



WORK SESSION
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
JULY 8, 2025
5:00 p.m.

AGENDA

1. Meeting Called to Order
2. Discussion Items
 - Deer Hunting
 - West Colby Naming Rights
 - Tree Tapping
 - Housing
 - New City Manager Onboarding
 - Expanding the Social District
3. Informational Items
4. Public Comment *
5. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

**Whitehall City Council
Work Session Information Report
July 2025**

Deer Hunting

Should the deer ordinance be amended to include city property? The maps included with this report provide a rough depiction of areas that would allow for hunting based upon our current ordinance, primarily the 150' setback from any building, street, or property line. Areas with high use have been excluded. The industrial park hunting area will need to be amended as property is purchased.

West Colby Naming Rights

Should the City solicit for the naming rights for the West Colby development?

Tree Tapping

Should the City prohibit or regulate the tapping of Maple Trees located on city property and street rights of way?

Housing

How can the city encourage affordable housing development? Should the City regulate short term rentals?

New City Manager Onboarding

Expanding the Social District

**CITY OF WHITEHALL
MUSKEGON COUNTY, MICHIGAN
ORDINANCE NO. XX-XX**

An ordinance to amend Chapter 51: ANIMALS

THE CITY COUNCIL OF THE CITY OF WHITEHALL HEREBY ORDAINS:

That Ordinance §51.10 shall be added as follows;

§51.10 DEER CONTROL

(A) FEEDING

No person shall intentionally feed; cause to be fed; bait; provide for or make available food or other substances for the consumption by deer within the City. This section shall not apply to naturally growing vegetation or their seed; planted vegetation growing in yards or flower beds for landscaping; planted vegetation for human consumption; bird seed, grain, or corn if contained in an elevated bird feeder and not purposely deposited on the ground or in a feeder trough; or public employees acting within the scope of their authority for purposes of health, safety, or wildlife management.

(B) HUNTING

Limited and controlled bow, archery, or cross-bow hunting during bow hunting season as designated by the Michigan Department of Natural Resources (DNR), or any subsequent controlling State agency, is allowed within the City for purposes of limiting the urban deer population that may cause a threat to vehicular traffic, damage landscaping, impact the health and regeneration of native vegetation, decrease the overall health of the deer population, and increase the risks of disease transmission.

(C) ELIGIBLE PROPERTY

Owners of private property may apply annually to the City for designation as an eligible property for purposes of hunting deer in accordance with this ordinance. The City Council, in its sole discretion, may approve or deny an application. Eligible property shall be located within the City and comprise no less than three contiguous acres. Adjacent landowners may jointly apply for designation as eligible property. The City Council reserves the right, in its sole discretion, to revoke any property as eligible property. The City Council may establish fees for eligible property applications.

Designated portions of Funnell Field, Mill Pond, and the city owned industrial park will be eligible property for purposes of this ordinance. On the first Monday of September in each calendar year, the City Clerk will conduct a lottery for the rights to hunt on city property from a pool of applicants having submitted a completed application form and payment of any non-refundable fee as may be established by the City Council. Applications must be received at city hall no later than noon the day of the lottery. The lottery will draw all

applicants and place them on a list in descending order in which they are drawn. The list will be used to award future hunting rights for the immediate fall and winter season. Hunting permits on city property will be valid for two weeks at a time.

(D) HUNTERS

Licensed bow, archery, or cross-bow hunters meeting the requirements established by the DNR may apply annually to the City for a permit to hunt deer on approved eligible properties. The application shall include consent from the eligible property owner. Hunting may not occur within 150 feet of any building, public street, or the property lines of the eligible property. All shots must be taken from a temporary elevated stand and shot no further than 150 feet. The City Council reserves the right, in its sole discretion, to revoke any hunting permits. The City Council may establish fees for hunting permits.

This Ordinance is to become effective ten (10) days after publication.

Ayes: Holmstrom, Mullally, Connell, Sikkenga, Heidelberg, Brown, and Salter

Nays: None

Absent: None

CERTIFICATE

The undersigned, being the duly qualified Clerk of the City of Whitehall, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Council of the City of Whitehall, at a regular meeting of the City Council on the XXXX day of XXXX, 2025, at which meeting a quorum was present and remained throughout, and that the meeting was conducted and public notice was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Date: XXXX

Brenda Bourdon
City Clerk

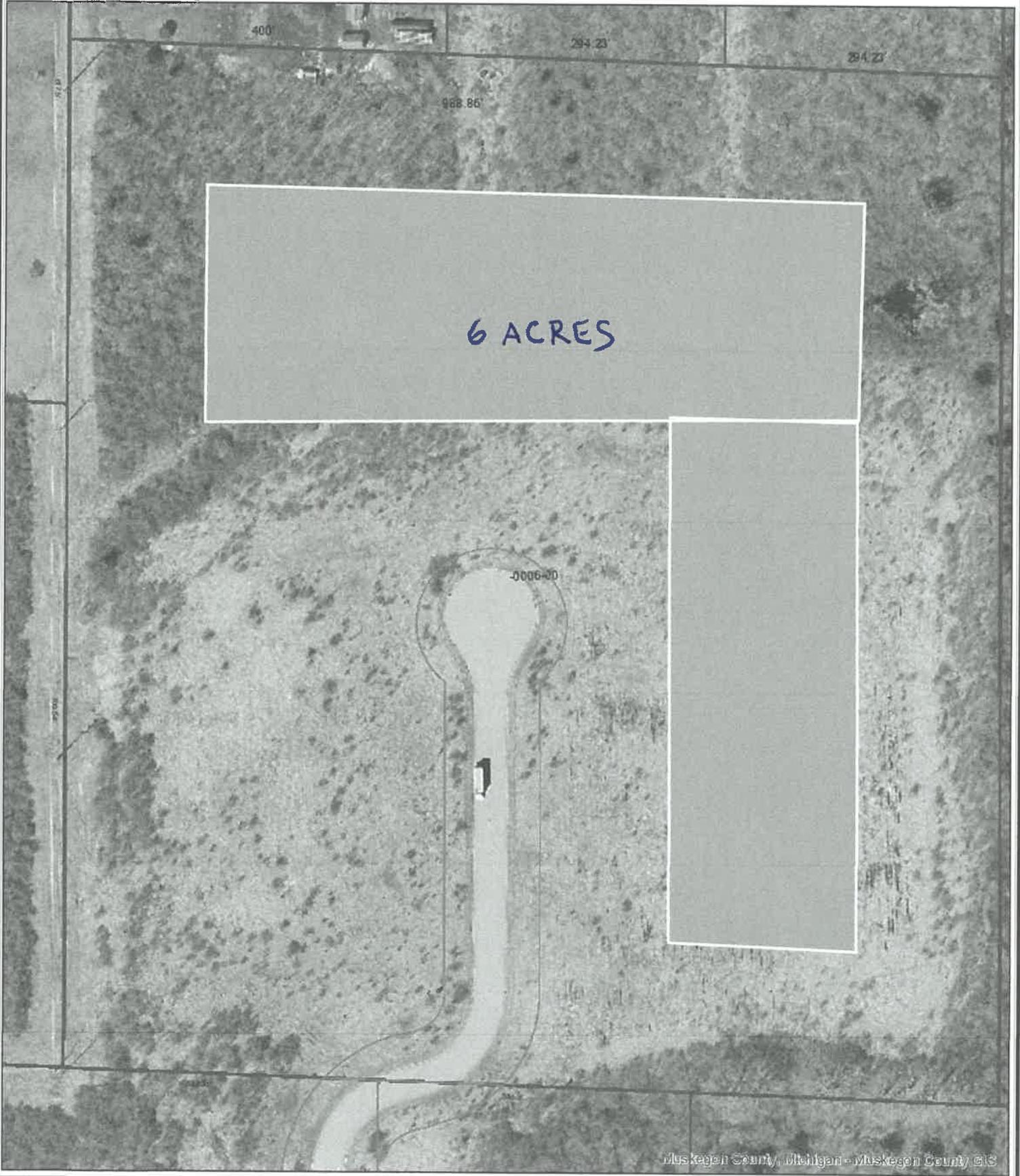
Adopted: XXXX

Published: XXXX

Effective: XXXX

Report generated 7/1/2025 at 12:41:19 PM

This report has been generated from the Muskegon County GIS Property Viewer. While every effort has been made to provide accurate information, Muskegon County and Muskegon County GIS shall not be held liable for the information presented herein. All data shall be verified by the municipal assessor.



Report generated 7/1/2025 at 12:32:42 PM

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CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
JULY 8, 2025
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the June 24, 2025 Council Meeting Minutes and June 27, 2025 Special Meeting Minutes
 - Approval of Accounts Payable
 - Communications – MMRMA Letters
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - Resolution 25-18 Purchase of DPW Trucks
 - Resolution 25-19 International Plow Truck Bid
 - Cruz'in Committee – Road Closure Request
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

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WHITEHALL
CITY COUNCIL
MEETING MINUTES
Council Chambers
June 24, 2025

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

ABSENT None

ALSO PRESENT Scott Huebler, Brenda Bourdon, Will Meier, Brandon Mahoney

Mayor Salter called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Motion by Hillebrand, seconded by Holmstrom to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the June 10, 2025 Council Meeting Minutes and June 12 Special Meeting Minutes
- B. Accounts Payable \$196,814.08
- C. Communications: County Public Works Meeting Minutes

Motion by Sikkenga, seconded by Brown to approve the Consent Agenda.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

PUBLIC COMMENT

Comment received by Cathy Russell.

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 25-15 Budget Amendment #3

Motion by Holmstrom, seconded by Sikkenga to approve the budget amendment as presented.

Roll Call Vote: Yes – Holmstrom, Sikkenga, Cabala, Hillebrand, Ziemer, Brown, and Salter;

No – None; Absent – None

MOTION CARRIED

B. Resolution 25-17 Charitable Gaming License for Friends of the Playhouse

Motion by Holmstrom, seconded by Hillebrand to approve the charitable gaming license for the Friends of the Playhouse to conduct a 50/50 raffle as presented.

Roll Call Vote: Yes – Holmstrom, Hillebrand, Cabala, Sikkenga, Brown, Ziemer, and Salter;

No – None; Absent – None

MOTION CARRIED

C. Walk the Beat Banner Request

Motion by Cabala, seconded by Brown to approve the request to place a banner in front of city hall for the Walk the Beat event.

Voice Vote: All yeses

MOTION CARRIED

PUBLIC COMMENT

Cathy Russell commented on the pocket park bathroom.

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:40 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk



**CITY COUNCIL
SPECIAL MEETING
MINUTES**

Council Chambers
June 27, 2025

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

ABSENT None

ALSO PRESENT Brenda Bourdon, Will Meier, Nate Geinzer (Double Haul Solutions)

Mayor Salter called the meeting to order at 8:15 am.

APPROVAL OF THE AGENDA

Motion by Holmstrom, seconded by Brown to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

INTERVIEW ORIENTATION

Nate Geinzer of Double Haul Solutions provided an overview of the interview process and highlighted topics that employers must avoid during job interviews.

CANDIDATE INTERVIEWS

The candidates were interviewed in the following order: Dustin Stambaugh, Adam Kline, Daniel Tavernier, and Rober Near.

Motion by Sikkenga, seconded by Brown, to recess for lunch.

Voice Vote: All yeses

MOTION CARRIED

Mayor Salter called the meeting to order from recess at 2:00 pm.

**CONSIDER ISSUING A CONDITIONAL OFFER OF EMPLOYMENT FOR THE ROLE OF CITY
MANAGER**

Council members were asked to rank their top two candidates and discussed the strengths of their selections. Following a second round of ranking to further narrow the field, a motion was introduced for consideration.

Motion by Holmstrom, seconded by Brown, to make a conditional offer to Daniel Tavernier dependent on a background check and physical.

Roll Call Vote: Yes – Holmstrom, Brown, Sikkenga, Cabala, Hillebrand; Ziemer, and Salter; No – None; Absent – None **MOTION CARRIED**

Nate Geinzer advised that a small committee be established to conduct contract negotiations.

Motion by Holmstrom, seconded by Brown, to select Mayor Salter, Tanya Cabala, Nate Geinzer and City Attorney Will Meier to negotiate the contract.

Roll Call Vote: Yes – Holmstrom, Brown, Sikkenga, Cabala, Hillebrand; Ziemer, and Salter; No – None; Absent – None **MOTION CARRIED**

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 3:09 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
July 8, 2025

June & July 2025 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$58,208.03	Transfer
IRS	Payroll	\$22,480.05	EFT
Alerus Financial	Payroll	\$6,192.81	EFT
MISDU	Payroll	\$61.84	9388
City of Whitehall-Common Cash	Payroll - Council pay/ Part-time PH	\$4,756.16	Transfer
IRS	Payroll - Council pay/ Part-time PH	\$893.38	EFT

Total Prepaids:

\$92,592.27

Accounts Payable:

\$304,256.18

TOTAL ACCOUNTS PAYABLE

\$396,848.45

OPEN
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING JULY 8, 2025

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC 369009	PREMIUM - JUNE-2025	613.78
TOTAL FOR: AFLAC			613.78
ANL	ANLAAN CORPORATION 2220875 -PH V	POCKET PARK/ LOTS-GOODRICH/SPRING/SHARED - PA	51,791.32
TOTAL FOR: ANLAAN CORPORATION			51,791.32
AQUAT	AQUATIC DOCTORS LAKE MGT INC 27450	ALGAE/WEED TREATMENT & PERMIT FEE	920.00
TOTAL FOR: AQUATIC DOCTORS LAKE MGT INC			920.00
TWISS	ASHLEY TWISS OPTICAL	OPTICAL - ASHLEY	42.37
TOTAL FOR: ASHLEY TWISS			42.37
BEAV	BEAVER RESEARCH COMPANY 0385116-IN	WASP KILLER SPRAY/HAND CLEANER	315.30
TOTAL FOR: BEAVER RESEARCH COMPANY			315.30
BLPR	BLUE LAKE PUBLIC RADIO 4138-4 /4138-5	RADIO MARKETING - SAT JAZZ NIGHTS 5.3.25 - 6.	180.00
TOTAL FOR: BLUE LAKE PUBLIC RADIO			180.00
SCHILLER	BROOK SCHILLER OPTICAL	OPTICAL - FINNIAN	67.80
TOTAL FOR: BROOK SCHILLER			67.80
CTDRI	C+ T DRIVERS TESTING STATEMENT	CDL DRIVER TESTING - SWITANOWSKI	140.00
TOTAL FOR: C+ T DRIVERS TESTING			140.00
CMU	CENTRAL MICHIGAN UNIVERSITY CONTRACT	CMU - PLOTTERS/CHARLIE BROWN 7.5 & 7.6.25	1,165.00
TOTAL FOR: CENTRAL MICHIGAN UNIVERSITY			1,165.00
SWI	CHASE SWITANOWSKI REIMBURSEMENT	CDL LICENSE - SWITANOWSKI	24.48
TOTAL FOR: CHASE SWITANOWSKI			24.48
CONSU	CONSUMER'S ENERGY STATEMENT	PUBLIC UTILITIES	900.84
TOTAL FOR: CONSUMER'S ENERGY			900.84
CUMUL	CUMULUS BROADCASTING STATEMENT	MARKETING RADIO SPOTS- SUMMER '25 THEATRE	2,000.00
TOTAL FOR: CUMULUS BROADCASTING			2,000.00
DAN	DAN FROST DBA DAN'S AUTOMOTIVE 13429	MOUNTING- MOWER TIRES	32.00
TOTAL FOR: DAN FROST DBA DAN'S AUTOMOTIVE			32.00

OPEN
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING JULY 8, 2025

Vendor Code	Vendor Name Invoice	Description	Amount
DELTA	DELTA DENTAL RI0006439198	DENTAL - JULY - 2025	2,443.99
TOTAL FOR: DELTA DENTAL			2,443.99
BOND	DONALD BOND REIMBURSEMENT REIMBURSEMENT	CABLE FOR METER READING REIMBURSE - COFFEE - CITY MGR INTERVIEWS	37.61 66.57
TOTAL FOR: DONALD BOND			104.18
DTE	DTE ENERGY STATEMENT	PUBLIC UTILITIES	781.14
TOTAL FOR: DTE ENERGY			781.14
ETNA	ETNA SUPPLY INC S1062565017.001 S106263838.001	ANNUAL SENSUS MAINTENANCE FEE RUBBER YOKE GASKETS (500)	3,700.00 250.00
TOTAL FOR: ETNA SUPPLY INC			3,950.00
FFARM	FAMILY FARM AND HOME 757	TIRES (2) - MOWER 81-01	159.98
TOTAL FOR: FAMILY FARM AND HOME			159.98
FRONT	FRONTIER STATEMENT STATEMENT	TELEPHONE 231-893-0406 TELEPHONE 231-893-4708	42.35 128.98
TOTAL FOR: FRONTIER			171.33
GALLS	GALL'S, LLC 29656200-1	NAME PLATE ENGRAVING (2)	27.80
TOTAL FOR: GALL'S, LLC			27.80
GILLROY	GILL-ROY'S HARDWARE STATEMENT	TOOLS & PARTS	824.88
TOTAL FOR: GILL-ROY'S HARDWARE			824.88
HAVIL	HAVILAND 541622/CR542181	QTY 16- 15 GAL DRUM CHLORINE	903.27
TOTAL FOR: HAVILAND			903.27
HYDCO	HYDROCORP METER SALES CI-06909	BI-ANNUAL SERVICE PROGRAM - JUNE-2025 - CRO	970.00
TOTAL FOR: HYDROCORP METER SALES			970.00
VISGER	JACOB VISGER OPTICAL	OPTICAL - JAKE	110.00
TOTAL FOR: JACOB VISGER			110.00
CHURCH	JASON CHURCH 2025-002	PARKS/CEM PART-TIME STAFF T-SHIRTS - 10	147.44
TOTAL FOR: JASON CHURCH			147.44
VAND	JOSH VANDERPUTTE REIMBURSEMENT	REIMBURSEMENT - WORK WEAR	122.83
TOTAL FOR: JOSH VANDERPUTTE			122.83

OPEN
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING JULY 8, 2025

Vendor Code	Vendor Name	Description	Amount
KEND	KENDALL ELECTRIC INC		
	S115496353.001	LIGHT POLE	5,821.43
TOTAL FOR: KENDALL ELECTRIC INC			5,821.43
KERK	KERKSTRA PORTABLE RESTROOM SERV		
	272222/ 23 / 24	PORTABLE RESTROOMS - COVELL/BIKE PATH/SVENSSO	400.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			400.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	502598473	DIGITAL SUPPORT SERVICE/SUPPLIES - #368/CITY	23.33
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			23.33
MERLE	MERLE BOES INC		
	SI-88582 / 8858	MARINA FUEL - DIESEL (1000G) & UNL REC 90 (20	9,874.47
TOTAL FOR: MERLE BOES INC			9,874.47
MMRMA	MI MUNICIPAL RISK MGNT AUTH		
	M0001060-R00010	1ST INSTALLMENT - POLICIES R0001060 & M000106	51,485.50
TOTAL FOR: MI MUNICIPAL RISK MGNT AUTH			51,485.50
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS -JUNE-2025	261.08
TOTAL FOR: MODEL COVERALL SERVICE INC			261.08
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2500002606	VIRTUAL SERVER & SUPPORT - JULY 2025	683.45
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			683.45
MUTRE	MUSKEGON COUNTY TREASURER'S		
	WWUB123500	WASTE WATER & BONDS	75,000.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			75,000.00
NEWL	NEW LIFE CARTRIDGES INC		
	40236	TONER CARTRIDGE - SAMSUNG	75.00
TOTAL FOR: NEW LIFE CARTRIDGES INC			75.00
ED	OGBORN ENTERPRISES, INC.		
	WCH & WDPW-25-0	CLEANING SERVICES - CH & DPWJUNE-2025	760.00
TOTAL FOR: OGBORN ENTERPRISES, INC.			760.00
PEKAD	PEKADILL'S		
	42211	MEAL - CITY MGR INTERVIEWS 6.27.25	423.00
TOTAL FOR: PEKADILL'S			423.00
PM	PM TIRE LLC		
	1284	TIRES/DISMNT/VALVE STEM/DISPOSAL (2)	30.00
TOTAL FOR: PM TIRE LLC			30.00
PRHLTH	PRIORITY HEALTH		
	251680095289	HEALTH INSURANCE - JULY-2025	33,350.80
TOTAL FOR: PRIORITY HEALTH			33,350.80

Vendor Code	Vendor Name	Description	Amount
HA	SKY HARSCH		
	CONTRACT	CLEANING SERVICE - 1.25, 2.15, 3.15.2025	300.00
TOTAL FOR: SKY HARSCH			300.00
STAND	STANDARD SUPPLY & LUMBER		
	3163719	TREATED LUMBER - DOCK REPAIRS	183.73
TOTAL FOR: STANDARD SUPPLY & LUMBER			183.73
HELTAY	TAYLOR HELLEWELL		
	6272025/6292025	CLEANING SERVICE - PH 6.27 & 6.29	200.00
TOTAL FOR: TAYLOR HELLEWELL			200.00
TRICO	TRI-COUNTY FEED SERVICE INC		
	85179	GRASS SEED	89.82
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			89.82
TWIN	TWIN CITIES AUTO PARTS & SERVICE		
	145259/145501	CYLINDER TANK EXCHANGE/ OIL FILTER & REFRIGER	513.66
TOTAL FOR: TWIN CITIES AUTO PARTS & SERVICE			513.66
USABL	USA BLUE BOOK/HD SUPPLY		
	INV00749132	ANTI-SEIZE (3)	158.42
TOTAL FOR: USA BLUE BOOK/HD SUPPLY			158.42
WMBUR	WEST MICHIGAN BURIAL VAULT CO		
	15161	FOUNDATIONS (3)	262.00
TOTAL FOR: WEST MICHIGAN BURIAL VAULT CO			262.00
WLCHA	WHITE LAKE CHAMBER OF COMMERCE		
	7439	WL HISTORY CRUISE - SPONSORSHIP 2025	350.00
TOTAL FOR: WHITE LAKE CHAMBER OF COMMERCE			350.00
WLEXC	WHITE LAKE EXCAVATING		
	98758	ROAD GRAVEL - 9.56 TONS	200.76
	98777	DPW DRIVEWAY - CRUSH/SHAPE/PAVE	46,000.00
	98784	2025 ANNUAL LEAF REMOVAL	8,900.00
TOTAL FOR: WHITE LAKE EXCAVATING			55,100.76
TOTAL - ALL VENDORS			304,256.18
FUND TOTALS:			
Fund 101 - GENERAL OPERATING FUND			101,183.84
Fund 202 - MAJOR STREET FUND			200.76
Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1			58,162.84
Fund 580 - PLAYHOUSE			4,126.34
Fund 590 - SEWER FUND			75,900.19
Fund 591 - WATER FUND			2,397.09
Fund 594 - MARINA FUND			14,733.93
Fund 661 - MOTOR POOL FUND			47,551.19

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 8, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 247					
101-000-082.000	CREDIT DUE - SEAVER	DELTA DENTAL	07/01/25	RI0006439198	225.95
101-000-082.000	SEAVER CREDIT DUE	PRIORITY HEALTH	06/16/25	251680095289	2,649.07
101-000-123.000	1ST INSTALLMENT - POLICY R0001	MI MUNICIPAL RISK MGNT A	06/10/25	M0001060-R0001060	51,485.50
101-000-231.018	PREMIUM - JUNE-2025	AFLAC	06/12/25	369009	613.78
		Total For Dept 000 247			54,974.30
Dept 101 CITY COUNCIL					
101-101-962.000	REIMBURSE-COFFE-CITY MGR INTERV	DONALD BOND	06/27/25	REIMBURSEMENT	66.57
101-101-962.000	MEAL - CITY MGR INTERVIEWS 6.27	PEKADILL'S	06/27/25	42211	423.00
		Total For Dept 101 CITY COUNCIL			489.57
Dept 172 ADMINISTRATION					
101-172-727.000	TONER CARTRIDGE - SAMSUNG	NEW LIFE CARTRIDGES INC	07/01/25	40236	75.00
101-172-818.000	VIRTUAL SERVER & SUPPORT - JULY	MUSKEGON CENTRAL DISPATC	07/01/25	2500002606	683.45
101-172-850.000	TELEPHONE - 231.893.4708	FRONTIER	06/20/25	STATEMENT	64.49
101-172-935.000	DIGITAL SUPPORT SERVICE/SUPPLY-	KONICA MINOLTA BUSINESS	07/16/25	502598473	23.33
		Total For Dept 172 ADMINISTRATION			846.27
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	FLUSH LEVER	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	9.80
101-265-818.700	CLEANING SERVICES JUNE-25	OGBORN ENTERPRISES, INC.	07/01/25	WCH & WDPW-25-07	475.00
101-265-920.000	PUBLIC UTILITIES/910021159454	DTE ENERGY	05/22/25	STATEMENT	123.09
		Total For Dept 265 CITY HALL BLDG & GROUNDS			607.89
Dept 270 FRINGE BENEFITS					
101-270-719.450	FRINGE-UNIFORMS - VANDERPUTTE	JOSH VANDERPUTTE	06/01/25	REIMBURSEMENT	122.83
101-270-719.450	UNIFORMS -JUNE-2025	MODEL COVERALL SERVICE I	07/01/25	STATEMENT	230.60
101-270-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	06/16/25	251680095289	27,446.34
101-270-719.601	FRINGE BENEFITS-RETIREE HEALTH	PRIORITY HEALTH	06/16/25	251680095289	3,255.39
101-270-719.605	DENTAL - JULY - 2025	DELTA DENTAL	07/01/25	RI0006439198	2,218.04
101-270-719.650	FRINGE-OPTICAL-ASHLEY	ASHLEY TWISS	06/24/25	OPTICAL	42.37
101-270-719.650	OPTICAL - FINNIAN	BROOK SCHILLER	06/11/25	OPTICAL	67.80
101-270-719.650	FRINGE-OPTICAL JAKE	JACOB VISGER	06/19/25	OPTICAL	110.00
101-270-719.685	CDL LICENSE - SWITANOWSKI	CHASE SWITANOWSKI	06/24/25	REIMBURSEMENT	24.48
		Total For Dept 270 FRINGE BENEFITS			33,517.85
Dept 301 POLICE					
101-301-759.000	NAME PLATE ENGRAVING (2)	GALL'S, LLC	06/17/25	29656200-1	27.80
101-301-850.000	TELEPHONE - 231.893.4708	FRONTIER	06/20/25	STATEMENT	64.49
101-301-933.000	OIL FILTER & REFRIGERANT - 2008	TWIN CITIES AUTO PARTS &	06/03/25	145259/145501	489.66
		Total For Dept 301 POLICE			581.95
Dept 528 LEAF DISPOSAL					
101-528-818.000	2025 ANNUAL LEAF REMOVAL	WHITE LAKE EXCAVATING	06/26/25	98784	8,900.00
		Total For Dept 528 LEAF DISPOSAL			8,900.00
Dept 567 CEMETERY					
101-567-757.000	FUNNEL/HOSE END/GAS CAN	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	53.00
101-567-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	06/27/25	85179	44.91
101-567-920.000	PUBLIC UTILITIES/910021159306	DTE ENERGY	05/22/25	STATEMENT	61.14
101-567-932.000	FOUNDATIONS (1) 10X30	WEST MICHIGAN BURIAL VAU	06/04/25	15161	262.00
101-567-962.000	PARKS/CEM STAFF T-SHIRTS	JASON CHURCH	06/09/25	2025-002	73.72

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 8, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 567 CEMETERY					
			Total For Dept	567 CEMETERY	494.77
Dept 751 PARKS DEPARTMENT					
101-751-757.000	DOWELS/NUTS & BOLTS	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	46.61
101-751-775.000	VALVE BOX - IRRIG REPAIR	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	193.37
101-751-818.000	PORTABLE RESTROOM - COVELL	KERKSTRA PORTABLE RESTRO	06/10/25	272222/ 23 / 24	240.00
101-751-962.000	PARKS/CEM STAFF T-SHIRTS	JASON CHURCH	06/09/25	2025-002	73.72
			Total For Dept	751 PARKS DEPARTMENT	553.70
Dept 753 PATHWAY					
101-753-818.000	PORTABLE RESTROOM - WL BIKE PAT	KERKSTRA PORTABLE RESTRO	06/10/25	272222/ 23 / 24	160.00
			Total For Dept	753 PATHWAY	160.00
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES/910021159793	DTE ENERGY	05/22/25	STATEMENT	57.54
			Total For Dept	756 119 S BALDWIN ST	57.54
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-757.000	ROAD GRAVEL - 9.56 TONS	WHITE LAKE EXCAVATING	06/16/25	98758	200.76
			Total For Dept	463 ROUTINE MAINT	200.76
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 247					
247-000-818.600-D22	PCKT PARK/ LOTS-GDRICH/SPRING/S	ANLAAN CORPORATION	06/09/25	2220875 -PH V	51,791.32
247-000-962.000	WL HISTORY CRUISE - SPONSORSHIP	WHITE LAKE CHAMBER OF CO	06/19/25	7439	350.00
			Total For Dept	000 247	52,141.32
Dept 525 DOWNTOWN STREETScape					
247-525-757.000	GREEN SPRAY PAINT	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	91.34
247-525-920.000	PUBLIC UTILITIES/920030385842	DTE ENERGY	05/22/25	STATEMENT	53.24
247-525-921.000	PED LIGHTS/100102691894	CONSUMER'S ENERGY	06/17/25	STATEMENT	55.51
247-525-974.000	LIGHT POLE - ACCIDENT DAMAGE	KENDALL ELECTRIC INC	06/13/25	S115496353.001	5,821.43
			Total For Dept	525 DOWNTOWN STREETScape	6,021.52
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-757.000	CONTRACTOR BAG/TRASH BAGS	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	84.65
580-000-805.000	RADIO MARKETING - SAT JAZZ NIGH	BLUE LAKE PUBLIC RADIO	05/31/25	4138-4 /4138-5	180.00
580-000-805.000	MARKETING - SUMMER '25 THEATRE	CUMULUS BROADCASTING	06/24/25	STATEMENT	2,000.00
580-000-818.000	CLEANING SERVICE - 2.15.25	SKY HARSCH	06/27/25	CONTRACT	200.00
580-000-818.650	SUM 25 - CMU PLOTTER/CHARLIE BR	CENTRAL MICHIGAN UNIVERS	06/30/25	CONTRACT	1,165.00
580-000-818.800	CLEANING SERVICE - 1.25.25	SKY HARSCH	06/27/25	CONTRACT	100.00
580-000-818.800	CLEANING SERVICE - PH 6.27.25	TAYLOR HELLEWELL	06/27/25	6272025/6292025	200.00
580-000-920.000	PUBLIC UTILITIES/910021159660	DTE ENERGY	05/22/25	STATEMENT	196.69
			Total For Dept	000 247	4,126.34
Fund 247 TAX INCREMENT FINANCE AUTHOR					
Dept 247 TAX INCREMENT FINANCE AUTHOR					
			Total For Fund	247 TAX INCREMENT FINANCE AUTHOR	58,162.84

CITY OF WHITEHALL ACCOUNTS PAYABLE
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
	Total For Fund 580 PLAYHOUSE				4,126.34
Fund 590 SEWER FUND					
Dept 554 SEWER PUMPING					
590-554-920.000	PUBLIC UTILITIES/100094991039	CONSUMER'S ENERGY	06/17/25	STATEMENT	845.33
590-554-920.000	PUBLIC UTILITIES/910021159892	DTE ENERGY	05/22/25	STATEMENT	54.86
	Total For Dept 554 SEWER PUMPING				900.19
Dept 556 WASTEWATER SYSTEM-GALLONAGE					
590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	MUSKOGON COUNTY TREASURE	05/31/25	WWUB123500	49,104.18
590-556-959.950	WASTEWATER SYS-GALLONAGE - BOND	MUSKOGON COUNTY TREASURE	05/31/25	WWUB123500	25,895.82
	Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE				75,000.00
Fund 591 WATER FUND					
Dept 544 METER READING					
591-544-757.000	REIMBURSE - CABLE FOR METER REA	DONALD BOND	06/19/25	REIMBURSEMENT	37.61
591-544-757.000	RUBBER YOKE GASKETS (500)	ETNA SUPPLY INC	06/19/25	S106263838.001	250.00
	Total For Dept 544 METER READING				287.61
Dept 546 WATER SOURCE PLANT					
591-546-757.000	QTY 16 - 15 GAL DRUM	HAVILAND	06/17/25	541622/CR542181	903.27
591-546-920.000	PUBLIC UTILITIES/920017788919	DTE ENERGY	05/22/25	STATEMENT	123.17
591-546-920.000	TELEPHONE - 231.893.0406	FRONTIER	06/16/25	STATEMENT	42.35
	Total For Dept 546 WATER SOURCE PLANT				1,068.79
Dept 548 WATER T & D					
591-548-757.000	GRASS SEED	TRI-COUNTY FEED SERVICE	06/27/25	85179	44.91
591-548-775.000	PTFE TAPE (2)	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	1.78
591-548-775.000	CYLINDER TANK EXCHANGE	TWIN CITIES AUTO PARTS &	06/03/25	145259/145501	24.00
591-548-818.000	BI-ANNUAL SERVICE PROGRAM - JU	HYDROCORP METER SALES	06/30/25	CI-06909	970.00
	Total For Dept 548 WATER T & D				1,040.69
Fund 594 MARINA FUND					
Dept 000 247					
594-000-757.000	NUTS & BOLTS	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	31.56
594-000-757.800	MARINA FUEL - DIESEL (1000G)	MERLE BOES INC	06/25/25	SI-88582 / 88580	9,874.47
594-000-775.000	NUT DRIVER/BIT/NUTS & BOLTS - S	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	24.17
594-000-775.000	TREATED LUMBER - DOCK REPAIRS	STANDARD SUPPLY & LUMBER	05/28/25	3163719	183.73
594-000-818.000	ALGAE TREATMENT	AQUATIC DOCTORS LAKE MGT	07/01/25	27450	920.00
594-000-818.000	ANNUAL SENSUS MAINTENANCE FEE	ETNA SUPPLY INC	06/24/25	S1062565017.001	3,700.00
	Total For Dept 000 247				14,733.93
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-757.000	WASP KILLER SPRAY & HAND CLEANE	BEAVER RESEARCH COMPANY	06/19/25	0385116-IN	315.30
661-000-757.000	MOUNTING- MOWER TIRES	DAN FROST DBA DAN'S AUTO	06/03/25	13429	32.00
661-000-757.000	ANTI-SEIZE (3)	USA BLUE BOOK/HD SUPPLY	06/25/25	INV00749132	158.42

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF JULY 8, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-777.000	LONG NOSE PLIERS	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	118.17
661-000-781.000	THREADLOCKER	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	10.43
661-000-818.000	CDL DRIVER TESTING - SWITANOWSK	C+ T DRIVERS TESTING	06/23/25	STATEMENT	140.00
661-000-818.000	SHOP TOWELS	MODEL COVERALL SERVICE I	07/01/25	STATEMENT	30.48
661-000-818.700	CLEANING SERVICES JUNE-25	OGBORN ENTERPRISES, INC.	07/01/25	WCH & WDPW-25-07	285.00
661-000-920.000	PUBLIC UTILITIES/910021159181	DTE ENERGY	05/22/25	STATEMENT	111.41
661-000-931.000	BULB	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	120.37
661-000-931.000	DPW DRIVEWAY - CRUSH/SHAPE/PAVE	WHITE LAKE EXCAVATING	06/23/25	98777	46,000.00
661-000-933.000	TIRES (2) - MOWER 81-01	FAMILY FARM AND HOME	06/30/25	757	159.98
661-000-933.000	TIRES/DISMNT/VALVE STEM/DISPOSA	PM TIRE LLC	06/30/25	1284	30.00
661-000-962.000	KEYS (10)	GILL-ROY'S HARDWARE	07/02/25	STATEMENT	39.63
Total For Dept 000 247					47,551.19
Total For Fund 661 MOTOR POOL FUND					47,551.19



RISK

MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

June 25, 2025

Alyssa Seaver
City of Whitehall
405 East Colby Street
Whitehall, MI 49461

Dear Alyssa Seaver:

Thank you for your recent renewal with the Michigan Municipal Risk Management Authority (MMRMA). On behalf of the MMRMA Board of Directors, I am very pleased to provide the City of Whitehall with \$7,600. This represents your share of the distribution of excess net assets from MMRMA to current eligible renewing Members declared by the Board in January 2025. In accordance with your instructions, the full amount of \$7,600 has been sent via electronic funds transfer to the bank account indicated on your ACH Authorization Form.

The Board determined whether to declare a distribution of excess net assets based on a recommendation from the Investment Committee and the most recent analysis by our actuary of net asset adequacy of MMRMA at June 30, 2024. This year, the Board declared a net asset distribution of \$25,079,690 to eligible Members. Many factors contribute to the ability of the Board to declare a distribution, including better than expected loss trends, good risk management practices, responsiveness to risk control recommendations, and a successful well-diversified long-term investment strategy. A new actuarial analysis is performed each year to determine if there are excess net assets eligible for distribution; because each year's analysis is discrete, there is no guarantee of future distributions.

However, the essential and most important factor allowing MMRMA to distribute excess net assets is the long-term commitment of its Members. A majority of MMRMA Members have over 20 years of continuous membership, and several have more than 35 continuous years with our organization. The method used to calculate the distribution of excess net assets recognizes and rewards those municipalities with sustained longevity. In addition to your years of continuous membership, the calculation method considers your claim loss history in excess of your self-insured retention (SIR) layer and your contributions to the General Fund over the past five years. Without your ongoing participation and commitment to best practices, such distributions would not be possible. The ultimate recognition of the success of our organization goes to you – the MMRMA Members. The Board and I sincerely thank you for your loyal support of MMRMA.

Warmest regards,

Michael L. Rhyner
Executive Director

cc: Craig Manser

RISK

MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

June 25, 2025

Alyssa Seaver
City of Whitehall
405 East Colby Street
Whitehall, MI 49461

Dear Alyssa Seaver:

Thank you for your recent renewal with the Michigan Municipal Risk Management Authority (MMRMA). On behalf of the MMRMA Board of Directors, I am very pleased to provide the City of Whitehall with \$5,048. This represents your share of the distribution of excess net assets from the State Pool Retention Fund to current eligible renewing State Pool Members declared by the Board in February 2025. The full amount of \$5,048 has been sent via electronic funds transfer to the bank account indicated on your ACH Authorization Form.

The Board determined whether to declare a distribution of excess net assets from the State Pool Retention Fund based on a recommendation from the State Pool Committee and the most recent analysis by our actuary of net asset adequacy of the State Pool Retention Fund at June 30, 2024. This year, the Board declared a net asset distribution from the State Pool Retention Fund of \$750,000 to eligible State Pool Members. Many factors contribute to the ability of the Board to declare a distribution, including better than expected loss trends, good risk management practices, responsiveness to risk control recommendations, and a successful well-diversified long-term investment strategy. A new actuarial analysis is performed each year to determine if there are excess net assets eligible for distribution; because each year's analysis is discrete, there is no guarantee of future distributions.

However, the essential and most important factor allowing MMRMA to distribute excess net assets is the long-term commitment of its State Pool Members. The method used to calculate the distribution of excess net assets recognizes and rewards those municipalities with sustained longevity. In addition to your years of continuous membership, the calculation method considers your self-insured retention (SIR) claim loss history within the State Pool's retained risk layer and your contributions to the State Pool Retention Fund over the past five years. Without your ongoing participation and commitment to best practices, such distributions would not be possible. The Board and I sincerely thank you for your loyal support of MMRMA.

Warmest regards,

Michael L. Rhyner
Executive Director

cc: Craig Manser

CITY OF WHITEHALL
RESOLUTION 25-18
Purchase of DPW Trucks

WHEREAS, Public Works Director Brian Armstrong has determined the need to purchase two new F-350 trucks; one for the Parks Department and one for the Department of Public Works.

WHEREAS, City Ordinance §32.26 allows for purchases through state purchasing programs. Great Lakes Ford was awarded to supply the following:

Great Lakes Ford (Muskegon)	Cost
2026 Ford F350 (4x4)	\$52,568.80
2026 Ford F350 (4x2)	\$48,878.80
Total Cost	\$101,447.60

WHEREAS, Public Works Crew Leader Don Bond has reviewed the specifications and recommends accepting the quote for both trucks with cab and chassis from Great Lakes Ford.

WHEREAS, the City Council approved the budgeted amount of \$154,000.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby approve the purchase of the 2026 Ford F350 Truck (4x4) and 2026 Ford F350 (4x2) with cab and chassis for \$101,447.60.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held July 8, 2025 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 25-19
International Plow Truck Bids

- WHEREAS, The City is in need of replacing the 2006 International Plow Truck.
- WHEREAS, City Ordinance §32.26 allows for purchases under the State of Michigan bidding program without the need for our own bidding process.
- WHEREAS, West Michigan International was awarded the State bid to supply 2026 model International HV507 SFA 4x2 cab chassis for \$106,170.28, plus a \$2,000 tariff; with dump body and plow at a cost of \$127,902.00; totaling \$236,072.28.
- WHEREAS, the City Council approved the budgeted amount of \$240,000 for a new chassis, dump box, and plow.
- WHEREAS, Public Works Crew Leader Don Bond has reviewed the bid and confirms that it meets specifications and therefore recommends purchasing the 2026 International HV507 SFA 4x2 cab chassis from West Michigan International.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby award the plow truck chassis bid to West Michigan International for the low State bid amount of \$236,072.28

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held July 8, 2025 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk

July 3, 2025

To: The Whitehall City Council

On behalf of the 2025 Cruisin Committee, we would like to respectfully request to close Division Street in the North 100 block and Hanson Street from Division West to Thompson Street from 6pm to 9pm on Friday, July 25, 2025. This street closure would allow the Cruisin parade cars who would like to do a 'legal' burnout at the bottom of the Hanson sledding hill to take a safe route. Appropriate safety precautions are being taken.

Sincerely,

Cruisin 2025 Committee

Dan [Signature]