



WORK SESSION
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
JANUARY 13, 2026
5:00 p.m.

AGENDA

1. Meeting Called to Order
2. Discussion Items
 - Sports N Shorts
 - Boards & Commissions
3. Informational Items
4. Public Comment *
5. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

BOARDS & COMMISSIONS – 2026 APPOINTMENTS AND REAPPOINTMENTS

Purpose: Review and act on recommended appointments and reappointments for Boards and Commissions with terms expiring in 2026.

Council Action Requested: Approve appointments and reappointments as recommended.

SUMMARY

Board / Commission	Action Needed	Seats	Recommended Appointees
Board of Review	Reappointment	1	J. VanLoon
Brownfield	Reappointment/ Appointments	2	C. Billie, B. Mahan
Election Commission	Appointments	2	T. Ziemer, A. Twiss
Fire Authority	Appointment	1	B. Armstrong
LDFA	Reappointment/ Appointments	4	M. Byam, B. Mahan, S. Brown, A. Fink
Marina	Appointments	7	D. Hillebrand, R. Russell, C. Conley, M. Neinhouse, S. Erdman, D. Bond
Planning Commission	Reappointment/ Appointment	6	J. Schmitt, T. Horne, S. Brown, D. Bond, A. Fink
Solid Waste Authority	Reappointment/ Appointment	1	?
TIFA	Reappointment/ Appointments	3	M. Byam, S. Brown, T. Ziemer
West Michigan Shoreline Regional Development Comm.	Appointments	2	D. Bond, D. Tavernier
Zoning Board of Appeals	Reappointment/ Appointment	4	B. Mann, D. Krainer, E. Dennis, A. Fink

BOARD & COMMISSIONS – THE DETAILS

BOARD OF REVIEW

Appointment Authority: Council

Term Length: 3 years

Membership Requirement: Three qualified city electors (no officers/employees)

Seats Requiring Action

Name	Status	Term Expires	Eligible for Reappointment
John VanLoon	Requested Renewal	2026	Yes

Interest Forms Received

- John VanLoon

Current Membership

- Greg Means
- Eric Harsch
- John VanLoon

Mayor/Council Recommendation

Reappoint John VanLoon to a 3-year term ending 2029

BROWNFIELD

Appointment Authority: Mayoral, subject to Council approval

Term Length: 3 years

Membership Requirement: Not less than 5 nor more than 9 persons appointed by mayor subject to the approval of council

Seats Requiring Action

Name	Status	Term Expires	Eligible for Reappointment
Mike Byam	Requested Renewal	2026	Yes
Vacancy	Open		

Interest Forms Received

- Mike Byam
- Chris Billie
- Roger Squiers
- Bryan Mahan

Current Membership

- Mike Byam
- Erin Peyer
- CJ VanWieren
- Mike Guinon
- Brett Sabourin
- Vacancy
- Gary Langlois

Mayor/Council Recommendation

Appoint Chris Billie and Bryan Mahan to a 3-year term ending 2029.

ELECTION COMMISSION

Appointment Authority: Charter

Term Length: 2 years

Membership Requirement: Clerk, Mayor, and one other appointive or elective the council designates

Seats Requiring Action

Name	Status	Term Expires	Eligible for Reappointment
Steve Salter	Mayor Replacement	2026	No
Brook Schiller	Resigned	2026	No

Current Membership

Brenda Bourdon, Steve Salter, Brook Schiller

Mayor/Council Recommendation

Appoint current Mayor and Deputy Clerk for a 2-year term ending 2028.

FIRE AUTHORITY

Appointment Authority: Council

Term Length: None

Membership Requirement: City resident; not a Fire Authority employee or immediate family member of employee

Seats Requiring Action

Name	Status	Term Expires	Eligible for Reappointment
Norm Kittleson	Resigned	None	-

Interest Forms Received

- Brian Armstrong
- Jim Schmitt
- Andy Fink

Current Membership

Jeff Holmstrom, Norm Kittleson

Mayor/Council Recommendation

Appoint Brian Armstrong to Fire Authority.

LOCAL DEVELOPMENT FINANCE AUTHORITY

Appointment Authority: Mayoral, subject to Council approval

Term Length: 4 years

Membership Requirement: Seven members appointed by mayor subject to council approval; one member appointed by county board of commissioners, one member appointed by CEO of community college, 2 members appointed by Whitehall School District.

Seats Requiring Action

Name	Status	Term Expires	Eligible for Reappointment
Mike Byam	Requested Renewal	2026	Yes
John Dillivan	Didn't request renewal	2026	No
Vacancy			
Vacancy			

Interest Forms Received

- Mike Byam
- Chris Billie
- Bryan Mahan
- Brett Sabourin
- John Boos
- Scott Brown
- Andy Fink
- Roger Squiers

Current Membership

- Mike Byam
- Kim Cry
- John Dillivan
- Mike Guinon
- Gary Langlois
- Tom Moore (WDS)
- Erin Peyer
- Dan Rinsema-Sybenga (MCC)
- CJ VanWieren (WDS)
- Vacancy
- Vacancy

Mayor/Council Recommendation

Reappoint Mike Byam and appoint Bryan Mahan, Scott Brown, and Andy Fink to a 4-year term ending 2030.

MARINA ADVISORY

Appointment Authority: Council

Term Length: 2 years

Membership Requirement: By resolution: Seven members appointed by council: one council member, one planning commissioner, one seasonal slip holder, one resident of the city; three residents from any of the following jurisdictions: Fruitland Twp, Whitehall Twp, White River Twp, Montague Twp, City of Montague, City of Whitehall.

Seats Requiring Action

Name	Status	Term Expires	Eligible for Reappointment
John Hanson	Didn't request renewal	2026	No
Debi Hillebrand	Requested renewal	2026	Yes
Jeff Holmstrom	Requested renewal	2026	No – Term Limited
Greg Johnson	Requested renewal	2026	No – Term Limited
Gary Langlois	Didn't request renewal	2026	No
Debbie Martin	Didn't request renewal	2026	No
Molly Morin	Didn't request renewal	2026	No

Interest Forms Received

- Jeff Holmstrom
- Debi Hillebrand
- Ron Russell
- Greg Johnson
- Craig Conley
- Scott Erdman
- Mark Neinhouse

Current Membership

- John Hanson
- Debi Hillebrand
- Jeff Holmstrom
- Greg Johnson
- Gary Langlois
- Debbie Martin
- Molly Morin

Mayor/Council Recommendation

Reappoint Debi Hillebrand and appoint Ron Russell, Craig Conley, Mark Neinhouse, Scott Erdman, and Don Bond to a 2-year term ending 2028.

PLANNING COMMISSION

Appointment Authority: Mayoral, subject to Council approval

Term Length: 3 years

Membership Requirement: Up to 3 members may be non-residents; includes mayor, a chief administrative official, and member of governing body; appointed by mayor with approval by council.

Seats Requiring Action

Name	Status	Term Expires	Eligible for Reappointment
Laura Abramson	Didn't want to renew	2026	No
Brian Armstrong (Admin)	Retired	2026	No
Rick Blankstrom	Didn't want to renew	2026	No
Jeff Holmstrom (Council)	Didn't want to renew	2026	No
Steve Salter (Mayor)	Not re-elected	2026	No
Vacancy			

Interest Forms Received

- James Schmitt
- Kara Smith
- Tamara Horne
- Chris Billie
- Scott Brown
- Don Bond (Admin)
- Andy Fink
- Tom Ziemer

Current Membership

- Laura Abramson
- Brian Armstrong
- Rick Blankstrom
- Dan Bowyer
- Amy Church
- Jack Dillivan
- Jeff Holmstrom
- Steve Salter
- Vacancy

Mayor/Council Recommendation

Appoint James Schmitt, Tamara Horne, Scott Brown, Don Bond, Andy Fink and Tom Ziemer to a 3-year term ending 2029.

SOLID WASTE AUTHORITY

Appointment Authority: Council

Term Length: None

Membership Requirement: City resident

Seats Requiring Action

Name	Status	Term Expires	Eligible for Reappointment
Tanya Cabala	Resigned	None	-

Interest Forms Received

None

Current Membership

Tanya Cabala

Mayor/Council Recommendation

Appoint xxx.

TAX INCREMENT FINANCE AUTHORITY

Appointment Authority: Mayoral, subject to Council approval

Term Length: 4 years

Membership Requirement: Seven members appointed by mayor subject to council approval; one member appointed by county board of commissioners, one member appointed by CEO of community college, 2 members appointed by Whitehall School District.

Seats Requiring Action

Name	Status	Term Expires	Eligible for Reappointment
Mike Byam	Requested Renewal	2026	Yes
Steve Salter	Didn't submit app	2026	No
Vacancy			

Interest Forms Received

- Mike Byam
- Chris Billie
- Bryan Mahan
- Brett Sabourin
- Scott Brown
- Tom Ziemer
- Andy Fink
- Roger Squiers

Current Membership

- Mike Byam
- Mike Guinon
- Gary Langlois
- Erin Peyer
- Steve Salter
- CJ VanWieren
- Vacancy

Mayor/Council Recommendation

Reappoint Mike Byam and appoint Scott Brown and Tom Ziemer to a 4-year term ending 2030.

WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION (WMSRDC)

Appointment Authority: Council

Term Length: None

Membership Requirement: Elected official or City official

Seats Requiring Action

Name	Status	Term Expires	Eligible for Reappointment
Steve Salter	Not re-elected	None	No
Brian Armstrong	Retired	None	No

Interest Forms Received

None

Current Membership

Steve Salter (Policy), Brian Armstrong (Technical)

Mayor/Council Recommendation

Appoint Dan Tavernier (Policy), Don Bond (Technical)

ZONING BOARD OF APPEALS

Appointment Authority: Council

Term Length: 3 years

Membership Requirement: Seven members: six members at large and one from the City Council; appointed by council upon recommendation of mayor.

Seats Requiring Action

Name	Status	Term Expires	Eligible for Reappointment
Jeff Cole	Didn't request renewal	2026	No
Ellie Dennis	Requested renewal	2026	Yes
Dale Krainer	Requested renewal	2026	Yes
Billy Mann	Requested renewal	2026	Yes

Interest Forms Received

- Billy Mann
- Dale Krainer
- Ellie Dennis
- Andy Fink

Current Membership

- Scott Brown
- Greg Hillebrand
- Jeff Cole
- Dale Krainer
- Tim DeMumbrum
- Billy Mann
- Ellie Dennis

Mayor/Council Recommendation

Reappoint Ellie Dennis, Dale Krainer, and Billy Mann and appoint Andy Fink to a 3-year term ending 2029.



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
JANUARY 13, 2026
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the December 23, 2025 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications – None
4. Messages from the Mayor, Council, and City Manager
 - Boards & Commissions
5. Public Comment *
6. Old Business
7. New Business
 - Chamber of Commerce Requests
 - A. Feet of the Street – Sunday, June 7 from 3-7 pm
 - B. Maritime Festival – August 6-8
 - Resolution 26-01 Street Administrator Designation
 - Resolution 26-02 Application for Commercial Rehab Exemption Certificate
 - Resolution 26-03 Residents Right to Protest
 - Resolution 26-04 Poverty Exemption
 - Resolution 26-05 Board of Review
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

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WHITEHALL

CITY COUNCIL

MEETING MINUTES

Council Chambers

December 23, 2025

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, and Tom Ziemer

ABSENT Bryan Mahan (excused); Roger Squiers (excused)

ALSO PRESENT Dan Tavernier, Will Meier

Mayor Ziemer called the meeting to order at 6:00 pm.

APPROVAL OF THE AGENDA

Motion by Cabala, seconded by Holmstrom to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

SPECIAL PRESENTATION – FRANK BEDNAREK, FRIENDS OF THE PLAYHOUSE & BETH BEAMAN, PLAYHOUSE MANAGING DIRECTOR

Frank and Beth provided updates on the recommendations and goals identified by the Playhouse Committee five months ago. Some of these recommendations included increasing ticket and beverage prices, adding premixed cocktails, securing a single \$25,000 sponsor for WLYT, conducting a fundraiser, reviewing rental pricing, and increasing the number of days the Playhouse is in use.

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the December 9, 2025 Council Meeting Minutes
- B. Accounts Payable \$447,605.89
- C. Communications: None

Motion by Holmstrom, seconded by Brown to approve the Consent Agenda.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

PUBLIC COMMENT

Public Comment was received by Tommy Foster, Kathy West and Kim Cole.

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 25-42 Community Fund Request

Motion by Hillebrand, seconded by Brown to authorize a request for \$12,400 from the Blomdahl Fund at the Community Foundation for Muskegon County for the benefit of the City and provides grant distributions to support Playhouse operations and programming.

Roll Call Vote: Yes – Hillebrand, Brown, Holmstrom, Cabala, and Ziemer;
No – None; Absent – Mahan & Squiers **MOTION CARRIED**

B. Resolution 25-43 Water Resources Division – Michigan Coastal Management Program

Motion by Cabala, seconded by Hillebrand to approve the grant application to the Water Resources Division in the amount, not to exceed \$50,000 with a local match of up to \$50,000 to update the City of Whitehall's Master Plan with a special emphasis on coastal management and projects that protect community character and revitalize ports and harbors; plan for growth and change in our coastal community to strengthen the economy and minimize risk from coastal hazards; protect and restore healthy coastal ecosystems for public use and enjoyment.

Roll Call Vote: Yes – Cabala, Hillebrand, Holmstrom, Brown, and Ziemer;
No – None; Absent – Mahan & Squiers **MOTION CARRIED**

C. Resolution 25-44 Budget Amendment #4

Motion by Holmstrom, seconded by Cabala approve budget amendment as presented.

Roll Call Vote: Yes – Holmstrom, Cabala, Hillebrand, Brown, and Ziemer;
No – None; Absent – Mahan & Squiers **MOTION CARRIED**

PUBLIC COMMENT

Public comment was received by Cathy Russell and Kathy West.

ADJOURNMENT

Mayor Ziemer adjourned the Council Meeting at 6:55 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

CITY OF WHITEHALL
 ACCOUNTS PAYABLE
 January 13, 2026

December 2025 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$78,612.83	Transfer
IRS	Payroll	\$39,408.34	EFT
Alerus Financial	Payroll	\$8,503.70	EFT
MISDU - FOC	Payroll	\$61.84	9443
City of Whitehall-Common Cash	Payroll - Coucil Pay	\$3,264.20	Transfer
IRS	Payroll - Council Pay	\$559.96	EFT

Total Prepaids: \$130,410.87

Accounts Payable: \$138,428.65

TOTAL ACCOUNTS PAYABLE \$268,839.52

\$ -

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING JANUARY 13, 2026

Vendor Code	Vendor Name	Description	Amount
BLPR	BLUE LAKE PUBLIC RADIO		
	4138-11	00:40 SPOT	80.00
TOTAL FOR: BLUE LAKE PUBLIC RADIO			80.00
PARSONS	BRANDON PARSONS		
	OPTICAL	OPTICAL REIMBURSEMENT - EYE EXAM	55.00
TOTAL FOR: BRANDON PARSONS			55.00
CHART	CHARTER COMMUNICATIONS		
	5038701121425	INTERNET - MARINA/DPW/PH	544.98
TOTAL FOR: CHARTER COMMUNICATIONS			544.98
GBUBB	CIRCUS POP! THE GIANT BUBBLE SHOW		
	STATEMENT	GIANT BUBBLE SHOW - DEC 6 2025	1,407.50
TOTAL FOR: CIRCUS POP! THE GIANT BUBBLE SHOW			1,407.50
CRYBUDDE	CRYSTAL BUDDE		
	REIMBURSEMENT	MEETING WITH COUNTY TREASURER	24.22
TOTAL FOR: CRYSTAL BUDDE			24.22
DELTA	DELTA DENTAL		
	RIS0006756844	DENTAL - JANUARY-2026	2,720.74
TOTAL FOR: DELTA DENTAL			2,720.74
ETNA	ETNA SUPPLY INC		
	S106651073.001	ROMAC SS1-13.55 X 16 REPAIR CLAMP	1,225.00
TOTAL FOR: ETNA SUPPLY INC			1,225.00
FRONT	FRONTIER		
	STATEMENT	TELEPHONE 231-894-6937	108.40
	STATEMENT	TELEPHONE 231-893-1801	41.05
TOTAL FOR: FRONTIER			149.45
GALLS	GALL'S, LLC		
	033606622	SMALL NAMEPLATE - 3/8 X 2 1/4	15.27
TOTAL FOR: GALL'S, LLC			15.27
GILLROY	GILL-ROY'S HARDWARE		
	STATEMENT	NUTS AND BOLTS/CORD/SHOVEL/BRAID TUBE/TORCH KI	341.86
TOTAL FOR: GILL-ROY'S HARDWARE			341.86
MISC	GINMAN TIRE CO		
	182699	O-RING RESEALED TIRE	715.70
TOTAL FOR: GINMAN TIRE CO			715.70
HAP	HEALTH ALLIANCE PLAN		
	100012212300	HEALTH INSURANCE - JANUARY 2025	3,444.87
	100012215602	HEALTH INSURANCE - JANUARY 2025	33,779.08
TOTAL FOR: HEALTH ALLIANCE PLAN			37,223.95
HOME	HOME SERVICES OF WHITE LAKE		
	21898	UPS CHARGES	14.95
TOTAL FOR: HOME SERVICES OF WHITE LAKE			14.95

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING JANUARY 13, 2026

Vendor Code	Vendor Name	Description	Amount
HYDCO	HYDROCORP METER SALES		
	CI-10630	CROSS CONNECTION - LABOR	906.67
TOTAL FOR: HYDROCORP METER SALES			906.67
DOHEN	JACK DOHENY COMPANY		
	276914	6-5/8IN HOSE END FOR 7IN PIPE/FREIGHT	281.28
TOTAL FOR: JACK DOHENY COMPANY			281.28
JJ'S ELEC	JJ'S ELECTRIC LLC		
	DECEMBER 2025	ELECTRICAL PERMITS - DECEMBER 2025	668.80
TOTAL FOR: JJ'S ELECTRIC LLC			668.80
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
	505688767	COPIER MAINTENANCE	25.26
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			25.26
WLBEA	LUDINGTON DAILY NEWS		
	SUBSCRIPTION	SUBSCRIPTION RENEWAL	74.00
TOTAL FOR: LUDINGTON DAILY NEWS			74.00
MISSD	MISS DIG SYSTEM INC		
	20260725	ANNUAL MAINTENENCE FEE - STATION SYST / ANNUAL	1,391.66
TOTAL FOR: MISS DIG SYSTEM INC			1,391.66
MODEL	MODEL COVERALL SERVICE INC		
	STATEMENT	UNIFORMS / SHOP TOWELS	292.70
TOTAL FOR: MODEL COVERALL SERVICE INC			292.70
MONTF	MONTAGUE FOODS		
	STATEMENT	SPIRAL HAMS (24) - CHRISTMAS 2025	698.74
TOTAL FOR: MONTAGUE FOODS			698.74
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2500003068	VIRTUAL SERVER & SUPPORT	683.45
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			683.45
MUTRE	MUSKEGON COUNTY TREASURER'S		
	STATEMENT	WASTEWATER SYSTEM GALLONAGE / WASTEWATER SYST	68,200.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			68,200.00
PARM	PARMENTER LAW		
	295746	ATTORNEY FEES - GOLT BOND	1,235.00
TOTAL FOR: PARMENTER LAW			1,235.00
PLANTE	PLANTE & MORAN, PLLC		
	10594747	CONTRACTUAL SERVICES: DEC 1, 2025 THROUGH DEC	6,386.25
TOTAL FOR: PLANTE & MORAN, PLLC			6,386.25
RIVERS	RIVERS RENTAL & EQUIPMENT		
	STATEMENT	SHARPEN CHAIN / NLA - ORDER PART #0781 313 800	40.39
TOTAL FOR: RIVERS RENTAL & EQUIPMENT			40.39

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING JANUARY 13, 2026

Vendor Code	Vendor Name	Description	Amount
TUFT	ROBERT E TUFTS JR		
	DECEMBER 2025	BUILDING PERMITS - DECEMBER 2025	4,871.32
TOTAL FOR: ROBERT E TUFTS JR			4,871.32
ROTHB	ROTHBURY HARDWARE		
	22126	STATEMENT - ROTHBURY HARDWARE	51.98
TOTAL FOR: ROTHBURY HARDWARE			51.98
SHO	SHORELINE INSPECTION SERVICE LLC		
	DECEMBER 2025	PLUMBING PERMITS & MECHANICAL PERMITS - DECEMB	1,928.00
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC			1,928.00
SPARA	SPARTAN DISTRIBUTORS		
	7557928-00	WINDOW LEFT REAR 3/16 - VENTRAC SNOWBLOWER	241.53
TOTAL FOR: SPARTAN DISTRIBUTORS			241.53
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC		
	6050784452	ACCESSORIES HOLDER MESH BLK / 5 INCLINE SORTER	61.53
	6050784453	CALENDAR, WALL, TROPICAL ESCP	9.24
	6051093016	REMOVER, STAPLE, EZ GRIP, ON	3.20
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC			73.97
STIB	STIBITZ FARMS		
	STATEMENT	10' CONCOLOR FIR / 25' COILS GARLAND - DOWNTOW	220.00
TOTAL FOR: STIBITZ FARMS			220.00
HELTAY	TAYLOR HELLEWELL		
	12182025	CLEANING SERVICES - 12/18/2025	100.00
TOTAL FOR: TAYLOR HELLEWELL			100.00
FOSTER	THOMAS FOSTER		
	STATEMENT	ENTERTAINMENT SERVICES	2,000.00
TOTAL FOR: THOMAS FOSTER			2,000.00
TWIN	TWIN CITIES AUTO PARTS & SERVICE		
	148311	2018 FORD 1FM5K8AR1 - TIRE REPAIR	183.60
	148482	2024 FORD 1FM5K8AB4 - OIL CHANGE	105.50
	148490	2022 FORD 1FM5K8AW9 - TIRE REPAIR	31.40
	148566	2022 FORD 1FM5K8AW9 - TIRE/BATTERY REPAIR	509.95
TOTAL FOR: TWIN CITIES AUTO PARTS & SERVICE			830.45
USABL	USA BLUE BOOK/HD SUPPLY		
	INV00915966	ROTO-FLOAT 20' SUSPENDED FLOAT SWITCH	356.64
TOTAL FOR: USA BLUE BOOK/HD SUPPLY			356.64
VERIZ	VERIZON WIRELESS		
	6132195679	ON CALL CELL, IPAD SERVICE PLAN	82.02
TOTAL FOR: VERIZON WIRELESS			82.02
VRE	VREDEVELD HAEFNER LLC		
	7066	AUDIT FEE	1,250.00
TOTAL FOR: VREDEVELD HAEFNER LLC			1,250.00

CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING JANUARY 13, 2026

Vendor Code	Vendor Name	Description	Amount
WLAUT	WHITE LAKE AUTOMOTIVE		
	STATEMENT	BELTS / BLADES / BEAMS / HOSE / OIL & OIL FILT	619.92
TOTAL FOR: WHITE LAKE AUTOMOTIVE			619.92
WLFIR	WHITE LAKE FIRE AUTHORITY		
	DECEMBER - 2025	FIRE SUPPRESS PERMITS - DECEMBER 2025	400.00
TOTAL FOR: WHITE LAKE FIRE AUTHORITY			400.00
TOTAL - ALL VENDORS			138,428.65
FUND TOTALS:			
Fund 101	- GENERAL OPERATING FUND		45,937.59
Fund 202	- MAJOR STREET FUND		789.57
Fund 203	- LOCAL STREET FUND		789.57
Fund 247	- TAX INCREMENT FINANCE AUTHORITY #1		267.75
Fund 249	- BUILDING INSPECTION DEPARTMENT		7,868.12
Fund 580	- PLAYHOUSE		5,277.97
Fund 590	- SEWER FUND		70,151.04
Fund 591	- WATER FUND		3,725.50
Fund 594	- MARINA FUND		758.61
Fund 661	- MOTOR POOL FUND		2,862.93

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 EXP CHECK RUN DATES 12/01/2025 - 12/31/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING JANUARY 13, 2026

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 172 ADMINISTRATION					
101-172-719.000	CHRISTMAS HAMS	MONTAGUE FOODS	SPIRAL HAMS (24) - CHRISTMAS 2025	58.24	
101-172-727.000	CALENDAR, WALL, TROPICAL ESCP	STAPLES CONTRACT & COMMERC	CALENDAR, WALL, TROPICAL ESCP	9.24	
101-172-770.000	SUBSCRIPTION RENEWAL	LUDINGTON DAILY NEWS	SUBSCRIPTION RENEWAL	74.00	
101-172-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	AUDIT FEE	425.00	
101-172-818.000	VIRTUAL SERVER & SUPPORT -	MUSKEGON CENTRAL DISPATCH	VIRTUAL SERVER & SUPPORT	683.45	
101-172-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	CONTRACTUAL SERVICES: DEC 1, 2025 THROU	1,915.88	
101-172-935.000	COPIER MAINTENANCE #368	KONICA MINOLTA BUSINESS SC	COPIER MAINTENANCE	25.26	
Total For Dept 172 ADMINISTRATION				3,191.07	
Dept 203 ATTORNEY					
101-203-826.100	ATTORNEY FEES- GOLT BOND	PARMENTER LAW	ATTORNEY FEES - GOLT BOND	1,235.00	
Total For Dept 203 ATTORNEY				1,235.00	
Dept 215 CITY CLERK					
101-215-719.000	CHRISTMAS HAMS	MONTAGUE FOODS	SPIRAL HAMS (24) - CHRISTMAS 2025	29.12	
Total For Dept 215 CITY CLERK				29.12	
Dept 253 TREASURER					
101-253-719.000	CHRISTMAS HAMS	MONTAGUE FOODS	SPIRAL HAMS (24) - CHRISTMAS 2025	29.12	
101-253-727.000	REMOVER, STAPLE, EZ GRIP, ON	STAPLES CONTRACT & COMMERC	REMOVER, STAPLE, EZ GRIP, ON	3.20	
101-253-727.000	METAL MESH FILE ORGANIZER, MATTE	STAPLES CONTRACT & COMMERC	ACCESSORIES HOLDER MESH BLK / 5 INCLINE	61.53	
101-253-760.000	MEETING WITH COUNTY TREASURER	CRYSTAL BUDEE	MEETING WITH COUNTY TREASURER	24.22	
Total For Dept 253 TREASURER				118.07	
Dept 270 FRINGE BENEFITS					
101-270-719.450	UNIFORMS	MODEL COVERALL SERVICE INC	UNIFORMS / SHOP TOWELS	254.60	
101-270-719.600	FRINGE-HEALTH INS - JANUARY 2025	HEALTH ALLIANCE PLAN	HEALTH INSURANCE - JANUARY 2025	33,779.08	29018
101-270-719.601	FRINGE - RETIREE HEALTH INS - AM	HEALTH ALLIANCE PLAN	HEALTH INSURANCE - JANUARY 2025	3,444.87	29018
101-270-719.605	DENTAL - JANUARY - 2026	DELTA DENTAL	DENTAL - JANUARY-2026	2,720.74	29017
101-270-719.650	OPTICAL REIMBURSEMENT - EYE EXAM	BRANDON PARSONS	OPTICAL REIMBURSEMENT - EYE EXAM	55.00	
Total For Dept 270 FRINGE BENEFITS				40,254.29	
Dept 301 POLICE					
101-301-719.000	CHRISTMAS HAMS	MONTAGUE FOODS	SPIRAL HAMS (24) - CHRISTMAS 2025	232.94	
101-301-759.000	SMALL NAMEPLATE	GALL'S, LLC	SMALL NAMEPLATE - 3/8 X 2 1/4	15.27	
101-301-933.000	2018 FORD 1FM5K8AR1 - TIRE REPAI	TWIN CITIES AUTO PARTS & §	2018 FORD 1FM5K8AR1 - TIRE REPAIR	183.60	
101-301-933.000	2024 FORD 1FM5K8AB4 - OIL CHANGE	TWIN CITIES AUTO PARTS & §	2024 FORD 1FM5K8AB4 - OIL CHANGE	105.50	
101-301-933.000	2022 FORD 1FM5K8AW9 - TIRE REPAI	TWIN CITIES AUTO PARTS & §	2022 FORD 1FM5K8AW9 - TIRE REPAIR	31.40	
101-301-933.000	2022 FORD 1FM5K8AW9 - TIRE/BATT	TWIN CITIES AUTO PARTS & §	2022 FORD 1FM5K8AW9 - TIRE/BATTERY REPP	509.95	
Total For Dept 301 POLICE				1,078.66	
Dept 751 PARKS DEPARTMENT					
101-751-775.000	NLA - ORDER PART #0781 313 8007	RIVERS RENTAL & EQUIPMENT	SHARPEN CHAIN / NLA - ORDER PART #0781	25.99	
101-751-931.000	7 PATTERN PISTOL NOZZLE 1-12	GILL-ROY'S HARDWARE	NUTS AND BOLTS/CORD/SHOVEL/BRAID TUBE/1	5.39	
Total For Dept 751 PARKS DEPARTMENT				31.38	
Total For Fund 101 GENERAL OPERATING FUND				45,937.59	
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
202-463-719.000	CHRISTMAS HAMS	MONTAGUE FOODS	SPIRAL HAMS (24) - CHRISTMAS 2025	50.95	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT					
Total For Dept 463 ROUTINE MAINT				50.95	
Dept 482 ADMINISTRATION					
202-482-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	AUDIT FEE	100.00	
202-482-962.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	CONTRACTUAL SERVICES: DEC 1, 2025 THROU	638.62	
Total For Dept 482 ADMINISTRATION				738.62	
Total For Fund 202 MAJOR STREET FUND				789.57	
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINT					
203-463-719.000	CHRISTMAS HAMS	MONTAGUE FOODS	SPIRAL HAMS (24) - CHRISTMAS 2025	50.95	
Total For Dept 463 ROUTINE MAINT				50.95	
Dept 482 ADMINISTRATION					
203-482-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	AUDIT FEE	100.00	
203-482-962.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	CONTRACTUAL SERVICES: DEC 1, 2025 THROU	638.62	
Total For Dept 482 ADMINISTRATION				738.62	
Total For Fund 203 LOCAL STREET FUND				789.57	
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 525 DOWNTOWN STREETScape					
247-525-757.000	POLY SNOW SHOVEL 1-6	GILL-ROY'S HARDWARE	NUTS AND BOLTS/CORD/SHOVEL/BRAID TUBE/1	47.75	
247-525-757.000	10' CONCOLOR FIR / 25' COILS GAR	STIBITZ FARMS	10' CONCOLOR FIR / 25' COILS GARLAND -	220.00	
Total For Dept 525 DOWNTOWN STREETScape				267.75	
Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY #1				267.75	
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247					
249-000-818.000	ELECTRICAL PERMITS - DECEMBER 20	JJ'S ELECTRIC LLC	ELECTRICAL PERMITS - DECEMBER 2025	668.80	
249-000-818.000	BUILDING PERMITS - DECEMBER 2025	ROBERT E TUFTS JR	BUILDING PERMITS - DECEMBER 2025	4,871.32	
249-000-818.000	PLUMBING PERMITS - DECEMBER 2025	SHORELINE INSPECTION SERV	PLUMBING PERMITS & MECHANICAL PERMITS -	1,928.00	
249-000-818.000	FIRE SUPPRESS PERMITS - DECEMBER	WHITE LAKE FIRE AUTHORITY	FIRE SUPPRESS PERMITS - DECEMBER 2025	400.00	
Total For Dept 000 247				7,868.12	
Total For Fund 249 BUILDING INSPECTION DEPARTMENT				7,868.12	
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-719.000	CHRISTMAS HAMS	MONTAGUE FOODS	SPIRAL HAMS (24) - CHRISTMAS 2025	58.22	
580-000-805.000	00:40 SPOT	BLUE LAKE PUBLIC RADIO	00:40 SPOT	80.00	
580-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	AUDIT FEE	25.00	
580-000-818.100	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	CONTRACTUAL SERVICES: DEC 1, 2025 THROU	1,277.25	
580-000-818.400	ENTERTAINMENT SERVICES	THOMAS FOSTER	ENTERTAINMENT SERVICES	2,000.00	
580-000-818.500	GIANT BUBBLE SHOW - DEC 6 2025	CIRCUS POP! THE GIANT BUBE	GIANT BUBBLE SHOW - DEC 6 2025	1,407.50	
580-000-818.800	CLEANING SERVICES - 12/18/2025	TAYLOR HELLEWELL	CLEANING SERVICES - 12/18/2025	100.00	
580-000-850.000	INTERNET - PH	CHARTER COMMUNICATIONS	INTERNET - MARINA/DPW/PH	330.00	
Total For Dept 000 247				5,277.97	
Total For Fund 580 PLAYHOUSE				5,277.97	

