



WHITEHALL

CITY COUNCIL

MEETING MINUTES

Council Chambers

November 25, 2025

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Bryan Mahan, Roger Squiers, and Tom Ziemer

ABSENT None

ALSO PRESENT Brenda Bourdon, Dan Tavernier, Will Meier

Mayor Ziemer called the meeting to order at 6:00 pm.

APPROVAL OF THE AGENDA

Motion by Holmstrom, seconded by Squiers to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

A. Approval of the November 11, 2025 Council Meeting Minutes

B. Accounts Payable \$203,478.31

C. Communications: None

Motion by Cabala, seconded by Brown to approve the Consent Agenda with corrections to minutes.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

PUBLIC COMMENT

None

OLD BUSINESS

City Manager Tavernier provided an update on Council's requested changes to the West Colby Promenade project. He noted that the project architects reported challenges with expanding the existing bathroom facility. It was clarified that Council's intention is not to add on, but rather to renovate the current Goodrich Park restroom by converting it into two unisex, ADA-accessible restrooms. Tavernier added that water and sewer lines would still be installed to allow flexibility for a future bathroom configuration if desired. Council Member Mahan requested that some form of shade structure be incorporated for the stage area, noting that it does not need to be elaborate.

NEW BUSINESS

A. Resolution 25-38 Signatures

Motion by Hillebrand, seconded by Brown to authorize the addition of Tom Ziemer and removal of Steve Salter as signatories for financial transactions.

Roll Call Vote: Yes – Hillebrand, Brown, Holmstrom, Cabala, Squiers, Mahan, and Ziemer;
No – None; Absent – None **MOTION CARRIED**

B. Resolution 25-39 Leaf Truck

Motion by Holmstrom, seconded by Mahan to approve the purchase of a leaf truck from NCL Government Capital for \$287,745.02 as an amended budget item.

Roll Call Vote: Yes – Holmstrom, Mahan, Hillebrand, Squiers, Cabala, Brown, and Ziemer;
No – None; Absent – None **MOTION CARRIED**

C. Ordinance 25-02 Traffic Code Violations/Fees

Motion by Squiers, seconded by Hillebrand to amend Title 4: Traffic Code; Chapter 42 of the Code of Ordinances of the City of Whitehall, MI, Section 42.04 by adding a second paragraph allowing for the Municipal Ordinance Violation Bureau to assign fees as presented for traffic code violations.

Roll Call Vote: Yes – Squiers, Hillebrand, Mahan, Brown, Holmstrom, Cabala, and Ziemer;
No – None; Absent – None **MOTION CARRIED**

PUBLIC COMMENT

Ryan Briegel commented on making Lake St. a high priority for street improvements.

CLOSED SESSION

Motion by Holmstrom, seconded by Squiers to move into close session at 6:57 pm to discuss material exempt from disclosure under the attorney-client privilege, MCL 15.243(1)(g), pursuant to MCL Section 8(h) of the Open Meetings Act.

Roll Call Vote: Yes – Holmstrom, Squiers, Cabala, Brown, Mahan, Hillebrand, and Ziemer;
No – None; Absent – None **MOTION CARRIED**

Entered open session at 7:20 pm.

Motion by Squiers, seconded by Holmstrom to follow the advice from counsel regarding settlement of the employment matter involving Alyssa Seaver and to authorize the City Manager to execute any necessary document to effectuate the resolution of this matter.

Roll Call Vote: Yes – Squiers, Holmstrom, Cabala, Brown, Mahan, Hillebrand, and Ziemer;
No – None; Absent – None **MOTION CARRIED**

ADJOURNMENT

Mayor Ziemer adjourned the Council Meeting at 7:25 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk