), as well as staff from the Muskegon Area Transit System (MATS) and Harbor Transit. The new UWP will be developed by staff and presented for approval by the Metropolitan Planning Organization (MPO) Policy Committee in the coming months. The UWP serves as a roadmap for the MPO's planning activities and budget expenditures for the fiscal year. MDOT provides revenue estimates, which the MPO uses to develop programs and projects for the next fiscal year. Once approved, the FY2026 UWP will be posted on the WMSRDC website for public access.

Transportation: FY2023-2026 TIP Update

The WestPlan MPO Technical and Policy Committees last met in March where they reviewed and discussed the 24th amendment to the FY2023-2026 Transportation Improvement Program (TIP). The MPO committees took action to approve the amendment. The addition of new projects, or changes that impact the cost or scope of existing projects require an amendment and must follow the MPO public involvement procedures. Any changes to the TIP document are discussed at the monthly MPO committee meetings. Details of WestPlan MPO TIP amendments and other MPO related information can be found by visiting the website at www.wmsrdc.org.

As amendments continue with the current TIP, staff have been concurrently working to develop the FY2026-2029 TIP document. The project list was developed and approved at the January 2025 MPO meetings. Staff will map out and analyze the projects and develop the individual chapters in the plan based on that information. A draft version of the new TIP is expected to be acted on at the May MPO meetings.



Sample pages from the TIP document

Transportation: FY2025 Safety Performance Measure Targets

The WestPlan MPO has supported the state Safety Performance Measure Targets that were established by the Michigan Department of Transportation for the federal performance measure requirements. The targets are a result of the Highway Safety Improvement Program final rule (23 CFR Part 490) that requires states to set targets for five safety performance measures. By agreeing with the state targets, the MPO agrees to contribute to the accomplishment of the state targets rather than develop separate targets. The MPO will

Safety Performance Measure (5-year rolling average)	Baseline Condition	2025 State Safety Target
Fatalities	1,085.2	1,098.0
Fatality Rate Per 100 million Vehicle Miles Traveled (VMT)	1.137	1.113
Serious Injuries	5,727.8	5,770.1
Serious Injury Rate per 100 million VMT	5.988	5.850
Nonmotorized Fatalities and Serious Injuries	743.0	728.3

State Safety Targets for Calendar Year 2025

work with MDOT and local road agencies to plan projects that will contribute to the goals. The Transportation Improvement Program (TIP) and the Long-Range Plan will be amended to

address the targets and the proposed process that will be used to work toward the targets. The following table shows the state defined target for each of the five categories.

Economic Development: CEDS Adjustment

WMSRDC convened the Comprehensive Economic Development Strategy (CEDS) Committee for its quarterly meeting in January. During the meeting, goals and objectives for the CEDS "Infrastructure" priority were reviewed. Three notable adjustments resulted from this engaging and productive discussion:

1. The CEDS should distinguish between physical (hard) infrastructure and social (soft) infrastructure, both of which are necessary for prosperous communities.
2. Replace the term "waterborne commerce" with "Blue Economy" to promote freshwater resources in the region and expand the geographic applicability of the sentiment.
3. Incorporate a new objective to acknowledge and support "housing" as a regional priority for economic development.



Shelby Acres housing development in the Village of Shelby, Oceana County

The CEDS is a strategy-driven plan for regional economic development and is the result of a regionally owned planning process designed to build capacity and guide the economic prosperity and resiliency of an area. The CEDS document is updated every five years through a process that is led by WMSRDC and guided by the CEDS Strategy Committee. Going forward, quarterly CEDS meetings will continue to feature review and discussion of a different CEDS topic in a proactive effort to reflect economic development priorities of the region.

Economic Development: Ag Week

The West Michigan Agriculture Cluster Impact Analysis is kicking engagement efforts into high gear to connect with agriculture stakeholders in the region. This portion of the project is essential to laying a foundation for common understanding of the local agriculture economy, which will cascade into discussions about agricultural obstacles, opportunities, and priorities. Informally we have referred to the week of March 24 as "Ag Week." The timing is significant, as project partners will be seeking invaluable perspectives from agriculture growers and processors before

their growing and production seasons begin. The week will feature presentations, focus groups, interviews, and tours of the West Michigan agriculture scene.

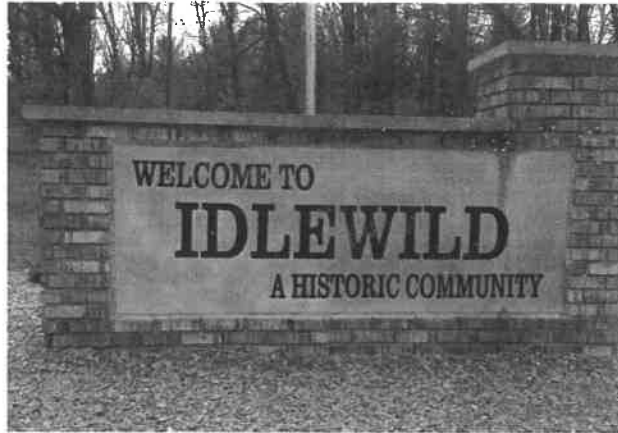
Please note: Because this article was written prior to Ag Week, we recognize that it may not be distributed or consumed before then. If you missed it, but would like to participate in the Analysis, please contact Stephen Carlson at scarlson@wmsrdc.org.



Farm near White Cloud, Newaygo County

Special Projects: Rural Readiness Grant

In February, three projects within the WMSRDC region were selected for the Rural Readiness Grant Program sponsored by the Michigan Department of Labor and Economic Opportunity (LEO), Office of Rural Prosperity. These projects include the following:



Idlewild sign in Yates Township, Lake County

West Michigan Shoreline Regional Development Commission – Currently, WMSRDC is implementing a grant from the US Economic Development Administration to conduct the West Michigan Agriculture Cluster Impact Analysis and is also serving as a host agency for an Economic Recover Corps fellowship which is adding planning capacity to the region’s agriculture and food systems. The Rural Readiness Grant will be leveraged to support these activities and develop a strategy for sustaining public/private partnerships in agricultural sectors.

Idlewild Community Alliance – Advances revitalization of Idlewild (Lake County) by strengthening local governance, fostering leadership development, supporting small business growth and conducting a housing needs assessment to drive sustainable development.

Chamber Alliance of Mason County – Supports implementation of a five-year housing strategic plan and develops a strategy for soliciting developers to build on identified sites.

The Rural Readiness Grant Program is designed to help rural communities build capacity, drive economic development, and improve quality of life for residents through grants to support collaborative planning and capacity initiatives. These competitive, reimbursement grants support and invest in underserved areas and populations by providing reimbursement grant funding for capacity building activities, development readiness initiatives, partnership and plan formation, and cross sector collaboration.

WMSRDC staff are excited to be selected for this grant award and would like to thank the Office of Rural Prosperity for supporting advancement of agriculture in West Michigan!

Materials Management Planning

The March meeting of the Materials Management Planning Committee (MMPC) was cancelled, as the committee awaited approval of its Work Plan by the Michigan Department of Environment, Great Lakes, and Energy (EGLE). An approved Work Plan is required for the counties to be reimbursed for costs associated with development of a Materials Management Plan (MMP).

The MMPC is composed of individuals representing various sectors in materials management and hailing from the counties of Lake, Mason, Muskegon, Newaygo, and Oceana. WMSRDC is the Designated Planning Agency (DPA) for these counties for the purpose of creating a regional MMP. In this role, WMSRDC will serve as staff for the MMPC, help the five counties meet the planning requirements, and provide information to inform and facilitate development of the multi-county MMP. For more information, see the WMSRDC Materials Management Planning page at wmsrdc.org.

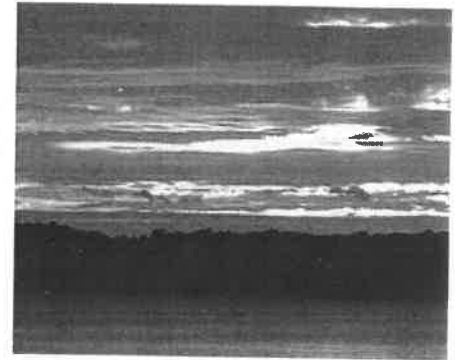


Recycling is a major component of materials management planning

Local Government Services: Blue Lake Township Planning Update

Blue Lake Township, with assistance from WMSRDC, successfully updated the community's recreation plan, which was adopted by the township board in January 2025 and approved by the Michigan Department of Natural Resources in February. The township is now eligible to apply for recreation grants through the state for the next five years.

In addition, a proposed draft of the Blue Lake Township Comprehensive Development Plan has been completed and is available for public review through May 13. The plan can be viewed on the Blue Lake Township website and at the township hall during normal business hours. The review period will be followed by a public hearing during the Blue Lake Township Planning Commission meeting on May 14 at 6:30 PM.



Sunset over Big Blue Lake, Blue Lake Township, Muskegon County

Commission Operations

Staff Spotlight: Brian Mulnix is the Program Manager for the Metropolitan Planning Organization (MPO) at WMSRDC, where he has been a key contributor since joining the agency in 1998 as a



Brian Mulnix, Transportation Program Manager

Transportation Planner and GIS Technician. Over the years, Brian has played an

integral role in the development and execution of numerous transportation and planning initiatives, including Metropolitan Planning, Transit Planning, Rural, and Regional Planning, Asset Management, Non-Motorized Planning, Traffic Counting, GIS, and transportation studies. In his current role, Brian oversees the planning and project selection for approximately \$20 million in annual federal highway and transit funding, working closely with local, state, and federal agencies, as well as multiple transit organizations. His

expertise in short- and long-range transportation planning ensures the continuous improvement and development of West Michigan's transportation infrastructure.

A Whitehall, Michigan native, Brian earned his bachelor's degree in environmental policy and land use planning from Central Michigan University before completing his master's degree in public administration at Grand Valley State University. Beyond his professional work, Brian is deeply involved in his local community. He has served on the Planning Commission, Zoning Board of Appeals (ZBA), White River Zoning Board, and has completed the Michigan Infrastructure Council's Asset Management Champion Program. He is also an active organizer of local events and fundraisers, demonstrating his commitment to community development and engagement.

Welcome, Jack! In January, WMSRDC welcomed Jack Grice as a Transportation Planner and GIS Technician. Originally from Wadsworth, Ohio, Jack relocated to West Michigan to attend Grand

Valley State University. He graduated from GVSU in 2024 with a Bachelor of Science in Natural Resources Management, complemented by minors in Biology and Geospatial Technologies. He holds certifications in Geographic Information Systems, Applied GIS in Natural Resources, and RX-310 Prescribed Burns. In his free time, Jack enjoys hiking along the lakeshore, engaging in pickleball and disc golf, and watching sports.

As a Planner, Jack is involved in the annual PASER road ratings, assists in coordinating the maintenance of the Highway Performance Monitoring System database within the region, and contributes to the Small Urban, Regional, and Traffic Count Programs. As the GIS Technician, Jack is responsible for administering WMSRDC GIS datasets and assisting all WMSRDC programs, as needed, for spatial analysis and reporting.



Jack Grice, Transportation Planner and GIS Technician



PRSR STD
U.S. POSTAGE
PAID
MUSKEGON, MI
PERMIT NO. 429

316 Morris Avenue, Suite 340
Muskegon, MI 49440

T2 S357
*****AUTO**ALL FOR AADC 493

Steve Salter
Mayor
City of Whitehall
405 E Colby St
Whitehall MI 49461-1101



WMSRDC Staff

Erin Kuhn, Executive Director
Amanda Snyder, Finance Manager
Syndi Copeland, Office Manager

Economic Development, Community Development and Local Government Services

Stephen Carlson, Program Manager

Transportation Planning

Joel Fitzpatrick, Planning Director
Brian Mulnix, Program Manager
Lauryn Blake, Planner
Jack Grice, Planner and GIS Technician

Environmental Planning

Fallon Chabala, Program Manager

231-722-7878
WMSRDC.org

2025 Regional Commission Board

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Councilperson, City of Ludington

James Rynberg, Vice Chairperson
Mayor, City of Fremont

Michelle Hazekamp, Secretary
Commissioner, Muskegon County

Tim Beggs, Commissioner
Oceana County

Kim Cyr, Commissioner
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City of Norton Shores

Lewis Squires, Commissioner
Mason County

Clyde Welford, Commissioner
Lake County

Jonathan Wilson, WMSRDC Appointee
DTE Energy

Whitehall City Council
Agenda Report
Fiscal Year 2025/26 Budget Schedule

City Charter §7 requires that each department submit their budgetary requests to the City Manager no later than the second Monday in March; budgets must be submitted to the City Council at its meeting nearest the first Monday of May; a public hearing on the budget is required prior to adoption by the Council; Council must adopt a budget no later than the first Monday in June.

RECOMMENDATION

Motion to schedule Monday, May 19 at 5 pm as a City Council budget work session; and Tuesday, May 27 at 6:00 pm as a public hearing for the Fiscal Year 2025/26 Budget.

Agenda Report - Tag Day Requests

Tag Days for community nonprofit organizations require City Council approval subject to coordination with the Police Department. Tag days are limited to one per weekend, two per month, and ten per year. They may not be held on Sundays or national holidays.

American Legion have requested a tag day for Friday, June 13, 2025.

April 26
June 13

Knights of Columbus
American Legion

RECOMMENDATION

Approve the tag day as requested.



American Legion Auxiliary Unit 69
803 E Colby Street
Whitehall, Michigan 49461
(231) 894-5991

April 7, 2025

City of Whitehall
Attn: City Council
405 E. Colby Street
Whitehall, Michigan 49461

RE: Poppy Day

Dear City Council Members:

Please consider this the Whitehall American Legion Auxiliary's request to hold our annual Poppy Day event in Whitehall on Friday, June 13, 2025. This is our most profitable annual fundraiser, and we appreciate your continued support. All donations received will be used to support veterans, active-duty military, and their families.

Please do not hesitate to reach out to me should you have any questions or concerns.

Sincerely,

Victoria R. Tolan
Auxiliary President

CITY OF WHITEHALL

ORDER TO PLACE SIGNS REGULATING TRAFFIC WITHIN THE CITY OF WHITEHALL

ORDER NO. 240 EFFECTIVE DATE: 6/1/2025

Pursuant to the Uniform Traffic Code adopted April 23, 2002 as amended, we have jointly caused to be investigated traffic conditions on City Street,

River Street between Franklin Street and the east end of River Street

in the City of Whitehall, in Muskegon County, State of Michigan, and in the interest of public safety and convenience, hereby direct by the office of the Chief of Police that there be erected and maintained

"No Parking Between Signs" 30' east of and 30' west of the fire hydrant on River Street near Mohawk Court and further rescind TCO 125 of 1986 calling for "No Parking" in the same area.

in conformance with the Michigan Manual of Uniform Traffic Control Devices which give notice of the following determination:

There are traffic code restrictions for safety as they apply to parking near the fire hydrant which establishes the 30' zone however, there is no traffic safety or property safety value to the whole area being a No Parking zone. Allowing parking in the public right-of-way will not infringe on said safety.

It is directed this order be filed in the office of the City Clerk of the City of Whitehall, and a copy thereof, in the office of the Chief of Police of said City.

CITY MANAGER

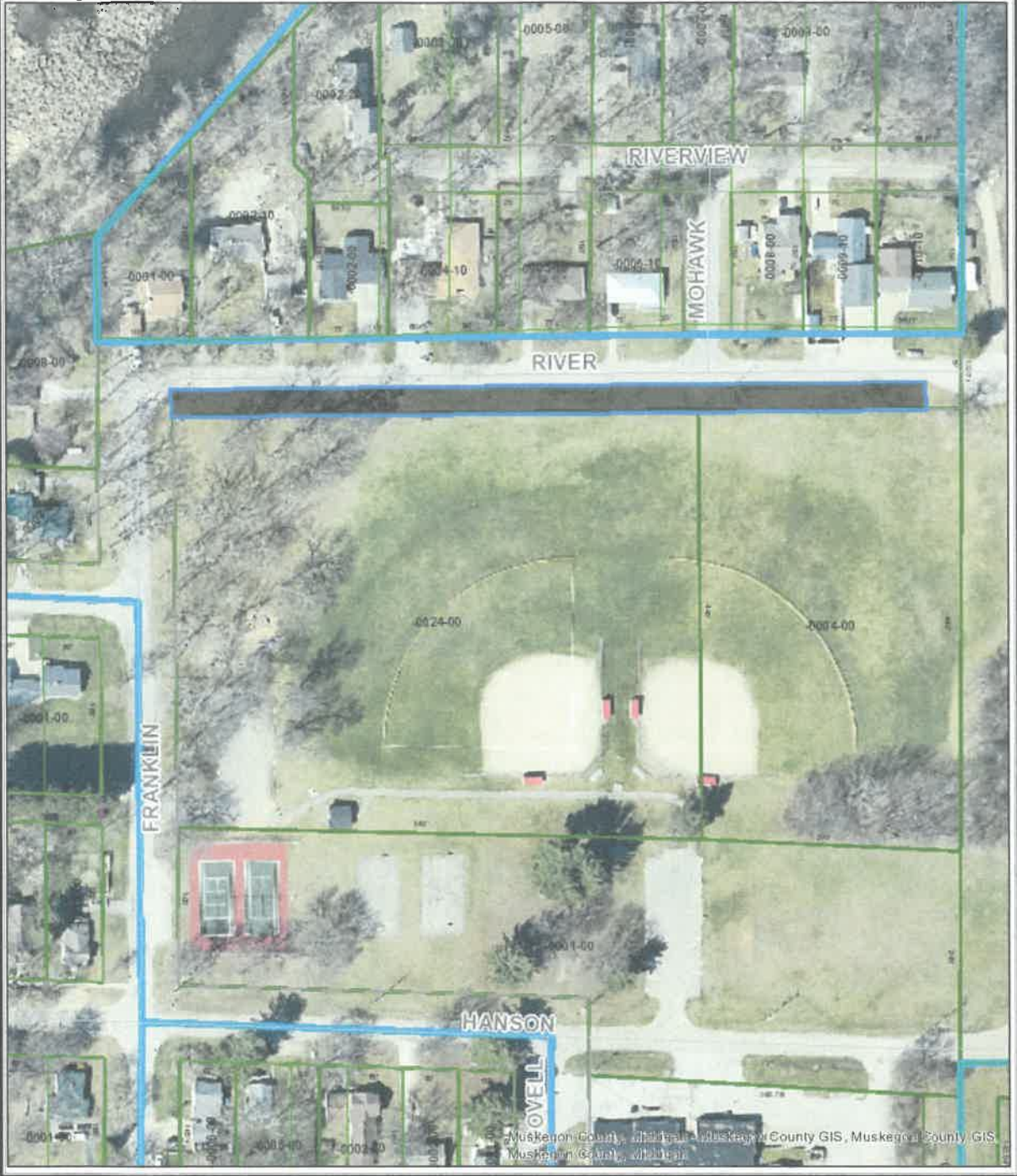
CHIEF OF POLICE

Date of Council Action _____

CITY CLERK

Report generated 4/29/2025 at 12:11:10 PM

This report has been generated from the Muskegon County GIS Property Viewer. While every effort has been made to provide accurate information, Muskegon County and Muskegon County GIS shall not be held liable for the information presented herein. All data shall be verified by the municipal assessor.



STATE OF MICHIGAN
COUNTY OF MUSKEGON
CITY OF WHITEHALL

RESOLUTION NO. 25-11
ADOPTION OF THE MUSKEGON COUNTY HAZARD MITIGATION PLAN

WHEREAS, City of Whitehall of Muskegon, Michigan has experienced repetitive disasters that have damaged commercial, residential and public properties, displaced citizens and businesses, closed streets and bridges dividing the community both physically and emotionally, and presented general public health and safety concerns.

WHEREAS, the Disaster Mitigation Act of 2000 provides the legal basis for FEMA's mitigation plan requirements for State, Local and Indian Tribal governments as a condition of mitigation grant assistance.

WHEREAS, Muskegon County has developed the Muskegon County Hazard Mitigation Plan 2024-2029 Edition in accordance with the Disaster Mitigation Act of 2000 to identify and assess the County's risk and vulnerabilities to hazards, and to outline strategies and options for minimizing the damage and impact of future disasters.

WHEREAS, the *Muskegon County Hazard Mitigation Plan* has been reviewed by community residents, business owners, and federal, state and local agencies, and has been revised to reflect the community's needs and concerns.

NOW THEREFORE BE IT RESOLVED that City of Whitehall hereby adopts the Muskegon County Hazard Mitigation Plan 2024-2029 Edition as the official Hazard Mitigation Plan for the County of Muskegon.

BE IT FURTHER RESOLVED that this resolution shall take immediate effect.

The forgoing resolution offered by _____ supported by _____.

Upon a roll call vote, the following voted:

AYES:

NAYS:

ABSENT:

Brenda Bourdon, City Clerk

I, Brenda Bourdon the duly elected and acting Clerk of City of Whitehall, hereby certify that the foregoing resolution was adopted by the Township Board of said Township, at a regular meeting of said Board held on May 13, 2025 at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Brenda Bourdon, City Clerk



April 25, 2025

City Manager Scott Huebler
City of Whitehall
405 E. Colby Street
Whitehall, MI, 49461

Re: Muskegon County Hazard Mitigation Plan

Dear City Manager Huebler,

This letter informs you that the existing Muskegon County Hazard Mitigation Plan is finished and has been approved by the State of Michigan and FEMA. It will go to the Muskegon County Board of Commissioners for approval. You can view the Plan here: <https://co.muskegon.mi.us/1773/Hazard-Mitigation-Plan-and-Community-Pro>. Click on the link that reads: [2024-2029 Hazard Mitigation Plan \(pdf\)](#).

What we need from you

Please adopt the plan via resolution (sample attached), then return a copy of the signed resolution to Muskegon County Emergency Management.

What is the Muskegon County Hazard Mitigation Plan?

The Muskegon County Hazard Mitigation Plan is a multi-jurisdictional hazard mitigation plan developed pursuant to the criteria contained in 44CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. This plan is required to maintain eligibility to seek federal funding under the Hazard Mitigation Assistance Grant Program.

What is Hazard Mitigation?

Hazard mitigation is any action taken before, during, or after a disaster to permanently eliminate or reduce the long-term risk to human life and property from natural, technological, and man-made hazards. The purpose of mitigation planning is to identify policies and actions that can be implemented over the long term to reduce risk and future losses.

What mitigation projects qualify for this type of funding?

Examples of mitigation actions are planning and zoning, floodplain protection, property acquisition and relocation, or public outreach projects. Identifying cost-effective actions for risk reduction that are agreed upon by stakeholders and the public.

Thank you for your assistance!