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CITY OF WHITEHALL ACCOUNTS PAYABLE

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 550 SEWER ADMINISTRATION					
590-550-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	AUDIT FEE	275.00	
590-550-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	CONTRACTUAL SERVICES: DEC 1, 2025 THROU	319.31	
Total For Dept 550 SEWER ADMINISTRATION				594.31	
Dept 552 SEWER CUSTOMER ACCOUNTS					
590-552-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	INTERNET - MARINA/DPW/PH	19.99	
590-552-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	ON CALL CELL, IPAD SERVICE PLAN	38.01	
Total For Dept 552 SEWER CUSTOMER ACCOUNTS				58.00	
Dept 554 SEWER PUMPING					
590-554-775.000	1500W X 12.5A UTILITY HEATER 1-4	GILL-ROY'S HARDWARE	NUTS AND BOLTS/CORD/SHOVEL/BRAID TUBE/T	114.29	
590-554-775.000	ROTO-FLOAT 20' SUSPENDED FLOAT S	USA BLUE BOOK/HD SUPPLY	ROTO-FLOAT 20' SUSPENDED FLOAT SWITCH	356.64	
590-554-920.000	TELEPHONE - 231.893.1801	FRONTIER	TELEPHONE 231-893-1801	41.05	
Total For Dept 554 SEWER PUMPING				511.98	
Dept 556 WASTEWATER SYSTEM-GALLONAGE					
590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURER'	WASTEWATER SYSTEM GALLONAGE / WASTEWATE	42,790.72	
590-556-959.950	WASTEWATER SYS-GALLONAGE - BONDS	MUSKEGON COUNTY TREASURER'	WASTEWATER SYSTEM GALLONAGE / WASTEWATE	25,409.28	
Total For Dept 556 WASTEWATER SYSTEM-GALLONAGE				68,200.00	
Dept 558 SEWER T & D					
590-558-719.000	CHRISTMAS HAMS	MONTAGUE FOODS	SPIRAL HAMS (24) - CHRISTMAS 2025	50.95	
590-558-775.000	WALL CHARGER	GILL-ROY'S HARDWARE	NUTS AND BOLTS/CORD/SHOVEL/BRAID TUBE/T	17.99	
590-558-775.000	DISPOSABLE GLOVES	WHITE LAKE AUTOMOTIVE	BELTS / BLADES / BEAMS / HOSE / OIL & C	18.98	
590-558-801.000	ANNUAL MAINTENENCE FEE - STATION	MISS DIG SYSTEM INC	ANNUAL MAINTENENCE FEE - STATION SYST /	695.83	
590-558-850.000	ON CALL CELL	VERIZON WIRELESS	ON CALL CELL, IPAD SERVICE PLAN	3.00	
Total For Dept 558 SEWER T & D				786.75	
Total For Fund 590 SEWER FUND				70,151.04	
Fund 591 WATER FUND					
Dept 540 WATER ADMINISTRATION					
591-540-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	AUDIT FEE	275.00	
591-540-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	CONTRACTUAL SERVICES: DEC 1, 2025 THROU	319.31	
Total For Dept 540 WATER ADMINISTRATION				594.31	
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	INTERNET - MARINA/DPW/PH	100.00	
591-542-850.000	IPAD SERVICE PLAN	VERIZON WIRELESS	ON CALL CELL, IPAD SERVICE PLAN	38.01	
Total For Dept 542 WATER CUSTOMER ACCOUNTS				138.01	
Dept 546 WATER SOURCE PLANT					
591-546-818.100	UPS CHARGES	HOME SERVICES OF WHITE LA	UPS CHARGES	14.95	
Total For Dept 546 WATER SOURCE PLANT				14.95	
Dept 548 WATER T & D					
591-548-719.000	CHRISTMAS HAMS	MONTAGUE FOODS	SPIRAL HAMS (24) - CHRISTMAS 2025	50.95	
591-548-757.000	OPERATING SUPPLIES	ETNA SUPPLY INC	ROMAC SS1-13.55 X 16 REPAIR CLAMP	1,225.00	
591-548-775.000	DRILL BIT	GILL-ROY'S HARDWARE	NUTS AND BOLTS/CORD/SHOVEL/BRAID TUBE/T	96.78	
591-548-818.000	CROSS CONNECTION - LABOR	HYDROCORP METER SALES	CROSS CONNECTION - LABOR	906.67	
591-548-818.000	ANNUAL MAINTENENCE FEE - DPP USE	MISS DIG SYSTEM INC	ANNUAL MAINTENENCE FEE - STATION SYST /	695.83	
591-548-850.000	ON CALL CELL	VERIZON WIRELESS	ON CALL CELL, IPAD SERVICE PLAN	3.00	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 548 WATER T & D					
Total For Dept 548 WATER T & D				2,978.23	
Total For Fund 591 WATER FUND				3,725.50	
Fund 594 MARINA FUND					
Dept 000 247					
594-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	AUDIT FEE	25.00	
594-000-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	CONTRACTUAL SERVICES: DEC 1, 2025 THROU	638.62	
594-000-850.000	INTERNET - MARINA	CHARTER COMMUNICATIONS	INTERNET - MARINA/DPW/PH	94.99	
Total For Dept 000 247				758.61	
Total For Fund 594 MARINA FUND				758.61	
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-719.000	CHRISTMAS HAMS	MONTAGUE FOODS	SPIRAL HAMS (24) - CHRISTMAS 2025	87.30	
661-000-757.000	6ML MED BLU THREADLOCKER 1-6	GILL-ROY'S HARDWARE	NUTS AND BOLTS/CORD/SHOVEL/BRAID TUBE/I	20.62	
661-000-757.000	2.5 DEF	WHITE LAKE AUTOMOTIVE	BELTS / BLADES / BEAMS / HOSE / OIL & C	152.34	
661-000-757.000	OPERATING SUPPLIES - SHOVEL	ROTHBURY HARDWARE	STATEMENT - ROTHBURY HARDWARE	51.98	
661-000-781.000	NUTS AND BOLTS	GILL-ROY'S HARDWARE	NUTS AND BOLTS/CORD/SHOVEL/BRAID TUBE/I	13.39	
661-000-807.000	AUDIT FEE	VREDEVELD HAEFNER LLC	AUDIT FEE	25.00	
661-000-818.000	SHOP TOWELS	MODEL COVERALL SERVICE INC	UNIFORMS / SHOP TOWELS	38.10	
661-000-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	CONTRACTUAL SERVICES: DEC 1, 2025 THROU	638.64	
661-000-850.000	TELEPHONE - 231.894.6937	FRONTIER	TELEPHONE 231-894-6937	108.40	
661-000-933.000	BRAID TUBE	GILL-ROY'S HARDWARE	NUTS AND BOLTS/CORD/SHOVEL/BRAID TUBE/I	25.65	
661-000-933.000	O-RING RESEALED TIRE	GINMAN TIRE CO	O-RING RESEALED TIRE	715.70	
661-000-933.000	6-5/8IN HOSE END FOR 7IN PIPE/FR	JACK DOHENY COMPANY	6-5/8IN HOSE END FOR 7IN PIPE/FREIGHT	281.28	
661-000-933.000	SHARPEN CHAIN	RIVERS RENTAL & EQUIPMENT	SHARPEN CHAIN / NLA - ORDER PART #0781	14.40	
661-000-933.000	WINDOW LEFT REAR 3/16 - VENTRAC	SPARTAN DISTRIBUTORS	WINDOW LEFT REAR 3/16 - VENTRAC SNOWBLC	241.53	
661-000-933.000	ENGINE OIL FILTER/NAPA QUART 5W2	WHITE LAKE AUTOMOTIVE	BELTS / BLADES / BEAMS / HOSE / OIL & C	448.60	
Total For Dept 000 247				2,862.93	
Total For Fund 661 MOTOR POOL FUND				2,862.93	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL

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COUNCIL MEETING JANUARY 13, 2026

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL OPERATI	45,937.59
Fund 202 MAJOR STREET FU	789.57
Fund 203 LOCAL STREET FU	789.57
Fund 247 TAX INCREMENT I	267.75
Fund 249 BUILDING INSPEC	7,868.12
Fund 580 PLAYHOUSE	5,277.97
Fund 590 SEWER FUND	70,151.04
Fund 591 WATER FUND	3,725.50
Fund 594 MARINA FUND	758.61
Fund 661 MOTOR POOL FUNI	2,862.93

Total For All Funds:	138,428.65
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January 2, 2026

City Council
City of Whitehall
405 East Colby Street
Whitehall, MI 49461

Dear Council members,

The White Lake Area Chamber of Commerce requests your support for Feet on the Street on Sunday, June 7, 2026, from 3:00-7:00pm, with set up beginning at 2:00pm and ending at 8:00pm. This would be held in the N. Mears promenade and social district.

The White Lake Area Chamber of Commerce will work with the City of Whitehall in the planning of this event and make sure all participating businesses and food trucks are compliant.

Thank you for your consideration.

Sincerely,



Stephanie L. Ware, Executive Director
White Lake Area Chamber of Commerce



January 2, 2026

City Council
City of Whitehall
405 East Colby Street
Whitehall, MI 49461

Dear Council members,

The White Lake Area Chamber of Commerce respectfully requests your support for the return of the White Lake Area Maritime Festival, taking place August 6–8, 2026. This event will mark the festival’s first return since 2012 and is planned as a multi-day community celebration.

The festival will kick off with a Community Picnic in Goodrich Park on Thursday, August 6. Activities on Friday and Saturday, August 7–8, will take place at the White Lake Municipal Marina and will include live music and a beer tent. The Chamber will work closely with the City of Whitehall, the Police Department, Fire Authority, DPW, and Marina staff to ensure safety, logistics, and accessibility are fully addressed, including coordination to maintain appropriate parking for marina patrons.

I have already met with City of Whitehall Police Chief Mahoney and White Lake Fire Authority Chief McCarthy to discuss event safety, emergency planning, volunteer training, and overall logistics, and will continue to collaborate closely with them throughout the planning process.

Thank you for your consideration and support as we bring this long-standing community tradition back to White Lake.

Sincerely,


Stephanie L. Ware, Executive Director
White Lake Area Chamber of Commerce

City of Whitehall Resolution 25-01

Michigan Department
of Transportation
2012 (08/19)

RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Financial Operations
Division, P.O. Box 30050, Lansing, MI 48909.
or Fax to: (517) 335-1828

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner _____

offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate _____

_____ as the single Street Administrator for the City or Village of

_____ in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas _____

Nays _____

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the governing body of this municipality on the _____ day of _____

CITY OR VILLAGE CLERK (SIGNATURE)	E-MAIL ADDRESS	DATE
STREET ADMINISTRATOR (SIGNATURE)	E-MAIL ADDRESS	DATE
ADDRESS OF CITY OR VILLAGE OFFICE		P.O.BOX
CITY OR VILLAGE	ZIP CODE	PHONE NUMBER

CITY OF WHITEHALL
RESOLUTION 26-02
Application for Commercial Rehabilitation Exemption Certificate
Public Hearing

WHEREAS, Michigan Public Act 210 of 2005 allows for the creation of commercial rehabilitation districts to provide for the exemption of specified taxes on qualified commercial and multi-family developments.

WHEREAS, in 2024, the Whitehall City Council established a Commercial Rehabilitation District along Colby Street for the purpose of eliminating blight, encouraging private investment, and incentivizing the rehabilitation of commercial property.

WHEREAS, Jeremy Garcia has submitted an Application for Commercial Rehabilitation Exemption Certificate for 1002 Colby Road for a 10-year exemption.

WHEREAS, the governing body must hold a public hearing to receive public comment prior to acting on the application for a Commercial Rehabilitation Exemption Certificate, as required by the Commercial Rehabilitation Act, Public Act 210 of 2005, as amended.

NOW, THEREFORE, LET IT BE RESOLVED

That the Whitehall City Council does hereby schedule a public hearing for Tuesday, January 27, 2026 at 6 pm to receive comments regarding the proposed Commercial Rehabilitation Exemption Certificate application as submitted by Jeremy Garcia.

Moved by _____, seconded by _____, and thereafter adopted by the City Council for the City of Whitehall, at a regular meeting held January 13, 2026 at 6:00 p.m. (___ yes, ___ no, ___ absent).

Tom Ziemer, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 26-03
RESIDENTS RIGHT TO PROTEST

WHEREAS, the Board of Review, as provided by City Charter, has the responsibility of reviewing the tax assessment roll in accordance with the State Tax Law as defined in MCL 211.30(2).

WHEREAS, State law allows non-residents the right to file written appeals with the Board; residents are not automatically afforded that same benefit.

WHEREAS, in order to permit residents the right to file written protests, the local unit of government must adopt a resolution granting that right.

WHEREAS, that before hearing or considering a protest, whether made in person or in writing, by a person or representative other than the taxpayer of record, the Board may require submittal of a satisfactory letter of authority, signed and dated by the taxpayer of record, authorizing such person or representative to protest to the Board on the taxpayer's behalf.

NOW, THEREFORE, LET IT BE RESOLVED,

That the Whitehall City Council provides the right of resident and non-resident taxpayers to file protests to the Board of Review in writing, without the necessity of personal appearance by the taxpayer or the taxpayer's representative, provided such written protest is received on or before the second Tuesday in March of the tax year at issue.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held Tuesday, January 13, 2026 at 6:00 p.m. (_ yes, _ no, _ absent).

Tom Ziemer, Mayor

Brenda Bourdon, City Clerk

CITY OF WHITEHALL
RESOLUTION 26-04
2026 Poverty Exemption

WHEREAS, Michigan Public Act 390 of 1994 requires that each governmental unit establish policies and procedures annually for property tax poverty exemptions that include income and asset levels.

WHEREAS, staff is recommending that Council adopt the attached updated property tax poverty exemption policies and procedures as indicated on the policy presented.

NOW, THEREFORE, LET IT BE RESOLVED

that the Whitehall City Council hereby adopts the updated 2026 Poverty Exemption Policies and Guidelines attached to and considered a part of this resolution.

Moved by _____, seconded by _____, the City of Whitehall, at a regular meeting held Tuesday, January 13, 2026 at 6:00 p.m.

(_ yes, _ no, _ absent).

Tom Ziemer, Mayor

Brenda Bourdon, City Clerk

**2026 POVERTY EXEMPTION
POLICIES AND GUIDELINES FOR CITY OF WHITEHALL**

The following *policy and guidelines*, adopted by the City Council, shall be followed by the City of Whitehall Board of Review when considering *poverty exemptions* according to P.A. 390 of 1994, section 211.7u of the Michigan Compiled Laws (MCL).

Application Guidelines: To be eligible for a Poverty Exemption in the City of Whitehall;

1. The primary applicant must file form 5737 Application for Poverty Exemption and must also file form 5739 Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty.
2. The primary applicant must own and occupy the property as their principal residence and shall satisfy all requirements of P.A. 390 of 1994 (Principal Residential Exemptions) and State Tax Commission Bulletin No. 5 of 1995. All owners and occupants are required to sign Waivers of Confidentiality, Authorizations to Inspect the Property and permission to interview the applicants and verify the application.
3. All owners and occupants must include signed Federal and State Income Tax Returns for the most recent filing period, including supporting schedules, if the applicant is required to file an income tax return. If the owner/occupants did not file Federal or State Tax Return, Michigan Department of Treasury Form 4988 must be filed.
4. Income and asset information is required for all owners and occupants of the property. Potential income and asset sources are (non-inclusive):

Income from all sources	Interest and dividends
Salaries & wages before deductions	Pensions
Net receipts from self-employment	Supplemental Security Income
Veteran payments	Net rental income
Royalties	Scholarships & grants
Unemployment compensation	Insurance
Workers' compensation	Retirement accounts
Alimony	Child support
Military family allotments	IRA/Keogh annuities
General assistance	New or reverse mortgage
Social Security	Stocks & bonds
Cash	Investments
Checking & savings accounts	Gifts
Money market accounts	Deferred compensation
Assets in trust accounts	Other real estate owned
Vehicles/Recreational vehicles	

5. Applicants must meet the Income Test and Asset Test to be eligible to apply to the Board of Review for an exemption of the property tax on their principal residence. Applications will be reviewed by the Board of Review in making a determination to grant or deny an exemption.

Income Test

Eligible applicants will not exceed the income levels listed below.

1. Total Annual Household Income shall not exceed the following amount applicable to the number of persons living in the household:

Number of Persons	Poverty Guidelines
1 (owner)	\$15,650
2	\$21,150
3	\$26,650
4	\$32,150
5	\$37,650
6	\$43,150
7	\$48,650
8	\$54,150
Each additional Person, add	\$5,500

2. Total Annual Household Income shall be based on Federal Poverty Income Guidelines and will be adjusted annually to agree to the federally established amount.

Asset Test

Eligible applicants will have total assets at or below the asset limit listed below for the claimant and household.

1. Meet asset levels of the following:
 - a) Liquid assets may not exceed \$2,500
 - b) Total assets cannot exceed \$15,000 excluding your homestead

Evaluation Procedures

1. The Board of Review shall follow the above policy and guidelines when making poverty exemption decisions. The same standards shall apply to each claimant for the assessment year.
2. The applicant should be prepared to answer questions regarding their financial affairs, health, status of people living in the household, and any other question relevant to the exemption request.
3. All information is subject to verification. The verification process can be used to determine future ineligibility.
4. The Board of Review must agree as to the disposition of the poverty claim for the exemption to be granted.

CITY OF WHITEHALL
RESOLUTION 26-05
Board of Review

WHEREAS, the City of Whitehall contracts the assessing function for the City with the Muskegon County Equalization department.

WHEREAS, our assessor Kelli Navarro is requesting that the dates for the public session of the board of review be altered in accordance with state law.

WHEREAS, the dates requested would be Wednesday March 11th from 1:00pm to 4:00pm and 6:00pm to 9:00 pm and Thursday March 12th from 9:00am to 12:00pm and 1:00pm to 4:00pm.

NOW, THEREFORE, LET IT BE RESOLVED,

that the 2026 board of review dates are Wednesday March 11th from 1:00pm to 4:00pm and 6:00pm to 9:00 pm and Thursday March 12th from 9:00am to 12:00pm and 1:00pm to 4:00pm.

Moved by _____, seconded by _____, and thereafter adopted by the Whitehall City Council at a regular meeting held Tuesday, January 13, 2026 at 6 p.m.

(_ yes, _ no, _ absent).

Tom Ziemer, Mayor

Brenda Bourdon, City Clerk