



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
JUNE 24, 2025
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the June 10, 2025 Council Meeting Minutes; June 12 Special Meeting and Closed Session Minutes
 - Approval of Accounts Payable
 - Communications – County Public Works Meeting Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - Resolution 25-15 Budget Amendment #3
 - Resolution 25-17 Charitable Gaming License for Friends of the Playhouse
 - Walk the Beat Banner Request
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



**CITY COUNCIL
MEETING MINUTES**
Council Chambers
June 10, 2025

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

ABSENT None

ALSO PRESENT Scott Huebler, Brenda Bourdon, Will Meier, Brandon Mahoney

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Cabala, seconded by Hillebrand to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the May 27, 2025 Council Meeting Minutes
- B. Accounts Payable \$469,080.63
- C. Communications: Marina Advisory Committee Minutes, White Lake Senior Center Men's Breakfast

Motion by Holmstrom, seconded by Sikkenga to approve the Consent Agenda.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

PUBLIC COMMENT

Kim Cyr announced the Senior Millage Annual Report is available.

OLD BUSINESS

None

NEW BUSINESS

A. Hokey Pokey Alley Sale Request

Motion by Hillebrand, seconded by Brown to approve the alley closure for the Hokey Pokey Alley Sale on June 20-22 and September 5-7, 2025.

Voice Vote: All yeses

MOTION CARRIED

PUBLIC COMMENT

Kathy Russell thanked council for approving the Alley Sale request.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:42 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk



**CITY COUNCIL
SPECIAL MEETING
MINUTES**

Council Chambers
June 12, 2025

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

ABSENT None

ALSO PRESENT Brenda Bourdon, Nate Geinzer, Zach Szymanski

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Brown, seconded by Sikkenga to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

PUBLIC COMMENT

None

NEW BUSINESS

A. Closed Session to Review Candidates for City Manager per MCL 15.268(f)

Motion by Holmstrom, seconded by Cabala, to move into closed session to review candidate applications for the City Manager position.

Voice Vote: All yeses

MOTION CARRIED

CLOSED MEETING SESSION: 6:01 PM

RETURNED TO OPEN SESSION: 8:15 PM

Motion by Hillebrand, seconded by Sikkenga, to select the following numbered candidates for interviews for the City Manager position: 7, 11, 12, 19, 29, and 48.

Voice Vote: All yeses

MOTION CARRIED

B. Special Meeting for Candidate Interviews

Motion by Hillebrand, seconded by Sikkenga to schedule the a special meeting to conduct interviews for the City Manager position on Friday, June 27, 2025 at 8:15 am.

Voice Vote: All yeses

MOTION CARRIED

ADJOURNMENT

Mayor Salter adjourned the Special Council Meeting at 8:31 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

CITY OF WHITEHALL
 ACCOUNTS PAYABLE
 June 24, 2025

June 2025 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$71,502.27	Transfer
IRS	Payroll	\$33,828.56	EFT
Alerus Financial	Payroll	\$7,220.18	EFT
MISDU	Payroll	\$61.84	9382
FOP-CD Hammond #99	Payroll - Union Dues	\$60.18	9383
Teamsters Local 214	Payroll - Union Dues	\$375.00	9384
State of Michigan	Unclaimed Property	\$450.00	EFT

Total Prepaids: \$113,498.03

Accounts Payable: \$83,316.05

TOTAL ACCOUNTS PAYABLE \$196,814.08

Vendor Code	Vendor Name	Description	Amount
ACTIO	ACTION FLAG CO		
	AF2971	VETERAN MARKERS (40)	445.60
	AF3367	US FLAGS - 3'X5' (27)	648.00
TOTAL FOR: ACTION FLAG CO			1,093.60
SEAV	ALYSSA SEAVER		
	FLEX - JUNE25	FLEX- JUNE 2025	238.92
TOTAL FOR: ALYSSA SEAVER			238.92
HENLEY	ANDREW J HENLEY		
	CONTRACT	PIANIST - SNOW WHITE SUMMER CAMP 6.23-6.27	360.00
TOTAL FOR: ANDREW J HENLEY			360.00
TWISS	ASHLEY TWISS		
	FLEX - JUNE25	FLEX- JUNE 2025	135.67
TOTAL FOR: ASHLEY TWISS			135.67
ASPHA	ASPHALT PAVING INC		
	API-0005320	ASPHALT - 4.5 TONS	360.00
	API-0005346	ASPHALT - 4.32 TONS	345.60
	API-0005357	ASPHALT - 4.43 TONS	354.40
TOTAL FOR: ASPHALT PAVING INC			1,060.00
MAHON	BRANDON L MAHONEY		
	FLEX- JUNE 2025	FLEX- JUNE 2025	74.11
TOTAL FOR: BRANDON L MAHONEY			74.11
BOU	BRENDA BOURDON		
	FLEX- JUNE 2025	FLEX- JUNE 2025	30.00
TOTAL FOR: BRENDA BOURDON			30.00
SCHILLER	BROOK SCHILLER		
	FLEX - JUNE25	FLEX-JUNE 2025	36.72
TOTAL FOR: BROOK SCHILLER			36.72
CATCHMARK	CATCHMARK TECHNOLOGIES		
	16372	LIVESTREAM COUNCIL - JUNE - 2025	300.00
TOTAL FOR: CATCHMARK TECHNOLOGIES			300.00
CHART	CHARTER COMMUNICATIONS		
	5038701061425	INTERNET - MARINA/DPW/PH	544.98
TOTAL FOR: CHARTER COMMUNICATIONS			544.98
CONCE	CONCEPTS GRAPHIC DESIGN		
	10509	2025 SUMMER THEATRE POSTERS (580.000.805.000)	362.00
TOTAL FOR: CONCEPTS GRAPHIC DESIGN			362.00
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	15,231.84
TOTAL FOR: CONSUMER'S ENERGY			15,231.84
BOND	DONALD BOND		
	FLEX - JUNE25	FLEX- JUNE 2025	25.20
TOTAL FOR: DONALD BOND			25.20

Vendor Code	Vendor Name	Description	Amount
DORN	DORNBOS SIGN INC		
	INV82029	SIGN - NO FISHING - MARINA	231.25
TOTAL FOR: DORNBOS SIGN INC			231.25
EPS	ENGINEERED PROTECTION SYSTEMS INC.		
	A1446481	SYSTEM MONITOR 07/01 - 09/30/25 (580.000.931)	516.75
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC.			516.75
FRONT	FRONTIER		
	STATEMENT	TELEPHONE 231-894-9689	84.32
	STATEMENT	TELEPHONE 231-894-6937	107.86
TOTAL FOR: FRONTIER			192.18
JAEK	JAEKEL CONSTRUCTION LLC		
	103799	SIDEWALKS 387' & 4 ADA MATS - 300 BLK E LIVIN	15,100.00
TOTAL FOR: JAEKEL CONSTRUCTION LLC			15,100.00
JJ'S ELEC	JJ'S ELECTRIC LLC		
	MAY-2025	ELECTRICAL PERMITS - MAY-2025	759.20
TOTAL FOR: JJ'S ELECTRIC LLC			759.20
MCT	MCT, INC.		
	INV0000005008	SNOW WHITE 6.23-27.25 - WLYT SUMMER	300.00
TOTAL FOR: MCT, INC.			300.00
MENAR	MENARDS-MUSKEGON		
	8962	AIR COMPRESSOR/WASHER/DRYER	1,585.99
TOTAL FOR: MENARDS-MUSKEGON			1,585.99
METL	MET LIFE		
	5399644-	JULY-2 LIFE & DISABILITY INS - JULY-25	886.69
TOTAL FOR: MET LIFE			886.69
MDEQ	MI DEPT EGLE		
	761-11334818	WATER SAMPLE TESTING	128.00
TOTAL FOR: MI DEPT EGLE			128.00
MAISD	MUSKEGON AREA INTERMEDIATE SCHOOLS		
	STATEMENT	POSTERS- 2025 SUMMER THEATRE	46.60
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			46.60
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2500002549	IMPRAVATA USER FEE/2FA CARD	184.95
	2500002584	CENTRAL DISPATCH FEES -JULY - 2025 (101.301.8	4,016.92
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			4,201.87
MUTRE	MUSKEGON COUNTY TREASURER'S		
	210759	DOG TAGS MAY-2025	286.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			286.00
MMA	MUSKEGON MUSEUM OF ART		
	1-4600	MAACC SHARE - CMF MARKETING/SOCIAL ADS	153.66
TOTAL FOR: MUSKEGON MUSEUM OF ART			153.66

Vendor Code	Vendor Name	Description	Amount
THRONE	NOLAN THRONE		
	REIMBURSEMENT	REIMBURSEMENT - BOOTS	150.00
TOTAL FOR: NOLAN THRONE			150.00
ED	OGBORN ENTERPRISES, INC.		
	WCH & WDPW-25-0	CLEANING SERVICES - CH & DPW - MAY-2025	760.00
TOTAL FOR: OGBORN ENTERPRISES, INC.			760.00
PARM	PARMENTER LAW		
	291070 / 291069	ATTORNEY FEES - GENERAL/PROSECUTION	3,344.00
TOTAL FOR: PARMENTER LAW			3,344.00
PENCH	PENCHURA, LLC		
	25-484	TABLE/CHAIR SETS (4) - N MEARS	9,801.00
TOTAL FOR: PENCHURA, LLC			9,801.00
RIVERS	RIVERS RENTAL & EQUIPMENT		
	STATEMENT	PARTS	1,311.08
TOTAL FOR: RIVERS RENTAL & EQUIPMENT			1,311.08
TUFT	ROBERT E TUFTS JR		
	MAY-2025	BUILDING PERMITS - MAY-2025	2,202.96
TOTAL FOR: ROBERT E TUFTS JR			2,202.96
SHO	SHORELINE INSPECTION SERVICE LLC		
	MAY-2025	MECHANICAL & PLUMBING PERMITS -MAY-2025	1,668.00
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			1,668.00
STAND	STANDARD SUPPLY & LUMBER		
	33170285-015	TREATED LUMBER - FUEL PUMPS	23.80
TOTAL FOR: STANDARD SUPPLY & LUMBER			23.80
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	7005660147	NAME BADGES/PAPER TOWELS/COLOR PAPER/TOILET P	144.81
	7005670494	PAPER TOWELS/TOILET PAPER	81.39
	7005733726	TP/TRASH BAGS/CARD STOCK	168.77
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			394.97
SUM	SUMMIT FIRE PROTECTION		
	3299629	ANNUAL INSPECTION - FIRE EXTINGUISHERS	2,532.88
TOTAL FOR: SUMMIT FIRE PROTECTION			2,532.88
HELTAY	TAYLOR HELLEWELL		
	6142025	CLEANING SERVICE - PH 6.14.25	100.00
TOTAL FOR: TAYLOR HELLEWELL			100.00
LOOMIS	THE LOOMIS COMPANY		
	C014267000	WRAP PLAN- JULY-2025 (101.270.719.603)	5,331.03
TOTAL FOR: THE LOOMIS COMPANY			5,331.03
BOLLE	TRAVIS BOLLES		
	REIMBURSEMENT	MILAGE REIMBURSEMENT - TRAINING 6.4.25 - 6.6.	308.00
TOTAL FOR: TRAVIS BOLLES			308.00

Vendor Code	Vendor Name	Description	Amount
TROPW	TROPHY CENTER OF WEST MICHIGAN		
	12578	T-SHIRTS - MARINA STAFF - QTY 14	189.00
TOTAL FOR: TROPHY CENTER OF WEST MICHIGAN			189.00
UPETRO	UNITED PETROLEUM EQUIPMENT, INC.		
	J25-4377	NEW EVO PRINTER INSTALL	770.00
TOTAL FOR: UNITED PETROLEUM EQUIPMENT, INC.			770.00
USPOSTAL	US POSTAL SERVICE		
	BUDGET	WINDOW ENVELOPES/POSTAGE PAID - X 20 BOXES +	8,832.40
TOTAL FOR: US POSTAL SERVICE			8,832.40
WLFIR	WHITE LAKE FIRE AUTHORITY		
	MAY-2025	MECHANICAL FIRE SUPPRESSION PERMITS -MAY-2025	377.20
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			377.20
WHIVE	WHITEHALL VENTURES INC		
	LEASE - JUNE-20	LEASE - JUNE-2025 - DOWNTOWN RESTROOMS	145.00
TOTAL FOR: WHITEHALL VENTURES INC			145.00
WIND	WINDEMULLER		
	243806	SERVICE/MONITOR - WELL #6	1,043.50
TOTAL FOR: WINDEMULLER			1,043.50
MISC	YOURMEMBERSHIP.COM, INC.		
	R72743151	MML CLASSIFIED - JOB POSTING FO/TREASURER	150.00
TOTAL FOR: YOURMEMBERSHIP.COM, INC.			150.00

TOTAL - ALL VENDORS 83,316.05

FUND TOTALS:

Fund 101 - GENERAL OPERATING FUND	37,531.63
Fund 202 - MAJOR STREET FUND	1,060.00
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1	12,211.75
Fund 249 - BUILDING INSPECTION DEPARTMENT	5,007.36
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND	57.38
Fund 580 - PLAYHOUSE	3,207.42
Fund 590 - SEWER FUND	3,551.60
Fund 591 - WATER FUND	14,411.11
Fund 594 - MARINA FUND	1,502.18
Fund 661 - MOTOR POOL FUND	4,775.62

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 06/20/2025 - 06/20/2025
 UNJOURNALIZED
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CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JUNE 24, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 247					
101-000-123.000	LIFE - JULY-25 (101.270.719.680	MET LIFE	06/16/25	5399644- JULY-25	886.69
101-000-123.000	DISPATCH FEES-JULY 25 (101.301.	MUSKEGON CENTRAL DISPATC	07/01/25	2500002584	4,016.92
101-000-123.000	WRAP PLAN- JULY-2025 101.270.71	THE LOOMIS COMPANY	06/11/25	C014267000	5,331.03
101-000-123.000	WINDOW/ENV X 6 (101-172-728)	US POSTAL SERVICE	06/05/25	BUDGET	3,532.96
101-000-222.100	DOG TAGS MAY-2025	MUSKEGON COUNTY TREASURE	06/15/25	210759	286.00
101-000-231.017	FLEX- JUNE 2025	ALYSSA SEAVER	06/01/25	FLEX - JUNE25	238.92
101-000-231.017	FLEX- JUNE 2025	ASHLEY TWISS	06/01/25	FLEX - JUNE25	135.67
101-000-231.017	FLEX- JUNE 2025	BRANDON L MAHONEY	06/01/25	FLEX- JUNE 2025	74.11
101-000-231.017	FLEX- JUNE 2025	BRENDA BOURDON	06/01/25	FLEX- JUNE 2025	30.00
101-000-231.017	FLEX- JUNE 2025	BROOK SCHILLER	06/01/25	FLEX - JUNE25	36.72
101-000-231.017	FLEX- JUNE 2025	DONALD BOND	06/01/25	FLEX - JUNE25	25.20
Total For Dept 000 247					14,594.22
Dept 101 CITY COUNCIL					
101-101-962.000	LIVESTREAM COUNCIL - JUNE - 202	CATCHMARK TECHNOLOGIES	06/01/25	16372	300.00
Total For Dept 101 CITY COUNCIL					300.00
Dept 172 ADMINISTRATION					
101-172-850.000	IMPRAVATA USER FEE/2FA CARD	MUSKEGON CENTRAL DISPATC	06/13/25	2500002549	73.98
Total For Dept 172 ADMINISTRATION					73.98
Dept 203 ATTORNEY					
101-203-826.100	ATTORNEY FEES - GENERAL	PARMENTER LAW	06/10/25	291070 / 291069	2,337.00
Total For Dept 203 ATTORNEY					2,337.00
Dept 215 CITY CLERK					
101-215-905.000	MML CLASSIFIED- JOB POSTING FO/	YOURMEMBERSHIP.COM, INC.	06/18/25	R72743151	150.00
Total For Dept 215 CITY CLERK					150.00
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	PAPER TOWELS	STAPLES CONTRACT & COMME	06/11/25	7005660147	78.10
101-265-818.700	CLEANING SERVICES - MAY-25	OGBORN ENTERPRISES, INC.	06/01/25	WCH & WDPW-25-06	475.00
101-265-920.000	PUBLIC UTILITIES/100017760891	CONSUMER'S ENERGY	06/19/25	STATEMENT	1,102.49
101-265-931.000	HOSE CLAMPS (6)	RIVERS RENTAL & EQUIPMEN	05/31/25	STATEMENT	9.30
Total For Dept 265 CITY HALL BLDG & GROUNDS					1,664.89
Dept 266 DISTRICT COURT					
101-266-826.000	ATTORNEY FEES - PROSECUTION	PARMENTER LAW	06/10/25	291070 / 291069	1,007.00
Total For Dept 266 DISTRICT COURT					1,007.00
Dept 270 FRINGE BENEFITS					
101-270-719.450	FRINGE-UNIFORMS-BOOTS-THRONE	NOLAN THRONE	06/01/25	REIMBURSEMENT	150.00
Total For Dept 270 FRINGE BENEFITS					150.00
Dept 301 POLICE					
101-301-727.000	CARD STOCK - REAM	STAPLES CONTRACT & COMME	06/18/25	7005733726	7.82
101-301-760.300	MILAGE REIMBURSEMENT - TRAINING	TRAVIS BOLLES	06/09/25	REIMBURSEMENT	308.00
Total For Dept 301 POLICE					315.82
Dept 444 SIDEWALKS					
101-444-818.000	DEMO/POUR 387' & 4 ADA MATS-E L	JAEKEL CONSTRUCTION LLC	06/18/25	103799	15,100.00

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 06/20/2025 - 06/20/2025
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CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JUNE 24, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 444 SIDEWALKS					
Total For Dept 444 SIDEWALKS					15,100.00
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	06/19/25	STATEMENT	41.45
Total For Dept 448 STREET LIGHTING					41.45
Dept 567 CEMETERY					
101-567-757.000	VETERAN MARKERS (40)	ACTION FLAG CO	04/29/25	AF2971	445.60
101-567-920.000	PUBLIC UTILITIES/100016180844	CONSUMER'S ENERGY	06/19/25	STATEMENT	61.13
101-567-933.000	1/4" PIPE (20) - CEM IRRIGATION	RIVERS RENTAL & EQUIPMEN	05/31/25	STATEMENT	443.22
101-567-976.000	AIR COMPRESSOR	MENARDS-MUSKEGON	06/05/25	8962	82.50
Total For Dept 567 CEMETERY					1,032.45
Dept 751 PARKS DEPARTMENT					
101-751-757.000	TP CASE - GOODRICH	STAPLES CONTRACT & COMME	06/18/25	7005733726	38.15
101-751-775.000	NLA ORDER	RIVERS RENTAL & EQUIPMEN	05/31/25	STATEMENT	112.99
101-751-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	06/19/25	STATEMENT	298.72
101-751-933.000	AIR COMPRESSOR	MENARDS-MUSKEGON	06/05/25	8962	247.49
Total For Dept 751 PARKS DEPARTMENT					697.35
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES/103021521192	CONSUMER'S ENERGY	06/19/25	STATEMENT	67.47
Total For Dept 756 119 S BALDWIN ST					67.47
Total For Fund 101 GENERAL OPERATING FUND					37,531.63
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	ASPHALT - 4.32 TONS	ASPHALT PAVING INC	06/09/25	API-0005346	345.60
202-463-757.000	ASPHALT - 4.43 TONS	ASPHALT PAVING INC	06/10/25	API-0005357	354.40
202-463-757.000	ASPHALT - 4.5 TONS	ASPHALT PAVING INC	05/27/25	API-0005320	360.00
Total For Dept 463 ROUTINE MAINT					1,060.00
Total For Fund 202 MAJOR STREET FUND					1,060.00
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 247					
247-000-818.400	LEASE - JUNE-2025 - DOWNTOWN RE	WHITEHALL VENTURES INC	06/01/25	LEASE - JUNE-2025	145.00
247-000-962.000	DRYER - MARINA	MENARDS-MUSKEGON	06/05/25	8962	1,256.00
Total For Dept 000 247					1,401.00
Dept 525 DOWNTOWN STREETSCAPE					
247-525-757.000	TRASH BAGS 55G - 5 BOX	STAPLES CONTRACT & COMME	06/18/25	7005733726	122.80
247-525-785.000	US FLAGS - 3'X5' (27)	ACTION FLAG CO	06/12/25	AF3367	648.00
247-525-921.000	PED LIGHTS/100015232430	CONSUMER'S ENERGY	06/19/25	STATEMENT	238.95
247-525-974.000	TABLE/CHAIR SETS (4) - N MEARS	PENCHURA, LLC	06/17/25	25-484	9,801.00
Total For Dept 525 DOWNTOWN STREETSCAPE					10,810.75
Total For Fund 247 TAX INCREMENT FINANCE AUTHOR					12,211.75
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247					
249-000-818.000	ELECTRICAL PERMITS - MAY-2025	JJ'S ELECTRIC LLC	06/01/25	MAY-2025	759.20

UNJOURNALIZED
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 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JUNE 24, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247					
249-000-818.000	BUILDING PERMITS - MAY-2025	ROBERT E TUFTS JR	06/01/25	MAY-2025	2,202.96
249-000-818.000	MECHANICAL PERMITS -MAY-2025	SHORELINE INSPECTION SER	06/01/25	MAY-2025	1,668.00
249-000-818.000	MECH FIRE SUPPRESS PERMITS - MA	WHITE LAKE FIRE AUTHORITY	06/01/25	MAY-2025	377.20
Total For Dept 000 247					5,007.36
Total For Fund 249 BUILDING INSPECTION DEPARTMENT					5,007.36
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 247					
250-000-818.100	C/S-INDUSTRIAL PARK/1000164878	CONSUMER'S ENERGY	06/19/25	STATEMENT	57.38
Total For Dept 000 247					57.38
Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU					57.38
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-123.000	580.000.805.000 2025 SUMMER POS	CONCEPTS GRAPHIC DESIGN	06/06/25	10509	362.00
580-000-123.000	SYSTEM MONITOR JULY-SEPT (580.0	ENGINEERED PROTECTION SY	06/01/25	A1446481	516.75
580-000-757.410	PIANIST - SNOW WHITE WLYT CAMP	ANDREW J HENLEY	05/15/25	CONTRACT	360.00
580-000-757.410	SNOW WHITE 6.23-27.25 - WLYT SU	MCT, INC.	12/02/24	INV0000005008	300.00
580-000-757.410	NAME BADGES	STAPLES CONTRACT & COMME	06/11/25	7005660147	3.93
580-000-805.000	POSTERS - 2025 SUMMER THEATRE	MUSKEGON AREA INTERMEDIA	05/27/25	STATEMENT	46.60
580-000-805.000	MAACC SHARE - CMF MARKETING/SOC	MUSKEGON MUSEUM OF ART	06/05/25	1-4600	153.66
580-000-818.800	CLEANING SERVICE - PH 6.14.25	TAYLOR HELLEWELL	06/14/25	6142025	100.00
580-000-850.000	INTERNET - PH	CHARTER COMMUNICATIONS	06/14/25	5038701061425	330.00
580-000-920.000	PUBLIC UTILITIES/100015238247	CONSUMER'S ENERGY	06/19/25	STATEMENT	1,034.48
Total For Dept 000 247					3,207.42
Total For Fund 580 PLAYHOUSE					3,207.42
Fund 590 SEWER FUND					
Dept 000 247					
590-000-123.000	WINDOW ENV X 6 (590-552-727)	US POSTAL SERVICE	06/05/25	BUDGET	2,649.72
Total For Dept 000 247					2,649.72
Dept 550 SEWER ADMINISTRATION					
590-550-727.000	NEWSLETTER - COLORED PAPER	STAPLES CONTRACT & COMME	06/11/25	7005660147	29.15
Total For Dept 550 SEWER ADMINISTRATION					29.15
Dept 552 SEWER CUSTOMER ACCOUNTS					
590-552-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	06/14/25	5038701061425	59.99
Total For Dept 552 SEWER CUSTOMER ACCOUNTS					59.99
Dept 554 SEWER PUMPING					
590-554-920.000	PUBLIC UTILITIES/100015288960	CONSUMER'S ENERGY	06/19/25	STATEMENT	812.74
Total For Dept 554 SEWER PUMPING					812.74
Total For Fund 590 SEWER FUND					3,551.60
Fund 591 WATER FUND					
Dept 000 247					
591-000-123.000	WINDOW ENV X 6 (591-542-727)	US POSTAL SERVICE	06/05/25	BUDGET	2,649.72

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 06/20/2025 - 06/20/2025
 UNJOURNALIZED
 OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JUNE 24, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 000 247					
Total For Dept 000 247					2,649.72
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	06/14/25	5038701061425	60.00
Total For Dept 542 WATER CUSTOMER ACCOUNTS					60.00
Dept 546 WATER SOURCE PLANT					
591-546-818.100	SERVICE/MONITOR - WELL #6	WINDEMULLER	06/19/25	243806	1,043.50
591-546-920.000	PUBLIC UTILITIES/100016430884	CONSUMER'S ENERGY	06/19/25	STATEMENT	10,529.89
Total For Dept 546 WATER SOURCE PLANT					11,573.39
Dept 548 WATER T & D					
591-548-818.000	WATER SAMPLE TESTING	MI DEPT EGLE	05/31/25	761-11334818	128.00
Total For Dept 548 WATER T & D					128.00
Total For Fund 591 WATER FUND					14,411.11
Fund 594 MARINA FUND					
Dept 000 247					
594-000-757.000	SIGN - NO FISHING	DORNBOS SIGN INC	06/11/25	INV82029	231.25
594-000-757.000	TOILET PAPER CASE	STAPLES CONTRACT & COMME	06/12/25	7005670494	50.99
594-000-757.000	T-SHIRTS - MARINA STAFF - QTY 1	TROPHY CENTER OF WEST MI	06/16/25	12578	189.00
594-000-775.000	GLOBE VALVE - IRRIGATION	RIVERS RENTAL & EQUIPMEN	05/31/25	STATEMENT	171.00
594-000-850.000	INTERNET - MARINA	CHARTER COMMUNICATIONS	06/14/25	5038701061425	94.99
594-000-850.000	TELEPHONE 231-894-9689	FRONTIER	06/10/25	STATEMENT	84.32
594-000-920.000	PUBLIC UTILITIES/100000353241	CONSUMER'S ENERGY	06/19/25	STATEMENT	680.63
Total For Dept 000 247					1,502.18
Total For Fund 594 MARINA FUND					1,502.18
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-757.000	PAPER TOWELS - ROLLS 6	STAPLES CONTRACT & COMME	06/11/25	7005660147	33.63
661-000-757.000	C-FOLD TOWELS	STAPLES CONTRACT & COMME	06/12/25	7005670494	30.40
661-000-781.000	LEVER - PUSH MOWER	RIVERS RENTAL & EQUIPMEN	05/31/25	STATEMENT	7.58
661-000-781.000	TREATED LUMBER - FUEL PUMPS	STANDARD SUPPLY & LUMBER	06/05/25	33170285-015	23.80
661-000-818.700	CLEANING SERVICES - MAY-25	OGBORN ENTERPRISES, INC.	06/01/25	WCH & WDPW-25-06	285.00
661-000-850.000	TELEPHONE - 231.894.6937	FRONTIER	06/04/25	STATEMENT	107.86
661-000-850.000	IMPRAVATA USER FEE/2FA CARD	MUSKEGON CENTRAL DISPATC	06/13/25	2500002549	110.97
661-000-920.000	PUBLIC UTILITIES/100016488254	CONSUMER'S ENERGY	06/19/25	STATEMENT	306.51
661-000-931.000	ANUAL INSPECTION - FIRE EXTINGU	SUMMIT FIRE PROTECTION	06/05/25	3299629	2,532.88
661-000-933.000	SEAT - ZERO TURN MOWER	RIVERS RENTAL & EQUIPMEN	05/31/25	STATEMENT	566.99
661-000-933.000	NEW EVO PRINTER INSTALL	UNITED PETROLEUM EQUIPME	04/28/25	J25-4377	770.00
Total For Dept 000 247					4,775.62
Total For Fund 661 MOTOR POOL FUND					4,775.62

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 06/20/2025 - 06/20/2025

UNJOURNALIZED
 OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JUNE 24, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
		Fund 101		GENERAL OPERATING FUND	37,531.63
		Fund 202		MAJOR STREET FUND	1,060.00
		Fund 247		TAX INCREMENT FINANCE	12,211.75
		Fund 249		BUILDING INSPECTION DE	5,007.36
		Fund 250		LOCAL DEVELOPMENT FINA	57.38
		Fund 580		PLAYHOUSE	3,207.42
		Fund 590		SEWER FUND	3,551.60
		Fund 591		WATER FUND	14,411.11
		Fund 594		MARINA FUND	1,502.18
		Fund 661		MOTOR POOL FUND	4,775.62
Total For All Funds:					83,316.05



Muskegon County
Public Works Board Meeting
Darrell Paige, Chairman
J. Brett Herman, Vice Chairman

May 1, 2025 at 4:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call To Order

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

2. Roll Call

PRESENT: Water Resources Commissioner Stephanie Barrett
Commissioner Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner J. Brett Herman
Commissioner Darrell Paige
Ex-Officio Scott Huebler
Ex-Officio Kim Arter

EXCUSED: Commissioner Charles Nash

ALSO PRESENT: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Wade VandenBosch, Public Works Director
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Tracy Vanderlaan, Resource Recovery Center Administrative Secretary
Angela Gasiewski, Finance Director
Matt Kelliher, IT Director
Ryan Norman, IT Web Developer
Laura Genovich, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner Michelle Hazekamp

YES: Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige

NO: None
6:0

4. Approval of Minutes

A. Move to approve the Minutes of April 3, 2025 (Page 3)

ACTION: Moved by Commissioner Michelle Hazekamp, supported by Commissioner J. Brett Herman

YES: Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige

NO: None
6:0

5. Public Comment (on an agenda item) - None

6. Items for Consideration

BPW25/05-038 (Page 10) **(Resource Recovery Center/David Johnson)** Move to accept the low bid for IFB 25-2570, *2025 RRC Underground Improvements*, from Kamminga & Roodvoets, Inc. for \$299,674.00 and authorize the Board Chair to sign the Contract.

David Johnson stated that this is a replacement for a culvert on a ramp up to our hauled waste treatment cells.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman

YES: Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige

NO: None
Passed 6:0

BPW25/05-039 (Page 13) **(Resource Recovery Center/David Johnson)** Move to accept the bid for IFB 25-2572, *RRC Administration Renovation*, by Erhardt Construction Company for \$1,334,673.00, authorize the Board Chair to sign the Contract, and amend the capital budget as necessary.

Mr. Johnson indicated that the Resource Recovery Center had budgeted \$1,025,000, which included the engineering, which is not in the construction bid cost. He stated that the RRC will take from their reserve funds to cover the overage. He stated that Erhardt Construction obtained three quotes for each of the subcontracted items in order to keep the contract price low.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman

YES: Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige

NO: None
Passed 6:0

BPW25/05-040 (Page 15) (Resource Recovery Center/David Johnson) Move to authorize the Resource Recovery Center to obtain Procurement-level quotes for sludge hauling.

ACTION: Moved by Commissioner Stephanie Barrett, supported by Commissioner J. Brett Herman

VOICE VOTE: Passed

BPW25/05-041 (Page 16) (Resource Recovery Center/David Johnson) Move to raise the Electrician/RRC classification WF100 from Grade 18 to Grade 20. Commissioner Cook stated she is in full support of this, but she wants to know what Human Resources has to say about the impact of others in this pay grade. David Johnson stated that this will affect everyone in this grade and the employee currently in this classification will be receiving an increase from this as well.

ACTION: Moved by Commissioner J. Brett Herman, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

BPW25/05-042 (Page 17) (Resource Recovery Center/David Johnson) Move to approve the Resource Recovery Center's participation in Consumers Energy's Demand Response Program during the summers of 2026 and 2027, and authorize the Board Chair to sign the Demand Response Agreement.

David Johnson stated that we have been participating in this program since 2017, and we enjoy it. The Resource Recovery Center receives an incentive as a credit on its electric bill for doing so. He stated that the Resource Recovery Center also receives an additional payment if they have an emergency. Mr. Johnson stated that even if the RRC doesn't have an emergency, they are still paid the participation incentive. Mr. Johnson stated that the RRC did have about half a dozen emergencies the first year, but has only had about one after that.

ACTION: Moved by Commissioner J. Brett Herman, supported by Commissioner Michelle Hazekamp

VOICE VOTE: Passed

BPW25/05-043 (Page 31) (Resource Recovery Center/David Johnson) Move to award the bids for IFB 25-2586, *Alfalfa Sales*, as follows: fields 3 and 4 at \$42.26/ton, field 13 at \$40.86/ton, field 27 at \$42.51/ton, field 31A at \$40.90/ton, and field 35 at \$42.50/ton, all to Applegate Dairy, and authorize the Board Chair to sign the Contract.

ACTION: Moved by Commissioner Michelle Hazekamp, supported by Commissioner J. Brett Herman

YES: Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige

NO: None

Passed 6:0

7. Informational Items

- A. Public Works Monthly Report, April 2025 (Page 40)
- B. Resource Recovery Center Monthly Report, April 2025 (Page 56)

8. Unfinished Business - None

9. New Business

Mark Eisenbarth asked Christine Morris to address the topic of the agenda packet copies used for the Board of Public Works meetings. She requested a reduction in the number of pages being printed for the board meetings to only the agenda of the printed packets. Mark Eisenbarth stated that we do not print the entire packet for any of the other board meetings and that the materials are available to view on their computers and tablets. The Board was okay with doing so; however, Commissioner Cyr requested a copy of the summary pages be provided along with the agenda.

10. Public Comment - None

11. Final Board Comments - None

12. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:15 p.m.

Darrell Paige, Chair

CITY OF WHITEHALL
RESOLUTION 25-15
Budget Amendment #3

WHEREAS, the City Council has adopted a budget for Fiscal Year 2024/25.

WHEREAS, budget amendments are required to be compliant with State law and generally accepted accounting principles.

WHEREAS, significant adjustments include - not receiving a grant award for park improvements (\$120,000), a grant award for the West Colby Connector (\$247,000), Downtown Parking Lots (\$123,000), acquisition and demolition of 104 North Thompson (\$410,000), not receiving a grant award for street repairs (\$362,000), adjustment to the Warner Street Project (\$802,000), and Warner Street water system (\$575,000).

WHEREAS, the City Council has adopted a budget for Fiscal Year 2025/26.

WHEREAS, the City Council has expressed a desire to fund a portion of the White Lake Association Smart Buoy.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council approves the FY 2024/25 amendments as recommended by staff listed in Exhibit A, attached to and considered a part of this Resolution.

BE IT FURTHER RESOLVED,

That the Whitehall City Council approves an amendment to the FY 2025/26 Budget by adding \$900 to the Marina Fund Contractual Services line item.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held May 27, 2025 at 6:00 p.m. (___ yes; ___ no; ___ absent)

Steven Salter, Mayor

Brenda Bourdon, City Clerk

EXHIBIT A

	REVENUES	EXPENDITURES
General Fund		
Adopted	\$3,242,200	\$3,416,500
Amended	\$3,156,000	\$3,512,300
Cemetery		
Adopted	\$23,000	\$34,800
Amended	\$22,000	\$34,900
Major Streets		
Adopted	\$415,600	\$310,800
Amended	\$408,600	\$798,400
Local Streets		
Adopted	\$187,300	\$232,600
Amended	\$391,500	\$534,600
Marijuana		
Adopted	\$12,600	\$10,100
Amended	\$12,800	
Brownfield		
Adopted	\$920,800	\$945,900
Amended	\$900,200	\$953,800
TIFA		
Adopted	\$1,448,300	\$1,776,100
Amended	\$1,668,100	\$1,876,700
Inspections		
Adopted	\$102,000	\$101,100
Amended	\$134,000	\$121,900
LDFA		
Adopted	\$380,300	\$239,000
Amended	\$419,800	\$292,000
Capital Projects		
Adopted	\$1,310,400	\$1,315,400
Amended	\$949,000	\$660,200
Playhouse Operating		
Adopted	\$418,300	\$475,000
Amended	\$457,500	\$492,100
Playhouse Capital & Debt		
Adopted	\$78,400	\$132,300
Amended	\$93,900	\$132,900
Sewer		
Adopted	\$1,836,300	\$1,410,200
Amended	\$1,926,600	\$1,612,200
Water		
Adopted	\$1,201,400	\$1,379,300
Amended	\$1,215,100	\$2,158,500
Marina		
Adopted	\$184,500	\$181,200
Amended	\$187,200	\$184,900
Motor Pool		
Adopted	\$337,000	\$450,500
Amended	\$470,100	\$655,800



5/14/2025

Dear City Council,

On behalf of the White Lake Association, I am writing to request a budget appropriation to support public access to data collected by our soon-to-be-launched Smart Buoy. This advanced monitoring tool will provide real-time environmental data—including wind speed/direction, air temperature, barometric pressure, water temperature every five feet, dissolved oxygen near the surface and bottom and total algae (chlorophyll and phycocyanin warning about potential algae blooms— accessible to the community 24/7 through an online portal. We are also working to make this data available to local schools to support K–12 education and foster community engagement in protecting White Lake.

To make this possible, we are requesting a total of \$875 for the period of July 1, 2025, to June 30, 2026, to cover ½ of the WQData LIVE datacenter service fees. We feel that the cities of Whitehall and Montague should each be interested in supporting this expense for the betterment of our community.

We appreciate your consideration of this funding request. More than a scenic feature, White Lake is central to our community's identity—supporting recreation, business, and environmental heritage. The Smart Buoy project is a forward-thinking initiative to ensure we monitor and protect this vital resource with the best tools available.

We value our partnership with the City and look forward to continuing our shared efforts to preserve White Lake's health and beauty for future generations.

Sincerely,

A handwritten signature in black ink that reads "Robert Smart".

Robert Smart

President White Lake Association



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

City of Whitehall
 Resolution 25-17

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL.432.103a(i)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Playhouse Friends Foundation of Whitehall,
NAME OF ORGANIZATION CITY

county of Washtenaw, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
 adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R4/24)

Brenda J. Bourdon

From: walkthebeatsara <walkthebeatsara@gmail.com>
Sent: Thursday, June 12, 2025 1:41 PM
To: Brenda J. Bourdon
Subject: Banners in city hall lot for walk the beat

[EXTERNAL EMAIL] Please exercise caution with links and attachments.

Hello,

I am writing to request that we be allowed to place banners in front of city hall on or after July 7 announcing the walk the beat festival and acknowledging our sponsors. Please let me know the process for setting this up.

Sincerely,

Sara Kane-Smart

Executive Director for Walk the Beat White Lake Area