Renee Gavin, B.S., PEM, EMT

Emergency Manager

Muskegon County Emergency Management

1903 Marquette Ave, Suite J-101

Muskegon, MI 49442

Desk 231-724-6341

EM@co.muskegon.mi.us



CITY OF WHITEHALL
RESOLUTION 25-12
Traffic Safety Technology

- WHEREAS, the Whitehall Police Department is considering the use of traffic safety technology utilizing cameras and license plate readers.
- WHEREAS, under City Ordinance §22.05(D) Single Source Purchases, Flock Safety will be installing six license plate readers under a sixty day-trial period.
- WHEREAS, the cost to install the readers and the Flock Safety Platform (software operating system) is \$20,900.
- WHEREAS the cost for cameras or additional readers is \$650 per unit plus a minor implementation fee and an annual Platform fee of \$18,000.
- WHEREAS, Police Chief Squiers recommends implementation of the Flock Safety system with six license plate readers and an annual fee of \$18,000. Additional cameras and readers will be subject to budgetary approval.

NOW, THEREFORE, BE IT RESOLVED

That the Whitehall City Council hereby authorizes the purchase of six license plate readers and the annual fee of \$18,000 subject to approval of the Chief following the sixty-day trial period.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, May 13, 2025 at 6:00 p.m.
(_ Yes, _ No, _ Absent)

Steve Salter, Mayor

Brenda Bourdon, City Clerk

ABOUT FLOCK SAFETY

Let's Eliminate Crime Together

We're focused on eliminating crime and shaping a safer future in partnership with communities.

[Book a Demo](#)

Flock Safety is an all-in-one technology solution to eliminate crime and keep your community safe. Our intelligent platform combines the power of communities at scale – including cities, businesses, schools, and law enforcement agencies – to shape a safer future together. Our full-service, maintenance-free technology solution is trusted by more than 5,000 communities across the country to help solve and deter crime in the pursuit of safer communities for everyone.

Technology as a force for good

!

Hi there, how can I best help you?

CUSTOMERS OWN AND CONTROL THEIR DATA

Solutions Products Why Resources Sign
Flock Safety customers own 100% of the data. Flock footage collected with our cameras. Once captured, footage is transmitted immediately to a secure cloud server and encrypted at every point along the way. Flock Safety does not sell or share public safety data with third parties.

[Book a Demo](#)



COMMUNITIES GAIN VISIBILITY WITH TRANSPARENCY PORTALS

We were the first technology provider to include a publicly available Transparency Portal as part of our holistic solution to eliminate crime. The Transparency Portal shows how customers, communities, and law enforcement utilize Flock technology to solve crime. By design, every search in our system is logged and auditable. In addition, we actively work with city councils, county commissioners, and elected officials to educate them on best practices so they can produce publicly available usage policies.



CUSTOMERS RECEIVE BUILT-IN, LAYERED ACCOUNTABILITY

The Flock Safety product suite includes an audit trail that enables customers to have full knowledge of who is using the Flock Safety system, when, and for what purpose. This feature ensures that the technology we created to make communities safer is used accordingly by everyone.

Flock focuses on technology that provides objective, actionable evidence. Regardless of geographic location or political party affiliation, we believe in the democratic process and abide by local, state, and federal laws and regulations regarding the safe and effective use of public safety technology in all communities. Because we believe every community deserves to be safe, and in order to solve crime – you need evidence.



flock safety

Solutions

Products

Why Flock

Resources

Sign In

Book a Demo

Flock is the technology company offering a defining career experience and an opportunity to make an impact on your community. Join us to eliminate crime.

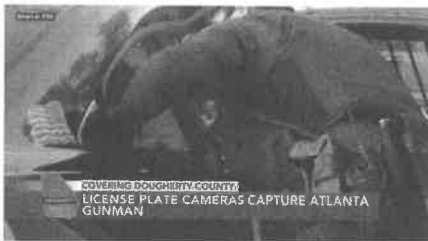
See Open Roles [→](#)

View All Press



Missing Tennessee child located in Rantoul, reunited with custodial parent

Read More [→](#)



Flock Safety technology helps prevent crime across Ga.

Read More [→](#)



Two Suspects in String of Burglaries Arrested in Centralia on Saturday

Read More [→](#)