



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
MARCH 24, 2026
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the March 10, 2026 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications – Charter Revision Information
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
 - Resolution 26-15 Lot Split Request
7. New Business
 - Arts Council Request
 - Consumers Energy Required Resolution Authorization
8. Public Comment *
9. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

*** PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



**CITY COUNCIL
MEETING MINUTES**
Council Chambers
March 10, 2026

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Bryan Mahan, and Tom Ziemer

ABSENT None

ALSO PRESENT Dan Tavernier, Will Meier

Mayor Ziemer called the meeting to order at 6:00 pm.

APPROVAL OF THE AGENDA

Motion by Hillebrand, seconded by Brown to approve the agenda.

Voice Vote: All yeses

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the February 24, 2026 Council Meeting Minutes
- B. Accounts Payable \$258,409.60
- C. Communications: Planning Commission Info – Aney Lot Split

Motion by Holmstrom, seconded by Squiers to approve the Consent Agenda.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from Council members.

City Manager Tavernier provided information on the Aney Lot Split and an update on the Lake Street project.

Brown would like to see an major update to the City Charter.

PUBLIC COMMENT

Dave McDonald of Whitehall Township provided information on his product for fuel spills and submitted a proposal for the Marina.

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 26-15 Aney Lot Split

Motion by Squiers, supported by Brown, to vacate the proposed roadway (platted but never constructed) and allow the requested fence. Motion and support withdrawn following discussion to allow for further review.

**MOTION WITHDRAWN
ACTION POSTPONED**

B. Resolution 26-16 Northside Road Construction Bid Selection

Motion by Brown, seconded by Mahan to award Wadel Stabilization to reconstruct Elizabeth, North Franklin, Covell, East River, River, South Baldwin, and Hanson Streets for the low qualified bid of \$1,172,100.

Roll Call Vote: Yes – Brown, Mahan, Holmstrom, Hillebrand, Squiers, Cabala, and Ziemer;
No – None; Absent – None

MOTION CARRIED

C. Resolution 26-17 Industrial Park Road Construction Bid Selection

Motion by Holmstrom, seconded by Squiers, to award Michigan Paving to mill and fill Industrial Park Drive, Peach Street, Delaney Drive, and Cogswell Ave for the low qualified bid of \$282,675.

Roll Call Vote: Yes – Brown, Mahan, Holmstrom, Hillebrand, Squiers, Cabala and Ziemer;
No – None; Absent – None

MOTION CARRIED

D. Resolution 26-18 Lake Street Road Work Construction Bid Selection

Motion by Brown, seconded by Hillebrand, to award Michigan Paving to mill and fill a segment of Lake Street extending to Thompson Street to the trestle bridge for the low qualified bid of \$118,675.

Roll Call Vote: Yes – Brown, Mahan, Holmstrom, Hillebrand, Squiers, Cabala and Ziemer;
No – None; Absent – None

MOTION CARRIED

E. Resolution 26-19 Parking Lot Sealcoating Bid Selection

Motion by Squiers, seconded by Hillebrand, to award West Michigan Sealcoating to sealcoat parking lots at Hanson Hill, City Hall, DPW, Covell Park, Svensson Park, Lions Park, and the marina for the low qualified bid of \$53,235.

Roll Call Vote: Yes – Brown, Mahan, Holmstrom, Hillebrand, Squiers, Cabala and Ziemer;
No – None; Absent – None

MOTION CARRIED

F. Resolution 26-20 Tree Maintenance Bid Selection

Motion by Holmstrom, seconded by Hillebrand, to award Jelinek Tree Service the 2026 two-year tree maintenance and brush pickup service agreement.

Roll Call Vote: Yes – Brown, Mahan, Holmstrom, Hillebrand, Squiers, Cabala and Ziemer;
No – None; Absent – None

MOTION CARRIED

PUBLIC COMMENT

Rich Houtteman, Consumers Community Affairs, provided information on resources for seniors in the community.

ADJOURNMENT

Mayor Ziemer adjourned the Council Meeting at 6:41 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

DRAFT

CITY OF WHITEHALL
ACCOUNTS PAYABLE
March 24, 2026

February 2026 Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$46,460.47	Transfer
IRS	Payroll	\$15,352.29	EFT
Alerus Financial	Payroll	\$7,016.42	EFT
MISDU - FOC	Payroll	\$32.87	9473

Total Prepaids: \$68,862.05

Accounts Payable: \$178,561.44

TOTAL ACCOUNTS PAYABLE \$247,423.49

CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING MARCH 24, 2026

Vendor Code	Vendor Name	Description	Amount
ABON	ABONMARCHE CONSULTANTS, INC		
	162886	WHITEHALL LIFT STATION AND FORCE MAIN REPLACEM	14,502.75
	162887	WHITEHALL LAKE ST IMPROVEMENTS PROJECT	9,500.00
TOTAL FOR: ABONMARCHE CONSULTANTS, INC			24,002.75
SWANGER	ALEX SWANGER		
	CONTRACT	LIGHT BOARD OPERATOR - LANGFORD LADS 3.7.26	50.00
TOTAL FOR: ALEX SWANGER			50.00
MISC	AMAZON.COM		
	RECEIPT	PENS, MULTI-SURFACE SPRAY	44.00
	RECEIPT	DEREK SOVA - RETIREMENT PARTY DECOR & SUPPLIES	53.57
	RECEIPT	DPW LAWN MOWER TIRES	264.72
	RECEIPT	YARD LIGHTS - LED (OUTSIDE CITY HALL)	143.09
	RECEIPT	TONER, GARAGE DOOR OPENER REMOTE	51.18
TOTAL FOR: AMAZON.COM			556.56
PATTON	AMBER PATTON		
	006	DPW, CITY HALL/PD - CLEANING SERVICES	725.00
TOTAL FOR: AMBER PATTON			725.00
TWISS	ASHLEY TWISS		
	FLEX MARCH 26	FLEX REIMBURSEMENT MARCH 2026	8.66
	REIMBURSEMNET	REIMBURSEMENT FOR PARTY SUPPLIES SOVA RETIREME	20.70
TOTAL FOR: ASHLEY TWISS			29.36
MISC	BLUE TO GOLD LAW ENF TRAINING		
	RECEIPT	MICHIGAN STATUTES BOOK X 2	40.00
TOTAL FOR: BLUE TO GOLD LAW ENF TRAINING			40.00
BOU	BRENDA BOURDON		
	FLEX MARCH 26	FLEX REIMBURSEMENT MARCH 2026	916.26
TOTAL FOR: BRENDA BOURDON			916.26
MISC	CANVA.COM		
	04781-41031251	200 ROUNDED BUSINESS CARDS	59.36
TOTAL FOR: CANVA.COM			59.36
MAHOC	CHRIS MAHONEY		
	FLEX MARCH 26	FLEX REIMBURSEMENT MARCH 2026	656.83
TOTAL FOR: CHRIS MAHONEY			656.83
MISC	CITY OF GRAND RAPIDS PARKING RAMPS		
	RECEIPTS	PARKING RAMPS	48.00
TOTAL FOR: CITY OF GRAND RAPIDS PARKING RAMPS			48.00
CONSU	CONSUMER'S ENERGY		
	STATEMENT	STREET LIGHTS	8,682.00
TOTAL FOR: CONSUMER'S ENERGY			8,682.00
CRYBUDDE	CRYSTAL BUDDE		
	FLEX MARCH 26	FLEX REIMBURSEMENT MARCH 2026	30.00
TOTAL FOR: CRYSTAL BUDDE			30.00

CITY OF WHITEHALL ACCOUNTS PAYABLE
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Vendor Code	Vendor Name Invoice	Description	Amount
DELTA	DELTA DENTAL RIS0006864053	DENTAL INSURANCE	1,746.60
TOTAL FOR: DELTA DENTAL			1,746.60
BOND	DONALD BOND FLEX MARCH 26	FLEX REIMBURSEMENT MARCH 2026	205.00
TOTAL FOR: DONALD BOND			205.00
DTE	DTE ENERGY FEB STATEMENT	PUBLIC UTILITIES	6,037.28
TOTAL FOR: DTE ENERGY			6,037.28
FRONT	FRONTIER STATEMENT	TELEPHONE/INTERNET 231.893.4708	133.23
TOTAL FOR: FRONTIER			133.23
GILLROY	GILL-ROY'S HARDWARE STATEMENT	OPERATING AND MAINTENANCE SUPPLIES	310.28
TOTAL FOR: GILL-ROY'S HARDWARE			310.28
GNAR	GNARLY HEIFER LLC RECEIPT	MEETING LUNCH	64.15
TOTAL FOR: GNARLY HEIFER LLC			64.15
MISC	GREATER MUSKEGON ECONOMIC DVLPM 2497	EDA GRANT APPLICATION ASSISTANCE	1,500.00
TOTAL FOR: GREATER MUSKEGON ECONOMIC DVLPM			1,500.00
HOME	HOME SERVICES OF WHITE LAKE 21990	UPS CHARGES - WATER SAMPLES	14.95
TOTAL FOR: HOME SERVICES OF WHITE LAKE			14.95
KENNE	KENNEDY INDUSTRIES INC 650131	STATION #3 FIELD SERVICE	1,197.00
TOTAL FOR: KENNEDY INDUSTRIES INC			1,197.00
KUER	KUERTH'S DISPOSAL INC. 77007	WASTE REMOVAL & RECYCLING	319.75
TOTAL FOR: KUERTH'S DISPOSAL INC.			319.75
MAMC	MI ASSOC OF MUNICIPAL CLERKS STATEMENT	MASTER CLASS AND CONFERENCE	575.00
TOTAL FOR: MI ASSOC OF MUNICIPAL CLERKS			575.00
MME	MICHIGAN MUNICIPAL EXECUTIVES MEMBERSHIP	2026 WMME MEMBERSHIP DUES	200.00
TOTAL FOR: MICHIGAN MUNICIPAL EXECUTIVES			200.00
MICR	MICR GRAPHICS PRINTING 121439	INSPECTION SLIPS	232.00
TOTAL FOR: MICR GRAPHICS PRINTING			232.00

CITY OF WHITEHALL ACCOUNTS PAYABLE
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Vendor Code	Vendor Name	Description	Amount
MILL	MILLER'S OIL AND LUBE EXPRESS		
	140929	OIL CHANGE - 2017 FORD F-150	45.46
TOTAL FOR: MILLER'S OIL AND LUBE EXPRESS			45.46
MONTF	MONTAGUE FOODS		
	STATEMENT	SOVA RETIREMENT - CUPCAKES	91.97
TOTAL FOR: MONTAGUE FOODS			91.97
MAISD	MUSKEGON AREA INTERMEDIATE SCHOOLS		
	STATEMENT	EXTERNAL PRINT REQUEST - RAFFLE TICKETS	44.00
	STATEMENT	DON'T SAY POSTERS	59.00
	STATEMENT	DISNEY FLYER/POSTERS - UPCOMING EVENTS	385.00
	STATEMENT	POSTER - UPCOMING EVENTS	200.30
TOTAL FOR: MUSKEGON AREA INTERMEDIATE SCHOOLS			688.30
MUCTR	MUSKEGON CENTRAL DISPATCH		
	2600003228	IMPRIVATA USER FEE	114.94
	2600003253	IMPRIVATA USER FEES	101.40
TOTAL FOR: MUSKEGON CENTRAL DISPATCH			216.34
MUCRD	MUSKEGON COUNTY ROAD COMMISSIO		
	6901	SALT/SAND/BRINE	5,600.58
TOTAL FOR: MUSKEGON COUNTY ROAD COMMISSIO			5,600.58
MUTRE	MUSKEGON COUNTY TREASURER'S		
	WWUB123500	WASTEWATER - GALLONAGE	68,200.00
TOTAL FOR: MUSKEGON COUNTY TREASURER'S			68,200.00
PARM	PARMENTER LAW		
	297911	ATTORNEY FEES - GENERAL	936.00
	297912	ATTORNEY FEES - PROSECUTION	60.00
	297913	ATTORNEY FEES - DEREK ANTOL	8,443.50
TOTAL FOR: PARMENTER LAW			9,439.50
PETRO	PETRO TANK & LINE TESTING LLC		
	225238	THEFT ALARM TEST - MARINA	435.97
TOTAL FOR: PETRO TANK & LINE TESTING LLC			435.97
PLANTE	PLANTE & MORAN, PLLC		
	10640577	PROFESSIONAL SERVICES RENDERED	2,778.75
TOTAL FOR: PLANTE & MORAN, PLLC			2,778.75
PM	PM TIRE LLC		
	1633	DISMNT/VALVE STEM/JUNK DISPOSAL	80.00
TOTAL FOR: PM TIRE LLC			80.00
PREIN	PREIN & NEWHOF, PC		
	94391	PROF SERVICES - PROJECT CLOSEOUT DOC FOR MDOT	2,570.00
	94392	PROFESSIONAL SERVICES - DSMI	1,182.96
	94393	PROFESSIONAL SERVICES RELATED TO AMP	16,263.00
	94589	PROFESSIONAL SERVICES REPLATED TO PROJECT ADMI	718.25
	94591	PROFESSIONAL SERVICE RELATED TO PROJECT ADMINI	3,216.25
	94742	PROFESSIONAL SERVICES - MDOT ROW PERMIT COORDI	6,071.80
TOTAL FOR: PREIN & NEWHOF, PC			30,022.26

CITY OF WHITEHALL ACCOUNTS PAYABLE
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Vendor Code	Vendor Name	Description	Amount
MISC	QUALITY CAR DETAILING		
	21678	CLEAN AND DETAIL CAR 302	140.00
TOTAL FOR: QUALITY CAR DETAILING			140.00
RIVERSACE	RIVERS ACE HARDWARE		
	STATEMENT	MISC SUPPLIES & SOVA RETIREMENT GIFT	468.09
TOTAL FOR: RIVERS ACE HARDWARE			468.09
RIVERS	RIVERS RENTAL & EQUIPMENT		
	STATEMENT	LEVER, E-CLIP/ CHOKE SHAFT ASSEMBLY, PICK UP B	107.29
TOTAL FOR: RIVERS RENTAL & EQUIPMENT			107.29
SAMS	SAM'S CLUB/GECF		
	10395000820	OFFICE SUPPLIES - TOWELS, COFFEE, TISSUES, DIS	81.92
TOTAL FOR: SAM'S CLUB/GECF			81.92
SCHEI	SCHEID PLUMBING HEATING & COOL		
	I-39526-1	.3/4" WATER SERVICE (LEAD SERVICE LINE REPLACEM	1,710.00
TOTAL FOR: SCHEID PLUMBING HEATING & COOL			1,710.00
MISC	SPOTIFY		
	RECEIPT	MONTHLY - PREMIUM SUBSCRIPTION	12.99
TOTAL FOR: SPOTIFY			12.99
MDSP	STATE OF MICHIGAN		
	APPLICATION	PLATE RENEWAL (2)	26.54
TOTAL FOR: STATE OF MICHIGAN			26.54
HELTAY	TAYLOR HELLEWELL		
	3072026	CLEANING ON 3/7/26 - WL PLAYHOUSE	100.00
	3132026	CLEANING ON 3/13/26 - PLAYHOUSE	100.00
TOTAL FOR: TAYLOR HELLEWELL			200.00
TROPW	TROPHY CENTER OF WEST MICHIGAN		
	12825	NAME PLATES - PER BRENDA : STATE OF MICHIGAN	100.00
TOTAL FOR: TROPHY CENTER OF WEST MICHIGAN			100.00
TWIN	TWIN CITIES AUTO PARTS & SERVICE		
	STATEMENT	REMOVE FAN/THROTTLE BODY/OIL AND AIR LEAK REPA	4,609.22
TOTAL FOR: TWIN CITIES AUTO PARTS & SERVICE			4,609.22
QUINN	TYLER J QUINN		
	CONTRACT	SOUND ENGINEER - LANGFORD LADS 3.7.26	250.00
TOTAL FOR: TYLER J QUINN			250.00
USPOS	UNITED STATES POSTMASTER		
	RECEIPT	PRIORITY MAIL	11.95
TOTAL FOR: UNITED STATES POSTMASTER			11.95
USBANK	US BANK		
	3150985	DEBT SERVICE PAYMENT	3,565.50
TOTAL FOR: US BANK			3,565.50

CITY OF WHITEHALL ACCOUNTS PAYABLE
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Vendor Code	Vendor Name	Description	Amount
USABL	USA BLUE BOOK/HD SUPPLY		
	INV00980187	APWA GREEN TEMP MARKER, BLUE MARKING FLAG, GRE	180.25
	INV00980331	APWA GREEN TEMPORARY MARKER	175.20
	INV00984516	SAFETY GLASSES, LEATHER GLOVES, HYDRANT WRENCH	329.48
	INV00986077	LEATHER GLOVES - 3 PAIR	32.19
	INV00992725	LEATHER GLOVES - UNLINED X-LARGE (6 PAIR)	64.38
	INV00994157	REPLACEMENT SAMPLE CELLS, INJECTION CHECK VALV	198.75
TOTAL FOR: USA BLUE BOOK/HD SUPPLY			980.25
VERIZ	VERIZON WIRELESS		
	6137204357	ON CALL CELL PLANS/IPAD SERVICE PLANS	82.43
TOTAL FOR: VERIZON WIRELESS			82.43
WHITE	WHITEHALL DISTRICT SCHOOLS		
	000000000000248	WLYT - SUMMER YOUTH CAMP SIGN UP DAY	25.00
TOTAL FOR: WHITEHALL DISTRICT SCHOOLS			25.00
MISC	ZOOM COMMUNICATIONS, INC		
	INV343342796	ZOOM WORKPLACE PRO ANNUAL	159.90
TOTAL FOR: ZOOM COMMUNICATIONS, INC			159.90
MISC	Z'S BAR & RESTAURANT		
	RECEIPT	BURGER, FRIES - TRAINING LUNCH	48.08
	RECEIPTS	BURGER, FRIES - TRAINING LUNCH	51.79
TOTAL FOR: Z'S BAR & RESTAURANT			99.87
TOTAL - ALL VENDORS			178,561.44
FUND TOTALS:			
Fund 101	- GENERAL OPERATING FUND		18,774.49
Fund 202	- MAJOR STREET FUND		3,155.27
Fund 203	- LOCAL STREET FUND		3,180.79
Fund 214	- MARIHUANA		3.94
Fund 247	- TAX INCREMENT FINANCE AUTHORITY #1		17,454.18
Fund 249	- BUILDING INSPECTION DEPARTMENT		236.31
Fund 250	- LOCAL DEVELOPMENT FINANCE AUTHORITY FUND		3.04
Fund 401	- CAPITAL PROJECTS FUND		29,437.25
Fund 580	- PLAYHOUSE		8,191.40
Fund 590	- SEWER FUND		70,160.27
Fund 591	- WATER FUND		20,461.54
Fund 594	- MARINA FUND		713.85
Fund 661	- MOTOR POOL FUND		6,789.11

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 03/20/2026 - 03/20/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING MARCH 24, 2026

GL Number	Invoice Line Desc	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND				
Dept 000 247				
101-000-231.017	DUE TO FLEX FUND	ASHLEY TWISS	8.66	
101-000-231.017	DUE TO FLEX FUND	BRENDA BOURDON	916.26	
101-000-231.017	DUE TO FLEX FUND	CHRIS MAHONEY	656.83	
101-000-231.017	DUE TO FLEX FUND	CRYSTAL BUDD	30.00	
101-000-231.017	DUE TO FLEX FUND	DONALD BOND	205.00	
		Total For Dept 000 247	1,816.75	
Dept 101 CITY COUNCIL				
101-101-719.605	DENTAL INSURANCE	DELTA DENTAL	12.13	
		Total For Dept 101 CITY COUNCIL	12.13	
Dept 172 ADMINISTRATION				
101-172-719.605	DENTAL INSURANCE	DELTA DENTAL	106.77	
101-172-727.000	PRIORITY MAIL	UNITED STATES POSTMASTER	11.95	
101-172-770.000	2026 WME MEMBERSHIP DUES	MICHIGAN MUNICIPAL EXECUTI	200.00	
101-172-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	833.62	
101-172-850.000	TELEPHONE/50% - 231.893.4708	FRONTIER	66.62	
101-172-850.000	IMPRIVAVA USER FEE	MUSKEGON CENTRAL DISPATCH	114.94	
101-172-962.000	TONER, GARAGE DOOR OPENER	AMAZON.COM	51.18	
		Total For Dept 172 ADMINISTRATION	1,385.08	
Dept 203 ATTORNEY				
101-203-826.100	ATTORNEY FEES - DEREK ANTOL	PARMENTER LAW	8,443.50	
101-203-826.100	ATTORNEY FEES-GENERAL	PARMENTER LAW	936.00	
		Total For Dept 203 ATTORNEY	9,379.50	
Dept 215 CITY CLERK				
101-215-719.605	DENTAL INSURANCE	DELTA DENTAL	65.21	
101-215-770.000	MASTER CLASS AND CONFERENCE	MI ASSOC OF MUNICIPAL CLERK	575.00	
		Total For Dept 215 CITY CLERK	640.21	
Dept 253 TREASURER				
101-253-719.605	DENTAL INSURANCE	DELTA DENTAL	23.78	
		Total For Dept 253 TREASURER	23.78	
Dept 265 CITY HALL BLDG & GROUNDS				
101-265-757.000	PENS, MULTISURFACE SPRAY	AMAZON.COM	44.00	
101-265-757.000	YARD LIGHTS - OUTSIDE CITY HALL	AMAZON.COM	143.09	
101-265-757.000	GALV BRUSHING	GILL-ROY'S HARDWARE	5.74	
101-265-757.000	COFFEE	SAM'S CLUB/GEFC	56.95	
101-265-818.700	CLEANING - CH, PD	AMBER PATTON	480.00	
101-265-920.000	PUBLIC UTILITIES/910021159454	DTE ENERGY	1,527.90	
		Total For Dept 265 CITY HALL BLDG & GROUNDS	2,257.68	
Dept 266 DISTRICT COURT				
101-266-826.000	ATTORNEY FEES-PROSECUTION	PARMENTER LAW	60.00	
		Total For Dept 266 DISTRICT COURT	60.00	
Dept 270 FRINGE BENEFITS				
101-270-719.605	DENTAL INSURANCE	DELTA DENTAL	(369.39)	
		Total For Dept 270 FRINGE BENEFITS	(369.39)	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL OPERATING FUND					
Dept 301 POLICE	DENTAL INSURANCE	DELTA DENTAL	DENTAL INSURANCE	919.83	
101-301-719.605	SOVA - RETIREMENT PARTY DECOR & FRINGE-MISCELLANEOUS	AMAZON.COM	DEREK SOVA - RETIREMENT PARTY DECOR & REIMBURSEMENT FOR PARTY SUPPLIES	53.57	
101-301-719.685	SOVA RETIREMENT - CUPCAKES	ASHLEY TWISS	SOVA RETIREMENT - CUPCAKES	20.70	
101-301-719.685	FRINGE-MISCELLANEOUS SOVA RETIRE BUSINESS CARDS	MONTAGUE FOODS	MISC SUPPLIES & SOVA RETIREMENT GIFT	91.97	
101-301-727.000	PLATE RENEWAL (2)	CANVA.COM	200 ROUNDED BUSINESS CARDS	421.55	
101-301-727.000	MEETING LUNCH	STATE OF MICHIGAN	PLATE RENEWAL (2)	59.36	
101-301-757.000	TISSUE	GNARLY HEIFER LLC	MEETING LUNCH	26.54	
101-301-760.200	MICHIGAN STATUTES BOOK (2)	SAM'S CLUB/GEFC	OFFICE SUPPLIES - TOWELS, COFFEE, TISSUE	64.15	
101-301-760.200	PARKING RAMPS	BLUE TO GOLD LAW ENF TRAIN	MICHIGAN STATUTES BOOK X 2	40.00	
101-301-760.200	BURGER, FRIES - TRAINING LUNCH	CITY OF GRAND RAPIDS	PARKING RAMPS	48.00	
101-301-760.200	TRAINING LUNCH	Z'S BAR & RESTAURANT	BURGER, FRIES - TRAINING LUNCH	51.79	
101-301-850.000	TELEPHONE/50% - 231.893.4708	FRONTIER	BURGER, FRIES - TRAINING LUNCH	48.08	
101-301-850.000	IMPRIVATA USER FEES	MUSKOGON CENTRAL DISPATCH	TELEPHONE/INTERNET 231.893.4708	66.61	
101-301-933.000	CLEAN AND DETAIL CAR 302	QUALITY CAR DETAILING	IMPRIVATA USER FEES	101.40	
101-301-933.000	REMOVE FAN	TWIN CITIES AUTO PARTS & REMOVE FAN/THROTTLE BODY/OIL AND AIR LE	CLEAN AND DETAIL CAR 302	140.00	
			REMOVE FAN	474.76	
			Total For Dept 301 POLICE	2,653.28	
Dept 444 SIDEWALKS	DENTAL INSURANCE	DELTA DENTAL	DENTAL INSURANCE	14.06	
101-444-719.605					
			Total For Dept 444 SIDEWALKS	14.06	
Dept 521 SANITATION	WASTE REMOVAL & RECYCLING	KUERTH'S DISPOSAL INC.	WASTE REMOVAL & RECYCLING	41.50	
101-521-818.000					
			Total For Dept 521 SANITATION	41.50	
Dept 567 CEMETERY	PUBLIC UTILITIES/910021159306	DTE ENERGY	PUBLIC UTILITIES	68.31	
101-567-920.000	EQUIPMENT MAINTENANCE	PM TIRE LLC	DISMNT/VALVE STEM/JUNK DISPOSAL	40.00	
101-567-933.000					
			Total For Dept 567 CEMETERY	108.31	
Dept 701 PLANNING DEPARTMENT	NAME PLATES	TROPHY CENTER OF WEST MICH	NAME PLATES - PER BRENDA ; STATE OF MICH	100.00	
101-701-962.000					
			Total For Dept 701 PLANNING DEPARTMENT	100.00	
Dept 751 PARKS DEPARTMENT	DENTAL INSURANCE	DELTA DENTAL	DENTAL INSURANCE	70.28	
101-751-719.605	GALV BRUSHING	GILL-ROY'S HARDWARE	OPERATING AND MAINTENANCE SUPPLIES	5.74	
101-751-757.000	OPERATING SUPPLIES	RIVERS ACE HARDWARE	MISC SUPPLIES & SOVA RETIREMENT GIFT	46.54	
101-751-757.000	CHOKE SHAFT	RIVERS RENTAL & EQUIPMENT	LEVER, E-CLIP/ CHOKE SHAFT ASSEMBLY, PJ	101.31	
101-751-775.000	PAINT EQPT FOR GOODRICH BATHROOM	GILL-ROY'S HARDWARE	OPERATING AND MAINTENANCE SUPPLIES	28.02	
101-751-933.000	DPW LAWN MOWER TIRES	AMAZON.COM	DPW LAWN MOWER TIRES	264.72	
101-751-933.000	EQUIPMENT MAINTENANCE	PM TIRE LLC	DISMNT/VALVE STEM/JUNK DISPOSAL	40.00	
			Total For Dept 751 PARKS DEPARTMENT	556.61	
Dept 756 119 S BALDWIN ST	PUBLIC UTILITIES/910021159793	DTE ENERGY	PUBLIC UTILITIES	94.99	
101-756-920.000					
			Total For Dept 756 119 S BALDWIN ST	94.99	
			Total For Fund 101 GENERAL OPERATING FUND	18,774.49	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINT	DENTAL INSURANCE	DELTA DENTAL	DENTAL INSURANCE	70.28	
202-463-719.605		Total For Dept 463 ROUTINE MAINT		70.28	
Dept 478 WINTER MAINT	SALT/SAND/BRINE	MUSKEGON COUNTY ROAD COMMJ SALT/SAND/BRINE		2,800.29	
202-478-757.000		Total For Dept 478 WINTER MAINT		2,800.29	
Dept 482 ADMINISTRATION	DENTAL INSURANCE	DELTA DENTAL	DENTAL INSURANCE	6.82	
202-482-719.605	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	PROFESSIONAL SERVICES RENDERED	277.88	
202-482-962.000		Total For Dept 482 ADMINISTRATION		284.70	
Fund 203 LOCAL STREET FUND				3,155.27	
Dept 478 WINTER MAINT	FLAT SHOVEL COLD PATCH	GILL-ROY'S HARDWARE	OPERATING AND MAINTENANCE SUPPLIES	22.49	
203-478-757.000	SALT/SAND/BRINE	MUSKEGON COUNTY ROAD COMMJ SALT/SAND/BRINE		2,800.29	
203-478-757.000		Total For Dept 478 WINTER MAINT		2,822.78	
Dept 482 ADMINISTRATION	DENTAL INSURANCE	DELTA DENTAL	DENTAL INSURANCE	80.13	
203-482-719.605	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	PROFESSIONAL SERVICES RENDERED	277.88	
203-482-962.000		Total For Dept 482 ADMINISTRATION		358.01	
Fund 214 MARIHUANA				3,180.79	
Dept 000 247	DENTAL INSURANCE	DELTA DENTAL	DENTAL INSURANCE	3.94	
214-000-719.605		Total For Dept 000 247		3.94	
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1				3.94	
Dept 000 247	DENTAL INSURANCE	DELTA DENTAL	DENTAL INSURANCE	68.35	
247-000-719.605	PRO SERV - PROJ CLOSEOUT DOC FOR PREIN & NEWHOF, PC	PREIN & NEWHOF, PC	PROF SERVICES - PROJECT CLOSEOUT DOC FC	2,570.00	
247-000-820.300-D22	ENGINEERING-WEST COLBY/SALLAWAY	CONSUMER'S ENERGY	STREET LIGHTS	8,682.00	
247-000-820.300-F24	PRO SRVS - MDOT ROW	PREIN & NEWHOF, PC	PROFESSIONAL SERVICES - MDOT ROW PERMII	6,071.80	
247-000-820.300-F24		Total For Dept 000 247		17,392.15	
Dept 525 DOWNTOWN STREETScape	PUBLIC UTILITIES/920030385842	DTE ENERGY	PUBLIC UTILITIES	61.20	
247-525-920.000	NUTS AND BOLTS - REINDEER	GILL-ROY'S HARDWARE	OPERATING AND MAINTENANCE SUPPLIES	0.83	
247-525-974.000		Total For Dept 525 DOWNTOWN STREETScape		62.03	
Fund 249 BUILDING INSPECTION DEPARTMENT				17,454.18	
Dept 000 247	DENTAL INSURANCE	DELTA DENTAL	DENTAL INSURANCE	4.31	
249-000-719.605	OFFICE SUPPLIES	MICR GRAPHICS PRINTING	INSPECTION SLIPS	232.00	
249-000-727.000		Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY #1		17,454.18	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247					
		Total For Dept 000 247		236.31	
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 247					
250-000-719.605	DENTAL INSURANCE	DELTA DENTAL	DENTAL INSURANCE	3.04	
		Total For Dept 000 247		3.04	
Fund 401 CAPITAL PROJECTS FUND					
Dept 000 247					
401-000-820.000	PROFESSIONAL SERVICES - PROJ ADM PREIN & NEWHOF, PC		PROFESSIONAL SERVICES REPLATED TO PROJ	718.25	
401-000-820.000	PROFESSIONAL SERVICES - PROJECT PREIN & NEWHOF, PC		PROFESSIONAL SERVICE RELATED TO PROJECT	3,216.25	
401-000-820.000-A26	WHITEHALL LIFT STATION, FORCE MA ABONMARCHE CONSULTANTS, IN WHITEHALL LIFT STATION AND FORCE MAIN F		WHITEHALL LIFT STATION AND FORCE MAIN F	14,502.75	
401-000-820.000-A26	WHITEHALL LAKE ST IMPROVEMENTS P ABONMARCHE CONSULTANTS, IN WHITEHALL LAKE ST IMPROVEMENTS PROJECT		WHITEHALL LAKE ST IMPROVEMENTS PROJECT	9,500.00	
401-000-820.000-A26	EDA GRANT APP ASSISTANCE		GREATER MUSKEGON ECONOMIC EDA GRANT APPLICATION ASSISTANCE	1,500.00	
		Total For Dept 000 247		29,437.25	
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-645.200	WLYT - SUMMER YOUTH CAMP SIGN UP WHITEHALL DISTRICT SCHOOLS WLYT - SUMMER YOUTH CAMP SIGN UP DAY		WLYT - SUMMER YOUTH CAMP SIGN UP DAY	25.00	
580-000-757.000	MONTHLY - PREMIUM SUBSCRIPTION SPOTFLY		MONTHLY - PREMIUM SUBSCRIPTION	12.99	
580-000-757.000	ZOOM WORKPLACE PRO ANNUAL		ZOOM WORKPLACE PRO ANNUAL	159.90	
580-000-757.410	DISNEY FLYER		MUSKEGON AREA INTERMEDIATE DISNEY FLYER/POSTERS - UPCOMING EVENTS	176.00	
580-000-775.000	10 OZ LEVEL CLEAR SEALANT		GILL-ROY'S HARDWARE OPERATING AND MAINTENANCE SUPPLIES	12.59	
580-000-805.000	RAFFLE TICKETS		MUSKEGON AREA INTERMEDIATE EXTERNAL PRINT REQUEST - RAFFLE TICKETS	44.00	
580-000-805.000	DON'T SAY POSTERS		MUSKEGON AREA INTERMEDIATE DON'T SAY POSTERS	59.00	
580-000-805.000	POSTERS - UPCOMING EVENTS		MUSKEGON AREA INTERMEDIATE DISNEY FLYER/POSTERS - UPCOMING EVENTS	209.00	
580-000-805.000	POSTERS - UPCOMING EVENTS		MUSKEGON AREA INTERMEDIATE POSTER - UPCOMING EVENTS	200.30	
580-000-818.000	WASTE REMOVAL & RECYCLING		KUERTH'S DISPOSAL INC. WASTE REMOVAL & RECYCLING	58.25	
580-000-818.000	CLEANING ON 3/13/26 - WL PLAYHOUSE		CLEANING ON 3/7/26 - WL PLAYHOUSE	100.00	
580-000-818.100	CLEANING ON 3/13/26 - PLAYHOUSE		CLEANING ON 3/13/26 - PLAYHOUSE	100.00	
580-000-818.100	CONTRACTUAL SERVICES- PM		PLANTE & MORAN, PLLC PROFESSIONAL SERVICES RENDERED	555.75	
580-000-818.300	LIGHT BOARD OPTR - LANGFORD LADS ALEX SWANGER		LIGHT BOARD OPERATOR - LANGFORD LADS 3.	50.00	
580-000-818.600	SOUND ENGINEER - LANGFORD LADS 3 TYLER J QUINN		SOUND ENGINEER - LANGFORD LADS 3.7.26	250.00	
580-000-820.000	PUBLIC UTILITIES/910021159660		PUBLIC UTILITIES	2,613.12	
580-000-994.000	DEBT SERVICE PAYMENT		US BANK DEBT SERVICE PAYMENT	3,565.50	
		Total For Dept 000 247		8,191.40	
Fund 590 SEWER FUND					
Dept 000 247					
590-000-719.605	DENTAL INSURANCE	DELTA DENTAL	DENTAL INSURANCE	306.24	
		Total For Dept 000 247		306.24	
Dept 550 SEWER ADMINISTRATION					
590-550-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	PROFESSIONAL SERVICES RENDERED	138.94	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 550 SEWER ADMINISTRATION				138.94	
Dept 552 SEWER CUSTOMER ACCOUNTS				38.01	
590-552-850.000	IPAD SERVICE PLAN		ON CALL CELL PLANS/IPAD SERVICE PLANS		
Dept 554 SEWER PUMPING				38.01	
590-554-775.000	MILKHOUSE UTILITY HEATER 1-4	GILL-ROY'S HARDWARE	OPERATING AND MAINTENANCE SUPPLIES	35.99	
590-554-818.000	STATION #3 FIELD SERVICE	KENNEDY INDUSTRIES INC	STATION #3 FIELD SERVICE	1,197.00	
590-554-920.000	PUBLIC UTILITIES/910021159892	DTE ENERGY	PUBLIC UTILITIES	63.15	
Dept 556 WASTEWATER SYSTEM-GALLONAGE				1,296.14	
590-556-959.900	WASTEWATER SYSTEM-GALLONAGE	MUSKEGON COUNTY TREASURER	WASTEWATER - GALLONAGE	42,790.72	
590-556-959.950	WASTEWATER SYS-GALLONAGE	MUSKEGON COUNTY TREASURER	WASTEWATER - GALLONAGE	25,409.28	
Dept 558 SEWER T & D				68,200.00	
590-558-757.000	OPERATING SUPPLIES	USA BLUE BOOK/HD SUPPLY	APWA GREEN TEMPORARY MARKER	87.60	
590-558-757.000	OPERATING SUPPLIES	USA BLUE BOOK/HD SUPPLY	APWA GREEN TEMP MARKER, BLUE MARKING FI	90.13	
590-558-850.000	ON CALL CELL	VERIZON WIRELESS	ON CALL CELL PLANS/IPAD SERVICE PLANS	3.21	
Fund 591 WATER FUND				180.94	
Dept 000 247				70,160.27	
591-000-719.605	DENTAL INSURANCE		DENTAL INSURANCE		
Dept 540 WATER ADMINISTRATION				306.24	
591-540-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	PROFESSIONAL SERVICES RENDERED	138.94	
591-540-820.000	PRO SERVICES RELATED TO AMP	PREIN & NEWHOF, PC	PROFESSIONAL SERVICES RELATED TO AMP	16,263.00	
591-540-820.000	PROFESSIONAL SERVICES - DSMI	PREIN & NEWHOF, PC	PROFESSIONAL SERVICES - DSMI	1,182.96	
Dept 542 WATER CUSTOMER ACCOUNTS				17,584.90	
591-542-850.000	IPAD SERVICE PLAN		ON CALL CELL PLANS/IPAD SERVICE PLANS	38.01	
Dept 546 WATER SOURCE PLANT				38.01	
591-546-757.000	CHR WALL DOOR STOP 1-5 - WELL 6	GILL-ROY'S HARDWARE	OPERATING AND MAINTENANCE SUPPLIES	10.79	
591-546-757.000	SAMPLE CELLS, TUBING KIT, CHECK	USA BLUE BOOK/HD SUPPLY	REPLACEMENT SAMPLE CELLS, INJECTION CHE	198.75	
591-546-775.000	PAINT EQPT FOR WELL	GILL-ROY'S HARDWARE	OPERATING AND MAINTENANCE SUPPLIES	74.65	
591-546-818.100	UPS CHARGES - WATER SAMPLES	HOME SERVICES OF WHITE LAJUPS	UPS CHARGES - WATER SAMPLES	14.95	
591-546-920.000	PUBLIC UTILITIES/920017788919	DTE ENERGY	PUBLIC UTILITIES	342.33	
Dept 548 WATER T & D				641.47	
591-548-757.000	OPERATING SUPPLIES	USA BLUE BOOK/HD SUPPLY	APWA GREEN TEMPORARY MARKER	87.60	
591-548-757.000	OPERATING SUPPLIES	USA BLUE BOOK/HD SUPPLY	APWA GREEN TEMP MARKER, BLUE MARKING FI	90.12	
591-548-818.100	WATER SRV REPLACEMENT - 512 E MU SCHEID PLUMBING HEATING & 3/4" WATER SERVICE		WATER SERVICE (LEAD SERVICE LINE F	1,710.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 548 WATER T & D					
591-548-850.000	ON CALL CELL		ON CALL CELL PLANS/IPAD SERVICE PLANS	3.20	
			Total For Dept 548 WATER T & D	1,890.92	
			Total For Fund 591 WATER FUND	20,461.54	
Fund 594 MARINA FUND					
Dept 000 247					
594-000-818.000	TEST FOR THEFT ALARM - MARINA		PETRO TANK & LINE TESTING THEFT ALARM TEST - MARINA	435.97	
594-000-818.000	CONTRACTUAL SERVICES- PM		PLANTE & MORAN, PLLC PROFESSIONAL SERVICES RENDERED	277.88	
			Total For Dept 000 247	713.85	
			Total For Fund 594 MARINA FUND	713.85	
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-719.605	DENTAL INSURANCE		DELTA DENTAL DENTAL INSURANCE	54.58	
661-000-757.000	20" POLY SNOW SHOVEL 1-6		GILL-ROY'S HARDWARE OPERATING AND MAINTENANCE SUPPLIES	80.79	
661-000-757.000	LEVER, E-CLIP		LEVER, E-CLIP/ CHOKO SHAFT ASSEMBLY, PI	5.98	
661-000-757.000	LEATHER GLOVES - 6 PAIR		USA BLUE BOOK/HD SUPPLY LEATHER GLOVES - UNLINED X-LARGE (6 PAI	64.38	
661-000-757.000	LEATHER GLOVES - 3 PAIR		USA BLUE BOOK/HD SUPPLY LEATHER GLOVES - 3 PAIR	32.19	
661-000-757.000	SAFETY GLASSES, GLOVES, HYDT WRE		USA BLUE BOOK/HD SUPPLY SAFETY GLASSES, LEATHER GLOVES, HYDRANT	329.48	
661-000-777.000	1-1/4" IMPACT SOCKET 1-10		GILL-ROY'S HARDWARE OPERATING AND MAINTENANCE SUPPLIES	19.79	
661-000-818.000	WASTE REMOVAL		KUERTH'S DISPOSAL INC. WASTE REMOVAL & RECYCLING	220.00	
661-000-818.000	OIL CHANGE - 2017 FORD F-150		MILLER'S OIL AND LUBE EXPFOIL CHANGE - 2017 FORD F-150	45.46	
661-000-818.000	CONTRACTUAL SERVICES- PM		PLANTE & MORAN, PLLC PROFESSIONAL SERVICES RENDERED	277.86	
661-000-818.700	CLEANING - DPW		AMBER PATTON DPW, CITY HALL/PD - CLEANING SERVICES	245.00	
661-000-920.000	PUBLIC UTILITIES/910021159181		DTE ENERGY PUBLIC UTILITIES	1,266.28	
661-000-931.000	GORILLA CLR SILICONE SEALANT - RO		GILL-ROY'S HARDWARE OPERATING AND MAINTENANCE SUPPLIES	12.86	
661-000-933.000	OIL AND AIR LEAK REPAIRS		TWIN CITIES AUTO PARTS & REMOVE FAN/THROTTLE BODY/OIL AND AIR LE	4,134.46	
			Total For Dept 000 247	6,789.11	
			Total For Fund 661 MOTOR POOL FUND	6,789.11	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
 POST DATES 03/20/2026 - 03/20/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 CITY OF WHITEHALL ACCOUNTS PAYABLE
 COUNCIL MEETING MARCH 24, 2026

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL OPERAT:	18,774.49	
			Fund 202 MAJOR STREET FI	3,155.27	
			Fund 203 LOCAL STREET FI	3,180.79	
			Fund 214 MARIHUANA	3.94	
			Fund 247 TAX INCREMENT I	17,454.18	
			Fund 249 BUILDING INSPEK	236.31	
			Fund 250 LOCAL DEVELOPMI	3.04	
			Fund 401 CAPITAL PROJEC:	29,437.25	
			Fund 580 PLAYHOUSE	8,191.40	
			Fund 590 SEWER FUND	70,160.27	
			Fund 591 WATER FUND	20,461.54	
			Fund 594 MARINA FUND	713.85	
			Fund 661 MOTOR POOL FUNI	6,789.11	
			Total For All Funds:	178,561.44	



March 16, 2026

Mayor and Council
c/o Dan Tavernier
City of Whitehall
405 E. Colby
Whitehall, MI 49461

Re: City Charters: Amendment and Revision Process

Dear Mayor and Council:

It is my understanding that the City Council is considering updating your present City Charter, which was adopted in 1977 and amended in 2019. Depending upon the nature and extent of desired changes, the process is different. This letter is designed to articulate the various methods for changing the City Charter.

The Michigan Home Rule City Act, being MCL 117.1, et. seq., provides the process for adopting a charter and the permissible and mandatory topics. There are basically two (2) types of changes to an existing charter, with a different process required. They are:

- 1) "Amendment", which is a very narrow specific change; or
- 2) "Revision", which is a comprehensive re-write of the charter.

AMENDMENTS

An Amendment may be commenced by either a citizen petition or a city council resolution. It is my understanding that you are not considering a citizen petition process. Parmenter Law has been involved in more than two dozen amendments and possible amendments to existing charters. The following is a combination of statutory requirements and a practical approach to expediate the process.

As to a city council initiated amendment, once the City Council has determined what change is desired, Parmenter Law will prepare a Resolution for consideration, *but not adoption*. Once there is consensus as to the Resolution, Parmenter Law will submit the proposed Resolution to the Attorney General's office and discuss with the Attorney General's staff any modifications they may request. Parmenter Law will then finalize the Resolution. The Resolution will include both the text of the charter amendment and the ballot language. The ballot language may not exceed 100 words, exclusive of the caption, and may not be misleading. The City Council must adopt the proposed Resolution based on a 3/5 affirmative vote of the city council members-elect, i.e., presumably 5 yes votes.

The adopted Resolution, along with other documents, is then submitted to the Governor and Attorney General. The Attorney General will provide an opinion to the Governor as the legality of the proposed Charter Amendment and the Governor shall notify us of the approval or rejection of the proposed Charter Amendment. In addition, the Attorney General will review the proposed ballot language as to compliance with the Home Rule City Act.

Assuming the Governor approves the proposed Charter Amendment, and the Attorney General approves the ballot language, the proposed Charter Amendment is submitted to the electorate at the "next regular municipal or general state election". Because of the statutory deadline for the election, the Governor and Attorney General have imposed deadlines for submission of the Resolution and other documents to the Governor and Attorney General so that a review can be completed in time for the election.

Assuming adoption by the electorate, there are post-election requirements, both statutory and practical, which Parmenter Law will handle, with the assistance of the City Clerk.

REVISION PROCESS

A Revision may be commenced by either a citizen petition or a city council resolution. It is my understanding that you are not considering a citizen initiated re-write of the City's Charter.

Parmenter Law, or its predecessor, was the attorney for Charter Commissions in the Cities of Montague, Muskegon, Muskegon Heights, and North Muskegon.¹

As to a City Council initiated Revision, the City Council, by a 3/5 vote of the City Council, must place the question of having a general revision of the City Charter on the next "general or municipal election, or at a special election". If by majority vote, the electors decide to have a general revision of the City Charter, then a 9 person Charter Commission undertakes the process. The 9 person Charter Commission may be elected on the same ballot as the question or by way of a special election within 60 days. Our recommendation is to have the election of the Charter Commission at the same election as the general question. Prior to the election on the question of whether to have a re-write of the City Charter, the City Council will need to decide where the Charter Commission will meet, whether the Charter Commissioners will be paid, and a budget for Charter Commission expenses.

Assuming approval of the general question and the election of a Charter Commission, the Charter Commission shall convene on the second Tuesday after the election. The City Clerk shall preside at the first meeting, shall administer the oath of office, and shall act as clerk of the Charter Commission. Parmenter Law will assist the Charter Commission in the formulating of a proposed City Charter. A proposed City Charter may be placed before the electorate on three occasions. If no revised charter is adopted within 3 years following the adoption of the proposition to revise the charter, the Charter Commission shall be terminated.

¹ Also, in the early 1980's, John Schrier worked for the Citizens Research Council of Michigan, which was staff to the Wayne County Charter Commission, resulting in the first Charter County in Michigan.

Once the Charter Commission has finalized a draft of the proposed City Charter, Parmenter Law will submit the proposed City Charter to the Attorney General's office and discuss with the Attorney General's staff any modifications they may recommend. Parmenter Law will then finalize the proposed City Charter for approval by the Charter Commission, along with the ballot language. The ballot language may not exceed 100 words, exclusive of the caption, and may not be misleading. The Charter Commission must adopt the proposed City Charter based on a 3/5 affirmative vote of the Charter Commission members-elect, i.e., presumably 6 yes votes.

The adopted City Charter, along with other documents, is then submitted to the Governor and Attorney General. The Attorney General will provide an opinion to the Governor as the legality of the proposed City Charter and the Governor shall notify us of the approval or rejection of the proposed City Charter. In addition, the Attorney General will review the proposed ballot language as to compliance with the Home Rule City Act.

Assuming the Governor approves the revised City Charter, and the Attorney General approves the ballot language, the proposed City Charter is submitted to the electorate at the "next regular municipal or general state election". Because of the statutory deadline for the election, the Governor and Attorney General have imposed deadlines for submission of the proposed City Charter and other documents to the Governor and Attorney General so that a review can be completed in time for the election.

Assuming adoption by the electorate, there are post-election requirements, both statutory and practical, which Parmenter Law will handle, with the assistance of the City Clerk.

If you have any questions or concerns, please do not hesitate to contact our office.

Very truly yours,



John C. Schrier
Shareholder



Direct P: (231) 722-5401

Direct F: (231) 722-5501

Email: john@parmenterlaw.com

CITY OF WHITEHALL
RESOLUTION 26-15
Lot Split Request

- WHEREAS, Zach and Megan Aney have submitted a lot split request for 554 Gibbs To have the section of Thriftwood Drive vacated (between their properties) and attached to both of the parcels they own, creating one large parcel.
- WHEREAS, an existing or proposed utility easement is located within the area affected by the lot split, and the property owners, Zach and Megan Aney, have formally acknowledged and consented to the inclusion and continuation of said utility easement as part of the lot split.
- WHEREAS, the City Ordinances require City Council approval for all lot splits, and further authorize that the Council may refer such requests to the Planning Commission for review and recommendation.
- WHEREAS, the Zoning Administrator has determined that the resulting lot will meet minimum requirements for lot size, lot widths, and yard setbacks; it will be adequately served by public utilities; and it will be consistent with the intent and purpose of the zoning ordinances and comprehensive plan.
- WHEREAS, the Planning Commission concurs with the findings of the Zoning Administrator and recommends approval of the lot split by the City Council.

NOW, THEREFORE, BE IT RESOLVED

That the City Council hereby re-approves and affirms the lot split for the Aney Lot Split.

Motion by _____, second by _____, and thereafter CARRIED by the City Council of the City of Whitehall, at a regular meeting held March 24, 2026 at 6:00 p.m.

Roll call vote: ___ yes, ___ no, ___ absent.

Tom Ziemer, Mayor

Dan Tavernier, City Manager

BACKGROUND INFORMATION
RESOLUTION 26-01

In December 2025, Zack Aney applied for a fence permit to enclose his property. In speaking with him, I informed him I could not issue the permit as it crossed a section owned by the city (Thriftwood Drive that was never constructed).

In speaking with the City Manager, he would be in support of vacating unused property to the Aney's as long as there was no surveying cost associated with it for the city.

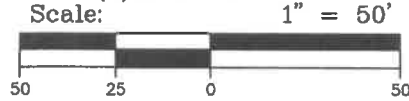
The Aney's paid for the associated surveying cost.

It was confirmed by the Department of Public Works Director at that time that there was no current need for the proposed roadway.

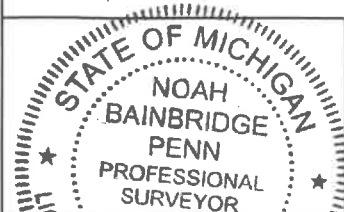
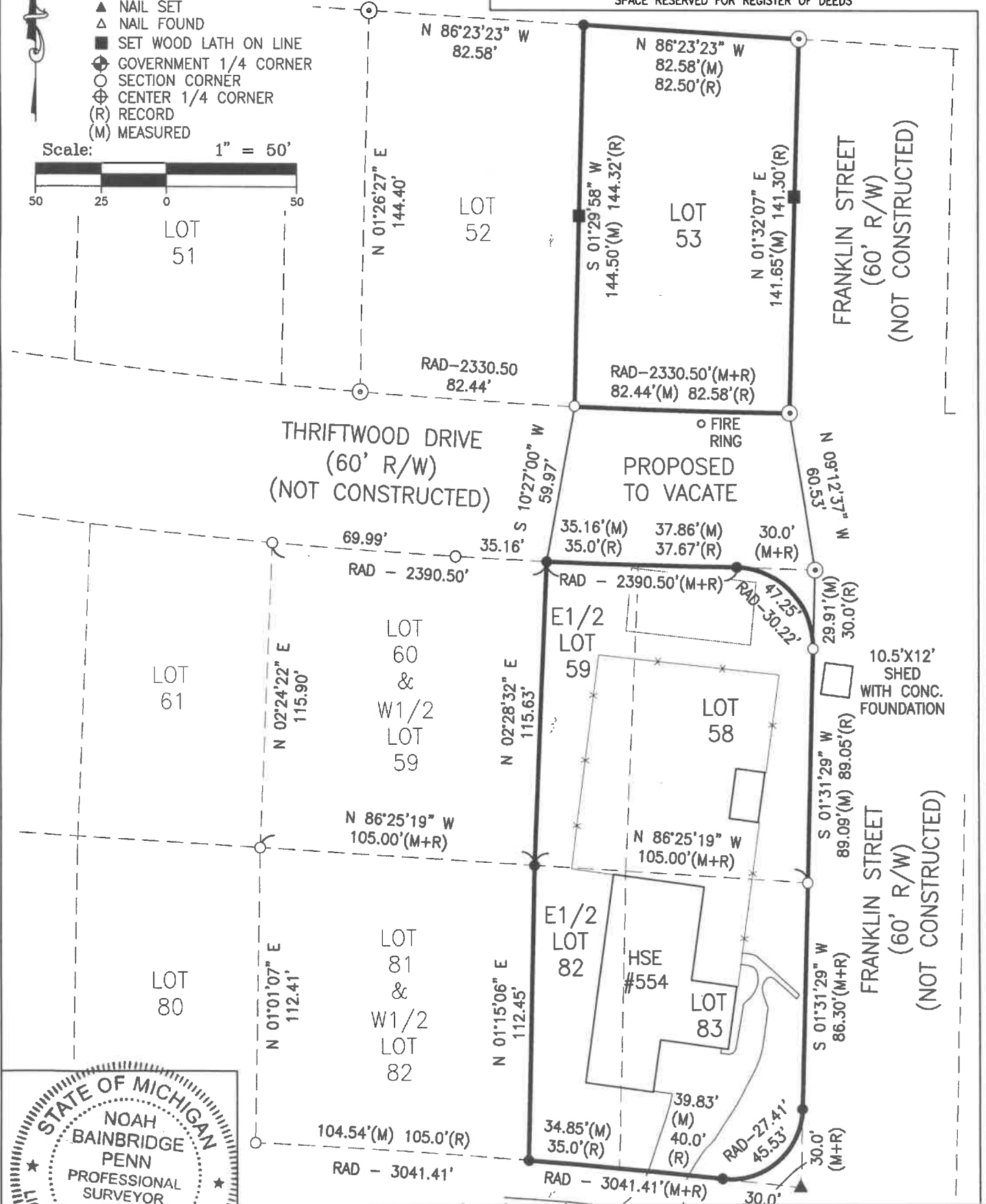
CERTIFICATE OF SURVEY

Legend

- IRON SET
- IRON FOUND
- ⊙ MONUMENT FOUND
- ▲ NAIL SET
- △ NAIL FOUND
- SET WOOD LATH ON LINE
- ⊕ GOVERNMENT 1/4 CORNER
- SECTION CORNER
- ⊕ CENTER 1/4 CORNER
- (R) RECORD
- (M) MEASURED



SPACE RESERVED FOR REGISTER OF DEEDS





106 E. Colby St. - Whitehall, MI 49461
www.artswhitelake.org
(231) 893-2524

March 18, 2026

Dear Dan and the Whitehall City Council,

While most people are anxiously awaiting spring, here at the ACWL-Nuveen we are getting ready for summer, which will mark our 40th year of running the Free Summer Concert Series! This is our longest running program and to celebrate, we've booked fan favorites for each of the 10 concerts. The Free Summer Concerts are our most successful program, in large part because it fulfills our mission of accessibility and engagement for all White Lake Community residents and visitors to the area. In addition, this popular series is a boost to our local economy, bringing over 4,500 people to our downtown and supporting Michigan-based musicians!

To offer this family-friendly concert series free to the public, we rely on the generosity of individual donors, civic organizations, local businesses, and city governments. We are so grateful for your past support and hope that you will consider being a sponsor again this year. **We respectfully ask that the City of Whitehall consider a \$600 contribution to sponsor Eric & Karen Smith – our opening concert - on Tuesday, June 16, 2026.** Eric and Karen are beloved White Lake area musicians who will perform a mix of original tunes and cover songs.

With your sponsorship our commitment to you is that the City of Whitehall will be included in all printed, spoken, and electronic advertising used to promote the Eric and Karen Smith concert. This includes the ACWL-Nuveen website, social media, and e-newsletters that will be delivered to our 2,500+ subscribers. In addition, a City of Whitehall representative will be invited to join ACWL-Nuveen staff in introductions on stage before the Eric and Karen Smith concert.

Thanks so much for your consideration and for helping to promote the arts in White Lake! Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads 'Erin Peyer'.

Erin Peyer, ACWL-Nuveen Director

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of WHITEHALL CITY, dated 2/28/2019, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF MUSKEGON

I, _____, clerk of the City of WHITEHALL CITY do hereby certify that the foregoing resolution was duly adopted by the

commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

- (1) 70 watt LED White Cobrahead NA to Remove at location W COLBY ST AND N THOMPSON;
- (2) 40 watt LED White Post Top Acorn to Remove at location W COLBY ST AND N THOMPSON;

