



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
OCTOBER 28, 2025
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Special Presentation – Community Garden, Amber Marks
4. Public Hearing – Election Cycle Change
5. Consent Agenda
 - Approval of the October 14, 2025 Work Session and Council Meeting Minutes, and October 10, 2025 Special Meeting Minutes
 - Approval of Accounts Payable
 - Communications – None
6. Messages from the Mayor, Council, and City Manager
7. Public Comment *
8. Old Business
9. New Business
 - Resolution 25-31 Election Cycle Change
 - Resolution 25-34 Signatures
 - Resolution 25-35 Capital Improvements and Municipal Securities Notice
10. Public Comment *
11. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



WHITEHALL
CITY COUNCIL
WORK SESSION MINUTES
Council Chambers
October 14, 2025

PRESENT Tanya Cabala, Debi Hillebrand, Jeff Holmstrom, Stephen Sikkenga, Steve Salter, and Tom Ziemer

ABSENT Scott Brown (excused)

ALSO PRESENT Brenda Bourdon, Dan Tavernier, Will Meier

Mayor Salter called the meeting to order at 5:00 p.m.

DISCUSSION ITEMS

Funds for Lift Station Project

City Manager Tavernier explained the background of the resolution under consideration, noting that in order to submit the lift station grant application, the City's cost share must be available and unencumbered. Approval of the resolution will satisfy this requirement and be included as part of the application.

Bond Consideration

City Manager Tavernier presented the concept of issuing a bond to fund capital projects, including high-priority needs and street improvements, with a potential total cost of up to \$8 million. The estimated repayment would be approximately \$961,000 per year over 10 years. While the City has historically avoided borrowing, the City Manager noted that construction costs are increasing at a faster rate than interest rates, decreasing the City's purchasing power.

West Colby Promenade

City Manager Tavernier provided background on the resolution regarding the West Colby Promenade project, noting that Clifford Buck Construction submitted the lowest bid at \$1.4 million. With \$705,000 budgeted in the 2025–2026 fiscal year, the project would either need to span multiple fiscal years or have certain components removed to stay within budget. Holmstrom noted that he did not want to remove components from the project and Hillebrand asked where the funds would come from.

Public Access Tannery Bay

City Manager Tavernier reported that the BLT Committee visited the public access property near Tannery Bay and determined that no improvements were necessary at this time. However, a few council members expressed dissatisfaction with the property's designation as public access. The City Manager stated that he would reach out to Eastbrook Homes.

Informational Items

None

PUBLIC COMMENT

Public comment was received.

ADJOURNMENT

Mayor Salter adjourned the work session at 5:56 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

DRAFT



**CITY COUNCIL
MEETING MINUTES**

Council Chambers
October 14, 2025

PRESENT Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

ABSENT Scott Brown (excused)

ALSO PRESENT Brenda Bourdon, Dan Tavernier, Will Meier

Mayor Salter called the meeting to order at 6:02 p.m.

APPROVAL OF THE AMENDED AGENDA

Motion by Holmstrom, seconded by Sikkenga to approve the amended agenda.

Voice Vote: All yeses, Brown absent

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

A. Approval of the September 23, 2025 Council Meeting Minutes

B. Accounts Payable \$425,308.57

C. Communications: American Legion Thank You, UIS SCADA Thank You, White Lake Library Thank You

Motion by Holmstrom, seconded by Sikkenga to approve the Consent Agenda.

Voice Vote: All yeses; Brown absent

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

Confirmation of Treasurer

Motion by Holmstrom, seconded by Cabala to confirm the appointment of Crystal Budde as the City Treasurer/Finance Officer.

Voice Vote: All yeses; Brown absent

MOTION CARRIED

PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 25-29 Charitable Gaming Licenses

Motion by Sikkenga, seconded by Hillebrand to approve the charitable gaming license for the Friends of the Playhouse.

Roll Call Vote: Yes – Sikkenga, Hillebrand, Cabala, Holmstrom, Ziemer, and Salter;
No – None; Absent – Brown

MOTION CARRIED

B. Resolution 25-30 W. Colby Promenade

Motion by Sikkenga, seconded by Holmstrom to approve the lowest qualified bid of \$1,485,518 from Clifford Buck Construction for the W. Colby Promenade project.

Roll Call Vote: Yes – Sikkenga, Holmstrom, Ziemer, Hillebrand, Cabala, and Salter;
No – None; Absent – Brown

MOTION CARRIED

C. Resolution 25-31 Election Cycle Change

Motion by Holmstrom, seconded by Hillebrand to approve the election cycle change from even years to odd years for the November election commencing 2028.

Roll Call Vote: Yes – Holmstrom, Hillebrand, Cabala, Sikkenga, Ziemer, and Salter;
No – None; Absent – Brown

MOTION CARRIED

D. Resolution 25-32 Lift Station Funding

Motion by Cabala, seconded by Hillebrand to commit funds from the water and sewer funds up to \$1,700,000 for the Lift Station Project. These funds are committed, unencumbered, and available for the project and grant application.

Roll Call Vote: Yes – Cabala, Hillebrand, Ziemer, Holmstrom, Sikkenga, and Salter;
No – None; Absent – Brown

MOTION CARRIED

E. Resolution 25-33 Lake Street Project Engineering

Motion by Holmstrom, seconded by Ziemer, to award the Lake Street Project engineering services to Abonmarche for the low bid amount of \$89,700 pending review by the DPW Director.

Roll Call Vote: Yes – Holmstrom, Ziemer, Hillebrand, Cabala, Sikkenga, and Salter;
No – None; Absent – Brown

MOTION CARRIED

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Salter adjourned the Council Meeting at 6:27 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

CITY OF WHITEHALL
CITY COUNCIL SPECIAL MEETING MINUTES
Council Chambers
October 10, 2025

PRESENT: Scott Brown, Jeff Holmstrom, Steve Salter, Steve Sikkenga, Tom Ziemer, Debi Hillebrand, and Tanya Cabala

ABSENT: None

ALSO PRESENT: Dan Tavernier and Will Meier

Mayor Salter called the meeting to order at 1:00 p.m.

APPROVAL OF THE AGENDA

Motion by Holmstrom, seconded by Hillebrand, CARRIED, to approve the agenda. All yeses

PUBLIC COMMENT: Christina Normandin provided comments.

CLOSED SESSSION: Roll call vote to enter into closed session to discuss trial or settlement strategy in the case of *Johnson vs. City of Whitehall*, under the Open Meetings Act (MCL 15.268(e)).

Motion by Cabala, seconded by Holmstrom, CARRIED, to enter closed session.

Roll Call Vote: Yes – Cabala, Holmstrom, Sikkenga, Brown, Ziemer, Hillebrand, and Salter;
No – None; Absent – None

ADJOURNMENT

Motion to adjourn by Sikkenga, seconded by Hillebrand, motion CARRIED. All yeses.

Steven Salter, Mayor

Dan Tavernier, City Manager

CITY OF WHITEHALL
ACCOUNTS PAYABLE
October 28, 2025

October 2025 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$45,631.83	Transfer
IRS	Payroll	\$15,470.35	EFT
Alerus Financial	Payroll	\$7,280.26	EFT
MISDU - FOC	Payroll	\$61.84	9427

Total Prepaids: \$68,444.28

Accounts Payable: \$136,634.78

TOTAL ACCOUNTS PAYABLE \$205,079.06

OPEN
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OCTOBER 28, 2025

Vendor Code	Vendor Name	Description	Amount
COLL	AMANDA COLLENE		
	CONTRACT	LIGHTING DESIGNER - PUPPY PALS 10.10.25	600.00
TOTAL FOR: AMANDA COLLENE			600.00
MAHON	BRANDON L MAHONEY		
	FLEX- OCT 2025	FLEX- OCT 2025	404.56
TOTAL FOR: BRANDON L MAHONEY			404.56
BOU	BRENDA BOURDON		
	FLEX-OCT-25	FLEX - OCT-2025	213.11
TOTAL FOR: BRENDA BOURDON			213.11
SCHILLER	BROOK SCHILLER		
	FLEX-OCT-2025	FLEX - OCT-2025	396.21
TOTAL FOR: BROOK SCHILLER			396.21
BS&A	BS&A SOFTWARE		
	164388	ANNUAL SERVICE & SUPPORT - TIME/BLDG/AP/CR/GL	4,575.00
TOTAL FOR: BS&A SOFTWARE			4,575.00
CATCHMARK	CATCHMARK TECHNOLOGIES		
	16694	PH - MONITOR REPLACEMENT/INSTALL	2,095.00
	16960	LIVESTREAM COUNCIL - OCTOBER-25	300.00
TOTAL FOR: CATCHMARK TECHNOLOGIES			2,395.00
CHART	CHARTER COMMUNICATIONS		
	5038701101425	INTERNET - MARINA/DPW/PH	544.98
TOTAL FOR: CHARTER COMMUNICATIONS			544.98
MAHOC	CHRIS MAHONEY		
	FLEX - OCT-25	FLEX - OCT-2025	678.70
TOTAL FOR: CHRIS MAHONEY			678.70
CITY	CITY OF WHITEHALL		
	Q1 - WATER/SEWE	Q1 - WATER/SEWER	24,439.13
TOTAL FOR: CITY OF WHITEHALL			24,439.13
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	14,388.03
TOTAL FOR: CONSUMER'S ENERGY			14,388.03
DELTA	DELTA DENTAL		
	RIS0006646007	DENTAL - NOVEMBER-2025	2,280.10
TOTAL FOR: DELTA DENTAL			2,280.10
DORN	DORNBOS SIGN INC		
	INV83737	SIGNS (3) - BIKE/PEDESTRIAN - TANNERY	248.76
TOTAL FOR: DORNBOS SIGN INC			248.76
ETNA	ETNA SUPPLY INC		
	S1065333049.001	METER TRANSCEIVER UNIT (32)	7,096.38
TOTAL FOR: ETNA SUPPLY INC			7,096.38

Vendor Code	Vendor Name	Description	Amount
Invoice			
FRONT	FRONTIER		
	STATEMENT	TELEPHONE 231-893-0406	41.05
	STATEMENT	TELEPHONE 231-894-9689	84.03
TOTAL FOR: FRONTIER			125.08
HOME	HOME SERVICES OF WHITE LAKE		
	21551	UPS CHARGES	13.17
TOTAL FOR: HOME SERVICES OF WHITE LAKE			13.17
DOHEN	JACK DOHENY COMPANY		
	126155	WEAR BLOCK/SHOE-HOSE REEL - VACTOR TRK PARTS	186.16
TOTAL FOR: JACK DOHENY COMPANY			186.16
BEAMANJ	JACOB BEAMAN		
	CONTRACT	LIGHT OPERATOR - PUPPET FROG 10.18.25	150.00
TOTAL FOR: JACOB BEAMAN			150.00
K&M	K & M TIRE INC.		
	40899388	TIRES FOR CRUISER	479.56
TOTAL FOR: K & M TIRE INC.			479.56
NUMM	KEVIN NUMMERDOR		
	OPTICAL	OPTICAL - KEVIN	250.00
TOTAL FOR: KEVIN NUMMERDOR			250.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	504694660	DIGITAL SUPPORT SERVICE/SUPPLIES - #368/CITY	25.26
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			25.26
METL	MET LIFE		
	5399644-	NOV-25 LIFE & DISABILITY INS - NOV-25	841.87
TOTAL FOR: MET LIFE			841.87
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2500002866 / 28	IMPRAVATA USER FEE- CARDS - CH/DPW/PD	216.34
	2500002900	CENTRAL DISPATCH FEES -NOVEMBER-2025	4,137.42
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			4,353.76
MUTRE	MUSKEGON COUNTY TREASURER'S		
	212956	DOG TAGS - SEPTEMBER 2025	130.00
	213312	HAULED WASTE - 1,428 GALLONS	84.25
	213351	ASSESSMENT ADMIN SVC - OCT-DEC-2025	10,506.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			10,720.25
PARM	PARMENTER LAW		
	293786 / 293787	ATTORNEY FEES - GENERAL/PROSECUTION	5,787.50
TOTAL FOR: PARMENTER LAW			5,787.50
PLANTE	PLANTE & MORAN, PLLC		
	10542698	SERVICES - TREASURY ASSISTANCE 9.16.25-9.26.2	13,260.00
TOTAL FOR: PLANTE & MORAN, PLLC			13,260.00

OPEN
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OCTOBER 28, 2025

Vendor Code	Vendor Name	Description	Amount
PM	PM TIRE LLC		
	1497	TIRES -INSTALL/VALVE STEM/DISPOSAL- TRL 21-01	150.00
	1499	TIRE INSTALLATION - ZERO TURN MOWER	30.00
TOTAL FOR: PM TIRE LLC			180.00
PRHLTH	PRIORITY HEALTH		
	252900115353	HEALTH INSURANCE- NOVEMBER 25	29,274.64
TOTAL FOR: PRIORITY HEALTH			29,274.64
RAD	RADARSIGN LLC		
	INV4256	SPEED SIGNS - COLBY ST/LAKE ST	5,220.00
TOTAL FOR: RADARSIGN LLC			5,220.00
FARR	SAMANTHA FARRAR		
	CONTRACT	WLYT - INSTRUCTOR - MUSICAL THR DANCE WORKSHO	90.00
TOTAL FOR: SAMANTHA FARRAR			90.00
SARAH	SARAH ERB		
	CONTRACT	LIGHTBOARD OPERATOR - 8.15.25-8.24.25 NOISES	200.00
TOTAL FOR: SARAH ERB			200.00
HA	SKY HARSCH		
	CONTRACT	HOUSE MANAGER - PUPPY PALS 10.10.25	200.00
TOTAL FOR: SKY HARSCH			200.00
HELTAY	TAYLOR HELLEWELL		
	10112025	CLEANING SERVICE - PH 10.11.25 PUPPY PALS	100.00
	10182025	CLEANING SERVICE - PH 10.18.25 PUPPET WKND	100.00
TOTAL FOR: TAYLOR HELLEWELL			200.00
LOOMIS	THE LOOMIS COMPANY		
	C016928700	WRAP PLAN- NOVEMBER-2025	4,874.77
TOTAL FOR: THE LOOMIS COMPANY			4,874.77
MISC	THE ROSSOW GROUP		
	022125-4	FOIA TRAINING - B.MAHONEY	215.00
TOTAL FOR: THE ROSSOW GROUP			215.00
TRICO	TRI-COUNTY FEED SERVICE INC		
	91922/2	STRAW - SLEDDING HILL	577.32
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			577.32
QUINN	TYLER J QUINN		
	CONTRACT	SOUND ENGINEER - 10.10.25 PUPPY PALS	200.00
TOTAL FOR: TYLER J QUINN			200.00
USABL	USA BLUE BOOK/HD SUPPLY		
	INV00858514	BLUE FLAGS/TUBING KITS/ HATCH DPD	363.60
TOTAL FOR: USA BLUE BOOK/HD SUPPLY			363.60
WMCJT	WEST MICHIGAN CRIMINAL JUSTICE		
	6568	MCOLES - FALL 2025	586.88
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE			586.88

CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING OCTOBER 28, 2025

Vendor Code	Vendor Name		
	Invoice	Description	Amount
TOTAL - ALL VENDORS			136,634.78
FUND TOTALS:			
Fund 101	-	GENERAL OPERATING FUND	85,666.09
Fund 202	-	MAJOR STREET FUND	6,794.76
Fund 203	-	LOCAL STREET FUND	1,326.00
Fund 247	-	TAX INCREMENT FINANCE AUTHORITY #1	7,624.22
Fund 249	-	BUILDING INSPECTION DEPARTMENT	1,054.00
Fund 250	-	LOCAL DEVELOPMENT FINANCE AUTHORITY FUND	58.14
Fund 580	-	PLAYHOUSE	8,216.90
Fund 590	-	SEWER FUND	2,718.89
Fund 591	-	WATER FUND	18,421.97
Fund 594	-	MARINA FUND	2,422.48
Fund 661	-	MOTOR POOL FUND	2,331.33

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 28, 2025
 OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 247	DOG TAGS - SEPTEMBER 2025	MUSKEGON COUNTY TREASURE	10/15/25	212956	130.00
101-000-222.100	FLEX- OCTOBER 2025	BRANDON L MAHONEY	10/15/25	FLEX- OCT 2025	404.56
101-000-231.017	FLEX - OCT-2025	BRENDA BOURDON	10/15/25	FLEX-OCT-25	213.11
101-000-231.017	FLEX-OCTOBER-2025	BROOK SCHILLER	10/15/25	FLEX-OCT-2025	396.21
101-000-231.017	FLEX - OCTOBER-2025	CHRIS MAHONEY	10/15/25	FLEX - OCT-25	678.70
		Total For Dept 000 247			1,822.58
Dept 101 CITY COUNCIL	LIVESTREAM COUNCIL - OCTOBER-25	CATCHMARK TECHNOLOGIES	10/01/25	16960	300.00
101-101-962.000		Total For Dept 101 CITY COUNCIL			300.00
Dept 172 ADMINISTRATION	ANNUAL SVC & SUPPORT - AP/CR/GL	BS&A SOFTWARE	10/16/25	164388	2,397.50
101-172-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/03/25	10542698	3,978.00
101-172-818.000	IMPRAVATA USER FEE- CARDS (6)	MUSKEGON CENTRAL DISPATC	10/14/25	250002866 / 2892	49.26
101-172-850.000	DIGITAL SUPPORT SERVICE/SUPPLY-	KONICA MINOLTA BUSINESS	10/16/25	504694660	25.26
101-172-935.000		Total For Dept 172 ADMINISTRATION			6,450.02
Dept 203 ATTORNEY	ATTORNEY FEES - GENERAL	PARMENTER LAW	10/06/25	293786 / 293787	4,666.50
101-203-826.100		Total For Dept 203 ATTORNEY			4,666.50
Dept 257 ASSESSOR	ASSESSMENT ADMIN SVC - OCT-DEC-	MUSKEGON COUNTY TREASURE	10/15/25	213351	10,506.00
101-257-818.000		Total For Dept 257 ASSESSOR			10,506.00
Dept 265 CITY HALL BLDG & GROUNDS	CITY HALL/014-05195-00	CITY OF WHITEHALL	10/10/25	Q1 - WATER/SEWER	1,216.57
101-265-920.000	PUBLIC UTILITIES/100017760891	CONSUMER'S ENERGY	10/16/25	STATEMENT	769.38
101-265-920.000		Total For Dept 265 CITY HALL BLDG & GROUNDS			1,985.95
Dept 266 DISTRICT COURT	ATTORNEY FEES - PROSECUTION	PARMENTER LAW	10/06/25	293786 / 293787	1,121.00
101-266-826.000		Total For Dept 266 DISTRICT COURT			1,121.00
Dept 270 FRINGE BENEFITS	FRINGE-HEALTH INS	PRIORITY HEALTH	10/16/25	252900115353	25,096.05
101-270-719.600	FRINGE BENEFITS-RETIREE HEALTH	PRIORITY HEALTH	10/16/25	252900115353	4,178.59
101-270-719.601	WRAP PLAN- NOVEMBER-2025	THE LOOMIS COMPANY	09/10/25	C016928700	4,874.77
101-270-719.603	DENTAL - NOVEMBER-2025	DELTA DENTAL	11/01/25	RIS0006646007	2,280.10
101-270-719.605	OPTICAL - KEVIN	KEVIN NUMMERDOR	10/09/25	OPTICAL	250.00
101-270-719.650	FRINGE-LIFE INS - NOV	MET LIFE	10/13/25	5399644- NOV-25	274.72
101-270-719.680	FRINGE-DISABILITY INS - NOV	MET LIFE	10/13/25	5399644- NOV-25	567.15
101-270-719.690		Total For Dept 270 FRINGE BENEFITS			37,521.38
Dept 301 POLICE	FOIA TRAINING - B.MAHONEY	THE ROSSOW GROUP	10/15/25	022125-4	215.00
101-301-760.100	MCOLES - FALL 2025	WEST MICHIGAN CRIMINAL J	10/14/25	6568	586.88
101-301-760.200	IMPRAVATA USER FEE - CARDS (10)	MUSKEGON CENTRAL DISPATC	10/14/25	250002866 / 2892	101.40
101-301-850.000	CENTRAL DISPATCH FEES -NOVEMBER	MUSKEGON CENTRAL DISPATC	10/14/25	2500002900	4,137.42
101-301-850.000	TIRES FOR CRUISER	K & M TIRE INC.	10/21/25	40899388	479.56

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 10/24/2025 - 10/24/2025
 UNJOURNALIZED
 OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 28, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 301 POLICE					
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	10/16/25	STATEMENT	5,520.26
Dept 567 CEMETERY					
101-567-920.000	CEMETERY SPRINKLERS/014-05250-0	CITY OF WHITEHALL	10/10/25	Q1 - WATER/SEWER	2,839.84
101-567-920.000	PUBLIC UTILITIES/100016180844	CONSUMER'S ENERGY	10/16/25	STATEMENT	59.77
Dept 751 PARKS DEPARTMENT					
101-751-920.000	COVELL PARK/014-05157-05	CITY OF WHITEHALL	10/10/25	Q1 - WATER/SEWER	10,858.06
101-751-920.000	PUBLIC UTILITIES/100017154418	CONSUMER'S ENERGY	10/16/25	STATEMENT	252.38
Dept 753 PATHWAY					
101-753-920.000	MAIN-MEARS/013-04530-00	CITY OF WHITEHALL	10/10/25	Q1 - WATER/SEWER	11,110.44
Dept 756 119 S BALDWIN ST					
101-756-920.000	SCENE SHOP/014-05200-00	CITY OF WHITEHALL	10/10/25	Q1 - WATER/SEWER	531.68
101-756-920.000	PUBLIC UTILITIES/103021521192	CONSUMER'S ENERGY	10/16/25	STATEMENT	81.68
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES					
202-474-757.000	SIGNS (3) - BIKE/PEDESTRIAN - T	DORNBOSS SIGN INC	10/06/25	INV83737	248.76
202-474-976.000	SPEED SIGNS - COLBY ST/LAKE ST	RADARSIGN LLC	10/10/25	INV4256	5,220.00
Dept 482 ADMINISTRATION					
202-482-962.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/03/25	10542698	5,468.76
Fund 203 LOCAL STREET FUND					
Dept 482 ADMINISTRATION					
203-482-962.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/03/25	10542698	1,326.00
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 247					
247-000-920.000	SPLASH PAD/014-05120-00	CITY OF WHITEHALL	10/10/25	Q1 - WATER/SEWER	1,326.00
Dept 525 DOWNTOWN STREETScape					
247-525-757.000	STRAW - SLEDDING HILL	TRI-COUNTY FEED SERVICE	10/13/25	91922/2	6,175.12
					577.32

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 10/24/2025 - 10/24/2025
 UNJOURNALIZED

OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 28, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 525 DOWNTOWN STREETScape					
247-525-920.000	N MEARS LOT/014-051175-05	CITY OF WHITEHALL	10/10/25	Q1 - WATER/SEWER	598.96
247-525-921.000	PED LIGHTS/100015232430	CONSUMER'S ENERGY	10/16/25	STATEMENT	272.82
			Total For Dept 525 DOWNTOWN STREETScape		1,449.10
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247			Total For Fund 247 TAX INCREMENT FINANCE AUTHOR		7,624.22
249-000-962.000	ANNUAL SVC & SUPPORT - BLDG	BS&A SOFTWARE	10/16/25	164388	1,054.00
			Total For Dept 000 247		1,054.00
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 247			Total For Fund 249 BUILDING INSPECTION DEPARTME		1,054.00
250-000-818.100	C/S-INDUSTRIAL PARK/1000164878	CONSUMER'S ENERGY	10/16/25	STATEMENT	58.14
			Total For Dept 000 247		58.14
Fund 580 PLAYHOUSE					
Dept 000 247			Total For Fund 250 LOCAL DEVELOPMENT FINANCE AU		58.14
580-000-708.100	LIGHTBOARD OPERATOR - NOISES OF	SARAH ERB	08/18/25	CONTRACT	200.00
580-000-757.410	INSTRUCTOR-MUSICAL THR DANCE W	SAMANTHA FARRAR	10/14/25	CONTRACT	90.00
580-000-805.000	MONITOR REPLACEMENT/INSTALL	CATCHMARK TECHNOLOGIES	10/01/25	16694	2,095.00
580-000-818.100	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/03/25	10542698	2,652.00
580-000-818.300	LIGHTING DESIGNER - PUPPY PALS	AMANDA COLLENE	10/09/25	CONTRACT	600.00
580-000-818.300	LIGHT OPERATOR - PUPPET FROG 10	JACOB BEAMAN	10/14/25	CONTRACT	150.00
580-000-818.600	SOUND ENGINEER - PUPPY PALS 10.	TYLER J QUINN	10/09/25	CONTRACT	200.00
580-000-818.750	HOUSE MANAGER - PUPPY PALS	SKY HARSCH	10/09/25	CONTRACT	200.00
580-000-818.800	CLEANING SERVICE - PH 10.11.25	TAYLOR HELLEWELL	10/11/25	10112025	100.00
580-000-818.800	CLEANING SERVICE - PH 10.18.25	TAYLOR HELLEWELL	10/11/25	10182025	100.00
580-000-850.000	INTERNET - PH	CHARTER COMMUNICATIONS	10/14/25	5038701101425	330.00
580-000-920.000	PLAYHOUSE/005-01400-00	CITY OF WHITEHALL	10/10/25	Q1 - WATER/SEWER	649.70
580-000-920.000	PUBLIC UTILITIES/100015238247	CONSUMER'S ENERGY	10/16/25	STATEMENT	850.20
			Total For Dept 000 247		8,216.90
Fund 590 SEWER FUND					
Dept 550 SEWER ADMINISTRATION			Total For Fund 580 PLAYHOUSE		8,216.90
590-550-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/03/25	10542698	663.00
Dept 552 SEWER CUSTOMER ACCOUNTS			Total For Dept 550 SEWER ADMINISTRATION		663.00
590-552-818.000	ANNUAL SVC & SUPPORT - UB/50%	BS&A SOFTWARE	10/16/25	164388	435.50
590-552-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	10/14/25	5038701101425	59.99
			Total For Dept 552 SEWER CUSTOMER ACCOUNTS		495.49
Dept 554 SEWER PUMPING					
590-554-818.000	HAULED WASTE - 1,428 GALLONS	MUSKEGON COUNTY TREASURE	10/15/25	213312	84.25
590-554-920.000	PUBLIC UTILITIES/100015288960	CONSUMER'S ENERGY	10/16/25	STATEMENT	1,476.15

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 28, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 590 SEWER FUND					
Dept 554 SEWER PUMPING					
			Total For Dept 554 SEWER PUMPING		1,560.40
Fund 591 WATER FUND					
Dept 540 WATER ADMINISTRATION					
591-540-818-000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/03/25	10542698	663.00
			Total For Dept 540 WATER ADMINISTRATION		663.00
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-818-000	ANNUAL SVC & SUPPORT - UB/50%	BS&A SOFTWARE	10/16/25	164388	435.50
591-542-850-000	INTERNET - DPW	CHARTER COMMUNICATIONS	10/14/25	5038701101425	60.00
			Total For Dept 542 WATER CUSTOMER ACCOUNTS		495.50
Dept 546 WATER SOURCE PLANT					
591-546-757-000	FLAGS/PAINT/TUBING KITS/HATCH D	USA BLUE BOOK/HD SUPPLY	04/16/25	INV00858514	363.60
591-546-818-100	UPS CHARGES	HOME SERVICES OF WHITE L	10/14/25	21551	13.17
591-546-920-000	PUBLIC UTILITIES/100016430884	CONSUMER'S ENERGY	10/16/25	STATEMENT	9,749.27
591-546-920-000	TELEPHONE - 231.893.0406	FRONTIER	10/16/25	STATEMENT	41.05
			Total For Dept 546 WATER SOURCE PLANT		10,167.09
Dept 549 WATER CONSTRUCTION					
591-549-976-000	METER TRANCEIVER UNIT (32)	ETNA SUPPLY INC	10/16/25	S1065333049.001	7,096.38
			Total For Dept 549 WATER CONSTRUCTION		7,096.38
Fund 594 MARINA FUND					
Dept 000 247					
594-000-818-000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/03/25	10542698	1,326.00
594-000-850-000	INTERNET - MARINA	CHARTER COMMUNICATIONS	10/14/25	5038701101425	94.99
594-000-850-000	TELEPHONE 231-894-9689	FRONTIER	10/10/25	STATEMENT	84.03
594-000-920-000	MARINA/014-05115-00	CITY OF WHITEHALL	10/10/25	Q1 - WATER/SEWER	412.37
594-000-920-000	PUBLIC UTILITIES/100000353241	CONSUMER'S ENERGY	10/16/25	STATEMENT	505.09
			Total For Dept 000 247		2,422.48
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-818-000	ANNUAL SVC & SUPPORT - TIMESHEE	BS&A SOFTWARE	10/16/25	164388	252.50
661-000-818-000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/03/25	10542698	1,326.00
661-000-850-000	IMPRAVATA USER FEE- CARDS (9)	MUSKOGON CENTRAL DISPATC	10/14/25	2500002866 / 2892	65.68
661-000-920-000	DPW/014-05850-00	CITY OF WHITEHALL	10/10/25	Q1 - WATER/SEWER	48.36
661-000-920-000	PUBLIC UTILITIES/100016488254	CONSUMER'S ENERGY	10/16/25	STATEMENT	272.63
661-000-933-000	WEAR BLOCK/SHOE-HOSE REEL - VAC	JACK DOHENY COMPANY	10/08/25	126155	186.16
661-000-933-000	TIRES -INSTALL/STEM/DISPOSE -TR	PM TIRE LLC	10/01/25	1497	150.00
661-000-933-000	TIRE INSTALLATION - MOWER	PM TIRE LLC	10/02/25	1499	30.00
			Total For Dept 000 247		2,331.33
			Total For Fund 661 MOTOR POOL FUND		2,331.33

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING OF OCTOBER 28, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
	Fund Totals:				
	Fund 101 GENERAL OPERATING FUND				85,666.09
	Fund 202 MAJOR STREET FUND				6,794.76
	Fund 203 LOCAL STREET FUND				1,326.00
	Fund 247 TAX INCREMENT FINANCE				7,624.22
	Fund 249 BUILDING INSPECTION DE				1,054.00
	Fund 250 LOCAL DEVELOPMENT FINA			58.14	
	Fund 580 PLAYHOUSE				8,216.90
	Fund 590 SEWER FUND				2,718.89
	Fund 591 WATER FUND				18,421.97
	Fund 594 MARINA FUND				2,422.48
	Fund 661 MOTOR POOL FUND				2,331.33
	Total For All Funds:				136,634.78

**CITY OF WHITEHALL
RESOLUTION 25-31
CHANGE ELECTION YEAR TO EVEN YEARS**

WHEREAS, Public Act 523 of 2012 has made comprehensive changes to Michigan Election Law.

WHEREAS, The Act provides that cities wishing to change their election date to the even-year general election, may do so by resolution.

WHEREAS, the City of Whitehall currently holds the regular election for local officers at the November odd-year election date and desires to change the date on which it holds the regular election for local officers to the November even-year election date.

NOW, THEREFORE, LET IT BE RESOLVED

1. Election Date

The date of the regular city election is changed from November of each odd-numbered year to November of each even-numbered year, commencing with the regular city election in November 2028.

2. Transitional Terms

- (a) The term of the mayor elected at the odd-year November election in 2025, which would otherwise expire in 2027, is hereby extended until their successor is elected and qualified in November of 2028.
- (b) The terms of the three (3) Councilmembers elected at the odd-year November election in 2023, which would otherwise expire in December 2027, are hereby extended until their successors are elected and qualified in November 2028.
- (c) The terms of the three (3) Councilmembers elected at the odd-year November election in 2025, which would otherwise expire in December 2029, are hereby extended until their successors are elected and qualified in November 2030.

3. Standardized Terms Going Forward

All subsequent regular city elections shall be held in November of even-numbered years. The mayor shall be elected to a two-year term and Councilmembers shall be elected to four-year terms, commencing the next regular meeting following their election, and shall serve until their successors are elected and qualified.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held October 28, 2025 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Steven Salter, Mayor

Brenda Bourdon, City Clerk

**CITY OF WHITEHALL
RESOLUTION 25-31
CHANGE ELECTION YEAR TO EVEN YEARS**

CERTIFICATE

The foregoing is a true and complete copy of the Resolution adopted by the City Council of the City of Whitehall at a regular meeting held on October 28, 2025. Public notice was given and the meeting was conducted in full compliance with the Open Meetings Act, (PA267, 1976). Minutes of the meeting will be made available as required by the Act, and the ordinance was duly recorded, posted and authenticated by the Mayor and City Clerk as required by the Charter of said City.

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
AUTHORIZED SIGNATURES
RESOLUTION 25-34

- WHEREAS, Michigan Public Act 20 of 1943 §129.91 allows for the investment of surplus funds of a public corporation by authorizing such investments by its treasurer.
- WHEREAS, the Whitehall City Council authorizes certain officials to make banking, financial transactions, on behalf of the City.
- WHEREAS most banking transactions require two signatures from authorized representatives.
- WHEREAS it has been the City's practice to designate the Mayor, Mayor Pro Tem, City Manager, and Finance Officer/Treasurer as authorized representatives for banking transactions.
- WHEREAS, the Council previously designated Mayor Salter, Mayor Pro Tem Holmstrom, City Manager Tavernier as authorized representatives.
- WHEREAS, Crystal Budde has filled the Finance Officer/Treasurer position.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council hereby authorizes Crystal Budde as an authorized representative for banking/financial transactions and investments on behalf of the City.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council, at a regular meeting held October 28, 2025 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Steve Salter, Mayor

Brenda Bourdon, City Clerk

**CITY OF WHITEHALL
(Muskegon County, Michigan)**

Resolution 25-35

**RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT
CAPITAL IMPROVEMENTS AND TO PUBLISH
NOTICE OF INTENT TO ISSUE MUNICIPAL SECURITIES**

Minutes of a regular meeting of the City Council of the City of Whitehall, Muskegon County, Michigan, held in the City on October 28, 2025, at 6:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by Member _____ and supported by Member _____:

WHEREAS, the City Council deems it to be in the best interest of the City of Whitehall (the "City") to design, acquire and construct certain capital improvements, including without limitation: (1) improvements to the City's sanitary sewer system, including, without limitation, the replacement of sewer mains, improvements to sewer mains, lining of sewer mains and construction of new sewer mains, including both gravity and force mains, and other sewer main work, lift station improvements, including, without limitation, replacing lift stations and improving lift stations, and such other improvements to the sanitary sewer system as the City may determine to make; (2) improvements to the City's water system, including without limitation, replacement of service lines, improvements to water mains, replacing existing water mains and installing new water mains, and other water main work and such other improvements to the water system as the City may determine to make; (3) improvements to the City's street systems, including, without limitation, base construction and reconstruction, paving and repaving, mill and fill, top layer resurfacing, storm sewer and drainage improvements, and such other improvements to the City's street systems as the City may determine to make; (4) West Colby promenade and streetscape improvements; (5) the restoration of streets, rights-of-way and easements affected by the improvements stated in this Resolution and related facilities, as well as all work, equipment, and appurtenances necessary or incidental to these improvements; and (6) other capital improvements as the City may determine to make and to pay the costs of issuance of municipal securities (the "Improvements") and to finance the Improvements by the issuance of municipal securities which pledge the City's limited tax general obligation pursuant to Section 517 of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"); and

WHEREAS, the City may proceed to acquire the Improvements prior to the issuance of the municipal securities; and

WHEREAS, the City may incur substantial capital expenditures for the Improvements prior to the issuance of the municipal securities and desires to be reimbursed for such expenditures from the proceeds of the municipal securities; and

WHEREAS, pursuant to Section 517 of Act 34, it is necessary to publish a Notice of Intent to Issue Municipal Securities for the Improvements.

NOW, THEREFORE, BE IT RESOLVED that:

1. The City Council hereby determines to design, purchase, acquire and construct the Improvements, and to pay for the cost through the issuance of one or more series of municipal securities, which pledge the City's limited tax full faith and credit, pursuant to Section 517 of Act 34, in an amount of not to exceed \$8,500,000 (the "Municipal Securities").

2. A Notice of Intent to Issue Municipal Securities be published in accordance with Section 517 of Act 34, and the City Manager is authorized and directed to publish the Notice of Intent to Issue Municipal Securities in a newspaper of general circulation in the City, which Notice shall be substantially in the form as set forth on Exhibit A attached hereto with such changes as are approved by the City Manager, and shall be at least one-quarter (1/4) page size in the newspaper.

3. The City may proceed to design, acquire and construct the Improvements using available funds of the Sewage Disposal System Fund, a fund for the operation and maintenance of the Sewage Disposal System, the Water System, a fund for the operation and maintenance Water System, the Street Funds, funds for the maintenance and improvement of street, the General Fund, a fund for the general operations of the City and other funds of the City.

4. At such time as the City issues the Municipal Securities for the long-term financing of the acquisition of the Improvements, the City shall be reimbursed for its expenditures for the Improvements out of the proceeds of the Municipal Securities.

5. This resolution and the expression of intent to seek reimbursement from future proceeds of the Municipal Securities is intended to satisfy the requirements of Section 150 of the Internal Revenue Code of 1986, as amended.

6. The firm of Dickinson Wright PLLC is hereby employed as bond counsel to the City to prepare the documents for the issuance of the Municipal Securities for financing acquisition of the Improvements and the officers of the City are authorized to enter into an engagement letter with Dickinson Wright PLLC.

7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

Brenda Bourdon, Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Whitehall, Muskegon County, Michigan, at a meeting held on October 28, 2025, and that the public notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

Dated: October 28, 2025

Brenda Bourdon, Clerk

EXHIBIT A

[NOTE TO PUBLISHER - PUBLICATION MUST BE 1/4 PAGE SIZE]

NOTICE OF INTENT TO ISSUE MUNICIPAL SECURITIES TO THE ELECTORS OF THE CITY OF WHITEHALL

PLEASE TAKE NOTICE that the City Council of the City of Whitehall (the "City") intends to issue municipal securities in one or more series, in an amount of not to exceed \$8,500,000 (the "Municipal Securities").

The Municipal Securities shall be issued for the purpose of defraying the cost to design, acquire and construct certain capital improvements, including without limitation: (1) improvements to the City's sanitary sewer system, including, without limitation, the replacement of sewer mains, improvements to sewer mains, lining of sewer mains and construction of new sewer mains, including both gravity and force mains, and other sewer main work, lift station improvements, including, without limitation, replacing lift stations and improving lift stations, and such other improvements to the sanitary sewer system as the City may determine to make; (2) improvements to the City's water system, including without limitation, replacement of service lines, improvements to water mains, replacing existing water mains and installing new water mains, and other water main work and such other improvements to the water system as the City may determine to make; (3) improvements to the City's street systems, including, without limitation, base construction and reconstruction, paving and repaving, mill and fill, top layer resurfacing, storm sewer and drainage improvements, and such other improvements to the City's street systems as the City may determine to make; (4) West Colby promenade and streetscape improvements; (5) the restoration of streets, rights-of-way and easements affected by the improvements stated in this Resolution and related facilities, as well as all work, equipment, and appurtenances necessary or incidental to these improvements; and (6) other capital improvements as the City may determine to make and to pay the costs of issuance of municipal securities and capitalized interest, if any.

The Municipal Securities of this issue shall mature within the maximum terms permitted by law with interest on the unpaid balance at a rate not to exceed the maximum rate permitted by law to be determined upon the sale of the Municipal Securities. The Municipal Securities shall be issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34").

SOURCE OF PAYMENT

The City intends to pay the principal of and interest on the Municipal Securities from available funds of the City. The principal of and interest on the Municipal Securities will be limited tax full faith and credit general obligations of the City, payable from any available funds of the City. Pursuant to this pledge of its limited tax full faith and credit, in the event available funds of the City are not sufficient to pay the principal of and interest on the Municipal Securities, the City will be obligated to levy such ad valorem taxes upon all taxable property in the City as shall be necessary to make the payments of principal and interest on the Municipal Securities, which taxes, however, will be limited by applicable constitutional, statutory and charter limitations on the taxing power of the City.

RIGHT OF REFERENDUM

This notice is given, by order of the City Council of the City, to and for the benefit of the electors of the City in order to inform them of their right to petition for a referendum upon the question of the issuance of the Municipal Securities. The Municipal Securities will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the City, whichever is the lesser, shall have been filed with the City Clerk or other recording officer of the City. In the event that such a petition is filed, the Municipal Securities will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City qualified to vote and voting thereon at a general or special election.

This Notice is published pursuant to the requirements of Section 517 of Act 34.

Brenda Bourdon, Clerk
City of Whitehall