



**WORK SESSION**  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
NOVEMBER 11, 2025  
5:00 p.m.

### **AGENDA**

1. Meeting Called to Order
2. Oaths of Office
  - Mayor Tom Ziemer
  - Council Members Scott Brown, Jeff Holmstrom & Bryan Mahan
3. Discussion Items
  - Council Vacancy – Appointment Process
  - W. Colby Promenade Project
  - Celery Flats Update
4. Informational Items
5. Public Comment \*
6. Meeting Adjourned

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City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

\* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



**CITY COUNCIL MEETING**  
405 E. COLBY STREET, WHITEHALL, MI  
COUNCIL CHAMBERS  
NOVEMBER 11, 2025  
6:00 p.m.

**AGENDA**

1. Meeting called to Order
  - A. Pledge of Allegiance
  - B. Council Vacancy
    - Oath of Office
  - C. Selection of Mayor Pro-Tem
    - Oath of Office
2. Approval of Agenda
3. Consent Agenda
  - Approval of the October 28, 2025 Council Meeting Minutes
  - Approval of Accounts Payable
  - Communications – Marina Advisory Committee Minutes
4. Messages from the Mayor, Council, and City Manager
5. Public Comment \*
6. Old Business
7. New Business
  - A. Resolution 25-36 Meeting Schedule
  - B. Resolution 25-37 Marina Rates
8. Public Comment \*
9. Adjournment

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**CITY COUNCIL  
MEETING MINUTES**  
Council Chambers  
October 28, 2025

**PRESENT** Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Steve Salter, Steve Sikkenga and Tom Ziemer

**ABSENT** None

**ALSO PRESENT** Brenda Bourdon, Dan Tavernier, Will Meier, Brandon Mahoney

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Mayor Salter called the meeting to order at 6:00 p.m.

**APPROVAL OF THE AMENDED AGENDA**

Motion by Holmstrom, seconded by Brown to approve the amended agenda by adding West Colby Promenade Project Scope under Old Business and Committee Creation under New Business.

Voice Vote: All yeses

**MOTION CARRIED**

**SPECIAL PRESENTATION – Community Garden, Amber Marks and Dayton Pax**

Community Garden organizers shared highlights from their summer season, including events and activities held at the garden, donations received, and results from a community survey showing strong participation and support.

**PUBLIC HEARING – ELECTION CYCLE CHANGE**

Motion by Holmstrom, seconded by Brown to open the public hearing for the Election Cycle Change at 6:17 pm. Voice Vote: All yeses

**MOTION CARRIED**

No comments were received. Public Hearing was closed at 6:20 pm.

**APPROVAL OF THE CONSENT AGENDA**

- A. Approval of the October 14, 2025 Work Session Minutes, Council Meeting Minutes and October 10 Special Meeting Minutes
- B. Accounts Payable \$205,079.06
- C. Communications: None

Motion by Sikkenga, seconded by Hillebrand, to approve the Consent Agenda.

Voice Vote: All yeses

**MOTION CARRIED**

**MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER**

Messages were received from Council members.

**PUBLIC COMMENT**

Public comments were received from Rachel Neinhouse, Ron Russell, Sharon Kosko.

**OLD BUSINESS**

West Colby Promenade

Motion by Brown, seconded by Ziemer to discuss the scope of the West Colby Promenade at a work session.

Voice vote: All yeses

**MOTION CARRIED**

**NEW BUSINESS**

**A. Committee Creation**

Motion by Holmstrom, seconded by Brown to create a committee to discuss the feasibility of acquiring the Church on 117 S. Division to use as a Community Center.

Voice Vote: All yeses.

**MOTION CARRIED**

**B. Resolution 25-31 Election Cycle Change**

Motion by Sikkenga, seconded by Brown to approve the election cycle change from even years to odd years for the November election commencing 2028.

Roll Call Vote: Yes – Sikkenga, Brown, Holmstrom, Ziemer, Hillebrand, Cabala, and Salter;  
No – None; Absent – None

**MOTION CARRIED**

**C. Resolution 25-34 Signatures**

Motion by Hillebrand, seconded by Sikkenga to authorize Crystal Budde as an authorized representative for banking/financial transactions and investments on behalf of the City.

Roll Call Vote: Yes – Hillebrand, Sikkenga, Brown, Holmstrom, Ziemer, Cabala, and Salter;  
No – None; Absent – None

**MOTION CARRIED**

**D. Resolution 25-35 Municipal Securities Notice for Capital Improvements**

Motion by Brown, seconded by Sikkenga to authorize the design, acquisition, and construction of improvements, to be financed through the issuance of limited tax municipal securities not exceeding \$8.5 million under Act 34. The City Manager is directed to publish a Notice of Intent to Issue Municipal Securities. The City may use available funds for initial project costs, to be reimbursed from bond proceeds upon issuance. This action meets federal reimbursement requirements, and Dickinson Wright PLLC is appointed as bond counsel to prepare necessary documents.

Roll Call Vote: Yes – Hillebrand, Sikkenga, Brown, Holmstrom, Ziemer, Cabala, and Salter;  
No – None; Absent – None

**MOTION CARRIED**

**PUBLIC COMMENT**

Public comment was received by Val Barnes.

**ADJOURNMENT**

Mayor Salter adjourned the Council Meeting at 7:16 pm.

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Respectfully submitted,  
Brenda Bourdon, City Clerk

DRAFT

CITY OF WHITEHALL  
ACCOUNTS PAYABLE  
November 11, 2025

**October & November 2025 Prepaids**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$48,783.51	Transfer
IRS	Payroll	\$16,627.33	EFT
Alerus Financial	Payroll	\$7,494.75	EFT
MISDU - FOC	Payroll	\$61.84	9430
American Bank & Trust	2024 Equinox - Lease Payment	\$10,424.00	EFT

**Total Prepaids:** \$83,391.43

**Accounts Payable:** \$434,473.93

***TOTAL ACCOUNTS PAYABLE*** \$517,865.36

Vendor Code	Vendor Name	Description	Amount
AFLAC	AFLAC		
	648379	PREMIUM - OCT-2025	920.67
TOTAL FOR: AFLAC			920.67
ANL	ANLAAN CORPORATION		
	2220875 -PH V	PAY APP 5- POCKET PARK/ PARKING LOTS-GOODRICH	123,581.80
TOTAL FOR: ANLAAN CORPORATION			123,581.80
BLPR	BLUE LAKE PUBLIC RADIO		
	4138-9	RADIO MARKETING 10/4-10/25/2025	80.00
TOTAL FOR: BLUE LAKE PUBLIC RADIO			80.00
BOBSA	BOB'S ASPHALT PAVING		
	2611	CH PARKING LOT - SEAL/FILL/STRIPE	4,650.00
TOTAL FOR: BOB'S ASPHALT PAVING			4,650.00
CONSU	CONSUMER'S ENERGY		
	STATEMENT	PUBLIC UTILITIES	6,646.57
TOTAL FOR: CONSUMER'S ENERGY			6,646.57
DTE	DTE ENERGY		
	STATEMENT	PUBLIC UTILITIES	805.84
TOTAL FOR: DTE ENERGY			805.84
ETNA	ETNA SUPPLY INC		
	S106491875.002	AFC PACER #40 STANDPIPE FOR TRAFFIC MODEL	631.00
TOTAL FOR: ETNA SUPPLY INC			631.00
FRONT	FRONTIER		
	STATEMENT	TELEPHONE 231-893-4708	127.73
	STATEMENT	TELEPHONE 231-894-6937	108.40
	STATEMENT	TELEPHONE 231-893-1801	41.05
TOTAL FOR: FRONTIER			277.18
GILLROY	GILL-ROY'S HARDWARE		
	STATEMENT	TOOLS & PARTS	315.07
TOTAL FOR: GILL-ROY'S HARDWARE			315.07
HAVIL	HAVILAND		
	553405 / CR5536	QTY 16- 15 GAL DRUM CHLORINE	1,103.27
TOTAL FOR: HAVILAND			1,103.27
HOME	HOME SERVICES OF WHITE LAKE		
	21735	UPS CHARGES	13.93
TOTAL FOR: HOME SERVICES OF WHITE LAKE			13.93
HYDCO	HYDROCORP METER SALES		
	CI-09468	BI-ANNUAL SERVICE PROGRAM - OCTOBER-2025 -	906.67
TOTAL FOR: HYDROCORP METER SALES			906.67
J&H OIL	J&H OIL COMPANY		
	12320116	FUEL - GASOLINE (4000G) & DIESEL (3501G)	13,643.95
TOTAL FOR: J&H OIL COMPANY			13,643.95

CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING NOVEMBER 11, 2025

Vendor Code	Vendor Name	Description	Amount
KENNE	KENNEDY INDUSTRIES INC		
	648661	REPAIR/SERVICE - LS#2	1,292.50
TOTAL FOR: KENNEDY INDUSTRIES INC			1,292.50
UBMISC	LARSON ALAN		
	10/31/2025	UB refund for account: 002-00425-00	21.23
TOTAL FOR: LARSON ALAN			21.23
MDEQ	MI DEPT EGLE		
	761-11361468	2026 COMMUNITY WATER SUPPLY ANNUAL FEE	1,710.30
TOTAL FOR: MI DEPT EGLE			1,710.30
MML	MICHIGAN MUNICIPAL LEAGUE		
	STATEMENT	CDL CONSORTIUM DRIVERS FEE - 8 DRIVERS	800.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			800.00
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS -OCTOBER-2025	261.08
TOTAL FOR: MODEL COVERALL SERVICE INC			261.08
MOTOR	MOTOROLA SOLUTIONS		
	1411211949	BODY CAMS/IN-CAR VIDEO CLOUD STORAGE SUBSCRIP	4,968.00
	1411212618	BODY CAMS/IN-CAR VIDEO- CHARGE DOCK VIDEO SVC	11,136.00
TOTAL FOR: MOTOROLA SOLUTIONS			16,104.00
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2500002924	VIRTUAL SERVER & SUPPORT - NOVEMBER 2025	683.45
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			683.45
MUTRE	MUSKEGON COUNTY TREASURER'S		
	213694	SURCHARGES - VACTOR DISCHARGE 460 GAL	25.30
	WWUB123500	WASTE WATER & BONDS	75,000.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			75,025.30
PLANTE	PLANTE & MORAN, PLLC		
	10557721	SERVICES - TREASURY ASSISTANT 9.27-10.15.25	14,186.25
TOTAL FOR: PLANTE & MORAN, PLLC			14,186.25
ROTHB	RIVERS ACE		
	STATEMENT	CINCH DOOR BTM/HOSE CLAMP/INSERT	37.89
TOTAL FOR: RIVERS ACE			37.89
RIVERS	RIVERS RENTAL & EQUIPMENT		
	STATEMENT	RAIN BIRD VALVE/ADAPTER/INSERT/SPRINKLER	147.59
TOTAL FOR: RIVERS RENTAL & EQUIPMENT			147.59
BLOOM	RUTH AND MAX BLOOMQUIST		
	CONTRACT	PERFORMERS - BLUE WATER/MAX & RUTH SHOW 11.15	500.00
TOTAL FOR: RUTH AND MAX BLOOMQUIST			500.00
SPARA	SPARTAN DISTRIBUTORS		
	7022038-00	KUBOTA SIDEWALK SNOWBLOWER - RES 25-26	50,002.00
	7556880-00	BELT B50	53.18
TOTAL FOR: SPARTAN DISTRIBUTORS			50,055.18

Vendor Code	Vendor Name	Description	Amount
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	7007387226	LYSOL/INK/PLANNERS/AA BATTERIES/PENS/DESK CAL	168.92
	7007456697	2026 PLANNER	11.49
	7007467440	TABS/TONER	65.97
	7007549739	2026 PLANNER	7.48
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			253.86
MICACA	STATE OF MI ARTS & CULTURE COUNCIL		
	STATEMENT	RETURN GRANT FUNDS - UNUSED PROF DEVELOPMENT	250.00
TOTAL FOR: STATE OF MI ARTS & CULTURE COUNCIL			250.00
QUINN	TYLER J QUINN		
	CONTRACT	SOUND ENGINEER - BLUE WATER RAMBLERS/RUTH & M	250.00
TOTAL FOR: TYLER J QUINN			250.00
USBANK	US BANK		
	7936947	PLAYHOUSE BOND - AGENT FEE	600.00
TOTAL FOR: US BANK			600.00
USABL	USA BLUE BOOK/HD SUPPLY		
	INV00872757	REUSABLE EAR PLUGS (100PAIRS/BOX)	209.61
TOTAL FOR: USA BLUE BOOK/HD SUPPLY			209.61
VERIZ	VERIZON WIRELESS		
	6127177265	ON CALL PHONE/I-PAD PLAN	80.37
TOTAL FOR: VERIZON WIRELESS			80.37
VRE	VREDEVELD HAEFNER LLC		
	6990	FY 24/25 AUDIT & FINANCIAL STATEMENTS	8,000.00
TOTAL FOR: VREDEVELD HAEFNER LLC			8,000.00
WESTMI	WEST MICHIGAN INTERNATIONAL		
	M101004521	2026 INTERNATIONAL HV507SFA 4X2 CAB CHASSIS	108,170.28
TOTAL FOR: WEST MICHIGAN INTERNATIONAL			108,170.28
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	BATERIES/ANTIFREEZE/GLOVES/PULLERS/FILTERS/GR	2,259.09
TOTAL FOR: WHITE LAKE AUTOMOTIVE			2,259.09
TOTAL - ALL VENDORS			434,473.93
<b>FUND TOTALS:</b>			
	Fund 101 - GENERAL OPERATING FUND		37,099.96
	Fund 202 - MAJOR STREET FUND		2,058.62
	Fund 203 - LOCAL STREET FUND		2,058.62
	Fund 247 - TAX INCREMENT FINANCE AUTHORITY #1		124,016.58
	Fund 580 - PLAYHOUSE		4,927.35
	Fund 590 - SEWER FUND		78,977.03
	Fund 591 - WATER FUND		7,035.83
	Fund 594 - MARINA FUND		1,627.13
	Fund 661 - MOTOR POOL FUND		176,672.81

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 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 11, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 247					
101-000-231.018	PREMIUM - OCT-2025	AFLAC	10/17/25	648379	920.67
Total For Dept 000 247					920.67
Dept 172 ADMINISTRATION					
101-172-727.000	TABS (88/PK)	STAPLES CONTRACT & COMME	10/30/25	7007467440	2.26
101-172-727.000	PRINTER INK	STAPLES CONTRACT & COMME	10/25/25	7007387226	71.61
101-172-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/25	6990	2,720.00
101-172-818.000	VIRTUAL SERVER & SUPPORT - NOV	MUSKEGON CENTRAL DISPATC	11/04/25	2500002924	683.45
101-172-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/21/25	10557721	4,255.88
101-172-850.000	TELEPHONE - 231.893.4708	FRONTIER	10/20/25	STATEMENT	63.87
Total For Dept 172 ADMINISTRATION					7,797.07
Dept 215 CITY CLERK					
101-215-727.000	PLANNER	STAPLES CONTRACT & COMME	10/25/25	7007387226	41.40
Total For Dept 215 CITY CLERK					41.40
Dept 253 TREASURER					
101-253-727.000	WALL CALENDAR	STAPLES CONTRACT & COMME	10/25/25	7007387226	9.51
101-253-727.000	2026 PLANNER	STAPLES CONTRACT & COMME	10/29/25	7007456697	11.49
101-253-727.000	2026 PLANNER	STAPLES CONTRACT & COMME	11/04/25	7007549739	7.48
Total For Dept 253 TREASURER					28.48
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	PIPES/TEES/COUPLING	GILL-ROY'S HARDWARE	10/31/25	STATEMENT	7.22
101-265-775.000	VALE/ADAPTER/INSERT - CH IRRIGA	RIVERS RENTAL & EQUIPMEN	10/31/25	STATEMENT	131.64
101-265-920.000	PUBLIC UTILITIES/910021159454	DTE ENERGY	09/25/25	STATEMENT	104.46
Total For Dept 265 CITY HALL BLDG & GROUNDS					243.32
Dept 270 FRINGE BENEFITS					
101-270-719.450	UNIFORMS -OCTOBER-2025	MODEL COVERALL SERVICE I	11/03/25	STATEMENT	230.60
Total For Dept 270 FRINGE BENEFITS					230.60
Dept 301 POLICE					
101-301-727.000	PRINTER TONER	STAPLES CONTRACT & COMME	10/30/25	7007467440	63.71
101-301-727.000	LYSOL SPRAY (4)	STAPLES CONTRACT & COMME	10/25/25	7007387226	34.60
101-301-757.000	NUTS & BOLTS	GILL-ROY'S HARDWARE	10/31/25	STATEMENT	3.99
101-301-757.000	CAR WASH	WHITE LAKE AUTOMOTIVE	10/31/25	STATEMENT	49.49
101-301-850.000	TELEPHONE - 231.893.4708	FRONTIER	10/20/25	STATEMENT	63.86
101-301-976.000	BODY CAMS/IN-CAR VIDEO STORAGE	MOTOROLA SOLUTIONS	10/14/25	1411211949	4,968.00
101-301-976.000	BODY CAM/IN-CAR VID- CHR9 DOCK/	MOTOROLA SOLUTIONS	10/17/25	1411212618	11,136.00
Total For Dept 301 POLICE					16,319.65
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES/100000345759	CONSUMER'S ENERGY	10/24/25	STATEMENT	6,414.24
Total For Dept 448 STREET LIGHTING					6,414.24
Dept 567 CEMETERY					
101-567-757.000	GORILLA TAPE - CEMETERY BACK FL	GILL-ROY'S HARDWARE	10/31/25	STATEMENT	8.09
101-567-757.000	ANTIFREEZE	WHITE LAKE AUTOMOTIVE	10/31/25	STATEMENT	48.51
101-567-920.000	PUBLIC UTILITIES/910021159306	DTE ENERGY	09/25/25	STATEMENT	59.91
Total For Dept 567 CEMETERY					116.51

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CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF NOVEMBER 11, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 751 PARKS DEPARTMENT					
101-751-775.000	HOSE BIBB - STEVENS FIELD	GILL-ROY'S HARDWARE	10/31/25	STATEMENT	177.76
101-751-775.000	CINCH DOOR BTM	RIVERS ACE	10/31/25	STATEMENT	15.19
101-751-775.000	SPRINKLER - PARKS IRRIGATION	RIVERS RENTAL & EQUIPMEN	10/31/25	STATEMENT	15.95
101-751-775.000	ANTIFREEZE	WHITE LAKE AUTOMOTIVE	10/31/25	STATEMENT	72.64
101-751-818.000	CH PARKING LOT - SEAL/FILL/STRI	BOB'S ASPHALT PAVING	11/03/25	2611	4,650.00
Total For Dept 751 PARKS DEPARTMENT					4,931.54
Dept 756 119 S BALDWIN ST					
101-756-920.000	PUBLIC UTILITIES/910021159793	DTE ENERGY	09/25/25	STATEMENT	56.48
Total For Dept 756 119 S BALDWIN ST					56.48
Total For Fund 101 GENERAL OPERATING FUND					37,099.96
Fund 202 MAJOR STREET FUND					
Dept 482 ADMINISTRATION					
202-482-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/25	6990	640.00
202-482-962.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/21/25	10557721	1,418.62
Total For Dept 482 ADMINISTRATION					2,058.62
Total For Fund 202 MAJOR STREET FUND					2,058.62
Fund 203 LOCAL STREET FUND					
Dept 482 ADMINISTRATION					
203-482-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/25	6990	640.00
203-482-962.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/21/25	10557721	1,418.62
Total For Dept 482 ADMINISTRATION					2,058.62
Total For Fund 203 LOCAL STREET FUND					2,058.62
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 247					
247-000-818.600-D22	PAY APP 5- PCKT PARK/LOTS- GDRC	ANLAAN CORPORATION	06/01/25	2220875 -PH V	123,581.80
Total For Dept 000 247					123,581.80
Dept 525 DOWNTOWN STREETScape					
247-525-757.000	CLAMPS/ELBOWS/PIPE - DT IRRIG	GILL-ROY'S HARDWARE	10/31/25	STATEMENT	61.18
247-525-757.000	HOSE CLAMP/INSERT	RIVERS ACE	10/31/25	STATEMENT	22.70
247-525-757.000	DISPOSABLE GLOVES	WHITE LAKE AUTOMOTIVE	10/31/25	STATEMENT	53.26
247-525-920.000	PUBLIC UTILITIES/920030385842	DTE ENERGY	09/25/25	STATEMENT	94.38
247-525-921.000	PED LIGHTS/100000242550	CONSUMER'S ENERGY	10/24/25	STATEMENT	203.26
Total For Dept 525 DOWNTOWN STREETScape					434.78
Total For Fund 247 TAX INCREMENT FINANCE AUTHOR					124,016.58
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-566.000	RETURN GRANT FUNDS - UNUSED PRO	STATE OF MI ARTS & CULTU	11/03/25	STATEMENT	250.00
580-000-805.000	RADIO MARKETING 10/4-10/25/2025	BLUE LAKE PUBLIC RADIO	10/25/25	4138-9	80.00
580-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/25	6990	160.00
580-000-818.100	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/21/25	10557721	2,837.25
580-000-818.400	PERFORMERS - BLUE WATER/MAX & R	RUTH AND MAX BLOOMQUIST	09/29/25	CONTRACT	500.00
580-000-818.600	SOUND ENGINEER - BLUE WATER/MAX	TYLER J QUINN	09/29/25	CONTRACT	250.00

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CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF NOVEMBER 11, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-920.000	PUBLIC UTILITIES/910021159660	DTE ENERGY	09/25/25	STATEMENT	250.10
580-000-994.000	PLAYHOUSE BOND - AGENT FEE	US BANK	10/24/25	7936947	600.00
Total For Dept 000 247					4,927.35
Total For Fund 580 PLAYHOUSE					4,927.35
Fund 590 SEWER FUND					
Dept 550 SEWER ADMINISTRATION					
590-550-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/25	6990	1,760.00
590-550-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/21/25	10557721	709.31
Total For Dept 550 SEWER ADMINISTRATION					2,469.31
Dept 552 SEWER CUSTOMER ACCOUNTS					
590-552-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	10/28/25	6127177265	38.01
Total For Dept 552 SEWER CUSTOMER ACCOUNTS					38.01
Dept 554 SEWER PUMPING					
590-554-775.000	RTU EXT LIFE GAL - LS#2	WHITE LAKE AUTOMOTIVE	10/31/25	STATEMENT	23.98
590-554-818.000	REPAIR/SERVICE - LS#2	KENNEDY INDUSTRIES INC	10/27/25	648661	1,292.50
590-554-818.000	SURCHARGES - VACTOR DISCHARGE 4	MUSKEGON COUNTY TREASURE	10/31/25	213694	25.30
590-554-920.000	PUBLIC UTILITIES/100094991039	CONSUMER'S ENERGY	10/24/25	STATEMENT	29.07
590-554-920.000	PUBLIC UTILITIES/910021159892	DTE ENERGY	09/25/25	STATEMENT	55.63
590-554-920.000	TELEPHONE - 231.893.1801	FRONTIER	11/01/25	STATEMENT	41.05
Total For Dept 554 SEWER PUMPING					1,467.53
Dept 556 WASTEWATER SYSTEM-GALLONAGE					
590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURE	10/15/25	WWUB123500	49,104.18
590-556-959.950	WASTEWATER SYS-GALLONAGE - BOND	MUSKEGON COUNTY TREASURE	10/15/25	WWUB123500	25,895.82
Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE					75,000.00
Dept 558 SEWER T & D					
590-558-850.000	ON CALL CELL	VERIZON WIRELESS	10/28/25	6127177265	2.18
Total For Dept 558 SEWER T & D					2.18
Total For Fund 590 SEWER FUND					78,977.03
Fund 591 WATER FUND					
Dept 000 247					
591-000-202.100	Water	LARSON ALAN	10/31/25	10/31/2025	21.23
Total For Dept 000 247					21.23
Dept 540 WATER ADMINISTRATION					
591-540-770.000	2026 COMMUNITY WATER SUPPLY ANN	MI DEPT EGLE	10/30/25	761-11361468	1,710.30
591-540-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/25	6990	1,760.00
591-540-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/21/25	10557721	709.31
Total For Dept 540 WATER ADMINISTRATION					4,179.61
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	10/28/25	6127177265	38.01
Total For Dept 542 WATER CUSTOMER ACCOUNTS					38.01
Dept 546 WATER SOURCE PLANT					

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 CITY OF WHITEHALL ACCOUNTS PAYABLE  
 COUNCIL MEETING OF NOVEMBER 11, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 591 WATER FUND					
Dept 546 WATER SOURCE PLANT					
591-546-757.000	QTY 16 - 15 GAL DRUMS CHLORINE	HAVILAND	10/24/25	553405 / CR553661	1,103.27
591-546-818.100	UPS CHARGES	HOME SERVICES OF WHITE L	11/05/25	21735	13.93
591-546-920.000	PUBLIC UTILITIES/920017788919	DTE ENERGY	09/25/25	STATEMENT	112.97
Total For Dept 546 WATER SOURCE PLANT					1,230.17
Dept 548 WATER T & D					
591-548-775.000	AFC PACER #40 STANDPIPE TRAFFIC	ETNA SUPPLY INC	10/30/25	S106491875.002	631.00
591-548-775.000	FEMALE HOSE END	GILL-ROY'S HARDWARE	10/31/25	STATEMENT	26.97
591-548-818.000	BI-ANNUAL SERVICE PROGRAM-OCTOB	HYDROCOPR METER SALES	10/31/25	CI-09468	906.67
591-548-850.000	ON CALL CELL	VERIZON WIRELESS	10/28/25	6127177265	2.17
Total For Dept 548 WATER T & D					1,566.81
Total For Fund 591 WATER FUND					7,035.83
Fund 594 MARINA FUND					
Dept 000 247					
594-000-775.000	ANTIFREEZE	WHITE LAKE AUTOMOTIVE	10/31/25	STATEMENT	48.51
594-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/25	6990	160.00
594-000-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/21/25	10557721	1,418.62
Total For Dept 000 247					1,627.13
Total For Fund 594 MARINA FUND					1,627.13
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-101.000	INVENTORY-GASOLINE 4000G	J&H OIL COMPANY	10/31/25	12320116	9,902.61
661-000-102.000	INVENTORY-DIESEL 3501G	J&H OIL COMPANY	10/31/25	12320116	3,741.34
661-000-727.000	DESK CALENDARS (4)	STAPLES CONTRACT & COMME	10/25/25	7007387226	11.80
661-000-757.000	GORILLA TAPE	GILL-ROY'S HARDWARE	10/31/25	STATEMENT	19.52
661-000-757.000	REUSABLE EAR PLUGS	USA BLUE BOOK/HD SUPPLY	10/31/25	INV00872757	209.61
661-000-777.000	PULLERS	WHITE LAKE AUTOMOTIVE	10/31/25	STATEMENT	165.99
661-000-781.000	LOCKING PLIERS	GILL-ROY'S HARDWARE	10/31/25	STATEMENT	10.34
661-000-781.000	FILTER/GREASE - PLOW TRUCKS 12-	WHITE LAKE AUTOMOTIVE	10/31/25	STATEMENT	896.76
661-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	10/31/25	6990	160.00
661-000-818.000	SHOP TOWELS	MODEL COVERALL SERVICE I	11/03/25	STATEMENT	30.48
661-000-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	10/21/25	10557721	1,418.64
661-000-850.000	TELEPHONE - 231.894.6937	FRONTIER	11/04/25	STATEMENT	108.40
661-000-920.000	PUBLIC UTILITIES/910021159181	DTE ENERGY	09/25/25	STATEMENT	71.91
661-000-933.000	BELT B50	SPARTAN DISTRIBUTORS	10/28/25	7556880-00	53.18
661-000-933.000	BATTERY - 12-15	WHITE LAKE AUTOMOTIVE	10/31/25	STATEMENT	899.95
661-000-962.000	CDL CONSORTIUM DRIVERS FEE - 8	MICHIGAN MUNICIPAL LEAGU	11/04/25	STATEMENT	800.00
661-000-976.000	KUBOTA SIDEWALK SNOWBLOWER - RE	SPARTAN DISTRIBUTORS	10/28/25	7022038-00	50,002.00
661-000-976.000	2026 INTERNATIONAL HV507SFA	WEST MICHIGAN INTERNATIO	10/14/25	M101004521	108,170.28
Total For Dept 000 247					176,672.81
Total For Fund 661 MOTOR POOL FUND					176,672.81

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL  
EXP CHECK RUN DATES 11/07/2025 - 11/07/2025

UNJOURNALIZED

OPEN

CITY OF WHITEHALL ACCOUNTS PAYABLE  
COUNCIL MEETING OF NOVEMBER 11, 2025

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
				Fund 101 GENERAL OPERATING FUND	37,099.96
				Fund 202 MAJOR STREET FUND	2,058.62
				Fund 203 LOCAL STREET FUND	2,058.62
				Fund 247 TAX INCREMENT FINANCE	124,016.58
				Fund 580 PLAYHOUSE	4,927.35
				Fund 590 SEWER FUND	78,977.03
				Fund 591 WATER FUND	7,035.83
				Fund 594 MARINA FUND	1,627.13
				Fund 661 MOTOR POOL FUND	176,672.81
Total For All Funds:					434,473.93

**CITY OF WHITEHALL  
Marina Advisory Committee  
November 3, 2025**

**Present**

D. Hillebrand, J. Holmstrom, G. Johnson, M. Morin

**Absent**

G. Langlois, D. Martin

**Also Present**

D. Tavernier, D. Bond

The meeting was called to order by J. Holmstrom at 4:00 p.m.

**Approval of Agenda**

Motion by Morin, second by Johnson, CARRIED, to approve the agenda as submitted. All voted yes.

**Approval of Minutes**

Motion by Hillebrand, second by Johnson, CARRIED, to approve the June 2, 2025 minutes as submitted. All voted yes.

**Communications**

**City Managers Report**

- Marina Fund has \$218, 545 cash and \$2,148 in a CLASS account.
- DPW Director requested public bids to fix handrail, reinforce posts and repair 27 dock corners, along with hardware.
- Tavernier discussed having vending for ice and drinks next season.
- Transient slip rentals were down approximately 50% this past season.
- Possible remedy to improve transient slip rentals is to subscribe to Dockwa. Cost is \$2,000 annually.
- Season extension enabled profitable fuel sales during the additional 3 weekends in September. We will continue remaining open past Labor Day based on worker availability.

**Unfinished Business**

**New Business**

- FY 2026/27 Budget - Tavernier requested wants and needs for the next budget cycle.
- Board discussed having uniforms for employees at the marina.
- Holmstrom provided grant program information for the Great Lakes Fisherman's Trust. He provided pictures of the new marina and maritime rec areas in Ludington, MI.
- Motion by Johnson, second by Morin to purchase Dockwa subscription for next boating season. All voted yes, motion CARRIED.
- Tavernier will research cost of floating docks.

**Public Comment**

**Adjournment**

There being no further business, motion by Johnson, second by Morin, CARRIED, to adjourn at 5:00 p.m. All voted yes.

DRAFT

CITY OF WHITEHALL  
RESOLUTION 25-36  
COUNCIL MEETING SCHEDULE

WHEREAS, the Charter for the City of Whitehall states the Council shall at its first meeting held following each regular city election...shall, by resolution, set the times for holding regular meetings of the Council.

WHEREAS, the Charter requires that regular council meetings be held at least twice a month.

WHEREAS, the Whitehall City Council meets on the second and fourth Tuesday of each month providing no conflicts exist with other official meetings or events commencing at 6:00 p.m.

WHEREAS, the Whitehall City Council meets on the second Tuesday of each month at 5 pm for work sessions.

NOW, THEREFORE, LET IT BE RESOLVED

That the attached meeting schedule be adopted and considered a part of this resolution, setting the meeting time for 6:00 p.m. and the meeting dates for the second and fourth Tuesday of each month.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, November 11, 2025 at 6:00 p.m. (\_\_\_ yes, \_\_\_ no, \_\_\_ absent).

\_\_\_\_\_  
Tom Ziemer, Mayor

\_\_\_\_\_  
Brenda Bourdon, City Clerk



**2025/2026**  
**Work Session and Council Meeting Schedule**  
At 405 E. Colby Street, Whitehall, MI

2<sup>nd</sup> Tuesday of the Month

Work Session @ 5 pm, Council Chambers  
followed by Council Meeting at 6 pm

4<sup>th</sup> Tuesday of the Month

Council Meeting @ 6 pm,  
Council Chambers

December 9, 2025

January 13, 2026  
February 10, 2026  
March 10, 2026  
April 14, 2026  
May 12, 2026  
June 9, 2026  
July 14, 2026  
August 11, 2026  
September 8, 2026  
October 13, 2026  
November 10, 2026

December 23, 2025

January 27, 2026  
February 24, 2026  
March 24, 2026  
April 28, 2026  
May 26, 2026  
June 23, 2026  
July 28, 2026  
August 25, 2026  
September 22, 2026  
October 27, 2026  
November 24, 2026

CITY OF WHITEHALL  
RESOLUTION 25-37  
Marina Rates

WHEREAS, the City's White Lake Municipal Marina, as a Grant in Aid Marina, is subject to slip rental rates established by the Michigan Waterways Commission.

WHEREAS, the City has adopted Seasonal Schedule 6 and the Transient Schedule G.

WHEREAS, Waterways Commission 2026 rates are

Seasonal 30'	\$2,244
Seasonal 45'	\$3,366
Transient 30'	\$53
Transient 45'	\$79

WHEREAS, the Marina Advisory Committee recommends that the City Council adopts the rates as noted above.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby adopt the Waterways Commission Seasonal Schedule 6 and the Transient Schedule G for the 2026 boating season as recommended.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held on Tuesday, November 11, 2025 at 6:00 p.m. ( yes;  no;  absent).

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Tom Ziemer, Mayor

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Brenda Bourdon, City Clerk