



WHITEHALL

CITY COUNCIL

WORK SESSION MINUTES

Council Chambers

May 13, 2025

PRESENT Scott Brown, Tanya Cabala, Debi Hillebrand, Jeff Holmstrom (arrived at 4:30 pm), Stephen Sikkenga, Steve Salter, and Tom Ziemer

ABSENT None

ALSO PRESENT Brenda Bourdon, Nate Geinzer

Mayor Salter called the meeting to order at 4:00 p.m.

DISCUSSION ITEMS

City Manager Search

Nate Geinzer of Double Haul Solutions presented to council on the search process and the role of optics, DHS' observations, discussion of the interview process, what interviews could look like, steps in the selection process/deliberations, and negotiations.

INFORMATIONAL ITEMS

None

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Salter adjourned the work session at 5:49 pm

Respectfully submitted,
Brenda Bourdon, City Clerk



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CITY COUNCIL MEETING MINUTES

Council Chambers
May 13, 2025

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

ABSENT None

ALSO PRESENT Brenda Bourdon, Will Meier, Roger Squiers, Brandon Mahoney

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Cabala, seconded by Sikkenga to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

SPECIAL PRESENTATION – WHITE LAKE LIBRARY, Norm Kittleson and Ray Veeder

Norm Kittleson and Ray Veeder provided an annual report on the library's financials and program highlights.

SPECIAL PRESENTATION – COMMUNITY GARDEN, Amber Marks, Dr. Erin Wehr

Amber reviewed the updated proposal highlighted Slocum Park tennis court area for raised beds that could be moved or removed based on needs. Dr. Wehr commented on the nonprofit group that is supporting this project. They are requesting the use of the land and water from the City. City Attorney Meier will explore a leasing option.

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the April 22, 2025 Council Meeting Minutes
- B. Accounts Payable \$252,503.64
- C. Communications: Community Garden Proposal, Marina Advisory Committee, Muskegon County Public Works Meeting Minutes, Psychological First Aid Info, Playhouse Financials, Quarterly Financial Statement, White Lake Library Info, WMSRDC Newsletter

Motion by Holmstrom, seconded by Sikkenga to approve the Consent Agenda.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

PUBLIC COMMENT

Kim Cyr spoke on the Hazard Mitigation Committee; Caroline Gates expressed support for the community garden; John Robillard spoke about flooding on his street; Caroline Mayberry asked about the results of the deer hunting survey; Ryan Briegel raised issues involving road maintenance on Lake Street, thanked DPW for leaf pickup and sidewalk snow-plowing, and announced that Harwood Flats is full; Norm Kittleson spoke highly of the Psychological First Aid program; and Mary Waterstraat addressed conditions along Lake Street.

OLD BUSINESS

None

NEW BUSINESS

A. Budget Schedule

Motion by Sikkenga, seconded by Ziemer to schedule the Budget Work Session for Monday, May 19, 2025 at 5 pm and Tuesday, May 27, 2025 at 6 pm as a public hearing for the Fiscal Year 2025/26 budget.

Voice Vote: 6 yes, 1 no - Brown

MOTION CARRIED

B. Tag Day Request

Motion by Holmstrom, seconded by Brown to approve the Tag Day request from the American Legion for Friday, June 13, 2025.

Voice Vote: All yeses

MOTION CARRIED

C. Traffic Control Order 240

Motion by Holmstrom, seconded by Sikkenga to approve the removal of the "No Parking" sign on River Street near Mohawk Court and erect a "No Parking Between Signs" for the fire hydrant allowing traffic to park in the right of way on River Street except near the fire hydrant.

Voice Vote: All yeses

MOTION CARRIED

D. Resolution 25-11 Muskegon County Hazard Mitigation Plan

Motion by Cabala, seconded by Holmstrom to adopt the Muskegon County Hazard Mitigation Plan 2024-2029 edition as the official Hazard Mitigation Plan for the County of Muskegon as presented.

Roll Call Vote: Yes – Cabala, Holmstrom, Sikkenga, Hillebrand, Ziemer, Brown, and Salter;
No – None; Absent – None

MOTION CARRIED

E. Resolution 25-12 Traffic Safety Technology

Motion by Holmstrom, seconded by Cabala to approve the trial of traffic safety technology (Flock Safety) with six license plate readers. Upon the completion of the trial and with approval by the Chief, implement the Flock Safety system for \$650 per unit and \$18,000 annual platform fee.

After discussion of the flock safety system's capabilities and appropriate number of license plate readers, council came to the consensus to allow the trial period to commence but would not approve the number of license plate readers at this time. Holmstrom and Cabala rescinded their motion and support.

PUBLIC COMMENT

Public comments were received from Christina Normandin regarding the Traffic Control Order on River Street; and Ian Martin regarding the use Flock Safety system.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 7:32 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk