



WHITEHALL
CITY COUNCIL
WORK SESSION MINUTES
Council Chambers
November 11, 2025

PRESENT Scott Brown, Tanya Cabala, Debi Hillebrand, Jeff Holmstrom, Bryan Mahan, and Tom Ziemer

ABSENT None

ALSO PRESENT Brenda Bourdon, Dan Tavernier, Will Meier

Clerk Bourdon called the meeting to order at 5:00 p.m.

DISCUSSION ITEMS

Oaths of Office

- A. Mayor Tom Ziemer
- B. Council Members: Scott Brown, Jeff Holmstrom, Bryan Mahan

Council Vacancy – Appointment Process

Mayor Ziemer explained that there are several ways to appoint someone to a Council vacancy; however, in the past, the City has appointed the highest vote-getter from the most recent election. Council Member Holmstrom added that it seems appropriate to follow the voters' lead and select the next highest vote-getter. This topic will be addressed during the Council meeting.

Celery Flats Update

City Manager Tavernier provided an update on the restoration of the celery flats with Ducks Unlimited, the Muskegon Conservation District and the Great Lakes Fishery Trust bringing the area back to a more natural state.

West Colby Promenade

Council reviewed the bid sheet from Clifford & Buck and discussed potential cost-saving measures. There was consensus to remove the shade sail and restroom from the project, as they were the most expensive components.

Informational Items

Council member Cabala provided an update on the senior advisory committee and volunteer/donation opportunities in the community.

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Ziemer adjourned the work session at 5:45 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk



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CITY COUNCIL MEETING MINUTES

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PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Bryan Mahan and Tom Ziemer

ABSENT None

ALSO PRESENT Brenda Bourdon, Dan Tavernier, Will Meier

Mayor Ziemer called the meeting to order at 6:00 pm.

COUNCIL VACANCY

Motion by Holmstrom, seconded by Cabala to appoint Roger Squiers to fill the council vacancy fulfilling Tom Ziemer's vacated seat.

Roll Call Vote: Yes – Holmstrom, Cabala, Hillebrand, Mahan, Brown, and Ziemer
No – None; Absent – None

MOTION CARRIED

Clerk Bourdon administered the oath of office to newly appointed council member Roger Squiers.

SELECTION OF MAYOR PRO TEM

Motion by Squiers, seconded by Brown to select Jeff Holmstrom as Mayor Pro Tem.

Roll Call Vote: Yes – Squiers, Brown, Cabala, Holmstrom, Mahan, Hillebrand, and Ziemer;
No – None; Absent – None

MOTION CARRIED

Clerk Bourdon administered the oath of office to re-appointed Mayor Pro Tem Jeff Holmstrom.

APPROVAL OF THE AMENDED AGENDA

Motion by Holmstrom, seconded by Hillebrand to approve the amended agenda adding the West Colby Promenade under new business.

Voice Vote: All yeses

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the September 23, 2025 Council Meeting Minutes
- B. Accounts Payable \$517,865.36
- C. Communications: Marina Advisory Committee Minutes

Motion by Cabala, seconded by Squiers to approve the Consent Agenda.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

PUBLIC COMMENT

Kim Cyr shared updates from the County. Edd Whalen and Norm Kittleson offered guidance and encouragement to the newly elected Council members. Frank Hollister addressed opportunities to enhance accessibility throughout the community.

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 25-36 Meeting Schedule

Motion by Squiers, seconded by Brown to approve the 25/26 City Council Meeting Schedule as presented.

Roll Call Vote: Yes – Squiers, Brown, Holmstrom, Cabala, Hillebrand, Mahan, and Ziemer;
No – None; Absent – None

MOTION CARRIED

B. Resolution 25-37 Marina Rates

Motion by Holmstrom, seconded by Hillebrand to approve the 2026 marina slip rates as presented for Schedule 6 and Transient Schedule G.

Roll Call Vote: Yes – Holmstrom, Hillebrand Squiers, Cabala, Brown, Mahan, and Ziemer;
No – None; Absent – None

MOTION CARRIED

C. West Colby Promenade

Motion by Brown, seconded by Squiers to remove the shade sail/support and the bathroom from the West Colby Promenade project to reduce the cost of the overall project.

Roll Call Vote: Yes – Brown, Squiers, Holmstrom, Mahan, Hillebrand, Cabala, and Ziemer;
No – None; Absent – ~~Brown~~None

MOTION CARRIED

PUBLIC COMMENT

None

ADJOURNMENT

Mayor ~~Salter~~Zierner adjourned the Council Meeting at 6:59 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk